

**College of Lake County  
Community College District No. 532  
Tuesday, December 16, 2025, 5:00 PM**

**BOARD OF TRUSTEES MEETING**

The Board of Trustees of Community College District No. 532, Lake County, Illinois, will convene a Board of Trustees Meeting on Tuesday, December 16, 2025, at 5:00 PM, in Grayslake Campus, Conference Center A013, 19351 West Washington Street, Grayslake, IL 60030. Virtual meeting access is available via YouTube live stream at:

<https://youtube.com/live/eEYXYjRUEZE?feature=share>, and the agenda is posted on the [College of Lake County](#) website.

Members of the public will be offered an opportunity to address the board during the public comment portion of the meeting. **Board Policy 124.1, Public Participation**, which can be found in the [College of Lake County Policy Manual](#), sets forth the College's guidelines for public comment. Members of the public who wish to address the Board in person must provide their name via email to [president@clcollinois.edu](mailto:president@clcollinois.edu) by 3:00 p.m. on Tuesday, December 16, 2025. Individuals will be called to the podium when it is their time to address the Board.

**AGENDA**

1. **Call to Order and Roll Call**
2. **Approval of the Agenda**
3. **Receipt of Notices, Communications, Hearings and Petitions**
4. **Reports**
  - 4.1. Chair's Report
  - 4.2. Student Trustee's Report
  - 4.3. President's Report
    - 4.3.1. Fiscal Year 2025 Year-End Fiscal Accountability and Investment Report
    - 4.3.2. Fiscal Year 2025 Audit
5. **Consent Agenda (Action Items)**
  - 5.1. Approval of the Minutes
    - 5.1.1. Regular Meeting Minutes of November 18, 2025
  - 5.2. Financial
    - 5.2.1. Approving Reimbursement of Business-Related Travel Expenses 4
    - 5.2.2. Ratifying Bills, Authorizing Budget Transfers, and Accepting 5

the Monthly Financial Report

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Copies of all proposed employee contracts are available at <a href="http://dept.clcillinois.edu/pre/contracts/ContractsDecember2025.pdf">http://dept.clcillinois.edu/pre/contracts/ContractsDecember2025.pdf</a>	
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7.1. Authorization to File and Publish Fiscal Year 2025 Audit	31
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7.3. Resolution Abating the Tax heretofore Levied for the Year 2025 to Pay Debt Service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2021A	37
7.4. Approval of Insurance Program Premiums	44
7.5. Resolution to Participate in Fiscal Year 2026 Energy Transition Community Grant and Authorizing Property Tax Abatement	47
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7.8. 2025-2029 Agreement with the College of Lake County Federation of Teachers, Local No. 2384 AFT	52

Agenda for Board of Trustees Meeting of Tuesday, December 16, 2025

8. **Executive Session (Closed)**  
Closed Session requested under 5 ILCS 120, Section 2(c)(2).
9. **Other Matters for Information or Discussion**
10. **Adjournment**

5. CONSENT AGENDA 2. FINANCIAL

**5.2.1. RESOLUTION APPROVING REIMBURSEMENT OF BUSINESS-RELATED TRAVEL EXPENSES**

**Lead Staff:** James Beckom, Interim Vice President of Business Services and Finance

WHEREAS, the list of reimbursements for business-related travel expenses is required to be approved by the Board of Trustees in accordance with the College of Lake County Policy 108 and Policy 960 and 50 ILCS 150/1 et seq.; and

WHEREAS, the monthly expenses to be approved pursuant to 50 ILCS 150/1 et seq., are set forth below;

NOW BE IT RESOLVED that the Board of Trustees approve the reimbursement for business-related travel expenses in the amount of \$591.25 for travel associated with Association of Community College Trustees (ACCT) Leadership Congress.

PASSED this 16<sup>th</sup> day of December 2025 by the Board of Trustees, College of Lake County, Community College District No. 532, Grayslake, Illinois.

**Recommendation:** Adopt the resolution approving reimbursement of business-related travel expenses.

5. CONSENT AGENDA 2. FINANCIAL

**5.2.2. RESOLUTION RATIFYING BILLS, AUTHORIZING BUDGET TRANSFERS AND ACCEPTING THE MONTHLY FINANCIAL REPORT**

**Lead Staff:** James Beckom, Interim Vice President of Business Services and Finance

WHEREAS, the list of bills has been provided to the Board of Trustees in accordance with the College of Lake County Policy 713 – Approval of Bills for Payment; and

WHEREAS, budget transfers in the amount of \$300,000.00 are recommended to the Fiscal Year 2026 Budget are attached hereto;

NOW BE IT RESOLVED that the Board of Trustees approves the bills provided under separate cover and approves/ratifies and authorizes the Treasurer to make budget transfers in the amount of \$300,000.00.

PASSED this 16th day of December 2025 by the Board of Trustees, College of Lake County, Community College District No. 532, Grayslake, Illinois.

**Recommendation:** Adopt the resolution Approving and Ratifying Bills and Authorizing Budget Transfers.

5. CONSENT AGENDA 2. FINANCIAL

5.2.2 RESOLUTION APPROVING AND RATIFYING BILLS, AND AUTHORIZING BUDGET TRANSFERS (CONTINUE)

FY 26 BUDGET TRANSFERS

	<u>Ledger Account No.</u>	<u>Department</u>	<u>Spend Category</u>	<u>Increase Budget</u>	<u>Decrease Budget</u>	<u>Reason</u>
1)	5860	Information Technology	Instructional Equipment	\$ 300,000.00		I.T Network Equipment
	5340	Information Technology	Computer Software Maintenance		\$ 300,000.00	
		<b>TOTAL TRANSFERS - ALL FUNDS</b>		<u>\$ 300,000.00</u>	<u>\$ 300,000.00</u>	

5. CONSENT AGENDA 2. FINANCIAL

**Operating Funds**  
**Financial Highlights**

**REVENUE:** The revenues in the operating funds reflect 47.5 percent of budgeted revenues through October 2025. At the end of October 2024, the College had received 48.4 percent of the amount budgeted.

As of October 31, 2025, the College had received revenues equal to \$40.4 million in FY26 for local taxes. Local tax revenue is budgeted at \$88.5 million for FY26.

Also, as of October 31, 2025, student enrollment reflected 54.9 percent of the tuition revenue. At the end of October 2024, the College had received 54.5 percent of the amount budgeted. The timing of when students enroll impacts when tuition revenue is recorded.

**EXPENDITURES:** Expenditures in the operating funds as of October 31, 2025, reflect 31.6 percent of budgeted expenditures for the year. In comparison, as of October 31, 2024, the College had expended 28.7 percent of the budgeted amount. The College is trending on track with the FY26 budget plan.



**Monthly Financial Report**

***FOR THE MONTH ENDED***

**October 31, 2025**

5. CONSENT AGENDA 2. FINANCIAL

**Education Fund  
Balance Sheet - Fund 01  
As of October 31, 2025**

**ASSETS**

<b><u>CASH</u></b>	
Cash In Bank	7,098,742
Change Funds	8,800
<b><u>INVESTMENTS</u></b>	
Other Investments	37,462,366
<b><u>RECEIVABLES</u></b>	
Corp PRS Property Replacement Tax R	33,908,866
Allowance Uncollectible Taxes	(342,396)
Student Tuition Receivable	16,182,577
Allowance for Uncollectable Tuition	(9,531,128)
Vendor Receivables	535,752
<b><u>INTERFUND</u></b>	6,837,726
<b><u>PREPAID EXPENSES</u></b>	
Prepaid Expenses	76,291
<b>TOTAL ASSETS</b>	<u><u>92,237,597</u></u>

5. CONSENT AGENDA 2. FINANCIAL

**LIABILITIES AND FUND BALANCE**

**LIABILITIES**

**ACCOUNTS PAYABLE**

Accounts Payable (1,203,154)

**ACCRUED EXPENSES**

Accrued Expense 1,131,647

**DEFERRED REVENUES**

Property Taxes 34,228,095

Miscellaneous Deferred Revenues 4,955

**OTHER LIABILITIES**

Other Liabilities 1,009,187

Vacation Accrual 3,460,231

**TOTAL LIABILITIES**

38,630,961

**FUND BALANCE**

Fund Balance 53,606,636

**TOTAL FUND BALANCE**

53,606,636

**TOTAL LIABILITIES & FUND BALANCE**

92,237,597

**RECONCILIATION**

BEGINNING FUND BALANCE 35,279,849

ADD: REVENUE 55,013,838

LESS: EXPENDITURES (36,496,824)

OPERATING TRANSFERS (190,227)

ENDING FUND BALANCE 53,606,636

**College of Lake County**  
**Fund 01 - Education Fund**  
**Statement of Changes in Fund Balance**  
**Month Ending: October 31, 2025**



	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<b><u>INCOME</u></b>				
Current Taxes	31,780,563	57.77%	31,193,611	57.08%
CPPRT Corp Pers Prop Repl Tax	335,514	0.61%	386,377	0.71%
ICCB Credit Hour Grants	3,745,654	6.81%	3,864,157	7.07%
Vocational Education	-	0.00%	321,548	0.59%
Tuition	17,034,956	30.96%	16,071,289	29.41%
Graduation Fees	62,369	0.11%	15	0.00%
Transcript Fees	45,388	0.08%	48,101	0.09%
On-line Course Fee	-	0.00%	80,826	0.15%
Laboratory Fees	42,880	0.08%	124,331	0.23%
Payment Plan Enrollment Fee	-	0.00%	17,465	0.03%
Credit By Exam Fees	-	0.00%	150	0.00%
Comprehensive Fees	3,853,505	7.00%	3,348,051	6.13%
Activity Fee Adjustment	(3,515,274)	-6.39%	(3,054,185)	-5.59%
Gain(Loss) on Investment	371,040	0.67%	515,693	0.94%
Other Interest	1,221,259	2.22%	1,716,941	3.14%
Library Fines	254	0.00%	206	0.00%
Miscellaneous Revenue	39,331	0.07%	16,247	0.03%
Over Short	(3,600)	-0.01%	(810)	0.00%
<b>Total Income</b>	<b>55,013,838</b>	<b>100%</b>	<b>54,650,013</b>	<b>100%</b>

5. CONSENT AGENDA 2. FINANCIAL

**EXPENDITURES**

Salaries	27,013,112	74.01%	23,162,183	73.35%
Employee Benefits	4,545,691	12.46%	4,960,955	15.71%
Contractual Services	2,139,830	5.86%	1,919,966	6.08%
General Material & Supplies	625,174	1.71%	1,020,614	3.23%
Travel/Conference Meeting Exp	179,550	0.49%	136,655	0.43%
Fixed Charges	10,833	0.03%	25,035	0.08%
Utilities	13,390	0.04%	15,190	0.05%
Capital Outlay	41,686	0.11%	16,965	0.05%
Other Expenditures	1,927,561	5.28%	320,626	1.02%
Total Expense	<u>36,496,824</u>	<u>100%</u>	<u>31,578,190</u>	<u>100%</u>

Beginning Fund Balance	35,279,849		37,337,188	
Add: Revenues	55,013,838		54,650,013	
Less: Expenses	(36,496,824)		(31,578,190)	
Operating Transfers	(190,227)		(201,119)	
Ending Fund Balance	<u>53,606,636</u>		<u>60,207,891</u>	

5. CONSENT AGENDA 2. FINANCIAL

**Maintenance Fund - Fund 02  
Balance Sheet  
As of October 31, 2025**

**ASSETS**

**INVESTMENTS**

Other Investments 20,376,645

**RECEIVABLES**

Corp PRS Property Replacement Tax Rec 8,883,759  
Allowance Uncollectible Taxes (86,387)  
Vendor Receivables 3,852

**INTERFUND**

(8,772,671)

**PREPAID EXPENSES**

Prepaid Expenses 281,209

**TOTAL ASSETS**

20,686,407

5. CONSENT AGENDA 2. FINANCIAL

**LIABILITIES AND FUND BALANCE**

**LIABILITIES**

**ACCOUNTS PAYABLE**

Accounts Payable 219,509

**ACCRUED EXPENSES**

Accrued Expense (26,998)

**DEFERRED REVENUES**

Property Taxes 8,967,328

**OTHER LIABILITIES**

Other Liabilities (47,317)

**TOTAL LIABILITIES** 9,112,522

**FUND BALANCE**

Fund Balance 11,573,884

**TOTAL FUND BALANCE** 11,573,884

**TOTAL LIABILITIES & FUND BALANCE** 20,686,407

**RECONCILIATION**

BEGINNING FUND BALANCE 7,075,693  
ADD: REVENUE 8,347,188  
LESS: EXPENDITURES (3,848,997)  
ENDING FUND BALANCE 11,573,884

**College of Lake County  
Maintenance Fund - Fund 02  
Statement of Changes in Fund Balance  
Month Ending: October 31, 2025**

	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<b><u>INCOME</u></b>				
Current Taxes	8,326,100	99.75%	8,191,195	99.94%
Building Rentals	21,088	0.25%	4,060	0.05%
Miscellaneous Revenue	-	0%	500	0%
Total Income	8,347,188	100%	8,195,755	100%
<b><u>EXPENDITURES</u></b>				
Salaries	1,716,350	44.59%	1,479,412	39.04%
Employee Benefits	489,347	12.71%	476,212	12.57%
Contractual Services	246,959	6.42%	258,686	6.83%
General Material & Supplies	265,988	6.91%	168,254	4.44%
Travel/Conference Meeting Exp	589	0.02%	4,800	0.13%
Fixed Charges	178,676	4.64%	731,230	19.30%
Utilities	972,129	25.26%	622,891	16.44%
Capital Outlay	3,649	0.09%	60,098	1.59%
Other Expenditures	(24,691)	-0.64%	(11,946)	-0.32%
Total Expense	3,848,997	100%	3,789,637	100%
Beginning Fund Balance	7,075,693		6,379,132	
Add: Revenues	8,347,188		8,195,755	
Less: Expenses	(3,848,997)		(3,789,637)	
Ending Fund Balance	11,573,884		10,785,249	

5. CONSENT AGENDA 3. PURCHASING

**5.3.1. AUTOMOTIVE EQUIPMENT**

**Lead Staff:** Miguel Mireles, Dean, Engineering, Math and Physical Sciences Division

**Funding Source:** Rev Up 3 Grant

**Funding Request:** \$50,465.37

<b>Vendor</b>	<b>Amount</b>
Mohawk Lifts LLC	\$50,465.37

**Explanation of Purchase:** This purchase is one tire changer, one tire balancer with necessary accessories for the Automotive Technology program. This modern, industry-relevant equipment is for hands-on learning in the automotive lab.

This cooperative purchase is pursuant to the Illinois Compiled Statutes, 30 ILCS 525/ Governmental Joint Purchasing Act and the College’s Procurement Policy 712 and was competitively bid under Sourcewell contract (#121223-MRL) for Vehicle Lifts.

**Recommendation:** Approve a purchase with Mohawk Lifts LLC of Amsterdam, NY in a not-to-exceed amount of \$50,465.37.

5. CONSENT AGENDA 3. PURCHASING

**5.3.2. COLLABORATIVE ROBOT EQUIPMENT**

**Lead Staff:** Miguel Mireles, Dean, Engineering, Math and Physical Sciences Division

**Funding Source:** FY26 budget

**Funding Request:** \$55,232.00

<b>Vendor</b>	<b>Amount</b>
Advanced Technologies Consultants	\$55,232.00

**Explanation of Purchase:** This purchase is for one collaborative robot. Collaborative robots are used in the mechatronics industry. Providing this equipment will give students hands-on experience with current technology.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

**Recommendation:** Approve a purchase from Advanced Technologies Consultants of Plymouth, MI in a not-to-exceed amount of \$55,232.00.

5. CONSENT AGENDA 3. PURCHASING

**5.3.3. VULNERABILITY MANAGEMENT SOFTWARE**

**Lead Staff:** Allison Porterfield-Woods, Chief Information Officer

**Funding Source:** FY26 budget

**Funding Request:** \$58,717.45

<b>Vendor</b>	<b>Amount</b>
Rapid7 at Carahsoft	\$58,717.45

**Explanation of Purchase:** This purchase is for the continuation of a one-year subscription of Rapid7 cybersecurity software for vulnerability management.

Pursuant to 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

**Recommendation:** Approve a one-year subscription from December 26, 2025, through December 25, 2026, with Rapid7 at Carahsoft of Reston, VA in a total not-to-exceed amount of \$58,717.45.

5. CONSENT AGENDA 3. PURCHASING

**5.3.4. TEXT MESSAGING COMMUNICATION PLATFORM**

**Lead Staff:** Erin Fowles, Dean, Enrollment Services

**Funding Source:** FY26 budget

**Funding Request:** \$75,715.00

<b>Vendor</b>	<b>Amount</b>
Signal Vine, Inc.	\$75,715.00

**Explanation of Purchase:** This purchase is for the two-year renewal of the College’s text messaging solution used to communicate with prospective and current students.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software and services are exempt from the competitive bidding process.

**Recommendation:** Approve the contract from January 1, 2026, through December 31, 2027, with Signal Vine, Inc. of Alexandria, VA in a not-to-exceed amount of \$75,715.00.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.1. PERSONNEL AND POSITION CHANGES

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
Administration recommends the following changes for Engineering, Mathematics and Physical Sciences division in Educational Affairs as a result of new responsibilities to be assigned in employee supervision, procurement and budget coordination. The proposed changes are funded within the FY26 budget.								
1	Title, Job Grade, Promotion	Yankov, Jordan	Specialist Position Number: 1850 Laboratory Specialist, Industrial Technology, Engineering, Math and Physical Sciences	Specialist Position Number: 1850 Laboratory Coordinator, Industrial Technology, Engineering, Math and Physical Sciences	B22 Non-exempt	B24 Non-exempt	1/8/2026	TBD
2	Title, Job Grade, Promotion	Cline, Emilia	Specialist Position Number: 1727 Laboratory Specialist, Electrical Technology, Engineering, Math and Physical Sciences	Specialist Position Number: 1727 Laboratory Coordinator, Electrical Technology, Engineering, Math and Physical Sciences	B22 Non-exempt	B24 Non-exempt	1/8/2026	1/8/2026-6/30/2026
3	Title, Job Grade, Promotion	Rivera, Mystica	Specialist Position Number: 1726 Laboratory Specialist, Automotive Collision Repair, Engineering, Math and Physical Sciences	Specialist Position Number: 1726 Laboratory Coordinator, Automotive Collision Repair, Engineering, Math and Physical Sciences	B22 Non-exempt	B24 Non-exempt	1/8/2026	1/8/2026-6/30/2026
4	Title, Job Grade, Promotion	Gomez, Lizbeth	Specialist Position Number: 0166 Laboratory Specialist, Heating Air Conditioning and Ventilation, Engineering, Math and Physical Sciences	Specialist Position Number: 0166 Laboratory Coordinator, Heating Air Conditioning and Ventilation, Engineering, Math and Physical Sciences	B22 Non-exempt	B24 Non-exempt	1/8/2026	1/8/2026-6/30/2026

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.1. PERSONNEL AND POSITION CHANGES (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
5	Title, Job Grade, Promotion	Peil, Drake	Specialist Position Number: 1849 Laboratory Specialist, Welding, Engineering, Math and Physical Sciences	Specialist Position Number: 1849 Laboratory Coordinator, Welding, Engineering, Math and Physical Sciences	B22 Non-exempt	B24 Non-exempt	1/8/2026	1/8/2026-6/30/2026
6	Title, Job Grade, Promotion	Clark, Dennis	Specialist Position Number: 1751 Laboratory Specialist, Automation, Robotics and Mechatronics, Engineering, Math and Physical Sciences	Specialist Position Number: 1751 Laboratory Coordinator, Automation, Robotics and Mechatronics, Engineering, Math and Physical Sciences	B22 Non-exempt	B24 Non-exempt	1/8/2026	1/8/2026-6/30/2026
7	Title, Job Grade, Promotion	Vazquez, Salvador	Specialist Position Number: 0932 Laboratory Specialist, Automotive Technology, Engineering, Math and Physical Sciences	Specialist Position Number: 0932 Laboratory Coordinator, Automotive Technology, Engineering, Math and Physical Sciences	B22 Non-exempt	B24 Non-exempt	1/8/2026	1/8/2026-6/30/2026

5. CONSENT AGENDA 4. HUMAN RESOURCES

**5.4.1. PERSONNEL AND POSITION CHANGES (CONTINUED)**

	<b>Current Job Classification, Position Number, Position Title, Department</b>	<b>Proposed Job Classification, Position Number, Position Title, Department</b>	<b>Effective Date</b>
Administration recommends realigning the following full-time faculty position.			
8	Faculty Position Number: 0400 Instructor, ABE and GED Mathematics Adult Education and ESL Division	Faculty Position Number: 0400 Instructor, Computer Science Engineering, Math and Physical Sciences	12/17/2025
<b>Recommendation:</b> Approve the changes with the effective date noted above.			

5. CONSENT AGENDA 4. HUMAN RESOURCES

**5.4.2. PROBATIONARY PERIOD COMPLETION**

The following employees have successfully completed the appropriate probationary period and are recommended for continued employment in the following Board-approved positions, in accordance with Board Policy 611 – Employment Practices and Procedures – Specialist.

	<b>Employee Name</b>	<b>Job Family, Position Number, Title, Department</b>	<b>Probation Period Completion Date</b>	<b>Contract Dates</b>
1	Rovik, Sydney	Specialist Position number: 1178 College and Career Navigator, Student Recruitment and Onboarding	11/7/2025	11/7/2025-6/30/2026
2	Smith, Angelina	Specialist Position number: 1634 Talent Acquisition Specialist, Human Resources	11/7/2025	11/7/2025-6/30/2026
3	Xu, Yang	Specialist Position number: 1384 Research Analyst, Institutional Effectiveness, Planning and Resources	11/7/2025	11/7/2025-6/30/2026
4	Lim, Abigail	Specialist Position number: 0995 Marketing and Communications Coordinator, Audience Department	11/22/2025	11/22/2025-6/30/2026

**Recommendation:** Approve the above full-time employment.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.3. PROMOTIONS

The following employees applied for and were selected for promotions in the Board-approved positions noted below.					
	Employee Name	Current Job Family, Position Number, Position Title, Department	Proposed Job Family, Position Number, Position Title, Department	Effective Date	Contract Dates
1	Lopez, Jenifer	Classified - Part-time Position Number: 1298 Enrollment Services Assistant, Outreach and Enrollment Department	Specialist – Full-time Position Number: 0265 Testing Specialist, Testing Center	1/5/2026	1/5/2026- 6/30/2026
2	Ochoa, Viviana	Classified Position Number: 0318 Senior Administrative Assistant, Southlake Campus Administration	Classified Position Number: 1403 Assistant to the Dean, Southlake Campus	1/5/2026	N/A
<b>Recommendation:</b> Approve the above action.					

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.4. RESIGNATIONS AND RETIREMENTS

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Effective Date (Last Day Worked)
1	Resignation	Panchoo, Augustine	Faculty Position Number: 0567 Instructor Psychology, Business & Social Sciences Division	5/15/2026
2	Retirement	Hutchings, Rose	Classified Position Number: 1439 Office Associate, Business Solutions	1/22/2026
3	Retirement	Barth, Wendy	Specialist – Union Position Number: 0224 IT Network Support Specialist, Core Systems and Infrastructure	6/30/2028 Eligible for Benefits Article XI.12 and MOU Retirement Incentive Program
<b>Recommendation:</b> Approve the above action.				

## 5. CONSENT AGENDA 5. CONTRACTS AND GRANTS

### 5.5.1. APPROVAL OF PARTNERSHIP AGREEMENT WITH LAKE COUNTY PARTNERS

**Lead Staff:** Ali O'Brien, Vice President for Community & Workforce Partnerships

It is of mutual benefit for College of Lake County (CLC) and Lake County Partners (LCP) to maintain a partnership agreement driving toward a shared outcome of having a strong workforce talent pipeline for Lake County businesses. Talent is a key differentiator for business attraction and expansion. To achieve such an outcome, it is critical to have a training provider (CLC) that is responsive to the economic and workforce demands being documented by Lake County Partners for existing and future businesses. It is through such evidence that the College is able to invest or seek investment to expand and start programs that will create a relevant, trained workforce.

A strong economic development partner directly impacts the College through new and expanded business development that strengthens the Equalized Assessed Value (EAV) for existing properties, new construction, and recovered Tax Increment Financing (TIF) property values. Through investment in a partnership agreement, CLC is a Gold Level Investor with LCP.

Shared responsibilities of the agreement include a commitment to the Ecosystem relationship to represent the collaboration on targeted business outreach and share the value it provides to employers and the county. College of Lake County responsibilities include prompt response to business referrals from Lake County Partners with documentation in Salesforce, and development of strategic solutions to meet workforce needs. Lake County Partners (LCP) responsibilities include promotion to companies to sponsor and participate in CLC workforce and career events, initiation of business referrals to CLC, and administration of Salesforce platform.

#### **Financial Components of Agreement:**

- CLC will invest \$50,000.00 in Lake County Partners' 2026, 2027, and 2028 fiscal years. This investment includes eight (8) Salesforce licenses and one (1) table annually at The Big Event.
- CLC will pay for 1/3 of the Salesforce administration contract at \$13,920 and additional licenses at the prevailing per license rate.

**Recommendation:** Approve the 2026-2028 Partnership Agreement with Lake County Partners from January 1, 2026 through December 31, 2028.

## 6. PRESENTMENT OF BOARD POLICIES AND OBJECTIVES

### 6.1 Policy 421- TUITION AND FEE PAYMENT AND REFUND SCHEDULE-REVISED-FIRST READING

Policy 421- Tuition and Fee Payment and Refund Schedule is presented for a first reading. The revisions of this policy align with the 2030 Strategic Plan and the Lancer Success Framework's definition for student success. The Workday Student system is in its design phase and will include the proposed changes.

The policy revision includes input obtained through the shared governance system and has been reviewed by the College's legal counsel.

Recommended changes are highlighted in red and reflect changes presented as the First Reading. No action will be taken at this time.

## 6. PRESENTMENT OF BOARD POLICIES AND OBJECTIVES

### 421 TUITION AND FEE PAYMENT AND REFUND SCHEDULE AND PAYMENT OPTIONS

Tuition and fee refunds will be issued to eligible students based upon the effective date of withdrawal, which is determined by the date a request for withdrawal is recorded by the Admissions and Records Office. Refund eligibility for tuition and fees shall follow a consistent schedule that ensures fairness for all students.

The effective date of the withdrawal will be:

- The date the student's submitted withdrawal is processed in the College's student information system, OR-
- The date of the notification to the Student Records Office.

#### REFUND SCHEDULE

The tuition and fee refund schedule is below. The schedule applies uniformly to all courses.

Withdrawal on or before start of class = 100% Refund

Withdrawal before 15% of class days pass = 100% Refund

Withdrawal after 15% of class days pass = No Refund

#### Tuition and Fee Refund Schedule\*

Course Length	100% Refund (Drop period)	Last day for 50% Refund	No Refund
16-week	Days 1-7	Days 8-15	Day 16+
14-week	Days 1-7	Days 8-15	Day 16+
8-week	Days 1-7	Days 8-15	Day 16+
5-week	Days 1-7	Days 8-15	Day 16+
3-week	Days 1-7	No Refund	Day 8+

\*Refers to calendar days

#### One-day classes:

Withdrawal the day before class = 100% Refund

Withdrawal on or after the day of class = No Refund

A full refund of tuition and fees is granted if the College cancels a class.

When academically advisable, the administration may approve full or partial refunds of tuition or fees when students exchange one course for another.

When a student is unable to attend class due to uncontrollable and unforeseen circumstances such as extended hospitalization, a prorated tuition and fee refund may be made based upon a documented application submitted to the Controller

## 6. PRESENTMENT OF BOARD POLICIES AND OBJECTIVES

~~or his/her designee. An appeal of the Controller's or his/her designee's decision may be directed to the Vice President for Business Services and Finance who will process the appeal or direct it to the appropriate Vice President.~~

### **NOTES ON WITHDRAWALS:**

**Extenuating Circumstances:** Students who must withdraw due to documented, unforeseen circumstances, such as serious illness or military service, will receive a refund in accordance with Policy 430 Withdrawals.

**College Canceled Courses:** Students will receive a full refund for tuition and applicable fees for courses canceled by the College.

**Courses Less than Three Weeks:** Students will receive a full refund if withdrawn a minimum of one day before the class starts. There is no refund for withdrawal on the date of the class.

### **PAYMENT OPTIONS**

~~Students have three options for paying tuition and fees to avoid being dropped from classes. Students can pay in full, enroll in an installment payment plan, or have tuition and fees paid by a third-party payer.~~

~~Students who anticipate payment of their tuition by a third-party payer will be required to enroll in a payment plan at no cost to the student, as a preventive measure to ensure that classes are not dropped in the event that third-party resources are not received.~~

**Students may fulfill their tuition and fee obligations in ways that support their success and financial stability, and may choose one of the payment options below:**

1. Pay in full;
2. Apply for Federal Financial Aid (FAFSA);
3. Enroll in an installment payment plan;
4. Receive sponsorship by a third-party payer (such as an employer or scholarship organization).

**NOTE:** Students supported by a third-party payer are encouraged to set up a payment plan as a safeguard to ensure that their enrollment is uninterrupted while payments are being processed.

~~In an effort to support students in good academic standing and prevent financial barriers to re-enrollment, the following options will be provided:~~

- ~~• Students will be retained if they have a balance due of \$500 or less. Students will be retained if they have paid 40% of their existing balance for tuition and fees, or if they have established an installment payment plan by the drop date.~~

## 6. PRESENTMENT OF BOARD POLICIES AND OBJECTIVES

- ~~Students with outstanding balances who are in good academic standing (GPA 2.0) will be permitted to re-enroll. Enrollment with an outstanding balance may not be granted over two consecutive terms.~~

~~Students not meeting the above requirements are subject from being dropped from all credit courses.~~

### **RE-ENROLLMENT REQUIREMENTS**

Students with an outstanding bill from the current semester may re-enroll if they have a balance due of \$500 or less and a signed payment agreement in place. The balance must be paid during the next term.

CLC reserves the right to refer delinquent student accounts to external collection agencies for recovery of outstanding balances.

Adopted 11/26/1968  
Amended 03/23/1971  
Amended 07/25/1972  
Amended 03/25/1975  
Amended 01/27/1976  
Amended 10/27/1981  
Amended 06/29/1982  
Amended 02/25/1986  
Amended 10/28/1986  
Amended 06/21/1988  
Amended 01/16/1990  
Amended 03/25/2003  
Amended 07/27/2015  
Amended 11/19/2019  
Amended

## 7. NEW BUSINESS

### 7.1. AUTHORIZATION TO FILE AND PUBLISH FISCAL YEAR 2025 AUDIT

**Lead Staff:** James Beckom, Interim Vice President of Business Services and Finance

Pursuant to Section 3-22.1 of the Public Community College Act (110 ILCS 805/3-22.1), the College of Lake County (College) engaged external auditor Crowe LLP to audit the Fiscal Year 2025 annual financial statements and other required audits as reviewed in the audit plan at the August 26, 2025, meeting. The Fiscal Year 2025 audit engagement covered:

- Audit of June 30, 2025, financial statements for the College of Lake County (CLC) and CLC Foundation;
- Report on Supplementary information in the financial statements;
- Single Audit of the College as of June 30, 2025;
- Audit and examination of Illinois Community College Board (ICCB) grants received and schedules of enrollment data; and
- Audit and review of Consolidated Year-End Financial Report (CYEFR) for Illinois Grant Accountability and Transparency Act (GATA)

At the audit's completion, the College is required to submit electronically a copy of its external audit to the ICCB by December 31 following the close of the fiscal year.

Furthermore, pursuant to Section 3-22.2 of the Public Community College Act (110 ILCS 805/3-22.2), the College is required to publish annually a financial statement in accordance with rules and regulations issued by the State Board. Such statement shall be published at least once in a newspaper of general circulation in the community college district. This statement shall be published not later than December 31 following the close of the fiscal year. A copy of this publication shall be filed with the ICCB on or before January 15 following the close of the fiscal year.

Following the presentation of the Fiscal Year 2025 audit by Crowe LLP, it is recommended that the Board approve and authorize the filing of the audit with the ICCB and appropriate federal agencies, along with publishing the financial statements as required.

**Recommendation:** Accept the audit report, authorize the filing of these documents with the Community College Board and appropriate agencies, and publishing the financial statements as required by Statute.

## 7. NEW BUSINESS

### 7.2. RESOLUTION ADOPTING 2025 TAX LEVY

**Lead Staff:** James Beckom, Interim Vice President of Business Services and Finance

**Background:** This recommended amount of the College’s 2025 aggregate tax levy is based on charges in inflation and equalized assessed value (EAV) including new construction and dissolving tax increment financing (TIF) district. The Property Tax Extension Limitation Law (PTELL) limiting rate for the 2025 levy, is 5.0 percent. The 2025 EAV is projected to increase approximately 9.2 percent as compared to 2024, with new construction for 2025 projected to total \$178 million and dissolving TIF district totaling \$59.7 million.

The proposed levy would increase taxes for the operating and special tax levy funds by 4.975 percent from the 2024 tax extensions. The debt service tax levy is based on an established schedule of bond payments. The debt service levy for 2025 will correspond to the outstanding Levy Allocation Report for 2026. The debt service levy is not included in the definition of aggregate levy pursuant to Section 18-55 of the Truth in Taxation Law, 35 ILCS 200/18-55.

Levy Funds	2024 Levy Extension	2025 Levy Estimated	Estimated Increase	Percent Change
Operating & Special (Capped)	\$86,975,371	\$91,302,396	\$4,327,025	4.975%
Debt Service (Non-Capped)	\$2,098,442	\$2,103,600	\$5,158	0.246%
Total	\$89,073,813	\$93,405,996	\$4,332,183	4.860%

The Lake County Clerk will determine the actual amount of taxes to be extended on the 2025 levy after applying the tax cap (PTELL) formula, including the addition of the new property in the tax base. Based on assumptions indicated in the projections above, it is anticipated that the tax rate for capped funds in 2025 will be approximately \$0.2629 per \$100 of equalized assessed valuation, as compared to \$0.2802 levied in 2024.

The levy for the year 2025 will be allocated 50 percent to Fiscal Year 2026 and 50 percent to Fiscal Year 2027.

**Recommendation:** Approve the attached resolution adopting the 2025 tax levy.

7. NEW BUSINESS

**7.2. RESOLUTION ADOPTING 2025 TAX LEVY (CONTINUED)**

WHEREAS, the 2025 estimated levies were presented to the Board of Trustees of Community College of District No. 532, County of Lake, State of Illinois, on November 18, 2025; and, WHEREAS, the aggregate levy for the year 2025 does not exceed 105% of the taxes extended (plus any amounts abated prior to extension) on the College District’s aggregate levy for the year 2024, such that the provisions of Sections 18-65 through 18-85 of the Truth in Taxation Law do not apply to the adoption of the 2025 aggregate levy, and the College District is not required to publish notice of or conduct a hearing thereon.

THEREFORE, BE IT RESOLVED that the Board of Trustees adopts the following tax levies for 2025 and approves the filing of the attached Certificate of Tax Levy for 2025 with the County Clerk as providing by stature:

Fund

Educational Purposes	\$71,259,959
Operations and Maintenance Purposes	\$18,826,905
Tort Immunity Purposes	\$613,605

Trustee \_\_\_\_\_ moved that the foregoing resolution be approved and  
Trustee \_\_\_\_\_ seconded said motion.

Upon the roll being called, the members voted as follows:

AYE:

NAY:

The Chair declared the motion duly adopted, this 16<sup>th</sup> day of December 2025.

BOARD OF TRUSTEES COMMUNITY COLLEGE DISTRICT NO. 532 COUNTY OF LAKE, STATE OF ILLINOIS

BY: \_\_\_\_\_  
Chair

ATTEST: \_\_\_\_\_  
Secretary

7. NEW BUSINESS

**CERTIFICATE OF TAX LEVY FOR 2025**

Community College District No. 532 County Lake.  
Community College District Name: College of Lake County and State of Illinois.

We hereby certify that we require:

- the sum of \$71,259,959 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
- the sum of \$18,826,905 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ 0 to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 613,605 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ 0 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110-1), and
- the sum of \$ 0 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 0 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
- the sum of \$ 0 to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 2025.

Signed this 16th day of December 2025

\_\_\_\_\_  
Chair of the Board of Said Community College District

\_\_\_\_\_  
Secretary of the Board of Said Community College District

7. NEW BUSINESS

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full: Four as of 12/1/2025.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

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(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College No. \_\_\_ County(ies) of \_\_\_\_\_ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 20\_\_ was filed in the office of the County Clerk of this county on \_\_\_\_\_, 20\_\_.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 20\_\_ is \$\_\_\_\_\_.

7. NEW BUSINESS

Date

County Clerk and County

**CERTIFICATE OF COMPLIANCE WITH THE TRUTH IN TAXATION ACT**

I, Amanda D. Howland, DO HEREBY CERTIFY that I am the Chair of the Board of Trustees of the Community College District 532, County of Lake and State of Illinois.

I DO HEREBY FURTHER CERTIFY that the adoption of the 2025 aggregate tax levy by said Board of Trustees did fully comply with the provisions of Sections 18-60 through 18-85 of THE TRUTH IN TAXATION LAW (35 ILCS 200/18-60 through 85). The aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and public hearing were not necessary.

DATED: December 16, 2025

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Chair, Board of Trustees

**7.3. RESOLUTION ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2025 TO PAY DEBT SERVICE ON THE GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017, AND TAXABLE GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2021A.**

**Lead Staff:** James Beckom, Interim Vice President of Business Services and Finance

**Background:** The attached resolution abates the property taxes levied for the year 2025 to pay debt service on the Series 2017 alternate revenue bonds issued in December 2017 and the Series 2021A alternate revenue bonds issued in December -2021. The College has determined that the debt service levy for these bonds can be eliminated for tax year 2025 since the pledged revenues (the same being student capital assessment fees, taxes, grants, state aid, interest earnings and other revenues received by the College and available to be expended for the improvement, maintenance, repair and benefit of buildings and property) will be available to pay principal and interest. The abatement resolution is required to be filed with the Lake County clerk no later than March 15, 2026.

**Recommendation:** Approve the following resolution abating the 2025 tax levy.

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held in the A013 Conference Center at the Grayslake Campus, 19351 West Washington Street, Grayslake, Illinois, in said Community College District at 5:00 o'clock P.M., on the 16th day of December 2025.

\* \* \*

The meeting was called to order by the Chairperson and upon the roll being called, the Chairperson and the following Trustees were physically present at said location: \_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_ (non-voting student member).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: \_\_\_\_\_

\_\_\_\_\_

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

\_\_\_\_\_

The Chairperson announced that the next item of business before the Board of Trustees was the consideration of a resolution abating the tax heretofore levied for the year 2025 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2021A, of the District.

Whereupon Trustee \_\_\_\_\_ presented and the Secretary read by title a resolution as follows, copies of which were made available to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

## 7. NEW BUSINESS

RESOLUTION abating the tax heretofore levied for the year 2025 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2021A, of Community College District No. 532, County of Lake and State of Illinois.

\* \* \*

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 532, County of Lake and State of Illinois (the “*District*”), by resolution adopted on the 21st day of November, 2017, as supplemented by a Direction for Abatement of Taxes, dated December 8, 2017 (the “*2017 Resolution*”), did provide for the issue of \$22,325,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017 (the “*2017 Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2017 Bonds; and

WHEREAS, the Board by resolution adopted on the 16th day of November, 2021, as supplemented by a Direction for Abatement of Taxes, dated December 2, 2021 (together with the 2017 Resolution, the “*Resolution*”), did provide for the issue of \$48,440,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2021A (the “*2021A Bonds*” and, together with the 2017 Bonds, the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2021A Bonds; and

WHEREAS, the District hereby determines that the Pledged Revenues (as defined in each Resolution) are or will be available to pay the principal of or interest on the respective Bonds due in that bond year (December 1, 2026, and June 1, 2027), so as to enable the abatement of the Pledged Taxes (as defined in each Resolution) levied for the same; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2025 to pay principal and interest on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

*Section 2. Abatement of Tax.* The tax heretofore levied for the year 2025 in the Resolution is hereby abated in its entirety.

*Section 3. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk of the County of Lake, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2025 in accordance with the provisions hereof.

*Section 4. Effective Date.* This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 16, 2025.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

7. NEW BUSINESS

Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the Chairperson directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: \_\_\_\_\_

\_\_\_\_\_.

NAY: \_\_\_\_\_

Whereupon the Chairperson declared the motion carried and said resolution adopted, and in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Trustees

7. NEW BUSINESS

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF LAKE )

**CERTIFICATION OF RESOLUTION AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the “Board”) of Community College District No. 532, County of Lake and State of Illinois (the “District”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 16th day of December, 2025, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2025 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2021A, of Community College District No. 532, County of Lake and State of Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting and on a day that was not a Saturday, Sunday or legal holiday in the State of Illinois, that at least one copy of said agenda was continuously available for public review during said entire 48-hour period preceding said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 16th day of December 2025.

\_\_\_\_\_  
Secretary, Board of Trustees

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF LAKE        )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Lake, Illinois, and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, 2025, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2025 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2021A, of Community College District No. 532, County of Lake and State of Illinois.

duly adopted by the Board of Trustees of the Community College District No. 532, County of Lake and State of Illinois, on the 16th day of December, 2025, and that the same has been deposited in the official files and records of my office.

I do further certify that the tax heretofore levied for the year 2025 for the payment of the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2021A, as described in said resolution will be abated in its entirety as provided in said resolution.

IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County, this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
County Clerk

(SEAL)

## 7. NEW BUSINESS

### 7.4. APPROVAL OF INSURANCE PROGRAM PREMIUMS

**Lead Staff:** James Beckom, Interim Vice President of Business Services and Finance

R.J. Galla Company, Inc. has provided the College with annual insurance program premiums for the calendar year 2026. These premiums primarily include property, liability, accident and workers' compensation. Total insurance expenses will increase from \$1,281,095 in 2025 to \$1,331,363 in 2026, representing a 3.9 percent increase over 2025. Three quotes were secured for each major insurance component. The property coverage levels increased as Building & Contents values adjusted to \$620,375,509 from \$601,230,310 which is an increase in values over the expiring term of \$19,145,199, or 3.2%. Please refer to Appendix A for annual insurance renewal trend information. Other changes are detailed in the Commercial Property & Casualty Insurance Proposal, January 1, 2026, to January 1, 2027.

The adjusted premiums are as follows:

Coverage	Carrier	Limits	Deductible/ Retention	Annual Premium
General Liability	Munich RE Insurance Co.	\$2,000,000 Occurrence \$2,000,000 Aggregate	N/A	<b>\$137,045.00</b>
Educators Legal Liability	Munich RE Insurance Co.	\$1,000,000 Occurrence \$1,000,000 Aggregate	\$25,000 per claim	<b>\$33,862.00</b>
E.P.L.I.	Munich RE Insurance Co.	\$1,000,000 Occurrence \$1,000,000 Aggregate	\$25,000 per claim	<b>\$33,862.00</b>
Law Enforcement Liability	Munich RE Insurance Co.	\$1,000,000 Occurrence \$1,000,000 Aggregate	\$5,000 per claim	<b>\$14,616.00</b>
Property Incl: Flood	Affiliated FM & Selective Insurance Companies	\$620,375,509	\$50,000	<b>\$551,524.00</b>
Student Med Mal	American Casualty Company of Reading, PA	\$2,000,000 Occurrence \$5,000,000 Aggregate	N/A	<b>\$18,741.00</b>
Media Liability	Axis Insurance Company	\$1,000,000 Occurrence \$1,000,000 Aggregate	N/A	<b>\$5,727.00</b>
Liquor Liability	National Specialty Ins. Co.	\$2,000,000	N/A	<b>\$1,050.00</b>
Foreign Liability & Property	Chubb Global Casualty	\$1,000,000	\$1,000	<b>\$2,500.00</b>
Cyber Liability/Data Breach	Beazley	\$4,000,000 \$500,000 Social Engineering Sub Limit	\$25,000 \$75,000	<b>\$60,344.00</b>
Lead Umbrella Liability	Munich RE Insurance Co.	\$10,000,000	N/A	<b>\$37,410.00</b>
Excess Liability	Merchants Insurance	\$5mil excess of \$10mil	N/A	<b>\$33,725.00</b>
Excess Liability	Landmark American Insurance Company	\$10mil excess of \$10mil	N/A	<b>\$45,000.00</b>

## 7. NEW BUSINESS

Coverage	Carrier	Limits	Deductible/ Retention	Annual Premium
Auto & Garage Liability	Munich RE Insurance Co.	\$1,000,000	N/A	<b>\$37,720.00</b>
Auto Physical Damage	Munich RE Insurance Co.		\$500 Comp \$500 Coll	<b>\$6,657.00</b>
Crime	Travelers Insurance Company	\$2,000,000 \$500,000 Social Engineering Sub Limit	\$5,000/\$50,000	<b>\$8,221.00</b>
Kidnap & Ransom	Travelers Insurance Company	\$1,000,000	N/A	<b>\$2,053.00</b>
Sports Accident	Berkley Life & Health & Liberty Mutual Ins. Companies	Catastrophic Medical - \$5,000,000 Catastrophic Disability - \$1,000,000	N/A	<b>\$29,706.00</b>
Board Travel Accident	Chartis Insurance Company	\$350,000 Principal Sum \$2,800,000 Aggregate	N/A	<b>\$1,050.00</b>
Pre-School Day Care Accident	Hartford Insurance Company	\$25,000 Maximum Benefit	N/A	<b>\$948.00</b>
Fiduciary Liability	Travelers Insurance Company	\$2,000,000	N/A	<b>\$6,919.00</b>
Student Special Risk Accident	Mutual of Omaha Ins. Co.	\$5,000 Maximum Benefit	N/A	<b>\$15,504.00</b>
Nurses Professional Liability	American Home Assurance Co.	\$1,000,000 Occurrence \$6,000,000 Aggregate	N/A	<b>\$1,605.00</b>
Statutory Treasurers Bond	Liberty Mutual Ins. Co.	\$34,000,000	N/A	<b>\$25,500.00</b>
General Obligation Capital Improvement Bond	Liberty Mutual Ins. Co.	\$5,000,000	N/A	<b>\$3,750.00</b>
Excess Workers Compensation	Midwest Employers	\$1,000,000 Statutory	\$500,000	<b>\$93,969.00</b>
Excess Buffer Layer Buydown	Lyndon Southern Insurance Co.	\$150,000 excess of \$350,000	\$500,000	<b>\$27,496.00</b>
Excess Work Comp Loss Control Third-Party Administrators Fee	Comprehensive Risk Services			<b>\$44,875.00</b>
Active Shooter & Malicious Attack Liability & Property	Hiscox Insurance Co.	\$1,000,000 Occurrence \$1,000,000 Aggregate	Deductible Waiting Period N/A	<b>\$19,984.00</b>
Agency Service Fee				<b>\$30,000.00</b>
			<b>Total:</b>	<b>\$1,331,363.00</b>

**Recommendation:** Approve the insurance program premiums and the amount of \$1,331,363.00 be paid to R.J. Galla Company, Inc. for the calendar year 2026.

7. NEW BUSINESS

**Appendix A**

College of Lake County  
Annual Insurance Renewal Trend Information

<b>Coverage Type</b>	<b>2024 Premium</b>	<b>2025 Premium</b>	<b>2026 Premium</b>
Commercial Package	\$696,339	\$748,777	\$770,909
Medical Malpractice	\$19,090	\$18,898	\$18,741
Media Liability	\$5,747	\$5,908	\$5,727
Liquor Liability	\$1,002	\$1,026	\$1,050
Foreign Liability	\$2,500	\$2,500	\$2,500
Cyber Liability	\$55,000	\$56,844	\$60,344
Umbrella/Excess	\$82,000	\$97,491	\$116,135
Commercial Auto	\$41,478	\$43,849	\$44,377
Crime	\$8,034	\$8,034	\$8,221
Kidnap & Ransom	\$2,164	\$2,156	\$2,053
Sports Accident	\$31,420	\$31,420	\$29,706
Travel Accident	\$1,050	\$1,050	\$1,050
Pre-School Accident	\$899	\$948	\$948
Fiduciary Liability	\$6,744	\$6,744	\$6,919
Student Accident	\$14,742	\$14,457	\$15,504
Nurses Prof. Liability	\$1,926	\$1,605	\$1,605
Treasurers Bond	\$23,250	\$23,250	\$25,500
Gen Obligation Bond	\$3,750	\$3,750	\$3,750
Active Assailant	\$19,000	\$20,598	\$19,984
Workers Compensation	\$161,424*	\$161,790*	\$166,340*
Broker Fee	\$30,000	\$30,000	\$30,000
<b>Total</b>	<b>\$1,207,559</b>	<b>\$1,281,095</b>	<b>\$1,331,363</b>

\* Self-insurance, Third-Party Administrator fees, and Buffer Layer buydown.

## 7. NEW BUSINESS

### **7.5. RESOLUTION TO PARTICIPATE IN FISCAL YEAR 2026 ENERGY TRANSITION COMMUNITY GRANT AND AUTHORIZING PROPERTY TAX ABATEMENT**

**Lead Staff:** James Beckom, Interim Vice President of Business Services and Finance

**Purpose:** The Energy Transition Community Grant program provides grants that promote economic development to communities that have experienced or will experience the closure or reduced operation of a fossil fuel or nuclear plant or mine. Grant funds can be utilized to fund an array of economic development activities to redevelop, revitalize and support the local workforce and community.

**Recommendation:** Approve participation in FY26 Energy Transition Community Grant and the Authorization of Property Tax Abatement.

7. NEW BUSINESS

**RESOLUTION APPROVING PARTICIPATION IN FISCAL YEAR 2026  
ENERGY TRANSITION COMMUNITY GRANT AND  
AUTHORIZING PROPERTY TAX ABATEMENT**

**WHEREAS**, the Board of Trustees (the “Board”) of the College of Lake County Community College District No. 532 (the “College”) has been presented with notice regarding upcoming release of the Illinois Department of Commerce & Economic Opportunity (DCEO) FY2026 Notice of Funding Opportunity (NOFO) for the Energy Transition Community Grant (ETCG) program for Zion taxing bodies, see attached as Exhibit A;

**WHEREAS**, for 2026, the College is eligible for a total grant in the amount of \$294,880.84, with no less than 75% to be subject to direct property tax abatement and no more than 25% available for economic development pursuant the Energy Community Reinvestment Act at 20 ILCS 735/10-20(j), see also Exhibit A;

**WHEREAS**, the College does hereby find and declare that it is in the best interest of the College and its community to apply for the NOFO to pursue participation in the ETCG program;

**WHEREAS**, award of the ETCG is premised on a commitment that the College abate 75% of ETCG funds received in the form of a Working Capital Advance within the first two months of the grant period pursuant to 44 Ill. Admin. Code 7000.120(b)(3);

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of the College of Lake County, Lake County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Resolution are hereby found to be true and correct and are hereby adopted as part of this Resolution.

Section 2. The College hereby directs the abatement of 75% of the ETCG funds (\$221,160.63) pursuant to the below allocation, upon notification of award of the ETCG:

<b>Tax Year</b>	<b>Total Grant</b>	<b>75% Tax Abatement</b>	<b>25% Economic Development</b>
2026	\$294,880.84	\$221,160.63	\$73,720.21

Section 3. Forthwith upon both (a) the adoption of this Resolution and (b) upon notice of award of the ETCG, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate the taxes in accordance with the provisions hereof.

Section 4. If any section or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section or provision shall not affect any of the remaining provisions of this Resolution.

7. NEW BUSINESS

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed and this Resolution shall take effect from and after its passage and approval as provided by law.

Trustee \_\_\_\_\_ moved that the foregoing resolution be adopted, and

Trustee \_\_\_\_\_ seconded the motion. Upon the roll being called, the members voted as follows:

AYE: \_\_\_\_\_

NAY: \_\_\_\_\_

Adopted December 16, 2025.

BOARD OF TRUSTEES  
COLLEGE OF LAKE COUNTY,  
COMMUNITY COLLEGE DISTRICT NO. 532  
LAKE COUNTY, ILLINOIS

By: \_\_\_\_\_  
Chair

Attest: \_\_\_\_\_  
Secretary

## 7. NEW BUSINESS

### 7.6. NEW DEGREE/CERTIFICATES

Educational Affairs (EA) is recommending five new credentials, including four certificates and one Associate in Applied Science (A.A.S.) degree for implementation in Academic Year 2026-2027.

The proposed credentials align with Pillar 1 Student Access & Success of the 2030 Strategic Plan to create relevant pathways that meet workforce demands. The proposed credentials have been validated and have received support from the program faculty, College Curriculum Committee, Career Advisory Committees, Workforce Partners, and College leadership. Pending Board approval, these certificates and the degree will be subject to approval by the Illinois Community College Board (ICCB) and the degree will also be subject to approval by the Illinois Board of Higher Education (IBHE).

	<b>Program Credential</b>	<b>Academic Division/Department</b>	<b>Total Credit Hours/ Courses</b>	<b>New Courses Included</b>	<b>Effective Date</b>
1	CADC Workforce Preparation Certificate	<b><u>Business and Social Sciences Division</u></b> Human Services (HUS)	23 credit hours/ 8 courses	0	August 15, 2026
2	Cloud Computing Certificate	<b><u>Business and Social Sciences Division</u></b> Computer Information Technology (CIT)	39 credit hours/ 13 courses	2	August 15, 2026
3	Enrolled Agent Certificate	<b><u>Business and Social Sciences Division</u></b> Accounting (ACC)	12 credit hours/ 4 courses	0	August 15, 2026
4	Multimedia Storytelling Certificate	<b><u>Communication Arts, Humanities and Fine Arts Division</u></b> Technical Communication (ENG)	32 credit hours/ 11 courses	0	August 15, 2026
5	Biotechnology A.A.S.	<b><u>Biological and Health Sciences Division</u></b> Biotechnology (BTC)	60 credit hours/ 20 courses	11	August 15, 2026
<p><b>Recommendation:</b> Approve the new certificates and Associate in Applied Science degree as listed above, with the effective date of August 15, 2026, for submission to ICCB and IBHE.</p>					

## 7. NEW BUSINESS

### 7.7. APPROVAL OF LICENSE AGREEMENT WITH LAKE COUNTY FOREST PRESERVE DISTRICT TO OPERATE GREENBELT FARM

**Lead Staff:** Ali O'Brien, Vice President for Community & Workforce Partnerships

College of Lake County (CLC) has operated the Greenbelt Farm at the Greenbelt Forest Preserve in North Chicago since 2023. The Lake County Forest Preserve District (LCFPD) has allowed the location to be licensed to CLC for farm operations and workforce training.

The Greenbelt Farm strategically aligns with CLC's efforts in sustainable and urban agriculture. The Farm creates a pipeline for high school students into CLC's postsecondary programs that exist at the Grayslake Campus Farm and the planned Lakeshore Campus Urban Farm Center.

There is no cost to the College for the license agreement with LCFPD. As partners, the agreement outlines the main responsibilities of each party clearly and provides for mutual benefit to both organizations.

Lake County Forest Preserve District will be responsible for:

- Maintaining mowed areas within and around the Licensed Premises.
- Maintaining site assets including perimeter fencing, 2 sheds (roofing, flooring, etc.), and carport over wash/pack area.
- Providing and maintaining water and electric supply.

College of Lake County will be responsible for:

- Employing a Greenbelt Farm Grower.
- Employing a Greenbelt Farm Coordinator.
- Creating and implementing a planting plan.
- Creating and implementing a program curriculum.
- Recruiting, hiring, and managing student workers.
- Identifying individuals or organizations to benefit from free or low-cost access to the produce grown.
- Purchasing and maintaining hand tools associated with crop maintenance.

**Recommendation:** Authorize the license agreement with Lake County Forest Preserve District to operate the Greenbelt Farm at Greenbelt Forest Preserve in North Chicago as outlined in the license agreement from January 1, 2026 through December 31, 2030.

## 7. NEW BUSINESS

### **7.8. APPROVAL OF 2025-2029 AGREEMENT WITH THE COLLEGE OF LAKE COUNTY FEDERATION OF TEACHERS, LOCAL NO.2394 AFT**

The Board of Trustees' negotiating team and the College of Lake County Federation of Teachers, Local No. 2394 AFT reached a tentative agreement on November 12, 2025, which was ratified by union membership.

The successor agreement is for a four-year period effective from 2025-2026 through 2028-2029.

**Recommendation:** Approve the proposed 2025-2029 collective bargaining agreement between the Board of Trustees and the faculty union (that is the College of Lake County Federation of Teachers, Local No. 2394 AFT) and authorize the execution of the Agreement.