

Regular School Board Meeting

Tuesday, February 10, 2026 5:45 PM

School District Media Center, 131 Hickory Street North, Lester Prairie, MN 55354

I. Call to Order

II. Pledge of Allegiance

III. Approval of Agenda

III.A. Agenda approval

IV. Recognition of Communications Since Last Meeting

V. Open Dialogue

VI. Approval of Consent Agenda

VI.A. Approve Jan 12 mtg minutes

Approve wire payment bill vouchers: 49855-49865, 49891, 49939-49944, 49946, 49999, 50003-50009; and Check payments: 55036-55140 for a total amount of \$1,382,945.77

VII. Reports

VII.A. Dashir Report

VIII. New Business

IX. Old Business

X. School Finance

x.A. Action to approve the following fundraisers:

- A. **Cheerleading:** Pastry Puffins
- B. **Special Events Committee:**
Tattoo a Teacher
- C. **Softball:** Bulldog Cards and Dip
Dip Horray
- D. **NHS:** Egg My Yard

x.B. Action to approve submission of the Pay Equity Implementation Report

x.c. Action to approve Membership Agreement with SWWC Cooperative for the 2026-2027 school year.

XI. Policy Administration

XII. Personnel

XII.A. Action to approve the following contracts:

- E. **Sean Tritabaugh** - Clay Targets Coach
- F. **Arlyn DeBruyckere** - Assistant Clay Targets Coach
- G. **Matt Herrmann** - Varsity Baseball Coach
- H. **Brandon Kutz** - JV Baseball Coach
- I. **Wes Kapping** - Head Track Coach
- J. **Mark Thiry** - Assistant Track Coach
- K. **Emma Blashack** - JV Softball Coach
- L. **Keith Christen** - Varsity Softball Coach
- M. **Angela Christen** - Assistant Softball Coach

XII.B. Action to approve lane change request for **Emma Blashack** from step 3 BA+0 to step 3 BA+10.

XII.c. Action to approve the following resignation:

- N. **Derek Zebell** - Assistant Football Coach

XIII. **Other Items for the Board**

XIV. **Adjourn the Regular Board Meeting**



Lester Prairie Schools

District Office
131 Hickory St. N
Lester Prairie, MN 55354

Phone: 320-395-2521
Fax: 320-395-4202
Website: www.lp.k12.mn.us/

REGULAR SCHOOL BOARD MEETING AGENDA

DATE: TUESDAY, February 10, 2026

LOCATION: School Media Center

TIME: 5:45 PM

I. Call to Order

- A. Board Vice Chair Brian Heimerl to open Regular Board Meeting of Lester Prairie School District #424 at 5:45pm.
- B. Welcome to public and guests

II. Pledge of Allegiance

III. Approval of Agenda

Motion by _____ and seconded by _____ to approve agenda.

Voting was ____ for and ____ against.

IV. Recognition of Communications Since the Last Meeting

- A. Communications received by Board Members
 - o Good News Section:
 - 1. _____
- B. Open Dialogue. (Each person in the audience will be given three (3) minutes - total time - 15 minutes.)

V. Approval of Consent Agenda

- A. **Approve Previous Minutes**
 - o Regular Board Meeting: Jan. 12th, 2026
- B. **Approve wire payment bill vouchers and check payments:**
Approve wire payment bill vouchers: 49855-49865, 49891, 49939-49944, 49946, 49999, 50003-50009; and Check payments: 55036-55140 for a total amount of \$1,382,945.77

Motion by _____ and seconded by _____ to approve consent agenda, board minutes, & payment of bills presented.

Voting was _____ for and _____ against.

VI. Administrative Reports

- A. **Principal - Mike Lee**
- B. **AD/DoS - Ross Scheevel**
- C. **Superintendent - Melissa Radeke**

VII. School Board Committee Reports

- A. Community Ed - R.Heimerl, Engen
- B. PTO - R.Heimel, Anderson
- C. Facilities/Maintenance - Engen, Christen, B.Heimerl
- D. Tech/Media - Christen, Engen
- E. Activities - Engen, Christen, B.Heimerl
- F. Negotiations:
 - Certified - LaMott, B.Heimerl, Christen
 - Non-Certified - R.Heimerl, Anderson, Engen
 - Administration - R.Heimerl, B.Heimerl, Christen
- G. Meet and Confer - LaMott, B.Heimerl
- H. Policy - R.Heimerl, Anderson
- I. Legislative - B.Heimerl
- J. City Council - B.Heimerl, LaMott

VIII. New Business

- A. None

IX. Old Business

- A. None

X. School Finance

- A. No donations to report this month.

- B. Action to approve the following fundraisers:
 - o **Cheerleading:** Pastry Puffins
 - o **Special Events Committee:** Tattoo a Teacher
 - o **Softball:** Bulldog Cards and Dip Dip Horray
 - o **NHS:** Egg My Yard

Motion by _____ and seconded by _____ to approve fundraisers as presented.

Voting was _____ for and _____ against.

- C. Action to approve submission of the Pay Equity Implementation Report

Motion by _____ and seconded by _____ to approve submission of Pay Equity Implementation Report as presented.

Voting was _____ for and _____ against

- D. Action to approve Membership Agreement with SWWC Cooperative for the 2026-2027 school year.

Motion by _____ and seconded by _____ to approve 2026-2027 SWWC Membership Agreement as presented.

Voting was _____ for and _____ against

XI. Policy Administration

A. None

XII. Personnel

A. Action to approve the following contracts:

- o **Sean Tritabaugh** - Clay Targets Coach
- o **Arlyn DeBruyckere** - Assistant Clay Targets Coach
- o **Matt Herrmann** - Varsity Baseball Coach
- o **Brandon Kutz** - JV Baseball Coach
- o **Wes Kapping** - Head Track Coach
- o **Mark Thiry** - Assistant Track Coach
- o **Emma Blashack** - JV Softball Coach
- o **Keith Christen** - Varsity Softball Coach
- o **Angela Christen** - Assistant Varsity Softball Coach

Motion by _____ and seconded by _____ to approve contracts as presented.

Voting was _____ for and _____ against.

B. Action to approve lane change request for **Emma Blashack** from step 3 BA+0 to step 3 BA+10.

Motion by _____ and seconded by _____ to approve lane change request as presented.

Voting was _____ for and _____ against.

C. Action to approve the following resignation:

- o **Derek Zebell** - Assistant Football Coach

Motion by _____ and seconded by _____ to approve resignation as presented.

Voting was _____ for and _____ against.

XIII. Other Items for the Board

XIV. Adjourn the Regular Board meeting at _____

UPCOMING DATES and NOTES:

- A. February 13: Staff Development - no school
- B. February 16: President's Day - no school
- C. March 20: End of 3rd Quarter - 11:30 Dismissal
- D. March 23: Regular School Board mtg 5:45pm
- E. April 3-6: Spring Break - no school

REORGANIZATIONAL MEETING of the SCHOOL BOARD of EDUCATION
Lester Prairie Public Schools
Monday January 12th, 2026 5:45 pm
Lester Prairie School Media Center

Roll call was taken and the following board members were present: Keith Christen, Jeff Engen, Brian Heimerl, Rebecca Heimerl, Candice Anderson and Dan LaMott. Administration present: Dr. Melissa Radeke and Ross Scheevel. **Guests:** Austin Neaton from Herald Journal.

Call to Order

- Welcome to the public and guests.
- **Pledge of Allegiance** - led by Board Member Jeff Engen

Agenda

- Motion by B. Heimerl second by R. Heimerl to approve the agenda as presented and or modified

Vote: 6 for, 0 against

Election of Officers

- Motion by Engen second by B. Heimerl to elect **Keith Christen** as Chairperson.

Vote: 6 for, 0 against

Elected Board Chairperson to take over meeting

- Motion by R. Heimerl and 2nd by Anderson - to elect **Brian Heimerl** as Board Vice Chairperson.

Vote: 6 for, 0 against

- Motion by LaMott 2nd by Anderson - to elect **Jeff Engen** as Clerk.

Vote: 6 for, 0 against

- Motion by LaMott 2nd by B. Heimerl - to elect **Rebecca Heimerl** as Treasurer.

Vote: 6 for, 0 against

School Board Items

Motion by Engen, second by R. Heimerl to approve School Board meetings to take place every 3rd Monday of every month at 5:45pm in Media Center at Lester Prairie School unless noted.

February 10 th	March 23 rd
April 20 th	May 18 th
June 15 th	July 20 th
August 17 th	September 21 st
October 19 th	November 23 rd
December 21 st	

Vote: 6 for, 0 against

School Board Salaries for 2026

Motion by B. Heimerl, second by Anderson to keep School Board Salaries for 2026 as follows:

1. 0-3 hrs. = \$40
2. 4-6 hrs. = \$90
3. > 6 hrs. = \$140

Chairperson \$15 extra per meeting chaired
Clerk \$30 extra per meeting
Treasurer \$15 extra per meeting
Negotiations Chairs \$10 per meeting

Vote: 6 for, 0 against

Submitted items for 2026

1. **Designate Depositories:** The First Community Bank of Lester Prairie and the Minnesota School District Liquid Asset Fund as official depositories for district funds and to approve a resolution to give check signing authority to Treasurer Rebecca Heimerl, Chairperson Keith Christen and Clerk Jeff Engen.
2. **Designate Official Legal Publication:** To use Herald Journal as official publication for District #424 for the 2026 calendar year.
3. **Legal Service Provider:** Squires, Waldspurger & Mace, P.A. as legal counsel.
4. **Mileage Rate:** Reimbursement at the rate of \$.10 per mile less than the set federal rate \$.725/mile. (LP = \$.625/mile)
5. **Annual Delegation:** Authority designating Payroll Specialist Kim Dye, Business Manager Lauren Syrup and Superintendent Dr. Melissa Radeke for Electronic Funds Transfers (EFT's) on behalf of Lester Prairie Schools.

Motion by LaMott and seconded by Engen to approve these submitted items for 2026.

Vote: 6 for, 0 against

Board Committees

Discussion took place and Board Members were assigned to the following committees:

Community Ed.: R. Heimerl & Engen

PTO: R. Heimerl & Anderson

Facilities & Maint.: Engen, B. Heimerl & Christen

Technology/Tele Media: Christen & Engen

Activities: Engen, B. Heimerl & Christen

Negotiations:

1. **Certified** - B. Heimerl, Christen & LaMott
2. **Non-Certified** - R. Heimerl, Engen & Anderson
3. **Admin** - R. Heimerl, Christen & B. Heimerl

Meet & Confer: B. Heimerl & LaMott

Policy: R. Heimerl & Anderson

Legislative: B. Heimerl

City Council: B. Heimerl, LaMott

Motion by R. Heimerl and seconded by LaMott to approve the board committees for 2026.

Vote: 6 for, 0 against.

Meeting was adjourned at 5:57 pm

Jeff Engen, Clerk ISD #424

REGULAR MEETING of the SCHOOL BOARD of EDUCATION
Lester Prairie Public Schools
Monday, January 12, 2026 5:58pm
Lester Prairie School Media Center

Roll call was taken, and the following board members were present: Keith Christen, Jeff Engen, Brian Heimerl, Rebecca Heimerl, Candice Anderson and Dan LaMott. Administration present: Dr. Melissa Radeke and Ross Scheevel

Guests: Austin Neaton from the Herald Journal

Call to order

- Meeting called to order by Board Chair Keith Christen
- Welcome to the public and guests

Agenda

- Motion by R. Heimerl and 2nd by B. Heimerl to approve the Agenda as presented and or modified
 - **Vote: 6 for, 0 against.**

Recognition of Communications since Last Meeting:

- Communication - none
- Open dialogue - none

Minutes and Bills

- Motion by LaMott and 2nd by Anderson to approve consent agenda, the meeting minutes of the Regular Board meeting on December 15, 2025 and payment of bills in the amount of:
 - o Total amount: \$343,223.03
- **Vote: 6 for, 0 against.**

Administrative Reports

Mr. Lee K-12 Principal Report (reported by Dr. Radeke): - highlights

- New Hires: **4-8 Math Corp** (4 days a week 8:00-12:00) Bradley Wolf started Jan 12th - will begin with students end of January/beginning of February. **K-3 Reading Corp** (M, T, Th 8:30-2:30) Abbey Rogers started Jan 12th, will begin with students end of January/beginning of February. **.5 Greater MN Counselor/.5 School Social Worker** - Sarah Kepler starting in Mid February. Greater MN position started 1st week in January - one day a week. Social Work position to start February 23, 2026.
- 8 Para professionals completed required READ ACT training on Jan 7th. 3 others scheduled to complete training on Feb 4th.
- Capti Reading Diagnostic Screening will take place in January. State mandated screening starting in 4th grade for those who may have difficulty reading based upon previous state and local reading assessments.
- MLK Day activities will take place on Jan 19th. Public schools in session that day are mandated to dedicate a least one hour to MLK/Civil Rights activities.
- End of 1st Semester Friday, Jan 16th. Half day for students. LETRS and AVID training for teachers in the afternoon.
- Thursday Jan 15th, McLeod County Sheriff's Office will be at school at 3:15 conducting training for their staff on the school building and emergency protocols in the school building.
- Jan 27th scheduled for 2nd of three Learning Walks with the New Teacher Center
- SnoFest Week is February 9-13. Activity day for the high school is Wednesday, Feb 11th with 4 options. 1-Skiing at Buck Hill, 2-Top Golf, 3-Zero Gravity, 4-Baylor Park/Hollywood Bowling. Coronation is scheduled for Monday February 9th at 9:15am.

Ross Scheevel AD/DoS - highlights

- Congratulations to Payton Frantsen and Harrison Engen being selected as Lester Prairie's Triple A award winners. They will both compete Wednesday night to advance to the Region 5 final.
- Continue to enter info into Arbiter Scheduler for next school year
- Alex Engrav - JV/Asst Girls Basketball coach up for approval later in the meeting
- Sign up sheets going out for spring sports to prepare for coaching needs
- Just about halfway through the girl's and boy's basketball seasons
- Junior High Knowledge Bowl had 1 team advance to regions by with their 1st place finish. Members are Levi Lee, McCoy Helland, Emerson Zabel and Micheal Swartzter. They will compete at SMSU in the Super Regional Competition
- One Act Play hosted their public show this past Sunday. They will compete at the T/V OAP Festival on Sat Jan 17th in Nicollet. Sub Sections will be held at Mayer Lutheran on Jan 24th.

Dr. Melissa Radeke Superintendent Report: - highlights

- Enrollment update: Current enrollment is at 399 students - down 4 from last month (3 expected to return from extended vacation Jan 20th).
- Met with teacher's union to create a specific schedule for 2 hour late starts that turn into e-learning days. The new schedule was added to Student Handbook and Staff Handbook(updated handbooks to be approved later in the meeting
- MSBA has recommended adding an Inclement Weather Disclaimer to board meeting agenda to eliminate the need to wait 3 days due to the Open Meeting Law. Examples provided for Board to review and act on recommendation at a later date.
- Recent legislation allows for Board members to count as present and participate remotely with a few requirements.
 - All members must be able to hear and see each other
 - Members of the public must be able to hear and see all discussion and votes
 - At least one Board member must be physically present at the regular meeting location
 - All votes must be conducted by roll call
 - Meeting Notice must provide regular meeting location and the possibility of board member participation by interactive technology
 - Meeting minutes must include the names of Board members appearing by interactive technology and the reasons for their remote appearance.
- Donation report up for approval includes \$100 donation from December for Outreach Committee. Business Manager has worked to have Outreach Committee finances separated from the District. This will be final donation through district.

Lauren Syrup - Business Manager

- No report

School Board Committee Reports

- Community Ed. - Spring flyers ready/working on staffing for summer Kid's Depot/Little Learner's preschool becoming Little Bulldogs
- PTO - Meeting on Jan 14th
- Facilities/Maintenance- none
- Facility Planning - none
- Tech/Media - none
- Activities Committee - none
- Negotiations - Certified - none
- Negotiations - Non-Certified - none
- Negotiations - Administration - none
- Meet and Confer - none
- Policy - none
- Legislative - none
- City Council - Met with Katie(Park Board) and Gary(school liaison) about usage and maintenance of park/fields, Meeting again in March

New Business

- Motion by R. Heimerl and 2nd by B. Heimerl to approve administration to make recommendations for reductions in programs and positions for 2026-27.

Roll Call Vote:

RH Y BH Y JE Y
KC Y CA Y DL Y

Vote: 6 for, 0 against

- Motion by B. Heimerl and 2nd by Anderson to approve the revised Student Handbook as presented.

Vote: 6 for, 0 against

- Motion by R. Heimerl and 2nd by LaMott to approve the revised Staff Handbook as presented.

Vote: 6 for, 0 against

Old Business

- None

School Finance

- Motion by LaMott and 2nd by B. Heimerl to approve the donation report as presented.

Vote: 6 for, 0 against

Policy Administration

- None

Personnel

- Motion by R. Heimerl and 2nd by Anderson to approve (0.50 FTE) Social Worker contract for Sarah Kepler starting February 23, 2026.

Vote: 6 for, 0 against

- Motion by LaMott and 2nd by R. Heimerl to approve the following contract.

Alex Engrav - Assistant Girls Basketball coach

Vote: 6 for, 0 against

- Motion by Anderson and 2nd by LaMott to approve lane change for Taylor Bayerl from step 1 BA+0 to step 1 BA+10.

Vote: 6 for, 0 against

Other Items for the Board

- None

Meeting was adjourned at 6:18 PM

Jeff Engen, Clerk ISD #424

Lester Prairie Public Schools
Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	2633			American Express		Wire
			E 01	300 260 000 000 430	DG-table salt	\$3.00
			E 01	300 260 000 000 430	DG-ziplock bags	\$4.75
			E 01	300 260 000 000 430	DG-rubbing alcohol	\$12.90
			E 01	300 260 000 000 430	DG-distilled water	\$3.70
			E 01	300 260 000 000 430	DG-vinegar	\$3.50
			E 01	300 260 000 000 430	DG-sugar	\$3.80
			E 01	300 260 000 000 430	DG- plastic cups	\$5.50
			E 01	300 260 000 000 430	DG-balloons	\$3.00
			E 01	300 260 000 000 430	TAX	\$0.98
			E 01	300 260 000 000 430	PROMO	(\$0.55)
PO#: 10933	Voucher #:	49855	Invoice	Invoice No: 1/2026	1/8/2026	Paid Amt: \$40.58
			E 01	300 211 975 000 430	BEST VALU COPY	\$306.08
			E 01	300 211 975 000 430	TEACHERS PAY TEACHERS	\$29.62
PO#: 10940	Voucher #:	49856	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$335.70
			E 21	300 298 947 301 401	JUNIOR CONCESSION SUPPLIES	\$135.06
PO#:	Voucher #:	49859	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$135.06
			E 01	300 211 975 000 430	AVID shirt order	\$265.22
PO#: 10939	Voucher #:	49857	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$265.22
			E 01	300 211 975 000 430	48" sled with rope	\$156.00
			E 01	300 211 975 000 430	TAX/DELIVERY	\$23.06
PO#: 10946	Voucher #:	49858	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$179.06
			E 01	005 110 000 000 401	NOT OUR ORDER--DISPUTED	\$72.16
PO#:	Voucher #:	49862	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$72.16
			E 01	300 258 233 000 430	Guys and Dolls tickets	\$559.08
PO#: 10930	Voucher #:	49863	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$559.08
			E 01	300 294 313 000 305	9 boys basketballs--school acct	\$764.91
			E 01	300 294 413 000 401	14 boys basketballs-fundraiser acct	\$1,189.86
PO#: 10908	Voucher #:	49864	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$1,954.77
			E 01	300 260 000 000 430	Aldi--Strawberries	\$5.69
PO#: 10933	Voucher #:	49865	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$5.69
			E 01	005 010 000 000 820	PRINCIPAL	\$104.30
			E 01	005 010 000 000 820	SUPERINTENDENT	\$104.30
PO#:	Voucher #:	49860	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$208.60
			E 21	300 298 947 301 401	JUNIOR CLASS CONCESSIONS	\$35.84
PO#:	Voucher #:	49861	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$35.84
						Check Amount: \$3,791.76

Lester Prairie Public Schools
Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	3002			Fidelity Security Life Insurance Co.		Wire
			B 01 215 000	MONTHLY CHARGES		\$117.30
PO#:	Voucher #:	49891	Invoice	Invoice No: 16713862	1/8/2026	Paid Amt: \$117.30
						Check Amount: \$117.30
100	00160			MN Teachers Retirement Assoc.		Wire
			B 01 215 018	TRA PAYROLL TAXES		\$15,628.17
PO#:	Voucher #:	49942	Invoice	Invoice No: 1.15.26	1/15/2026	Paid Amt: \$15,628.17
						Check Amount: \$15,628.17
100	00165			Public Empl. Retirement Assoc		Wire
			B 01 215 014	PERA PAYROLL TAXES		\$2,881.25
PO#:	Voucher #:	49941	Invoice	Invoice No: 1.15.26	1/15/2026	Paid Amt: \$2,881.25
						Check Amount: \$2,881.25
100	00196			INTERNAL REVENUE SERVICE		Wire
			B 01 215 011	FEDERAL		\$6,389.04
			B 01 215 010	OSADI		\$13,271.64
			B 01 215 010	MEDICARE		\$3,103.86
PO#:	Voucher #:	49939	Invoice	Invoice No: 1.15.26	1/15/2026	Paid Amt: \$22,764.54
						Check Amount: \$22,764.54
100	01022			MN Department of Revenue		Wire
			B 01 215 013	MN STATE PAYROLL TAXES		\$3,747.06
PO#:	Voucher #:	49940	Invoice	Invoice No: 1.15.26	1/15/2026	Paid Amt: \$3,747.06
						Check Amount: \$3,747.06
100	2455			EBC		Wire
			B 01 215 005	403B CONTRIBUTIONS		\$7,039.23
PO#:	Voucher #:	49943	Invoice	Invoice No: 1.15.26	1/15/2026	Paid Amt: \$7,039.23
						Check Amount: \$7,039.23
100	3269			WEX Health, Inc.		Wire
			B 01 215 023	HSA		\$1,790.66
			B 01 215 023	FSA		\$127.27
PO#:	Voucher #:	49944	Invoice	Invoice No: 1.15.26	1/15/2026	Paid Amt: \$1,917.93
						Check Amount: \$1,917.93
100	01486			Dept of Employment & Econ Dev		Wire
			E 01 005 110 000 000 280	2025 QUARTER 4 REIMBURSMNET BILL		\$7,891.00
PO#:	Voucher #:	49999	Invoice	Invoice No: DOC ID: 19167055	1/22/2026	Paid Amt: \$7,891.00
						Check Amount: \$7,891.00

Lester Prairie Public Schools
Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	2786			Xcel Energy Solutions		Wire
			E 01 005 810 184 000 330	Monthly Charges		\$1,698.86
PO#:	Voucher #:	49946	Invoice	Invoice No: 004259	1/22/2026	Paid Amt: \$1,698.86
						Check Amount: \$1,698.86
100	00160			MN Teachers Retirement Assoc.		Wire
			B 01 215 018	PAYROLL TAXES		\$17,524.06
PO#:	Voucher #:	50006	Invoice	Invoice No: 1.30.2026	1/30/2026	Paid Amt: \$17,524.06
						Check Amount: \$17,524.06
100	00165			Public Empl. Retirement Assoc		Wire
			B 01 215 014	PAYROLL TAXES		\$3,343.71
PO#:	Voucher #:	50005	Invoice	Invoice No: 1.30.2026	1/30/2026	Paid Amt: \$3,343.71
						Check Amount: \$3,343.71
100	00196			INTERNAL REVENUE SERVICE		Wire
			B 01 215 011	FEDERAL		\$6,979.72
			B 01 215 010	OSADI		\$14,727.52
			B 01 215 010	MEDICARE		\$3,444.38
PO#:	Voucher #:	50003	Invoice	Invoice No: 1.30.2026	1/30/2026	Paid Amt: \$25,151.62
						Check Amount: \$25,151.62
100	01022			MN Department of Revenue		Wire
			B 01 215 013	PAYROLL TAXES		\$4,219.32
PO#:	Voucher #:	50004	Invoice	Invoice No: 1.30.2026	1/30/2026	Paid Amt: \$4,219.32
						Check Amount: \$4,219.32
100	2455			EBC		Wire
			B 01 215 005	PAYROLL 1/30/26		\$7,039.23
PO#:	Voucher #:	50007	Invoice	Invoice No: 1.30.2026	1/30/2026	Paid Amt: \$7,039.23
						Check Amount: \$7,039.23
100	3269			WEX Health, Inc.		Wire
			B 01 215 023	FSA		\$127.27
			B 01 215 023	HSA		\$3,755.66
PO#:	Voucher #:	50008	Invoice	Invoice No: 1.30.26	1/30/2026	Paid Amt: \$3,882.93
						Check Amount: \$3,882.93
100	00196			INTERNAL REVENUE SERVICE		Wire
			B 01 215 011	AMENDED PAYMENT FROM Q4 2025 PAYMI		\$49.93
PO#:	Voucher #:	50009	Invoice	Invoice No: 1.30.2026	1/30/2026	Paid Amt: \$49.93
						Check Amount: \$49.93

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55036	00170		4.0 Bus Service		Check
			E 01	005 760 000 720 360	CONTRACT	\$23,820.00
			E 01	005 760 000 723 360	SPED TRANSPORTATION	\$6,851.00
			E 01	005 760 000 720 360	FULE CLAUSE	\$1,008.53
			E 01	300 291 000 000 366	MSHSL LEADERSHIP	\$458.75
			E 01	300 294 313 000 366	BOYS BASKETBALL	\$1,664.05
			E 01	300 296 316 000 366	GIRLS BASKETBALL	\$803.86
			E 01	300 291 000 000 366	KNOWLEDGE BOWL	\$308.25
			E 01	005 760 000 713 360	OPEN ENROLLMENT	\$6,502.50
			E 04	005 582 000 344 360	PRESCHOOL	\$680.00
			E 01	005 760 000 720 360	ADDITIONAL PM RUN	\$202.63
PO#:	Voucher #:	49848	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$42,299.57
						Check Amount: \$42,299.57
100	55037	1245		Amazon		Check
			E 01	300 211 975 000 430	B00CQGTGZQ IRIS USA 13 QT Plastic Stora	\$34.45
			E 01	300 211 975 000 430	B00CQGTH00 IRIS USA 6 Qt Stackable Plast	\$32.41
			E 01	300 211 975 000 430	B06WLLD6ZY PARAMED Aneroid Sphygmom	\$29.74
			E 01	300 211 975 000 430	B07PFLRXN4 IRIS USA 19 Qt Stackable Plas	\$44.18
			E 01	300 211 975 000 430	B086P9C63P X-ACTO® Powerhouse® Electri	\$32.41
			E 01	300 211 975 000 430	B08X2M5C59 20 Pcs Glass Stirring Rods Stir	\$25.98
			E 01	300 211 975 000 430	B0B417WGJH VEVOR Phlebotomy Practice t	\$117.98
			E 01	300 211 975 000 430	B0BYJWFZS5 ANZESER Magnetic Stirrer Ho	\$253.86
			E 01	300 211 975 000 430	B0BYL4LHTQ MedHelp 50 PCS Practice Sutu	\$76.83
			E 01	300 211 975 000 430	B0D95XJV6Y Spectabilis Suture Practice Thre	\$26.36
			E 01	300 211 975 000 430	B0DS5PV5QC Aeseusia Heavy Duty 2000ML	\$26.99
			E 01	300 211 975 000 430	B0DS5YPWSL Aeseusia Heavy Duty Beaker,	\$39.98
			E 01	300 211 975 000 430	Amazon Shipping Charge	\$0.00
PO#: 10936	Voucher #:	49904	Invoice	Invoice No: 1C97-KYWX-HC1G	1/8/2026	Paid Amt: \$741.17
			E 01	005 620 000 000 401	B07V1DQTLY 3-Pack AUX Headphone 3.5mm	\$5.60
			E 01	005 620 000 000 401	Amazon Shipping Charge	\$0.00
PO#: 10938	Voucher #:	49905	Invoice	Invoice No: 14HM-73KV-H6HJ	1/8/2026	Paid Amt: \$5.60
			E 01	300 215 000 000 430	B0BMQ4KLY2 Presentation Clicker Wireless F	\$15.99
			E 01	300 215 000 000 430	Amazon Shipping Charge	\$0.00
PO#: 10952	Voucher #:	49902	Invoice	Invoice No: 1MVN-RPGV-J3KD	1/8/2026	Paid Amt: \$15.99
			E 01	005 105 201 000 401	B0C6Z7Y978 AHKUNMT 100 PC Nacho Trays	\$19.98
			E 01	005 105 201 000 401	Amazon Shipping Charge	\$0.00
PO#: 10942	Voucher #:	49907	Invoice	Invoice No: 13P6-W96D-L3R9	1/8/2026	Paid Amt: \$19.98

Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55037	1245		Amazon		Check		
			E 01	100 203 975 000 430	B08GC7FQMS Gamenote 30 Pack Dry Erase	\$17.99		
			E 01	100 203 975 000 430	B0BPX21ZNW hand2mind Learn My Letters F	\$11.89		
			E 01	100 203 975 000 430	B0BS5826ZY hand2mind Learn My Numbers I	\$10.16		
			E 01	100 203 975 000 430	B0CZ6CQ4PQ Wesiti 408 Pcs Lacing Letters .	\$25.99		
			E 01	100 203 975 000 430	B0D73Z1DG6 Pcmursal 60 PCS Wool Felt Be	\$8.29		
			E 01	100 203 975 000 430	B0FXMSVW69 NUOBESTY 2pcs Honeycomb	\$14.74		
			E 01	100 203 975 000 430	Amazon Shipping Charge	\$0.00		
PO#: 10943	Voucher #:	49910	Invoice	Invoice No: 1QMM-GGRR-NDVT	1/8/2026	Paid Amt:	\$89.06	
			E 21	300 298 947 301 401	B000IXUK2W KIT KAT Milk Chocolate Wafer (\$34.19		
			E 21	300 298 947 301 401	B001HXI0V0 SNICKERS Full Size Bulk Milk C	\$52.40		
			E 21	300 298 947 301 401	B0029JE7RC TWIX Bulk Chocolate Candy Inc	\$38.49		
			E 21	300 298 947 301 401	B003WECB5S Charms Blow Pop Lollipops - Ii	\$13.97		
			E 21	300 298 947 301 401	B00J1UHM8I Glico Pocky Family Size Chocol	\$11.47		
			E 21	300 298 947 301 401	B0B5FMQBRK Takis Fuego 40 pc / 1 oz Multiq	\$14.77		
			E 21	300 298 947 301 401	B0C2CY22B8 Amazon Basics Everyday Pape	\$16.35		
			E 21	300 298 947 301 401	Amazon Shipping Charge	\$0.00		
PO#: 10947	Voucher #:	49909	Invoice	Invoice No: 1KV9-FDTG-NNC9	1/8/2026	Paid Amt:	\$181.64	
			E 01	100 203 000 000 401	Member ship renewal	\$499.00		
			E 01	100 203 000 000 401	DISCOUNT	(\$370.00)		
PO#: 10917	Voucher #:	49912	Invoice	Invoice No: 1XCM-LWL1-N7VQ	1/8/2026	Paid Amt:	\$129.00	
			E 01	300 211 975 000 430	B06WLLD6ZY PARAMED Aneroid Sphygmom	\$29.74		
			E 01	300 211 975 000 430	Amazon Shipping Charge	\$0.00		
PO#: 10935	Voucher #:	49906	Invoice	Invoice No: 1LKP-34DJ-FNL6	1/8/2026	Paid Amt:	\$29.74	
			E 01	005 720 000 302 401	B01IZ5FDNA Always Ultra Thin Pads with Win	\$53.64		
			E 01	005 720 000 302 401	B093LVS21D Tampax Pearl Tampons Regular	\$49.47		
			E 01	005 720 000 302 401	Amazon Shipping Charge	\$0.00		
PO#: 10948	Voucher #:	49908	Invoice	Invoice No: 1V11-PGMD-K3V6	1/8/2026	Paid Amt:	\$103.11	
			E 01	300 260 000 000 430	B00BUV7QGE Innovating Science Nylon 6-10	\$34.38		
			E 01	300 260 000 000 430	Amazon Shipping Charge	\$0.00		
PO#: 10953	Voucher #:	49903	Invoice	Invoice No: 1NJ4-FVM4-NR79	1/8/2026	Paid Amt:	\$34.38	
			E 01	300 211 975 000 430	B06WLLD6ZY PARAMED Aneroid Sphygmom	\$14.87		
			E 01	300 211 975 000 430	Amazon Shipping Charge	\$0.00		
PO#: 10934	Voucher #:	49911	Invoice	Invoice No: 14Y7-D4F7-QKL9	1/8/2026	Paid Amt:	\$14.87	
							Check Amount:	\$1,364.54

Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55038	3226		Ampion PBC		Check		
				E 01 005 810 184 000 330	MONTHLY CHARGES		\$664.35	
PO#:	Voucher #:	49885	Invoice	Invoice No: 2026010002578718	1/8/2026	Paid Amt:	\$664.35	
				E 01 005 810 184 000 330	MONTHLY SERVICES		\$7.19	
PO#:	Voucher #:	49886	Invoice	Invoice No: 2026010002564032	1/8/2026	Paid Amt:	\$7.19	
						Check Amount:	\$671.54	
100	55039	3529		Aviben		Check		
				E 01 005 110 800 000 305	ACS TPA MONTHLY FEE		\$70.25	
PO#:	Voucher #:	49883	Invoice	Invoice No: 40281	1/8/2026	Paid Amt:	\$70.25	
						Check Amount:	\$70.25	
100	55040	00146		Barth, Brian		Check		
				E 01 300 296 316 000 305	GBB OFFICIAL 1/6/2026		\$100.00	
PO#:	Voucher #:	49935	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$100.00	
						Check Amount:	\$100.00	
100	55041	2185		Bernick's		Check		
				E 21 300 298 947 301 401	JUNIOR CLASS CONCESSIONS12/18/2025 I		\$604.42	
PO#:	Voucher #:	49871	Invoice	Invoice No: 10437356	1/8/2026	Paid Amt:	\$604.42	
						Check Amount:	\$604.42	
100	55042	00343		Big Don's Cathedral		Check		
				E 01 005 810 000 000 366	12/29/2025 DIESEL PURCHASE		\$17.27	
PO#:	Voucher #:	49877	Invoice	Invoice No: 95031	1/8/2026	Paid Amt:	\$17.27	
						Check Amount:	\$17.27	
100	55043	3048		Blashack, Jason		Check		
				E 01 300 296 316 000 305	GBB CLOCK 1/6/26		\$15.00	
PO#:	Voucher #:	49934	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$15.00	
						Check Amount:	\$15.00	
100	55044	3662		BOND TRUST SERVICES CORPORATION		Check		
				E 07 005 910 000 000 710	2024A PRINCIPAL		\$95,000.00	
				E 07 005 910 000 000 720	2024A INTEREST		\$17,375.00	
PO#:	Voucher #:	49853	Invoice	Invoice No: 100363	1/8/2026	Paid Amt:	\$112,375.00	
						Check Amount:	\$112,375.00	
100	55045	03821		CenturyLink		Check		
				E 01 005 110 000 000 320	MONTHLY SERVICES		\$586.84	
PO#:	Voucher #:	49854	Invoice	Invoice No: 12026	1/8/2026	Paid Amt:	\$586.84	
						Check Amount:	\$586.84	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	55046	3579		CESO Finance, LLC		Check			
			E 01 005 110 000 000 305	BUSINEES MANAGER SUPPORT			\$10,416.67		
PO#:	Voucher #:	49884	Invoice	Invoice No: 2119	1/8/2026	Paid Amt:	\$10,416.67	Check Amount:	\$10,416.67
100	55047	00061		CITY OF LESTER PRAIRIE		Check			
			E 01 005 810 183 000 330	204 Second Ave N			\$23.55		
			E 01 005 810 183 000 330	131 Hickory Street N			\$569.80		
			E 01 005 810 183 000 330	131 Hickory Street N			\$933.80		
PO#:	Voucher #:	49845	Invoice	Invoice No: 1/2026	1/8/2026	Paid Amt:	\$1,527.15	Check Amount:	\$1,527.15
100	55048	01694		CULLIGAN-METRO		Check			
			E 02 005 770 183 701 330	SOLAR SALT/EQUIP INSPECTION/SANITIZ/			\$279.00		
PO#:	Voucher #:	49887	Invoice	Invoice No: 101X40983309	1/8/2026	Paid Amt:	\$279.00	Check Amount:	\$279.00
100	55049	2644		Daikin Applied		Check			
			E 01 005 810 193 000 350	SERVICE FOR SHUT OFF VAVLVE			\$2,897.68		
PO#:	Voucher #:	49850	Invoice	Invoice No: 3568631	1/8/2026	Paid Amt:	\$2,897.68	Check Amount:	\$2,897.68
100	55050	2624		Dalco/ Imperial Dade		Check			
			E 01 005 810 810 000 401	FELT FLOOR SAVERS			\$73.94		
PO#:	Voucher #:	49881	Invoice	Invoice No: 4466134	1/8/2026	Paid Amt:	\$73.94	Check Amount:	\$73.94
100	55051	2573		Dashir Management Services Inc		Check			
			E 01 005 810 810 000 305	JANUARY 2026 SERVICES			\$25,619.82		
PO#:	Voucher #:	49892	Invoice	Invoice No: 9185	1/8/2026	Paid Amt:	\$25,619.82	Check Amount:	\$25,619.82
100	55052	2009		Decker, Dusty		Check			
			E 01 300 294 313 000 305	BBB OFFICIAL 12/15/205			\$160.00		
PO#:	Voucher #:	49917	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$160.00	Check Amount:	\$160.00
100	55053	00701		Decker, Mark		Check			
			E 01 300 296 316 000 305	GBB OFFICIAL 1/6/2026			\$100.00		
PO#:	Voucher #:	49936	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$100.00	Check Amount:	\$100.00

Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55054	00707		EDUCATION MINNESOTA		Check
			B 01 215 028	Dues Obligation		\$2,625.52
PO#:	Voucher #:	49846	Invoice	Invoice No: 9881818	1/8/2026	Paid Amt: \$2,625.52
						Check Amount: \$2,625.52
100	55055	2585		Elton, Kevin		Check
			E 01 300 294 313 000 305	BBB OFFICIAL 12/15/2025		\$160.00
PO#:	Voucher #:	49919	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$160.00
						Check Amount: \$160.00
100	55056	1320		Engen, Sally		Check
			E 01 300 294 313 000 305	Basketball book12/15,12/20,12/23,		\$75.00
PO#:	Voucher #:	49916	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$75.00
						Check Amount: \$75.00
100	55057	3253		Game One		Check
			E 01 300 294 413 000 401	VICTORY POLO-MEDIUM		\$50.00
			E 01 300 294 413 000 401	VICTORY POLO-XL		\$100.00
			E 01 300 294 413 000 401	VICTORY POLO-2XL		\$50.00
			E 01 300 294 413 000 401	Freight		\$11.00
PO#: 10931	Voucher #:	49868	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$211.00
						Check Amount: \$211.00
100	55058	3663		HALEY SCHENDEL		Check
			E 04 005 505 313 321 305	COMMUNITY ED OFFICIAL 12/20/2025		\$20.00
PO#:	Voucher #:	49901	Invoice	Invoice No: 1/2026	1/8/2026	Paid Amt: \$20.00
						Check Amount: \$20.00
100	55059	2571		Heimerl, Craig		Check
			E 01 300 296 316 000 305	SHOT CLOCK-12/23 & 1/6		\$30.00
PO#:	Voucher #:	49925	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$30.00
						Check Amount: \$30.00
100	55060	2929		Hemmann, Michael		Check
			E 01 300 294 313 000 305	BBB OFFICIAL 12/15/2025		\$160.00
PO#:	Voucher #:	49918	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$160.00
						Check Amount: \$160.00
100	55061	3234		Herrmann, Brian		Check
			E 01 300 296 316 000 305	GBB CLOCK 12/5/2025		\$25.00
PO#:	Voucher #:	49933	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$25.00
			E 01 300 294 313 000 305	BOYS		\$40.00

Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55061	3234		Herrmann, Brian		Check		
			E 01	300 296 316 000 305	GIRLS	\$15.00		
PO#:	Voucher #:	49914	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$55.00	
			E 01	300 296 316 000 305	JUNIOR HIGH GBB OFFICIAL 12/4, 11/18	\$80.00		
PO#:	Voucher #:	49915	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$80.00	
						Check Amount:	\$160.00	
100	55062	3625		JOSH'S HOME DELIVERY		Check		
			E 02	005 770 000 701 495	MILK	\$407.85		
			E 02	005 770 000 701 490	COTTAGE CHEESE	\$39.96		
PO#:	Voucher #:	49878	Invoice	Invoice No: 232663	1/8/2026	Paid Amt:	\$447.81	
			E 02	005 770 000 701 495	12/17/2025 DELIVERY	\$431.70		
PO#:	Voucher #:	49869	Invoice	Invoice No: 232654	1/8/2026	Paid Amt:	\$431.70	
						Check Amount:	\$879.51	
100	55063	3231		Lindstrom, Chris		Check		
			E 01	300 294 313 000 305	BBB OFFICIAL 12/15/2025	\$80.00		
PO#:	Voucher #:	49920	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$80.00	
						Check Amount:	\$80.00	
100	55064	01230		Marco Business Products, Inc		Check		
			E 01	100 203 000 000 560	LEASE	\$1,720.79		
PO#:	Voucher #:	49895	Invoice	Invoice No: 571252949	1/8/2026	Paid Amt:	\$1,720.79	
						Check Amount:	\$1,720.79	
100	55065	00367		MN SCHOOL EMPLOYEES ASSOC		Check		
			B 01	215 040	12/15/2025	\$304.23		
			B 01	215 040	12/30/2025	\$332.18		
PO#:	Voucher #:	49849	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$636.41	
						Check Amount:	\$636.41	
100	55066	00168		MONAHAN, JEFF		Check		
			E 01	300 296 316 000 305	GBB OFFICIAL 12/23/2025	\$100.00		
PO#:	Voucher #:	49928	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$100.00	
						Check Amount:	\$100.00	
100	55067	1579		Music Mart		Check		
			E 01	005 105 201 000 430	Box Bari Sax Reeds	\$48.00		
PO#: 10941	Voucher #:	49889	Invoice	Invoice No: 1945101	1/8/2026	Paid Amt:	\$48.00	
						Check Amount:	\$48.00	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55068	2434		Nornes, Casey		Check
			E 01	300 294 313 000 305	BBB OFFICIAL 12/23/2025	\$160.00
PO#:	Voucher #:	49930	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$160.00
						Check Amount: \$160.00
100	55069	03390		PAN-O-GOLD BAKING CO		Check
			E 02	005 770 000 701 490	12/15/2025 DELIVERY	\$221.52
PO#:	Voucher #:	49870	Invoice	Invoice No: 10003425349011	1/8/2026	Paid Amt: \$221.52
						Check Amount: \$221.52
100	55070	2179		Parpart, Nate		Check
			E 01	300 294 313 000 305	BBB OFFICIAL 12/20/2025	\$175.00
PO#:	Voucher #:	49923	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$175.00
						Check Amount: \$175.00
100	55071	01974		Performance Foodservice		Check
			E 02	005 770 000 705 490	BREAKFAST	\$237.48
			E 02	005 770 000 701 490	LUNCH	\$657.99
			E 02	005 770 000 707 490	ALA CARTE	\$234.15
			E 02	005 770 000 701 401	PAPER PRODUCTS	\$424.64
			E 02	005 770 000 701 401	THERMOMETER	\$28.57
PO#:	Voucher #:	49900	Invoice	Invoice No: 805372	1/8/2026	Paid Amt: \$1,582.83
			E 02	005 770 000 705 490	BREAKFAST	\$260.07
			E 02	005 770 000 701 490	LUNCH	\$912.81
			E 02	005 770 000 707 490	ALA CARTE	\$174.85
			E 02	005 770 000 701 401	PAPER PRODUCTS	\$45.16
PO#:	Voucher #:	49867	Invoice	Invoice No: 827002	1/8/2026	Paid Amt: \$1,392.89
						Check Amount: \$2,975.72
100	55072	3202		Perry, John		Check
			E 01	300 296 316 000 305	GBB OFFICIAL 12/23/2025	\$100.00
PO#:	Voucher #:	49929	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$100.00
						Check Amount: \$100.00
100	55073	3315		Pink's Hardware Store		Check
			E 01	005 810 193 000 401	NUTS, BOLTS & SCREWS	\$13.02
PO#:	Voucher #:	49876	Invoice	Invoice No: 57887	1/8/2026	Paid Amt: \$13.02
						Check Amount: \$13.02

Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55074	00811		PITNEY BOWES INC		Check		
			E 01	005 110 000 000 305	CONTRACT	\$222.12		
PO#:	Voucher #:	49888	Invoice	Invoice No: 3107582792	1/8/2026	Paid Amt:	\$222.12	
						Check Amount:	\$222.12	
100	55075	3550		Reading & Math Inc.		Check		
			E 01	100 216 000 401 820	MATH CORP MEMBERS	\$2,000.00		
PO#:	Voucher #:	49897	Invoice	Invoice No: 2640	1/8/2026	Paid Amt:	\$2,000.00	
						Check Amount:	\$2,000.00	
100	55076	00813		Rolf, Chris		Check		
			E 01	300 296 316 000 305	BASKETBALL BOOK 12/23/25 & 1/6/26	\$30.00		
PO#:	Voucher #:	49926	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$30.00	
						Check Amount:	\$30.00	
100	55077	3569		Scoblic, Joe		Check		
			E 01	300 294 313 000 305	ANNOUNCER	\$75.00		
			E 01	300 294 313 000 305	ANNOUNCER	\$15.00		
PO#:	Voucher #:	49913	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$90.00	
						Check Amount:	\$90.00	
100	55078	3660		Sloneker, William		Check		
			E 01	300 296 316 000 305	GBB OFFICIAL 1/6/2026	\$100.00		
PO#:	Voucher #:	49937	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$100.00	
						Check Amount:	\$100.00	
100	55079	3367		Squire, Waldspurger & Mace, P.A.		Check		
			E 01	005 110 150 000 305	11/24/2025 PHONE CONFERENCE	\$28.00		
PO#:	Voucher #:	49890	Invoice	Invoice No: 27718	1/8/2026	Paid Amt:	\$28.00	
						Check Amount:	\$28.00	
100	55080	3541		Steckler, Ryan		Check		
			E 01	300 294 313 000 305	BBB OFFICIAL 12/20/2025	\$175.00		
PO#:	Voucher #:	49924	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt:	\$175.00	
						Check Amount:	\$175.00	
100	55081	2239		Sysco Western Minnesota		Check		
			E 02	005 770 000 705 490	BREAKFAST	\$292.98		
			E 02	005 770 000 701 490	LUNCH	\$1,262.47		
			E 02	005 770 000 707 490	ALA CARTE	\$117.06		
			E 02	005 770 000 701 401	PAPER PRODUCTS	\$71.13		
PO#:	Voucher #:	49898	Invoice	Invoice No: 353072919	1/8/2026	Paid Amt:	\$1,743.64	

Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55081	2239		Sysco Western Minnesota		Check
			E 02	005 770 000 701 401	COMMODITY	\$88.10
PO#:	Voucher #:	49899	Invoice	Invoice No: 353072918	1/8/2026	Paid Amt: \$88.10
			E 02	005 770 000 705 490	BREAKFAST	\$53.35
			E 02	005 770 000 701 490	LUNCH	\$2,569.71
			E 02	005 770 000 707 490	ALA CARTE	\$137.62
PO#:	Voucher #:	49880	Invoice	Invoice No: 353081598	1/8/2026	Paid Amt: \$2,760.68
						Check Amount: \$4,592.42
100	55082	3060		Thalmann, Eric		Check
			E 01	300 294 313 000 305	BBB OFFICIAL 12/15/2025	\$80.00
PO#:	Voucher #:	49921	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$80.00
						Check Amount: \$80.00
100	55083	2055		Unhinged Pizza		Check
			E 21	300 298 947 301 401	12/12/2025 DELIVERY	\$74.99
PO#:	Voucher #:	49872	Invoice	Invoice No: TICKET 101	1/8/2026	Paid Amt: \$74.99
			E 21	300 298 947 301 401	12/11/2025 DELIVERY	\$72.99
PO#:	Voucher #:	49874	Invoice	Invoice No: TICKET #22	1/8/2026	Paid Amt: \$72.99
			E 21	300 298 947 301 401	12/5/2025 DELIVERY	\$85.99
PO#:	Voucher #:	49875	Invoice	Invoice No: TICKET #104	1/8/2026	Paid Amt: \$85.99
			E 21	300 298 947 301 401	12/23/2025 DELIVERY	\$97.99
PO#:	Voucher #:	49879	Invoice	Invoice No: TICKET #100	1/8/2026	Paid Amt: \$97.99
			E 21	300 298 947 301 401	12/11/2025 DELIVERY	\$74.99
PO#:	Voucher #:	49873	Invoice	Invoice No: TICKET #115	1/8/2026	Paid Amt: \$74.99
						Check Amount: \$406.95
100	55084	2317		Urban, Nick		Check
			E 01	300 294 313 000 305	BBB OFFICIAL 12/20/2025	\$175.00
PO#:	Voucher #:	49922	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$175.00
			E 01	300 296 316 000 305	GBB OFFICIAL 12/23/2025	\$100.00
			E 01	300 296 316 000 305	GBB OFFICIAL 12/23/2025	\$0.00
PO#:	Voucher #:	49927	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$100.00
						Check Amount: \$275.00
100	55085	01162		US Bank ST. PAUL		Check
			E 07	005 910 000 000 710	2020A PRINCIPAL	\$250,000.00
			E 07	005 910 000 000 720	2020A INTEREST	\$10,800.00
PO#:	Voucher #:	49852	Invoice	Invoice No: 3090112	1/8/2026	Paid Amt: \$260,800.00
			E 07	005 910 000 000 710	2019A PRINCIPAL	\$535,000.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55085	01162		US Bank ST. PAUL		Check
			E 07	005 910 000 000 720	2019A INTEREST	\$178,190.63
PO#:	Voucher #:	49851	Invoice	Invoice No: 3083391	1/8/2026	Paid Amt: \$713,190.63
						Check Amount: \$973,990.63
100	55086	01150		Verified Credentials		Check
			E 01	005 718 000 342 311	BACKGROUND CHECKS	\$292.50
PO#:	Voucher #:	49882	Invoice	Invoice No: 371756	1/8/2026	Paid Amt: \$292.50
						Check Amount: \$292.50
100	55087	1602		Verizon Wireless		Check
			E 01	005 020 000 000 320	SUPERINTENDENT	\$50.24
			E 01	300 050 000 000 320	PRINCIPAL	\$49.56
			E 01	300 292 311 000 320	DEAN	\$49.56
PO#:	Voucher #:	49866	Invoice	Invoice No: 6131750909	1/8/2026	Paid Amt: \$149.36
						Check Amount: \$149.36
100	55088	3626		VESTIS		Check
			E 02	005 770 000 701 401	DELIVERY	\$38.71
PO#:	Voucher #:	49894	Invoice	Invoice No: 2560450606	1/8/2026	Paid Amt: \$38.71
						Check Amount: \$38.71
100	55089	3661		Victor Amador Pascoal		Check
			E 01	005 110 000 000 366	Hearing Screening Mileage reimbursment	\$115.20
PO#:	Voucher #:	49847	Invoice	Invoice No: 1/2026	1/8/2026	Paid Amt: \$115.20
						Check Amount: \$115.20
100	55090	2003		Wawrzyniak, Scott		Check
			E 01	300 294 313 000 305	BBB OFFICIAL 12/23/2025	\$160.00
PO#:	Voucher #:	49931	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$160.00
						Check Amount: \$160.00
100	55091	00127		Xcel Energy		Check
			E 01	005 810 184 000 330	MONTHLY CHARGES	\$5,258.36
PO#:	Voucher #:	49896	Invoice	Invoice No: 12026	1/8/2026	Paid Amt: \$5,258.36
						Check Amount: \$5,258.36
100	55092	2786		Xcel Energy Solutions		Check
			E 01	005 810 184 000 330	MONTHLY CHARGES	\$3,765.55
PO#:	Voucher #:	49893	Invoice	Invoice No: 004223	1/8/2026	Paid Amt: \$3,765.55
						Check Amount: \$3,765.55

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55093	1822		Yanke, Mick		Check
			E 01	300 294 313 000 305	BBBOFFICIAL 12/23/2025	\$160.00
PO#:	Voucher #:	49932	Invoice	Invoice No: 1.2026	1/8/2026	Paid Amt: \$160.00
						Check Amount: \$160.00
100	55094	2062		Group Travel Planners		Check
			E 21	300 298 974 301 401	Chicago Band Trip	\$7,800.00
PO#:	Voucher #:	49938	Invoice	Invoice No: 11426	1/14/2026	Paid Amt: \$7,800.00
						Check Amount: \$7,800.00
100	55095	00169		American Time & Signal Co		Check
			E 01	005 810 810 000 401	E56BAQD304--12" ALL SET BATTERY POWE	\$183.80
PO#: 10958	Voucher #:	49969	Invoice	Invoice No: 894691	1/22/2026	Paid Amt: \$183.80
						Check Amount: \$183.80
100	55096	1821		Barfknecht, Alan		Check
			E 01	300 296 316 000 305	G. BASKETBALL OFFICIAL 1/19/26	\$160.00
PO#:	Voucher #:	49997	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$160.00
						Check Amount: \$160.00
100	55097	00146		Barth, Brian		Check
			E 01	300 296 316 000 305	G. BASKETBALL OFFICIAL PYMNT OWED 1	\$60.00
PO#:	Voucher #:	49981	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$60.00
						Check Amount: \$60.00
100	55098	2185		Bernick's		Check
			E 21	300 298 947 301 401	JUNIOR CLASS CONCESSIONS	\$401.76
PO#:	Voucher #:	49954	Invoice	Invoice No: 10446974	1/22/2026	Paid Amt: \$401.76
						Check Amount: \$401.76
100	55099	00343		Big Don's Cathedral		Check
			E 01	005 810 000 000 366	1/16/26 DIESEL	\$16.95
PO#:	Voucher #:	49958	Invoice	Invoice No: 95084	1/22/2026	Paid Amt: \$16.95
						Check Amount: \$16.95
100	55100	3048		Blashack, Jason		Check
			E 01	300 296 316 000 305	G. BASKETBALL CLOCK 1/19/26	\$25.00
PO#:	Voucher #:	49992	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$25.00
						Check Amount: \$25.00
100	55101	3551		Brockberg, Curt		Check
			E 01	300 294 313 000 305	B. BASKETBALL OFFICIAL 1/10/2026	\$80.00
PO#:	Voucher #:	49990	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$80.00
						Check Amount: \$80.00

Lester Prairie Public Schools
Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55102	2088		BSN Sports		Check
			E 01	300 292 000 000 402	SOFTBALL PANTS--S	\$577.50
			E 01	300 292 000 000 402	PANTS--M	\$525.00
			E 01	300 292 000 000 402	PANTS--L	\$315.00
			E 01	300 292 000 000 402	PANTS--XL	\$105.00
			E 01	300 292 000 000 402	PANTS--2XL	\$52.50
			E 01	300 292 000 000 402	SOFTBALL SHIRT--S	\$704.00
			E 01	300 292 000 000 402	SHIRT--M	\$640.00
			E 01	300 292 000 000 402	SHIRT--L	\$384.00
			E 01	300 292 000 000 402	SHIRT--XL	\$128.00
			E 01	300 292 000 000 402	SHIRT--2XL	\$64.00
			E 01	300 292 000 000 402	FREIGHT	\$244.65
PO#: 10950	Voucher #:	49959	Invoice	Invoice No: 932851717	1/22/2026	Paid Amt: \$3,739.65
						Check Amount: \$3,739.65
100	55103	00126		CenterPoint Energy		Check
			E 01	005 810 181 000 330	Monthly Charges	\$6,880.65
PO#:	Voucher #:	49949	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$6,880.65
			E 01	005 810 181 000 330	MONTHLY CHARGES	\$553.11
PO#:	Voucher #:	49961	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$553.11
						Check Amount: \$7,433.76
100	55104	2906		Christen, Angela		Check
			E 21	300 298 947 301 401	CONCESSION STAND REIMBURSMENT 12.	\$154.37
PO#:	Voucher #:	49962	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$154.37
						Check Amount: \$154.37
100	55105	2624		Dalco/ Imperial Dade		Check
			E 01	005 810 810 000 401	SUPPLIES	\$1,517.19
PO#:	Voucher #:	49975	Invoice	Invoice No: 4470771	1/22/2026	Paid Amt: \$1,517.19
						Check Amount: \$1,517.19
100	55106	00701		Decker, Mark		Check
			E 01	300 296 316 000 305	G.BASKETBALL OFFICIAL PYMNT OWED FI	\$60.00
PO#:	Voucher #:	49982	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$60.00
						Check Amount: \$60.00
100	55107	3364		Diversified Contracting Inc		Check
			E 01	005 865 000 363 305	exhaust hood cleaning	\$2,871.00
PO#:	Voucher #:	49998	Invoice	Invoice No: 2301	1/22/2026	Paid Amt: \$2,871.00
						Check Amount: \$2,871.00

Lester Prairie Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55108	1320		Engen, Sally		Check		
			E 01 300 294 313 000 305	B. BASKETBALL BOOK	1/10/2026	\$25.00		
PO#:	Voucher #:	49985	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$25.00	
						Check Amount:	\$25.00	
100	55109	3253		Game One		Check		
			E 01 300 294 312 000 402	Junior High FB helmet reconditioning		\$1,425.00		
PO#:	Voucher #:	49947	Invoice	Invoice No: 10547908	1/22/2026	Paid Amt:	\$1,425.00	
			E 01 300 294 312 000 402	Senior High FB helmet reconditioning		\$2,375.00		
PO#:	Voucher #:	49948	Invoice	Invoice No: 10547846	1/22/2026	Paid Amt:	\$2,375.00	
						Check Amount:	\$3,800.00	
100	55110	3664		GFW HIGH SCHOOL		Check		
			E 01 300 294 313 000 305	JUNIOR HIGH BOYS BASKETBALL TOURN.		\$180.00		
PO#:	Voucher #:	49966	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$180.00	
			E 01 300 296 316 000 305	JUNIOR HIGH GIRLS BASKETBALL TOURN,		\$90.00		
PO#:	Voucher #:	49967	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$90.00	
						Check Amount:	\$270.00	
100	55111	2556		Grams, Ryan		Check		
			E 01 300 294 313 000 305	B. BASKETBALL OFFICIAL	1/10/26	\$160.00		
PO#:	Voucher #:	49986	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$160.00	
						Check Amount:	\$160.00	
100	55112	3636		GRANITE TELECOMMUNICATIONS LLC		Check		
			E 01 005 110 000 000 320	MONTHLY CHARGES		\$14.00		
PO#:	Voucher #:	49953	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$14.00	
						Check Amount:	\$14.00	
100	55113	2408		Haas, Casey		Check		
			E 01 300 294 313 000 305	B. BASKETBALL OFFICIAL	1/10/26	\$160.00		
PO#:	Voucher #:	49987	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$160.00	
						Check Amount:	\$160.00	
100	55114	2571		Heimerl, Craig		Check		
			E 01 300 296 316 000 305	G. BASKETBALL SHOT CLOCK	1/19/26	\$25.00		
PO#:	Voucher #:	49993	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$25.00	
						Check Amount:	\$25.00	
100	55115	1654		Heimerl, Troy		Check		
			E 01 300 296 316 000 305	G. BASKETBALL ANNOUNCER	1/19/26	\$25.00		
PO#:	Voucher #:	49991	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$25.00	
						Check Amount:	\$25.00	

Lester Prairie Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55116	2147		Hentges, Chip		Check		
				E 01 300 296 316 000 305	G. BASKETBALL BOOK 1/19/26	\$25.00		
PO#:	Voucher #:	49994	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$25.00	
						Check Amount:	\$25.00	
100	55117	03714		IDE, GERALD		Check		
				E 01 300 294 313 000 305	JH B. BASKETBALL OFFICIAL 1/8/26	\$40.00		
PO#:	Voucher #:	49978	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	
100	55118	3449		IEA Environmental, Health & Safety Mgmt Services		Check		
				E 01 005 865 000 352 305	asbestos-inspection	\$1,480.00		
PO#: 10910	Voucher #:	49957	Invoice	Invoice No: 00061494	1/22/2026	Paid Amt:	\$1,480.00	
						Check Amount:	\$1,480.00	
100	55119	3625		JOSH'S HOME DELIVERY		Check		
				E 02 005 770 000 701 495	DELIVERY 1.7.26	\$640.20		
				E 02 005 770 000 701 495	DELIVERY 1.14.26	\$479.65		
PO#:	Voucher #:	49965	Invoice	Invoice No: 232667 & 232676	1/22/2026	Paid Amt:	\$1,119.85	
						Check Amount:	\$1,119.85	
100	55120	1095		Kegler, Mike		Check		
				E 01 300 294 313 000 305	JH B. BASKETBALL 1/8	\$40.00		
				E 01 300 294 313 000 305	JH B. BASKETBALL 1/12	\$70.00		
				E 01 300 294 313 000 305	JH B. BASKETBALL 1/13	\$70.00		
PO#:	Voucher #:	49977	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$180.00	
						Check Amount:	\$180.00	
100	55121	2689		Kellerman, Rich		Check		
				E 01 300 294 313 000 305	B. BASKETBALL OFFICIAL 1/10/26	\$160.00		
PO#:	Voucher #:	49988	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$160.00	
						Check Amount:	\$160.00	
100	55122	3231		Lindstrom, Chris		Check		
				E 01 300 294 313 000 305	B. BASKETBALL OFFICIAL 1/10/26	\$80.00		
PO#:	Voucher #:	49989	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$80.00	
						Check Amount:	\$80.00	
100	55123	03070		MADISON NATIONAL LIFE INSURANCE CO		Check		
				B 01 215 027	LTD	\$468.39		
				B 01 215 026	Life	\$406.06		
PO#:	Voucher #:	49950	Invoice	Invoice No: 1747005	1/22/2026	Paid Amt:	\$874.45	
						Check Amount:	\$874.45	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55124	01157		MetLife SBC		Check
			B 01 215 030	Monthly Chrges		\$3,151.12
PO#:	Voucher #:	49952	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$3,151.12
						Check Amount: \$3,151.12
100	55125	00186		MINNESOTA ORCHESTRA		Check
			E 01 300 258 235 000 369	Disney SOUNd of Music tickets		\$455.00
			E 01 300 258 235 000 369	with an order with 65 tickets purchased -2 get		(\$14.00)
PO#: 10963	Voucher #:	49945	Invoice	Invoice No: 10371390	1/22/2026	Paid Amt: \$441.00
						Check Amount: \$441.00
100	55126	03390		PAN-O-GOLD BAKING CO		Check
			E 02 005 770 000 701 490	1.5.26 DELIVERY		\$143.44
PO#:	Voucher #:	49968	Invoice	Invoice No: 10003426005009	1/22/2026	Paid Amt: \$143.44
			E 02 005 770 000 701 490	1.12.26 DELIVERY		\$78.08
PO#:	Voucher #:	49964	Invoice	Invoice No: 10003426012012	1/22/2026	Paid Amt: \$78.08
						Check Amount: \$221.52
100	55127	00690		Radtke, Bill		Check
			E 01 300 294 313 000 305	JH B. BASKETBALL OFFICIAL 1/12		\$70.00
			E 01 300 294 313 000 305	JH B. BASKETBALL OFFICIAL 1/13		\$70.00
PO#:	Voucher #:	49980	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$140.00
						Check Amount: \$140.00
100	55128	3126		Schauer, Trever		Check
			E 01 300 294 313 000 305	JH B. BASKETBALL CLOCK WORKER 1/8/26		\$15.00
PO#:	Voucher #:	49979	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$15.00
						Check Amount: \$15.00
100	55129	3569		Scoblic, Joe		Check
			E 01 300 294 313 000 305	B.BASKETBALL ANNOUNCER 1/10/26		\$25.00
PO#:	Voucher #:	49984	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$25.00
						Check Amount: \$25.00
100	55130	3660		Sloneker, William		Check
			E 01 300 296 316 000 305	G. BASKETBALL OFFICIAL PYMNT OWED F		\$60.00
PO#:	Voucher #:	49983	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$60.00
						Check Amount: \$60.00
100	55131	3541		Steckler, Ryan		Check
			E 01 300 296 316 000 305	G. BASKETBALL OFFICIAL 1/19/26		\$160.00
PO#:	Voucher #:	49996	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$160.00
						Check Amount: \$160.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55132	3008		Summit Fire Protection		Check
			E 01	005 865 000 363 305	ANNUAL INSPECTION	\$751.50
PO#:	Voucher #:	49976	Invoice	Invoice No: 3781337	1/22/2026	Paid Amt: \$751.50
						Check Amount: \$751.50
100	55133	00272		SW/WC SERVICE COOPERATIVES		Check
			E 01	005 850 000 389 335	SECOND 1/4 OF 25-26 LEASE ALLOCATION	\$5,065.00
PO#:	Voucher #:	50001	Invoice	Invoice No: 80902	1/22/2026	Paid Amt: \$5,065.00
			E 01	005 605 000 000 305	TECH SUPPORT 11/3/25 & RESTORE PHON	\$409.00
PO#:	Voucher #:	50000	Invoice	Invoice No: 80820	1/22/2026	Paid Amt: \$409.00
						Check Amount: \$5,474.00
100	55134	2239		Sysco Western Minnesota		Check
			E 02	005 770 000 701 401	COMMODITY	\$89.18
PO#:	Voucher #:	49955	Invoice	Invoice No: 353091790	1/22/2026	Paid Amt: \$89.18
			E 02	005 770 000 705 490	BREAKFAST	\$103.41
			E 02	005 770 000 701 490	LUNCH	\$1,562.27
			E 02	005 770 000 707 490	ALA CARTE	\$596.96
PO#:	Voucher #:	49956	Invoice	Invoice No: 353091791	1/22/2026	Paid Amt: \$2,262.64
			E 02	005 770 000 701 401	COMMODITY	\$136.35
PO#:	Voucher #:	49973	Invoice	Invoice No: 353086595	1/22/2026	Paid Amt: \$136.35
			E 02	005 770 000 705 490	BREAKFAST	\$210.29
			E 02	005 770 000 701 490	LUNCH	\$1,455.43
PO#:	Voucher #:	49974	Invoice	Invoice No: 353086596	1/22/2026	Paid Amt: \$1,665.72
						Check Amount: \$4,153.89
100	55135	1674		Traen, Todd		Check
			E 01	300 296 316 000 305	G. BASKETBALL OFFICIAL 1/19/26	\$160.00
PO#:	Voucher #:	49995	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt: \$160.00
						Check Amount: \$160.00
100	55136	2055		Unhinged Pizza		Check
			E 21	300 298 947 301 401	dELIVERY 1.6.26	\$96.00
			E 21	300 298 947 301 401	dELIVERY 1.10.26	\$60.99
PO#:	Voucher #:	49963	Invoice	Invoice No: TICKET #59 & 68	1/22/2026	Paid Amt: \$156.99
						Check Amount: \$156.99
100	55137	3626		VESTIS		Check
			E 02	005 770 000 701 401	TOWEL DELIVERY	\$38.71
PO#:	Voucher #:	49970	Invoice	Invoice No: 2560452668	1/22/2026	Paid Amt: \$38.71

Lester Prairie Public Schools
Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 01/01/2026-1/31/2026 Period: 202607-202607 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55137	3626		VESTIS		Check		
			E 02	005 770 000 701 401	TOWEL DELIVERY	\$38.71		
PO#:	Voucher #:	49971	Invoice	Invoice No: 2560454759	1/22/2026	Paid Amt:	\$38.71	
			E 02	005 770 000 701 401	TOWEL DELIVERY	\$38.71		
PO#:	Voucher #:	49972	Invoice	Invoice No: 2560456901	1/22/2026	Paid Amt:	\$38.71	
						Check Amount:	\$116.13	
100	55138	00524		Waste Management-TC West		Check		
			E 01	005 810 186 000 330	MONTHLY CHARGES	\$991.27		
PO#:	Voucher #:	49960	Invoice	Invoice No: 8195787-1593-3	1/22/2026	Paid Amt:	\$991.27	
						Check Amount:	\$991.27	
100	55139	00127		Xcel Energy		Check		
			E 01	005 810 184 000 330	Monthly Charges	\$3,138.69		
PO#:	Voucher #:	49951	Invoice	Invoice No: 1.22.26	1/22/2026	Paid Amt:	\$3,138.69	
						Check Amount:	\$3,138.69	
100	55140	3667		Pung, Kimberly		Check		
			E 01	100 258 000 000 430	Piano Purchase	\$500.00		
PO#:	Voucher #:	50010	Invoice	Invoice No: 1.30.2026	1/30/2026	Paid Amt:	\$500.00	
						Check Amount:	\$500.00	
						Report Total:	\$1,382,945.77	

Dashir Management Services, Inc.

www.dashirmanagement.com

Lester Prairie School District

February 2026

Custodial / Maintenance Report

Personnel Information

We are currently fully staffed.

Training Conducted

The OSHA required safety training on Slips, Trips, and Falls was conducted on January 20, 2026.

Inspections

- Custodial audits took place throughout the district and results were shared with each individual custodian audited.
- Playground inspection was completed.

Progress on Projects

- Spring Health and Safety visit with Kayla Speidel will be on Thursday February 19.
- Getting quotes together for door replacement in the shop area.
- Contacted Glencoe Coop to refill our propane tanks after the curtailment we had over the weekend with the bitter cold weather.
- Repaired an entryway heater that was not heating properly on the elementary side of the school.
- Worked with UHL to help us start the evaporator for the propane tanks and help us switch the boilers over to propane. One of the boilers was having problems with the high limit switch, but it has been looked at and is working properly now.

Comments

With the bitter cold weather and snow off and on, we have been very busy keeping up with everything. My staff has been making sure entryways stay clear and safe during the games in the evenings. We are looking forward to warmer weather.

Respectfully Submitted,
Lisa Hins
Facility Manager



Melissa Radeke <radeke@lp.k12.mn.us>

Cheerleading Fundraiser Approval

2 messages

Taylor Bayerl <tbayerl@lp.k12.mn.us>
To: Melissa Radeke <radeke@lp.k12.mn.us>

Thu, Feb 5, 2026 at 8:35 AM

Good Morning Dr. Radeke,

Mr. Scheevel told me to pass this forward to you,

I am looking for approval on a fundraiser for the cheer team for the 2026-2027 squad. We would like to do this fundraiser next month or early April. The fundraiser is PastryPuffins. This is the info: PastryPuffins

Let me know if you have any questions!

Thanks!

Taylor Bayerl

6th Grade Teacher | Cheerleading Coach
Lester Prairie Public School
tbayerl@lp.k12.mn.us | (320)-395-2521 ext. 1202



Melissa Radeke <radeke@lp.k12.mn.us>
To: Taylor Bayerl <tbayerl@lp.k12.mn.us>

Thu, Feb 5, 2026 at 8:57 AM

I will get this on Tuesday's agenda.
Have a great day!

Dr. Melissa Radeke | Superintendent

Lester Prairie School District #424
Office: 320-395-2521 ext. 1106
radeke@lp.k12.mn.us



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[Quoted text hidden]

Tattoo A Teacher Fundraiser

• Set Clear Goals and Rules

- **Define the Purpose:** This fundraiser is for the Special Events Committee to be able to buy supplies and materials for the students. All funds raised will be used for the students.
- **Establish Rules:** The money will be collected by the Special Events Committee and then turned into Kim Dye. We will order supplies through Kim Dye with the money we raise.

• Secure Teacher and Staff Participation

- **Get Consent:** 20 teachers have consented to participating in the fundraiser.
- **Explain the Process:** We will be selling the tattoos the week before, elementary will get an order sheet sent out and due Wednesday (April 22nd). High School will be able to purchase the tattoos in the morning at breakfast the week before (April 13th-22nd). We will have bags with all the staff that are participating on them and students will be able to pick the tattoo and place in the bag for the staff member they want to wear them. On Friday April 24th, staff will put all of the tattoos they got on.

• Create a Donation and Tattoo System

- **Set Tattoo Prices:** \$0.25 - small, \$0.50 - medium, \$1.00 - large
- **Offer Choices:** Provide a variety of temporary tattoo designs for students to choose from.
- **Collect Funds:** Students will turn in their donations to their homeroom teacher, turn in to the office or pay in the commons in the morning when getting to school.

• Promote the Event

- **Communicate:** Announce the fundraiser to students, parents, and the wider school community.
- **Use Multiple Channels:** Promote the event through school newsletters, social media, and posters.



Melissa Radeke <radeke@lp.k12.mn.us>

Softball Fundraiser

2 messages

Keith Christen <kchristen@lp.k12.mn.us>
To: Melissa Radeke <radeke@lp.k12.mn.us>
Cc: Ross Scheevel <scheevel@lp.k12.mn.us>

Tue, Feb 3, 2026 at 7:58 AM

Melissa:
Can we get the following fundraisers fir softball:

Bulldog cards
Dip Dip Horray

Thanks
Keith Christen

Melissa Radeke <radeke@lp.k12.mn.us>
To: Keith Christen <kchristen@lp.k12.mn.us>
Cc: Ross Scheevel <scheevel@lp.k12.mn.us>

Tue, Feb 3, 2026 at 8:08 AM

Yes, I'll get those on the agenda.

Dr. Melissa Radeke Superintendent

Lester Prairie School District #424
Office: 320-395-2521 ext. 1106
radeke@lp.k12.mn.us



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[Quoted text hidden]



Melissa Radeke <radeke@lp.k12.mn.us>

RE: LP School Board Meeting February 10th, 2026

Terri Helland <helland@lp.k12.mn.us>
To: Melissa Radeke <radeke@lp.k12.mn.us>

Thu, Feb 5, 2026 at 3:24 PM

Oh man, I just missed it, but we'd still have time to get it approved at the March one.....
The NHS would like to do an "Egg my Yard" Fundraiser at the end of March/beginning of April. Could you add that to the next agenda?

{Quoted text hidden}

--
Terri Jo Schuft-Helland
5-12 Band Director
Student Council Advisor
National Honor Society Advisor
Lester Prairie Schools
MWF 7:30am-3:30pm

This message and any attachments contain confidential and potentially legally privileged information intended only for the named addressees' use. If you are an addressee, you may only use the information contained in this message or any attachments in a business-like manner and you are strictly prohibited from disseminating, forwarding, distributing, copying or in any other manner sharing its contents, except for the sole purpose of carrying out its business intent and purpose. If you are NOT an addressee or if you are an unintended addressee, please notify the sender immediately and then delete this message in its entirety since you are strictly prohibited from reading, disseminating, distributing, copying, sharing or using it and/or its contents for any purpose whatsoever. Thank you

Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: ISD No. 424 - Lester Prairie

Jurisdiction Type: School

131 Hickory Avenue
Lester Prairie, MN 55354

Contact: Melissa Radeke
Contact: finance

Phone: (320) 395-3001
Phone: (320) 395-3221

E-Mail: radeke@lp.k12.mn.us
E-Mail: finance@lp.k12.mn.us

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system was used: State Job Match

Description:

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:
Bulletin Board in staff workroom
(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Lester Prairie School Board

(governing body)

Keith Christen

(chief elected official)

Board Chairperson

(title)

Part C: Total Payroll

\$2515555.35

is the annual payroll for the calendar year just ended December 31.

- Checking this box indicates the following:
- signature of chief elected official
 - approval by governing body
 - all information is complete and accurate, and
 - all employees over which the jurisdiction has final budgetary authority are included
- Date Submitted: 1/20/2026

Appendix C – Official Notice to Post

*Directions: Enter the report year in the spaces provided below.

Posting date: 1-20-2026

Jurisdiction Name: ISD #424 Lester Prairie

NOTICE: 2026 Pay Equity Report

This jurisdiction is submitting a pay equity implementation report to Minnesota Management & Budget as required by the Local Government Pay Equity Act, Minnesota Statutes 471.991 to 471.999. The report must be submitted to the department by January 31, 2026

The report is public data under the Minnesota Government Data Practices Act, Minnesota Statutes, and Chapter 13. That means that the report is available to anyone requesting this information.

This notice is being sent to all union representatives (if any) in this jurisdiction. In addition, this notice must remain posted in a prominent location for at least 90 days from the date the report was submitted.

For more information about this jurisdiction's pay equity program, or to request a copy of the implementation report, please contact:

Supt. Melissa Radeke

131 Hickory St. N

320-395-2521

(Local contact person's name, address, telephone)

For more information about the state pay equity law, you may contact the Pay Equity Office at:

Pay Equity Office
Minnesota Management & Budget
400 Centennial Office Building 658 Cedar Street
Saint Paul, MN 55155

pay.equity@state.mn.us

**SWWC Service Cooperative Contracts Summary
2026-27**

Lester Prairie Public Schools

Enrollment	435
Contract Renewal	Renewal Cost for 2026-27
Health & Safety Management Assistance Program	\$1,303.24
RMIC Business Services	\$11,090.25
RMIC MARSS Revenue Reporting & Fixed Operations	\$2,013.23
Wide Area Network Consortium Member	Yes
Basic Technology Services	Included with WAN
E-Rate Services	Included with WAN
Student Data Privacy Program	\$2,245.00
School Psychologist	\$26,600.00
Speech-Language Pathologist	\$114,750.00
ECSE Teacher	\$24,600.00
Teacher of Deaf/Hard of Hearing	\$13,500.00
Occupational Therapy	\$18,150.00
Physical Therapy	\$7,935.00
Regional ECSE Coordination	\$1,793.00
Shared SpEd Administrative Services	\$37,529.00
SpEd Cooperative Membership	\$16,533.00
Behavior Analytic Services	\$10,800.00; Package B
School Nursing Services	\$7,900.00; Package A
Total Contract Renewal Cost	\$296,741.72

Other Programs and Services Available	Contact for Additional Details
Environmental/Occupational Health & Safety Program	Email Christine Schmitt
RMIC Business Management Services	Email Christine Schmitt
Technology Integration Services	Email Josh Sumption
Technology Coordinator Services	Email Josh Sumption
Cybersecurity Services	Email Josh Sumption
Email Security Services	Email Josh Sumption
Email Archiving Services	Email Josh Sumption
Secured Remote Backup	Email Josh Sumption
Website ADA Accessibility & Usability Support	Email Josh Sumption
ON DEMAND IT Certification Training with Stormwind Studios	Email Josh Sumption
Moodle Hosting Services	Email Josh Sumption
Moodle In Your School	Email Josh Sumption
SWWC Private Cloud Hosting	Email Josh Sumption
Curriculum & Instruction Coordination Services	Email Liz Deen
SHARED Curriculum & Instruction Coordination Services	Email Liz Deen
SHARED Services - Literacy Solutions	Email Liz Deen
Literacy Lead Specialist Services	Email Liz Deen
Supplemental Customized Services – T&L Support	Email Liz Deen
STARRS Online Academy	Email Liz Deen
Teacher of Blind/Visually Impaired	Email Melanie Kray
Orientation & Mobility	Email Melanie Kray
DAPE Teacher	Email Melanie Kray
Mental Health Services	Email Amber Bruns

SWWC SERVICE COOPERATIVE
MEMBERSHIP AGREEMENT
2026-27

THIS AGREEMENT, is executed this 2nd day of February, 2026, (the “Execution Date”) by and between SWWC Service Cooperative (hereinafter referred to as “SWWC”), and **Lester Prairie Public School**, No. 424, located at Lester Prairie, Minnesota (hereinafter referred to as the “Member”). The provisions contained herein, along with the addenda and attachments thereto, shall constitute the entire agreement and understanding between the parties.

RECITALS

- A. Pursuant to Minnesota Statute § 123A.21, SWWC was formed to perform planning on a regional basis and to assist in meeting the specific needs of clients in participating school districts, cities, counties, and other governmental agencies that could be better provided by a service cooperative than individually by the members themselves. Minnesota Statute § 123A.21 authorizes SWWC to provide those programs and services which are determined to be priority needs of the particular region pursuant to Minn. Stat. § 123A.21, subd. 7, and to assist in meeting special needs which may arise from the fundamental constraints of SWWC’s members.
- B. Membership in SWWC is not compulsory. Members may subscribe to SWWC programs and services available to all members by payment of a one-time membership fee.
- C. Upon agreement between SWWC and the Member, the Member may subscribe to programs and services beyond those offered to all members (“Additional Services”). If a Member subscribes to Additional Services, the Member shall share in the costs, expenses, debts, and liabilities relating to the Additional Services. The costs of the Additional Services are in addition to the membership fee.
- D. As allowed by law, it shall be within the discretion of SWWC’s Board of Directors to determine what programs and services are included with a Full Membership and/or Associate Membership and which are Additional Services.
- E. The parties hereto desire to establish a relationship in which SWWC will provide programs and services to the Member and in which the Member will remit payment for such programs and services specified herein.
- F. SWWC and the Member seek to assure a thorough understanding of the obligations assumed by each.

AGREEMENT

- 1. **Recitals.** The recitals are hereby incorporated into the terms and conditions of this Agreement and SWWC and the Member are bound by the recitals and all of the terms and conditions of the Agreement.
- 2. **Dues.** The SWWC Board of Directors has determined membership fees (“Dues”) as follows:
 - a. **Full Membership:** Full Membership is open to public school districts, cities, counties, and other governmental agencies as defined in Minnesota Statute § 471.59 and are within SWWC’s region. The Dues for a Full Membership are \$25. The Dues are a one-time payment.
 - b. **Associate Membership:** Associate Membership is open to (a) nonpublic schools, partnership agencies, or nonprofit organizations within SWWC’s region and (b) public and nonpublic schools, cities, counties, partnership agencies, nonprofit organizations, and other governmental agencies as defined in Minnesota Statute § 471.59 outside of SWWC’s region. The Dues for an Associate Membership are \$50. The Dues are a one-time payment.
- 3. **Payment.** The Dues shall be paid before either an entity with a Full Membership or an Associate Membership is entitled to participate in any of the programs and/or services offered by SWWC.
- 4. **Additional Services Fees.** In the event that the Member subscribes to any Additional Services, there shall be additional terms and conditions/addendum that govern SWWC providing the Additional Services which will be attached to this Agreement and the additional terms and conditions/addendum shall be a part of this Agreement as if fully restated herein, shall be considered a part of this Agreement, and the Member agrees to be bound by the additional terms and conditions/addendum. The Member acknowledges, understands, and agrees that Additional Services may be modified, discontinued, and/or terminated at any time at the discretion of SWWC. The cost of such Additional Services may be determined by apportioning the approximate cost of each program and service among the members participating in the Additional Service or may alternatively be determined by a flat fee schedule. The attached Additional Service addenda shall state the manner in which the cost of such Additional Service subscribed to shall be calculated during the Term of this Agreement.
 - a. **Payment.** Unless modified by any addenda attached hereto, all payments due SWWC by Member shall be paid on or before August 15.
 - b. **Calculation of Student Enrollment.** If the attached addenda state that the Additional Service Fees are to be assessed on a per student basis, the student enrollment numbers used shall be those identified by the Minnesota Automated

Reporting Student System (MARSS) as of the October 1 Fall Enrollment from the second prior fiscal year (24-25).

The number of students calculated shall be those enrolled in pre-kindergarten through 12th grade education.

5. **Debts/Liabilities for Additional Services.** All Members (whether having a Full Membership or an Associate Membership) that participate in any Additional Services shall be responsible for their proportionate share of all costs, expenses, debts, and liabilities associated with providing the Additional Services and in the event any of the Additional Services are discontinued for whatever reason, any Member participating in the Additional Services shall be responsible for any costs, expenses, debts, and liabilities associated with the discontinuance of the Additional Services.
6. **Indemnification by Member.** To the fullest extent permitted by law, the Member shall protect, indemnify, defend, save, and hold SWWC and its officers, directors, employees, members, agents, representatives, and their successors and assigns harmless from and against any and all loss, damage, liability, cost, and/or expense (including reasonable attorneys' fees and expenses) which SWWC may incur or suffer as a result of any claim, lawsuit, and/or demand of any kind or nature whatsoever arising out of or in connection with: (a) any act or omission by the Member or any of the Member's officers, directors, employees, members, agents, representatives, and their successors and assigns which breach this Agreement; (b) any claim for any breach of any representation and/or warranty given or purportedly given by the Member or anyone acting on behalf of the Member; (c) any third party claim for personal injury, death, damage, economic loss, property damage, or other damage, caused by or arising out of the use, creation, or production of any products and/or services provided by SWWC caused by or resulting from the negligence and/or acts of a Member or the Member's officers, directors, employees, members, agents, representatives, and/or their successors and assigns; (d) any claim for breach of any representation and/or warranty based upon a defect caused by any act or omission by the Member or the Member's officers, directors, employees, members, agents, representatives, and/or their successors and assigns; or (e) any claim, demand, or liability arising from the employment for engagement by Member of any person or entity.
7. **Term; Automatic Renewal.** Unless modified by addenda attached hereto, SWWC's obligations pursuant to this Agreement and any attached addenda shall commence on July 1, 2026 (the "Effective Date") and shall continue for a period of twelve (12) months (the "Initial Term"). This Agreement and all addenda attached hereto shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member delivers (a) written notice to SWWC of the Member's intent to withdraw from all SWWC services ("Notice of Intent to Withdraw"), or (b) written notice of the Member's intent to reduce its participation in any previously subscribed-to Additional Services ("Notice of Intent to Reduce Additional Services") by March 1 preceding the first day of the next Extended Term as set forth in Subsections 7(a) and 7(b) below (the "Notice Deadline").
 - a. **Notice of Intent to Withdraw.** The Member may deliver to SWWC a written Notice of Intent to Withdraw from membership and all Additional Services by the Notice Deadline. If not delivered, this Agreement shall renew for the next Extended Term and the Member shall be obligated to pay all dues and fees for the next Extended Term. The Member acknowledges and agrees that failure to provide such Notice of Intent to Withdraw on or before the Notice Deadline shall cause the Term of this Membership Agreement and, notwithstanding the receipt of a timely Notice of Intent to Reduce Additional Services from the Member, the Term of all addenda attached hereto to automatically renew for the next Extended Term. The Member further acknowledges and agrees that the Member may not subscribe to any Additional Service unless membership in SWWC is maintained and continued for the full term of any Additional Service. The Member acknowledges and agrees that if the Member subscribes to any Additional Services that extend over a term of greater than twelve (12) months (referred to herein as an "Obligated Term"), the Member shall be prohibited from withdrawing from membership in SWWC or from such subscribed Additional Service until the Obligated Term of the Additional Service has expired.
 - b. **Notice of Intent to Reduce Additional Services.** The Member may deliver to SWWC a written Notice of Intent to Reduce Additional Services by the Notice Deadline. If not so delivered, the Additional Services shall not be reduced, and the Member shall be obligated to pay all fees for subscribed Additional Services for the next Extended Term. Additionally, a timely Notice of Intent to Reduce Additional Services shall be effective only for those services expiring in the twelve (12) month period following the Notice Deadline and shall not have the effect of reducing the Term of any Additional Services to which the Member has subscribed; each Additional Service to which the Member has subscribed will not be subject to reduction or termination until the expiration date of the current Term of such Additional Service.
8. **Termination.** Notwithstanding any provision in this Agreement to the contrary, this Agreement may be terminated prior to the expiration of the Initial Term or any Extended Term pursuant to any of the following provisions:
 - a. **Breach of Agreement.** Either party may terminate this Agreement by delivery of written notice to the other party if the other party breaches any of the terms and conditions of this Agreement; provided, however, if the breach is curable such notice shall not be effective unless and until such breach remains uncured for a period of thirty (30) days after delivery of such notice. If the breach is nonpayment by the Member of monies due to SWWC the cure period shall be ten (10) days, not thirty (30) days.

- b. **Effect of Termination.** Except as specifically set forth herein, no withdrawal or termination of this Agreement by the Member, whether before or after the Effective Date hereof, and whether voluntary or involuntary, shall relieve the Member of its obligation to pay the full amount due hereunder, including any amounts due pursuant to any attached addenda, nor shall such withdrawal or termination, whether before or after the Effective Date hereof, result in or entitle the Member to the return of any monies previously paid to SWWC for any services subscribed to whether or not such services have been provided or delivered. A breach of this Agreement by SWWC shall entitle the Member to reimbursement of a prorated share of any Additional Service that would remain unused if 1/12 of the service fee were used by SWWC during each month of each Term hereof.

9. General Provisions.

- a. **Notices.** Any notice required or permitted to be given under this Agreement shall be deemed to have been duly delivered: (i) when received if delivered by hand; (ii) the same day if delivered by facsimile sent no later than 4:00 pm (receiver's time) on a business day; (iii) the next business day if sent by facsimile on a non-business day or after 4:00 pm (receiver's time) on a business day; (iv) one (1) business day after placement with a reputable overnight carrier for next morning delivery; or (v) four (4) business days after depositing if placed in the U.S. mails for delivery by registered or certified mail, return receipt requested, postage prepaid and addressed to the appropriate party at the address set forth on the first page of this Agreement. If either party changes its address or facsimile number, such party shall give written notice to the other party of such different address or facsimile number in the manner set forth above.
- b. **Limitation of Liability.** To the fullest permitted by law, in no event shall SWWC be liable for any special, incidental, exemplary, or consequential damages of any kind (including, but not limited to, damages or costs incurred as a result of loss of time, loss of data, loss of profits or revenue, or loss of use) regardless of the form of action, whether in contract, tort, negligence, strict product liability, or otherwise, even if the Member has been informed and/or advised of the possibility of any such damages in advance.
- c. **Entire Agreement.** In addition to SWWC's Bylaws, this Agreement and the additional terms and conditions/addendum (as applicable) sets forth the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes any prior or contemporaneous written or oral agreements, undertakings, promises, warranties, or covenants not specifically referred to, attached hereto, or contained in this Agreement, with the exception of SWWC's Bylaws.
- d. **Counterparts.** This Agreement and the additional terms and conditions/addendum (as applicable) may be executed in any number of counterparts which, when taken together, shall constitute a single, binding instrument. Electronic signatures shall be binding on the parties.
- e. **Amendment.** The express terms of this Agreement, including all addenda hereto, shall control and supersede any course of performance and/or customary practice inconsistent with such terms. This Agreement and the additional terms and conditions/addendum (as applicable) may not be amended except upon written agreement of the parties to this Agreement.
- f. **Successors and Assigns.** Neither this Agreement nor any interest in this Agreement may be assigned by the Member without the prior express written approval of SWWC, which may be withheld by SWWC at SWWC's absolute discretion. This Agreement shall be binding upon the successors and permitted assigns of the parties.
- g. **Severability.** If any term of this Agreement or any term of the additional terms and conditions/addendum (as applicable) is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement and the additional terms and conditions/addendum (as applicable), including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.
- h. **Waiver.** No waiver of any term or condition of this Agreement or of the additional terms and conditions/addendum (as applicable) shall be valid unless the waiver is in writing and signed by the party giving the waiver. No waiver by any party of any default, misrepresentation, or covenant hereunder shall be deemed to extend to any prior or subsequent default, misrepresentation, or covenant hereunder or affect in any way any rights arising by virtue of any prior or subsequent occurrence. Any waiver shall be limited to the circumstance or event specifically referenced in the written waiver document and shall not be deemed a waiver of any other term of this Agreement or of the same circumstance or event upon any recurrence thereof.
- i. **No Third-Party Beneficiaries.** This Agreement and the additional terms and conditions/addendum (other than Section 6 with respect to Indemnification) shall not confer any rights or remedies upon any individual or entity other than the parties hereto and their respective successors and permitted assigns.

10. **Signatures.** The individuals signing below hereby represent and warrant that they:

- a. have the full power and authority to bind their respective party to this Agreement and the additional terms and conditions/addendum (as applicable)
- b. have complied with any and all statutory and all legal requirements to bind their respective party.
- c. agree to be bound by the terms and conditions set out in the membership agreement, along with the addenda, which are effective on the date of the last signature (the "Effective Date"). The parties agree the electronic signatures appearing on this Agreement are the same as hand-written signatures for purposes of validity, enforceability, and admissibility.

IN WITNESS WHEREOF, the parties have executed this Agreement in the manner appropriate to each to be effective the day and year entered on the first page hereof.

SWWC MEMBER

SWWC SERVICE COOPERATIVE

BY: _____
Authorized Signature

BY: _____
Authorized Signature

ADDENDUM A
TO MEMBERSHIP AGREEMENT
ENVIRONMENTAL/OCCUPATIONAL HEALTH & SAFETY MANAGEMENT PROGRAM
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. SWWC is engaged in providing consultation and coordination of services related to the management of environmental health and safety concerns for Members.
2. SWWC agrees to facilitate an Environmental/Occupational Health and Safety Management Program, referred to herein as "E/OHSMP". Said program will be provided by IEA, Inc., 9201 W. Broadway #600, Brooklyn Park, MN 55445.
3. **Included General Services.** The E/OHSMP "General Services" provided by SWWC through IEA can be found at the following website: www.swwc.org/EOHS.
4. **Rate per visit; Annual Fee.** The Member agrees to pay annually a fee equal to the rate per visit (\$863.00) multiplied by the number of visits required by the Member in the most recent fiscal year ("Annual Fee").

The Annual Fee for 2026-27 will be:

\$0.00

5. **Term; Payment.** Notwithstanding any provision in the Membership Agreement to the contrary, E/OHSMP General and No-cost Services will be provided to and paid for by the Member for a Term of one year (1 year), commencing as of the Effective Date of the Membership Agreement. The Annual Fee due hereunder shall be payable in three installments on or before July 30, October 15, and February 15 of each fiscal year. This agreement may be terminated for proper cause by either party for any reason upon ninety (90) days written notice to the other party.
6. **Hold Harmless.** That Member recognizes that IEA is solely responsible for the performance of the E/OHSMP. It recognizes that SWWC merely acts as a financial intermediary and has no voice in, and does not exercise control over the manner in which IEA performs its services. Therefore, to the fullest extent permitted by law, the Member agrees to hold harmless SWWC, as well as IEA agents and employees, from and against all claims, damages, losses and expenses, including, but not limited to, reasonable attorneys' fees arising out of or resulting from the performance of IEA's services and to look solely to IEA for redress.
7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM B
TO MEMBERSHIP AGREEMENT
HEALTH AND SAFETY MANAGEMENT ASSISTANCE SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Subscription.** SWWC is engaged in providing consultation and coordination of Health and Safety Management Assistance Services related to the management of environmental health and safety concerns for Members; and the Member hereby subscribes to such services. These services are subject to change and may include:
 - Assisting the Member in identifying and prioritizing health and safety plans and programs.
 - Conducting on-site management assistance work during a minimum of one site visit to the Member site per fiscal year if total square footage is less than 140,000; or a minimum of two site visits to the Member site per fiscal year if the total square footage is greater than or equal to 140,000.
 - Working with the Minnesota Department of Education and other Service Cooperatives in the development of future health and safety workshops, meetings, etc.
 - Directing communication with Minnesota Department of Education.
 - Interpreting mandatory requirements from the Minnesota Department of Education.
 - Assisting in the completion of mandatory reports.
 - Providing personalized service such as summarizing communications (mass emails, etc.) to the Member, drawing attention to what it needs to attend or complete.
 - Assisting in determinations of what is allowable under Long-Term Facility Maintenance (LTFM) funding.
 - Assisting in the coding of LTFM expenditures.
 - Providing interpretations of regulatory agencies.
 - Conducting a mock OSHA building walk through.
 - Assisting in “Machine Guarding”.
2. **Annual Fee.** In consideration for the services described at Section 1 to this Addendum, the Member agrees to pay to SWWC an “Annual Fee” to be calculated as follows:

$$118,476 \text{ square feet} \times \$0.011/\text{square foot} = \underline{\underline{\$1,303.24}}$$

The Annual Fee shall be payable in one installment in accordance with the provisions of the Membership Agreement.

3. **Type III Vehicle Training – Additional Cost.** At the Member’s election, SWWC also facilitates an on-line Type III vehicle training course. This additional service is offered to the Member at an additional cost, calculated on a per driver basis. Additional information for this service can be found at www.swwc.org/TypeIII.
4. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM C
TO MEMBERSHIP AGREEMENT
REGIONAL MANAGEMENT INFORMATION CENTER (“RMIC”)
2026-27
Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member hereby subscribes to the Regional Management Information Center Services (“RMIC Services”) pursuant to the terms of the Membership Agreement and this Addendum. The RMIC Services to be provided by SWWC may include finance, payroll, and student administrative support services as outlined below.

2. **Business/SMART SYSTEMS Services; Fees.**

a. **Fixed Operations, License & Workshop.** Fixed Operations, License & Workshop includes the overall fixed operations costs and software licenses for SMART SYSTEMS.

b. **Software Support/Development Assessment.** Members using SMART SYSTEMS software cooperatively finance the needed support to insure reliable software and to provide required and requested enhancements. Software Support/Development Assistance includes all software releases and upgrades for SMART SYSTEMS.

c. **SMART SYSTEMS Support & Business Services.** The SMART SYSTEMS Support & Business Services offsets the cost of staff time used to support the SMART SYSTEMS software and Business Services, and includes overall SMART SYSTEMS, UFARS, and payroll assistance (email and phone support, UFARS edits, submissions, account code conversions, payroll adjustments, reporting for retirement, quarterly reports, STAR Reporting, W-2 processing, fiscal year-end (“FYE”) reporting, etc.). New employee SMART SYSTEMS training will be provided virtually or at the SWWC Office.

d. **Additional Charges.** The following non-exclusive list of additional charges may be billed separately to the Member:

i. Emergency services, training, and additional accounting and payroll/HR services not covered in basic fee will be charged at \$120.00 per hour (billed in one-half hour increments) when provided at the Member’s district office, plus the IRS mileage rate; or will be charged \$95.00 per hour (billed in one-half hour increments) when provided at the RMIC Office.

ii. ACA Electronic Filing will be billed at \$285.00 for Original 1094/1095 B & C Forms and \$285.00 each for Amended 1094/1095 B & C Forms.

iii. Time Tracker: Fixed fee \$750 per district plus:

- 1. \$1,000 (1,000 students or less)
- 2. \$1,500 (1,001 – 2,000 students)
- 3. \$2,250 (2,001 – 3,000 students)

e. **Business/SMART SYSTEMS Services Worksheet:** If applicable, the Member’s Business/SMART Systems service fees shall be calculated as set forth below.

i. FIXED OPERATIONS, LICENSE & WORKSHOP FEE: **\$4,500.00**

ii. SOFTWARE SUPPORT/DEVELOPMENT ASSESSMENT:
435 @ \$10.40 per student = **\$4,524.00**

iii. SMART SYSTEMS SUPPORT & SERVICES FEE:
435 @ \$4.75 per student = **\$2,066.25**

3. **Business UFARS Support Services without access to SMART Systems; Fees.**

a. The Finance UFARS Support & Business Services offsets the cost of staff time used to provide support and includes overall UFARS and general finance assistance (email support, phone support, fiscal year-end (“FYE”))

workshop and materials. This fee is calculated by multiplying the rate set by the SWWC Board of Directors by the Member's student enrollment.

b. **Business Services Worksheet:** If applicable, the fees shall be calculated as set forth below.

i. FINANCE UFARS SUPPORT WITHOUT ACCESS TO SMART SYSTEM

435 @ \$0.00 per student = \$0.00

4. **MARSS/Other Revenue Reporting Services; Fees.**

a. **Fixed Operations & Workshop.** Fixed Operations & Workshop covers the overall fixed operations costs and membership and includes attendance at the annual MARSS Fall workshop.

b. **MARSS/Other Revenue Reporting and Services.** MARSS/Other Revenue Reporting and Service offsets the cost of staff time used to support the Member with multiple submissions of FYE (June 30) and Fall semester MARSS data (phone support, codes and procedures, MARSS edits, submissions, etc.), and includes support of the MARSS Web Edit Program which is used at the district level for editing and reporting of local MARSS data.

c. **Additional Charges.** The following non-exclusive list of additional charges may be billed separately to the Member:

i. Paper and postage will be billed at cost.

ii. MARSS training and emergency services not covered in basic fee will be charged or \$100.00 per hour (billed in one-half hour increments) when provided at the Member's district office, plus the IRS mileage rate; or will be charged \$85.00 per hour (billed in one-half hour increments) when provided at the RMIC Office.

d. **MARSS/Other Revenue Reporting Worksheet.** If applicable, the Member's MARSS/Other Revenue Reporting service fees shall be calculated as set forth below.

i. FIXED OPERATIONS, LICENSE & WORKSHOP FEE: \$1,650.00

ii. MARSS/OTHER REVENUE REPORTING SUPPORT & SERVICE FEE:

435 @ \$0.835 per student = \$363.23

5. **Extended Services; Fees.** In addition to the aforementioned services, the Member has chosen to subscribe, and SWWC agrees to perform those extended business services as per negotiated agreement (RMIC Exhibit A) with the Director of Business Services. The fees for such Extended Services may change from year to year at the discretion of the SWWC Board of Directors. The provision of the Extended Services shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member provides SWWC with written notice of its intent to discontinue its subscription to Extended Services on or before March 1 (the "Direct Service Withdrawal Deadline"). If such Notice of Withdrawal from Service is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the fiscal year in which it was delivered. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Services for the next Extended Term. During the Initial Term of the Membership Agreement, the total fee for the Extended Services shall be:

0 @ \$525.00 per day = \$0.00

6. **Annual Fee; Payment.** In consideration for SWWC's RMIC Services as set forth in this Addendum D, the Member agrees to pay an annual fee to SWWC in the amount outlined below. Notwithstanding and provision in the Membership Agreement to the contrary, the Annual Fee (excluding Extended Services) due pursuant to this Addendum shall be payable in three installments during each Term, with one installment becoming due and payable on or before each of the following dates: July 30, October 15, and February 15. Extended Services shall be paid in monthly installments.

The total cost of RMIC Services for July 1, 2026 through June 30, 2027 is as follows:

Business/SMART SYSTEMS Services (3 installments)	\$11,090.25
Business UFARS Support Services w/out access to SMART Systems (3 installments) . . .	\$0.00
MARSS/Other Revenue Reporting Services (3 installments)	\$2,013.23
Extended Services Subscription (12 installments)	\$0.00
<u>TOTAL CONTRACTED RMIC SERVICES.</u>	<u>\$13,103.48</u>

7. **Term; Automatic Renewal; Timeline for Withdrawal from RMIC Services.** Notwithstanding any provisions in the Membership Agreement to the contrary, the parties' obligations pursuant to this Addendum shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twelve (12) months.
8. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM D
TO MEMBERSHIP AGREEMENT
TECHNOLOGY SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Description of Services.** SWWC is engaged in providing certain technology services listed below to its members at the rates listed below.

a. **Technology Services for Members with NO CONTRACT.**

Non-Contracting Entity:	Technology Service:	\$112.00/Hour
	After Hours Support:	\$139.00/Hour
	On-site Training Fee:	\$224.00/Hour
	Cybersecurity Services:	\$313.50/Hour

Note: Round Trip Mileage will be charged at the current IRS rate.

Round Trip Windshield Time will be assessed at the daily rate.

After-hours support shall be any support provided outside of normal support hours (7:00 a.m. to 5:00 p.m. Monday through Friday) or on an SWWC observed holiday.

Participant capacity for on-site training may be restricted depending on the type of training being provided. Capacity will be determined when training is scheduled.

b. **Basic Technology Services.**

i. A Member subscribing to SWWC’s Basic Technology Services shall be entitled to:

1. Access to SWWC’s basic technology services for any employee of the Member.
2. Access to SWWC technology support and integration at discounted rates (discounted rate is dependent on the Member’s contract level), including:
 - Phone support and assessment (additional charges for extended remote support (more than 10 combined minutes per incident) or remote access and site visit support)
 - Development of purchasing specifications for equipment and software
 - Discount pricing for Technology Days as defined below:
 - Discounted admission to technology workshops and presentations
 - Discounted admission rates for SWWC technology conferences
 - Free or discounted fees for SWWC sponsored training sessions
3. Discounted pricing (2% or higher discount) on SWWC Technology Coordinated Consortium Purchase Programs.
4. Complimentary enrollment and participation in SWWC’s BrightBytes Clarity or Modern Learning offering technology evaluation and assessment toolset. Additional fees may apply for professional development, individualized analysis and trainings that may compliment the Clarity tools.

ii. **Basic Technology Service Fee.**

Enrollment less than 501	\$985.00	Enrollment Over 3,000	\$3,230.00
Enrollment 501 to 1,000	\$1,815.00	CCOGA less than 26 employees	\$260.00
Enrollment 1,001 to 2,000	\$2,290.00	CCOGA with 26 or more employees	\$420.00
Enrollment 2,001 to 3,000	\$2,970.00		

c. **Supplemental Technology Support and Integration Services.** The Member may add the following Supplemental Technology Support and Integration Services to its Technology subscription. Such services will entitle the Member to on-site or remote support of network equipment and software (including installations and updates), as well as general assistance to the Member’s current technology leadership and team. The Member will incur additional costs for each service listed below; the additional cost will be billed according to the Member’s Technology Service Rate.

i. **Supplemental Technology Support and Integration Services (On-Call Services) Fees.**

1. A Member subscribing to SWWC’s Basic Technology Services will further be entitled to receipt of on-call services at the following rates:

Technology Service:	\$100.75/Hour
On-site Training Fee:	\$165.75/Hour
Cybersecurity Services:	\$207.50/Hour
After Hours Support:	Billed at normal hourly rate

2. The following additional charges or restrictions may apply:

- Round Trip Mileage will be charged at the current IRS rate;
- After Hours Support shall be billed at the Member’s normal hourly rate;
- Round Trip Windshield Time will be assessed at the daily rate;
- Participant capacity for on-site training may be restricted depending on type of training being provided; capacity will be determined when training is scheduled.

ii. **Supplemental Technology Support and Integration Services “Block Hours”.** A district or entity may purchase block hours at discounted pricing to be utilized on a monthly basis. Block Hours must be used each month and may be carried over one subsequent month. If Block Hours are not used within the following month, they will be forfeited without refund. The following costs, restrictions and stipulations apply to the Member’s purchase of Block Hours:

1. A Basic Technology Services Contract is required in order to receive this pricing.
2. Additional Onsite Trainings will be charged at the rate of \$165.75/hour.
3. Additional Technology Service Hours will be charged at the rate of \$100.75/hour.
4. Block Hour Service Fees:

- 1 day per month block
 - 12 Month Tech Support or Integration Option \$9,840 / year
 - 9 Month Tech Integration Option \$7,650 / year
- 2 days per month block
 - 12 Month Tech Support or Integration Option \$18,816 / year
 - 9 Month Tech Integration Option \$14,760 / year

5. Round Trip Mileage is included in the contract rate.
6. 9 Month options are for Technology Integration services only and days must be scheduled between September 1 and May 31 of the contract year.

d. **Technology Coordination or Integration Services.** A district or entity may contract with SWWC for Technology Coordination and Integration Services at dramatically reduced rates from the on-call Technology Services. The days reflected in this contract shall be scheduled upon contract execution or July 1 of the contract year, whichever is later. Contracted days do not count as on-call days. The days contracted must be scheduled for usage on a regular basis. On-call visits or remote support will be billed out at the normal Contracting Entity On-Call Technology Service rate in addition to the actual contract amount, as needed. On contracts of (3) days per week or more, Members may elect to stack technology coordination and integration services into a single contract. Scheduling of substituted days must be arranged prior upon the establishment of the contract term and substitution must occur in a consistent format to accommodate staffing.

- i. Onsite Training will be charged at the rate of \$165.75/hour.
- ii. Additional technology service hours will be charged at the daily rate that corresponds with the selected contract level.
- iii. **Technology Coordinator and Integration Services Fees.** *This service is inclusive of Basic Technology Services; Basic Technology Service Subscription Fee Waived. (Daily rates are provided for comparison purposes only; actual monthly billing will be 1/12th of annual contract.)*

12-Month Contract Rates

- 1 Day per week \$772.00/day = \$40,144 annual contract
- 2 Days per week \$724.00/day = \$75,296 annual contract
- 3 Days per week \$676.00/day = \$87,600 annual contract
- 4 Days per week \$652.00/day = \$110,080 annual contract

9-Month Contract Rates

- 1 Day per week \$814.00/day = \$32,560 annual contract
- 2 Days per week \$772.00/day = \$61,760 annual contract
- 3 Days per week \$730.00/day = \$87,600 annual contract
- 4 Days per week \$688.00/day = \$110,080 annual contract

Note: These rates include Round Trip mileage from SWWC to Technology Office Location at district. Mileage charges apply at the IRS rate for additional travel performed on district business.

e. Full-Time Technology Coordinator Services.

- i. Full-time Technology Coordination Services will place a full-time equivalency of SWWC technology service employees in a district or entity on a full-time basis. Holidays, sick and annual leave time, and professional development will be observed by the Member as a part of this agreement. Substitute Technology staff members may be provided at the discretion of the Member and SWWC. Entities entering into a full-time agreement for the first time must commit to a 3-year agreement as the initial term; the 3-year commitment discount will be applied during this initial term.
- ii. The rate listed below includes Round Trip Mileage from SWWC to Technology Office Location at the District. Mileage charges apply at the IRS rate for additional travel performed on district business.
- iii. The Member shall remain responsible for data retention and backups on days that the SWWC Employee is not on-site.
- iv. **Services Fees.**

1. The “Base Fee” for Full-Time Technology Coordinator or Integration Services shall be:

\$135,600.00 per year

2. On-site training days may be purchased at \$165.75 per hour. Participant capacity for on-site training may be restricted depending on the type of training being provided. Capacity will be determined when training is scheduled.
3. **3-year Full Time Technology Coordinator Service Commitment Discount.** Members that enter into a three 3-year commitment for Full-time Technology Coordination will receive a 5% discount on such services for each of the three (3) years.
4. Full-Time contracts may be split between two neighboring Members or entities. A splitting fee will be assessed to each contracting entity when sharing a full-time contract. Contract splitting fees cover travel and administrative expenses associated with covering multiple Member. Split Contracts may not exceed a total of 5 days per week; additional days added to a full-time contract are subject to the rates associated with the additional service level.

Full Time Contract Splitting Fees: *80/20 Split Contract:* \$1,090.00 per entity

60/40 Split Contract: \$2,180.00 per entity

5. Full-Time contracts may be split between Technology Coordination/Support and Tech Integration. A splitting fee will be assessed to the Member when splitting between Technology Coordination/Support and Tech Integration.

Full Time Contract Splitting Fees: *80/20 Split Contract:* \$1,730.00 per entity

60/40 Split Contract: \$3,460.00 per entity

6. Additional Day Fees, for contracts totaling more than 5 days per week (fee will be divided based on contract assignment for contracts split among two districts): each additional day: \$1,340.00.

f. Comprehensive Cyber Security

- i. Description of Services (the “Services”).

1. The core purposes of the Services are to: (1) mitigate cyber threats, (2) coordination of cyber incident response, when necessary, (3) assist the Member Agency’s technology department’s in protecting the Member’s digital resources, and (4) providing guidance and assistance in cybersecurity to the Member.
2. SWWC will perform annual security assessments and SWWC will use the annual security assessments to provide the Services. The annual security assessment will identify components in the Member’s organization that needs to be addressed to optimize security.
3. In the 1st year of the Term (as that is defined in this Agreement), SWWC shall perform the following:
 - Service entry SC L1 security assessment for the Member within the first 3 months of the Effective Date.
 - A SC L2 security assessment between 6 months and 1 year following the initial SC L1 security assessment.

- A minimum of 2 scans of the Member’s internal and external networks will be performed to assess network nodes for potential vulnerabilities that will need to be addressed by the Member and any issues/vulnerabilities noted are not included in the Services and shall be the sole responsibility of the Member to address and/or fix.
 - Firewall configuration security review.
 - Cybersecurity procedural review.
 - Development of baseline cybersecurity policy and procedure templates and guidance in implementing policies at Member district.
4. In years 2 through 5 of the Term, SWWC shall perform the following:
- 1 SC L3 security assessment.
 - Quarterly scans of the Member’s internal and external networks to assess network nodes for potential vulnerabilities that will need to be addressed by the Member and any issues/vulnerabilities noted are not included in the Services and shall be the sole responsibility of the Member to address and/or fix.
 - Firewall configuration security review.
 - Procedural reviews to analyze current practices that may impact cybersecurity mitigation.
 - Development of cybersecurity policy and procedure templates.
 - Development and assistance in implementation of information security templates.
 - Monitoring and coordinating with Member technology department/teams to ensure the proper application of key operating system application, and system patching.
 - Development and monitoring of system lifecycles to ensure Member is eliminating the use of products and systems deemed to be obsolete.
 - Development of model policies that can be implemented by Member.
 - Develop and assist Member in implementation of a “Zero Trust” security architecture. The “Zero Trust” security architecture policies and procedures will be based on the premises that no individual or device, whether internal or external, should be trusted. The “Zero Trust” security architecture will be based on role-based permissions (defined based on network access role-based permissions) and the least amount of access possible that is necessary to complete an individual’s job functions to ensure the appropriate access level.
 - Development of security continuity plan templates for Member to customize and implement.
 - Inventory management processes that include: assessment or guidance on the processes and policies for the effective implementation of physical inventory practices and development of templates and assistance in implementing equipment lifecycle management systems.
 - Development of templates and assistance in implementation of data lifecycle management procedures that include: data inventory and mapping, security clearances, data transmission and flow, and review of data destruction processes.
 - Threat monitoring and logging that includes: automatic vulnerability scanning when threats relevant to Member’s environment are identified and utilize the Department of Homeland Security and Multistate-I Information Sharing and Analysis Center (MS-ISAC) resources for monitoring and resources.
 - Cyber incident response assistance that includes coordination or response efforts should a cybersecurity event occur and includes the following: providing initial analysis and threat assessment of Member’s situation and aid in coordinating an effective and organized response to mitigate further exposure as a result of the incident. SWWC’s response assistance does not replace the cyber forensics response or investigation that may be required by a cyber-liability insurer.
 - Development and assistance in implementing backup and disaster recovery practices that provide effective mitigation practices for cyber events.
 - Research, development, and evaluation of services to ensure Member’s is on the forefront of cybersecurity.

- Additional services may be added to this Agreement and added services may require added fees. Any additional services must be agreed to in a writing signed by both Parties.

5. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2031.
6. **Services Fees.** The full annual rate will be calculated annually based on the enrollment utilized in all SWWC contracts based on prior year enrollments reported to the Department of Education. All base and per-student fees used to calculate the annual rate for the Term shall remain the same for the full Term unless any additional services are added pursuant to this Agreement. There may be up to 3 discounts that apply to the annual rate. The 3 stackable discounts are whether the Member is a SWWC member (\$2,860 off the base rate and \$.50 off per student), a SWWC technology subscriber (\$1,220 off the base rate and \$0.45 off per student), a user of SWWC technology services of at least 1 day per week (\$2,450 off the base rate and \$0.80 off per student), and a member of the SWWC Wide Area Network Consortium (\$1,400 off the base rate and \$5.15 off per student). Applied discounts to the annual rate shall be applied annually based on Member’s membership and subscribed service participation in each applicable fiscal year. Should SWWC lower its base or per-student pricing for this service in any of the 5 years of the contractual term, the Member shall receive the service at the lower annual rate.

This agreement will be Year 1 of 5 in 2026-2027. Pricing for 2026-27 is locked in at 2026-2027 rates for this service.

Comprehensive Cybersecurity Service contract rates for 5-year contracts established on July 1, 2026 and ending on June 30, 2031.

School Districts		Base Rate	Per Student
	Non-Member	\$11,365.00	\$15.50
	SWWC Associate Member	\$8,925.00	\$14.95
	SWWC Full Member	\$8,365.00	\$14.95
	SWWC Technology Subscriber	\$7,080.00	\$14.50
	Snap-in (must purchase additional technology service at greater than one day/week year-round)	\$4,510.00	\$13.65

Cities, Counties, and Non-Profits		Base Rate	Per Staff
	Non-Member	\$9,820.00	\$145.00
	SWWC Associate Member	\$7,600.00	\$142.80
	SWWC Full Member	\$7,505.00	\$142.80
	SWWC Technology Subscriber	\$6,350.00	\$121.80
	Snap-in (must purchase additional technology service at greater than one day/week year-round)	\$4,040.00	\$108.15

A detailed multi-year Comprehensive Cybersecurity Service Contract will be provided to the District for review and acceptance upon indicating that the District desires to enter into a contractual relationship for the stated services.

g. E-Rate Coordination Services.

- i. The Member may additionally subscribe to SWWC’s E-Rate Coordination Services. Such services include the coordination and filing of E-Rate applications and forms to the Federal Communications Commission (“FCC”) and the Universal Service Administrative Company’s (“USAC”) School and Libraries Division (“SLD”). SWWC’s E-Rate staff will work with the Member’s staff to collect all data necessary to perform the filings.
- ii. **Special Term.** Notwithstanding any provisions in this Addendum or the Membership Agreement to the contrary, the term of any E-Rate Coordination Services subscription shall be equal to one Funding Year (as defined by the FCC and the Universal Service Administration Company). Participation in E-Rate services requires the school’s commitment to a 5-year term aligned to the FCC E-Rate program’s 5-year Category 2 Budget Cycle. The Current 5-year budget cycle covers E-Rate Fund Year 2026 (Fiscal Year 2027) through Fund year 2030 (Fiscal Year 2031). A contract signed for E-Rate Services covering Fiscal Year 2026-2027 will cover the work required to manage E-Rate Fund Year 2026. A Member that enters a 5-year E-Rate services term in the Fiscal Year 2025-26 contract cycle for Fund Year 2026-2030, will be assessed the same annual rate during each of the 5 years in the Category 2 Budget Cycle. Members subscribing to E-Rate Coordination Services during years following Fiscal Year 2025-26 shall, in the first year of the service, be assessed for each preceding Fund Year in the Category 2 Budget cycle.

iii. Services Fees.

1. Continuation Rates – Standard Rate E-Rate Coordination for Member District with a Fund Year 2026-2030 contract in place during 2025-26:

Enrollment less than 301

\$1,380 annual contract

Enrollment 301 to 700	\$2,340 annual contract
Enrollment 701 to 2,000	\$3,420 annual contract
Enrollment 2,001 to 4,500	\$4,380 annual contract
Enrollment over 4,501	Custom Member Pricing

2. Associate Member Continuation Rates – Standard Rate E-Rate Coordination for Associate Member District with a Fund Year 2026-2030 contract in place during 2025-26:

Enrollment less than 301	\$1,656 annual contract
Enrollment 301 to 700	\$2,808 annual contract
Enrollment 701 to 2,000	\$4,104 annual contract
Enrollment 2,001 to 4,500	\$5,256 annual contract
Enrollment 4,501 to 7,000	\$6,408 annual contract
Enrollment 7,001 to 10,000	\$7,560 annual contract
Enrollment 10,001 to 15,000	\$8,712 annual contract
Enrollment 15,001 to 25,000	\$9,864 annual contract
Enrollment over 25,001	Custom Pricing

3. Contract includes assistance in the research, development, evaluation assistance, and other activities pertaining to requests for proposals (RFP) and appeals, when necessary.

iv. **Current Funding Year.** This Addendum covers all activities pertaining to the E-Rate Funding Year 2026, starting July 1, 2026, through June 30, 2027. The application process will begin in the fall of 2025. Activities pertaining to previous and future funding years falling within the term date of this contract will require a separate contract for the corresponding funding year.

v. Letters of Agency and other contractual documents for E-Rate specific purposes will contain additional regulatory and program rule conditions and contractual language to which SWWC and the Member shall mutually agree.

vi. **SWWC Duties.** SWWC’s duties with regard to E-Rate Coordination Services include:

1. Track and assist in the submission all E-Rate related forms for the Member.
2. Meet with appropriate Member personnel to determine proper submission process and eligibilities for district.
3. Assure all applications and forms submission meet processing standards and submission deadlines.
4. Assist in assuring that the Member meets requirements for E-Rate eligibility including but not limited to the Children’s Internet Protection Act (“CIPA”) and records retention.
5. Assist the Member in maintaining duplicate records on behalf of district for up to 10 years as required by the SLD. Member is ultimately responsible for maintaining archived records of all E-Rate related communications for 5 years following the end of any contract receiving E-Rate funding.
6. Coordinate with service providers for the appropriate application of E-Rate discounts.

vii. SWWC does not guarantee that applications submitted by its staff or clients will necessarily result in funding commitments given the ever-changing rules and their interpretations by the staff of the FCC’s Schools and Libraries Division (“SLD”). SWWC shall not be held responsible in the incident that a funding request is not successful or goes under Privacy Impact Assessment review or audit with the SLD or FCC.

viii. **IMPORTANT:** *E-Rate coordination services do not relinquish the responsibility from the Member to adhere to the program rules and laws placed on the E-Rate program by USAC, the FCC or any other governing agency. SWWC shall under no circumstance be legally or financially responsible for requested or committed funding that is denied or rescinded by USAC or the FCC. The Member is solely responsible for ensuring that all local bid and contract requirements are met by their district when establishing agreements with vendors for E-Rate funded services.*

d. Student Data Privacy Program.

i. Definitions.

1. Technology Provider - established in Minnesota Statute 13.32.subd.1.g. and defines a provider of systems or solutions utilized in a school district as a part of a one-to-one deployment or otherwise that create, receive or maintain education data. Technology providers can be in the form of hardware, software, apps, extensions, plugins, websites, and other solutions that may result in the creation, processing, or maintenance of education data.

2. Approved Technology Provider – A Technology Provider that has been vetted and determined to be in compliance with the statutory requirements of the Minnesota Student Data Privacy Law as defined within Minnesota Statute 13.32.
- ii. A Member subscribing to SWWC’s Student Data Privacy Program shall be entitled to the following.
1. SWWC shall provide to the Member access to the SWWC Data Privacy Program. The Program will provide the Member with several services and functions that will include the assembly of a “Technology Provider” inventory. The listing included in this agreement may not be comprehensive as the Program continues to develop and mature.
 2. The Program shall provide a service, that when appropriately implemented by the Member, will provide solutions allowing the Member to develop the materials necessary to provide parents and students with annual notifications of Technology Providers in use within the Member school system.
 3. SWWC shall provide through its Clearinghouse approval statuses of Member Technology Providers that are discovered both through automated and manual processes.
 4. The Member understands that the status of Technology Providers in the Clearinghouse is determined by assessing the provider against requirements of Minnesota State Law, and the Clearinghouse determined status of products applies universally to all school districts participating in the SWWC Data Privacy Program. SWWC shall hold a contract on behalf of the Member to fulfill the contractual obligations of this agreement. The cost of the 3rd party service is covered by the costs associated with this agreement.
 - The Member shall be provided with access to automated “Technology Provider” discovery tools provided by a 3rd party service provider
 - The Member will have access to a Technology Provider Inventory of approved Technology Providers that have been identified as being in use in their schools.
 - SWWC will provide Member with the ability to view lists of those Technology Providers found to be in use in their schools that are not currently approved.
 5. Data Privacy Agreements will be obtained from Technology Providers for the SWWC Data Privacy Program. Upon finalization of Data Privacy Agreements with Technology Providers, a fully executed copy of the agreement will be made available through the Clearinghouse and attached to the records available through to the Member and through their Technology Provider Inventory listing.
 - The Member confirms that as a Minnesota School District, it is expressly authorizing SWWC Service Cooperative, a public agency defined as Independent School District 991, a statutorily defined joint powers organization under Minnesota Statute 123A.21, to negotiate and execute Data Privacy Agreements on the Member’s behalf, and the Member shall recognize the Data Privacy Agreement as Amendment E to its contract with the defined Technology Provider.
 - SWWC will not, unless expressly authorized to do so under a separate contractual agreement, enter into any agreement that commits the Member to any financial obligation to a Technology Provider.
- iii. In consideration of services covered by this agreement.
1. SWWC will, in good faith, evaluate Technology Provider contracts which may consist of their Terms and Conditions, End User License Agreement, Privacy Policy, Data Privacy Agreement, and other documentation provided by the Technology Provider to provide evidence of their compliance with the Minnesota Student Data Privacy Law.
 - SWWC shall not be responsible for any errors or omissions in the assessment of a Technology Provider’s compliance.
 - SWWC shall not be responsible for any documentation or statements provided by a Technology Provider to make these determinations.
 2. Member District shall review all Technology Provider records identified as being in use in its schools.
 - Member District shall notify SWWC of any known Technology Providers not listed as being in use to have them manually added to the Member District’s inventory.

- Member District shall notify SWWC of any Technology Providers identified as being in use, but not authorized for use in its schools that should be removed from the Member District's inventory.
 - Member District is completely responsible for the timely direct annual communication to parents and students as required by law.
3. Through participation in the SWWC Data Privacy Program, SWWC and Member District will be working collaboratively and in good faith to perform due diligence in the evaluation and vetting of Technology Providers. Member District acknowledges that it is ultimately responsible for the accuracy of data representing its schools and ensuring that the requirements of the Minnesota Student Data Privacy Law are satisfied for Member District's schools.
- iv. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- v. **Services Fees.** The "Base Fee" for Student Data Privacy Program shall be \$2,245 per school district per year for SWWC Full Members and \$2,630 per school district per year plus the per student fee of \$.86 per student per year for SWWC Associate Members. Pro-rated pricing for services beginning after July 1st is not available.

e. Email Security Service.

- i. In consideration of services covered by this agreement.
1. Services are compatible with GSuite (Google Mail/Gmail), Microsoft 365, Microsoft Exchange on-premises, and SMTP based Email systems.
 2. Email Security service provides Spam Detection (99.7% effectiveness), advanced multi-layer malware detection, security message delivery, message tracking, virus outbreak response service, email data loss prevention, content disarm and reconstruction, URL click protection, impersonation analysis, cloud sandboxing.
 3. For Microsoft 365 mailboxes, the following features are included in the service: Realtime scanning of mailboxes for existing or newly discovered threats already delivered to an inbox. Post-delivery "clawback" of newly discovered email threats allowing the service or administrators to remove identified threats already delivered to the inbox.
 4. Integration with LDAP is available. The Member is responsible for the setup and provision of domain access credentials for setup of the LDAP service.
 5. Members that begin services after July 1 will receive pro-rated billing for the services based on the actual start date, but no more than 50% of the full annual service fee.
 6. SWWC will perform Email Account Audits periodically to verify the number of email accounts that the Member has in their filtered domain(s) and contact the Member to verify numbers.
 7. The Member is responsible for making minor changes to the DNS records as provided by SWWC, if SWWC does not host the Member's DNS, for the domains to be filtered. SWWC shall be held harmless of issues with DNS records not held by SWWC.
- ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** The annual service fee for this service is \$6.95 per email account per year. An additional one-time setup fee of \$50.00 will be assessed upon initial start of service. The setup fee will be waived for SWWC WAN Participants.

f. Email Archiving Service.

- i. In consideration of services covered by this agreement.
1. The Member may subscribe to Level 1 or Level Services, but not both. The Service is compatible with GSuite (Google Mail/Gmail), Microsoft 365, Microsoft Exchange on premises.
 2. The number of email accounts for which the Services are provided shall be calculated annually based upon the actual number of active email accounts on the email server being archived. Inactive accounts (*i.e.*, former employee accounts) shall continue to be retained according to the Service Level retention

schedules attached hereto as Exhibit A, however those accounts shall no longer be counted in the annual billing as so long as the email account was inactive for the entire period of July 1 through June 30 of the billing year.

3. Emails retained and archived by SWWC under this Agreement will be stored in a database referred to as the "Email Archive". Access to the Email Archive shall be restricted to up to two administrators designated by the Member; one administrator must be the Member's technology administrator.
 4. Member administrators may create legal holds on data within the Email Archive by contacting SWWC's support staff. The creation of a legal hold on data may cause such data to be retained longer than the automated retention period for which the Member has subscribed.
 5. Services provided by SWWC shall provide the Member with an email archival system capable of meeting generally acceptable data retention requirements. The Member acknowledges that the Member is fully responsible for the Member's email archiving and data retention policies and acknowledges that the Level(s) of Service provided by SWWC have been properly selected by the Member to meet the Member's internal policies. Under no conditions shall SWWC be responsible for providing any Services or Level of Service which does not meet the requirements mandated by the Member's email archiving and document retention policies, or local, state or federal laws.
 6. SWWC shall perform backups of any data stored within the Email Archive. In the event of a failure of the Email Archive or any equipment used or associated with the Services provided under this Agreement, SWWC will be unable to guarantee immediate system availability; a period of up to 7 days may be required to replace failed equipment and fully restore archival databases. Upon restoration of the archival system Member data may still be archived if the Member's email system is properly equipped and configured to maintain journaling or archival logs for such purposes. The Member acknowledges that it is the Member's responsibility and obligation to ensure that its email server is properly configured to allow for archival of emails during any disruption in Services.
 7. In the event of loss of Services due to circumstances outside of SWWC's control, such as a reduction in or loss of network connectivity, or general acts of God, SWWC may be unable to archive email and other data in real-time and a delay in archival communications may occur. The Member acknowledges that depending on the Member's server/system settings at, some data may not be archived during prolonged communication issues.
 8. SWWC will perform audits of the Member's email accounts Audits periodically to verify the number of email accounts that a Member has in their archived domain(s) and contact the Member to verify numbers.
 9. If SWWC does not host the Member's email server, the Member shall be responsible for making changes, alterations and updates to the Member's email server as directed by SWWC.
 10. Under no circumstances shall SWWC be liable to the Member for any damages which arise in any way, in whole or in part, as a result of any action, error, mistake or omission, whether or not negligence on the part of SWWC occurs. The Member agrees to indemnify, defend and hold SWWC harmless for any and all claims, demands, suite or actions, including attorneys' fees, arising out of SWWC's performance or failure to perform under the terms of this Agreement.
 11. SWWC shall further be held harmless of any data requests or subpoenas that cannot be met by the Member. Meeting such requests shall be the full responsibility of the Member. Assistance in accessing data to meet such requests may be provided by SWWC staff to the Member's administrators for an additional cost.
- ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.**
1. Level 1: Service levels for staff email accounts. Student email archiving provided at no additional charge.
 - Three-year email retention for staff accounts at \$8.80 per staff email account.
 - Five-year email retention for staff accounts at \$10.50 per staff email account.
 2. Level 2: Service levels for student email accounts.

- One-year email retention for student accounts at \$3.30 per student email account.
- Three-year email retention for student accounts at \$5.50 per student email account.

g. Secured Remote Backup Service.

- i. In consideration of services covered by this agreement.
 1. The total amount of data for which the Services are provided shall be calculated annually based upon the actual capacity consumed by the data being backed up. Data capacity consumed will be based on the amount of data utilized during the peak utilization during the fiscal year to allow for SWWC to appropriately provide data capacity sufficient to cover peak utilization for all participating entities in this service.
 2. Data backups will be performed directly from the Member's servers to either the SWWC data center in Windom or Marshall, Minnesota. Replication of the Member's backed up data shall then take place to the SWWC data center that is not the primary data backup site for the Member. Access to data backups shall be restricted only to qualified and trained technology support personnel as defined by the Member.
 3. The Member shall set versioning requirements, retention policies and identify server logical hard disks which will be included in offsite backups. The Member's requests will directly impact the overall amount of data being consumed in this service and therefore directly impacting the billable amount that SWWC shall invoice to the Member.
 4. Pursuant to applicable data retention laws, the Member, its agents, employees and administrators are prohibited from deleting any information from the data backups that is being vaulted for purposes of investigations or data requests by investigative entities or entities having jurisdiction.
 5. Member administrators may create legal holds on data within the data backups by contacting SWWC's support staff. The creation of a legal hold on data may cause such data to be retained longer than the automated retention period for which the Member has subscribed.
 6. Services provided by SWWC shall provide the Member with a data backup solution capable of meeting offsite, disaster recovery compliant standards. The Member acknowledges that the Member is fully responsible for the Member's data backup and data retention policies and acknowledges that the Level(s) of Service provided by SWWC have been properly identified by the Member to meet the Member's internal policies. Under no conditions shall SWWC be responsible for providing any Services or Level of Service which does not meet the requirements mandated by the Member's data backup and retention policies, or local, state or federal laws.
 7. SWWC shall perform backups of any data stored within identified servers in the Member. In the event of a failure of the Data Backup System or any equipment used or associated with the Services provided under this Agreement, SWWC will be unable to guarantee immediate system availability; a period of up to 7 days may be required to replace failed equipment and fully restore hardware related to this service. Upon restoration of the data backup system the Member data may still be backed up to the offsite service if unless already deleted from the Member's servers.
 8. In the event of loss of Services due to circumstances outside of SWWC's control, such as a reduction in or loss of network connectivity, or general acts of God, SWWC may be unable to backup data in real-time and a delay in data backup communications may occur. The Member acknowledges that depending on the Member's server/system settings at, some data may not be backed up during prolonged communication issues.
 9. SWWC will perform audits of the Member's data backup utilization periodically to verify the backup space requirements and retention policies that the Member has identified are being met and that appropriate storage space will continue to be available on SWWC equipment to provide continual backup services.
 10. If SWWC does not host the Member's servers, the Member shall be responsible for making changes, alterations and updates to the Member's servers as directed by SWWC in order to prepare for and install any software required for SWWC to provide Data Backup Services to the Member. The Member may elect to contract with SWWC to provide installation support on the Member's equipment for the

provision of this service, in which case the Member will be billed on an hourly basis based on the Member's hourly subscription rate for SWWC Technology Services.

11. Under no circumstances shall SWWC be liable to the Member for any damages which arise in any way, in whole or in part, as a result of any action, error, mistake or omission, whether or not negligence on the part of SWWC occurs. The Member agrees to indemnify, defend and hold SWWC harmless for any and all claims, demands, suite or actions, including attorneys' fees, arising out of SWWC's performance or failure to perform under the terms of this Agreement.
 12. SWWC shall further be held harmless of any data requests or subpoenas that cannot be met by the Member. Meeting such requests shall be the full responsibility of the Member. Assistance in accessing data to meet such requests may be provided by SWWC staff to Member administrators for an additional cost.
- ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** School districts: \$940.00 annually for first 500 GB of space consumed by the Member's backup files. \$100.00 annually for each additional 100 GB of space by Member's backup files beyond initial 500 GB. Cities, Counties and Other Governmental Agencies: \$735.00 annually for first 200 GB of space consumed by the Member's backup files. \$100.00 annually for each additional 100 GB of space by Member's backup files beyond initial 200 GB.
1. SWWC Technology Solutions representatives and Member designated staff shall establish a customized service level agreement for the Member's backups including:
 - Servers and/or end-user equipment and the corresponding drives to be backed up on those devices.
 - Full and incremental backup strategy for server and computer files.
 - Number of backup versions retained for individual backups.
 - Retention of backups under special circumstances.
 2. The Member defined service level may result in a higher annual fee for additional backup storage space necessary to retain the number of versions or special retention schedules.

h. Website ADA Accessibility and Usability Support with Siteimprove.

- i. In consideration of services covered by this agreement.
 1. The Member hereby agrees to purchase, and SWWC agrees to provide, participation in services through a cooperatively purchased subscription to Siteimprove provided solutions to ensure website usability and ADA compliance.
 2. The Services shall include:
 - Quality Assurance: Crawls website and identifies quality issues.
 - Policy: Allows Customer to set website parameters to ensure consistency in content.
 - Accessibility: Checks website against selected WCAG 2.0 accessibility standards and WAI-ARIA techniques.
 - SEO: Details technical and content-related issues affecting search engine rankings and traffic to the website.
 - Priority: Allows Customer to set criteria for order in which issues and errors are reported. This service requires the implementation of a script on the website.
 - Accessibility Community Membership: Membership to Siteimprove's Accessibility Community.
 - PDF Scanning: Assessment of PDF's on website to ensure accessibility requirements are met.
 - Response: Monitors website's availability and performance.

- Usability: Understand your users' experience on your website with Heat Maps, Scroll Maps, Click Maps, Online User Survey, Internal Search Stats.
- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
 - iii. **Services Fees.** Fees for the service are fully dependent on the number of webpages and PDF files contained in the Member’s website. Discounts available to the Member by participating in this service are based on the overall participation of SWWC member school districts.

i. OnDemand IT Certification Training Solution with Stormwind Studios.

- i. In consideration of services covered by this agreement.
 1. The number of licenses for which the Services are provided shall be calculated annually based upon the actual number of active users needing access to the system.
 2. The Member is responsible for informing SWWC of licenses needing to be cancelled or removed from automatic renewal.
 3. The Member may transfer licenses from an employee whose employment is ending to a new employee during the term of this agreement by notifying SWWC of the changes.
 4. SWWC and Member are subject to the terms and conditions of the End-user License Agreement(s) and Terms and Conditions of Stormwind Studios. Under no conditions shall the SWWC be responsible for providing any Services or Level of Service under the terms of this agreement other than the benefit of aggregated purchasing discounts that are passed on to Customer.
 5. SWWC may, at its discretion, offer in-kind or fee-for-service value added offerings that complement the trainings being provided through Stormwind Studios.
 6. Under no circumstances shall SWWC be liable to the Member for any damages which arise in any way, in whole or in part, as a result of any action, error, mistake or omission, whether or not negligence on the part of SWWC occurs. The Member agrees to indemnify, defend and hold SWWC harmless for any and all claims, demands, suite or actions, including attorneys’ fees, arising out of SWWC’s performance or failure to perform under the terms of this Agreement.
- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** Ultimate Access includes access to all Stormwind Studios Training Content, which is over 250 courses for technology-industry leading certification preparation.

- \$1,350.00 annually per user license for SWWC Technology Subscribers

j. Moodle Course Hosting Service

- i. In consideration of services covered by this agreement.
 1. SWWC will provide to member with access to courses, as requested by Member, on a shared Moodle server environment in which other member courses will co-exist.
 2. Member will only have access to its own courses and all student information in courses will remain the explicitly accessible by only the Member that owns the courses
 3. Enrollment information for courses shall be supplied by the member prior to the beginning of the course in a format prescribed by SWWC. All enrollment changes following the initial course roster upload will be performed through requests to the SWWC Technology Support Helpdesk either individually or through additional course roster updates.
 4. Self-registration options will be made available to the Member whereas “students” in courses may self-enroll into the course based on criteria mutually agreed upon by the Member and SWWC and fully supported by the Moodle course management system.
 5. There are no limitations to the number of students that are able to be enrolled into a Moodle course.
 6. There is a 10 GB storage limit for each individual course. Courses surpassing the 10 GB limit will be assessed in accordance with the service fees below.

- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** Fees for the service are fully dependent on the number of courses requested to be hosted by Member and the storage required by the course being hosted.
 1. An annual service fee of \$90.00 per course will be charged to the Member. The annual service fee will not be pro-rated for courses that are less than a full year.
 2. For courses requiring more than 10 GB of storage capacity, an overage fee of \$15.00 per 1 GB increment over 10 GB will be assessed on the annual service fee billing. Overage fees will not be pro-rated.

k. **Moodle In Your School Service – District-wide Moodle learning management solution.**

- i. In consideration of services covered by this agreement.
 1. Member will have access to the Moodle System on a dedicated Moodle hosting server exclusively accessible by the Member.
 2. Member will be able to fully administer user accounts, enrollments, course creation, teacher assignments, and other administrative functions.
 3. LDAP and other supported directory integration will be available. Additional consultation fees for setup will be assessed if Member requires assistance from SWWC.
 4. Custom URL/domain, and customized themes that are “branded” to Member are supported in this environment. Additional consultation fees for setup will be assessed if Member requires assistance from SWWC.
 5. Storage capacity of 500 GB is included in the base package of this service. Additional storage utilized above 500 GB will be charged to the Member in accordance with the Service Fees below.
- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** Fees for the service are based on a flat fee plus a service fee per student enrolled in Member District. Additional fees will be assessed based on the storage required to host the Member’s Moodle Server.
 1. An annual base service fee of \$1,500.00 plus \$1.10 per student will be charged to the Member. The annual service fee will not be pro-rated for agreements beginning after July 1.
 2. For Moodle environments requiring more than 500 GB of storage capacity: an overage fee of \$215.00 per 100 GB increment over 500 GB will be assessed on the annual service fee billing. Overage fees will not be pro-rated.

l. **SWWC Private Cloud Server Hosting.**

- i. In consideration of services covered by this agreement.
 1. The Member hereby agrees to purchase, and SWWC agrees to provide, private cloud server hosting solutions.
 2. The Member must be an active member in the SWWC Wide Area Network Consortium to be eligible to participate in the SWWC Private Cloud Server Hosting.
 3. The Services shall include:
 - A private virtual cloud environment that may be utilized by Members to host servers or other virtualized network appliances, as an extension of the Member’s on-site local area network.
 - An enterprise grade hosting solution is utilized to manage and offer the service as well as the extended services embedded herein.
 - SWWC will assign virtual hardware specifications based on mutually defined and reasonable required resources for the roles of the server(s).
 - SWWC shall provide backup and replication to our secondary data center for all servers hosted in the private cloud environment.

- i. In the event of the need for data restoration, SWWC will provide restoration efforts of data, but no forensic investigation services.
 - Member is required to utilize multifactor authentication as provided by SWWC for remote connections.
4. The following limits and restrictions apply to service:
 - Duplicative servers within the environment apart from those with roles requiring duplication per standards, Ie. Domain and DNS servers.
 - The Member shall not have access to the hypervisor layer of this solution for the security of other participating members and to better ensure the proper operations of the environment.
 - SWWC shall bear no responsibility for illegal or pirated software, content or other acts of negligence performed within the Member's servers in the Cloud. If such activities are identified, SWWC shall immediately halt the operation of the offending server(s).
 - Remote Desktop Access to servers in the environment will only be available to the Member's network. The Member shall be required to utilize a VPN connection to Member's network to then access the private cloud environment.
5. SWWC Shall provide the following maintenance responsibilities as a part of service delivery.
 - Management and updates to the Hypervisor Solution used for the cloud environment.
 - Updates, upgrades and modernization of the hardware solutions utilized to provide the cloud environment.
 - Management of the VLAN configurations utilized to interconnect the cloud environment to the Member's local network, while maintaining isolation from other member resources and networks.
 - Physical and Network Security of the hardware and hypervisor environment.
 - Creation of all new Server instances requested by the Member
 - Provision of secure remoted access to The Member personnel to manage their server resources located in the cloud.
6. The Member will be responsible for the following responsibilities, or purchase support services from SWWC to facilitate the responsibilities:
 - Configuration, management and administration of servers, apart from those needing to be made at the hypervisor level.
 - Updating, patching and maintaining the Operating System and all programs and services operating on the Member Servers hosted in the private cloud environment.
 - All operating systems and software utilized by Member in the environment must be fully supporter versions, and if not automatically provided, security patches must be maintained by the Member. Servers found to be out of compliance will be shut down by SWWC to prevent potential security threats that could pose an impact on all participants in this service.
 - All server and application licensing outside of the base Microsoft Windows Server License provided as a part of the solution.
 - The Member shall provide an approved Endpoint Protection Software solution for Member servers in private cloud solution. Approved Endpoint Protection solutions include Sophos XDR/MDR, CrowdStrike Falcon MDR. Additional titles may be added as reviewed and approved by SWWC.
 - Upgrades to server virtual hardware settings must be coordinated by Member with SWWC personnel. Additional resources may increase the amount due by Member for this service.

- Upgrades scheduled during normal SWWC operational hours will not incur labor fees. Upgrades scheduled outside of normal SWWC operational hours will be billed at SWWC's regular technology support rates.
- The Member will deploy the SWWC Wazuh agent on all servers running in the private cloud environment to allow for continuous health and security monitoring by SWWC and Member.

7. SWWC shall make every reasonable effort to ensure private cloud environment uptime and availability including, but not limited to, redundancy of equipment where fiscally responsible, regular backups and replication of environment to backup DR site, battery backups, generator power, resilient network connectivity.

- SWWC cannot make guarantees of uptime or potential loss of data that may occur because of any circumstances.
- SWWC shall not be held responsible for downtime or data loss should such events occur.
- SWWC shall not be held responsible for any cybersecurity incidents that should occur on Member servers hosted in the private cloud environment.
- Member will retain responsibility for the management and maintenance of Member servers hosted in the private cloud environment.

8. Member will name SWWC as an additional insured party on its Cybersecurity Insurance Policy and provide SWWC with a certificate of insurance annually.

ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.

iii. **Services Fees.** Fees will be contingent upon the number of servers or virtual appliances hosted in the private cloud environment by Member. Additionally, the resources utilized by each server will result in varying costs.

1. Changes to resource assignments throughout the course of the fiscal year will result in the highest resource assignment during the span of the year being the premise by which the Member shall be charged for the fiscal year.
2. Base Virtual Machine Fee: \$900 / annually / Specifications – 2 CPU cores, 8 GB RAM, 100 GB storage, 1 network card, Base Windows Server Operating System license.
 - Additional 1 TB storage: \$120 / annually (includes backup and replication services for additional 1 TB storage)
 - Addition 4 GB memory: \$180 / annually
 - Additional CPU core: \$180 / annually
 - Other hardware additions will be priced upon request

2. **Agreement.** Being fully informed of each technology service option available to it, the Member desires to subscribe to those technology services indicated at Section 5 of this Addendum. SWWC agrees to provide such services according to the terms of the Membership Agreement and the terms set forth in this Addendum. The Member agrees to remit timely payment for such services as provided herein.

3. In Consideration of all contracted supplemental technology services: Contracted Time purchased for Technology Services is for use within the contracting entity only. Services provided at the Member site, or the location of a Member sponsored event, in which attendees other than those of the Member will be in attendance, shall be billed at the "on-site training fee" for entities with no contract as listed in Section 1a.

4. **Hold Harmless.** SWWC shall hold no liability for any equipment malfunctions, loss of data or data privacy violations that may occur at the Member site. The Member is solely responsible for ensuring that backups, data consistency and retention of data is being performed as well as all other day-to-day operations of the Technology Department of the Member. The Member is responsible for ensuring that all filings, certifications and licensing are met. Loss of funding or fines imposed on the Member are the sole responsibility of the Member and not the responsibility of SWWC. The Member agrees to hold SWWC harmless for any cost, fees or liabilities, including attorneys' fees that SWWC may incur as a result of any service discussed in this Addendum.

5. **Subscription.** Listed below are the General Technology Services fees for your district based upon what was subscribed to in the previous fiscal year.

Basic Technology Services (payable on or before July 30, 2026)	Included with WAN
Technology Coordinator Services (payable monthly)	\$0.00
Technology Integration Services (payable monthly)	\$0.00
E-Rate Coordination Services (payable after the Form 470 has been completed)	Included with WAN
Comprehensive Cyber Security Services (payable monthly)	\$0.00
Student Data Privacy Program (payable on or before July 30, 2026)	\$2,245.00
WAN Consortium Member	Yes
Email Security Service (payable on or before June 30, 2027)	No
Email Archiving Service (payable on or before June 30, 2027)	No
Secured Remote Backup Service (payable on or before June 30, 2027)	No
Website ADA – Siteimprove (payable on or before July 30, 2026)	No
OnDemand IT Cert Training – Stormwind (payable on or before June 30, 2027)	No
Moodle Course Hosting Service (payable on or before June 30, 2027)	No
Moodle in Your School Service (payable on or before June 30, 2027)	No
SWWC Private Cloud Server Hosting (payable on or before June 30, 2027)	No

6. **Payment.** SWWC shall invoice the Member for all charges incurred pursuant to this Addendum as such charges accrue. The Member agrees to pay all amounts due SWWC pursuant to this Addendum within forty-five (45) days of receipt of an invoice from SWWC. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM E
TO MEMBERSHIP AGREEMENT
SPECIAL EDUCATION SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Subscription.** The Member hereby subscribes to SWWC's Special Education Services (the "Services"), specifically subscribing to those Services indicated at Section 12 below. As noted at Section 12, the Services are classified as either "Direct Services" or "Administrative Services". As used herein, the phrase "Administrative Services" shall include Special Education Director, and Due Process Specialist services. The Member hereby agrees and acknowledges that the timelines governing its ability to withdraw from such Services depends upon this classification.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term (as defined below) and shall continue to provide such services from July 1 through June 30 during each Extended Term (as defined below) in which this Addendum is in effect.
3. **Administrative Services: Automatic Renewal; Timeline for Withdrawal.** Notwithstanding any provisions in the Membership Agreement to the contrary, the parties' obligations regarding the Member's subscription to Administrative Services shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twenty-four (24) months (the "Administrative Services Initial Term"). The provisions of this Addendum shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member provides SWWC with a minimum of twelve (12) months' notice of the Member's intent to discontinue its subscription to the Administrative Services by delivering to SWWC a written notice of such intent (referred to as "Notice of Intent to Withdraw from Administrative Services") to SWWC on or before June 30 (the "Administrative Services Withdrawal Deadline"). If such Notice of Intent to Withdraw from Administrative Services is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the following fiscal year. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Administrative Services for the next Extended Term.
4. **Direct Services: Automatic Renewal; Timeline for Withdrawal.** Notwithstanding any provision in the Membership Agreement or this Addendum to the contrary, the parties' obligations regarding the Member's subscription to Direct Services shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twelve (12) months (the "Direct Services Initial Term"). The provision of this Addendum shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member provides SWWC with written notice of its intent to discontinue its subscription to any Direct Service (referred to as "Notice of Withdrawal from Direct Service") on or before March 1 (the "Direct Service Withdrawal Deadline"). If such Notice of Withdrawal from Direct Service is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the fiscal year in which it was delivered. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Direct Services for the next Extended Term.
5. **Payment.** In exchange for SWWC's agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall be responsible for the TOTAL ADDENDUM PRICE set forth at Page 2 to this Addendum. SWWC shall estimate such usage for Direct Services for the Member at the beginning of the term. Actual usage shall then be reconciled by SWWC at the final payment at the end of the term. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in four installments, one of each which is due on or before August 15, November 15, February 15, and July 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.
7. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below; however, if a personnel's time is not fully utilized Members will share such unused cost proportionally based on overall usage. Specialized equipment for student use is not included. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
8. Required SWWC service personnel who are funded at the lower "Single District Rate" level shall be entitled to receive all of the rights and benefits of personnel who are funded at the "Full Service Rate".
9. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.

10. SWWC will exercise its best efforts to provide to the Member the services of those professionals specifically contracted for. However, the Member recognizes that the availability of required SWWC personnel may change.
11. All performance reviews of required service personnel shall be conducted by a SWWC special education administrator and shall be in accordance with the policies and procedures established by SWWC.
12. **Services.** The Member hereby agrees to subscribe to those services indicated below:

<u>Direct Services:</u> includes office/prep time	<u>TOTAL ESTIMATED PRICE</u>
School Psychologist Services	\$26,600.00
Speech/Language Pathologist Services	\$114,750.00
Teacher of the Visually Impaired Services	\$0.00
ECSE Teacher Services	\$24,600.00
DAPE Teacher	\$0.00
Teacher of the Deaf/Hard of Hearing	\$13,500.00
Occupational Therapy Services	\$18,150.00
Orientation and Mobility	\$0.00
Physical Therapy Services	\$7,935.00
<u>Administrative Services:</u>	
Regional ECSE Coordination Services	\$1,793.00
Special Education Cooperative Membership Fee	\$16,533.00
Shared Special Education Administrative Services	\$37,529.00
Single District Special Education Administrator	\$0.00
Supervision Fee for Direct Services	\$0.00
<u>TOTAL ADDENDUM PRICE</u>	<u>\$261,390.00</u>

SWWC MEMBER

SWWC SERVICE COOPERATIVE

BY: _____
Authorized Signature

BY: _____
Authorized Signature

ADDENDUM F
TO MEMBERSHIP AGREEMENT
BEHAVIORAL HEALTH SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Subscription.** The Member has chosen to subscribe to SWWC’s Behavioral Health Services (the “Services”). The Services may include Behavior Analytic Services and Mental Health Services.
2. **Term.** SWWC shall provide the Services to the Member from August 15 through June 15 during the Initial Term (as defined below) and shall continue to provide such services from August 15 through June 15 during each Extended Term (as defined below) in which this Addendum is in effect.
3. **Automatic Renewal; Timeline for Withdrawal.** Notwithstanding any provision in the Membership Agreement or this Addendum to the contrary, the parties’ obligations regarding the Member’s subscription to Services shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twelve (12) months (the “Services Initial Term”). The provision of this Addendum shall thereafter automatically and continuously renew from year to year (each, an “Extended Term”) unless the Member provides SWWC with written notice of its intent to discontinue its subscription to any Services (referred to as “Notice of Withdrawal from Direct Service”) on or before March 1 (the “Direct Service Withdrawal Deadline”). If such Notice of Withdrawal from Service is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the fiscal year in which it was delivered. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Services for the next Extended Term.
4. **Payment.** In exchange for SWWC’s agreement to provide the Services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in four equal installments, one of each which is due on or before August 15, November 15, February 15, and July 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
5. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below. Specialized equipment for student use is not included. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.
7. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
8. SWWC will exercise its best efforts to provide to the Member the services of those professionals specifically contracted for. However, the Member recognizes that the availability of required SWWC personnel may change.
9. All performance reviews of required service personnel shall be conducted by a SWWC administrator and shall be in accordance with the policies and procedures established by SWWC.
10. **Services.** The Member hereby agrees to subscribe to those services indicated below:

SERVICES	PACKAGE	TOTAL PRICE
Behavior Analytic Services	Package B	\$10,800.00
Mental Health Services		\$0.00
School Nurse Services	Package A	\$7,900.00
TOTAL ADDENDUM PRICE		\$18,700.00

ADDENDUM G
TO MEMBERSHIP AGREEMENT
CURRICULUM AND INSTRUCTION COORDINATION SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to Curriculum and Instruction Coordination Services (the “Services”). The services to be provided by SWWC is determined by district priorities and may include Read Act implementation, District Assessment Coordinator, Professional Development, Achievement & Integration plan, Literacy Plan, World’s Best Workforce, standards alignment, curriculum adoption, etc. SWWC provides training/access to shared resources to support teaching and learning growth.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
3. **Payment.** In exchange for SWWC’s agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
4. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
5. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
6. In consideration for such services, the Member agrees to pay to SWWC the package cost as calculated below:

TOTAL ADDENDUM PRICE **\$0.00**

7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM H
TO MEMBERSHIP AGREEMENT
SHARED CURRICULUM AND INSTRUCTION COORDINATION SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

8. The Member has chosen to subscribe to Shared Curriculum and Instruction Coordination Services (the “Services”). The services to be provided by SWWC may include:

Data Mining and/or Data Retreat
Coordination of Standards Alignment

- Unpacking Standards
- Creating Learning Targets
- Prioritizing Standards
- Creating Common Assessments
- Selecting Appropriate Instructional Strategies

Professional Development

- Coordination/Facilitation of workshops/early release
- Professional Learning Community Implementation
- Support Leadership Teams
- Curriculum Coordination
- Coordination of Standards-Based Curriculum Selection and Implementation

9. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
10. **Payment.** In exchange for SWWC’s agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
11. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without additional cost or charge to the Member. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
12. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
13. In consideration for such services, the Member agrees to pay to SWWC the package cost as calculated below:

TOTAL ADDENDUM PRICE

\$0.00

14. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM I
TO MEMBERSHIP AGREEMENT
LITERACY LEAD SPECIALIST SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to Literacy Lead Specialist Services (the “Services”). The services to be provided by SWWC may include literacy support, training/coaching on READ Act requirements, and Local Literacy Plan Development.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
3. **Payment.** In exchange for SWWC’s agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
15. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without additional cost or charge to the Member. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
4. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
5. In consideration for such services, the Member agrees to pay to SWWC the package cost as calculated below:

TOTAL ADDENDUM PRICE

\$0.00

6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM J
TO MEMBERSHIP AGREEMENT
TEACHING AND LEARNING SUPPLEMENTAL CUSTOMIZED SERVICES
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to Teaching and Learning Customized Services (the “Services”). The Services may include the following: math and reading intervention & data support, guided reading support, standards alignment, standards-based grading, curriculum and assessments, PLC work, or best practices in instruction.
 - a. Package A (30 hours) \$6,500 + mileage, Package B (60 hours) \$10,900 + mileage, Package C (120 hours) \$19,500 + mileage, Package D (180 hours) \$27,900 + mileage

Term. SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.

2. **Payment.** In exchange for SWWC’s agreement to provide the Services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
3. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below. The Member agrees to pay all transportation expenses for required service personnel in addition to the TOTAL ADDENDUM PRICE set forth below, which will be invoiced to the Member at the conclusion of the term of the membership agreement.
4. The dates and times for the furnishing of the Services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
5. In consideration for such services, the Member agrees to pay to SWWC the TOTAL ADDENDUM PRICE as set forth below:

TOTAL ADDENDUM PRICE **\$0.00**

6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM K
TO MEMBERSHIP AGREEMENT
STARRS ONLINE ACADEMY
2026-27

Lester Prairie Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to STARRS Online Academy Services (the “Services”). The Services may include the following: Access to supplemental online learning school. Students enrolled in the STARRS Online Academy will have access to a variety of content courses and elective offerings.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
3. **Payment.** In exchange for SWWC’s agreement to provide the Services, the Member acknowledges and agrees that it shall remit payment at the “PER CREDIT RATE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in four installments, one of each which is due on or before October 15, December 15, March 15, and July 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
4. SWWC agrees to provide all necessary personnel (contingent upon availability) and instructional materials required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the PER CREDIT RATE set forth below. Districts must provide the student access to a laptop, desktop or chrome book and ensure the student has access to high-speed internet. The Member agrees to pay all transportation expenses for required service personnel in addition to the TOTAL ADDENDUM PRICE set forth below, which will be invoiced to the Member at the conclusion of the term of the membership agreement.
5. The dates and times for the furnishing of the Services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
6. In consideration for such services, the Member agrees to pay to SWWC the PER CREDIT RATE as set forth below. A minimum of twelve credits are required to enroll in the Services.

PER CREDIT RATE **\$0.00**

7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

SWWC Service Cooperative Contracts Summary

Lester Prairie Public School

Service	2025-26 Contract	2026-27 Renewal
Child Count (October 1 Enrollment from 2 nd Prior Fiscal Year)	459	435
Environmental/Occupational Health & Safety Program	\$0.00	\$0.00
Health & Safety Management Assistance Program	\$1,184.76	\$1,303.24
RMIC Business Services	\$10,820.25	\$11,090.25
RMIC Non-SMART Services	\$0.00	\$0.00
RMIC MARSS Revenue Reporting & Fixed Operations	\$1,928.68	\$2,013.23
RMIC Business Management Services	\$0.00	\$0.00
Wide Area Network Consortium Member	Yes	Yes
Basic Technology Services	Included with WAN	Included with WAN
Technology Coordination Services	\$0.00 N/A	\$0.00 N/A
Technology Integration Services	\$0.00 N/A	\$0.00 N/A
Cybersecurity Services	\$0.00	\$0.00
E-Rate Services	Included with WAN	Included with WAN
Student Data Privacy Program	\$1,950.00	\$2,245.00
Email Security Services	No	No
Email Archiving Services	No	No
ON DEMAND IT Certification Training	No	No
Moodle Hosting Services	No	No
Moodle In Your School	No	No
Secured Remote Backup	No	No
SWWC Private Cloud Hosting	No	No
Website ADA Accessibility & Usability Support	No	No
Curriculum & Instruction Coordination Services	\$0.00 N/A	\$0.00 N/A
Literacy Lead Specialist Services	\$0.00 N/A	\$0.00 N/A

SHARED Curriculum & Instruction Coordination Services	\$0.00	\$0.00
SHARED Services – Literacy Solutions	\$0.00	\$0.00
Supplemental Customized Services – T&L Support	\$0.00 N/A	\$0.00 N/A
STARRS Online Academy	No \$0.00	No \$0.00
School Psychologist	\$25,600.00	\$26,600.00
Speech-Language Pathologist	\$119,560.00	\$114,750.00
Teacher of the Blind/Visually Impaired	\$0.00	\$0.00
Orientation & Mobility	\$0.00	\$0.00
Teacher of Deaf/Hard of Hearing	\$17,420.00	\$13,500.00
DAPE Teacher	\$0.00	\$0.00
ECSE Teacher	\$0.00	\$24,600.00
Occupational Therapy	\$23,400.00	\$18,150.00
Physical Therapy	\$7,710.00	\$7,935.00
Regional ECSE Coordination	\$1,721.00	\$1,793.00
Shared SpEd Administrative Services	\$35,187.00	\$37,529.00
Single District SpEd Administrator	\$0.00	\$0.00
SpEd Supervision Fee for Direct Services	\$0.00	\$0.00
SpEd Cooperative Membership	\$16,743.00	\$16,533.00
Behavior Analytic Services	\$10,000.00 Package B	\$10,800.00 Package B
Mental Health Services	\$0.00 N/A	\$0.00 N/A
School Nursing Services	\$7,000.00 Package A	\$7,900.00 Package A
TOTAL	\$280,224.69	\$296,741.72

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Sean Tritabaugh** for the following extra curricular assignment:

Clay Targets Coach BA-2 (4% @ \$45,740.00)

For this assignment you will be paid a total of \$1,830.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

1-29-2026

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

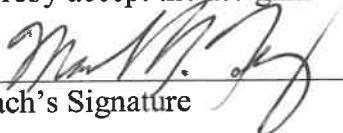
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the ____ day of _____, 2026, enters into this agreement with **Mark Thiry** for the following extra curricular assignment:

Assistant Track Coach BA-2 (7% @ \$45,740)

For this assignment you will be paid a total of \$ 3,202.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

01-20-2025

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE SIGNED AND RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2025 Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 01/5/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2025, enters into this agreement with **Matt Herrmann** for the following extra curricular assignment:

_____Varsity Baseball Coach BA-1 (10% @ \$44,778.00)_____

For this assignment you will be paid a total of \$4,478.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:

Matt Herrmann
Coach's Signature

1-14-26
Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day _____, 2025. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

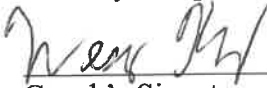
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Wes Kapping** for the following extra curricular assignment:

Head Track Coach BA-11 (10% @ \$54387.00)

For this assignment you will be paid a total of \$ \$5,439.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director. At the end of the season and after inventory has been done any lost uniforms will be deducted from the amount above.

I hereby accept the assignment as indicated:



Coach's Signature

1-20-26

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Arlyn DeBruyckere** for the following extra curricular assignment:

Assistant Clay Targets Coach BA-8 (2% @ \$51,504.00)

For this assignment you will be paid a total of \$1,030.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:

Arlyn DeBruyckere
Coach's Signature

01/12/2026
Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Brandon Kutz** for the following extra curricular assignment:

JV Baseball Coach BA-5 (7% @ \$48,622.00)

For this assignment you will be paid a total of \$3,404.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

1-15-26

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____ 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

Lester Prairie Public Schools

LANE CHANGE REQUEST

Must be submitted by September 1 (effective September 15) or January 1 (effective January 15).

I have completed the following courses which qualify me to be granted a lane change.

Name of Course	Credits	Year Completed
ED 52113 Diversity in Education	3	2025
DI 52112 Differentiating Instruction Across Content	3	2025
DI 52111 Inclusion: Effective Practices for All Students	3	2025
DI 52110 Effective Practices in Differentiated Instruction	3	2025

I am currently on step 3 lane BA at a salary of \$ 46,700

This would place me on step 3 lane BA+10 at a salary of \$ 47,144

Emma Blashock 1/26/26

Instructor's Signature

Date

Approval

Date



Ross Scheevel <scheevel@lp.k12.mn.us>

Football 2026

1 message

Derek Zebell <dzebell@hotmail.com>

Thu, Jan 15, 2026 at 9:12 AM

To: "scheevel@lp.k12.mn.us" <scheevel@lp.k12.mn.us>

To Whom it may concern;

As of today, January 15th, 2026, I am resigning my position as assistant football coach at Lester Prairie.

Thanks
Derek Zebell

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

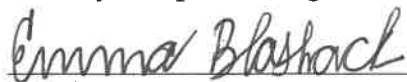
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Emma Blashack** for the following extra curricular assignment:

JV Softball Coach BA-1 (7% @ \$44,778.00)

For this assignment you will be paid a total of \$3134.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature



Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026 Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026 enters into this agreement with **Keith Christen** for the following extra curricular assignment:

Varsity Softball Coach BA-3 (10% @ \$46,700.00)

For this assignment you will be paid a total of \$4,670.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

2-6-26

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

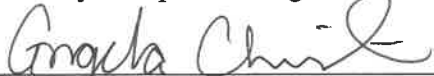
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Angela Christen** for the following extra curricular assignment:

Assistant Varsity Softball Coach BA-3 (7% @ \$46,700.00)

For this assignment you will be paid a total of \$3269.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

Feb. 6, 2026
Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this

_____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Sean Tritabaugh** for the following extra curricular assignment:

Clay Targets Coach BA-2 (4% @ \$45,740.00)

For this assignment you will be paid a total of \$1,830.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

1-29-2026

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

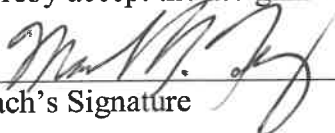
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the ____ day of _____, 2026, enters into this agreement with **Mark Thiry** for the following extra curricular assignment:

Assistant Track Coach BA-2 (7% @ \$45,740)

For this assignment you will be paid a total of \$ 3,202.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

01-20-2025

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE SIGNED AND RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2025 Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 01/5/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2025, enters into this agreement with **Matt Herrmann** for the following extra curricular assignment:

_____Varsity Baseball Coach BA-1 (10% @ \$44,778.00)_____

For this assignment you will be paid a total of \$4,478.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:

Matt Herrmann
Coach's Signature

1-14-26
Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day _____, 2025. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

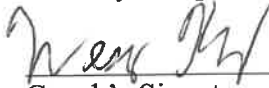
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Wes Kapping** for the following extra curricular assignment:

Head Track Coach BA-11 (10% @ \$54387.00)

For this assignment you will be paid a total of \$ \$5,439.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director. At the end of the season and after inventory has been done any lost uniforms will be deducted from the amount above.

I hereby accept the assignment as indicated:



Coach's Signature

1-20-26

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with Arlyn DeBruyckere for the following extra curricular assignment:

Assistant Clay Targets Coach BA-8 (2% @ \$51,504.00)

For this assignment you will be paid a total of \$1,030.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:

Arlyn DeBruyckere
Coach's Signature

01/12/2026
Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Brandon Kutz** for the following extra curricular assignment:

_____ JV Baseball Coach BA-5 (7% @ \$48,622.00) _____

For this assignment you will be paid a total of \$3,404.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

1-15-26

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____ 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

Lester Prairie Public Schools

LANE CHANGE REQUEST

Must be submitted by September 1 (effective September 15) or January 1 (effective January 15).

I have completed the following courses which qualify me to be granted a lane change.

Name of Course	Credits	Year Completed
ED 52113 Diversity in Education	3	2025
DI 52112 Differentiating Instruction Across Content	3	2025
DI 52111 Inclusion: Effective Practices for All Students	3	2025
DI 52110 Effective Practices in Differentiated Instruction	3	2025

I am currently on step 3 lane BA at a salary of \$ 46,700

This would place me on step 3 lane BA+10 at a salary of \$ 47,144

Emma Blashock 1/26/26

Instructor's Signature

Date

Approval

Date



Ross Scheevel <scheevel@lp.k12.mn.us>

Football 2026

1 message

Derek Zebell <dzebell@hotmail.com>

Thu, Jan 15, 2026 at 9:12 AM

To: "scheevel@lp.k12.mn.us" <scheevel@lp.k12.mn.us>

To Whom it may concern;

As of today, January 15th, 2026, I am resigning my position as assistant football coach at Lester Prairie.

Thanks
Derek Zebell

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Sean Tritabaugh** for the following extra curricular assignment:

Clay Targets Coach BA-2 (4% @ \$45,740.00)

For this assignment you will be paid a total of \$1,830.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

1-29-2026

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

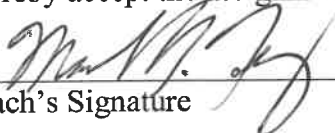
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the ____ day of _____, 2026, enters into this agreement with **Mark Thiry** for the following extra curricular assignment:

Assistant Track Coach BA-2 (7% @ \$45,740)

For this assignment you will be paid a total of \$ 3,202.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

01-20-2025

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE SIGNED AND RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2025 Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 01/5/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2025, enters into this agreement with **Matt Herrmann** for the following extra curricular assignment:

_____Varsity Baseball Coach BA-1 (10% @ \$44,778.00)_____

For this assignment you will be paid a total of \$4,478.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:

Matt Herrmann
Coach's Signature

1-14-26
Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day _____, 2025. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

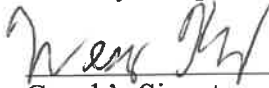
The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Wes Kapping** for the following extra curricular assignment:

Head Track Coach BA-11 (10% @ \$54387.00)

For this assignment you will be paid a total of \$ \$5,439.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director. At the end of the season and after inventory has been done any lost uniforms will be deducted from the amount above.

I hereby accept the assignment as indicated:



Coach's Signature

1-20-26

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Arlyn DeBruyckere** for the following extra curricular assignment:

Assistant Clay Targets Coach BA-8 (2% @ \$51,504.00)

For this assignment you will be paid a total of \$1,030.00. ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:

Arlyn DeBruyckere
Coach's Signature

01/12/2026
Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____, 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

LESTER PRAIRIE PUBLIC SCHOOL
SCHOOL DISTRICT 424
131 North Hickory Street
Lester Prairie, MN 55354-0158
(320)395-2521 FAX (320)395-4204

EXTRA CURRICULAR CONTRACT
LESTER PRAIRIE ISD #424
2025-2026

DATE: 1/6/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the _____ day of _____, 2026, enters into this agreement with **Brandon Kutz** for the following extra curricular assignment:

_____ JV Baseball Coach BA-5 (7% @ \$48,622.00) _____

For this assignment you will be paid a total of \$3,404.00 ***In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:



Coach's Signature

1-15-26

Date

AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this _____ day of _____ 2026. Ind. District No. 424

Chairperson's Signature

Clerk's Signature

WHITE – School Board's Copy
GREEN – Teacher's Copy (to be returned after school board approval)

Lester Prairie Public Schools

LANE CHANGE REQUEST

Must be submitted by September 1 (effective September 15) or January 1 (effective January 15).

I have completed the following courses which qualify me to be granted a lane change.

Name of Course	Credits	Year Completed
ED 52113 Diversity in Education	3	2025
DI 52112 Differentiating Instruction Across Content	3	2025
DI 52111 Inclusion: Effective Practices for All Students	3	2025
DI 52110 Effective Practices in Differentiated Instruction	3	2025

I am currently on step 3 lane BA at a salary of \$ 46,700

This would place me on step 3 lane BA+10 at a salary of \$ 47,144

Emma Blashock 1/26/26

Instructor's Signature

Date

Approval

Date



Ross Scheevel <scheevel@lp.k12.mn.us>

Football 2026

1 message

Derek Zebell <dzebell@hotmail.com>

Thu, Jan 15, 2026 at 9:12 AM

To: "scheevel@lp.k12.mn.us" <scheevel@lp.k12.mn.us>

To Whom it may concern;

As of today, January 15th, 2026, I am resigning my position as assistant football coach at Lester Prairie.

Thanks
Derek Zebell