



Tuesday, December 19, 2023 - 6:00 PM

**Regular Board Meeting
High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017**

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

1. Call Meeting to Order

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

2. Pledge of Allegiance

Board President

The Board of Education will lead the Pledge of Allegiance.

3. Roll Call

Board President

The Board Secretary will administer roll call to establish that a quorum of the Board is present and to determine which Board members are present at the start of the meeting.

4. Agenda Changes

5. Public Comments - Participants are asked to keep comments to three (3) minutes.

Please notify the superintendent in writing at least two business days before the scheduled meetings of the Board of Education if you wish to address the Board but do not speak English, or if you have a handicap or disability that may prevent you from speaking to the Board. At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. Per Board Policy #0167.3 each statement made by a participant shall be limited to three (3) minutes. This is the only opportunity for public comment. The Board President may add a second comment if there are more than 20 community members seeking to speak.

The Board requests that, if you wish to speak, you provide us with your name, address, and affiliation with the district. Please limit your comment to three minutes. Comments should not be directed at individuals on the board, rather to the board as a whole. This is a meeting of the Board of Education being held in public. Board members will not respond to public comment but you may request a formal response for a later time.

6. Recognitions and Presentations

Staff Recognition:

Kathy Schwartz for her retirement after 27 years of working for Pennfield Schools.

Sherrie Glass

Student Recognition:

Elijah Fox

Aidan Govier November Student of the Month for Rotary and recent All State Honors Choir.

Macela Claussen for positive citizenship for bravely protecting another student from harms way while exiting one of our buses.

7. Communications

7.1. Student Representative Report

7.2. Superintendent's Report

8. Consent Agenda **(Action)**

8.1. Approval of the Agenda

8.2. Approval of Minutes

Approval of the November 28th Regular Meeting Minutes

8.3. Approve Check Registers

8.4. Approve Electronic Funds Transfer

8.5. Approve Finance Expenditure Report

8.6. Communications to the Board

9. Items Removed from Consent Agenda **(Discussion and/or Action)**

10. Approval of New Staff **(Action)**

It is the recommendation of High School Principal, Andrew Loy and Assistant Principal Anthony Allen to approve the hire of Marty Martin for the High School ELA Teacher Vacancy.

11. Items for Approval or Discussion **(Discussion and/or Action)**

Board President

11.1. **Acceptance of Kathy Swartz's Retirement (Action)**

With hesitation, the superintendent is recommending the board accept Kathy Schwartz's retirement from Pennfield Schools.

11.2. **November Bond Bills (Action)**

It is the recommendation of the Director of Finance and Operations and the Superintendent that the Board approve the bond bills for the month of November for Kingscott Associates in the amount of \$54,147.40 and Triangle in the amount of \$665,252.91. A summary of services rendered is as follows:

\$9,774.05 to Kingscott Associates for work associated with MS remodeling

\$11,825 to Kingscott Associates for work associated with Dunlap remodeling

\$32,548.35 to Kingscott Associates for work associated with elementary additions

\$25,600 to Triangle and Associates for preconstruction and construction services

\$5,975.96 to Triangle and Associates for Construction services in association with the Boilers at North Penn and Purdy

\$393,917.07 to Triangle and Associates for work associated with the High School Stadium

\$188,229.84 to Triangle and Associates for work associated with the Middle School renovations

\$51,530.04 to Triangle and Associates for work associated with Dunlap renovations

11.3. New Bus Purchase (Action)

The Director of Finance & Operations and the Transportation Supervisor are requesting approval of a new 77 Passenger gas fuelled Bus from Holland Bus Company for the amount of \$125, 742.00, which was the lowest of three bids.

11.4. First Reading of NEOLA Policies Fall Update 2023 (Action)

Superintendent Lemmer is recommending the board approve the NEOLA policy update from Fall 2023 which includes the following policy revisions:

PO 0122 (Revision)

PO1420 (Revision)

PO 3131(Revision)

PO3139 (Reissued)

PO 3140 (Revision)

PO 3142 (Revision)

PO 3220 (Revision)

PO 7540.03 (Revision)

PO 2370.01 (Revision)

PO 8531 (Revision)

11.5. Approval of New Board Policy from NEOLA Fall Update (Action)

Superintendent Lemmer is recommending the board approve the proposed policy 1540 Administrative Staff Reductions/Recalls for first reading. This policy is necessary in order for the board policy to reflect new changes in administrator evaluation.

12. Board Comments

Board President

13. Adjournment

Board President