



## AGENDA

The Business Meeting of the  
Board of Education of Township High School District 214  
will be held on Thursday, March 23, 2023  
in the Forest View Educational Center  
2121 South Goebbert Road  
Arlington Heights, IL 60005 at 7:00 PM

1. **Call to Order, Forest View Theater**
  - 1.1. Roll Call
2. **Pledge of Allegiance**
3. **Approval of the Minutes**
4. **Recognition by the Board of Education**
  - 4.1. 50th Anniversary of Vietnam Veterans Day Resolution
  - 4.2. Distinguished Service Awards
  - 4.3. Student Recognition
5. **Recess**
  - 5.1. Motion to recess
6. **Reconvene, Call to Order in C-102**
  - 6.1. Roll Call
7. **Public Hearing: e-Learning Days for the Purpose of Emergency Days**
8. **Public Comments**

**Members of the public, especially residents of District 214, are welcome to contribute during public comments. To do so, you must sign up before the start of the meeting.**
9. **Superintendent Report**
  - 9.1. Freedom of Information Act Report
  - 9.2. Student Registration Fees
  - 9.3. Spotlight Story
10. **Consent Items**
  - 10.1. Approval of Financial Reports
  - 10.2. Approval of Personnel Transaction Report
  - 10.3. Approval to Dispose of Closed Session Audio Recordings Pursuant to the Open Meetings Act

- 10.4. Approval of Educational & Institutional Cooperative Services Membership
- 10.5. Approval of Registration Fees 2023-24
- 10.6. Approval of 2023-24 Encumbrance and Expenditure Authorization
- 10.7. Approval of Student Insurance 2023-24
- 10.8. Approval of District Orchestra Instruments Bid

**11. Roll Call Action Items**

- 11.1. Approval of Resolution, e-Learning for the Purpose of Emergency Days
- 11.2. Approval of Forest View Educational Center Asbestos Abatement
- 11.3. Approval of Forest View Phase 5, B Building Glazing
- 11.4. Approval of Resolution Authorizing Partial Settlement of Vaping Litigation
- 11.5. Approval of Budget Guidelines and Assumptions

**12. Closed Session**

- 12.1. Motion to go into closed session for the purpose of discussing:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or legal counsel for the public body. 5 ILCS 120/2(c)(1), amended by P.A. 101-459
- collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2);

- 12.2. Immediately following the Closed Session, the Board of Education will convene in Open Session and may take action resulting from Closed Session discussions.

**13. Reconvene in open session**

**14. Adjournment**



## SPECIAL MEETING MINUTES

Township High School District 214 Board of Education  
Thursday, February 23, 2023 at 6:00 PM  
Forest View Educational Center  
2121 South Goebbert Road  
Arlington Heights, IL 60005

Present: Bill Dussling, Alva Kreutzer, Mark Hineman, Millie Palmer (at 6:01 pm), Lenny Walker, Dan Petro, Andrea Rauch (at 6:02 pm)

1. Call to Order

President Dussling called the meeting to order at 6:00 pm

2. Pledge of Allegiance

3. Approval of the Minutes

Motion by Dan Petro with second by Mark Hineman to approve the minutes

Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Millie Palmer, Lenny Walker, Dan Petro, Andrea Rauch

February 9, 2023 Open Meeting Minutes

February 9, 2023 Closed Session Minutes

6 Month Review of Closed Session Minutes

4. Public Comments

Amy Osterman, Wheeling parent, meeting times and student survey

5. Closed Session

5.1. Motion to go into closed session for the purpose of discussing:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or legal counsel for the public body. 5 ILCS 120/2(c)(1), amended by P.A. 101-459

Motion by Millie Palmer with second Alva Kreutzer by to go into closed session

Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Millie Palmer, Lenny Walker, Dan Petro, Andrea Rauch

The Board went into closed session at 6:06 pm

The Board reconvened in open session at 8:05 pm

6. Adjournment

Motion by Millie Palmer with second by Bill Dussling to adjourn the meeting.

Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Millie Palmer, Lenny Walker, Dan Petro, Andrea Rauch

The meeting adjourned at 8:05 pm

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William J. Dussling, President

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Mildred Palmer, Vice President



## SPECIAL MEETING MINUTES

Township High School District 214 Board of Education  
Wednesday, March 1, 2023 at 8:00 AM  
Forest View Educational Center  
2121 South Goebbert Road  
Arlington Heights, IL 60005

Present: Bill Dussling, Mark Hineman, Alva Kreutzer, Lenny Walker, Millie Palmer (at 8:35 am)  
Excused: Andrea Rauch, Dan Petro

1. Call to Order  
President Dussling called the meeting to order at 8:00 am
2. Pledge of Allegiance
3. Public Comments  
None
4. Closed Session  
Motion to go into closed session for the purpose of discussing
  - Student Disciplinary Cases, 5ILCS 12/2(c)(9)

Motion by Alva Kreutzer with a second by Mark Hineman  
Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Lenny Walker

Immediately following the Closed Session, the Board of Education will convene in Open Session and may take action resulting from Closed Session discussions.

5. Student Discipline  
Motion to expel student 038240129623 for two years  
Motion by Mark Hineman with a second by Alva Kreutzer  
Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Lenny Walker, Millie Palmer
6. Adjournment  
Motion by Alva Kreutzer with a second by Mark Hineman  
Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Lenny Walker, Millie Palmer

Meeting adjourned at 9:16 am

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William J. Dussling, President

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Mildred Palmer, Vice President



## SPECIAL MEETING MINUTES

Township High School District 214 Board of Education  
Monday, March 13, 2023 at 8:00 AM  
Forest View Educational Center  
2121 South Goebbert Road  
Arlington Heights, IL 60005

Present: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer  
Excused: Lenny Walker, Andrea Rauch

1. Call to Order  
President Dussling called the meeting to order at 8:00 am
2. Pledge of Allegiance
3. Public Comments  
None
4. Closed Session
  - 4.1. Motion to go into closed session to discuss:
    - Student disciplinary cases. 5ILCS 12/2(c)(9);
    - The placement of individual students in special education programs and other matters relating to individual students. 5ILCS 120/2(c)(10);
    - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee, a specific individual or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
    - Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2);

Motion by Alva Kreutzer, second by Dan Petro

Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer

Immediately following closed session, the Board will reconvene in open session and may take action deemed necessary as a result of closed session discussions.

The Board went into closed session at 8:02 pm

The Board reconvened in open session at 10:37 am

5. Student Discipline  
Motion to expel student #037261337923 for two years, through March 13, 2025 by Millie Palmer with second by Mark Hineman  
Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer

6. Student Outplacement  
Motion to outplace student #037251303223 by Millie Palmer with second by Mark Hineman  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
7. Personnel Transaction Report I  
Motion by Millie Palmer with second by Mark Hineman  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
8. Personnel Transaction Report II  
Including the appointment of:
  - Veronica Gott, Director of English Learner Program, Forest View Educational Center
  - Katie Weston, Division Head, Social Sciences/World Languages, Prospect High School
  - Emily Rodriguez, Division Head, Math/Sciences, Wheeling High SchoolMotion by Dane Petro with second by Mark Hineman  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
9. Personnel Transaction Report III  
Including the reclassification from administrator to teacher for:
  - Katie Hendricks FitzgeraldMotion by Dan Petro with second by Mark Hineman  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
10. Personnel Transaction Report IV  
A resolution authorizing teacher non-renewals, 1-3 year education association members  
Motion by Dan Petro with second by Mark Hineman  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
11. Personnel Transaction Report V  
A resolution for the honorable dismissal due to reduction in force of probationary part-time teachers  
Motion by Dan Petro with second by Mark Hineman  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
12. Personnel Transaction Report VI  
Rehiring of part-time teachers  
Motion by with second by  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
13. Personnel Transaction Report VII  
A resolution authorizing non-renewal of a supervisor
  - Rebecca JanikowskiMotion by with second by  
Aye: Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer
14. Adjournment  
Motion by Millie Palmer with second by Mark Hineman  
Aye: Bill Dussling, Alva Kreutzer, Mark Hineman, Dan Petro, Millie Palmer

The Board meeting adjourned at 10:47 am

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William J. Dussling, President

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Mildred Palmer, Vice President

**Distinguished Service Awards:**

Administration Center - Jeffery Stagg

Community Education - Jan Plachy

BGHS - Colleen Wytmar

EGHS - Rolando "RJ" Gomez

JHHS - Greg Padovani

PHS - Kathy Aykroid

RMHS - Jack Costello

WHS - Nick Ruffolo

**BOARD RECOGNITION**  
**Thursday, March 23, 2023**  
**FVEC, Board Room**

**Illinois Music Educators Association All-State Honors - IMEA/ILMEA**

**Honors All-State Choir**

Monica Johnston - EGHS

Andrea Sanchez Luna - EGHS

Monica and Andrea were also selected for the American Choral  
Directors Association National Honors Choir.

Director - Keshena Cisneros-Luckett

Charlie Morrison - BGHS senior

Christine Cabrera - BGHS senior

Director - Debora Utley

**Honors All-State Band**

Priya Adiga - BGHS junior

Carina Obrecht - BGHS senior

Director - Vince Genualdi

Ivan Martinez - EGHS senior

Director - Ron Fiorito

Annabelle Temple - JHHS junior

Director - Spencer Hile

Alik Dilan - PHS junior

Emily DePaz - PHS senior

Director - Chris Barnum

TJ Allison - RMHS senior

Stephen Goodwin - RMHS senior

Lauren Oh - RMHS sophomore

Director - Chris Buti

**Honors All-State Orchestra**

Andrew Hoang - BGHS senior

Director - Josh Stewart

Adam Blendermann - JHHS junior

Director - Jonathan Boyer

Jill Egan - PHS senior

Director - Pete Weber

**Honors All-State Jazz Band**

Matt Hamilton - BGHS senior

Director - Vince Genualdi

Bethany Reed - JHHS junior

Director - Spencer Hile

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**IHSA Boys State Championships - Diving - 4th Place**

Kyren Whiting - RMHS junior

Diving Coach - Jeff Thieman, Head Coach - Monika Chiappetta

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**IHSA Boys Wrestling State Finals**

**State Qualifier - 6th Place, 126 lbs.**

Max Mukhamedaliyev - JHHS junior

Head Coach - Joseph Rupslak

**2nd Place, 132 lbs.**

Will Baysingar - PHS senior

Head Coach - Dan Keller

**Wrestling-5th Place, 195 lbs.**

Jaxon Penovich - PHS freshman

**6th Place, 120 lbs.**

Joel Muehlenbech - PHS senior

Head Coach - Dan Keller

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**Girls Gymnastics - State Champion Uneven Bars**

Sabrina Nemcek - JHHS junior

Head Coach - Shannon Barrett

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**Team IHSA State Championship - Girls Basketball - 4th Place - JHHS**

Natalie Alesia - senior

Avery Born - senior

KiKi Craft - junior

Sabrina DiVito - senior

Kate Donovan - sophomore

Katy Eidle - senior

Mackenzie Ginder - senior

Ava Harwood - senior

Lily Larson - senior

Annika Manthy - senior

Meghan Mrowicki - senior

Kelsey Neary - senior

Lauren Rocks - senior

Kristin Wentling - senior

Katy Eidle was named All State-1st Team and Meghan Mrowicki All State-3rd Team.

Head Coach - Mary Fendley, Assistant Coach - Julia Barthel

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## **IHSA State Cheerleading Championship - BGHS**

Manager - Kaden Khayyata - junior

Angelina Baciú - sophomore

Nate Barbakoff - junior

Megan Beerheide - junior

Michal Blacha - sophomore

Jack Cadre - senior

David Cardoso - sophomore

Trevor Catlett - junior

Christian Chernik - junior

Vuk Dejkovic - junior

Sofia Gagliano - freshman

Juliana Magliano - sophomore

Mackenzie Matsuda - sophomore

Sienna McKone - sophomore

Sarah Mora - senior

Aliyanna Morales - junior

Alex Mykleby - junior

Belle Nagy - sophomore

Carlie Normyle - freshman

Pam Pomerleau - sophomore

Demi Segal - sophomore

Joshua Sierra - senior

Olivia Soboszek - senior

Stanley Szuberla - junior

Emma Vignjevic - senior

Sofiia Voloshyn - senior

Luke Wojtowicz - sophomore

Zach Wojtowicz - senior

Head Coach - Jeff Siegal

---

**IHSA Individual Events (Speech)**

**Dramatic Duet Acting - 5th place**

Colin Ryan and Emily Caravello – PHS juniors

**Humorous Interpretation - 5th place**

Kelly Jordan - PHS junior

**Impromptu Speaking - 6th place**

Maeve Dwyer - PHS senior

**Oratorical Declamation - 5th place**

Elise Gadsen - PHS senior

**Special Occasion Speaking - 5th place**

Elise Gadsen - PHS senior

Head Coach - Michael Piccoli

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**PERSONNEL TRANSACTION REPORT****EMPLOYMENT OF EDUCATION ASSOCIATION PERSONNEL 2023-24**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Salary</u></b>
<b>VARGAS, PEDRO</b>	<b>1.0 School Psychologist - BGHS</b>	<b>\$81,522.00</b>
<b><u>Remarks</u></b>	M+30 step 6	
Degree	M.Ed. B.A.	Chgo School of Prof. Psychology, Chicago, IL Northern Illinois University, DeKalb, IL
Exp.	7/2017 - 6/2022	Bilingual teacher D33, West Chicago, IL
<b>PANEK, LYNSEY</b>	<b>1.0 Science - PHS</b>	<b>\$78,486.00</b>
<b><u>Remarks</u></b>	M step 7	
Degree	M.S. B.S.	Murray State University, Murray, KY Murray State University, Murray, KY
Exp.	7/2017 - present 8/2015 - 6/2017	Science-Morgan Pk Acdmy, Chicago, IL Science-Butler College Prep, Chicago, IL
<b>URIOSTEGUI, BELEN</b>	<b>1.0 School Social Worker - RMHS</b>	<b>\$67,535.00</b>
<b><u>Remarks</u></b>	M step 1	
Degree	M.S.W. B.S.W.	Northeastern Illinois University, Chicago, IL Northeastern Illinois University, Chicago, IL
<b>MCNAMARA, RACHEL</b>	<b>1.0 FCS - BGHS</b>	<b>\$60,842.00</b>
<b><u>Remarks</u></b>	B step 1	
Degree	B.S.	Illinois State University, Normal, IL
<b>HEREDIA, PRISCILLA</b>	<b>1.0 School Social Worker - WHS</b>	<b>\$77,269.00</b>
<b><u>Remarks</u></b>	M+30 step 3	
Degree	M.S.W. B.A.	University of Illinois, Chicago, IL Eastern Illinois University, Charleston, IL
Exp.	8/2022 - present 8/2021 - 7/2022	School Social Worker - D211 School Social Worker - CUSD 300
<b>SADLER, SYDNEY</b>	<b>1.0 English/EL - BGHS</b>	<b>\$60,842.00</b>
<b><u>Remarks</u></b>	B step 1	
Degree	B.A.	University of Illinois, Urbana, IL
<b>WASEEM, HASSAN</b>	<b>1.0 English/EL - BGHS</b>	<b>\$60,842.00</b>
<b><u>Remarks</u></b>	B step 1	
Degree	B.A.	Grand Canyon University, Phoenix, AZ
<b>ZEIVEL, MEGHAN</b>	<b>1.0 Art - PHS</b>	<b>\$60,842.00</b>
<b><u>Remarks</u></b>	B step 1	
Degree	B.F.A.	University of Illinois, Urbana, IL

ITEM NO:

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**PERSONNEL TRANSACTION REPORT**

**Voluntary Retirement Program - Education Association - 2027**

**Name**

**STRAUSS, SARA**

**Remarks**

**EL teacher - WHS**

Intent to Participate

Effective: Last day of school, 2027

**ABAT, MEDIHA**

**Remarks**

**Science teacher - WHS**

Intent to Participate

Effective: Last day of school, 2027

**RUNYARD, RITA**

**Remarks**

**Physical Education teacher - WHS**

Intent to Participate

Effective: Last day of school, 2027

**CLASSIFIED PERSONNEL TRANSACTION REPORT**

**EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2022 - 2023**

**CHANGE**

**HELT, ADAM**

**Remarks:** Custodian I - 3rd Shift (JHHS)  
Resignation  
Effective: April 3, 2023

**EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2022 - 2023**

**NEW**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
<b>BROOKS, SHANNON</b>			
<b>Remarks:</b>	<b>Instructional Assistant - ELL (EGHS)</b>		
	Grade 4, Step 1	\$23.19	37.5
	Effective: March 24, 2023		
<b>SALAS, SHEILA</b>			
<b>Remarks:</b>	<b>Administrative Assistant II (WHS)</b>		
	Grade 5, Step 1	\$24.08	40
	Effective: March 24, 2023		

**EMPLOYMENT OF TEMPORARY AND GRANT FUNDED 2022 - 2023**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
<b>AUSNEHMER, JESSICA</b>			
<b>Remarks:</b>	<b>Program Asisstant/Medically-Fragile Students (JHHS)</b>		
	Grade 5, Step 1	\$24.08	37.5
	Effective: April 3, 2023		
<b>GREEN, RYAN</b>			
<b>Remarks:</b>	<b>Instructional Assistant - Student Services (Specialized Schools)</b>		
	Grade 4, Step 1	\$23.19	37.5
	Effective: March 24, 2023		
<b>SAMPSON, KATHLEEN</b>			
<b>Remarks:</b>	<b>Job Placement Specialist (FVEC)</b>		
	Grade 4, Step 1	\$23.19	37.5
	Effective: March 24, 2023		

ITEM: 2023-  
DATE: March 23, 2023  
FILE: Purchasing Cooperative

**Subject: E&I Cooperative Services - Membership**

**BACKGROUND INFORMATION:**

Educational and Institutional (E&I) Cooperative Services was incorporated in 1934 in New York City to introduce a cooperative purchasing concept to higher education. In 2016 E&I expanded into the K-12 industry and had more than 5,000 members. The cooperative is exclusively focused on serving the education community. It offers an option for districts to maximize purchasing power by taking advantage of the reduced costs of goods and services associated with economies of scale.

**ADMINISTRATIVE CONSIDERATIONS:**

The Joint Purchasing Act (30 ILCS 525/1) permits school districts and governmental bodies to join together to improve operational efficiencies and preserve public resources. E&I Cooperative Services meets all legal requirements to qualify as a joint purchasing cooperative. Membership is free of charge and would give the District access to competitively bid on goods and services.

**RECOMMENDED ACTION:**

The Board of Education approves District 214 to become a member of E&I Cooperative Services.

ITEM: 2023  
DATE: March 23, 2023  
FILE: Registration Fees

**SUBJECT: Registration Fees 2023-24**

### **BACKGROUND**

Student registration fees are assessed regularly. Registration fees of \$420 remained constant from 2017-2020. For the 2020-21 school year, the registration fee was eliminated to assist families due to the global COVID-19 pandemic.

The Board of Education and Administration are cognizant that the pandemic continues to create additional financial burdens on our school community.

### **ADMINISTRATIVE CONSIDERATION**

The student registration fee and co-curricular fee would be eliminated for all District students for the 2023-24 school year only due to the continued financial burdens of the pandemic on our school community.

The registration fee includes such things as: textbooks rental, instructional materials, digital learning, school calendars, one physical education shirt per year, one physical education lock when entering the district, one student identification card, a pass to regular season home activities, iPad Protection Plan and the school newspaper.

The parking lot fee would remain at \$190.

The bus transportation fee would remain \$675 for those students living less than 1.5 miles from school. For children in the same family, the fee would remain at \$550 for additional students beyond the first child.

The fee for the Behind the Wheel portion of Drivers Education would remain at \$350, consistent with the waiver granted by the General Assembly.

A student on a fee waiver would have fees waived per School Code.

### **RECOMMENDATION**

That the Board of Education approve the 2023-24 registration fee recommendations as presented.

ITEM: 2023-  
DATE: March 23, 2023  
FILE: Budget

**Subject: 2023-24 Encumbrance and Expenditure Authorization**

**BACKGROUND INFORMATION:**

The budget year for a school district is July 1 through June 30. The School Code requires Boards of Education to adopt a budget for a fiscal year by the end of the first quarter or September 30. The district's 2023-24 budget calendar calls for Board review and approval of the tentative budget on June 8, 2023. Approval of the official budget is scheduled for August 24, 2023.

**ADMINISTRATIVE CONSIDERATIONS:**

To accommodate the need for timely ordering and payment of services, supplies, and equipment, and the payment of salaries and benefits prior to official budget approval, on an annual basis, the administration recommends Board authorization for the administration:

- to encumber and expend up to 75 percent of the 2023-24 preliminary control budgets, which are being developed within budget guidelines established by the Board of Education; and
- to pay salaries and benefits within Board approved rates and schedules.

**RECOMMENDED ACTION:**

That the Board of Education authorizes the administration to encumber and expend up to 75 percent of the 2023-24 preliminary budgets, which are being developed within budget guidelines established by the Board of Education, and to pay salaries and benefits within Board-approved rates and schedules prior to official budget approval.

ITEM: 2023  
DATE: March 23, 2023  
FILE: Student Insurance

**Subject: Student Accident Insurance 2023-24**

**BACKGROUND INFORMATION:**

Historically, a student accident insurance program has been offered to District 214 parents. The administration reviewed the student accident insurance program and recommends that the Board of Education continue a student accident insurance program offering for the next school year. This recommended program has two coverage levels: standard and deluxe. There is no cost to the district as past Board action requires parents to make payments directly to the insurance company. For 2023-24, the insurer will be 1st Agency. The administration recommends offering this plan for the 2023-24 school year.

**ADMINISTRATIVE CONSIDERATIONS:**

The attached schedule summarizes the benefits and rates for the 2023-24 student accident insurance program.

**RECOMMENDED ACTION:**

That the Board of Education approves the 2023-24 student accident insurance program.



**ITEM: 2023**  
**DATE: March 23, 2023**  
**FILE: Budget**

**Subject: District Orchestra Instruments - Bid**

**BACKGROUND INFORMATION:**

Several orchestra instruments were needed throughout the district to facilitate student participation in current music programs. The following instruments were specified for each school on the bid:

- Buffalo Grove High School – MasterArt Violin outfits; MasterArt Cello outfits;
- Elk Grove High School – Concert Violin outfits; MasterArt Viola outfit;
- John Hersey High School – MasterArt Cello outfits; MasterArt Bass outfit;
- Prospect High School – Concert Violin outfits; Concert Viola outfits;
- Rolling Meadows High School – Concert Violin outfits; MasterArt Violin outfits; MasterArt Viola outfit; MaserArt Cello outfit;
- Wheeling High School – Concert Violin outfits; MasterArt Cello outfit; MasterArt Bass outfit.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after a newspaper advertisement. Bids were sent to five vendors. Funds are available in the 2022-23 Teaching & Learning accounts.

<u>Vendor</u>	<u>Recommended Award</u>
<b>Cassandra Strings, (Algonquin, IL)</b>	<b>\$54,993.00</b>

Low bidder meeting specifications on each supply item is being recommended.

**RECOMMENDED ACTION:**

That the Board of Education accepts the bids totaling \$54,993.00 as shown under Recommended Award for the purchase of orchestra instruments for District 214.



# Illinois State Board of Education

## e-Learning Program Verification Form

According to Section 10-20.56 of the School Code [105 ILCS 5/10-20.56], school districts may, by adopted resolution, utilize “e-learning days” in lieu of emergency days. The number of e-learning days may not exceed the number of emergency days in the approved school calendar. The district’s e-learning program must be verified by the regional office of education or intermediate service center for the school district prior implementation. Before adoption, the school board must hold a public hearing for initial proposal or renewal of e-learning program by:

- District Name: \_\_\_\_\_
- Publication in a newspaper of general circulation in the school district at least 10 days prior to hearing  
Date of Publication: \_\_\_\_\_
- Written or electronic notice designed to reach the parents or guardians of all students enrolled in the district  
Date of Notification: \_\_\_\_\_
- Written or electronic notice designed to reach any exclusive collective bargaining representatives of school district employees and all those employees not in a collective bargaining unit  
Date of Notification: \_\_\_\_\_
- The school board’s approval of a district’s initial e-learning program and renewal of the e-learning program shall be for a term of 3 years  
Date of Public Hearing: \_\_\_\_\_ Date of Board Meeting/Resolution: \_\_\_\_\_

Specifically, the regional office of education or intermediate service center for the school district must verify that the e-learning proposal will: 1) ensure access for all students; ensure that the specific needs of all students are met, including special education students and English learners; ensure that all mandates are still met using the e-Learning program adopted; and 2) contain provisions designed to reasonably and practicably accomplish the following:

- Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day
- Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program
- Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology
- Ensure appropriate learning opportunities for students with special needs
- Monitor and verify each student's electronic participation
- Address the extent to which student participation is within the student's control as to the time, pace, and means of learning
- Provide effective notice to students and their parents or guardians of the use of particular days for e-learning
- Provide staff and students with adequate training for e-learning days' participation
- Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program
- Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day
- Review and revise the program as implemented to address difficulties confronted
- Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day

\_\_\_\_\_  
Verified by: School Dist. Superintendent (printed)

\_\_\_\_\_  
Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Verified by: Regional Superintendent (printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*\*Supporting documentation for any/all items listed may be required by the regional office of education or intermediate service center.*

ITEM NO.: 2023-XXX  
DATE: March 23, 2023  
FILE: Curriculum & Instruction

Subject: Resolution to Approve e-Learning Program

**BACKGROUND INFORMATION:**

The Illinois State Board of Education (ISBE) has issued guidelines regarding the school day. Public Act 100-0465 allows districts to begin using e-Learning for the purpose of emergency days. This resolution and proposal outline plans to maintain the administrative option to implement an e-Learning day as a regular attendance day.

**ADMINISTRATIVE CONSIDERATIONS:**

Approving the e-Learning resolution will continue to provide the district with flexibility should the need arise for extended closures to ensure the health and safety of our students and staff.

**RECOMMENDED ACTION:**

That the Board of Education approve the e-Learning resolution as presented.

**TOWNSHIP HIGH SCHOOL DISTRICT 214**  
**RESOLUTION TO ADOPT E-LEARNING**  
**PROGRAM EMERGENCY DAYS**

**WHEREAS**, Section 10-20.56 of the Illinois School Code permits a school board, by resolution, to adopt a research-based program or programs for e-learning days district-wide that permit student instruction to be received electronically while students are not physically present in lieu of the District's emergency days as required by Section 10-19 of the Illinois School Code; and

**WHEREAS**, the Board of Education has held a public hearing on the school district's proposal to approve their research based e-learning program at its meeting on March 23, 2023, in which the terms of the proposal were substantially presented and an opportunity for allowing public comments was provided; and

**WHEREAS**, notice of the public hearing was provided at least 10 days prior to the hearing by 1) publication in The Daily Herald, a newspaper of general circulation in the school district, 2) written or electronic notice designed to reach the parents or guardians of all students enrolled in the school district, and 3) written or electronic notice designed to reach the exclusive collective bargaining representatives of school district employees and all those employees not in a collective bargaining unit;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Township High School District 214, Cook County, Illinois, as follows:

1. Recitals. The recitals to this Resolution are found to be true and correct, and are incorporated by reference as if set forth fully herein.
2. That the Board of Education hereby adopts a research-based e-learning program that permits instruction to be received electronically while students are not physically present in lieu of the District's emergency days as required by Section 10-19 of the Illinois School Code, and that may utilize the internet, telephones, texts, or other similar means of electronic communication for instruction and interaction between teachers and students that meet the needs of all learners.
3. That the Superintendent or designee is hereby authorized to submit the school district's initial proposal for the e-learning program adopted by the Board to the North Cook Intermediate Service Center for verification that the proposal contains provisions designed to reasonably and practicably accomplish the following:
  - Ensures and verifies required clock hours of instruction or school work for each student participating in an e-learning day.
  - Ensures access from home or other appropriate remote facility for all students participating in the program, including computers, the internet and other forms of electronic communication that must be utilized in the proposed program.
  - Ensures that non-electronic materials are made available to students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.
  - Ensures appropriate learning opportunities for students with special needs.
  - Monitors and verifies each student's electronic participation.
  - Addresses the extent to which student participation is within the student's control as to the time, pace, and means of learning.
  - Provides effective notice to students and their parents or guardians of the particular days for e-learning.
  - Provides staff and students with adequate training for e-learning day participation.

- Ensures an opportunity for any collective bargaining negotiations that would be legally required, including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e- learning day
  - Reviews the program as implemented to address difficulties confronted through revision or otherwise.
  - Ensures that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, students, and parents prior to utilization.
  - Ensures all teachers and staff who may be involved in the provision of e-learning have access to any and all hardware and software that may be required for the program.
4. That the approval of the e-learning program hereby adopted by the Board of Education shall be for a term of three years.
  5. Prior Board Actions. All prior resolutions of the Board of Education that are inconsistent with this Resolution are hereby superseded and repealed to the extent of such inconsistency.
  6. That this Resolution shall be in full force and effect upon its adoption.

**ADOPTED** this 23rd day of March 2023, by a roll call vote as follows:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

*President, Board of Education*

**ATTEST:**

*Secretary, Board of Education*

## **High School District 214 Proposal to Comply with State Expectations and Requirements for e-learning**

The e-learning day shall occur on the emergency day by making use of our district learning management system, Google Suite for Education and Schoology applications or other similar electronic communications for instruction and interaction between teachers and students.

The procedure for utilizing e-learning as an emergency day will commence when parents, students, and educators are alerted of the emergency day. Assignments on e-learning days will be posted by no later than 9:00 a.m. This will allow parents, students, and educators to make plans that advance their coursework. This will also ensure that required clock hours of instruction or school work is met by each student participating in an e-learning day.

Through our 1:1 initiative, District 214 will ensure access from home or other appropriate remote facilities that all students participating in the program will have access to any materials (electronic or non-electronic) that might be needed to support learning. District 214 will ensure that learning opportunities are designed for students with special needs, and that all students' learning is monitored and verified.

It is important to note that attendance on the e-learning day will be counted in the student information system as an assignment, and that students will have up to two days to complete the requisite work. This allows educators and families the flexibility to demonstrate the learning on their timeline with little disruption to the general or special education programming. Student attendance on the e-learning day will count as a regularly sanctioned attendance day for all students who demonstrate teacher identified course expectations for learning. In these ways, District 214 is dedicated to making sure student participation in an e-learning day is within the student's control as to the time, pace, and means of learning.

Communication of e-learning days will provide effective and timely notice to students and their parents or guardians of the particular days for e-learning, including protocols and general expectations and responsibilities of the e-learning program communicated to teachers, staff, students, and parents prior to utilization of an e-learning day unless in response to a non-weather-related emergency closure.

Staff and students will be provided adequate training for e-learning days' participation. In making use of e-learning days, collective bargaining agreements have been reviewed for compliance with this proposal. This proposal ensures all teachers and staff who may be involved in the provision of e-learning have access to any and all hardware and software that may be required for the program, and once approved will seek verification from the Regional Office of Education for the school district to ensure access to all students for implementation for a period of at least three years or at the discretion of revisions made to state requirements.

### **Expectations for Online Instruction**

If the e-learning option is exercised, the day shall occur on the date of the emergency day through our district learning management system, Google Suite for Education and Schoology applications or other similar means of electronic communication for instructional purposes.

### **Communication**

It is expected that educators are notified of the emergency day per the usual district communication protocols. Educators will post their learning experiences by no later than 9:00 a.m. on the emergency day, and they will base their attendance on the successful completion of this experience. Please see attachments of prepared communications to teachers, students, and parents.

### **Technological Support**

High School District 214 is dedicated to ensuring that students have access to technologies that support and enhance learning. All students have access to iPad technologies, and all courses have a presence on our learning management

system. The district learning management system supports instructional tools that allow for a variety of different, robust learning experiences during an e-learning day--including the capability of assessment, video lectures, and discussion forums. Likewise, Suite for Education, Schoology or other similar means of electronic communications might be used to support an e-learning experience.

### **Expectations**

Learning target(s) and experience are posted by 9:00 a.m. on the e-learning day. Assignments should be meaningfully connected to course curriculum, take no more than 45 minutes to complete, and should be reviewed by the teacher to ensure expectations of learning are met. Teachers will respond in a timely manner during the normal work hours on the actual emergency day. Students shall have two school days to complete the learning experience. Attendance shall be tied directly to successful completion/demonstration of the learning experience. Every class shall have a reasonable plan posted. Assignments should demonstrate authentic learning directly connected to the curriculum. Students will need to demonstrate and provide evidence that learning occurred.

### **General IEP Procedures**

All students in special education will participate in e-learning. Students with IEPs will participate in e-learning activities that match their learning goals as determined by the student's IEP services and the general education and/or special education courses in which they are enrolled. Students who have related service minutes in their IEP will receive services facilitated through the use of video technology, hands on tasks provided by the clinician, or made up upon return to school. Each approach is dependent upon what is appropriate for the individual student.

### **District Responsibilities**

High School District 214 will ensure the provision of FAPE for all special education students during e-learning experiences, which includes ensuring students services are implemented or a plan for compensation is developed.

### **Staff Responsibilities**

Similar to general education, the e-learning experiences will be accessible through postings on the district's learning management system or an alternative system deemed appropriate by the IEP team. E-learning lessons are based on student's IEP and courses in which they are enrolled. This will include utilizing the e-learning experience as a platform for teaching strategies supporting student independence, self-advocacy, and executive functioning.

### **Special Education e-learning Procedures**

IEP teams will collaborate to develop an e-learning plan for each student with an IEP. Again, this will be dependent upon course enrollment and services in the IEP. Any specialized instructions, beyond what is provided to all students, will be communicated to students or parents. Teachers will respond in a timely manner during the normal work hours on the actual emergency day. Students shall have two school days to complete the learning experience, unless their IEP designates more time. Attendance shall be tied directly to successful completion/demonstration of the learning experience.

### **Related Service Responsibilities**

Case Managers and related service staff will review allotted minutes for related service support at IEP meetings. Make-up days for compensatory related services will be established for addressing the lost minutes included on the IEPs if necessary. Related service staff will document that compensatory related service minutes in related service logs, which are available to parents upon request. Any changes to the e-learning Plan will be communicated with parents. Related Service Providers will respond in a timely manner during the normal work hours on the actual emergency day.

## Appendix: Sample Communication Messages

To: Faculty and Staff

From: Principal

Good morning everyone,

Due to the (emergency situation) on xxx, High School District 214 will use an e-learning day option to ensure the safety of students, faculty and staff.

The campus will remain closed on (day, month/date).

Teachers should share a lesson plan with their students by 9 a.m. on (day, month/date) through our learning management system. Teachers will let students know what they must do to show evidence that they completed the lesson. Students will be required to turn in the evidence for the e-learning day by (day, month/date).

You will turn in one roster indicating which students participated in today's activities by (day, month/date).

As a reminder:

- Share a lesson with your students by 9am on xxx. The lesson should be posted to your learning management system page or sent by group email from the student information system.
- The lesson should require approximately 45 minutes of total work time from the student for each scheduled course.

You will need to track student participation. The student's attendance will be measured by their participation in the lesson. Evidence of participation can be submitted through the LMS (example: participate in a discussion board), by completing a Google Form (example: complete a reflection of their work), turned in through email (example: video of the student explaining a concept) or by bringing a copy to class. The lesson/task does not need to result in a grade.

Student responsibilities:

- Check their learning management system portal for assignments from each class
- Complete and submit the assigned lesson
- Submit evidence of their work

Please stay warm and safe,

School Principal

Message for Parents/Guardians and Students:

High School District 214's campus will be closed on (day, month/date), due to the (type of emergency). Students will participate in an e-learning day on (day, month/date). Details will be emailed to all parents and students, and also will be available on the school's website at d214.org. All after-school activities are canceled for (day, month/date).

Message for Facebook - Website - Student Information System

High School District 214's campus will be closed on (day, month/date), due to (type of emergency). To ensure the safety of our students, faculty and staff will be taking advantage of a new state law (Public Act 100-0465) allowing school districts to use "e-learning" days that count as an official attendance day.

Teachers will share a lesson plan with their students by 9 a.m. on (day, month/date) through the district's learning management system. Teachers will let students know what they must do to show evidence that they completed the lesson. Student attendance will be verified by their participation in the lesson and completion of assignments. Students must turn in evidence of their work by the beginning of class on (day, month/date).

**DATE:** 3/23/2023  
**FILE:** Operations

Subject: FVEC Asbestos Abatement

**BACKGROUND INFORMATION:**

Township High School District 214 routinely pursues capital improvements to the buildings entrusted to their care by the Board of Education. The work for this bid period includes abatement of asbestos- containing floor tile, floor tile mastic, roof drain insulation, pipe insulation, and Transite TM panels from various areas in Building E, at the Forest View Education Center. Alternate work includes abatement of asbestos-containing roof drain insulation in Building D. All abatement work is scheduled to be completed during June 2023.

Requests for bids were advertised in the Daily Herald on February 7, 2023, as prescribed by law. The pre-bid meeting was held on February 21, 2023, at 9:00am at the Forest View Educational Center and bids were opened March 6, 2023, at 1:00pm at the District Office.

**RECOMMENDED ACTION:**

It is the recommendation of the administration that the Board award contracts for the above Township High School District 214 - FVEC bid values of: \$81,750 to Colfax Corporation for asbestos abatement. The total amount of the Bid Values for FVEC Asbestos Abatement is \$81,750. Administration further recommends that the Board approve any additional costs for unforeseen revisions not the fault of the contractor(s) up to 10% of the base bid.

Attachments

# Township High School District 214

## FVEC ASBESTOS ABATEMENT

March 23, 2023

### Background

Township High School District 214 routinely pursues capital improvements to the buildings entrusted to their care by the Board of Education. The work for this bid period includes abatement of asbestos-containing floor tile, floor tile mastic, roof drain insulation, pipe insulation, and Transite™ panels from various areas in Building E, at the Forest View Education Center. Alternate work includes abatement of asbestos-containing roof drain insulation in Building D. All abatement work is scheduled to be completed during June 2023. A summary of bid packages are as follows:

#### FOREST VIEW EDUCATIONAL CENTER

- Asbestos Abatement

### Summary

Requests for bids were advertised in the Daily Herald on February 7, 2023, as prescribed by law. The pre-bid meeting was held on February 21, 2023, at 9:00am at the Forest View Educational Center and bids were opened March 6, 2023, at 1:00pm at the District Office. The results of the bid openings are as follows:

#### Forest View Educational Center

##### Bid Package 01 – Asbestos Abatement

Contractor	Base	Alternate
Colfax Corporation	\$68,750	\$13,000
Cove Remediation	\$113,700	\$23,000

### III. Recommendation

It is the recommendation of the administration that the Board award contracts for the above Township High School District 214 - FVEC bid values of: \$81,750 to Colfax Corporation for asbestos abatement. The total amount of the Bid Values for FVEC Asbestos Abatement is \$81,750. Administration further recommends that the Board approve any additional costs for unforeseen revisions not the fault of the contractor(s) up to 10% of the base bid.

**DATE:** 3/23/2023  
**FILE:** Operations

Subject: FVEC Phase 5 B Building Glazing

**BACKGROUND INFORMATION:**

Township High School District 214 routinely pursues capital improvements to the buildings entrusted to their care by the Board of Education. The work for this bid period includes the installation of a new glazing system on the west elevation of Building B in the Forest View Education Center. The existing system is single pane glass and it is from an era when the outside frame was not “thermally broken” from the inside frame. The new system is substantially more energy efficient and it will match the newer glazing style that exists in Building A. We bid this package early from the rest of the project due to current supply chain issues associated with aluminum and glass, and to meet our proposed schedule for this work to be completed prior to next winter; thus avoiding potential winter conditions costs.

Requests for bids were advertised in the Daily Herald on February 17, 2023 as prescribed by law. The Phase 5 pre-bid meeting was held on February 23, 2023 at 10:00 am at the Forest View Educational Center and bids were opened March 7, 2023 at 2:15 pm at the District Office.

**RECOMMENDED ACTION:**

It is the recommendation of the administration that the Board award contracts for the above Township High School District 214 -FVEC Phase 5 B Building Glazing bid values of: \$516,900 to Northern Glass for Glass and Glazing. The total amount of the Bid Values for FVEC Phase 5 B Building is \$516,900. Administration further recommends that the Board approve any additional costs for unforeseen revisions not the fault of the contractor(s) up to 10% of the base bid.

Attachments

# Township High School District 214

## FVEC Phase 5 -B Building Glazing

March 23, 2023

### Background

Township High School District 214 routinely pursues capital improvements to the buildings entrusted to their care by the Board of Education. The work for this bid period includes the installation of a new glazing system on the west elevation of Building B in the Forest View Education Center. We bid this package early from the rest of the project due to current supply chain issues associated with aluminum and glass, and to meet our proposed schedule for this work to be completed prior to next winter; thus avoiding potential winter conditions costs. A summary of Bid Period #6 bid packages are as follows:

#### FOREST VIEW EDUCATIONAL CENTER

- BP1 Glass and Glazing

### Summary

Requests for bids were advertised in the Daily Herald on February 17, 2023 as prescribed by law. The Phase 5 pre-bid meeting was held on February 23, 2023 at 10:00 am at the Forest View Educational Center and bids were opened March 7, 2023 at 2:15 pm at the District Office. The results of the bid openings are as follows:

#### Forest View Educational Center

##### **Bid Package 01 -Glass and Glazing**

Contractor	Base	Alternate
3F Corporation	\$687,000	N/A
Illinois Contract Glazing	\$542,100	N/A
LS Glass	\$540,000	N/A
<b>Northern Glass</b>	<b>\$516,900</b>	<b>N/A</b>
SG Metal & Glass	\$559,800	N/A

### III. Recommendation

It is the recommendation of the administration that the Board award contracts for the above Township High School District 214 -FVEC Phase 5 B Building Glazing bid values of: \$516,900 to Northern Glass for Glass and Glazing. The total amount of the Bid Values for FVEC Phase 5 B Building is \$516,900. Administration further recommends that the Board approve any additional costs for unforeseen revisions not the fault of the contractor(s) up to 10% of the base bid.

ITEM: 2023  
DATE: March 23, 2023  
FILE: Resolutions

**SUBJECT: Resolution Authorizing Partial Settlement of Vaping Litigation**

**BACKGROUND**

In recent years the use and abuse of e-cigarettes and vaping devices have increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments. Students in District 214 have not been immune to this phenomenon, with the district observing students using e-cigarettes and vaping devices in school and on school grounds.

The use of e-cigarettes and vaping devices by students has caused the District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops.

District 214 became aware of federal litigation against Juul, Labs, Inc., and other parties responsible for producing, marketing, selling, and distributing e-cigarettes and vaping devices. This litigation now involves more than 250 U.S. public school districts across more than 20 states and is led by the Frantz Law Group, APLC of California. The popular e-cigarette manufacturer Juul is under legal fire for deceptive marketing tactics that have put countless people nationwide at risk of severe health consequences. Not only has JUUL been accused of intentionally trying to sell its nicotine-laden vape devices to children and teens, but it has also been accused of knowingly misrepresenting the safety – or lack of safety – of its products.

**ADMINISTRATIVE CONSIDERATION**

The District approved the resolution authorizing the commencement of vaping litigation at the February 11, 2021 Board of Education meeting which authorized litigation against Juul Labs, Inc. and other parties responsible for the production, marketing, sale, and distribution of e-cigarettes and vaping devices, with this litigation now involving more than 1,400 U.S. public school districts across more than 25 states and being led by the Frantz Law Group, APLC of California; and a settlement has been reached with Defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements; and litigation against Altria Group, Inc. and remaining defendants will continue; and partial settlement means the District would forever release all claims against Juul Labs and the other released entities; and A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the Board's attorneys and administrators to protect the best interests of the District by approving this resolution authorizing partial settlement of the vaping litigation.

**RECOMMENDATION**

Approve the Resolution Authorizing Partial Settlement of Vaping Litigation.

## **RESOLUTION AUTHORIZING PARTIAL SETTLEMENT OF VAPING LITIGATION**

**WHEREAS**, in 2021 February 11 Township High School District No. 214 (the “District”) authorized national counsel Frantz Law Group, APLC of California with local counsel Franczek PC to initiate Vaping Litigation against Juul Labs, Inc. and other parties via Resolution;

**WHEREAS**, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

**WHEREAS**, students attending the District have not been immune to this phenomenon with the District observing students using e-cigarettes and vaping devices in school and on school grounds; and

**WHEREAS**, the use of e-cigarettes and vaping devices by students has caused the District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

**WHEREAS**, the District authorized litigation against Juul Labs, Inc. and other parties responsible for the production, marketing, sale, and distribution of e-cigarettes and vaping devices, with this litigation now involving more than 1,400 U.S. public school districts across more than 25 states and being led by the Frantz Law Group, APLC of California; and

**WHEREAS**, a settlement has been reached with Defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements; and

**WHEREAS**, litigation against Altria Group, Inc. and remaining defendants will continue; and

**WHEREAS**, partial settlement means the District would forever release all claims against Juul Labs and the other released entities; and

**WHEREAS**, in return, the District would receive certain cash payments; and

**WHEREAS**, the amount that the District receives will be based on a final allocation framework recommended by the court-appointed Special Master Thomas Perrelli with the allocation framework for all governmental entities including factors such as population and litigation risk and be no less than \$443,514.56 for the District; and

**WHEREAS**, it is anticipated an initial payment of approximately 50% of the settlement amount will be received by late 2023; and

**WHEREAS**, the remainder payments will be made in four installments in 2024, 2025 and 2026.

**WHEREAS**, the Board of Education (the “Board”) of the District has determined that it is necessary, advantageous, desirable, and in the public interest and the best interests of the District that it settle this litigation against Juul Labs, Inc. and continuing the litigation against remaining other parties involved with e-cigarettes and vaping devices.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Township High School District No. 214, Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are substantive, true and correct, and that the same are hereby incorporated herein by reference.
2. The Board authorizes the partial settlement of the vaping lawsuit against defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements.

3. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the Board's attorneys and administrators to protect the best interests of the District.
4. The President, Superintendent and Board Attorney are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the District and report the final signed Settlement Agreement back to the Board.
5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 23<sup>rd</sup> day of March 2023, by a roll call vote as follows:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Secretary, Board of Education

ITEM: 2023  
DATE: March 23, 2023  
FILE: Budget

**Subject: 2023-24 Preliminary Budget Guidelines and Assumptions**

**BACKGROUND INFORMATION:**

Budgets are estimates of projected revenues and projected expenditures for a specified period of time. For school districts this is a one-year period (fiscal year), which runs from July 1 through June 30.

In December 2022, the Board of Education approved its 2022 property tax levy. Projected operating and working cash fund revenues for the 2023-24 budget are currently estimated at \$290 million. Projected operating and working cash fund expenditures for the 2023-24 budget are currently estimated at \$290 million. The district will continue cost containment initiatives as the 2023-24 budget is prepared. These projections are preliminary and may be adjusted as data becomes available.

Due to the uncertainty with the Cook County property tax schedule, along with the current economic conditions pertaining to inflation and underperforming markets, the district 214 budget may face necessary adjustments and/or reductions during preparation. As financial data is updated, we will adjust the District 214 budget accordingly.

**ADMINISTRATIVE CONSIDERATIONS:**

The Board of Education authorizes the development of the district's budget for the 2023-24 fiscal year. Based on changes in economic conditions at the local, state, and federal level, these estimates are subject to change since many factors that impact the new budget are unknown during the early stages of its development.

Listed below are the guidelines, assumptions, and parameters that will be used in developing the 2023-24 budget:

**REVENUE**

- The Equalized Assessed Valuation for 2022 (Triennial Reassessment Year) will be released in August 2023. The Equalized Assessed Valuation (EAV) for 2021 was \$9.4 billion. The EAV for 2020 was \$10.2 billion. The EAV for 2019 was \$10 billion.
- Next year's overall tax receipts are based on the Consumer Price Index (CPI), the estimated new growth to the tax base, the impact of tax caps, and refunds.
- The Consumer Price Index (CPI) reported as of December 31, 2022 is 6.5%.
- During 2023-24, it is anticipated that interest rates on investments continue to remain low. District 214 continues to receive less interest income based on deferred and delayed state and local revenues.
- Property taxes are the district's largest source of revenue for 2023-24.
- Corporate Personal Property Replacement Taxes (CPPRT) is expected to decline this year.
- Administration will continue to explore and review revenue options.

ITEM: 2023  
DATE: March 23, 2023  
FILE: Budget

## ENROLLMENT

- The two-year cohort survival enrollment projections will be used in calculations for enrollment-related budget allocations. The enrollment report projects a slight enrollment decrease for 2023-24.

## SALARIES

- Education Association (EA) employee base salaries will increase based on the current agreement.
- Custodial Maintenance Association (CMA) employee base salaries will increase based on the current agreement.
- The Educational Support Personnel (ESP) employees will increase based on the upcoming negotiated agreement, effective July 1, 2023.
- The Food Service employee base salaries generally increase by CPI.
- Administrator and supervisor-employee salaries will increase based on the current agreement.

## STAFFING

### Education Association (EA) Staffing

- The staffing calendar identifies the dates that staffing decisions are scheduled. As specific staffing decisions are made, adjustments will be incorporated into the budget.
- For the purposes of the development of the preliminary 2023-24 budget, staffing will be determined based on estimated student enrollment, program needs, and funding sources.
- Preliminary staffing recommendations will be determined during the staffing process. Recommendations on staffing adjustments will be made at that time.
- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 8 EA staff will retire at the end of the 2023-24 school year.
- ESSER III funds will be used to support intervention to students within the Math Department.

### Custodial Maintenance Association (CMA) Staffing

- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 4 CMA staff will retire at the end of the 2023-24 school year.

### Educational Support Personnel (ESP) Staffing

- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 11 ESP staff will retire at the end of the 2023-24 school year.

ITEM: 2023  
DATE: March 23, 2023  
FILE: Budget

### Administrators/Supervisors

- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 2 Administrators will retire at the end of the 2023-24 school year.

### BENEFITS / INSURANCE

- Health insurance costs are projected at an 8% increase. However, insurance rules and regulations may be enacted which may cause potential changes to occur. Unemployment claims have decreased since the job market uptick post COVID-19.

### BUDGET ADJUSTMENTS

- Inflation and supply shortages are impacting costs of most supplies and services. We will continue to review and contain costs working with market trends and availability. We will continue to monitor conditions for items such as utilities, gas, and postage.
- There is a need to continue cost containment initiatives as the 2023-24 budget is prepared.

### TUITION INCENTIVE PROGRAM (TIP)

- In 2023-24, per the Education Association contract, professional development will be funded based on the current agreement.

### SPECIAL EDUCATION

- 2023-24 NSSEO tuition costs and programs are being reviewed by NSSEO. Final NSSEO program costs will reflect necessary changes. These costs are expected to increase.

### CAPITAL PROJECTS PROGRAM (CPP)

- Approved capital projects will be included in the budget according to the current Capital Projects 5-year plan.

### TECHNOLOGY

- Technology Services is anticipating continued replacement and updates of equipment and applications during 2023-24.

### TRANSPORTATION

- Transportation costs are anticipated to be higher based on staffing shortages, increased fuel costs, and increased usage.
- We will continue to review options for student transportation cost containment.

ITEM: 2023  
DATE: March 23, 2023  
FILE: Budget

TRANSFERS, LOANS, AND ACCOUNTING RECOMMENDATIONS

- Due to the anticipated delay with Cook County property tax revenue, inter-fund loans may be recommended to address cash flow needs.

**RECOMMENDED ACTION:**

That the Board of Education approve the proposed guidelines and assumptions relative to the preparation of the 2023-24 fiscal year budget.