Regular Board Meeting

Thursday, December 10, 2026 7:00 PM
Umatilla School District, 1001 6th St, Umatilla, OR 97882

A. **Call Meeting to Order**

B. **Public Input**

C. **Presentations**

C.1. Superintendent's Student Advisory Committee

D. **Approve Agenda**

E. **Action Items**

E.1. Consent Agenda:
Minutes for November 12, 2026 Regular Board Meeting, HR Report, Supervisory Staff and Board Member Declared Conflicts of Interest, Disbursements and Financial Statements

E.2. OSBA Election - Resolution 1

F. **Discussions**

F.1. Facilities Update

G. **Other/Board Discussions**

H. **Staff Recognition**

I. **Reports**

I.1. McNary Heights Elementary School – Nicole Coyle, Megan Lorence

I.2. Columbia Vista Intermediate School - Tim Young; Kara Church

I.3. Clara Brownell Middle School – Rick Cotterell, Anthony Brown

I.4. Umatilla High School – Rick Cotterell, Oscar Contreras, Dan Durfey

I.5. Maintenance - Vinny Stefani

I.6. District – Heidi Sipe, Kim Gilsdorf, Erick Olson, Stephanie Williams-Strege, Rikkilynn Starliper, Pat Kerrigan, Chevelle Williams, UEA Report

I.7. IMESD Board Talking Points

J. **Public Input**

K. **Adjourn**

L. **OSBA Election - Resolution 1**

Regular Board Meeting Minutes
Thursday, November 12, 2026 7:00 PM PST

Umatilla School District
1001 6th St.
Umatilla, OR 97882

BOARD MEMBERS:	**ADMINISTRATIVE TEAM:**
Lesly Claustro-Sanguino	Heidi Sipe, Superintendent
Toby Cranston	Josy Chavez, HR Director
Travis Eynon (absent)	Kara Church, CVI Vice Principal
Josiah Barron	Kim Gilsdorf, Business Manager
Steve Warr	Nicole Coyle, MHES Principal
Jorge Meza	Anthony Brown, CBMS Vice Principal
Jon Lorence (absent)	Rick Cotterell, UHS/CBMS Principal
BOARD ADVISORS:	Megan Lorence, MHES Vice Principal
Jazmin Martinez	Tim Young, CVI Principal
Veronica Gutierrez	Vinny Stefani, District Maintenance
	Chevelle Williams, Special Education Director
	Oscar Contreras

Board Members Present: 5:7

MINUTES

A. **CALL MEETING TO ORDER:**
Board Chair Member Lesly Claustro-Sanguino called the meeting to order at 7:00 PM.

B. **PUBLIC INPUT:**
No public input was given.

C. **PRESENTATIONS:**

C1. The Board recognized the UHS Girls Soccer Team, coaches and parents

C2. David Lougee retirement recognition. The District thanked Lougee for his support of the district's native language, dual language and English Language Learning programs.Monica Anderson retirement recognition for years of service as an education assistant.

C3. Superintendent Student Advisory Committee - Nevaeh Gutierrez and Avery Wagoner from Umatilla High School delivered an update on the conversation from the student council meeting.

D. **APPROVE AGENDA:**
No changes to the agenda.

- **Motion:** made by Board Member Josiah Barron to approve the agenda as presented.
- **Second:** by Board Member Toby Cranston.
  Board Member Barron- Yes
  Board Member Warr- Yes
  Board Member Cranston- Yes
  Board Member Meza - Yes
  Board Chair Member Claustro-Sanguino- Yes
  Yes: 5, Nay: 0, Absent: 2
- **Voting: Unanimous, motion passes**

E. **ACTION ITEMS:**

E.1 Consent Agenda:
Minutes for the September Regular Board Meeting, HR Report, Supervisory Staff and Board Member Declared Conflicts of Interest, Disbursements and Financial Statements.

Board Member Eynon was absent but sent a message to declare a conflict of interest. Board Member Meza declared a conflict of interest on JM Production LLC. Board Member Steve Warr declares a conflict of interest with Holistic Sacred Science LLC

- **Motion:** made by Board MemberToby Cranston to approve the consent agenda.
- **Second:** by Board Member Josiah Barron.
- Board Member Barron- Yes
  Board Member Warr- Yes
  Board Member Cranston- Yes
  Board Member Meza - Abstain
  Board Chair Member Claustro-Sanguino- Yes

  Yea: 4, Nay: 0, Abstain - 1, Absent: 2
- **Voting: Unanimous, motion passes**

F. DISCUSSIONS:

F.1 Facilities Update
The CVI solar installation is running. That is the final project for the bond projects. The administrative team will bring a priority list in the new year. Many walk-thrus after the shooting in Bend. Vinny and team have added protective film to the vulnerable entry points. By this time next year all lower level windows will have the film around the district.

F2. OSBA Election
Board members will need to vote on Resolution 1 during the December meeting. The Board wants a work session at the December meeting with a representative from the OSBA at 6:30 before the regular meeting.

F3. Governor's Data Center Permit Pause and Impact to the School District.
The City did not reach out before including the school district in its emergency declaration. City Manager Stockdale sent over potential impacts to future enterprise zones at Superintendent Sipe's request for information. The School Board would still like a meeting with city leadership and are willing to host.

G. OTHER/BOARD DISCUSSIONS:

Board Member Josiah Barron - thanks for the materials in the binder.

H. STAFF RECOGNITIONS:

Superintendent Sipe read the list of recognitions and thank yous from the agenda packet.

I. Correspondence

The School Board recognized the various media submissions.

J. REPORTS:

I.1. McNary Heights Elementary School – Nicole Coyle, Megan Lorence
Principal Mrs. Coyle reported the following:
- 91% attendance at conferences. Preparing for Thanksgiving Meals

Vice Principal Miss Lorence reported the following:
- Proud of the team for hard work in the first quarter

I.2. Columbia Vista Intermediate School – Tim Young, Kara Church
Principal Mr. Young reported the following:
- The conferences went well. Thanked Mr. Lougee for 24 years working together. Thanked Rikkilynn for the fresh fruits and vegetables program.

Vice Principal Mrs. Church reported the following:
- REP programs continue to be fun and promote strong attendance.

I.3. Clara Brownell Middle School - Rick Cotterell, Anthony Brown
Principal Mr. Cotterell reported the following:
- Adopt a middle school student during the Thanksgiving lunches.

Vice Principal Mr. Brown reported the following:
- Boys basketball has started. Most kids we've ever had out for the sport. Three Volunteer Coaches.

I.4. Umatilla High School – Rick Cotterell, Oscar Contreras, Dan Durfey

Principal Mr. Cotterell reported the following:

- Same offer for Wednesday to adopt a high school student for thanksgiving lunch.

Vice Principal Oscar Contreras reported the following:

- Helped SchnitzerCare with the organization of the haunted house.

I.5. Maintenance - Vinny Stefani

- We want to pay respect to Jerry for 18 years serving the district.

I.6. District – Heidi Sipe, Stephanie Williams-Strege, Kim Gilsdorf, Josy Chavez, David Lougee, Rikkilynn Starliper, Maria Sanchez, Pat Kerrigan, Chevelle Williams, UEA Report

Heidi Sipe reported the following:

- Wonderful school visit in Corvallis for attendance work. Makes us appreciate our enrollment because Corvallis is one of the places that have felt enrollment declines.

Kim Gilsdorf

- Auditors will finish in November on the 24th.

Rikkilynn Starpler

- Very busy right now.

Josy Chavez

- Nothing new to report.

David Lougee

- Expressed gratitude. I came here 24 years ago and didn't have any idea what Umatilla was about and I've enjoyed almost every minute of it. I'm grateful for all of you.

Chevelle Williams

- Very busy right now. Just went to Eugene for a Special Education Conference. Getting ready for cyclical monitoring.

Maggie Jepsen, UEA

- Nothing to report for work.

I.7. IMESD Talking Points:

- IMESD Talking Points are in the board packets.

K. PUBLIC INPUT:

- No public input at this time.

L. Adjourn

The meeting adjourned at 8:00 PM.

The next Regular Board Meeting of the Umatilla School District will be held on December 10th, 2026.

_____ _____

Board Chair Superintendent

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Board Talking Points

December 2026

Happy Holidays! We hope you have a wonderful winter break with family and friends.

Each year, IMESD facilitates a process to approve the regional Local Service Plan. (LSP) This strategic plan outlines the programs and services IMESD provides for the consortium. This year was unique due to the return of Hermiston School District in July 2027. Key components of the 27-28 LSP include:

- Anticipated general fund budget of $17.7 million. This assumes the state funds schools at the $12.6 billion allocation.
- Expansion of Speech Pathology (29.0 FTE) and School Psychology and Behavior (17.0 FTE)
- Expansion of Technology Administration and Engineering, Infrastructure, Software Payments, and E-Rate Facilitation.
- Increase of Communications: Translations, Interpretations, Social Media, Crisis Management, and InterMountain Sports.

In January 2027, the IMESD board will approve the Local Service Plan. In February, each component district board will vote on the LSP.

Umatilla School District 6

Code: BDDH
Adopted: 10/11/95
Revised/Readopted: 2/11/04; 3/10/22
Orig. Code: BDDH

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.

2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will complete and submit the Intent to Speak card to the Board secretary prior to the Board meeting.[1] A request to give public comment in-person or electronically does not guarantee time will be available.

3. A person speaking during the public comment portion of the meeting may comment only on agenda items.

4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. If a person has more comments than time allows or is unable to comment due to time constraints, the person is encouraged to submit additional written comments to the Board through the district office as directed.

[1] When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to help@umatillasd.org. Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting, but will not be read at the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent.

END OF POLICY

Legal Reference(s):

ORS 165.535
ORS 165.540
ORS 192.610 - 192.690
ORS 332.057
ORS 332.107

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).
Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).
Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).
Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDC - Board Meeting Agenda
KC - Community Involvement in Decision Making