Work Session of the St. Anthony-New Brighton School Board
Tuesday, May 19, 2026 6:00 PM

MS/HS Media Center
3303 33rd Ave NE
Entry available at door #16
St. Anthony, MN 55418

# Agenda

1. Call to Order School Board Work Session
   **Speaker(s):** Dr. Cassandra Palmer - Chair
2. Approval of Agenda
   **Speaker(s):** Dr. Cassandra Palmer - Chair
3. Approval of Consent Agenda
   **Speaker(s):** Dr. Cassandra Palmer - Chair
4. Reports and Updates
   4.1. Spring Trip Report
      **Speaker(s):** Head Softball Coach Melissa Brandenburg
   4.2. Facilities Updates
      **Speaker(s):** Dr. Troy Urdahl, Director of Athletics, Activities and Facilities and Ben Berry, Wold
      4.2.a. Retaining Wall Bid update
         **Speaker(s):** Troy Urdahl, Director of Athletics, Activities, Facilities
5. Action Item: Acceptance of Retaining Wall Project Bid
   **Speaker(s):** Troy Urdahl, Director of Athletics, Activities, Facilities
6. Communication Break
   **Speaker(s):** Troy Urdahl, Director of Athletics, Activities, Facilities
7. Discussion Items
   7.1. Budget
      7.1.a. Year to Date 2025-2026 Budget Review
         **Speaker(s):** Phan Tu - Controller
      7.1.b. 2026-2027 Budget Draft Review
         **Speaker(s):** Dr. Renee Corneille - Superintendent and Hope Fagerland, Assistant Superintendent
   7.2. Facility Rentals
      **Speaker(s):** Chair Cassandra Palmer and Vice Chair PJ Striker
   7.3. Policies - Second Reading
      **Speaker(s):** Laura Haas, Policy Committee Chair
   7.4. Policy 213
      **Speaker(s):** Dr. Cassandra Palmer - Chair
   7.5. Community Engagement Committee
      **Speaker(s):** Dr. Cassandra Palmer - Chair
   7.6. Villagefest Planning
      **Speaker(s):** Dr. Cassandra Palmer - Chair
8. Board Reports
   8.1. ISD282 District, Program, and Building Report
      **Speaker(s):** Hope Fagerland, Assistant Superintendent

8.2. Board Member Reports

9. Adjourn School Board Meeting
   **Speaker(s):** Dr. Cassandra Palmer - Chair

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

**SCHOOL BOARD CONSENT AGENDA**
**May 19, 2026**

PRESENTER(S): School Board Chair

## 1. Personnel

Hire(s)

| Last Name | First Name | Position | School | Date Effective |
|---|---|---|---|---|
| McGill | Danielle | Assistant Principal | WP | 07.01.26 |
| Cabanela-Leiseth | Carolina | Language Arts Teacher | SAMS | 08.17.26 |
| Schwintek | Kristine | Interim Principal | SAMS | 07.01.26 |
| Margolis | Rebecca | Reading Intervention Teacher | SAMS | 08.17.26 |
| Peterson | Priscilla | Student Services Assistant | WP | 08 |
| Konold | Marina | Fourth Grade Teacher | WP | 08.17.26 |

Resignation(s)

| Last Name | First Name | Position | School | Date Effective |
|---|---|---|---|---|
| Stanley | Jaimee | Literacy Coordinator | District-wide | 06.30.26 |
| McCollow | Kelly | SpEd Teacher | WP | 06.08.26 |

Leave of Absence Request(s)

| Last Name | First Name | Position | School | Date Effective |
|---|---|---|---|---|
| Molina | Flor Marienela | SpEd Para | SAVHS | 04.22.26 |
| Paraskeva | Nada | Teacher | WP | 08.24.26 |
| Schwintek | Kristine | Teacher/Dean | SAMS | 07.01.26 |

## 2. Payment of Bills Checks Paid 04/21/2026

| | |
|---|---|
| 01- General Fund | $208,816.77 |
| 02- Food Service Fund | $36,250.56 |
| 03- Transportation Fund | $183,634.17 |
| 04- Community Serv Fund | $10,907.22 |
| 05- Capital Expenditure Fund | $61,638.14 |
| 09- Trust Fund | $1,111.91 |

| | |
|---|---|
| 25- Student Activities | $7,100.27 |
| **Total: $** | $509,459.04 |

**3. Minutes - Meeting Minutes of 5/05/26 Listening Session and Regular meeting and 5/12/26 Professional Development meeting.**

*SUBJECT TO BOARD APPROVAL**

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

# Listening Session + Regular Meeting of the St. Anthony-New Brighton School Board

Tuesday, May 5, 2026
St. Anthony Community Services (Council Chambers), Community Services, 3301 Silver Lake Road NE, St. Anthony, MN 55418
Listening Session 6:00pm
Regular Meeting 6:30pm
www.isd282.org/discover/school-board

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**Minutes**

Attendance Taken at 5:42 PM.

| | |
|---|---|
| Annie Bosmans: | Present |
| Laura Haas: | Absent |
| Amy Kalar: | Present |
| Cassandra Palmer: | Present |
| PJ Striker: | Present |
| Daniel Turner: | Present |

1. **Listening Session (6:00 pm)**
2. **Call to Order School Board Regular Meeting (6:30pm)**
   **Discussion:** Chair Palmer called the meeting order at 6:30 p.m.

   Staff in Attendance: Superintendent Dr. Renee Corneille; Assistant Superintendent Hope Fagerland; Laura Haupt-Coleman; Matt Menier, Director of Principal Leadership and Learning; Susan Brott, APR, Senior Strategist from CESO, Communications Specialist Jada Richard and Suzanne Moum. Wendy Webster, Community Services Director of Community
3. **Ceremonial Oath of Office**
   **Discussion:** Chair Palmer read the Ceremonial School Board Member Oath of Office and Amy Kalar affirmed her commitment to the oath of office.
4. **Approval of Agenda**
   **Action(s):**
   The recommended motion is to approve the 5/05/26 Regular meeting agenda as presented. This motion, made by Striker and seconded by Bosmans, Carried.
   **Voting Detail:**

| | |
|---|---|
| Annie Bosmans: | Yea |
| Laura Haas: | Absent |
| Amy Kalar: | Yea |
| Cassandra Palmer: | Yea |
| PJ Striker: | Yea |

| | |
|---|---|
| Daniel Turner: | Yea |

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

5. **Approval of Consent Agenda**

**Action(s):**

The recommended motion is to approve the consent agenda as presented, including: minutes from the 4/21/26 work session, personnel, payment of bills and technical policy updates of Policy 211: Criminal or Civil Action Against School District, School Board Member, Employee or Student, 401: Equal Employment Opportunity, 530: Immunization Requirements, 613: Graduation Requirements, 616: School District System of Teaching and Learning Accountability, 620: Credit for Learning and 712: Video Recording Other Than on Buses. This motion, made by Bosmans and seconded by Kalar, Carried.

**Voting Detail:**

| | |
|---|---|
| Annie Bosmans: | Yea |
| Laura Haas: | Absent |
| Amy Kalar: | Yea |
| Cassandra Palmer: | Yea |
| PJ Striker: | Yea |
| Daniel Turner: | Yea |

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

6. **Discussion Items**

6.1. Wilshire Park Principal Hiring Update and SAMS Principal Hiring Update

6.2. Communications Report

6.3. Policy 423 - Employee Student Relationships

**Discussion:** Assistant Superintendent Hope Fagerland presented Policy 423: Employee Student Relationships for a first reading. This policy will be brought back to the Board for a second reading and discussion.

6.4. Policy 425 - Staff Development and Mentoring

**Discussion:** Assistant Superintendent Hope Fagerland presented Policy 425: Staff Development and Mentoring for a first reading. This policy will be brought back to the Board for a second reading and discussion.

6.5. Policy 722 - Public Data and Data Subject Requests

**Discussion:** Assistant Superintendent Hope Fagerland presented Policy 722: Public Data and Data Subject Requests for a first reading. This policy will be brought back to the Board for a second reading and discussion.

6.6. Policy 905 - Advertising

**Discussion:** Assistant Superintendent Hope Fagerland presented Policy 905: Advertising for a first reading. This policy will be brought back to the Board for a second reading and discussion.

6.7. Budget Draft and Recommendations

6.8. 2026-2027 School Year Board Meeting Dates

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

7. **ISD 282 Program and Building Report**
8. **Board Reports**
9. **Adjourn School Board Meeting**
   **Discussion:** Chair Palmer adjourned the meeting on 5/05/26 at 8:41 p.m.

Approved by: School Board Clerk or Board Chair

Signature: _____ Date: _____

*SUBJECT TO BOARD APPROVAL*

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

# Professional Development

Tuesday, May 12, 2026
5:30 Dinner; 6:00 Presentations
MS/HS Media Center, 3303 33rd Ave NE, Entry available at door #16, St. Anthony, MN 55418
www.isd282.org/discover/school-board

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**Minutes**

Attendance Taken at 6:00 PM.

| | |
|---|---|
| Annie Bosmans: | Present |
| Laura Haas: | Present |
| Amy Kalar: | Present |
| Cassandra Palmer: | Present |
| PJ Striker: | Present |
| Daniel Turner: | Present |

1. **Call to Order Professional Development Meeting**
   **Discussion:** Chair Palmer called the meeting order at 6:00 p.m.

   Staff in Attendance: Superintendent Dr. Renee Corneille; Assistant Superintendent Hope Fagerland; Laura Haupt-Coleman
2. **Approval of agenda**
   **Action(s):**
   The recommended motion is to approve the 5/12/26 Professional Development meeting agenda as presented. This motion, made by Kalar and seconded by Haas, Carried.
   **Voting Detail:**

   | | |
   |---|---|
   | Annie Bosmans: | Yea |
   | Laura Haas: | Yea |
   | Amy Kalar: | Yea |
   | Cassandra Palmer: | Yea |
   | PJ Striker: | Yea |
   | Daniel Turner: | Yea |

   **Voting Summary:** Yea: 6, Nay: 0
3. **Community Engagement**
4. **Discussion: School Board Evaluation Results**
5. **School Board Question and Answer**
6. **Adjourn School Board Meeting**
   **Discussion:** Chair Palmer adjourned the meeting on 5/12/26 at 8:51 p.m.

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

Approved by: School Board Clerk or Board Chair

Signature: _____ Date: _____

# 🥎 Orlando, Florida – Baseball & Softball

-Melissa Brandenburg, Varsity Head Softball Coach

This past Spring Break, our Baseball and Softball programs traveled to Orlando through KSA for a successful and memorable spring training experience. The trip provided student-athletes with opportunities for athletic competition, team bonding, leadership development, and positive relationship building outside of the classroom and regular season environment.

## Softball Program Highlights:

@stanthonysoftball

The softball program traveled with 15 student-athletes and participated in:

- Four unofficial games against high school teams from the East Coast
- Team-building activities throughout the week
- Recreational opportunities at the various Universal Orlando Resort parks
- Use of resort amenities and organized group activities

The experience allowed players to compete against unfamiliar opponents while strengthening communication, trust, and team chemistry.

## Baseball Program Highlights:

@savhsbaseball

The baseball program traveled with 25 student-athletes and participated in:

- Two varsity unofficial games
- Two junior varsity unofficial games
- Four days at Universal Orlando Resort
- A team visit to Cocoa Beach
- A team dinner at Fogo de Chão Brazilian Steakhouse
- Numerous team-building opportunities throughout the trip

Players benefited from valuable time together outside of competition, helping strengthen program culture and relationships across grade levels.

## Overall Trip Success

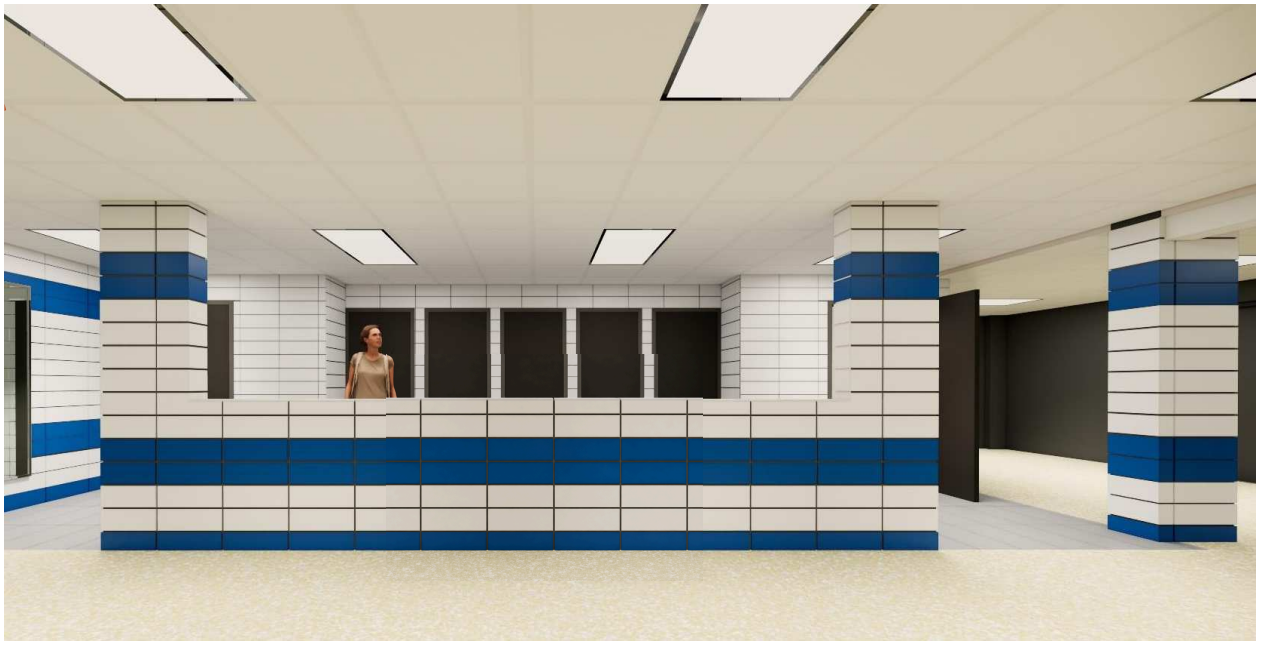
The trip was extremely successful for both programs. All travel, lodging, scheduling, and activities went smoothly, and the experience was enjoyed by all participants. Beyond athletics, the trip provided meaningful opportunities for students to:

- Develop leadership skills
- Strengthen teamwork and communication
- Build positive peer relationships
- Represent our school community in a positive manner

The coaching staffs appreciate the continued support of the school board, administration, families, and community members who help make experiences like this possible for our student-athletes.

# Facilities Update

1. Introductions
2. MS.HS Toilet Room Remodel
3. MS.HS Retaining Wall Re-build
4. Other facility discussions
5. Questions?



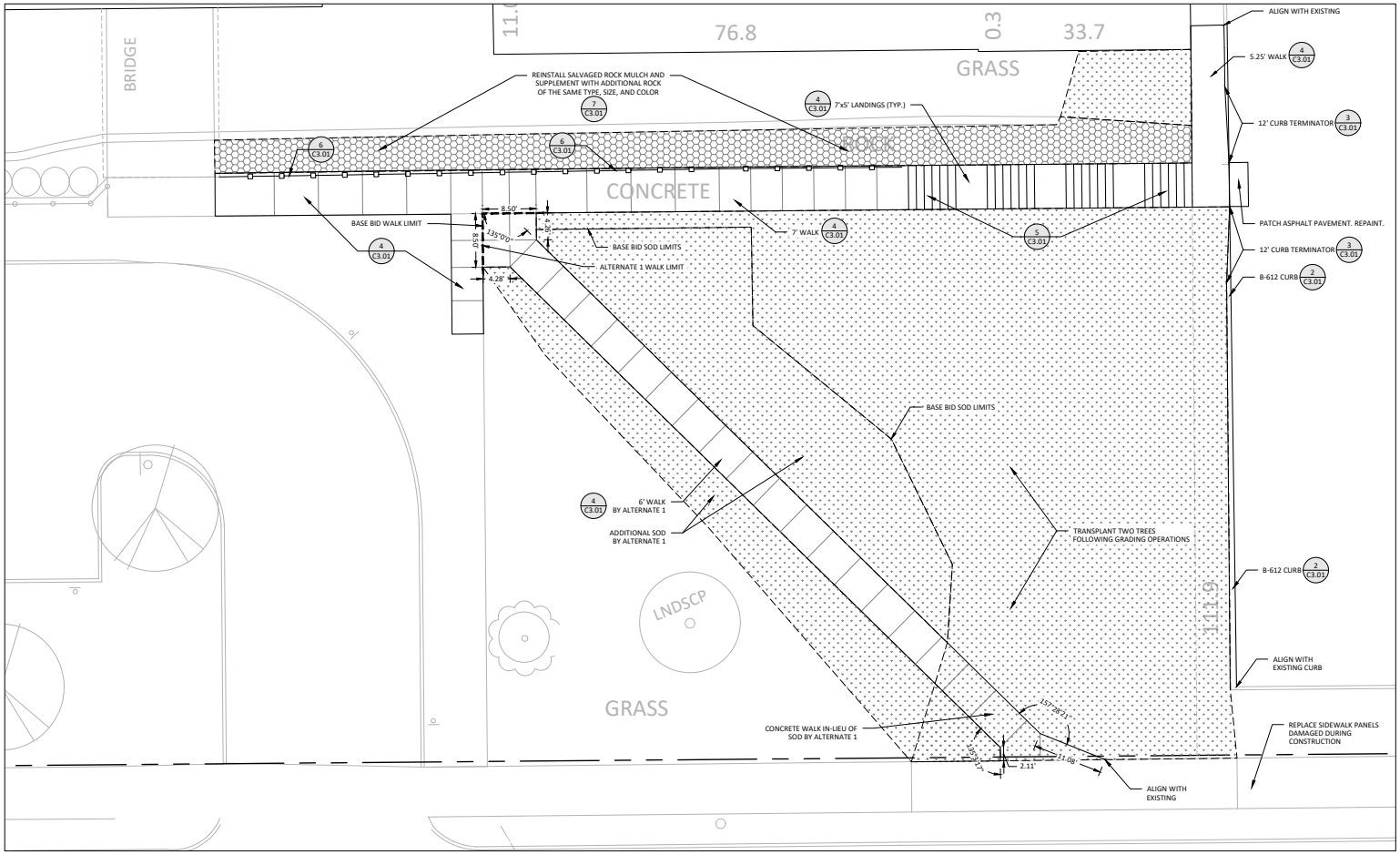
## Toilet Room Remodel

- Remodel Lower Level Toilet Rooms near Commons, Auditorium

- Bid under Budget

- Scheduled to start in June

- Current Activities include permitting, shop drawings




## Retaining Wall

- Bid 5/15/26

May 15, 2026

**Troy Urdahl**
Independent School District #282
3303 33rd Avenue Northeast
St. Anthony, Minnesota 55418

Re: Independent School District #282
St. Anthony Village Middle School and High School 2026 Site Improvements
Commission No. 252223

Dear Troy:

We recommend the following be presented to the Board of Education:

On Friday, May 15, 2026, at 2:00 p.m., bids were received from four (4) contractors for 2026 Site Improvements at St. Anthony Village Middle School and High School. A bid tabulation is attached for your review. MN Aggregates from St. Francis, Minnesota submitted the low base bid in the amount of $187,350.00. Selection of alternatives does not affect who will be the low bidder.

**Alternate No. 1 Alternate Grading and Additional Sidewalk** **Add ($11,000.00)**
This alternate includes additional concrete sidewalk and revised grading to accommodate the sidewalk.

**Recommendation: Accept**

The project bid within the allocated budgets for this project.

We recommend awarding the contract to MN Aggregates as follows:

| | | |
|---|---|---|
| Base bid | | $ 187,350.00 |
| **Alternate No. 1 Alternate Grading and Additional Sidewalk** | Add | $ 11,000 |
| TOTAL CONTRACT | | $ 198,350.00 |

Sincerely,

Wold Architects and Engineers

Joe Patton O'Connor

Enclosures

cc: Mark Gibbs, ISD #282
Ben Beery, Wold
Sean Kelly, Wold

EH/EDU-MN-ISD282/St. Anthony MS-HS/252223/
_Admin/Letters/2026.05.15 Letter to Troy Urdahl

Wold Architects and Engineers
50 South 6th Street, Suite 2250
Minneapolis, MN 55402
woldae.com | 612 772 9025

PLANNERS
ARCHITECTS
ENGINEERS

**Project Name:** St. Anthony MS-HS 2026 Site Improvements

**BID TABULATION**

Client: Independent School District #282
Commission No.: 252223
Date: 15-May-26
Time: 2:00pm

Wold Architects and Engineers
50 South 6th Street, Suite 2250
Minneapolis, MN 55402
612.772.9025 Fax: 651.223.5646

| Bidders Name | Addendum Numbers | Bid Security | Base Quote | Alternate No.1 | | Remarks |
|---|---|---|---|---|---|---|
| KNB Contracting<br>10464 Monroe Ave NW<br>South Haven, MN 55373<br>(612) 201-7845 | | | $229,900.00 | $500.00 | | |
| MN Aggregates<br>1908 242nd Ave NW<br>St. Francis, MN 55070<br>(612) 772-3677 | | | $187,350.00 | $11,000.00 | | Apparent Low |
| Peterson Companies<br>8326 Wyoming Tr<br>Chisago City, MN 55013<br>(651) 257-6864 | | | $242,000.00 | $27,000.00 | | |
| Urban Construction, LLC<br>2213 Oak Park Ave N<br>Minneapolis, MN 55411<br>(612) 405-3352 | | | $283,000.00 | $30,000.00 | | |
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May 15, 2026

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St. Anthony, Minnesota 55418

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This alternate includes additional concrete sidewalk and revised grading to accommodate the sidewalk.

**Recommendation: Accept**

The project bid within the allocated budgets for this project.

We recommend awarding the contract to MN Aggregates as follows:

| | | |
|---|---|---|
| Base bid | | $ 187,350.00 |
| **Alternate No. 1 Alternate Grading and Additional Sidewalk** | Add | $ 11,000 |
| TOTAL CONTRACT | | $ 198,350.00 |

Sincerely,

Wold Architects and Engineers

Joe Patton O'Connor

Enclosures

cc: Mark Gibbs, ISD #282
Ben Beery, Wold
Sean Kelly, Wold

EH/EDU-MN-ISD282/St. Anthony MS-HS/252223/
_Admin/Letters/2026.05.15 Letter to Troy Urdahl

Wold Architects and Engineers
50 South 6th Street, Suite 2250
Minneapolis, MN 55402
woldae.com | 612 772 9025

PLANNERS
ARCHITECTS
ENGINEERS

**Project Name:** St. Anthony MS-HS 2026 Site Improvements

**BID TABULATION**

Client: Independent School District #282
Commission No.: 252223
Date: 15-May-26
Time: 2:00pm

Wold Architects and Engineers
50 South 6th Street, Suite 2250
Minneapolis, MN 55402
612.772.9025 Fax: 651.223.5646

| Bidders Name | Addendum Numbers | Bid Security | Base Quote | Alternate No.1 | | Remarks |
|---|---|---|---|---|---|---|
| KNB Contracting<br>10464 Monroe Ave NW<br>South Haven, MN 55373<br>(612) 201-7845 | | | $229,900.00 | $500.00 | | |
| MN Aggregates<br>1908 242nd Ave NW<br>St. Francis, MN 55070<br>(612) 772-3677 | | | $187,350.00 | $11,000.00 | | Apparent Low |
| Peterson Companies<br>8326 Wyoming Tr<br>Chisago City, MN 55013<br>(651) 257-6864 | | | $242,000.00 | $27,000.00 | | |
| Urban Construction, LLC<br>2213 Oak Park Ave N<br>Minneapolis, MN 55411<br>(612) 405-3352 | | | $283,000.00 | $30,000.00 | | |
| | | | | | | |
| | | | | | | |
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**ISD282 St. Anthony-New Brighton Schools**
**Current Year Budget to Actual**
**As of March 31, 2026**

**FUND 01 GENERAL FUND**
**PROGRAM: ADMINISTRATION**

| OBJECT | DESCRIPTION | CURRENT FISCAL YEAR 2025-26 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | % SPENT | PRIOR FISCAL YEAR 2024-25 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | % SPENT |
|---|---|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 954,815 | $ 733,882 | | $ 972,751 | $ 718,272 | |
| 200'S | EMPLOYEE BENEFITS | $ 300,182 | $ 250,443 | | $ 296,333 | $ 238,393 | |
| 300'S | PURCHASED SERVICES | $ 57,639 | $ 33,473 | | $ 55,960 | $ 23,155 | |
| 400'S | SUPPLIES AND MATERIALS | $ 47,461 | $ 29,682 | | $ 46,147 | $ 30,659 | |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | | $ - | $ - | |
| 800'S | OTHER EXPENDITURES | $ 25,765 | $ 12,210 | | $ 25,014 | $ 10,659 | |
| | TOTAL ADMINISTRATION BUDGET | $ 1,385,861 | $ 1,059,689 | 76.5% | $ 1,396,205 | $ 1,021,137 | 73% |

**PROGRAM: DISTRICT SUPPORT SERVICES**

| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | % SPENT | 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | % SPENT |
|---|---|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 503,276 | $ 224,001 | | $ 272,811 | $ 247,144 | |
| 200'S | EMPLOYEE BENEFITS | $ 177,264 | $ 45,499 | | $ 78,962 | $ 65,507 | |
| 300'S | PURCHASED SERVICES | $ 808,466 | $ 663,400 | | $ 880,408 | $ 684,844 | |
| 400'S | SUPPLIES AND MATERIALS | $ 112,381 | $ 98,279 | | $ 72,559 | $ 43,521 | |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | | $ - | $ - | |
| 800'S | OTHER EXPENDITURES | $ 5,242 | $ 6,216 | | $ 2,756 | $ 5,823 | |
| | TOTAL DISTRICT SUPPORT SERVICES | $ 1,606,629 | $ 1,037,395 | 65% | $ 1,307,496 | $ 1,046,840 | 80% |

**PROGRAM: REGULAR INSTRUCTION**

| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | % SPENT | 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | % SPENT |
|---|---|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 9,106,203 | $ 5,164,232 | | $ 9,029,567 | $ 5,010,694 | |
| 200'S | EMPLOYEE BENEFITS | $ 3,359,975 | $ 1,879,435 | | $ 3,090,742 | $ 1,801,490 | |
| 300'S | PURCHASED SERVICES | $ 532,913 | $ 448,134 | | $ 524,028 | $ 365,340 | |
| 400'S | SUPPLIES AND MATERIALS | $ 131,080 | $ 105,657 | | $ 127,883 | $ 83,542 | |
| 500'S | CAPITAL EXPENDITURES | $ 14,698 | $ 2,010 | | $ 14,340 | $ 3,958 | |
| 800'S | OTHER EXPENDITURES | $ 26,697 | $ 23,570 | | $ 25,920 | $ 19,646 | |
| | TOTAL REGULAR INSTRUCT BUDGET | $ 13,171,568 | $ 7,623,040 | 58% | $ 12,812,480 | $ 7,284,670 | 57% |

**PROGRAM: SPECIAL ED INSTRUCTION**

| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | % SPENT | 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | % SPENT |
|---|---|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 3,634,932 | $ 1,975,483 | | $ 2,983,483 | $ 1,800,275 | |
| 200'S | EMPLOYEE BENEFITS | $ 1,469,404 | $ 706,710 | | $ 1,134,900 | $ 636,952 | |
| 300'S | PURCHASED SERVICES | $ 400,663 | $ 622,291 | | $ 513,252 | $ 341,295 | |
| 400'S | SUPPLIES AND MATERIALS | $ 50,793 | $ 28,663 | | $ 40,823 | $ 32,633 | |
| 500'S | CAPITAL EXPENDITURES | $ 7,688 | $ 1,831 | | $ 7,500 | $ 2,792 | |
| 800'S | OTHER EXPENDITURES | $ 52,707 | $ 40,509 | | $ 51,172 | $ 39,234 | |
| | TOTAL SPECIAL ED BUDGET | $ 5,616,186 | $ 3,375,486 | 60% | $ 4,731,131 | $ 2,853,180 | 60% |

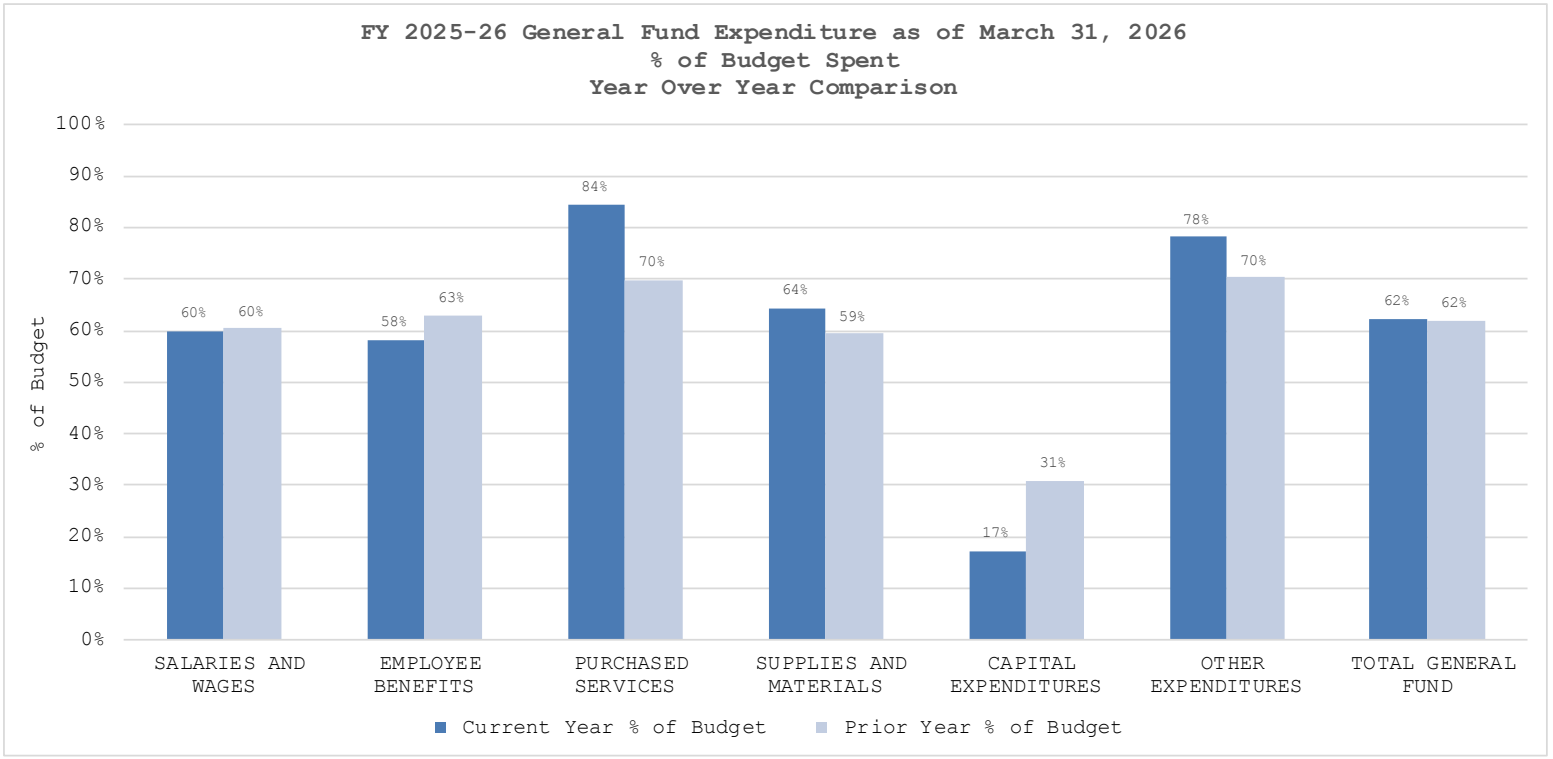
**ISD282 St. Anthony-New Brighton Schools**
**Current Year Budget to Actual**
**As of March 31, 2026**

| PROGRAM: | INSTRUCTIONAL SUPPORT SERVICES | | | | | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES | % SPENT | 2024-25 BUDGET | EXPENDITURES | % SPENT |
| 100'S | SALARIES AND WAGES | $ 714,148 | $ 651,467 | | $ 1,049,322 | $ 668,888 | |
| 200'S | EMPLOYEE BENEFITS | $ 187,431 | $ 174,093 | | $ 389,595 | $ 204,934 | |
| 300'S | PURCHASED SERVICES | $ 383,887 | $ 203,521 | | $ 411,199 | $ 232,222 | |
| 400'S | SUPPLIES AND MATERIALS | $ 19,007 | $ 21,198 | | $ 18,543 | $ 12,733 | |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | | $ - | $ - | |
| 800'S | OTHER EXPENDITURES | $ - | $ 3,092 | | $ - | $ 703 | |
| | TOTAL INSTRUCTIONAL SUPPORT | $ 1,304,472 | $ 1,053,372 | 81% | $ 1,868,659 | $ 1,119,480 | 60% |

| PROGRAM: | PUPIL SUPPORT SERVICES | | | | | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES | % SPENT | 2024-25 BUDGET | EXPENDITURES | % SPENT |
| 100'S | SALARIES AND WAGES | $ 739,466 | $ 452,874 | | $ 744,500 | $ 472,885 | |
| 200'S | EMPLOYEE BENEFITS | $ 282,481 | $ 176,287 | | $ 292,328 | $ 181,786 | |
| 300'S | PURCHASED SERVICES | $ 16,521 | $ 31,018 | | $ 16,040 | $ 53,435 | |
| 400'S | SUPPLIES AND MATERIALS | $ 67,332 | $ (5,153) | | $ 65,690 | $ (6,513) | |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | | $ - | $ - | |
| 800'S | OTHER EXPENDITURES | $ - | $ 150 | | $ - | $ 150 | |
| | TOTAL PUPIL SUPPORT SUPPORT | $ 1,105,801 | $ 655,177 | 59% | $ 1,118,557 | $ 701,743 | 63% |

| PROGRAM: | SITES AND BUILDINGS | | | | | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES | % SPENT | 2024-25 BUDGET | EXPENDITURES | % SPENT |
| 100'S | SALARIES AND WAGES | $ 879,308 | $ 691,415 | | $ 934,700 | $ 730,556 | |
| 200'S | EMPLOYEE BENEFITS | $ 315,583 | $ 210,646 | | $ 322,638 | $ 231,023 | |
| 300'S | PURCHASED SERVICES | $ 586,488 | $ 352,815 | | $ 550,434 | $ 360,246 | |
| 400'S | SUPPLIES AND MATERIALS | $ 287,064 | $ 181,104 | | $ 273,600 | $ 186,511 | |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | | $ - | $ - | |
| 800'S | OTHER EXPENDITURES | $ 1,809 | $ 1,969 | | $ 5,809 | $ 1,625 | |
| | TOTAL SITES AND BUILDINGS | $ 2,070,252 | $ 1,437,948 | 69% | $ 2,087,183 | $ 1,509,961 | 72% |

| PROGRAM: | FISCAL AND OTHER FIXED COSTS | | | | | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES | % SPENT | 2024-25 BUDGET | EXPENDITURES | % SPENT |
| 200'S | WORK COMP AND PROP INSURANCE | $ 321,134 | $ 286,043 | 89% | $ 284,350 | $ 349,588 | 123% |
| | **TOTAL GENERAL FUND BUDGET** | $ 26,581,903 | $ 16,528,149 | 62% | $ 25,606,061 | $ 15,886,598 | 62% |


FY 2025-26 General Fund Expenditure as of March 31, 2026
% of Budget Spent
Year Over Year Comparison
% of Budget
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
60%
60%
58%
63%
84%
70%
64%
59%
17%
31%
78%
70%
62%
62%
SALARIES AND WAGES
EMPLOYEE BENEFITS
PURCHASED SERVICES
SUPPLIES AND MATERIALS
CAPITAL EXPENDITURES
OTHER EXPENDITURES
TOTAL GENERAL FUND
Current Year % of Budget
Prior Year % of Budget

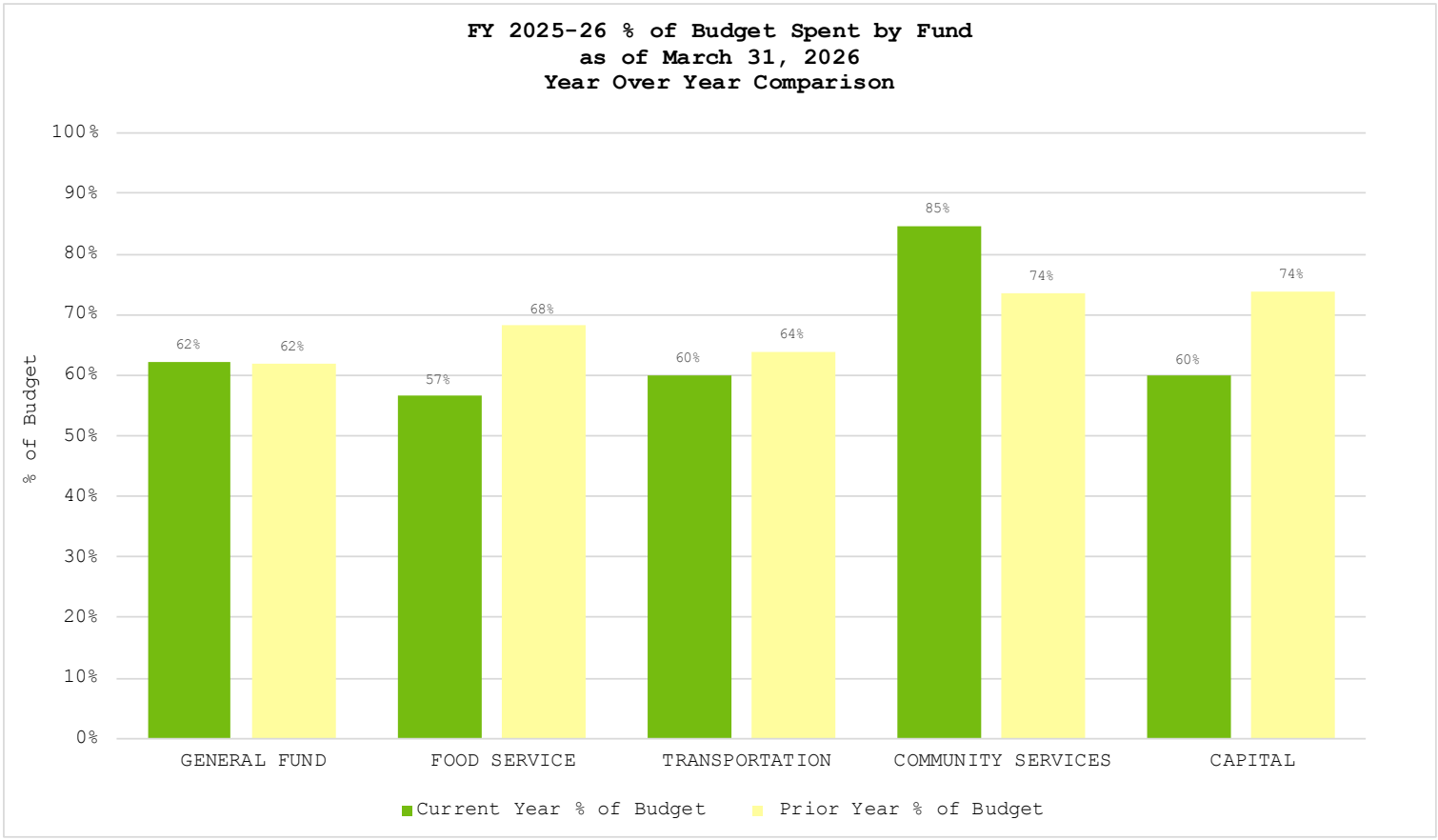
**ISD282 St. Anthony-New Brighton Schools**
**Current Year Budget to Actual**
**As of March 31, 2026**

| FUND 02 | FOOD SERVICE | CURRENT FISCAL YEAR 2025-26 | | | PRIOR FISCAL YEAR 2024-25 | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | % SPENT | 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | % SPENT |
| 100'S | SALARIES AND WAGES | $ 493,015 | $ 283,326 | | $ 429,296 | $ 270,436 | |
| 200'S | EMPLOYEE BENEFITS | $ 162,933 | $ 110,265 | | $ 155,618 | $ 90,565 | |
| 300'S | PURCHASED SERVICES | $ 68,424 | $ 21,221 | | $ 61,539 | $ 25,771 | |
| 400'S | SUPPLIES AND MATERIALS | $ 742,722 | $ 410,878 | | $ 586,496 | $ 409,189 | |
| 500'S | CAPITAL EXPENDITURES | $ 10,250 | $ 8,657 | | $ 10,000 | $ 50,957 | |
| 800'S | OTHER EXPENDITURES | $ 1,960 | $ 2,386 | | $ 1,957 | $ 1,903 | |
| | TOTAL FOOD SERVICE BUDGET | $ 1,479,303 | $ 836,732 | 57% | $ 1,244,906 | $ 848,820 | 68% |

| FUND 03 | TRANSPORTATION | | | | | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | | 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | |
| 100'S | SALARIES AND WAGES | $ 214,840 | $ 63,249 | | $ 202,190 | $ 91,463 | |
| 200'S | EMPLOYEE BENEFITS | $ 71,317 | $ 15,826 | | $ 76,832 | $ 30,962 | |
| 300'S | PURCHASED SERVICES | $ 1,527,472 | $ 968,204 | | $ 1,424,646 | $ 917,699 | |
| 400'S | SUPPLIES AND MATERIALS | $ 8,200 | $ 4,788 | | $ 8,000 | $ 5,392 | |
| 500'S | CAPITAL EXPENDITURES | $ - | $ 40,720 | | $ - | $ 47,039 | |
| 800'S | OTHER EXPENDITURES | $ - | $ - | | $ - | $ - | |
| | TOTAL TRANSPORTATION | $ 1,821,829 | $ 1,092,788 | 60% | $ 1,711,668 | $ 1,092,555 | 64% |

| FUND 04 | COMMUNITY SERVICES | | | | | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | | 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | |
| 100'S | SALARIES AND WAGES | $ 1,087,530 | $ 834,033 | | $ 1,041,251 | $ 813,398 | |
| 200'S | EMPLOYEE BENEFITS | $ 314,549 | $ 295,029 | | $ 318,118 | $ 240,002 | |
| 300'S | PURCHASED SERVICES | $ 283,050 | $ 271,918 | | $ 288,138 | $ 152,616 | |
| 400'S | SUPPLIES AND MATERIALS | $ 77,227 | $ 57,420 | | $ 77,487 | $ 64,800 | |
| 500'S | CAPITAL EXPENDITURES | $ 4,400 | $ 37,255 | | $ 4,400 | $ - | |
| 800'S | OTHER EXPENDITURES | $ 2,700 | $ 2,541 | | $ 2,700 | $ 2,473 | |
| | TOTAL COMMUNITY SERVICES BUDGET | $ 1,769,456 | $ 1,498,196 | 85% | $ 1,732,093 | $ 1,273,288 | 74% |

| FUND 05 | CAPITAL | | | | | | |
|---|---|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2025-26 BUDGET | EXPENDITURES AS OF 3/31/26 | | 2024-25 BUDGET | EXPENDITURES AS OF 3/31/25 | |
| 100'S | SALARIES AND WAGES | $ 1,114 | $ 721 | | $ 36,534 | $ 8,512 | |
| 200'S | EMPLOYEE BENEFITS | $ 195 | $ 128 | | $ 8,332 | $ 719 | |
| 300'S | PURCHASED SERVICES | $ 222,224 | $ 107,636 | | $ 177,716 | $ 112,777 | |
| 400'S | SUPPLIES AND MATERIALS | $ 492,175 | $ 808,419 | | $ 683,349 | $ 222,138 | |
| 500'S | CAPITAL EXPENDITURES | $ 2,170,644 | $ 810,370 | | $ 1,472,669 | $ 1,412,881 | |
| 800'S | OTHER EXPENDITURES | $ - | $ - | | $ - | $ - | |
| | TOTAL CAPITAL BUDGET | $ 2,886,352 | $ 1,727,274 | 60% | $ 2,378,601 | $ 1,757,026 | 74% |


FY 2025-26 % of Budget Spent by Fund
as of March 31, 2026
Year Over Year Comparison
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
% of Budget
62%
62%
57%
68%
60%
64%
85%
74%
60%
74%
GENERAL FUND
FOOD SERVICE
TRANSPORTATION
COMMUNITY SERVICES
CAPITAL
Current Year % of Budget
Prior Year % of Budget

**ISD282 St. Anthony-New Brighton Schools**

**Student Activity Account Balance**

**As of March 31, 2026**

| Activities Account | Beginning Account Balance | Receipts as of March 31, 2026 | Expenditures as of March 31, 20226 | Ending Balance as of March 31, 2026 |
|---|---|---|---|---|
| BASEBALL | $ 405 | $ 2,450 | $ 2,750 | $ 104 |
| BASKETBALL BOYS | 3,350 | - | 1,605 | 1,745 |
| BASKETBALL GIRLS | 304 | 2,810 | 1,033 | 2,081 |
| BOYS GOLF | 3,298 | - | 1,260 | 2,038 |
| BOYS SOCCER | 624 | - | 328 | 297 |
| BOYS SWIMMING | 739 | 1,842 | 1,959 | 622 |
| BOYS TENNIS | 2,561 | - | 1,243 | 1,318 |
| BOYS VOLLEYBALL | 7 | - | - | 7 |
| CHEERLEADING | - | 983 | 156 | 827 |
| CHOIR | 251 | - | - | 251 |
| Class of 2026 | - | - | - | - |
| MSA | - | 2,058 | 1,474 | 584 |
| CLASS OF 2024 | - | - | - | - |
| CLASS OF 2025 | - | - | - | - |
| CONNECTION CREW | 538 | - | - | 538 |
| CROSS COUNTRY | 6,688 | 10,488 | 3,685 | 13,490 |
| DANCE TEAM | 89 | - | - | 89 |
| DARE 2 B REAL | 626 | - | - | 626 |
| FOOTBALL CLUB | 4,797 | - | - | 4,797 |
| FRENCH CLUB | 103 | - | - | 103 |
| GIRL'S GOLF | 3,012 | - | - | 3,012 |
| GIRLS SOCCER | 1,070 | 1,493 | 1,035 | 1,528 |
| GIRL'S TENNIS | 4,499 | 3,398 | 1,423 | 6,474 |
| GIRLS VOLLEYBALL | 135 | - | 135 | - |
| GSA | 1,008 | - | 27 | 981 |
| GYMNASTICS | 897 | - | - | 897 |
| HOSA | 291 | 875 | 728 | 438 |
| HS DRAMA | 2,066 | 3,358 | 5,745 | (321) |
| HS GREEN TEAM | 1,933 | - | - | 1,933 |
| HS MARCHING BAND | 127,128 | 46,869 | 83,370 | 90,627 |
| HS STUDENT COUNCIL | 26,241 | 7,397 | 6,325 | 27,314 |
| HS STUDENT FUNDRAISING | 5,466 | - | - | 5,466 |
| HUSKIEPRENEUR | 808 | 8,693 | 7,485 | 2,016 |
| KEY CLUB | 1,461 | 1,514 | 1,433 | 1,541 |
| LEGO LEAGUE | 1,067 | - | 1,600 | (533) |
| LETTERWINNERS CLUB | 7,032 | 200 | 2,727 | 4,505 |
| LITERARY ARTS | 419 | - | - | 419 |
| MATHLETES | 6 | - | - | 6 |
| MS CAMPUS CLUB MAGAZINE | 8,027 | 12,226 | 5,097 | 15,156 |
| MS DANCELINE (HUSKETTES) | 295 | - | - | 295 |
| MS DRAMA | 13,195 | - | 3,188 | 10,007 |
| MS KNOWLEDGE BOWL | 2,948 | 327 | 1,243 | 2,033 |
| MS STUDENT COUNCIL | 6,930 | 2,503 | 1,005 | 8,427 |
| MS TRACK | - | - | - | - |
| NATIONAL HONOR SOCIETY | 3,205 | 762 | 1,385 | 2,583 |
| ROBO HUSKIE | 7,856 | 5,600 | 6,990 | 6,465 |
| SADD | 400 | - | - | 400 |
| SCHOOL STORE | 1,779 | - | - | 1,779 |
| SCIENCE BOWL | 989 | - | - | 989 |
| SCIENCE OLYMPIAD | 479 | - | - | 479 |
| SOFTBALL CLUB | 1,253 | 600 | 192 | 1,661 |
| SPANISH CLUB | 130 | - | - | 130 |
| SPANISH TRIP MS | 3 | - | - | 3 |
| SPEECH | 1,151 | - | - | 1,151 |
| SUPER HIGH MILEAGE | 84 | - | - | 84 |
| SWIMMING | 5,163 | 4,887 | 3,336 | 6,715 |
| YEARBOOK | 8,688 | - | 362 | 8,325 |
| MS BEST BUDDIES | 140 | 196 | - | 336 |
| **Total** | **$ 271,633** | **$ 121,528** | **$ 150,324** | **$ 242,837** |

# Fiscal Year 2026-27 Initial Budget Assumptions

## May 19, 2026

**Revenues:**

- **Student Enrollment**: We are projecting 1,900 students for the district's enrollment, which includes 10 ECSE and 1,890 K-12. We are also projecting a negative adjustment of 60 ADM due to students participating in the Post Secondary Enrollment Options program. As a result, 1,840 ADM will be used for the 2026-27 budget.

| Grade Level | Oct 1, 2025 Enrollment | 2026-27 Enrollment Target | 2026-27 Enrollment Budget |
|---|---|---|---|
| **K-5** | 708 | 710 | 689 |
| **6-8** | 448 | 450 | 444 |
| **9-12** | 762 | 800 | 757 |
| **ECSE** | 7 | 10 | 10 |
| **PSEO Adj** | -61 | -60 | -60 |
| **Total** | **1,864** | **1,902** | **1,840** |

- **General Education Basic Funding:** MN Statutes 2024, section 126C.10, subdivision 2 sets the general education formula allowance based on the actual Consumer Price Index (CPI). The final adjusted allowance will increase by 2.69% from $7,481 to $7,683 per Adjusted Pupil Unit (APU). Pupil units are calculated using a weighting factor of 1.0 for ECSE, kindergarten through 6th grade, and 1.2 for grades 7-12. The estimated basic general education revenue for 2026-27 is $15,662,564 ($7,683 x 2,038.6 APU).
    a. *Component 1*
    b. *Component 2*
    c. *Component 3*
    d. *Component 4*

- **Special Education Aid:** The district special education aid for FY2027 is estimated based on this year's estimated expenditures. Total special education aid projected next fiscal year is $4.5 million, with approximately $1.06 million for special education

transportation. This estimate will change when we have a better projection of this year's expenditures.

a. *Component 2*

- **Operating Referendum Levy:** The operating referendum levy remains at $2,543.86 per APU, generating $5,743,810 in revenue. However, the total levy revenue for next fiscal year is projected to be 4% lower than the current year's budget due to prior year adjustments.
    a. *Component 1*
    b. *Component 3*
    c. *Component 4*

- **Capital Projects Referendum Levy:** The approved capital projects referendum levy revenue for 2026-27 is $1,055,082. This revenue will be spent on technology and curriculum needs.

- **Professional Development:** The district will continue to set aside 2% of the basic general education state revenue for staff development. This amounts to approximately $313k for 2026-27.

    a. *Component 2*

- **Achievement and Integration Program:** The district submitted a 2-year (FY2026-27 and FY 2027-28) application and budget to MDE in March. The FY27 initial revenue for this program is $299k.
    a. *Component 2: A & I*

- **Federal Grants:** The district will continue to receive ESEA (Title I, II, III, and IV) and Federal Special Education Grants in 2026-27.
    a. *Component 2: Title*

- **ADSIS:** This is the 2nd year of the approved School Fiscal Year 26-27 program, and the district will continue to receive funding for the ADSIS program.
    a. *Component 2: ADSIS*

- **Local Sources:** Increase interest income for FY27 because more interest earnings are received this year.
    a. *Component 1*
    b. *Component 3*
    c. *Component 4*

- **EL Cross-Subsidy Aid:** Starting in fiscal year 2026-27, districts will receive 25% of the district's EL cross-subsidy. FY26-27 EL cross-subsidy aid will be calculated based on

the FY2024-25 district's cross-subsidy expenditures. We are expecting to receive $32k in EL cross-subsidy aid.

a. *Component 2*

- **Compensatory Aid:** The total preliminary compensatory or basic skills revenue for FY26-27 is $716k. $55k of this revenue is allocated to Community Education (Fund 04) for early childhood education programs.
    a. *Component 1*
    b. *Component 2*
    c. *Component 3*

**Expenditures:**

- **Staffing:** Due to an increase in students requiring special education services, administration would like to increase 2 .1 FTE to special education.
    a. *Component 1: Cross Subsidy*
    b. *Component 2: Special Education, MA Billing*

- **Salaries:** Salaries for all employees will be budgeted according to the terms of settled bargaining unit contracts. For contracts that are not yet settled, the budgeted salaries will align with the parameters established by the School Board.
    a. *Component 1: teachers, counseling/guidance, principals/APs*
    b. *Component 2: Special Education teachers/paraeducators/administrators, interventionists, EL teachers*
    c. *Component 3: Athletics and Activities, contracted services (such as NYFS)*
    d. *Component 4: Administration, Facilities, Food Service, Health Services*

- **Health Insurance:** Health insurance premiums are expected to increase by 30% in FY2026-27. The district's contribution for health insurance premiums is budgeted based on the settled teacher's contract.
    a. *Component 1: teachers, counseling/guidance, principals/APs*
    b. *Component 2: Special Education teachers/paraeducators/administrators, interventionists, EL teachers*
    c. *Component 3: Athletics and Activities*
    d. *Component 4: Administration, Facilities, Food Service, Health Services*

- **Utilities:** Utilities such as gas/fuel, electricity, and water will increase by 5.5% in the budget.
    a. *Component 4: Facilities*

- **Purchased services:** Budgeting for purchased services contracts will be based on the terms of the negotiated agreements.
    a. *Component 1*
    b. *Component 2*
    c. *Component 3*

*d. Component 4*

- **Other expenditures:** Expenditures not indicated above will be increased by the same percentage as the general education formula allowance increase.

## St. Anthony - New Brighton ISD 282 FY2026-27 PROPOSED BUDGET DRAFT
**1,840 ADM**

| | Nonspendable A | Assigned B | Committed C | Restricted D | Unassigned E | General Fund Total F (A+B+C+D+E) | Reserved Capital G | Transportation H | Student Activity I |
|---|---|---|---|---|---|---|---|---|---|
| Estimated Revenues | - | 7,000 | - | 2,349,630 | 25,703,491 | 28,060,121 | 2,741,620 | 1,865,849 | 294,952 |
| Estimated Expenditures | - | 68,000 | - | 2,573,903 | 25,703,491 | 28,345,394 | 3,229,555 | 1,864,535 | 294,952 |
| Estimated Fund Balance 7/1/25 | 85,940 | 2,859,690 | 716,921 | 1,384,422 | 3,261,432 | 8,308,405 | 1,535,850 | 952,476 | 227,808 |
| Estimated Fund Balance 6/30/26 | 85,940 | 2,798,690 | 716,921 | 1,160,149 | 3,261,432 | 8,023,132 | 1,047,915 | 953,789 | 227,808 |
| Projected Surplus (Deficit) | - | (61,000) | - | (224,273) | - | (285,273) | (487,934) | 1,313 | - |

**EXPLANATION OF COLUMNS**

**Nonspendable =** Amounts that cannot be spent due to form such as inventories and prepaid amounts.
**Assigned** = Money received that has a designation of how it is spent. Severance, vacation, sick, and OPEB, federal, integration
**Committed =** Amounts constrained for a specific purpose by the district using the highest level of decision making authority. Capital and technology and curriculum
**Restricted** = Available resources deidcated by statute for specific purposes. Staff Development, Gifted & Talented, Career & Tech, etc.
**Unassigned** = Money that has no specific designation on how it is spent.
**Reserved Capital** = Includes operating capital, LTFM, and capital projects levy. Referred to as Fund 05.
**Transportation** = Busing to bring children to and from school. Does not include most activities/athletic/field trip transportation. Referred to as Fund 03
**Student Activity** = Student activity accounts
**Food Service** = All financial activities of our food service program. Fund 02
**Community Services** = All function related to our community services program. Fund 04
**Debt Service** = Records outstanding indebtedness. Fund 07
**Trust** = District acts as trustee, in our case used for scholarships. Fund 08
**Agency** = Formal agency agreements with other gov't units, employees, students. Examples are SANBE and Patriots. Fund 09
**Internal Service** = Dental self insurance program. Fund 20

## St. Anthony - New Brighton ISD 282 FY2026-27 PROPOSED BUDGET DRAFT
**1,840 ADM**

| | Food Service J | Community Services K | Debt Service L | Trust Fund M | Agency Fund N | Internal Service O | OPEB Trust P | ALL FUNDS TOTAL |
|---|---|---|---|---|---|---|---|---|
| Estimated Revenues | 1,528,653 | 1,982,257 | 2,217,107 | 63,582 | 114,541 | 187,615 | 50,000 | 39,106,297 |
| Estimated Expenditures | 1,585,037 | 1,932,717 | 2,271,935 | 63,582 | 114,541 | 209,055 | 39,430 | 39,950,731 |
| Estimated Fund Balance 7/1/25 | 433,639 | 1,345,256 | 818,856 | 79,980 | - | 165,359 | 1,150,447 | 15,018,075 |
| Estimated Fund Balance 6/30/26 | 377,255 | 1,394,796 | 764,028 | 79,980 | - | 143,920 | 1,161,017 | 14,173,641 |
| Projected Surplus (Deficit) | (56,384) | 49,540 | (54,827) | - | - | (21,439) | 10,570 | (844,434) |

**EXPLANATION OF COLUMNS**

**Nonspendable =** Amounts that cannot be spent due to form such as inventories and prepaid amounts.
**Assigned** = Money received that has a designation of how it is spent. Severance, vacation, sick, and OPEB, federal, integration
**Committed =** Amounts constrained for a specific purpose by the district using the highest level of decision making authority. Capital and technology and curriculum
**Restricted** = Available resources deidcated by statute for specific purposes. Staff Development, Gifted & Talented, Career & Tech, etc.
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**Debt Service** = Records outstanding indebtedness. Fund 07
**Trust** = District acts as trustee, in our case used for scholarships. Fund 08
**Agency** = Formal agency agreements with other gov't units, employees, students. Examples are SANBE and Patriots. Fund 09
**Internal Service** = Self insurance program. Fund 20

# St. Anthony-New Brighton ISD 282
# FY26-27 Proposed Budget Draft
# Fund Balance Detail

## General Fund (01)

| Fund Balance | Fund Balance Description | Est. FY 25-26 Fund Balance | Proposed FY26-27 Revenue | Proposed FY26-27 Expenditure | Est. FY 26-27 Net Surplus/Defict | Est. FY26-27 Ending Fund Balance |
|---|---|---|---|---|---|---|
| Assigned | Achievement & Integration | $ - | | | - | $ - |
| Assigned | ADSIS | 300,000 | | | - | 300,000 |
| Assigned | Effective Instruction and Read Act | 237,958 | | | - | 237,958 |
| Assigned | Device Insurance | 22,907 | 7,000 | 3,000 | 4,000 | 26,907 |
| Assigned | District Technology | 53,371 | | | - | 53,371 |
| Assigned | Equity and Instruction | 215,221 | | 65,000 | (65,000) | 150,221 |
| Assigned | Legal | 110,000 | | | - | 110,000 |
| Assigned | Q-Comp | 679,856 | | | - | 679,856 |
| Assigned | Severance, Vacation & Sick | 590,377 | | | - | 590,377 |
| Assigned | SPED and Federal Programs | 650,000 | | | - | 650,000 |
| Assigned | WMEP | - | | | - | - |
| | **Assigned Fund Balance Subtotal** | **$ 2,859,690** | **$ 7,000** | **$ 68,000** | **(61,000)** | **$ 2,798,690** |
| Board Committed | Capital | $ 581,046 | - | $ - | - | $ 581,046 |
| Board Committed | Technology and Curriculum | 135,875 | - | - | - | 135,875 |
| | **Board Committed Fund Balance Subtotal** | **716,921** | **-** | **-** | **-** | **716,921** |
| Restricted | Achievement & Integration | $ - | 299,325 | $ 299,325 | - | $ - |
| Restricted | Athletic Trainer | 5,245 | | 5,245 | (5,245) | - |
| Restricted | Career and Tech | - | 104,060 | 104,060 | - | - |
| Restricted | Compensatory/Basic Skills | 679,065 | 661,406 | 661,406 | 0 | 679,065 |
| Restricted | EL State Aid | - | 271,076 | 271,076 | 0 | 0 |
| Restricted | Eagle Bluff Fieldtriip | - | | | - | - |
| Restricted | Endowment | - | | - | - | - |
| Restricted | Extended Learning Op | 6,622 | | | - | 6,622 |
| Restricted | FS Angel Fund | - | | | - | - |
| Restricted | Gifted & Talented | - | 26,502 | 26,502 | - | - |
| Restricted | American Indian Education | 36,538 | - | - | - | 36,538 |
| Restricted | Learning & Development | - | 366,583 | 366,583 | - | - |
| Restricted | Read Act - Literacy Aid | 74,129 | - | 74,129 | (74,129) | - |
| Restricted | Literacy Incentive Aid | 72,928 | 76,586 | 149,514 | (72,928) | - |
| Restricted | Read Act - Teacher Training | - | | - | - | - |
| Restricted | Safe Schools | 80,138 | 104,228 | 160,722 | (56,493) | 23,645 |
| Restricted | School Library Aid | - | 20,771 | 20,771 | - | - |
| Restricted | SPED Medical Assistance | 297,050 | 45,000 | 39,534 | 5,466 | 302,517 |
| Restricted | Staff Development | 132,707 | 313,067 | 334,011 | (20,944) | 111,763 |
| Restricted | Student support personnel aid | - | 61,026 | 61,026 | - | - |
| | **Restricted Fund Balance Subtotal** | **$ 1,384,422** | **$ 2,349,630** | **$ 2,573,903** | **(224,273)** | **$ 1,160,149** |

NOTE: This is a draft of the 2026-27 budget proposal and the numbers may change

# St. Anthony-New Brighton ISD 282
## FY26-27 Proposed Budget Draft
## Fund Balance Detail

| Fund Balance | Fund Balance Description | Est. FY 25-26 Fund Balance | Proposed FY26-27 Revenue | Proposed FY26-27 Expenditure | Est. FY 26-27 Net Surplus/Defict | Est. FY26-27 Ending Fund Balance |
|---|---|---|---|---|---|---|
| Unassigned | Unrestricted Levy Revenue | $ - | 5,497,390 | $ 5,497,390 | - | $ - |
| Unassigned | Unrestricted State Aid | $ - | 14,758,105 | $ 11,665,837 | 3,092,268 | $ 3,092,268 |
| Unassigned | State Aid Special Education | - | 3,569,779 | 5,586,041 | (2,016,262) | (2,016,262) |
| Unassigned | Federal Special Ed Grant | - | 400,000 | 400,000 | - | - |
| Unassigned | ECSE Federal grant | - | 10,900 | 10,900 | - | - |
| Unassigned | Title I | - | 170,000 | 170,000 | - | - |
| Unassigned | Title II | - | 40,000 | 40,000 | - | - |
| Unassigned | Title III/IV | - | 22,000 | 22,000 | - | - |
| Unassigned | Q comp | - | 489,931 | 489,931 | - | - |
| Unassigned | Student Fees Athletics/Activities | - | 317,568 | 1,001,704 | (684,137) | (684,137) |
| Unassigned | Draw from OPEB Trust | - | 36,430 | 36,430 | - | - |
| Unassigned | Other Misc Revenue | - | 391,389 | 391,389 | - | - |
| Unassigned | Unassigned Fund Balance | $ 3,261,432 | | 391,869 | (391,869) | 2,869,563 |
| | **Unassigned Fund Balance Subtotal** | **$ 3,261,432** | **$ 25,703,491** | **$ 25,703,491** | **0** | **$ 3,261,432** |
| | | | | | - | |
| | **General Fund (01) Total Fund Balances** | **$ 8,222,465** | **$ 28,060,121** | **$ 28,345,394** | **(285,273)** | **$ 7,937,192** |

### Transportation Fund (3)

| Fund Balance | Fund Balance Description | Est. FY 25-26 Fund | Proposed FY26-27 | Proposed FY26-27 | Est. FY 26-27 Net | Est. FY26-27 |
|---|---|---|---|---|---|---|
| Transportation | Regular Transportation | $ 1,082,908 | 745,162 | $ 484,537 | 260,626 | $ 1,343,533 |
| Transportation | Special Transportation | (50,292) | 1,062,000 | 1,118,961 | (56,961) | (107,253) |
| Transportation | NonResident Transportation | (80,139) | 58,686 | 261,038 | (202,351) | (282,491) |
| | **Transportation Fund Balance Subtotal** | **$ 952,476** | **$ 1,865,849** | **$ 1,864,535** | **1,313** | **$ 953,789** |

### Capital Fund (5)

| Fund Balance | Fund Balance Description | Est. FY 25-26 Fund | Proposed FY26-27 | Proposed FY26-27 | Est. FY 26-27 Net | Est. FY26-27 |
|---|---|---|---|---|---|---|
| Reserved Capital | Capital Projects Levy | $ 399,127 | 1,080,082 | 1,267,697 | (187,615) | $ 211,512 |
| Reserved Capital | Operating Capital | 729,947 | 886,718 | 1,000,798 | (114,079) | 615,867 |
| Reserved Capital | Long Term Facilities Maintenance | 406,776 | 774,820 | 961,060 | (186,240) | 220,536 |
| | **Capital Fund Balance Subtotal** | **$ 1,535,850** | **$ 2,741,620** | **$ 3,229,555** | **(487,934)** | **$ 1,047,915** |

NOTE: This is a draft of the 2026-27 budget proposal and the numbers may change

# St. Anthony-New Brighton ISD 282
# FY26-27 Proposed Budget Draft
# Revenue and Expense Summary

**General Fund Revenue by Source**

| Revenue Source | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | $ Change | % Change |
|---|---|---|---|---|---|---|
| State Aid | $ 20,583,160 | 74% | $ 19,375,765 | 72% | $ 1,207,395 | 6% |
| Levy | $ 5,968,475 | 21% | $ 6,216,833 | 23% | $ (248,358) | -4% |
| Federal Grant | $ 646,050 | 2% | $ 627,535 | 2% | $ 18,515 | 3% |
| Local Sources | 862,436 | 3% | 737,237 | 3% | $ 125,200 | 17% |
| **Total Revenue** | **$ 28,060,121** | **101%** | **$ 26,957,369** | **100%** | **$ 1,102,752** | **4%** |

**General Fund Expenditures by Expense Type**

| Expense Type | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | $ Change | % Change |
|---|---|---|---|---|---|---|
| Salaries | $ 17,079,094 | 60% | $ 16,532,148 | 62% | $ 546,946 | 3% |
| Employee Benefits | $ 6,393,605 | 22% | $ 6,092,320 | 23% | $ 301,285 | 5% |
| Purchased Services | $ 3,568,159 | 13% | $ 2,786,577 | 10% | $ 781,581 | 28% |
| Supplies and Materials | $ 745,821 | 3% | $ 647,786 | 2% | $ 98,036 | 15% |
| Capital Expenditures | $ 85,535 | 0% | $ 89,718 | 0% | $ (4,184) | -5% |
| Other Expenditures | $ 473,181 | 2% | $ 433,354 | 2% | $ 39,827 | 9% |
| **Total Expenditures** | **$ 28,345,394** | **99%** | **$ 26,581,903** | **100%** | **$ 1,763,492** | **7%** |
| | | | | | | |
| **NetSurplus/(Deficit)** | **$ (285,273)** | | **$ 375,466** | | **$ (660,739)** | **-176%** |

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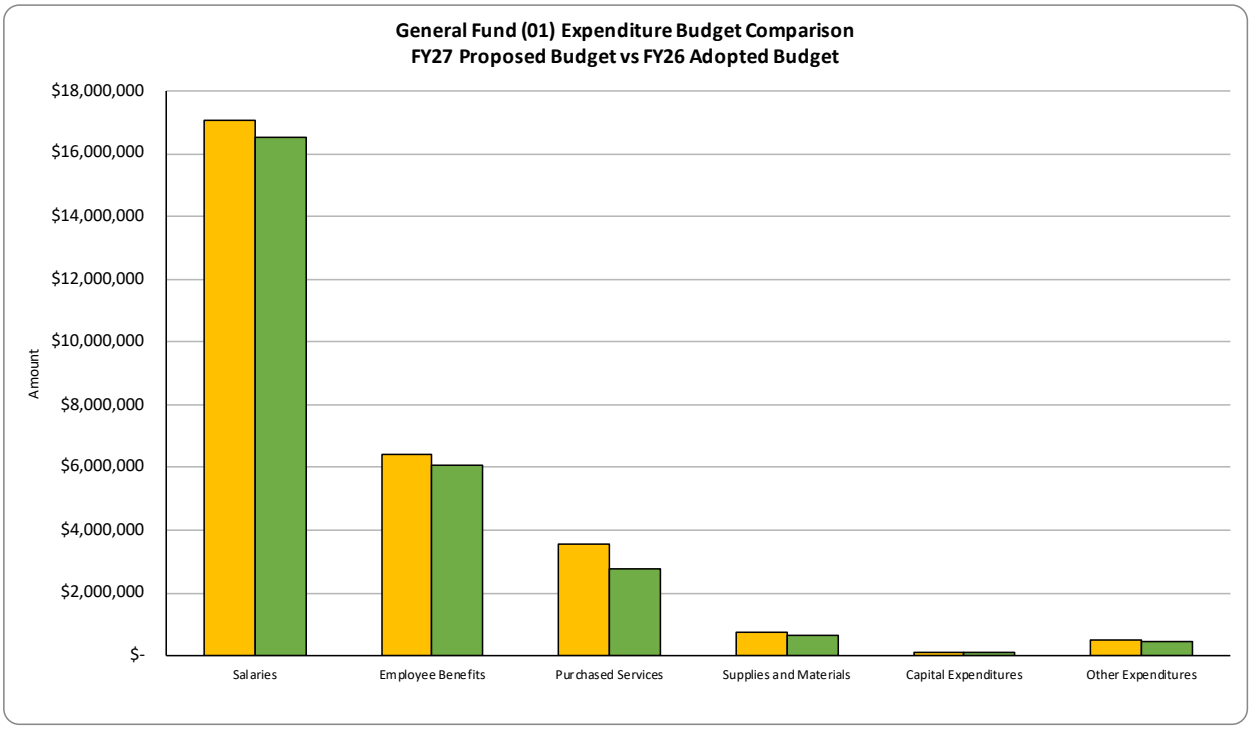
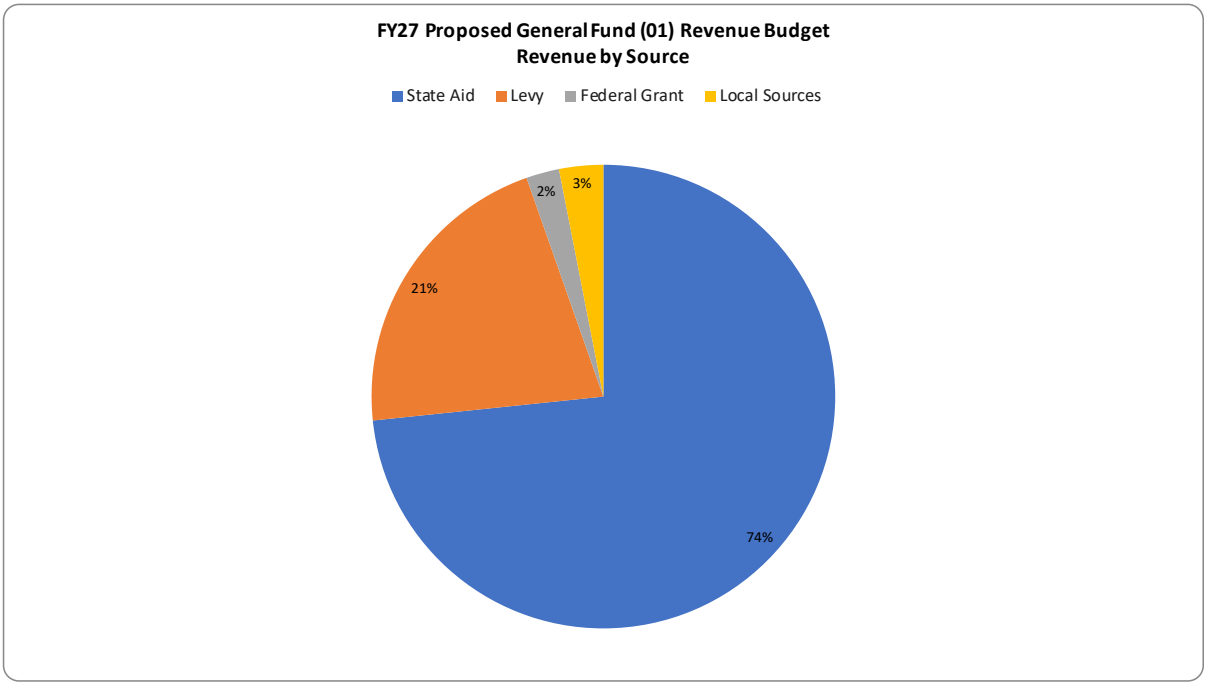
**St. Anthony-New Brighton ISD 282**
**FY26-27 Proposed Budget Draft**
**Revenue and Expense Summary**

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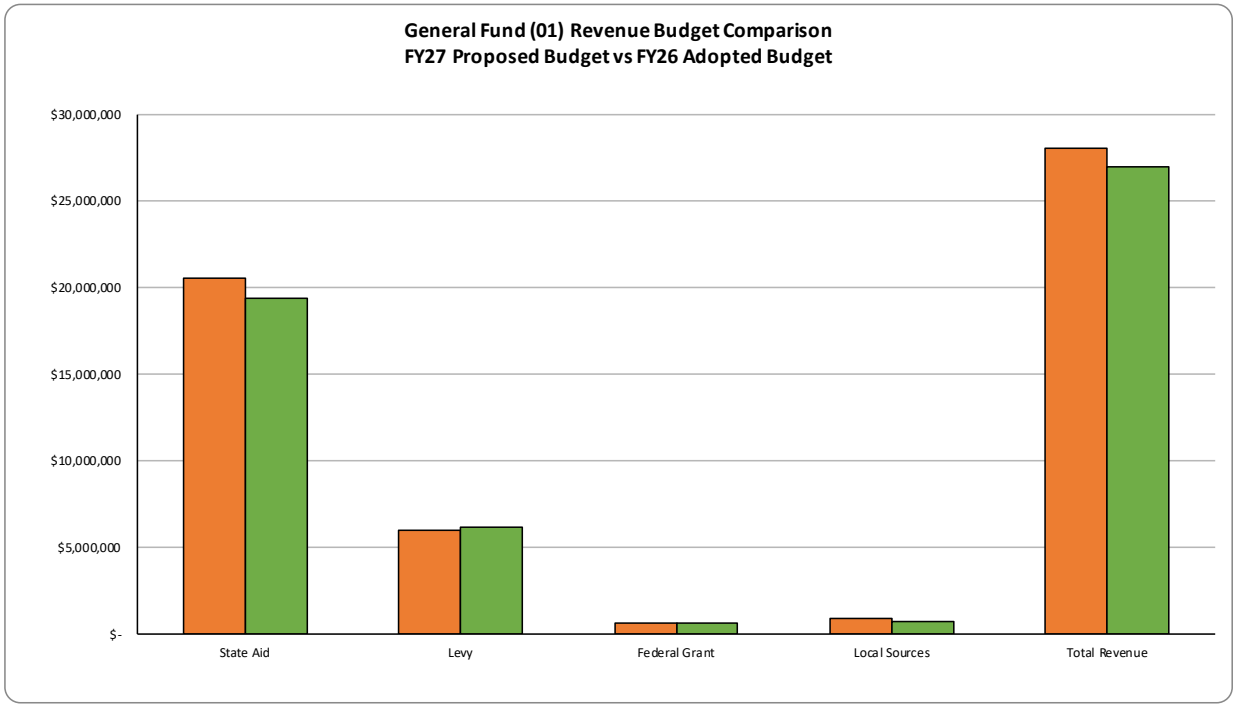
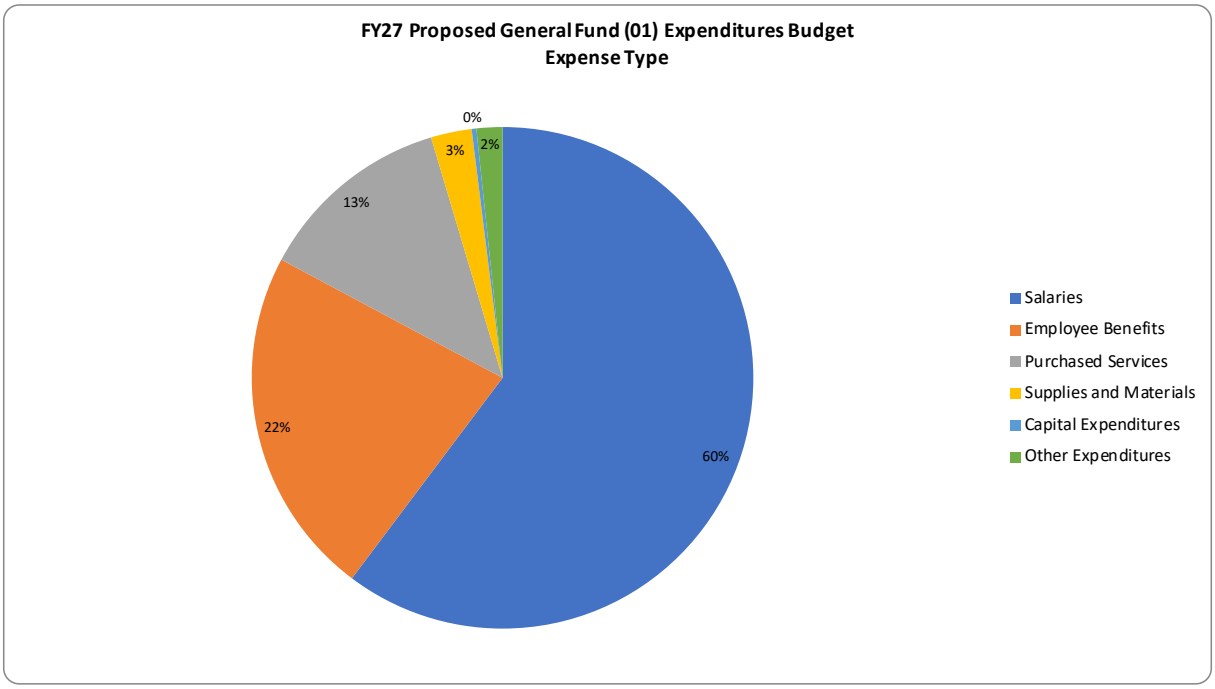
**FY26-27 Proposed Budget Draft**
**Revenue and Expense Summary**

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# St. Anthony-New Brighton ISD 282
# FY26-27 Proposed Budget Draft
# Revenue and Expense Summary

**Food Service Fund Revenue by Source**

| Revenue Source | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | % Change |
|---|---|---|---|---|---|
| State Aid | $ 850,750 | 55.7% | $ 830,000 | 55.8% | 2% |
| Federal Grant | $ 600,650 | 39.3% | $ 586,000 | 39.4% | 3% |
| Local Sources | 77,253 | 5.1% | 71,300 | 4.8% | 8% |
| **Total Revenue** | **$ 1,528,653** | **100.0%** | **$ 1,487,300** | **100.0%** | **3%** |

**Food Service Fund Expenditures by Expense Type**

| Expense Type | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | % Change |
|---|---|---|---|---|---|
| Salaries | $ 512,745 | 32.3% | $ 493,015 | 33.3% | 4% |
| Employee Benefits | $ 179,113 | 11.3% | $ 162,933 | 11.0% | 10% |
| Purchased Services | $ 114,940 | 7.3% | $ 68,424 | 4.6% | 68% |
| Supplies and Materials | $ 765,701 | 48.3% | $ 742,722 | 50.2% | 3% |
| Capital Expenditures | $ 10,526 | 0.7% | $ 10,250 | 0.7% | 3% |
| Other Expenditures | $ 2,013 | 0.1% | $ 1,960 | 0.1% | 3% |
| **Total Expenditures** | **$ 1,585,037** | **100%** | **$ 1,479,303** | **100%** | **7%** |
| **NetSurplus/(Deficit)** | **$ (56,384)** | | **$ 7,997** | | **-805%** |

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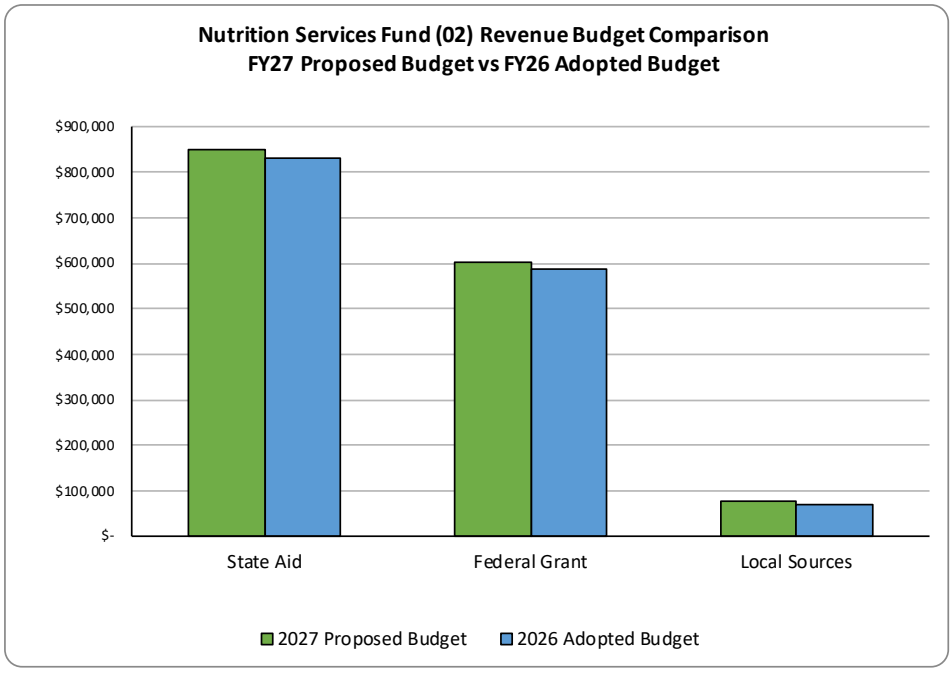
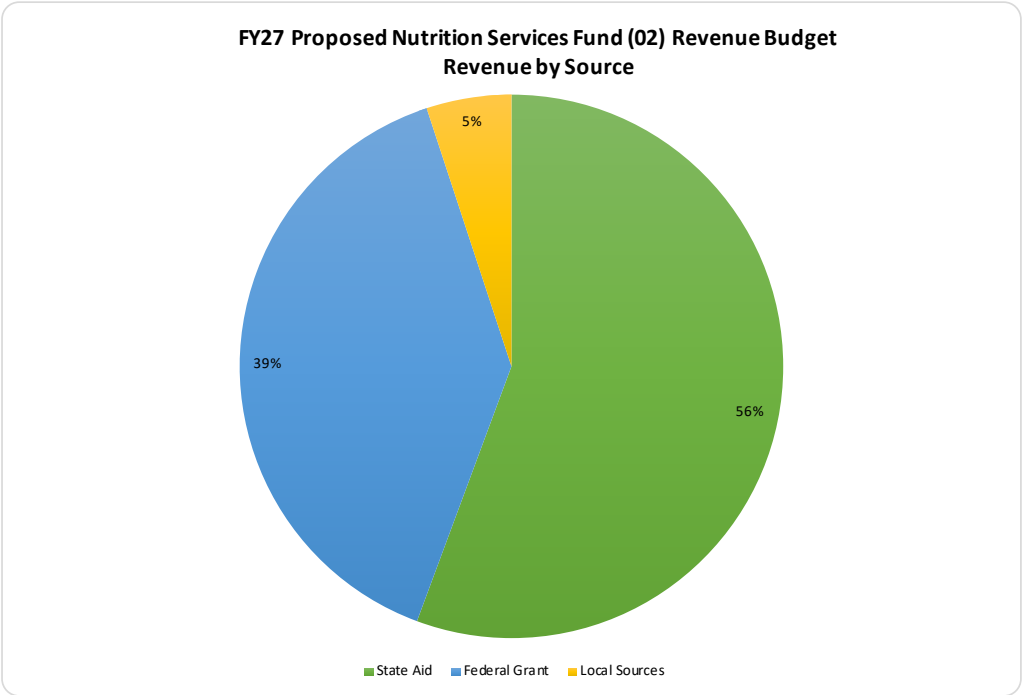
**St. Anthony-New Brighton ISD 282**
**FY26-27 Proposed Budget Draft**
**Revenue and Expense Summary**

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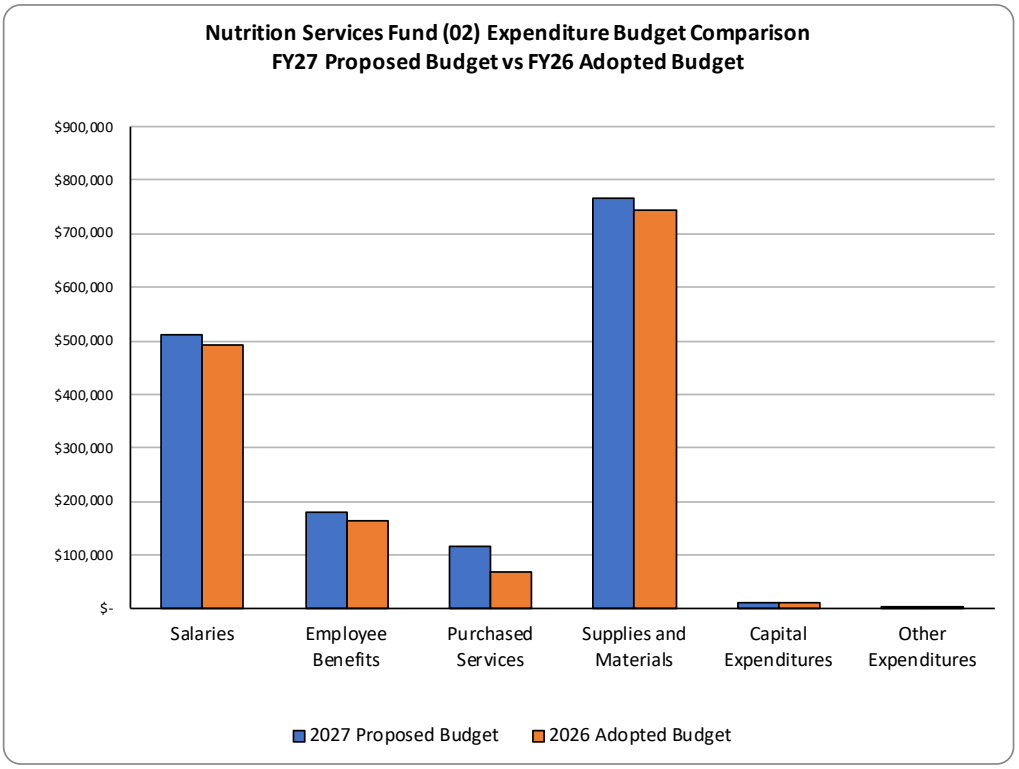
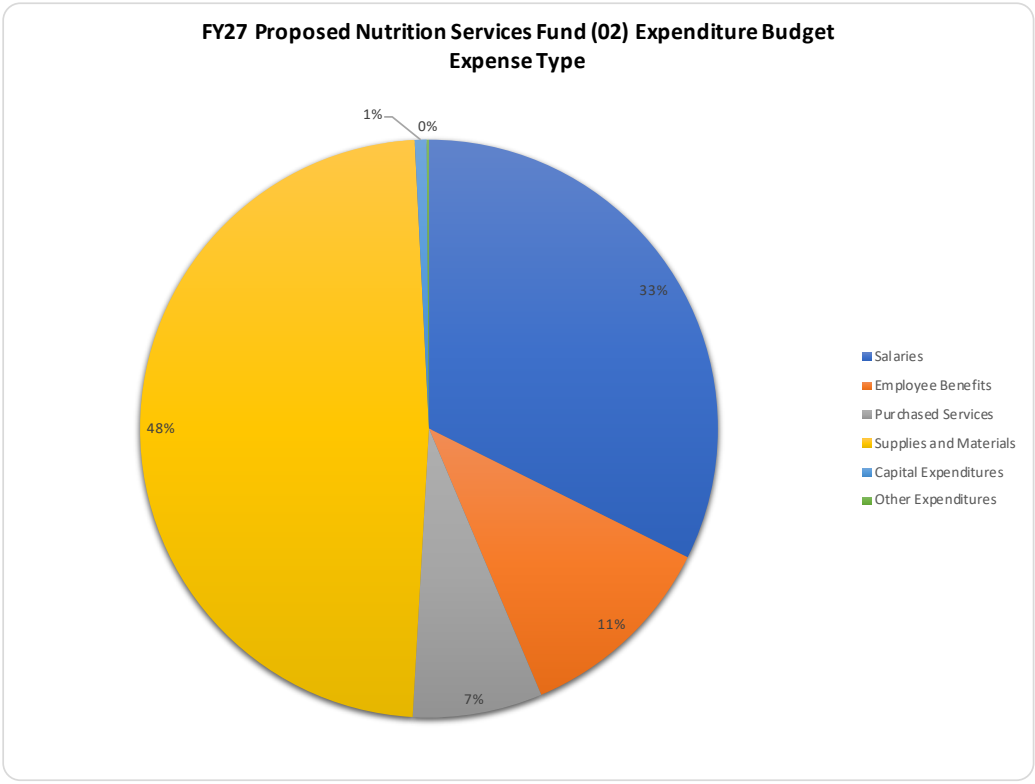
**St. Anthony-New Brighton ISD 282**
**FY26-27 Proposed Budget Draft**
**Revenue and Expense Summary**

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# St. Anthony-New Brighton ISD 282
# FY26-27 Proposed Budget Draft
# Revenue and Expense Summary

**Transportation Fund Revenue by Source**

| Revenue Source | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | $ Change | % Change |
|---|---|---|---|---|---|---|
| State Aid | $ 1,807,162 | 97% | $ 1,737,950 | 97.5% | $ 69,212 | 4% |
| Local Sources | 58,686 | 3% | 45,000 | 2.5% | $ 13,686 | 30% |
| **Total Revenue** | **$ 1,865,849** | **100.0%** | **$ 1,782,950** | **100.0%** | **$ 82,898** | **5%** |

**Transportation Fund Expenditures by Expense Type**

| Expense Type | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | $ Change | % Change |
|---|---|---|---|---|---|---|
| Salaries | $ 207,164 | 11.1% | $ 214,840 | 11.8% | $ (7,675) | -4% |
| Employee Benefits | $ 47,188 | 2.5% | $ 71,317 | 3.9% | $ (24,129) | -34% |
| Purchased Services | $ 1,595,165 | 85.6% | $ 1,527,472 | 83.8% | $ 67,693 | 4% |
| Supplies and Materials | $ 15,018 | 0.8% | $ 8,200 | 0.5% | $ 6,818 | 83% |
| Capital Expenditures | $ - | 0.0% | $ - | 0.0% | $ - | #DIV/0! |
| Other Expenditures | $ - | 0.0% | $ - | 0.0% | $ - | #DIV/0! |
| **Total Expenditures** | **$ 1,864,535** | **100.0%** | **$ 1,821,829** | **100.0%** | **$ 42,707** | **2.3%** |
| | | | | | | |
| **NetSurplus/(Deficit)** | **$ 1,313** | | **$ (38,878)** | | | **-103%** |

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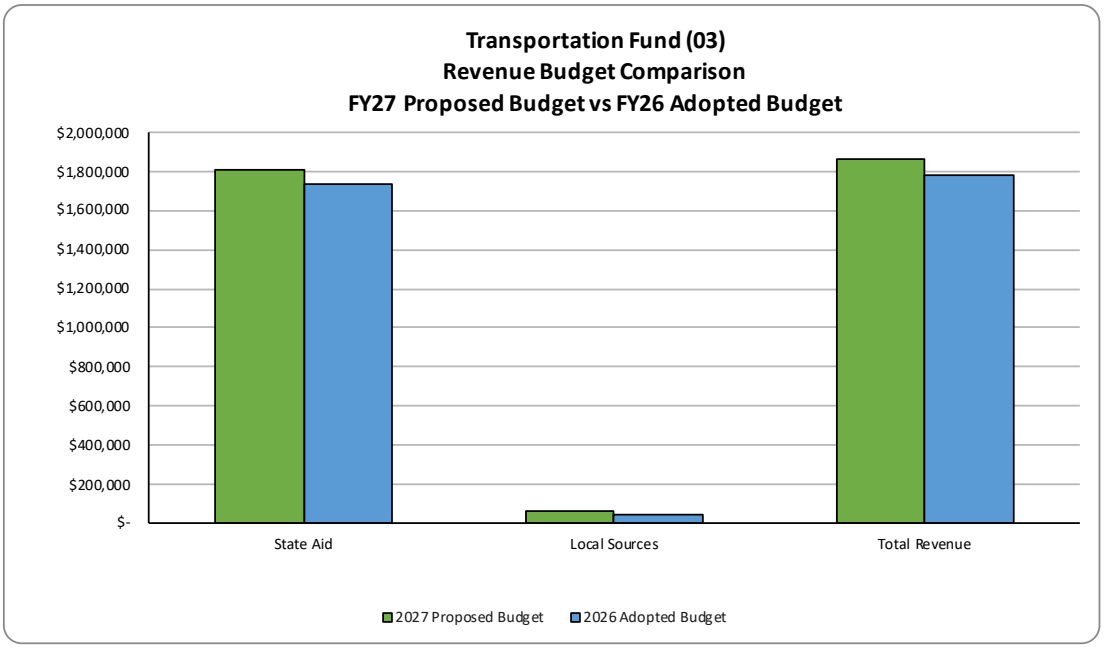
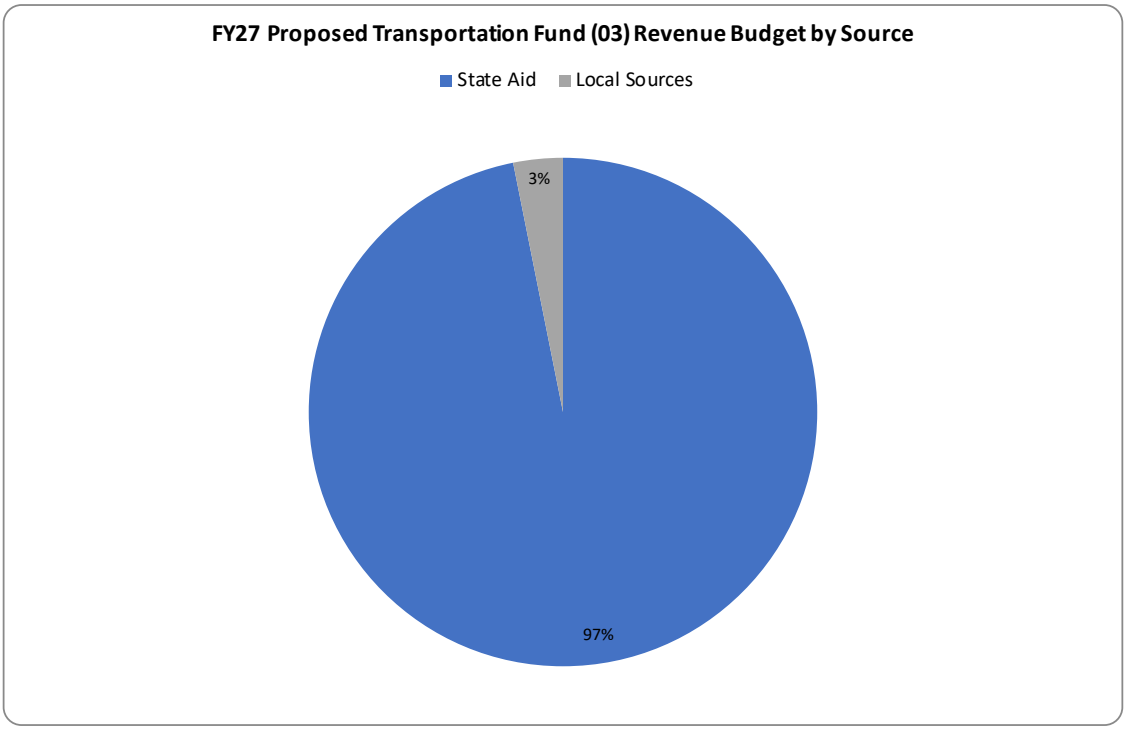
# St. Anthony-New Brighton ISD 282
# FY26-27 Proposed Budget Draft
# Revenue and Expense Summary

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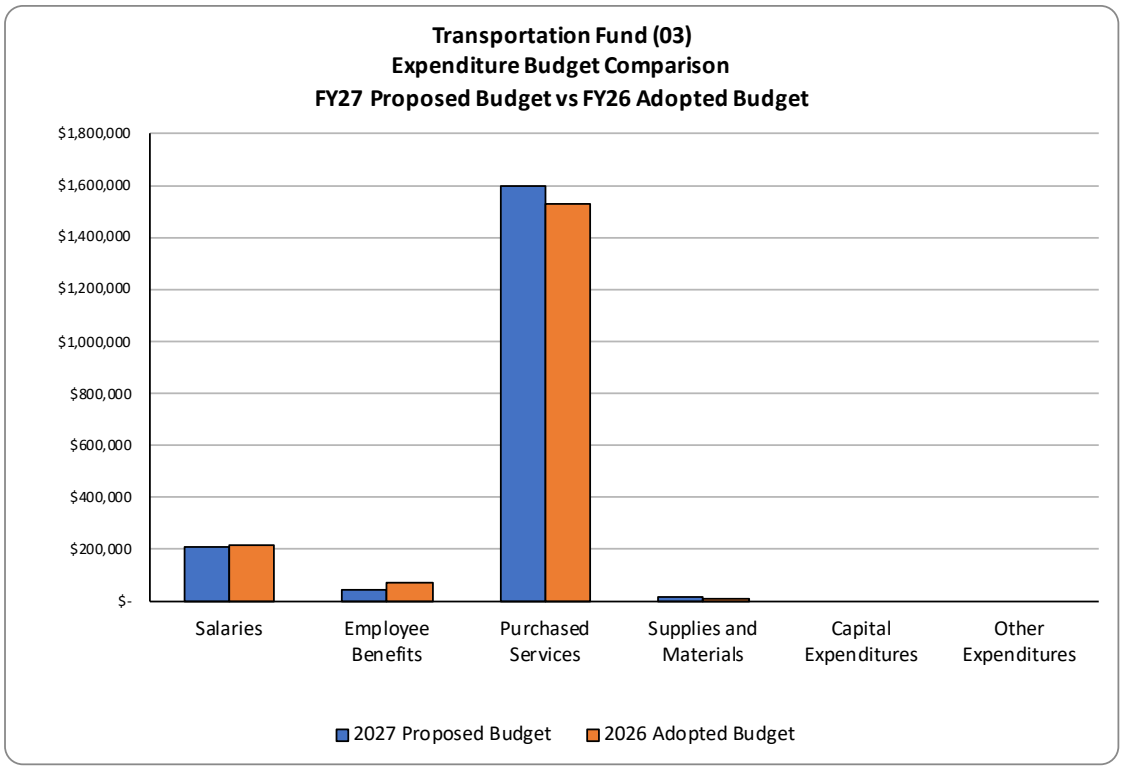
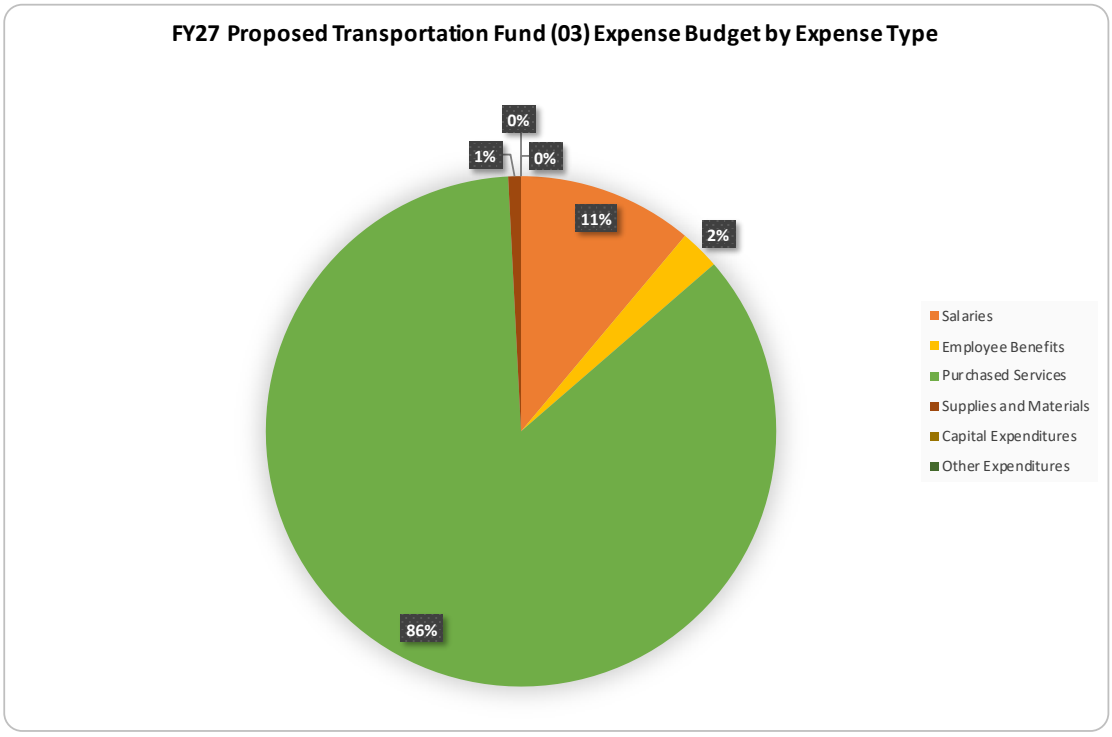
**FY26-27 Proposed Budget Draft**
**Revenue and Expense Summary**

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**St. Anthony-New Brighton ISD 282**
**FY26-27 Proposed Budget Draft**
**Revenue and Expense Summary**

**Capital Fund Revenue by Source**

| Revenue Source | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | % Change |
|---|---|---|---|---|---|
| State Aid | $ 305,057 | 11.1% | $ 304,742 | 11.2% | 0% |
| Levy | $ 2,348,563 | 85.7% | $ 2,308,766 | 85.1% | 2% |
| Local Sources | 88,000 | 3.2% | 101,000 | 3.7% | -13% |
| **Total Revenue** | **$ 2,741,620** | **100.0%** | **$ 2,714,508** | **100.0%** | **1%** |

**Capital Fund Expenditures by Expense Type**

| Expense Type | 2027 Proposed Budget | % of Total | 2026 Adopted Budget | % of Total | % Change |
|---|---|---|---|---|---|
| Salaries | $ 1,106 | 0.0% | $ 1,114 | 0.0% | -1% |
| Employee Benefits | $ 190 | 0.0% | $ 195 | 0.0% | -3% |
| Purchased Services | $ 223,992 | 6.9% | $ 222,224 | 7.7% | 1% |
| Supplies and Materials | $ 990,611 | 30.7% | $ 492,175 | 17.1% | 101% |
| Capital Expenditures | $ 2,013,656 | 62.4% | $ 2,170,644 | 75.2% | -7% |
| Other Expenditures | $ - | 0.0% | $ - | 0.0% | #DIV/0! |
| **Total Expenditures** | **$ 3,229,555** | **100%** | **$ 2,886,352** | **100%** | **12%** |

| | | | | | |
|---|---|---|---|---|---|
| **NetSurplus/(Deficit)** | **$ (487,934)** | | **$ (171,844)** | | **184%** |

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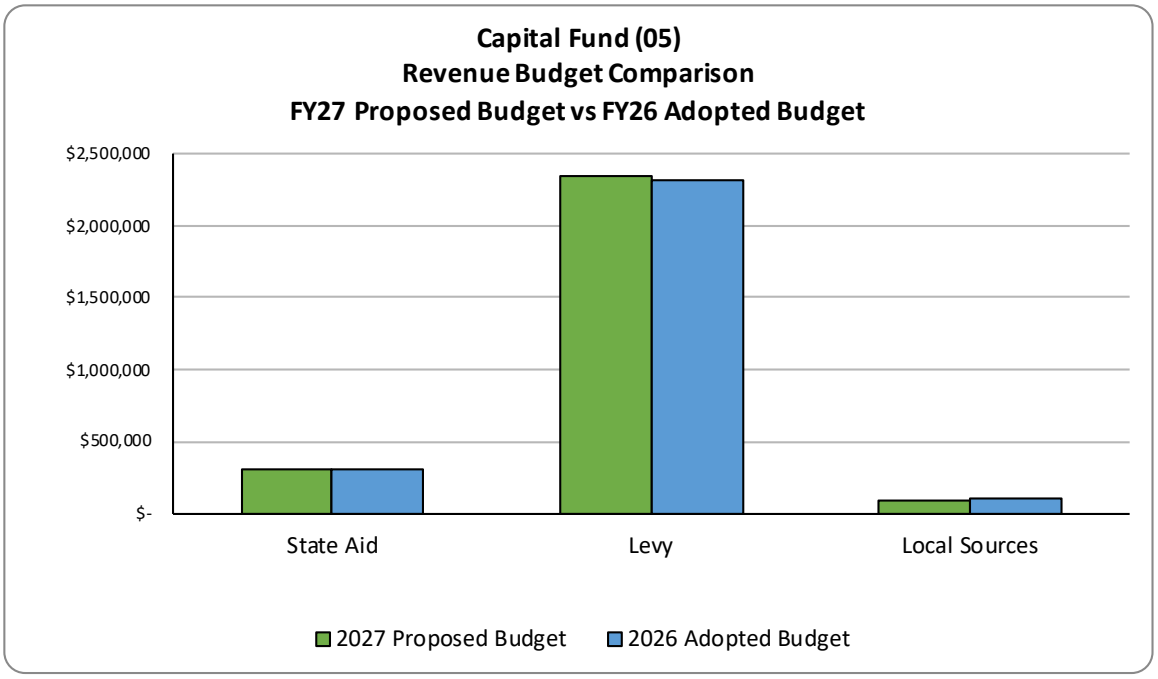
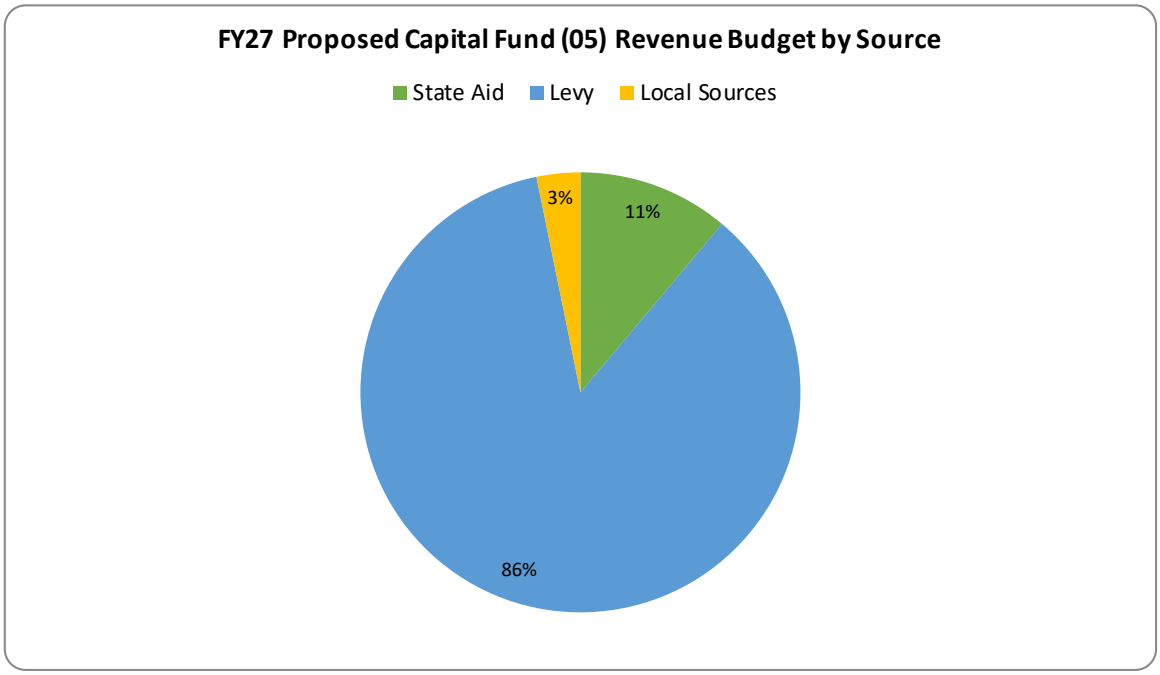
**Revenue and Expense Summary**

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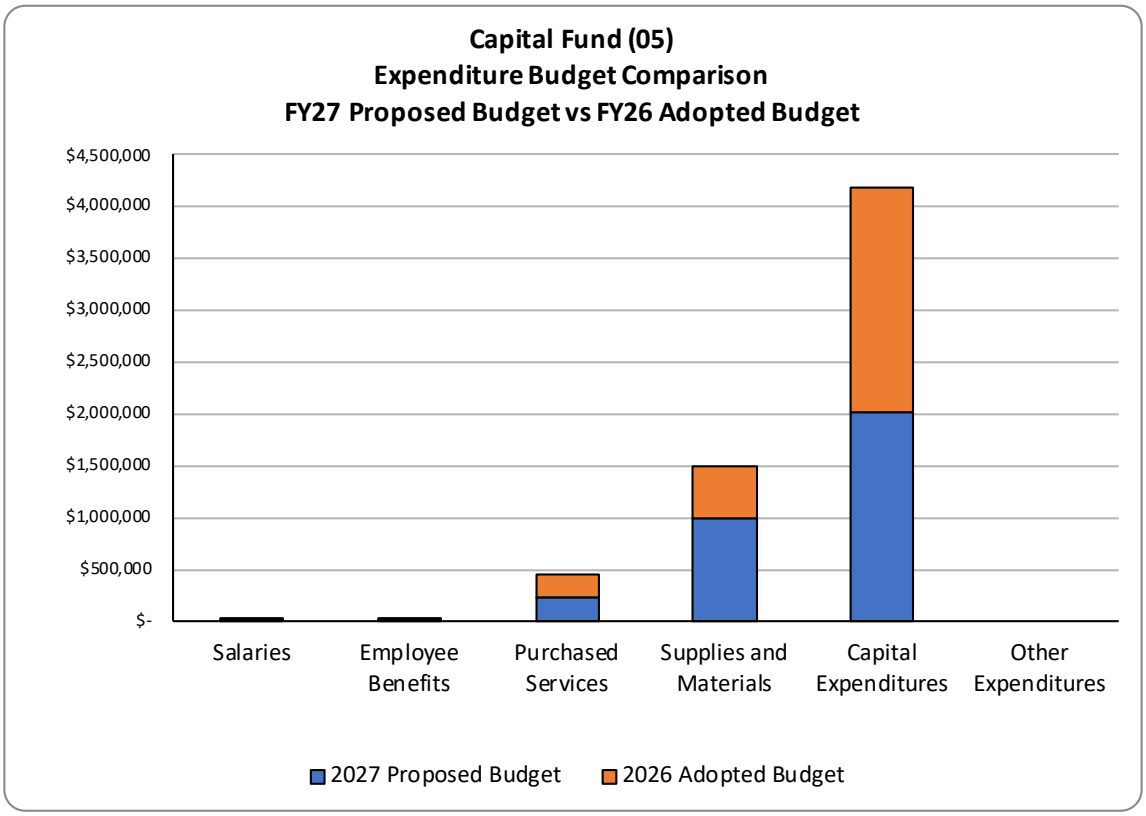


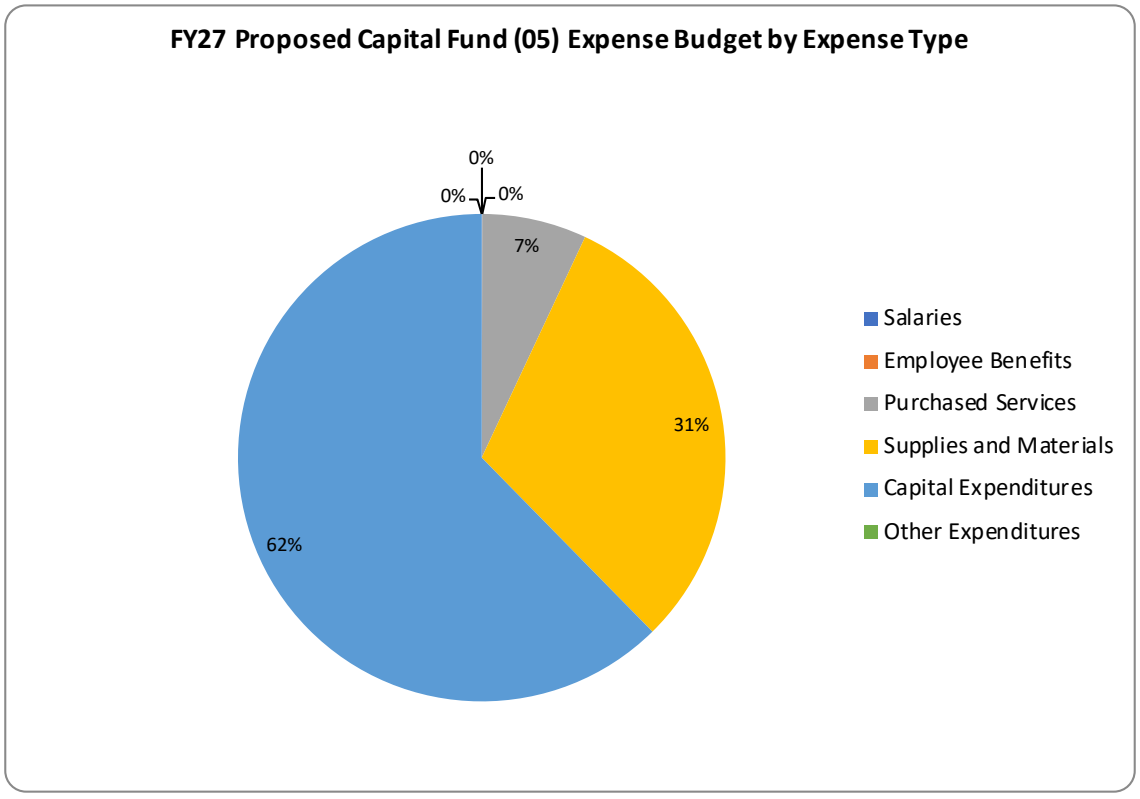


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**FUND 01 GENERAL FUND**

**PROGRAM: ADMINISTRATION**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 1,288,088 | $ 954,815 | $ 333,273 | 34.9% |
| 200'S | EMPLOYEE BENEFITS | $ 460,395 | $ 300,182 | $ 160,213 | 53.4% |
| 300'S | PURCHASED SERVICES | $ 59,288 | $ 57,639 | $ 1,650 | 2.9% |
| 400'S | SUPPLIES AND MATERIALS | $ 48,772 | $ 47,461 | $ 1,311 | 2.8% |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | $ - | #DIV/0! |
| 800'S | OTHER EXPENDITURES | $ 26,458 | $ 25,765 | $ 693 | 2.7% |
| | TOTAL ADMINISTRATION BUDGET | $ 1,883,001 | $ 1,385,861 | $ 497,140 | 35.9% |

**PROGRAM: DISTRICT SUPPORT SERVICES**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 406,595 | $ 503,276 | $ (96,681) | -19.2% |
| 200'S | EMPLOYEE BENEFITS | $ 175,978 | $ 177,264 | $ (1,285) | -0.7% |
| 300'S | PURCHASED SERVICES | $ 912,575 | $ 808,466 | $ 104,109 | 12.9% |
| 400'S | SUPPLIES AND MATERIALS | $ 63,285 | $ 112,381 | $ (49,096) | -43.7% |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | $ - | #DIV/0! |
| 800'S | OTHER EXPENDITURES | $ 5,383 | $ 5,242 | $ 141 | 2.7% |
| | TOTAL DISTRICT SUPPORT SERVICES | $ 1,563,816 | $ 1,606,629 | $ (42,813) | -2.7% |

**PROGRAM: REGULAR INSTRUCTION**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 9,156,716 | $ 9,106,203 | $ 50,512 | 0.6% |
| 200'S | EMPLOYEE BENEFITS | $ 3,502,941 | $ 3,359,975 | $ 108,966 | 3.2% |
| 300'S | PURCHASED SERVICES | $ 715,229 | $ 532,913 | $ 182,316 | 34.2% |
| 400'S | SUPPLIES AND MATERIALS | $ 165,677 | $ 131,080 | $ 34,596 | 26.4% |
| 500'S | CAPITAL EXPENDITURES | $ 8,918 | $ 14,698 | $ (5,781) | -39.3% |
| 800'S | OTHER EXPENDITURES | $ 27,415 | $ 26,697 | $ 718 | 2.7% |
| | TOTAL REGULAR INSTRUCT BUDGET | $ 13,576,895 | $ 13,171,568 | $ 405,328 | 3.1% |

**PROGRAM: SPECIAL ED INSTRUCTION**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 3,660,045 | $ 3,634,932 | $ 25,112 | 0.7% |
| 200'S | EMPLOYEE BENEFITS | $ 1,351,133 | $ 1,469,404 | $ (118,270) | -8.0% |
| 300'S | PURCHASED SERVICES | $ 878,110 | $ 400,663 | $ 477,447 | 119.2% |
| 400'S | SUPPLIES AND MATERIALS | $ 45,633 | $ 50,793 | $ (5,159) | -10.2% |
| 500'S | CAPITAL EXPENDITURES | $ 7,894 | $ 7,688 | $ 207 | 2.7% |
| 800'S | OTHER EXPENDITURES | $ 54,125 | $ 52,707 | $ 1,418 | 2.7% |
| | TOTAL SPECIAL ED BUDGET | $ 5,996,941 | $ 5,616,186 | $ 380,755 | 6.8% |

**PROGRAM: INSTRUCTIONAL SUPPORT SERVICES**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 940,519 | $ 714,148 | $ 226,372 | 31.7% |
| 200'S | EMPLOYEE BENEFITS | $ 258,392 | $ 187,431 | $ 70,961 | 37.9% |
| 300'S | PURCHASED SERVICES | $ 345,984 | $ 383,887 | $ (37,903) | -9.9% |
| 400'S | SUPPLIES AND MATERIALS | $ 21,668 | $ 19,007 | $ 2,661 | 14.0% |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | $ - | #DIV/0! |
| 800'S | OTHER EXPENDITURES | $ - | $ - | $ - | #DIV/0! |
| | TOTAL INSTRUCTIONAL SUPPORT | $ 1,566,563 | $ 1,304,472 | $ 262,090 | 20.1% |

**PROGRAM: PUPIL SUPPORT SERVICES**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 791,939 | $ 739,466 | $ 52,473 | 7.1% |
| 200'S | EMPLOYEE BENEFITS | $ 307,931 | $ 282,481 | $ 25,450 | 9.0% |
| 300'S | PURCHASED SERVICES | $ 42,416 | $ 16,521 | $ 25,894 | 156.7% |
| 500'S | CAPITAL EXPENDITURES | $ 68,722 | $ 67,332 | $ 1,390 | 2.1% |
| 400'S | SUPPLIES AND MATERIALS | $ 106,000 | $ - | $ 106,000 | #DIV/0! |
| | TOTAL PUPIL SUPPORT SUPPORT | $ 1,317,008 | $ 1,105,801 | $ 211,208 | 19.1% |

**PROGRAM: SITES AND BUILDINGS**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| 100'S | SALARIES AND WAGES | $ 835,192 | $ 879,308 | $ (44,116) | -5.0% |
| 200'S | EMPLOYEE BENEFITS | $ 336,835 | $ 315,583 | $ 21,251 | 6.7% |
| 300'S | PURCHASED SERVICES | $ 614,557 | $ 586,488 | $ 28,069 | 4.8% |
| 400'S | SUPPLIES AND MATERIALS | $ 294,786 | $ 287,064 | $ 7,722 | 2.7% |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | $ - | #DIV/0! |
| 800'S | OTHER EXPENDITURES | $ 1,858 | $ 1,809 | $ 49 | 2.7% |
| | TOTAL SITES AND BUILDINGS | $ 2,083,227 | $ 2,070,252 | $ 12,975 | 0.6% |

**PROGRAM: FISCAL AND OTHER FIXED COSTS**

| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % CHANGE |
|---|---|---|---|---|---|
| | FUND TRANSFER TO SEL | $ - | $ 321,134 | $ (321,134) | -100.0% |
| | WORK COMP AND PROP INSURANCE | $ 357,942 | $ 321,134 | $ 36,808 | 11.5% |
| | **TOTAL GENERAL FUND BUDGET** | $ 28,345,394 | $ 26,581,903 | $ 1,763,492 | 6.6% |

NOTE: This is a draft of the 2026-27 budget proposal and the numbers may change

| FUND 02 | FOOD SERVICE | | | | |
|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % DIFFERENCE |
| 100'S | SALARIES AND WAGES | $ 512,745 | $ 493,015 | $ 19,730 | 4% |
| 200'S | EMPLOYEE BENEFITS | $ 179,113 | $ 162,933 | $ 16,180 | 10% |
| 300'S | PURCHASED SERVICES | $ 114,940 | $ 68,424 | $ 46,515 | 68% |
| 400'S | SUPPLIES AND MATERIALS | $ 765,701 | $ 742,722 | $ 22,979 | 3% |
| 500'S | CAPITAL EXPENDITURES | $ 10,526 | $ 10,250 | $ 276 | 3% |
| 800'S | OTHER EXPENDITURES | $ 2,013 | $ 1,960 | $ 53 | 3% |
| | TOTAL FOOD SERVICE BUDGET | $ 1,585,037 | $ 1,479,303 | $ 105,733 | 7.1% |

| FUND 03 | TRANSPORTATION | | | | |
|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % DIFFERENCE |
| 100'S | SALARIES AND WAGES | $ 207,164 | $ 214,840 | $ (7,675) | |
| 200'S | EMPLOYEE BENEFITS | $ 47,188 | $ 71,317 | $ (24,129) | |
| 300'S | PURCHASED SERVICES | $ 1,595,165 | $ 1,527,472 | $ 67,693 | |
| 400'S | SUPPLIES AND MATERIALS | $ 15,018 | $ 8,200 | $ 6,818 | |
| 500'S | CAPITAL EXPENDITURES | $ - | $ - | $ - | |
| | TOTAL TRANSPORTATION | $ 1,864,535 | $ 1,821,829 | $ 42,707 | 2.3% |

| FUND 04 | COMMUNITY SERVICES | | | | |
|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % DIFFERENCE |
| 100'S | SALARIES AND WAGES | $ 1,135,460 | $ 1,087,530 | $ 47,930 | |
| 200'S | EMPLOYEE BENEFITS | $ 387,487 | $ 314,549 | $ 72,938 | |
| 300'S | PURCHASED SERVICES | $ 310,945 | $ 283,050 | $ 27,895 | |
| 400'S | SUPPLIES AND MATERIALS | $ 94,125 | $ 77,227 | $ 16,898 | |
| 500'S | CAPITAL EXPENDITURES | $ 2,000 | $ 4,400 | $ (2,400) | |
| 800'S | OTHER EXPENDITURES | $ 2,700 | $ 2,700 | $ - | |
| | TOTAL COMMUNITY SERVICES BUDGET | $ 1,932,717 | $ 1,769,456 | $ 163,261 | 9.2% |

| FUND 05 | CAPITAL | | | | |
|---|---|---|---|---|---|
| OBJECT | DESCRIPTION | 2026-27 PROPOSED BUDGET | 2025-26 ADOPTED BUDGET | $ DIFFERENCE | % DIFFERENCE |
| 100'S | SALARIES AND WAGES | $ 1,106 | $ 1,114 | $ (9) | |
| 200'S | EMPLOYEE BENEFITS | $ 190 | $ 195 | $ (5) | |
| 300'S | PURCHASED SERVICES | $ 223,992 | $ 222,224 | $ 1,768 | |
| 400'S | SUPPLIES AND MATERIALS | $ 990,611 | $ 492,175 | $ 498,436 | |
| 500'S | CAPITAL EXPENDITURES | $ 2,013,656 | $ 2,170,644 | $ (156,987) | |
| 800'S | OTHER EXPENDITURES | $ - | $ - | $ - | |
| | TOTAL CAPITAL BUDGET | $ 3,229,555 | $ 2,886,352 | $ 343,203 | 11.9% |

| ISD 282 St. Anthony - New Brighton | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Long Term Facility Maintenance 10-year Plan | | | | | | | | | | | | |
| Fiscal Year 2026 to 2036 | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| **Description** | **Location** | **FIN** | **FY 26-27** | **FY 27-28** | **FY 28-29** | **FY 29-30** | **FY 30-31** | **FY 31-32** | **FY 32-33** | **FY 33-34** | **FY 34-35** | **FY 35-36** |
| | | | | | | | | | | | | |
| **Projected/Actual Revenue** | | | **774,820** | **774,820** | **774,820** | **774,820** | **774,820** | **774,820** | **774,820** | **774,820** | **774,820** | **774,820** |
| | | | | | | | | | | | | |
| Abatement and scaffolding | Districtwide | 358 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Annual Safety inspections/OSHA Training | Districtwide | 347 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| Auditorium dressing room | | 379 | | | | | | | 95,000 | | | |
| Bleachers | MS/HS | 369 | | | | | | | | | | 40,000 |
| Boiler | MS/HS | 369 | | | | | 100,000 | | | | | |
| Boiler | Wilshire | 369 | | | | | 250,000 | | | | | |
| Building Envelope | Districtwide | 368 | | | 60,000 | | | | | | | |
| Capital projects consultants/Project managers | Districtwide | 382 | 30,000 | 30,000 | 30,000 | 120,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Chemical pumps | MS/HS | 380 | 5,000 | | | | | | | | | |
| Chemical Safety Officer | Districtwide | 349 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Doors | MS/HS | 369 | 5,000 | | | | | | | | | 50,000 |
| Doors | Wilshire | 369 | | | | 200,000 | | | | | | |
| Electrical | Districtwide | 370 | | | | | | | | | | 75,000 |
| Electrical | MS/HS | 370 | 40,000 | | | | | | | | | |
| Electronic gate | MS/HS | 370 | 0 | | 40,000 | | | | | | | |
| Fencing | MS/HS | 384 | | | | | | | | | | 50,000 |
| Field Lighting | Districtwide | 370 | | | | | | | | | 500,000 | |
| Fire Safety inspection and equipment maintenance | Districtwide | 363 | 14,560 | 14,560 | 14,560 | 14,560 | 14,560 | 14,560 | 14,560 | 14,560 | 14,560 | 14,560 |
| Floors | MS/HS | 379 | 70,000 | | 40,000 | 100,000 | | | | | | |
| Floors | CS | 379 | 10,000 | | | | | | | | | |
| Floors | Wilshire | 379 | 55,000 | | | | | | | | | |
| Health and Safety management | Districtwide | 352 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Health and Safety supplies/ Equipment | Districtwide | 347 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| Lockers | MS/HS | 369 | | | | 120,000 | | | | | | |
| lower lot curb | | 384 | | | | | | | 25,000 | 25,000 | | |
| MSDS Online | Districtwide | 349 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| Painting | Districtwide | 384 | | | | | | | | | | 75,052 |
| Parking Lot | Districtwide | 384 | | 50,000 | | | | | 50,000 | | | |
| Playground wood chips/fence | Wilshire | 347 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| Plumbing | MS/HS | 381 | 10,000 | 10,000 | 70,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |

| **ISD 282 St. Anthony - New Brighton** | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Long Term Facility Maintenance 10-year Plan** | | | | | | | | | | | | |
| **Fiscal Year 2026 to 2036** | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| **Description** | **Location** | **FIN** | **FY 26-27** | **FY 27-28** | **FY 28-29** | **FY 29-30** | **FY 30-31** | **FY 31-32** | **FY 32-33** | **FY 33-34** | **FY 34-35** | **FY 35-36** |
| Pool filter heat exchanger | MS/HS | 381 | 30,000 | | 50,000 | 20,000 | 0 | | | | | |
| Dektron (pool HVAC) | MS/HS | 380 | | | | | 120,000 | 175,000 | | | | |
| Restrooms | MS/HS | 381 | 282,000 | | | | | | | | | |
| Retaining walls (Parking lot) | MS/HS | 384 | 90,000 | | | | | | | | | |
| Roofs | MS/HS | 383 | | 240,000 | 180,000 | | | | | | | |
| Roofs | MS/HS | 383 | | | | | 200,000 | 400,000 | 180,000 | 300,000 | 100,000 | 350,000 |
| Roofs | Wilshire | 383 | 75,000 | 315,000 | 80,000 | | | | | 80,000 | | |
| Rooftop units | Wilshire | 383 | 175,000 | | | | | | | | | |
| sidewalk/railing | | 384 | | | | | | | 95,000 | | | |
| Sign replacements | MS/HS | 370 | | | | | | 50,000 | | | | |
| Track | MS/HS | 384 | | | | | | | 94,000 | 136,000 | | |
| Turf | MS/HS | 384 | | | | | | | 100,000 | 100,000 | | |
| Walls | MS/HS | 379 | | | 50,000 | 50,000 | | | | | | |
| Water heaters | MS/HS | 369 | | | | | | 50,000 | | | | |
| Windows/Panels | MS/HS | 368 | | | 160,000 | | | | | | | |
| Windows/Panels | Wilshire | 368 | | | 100,000 | | | | | | | 150,000 |
| **Total LTFM Projected Expenses** | | | **961,060** | **729,060** | **944,060** | **704,060** | **794,060** | **799,060** | **765,060** | **767,060** | **726,060** | **916,112** |
| | | | | | | | | | | | | |
| **Net LTFM** | | | **(186,240)** | **45,760** | **(169,240)** | **70,760** | **(19,240)** | **(24,240)** | **9,760** | **7,760** | **48,760** | **(141,292)** |
| | | | | | | | | | | | | |
| Beginning LTFM Fund Balance | | | 406,776 | 221,828 | 267,588 | 98,348 | 169,108 | 149,868 | 125,628 | 135,388 | 143,148 | 191,908 |
| Projected Revenue | | | 776,112 | 774,820 | 774,820 | 774,820 | 774,820 | 774,820 | 774,820 | 774,820 | 774,820 | 774,820 |
| Projected Expenses | | | 961,060 | 729,060 | 944,060 | 704,060 | 794,060 | 799,060 | 765,060 | 767,060 | 726,060 | 916,112 |
| **Projected Ending Fund Balance** | | | **221,828** | **267,588** | **98,348** | **169,108** | **149,868** | **125,628** | **135,388** | **143,148** | **191,908** | **50,616** |

# Component Summary

| Component # | Title | Description | FY24-25 Actual FTE | FY24-25 Actual | % of Total | FY25-26 Budget FTE | FY25-26 Budget | YTD Actual FTE | Actual $ as of 3.31.26 | % of Total | FY26-27 Budget FTE | FY26-27 Budget | % of Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Building Staffing Allocations | This component represents the majority of school district funding. The first step in creating these allocations comes from the school board's approval of grade level budget enrollment targets. Building Staffing Allocations are then determined by district administration, and each building is required to operate within these allocations and established frameworks. This component funds 100% of the general education program (e.g., classroom teachers, principals). While the district determines the allocation and funding levels, principals are responsible for staff recruitment and placement. Alternative terms for the Building Staffing Allocations component include: Base and Tier 1 programming. | 109.97 | $11,854,946 | 41.23% | 109.50 | $12,140,383 | 113.00 | $7,440,508 | 40.31% | 110.12 | $12,637,633 | 39.75% |
| 2 | Planned Program Staffing | Allocations within this component are program-specific. The district and program managers collaboratively determine the allocation type and staffing requirements for each program. These allocations support specialized educational programs (e.g., ADSIS, A&I). This staffing is supplemental to the general education program and cannot replace general education staffing as many of the funds are restricted. Alternative terms for the Planned Program Staffing component include: Tier 2, Tier 3, specialized, and specific programming. | 74.36 | $7,973,940 | 27.73% | 78.77 | $8,536,268 | 72.96 | $5,021,597 | 27.21% | 75.73 | $9,165,162 | 28.83% |
| 3 | Ancillary Programs | Allocations in this component are designated for programs outside of the K-12 classroom setting. Staffing allocations for Ancillary Programs are determined based on prior Schedule C and current Schedule D criteria. These programs encompass student programs such as PSEO and CIS. Funding for these programs often involves a combination of fees and general fund cross-subsidies. Alternative terms for the Ancillary Program component include: Co-curricular and enrichment programs. | 5.43 | $1,254,528 | 4.36% | 5.34 | $1,192,211 | 5.14 | $794,550 | 4.30% | 5.09 | $1,315,594 | 4.14% |
| 4 | District-Wide Services | These allocations are based on district infrastructure and staff support needs. This component encompasses both staffing and funding. These services support Required Building Staff, Planned Programs Staff, and Ancillary Programs. Alternative terms for District-Wide Services include: operations, support services, and contract. | 37.51 | $7,668,295 | 26.67% | 36.96 | $8,014,172 | 36.41 | $5,201,015 | 28.18% | 39.60 | $8,676,578 | 27.29% |
| | | **TOTAL** | **227.27** | **$28,751,710** | **100.00%** | **230.58** | **$29,883,035** | **227.51** | **$18,457,670** | **100.00%** | **230.54** | **$31,794,966** | **100.00%** |

# Component *ONE* Summary

| | | FY2024-25 | | FY2025-26 | | | | FY2026-27 Proposed Budget | |
|---|---|---|---|---|---|---|---|---|---|
| **Expenditure type** | **Funding Source** | **Actual FTE** | **Actual $** | **Budget FTE** | **Budget $** | **YTD Actual FTE** | **Actual $ as of 3.31.26** | **Budget FTE** | **Budget $** |
| Counseling & Guidance | General Ed, Compensatory | 6.10 | 569,560 | 5.00 | 629,879 | 5 | 338,791 | 5.00 | 686,170 |
| GenEd classroom Personnel | General Ed, Learning & Development, Compensatory | 91.62 | 9,369,714 | 92.69 | 9,774,275 | 95 | 5,657,333 | 93.31 | 9,932,687 |
| GenEd Purchased Services | General Ed | | 266,808 | | 186,584 | | 270,276 | | 273,890 |
| GenEd Supplies | General Ed | | 96,301 | | 113,670 | | 80,259 | | 136,738 |
| Media Center | General Ed, School library aid | 2.00 | 163,417.61 | 2.00 | 91,960 | 2 | 99,287 | 2.00 | 177,867 |
| School Administration | General Ed | 10.25 | 1,389,145 | 9.81 | 1,344,016 | 11 | 994,563 | 9.81 | 1,430,281 |
| **Total Component 1** | | **109.97** | **11,854,946** | **109.50** | **12,140,383** | **113.00** | **7,440,508** | **110.12** | **12,637,633** |

# Component *TWO* Summary

| | | FY2024-25 | | FY2025-26 | | | | FY2026-27 Proposed Budget | |
|---|---|---|---|---|---|---|---|---|---|
| **Programs** | **Funding Source** | **Actual FTE** | **Actual $** | **Budget FTE** | **Budget $** | **YTD Actual FTE** | **Actual $ as of 3.31.26** | **Budget FTE** | **Budget $** |
| Achievement & Integration | A&I, general ed | 3.02 | 242,540 | 3.11 | 332,730 | 2.90 | 198,608 | 3.00 | 349,466 |
| ADSIS | ADSIS, general ed | 3.00 | 344,686 | 6.00 | 676,152 | 5.51 | 192,345 | 6.00 | 576,253 |
| American Indian Ed | American Indian Ed | 0.09 | 3,462 | | 0 | | 0 | | 0 |
| Career & Tech | Career & Tech, general ed | 2.00 | 368,634 | 3.00 | 363,653 | 2.60 | 124,129 | 1.60 | 222,389 |
| English Learner | EL, Compensatory, GenEd | 4.74 | 603,044 | 5.20 | 542,420 | 6.07 | 367,009 | 6.05 | 662,945 |
| Gifted & talented | Gifted & Talented/general ed | 0.55 | 61,491 | 0.40 | 46,031 | 0.55 | 36,333 | 0.25 | 31,286 |
| Intervention/Credit Recovery | Compensatory | 0.93 | 13,447 | 0.70 | 93,231 | | 0 | 1.11 | 161,554 |
| Professional Development | Staff D, Qcomp, A&I, AIE, gen ed, lit aid, | 3.90 | 1,109,723 | 3.70 | 757,973 | 3.70 | 646,235 | 3.70 | 920,946 |
| Qcomp | QComp | | 449,043 | | 491,458 | | 87,474 | | 498,977 |
| Special Education | State & Federal special ed, general ed, M | 53.38 | 4,514,735 | 54.41 | 4,940,034 | 49.66 | 3,183,141 | 51.70 | 5,420,688 |
| Title I | Title I | 2.13 | 192,025 | 1.65 | 208,105 | 1.74 | 137,769 | 2.07 | 254,055 |
| Title II & IV | Title II | 0.30 | 49,454 | 0.30 | 63,073 | 0.15 | 32,753 | 0.15 | 47,248 |
| Title III | Title III | 0.32 | 21,656 | 0.30 | 21,408 | 0.08 | 15,801 | 0.10 | 19,354 |
| **Total Component 2** | | **74.36** | **7,973,940** | **78.77** | **8,536,268** | **72.96** | **5,021,597** | **75.73** | **9,165,162** |

# Component *THREE* Summary

| | | FY2024-25 | | FY2025-26 | | | | FY2026-27 Proposed Budget | |
|---|---|---|---|---|---|---|---|---|---|
| **Programs** | **Funding Source** | **Actual FTE** | **Actual $** | **Budget FTE** | **Budget $** | **YTD Actual FTE** | **Actual $ as of 3.31.26** | **Budget FTE** | **Budget $** |
| Athletics | General, student fees | 2.60 | 885,185 | 2.50 | 823,715 | 2.50 | 570,928 | 2.25 | 918,112 |
| Building Safety | Safe schools levy, General | 1.97 | 86,261 | 1.84 | 91,846 | 1.84 | 66,168 | 1.84 | 160,993 |
| Co-Curricular Activities | General, student fees | | 28,369 | | 34,999 | | 5,246 | | 4,362 |
| Extracurricular Activites | General, student fees | | 82,229 | | 81,620 | | 63,349 | | 79,230 |
| Know the Truth | General | | 20,079 | | 14,360 | | 6,553 | | 0 |
| Mental Health | General, student support aid | | 28,111 | | 8,898 | | 20,000 | | 11,083 |
| Social Work Services | General, Compensatory | 0.86 | 124,293 | 1.00 | 136,772 | 0.80 | 62,306 | 1.00 | 141,814 |
| | | | | | | | | | |
| **Total Component 3** | | **5.43** | **1,254,528** | **5.34** | **1,192,211** | **5.14** | **794,550** | **5.09** | **1,315,594** |

# Component *FOUR* Summary

| | | FY2024-25 | | FY2025-26 | | | | FY2026-27 Proposed Budget | |
|---|---|---|---|---|---|---|---|---|---|
| **Departments** | **Funding Source** | **Actual FTE** | **Actual $** | **Budget FTE** | **Budget $** | **YTD Actual FTE** | **Actual $ as of 3.31.26** | **Budget FTE** | **Budget $** |
| District Office | General Fund | 6.59 | 1,775,730 | 7.13 | 1,794,569 | 7.60 | 1,271,269 | 8.93 | 2,333,168 |
| Facilities | General Fund | 13.68 | 2,029,830 | 13.35 | 2,070,252 | 12.52 | 1,437,948 | 13.15 | 2,083,227 |
| Food Service | Food service | 10.31 | 1,401,573 | 10.39 | 1,479,303 | 10.37 | 836,732 | 10.39 | 1,585,037 |
| Health Services | General Fund | 3.12 | 270,511 | 2.39 | 224,046 | 3.79 | 161,359 | 3.04 | 316,948 |
| Technology | General Fund | | 485,578 | | 624,173 | | 406,112 | | 503,662 |
| Transportation | Transportation aid | 3.81 | 1,705,073 | 3.70 | 1,821,829 | 2.13 | 1,087,595 | 4.09 | 1,854,535 |
| **Total Component 4** | | **37.51** | **7,668,295** | **36.96** | **8,014,172** | **36.41** | **5,201,015** | **39.60** | **8,676,578** |

**Memo to the School Board re: Facility rentals memorandum**
**May 19th, 2026**

This memorandum serves as a recommendation regarding proposed district facility fee changes currently under consideration.

District facilities are publicly funded community assets and decisions regarding access and fee structures should balance fiscal responsibility with the district's commitment to community partnership, equitable access, transparency, and public stewardship.

Additional review is warranted to assess:

- Financial and operational impacts on community organizations, youth programs, and families
- Alignment with district policies, community education objectives, and public access expectations
- Consistency, transparency, and equity in fee assessment practices
- Appropriate implementation timelines for organizations operating on annual budgeting and programming cycles

Further, based on public doctrine review and legal counsel opinion, the district should evaluate consideration of a nominal, consistently applied facility fee structure across user groups to support equitable access practices and reduce the risk of inconsistent or preferential fee treatment.

Prior to implementation of any fee modifications, further consideration should be given to:

- Advance communication to affected stakeholders
- Opportunities for public input and feedback
- Clear rationale and supporting cost analysis
- Reasonable transition and implementation timelines

**Accordingly, it is recommended that the district pause implementation while conducting further community impact assessment and stakeholder engagement**.

A deliberate, transparent, and legally grounded process will better support responsible fiscal management while reinforcing the district's longstanding commitment to community partnership and public access to district facilities.

Thank you,

Cassandra Palmer, Chair and PJ Striker, Vice Chair

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August 18, 2025

Dr. Renee Corneille
Superintendent of Schools
Independent School District No. 282
3303 33rd Ave NE
St. Anthony, MN 55418
rcorneille@isd282.org

***VIA ELECTRONIC MAIL***

***ATTORNEY-CLIENT PRIVILEGED***

***Re: Free Use of School District Facilities by Non-Profit Organizations and Compliance with Minnesota's Public Purpose Doctrine***

Dear Dr. Corneille:

You recently requested our legal opinion on whether Independent School District No. 282 (St. Anthony-New Brighton Public Schools) (the "School District" or "District") may lawfully permit private non-profit organizations to use its facilities for no charge or fee without violating Minnesota's Public Purpose Doctrine. Set forth below is our response to your inquiry.

## BACKGROUND

The School District has a practice of allowing St. Anthony Village-based nonprofit organizations to use the School District's athletic facilities, fields and spaces without charge. For example, St. Anthony Sports Boosters (the "Boosters")[1] and the St. Anthony Village Soccer Club (the "Soccer Club") are both non-profit 501(c)(3) charitable organizations that frequently use School District facilities without charge. Both non-profits charge participants registration fees and other costs. The monies collected are used to cover operational expenses.

[1] According to its bylaws, the purpose of the Boosters is to "provide and support a well-rounded program of athletic and community services and thereby enhance the physical and mental development of our youth."

Wendy Webster, the District's Director of Community Services, has advised that Boosters and the Soccer Club generally use the District's facilities outside of regular school hours; typically from 6:00 o'clock p.m. to 10:00 o'clock p.m. during weekdays and from 8:00 o'clock a.m. to approximately 4:00 o'clock p.m. on weekends.

On the other hand, community groups who do *not* have "non-profit" status are charged a fee to use School District facilities. One rationale for this differential treatment is that the City of St. Anthony Village does not offer recreational or athletic offerings to community youth. Organizations such as the Boosters and the Soccer Club fill that void. Accordingly, they should enjoy a somewhat more favorable status.

Recently, discussions have ensued as to whether it is legally permissible for the School District to impose user fees on some private organizations but allow community-based nonprofit organizations like the Boosters and the Soccer Club to utilize School District facilities for free.

## THE PUBLIC PURPOSE DOCTRINE – AN OVERVIEW

### I. Criteria for Valid Public Expenditures

In order for an expenditure of public funds to be lawful, it must satisfy both of the following standards:

- **Authority**. First, there must be specific or implied authority for the expenditure[2] in state statutes.

- **Public Purpose**. Second, there must be a "public purpose" for the expenditure.

### II. Authority to Use School Property for Non-School Purposes

Minn. Stat. § 123B.51, subd. 2 states:

> The board may authorize the use of any schoolhouses in the district for divine worship, Sunday schools, public meetings, elections, postsecondary instruction, **and other community purposes that, in its judgment, will not interfere with their use for school purposes**. Before permitting any of these uses, the board **may require** a cash or corporate surety bond in a reasonable amount conditioned for the

[2] In the context of this opinion, "expenditure" refers to the proportional amount of facility-related costs borne by the School District because it does *not* impose a facility use fee on a private user.

> proper use of the schoolhouse, payment of all rent, and repair of all damage caused by the use. **It may determine a reasonable charge for using the schoolhouse**.

(Emphasis added). Pursuant to this statute, a school district may allow its facilities to be used for "community purposes," provided that the proposed use will not interfere with the property's use for school purposes.

In the School District's case, there appears to be no interference with the property's use for school purposes. As noted above, the organizations that use School District facilities have generally scheduled such uses outside of normal school hours.

Additionally, Section 123B.51 allows a school district to charge a reasonable fee for the use of a school facility. Importantly, however, there is no requirement that a fee must be imposed in each case. Section 123B.51 states that the school district "may" assess a charge to the user. In Minnesota Statutes, the word "may" is permissive, meaning that the imposition of a fee is optional and not obligatory. *See* Minn. Stat. § 645.44, subd. 15 (stating that "may" is permissive).

A Minnesota school district is therefore authorized to assess a reasonable fee for use of its facilities. But Section 123B.51 does not *require* the imposition of a charge for every user. The permissive language suggests that a school district would not violate Section 123B.51 by waiving a facility fee in a given case because districts are afforded a measure of discretion in such matters.

## III. School District Expenditures Must Have a Public Purpose

But that does not end the inquiry. As noted above, the expenditure in question must also have a *public purpose*.

Minnesota courts have long held that public funds and resources may only be used for purposes that serve the general public interest. This principle is grounded in the Minnesota Constitution, which authorizes the legislature to levy taxes for "public purposes." *See* Minn. Const. art. X, § 1.[3]

But what constitutes a "public purpose?" The Minnesota Supreme Court has generally concluded that "public purpose" means an activity that meets all the following standards:

- The activity will benefit the community as a body;
- The activity is directly related to functions of government; and
- The activity does not have as its primary object the benefit of a private interest.

*Visina v. Freeman,* 89 N.W.2d 635 (Minn. 1958).

[3] The Minnesota Constitution also prohibits giving or loaning the credit of the state to aid any individual, association or corporation. *See* Minn. Const. art. XI, § 2.

An expenditure is illegal if the primary object is to promote a private purpose although incidentally some public purpose will also be served. *See Arens v. Village of Rogers*, 61 N.W.2d 508, 519 (Minn. 1953).

"'Public purpose' is an elusive, amorphous concept incapable of precise definition. Thus, whether an expenditure serves a public purpose necessarily depends upon the facts of each case." *Port Authority of City of St Paul v. Fisher,* 145 N.W.2d 560, 568 (Minn. 1966).

We have not found any Minnesota cases or opinions of the Minnesota Attorney General that speak directly to this issue. However, allowing non-profit organizations to use School District facilities without charge may implicate the Public Purpose Doctrine.

Providing free use of public-school property imposes real costs on the School District. These include, but are not limited to, the costs of maintenance and repair, utilities, supplies, cleans, and labor costs (i.e. custodians and groundskeepers). When such costs are waived, the School District is, in essence, subsidizing the operations of these non-profits with public resources because such organizations are being relieved of operational costs they would otherwise be required to pay. Both the Boosters and the Soccer Club collect fees from participants to fund their activities and operations. Their profits are undoubtedly increased by virtue of the District's practice of not imposing facility fees. By engaging in forbearance, the School District is vulnerable to a claim that its practice is primarily benefiting *private interests*.

## CONCLUSIONS

1. Minn. Stat. § 123B.51, subd. 2 authorizes the use of school facilities for "community purposes," provided that the proposed use will not interfere with any public-school functions. However, the imposition of a user fee is within the School District's discretion.

2. Public funds and resources may only be used for purposes that serve the general public interest. An expenditure is illegal if the primary object is to promote a private purpose although incidentally some public purpose will also be served.

3. Allowing non-profit organizations to use School District facilities without charge implicates the Public Purpose Doctrine. When user fees are waived, the School District is, in essence, absorbing the entire cost of a private group's use of public facilities, thereby subsidizing their operations with public funds.

4. To avoid violating the Public Purpose Doctrine, it is recommended that *all* facility users, including local non-profit organizations, be assessed a reasonable fee to use the School District's facilities. Although the amount of the fee can be determined by the School Board in its discretion, it is advisable that the fee be calculated as a pro rata portion of the School District's reasonably estimated costs of maintaining and operating the facilities being used.

We trust that this discussion and analysis will prove helpful in resolving your present concern. If you have further questions, please contact our office.

Very truly yours,

**KENNEDY & GRAVEN, CHARTERED**

Peter A. Martin

# FACILITY USE PROCEDURES (effective July 1, 2026)

The St. Anthony-New Brighton School Board encourages maximum use of school district facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes.
The classes outlined below also indicate prioritization of facility use.

Policy 902 is available online: www.isd282.org/sites/default/files/policies/902PublicUseofBuildings.pdf [1]

- All users of school district and city facilities are required to furnish proof of liability insurance according to Minnesota State Statute 466.03, Subd. 23.
  **Private Rentals:** A copy of homeowners or renter's insurance will be collected with the minimum amount of personal liability coverage totaling $1,500,000.
  **Organizations/Groups:** A Certificate of Liability Insurance stating St. Anthony-New Brighton Community Services as a certificate holder will be collected with the minimum amount of general liability coverage totaling $3,000,000.
- Non-profit organizations are required to maintain a current IRS tax-exempt status as as searchable through: https://apps.irs.gov/app/eos/

## Step 1: Review Availability of Space

Visit https://stanthony.ce.eleyo.com/facilities/calendar to look at space availability or call 612-706-1172.

## Step 2: Review the Purpose of Your Request with the Classes of Facilities Users

**Class 1:**

- ISD 282 school district sponsored activities and City of St. Anthony sponsored activities including caucusing and elections
  - *Individual School District or City staff members, who are utilizing school district or city facilities outside their work day for personal use that may or may not involve charging a fee, are required to rent the space, provide insurance and pay fees in accordance with Class 4 or 5, depending on their address of residence.*
- St. Anthony-based organizations where all funds raised benefit SAMS and SAVHS student activities and students or are deposited into the High School student activity account.
- Saint Anthony-New Brighton Education (SANBE) Foundation including WPPA

**Note for class 2, 3, 4 and 5**: Weekend use and weekdays when custodians are not working require a building supervisor at the current hourly rate. Circumstances may require additional fees, such as custodial personnel, and hours depend on the set up and clean up needs of the event.

**Class 2**:

- St. Anthony Village Sports Boosters
  - Class 2 fees apply to "in season" sports which is defined in this Sports Boosters policy language. Class 4 fees apply to "out of season" sports for the remaining months of the year.

[1] Link updated on 5/19/26.

- Ten (10) weeks before the 'in season' starting date, camps and clinics can be held for a maximum of 50 hours and will not be prioritized over existing facility reservations. Additional hours will be charged as Class 4.

**Class 3**

- Non-profit youth development organizations (Scouts organizations) composed of 75% or more school district students
  - Class 3 fees apply to 24 hours per year.
  - Additional hours will be charged as Class 4.
- St. Anthony Sports Boosters (SASB) board meetings
- Any requests beyond the parameters listed above become private rentals, requiring an organization to pay fees in accordance with Class 4 or 5, depending on their registered organizational address.

**Class 4**

- District 282 resident rentals
- St. Anthony youth sports organizations that are not St. Anthony Village Sports Boosters
- 'Out of season' St. Anthony Sports Boosters sports including camps or clinics that exceed 50 hours or are more than 10 weeks prior to the start of the Sports Booster 'in season' starting date
- Non-profit organizations with registered 501(c)3 addresses and St. Anthony civic organizations
- Businesses and commercial groups located in District 282
- Churches and religious organizations located in District 282

**Class 5:**

- Non-District 282 resident individual rentals
- Non-St. Anthony sports organizations
- Businesses and commercial groups not located in District 282
- Churches and religious organizations not located in District 282
- All other rentals

## Timeline for Facility Reservations by Season for Class 2, 3 and 4

*Class 2 'in season' sports will have priority when requests are submitted during the timelines indicated below.*
*This schedule is dependent upon the completion of seasonal scheduling by the athletics and activities department.*

Winter Season (use in late October to mid-March):
Facility requests due to Community Services by September 15 to be confirmed by October 15.

Spring/Summer Season (use in late March to July):
Facility requests due to Community Services by January 15 to be confirmed by February 15.

Fall Season (use in August-October):
Facility requests due to Community Services by June 15 to be confirmed by July 15.

## Step 3: Determine Rental Fee

| High School/Middle School (Hourly Rates) | | | | | |
|---|---|---|---|---|---|
| **Space** | **Class 1** | **Class 2** | **Class 3** | **Class 4** | **Class 5** |
| **(HS/MS) Auditorium** | Free | $14 | $14 | $55 | $110 |

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| | | | | | |
|---|---|---|---|---|---|
| **HS/MS Auditorium Foyer** | Free | $3 | $3 | $10 | $20 |
| **Upper Gymnasium** | Free | $12 | $12 | $60 | $120 |
| **Lower Gymnasium** | Free | $12 | $12 | $40 | $80 |
| **(HS/MS) Commons** | Free | $9 | $9 | $30 | $60 |
| **(HS/MS) Classrooms** | Free | $2 | $2 | $25 | $50 |
| **(HS/MS) Pool 1-25** | Lifeguard charges only | $25 | $25 | $100 | $150 |

## Community Center (Hourly Rates)

| Space | Class 1 | Class 2 | Class 3 | Class 4 | Class 5 |
|---|---|---|---|---|---|
| **(CC) Multipurpose Room** | Free | $5.50 | $5.50 | $30 | $40 |
| **(CC) Lobby** | Free | $8.25 | $8.25 | $30 | $60 |
| **(CC) Room CS9** | Free | $6.85 | $6.85 | $25 | $50 |
| **(CC) Gymnasium** | Free | $5.50 | $5.50 | $20 | $40 |

## Wilshire Park Elementary (Hourly Rates)

| Space | Class 1 | Class 2 | Class 3 | Class 4 | Class 5 |
|---|---|---|---|---|---|
| **(WP) Multipurpose Room** | Free | $3 | $3 | $20 | $40 |
| **(WP) Cafeteria** | Free | $4 | $4 | $20 | $40 |
| **(WP) Classroom** | Free | $2 | $2 | $25 | $50 |
| **(WP) East Gymnasium** | Free | $7 | $7 | $20 | $40 |
| **(WP) West Gymnasium** | Free | $10 | $10 | $40 | $80 |
| **(WP) Soccer Field** | Free | $12 | $12 | $25 | $50 |
| **(WP) Baseball Field** | Free | $12 | $12 | $25 | $50 |

## Park Fields & Amphitheater (Hourly Rates)

| Space | Class 1 | Class 2 | Class 3 | Class 4 | Class 5 |
|---|---|---|---|---|---|
| **Fields:**<br>**Central Park C1, C2, C3, C4**<br>**Emerald & Silver Point Parks** | Free | $12 | $12 | $25 | $50 |
| **Water Tower Park**<br>**Tennis Courts** | Free | $12 | $12 | $25 | $50 |

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| | | | | | |
|---|---|---|---|---|---|
| **Stadium**<br>*Building supervisor required | Free | $25 | $25 | $75 | $150 |
| **WP Soccer Field and HS Practice Field** | | | | | |
| **Salo Park Amphitheater** | Free | $12 | $12 | $30 | $60 |

**Park Shelters (Half day 9 AM - 3 PM or 4 PM - 9PM, Full Day 9 AM - 9 PM)**

*All users pay a $30 cleaning fee for use of indoor shelters.*

**Class 1, 2 & 3 rates apply Monday-Friday, May-September; summer weekend use is Class 4 or 5.*

| Space | Class 1 | Class 2 | Class 3 | Class 4 | Class 5 |
|---|---|---|---|---|---|
| **Central Park Inside & Outside Shelter Half Day** | Free | $25* | $25* | $100 | $200 |
| **Central Park Inside & Outside Shelter Full Day** | Free | $50* | $50* | $175 | $350 |
| **Emerald Park Inside Shelter Half Day** | Free | $10* | $10* | $60 | $120 |
| **Emerald Park Outside Shelter Half Day** | Free | $10* | $10* | $15 | $30 |
| **Emerald Park Inside Shelter Full Day** | Free | $20* | $20* | $120 | $240 |
| **Emerald Park Outside Shelter Full Day** | Free | $20* | $20* | $30 | $60 |

| **Personnel**<br>**(Hourly Rates subject to change based on wage agreements)** | Class 1 | Class 2 | Class 3 | Class 4 | Class 5 |
|---|---|---|---|---|---|
| **AV Supervisor (Auditorium or Stadium)** | $23/hour | $23/hour | $23/hour | $23/hour | $23/hour |
| **Building* or Stadium Supervisor** | $23/hour | $23/hour | $23/hour | $23/hour | $23/hour |
| **Custodian** (Sundays)** | $90/hour | $90/hour | $90/hour | $90/hour | $90/hour |
| **Custodian** (Saturdays)** | $65/hour | $65/hour | $65/hour | $65/hour | $65/hour |
| **Lifeguard***** | $25/hr/lifeguard | $25/hr/lifeguard | $25/hr/lifeguard | $25/hr/lifeguard | $25/hr/lifeguard |
| **Park Cleaner** | $30/Reservation | $30/Reservation | $30/Reservation | $30/Reservation | $30/Reservation |

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*Building supervisors are required for facility use at St. Anthony Community Center, Wilshire Park, St. Anthony Middle School/Village High School. Weekend use and weekdays when custodians are not working require a building supervisor at the current hourly rate.

**1 custodian is required for every 50 people.

***1 Lifeguard is required for every 25 people

| Equipment (Hourly Rates) | Class 1 | Class 2 | Class 3 | Class 4 | Class 5 |
|---|---|---|---|---|---|
| **Air conditioning** (upon request) | | $15/hour | $15/hour | $15/hour | $15/hour |
| **Gym Equipment** | Free | $10 flat fee | $10 flat fee | $10 flat fee | $10 flat fee |

## Step 4: Provide Proof of Insurance

### INSURANCE REQUIREMENTS

2012 State Statute 466.03 Subd. 23: "**Recreational use of school property and facilities**."
(a) Any claim for a loss or injury arising from the use of school property or a school facility made available for public recreational activity.
(b) Nothing in this subdivision:
(1) limits the liability of a school district for conduct that would entitle a trespasser to damages against a private person; or
(2) reduces any existing duty owed by the school district.

Any individual or group using a school district facility is required to furnish proof of liability insurance.
**Private Rentals:** A copy of homeowners or renter's insurance will be collected with the minimum amount of personal liability coverage totaling $1,500,000.
**Organizations/Groups:** A Certificate of Liability Insurance stating St. Anthony-New Brighton Community Services as a certificate holder will be collected with the minimum amount of general liability coverage totaling $3,000,000.

### DAMAGE DEPOSIT

Class 2, 3, 4, or 5 users renting district facilities may be required to provide a damage deposit. The deposit is fully refundable upon inspection of the facility after use.

### OTHER FEES

Additional fees may be incurred depending on the type of use as well as group needs. Additional fees may include, but are not limited to the following: equipment (recreational, electronic, A/V), personnel, air conditioning, field maintenance, etc.

*Original 2009*
*Rev. December 1, 2015*
*Rev. June 2026*
*Local control/recommended*

# 423 EMPLOYEE - STUDENT RELATIONSHIPS

## I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

## II. GENERAL STATEMENT OF POLICY

A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.

B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.

C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.

D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.

E. Other actions that violate this policy include, but are not limited to, the following:

1. Dating students.

2. Having any interaction/activity of a sexual nature with a student.

3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.

4. Supplying alcohol or any illegal substance to a student, allowing a student

access to such substances, or failing to take reasonable steps to prevent such access from occurring.

F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.

***[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.]***

G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.

H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

## III. REPORTING AND INVESTIGATION

A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.

B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

## IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

## V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

***Legal References:*** Minn. Stat. § 13.43, Subd. 16 (Personnel DataSchool District or Charter School Disclosure of Violence or Inappropriate Sexual Contact)¶
Violence or Inappropriate Sexual Contact)
Minn. Stat. § 122A.20, Subd. 2 (Suspension or Revocation of LicensesMandatory Reporting to MinnesotaProfessional Educator Licensing and Standards Board or Board of TeachingSchool Administrators)
Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (Employment; Contracts; TerminationMandatory immediate discharge of teachers with license revocations due to child or sex abuse convictions)
Minn. Stat. §§ 609.341-609.352 (Defining "intimate parts" and "position of authority" as well as detailing various sex offenses)
Minn. Stat. § 626.556Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules Part 8700.75008710.2100 (Code of Ethics for Minnesota Teachers)

***Cross References:*** MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents,
Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
MSBA/MASA Model Policy 507 (Corporal Punishment)

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

*Adopted:* 2017
*Revised: 2023*
*Rev: October 2024*
*Rev. October 2025*
*Rev. June 2026*

*Mandatory - Annual*

# 722 PUBLIC DATA AND DATA SUBJECT REQUESTS

## I. PURPOSE

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## II. GENERAL STATEMENT OF POLICY

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 (MGDPA), and Minnesota Rules parts 1205.0100-1205.2000 in responding to requests for public data.

## III. DEFINITIONS

A. **Confidential Data on Individuals**
Data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

B. **Data on Individuals**
All government data in which any individual is or can be identified as the subject of that data, unless the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and the data are not accessed by the name or other identifying data of any individual.

C. **Data Practices Compliance Officer**
The data practices compliance official is the designated employee of the school district to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems. The responsible authority may be the data practices compliance official.

D. **Government Data**
All data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.

E. **Individual**

"Individual" means a natural person. In the case of a minor or an incapacitated person as defined in Minnesota Statutes section 524.5-102, subdivision 6, "individual" includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian, except that the responsible authority shall withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the responsible authority determines that withholding the data would be in the best interest of the minor.

F. **Inspection**

"Inspection" means the visual inspection of paper and similar types of government data. Inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data.

For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public's own computer equipment.

G. **Not Public Data**

Any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

H. **Nonpublic Data**

Data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

I. **Private Data on Individuals**

Data made by statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

J. **Protected Nonpublic Data**

Data not on individuals made by statute or federal law applicable to the data (a) not public and (b) not accessible to the subject of the data.

K. **Public Data**

All government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

L. **Public Data Not on Individuals**

Data accessible to the public pursuant to Minnesota Statutes section 13.03.

M. **Public Data on Individuals**

Data accessible to the public in accordance with the provisions of section 13.03.

N. **Responsible Authority**
The individual designated by the school board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the school board, the responsible authority is the superintendent.

O. **Summary Data**
Statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes section 13.06, another statute, or federal law, summary data is public.

## IV. REQUESTS FOR PUBLIC DATA

A. All requests for public data must be made in writing directed to the responsible authority.

1. A request for public data must include the following information:

   a. Date the request is made;

   b. A clear description of the data requested;

   c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

   d. Method to contact the requestor (such as phone number, address, or email address).

2. Unless specifically authorized by statute, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data.

3. The identity of the requestor is public, if provided, but cannot be required by the government entity.

4. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.

B. The responsible authority will respond to a data request at reasonable times and places as follows:

1. The responsible authority will notify the requestor in writing as

follows:

a. The requested data does not exist; or

b. The requested data does exist but either all or a portion of the data is not accessible to the requestor; or

1) If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.

2) Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.

c. The requested data does exist and provide arrangements for inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.

2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.

3. The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.

4. The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.

5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

C. If the school district notifies the requesting person that responsive data or copies are available for inspection or collection, and the requesting person does not inspect the data or collect the copies within five business days of the notification, the school district may suspend any further response to the request until the requesting person

inspects the data that has been made available, or collects and pays for the copies that have been produced.

## V. REQUEST FOR SUMMARY DATA

A. A request for the preparation of summary data shall be made in writing directed to the responsible authority.

1. A request for the preparation of summary data must include the following information:

a) Date the request is made;

b) A clear description of the data requested;

c) Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

d) Method to contact requestor (phone number, address, or email address).

B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:

1. The estimated costs of preparing the summary data, if any; and

2. The summary data requested; or

3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or

4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.

C. The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

## VI. DATA BY AN INDIVIDUAL DATA SUBJECT

A. Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.

B. Private or confidential data on an individual shall not be collected, stored, used, or

disseminated by the school district for any purposes other than those stated to the individual at the time of collection in accordance with Minnesota Statutes section 13.04, except as provided in Minnesota Statutes section 13.05, subdivision 4.

C. Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.

D. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six (6) months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.

E. The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

F. The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten (10) days of the date of the request, excluding Saturdays, Sundays and legal holidays, if immediate compliance is not possible.

G. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall be disclosed only if the individual's statement of disagreement is included with the disclosed data.

H. The determination of the responsible authority may be appealed pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the Ccommissioner of the Minnesota Department of Administration("Commissioner") shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner shall dismiss the appeal or issue the order and notice of hearing.

I. Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes section 138.17.

J. After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the Ceommissioner's ~~of administration's~~ order issued under Minnesota Statutes chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

## VII. REQUESTS FOR DATA BY AN INDIVIDUAL SUBJECT OF THE DATA

A. All requests for individual subject data must be made in writing directed to the responsible authority.

B. A request for individual subject data must include the following information:

1. Statement that one is making a request as a data subject for data about the individual or about a student for whom the individual is the parent or guardian;

2. Date the request is made;

3. A clear description of the data requested;

4. Proof that the individual is the data subject or the data subject's parent or guardian;

5. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

6. Method to contact the requestor (such as phone number, address, or email address).

C. The identity of the requestor of private data is private.

D. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.

E. Policy 515 (Protection and Privacy of Pupil Records) addresses requests of students or their parents for educational records and data.

## VIII. COSTS

A. <u>Public Data</u>

1. The school district will charge for copies provided as follows:

a. One hundred (100) or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.

b. More than one hundred (100) pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.

(1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).

(2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.

2. All charges must be paid for in cash or electronically in advance of receiving the copies.

B. Summary Data

1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.

2. The school district may assess costs associated with the preparation of summary data as follows:

a) The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;

b) The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

C. Data Belonging to an Individual Subject

1. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines that a reasonable fee would be the charges set forth in section VIII.A of this

policy that apply to requests for data by the public.

2. The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the child's parent or guardian or by the child upon the child reaching the age of majority.

## IX. ANNUAL REVIEW AND POSTING

A. The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.

B. Copies of the policies shall be easily available to the public by distributing free copies to the public or by posting the policies in a conspicuous place within the school district that is easily accessible to the public or by posting them on the school district's website.

**Data Practices Contacts**

**Responsible Authority:**
Renee Corneille
[3303 33rd Avenue NE, St. Anthony, MN 55418]
[612-706-1000;datarequest@isd282.org ~~communications@isd282.org~~]

**Data Practices Compliance Official:**
Wendy Webster
[3301 Silver Lake Road, St. Anthony, MN 55418]
[612-706-1170; datarequest@isd282.org~~communications@isd282.org~~]

**Data Practices Designee(s):**
Communications Specialist~~Coordinator~~
[3301 Silver Lake Road, St. Anthony, MN 55418]
[612-706-1000; datarequest@isd282.org~~communications@isd282.org~~]

***Legal References:*** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.01 (Government Data)
Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.025 (Government Entity Obligation)
Minn. Stat. § 13.03 (Access to Government Data)
Minn. Stat. § 13.04 (Rights of Subjects to Data)
Minn. Stat. § 13.05 (Duties of Responsible Authority)
Minn. Stat. § 13.32 (Educational Data)
Minn. Rules Part 1205.0300 (Access to Public Data)
Minn. Rules Part 1205.0400 (Access to Private Data)

***Cross References:*** MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

***Resources*:** MN Department of Administration: *Actual Cost*
MN Department of Administration: *Copy Costs*
MN Department of Administration: *Education Data*

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

*MSBA/MASA Model Policy 425*
*Orig. 2001*
*Rev. June 2026*
*Legal*

# 425 STAFF DEVELOPMENT AND MENTORING

~~**[NOTE: The provisions of this policy substantially reflect statutory requirements.]**~~

## I. PURPOSE

The purpose of this policy is to establish a staff development program and structure to carry out planning and reporting on staff development that supports improved student learning.

## II. ADVISORY STAFF DEVELOPMENT COMMITTEE AND SITE PROFESSIONAL DEVELOPMENT TEAMS[1]

A. The school board will establish an Advisory Staff Development Committee[2] to develop a Staff Development Plan, assist Site Professional Development Teams in developing a site plan consistent with the goals of the Staff Development Plan, and evaluate staff development efforts at the site level.

1. The majority of the membership of the Advisory Staff Development Committee shall consist of teachers representing various grade levels, subject areas, and special education. The Committee also will include nonteaching staff, parents, and administrators.

~~2. Members of the Advisory Staff Development Committee shall be appointed by the school board. Committee members shall serve a two-year term[3*] based upon nominations by board members, teachers, and paraprofessionals. The school board shall appoint replacement members of the Advisory Staff Development Committee as soon as possible following the resignation, death, serious illness, or removal of a member from the Committee.¶~~

B. The school board will direct district administration to establish ~~establish the~~ Site

[1] The "*Site Professional Development Team"* may be known by various names depending on the school building."
[2] The "Advisory Staff Development Committee" is a subset of the larger District Advisory Committee
~~[3*] This time period may be changed to accommodate individual school district needs.¶~~
¶

Professional Development Teams.

1. ~~Members of the Site Professional Development Teams will be appointed by the school board. Team members shall serve a two-year term* based upon nominations by board members, teachers, and paraprofessionals. The school board shall appoint replacement members of the Site Professional Development Teams as soon as possible following the resignation, death, serious illness, or removal of a member from the Team.~~¶

2. The majority of the Site Professional Development Teams shall be teachers representing various grade levels, subject areas, and special education.

## III. DUTIES OF THE ADVISORY STAFF DEVELOPMENT COMMITTEE

A. The Advisory Staff Development Committee will work to support the development of the ~~a~~ Staff Development Plan that will be reviewed and subject to approval by the school board. ~~twice a year.[4]*~~

B. The Staff Development Plan must contain the following elements:

1. Staff development outcomes that are consistent with the education outcomes as may be determined periodically by the school board;

~~**[NOTE: The board-determined education outcomes for your district could be inserted here.]**~~

2. The means to achieve the Staff Development outcomes;

3. The procedures for evaluating progress at each school site toward meeting educational outcomes consistent with relicensure requirements under Minnesota Statutes, section 122A.187;

4. Ongoing staff development activities that contribute toward continuous improvement in achievement of the following goals:

a. Improve student achievement of state and local education standards in all areas of the curriculum, including areas of regular academic and applied and experiential learning, by using research-based best practices methods;

b. Effectively meet the needs of a diverse student population, including at-risk children, children with disabilities, English learners, and gifted children, within the regular classroom, applied

~~[4] This time period may be changed to accommodate individual school district needs.~~¶

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and experiential learning settings, and other settings;

c. Provide an inclusive curriculum for a racially, ethnically, linguistically, and culturally diverse student population that is consistent with state education diversity rule and the district's education diversity plan;

d. Improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district;

e. Effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, and teach nonviolent alternatives for conflict resolution;

f. Effectively deliver digital and blended learning and curriculum and engage students with technology; and

g. Provide teachers and other members of site-based management teams with appropriate management and financial management skills.

5. The Staff Development Plan also must:

a. Support stable and productive professional communities achieved through ongoing and schoolwide progress and growth in teaching practice;

b. Emphasize coaching, professional learning communities, classroom action research, and other job-embedded models;

c. Maintain a strong subject matter focus premised on students' learning goals consistent with Minnesota Statutes, section 120B.125;

d. Ensure specialized preparation and learning about issues related to teaching English learners and students with special needs by focusing on long-term systemic efforts to improve educational services and opportunities and raise student achievement; and

e. Reinforce national and state standards of effective teaching practice.

6. Staff development activities must:

a. Focus on the school classroom and research-based strategies that improve student learning;

b. Provide opportunities for teachers to practice and improve their instructional skills over time;

c. Provide opportunities for teachers to use student data as part of their daily work to increase student achievement;

d. Enhance teacher content knowledge and instructional skills, including to accommodate the delivery of digital and blended learning and curriculum and engage students with technology;

e. Align with state and local academic standards;

f. Provide opportunities to build professional relationships, foster collaboration among principals and staff who provide instruction, and provide opportunities for teacher-to-teacher mentoring;

g. Align with the plan, if any, of the district or site for an alternative teacher professional pay system;

h. Provide teachers of English learners, including English as a second language, and content teachers with differentiated instructional strategies critical for ensuring students long-term academic success, the means to effectively use assessment data on the academic literacy, oral academic language, and English language development of English learners, and skills to support native and English language development across the curriculum; and

i. Provide opportunities for staff to learn about current workforce trends, the connections between workforce trends and postsecondary education, and training options, including career and technical education options.

7. Staff development activities may include curriculum development and curriculum training programs and activities that provide teachers and other members of site-based teams training to enhance team performance.

8. The school district may implement other staff development activities required by law and activities associated with professional teacher compensation models.

**[NOTE: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minnesota Statutes, section 122A.40, Subdivisions. 7 and 7a, or Minnesota Statutes, section 122A.41, subdivisions. 4 and 4a, such additional days of staff development should include peer mentoring, peer gathering, continuing education, professional development, or other training**

~~**which enable teachers to achieve the staff development outcomes enumerated above in Section III.B.4.]**~~

C. The Advisory Staff Development Committee will assist Site Professional Development Teams in developing a site plan consistent with the goals and outcomes of the Staff Development Plan.

D. ~~The Advisory Staff Development Committee will evaluate staff development efforts at the site level and will report to the school board~~ on a quarterly basis[5*] ~~the extent to which staff at the site have met the outcomes of the Staff Development Plan.¶~~

E. In addition to developing a Staff Development Plan, the Staff Development Advisory Committee also must develop teacher mentoring programs for teachers new to the profession or school district, including teaching residents, teachers of color, teachers who are American Indian, teachers in license shortage areas, teachers with special needs, or experienced teachers in need of peer coaching. Teacher mentoring programs must be included in or aligned with the school district's teacher evaluation and peer review processes under Minnesota Statutes, sections 122A.40, subdivision 8 or 122A.41, subdivision 5.

F. The Advisory Staff Development Committee shall assist the school district in preparing any reports required by the Minnesota Department of Education (MDE) relating to staff development or teacher mentoring including, but not limited to, the reports referenced in Section VII. below.

## IV. DUTIES OF THE SITE PROFESSIONAL DEVELOPMENT TEAM

A. Each Site Professional Development Team shall develop a site plan, consistent with the goals of the Staff Development Plan. ~~The school board will review the site plans for consistency with the Staff Development Plan~~ twice a year.~~*¶~~

B. The Site Professional Development Team must demonstrate to the school board the extent to which staff at the site have met the outcomes of the Staff Development Plan. The actual reports to the school board can be made by the Advisory Staff Development Committee to avoid duplication of effort.

C. If the school board determines that staff development outcomes are not being met, it may withhold a portion of the initial allocation of revenue referenced in Section V. below.

## V. STAFF DEVELOPMENT FUNDING

A. Unless the school district is in statutory operating debt or a majority of the school

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~~5* This time period may be changed to accommodate individual school district needs.¶~~
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board and a majority of its licensed teachers annually vote to waive the requirement to reserve basic revenue for staff development, the school district will reserve an amount equal to at least two percent of its basic revenue for: (1) teacher development and evaluation under Minnesota Statutes, section 122A.40, subdivision 8 or 122A.41, subdivision 5; (2) principal development and evaluation under section 123B.147, subdivision. 3; (3) professional development under section 122A.60; (4) in-service education for programs under section 120B.22, subdivision 2; and (5) teacher mentorship under section 122A.70, subdivision 1. . To the extent extra funds remain, staff development revenue may be used for development plans, including plans for challenging instructional activities and experiences under section 122A.60, and for curriculum development and programs, other in-service education, teacher's workshops, teacher conferences, the cost of substitute teachers for staff development purposes, preservice and in-service education for special education professionals and paraprofessionals, and other related costs for staff development efforts. The school district also may use the revenue reserved for staff development for grants to the school district's teachers to pay for coursework and training leading to certification as either a college in the schools teacher or a concurrent enrollment teacher. To receive a grant, the teacher must be enrolled in a program that includes coursework and training focused on teaching a core subject.

B. The school district may, in its discretion, expend an additional amount of unreserved revenue for staff development based on its needs.

C. Release time provided for teachers to supervise students on field trips and school activities, or independent tasks not associated with enhancing the teacher's knowledge and instructional skills, such as preparing report cards, calculating grades, or organizing classroom materials, may not be counted as staff development time that is financed with staff development reserved revenue under Minnesota Statutes, section 122A.61.

## VI. PROCEDURE FOR USE OF STAFF DEVELOPMENT FUNDS

A. The Advisory Staff Development Teams will support the development of the Staff Development funds. The Staff Development Funds will be incorporated as part of the yearly budget development process. T~~On a yearly~~[6*] ~~basis, t~~he Advisory Staff Development Committee, with the assistance of the Site Professional Development Teams, shall prepare a projected budget setting forth proposals for allocating staff development and mentoring funds reserved for each school site. Such budgets shall include, but not be limited to, projections as to the cost of building site training programs, costs of individual staff seminars, and cost of substitutes.

B. Upon approval of the budget by the school board, the Advisory Committee shall

[6*] ~~This time period may be changed to accommodate individual school district needs.~~¶
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be responsible for monitoring the use of such funds in accordance with the Staff Development Plan and budget. The requested use of staff development funds must meet or make progress toward the goals and objectives of the Staff Development Plan. All costs/expenditures will be reviewed by the school board as part of budget review process. ~~and/or superintendent for consistency with the Staff Development Plan on a quarterly basis.*~~

C. Individual requests from staff for leave to attend staff development activities shall be submitted and reviewed according to school district policy, staff procedures, contractual agreement, and the effect on school district operations. Failure to timely submit such requests may be cause for denial of the request.

D. The school district may use staff development revenue, special grant programs established by the legislature, or another funding source to pay a stipend to a mentor who may be a current or former teacher who has taught at least three (3) years and is not on an improvement plan. Other initiatives using such funds. or funds available under Minnesota Statutes, sections 124D.861 and 124D.862, may include:

1. additional stipends as incentives to mentors of color or who are American Indian;

2. financial supports for professional learning community affinity groups across schools within and between districts for teachers from underrepresented racial and ethnic groups to come together throughout the school year;

3. programs for induction aligned with the school district or school mentorship program during the first three (3) years of teaching, especially for teachers from underrepresented racial and ethnic groups; or

4. grants supporting licensed and nonlicensed educator participation in professional development, such as workshops and graduate courses, related to increasing student achievement for students of color and American Indian students in order to close opportunity and achievement gaps.

To the extent the school district receives a grant for any of the above purposes, it will negotiate additional retention strategies or protection from unrequested leave of absences in the beginning years of employment for teachers of color and teachers who are American Indian. Retention strategies may include providing financial incentives for teachers of color and teachers who are American Indian to work in the school or district for at least five (5) years and placing American Indian educators at sites with other American Indian educators and educators of color at sites with other educators of color to reduce isolation and increase opportunity for collegial support.

## VII. PARAPROFESSIONALS, TITLE I AIDES, AND OTHER INSTRUCTIONAL SUPPORT STAFF

A. The school district must provide a minimum of eight hours of paid orientation or professional development annually to all paraprofessionals, Title I aides, and other instructional support staff. Six of the eight hours must be completed before the first instructional day of the school year or within 30 days of hire. The school district must consult the exclusive representative for employees receiving this training before creating or planning the training required under this section.

B. The orientation or professional development must be relevant to the employee's occupation and may include collaboration time with classroom teachers and planning for the school year.

C. For paraprofessionals who provide direct support to students, at least 50 percent of the professional development or orientation must be dedicated to meeting the requirements of this section. Professional development for paraprofessionals may also address the requirements of Minnesota Statutes, section 120B.363, subdivision 3.

D. A school administrator must provide an annual certification of compliance with this requirement to the MDE Commissioner.

E. ~~For the 2024-2025 school year only, a school may reduce the hours of training required in paragraphs (b) to (e) to a minimum of six hours and must pay for paraprofessional test materials and testing fees for any paraprofessional employed by the school district during the 2023-2024 school year who has not yet successfully completed the paraprofessional assessment or met the requirements of the paraprofessional competency grid.~~¶

~~**[NOTE: The 2024 Minnesota legislature added these provisions. Paragraph E is in effect for the 2024-25 school year only.]**~~¶

## VIII. REPORTING

A. The school district and site staff development committee shall prepare a report of the previous fiscal year's staff development activities and expenditures as part of the school district's ~~world's best workforce~~ comprehensive achievement and civic readiness report. This report will be incorporated into a more comprehensive budget review process.

1. The report will~~must~~ include assessment and evaluation data indicating progress toward district and site staff development goals based on teaching and learning outcomes~~, including the percentage of teachers and other staff involved in instruction who participate in effective staff development activities~~.

2. The report will provide a breakdown of expenditures for:

   a. Curriculum development and curriculum training programs;

   b. Staff development training models, workshops, and conferences; and

   c. The cost of releasing teachers or providing substitute teachers for staff development purposes.

   The report also must indicate whether the expenditures were incurred at the district level or the school site level and whether the school site expenditures were made possible by the grants to school sites that demonstrate exemplary use of allocated staff development revenue. These expenditures must be reported using the uniform financial and accounting and reporting standards (UFARS).

3. ~~The report will be signed by the superintendent and staff development chair.¶~~

B. To the extent the school district receives a grant for mentorship activities described in Section V.D., by June 30 of each year after receiving a grant, the site staff development committee must submit a report to the Professional Educator Licensing and Standards Board on program efforts that describes mentoring and induction activities and assesses the impact of these programs on teacher effectiveness and retention.

***Legal References:***
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.22, Subd. 2 (Violence Prevention Education)
Minn. Stat. § 121A.642 (Paraprofessional Training)
Minn. Stat. § 122A.187 (Expiration and Renewal)
Minn. Stat. § 122A.40, Subds. 7, 7a and 8 (Employment; Contracts; Termination - Additional Staff Development and Salary)
Minn. Stat. § 122A.41, Subds. 4, 4a and 5 (Teacher Tenure Act; Cities of the First Class; Definitions - Additional Staff Development and Salary)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Stat. § 122A.70 (Teacher Mentorship and Retention of Effective Teachers)
Minn. Stat. § 122A.61 (Reserved Revenue for Staff Development)
Minn. Stat. § 123B.147, Ssubd. 3 (Principals)
Minn. Stat. § 124D.861 (Achievement and Integration for Minnesota)
Minn. Stat. § 124D.862 (Achievement and Integration Revenue)
Minn. Stat. § 126C.10, Subds. 2 and 2b (General Education Revenue)
Minn. Stat. § 126C.13, Subd. 5 (General Education Levy and Aid)

***Cross References:*** None.

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

Orig. 1995, *Rev. 1996, 2015, 2018*
*Adopted May 1, 2018*
*June 2026*
*Local control/recommended*

## 905 ADVERTISING

### I. PURPOSE

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to students and parents in the schools.

### II. GENERAL STATEMENT OF POLICY

The school district's policy is that the name, facilities, staff, students, or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

### III. ADVERTISING GUIDELINES

A. School publications, including publications such as programs and calendars, may accept and publish paid advertising provided they receive advance approval from the appropriate administrator. In no instance shall publications accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons, or obscene, pornographic, or illegal materials. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district or inappropriate for inclusion in the publication. For example, advertisements may be rejected if determined to be false, misleading, or deceptive, or if they relate to an illegal activity or antisocial behavior. The appropriate administrator working with the faculty advisor is responsible for screening all such advertising for appropriateness, including compliance with the school district policy prohibiting sexual, racial, and religious harassment.

B. The school board may approve advertising in school district facilities or on school district property. Any approval will state precisely where such advertising may be placed. The restrictions listed in Section A. above will apply. Advertising will not be allowed outside the specific area approved by the school board. Specific advertising must be approved by the superintendent or designee. In no instance will an advertising device be erected or maintained within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.

~~C. ADonations which include or carry advertisements may must be approved by the school board.~~

C~~D~~. The school district or a school may acknowledge a donation it has received from an organization by displaying a "donated by," "sponsored in part by," or a similar by-line with the organization's name and/or symbol on the item. Examples include activity programs or yearbooks. Review Policy 706 Section IV for further clarification regarding donations.

D~~E~~. Nonprofit entities and organizations that provide support to students and to the schools may be allowed to use the school district name, students, or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related and prior approval is obtained from the appropriate administrator. Advertising will be limited to the specific event or purpose approved by the school board.

E~~F~~. Contracts for computers or related equipment or services that require advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.

F~~G~~. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute approval and/or endorsement of any product, service, organization, or activity. Approved advertisements will not imply or declare such approval or endorsement.

## IV. ACCOUNTING

Advertising revenues must be accounted for and reported in compliance with UFARS. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

***Legal References:***
Minn. Stat. § 123B.93 (Advertising on School Buses)
Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or Service)
Minn. Stat. § 173.08 (Excluded Road Advertising Devices)

***Cross References:***
MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
~~MSBA/MASA Model Policy 533 (Wellness)~~
MSBA/MASA Model Policy 702 (Accounting)
MSBA/MASA Model Policy 706 (Acceptance of Gifts)

*Orig. 1996*
*Rev. 2007, 2019*
*Rev. Jan 2026*
*Local Control/Recommended*

# 213 SCHOOL BOARD COMMITTEES

## I. SCHOOL BOARD COMMITTEES' PURPOSE

A. The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

## II. GENERAL STATEMENT OF POLICY

A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

## III. DESIGNATION OF STANDING COMMITTEES

A. The school board shall have the following standing committees:

1. Audit.
2. Policy.

B. The school board will establish, by this policy, each standing committee or by resolution each standing or ad hoc committee, the number of members, the term, and the charge or mission of each such committee.
C. The school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

## IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board. Individual board members, or any two or three board members appointed to any committee, have no authority to bind the board on any matter unless such authority is expressly granted by the entire board.
C. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.
D. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
E. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.
F. Committee members will not hold a meeting of a committee outside the presence of administration and no committee meeting may be held without providing three days' prior notice.
G. Committees will not stray into management work, and do not oversee or direct any school district staff, and do not have the authority to direct school district staff to take any specific actions or duties. Only the administration or the full school board may direct school district staff.

***Legal References:***

***Cross References:*** Minn. Stat. Ch. 13D (Open Meeting Law)
MSBA/MASA Model Policy 201 (Legal Status of the School Board)

MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA Service Manual, Chapter 13, School Law Bulletin "C" (Minnesota's Open Meeting Law)
Other References: IAP2 Spectrum of Public Participation

Policy 213.1 School Board Committees Procedure Appendix

EXPECTATIONS FOR AND OPERATIONAL PROCEDURES OF SCHOOL BOARD STANDING COMMITTEES

V. Audit Committee

A. General Statement of Role

1. The main purpose of the Audit Committee is to work with the consulting audit firm to provide financial oversight, understand the financial reporting process, and understand district internal controls.

B. Committee Composition

1. The audit committee consists of three board members: the School Board Chair, Treasurer, and one additional School Board Member.
2. The additional School Board Member is appointed by the Board Chair.

C. Meetings

1. Audit Committee meetings will be held a minimum of once a year at the completion of the annual audit report.

VI. Policy Committee

A. General Statement of Role

1. The committee reviews existing policies and writes new policies to provide broad governance guidance and address changes in legislation, statutes, case law and legal decisions, as well as district social and educational issues.
2. Board policies act as guidelines for the internal procedures of the district.
3. The committee stays abreast of local, state and federal laws and regulations to determine and apply implications for district policy development and revisions.

4. The committee works closely with the appropriate staff to draft new or refine current policies, processes, and protocols, that are then brought to the board for formal action.
5. All district policies should be reviewed according to the calendar set by the committee.
6. If policy changes will have a major community impact, the board and district should seek community input and have a communications plan for the public.This will be based on best practices outlined in the IAP2 Spectrum of Public Participation. This will happen via online survey/sign-up.
7. Policies that are ready for updating should be brought to the board for consent, discussion, or approval, depending on what phase they are in.

B. Committee Composition
    1. The policy committee consists of two board members; the School Board Clerk and One School Board Director, and an administrator appointed by the superintendent.
    2. The committee chair is appointed by the board chair.
    3. Board members are appointed annually in January at the organizational meeting or by resolution during the rest of the year, if necessary.
    4. The Committee may invite a student(s) and/or a community representative(s) to provide feedback during the policy review process

C. Meetings
    1. Meetings are held monthly.

VII. Committee Assignments

A. Unless otherwise specified, board members will be assigned or appointed to committees or boards by the board chair in consultation with the board. Board members will be assigned to committees or boards no later than the second regular board meeting in January. Each board member should be assigned to at least one (1) committee.

B. Appointment to a committee should take into consideration, but not be limited to, the following:
    1. equitable distribution of committee assignments among board members;

2. expressed interests of board members;
3. a board member's training, education and/or experience with the purpose of the committee;
4. continuity of service and historical knowledge;
5. availability for meetings;
6. the need for diversity;
7. the needs of the board; and
8. the proven ability to work effectively in a committee environment.

C. Should one or more representatives of the board be needed to attend a committee meeting prior to the board's adoption of committee assignments, the chair is authorized to temporarily appoint board members to that committee.

D. Assignments to a committee are effective until either the following year's approval of committee members, or board removal or absence for another reason.

E. If an absence is created on any committee, the chair may assign another board member to represent the board at a committee meeting for any duration.

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

**Resolution #2026-05**

**Independent School District No. 282**
**St. Anthony–New Brighton Schools**

## Resolution Establishing a School Board Engagement Committee for the 2026–2027 School Year

WHEREAS, the School Board of St. Anthony-New Brighton School District recognizes the importance of meaningful engagement with families, staff, students, and community members in support of student success and district priorities; and

WHEREAS, the Board values transparent, accessible, timely, and two-way communication as essential components of effective governance and public trust; and

WHEREAS, the Board seeks to expand outreach and participation among underrepresented and historically disengaged stakeholders within the district community; and

WHEREAS, the Board desires to establish a limited-term advisory committee to support and strengthen district engagement efforts during the 2026–2027 school year;

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 282 hereby establishes a Board Engagement Committee for the 2026–2027 school year under the following terms:

1. **Purpose**
   The purpose of the Board Engagement Committee shall be to strengthen engagement with families, staff, and community members regarding student success data, district priorities, and community partnership initiatives. In doing so, the school board will build trust, listen to district stakeholders and connect with the community.
2. **Composition**
   The committee shall consist of:
   - No more than three (3) members of the School Board, appointed by the Board Chair; and
   - One member of district administration appointed by the Superintendent.
3. **Scope and Duties**
   The committee shall:
   - Assist with implementation and refinement of the School Board Engagement Plan as outlined in the September 30, 2025 School Board Engagement plan;
   - Support district engagement efforts related to VillageFest 2026;

- Assist with follow through of the school board goal to deepen community engagement and build shared understanding of student outcomes.
- Encourage two-way communication and opportunities for community involvement;
- Promote transparent, accessible, and timely sharing of information; and
- Emphasize outreach to underrepresented and historically disengaged stakeholders.

4. **Reporting**
   The committee shall provide updates to the full School Board no less than bi-monthly during the 2026–2027 school year.
5. **Authority**
   The committee shall serve in an advisory capacity only and shall have only such authority as specifically delegated by the School Board. The full School Board retains all final decision-making authority and responsibility related to district engagement matters.
6. **Duration**
   The committee shall operate for the 2026–2027 school year unless modified or dissolved by action of the School Board.

Adopted by the School Board of Independent School District No. 282 on this ___ day of _____, 2026.

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Board Chair: _____

Clerk: _____