LINCOLN COUNTY
SCHOOL DISTRICT

Dr. Majalise Tolan
Superintendent

District Office | Teaching & Learning Center
1212 NE Fogarty Street, Newport, OR 97365
PO Box 1110, Newport, OR 97365
T 541-265-9211 | F 541-265-3059
www.lincoln.k12.or.us

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Work Session of the Board
Tuesday, October 27, 2026 - 5:00 PM
Toledo Elementary
600 SE Sturdevant Rd
Toledo, OR 97391

Agenda

1. Call to Order & Reading of Land Acknowledgment. BG-2 & 4
2. Roll Call- Establishment of a quorum
3. Area Report. BG-1
4. Safety
   a. Technology

Interactive Display Safety Inspection Checklist

October 12, 2026

How to Use This Checklist

- Fill out one checklist per display, and check a box only after you have verified the item yourself.
- Anything left unchecked gets a note.
- An item that fails means red-tag the unit now; see Result and Sign-off section.

Inspection	When	Who
Initial sweep	Every unit now, (stands, wall mounts, moving wall mounts, and pre-K–2 rooms first)	IT lead with the installer
Annual	Every unit, once a year	Technician trained on this checklist
Triggered	After a move, re-hang, impact, remodel, earthquake or report of looseness	Technician trained on this checklist

Unit Information

Record what the unit is and how it's installed before checking anything; these fields match what the asset record should hold.

Field	Entry
School and room	
Asset tag and serial	
Panel make, model and weight (lb)	
Install type	Wall mount, moving wall mount, stand
Wall construction	Wood stud, steel stud, block, concrete,

	unknown/other
Anchor type and count	
Installer and install date	
Location	Classroom wall (compass heading), hallway, other
Inspection type	Initial sweep, annual, triggered (with reason)
Inspector and date	

Stop-use Conditions

Red-tag the unit and take it out of service immediately if any of these is true:

- The panel, mount or stand moves, rocks or shifts under moderate hand pressure.
- There's a gap between the wall plate and the wall, or the mount is pulling away.
- Wall material is cracked, crushed or bulging at the mount, or an anchor is loose, missing or backing out.
- Load is carried by drywall-only anchors (toggles, mollies, plastic anchors).
- Anti-lift safety screws, rods or clamps are missing, loose or disengaged.
- Panel hangers aren't fully seated on the wall plate.
- A bracket, arm, wall plate, lift column or stand frame is bent or cracked, or has a cracked weld.
- Panel plus accessories weigh more than the mount or stand is rated for.
- Moving track mount drops, jerks or won't hold its position.
- A stand's brakes won't hold, a caster is cracked or missing, or the stand rocks on a level floor.
- The display glass is cracked, or a power cord is damaged or has exposed wiring.

Wall Mounts: Wall Anchoring

A mount's weight rating covers the mount, not the wall, so these checks confirm the wall and anchors carry the full load. Skip this section for mobile stands.

☐ Wall construction identified, and anchoring matches the district's standard detail for that wall type.

☐ Anchors are in structure or engineered backing (stud, blocking, backing plate, concrete)

☐ No load carried by drywall-only anchors

☐ Anchors tight; none loose, spinning or backing out. (stop-use)

☐ Wall plate flush and level, with no gap at any edge. (stop-use)

☐ Wall around the mount intact: no cracks, crumbling, bulging or nail pops. (stop-use)

☐ Mount and panel clear of door swings and anything that could strike them

Wall Mounts: Panel Connection and Anti-lift Hardware

Check the anti-lift hardware on every wall-mounted unit; it is what keeps a panel from being knocked off its wall plate.

☐ Panel hangers fully seated on the wall plate, both sides. (stop-use)

☐ Anti-lift safety screws installed, engaged and tight, both sides. (stop-use)

☐ Bolts holding the brackets to the panel all present and tight, none stripped. Use a mirror where hidden

☐ No bent, cracked or deformed brackets, arms or wall plate. (stop-use)

☐ No movement under moderate hand pressure at the lower corners: toward the wall and side to side, never upward. (stop-use)

☐ Panel hangs level, with even spacing to the wall at top and bottom

☐ Tilt and arm locks set; arms folded and locked where movement isn't needed

Moving Track System

Moving track systems have additional fasteners that must be checked for safety.

☐ Set screws engaged where adjustment isn't needed. Locked by default in pre-K–2 and specialized rooms.

☐ Full travel is smooth, with no binding, grinding, jerks or drops. (stop-use if it drops)

☐ Track hardware, including the roller wheels and pins, are tight

☐ Clear space above and below for full travel, nothing stored in the path.

☐ Cables have slack for full travel and can't be pinched.

Mobile stands

Only adults move or adjust stands. Wheels must be locked when not in transit.

☐ Base, legs and column straight; no cracks or cracked welds; frame bolts tight. (stop-use)

☐ Panel bolted to the stand per the instructions, with no shifting. (stop-use)

☐ All casters present, intact and rolling freely. (stop-use)

☐ Brakes lock and hold when the base is pushed gently. (stop-use)

☐ Brakes locked now, while parked.

☐ Stand sits level and doesn't rock. (stop-use)

☐ Parked clear of walkways, door swings, ramps and thresholds.

☐ Power cord routed so it can't be tripped on or caught by casters

☐ Moving label attached: adults only, lower fully, unplug, two people, push at the base, lock brakes.

☐ Stand actually gets moved; if not, flag it for wall-mounting or a wall tether.

Cabling, Surroundings and Accessibility

These checks apply to every unit, wall-mounted or on a stand.

☐ Cables secured, with no strain on the panel's ports and nothing a student can pull or trip on.

☐ Power strip mounted, not dangling; no extension cords as permanent wiring and no daisy-chained strips.

☐ Power cord and plug undamaged, with no exposed wiring. (stop-use)

☐ Display glass intact, with no cracks. (stop-use)

☐ No climbable furniture (tables, chairs, shelves, bins) pushed up under the panel.

☐ Nothing hung from or stacked on the panel, mount or stand.

☐ Teacher knows the rules: no climbing, hanging, rocking or leaning; only adults move or adjust; report anything loose.

Result and Sign-off

Every inspection ends in one of three results, recorded in the asset record the same day.

Result	What happens
Pass	Record the date, and results
Pass with follow-up	Unit stays in use; open a ticket with a due date for the fix (a missing label, undocumented anchors with no warning signs).
Red-tagged	Unit is out of service now; follow the red-tag steps below.

Red-tag steps:

1. Stop use and clear students and furniture away from the unit.
2. Photograph the condition before anything is touched or moved.
3. Attach the red tape with date, time, reason and inspector.
4. Notify the principal and open an urgent ticket with Facilities or Technology.
5. Don't fix, lift or re-hang it yourself; removal takes two or more trained staff and lift equipment.
6. Keep any failed hardware.
7. Return to service only after repair and a full re-inspection; record who removed the tag.

Sign-off	Entry
Result	Pass, pass with follow-up, red-tagged
Issues found and ticket number	
Photos taken	Front, side profile, mount and anchors, anti-lift hardware, stand base and casters
Asset record updated	
Inspector signature and date	

   b. School Safety Procedures
5. Superintendent Evaluation Goals
6. Adjourn

Board Goals 2024-2029

GOAL ONE: Lincoln County School District will establish and meet high expectations for student achievement.

GOAL TWO: Lincoln County School District will create equitable, diverse, inclusive, and accessible learning environments across the district within a framework of excellence in education.

GOAL THREE: LCSD will provide for the long term health and welfare of our facilities and finances, focusing on accessibility, technological innovation, and purposeful utilization.

GOAL FOUR: Lincoln County School District will strengthen community relationships through communication and engagement with staff, students, families, and community partners.

Lincoln County School District Equity Team
Land Acknowledgement Statement

We ask that you take a moment to stop what you are doing, to listen to these words as we recognize the land that we currently inhabit. No matter where each of us is physically located in Lincoln County, we must understand that we are on traditional homelands and unceded territories of indigenous peoples. Where we live in Lincoln County, these are the ancestral homelands for the Confederated Tribes of Siletz Indians.

Lincoln County School District acknowledges the Confederated Tribes of Siletz Indians that consists of over 30 bands originating from Northern California to Southern Washington. The Confederated Tribes of Siletz Indians currently occupy and manage a mere fraction of their original 1855 1.1 million-acre Siletz coastal reservation that covered land in what is now Tillamook, Lincoln, Benton, Marion, and Coos Counties. We must remember the people of the Confederated Tribes of Siletz Indians are and will forever be the first stewards of this land, water, and fish.

We acknowledge and recognize the continued sovereignty of the Confederated Tribes of Siletz Indians and honor their ancestral homelands. We are committed to bringing awareness to their history and the existence of the Confederated Tribes of Siletz Indians since time immemorial.

NON-DISCRIMINATION: Lincoln County Schools do not discriminate nor tolerate discrimination on the basis of an individual's race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age or because of the race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age of any other persons with whom the individual associates.