

## **Regular School Board Meeting**

Monday, November 20, 2023 5:45 PM

School District Media Center, 131 Hickory Street North, Lester Prairie, MN  
55354

### **I. Call to Order**

### **II. Pledge of Allegiance**

### **III. Approval of Agenda**

III.A. Action to approve agenda.

### **IV. Recognition of Communications Since Last Meeting**

### **V. Open Dialogue**

### **VI. Approval of Consent Agenda**

VI.A. Action to approve the consent agenda

1. Approve Board Minutes for October 11, 2023
2. Approve Board Bills \$221,578.54 and Student Activity Bills \$1,896.63

### **VII. Reports**

VII.A. Dashir Report

### **VIII. New Business**

VIII.A. Set date for January  
Reorganizational and Regular Board  
Meeting at 5:45pm

VIII.B. Set date for February Regular  
Board Meeting at 5:45pm \_\_\_\_\_

VIII.C. Action to approve RESOLUTION FOR  
COMBINED POLLING PLACE for calendar year  
2024 special elections.

VIII.D. Action to approve the Certified  
Seniority List for 2023-24.

VIII.E. Action to approve the Non-  
Certified Seniority List for 2023-24.

VIII.F. World's Best Workforce  
Presentation by Supt. Radeke

- a. Action to approve the World's  
Best Workforce Report

### **IX. Old Business**

### **X. School Finance**

X.A. Action to approve donations to Lester  
Prairie Schools in the amount of  
\$92,051.58.

**XI. Policy Administration**

**XII. Personnel**

XII.A. Action to approve resignation of Mike  
Bjork as Trap Shooting Head Coach.

**XIII. Other Items for the Board**

**XIV. Adjourn the Regular Board Meeting**



# Lester Prairie Schools

District Office  
131 Hickory St. N  
Lester Prairie, MN 55354

Phone: 320-395-2521  
Fax: 320-395-4202  
Website: [www.lp.k12.mn.us/](http://www.lp.k12.mn.us/)

**REGULAR BOARD MEETING AGENDA**  
**DATE:** Monday, November 20, 2023  
**LOCATION:** School Media Center  
**TIME:** 5:45 PM

**I. Call to Order**

- A. Board Chair Hentges to open the Lester Prairie School District Regular Board meeting at 5:45 pm.
- B. Welcome to public and guests

**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve agenda.*

*Voting was \_\_\_\_ for and \_\_\_\_ against*

**IV. Recognition of Communications Since the Last Meeting**

- A. Communications received by Board Members
  - o Good News Section:
    - 1. \_\_\_\_
- B. Open Dialogue. (Each person in the audience will be given three (3) minutes - total time - 15 minutes.)

**V. Approval of Consent Agenda**

- A. **Approve Previous Minutes**
  - o Regular Board Meeting: October 11, 2023
- B. **Approve Bills** - Bills reviewed by R.Heimerl and Engen
  - o Board Bills: \$221,578.54
  - o Student Activity Bills: \$1,896.63

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve consent agenda, board minutes, & payment of bills presented.*

*Voting was \_\_\_\_ for and \_\_\_\_ against*

**VI. Administrative Reports**

- A. **Principal - Mike Lee**
- B. **AD/DoS - Ross Scheevel**
- C. **Superintendent - Melissa Radeke**

**VII. School Board Committee Reports**

- A. Community Ed - Hentges, R.Heimerl

- B. PTO - Stifter-Knoll, R. Heimerl
- C. Facilities/Maintenance - Engen, Hentges, B.Heimerl
- D. Tech/Media - Christen, Stifter-Knoll
- E. Activities - Hentges, Engen, B.Heimerl
- F. Negotiations:
  - Certified -Hentges, B.Heimerl, Christen
  - Non-Certified - R.Heimerl, B.Heimerl, Engen
  - Administration - R.Heimerl, Stifter-Knoll, Christen
- G. Meet and Confer - Stifter-Knoll, R.Heimerl
- H. Policy - Stifter-Knoll, Hentges
- I. Legislative - B.Heimerl
- J. City Council - B.Heimerl, Christen

**VIII. New Business**

- A. Set date for January Reorganizational and Regular Board Meeting at 5:45pm \_\_\_\_\_
- B. Set date for February Regular Board Meeting at 5:45pm \_\_\_\_\_
- C. Action to approve RESOLUTION FOR COMBINED POLLING PLACE for calendar year 2024 special elections.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Combined Polling Place Resolution as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

- D. Action to approve the Certified Seniority List for 2023-24.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Certified Seniority List as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

- E. Action to approve the Non-Certified Seniority List for 2023-24.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Non-Certified Seniority List as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

- F. World's Best Workforce Presentation by Supt. Radeke
  - o Action to approve the World's Best Workforce Report

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve World's Best Workforce as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

**IX. Old Business**

A. None

**X. School Finance**

A. Action to approve donations to Lester Prairie Schools in the amount of \$92,051.58.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve donations position as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

**XI. Policy Administration**

A. none

**XII. Personnel**

A. Action to approve resignation of Mike Bjork as Trap Shooting Head Coach.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve resignation as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

**XIII. Other Items for the Board**

**XIV. Adjourn the Regular Board meeting at \_\_\_\_\_**

**UPCOMING DATES and NOTES:**

- A. November 23 & 24: Thanksgiving Break - no school
- B. December 6: Technology Committee Meeting
- C. Monday, December 18: Regular School Board Meeting 5:45pm
- D. December 23 - January 1: Winter Break - no school

## Lester Prairie Public Schools Payment Reg by Bank and Check

r\_ap\_pymtreg2

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
100	40461	52899	2633	Check	1	American Express		Yes	No	No	11/20/2023	4,807.05	
100	40472	52700	3226	Check	1	Ampion PBC C/o Department 850		Yes	No	No	11/20/2023	12.14	
100	40453	52701	2225	Check	1	Andy's Lawn & Snow LLC		Yes	No	No	11/20/2023	1,127.00	
100	40470	52702	3048	Check	1	Blashack, Jason		Yes	No	No	11/20/2023	90.00	
100	40419	52703	00126	Check	1	CenterPoint Energy		Yes	No	No	11/20/2023	335.44	
100	40468	52704	2906	Check	1	Christen, Angela		Yes	No	No	11/20/2023	40.00	
100	40463	52705	2654	Check	1	Cintas		Yes	No	No	11/20/2023	252.14	
100	40417	52706	00061	Check	1	CITY OF LESTER PRAIRIE		Yes	No	No	11/20/2023	1,249.05	
100	40433	52707	01694	Check	1	CULLIGAN-METRO		Yes	No	No	11/20/2023	220.00	
100	40462	52708	2644	Check	1	Daikin Applied		Yes	No	No	11/20/2023	3,474.00	
100	40460	52709	2624	Check	1	Dalco		Yes	No	No	11/20/2023	4,563.71	
100	40459	52710	2573	Check	1	Dashir Management Services Inc		Yes	No	No	11/20/2023	23,474.27	
100	40432	52711	01486	Check	1	Dept of Employment & Econ Dev		Yes	No	No	11/20/2023	5,445.00	
100	40480	52712	3384	Check	1	East Side Jersey Dairy		Yes	No	No	11/20/2023	2,511.64	
100	40426	52713	00707	Check	1	EDUCATION MINNESOTA		Yes	No	No	11/20/2023	2,788.26	
100	40431	52714	01469	Check	1	Educators Benefit Consultants		Yes	No	No	11/20/2023	542.23	
100	40443	52715	1320	Check	1	Engen, Sally		Yes	No	No	11/20/2023	55.00	
100	40442	52716	1221	Check	1	Flinn Scientific, Inc.		Yes	No	No	11/20/2023	951.25	
100	40471	52717	3177	Check	1	Frank, Anthony		Yes	No	No	11/20/2023	50.00	
100	40473	52718	3253	Check	1	Game One		Yes	No	No	11/20/2023	4,255.90	
100	40467	52719	2885	Check	1	Glenn's Supervalu		Yes	No	No	11/20/2023	180.09	
100	40474	52720	3257	Check	1	Granite Electronics		Yes	No	No	11/20/2023	59.00	
100	40466	52721	2799	Check	1	Greater Minnesota Family Services		Yes	No	No	11/20/2023	2,898.19	
100	40457	52722	2483	Check	1	Greater MN Communications		Yes	No	No	11/20/2023	598.00	
100	40422	52723	00358	Check	1	GUARDIAN PEST SOLUTIONS INC		Yes	No	No	11/20/2023	85.45	
100	40458	52724	2571	Check	1	Heimerl, Craig		Yes	No	No	11/20/2023	215.00	
100	40435	52725	03099	Check	1	HEIMERL, DANIEL		Yes	No	No	11/20/2023	100.00	
100	40456	52726	2444	Check	1	Heimerl, Rebecca		Yes	No	No	11/20/2023	215.00	
100	40447	52727	1654	Check	1	Heimerl, Troy		Yes	No	No	11/20/2023	85.00	
100	40430	52728	01306	Check	1	Herald Journal Publishing		Yes	No	No	11/20/2023	2,880.00	
100	40476	52729	3299	Check	1	Herrmann, Erin		Yes	No	No	11/20/2023	175.00	
100	40469	52730	2983	Check	1	Herrmann, Matt		Yes	No	No	11/20/2023	100.00	
100	40440	52731	1134	Check	1	Innovative Office Solutions		Yes	No	No	11/20/2023	84.86	
100	40418	52732	00087	Check	1	ISD #110 WAGONIA COMM ED		Yes	No	No	11/20/2023	80.00	
100	40477	52733	3300	Check	1	LaMatt, Danny		Yes	No	No	11/20/2023	15.00	
100	40438	52734	1118	Check	1	Learning A - Z		Yes	No	No	11/20/2023	110.00	
100	40439	52735	1124	Check	1	Lester Prairie Student Activit		Yes	No	No	11/20/2023	5.00	
100	40450	52736	1887	Check	1	Matheson Tri-Gas Inc		Yes	No	No	11/20/2023	101.62	
100	40424	52737	00535	Check	1	Menards-Hutchinson		Yes	No	No	11/20/2023	89.32	

# Lester Prairie Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
100	40441	52738	Check 1	1136	Midwest Machinery Co.			Yes	No	No	11/20/2023	4,499.10	
100	40482	52739	Check 1	3405	Minnesota Massage Outreach LLC			Yes	No	No	11/20/2023	900.00	
100	40446	52740	Check 1	1579	Music Mart			Yes	No	No	11/20/2023	1,303.00	
100	40445	52741	Check 1	1496	Neumann, Dean			Yes	No	No	11/20/2023	15.00	
100	40479	52742	Check 1	3358	North Star Awards & Trophies			Yes	No	No	11/20/2023	72.00	
100	40452	52743	Check 1	2150	OSR Physical Therapy			Yes	No	No	11/20/2023	650.00	
100	40437	52744	Check 1	03390	PAN-O-GOLD BAKING CO			Yes	No	No	11/20/2023	767.56	
100	40434	52745	Check 1	01974	Performance Foodservice			Yes	No	No	11/20/2023	5,685.70	
100	40478	52746	Check 1	3315	Pink's Hardware Store			Yes	No	No	11/20/2023	87.40	
100	40420	52747	Check 1	00170	PRAIRIE BUS SERVICE			Yes	No	No	11/20/2023	40,975.00	
100	40425	52748	Check 1	00684	Radtke, Joe			Yes	No	No	11/20/2023	100.00	
100	40444	52749	Check 1	1460	Rochester Telecom Systems Inc			Yes	No	No	11/20/2023	72.27	
100	40427	52750	Check 1	00939	Scholastic Inc			Yes	No	No	11/20/2023	131.78	
100	40449	52751	Check 1	1810	School Outfitters			Yes	No	No	11/20/2023	898.67	
100	40429	52752	Check 1	01283	SCHOOL SPECIALTY INC			Yes	No	No	11/20/2023	155.98	
100	40448	52753	Check 1	1682	Southwest Minnesota State Univ			Yes	No	No	11/20/2023	13,200.00	
100	40421	52754	Check 1	00272	SW/WC SERVICE COOPERATIVES			Yes	No	No	11/20/2023	68,304.17	
100	40454	52755	Check 1	2239	Sysco Western Minnesota			Yes	No	No	11/20/2023	11,315.86	
100	40455	52756	Check 1	2390	Teachers Pay teachers.com			Yes	No	No	11/20/2023	27.99	
100	40475	52757	Check 1	3261	UHL			Yes	No	No	11/20/2023	1,512.00	
100	40451	52758	Check 1	2055	Unhinged Pizza			Yes	No	No	11/20/2023	155.68	
100	40428	52759	Check 1	01150	Verified Credentials			Yes	No	No	11/20/2023	144.25	
100	40436	52760	Check 1	03218	WAL-MART Community			Yes	No	No	11/20/2023	15.30	
100	40464	52761	Check 1	2773	Walstrom, Blaine			Yes	No	No	11/20/2023	100.00	
100	40423	52762	Check 1	00524	Waste Management-TC West			Yes	No	No	11/20/2023	359.99	
100	40481	52763	Check 1	3390	Worthington Direct			Yes	No	No	11/20/2023	541.51	
100	40465	52764	Check 1	2786	Xcel Energy Solutions			Yes	No	No	11/20/2023	5,266.72	

Bank Total: \$221,578.54

Report Total: \$221,578.54

# Lester Prairie Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
SA	40484	21964	21964	Check	1	2185	Bernick's		Yes	No	No	11/20/2023	829.80
SA	40486	21965	21965	Check	1	2885	Glenn's Supervalu		Yes	No	No	11/20/2023	58.35
SA	40485	21966	21966	Check	1	2527	Gold Medal		Yes	No	No	11/20/2023	707.50
SA	40483	21967	21967	Check	1	2055	Unhinged Pizza		Yes	No	No	11/20/2023	300.98

Bank Total:

Report Total:

# Dashir Management Services, Inc.

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[www.dashirmanagement.com](http://www.dashirmanagement.com)

## Lester Prairie School District

November 2023

### Custodial / Maintenance Report

#### **Personnel Information**

We are currently fully staffed.

#### **Training Conducted**

The OSHA required safety training on Material Safety Data Sheets was held on Oct 11, 2023.

#### **Inspections**

- Custodial audits took place throughout the district and results were shared with each individual custodian audited.
- Playground inspection was completed.

#### **Progress on Projects**

- Installed snow fencing at the back of the parking lot, from the tree to the end of the parking lot. To help prevent too much snow from getting piled too close to the shed down the hill.
- All Rooftop and air handler filters have been changed for the winter season. All other maintenance for units has been completed.
- Waiting for Burns Excavating to let us know when they will be starting on the excavating project.
- Met with Melissa and the city for the 2025 street project.
- Tractor has a new brush attachment and is ready for the winter season.
- Both water heater motors for the new addition stopped working over the weekend. Had to shut off both heaters and had motors ordered and replaced a couple days later.

#### **Comments**

We have everything ready for the fall and winter season. Basketball season will be starting soon. My staff and I continue to communicate with the teachers and other staff about the school needs and events going on, to help make sure things run as smoothly as possible.

Respectfully Submitted,  
Lisa Hins  
Facility Manager

## RESOLUTION FOR COMBINED POLLING PLACE

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

to the selection of the LP City Hall as the combined polling place for Lester

Prairie School District for the 2024 Special Elections.

Vote: \_\_\_\_\_ for and \_\_\_\_\_ against

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Meganne Stifter-Knoll - Clerk

**Lester Prairie Public School  
Certified Seniority List 2023-2024**

**Please initial next to your  
name to verify the information.**

ID	Name	Contract Sign	School Board	Contracted Day* (2007 start actual)	Highest Degree/ Credits attained in Educati	License code	Description	Tenure Date
22	Bayerl Christina	K 7/27/1987	7/27/1987	9/1/1987	4 BA+20	180100	Elementary Education K-6	9/1/1988
23	Brandel Jennifer	A. 7/27/1989	7/24/1989	8/21/1989	4 MA	080450	Coaching	8/21/1992
605	Rue David	M 5/1/1996	5/14/1996	9/1/1996	4 BA	120400	Vocal and Classroom Music K-12	9/1/2000
996	Kramer Kelly	K 6/24/2002	7/22/2002	8/26/2002	4 MA	180100	Elementary Education K-6	8/26/2003
2151	Mattson Christine	H 8/1/2006		8/1/2006	4 MA	940310	School Counselor K-12	8/1/2009
2111	Smith Amy	L 5/5/2007	5/21/2007	8/28/2007	4 MA+20	110000	Mathematics 5-12	8/28/2010
2174	Lester Helen	R 8/20/2007	8/20/2007	8/28/2007	4 BA+10	180150	Early Childhood Education B-Gr3	8/28/2010
2222	Bjork Michael	F 4/20/2009	4/20/2009	9/1/2009	4 BA+50	180401	Parent and Family Education	
2223	Schufft-Hellan Terri	J 5/23/2009	6/15/2009	9/1/2009	4 BA	130600	Science 5-8	9/1/2012
						130400	Earth and Space Science	
						210000	Driver Education	
2312	Machemehl Ben	G 7/14/2014	7/21/2014	8/26/2014	4 BA	120400	Vocal and Classroom Music K-12	9/1/2012
2231	Smith Jennifer	L 5/28/2015	6/1/2015	8/25/2015	4 BA	120500	Instr (Band/Orch) & Classrm Music K-12	
2334	Oie Jacob	M 7/13/2015	7/20/2015	8/25/2015	4 BA	150000	Social Studies 5-12	8/26/2017
2331	Carmine Katherine	P 7/15/2015	7/20/2015	8/25/2015	4 BA	050000	English/Language Arts 7-12	8/25/2018
2392	Rogotzke Jay	R 8/28/2017	9/1/2017	8/29/2017	4 BA	150000	Social Studies - All- 7-12	
2413	Wawrzyniak Marc	H 3/25/2018	4/16/2018	8/28/2018	4 BA	180100	Elementary Education K-6	8/25/2018
2229	Scheevel Ross	W 5/14/2018	5/14/2018	8/28/2018	4 MA	180100	Elementary Education K-6	8/25/2018
2439	Koehler Jonathan	M 4/24/2019	4/24/2019	7/8/2019	4 BA	180100	Elementary Education K-6	8/28/2020
2328	Raduenz Rachel	A 7/26/2019	8/19/2019	8/26/2019	4 MA	110000	Mathematics 5-12	8/28/2019
2438	Litzau Derek	D 7/26/2019	8/19/2019	8/26/2019	4 BA	150000	Social Studies - All- 7-12	8/28/2021
					4 MA+20	50100	English/Language Arts 7-12	8/30/2022
					4 BA	150000	Social Studies 5-12	8/30/2022
					4 BA	180100	Elementary Education K-6	8/30/2022

2441	Wood	Amanda	C	8/26/2019	9/18/2019	8/26/2019	4	MA+10	60219 Spanish K-12	8/29/2023
									50100 Communication Arts/Literature 5-12	
2457	Thode	Matt	P	5/13/2020	5/18/2020	8/31/2020	4	BA	80300 Physical Education K-12	8/30/2021
									190302 Develop/Adapted Phys Ed	
2480	Biondo	Angelica	R	3/9/2021	3/15/2021	8/30/2021	4	BA	20000 K-12 Visual Arts	
2184	Kapping	Wes	J	3/26/2021	4/19/2021	8/30/2021	OFFP	MA+10	199810 Academic & Behavioral Strategist	
2471	Malady	Brian	S	4/4/2021	4/19/2021	8/30/2021	4	BA+30	199810 Academic & Behavioral Strategist	
2475	Boger	Hannah	A	4/15/2021	5/17/2021	8/30/2021	4	BA	180100 Elementary Education K-6	8/28/2023
2482	Soupir	Anna	M	8/17/2021	8/23/2021	8/30/2021	3	BA	180100 Elementary Education K-6	
2473	Gosh	Katelyn	E	8/9/2021	8/23/2021	8/30/2021	3	BA	80300 Physical Education K-12	
									80100 5-12 Health	
2447	Dhoore	Whitney	A	8/23/2021	8/23/2021	8/30/2021	3	BA	180150 B-Grade 3 Early Childhood Education	8/30/2022
2299	Lee	April	M	10/14/2021	10/18/2021	10/14/2021	OFFP	BA	199810 Academic & Behavioral Strategist	8/30/2022
2488	Malady	Julie	A	10/27/2021	11/15/2021	11/15/2021	4	MA	110000 Mathematics 5-12	8/29/2023
									50196 Reading K-12	
2492	Hughes	Morgan	M	6/21/2022	7/18/2022	8/29/2022	3	BA	181011 Elementary Education K-6	
2407	Mages	Daniel	S	6/5/2023	6/26/2023	8/28/2023	3	BA	130302 Physica - 9-12	
2510	Cline	Cara	E	7/13/2023	7/24/2023	8/28/2023	4	BA+20	180105 Pre Primary -Age 3-PreK	
									180100 Elementary Education K-6	
									180150 Early Childhood Education B-Gr3	
2508	Chapmann	Anne	E	7/18/2023	7/24/2023	8/28/2023	4	MA	50196 Reading - K-12	
									150000 Social Studies - 5-12	
2511	Nowak	Arlene	O	8/1/2023	8/21/2023	8/28/2023	3	BA	150000 Social Studies - 5-12	
2512	Jessica	Flies	R	8/14/2023	8/21/2023	8/28/2023	4	MA	180100 Elementary Education - K-6	

**Board Appd:**

Locat  
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100 Lester Prairie Elem. School  
100 Lester Prairie Elem. School

100 Lester Prairie Elem. School  
100 Lester Prairie Elem. School

300 Lester Prairie High School  
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**Lester Prairie Public School  
Non-Certified Seniority List 2023-2024**

**Please initial next to your name to verify the information.**

**Board Appd:**

Board Approved:

**Secretaries**

ID	Last Name	First Name	Middle	Seniority Date	Job Description
63	Fiecke	Kathleen	M	9/1/1987	Hourly Clerical

**Para Professionals**

ID	Last Name	First Name	Middle	Seniority Date	Job Description
2114	Wall	Jannina	E	9/2/2004	Paraprofessional
2168	Feltmann	Lisa	M	1/6/2011	Paraprofessional
2358	Ross	Sara	J	11/3/2016	Paraprofessional
2389	Meyer	Matt	A	8/3/2017	Paraprofessional
2416	Schauer	Kim	A	8/27/2018	Paraprofessional
2478	Trittabaugh	Lauren	B	8/9/2021	Paraprofessional
2477	Ostlie	Ashley	R	8/9/2021	Paraprofessional
2484	Alberts	Ashley	L	9/22/2021	Paraprofessional
2481	Breimhorst	Diane	C	7/12/2021	Paraprofessional
2495	Ainsworth	Tabatha	A	7/22/2022	Paraprofessional
2496	Serum	Tammy	A	8/2/2022	Paraprofessional
2314	Heimerl	Kim	M	7/1/0123	Paraprofessional
2509	Heckson	Ashley	K	7/31/2023	Paraprofessional/Nurse

**Food Service**

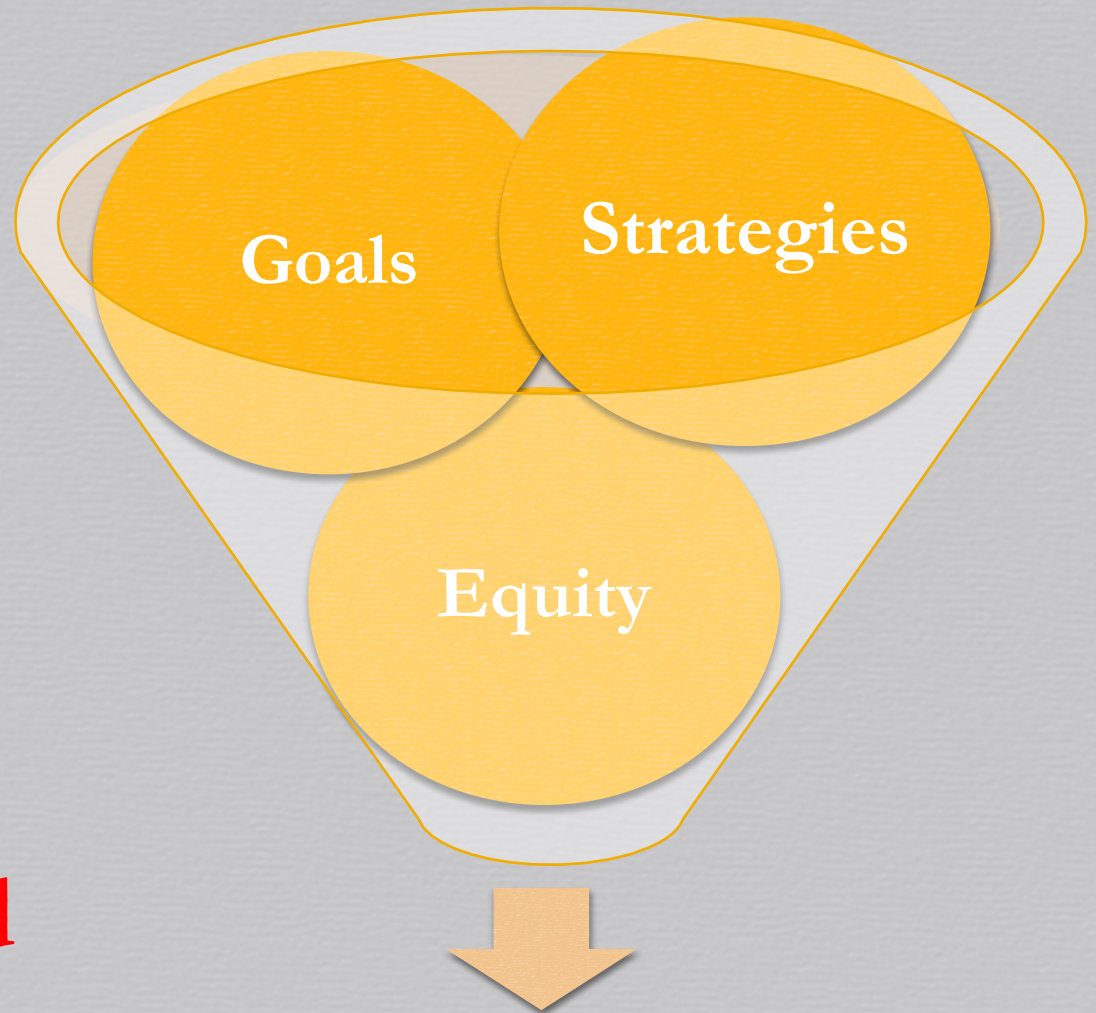
ID	Last Name	First Name	Middle	Seniority Date	Job Description
52	Fasching	Victoria		9/1/1994	Food Service Hourly
2407	Detlefsen	Linda	K	7/31/2018	Food Service Hourly
2483	Roesenau	Lynette	M	8/30/2021	Food Service Hourly



# World's Best Workforce 2022-2023 Report

Lester Prairie Public Schools  
School Board Annual Public Meeting  
November 20, 2023

**World's  
Best  
Workforce  
Annual  
Report: **A**  
Look Back to  
Look Forward**



**Increased Student Success**

# WBWF Timeline

## Fall

1. Public Meeting
2. Annual Report posted on district website

Dec. 15, 2023

Submit summary report to MDE

Throughout year

Continue to monitor, review, and plan for next year's plan

# Minnesota Statute 120B.11

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**World's Best Workforce** means striving to:

Have all students meet school readiness goals

Have all third-grade students achieve grade-level literacy

Close the achievement gap among all groups

Have all students graduate from high school

Have all students attain college & career readiness

# Lester Prairie 2022-23: 487 students

Student Group	2019-20 LP	2019-20 State	2020-21 LP	2020-21 State	2021-22 LP	2021-22 State	2022-23 LP	2022-23 State
American Indian	0.4%	1.7%	0.4%	1.7%	0.6%	1.7%	0.6%	3.2%
Asian	0%	6.9%	0	7%	0	6.9%	0	7.0%
Hawaiian/PI	0%	0.1%	0	0.1%	0.2%	0.1%	0.2%	0.1%
Hispanic	18.4%	9.8%	19.1%	10.1%	21.9%	10.5%	24.2%	10.6%
Black	0.4%	11.3%	0	11.6%	0.2%	11.6%	0.2%	11.7%
Two or more races	1.5%	5.4%	1.9%	5.7%	3.0%	6.0%	2.9%	5.0%
White	79.3%	64.8%	78.6%	63.7%	74.1%	63.1%	71.7%	62.3%
Other Indigenous							0.2%	0.1%

# Lester Prairie 2022-23: 487 students

Student Group	2019-20 LP count (%)	2020-21 LP count (%)	2021-22 LP count (%)	2022-23 LP count (%)	2019-20 State Count (%)	2020-21 State Count (%)	2021-22 State count (%)	2022-23 State count (%)
English Learners	43 (9.0%)	42 (8.6%)	47 (10%)	62 (12.7%)	76,361 (8.5%)	73,442 (8.4%)	77,473 (8.9%)	80,186 (9.2%)
Special Education	72 (15.1%)	70 (14.4%)	67 (14.2%)	77 (15.8%)	148,712 (16.6%)	145,206 (16.7%)	147,063 (16.9%)	153,440 (17.6%)
Free/Red. Lunch	127 (26.6%)	115 (23.7%)	100 (21.2%)	190 (39%)	319,962 (35.8%)	280,455 (32.2%)	274,886 (31.6%)	377,890 (43.4%)
Homeless	-	-	-	0	-	-	-	9,117 (1%)
Total Enrollment	478	486	471	487	883,203	872,083	870,506	870.019

# WBWF Goal #1

## School Readiness



### Kindergarten Ready

- ∞ Purpose of school readiness program= prepare children to enter kindergarten (MN Statute 124D.15)
- ∞ Local definition: Lester Prairie School District defines school readiness as children having the academic, social, emotional, and behavioral skills necessary to be successful in kindergarten and beyond.

# SMART Goal #1: Kindergarten Readiness



- ☞ ***Child received **early childhood screening***** (MN Statute 121A.17)  
In 2022-23, Lester Prairie School District will have 100% of children screened before entering kindergarten. (88% - Goal Not Met)
- ☞ ***Child is at least 5 years of age by September 1 of the child's enrollment year*** (MN Statute 120A.20)  
In 2022-23, Lester Prairie School District will have 100% of children begin kindergarten at age 5 or older. (100% Goal Met)
- ☞ ***Child has received medically acceptable immunizations*** (MN Statute 121A.15)  
In 2022-23, Lester Prairie School District will have 100% of children fully immunized at kindergarten entry. (72% - Goal Not Met)

# WBWF Goal #2: All Third Grade Students Achieve Grade-Level Literacy

- ∞ “Literacy is the cornerstone of all learning and reading well by third grade is one of the many developmental milestones in a child’s education” (MDE).
- ∞ The Read Well by Third Grade Legislation (120B.12) requires districts to develop a literacy plan with the goal of having all students proficient in reading by the end of third grade. The Literacy Plan is updated annually.



**Grade level literacy is crucial because in 4<sup>th</sup> grade learning to read shifts to reading to learn.**

# SMART Goal #2: All Third Grade Students Achieve Grade-Level Literacy

## MCA SMART Goal:

The reading proficiency percentage of all third-grade students enrolled in the Lester Prairie School District will increase from 37.2% to 50% as measured by the Reading MCA-IIIs in the spring of 2023.

**Results:** *Results indicated 18% in 2023 = Goal NOT met*

MCA III – Grade 3 READING		
	Percent Proficient	
	Grade 3	State
2016-17	47.1%	57.0%
2017-18	62.5%	56.2%
2018-19	59.3%	55.0%
2019-20	Results not available due to COVID	
2020-21	48%	48.2%
2021-22	37.2%	48.7%
2022-23	18.0%	47.3%

# WBWF #3:

## Achievement Gap Closure

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### READING:

The percentage of all Hispanic students in grades 3-8 and 10 in Lester Prairie Public Schools who earn Does Not Meet (D) and Partially Meets (P) the standards on the Reading MCA III will decrease from 69% to 50% in 2023.

**Results:** *Results indicated 77.8% D and P in 2023 = Goal NOT met*

## Data from 2023 Reading MCAs

### Reading Achievement Level by Federal Race Code

Federal Race	Does Not Meet	Partially Meets	Meets	Meets and Exceeds	Student Count Total
Hispanic	55.6%	22.2%	77.8%	22.2%	
#Count	30	12		12	54
White	30.9%	29.8%	60.7%	39.3%	
#Count	59	57		75	191

GAP = 17.1%

# WBWF #3:

## Achievement Gap Closure

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### READING - FRP:

The percentage of all FRP students in grades 3-8 and 10 in Lester Prairie Public Schools who earn Does Not Meet (D) and Partially Meets (P) the standards on the Reading MCA III will decrease from 69% to 50% in 2023.

∞ **Results:** *Results indicated 79.5% D and P = Goal NOT met.*

## Data from 2023 Reading MCAs

### Reading Achievement Level by Free and Reduced Lunch (FRP)

<b>FRP</b>	<b>Does Not Meet</b>	<b>Partially Meets</b>	<b>Meets and Exceeds</b>	<b>Student Count Total</b>
<b>YES</b>	<b>51.1%</b>	<b>28.4%</b>	<b>20.5%</b>	
<i>#Count</i>	<b>45</b>	<b>25</b>	<b>18</b>	<b>88</b>
<b>NO</b>	<b>29.5%</b>	<b>27.7%</b>	<b>42.8%</b>	
<i>#Count</i>	<b>49</b>	<b>46</b>	<b>95</b>	<b>190</b>

# WBWF Goal #3: Achievement Gap Closure

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## MATH - Hispanic:

The percentage of all Hispanic students in grades 3-8 and 11 in Lester Prairie Public Schools who earn Does Not Meet (D) and Partially Meets (P) the standards on the Math MCA III will decrease from 73% to 45% in 2023.

**Results:** *Results indicated 82.3% D and P = Goal Not met.*

## Data from 2023 Math MCAs

### Math Achievement Level by Federal Race Code

Federal Race	Does Not Meet	Partially Meets	Meets	Meets and Exceeds	Student Count Total
Hispanic	45.2%	37.1%	82.3%	17.7%	
#Count	28	23		11	62
White	22.8%	29.5%	52.3%	47.7%	
#Count	44	57		92	193

# WBWF Goal #3: Achievement Gap Closure

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## MATH - FRP:

The percentage of all FRP students in grades 3-8 and 11 in Lester Prairie Public Schools who earn Does Not Meet (D) and Partially Meets (P) the standards on the Math MCA III will decrease from 74% to 45% in 2023.

**Results:** *Results indicated 76% D and P = Goal NOT met.*

## Data from 2023 Math MCAs

### Math Achievement Level by Free and Reduced Lunch (FRP)

<b>FRP</b>	<b>Does Not Meet</b>	<b>Partially Meets</b>	<b>Meets and Exceeds</b>	<b>Student Count Total</b>
<b>YES</b>	<b>43.6%</b>	<b>31.9%</b>	<b>24.5%</b>	
#Count	<b>41</b>	<b>30</b>	<b>23</b>	<b>94</b>
<b>NO</b>	<b>20.2%</b>	<b>31%</b>	<b>48.8%</b>	
#Count	<b>34</b>	<b>52</b>	<b>82</b>	<b>168</b>

# Goal Area #4:

## College and Career Readiness

ACT	LP 2022	State 2022	LP 2023	State 2023
# Students Tested	17	47,304	18	47,158
English	18.7	19.7	18.9	19.3
Mathematics	19.6	20.7	18.9	20.5
Reading	19.6	21.7	18.7	21.5
Science	20.5	21.4	20.2	21.2
Composite	19.8	21.0	19.3	20.8

**ACT SMART Goal:** The composite ACT score for Lester Prairie students will meet or exceed the state average composite score for the 2024 graduation year students.

*Results: 19.3 = Goal Not Met*

# CCR = Choice Ready

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- ☞ All 7-12 meet with counselor to determine college and career path plans of action
- ☞ Career component built into the Social 10 class & Personal Finance
- ☞ Ignite Your Future Career Exploration event at Ridgewater College
- ☞ Work Study Class and Personal Finance Class
- ☞ Career Portfolio in Google Drive during 10<sup>th</sup> grade
  - ☞ Multi-year portfolio that include career/non4yr college/workforce plan, Career Research Plan, Resume, Cover Letter, Course Progression, Exploratory Research, etc.
  - ☞ 100% seniors completed

# Goal Area #5: All Students Graduate from High School

Grad Year	LP Count	LP %
2016	22	88%
2017	30	96.8%
2018	31	91.2%
2019	27	93.1%
2020	27	96%
2021	44	97%
2022	32	100%
2023*	30	100%

State goal: 90% graduation rate with no student group below 85%.

LP Results: MET state goal

\*Because graduation data lags behind one year, 2023 data is UNOFFICIAL for this report.

*The Dropout Rule*

If a student drops out after less than half an academic year at a high school, they will be counted as a dropout in the graduation rate of whichever high school they have attended for the most time.

# WBWF Strategies for Continued Improvement:

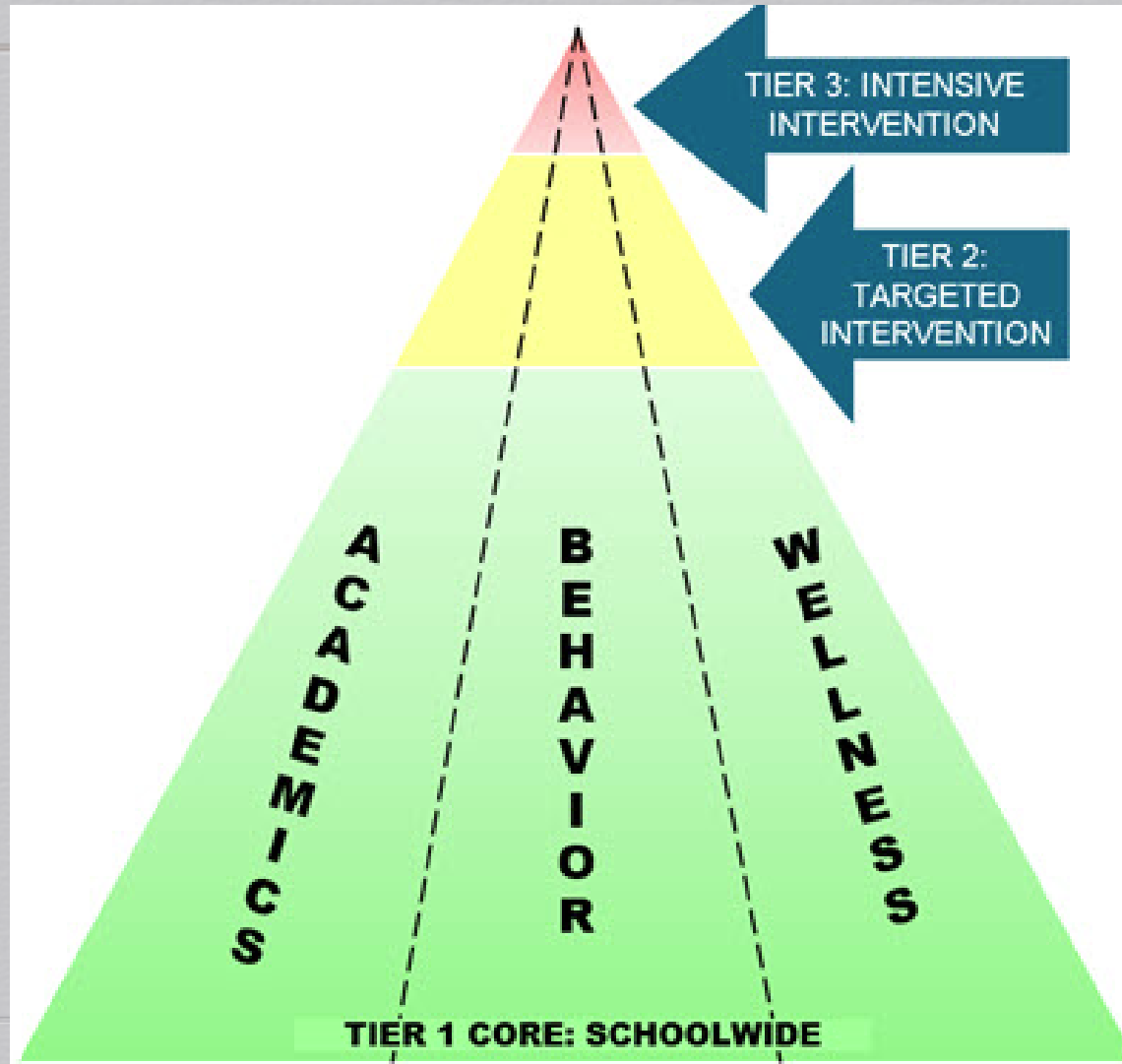
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## Data Literacy/Data Utilization

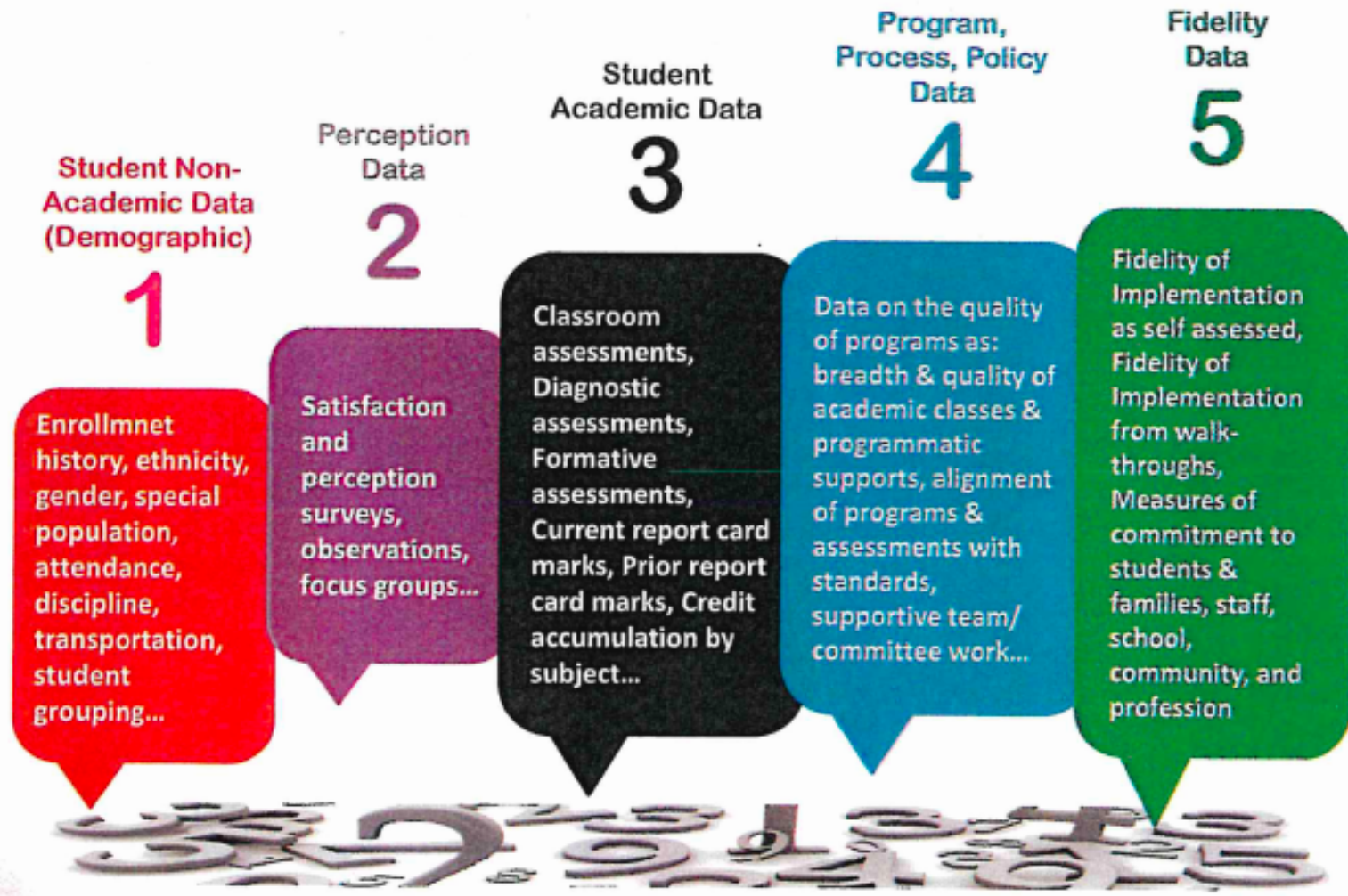
- ❧ Data Team: participated in a District Data Dig this past fall; presented to staff and School Board; facilitate literacy/utilization through working with teacher teams throughout the year
- ❧ PLC teams = formal biweekly monitoring of academic and behavioral data
- ❧ Student Success Teams: Student Support, EL, SPED, Reach & Gen Ed Teachers using Multi-Tiered System of Supports model, math support JH/SH
- ❧ Comprehensive Assessment System with multiple indicators
  - ❧ Data Sources: 5 Categories of Data

# Multi-Tiered System of Supports:

Whole Child: Academics, Behavior, & Social/Emotional Wellness



# 5 Categories of Data



# Curriculum and Instruction

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**Students** - Process for assessing/evaluating student progress toward meeting state & local standards

- ☞ PLC Teams, Data “Dig” & staff presentation, Testing Windows, Multi-Tiered System of Supports, Student Support Team

**Teachers & Principals** - System to evaluate the effectiveness of curriculum & instruction

- ☞ Curriculum Maps & Standards Alignment, PLC teams, Mentoring Program, Teacher/Principal Evaluations

**District** - District practices around high-quality instruction and rigorous curriculum that integrate a collaborative professional culture and technology

- ☞ PLCs, collaborative professional culture, End-of-Year survey by classroom teachers
- ☞ MTSS, EL, SPED, REACH, general PD & North Collaborative opportunities
- ☞ technology committee and 1:1 devices

# Teacher Equity

- ❧ WBWF requires districts to publicly report data on an annual basis related to equitable teacher distribution including data on access for low-income students, students of color, and American Indian Students to effective, experienced, and in-field teachers.
- ❧ Currently, district data indicates 69% experienced, tenured teachers and 31% probationary teachers. This year we have a variance and two out-of-field for SPED, an out-of-field for EL; one out of field for HS science, and the rest of the teaching positions are staffed with in-field teachers. This data is typical for districts of our size in our geographical region.
- ❧ **What strategies has the district initiated to improve student equitable access to experienced, in-field, and effective teachers?**
  - ❧ We will continue to develop our staff with high-quality professional development and mentoring.
  - ❧ We will continue to make hiring decisions that are based on need and aim for top talent.
  - ❧ We will continue to distribute staff across the district so that all students have equitable access to effective teachers, support staff, and administration who will help them reach their potential.

# Teacher Diversity

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- ❧ WBWF also requires districts and charters to examine student access to licensed teachers who reflect the racial and ethnic diversity of students.
- ❧ **Which racial and ethnic student groups are present in your district that are not yet represented in your licensed teacher staff?**
  - ❧ Student diversity is 28%: 24% Hispanic and the remaining 4% include American Indian, Hawaiian/PI, and 2 or More Races.
  - ❧ We have one licensed teacher who is Asian. The remaining staff members employed by the school district are Caucasian.
- ❧ The district continues to recruit teachers of color by attending career fairs and advertising broadly.



**World's Best Workforce**

**Comments and  
Questions?**

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Lester Prairie Public School  
List of Donations FY22-23

11/2/2023

						Date	Description	Amount
01	005	000	000	000	096	7/31/2022	0 LP Lions Planner Donation	\$ 900.00
01	005	000	000	000	096	7/31/2022	0 Sommie Library Grant	\$ 500.00
01	005	000	000	000	099	11/30/2022	LP Lions Library Books	\$ 400.00
01	005	000	000	000	099	4/30/2023	0 LP Ed Foundation Trailer	\$ 15,000.00
01	005	110	000	000	096	6/30/2023	0 LP Lions Digital Radio Donatio	\$ 8,043.00
01	005	110	000	000	099	9/30/2022	0 LP Ed Fund Parade Magnets	\$ 500.00
01	005	110	000	000	099	9/30/2022	0 LP Ed Fund Open House don	\$ 300.00
01	005	110	000	000	099	9/30/2022	0 Task Force Open House Don	\$ 37.68
01	005	110	000	000	099	10/31/2022	Dashir Open house Hotdogs	\$ 171.80
01	300	211	000	000	096	6/30/2023	0 Class of 2023 Donation	\$ 3,652.51
01	300	292	000	000	096	5/31/2023	0 Booster Hall of fame lettering	\$ 500.00
01	300	292	000	000	096	5/31/2023	0 Booster Bulldog Mascot	\$ 1,498.86
01	300	292	000	000	099	8/31/2022	0 LP Lions FB headsets Don	\$ 900.00
01	300	292	000	000	099	9/30/2022	0 Kunkel Bought Shooting Machine	\$ 300.00
01	300	292	000	000	099	12/31/2022	MSHSL - Fall 2022 Grant	\$ 494.00
01	300	292	000	000	099	3/31/2023	0 Athletics sale of old uniforms	\$ 110.00
04	005	505	000	321	096	1/31/2023	0 LP Lions Art Camps	\$ 3,000.00
01	005	105	023	000	099	10/31/2022	Family Outreach Prog Revenue	\$ 1,000.00
01	005	105	023	000	099	12/31/2022	Family Outreach Donation	\$ 350.00
01	005	105	023	000	099	12/31/2022	Outreach Donaitons	\$ 460.00
01	005	105	023	000	099	1/31/2023	0 Outreach Donations	\$ 590.00
01	005	105	023	000	099	3/31/2023	0 Outreach Don St. Pauls	\$ 182.25
01	300	000	098	000	096	4/30/2023	0 Video Board Donations	\$ 450.00
01	300	000	098	000	096	6/30/2023	0 LP Ed fund Vido Board	\$ 450.00
01	300	000	098	000	096	3/31/2023	0 Anchor Money GRHS	\$ 3,200.00
01	300	000	098	000	096	6/30/2023	0 Anchor Money LIQUIBOX	\$ 3,200.00
01	300	000	098	000	096	6/30/2023	0 Anchor Money LIONS	\$ 3,200.00
01	300	000	098	000	096	6/30/2023	0 Anchor Money RAM	\$ 3,200.00
01	300	000	098	000	096	6/30/2023	0 Banner Money	\$ 900.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 900.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 800.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 600.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 600.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 600.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 900.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 800.00
01	300	292	099	000	096	8/31/2022	0 Banner Money	\$ 500.00
01	300	292	099	000	096	9/30/2022	0 Banner Money	\$ 600.00
01	300	292	099	000	096	9/30/2022	0 Banner Money	\$ 300.00
01	300	292	099	000	096	9/30/2022	0 Banner Money	\$ 300.00
01	300	292	099	000	096	9/30/2022	0 Banner Money	\$ 300.00
01	300	292	099	000	096	9/30/2022	0 Banner Money	\$ 300.00
01	300	292	099	000	096	2/28/2023	0 Banner Money	\$ 900.00
01	300	292	099	000	096	2/28/2023	0 Banner Money	\$ 600.00
01	300	292	099	000	096	3/31/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	3/31/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	4/30/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	6/30/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	6/30/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	6/30/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	6/30/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	6/30/2023	0 Banner Money	\$ 300.00
01	300	292	099	000	096	6/30/2023	0 Banner Money	\$ 600.00
01	300	292	099	000	096	6/30/2023	0 Banner Money	\$ 300.00

01	300	292	099	000	096	6/30/2023	0 Banner Money	\$	300.00
01	005	105	108	000	099	6/30/2023	0 YTF/PBIS Recode	\$	500.00
01	005	105	108	000	099	12/31/2022	PBIS Extra Money In Safe	\$	397.00
01	005	105	108	000	099	2/28/2023	0 Creekview PBIS \$	\$	1,000.00
01	005	000	109	000	099	2/28/2023	0 Amazon Smile	\$	39.53
01	005	000	109	000	099	8/15/2022	0 Amazon Smile	\$	31.03
01	005	000	109	000	099	2/27/2023	0 Amazon Smile	\$	29.30
01	005	000	109	000	099	2/27/2023	0 Amazon Smile	\$	33.86
01	005	000	109	000	099	6/23/2023	0 Amazon Smile	\$	82.07
01	005	000	109	000	099	11/30/2022	Amazon Smile	\$	33.86
01	300	211	109	000	099	6/30/2023	0 Casey Loyalty Reward	\$	1.60
01	005	105	201	000	096	6/30/2023	0 LP ED Fund Teacher Grants	\$	7,500.00
01	005	258	233	000	096	11/30/2022	LP Lions Band Instrument	\$	3,060.00
01	005	258	233	000	096	12/31/2022	Music Listening	\$	99.00
01	300	298	305	000	096	2/28/2023	0 LP Lions Donation-Trap	\$	2,000.00
01	300	298	305	000	096	2/28/2023	0 Plato Lions Donation-Trap	\$	300.00
01	300	298	305	000	096	2/28/2023	0 Trap Don - Crow River Cutters	\$	250.00
01	300	298	305	000	096	3/31/2023	0 Trap - Midwest USA DOn	\$	906.00
01	300	298	305	000	096	3/31/2023	0 Trap - Cons Part of Am donaito	\$	2,500.00
01	300	298	305	000	096	4/30/2023	0 Trap Donation Pheasant Foever	\$	500.00
01	300	298	305	000	096	6/30/2023	0 Trap Don Crow River	\$	500.00
01	005	000	320	000	099	5/31/2023	0 Track Donation/Cement slab	\$	400.00
01	005	000	320	000	099	9/30/2022	0 United Way Thiry Teack	\$	100.00
01	005	000	320	000	099	5/31/2023	0 Booster Track Pit	\$	1,000.00
01	005	605	365	000	096	5/31/2023	0 Booster DARE Twins	\$	560.00
04	005	505	368	321	099	8/31/2022	0 LP Lions - Wellness Don	\$	1,000.00
01	300	298	405	000	099	3/31/2023	0 Trap Knights of Col donation	\$	500.00
01	300	298	405	000	099	3/31/2023	0 Trap MN Deer Assoc Donation	\$	500.00
01	300	292	420	000	099	5/31/2023	0 Track Donation/Cement slab	\$	100.00
01	300	292	420	000	099	3/31/2023	0 United Way Track Donation	\$	100.00
01	100	218	423	000	099	9/30/2022	0 Boosters FPS Interna Donation	\$	3,000.00
01	100	203	975	000	099	1/31/2023	0 Box Tops Proceeds	\$	50.70
01	100	203	975	000	099	2/28/2023	0 Amazon Smile	\$	39.53
1	100	203	975	0	99	5/31/2023	Box Tops Proceeds	\$	48.00
								\$	92,051.58

Ross Scheevel  
Activities Director  
Lester Prairie High School

Ross,

11/08/2023

After many weeks of consideration, I have decided to resign my position as the Head Coach of the Lester Prairie High School Trap Shooting team.

It has been an honor to get this program going and lead it through the last 12 years. But, I feel it is time for me to step down and, hopefully, allow someone else to take this over.

Respectfully,



Michael Bjork