



## Pennfield Schools

**Monday, July 18, 2022 - 6:30 PM**

**Regular Board Meeting**

**High School Media Center**

**8299 Pennfield Road**

**Battle Creek, MI 49017**

**"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."**

1. Call Meeting to Order

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

2. Pledge of Allegiance

Board President

The Board of Education will lead the Pledge of Allegiance.

3. Roll Call

Board President

The Board Secretary will administer roll call to establish that a quorum of the Board is present and to determine which Board members are present at the start of the meeting.

4. Public Comments

Please notify the superintendent in writing at least two business days before the scheduled meetings of the Board of Education if you wish to address the Board but do not speak English, or if you have a handicap or disability that may prevent you from speaking to the Board. At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. This is the only opportunity for public comment. The Board President may add a second comment if there are more than 20 community members seeking to speak.

The Board requests that, if you wish to speak, you provide us with your name, address, and affiliation with the district. Please limit your comment to three minutes. Comments should not be directed at individuals on the board, rather to the board as a whole. This is a meeting of the Board of Education being held in public.

Board members will not respond to public comment but you may request a formal response for a later time.

5. Superintendent Report

6. Consent Agenda

Board President

6.1. Approve Regular School Board Minutes from June 20, 2022

Board President

6.2. Approve Budget Hearing Board Minutes from June 20, 2022

6.3. Approve Check Registers

Board President

Attached you will find the checklists for the funds listed below. These lists contain the checks written from these funds for the past month. All the payments fall within the parameters set by the Board when developing the 2021-2022 fiscal year budget, or have internal or other funds deposited to cover the check written.

General Fund	\$254,190.33
Student Activity Fund	\$20,506.95
Food Service Fund	\$45,631.35
Debt Fund	\$0
Scholarship Fund	\$3,000.00
2022 Capital Proj	\$220,290.61

6.4. Approve Electronic Funds Transfer

Board President

Attached you will find a listing of all the electronic fund transfers. This list contains the electronic transfers from all funds for the past month. All the payments fall within the parameters set by the Board when developing or amending the 2021-2022 fiscal year budget, or have internal or other funds deposited to cover the electronic transfers.

6.5. Approve Finance Expenditure Report

Board President

Report prepared by Angena Schwartz, Finance Director

6.6. Approve the annual School Bond Loan Fund Application

Superintendent

Board approval is sought for the annual resolution that approves borrowing/repaying of funds from the Michigan School Bond Loan Fund to repay bond debt. The attachment includes the resolution and required attachment. The Director of Finance and Superintendent recommend the board approve the annual School Bond Loan Fund application.

7. Items Removed from the Consent Agenda

Board President

The Board will discuss and, if appropriate, take action on items removed from the Consent Agenda.

8. Presentations / Discussions

Board President

8.1. Policy Committee Update - Stephanie Lemmer

Dawn will go over the Policy Committee meeting that was held on July 11, 2022.

9. Items to be Approved

Board President

9.1. Approve Transportation Contract for 2022 2023 School Year

Superintendent

Superintendent Lemmer recommends approval of the 22/23 Transportation Contract as written.

9.2. Approve New Employees

Superintendent

Superintendent Lemmer recommends the board approve the following new employees:

1. Andrew Loy - HS Principal
2. Anthony Allen - MS Assistant Principal

3. Casey King - 7th Grade SS Teacher
4. Mackenzie Trowbridge - ELA Teacher at MS
5. Joshua Halterman - Special Ed Teacher at MS
6. Rachel Elert - Intensive RR Teacher at Dunlap
7. Ceaira Green - Director of Transportation

9.3. Approve 2022-2023 Code of Conduct

Board President

The Code of Conduct is the district's student and parent handbook. The Code of Conduct is for all schools, with a section for individual schools within the handbook.

9.4. Approve Houghton Mifflin K-8 Reading and Math Curriculum

Superintendent

The Director of Finance and Superintendent recommend the board approve the 3 year license quotes for the Houghton Mifflin K-8 Reading and Math Curriculum.

9.5. Approval of Second Reading Policy 1616 New Staff Dress and Grooming updates from NEOLA

Superintendent

9.6. Approval of Second Reading of Policy 7540.02 Web Accessibility, Content, APPS and Services updates from NEOLA

Superintendent

9.7. Approval of Second Reading of Policy 5511 Dress and Grooming updates from NEOLA

Superintendent

9.8. Appointment of Auditor

Each year the district is required by law to have its financial records and record-keeping practices audited by an independent firm. Rehmann have been contracted for audit services for the year ending June 30, 2022.

9.9. Appointment of Architect of Record

Board President

Kingscott is the current architect for the district. Kingscott will need to be appointed for the 2022 - 2023 school year.

9.10. Designation of Official Publication

Board President

Throughout the school year, the district is required to publish notices for a variety of topics. The board must officially designate a newspaper in which it will publish such notices. The Battle Creek Shopper News currently serves as the district's official publication. The Battle Creek Shopper News is a free publication that is available to all residents within the district's zip code and surrounding Calhoun County.

9.11. Schedule of Regular School Board Meetings

Board President

The Board needs to establish its meeting calendar for the 2022 - 2023 school year. The board traditionally meets on the third Monday of each month at 6:30 PM in the High School Media Center. The 2022 - 2023 School Board meeting calendar is attached.

9.12. Approve Bid Contracts

Board President

The Director of Finance, the Director of Operations, and the Superintendent recommend the board approve the bid contracts for the boilers at Purdy and North Penn and the gym floor.

10. Board Comments

Board President

11. Adjourn

Board President