

**College of Lake County
Community College District No. 532
Tuesday, June 23, 2026, 5:00 PM**

BOARD OF TRUSTEES MEETING

The Board of Trustees of Community College District No. 532, Lake County, Illinois, will convene a Board of Trustees Meeting on Tuesday, June 23, 2026, at 5:00 PM, in Grayslake Campus, Conference Center A013, 19351 West Washington Street, Grayslake, IL 60030. Virtual meeting access is available via YouTube live stream at:

https://youtube.com/live/LT7kQO_MpSE?feature=share, and the agenda is posted on the [College of Lake County](#) website.

Members of the public will be offered an opportunity to address the board during the public comment portion of the meeting. **Board Policy 124.1, Public Participation**, which can be found in the [College of Lake County Policy Manual](#), sets forth the College's guidelines for public comment. Members of the public who wish to address the Board in person must provide their name via email to president@clcillinois.edu by 3:00 p.m. on Tuesday, June 23, 2026. Individuals will be called to the podium when it is their time to address the Board.

AGENDA

1. **Call to Order and Roll Call**
2. **Approval of the Agenda**
3. **Receipt of Notices, Communications, Hearings and Petitions**
 - 3.1. Budget Hearing
4. **Reports**
 - 4.1. Chair's Report
 - 4.2. Student Trustee's Report
 - 4.3. President's Report
 - 4.3.1. FY27 Budget Plan
5. **Consent Agenda (Action Items)**
 - 5.1. Approval of the Minutes
 - 5.1.1. Regular Meeting Minutes of May 19, 2026
 - 5.2. Financial
 - 5.2.1. Approving Reimbursement of Business-Related Travel Expenses 5
 - 5.2.2. Authorizing Budget Transfers and Accepting the Monthly 6

Financial Report

5.3. Purchasing

5.3.1.	Work Order Management System	17
5.3.2.	Amatrol License	18
5.3.3.	Soft Drink Vending Services	19
5.3.4.	Scheduling Software Maintenance	20
5.3.5.	Photography Services	21
5.3.6.	Grayslake Campus Utility Vehicles	22
5.3.7.	Graphic Design and Promotional Merchandise	23
5.3.8.	Fire Systems Testing and Maintenance	24
5.3.9.	Bookstore General Merchandise	25
5.3.10.	Professional Development	26
5.3.11.	Electrical Engineering Technology System	27
5.3.12.	Hotspots and Broadband Internet Services	28
5.3.13.	Community Training Programs	29
5.3.14.	Grayslake Campus Student Furniture	30
5.3.15.	Authorization for Additional Funds for Fiscal Year 2026 Legal Services	31
5.3.16.	Architectural Professional Services	32

5.4. Human Resources

	Copies of all proposed employee contracts are available at http://dept.clcillinois.edu/pre/contracts/ContractsJune2026.pdf	
5.4.1.	New Hires	33
5.4.2.	Authorization to Hire	34
5.4.3.	Personnel and Position Changes	35
5.4.4.	Probationary Period Completion	36
5.4.5.	Resignations and Retirements	37

5.5. Contracts and Grants

5.5.1.	Acceptance of Energy Benchmarking and Efficiency at Community Center Colleges Grant	39
5.5.2.	Lake County Area Vocational System Board of Control Rental Agreement	40

5.6. Other

6. Presentment of Board Policies and Objectives (Information Items)	
6.1. Policy 423 — Incompletes - Revised - First Reading	41
7. New Business (Action Items)	
7.1. Resolution Adopting Fiscal Year 2027 Budget	43
7.2. Resolution Authorizing Transfer of Funds to the Operations and Maintenance Fund (Restricted) for Fiscal Year 2027 Project Priorities	45
7.3. Resolution Authorizing the Submittal of FY28 Resource Allocation Management Plan (RAMP)	
7.4. Grayslake Campus Sports Complex and Roundabout Delegation of Authority and Approval of Contract - Update revision	47
7.5. Grayslake Campus Sports Complex and Roundabout — Asphalt Paving Update	48
7.6. Approval of Bid Grayslake Sports Complex & Roundabout - Glazing	49
7.7. Maintenance, Repair, and Operational Supplies	50
7.8. Sign Language Interpretation Services	51
7.9. Judicial Services Programs	52
7.10. Specialty Food Supplies for Hospitality and Culinary Management Program	53
7.11. Temporary Staffing Services	54
7.12. Project Management Services	55
7.13. Building Automation System Preventative Maintenance Services	56
7.14. Annual Postage	57
7.15. Appoint Legal Counsel and Approve Legal Services Agreement	58
7.16. Food Service Management	59
7.17. Library Database Fees, Research Materials and Hosting Fees	60
7.18. Climate Equitable Jobs Act Program	62
7.19. Information Technology Annual Software, Licensing, Maintenance and Subscriptions	63
7.20. Information Technology Hardware and Software Vendor Strategic Partnership	65
7.21. Tenure Probationary Period Extension 2027-2028	66
7.22. Personnel and Position Changes - Reorganization	67

- 7.23. Approval of 2026-2027 Memorandum of Agreement 71
- 8. **Executive Session (Closed)**
Closed Session requested under 5 ILC 120, Sections 2(c)1 and 2(c)2.
- 9. **Other Matters for Information or Discussion**
- 10. **Adjournment**

5. CONSENT AGENDA 2. FINANCIAL

5.2.1. RESOLUTION APPROVING REIMBURSEMENT OF BUSINESS-RELATED TRAVEL EXPENSES

Lead Staff: James Beckom, Vice President of Business Services and Finance

WHEREAS, the list of reimbursements for business-related travel expenses is required to be approved by the Board of Trustees in accordance with the College of Lake County Policy 108 and Policy 960 and 50 ILCS 150/1 et seq.; and

WHEREAS, the monthly expenses to be approved pursuant to 50 ILCS 150/1 et seq., are set forth below;

NOW BE IT RESOLVED that the Board of Trustees approve the reimbursement for business-related travel expenses in the amount of \$6,815.00 for travel associated with Association of Community College Trustees (ACCT) National Legislative Summit, and Illinois Community College Trustees Association (ICCTA) meetings and Lobby Days.

PASSED this 23rd day of June 2026 by the Board of Trustees, College of Lake County, Community College District No. 532, Grayslake, Illinois.

Recommendation: Adopt the resolution approving reimbursement of business-related travel expenses.

5. CONSENT AGENDA 2. FINANCIAL

5.2.2. RESOLUTION RATIFYING BILLS, AUTHORIZING BUDGET TRANSFERS AND ACCEPTING THE MONTHLY FINANCIAL REPORT

Lead Staff: James Beckom, Vice President of Business Services and Finance

WHEREAS, the list of bills has been provided to the Board of Trustees in accordance with the College of Lake County Policy 713 – Approval of Bills for Payment; and

WHEREAS, budget transfers in the amount of \$85,838 are recommended to the FY26 Budget are attached hereto;

NOW BE IT RESOLVED that the Board of Trustees approves the bills provided under separate cover and approves/ratifies and authorizes the Treasurer to make budget transfers in the amount of \$85,838.

PASSED this 23rd day of June 2026 by the Board of Trustees, College of Lake County, Community College District No. 532, Grayslake, Illinois.

Recommendation: Adopt the resolution Approving and Ratifying Bills and Authorizing Budget Transfers.

5. CONSENT AGENDA 2. FINANCIAL

5.2.2 RESOLUTION APPROVING AND RATIFYING BILLS, AND AUTHORIZING BUDGET TRANSFERS (CONTINUED)

FY 26 BUDGET TRANSFERS

	<u>Ledger Account No.</u>	<u>Department</u>	<u>Spend Category</u>	<u>Increase Budget</u>	<u>Decrease Budget</u>	<u>Reason</u>
1)	5840	Facilities Administration	Building Improvements	\$ 45,850.00		Lighting Retrofitting
	5100	Grounds	Student Employees		\$ 5,816.00	
	5100	H.V.A.C.	Student Employees		\$ 5,034.00	
	5400	Campus Services	Computer Supplies		\$ 30,000.00	
	5400	Campus Services	Printing		\$ 2,500.00	
	5510	Campus Services	Conference Expense		\$ 1,325.00	
	5460	Campus Services	Publications & Dues		\$ 825.00	
	5500	Campus Services	Travel		\$ 350.00	
2)	5360	Finance Department	Other Contractual Services	\$ 26,100.00		Align Budget with Department Expenses
	5360	Finance Department	Office Services	\$ 2,588.00		
	5400	Finance Department	General Operating Supplies	\$ 3,000.00		
	5400	Finance Department	Postage	\$ 5,500.00		
	5100	Finance Department	Staff - Overtime, Specialist	\$ 2,800.00		
	5100	Finance Department	Staff-Full-time, Administrator		\$ 15,988.00	
	5100	Business Services & Finance	Staff-Full-time, Administrator		\$ 24,000.00	
		TOTAL TRANSFERS - ALL FUNDS		<u>\$ 85,838.00</u>	<u>\$ 85,838.00</u>	

5. CONSENT AGENDA 2. FINANCIAL

Operating Funds Financial Highlights

REVENUE: The revenues in the operating funds reflect 65.2 percent of budgeted revenues through April 2026. At the end of April 2025, the College had received 67.6 percent of the amount budgeted.

As of April 30, 2026, the College had received revenues equal to \$43.5 million in FY26 for local taxes. Local tax revenue is budgeted at \$88.5 million for FY26.

Also, as of April 30, 2026, student enrollment reflected 99.4 percent of the tuition revenue. At the end of April 2025, the College had received 102.3 percent of the amount budgeted. The timing of when students enroll impacts when tuition revenue is recorded.

EXPENDITURES: The expenditures in the operating funds as of April 30, 2026, reflect 76.0 percent of budgeted expenditures for the year. In comparison, as of April 30, 2025, the College had expended 76.1 percent of the amount budgeted. The College is trending on track with the FY26 budget plan.



Monthly Financial Report

FOR THE MONTH ENDED

April 30, 2026

5. CONSENT AGENDA 2. FINANCIAL

**Education Fund
Balance Sheet - Fund 01
As of April 30, 2026**

ASSETS

CASH

Cash In Bank	4,902,345
Change Funds	8,800

INVESTMENTS

Other Investments	25,409,929
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RECEIVABLES

Taxes Receivable - Current Levy	33,908,866
Allowance Uncollectible Taxes	(342,396)
Student Tuition Receivable	26,123,026
Allowance for Uncollectable Tuition	(10,558,411)
Vendor Receivables	525,280
Other Receivables	99,349

<u>INTERFUND</u>	(9,225,116)
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PREPAID EXPENSES

Prepaid Expenses	46,670
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TOTAL ASSETS	<u><u>70,898,342</u></u>
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5. CONSENT AGENDA 2. FINANCIAL

LIABILITIES AND FUND BALANCE

LIABILITIES

PAYROLL DEDUCTIONS PAYABLE

Payroll Deductions Payable 3,181,667

ACCOUNTS PAYABLE

Accounts Payable 343,537

ACCRUED EXPENSES

Accrued Expense 1,172,861

DEFERRED REVENUES

Property Taxes 34,228,095

Total Tuition & Fees 10,132,932

OTHER LIABILITIES

Other Liabilities 1,009,187

Vacation Accrual 3,338,487

TOTAL LIABILITIES 53,406,766

FUND BALANCE

Fund Balance 17,491,576

TOTAL FUND BALANCE 17,491,576

TOTAL LIABILITIES & FUND BALANCE 70,898,342

**College of Lake County
Education Fund - Fund01
Statement of Changes in Fund Balance
Month Ending: April 30, 2026**

	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<u>INCOME</u>				
Current Taxes	33,591,773	43.07%	32,244,357	40.64%
CPPRT Corp Pers Prop Repl Tax	1,070,694	1.37%	948,313	1.20%
ICCB Credit Hour Grants	8,726,694	11.19%	8,979,664	11.32%
Vocational Education	725,065	0.93%	643,095	0.81%
Tuition	30,379,835	38.95%	28,540,465	35.97%
Graduation Fees	-	0.00%	53,030	0.07%
Transcript Fees	93,701	0.12%	104,183	0.13%
On-line Course Fee	-	0.00%	80,771	0.10%
Laboratory Fees	663,810	0.85%	633,856	0.80%
Payment Plan Enrollment Fee	22,479	0.03%	19,860	0.03%
Credit By Exam Fees	-	0.00%	250	0.00%
Comprehensive Fees	6,785,919	8.70%	7,860,268	9.91%
Activity Fee Adjustment	(6,190,453)	-7.94%	(6,067,136)	-7.65%
Gain(Loss) on Investment	336,867	0.43%	638,386	0.80%
Other Interest	1,737,116	2.23%	4,165,004	5.25%
Library Fines	334	0.00%	477	0.00%
Miscellaneous Revenue	71,333	0.09%	518,977	0.65%
Other Revenue/Rebates	3,498	0.00%	-	0.00%
Over Short	(20,523)	-0.03%	(18,295)	-0.02%
Total Income	77,998,142	100%	79,345,524	100%

5. CONSENT AGENDA 2. FINANCIAL

EXPENDITURES

Salaries	66,509,681	73.47%	64,190,581	72.42%
Employee Benefits	13,575,043	15.00%	14,079,481	15.88%
Contractual Services	4,541,906	5.02%	3,777,799	4.26%
General Material & Supplies	1,914,066	2.11%	2,259,525	2.55%
Travel/Conference Meeting Exp	583,918	0.65%	515,751	0.58%
Fixed Charges	48,485	0.05%	25,315	0.03%
Utilities	41,879	0.05%	42,382	0.05%
Capital Outlay	77,242	0.09%	48,710	0.05%
Other Expenditures	3,233,512	3.57%	3,697,775	4.17%
Total Expense	<u>90,525,733</u>	<u>100%</u>	<u>88,637,319</u>	<u>100%</u>

Beginning Fund Balance	35,401,593		37,337,188	
Add: Revenues	77,998,142		79,345,524	
Less: Expenses	(90,525,733)		(88,637,319)	
Operating Transfers	(5,382,426)		(5,180,225)	
Ending Fund Balance	<u>17,491,576</u>		<u>22,865,168</u>	

5. CONSENT AGENDA 2. FINANCIAL

**Maintenance Fund - Fund 02
Balance Sheet
As of April 30, 2026**

ASSETS

INVESTMENTS

Other Investments	841,178
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RECEIVABLES

Taxes Receivable - Current Levy	8,883,759
Allowance Uncollectible Taxes	(86,387)
Vendor Receivables	3,852

INTERFUND

2,632,254

PREPAID EXPENSES

Prepaid Expenses	281,209
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TOTAL ASSETS

12,555,865

5. CONSENT AGENDA 2. FINANCIAL

LIABILITIES AND FUND BALANCE

LIABILITIES

PAYROLL DEDUCTIONS PAYABLE

Payroll Deductions Payable	(2,513)
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ACCOUNTS PAYABLE

Accounts Payable	285,558
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ACCRUED EXPENSES

Accrued Expense	(26,998)
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DEFERRED REVENUES

Property Taxes	8,967,328
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TOTAL LIABILITIES	9,223,376
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FUND BALANCE

Fund Balance	3,332,489
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TOTAL FUND BALANCE	3,332,489
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TOTAL LIABILITIES & FUND BALANCE	12,555,865
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RECONCILIATION

BEGINNING FUND BALANCE	7,075,693
ADD: REVENUE	8,997,364
LESS: EXPENDITURES	(11,351,161)
OPERATING TRANSFERS	(1,389,407)
ENDING FUND BALANCE	<u>3,332,489</u>

**College of Lake County
Maintenance Fund - Fund 02
Statement of Changes in Fund Balance
Month Ending: April 30, 2026**

	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<u>INCOME</u>				
Current Taxes	8,800,612	97.81%	8,467,191	99.91%
Building Rentals	47,039	0.52%	7,205	0.09%
Other Interest	144,987	2%	-	0%
Gain(Loss) on Investment	(9,641)	0%	-	0%
Miscellaneous Revenue	14,368	0%	750	0%
Total Income	8,997,364	100%	8,475,146	100%
<u>EXPENDITURES</u>				
Salaries	4,372,718	38.52%	4,236,816	40.79%
Employee Benefits	1,218,875	10.74%	937,526	9.03%
Contractual Services	847,571	7.47%	686,109	6.60%
General Material & Supplies	701,937	6.18%	555,886	5.35%
Travel/Conference Meeting Exp	640	0.01%	5,107	0.05%
Fixed Charges	1,631,247	14.37%	1,564,988	15.07%
Utilities	2,537,383	22.35%	2,376,274	22.88%
Capital Outlay	140,050	1.23%	40,243	0.39%
Other Expenditures	(99,258)	-0.87%	(15,207)	-0.15%
Total Expense	11,351,161	100%	10,387,742	100%
Beginning Fund Balance	7,075,693		6,379,132	
Add: Revenues	8,997,364		8,475,146	
Less: Expenses	(11,351,161)		(10,387,742)	
Operating Transfers	(1,389,407)		(1,295,599)	
Ending Fund Balance	3,332,489		3,170,936	

5. CONSENT AGENDA 3. PURCHASING

5.3.1. WORK ORDER MANAGEMENT SYSTEM

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY27 budget

Funding Request: \$27,159.13

Vendor	Amount
AkitaBox	\$27,159.13

Explanation of Purchase: This purchase is for the annual maintenance of work order management software used in the Facilities Department.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software, and services, are exempt from the competitive bidding process.

Recommendation: Approve a subscription with AkitaBox of Madison, WI in a not-to-exceed amount of \$27,159.13.

5. CONSENT AGENDA 3. PURCHASING

5.3.2. AMATROL LICENSE

Lead Staff: Miguel Mireles, Dean, Engineering Mathematics and Physical Sciences

Funding Source: FY27 budget

Funding Request: \$31,550.00

Vendor	Amount
Moss Enterprises	\$31,550.00

Explanation of Purchase: This purchase is for an Amatrol site license for the Automation Robotics Mechatronics (ARM) and Industrial Technology (INT) programs. This site license will provide materials necessary for instruction.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software, and services, are exempt from the competitive bidding process.

Recommendation: Approve a purchase from Moss Enterprises of Johnston, IA in a not-to-exceed amount of \$31,550.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.3. SOFT DRINK VENDING SERVICES

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY27 budget

Funding Request: \$50,000.00

Vendor	Amount
Pepsi Cola General Bottling, Inc	\$50,000.00

Explanation of Purchase: This purchase is for bottled goods for resale across all campuses and sites. Pepsi Cola bottling provides pouring rights, commission rate and case rebate incentives.

Pursuant to 110 ILCS 805/3-27.1 (n) contracts for the purchase of perishable foods and perishable beverages are exempt from the competitive bidding process.

Recommendation: Approve of purchases from Pepsi Cola General Bottling Inc of Chicago, IL in a not-to-exceed amount of \$50,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.4. SCHEDULING SOFTWARE MAINTENANCE

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY27 budget

Funding Request: \$51,532.00

Vendor	Amount
CollegeNET, Inc.	\$51,532.00

Explanation of Purchase: This purchase is for the annual maintenance of scheduling software used throughout all College campuses with an integration tool for the Heating, Ventilation and Air Conditioning (HVAC) program.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications, and inter-connect equipment, software and services are exempt from the competitive bidding process.

Recommendation: Approve a subscription from July 1, 2026, to June 30, 2027, with CollegeNET, Inc. of Portland, OR, in a not to exceed amount of \$51,532.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.5. PHOTOGRAPHY SERVICES

Lead Staff: Anne O’Connell, Director, Public Relations and Marketing

Funding Source: FY27 budget

Funding Request: \$60,000.00

Vendors	Amount
Various (see below)	\$60,000.00

Photography_Service Vendors	City, State
J Campa Photography	Gurnee, Illinois
Kenneth Smith Photography	North Chicago, Illinois
Susan Ryan Kalina Photography	Deerfield, Illinois

Explanation of Purchase: This purchase is for a pool of professional photographers to capture photos to be used on the website and in digital advertising to promote the College.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve contracts with the vendors identified from July 1, 2026, through June 30, 2027, in a total not-to-exceed amount of \$60,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.6. GRAYSLAKE CAMPUS UTILITY VEHICLES

Lead Staff: Mahsa Karamy, Executive Director Business Operations

Funding Source: FY26 budget

Funding Request: \$78,000.00

Vendor	Amount
Various (see below)	\$78,000.00

Dealerships	City, State
Jennings Chevrolet	Glenview, IL
Huntley Ford	Huntley, IL

Explanation of Purchase: This purchase is for two pre-owned maintenance trucks for use at the Grayslake Campus.

Pursuant to 110 ILCS 805/3-27.1 (i) purchases of equipment previously owned by some entity other than the district itself are exempt from the competitive bidding process.

Recommendation: Approve the purchase of two pre-owned trucks from the dealerships identified in a not-to-exceed amount of \$78,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.7. GRAPHIC DESIGN AND PROMOTIONAL MERCHANDISE

Lead Staff: Mahsa Karamy, Executive Director, Business Services and Finance

Funding Source: FY27 budget

Funding Request: \$80,000.00

Vendor	Amount
American Outfitters, Ltd	\$80,000.00

Explanation of Purchase: This purchase is for custom designed clothing and promotional items for sale in all campus bookstore locations and online.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve a purchase with American Outfitters Ltd of Waukegan, IL in a not-to-exceed amount of \$80,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.8. FIRE SYSTEMS TESTING AND MAINTENANCE

Lead Staff: Brian Henry, Chief of Police

Funding Source: FY27 budget

Funding Request: \$98,000.00

Vendor	Amount
Fox Valley Fire & Safety Co., Inc.	\$98,000.00

Explanation of Purchase: This purchase is for the required annual inspection, testing, maintenance and related service of all fire systems and related components protecting College properties.

Pursuant to 110 ILCS 805/3-27.1 (e), contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance or servicing can best be performed by the manufacturer or authorized service agent are exempt from the competitive bidding process.

Recommendation: Approve a one-year contract with Fox Valley Fire and Safety Co., Inc. of Elgin, IL from July 1, 2026, through June 30, 2027, in a not-to-exceed amount of \$98,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.9. BOOKSTORE GENERAL MERCHANDISE

Lead Staff: Mahsa Karamy, Executive Director, Business Services and Finance

Funding Source: FY27 budget

Funding Request: \$130,000.00

Vendor	Amount
Various (see below)	\$130,000.00

Bookstore General Merchandise Vendors	City, State
D&H Distributing Co/Electronics	Bolingbrook, IL
Sam’s Club/Snacks	Gurnee, IL
Vistar/Snacks	Bolingbrook, IL
Walmart/Snacks	Gurnee, IL

Explanation of Purchase: This purchase is for non-textbook general merchandise from various vendors for resale online and in all campus bookstore locations.

Pursuant to 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement for installation of data processing equipment, software or services, and 110 ILCS 805/3-27.1 or (n) contracts for the purchase of perishable foods and perishable beverages are exempt from the competitive bidding process.

Recommendation: Approve of purchases with the vendors identified in the cumulative not-to-exceed amount of \$130,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.10. PROFESSIONAL DEVELOPMENT

Lead Staff: Kristen Jones, Interim President

Funding Source: Schreiber Philanthropy, CLC Foundation

Funding Request: \$138,000.00

Vendor	Amount
ESCALA Educational Services Inc.	\$138,000.00

Explanation of Purchase: This purchase will provide a series of professional development training sessions for faculty and staff to support students.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve a purchase agreement with ESCALA Educational Services, Inc., of Sante Fe, NM from July 1, 2026, through June 30, 2027, in a not-to-exceed amount of \$138,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.12. ELECTRICAL ENGINEERING TECHNOLOGY SYSTEM

Lead Staff: Miguel Mireles, Dean, Engineering, Math and Physical Sciences

Funding Source: FY27 budget

Funding Request: \$148,159.00

Vendor	Amount
Advanced Technologies Consultants	\$148,159.00

Explanation of Purchase: This purchase is for two trainers (equipment) in the Electrical Engineering Technology department that provide technical training curriculum, equipment, software and furniture.

Pursuant to 110 ILCS 805/3-27.1 (I) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph; are exempt from the competitive bidding process.

Recommendation: Approve a purchase from Advanced Technologies Consultants of Plymouth, MI in a not-to-exceed amount of \$148,159.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.12. HOTSPOTS AND BROADBAND INTERNET SERVICES

Lead Staff: Scott Rial, Dean, Learning, Innovation and Teaching Excellence

Funding Source: FY27 budget

Funding Request: \$160,000.00

Vendor	Amount
T-Mobile USA, Inc.	\$160,000.00

Explanation of Purchase: This purchase is for unlimited broadband internet access to support student learning. Hotspots are returned to the College inventory at the end of the semester and redistributed to others as needed.

This cooperative purchase is pursuant to 30 ILCS 525/ Governmental Joint Purchasing Act and the College's Procurement Policy 712 and was competitively bid under the General Services Administration Agreement (#GS35F0503M) for General Purpose Commercial Information Equipment, Software and Services. This consortium purchase allows for discounted pricing for public sector customers.

Recommendation: Approve a purchase from T-Mobile USA, Inc. of Washington D.C. in a not-to-exceed amount of \$160,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.13. COMMUNITY TRAINING PROGRAMS

Lead Staff: Jim Connell, Executive Director, Community Programs

Funding Source: FY27 budget

Funding Request: \$225,000.00

Vendor	Amount
Various (see below)	\$225,000.00

Explanation of Purchase: This purchase is to deliver training and coaching programs to be used by Community Programs.

Community Training Programs	
Instructional Vendors	City and State
Henjo Corporation d/b/a Dynamic Developments	Mundelein, IL
Institute for Leadership Excellence & Development, Inc.	Lake Zurich, IL
Imprimus Forensic Services, LLC	Arlington Heights, IL

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve contracts with the vendors identified from July 1, 2026, through June 30, 2027, in the total not-to-exceed amount of \$225,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.14. GRAYSLAKE CAMPUS STUDENT FURNITURE

Lead Staff: Angela Frazier, Vice President, Student Development

Funding Source: FY26 budget

Funding Request: \$35,000.00

Vendor	Amount
Fibrenew Palatine	\$35,000.00

Explanation of Purchase: This purchase is for manufacturer direct fabrics and the reupholstery work to refurbish existing student furniture at the Grayslake Campus.

Pursuant to 110 ILCS 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve a purchase from Fibrenew Palatine of Camp Algonquin, IL in a not-to-exceed amount of \$35,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.15. AUTHORIZATION FOR ADDITIONAL FUNDS FOR FY26 LEGAL SERVICES

Lead Staff: Kristen Jones, Interim President

Funding Source: FY26 budget

Funding Request: \$50,000.00

Vendor	Amount
Robbins Schwartz	\$50,000.00

Explanation of Purchase: In June 2025, the Board approved a one-year contract for legal services with Robbins Schwartz in a not-to-exceed amount of \$450,000. Due to recent substantive matters requiring legal counsel, expenses will surpass the amount previously approved.

Recommendation: Approve an additional spend of up to \$50,000.00 to Robbins Schwartz of Chicago, IL for FY26 legal expenses.

5. CONSENT AGENDA 3. PURCHASING

5.3.16. ARCHITECTURAL PROFESSIONAL SERVICES

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY27 budget

Funding Request: \$38,500.00

Vendor	Amount
Demonica Kemper Architects	\$38,500.00

Explanation of Purchase: This purchase is for architectural professional services to support the evaluation, analysis, and planning activities associated with an ongoing facilities project. Services may include review of existing conditions, project assessment, feasibility analysis, conceptual planning, and related professional consultation as needed to support institutional decision-making.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Authorize the administration to engage Demonica Kemper Architects professional services in a not-to-exceed amount of \$38,500.00.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.1. NEW HIRES

	Employee Name	Proposed Job Family, Position Number, Title Department	Effective Date	Contract Dates
1	Swambar, Becky	Full-time Faculty Position Number: 0999 Instructor, Nursing Biological and Health Sciences Division	8/10/2026	8/10/2026 – 5/15/2027
2	Kurdi, Nour	Full-time Faculty Position Number: 0567 Instructor, Business Administration Business and Social Sciences Division	8/10/2026	8/10/2026 – 5/15/2027
3	Chambers, Patricia	Full-time Faculty Position Number: 0480 Instructor, English Communication Arts, Humanities and Fine Arts Division	8/10/2026	8/10/2026 – 5/15/2027
4	Nendze, Tim	Full-time Faculty Position Number: 0541 Instructor, Heating and Air Conditioning Engineering Technology Engineering, Mathematics and Physical Sciences Division	8/10/2026	8/10/2026 – 5/15/2027
Recommendation: Approve the above full-time employment.				

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.2. AUTHORIZATION TO HIRE

Administration is requesting authorization to make offers of full-time employment and set the start date prior to the August 25, 2026, Board meeting. The proposed approvals are as follows:

	Proposed Job Family, Position Number, Position Title, Department	Effective Date	Contract Dates
1	Administrator Position Number: 1882 Assistant Vice President Student Success Strategy and IEPR, Strategic Advancement	TBD	TBD
2	Administrator Position Number: 1473 Dean Enrollment Services Division, Student Development	TBD	TBD
3	Professional Position Number: 0135 Academic Operations Manager, Communication Arts, Humanities and Fine Arts Division	TBD	TBD
4	Professional Position Number: TBD Production Manager, Lancer Farms, Urban Farm Department	TBD	TBD

Recommendation: Approve authorization to make offers of full-time employment for the above positions, subject to Board approval of the employment contracts at the August 25, 2026, Board meeting.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.3. PERSONNEL AND POSITION CHANGES

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
Administration recommends the following changes for the Communication and Engagement division in Strategic Advancement as a result of new responsibilities assigned in communications, project management and planning/budget coordination. The proposed changes are funded within the FY27 budget.								
1	Job Grade, FLSA, Job Title, Promotion	Juarez, Amy	Specialist Position Number: 0312 Events and Engagement Specialist, Communications and Engagement Division	Specialist Position Number: 0312 Engagement and Communications Coordinator, Communications and Engagement Division	B23 Non-exempt	B32 Exempt	7/1/2026	7/1/2026-6/30/2027
Recommendation: Approve the changes with the effective dates noted above.								

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.4. PROBATIONARY PERIOD COMPLETION

The following employees have successfully completed the appropriate probationary period and are recommended for continued employment in the following Board-approved positions, in accordance with Board Policy 611 – Employment Practices and Procedures – Specialist.

	Employee Name	Job Family, Position Number, Title, Department	Probation Period Completion Date	Contract Dates
1	Liu, An	Specialist Position Number: 0239 Research Analyst, Institutional Effectiveness, Planning and Resources	5/8/2026	5/8/2026-6/30/2026
2	Sainte-Marie, Monette	Specialist Position Number: 1706 IT Finance Coordinator, Information Technology	5/8/2026	5/8/2026-6/30/2026

Recommendation: Approve the above full-time employment.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.5. RESIGNATIONS AND RETIREMENTS

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Effective Date (Last Day Worked)
1	Resignation	Hilliard, Tara	Classified Position Number: 1851 Senior Administrative Assistant, Advanced Technology Center	5/27/2026
2	Resignation	Amador, Stephany	Classified – Union Position Number: 0119 Community Service Officer, Police and Public Safety	6/3/2026
3	Resignation	Valderrama, Nicolle	Classified Position Number: 0980 Office Associate, Community Education	6/5/2026
4	Resignation	Montes, Miriam	Professional Position Number: 0135 Academic Operations Manager, Communication Arts, Humanities	6/11/2026
5	Resignation	McLaren, Lyekka	Classified – Part-time Position Number: 0129 Retail Assistant, Bookstore	6/16/2026
6	Resignation	Granillo, Amy	Specialist Position Number: 1336 Academic Success Advisor, Advising and Retention	6/25/2026
7	Resignation	La Scola, Mary Kate	Professional Position Number: 0066 Assistant Director, Student Records	6/25/2026

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.5. RESIGNATIONS AND RETIREMENTS (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Effective Date (Last Day Worked)
8	Resignation	Porterfield-Woods, Allison	Administrator Position Number: 1112 Chief Information Officer, Information Technology	7/16/2026
9	Resignation	Cordova Mariscal, Jennifer	Specialist Position Number: 1872 Early Childhood Education Program Coordinator, Early Childhood Education	7/31/2026
10	Retirement	O’Connell, Anne	Administrator Position Number: 0038 Director, Public Relations and Marketing	9/30/2026
11	Retirement	Kaplan, Cindy	Specialist Position Number: 0156 Transfer Information Coordinator, Advising and Retention	6/1/2027 Eligible for Benefits Policy 925 and 930
12	Retirement	Kula, Joanne	Classified Position Number: 0894 Registration Services Representative, Registration Services	1/4/2028 Eligible for Benefits Policy 925 and 930
13	Retirement - Revised Date	Kellogg, Charles	Specialist Position Number: 1100 Academic Success Advisor, Advising and Retention	6/1/2027 Eligible for Benefits Policy 925 and 930
Recommendation: Approve the above action.				

5. CONSENT AGENDA 5. CONTRACTS AND GRANTS

5.5.1. ACCEPTANCE OF ENERGY BENCHMARKING AND EFFICIENCY AT COMMUNITY COLLEGES (EBECC) ILLINOIS ENVIRONMENTAL PROTECTION AGENCY GRANT

Grantor: Illinois Green Economy Network

Amount: \$106,000.00

Period: March 4, 2026 – March 31, 2028

Type: Competitive

Matching Funds: N/A

Lead Staff: James Beckom, Vice President of Business and Finance Services/CFO

Purpose: Grant funds will be utilized to install submeters, energy benchmarking initiatives across campuses and building levels, and collaborative development of comprehensive energy reduction plans.

Recommendation: Accept the Illinois Green Economy Network’s Energy Benchmarking and Efficiency at Community College’s Illinois Environmental Protection Agency grant in the amount of \$106,000.00.

5. CONSENT 5. CONTRACTS AND GRANTS

5.5.2. LAKE COUNTY AREA VOCATIONAL SYSTEM BOARD OF CONTROL RENTAL AGREEMENT

Lead Staff: Jennifer Davidson, Interim Vice President of Education, Educational Affairs

Funding Source: FY27 budget

Purpose: This rental agreement with Lake County Area Vocational System Board of Control is for the use of spaces to deliver programming at the Lake County Tech Campus (LCTC).

Cost Type	FY27	FY28	FY29
Specialty Lab Rental	\$69.22 per hour	\$71.29 per hour	\$73.43 per hour
Site Coordinator	\$26.25 per hour	\$26.25 per hour	\$26.25 per hour

Recommendation: Authorize Administration to enter a three-year rental agreement renewal with the Lake County Area Vocational System Board of Control from June 30, 2026, through June 30, 2029.

6. PRESENTATION OF POLICIES AND OBJECTIVES

6.1. POLICY 423 INCOMPLETES – REVISED – FIRST READING

Policy 423 – Incompletes, is presented for a first reading. The policy revision includes input obtained through the shared governance system and has been reviewed by the College’s legal counsel.

Recommended changes are highlighted in red and reflect changes presented as the First Reading. No action will be taken at this time.

423 INCOMPLETES

An “I” (Incomplete) grade is granted when unforeseen circumstances (e.g. illness, family emergencies, military deployment, etc.) impede the completion of required coursework by the end of the term, allowing the remaining work to be finished after the class concludes. ~~may be given to a student who finds it impossible to complete the work by the end of the semester because of a justifiable reason such as illness. If an “I” grade is assigned, the instructor shall notify the student and the Dean. The specific “I” grade procedure will be set forth in the appropriate section of the College Catalog.~~

To be eligible for an Incomplete grade, the student must:

- Request the Incomplete before the end of the term.
- Be able to achieve a grade of “D” or higher after submitting the remaining coursework.

A student receiving an Incomplete “I” grade has ~~120~~ 90 calendar days from the last day of the academic term to submit their remaining ~~complete~~ coursework and receive a final grade. ~~If remaining coursework is not submitted within 90 calendar days, the grade will change from an “I” becomes to an “F” on the 121st calendar day after the end of the term unless the instructor submits a grade change form. if no grade change is signed by the instructor.~~ Exceptions to the 90-day completion deadline may be granted by an instructor. ~~only in unusual circumstances and with the approval of the appropriate Dean.~~ The procedure regarding the necessary steps a student must take to request an Incomplete appears in the appropriate section of the College Catalog.

The final grade shall be “A,” “B,” “C,” “D,” or “F.”

Veterans, ~~and~~ military personnel and their spouses may request an Incomplete when they are ~~who are deployed (including training at U.S. or overseas locations) or~~ called to active military service (including both domestic and international combat or non-combat deployment purposes). ~~duty and receive an “I” Incomplete grade.~~ They will be given up to one (1) year after the end of the academic term, ~~or before the date of graduation (whichever comes first)~~ to complete the ~~course~~ requirements. A final grade will be recorded within 365 calendar days after the end of the term. ~~The final grade shall be~~

6. PRESENTATION OF POLICIES AND OBJECTIVES

6.1. POLICY 423 INCOMPLETES – REVISED – FIRST READING (CONTINUED)

~~“A,” “B,” “C,” “D,” or “F.”~~ If remaining coursework is not submitted within 365 calendar days after the end of the term, the grade will change from an “I” ~~becomes~~ to an “F” unless the instructor submits a grade change form. ~~on the 366th calendar day after the end of the term if no grade change is signed by the instructor. This procedure also applies to the spouses of veterans and military personnel.~~ Exceptions to the 365-day completion deadline may be granted by an instructor ~~under special circumstances and with the approval of the appropriate Dean.~~

Adopted 01/22/1998
Amended 01/25/2000
Amended 06/22/2010
Amended 04/17/2012
Amended

7. NEW BUSINESS

7.1. RESOLUTION ADOPTING FISCAL YEAR 2027 BUDGET

Lead Staff: James Beckom, Vice President of Business Services and Finance

Background: Administration proposed the FY27 tentative budget for the College of Lake County to the Board on May 19, 2026. Notice of the public hearing was published in the *Daily Herald* on May 22, 2026. The tentative annual budget has been on public display since May 22, 2026. The public hearing was held earlier this evening (Section III. Receipt of Notices, Communications, Hearings and Petitions). The Resolution Adopting FY27 Budget is included in this report.

Recommendation: Approve the Resolution Adopting Fiscal Year 2027 Budget.

7. NEW BUSINESS

RESOLUTION ADOPTING FISCAL YEAR 2027 BUDGET

WHEREAS, the Board of Trustees of Community College District No. 532, Lake County, State of Illinois, caused to be prepared, in tentative form, a budget, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty days prior to the final action thereon; and

WHEREAS, a public hearing was held as to such budget on the 23rd day of June 2026, notice of said hearing having been given at least thirty days prior thereto as required by law, and all other legal requirements having been complied with;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Community College District No. 532, Lake County, Illinois as follows:

Section 1. That the fiscal year of said District hereby is fixed and declared to begin July 1, 2026, and end June 30, 2027.

Section 2. That the final budget in the form attached hereto which contains an estimate of the receipts and expenditures from each fund separately, and which the Board deems necessary to defray all necessary expenses and liabilities of the District for the fiscal year, be hereby adopted as the budget of said District for said fiscal year.

ADOPTED AND APPROVED this 23rd day of June 2026.

AYES: _____

NAYS: _____

ABSENT: _____

BY: _____
Chair, Board of Trustees

ATTEST: _____
Secretary, Board of Trustees

June 23, 2026
Community College District 532

7. NEW BUSINESS

7.3. RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO THE OPERATIONS AND MAINTENANCE FUND (RESTRICTED) FOR FISCAL YEAR 2027 PROJECT PRIORITIES

Lead Staff: James Beckom, Vice President of Business Services and Finance

Background: The following resolution authorizes the transfer of up to \$15,714,000 to the Operations and Maintenance Fund (Restricted) as proposed in the FY2027 budget to address strategic priorities. The planned strategic investments for FY2027 from the resources previously outlined, total \$15,714,000, and include the following:

Outdoor Sports Complex	\$7,500,000
LancerNext Implementation	\$4,200,000
Urban Farm Center	\$2,550,000
Technology Refresh: Servers	\$670,000
Technology Refresh: Firewalls	\$350,000
Technology Refresh: Laptops Replacement	\$250,000
Student Employees retention measures	\$120,520
Adjunct Faculty (including online teaching requirements)	\$60,980
Mandatory Accreditation Site Visit	\$12,500
Total Planned Surplus Allocation	\$15,714,000

Administration requests Board approval to transfer available funds totaling up to \$15,714,000 to the Operations and Maintenance Fund (Restricted). Administration will seek approval prior to the use of these funds in accordance with Board Policy.

SUMMARY

Recommended Sources of Funds:	
Estimated FY2026 Surplus	\$5,000,000
Estimated FY2027 Surplus	\$10,714,000

Recommendation: Adopt the resolution authorizing the transfer of funds to the Operations and Maintenance Fund (restricted) for Fiscal Year 2027 project priorities.

7. NEW BUSINESS

RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO THE OPERATIONS AND MAINTENANCE FUND (RESTRICTED) AND APPROVE PROJECT PRIORITIES

WHEREAS, there is a need to allocate resources to support the advancement of strategic priorities within the FY2027 budget; and

WHEREAS, the Operations Fund’s estimated FY2026 year-end surplus of \$5,000,000; and

WHEREAS, the Operations Fund’s estimated FY2027 year-end surplus of \$10,714,000; and

WHEREAS, the Board of Trustees deems that it is in the interest of the College’s long-range financial plans that the Operations and Maintenance Fund (Restricted) receive up to \$15,714,000 from the funds listed above.

NOW THEREFORE, Be It Resolved by the Board of Trustees of Community College District No. 532, Lake County, Illinois as follows:

- Section 1. That the statements in the preamble of this resolution are hereby found to be true and correct.
- Section 2. That this Board of Trustees does hereby authorize the permanent transfer of up to \$15,714,000 to the Operations and Maintenance Fund (Restricted).
- Section 3. That the Treasurer of the college district is hereby authorized and directed to take all steps necessary to record appropriate entries on the College’s ledgers to complete the transfer of funds as directed.
- Section 4. That the Board of Trustees does hereby authorize the funding of these strategic one-time priorities totaling \$15,714,000.
- Section 5. That the Secretary is directed to file a certified copy of this resolution with the Treasurer.

Trustee _____ moved that the foregoing resolution be adopted, and

Trustee _____ seconded the motion.

Upon the roll being called, the members voted as follows:

AYE: _____

NAY: _____

The Chair declared the resolution duly adopted on June 23, 2026.

5. CONSENT AGENDA 3. PURCHASING

7.4.. GRAYSLAKE CAMPUS SPORTS COMPLEX AND ROUNDABOUT DELEGATION OF AUTHORITY AND APPROVAL OF CONTRACT – UPDATE

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: 2021 bond

Funding Request: \$76,235.50

Vendor	Amount
Pepper Construction	\$76,235.50

Explanation of Purchase: Approve the transfer of contracts for the new, and updated trade packages required to build the Sports Complex and Roundabout at Grayslake Campus with an estimated completion during Winter 2026. The total project cost is \$16,263,397.50. For additional detail reference January 27, 2026, Board Approval Section 7.16.

Lines with no changes have been omitted, and variances are shown.

Trade	Contractor	Contractor Location	Base Bid BEP %	Total	Contingency
Asphalt Paving	Abbey Construction	Aurora, IL	12%	\$69,305.00	\$6,930.50
Glazing Rebid	All Pro Glazing Solutions	Lombard, IL	100%	No Change	No Change
				\$69,305.00	\$6,930.50

Recommendation: Approve the additional award release to Pepper Construction of the lowest responsive and responsible bidders for the updated trade packages and Pepper’s associated cost for a total add not to exceed \$76,235.50.

7. NEW BUSINESS

7.5. GRAYSLAKE SPORTS COMPLEX AND ROUNDABOUT- ASPHALT PAVING (UPDATE)

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: 2021 Bond, FY22 surplus, FY24 surplus, one time reserve

Funding Request: \$543,812.00

Vendor	Amount
Abbey Construction Co., Inc.	\$543,812.00

ASPHALT PAVING	BEP%	ALTERNATE VALUE	BASE BID VALUE
Payne & Dolan Inc	0%	\$0.00	Withdrew
Abbey Paving	12%	\$0.00	\$494,375.00
Maneval Construction	90%	\$0.00	\$500,661.00
Troch	0%	\$0.00	\$514,340.00
Peter Baker & Sons	13.80%	\$0.00	\$549,500.00
Chadwick Contracting	0%	\$0.00	\$588,000.00

Explanation of Purchase: This contract is for the asphalt paving package for the construction of the Grayslake Sports Complex and Roundabout which was publicly bid on December 11, 2025. The lowest bidder, Payne & Dolan Inc., subsequently withdrew from the project; therefore, the contract is awarded to the next lowest responsive and responsible bidder.

Per 30 ILCS 575/4, "All State contract solicitations that include Business Enterprise Program participation goals shall require bidders or offerors to include utilization plans. Utilization plans are due at the time of bid or offer submission." Failure to complete and include a utilization plan, including documentation demonstrating good faith efforts when requesting a waiver, shall render the bid or offer non-responsive.

Recommendation: Approve a contract with Abbey Construction Co., Inc. of Aurora IL with a 10% contingency in a not-to-exceed amount of \$543,812.00.

5. CONSENT AGENDA 3. PURCHASING

7.6. GRAYSLAKE CAMPUS SPORTS COMPLEX AND ROUNDABOUT- GLAZING

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: 2021 Bond

Funding Request: \$143,962.00

Vendor	Amount
All Pro Glazing Systems LLC	\$130,875.00

GLAZING	BEP%	ALTERNATE VALUE	BASE BID VALUE
All Pro Glazing Systems LLC	100%	\$0.00	\$130,875.00
Northern Glass	30%	\$0.00	\$158,047.00
SG Metal & Glass	11%	\$0.00	\$137,000.00
IG Commercial	100%	\$0.00	\$136,200.00

Explanation of Purchase: This contract is for the glazing package for the construction of the Grayslake Sports Complex and Roundabout which was publicly bid on April 22, 2026.

“Per 30 ILCS 575/4, All State contract solicitations that include Business Enterprise Program participation goals shall require bidders or offerors to include utilization plans. Utilization plans are due at the time of bid or offer submission. Failure to complete and include a utilization plan, including documentation demonstrating good faith efforts when requesting a waiver, shall render the bid or offer non-responsive.

Recommendation: Approve a contract with All Pro Glazing Systems, LLC of Lombard IL with a 10% contingency in a not-to-exceed amount of \$143,962.00.

7. NEW BUSINESS

7.7. MAINTENANCE, REPAIR, AND OPERATIONAL SUPPLIES

Lead Staff: Mahsa Karamy, Executive Director, Business Services and Finance

Funding Source: FY27 budget

Funding Request: \$290,000.00

Vendor	Amount
W.W. Grainger, Inc.	\$290,000.00

Explanation of Purchase: This purchase is for tools, cleaning supplies, equipment repair parts, air filters, personal protective gear and instructional supplies to be used by various departments throughout the College.

This cooperative purchase is pursuant to the Illinois Compiled Statutes, 30 ILCS 525/ Governmental Joint Purchasing Act and the College’s Procurement Policy 712 and was competitively bid under the Educational & Institutional (E&I) Cooperative contract (#CNR01496).

Recommendation: Approve purchases from W.W. Grainger, Inc. of Lake Forest, IL in a not-to-exceed amount of \$290,000.00.

7. NEW BUSINESS

7.8. SIGN LANGUAGE INTERPRETATION SERVICES

Lead Staff: Greg Singleton, Dean of Student Affairs

Funding Source: FY27 budget

Funding Request: \$305,000.00

Vendor	Amount
Various (see below)	\$305,000.00

Sign Language Interpretation Vendors	City and State
Kristen Goebeler	Libertyville, IL
Randi Ralph	Vernon Hills, IL
Melinda Nelson	North Barrington, IL
Carol Palmer	Mount Prospect, IL
Dwayne A. Harris	Lindenhurst, IL
Bothel Signature Service LLC (Michael Bothel)	Wauconda, IL
Susanne McLaughlin	Lake Villa, IL
5 Star Interpreting Chicago, LLC	Tinley Park, IL
HRI-Cart, LLC	Pinellas Park, FL

Explanation of Purchase: This purchase is for sign language interpreting and communication access real-time translation (CART) services for deaf/hard-of-hearing students.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve contracts with the identified vendors in a total not-to-exceed amount of \$305,000.00.

7. NEW BUSINESS

7.9. JUDICIAL SERVICES PROGRAMS

Lead Staff: Jim Connell, Executive Director, Community Programs

Funding Source: FY27 budget

Funding Request: \$315,000.00

Vendors:	Amount
Various (see below)	\$315,000.00

Staffing Services	City, State
National Safety Council	Itasca, IL
Alliance Against Intoxicated Motorists	Schaumburg, IL
W.C. Dorsey and Associates	Gurnee, IL
Children First Foundation	Belleville, IL

Explanation of Purchase: This purchase is for the Circuit Court of Lake County Driver Safety and Family Parenting programs to be used by the Judicial Services department to carry out training and educational services for the court.

Pursuant to 110 ILCS 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve contracts with the identified vendors from July 1, 2026, through June 30, 2027, in total not-to-exceed amount of \$315,000.00.

7. NEW BUSINESS

7.10. SPECIALTY FOOD SUPPLIES FOR HOSPITALITY AND CULINARY MANAGEMENT PROGRAM

Lead Staff: Jeff Stomper, Dean, Business and Social Sciences

Funding Source: FY27 budget

Funding Request: \$350,000.00

Vendors	Amount
Various (see below)	\$350,000.00

SPECIALTY FOOD DISTRIBUTION VENDORS	
Fortune Fish	Turano Baking Co.
Albert Uster Imports, Inc.	Bella Brew Coffee & Beverage Co.
Premier Produce, Inc.	Louis Glunz Wine, Inc.
Midwest Foods	Kloss Distributor Co.
Whittingham Meats	Isola Imports, Inc.
Midwest Imports, Inc.	Trimark Marlinn
PepsiCo	Hansa Coffee
Performance Food Group	Breakthru Beverage
Get Fresh Produce	

Explanation of Purchase: This purchase is for food supplies from specialty food distribution vendors to be used in the College’s Hospitality and Culinary Management Program courses.

Pursuant to 110 ILCS 805/3-27.1 (n) contracts for the purchase of perishable foods and perishable beverages are exempt from the competitive bidding process.

Recommendation: Approve of purchases with the identified vendors in a total not-to-exceed amount of \$350,000.00.

7. NEW BUSINESS

7.11. TEMPORARY STAFFING SERVICES

Lead Staff: Sue Fay, Chief Human Resources Officer

Funding Source: FY27 budget, FY26 surplus

Funding Request: \$350,000.00

Vendors:	Amount
Various (see below)	\$350,000.00

Staffing Services	City, State
Express Employment Professionals	Waukegan, Illinois
Manpower	Milwaukee, Wisconsin
Robert Half	Menlo Park, California
The Salem Group	Buffalo Grove, Illinois

Explanation of Purchase: This purchase is for temporary employment services to be used and funded by multiple departments throughout the College.

Pursuant to 110 ILCS 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve purchases with the identified vendors from July 1, 2026, through June 30, 2027, in a total not-to-exceed amount of \$350,000.00.

7. NEW BUSINESS

7. 12. PROJECT MANAGEMENT SERVICES

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY24 surplus, FY22 surplus

Funding Request: \$360,000.00

Vendor	Amount
Consertus (Cotter Consulting LLC)	\$360,000.00

Explanation of Purchase: This purchase is for project management services for the Facilities and Capital department to successfully execute projects for FY27.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, are exempt from the competitive bidding process.

Recommendation: Approve of a contract from July 1, 2026, through June 30, 2027, to Consertus (Cotter Consulting, LLC) of Chicago, IL in a not-to-exceed amount of \$360,000.00.

7. NEW BUSINESS

7.13. BUILDING AUTOMATION SYSTEM PREVENTATIVE MAINTENANCE SERVICES

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY27 budget

Funding Request: \$373,900.00

Vendor	Amount
Delta Controls Chicago, Inc.	\$373,900.00

Explanation of Purchase: This purchase is for service and preventive maintenance used to control and automate mechanical equipment across the College.

Pursuant to 110 ILCS 805/3-27.1 (e), contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance or servicing can best be performed by the manufacturer or authorized service agent, are exempt from the competitive bidding process.

Recommendation: Approve of a contract from July 1, 2026, through June 30, 2029, with Delta Controls Chicago, Inc. of Lombard, IL in a not-to-exceed amount of \$373,900.00.

7. NEW BUSINESS

7.14. ANNUAL POSTAGE

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY27 budget

Funding Request: \$380,000.00

Vendor	Amount
United States Postal Service (USPS)	\$380,000.00

Explanation of Purchase: This purchase is for annual postage from USPS. The College's mail machine and post office permit accounts are pre-funded and are used to expedite mail processing for operations, marketing and recruiting campaigns for the College.

Pursuant to 110 ILCS 805/3-27.1 (k) contracts for goods or services procured from another governmental agency are exempt from the competitive bidding process.

Recommendation: Approve purchase from the United States Postal Service of Washington DC in a not-to-exceed amount of \$380,000.00.

7. NEW BUSINESS

7.15. APPOINT LEGAL COUNSEL AND AUTHORIZATION TO APPROVE LEGAL SERVICES AGREEMENT

Lead Staff: Kristen Jones, Interim President

Funding Source: FY27 budget

Background: Pursuant to Board Policy 115, the Board shall annually, by July 1, appoint legal counsel who, by the direction of the Board, will act as its counsel on legal and related matters. Since 1974, the Board has retained the legal counsel and related legal services of Robbins Schwartz.

Legal counsel and related legal services include the following:

- Provide legal counsel, advice and representation to the Board of Trustees, the President and the College Leadership Team (CLT);
- Coordinate and review legal representation of the College's other private legal counsel (i.e. insurance defense counsel);
- Representing the College on various legal matters and litigation;
- Direct litigation activities and transactional matters, overseeing attorneys engaged in legal areas of litigation, employment/personnel, labor, transactional and legislative matters;
- Provide procurement and contract review (i.e., competitive bid, request for proposals, bid disputes, construction, professional services and facility use agreements) and assist with negotiations, as necessary;
- Provide advice and representation in matters relating to real estate, labor and employee relations, employment including FMLA/ADA/Workers Compensation related issues, collective bargaining, Title IX, Title 504, personal injury defense, board policies, board protocols, administrative procedures and intellectual property matters;
- Provide ongoing guidance for compliance with the Open Meetings Act (OMA) and responses to Freedom of Information Act (FOIA) requests;
- Work with College risk management on matters of litigation to identify and analyze loss exposures and maintain appropriate financial reserves to ensure adequate funding of acknowledged liabilities;
- Provide legal counsel, guidance and policy analysis to ensure that the College decisions and actions comply with federal, state and local law; and
- Robbins Schwartz also offers many complimentary resources throughout the year, including virtual conferences, webinars, and publications.

Recommendation: Appoint Robbins Schwartz, Ltd. as legal counsel and approve a one-year, non-exclusive legal services contract with Robbins Schwartz, Ltd. of Chicago, IL in a not-to-exceed amount of \$450,000.00.

7. NEW BUSINESS

7.16. FOOD SERVICE MANAGEMENT

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY27 budget

Funding Request: \$500,000.00

Vendor	Amount
Elior North America	\$500,000.00

Explanation of Purchase: This purchase is for internal and FY27 catering purchases and costs is as stipulated in the food service management contract for FY26 purchases.

Pursuant to 110 ILCS 805/3-27.1 (n), contracts for the purchase of perishable foods and perishable beverages; are exempt from the competitive bidding process.

Recommendation: Approve a spend from July 1, 2026, through June 30, 2027, with Elior North American of Charlotte, North Carolina in a not-to-exceed amount of \$500,000.00.

7. NEW BUSINESS

7.17. LIBRARY DATABASE FEES, RESEARCH MATERIALS AND HOSTING FEES

Lead Staff: Scott Rial, Dean, Learning Innovation and Teaching Excellence

Funding Source: FY27 budget

Funding Request: \$618,500.00

Vendors	Amount
Various (see below)	\$618,500.00

LIBRARY EXPENDITURES			
Vendor	Description	Type	Amount
Amazon	Purchase of e-books and research materials for the library collection	Books and Research Materials	\$25,000.00
Gale	Purchase of e-books and research materials for the library collection	Books and Research Materials	\$36,000.00
Overdrive, Inc	Purchase of e-books for the library collection	Books and Research Materials	\$26,000.00
YBP Library Services	Purchase of books and research materials for the library collection	Books and Research Materials	\$75,000.00
EBSCO	Online periodical access for research	College Use Licenses	\$46,000.00
U of IL/CARLI	Access to academic databases and I-Share System	College Use Licenses	\$162,000.00
Illinois Heartland Library System	Access to bibliographic records database and Inter-library loan program	College Use Licenses	\$33,000.00
NILRC	Consortium membership for databases and alternative instructional tools	College Use Licenses	\$90,000.00
ProQuest	Access academic database and eBooks	College Use Licenses	\$100,000.00
West Payment	Access to academic database	College Use Licenses	\$25,500.00
Total			\$618,500.00

Explanation of Purchase: This purchase is for library database licensing agreements, fees for software-hosting platforms, and the purchase of research material.

Pursuant to 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement for installation of data processing equipment, software or services are exempt from the competitive bidding process.

Pursuant to 110 ILCS 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals,

7. NEW BUSINESS

7.X. LIBRARY DATABASE FEES, RESEARCH MATERIALS AND HOSTING FEES (CONTINUED)

pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph are exempt from the competitive bidding process.

Recommendation: Approve purchases from the identified vendors in a total not-to-exceed amount of \$618,500.00.

7. NEW BUSINESS

7.18. CLIMATE EQUITABLE JOBS ACT PROGRAM

Lead Staff: Richard Ammon, Executive Director of Workforce Initiatives

Funding Source: FY27 CEJA grant budget

Funding Request: \$672,840.00

Vendor	Amount
Various (see below)	\$ 672,840.00

CEJA Program Vendors	City, State
Sibi Media, LLC	Waukegan IL
Solutions for Energy Efficient Logistics	Detroit, MI
Basic Infra Training Service (BITS), LLC	Wadsworth, IL
Chicagoland Home Inspectors, Inc.	Chicago, IL
Waukegan Technical School	Waukegan, IL
Safety Trainers	Grayslake, IL
JRS Associates	La Grange Park, IL

Explanation of Purchase: These purchases are for services that allow the College to carry out training and education for the Climate and Equitable Jobs Act (CEJA) program, including clean energy instructional training and photography/videography services.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve contracts with the identified vendors in a not-to-exceed total amount of \$672,840.00.

7. NEW BUSINESS

7.19. SOFTWARE, LICENSING, MAINTENANCE AND SUBSCRIPTION AGREEMENTS

Lead Staff: Allison Porterfield- Woods, Chief Information Officer, Information Technology

Funding Source: FY27 budget

Funding Request: \$2,441,713.00

Vendors	Amount
Various (see below)	\$2,441,713.00

Explanation of Purchase: This purchase is for software, licensing, maintenance and subscription agreements. Each of these products is reviewed on an annual basis to address and determine usage and need. The actual value of the purchases from individual vendors may vary based on material availability and market price.

Vendor/Product Name	Description
American Eagle Hosting	Student Portal Hosting
Apporto	Virtual Application Platform
Appspan PS Firewall	Security management software
BGTM (MOSS)	Amatrol library for Technical training
Blackboard Mosaic	Mobile App
CIDI LABS INC	Canvas Add-ons
DC Group	Hardware Support
Jabber Licenses	Extend Office Phones to Home Devices
JAMS Software	Computer scheduling software
KnowBe4	PhishER; Studper-phishing IR tool renewal
Logicalis	Hardware Support
MarksNelson	Website and Student Portal Support
Nelnet	Credit card Processing Software
Net Backup	Data backup Software
Netskope	Laptop client access security broker
Nintex	Task management software
Oracle/PeopleSoft	ERP Systems (Campus Solutions, Finance, HR, etc.)
Otter.ai	Automated Note taking software
Palo Alto HIP	Protect VPN access to safe devices
Panopto	Video platform for recording/distribution of academic videos
Parkplace Server	Hardware support services
Phire	Peoplesoft Migration Tool
Sentinel	Security Operation Center
SmartNet	Cisco Support
Splunk	Log Aggregation
Target X	Higher Education Customer Relationship Mgmt Software

7. NEW BUSINESS

Vendor/Product Name	Description
Turnitin Similarity	Replacement for SafeAssign
Umbrella Insights	Umbrella Insights
Wireless Concepts	DAS maintenance

Pursuant to 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement for installation of data processing equipment, software or services, are exempt from the competitive bidding process.

Recommendation: Approve purchases from the identified vendors in the cumulative not-to-exceed amount of \$2,441,713.00

7. NEW BUSINESS

7.20. IT HARDWARE AND SOFTWARE VENDOR STRATEGIC PARTNERSHIP

Lead Staff: Allison Porterfield-Woods, Chief Information Officer

Funding Source: FY27 budget

Funding Request: \$11,287,100.00

Vendor	Amount
CDW Government, LLC	\$11,287,100.00

Explanation of Purchase: This purchase is for the strategic partnership with CDW-G to maximize the value of the College’s technology investments. Performance will be reviewed quarterly.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services are exempt from the competitive bidding process.

Recommendation: Approve a three-year agreement from July 1, 2026, through June 30, 2029, with CDW Government, LLC of Vernon Hills, IL, in a not-to-exceed amount of \$11,287,100.00.

7. NEW BUSINESS

7.21. TENURE PROBATIONARY PERIOD EXTENSION 2027-2028

Administration requests a one-year tenure probationary period extension as requested by the full-time faculty member noted below which is also supported by the College of Lake County Federation of Teachers Local No. 2394 AFT.

Faculty Name, Title	Academic Division	Original Tenure Probationary Period Final Year	Revised Tenure Probationary Period Final Year
Beth Kempton-Patterson, Instructor English	Communication Arts, Humanities and Fine Arts Division	2026-2027	2027-2028

Recommendation: Approve a one-year tenure probationary period extension for the individual named above, effective June 24, 2026.

7. NEW BUSINESS

7.22. PERSONNEL AND POSITION CHANGES – REORGANIZATION

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
As presented to the Board in May 2026, Administration proposes the following staffing changes including the creation of new positions, revisions/realignment of existing positions and employee roles and the elimination of selected positions within the FY27 budget.								
1	New Position	TBD	N/A	Professional Position Number: TBD Program Manager, Lancer Farms, Urban Farm Department	N/A	C43 Exempt	7/1/2026	TBD
2	New Position	TBD	N/A	Professional Position Number: TBD Operations Manager, Lancer Farms, Urban Farm Department	N/A	C43 Exempt	7/1/2026	TBD
3	New Position	TBD	N/A	Professional Position Number: TBD Production Manager, Urban Farm Center, Urban Farm Department	N/A	C43 Exempt	7/1/2026	TBD
4	New Position	TBD	N/A	Specialist Position Number: TBD Laboratory Coordinator, Urban Farm Center, Urban Farm Department	N/A	B24 Non- exempt	7/1/2026	TBD

7. NEW BUSINESS

7.22. PERSONNEL AND POSITION CHANGES – REORGANIZATION (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
5	Job Family, Job Grade, Job Title Promotion	Fournier, Eliza	Professional Position Number: 1816 Director Urban Farm, Community Programs Division	Administrator Position Number: 1816 Director Lancer Farms, Community Program Division	C52 Exempt	D61 Exempt	7/1/2026	7/1/2026-6/30/2027
6	New Position	TBD	N/A	Professional Position Number: TBD Human Resources Business Partner, Human Resources	N/A	C45 Exempt	7/1/2026	TBD
7	Funding	Cordova Mariscal, Jennifer	Specialist Position Number: 1872 Early Childhood Education Program Coordinator, Business and Social Science Division	Specialist Position Number: 1872 Program Coordinator Early Childhood Education, Business and Social Sciences Division	B32 Exempt	B32 Exempt	7/1/2026	7/1/2026-7/31/2026
8	Job Family, Job Grade, Job Title, Promotion	Asbury, Laura	Professional Position Number: 0051 Manager Community Education, Community Program Division	Administrator Position Number: 1897 Director Community and Workforce Education, Community Program Division	C43 Exempt	D61 Exempt	7/1/2026	7/1/2026-6/30/2027

7. NEW BUSINESS

7.22. PERSONNEL AND POSITION CHANGES – REORGANIZATION (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
9	Job Family, Job Grade, Job Title, Promotion	Cunny Kara	Specialist Position Number: 0151 Senior Program Coordinator, Community Education Department	Professional Position Number: 0051 Manager Community and Workforce Education, Community Program Division	B32 Exempt	C43 Exempt	7/1/2026	7/1/2026-6/30/2027
10	Elimination	Vacant	Specialist Position Number: 0151 Senior Program Coordinator, Community Education Department	N/A	B32 Exempt	N/A	7/1/2026	N/A
11	Job Title, Division, Unit	Gahagan, Karima	Administrator Position Number: 1455 Director P-20 Educational Partnerships, Community Education Department	Administrator Position Number: 1455 Director Early College Opportunity, Enrollment Services Division	D61 Exempt	D61 Exempt	7/1/2026	7/1/2026-6/30/2027
12	Job Title, Division	Mireles, Tammy	Administrator Position Number: 1410 Director Student Development, Student Development Unit	Administrator Position Number: 1410 Director Student Development Operations, Student Operations Division	D61 Exempt	D61 Exempt	7/1/2026	7/1/2026-6/30/2027

7. NEW BUSINESS

7.22. PERSONNEL AND POSITION CHANGES – REORGANIZATION (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
13	Division	Sarna, Jason	Professional Position Number: 0042 Assistant Director Outreach and On-Campus Experience, Student Recruitment and Onboarding Division	Professional Position Number: 0042 Assistant Director Outreach and On-Campus Experience, Student Development Operations Division	C52 Exempt	C52 Exempt	7/1/2026	7/1/2026- 6/30/2027
14	Division	Conley, Carlotta	Administrator Position Number: 0319 Director Childrens’ Learning Center, Student Affairs Division	Administrator Position Number: 0319 Director Childrens’ Learning Center, Student Support and Retention Division	D61 Exempt	D61 Exempt	7/1/2026	7/1/2026- 6/30/2027
15	Division	Wloch, Voytek	Administrator Position Number: 1222 Director Global Engagement, Enrollment Services Division	Administrator Position Number: 1222 Director Global Engagement, Student Support and Retention Division	D61 Exempt	D61 Exempt	7/1/2026	7/1/2026- 6/30/2027

Recommendation: Approve the changes with the effective dates noted above.

7. NEW BUSINESS

7.23. APPROVAL OF 2026-2027 MEMORANDUM OF AGREEMENT WITH THE COLLEGE OF LAKE COUNTY STAFF COUNCIL, LAKE COUNTY FEDERATION OF TEACHERS LOCAL 504, IFT-AFT/AFL-CIO

Administration reached a tentative agreement on a Memorandum of Agreement (MOA) for a one-year rollover of the Collective Bargaining Agreement 2022-2026 on June 17, 2026 which was ratified by union membership.

The MOA is for a one-year period effective from July 1, 2026 through June 30, 2027.

Recommendation: Approve the proposed 2026-2027 Memorandum of Agreement between the Board of Trustees and the facilities operations union (that is the College of Lake County Staff Council, Lake County Federation of Teachers Local 504, IFT-AFT/AFL-CIO) and authorize the execution of the Agreement.