

Sitka School District Mission:
The Sitka School District will intentionally develop
Haa Latseení
(Our Strength of Mind, Body, and Spirit)
to inspire and prepare students to be compassionate, empowered,
and equipped critical thinkers within a global community.

School Board Meeting

Wednesday, May 6, 2026 | 5:45 PM | Harrigan Centennial Hall, 330 Harbor Drive, Sitka, AK 99835

Proposed Agenda

1. **Recognitions - 5:45 - 6:00 p.m.**
 - **Haa Latseeni**
 - **PHS Students - Awards at AISES**
 - **Sitka Rose Awards**
 - **Haylee Steffes**
 - **Sadie Fitzgerald**
 - **Alice Ann Ricketts**
 - **Amara Johnson**
 - **Francis Myers - Youth Summit Award**
2. **Call to Order - 6:00 p.m.**
3. **Flag Salute**
4. **Land Acknowledgment**
5. **Roll Call**
6. **Approval of the Proposed Agenda and Consent Agenda**
 - 6.a. Minutes from April 1, 2026
 - 6.b. Minutes from April 23, 2026 School Board Special Meeting
 - 6.c. April 15th Policy Committee Meeting Recap
 - 6.d. Personnel Report
 - 6.e. FY 27 Certified Teaching Contracts
 - 6.f. AR 9230 Board Member Orientation (ADOPT)
 - 6.g. Revisions to BP 6174 English Learners, Second Reading
7. **Persons to be Heard**
8. **Special Reports: Government to Government**
9. **School Highlights - SHS**
10. **Reports and Presentations**
 - 10.a. AASG Resolution in Support of SB 206 "School Suicide Policies; Firearm Storage"
11. **Board Member Reports**
12. **Superintendent Report**
13. **New Business**
 - 13.a. Approval of the DEED 6-year CIP plan
 - 13.b. Approval of the Continuation of Pre-K Program

- 13.c. Formal Acceptance of the Grant Donation from First Bank and Federal Home Loan Bank of Des Moines.
- 13.d. Approve Change to School Board Meeting Calendar
- 13.e. Approve Superintendent Leave
- 13.f. Accept Tom Williams Resignation from the School Board
- 13.g. Accept Amanda William's Resignation from the School Board
- 14. **Future Agenda Items/Upcoming Events**
 - 14.a. May 11, 2026 - SHS Awards Night | 6:30 p.m. SHS Commons
 - 14.b. May 16, 2026 - PHS Graduation | 2:00 p.m. | Sheet'ká ?wáan Naa Kahídi
 - 14.c. May 18, 2026 - SHS Graduation | 7:00 p.m. | SHS Gym
 - 14.d. May 22, 2026 - Last Day of School
 - 14.e. TUESDAY, June 16, 2026 - Next Regular School Board Meeting | 6:00 p.m. | District Office Boardroom
 - 14.f. TUESDAY, June 30, 2026 - Special Meeting to Fill Vacant Board Seats | 6:00 p.m. | District Office Boardroom
- 15. **Final Comments from the Public**
- 16. **Final Comments from the Board**
- 17. **Adjournment**

Note: All items listed under Agenda & Consent Agenda are considered routine by the School Board and will be approved in one motion. Items may be removed at the request of a School Board Member.

Note: Meetings will adjourn by 10:30 p.m. Alaska Standard Time (or Alaska Daylight Standard Time) unless by a majority vote of the board the meeting is extended 30 minutes to 11:00 p.m. Further 30-minute extensions will require each a separate motion that will require a unanimous vote of those members present and constituting a quorum.

Note: The School Board reserves the right to go into executive session as and to the extent permitted by AS 44.62.310 and Board Bylaw 9321. An executive session may be called to consider the following subjects: (1) matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and (4) matters involving consideration of government records that by law are not subject to public disclosure. The motion to go into executive session must clearly specify the subject of the proposed session without defeating the purpose of addressing the subject in executive session.

SITKA SCHOOL BOARD MEETING

April 1, 2026 – 7:00 p.m.

Sitka High School Library

Sitka School District

Superintendent: Dr. Deidre Jenson

1. **RECOGNITIONS**

Haa Latseení Students of the Month:

KGH: Briar Floyd

BMS: Claudia Teas-Klanott

SHS: Alana Crookes

PHS: Breezy Smathers

Drama, Debate, and Forensics: State Champions

Spirit of Youth Nominee: Danielle Faith Nilo

2. **CALL TO ORDER**

The meeting was called to order at 7:01 p.m. by School Board President Phil Burdick.

3. **FLAG SALUTE**

4. **LAND
ACKNOWLEDGEMENT**

5. **ROLL CALL**

In attendance were Courtney Amundson, Paul Rioux, Amanda Williams, Tom Williams, Student Representative Francis Myers (via Zoom), and President Phil Burdick. The meeting was quorate.

6. **APPROVAL OF THE
PROPOSED AGENDA
AND CONSENT
AGENDA**

Mr. Williams moved, and **Mr. Rioux** seconded to approve the proposed agenda and consent agenda, as presented.

The motion PASSED without opposition.

- a. **MINUTES FROM
MARCH 4, 21026**
- b. **MINUTES FROM
MARCH 10, 2026**
- c. **MARCH 11TH POLICY
COMMITTEE MEETING
RECAP**
- d. **PERSONNEL REPORT**
- e. **(ADOPT) BB 9201
SCHOOL SITE LIAISON,
SECOND READING**

- f. (REVISION) BB 9323
MEETING CONDUCT
- g. (ADOPT) E 6141
CURRICULUM REVIEW
CYCLE
- h. (REMOVE) AR 4161
EMERGENCY COVID-19
SICK AND FAMILY
LEAVE
- i. (REMOVE) E 4111
CANDIDATE REVIEW
FORM

7. PERSONS TO BE HEARD

There were no persons to be heard at this meeting.

8. SPECIAL REPORTS – GVT TO GVT

There were no Government to Government reports at this meeting.

9. SCHOOL HIGHLIGHTS – BMS

Ben White, Principal of Blatchley Middle School, gave the board a report on activities at BMS, including the weeklong Discover Your Potential in February.

10. BOARD MEMBER REPORTS

Ms. Amundson shared that she had met with Dr. Jenson and Dr. Hollis-Buchanan regarding the budget.

Ms. Williams commented on her work on the policy committee and the budget work session.

Mr. Myers reported on spring sports and activities, and shared that he would be in Juneau with AASG to meet with legislators.

Mr. Burdick informed the board that he had attended the AASB Board spring meeting, and that he has been teaching a life skills class at PHS on Fridays.

11. SUPERINTENDENT REPORT

Superintendent Jenson shared that she taught a candle making class during Blatchley’s DYP. She informed the board that she attended the ACSA Legislative Fly-In. She was accompanied by Betty Richter, who addressed legislators about support for the English Learners program. Dr. Jenson reported that meetings have been taking place with the insurance broker to find an option to lower insurance costs for the district.

Business Manager Kathryn Hollis-Buchanan shared that the district is still on track for spending. She informed the board that the estimated fund balance for this year will be \$500,000.

12. NEW BUSINESS

a. **DISCUSSION
REGARDING 2026-
2027 BUDGET**

The board discussed a variety of issues regarding the development of the 2026-2027 budget.

b. **APPROVAL OF 2026-
2027 SCHOOL
CALENDAR**

Mr. Rioux moved, and **Mr. Williams** seconded to approve the 2026-2027 school calendar, as presented.

There was no public comment on the agenda item.

There was no board comment on the agenda item.

The motion PASSED without opposition.

**13. FUTURE AGENDA
ITEMS/UPCOMING EVENTS**

a. **APRIL 23, 2026 –
SPECIAL SCHOOL
BOARD MEETING |
5:00 P.M. SHS
LIBRARY**

b. **APRIL 15, 2026 –
POLICY
COMMITTEE
MEETING**

c. **MAY 6, 2026 – NEXT
REGULAR SCHOOL
BOARD MEETING |
5:45 P.M. HARRIGAN
CENTENNIAL HALL**

**14. FINAL COMMENTS FROM
THE PUBLIC**

There were no final comments from the public.

**15. FINAL COMMENTS FROM
THE BOARD**

There were no final comments from the board.

16. ADJOURNMENT

The meeting was adjourned at 8:57 p.m.

Phil Burdick, President

Paul Rioux, Clerk

**SITKA SPECIAL
SCHOOL BOARD MEETING
April 23, 2026 – 5:00 p.m.
Sitka High School Library**

Sitka School District

Superintendent: Dr. Deidre Jensen

1. CALL TO ORDER

2. FLAG SALUTE

**3. LAND
ACKNOWLEDGMENT**

4. ROLL CALL

In attendance were Courtney Amundson, Paul Rioux, Amanda Williams, Tom Williams, and President Phil Burdick. The meeting was quorate.

**5. APPROVAL OF THE
PROPOSED AGENDA**

Mr. Williams moved, and **Mr. Rioux** seconded to approve the proposed agenda, as presented.

The motion PASSED without opposition.

6. PERSONS TO BE HEARD

Harvey Brandt addressed the board, outlining the state of education funding in Alaska, encouraging the board to move on and look to the future.

7. NEW BUSINESS

**a. APPROVE 2026-2027
BUDGET**

Prior to a motion from the board, Dr. Jensen gave a presentation on the four budget scenarios presented to the board for their consideration.

Mr. Rioux moved, and **Mr. Burdick** seconded to approve budget scenario 3 in the amount of \$23,366,750 for fiscal year 2026-2027, as presented.

Ms. Amundson moved, and **Mr. Rioux** seconded to amend the pending motion by striking the figure '\$23,366,750' and inserting in its place 'an amount not to exceed \$23,819,826,' and by striking the words 'as presented' and inserting in their place 'as modified to include up to \$453,076, as needed, to retain three

(3) certified teacher positions and a half-time administrative assistant.'

Public Comment:

Mike Vieira shared that as a staff member he favored budget scenario #3, citing it as the best compromise. He also expressed concern regarding staffing at KGH for the next school year.

Susan Brandt-Ferguson encouraged the board to use more of the fund balance to develop the budget and save staff.

Jamie Eells, REACH Homeschool Coordinator, implored the board to keep the REACH administrative assistant.

Board Comment:

Ms. Amundson gave her reasoning for offering the amendment.

Mr. Rioux shared that he felt the amendment was reasonable.

Ms. Williams agreed with the substance of the discussion but expressed concern about the assumptions of increased funding in the future, and worried about not having funds to cover future needs.

Mr. Williams pointed to the lack of funding in the budget for curriculum and technology updates.

Mr. Burdick commented on the nature of education funding in the state and expressed support of the proposed amendment to the motion.

A roll-call vote was taken; the results follow:

Ms. Amundson – YES

Mr. Rioux – YES

Ms. Williams – NO

Mr. Williams – NO

Mr. Burdick – YES

The motion to amend PASSED.

A roll-call vote was taken on the motion as amended; the results follow:

Ms. Amundson – YES

Mr. Rioux – YES

Ms. Williams – NO

Mr. Williams – NO

Mr. Burdick - YES

The motion PASSED.

**b. APPROVAL OF THE
2026-2027 SCHOOL
CALENDAR**

Mr. Burdick explained that the calendar had been approved at the April 1st meeting, without stakeholder input. Following a district-wide / family survey regarding the school calendar, the Calendar Committee is recommending that the board rescind the previously approved calendar, and approve the newly created calendar.

Mr. Williams moved, and **Mr. Rioux** seconded to rescind the motion adopted at the April 1st meeting, which approved the 2026-2027 school calendar.

Public Comment:

Mike Vieira thanked Dr. Jenson for listening to feedback regarding the previously approved calendar.

The motion PASSED without opposition.

Mr. Williams moved, and **Mr. Rioux** seconded to approve the 2026-2027 school calendar, as presented.

Board Comment:

Ms. Amundson posed a question regarding full-day kindergarten for the upcoming school year, and asked the board to take up the topic in a future discussion.

The motion PASSED without opposition.

8. ADJOURNMENT

The meeting adjourned at 6:28 p.m.

Phil Burdick, President

Paul Rioux, Clerk

Dawn Georgia

From: Dawn Georgia
Sent: Monday, April 20, 2026 9:21 AM
To: Diana Fulton; Roxann Gagner; Jessica Keaveny; Jamie Eells; Jill Lecrone; Deidre Jensen; Amanda Williams; Ryan Haug; Paul Rioux; Hillary Nutting
Subject: April 15th Meeting Recap

In Attendance

Hillary Nutting
Jessica Keaveny
Diana Fulton
Deidre Jensen
Paul Rioux
Amanda Williams
Dawn Georgia

Moving forward to present to the board at the May 6th Meeting:

Adoption of AR 9230 Board Member Orientation
Revisions to BP 6174 English Learners
Removal of all ARs from BP 6015

The committee reviewed the following with no changes:

BP 6015 – Parent and Family Engagement
BP 5124.1 – Family Engagement
BP and AR 6171 – Title Schools

Other Discussion:

AR 6159 – Individualized Education Plan – the committee will seek input from Chris Voron on this AR
The committee decided to table BP 6143 – Courses of Study until AASB has issued updates
EL staff will review AR and E 6174 – English Learners

Next meeting: September!

Gunalchéesh!

Dawn Georgia

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Agenda Item Details

Meeting	May 1, 2026 – School Board Meeting
Category	Consent Agenda
Subject	SSD MEMORANDUM #11 – Certified Teaching Contracts
Type	Action (Consent)
Recommendation:	Move to approve the 2025-2026 Tentative Tenured Teacher and Administrator Contracts

SITKA SCHOOL DISTRICT
SITKA, ALASKA

SSD MEMORANDUM #11 (2025-2026)

May 1, 2026

TO: SCHOOL BOARD
FROM: DEIDRE JENSON, SUPERINTENDENT
SUBJECT: Teaching Contracts

(SSD Guiding Principle #9: *The District will be open, transparent, and accountable to the public.*)

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the 2026-2027 teacher contracts.

PERTINENT FACTS:

The following list represents tenured teachers and administrators for whom a recommendation can be made at this time. Others may be forthcoming depending on various factors. These contracts are funded through regular education, grants, and Student Support Services. Each teacher is assigned to one "home" location although he/she/they may be split between one or more schools, and part-time assignments are denoted in parentheses next to a staff's name. Staff transfers may occur later as necessary.

Teachers

ALEXANDER ALLISON
ALEXANDER DAILEY
AMANDA CHAMBERS
ANDREA COLVIN
ANDREW HAMES
ANGELA HILL
ARIEL STARBUCK
ASHLEY HALEY
BEAU HEDRICK
BETTY RICHTER
BRIDGETTE REYNOLDS
CAITLIN WOOLSEY
CARMEL HAUG
CATHERINE POULSON
CORINNE SCHUMEJDA
COURTNEY KRAFT
CYLEENA MCGRAW
CYNTHIA DUNCAN
DANIELLE PEARSON
DREW LARSON
ELISSA KAMINSKY
ELLEN BAUCOM
HALEY WHITE
HANNA BOORD
HEIDI LIHOU
JACKLYNN HORTON
JACQUELINE HEDRICK
JAEI MCCARTY
JAMIE EELLS
JAMILEE SEAVEY
JANET BAKER
JANNA GULMAN
JARRED RIVERA
JARRETT HIRAI
JEANINE BROOKS
JEFFREY CLAY
JEFFREY HOLE
JENNIFER DAVIS
JENNIFER GRANT
JENNIFER REID
JENNIFER TULLOH
JEREMY STRONG
JEREMY PETERSON
JESSICA KEAVENY

Site

Blatchley Middle School
Blatchley Middle School
Sitka High School
Keet Gooshi Heen Elementary School
Sitka High School
X'oots Elementary School
Sitka High School
Keet Gooshi Heen Elementary School
Blatchley Middle School
Sitka High School
Pacific High School
Pacific High School
X'oots Elementary School
Sitka High School
Sitka High School
Districtwide
X'oots Elementary School
Keet Gooshi Heen Elementary School
X'oots Elementary School
Blatchley Middle School
X'oots Elementary School
X'oots Elementary School
X'oots Elementary School
X'oots Elementary School
Blatchley Middle School
X'oots Elementary School
X'oots Elementary School
Blatchley Middle School
Reach Homeschool Program
Districtwide
Blatchley Middle School
Keet Gooshi Heen Elementary School
Sitka High School
Blatchley Middle School
Keet Gooshi Heen Elementary School
Blatchley Middle School
X'oots Elementary School
Keet Gooshi Heen Elementary School
Keet Gooshi Heen Elementary School
Keet Gooshi Heen Elementary School
Keet Gooshi Heen Elementary School
Sitka High School
Blatchley Middle School
Keet Gooshi Heen Elementary School

JESSICA CHRISTIANSON	Cultural Department
JOEL JENSON	Keet Gooshi Heen Elementary School
JOEL HILBORN	Sitka High School
JOSEF PLOETZNER	Blatchley Middle School
JOSEPH MONTAGNA	X'oots Elementary School
JUDITH YOUNG	Blatchley Middle School
KAILEE MARTINSEN	X'oots Elementary School
KATHERINE MULLIN	Blatchley Middle School
KELLY BUXTON	Blatchley Middle School
KERSTEN CHRISTIANSON	Sitka High School
KIMBERLY BABB	X'oots Elementary School
KIRSTIN KARSUNKY	Keet Gooshi Heen Elementary School
KRISTINE HOLE	Keet Gooshi Heen Elementary School
LARISA MANEWAL	Sitka High School
LAURIE DUNCAN	X'oots Elementary School
MARGARET WHITE	Keet Gooshi Heen Elementary School
MARGARET HART	Keet Gooshi Heen Elementary School
MARLIE WILD	X'oots Elementary School
MEGAN PEPPER	Keet Gooshi Heen Elementary School
MEGAN REID	Sitka High School
MEGGAN TURNER	Sitka High School
MELISSA GANDEL	Sitka High School
MICHAEL VIEIRA	Sitka High School
MICHAEL KAMINSKY	Blatchley Middle School
MORGAINE ENFIEJIAN	X'oots Elementary School
NICHOLAS PILCH	Districtwide
RAMON QUEVEDO	Pacific High School
ROXANN GAGNER	Keet Gooshi Heen Elementary School
RYAN HILL	Sitka High School
SARAH SCHOENBECK	Districtwide
SARAH EDDY	X'oots Elementary School
SHASTA SMITH	Sitka High School
SHELDON TURNER	Blatchley Middle School
STACY GOLDEN	Sitka High School
SUSAN BRANDT-FERGUSON	Keet Gooshi Heen Elementary School
SUSAN ROSS	Keet Gooshi Heen Elementary School
SYDNEY CARTER	Blatchley Middle School
TAMMY SUMAUANG	Pacific High School
THEODORE BAHRT	Sitka High School
TRISTAN GUEVIN	Pacific High School

Prepared by: Kathrynn Hollis-Buchanan

AR 9230 BOARD MEMBER ORIENTATION

The following are the specific topics to be covered or materials to be provided in the orientation of new board members. Orientation will be provided by the Superintendent, the board president, or individual board members independently, and through board work sessions in October and November of each school year.

Superintendent will provide:

1. Discussion of policy versus regulation
2. Copy of negotiated agreements with Sitka Education Association (SEA), Sitka Education Support Professional Association (SESPA), and Superintendent's contract and job description
3. Discussion of Alaska's instructional standards and strategic plan
4. Visits with other district management personnel (principals, food service director, business manager, and other district office staff)
5. Facilities tour with superintendent or designee
6. Copy of student handbooks

Board Secretary will provide:

1. Minutes from the board meetings of the previous six months
2. Access to and orientation to the board policy manual
3. Access to and orientation to School Board Teams site
4. Access to and orientation to BoardBook
5. Orientation to AASB website
6. Copy of student handbooks

Board President will provide:

1. Discussion of mission statement and board goal(s)
2. The School Board meeting process
3. Review of Liaison Policy
4. Review of "Roles and Responsibilities for School Board Members and Superintendents"

Individual board members will provide:

1. Visits with incumbent board members

October orientation work session will provide:

1. A session on interactive communication styles
2. An overview of the strategic plan
3. An overview of the Board master calendar
4. A review of the Board committees and board member interest in committee assignments
5. A review of the responsibility of the board (BP 1140)
6. A review of Board Bylaws
7. The process for decision making
8. A review of the Board self-evaluation process and goal setting by the Board
9. An overview of the AASB roles and references for board members

BP 6174 ENGLISH LEARNERS

Note: Under the federal Every Student Succeeds Act, which amends the English Language Acquisition, Language Enhancement, and Academic Achievement Act, districts have specific obligations toward English learners, including immigrant children and youth, and their families. School districts must develop programs for English language learners (EL) that are designed and implemented to increase English language proficiency and academic achievement in meeting challenging academic standards and providing high-quality professional development to EL classroom teachers.

Note: [AS 14.30.400](#) mandates districts to provide in accordance with state regulations a bilingual-bicultural education program for each school with eight or more students of limited English-speaking ability whose primary language is other than English. [4 AAC 34.055](#) requires each district enrolling limited-English-proficient students to take appropriate steps to develop their English skills and to provide meaningful participation in the academic program. For districts enrolling eight or more EL students in a single school, the district must submit to the Department of Education and Early Development an annual plan of service for EL pupils. The following sample policy may be revised to reflect district philosophy and needs. The plan should be filed by April 15 and the district should implement the plan of service the year following its submission. The district may designate the effective dates of the plan, which can encompass up to five school years. Any changes to an existing plan of service must be filed with EED before implementing the changes.

English Learners Program and Plan of Service

In accordance with the Board's mission to provide a quality educational program to all students, English Learners (EL) will be identified, assessed and provided appropriate services.

The district shall submit an annual plan of service to the Department of Education and Early Development (DEED) and make available on the SSD website. The plan of service shall provide:

1. A statement of the district's educational goals, effective programs, and activities (Language Instruction Educational Program - LIEP's), professional development, monitoring plan, evaluation of program effectiveness, parent and family engagement, annual parent notification procedures.

2. The Superintendent or his/her designee shall implement and supervise an EL program that ensures appropriate EL instruction and complies with federal and state laws and regulations. Students shall have access to and be encouraged to participate in all academic and extracurricular activities of the district.

The EL program shall be designed to provide instruction that meets each student's individual needs, based on assessment of English proficiency in listening, speaking, reading and writing. Adequate content area support shall be provided while the student is learning English, to assure achievement of academic standards. Students participating in EL shall be required, with accommodations if necessary and determined by the student's educational team, to meet established academic standards and graduation requirements adopted by the Board.

Identification and Placement

Note: [4 AAC 34.055](#) requires the district's plan of service to provide the district's plan for the identification of pupils who are limited-English-proficient.

Note: Under [4 AAC 34.090](#), "limited English proficient" means an individual who (a) is between 3 and 21 years old; (b) is enrolled or preparing to enroll in an elementary or secondary school; (c) falls into one or more of the following categories of individuals: (i) an individual not born in the United States or whose native language is a language other than English, or (ii) is an American Indian, Alaska Native, or a native resident of the outlying areas, who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; and (d) whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individual: (i) the ability to obtain achievement levels that meet standards as, as described in [4 AAC 06.739](#), on the state assessment in English language arts or in reading and language arts under [4 AAC 06.737](#) or [4 AAC 06.755](#); (ii) the ability to successfully achieve in classrooms where the language of instruction is English; or (iii) the opportunity to participate fully in society.

The Superintendent or designee shall maintain procedures which provide for the identification, assessment, and placement in accordance with state regulations and the district's service plan. New enrollees to SSD who show evidence of a language other than English spoken in the home will be considered for screening in accordance with state approved EL guidance.

An individual student's participation in the EL program is voluntary on the part of the parent/guardian.

Standardized Assessment

Note: [4 AAC 06.776](#) requires the participation of all EL students in the statewide student assessment system. This includes standard norm-referenced testing, standards-based testing, and a college and career readiness assessment. Under federal law, all EL students served by programs funded under Title III must be assessed annually.

Students identified as Limited English Proficient (LEP) shall participate, either with or without an accommodation, in statewide student assessments. The Superintendent or designee shall ensure that students scoring as LEP receive the necessary accommodations. "Accommodations" include a change in the way a test included in the statewide student assessment system is given to a student, and that does not alter what is measured by the assessment. The team will document the accommodation decision.

Note: Accommodations are to be determined under DEED's Participation Guidelines for Alaska Students in State Assessments "Modifications" may not be provided by the team. "Modifications" means a change to either the content or the administration of a test included in the statewide student assessment system, if the change alters what is measured by that test. [4 AAC 06.776](#).

Reassignment

Note: Pursuant to [4 AAC 34.055](#), the district's service plan must identify the procedure for assessing the educational progress of EL pupils. Additionally, a student's parent/guardian may request placement in a regular school program. The regulation provides an objective standard for when EL services are no longer required. A student will remain eligible for services until the student obtains on tier B or tier C of the approved annual assessment a: 1) composite score of 4.5 or higher; and 2) score of 4.0 or higher in each of the tested domains of reading, writing, speaking, and listening.

Students who earn an overall composite score of 4.5 on the WIDA Access for ELL's annual assessment are exited from the program as fluent in the English language and will be placed on monitor support status for 4 years.

Parent/Guardian and Community Involvement

Note: [4 AAC 34.055](#) requires the district's plan of service to provide for the involvement of parents/guardians and community members in the bilingual-bicultural educational program.

The Board recognizes the need to involve parents/guardians and community members in the development, evaluation, and improvement of district programs. The

Superintendent or designee shall inform and involve parents/guardians and community members as required by law.

Note: The Every Student Succeeds Act continues the detailed requirements for parental notification set forth in the No Child Left Behind Act. This includes provisions that are very specific as to content of the notice and when it must be given. Students placed in, or identified for, an EL program before the beginning of the school year must receive notice no later than 30 days after school starts. For students newly identified after the beginning of the school year, parental notice is due within two weeks after the student's placement in the program. School districts are required to notify the families of students placed in an EL program as soon as this occurs. Notification should include: (1) an explanation of why their child has been placed in the program; (2) a description of the program their child is in, as well as a description of all other types of available language programs; (3) notice of a parent's right to choose among instructional programs if more than one is available; (4) an explanation of how the current program will help their child to develop academically, learn English, and achieve the standards necessary for grade promotion and graduation; (5) the specific exit requirements for the program, the expected rate of transition to non-EL programs and the expected secondary graduation rate for the program; (6) in the case of a child with a disability, how the program meets the objectives in the child's IEP; and (7) notice of a parent's right to have his or her child moved from an EL program to a regular program if they so desire. School districts must provide required parent notifications in a uniform format that is comprehensible to families, and, to the extent possible, in a language that can be understood by families. A sample parental notification is provided at E 6174.

The district shall notify parents of qualifying students. The notice shall include screener scores. The notice must describe the EL program, outline specific exit requirements, and include notice of the parents/guardians right to opt out. Parents will be regularly apprised of their student's progress. Communication with parents shall be in the language understood by the parents, whenever possible.

(cf. 1220 - Citizens Advisory Committees)

Program Evaluation

Note: [4 AAC 34.055](#) requires a district's plan of service to establish procedures for an annual evaluation which addresses the effectiveness of the program in meeting the English- language development needs of EL students and achieving student academic progress goals; and reflecting any identified need for program modification. Additionally, districts must have a process for monitoring the success and academic progress of exited EL students for 4 years after the student is no longer identified as an EL student.

The Superintendent or designee shall establish procedures for the annual evaluation of EL education program in conformance with state and federal regulations.

Note: Federal Law ([20 U.S. Code section 1703](#)(f)) prohibits districts from discriminating against a student on the basis of race, color, sex or national origin by failing to take appropriate action to overcome language barriers that impede bilingual-bicultural students' equal participation in instructional programs. Federal courts have approved bilingual-bicultural programs which (1) are based on sound educational theory, (2) use methods reasonably calculated to effectively implement such theory, and (3) "produce results indicating that language barriers confronting students are actually being overcome."

When evaluating the adequacy of the EL program, the Board shall consider data which indicates the effectiveness of the programs in teaching English to students and in contributing to their academic achievement.

Legal Reference:

ALASKA STATUTES

[14.30.400](#) *Bilingual-bicultural education*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.775](#) *Assessment of a student with limited English proficiency*

[4 AAC 34.010-4 AAC 34.090](#) *Bilingual-bicultural education*

UNITED STATES CODE

[20 U.S.C. §§ 1702-03](#), *Denial of Educational Opportunity Prohibited*

[20 U.S.C. § 6811](#), *et. seq.*, *English Language Acquisition, Language Enhancement, and Academic Achievement Act, as amended by the Very Student Succeeds Act (P.L. 114-95 (December 10, 2015))*

Castenda v. Pickard 648 F.2d 989 (5th Cir. 1981)

Teresa P. et al v. Berkeley Unified School District et al, 724 F.Supp. 698 (N.D. Cal. 1989)

Adoption Date: February 6, 1996

Revision Date: October 7, 2003

Revision Date: January 13, 2005

Revision Date: August 14, 2013

Revision Date: June 21, 2016

Revision Date:

Sitka School District

Sitka School District

May 1, 2026

Monthly Revenue Report

Account No	Account Description	Current Budget	YTD Revenues	Remaining Balance	Percent Outstanding
26-100-000-000-000-011	CITY/BORO APPROPRIATION	7,972,424.04	7,982,615.74	-10,191.70	-0.13%
26-100-000-000-000-040	MISC. LOCAL REVENUE	60,000.00	3,708.11	56,291.89	93.82%
26-100-000-000-000-047	E-RATE REVENUE	69,076.00	0.00	69,076.00	100.00%
26-100-000-000-000-050	QUALITY SCHOOLS	40,508.00	40,625.00	-117.00	-0.29%
26-100-000-000-000-051	FOUNDATION	12,432,514.00	10,787,437.00	1,645,077.00	13.23%
26-100-000-000-000-055	SUPPLEMENTAL AID	7,000.00	0.00	7,000.00	100.00%
26-100-000-000-000-056	TRS ON-BEHALF	1,121,045.00	0.00	1,121,045.00	100.00%
26-100-000-000-000-057	PERS ON-BEHALF	84,005.00	0.00	84,005.00	100.00%
26-100-000-000-000-090	MISC. STATE REVENUE	0.00	500.00	-500.00	#DIV/0
26-100-000-000-000-110	IMPACT AID	3,000.00	7,077.00	-4,077.00	-135.90%
26-100-000-000-000-190	FEDERAL THROUGH OTHER IN	0.00	288,853.85	-288,853.85	#DIV/0
26-100-000-000-162-011	Local Revenue	0.00	119,870.46	-119,870.46	#DIV/0
26-100-000-140-000-040	MISC. LOCAL REVENUE	0.00	4,020.00	-4,020.00	#DIV/0
26-100-500-000-000-040	MISC. LOCAL REVENUE	125,000.00	0.00	125,000.00	100.00%
Report Total		21,914,572.04	19,234,707.16	2,679,864.88	

Monthly Expense Report

Accounts Summarized By Function	Current Budget	YTD Expenditures	Remaining Balance	Percent Available
000 - REVENUES	0.00	193.14	-193.14	0.00%
100 - REGULAR INSTRUCTION	8,781,932.00	6,546,997.02	2,234,934.98	25.45%
120 - BILINGUAL/BICULTURAL	122,786.00	82,402.12	40,383.88	32.89%
130 - ENRICHMENT	2,741.00	57.13	2,683.87	97.92%
140 - CORRESPONDENCE STUDY	414,833.00	215,508.16	199,324.84	48.05%
160 - VOCATIONAL EDUCATION	400,189.00	209,265.52	190,923.48	47.71%
200 - SPECIAL ED INSTRUCTION	5,221,283.00	4,184,216.86	1,037,066.14	19.86%
220 - SPECIAL ED SUPPORT	1,185,512.00	817,859.73	367,652.27	31.01%
300 - PUPIL SUPPORT	9,669.00	0.00	9,669.00	100.00%
320 - GUIDANCE	795,959.00	436,384.02	359,574.98	45.18%
330 - HEALTH SERVICES	134,371.00	68,267.31	66,103.69	49.19%
350 - SUPPORT SERVICES	63,800.00	111,925.16	-48,125.16	-75.43%
351 - IMPROVEMENT INSTRUCTION	43,000.00	3,954.00	39,046.00	90.80%
352 - LIBRARY SERVICE	8,000.00	5,297.18	2,702.82	33.79%
400 - SCHOOL ADMINISTRATION	1,302,991.00	894,270.10	408,720.90	31.37%
450 - SCHOOL ADMIN. SERVICES	880,974.00	679,588.47	201,385.53	22.86%
510 - DISTRICT ADMINISTRATION	165,052.00	183,550.05	-18,498.05	-11.21%
511 - SCHOOL BOARD	136,451.00	126,662.44	9,788.56	7.17%
512 - SUPERINTENDENT'S OFFICE	374,157.00	299,336.92	74,820.08	20.00%
518 - SAFETY AND SECURITY	1,000.00	0.00	1,000.00	100.00%
550 - DISTRICT ADMIN. SUPPORT	721,016.00	582,909.61	138,106.39	19.15%
556 - TECHNOLOGY SERVICE	583,980.00	393,636.08	190,343.92	32.59%
600 - MAINTENANCE/OPERATIONS	1,831,310.00	1,690,434.04	140,875.96	7.69%
700 - Athletics	328,660.00	209,740.91	118,919.09	36.18%
900 - FUND TRANSFERS	100,000.00	0.00	100,000.00	100.00%
Report Total	23,609,666.00	17,742,455.97	5,867,210.03	

*The State has required all Districts to recognize and report on their financial statements their portion of the TRS/PERS relief as passed by 2008 Legislature appropriation. This causes the total budget to appear inflated by 2,404,470 from the approved 2011 budget due to this recognition. The value is represented in the Revenue section as TRS On-Behalf (2,270,918) and PERS On-Behalf (133,552) and the Expenditure section it is included in the various functions as a portion of benefits (2,404,470). No actual dollars pass through the District.



Agenda Item Details

Meeting	May 6, 2026 – School Board Meeting
Category	New Business
Subject	6-Year CIP Plan
Type	Action Item
Recommended Action	Move to approve the 6-Year CIP Plan, as presented

SITKA SCHOOL DISTRICT
SITKA, ALASKA

SSD MEMORANDUM #010 (2025-2026)

May 6, 2026

TO: SCHOOL BOARD
FROM: DEIDRE JENSON, SUPERINTENDENT
SUBJECT: 6-Year CIP Plan

RECOMMENDATION: It is recommended that the Sitka School Board approve the 6-year CIP plan starting with the 2028 school year.

PERTINENT FACTS:

- A 6-year plan must be approved by the board annually.
- It is also required to have an updated and approved 6-year plan as a part of the CIP application, which will be submitted in September.
- The 6-year plan must list the DEED CIP application project as first priority in the six-year list.
- This year's 6-year plan is the same as last year's plan because the needs are the same. The only changes are the years that are moved forward to 2028-2033.
- The 6-year plan typically starts two years after the current fiscal year in order to match possible funded projects for the CIP application.

Prepared by: Dr. Deidre Jenson

INSTRUCTIONS TO COMPLETE FORM 05-19-051

Six-Year Capital Improvement Plan

OVERVIEW

A six-year plan is a vital document for districts in planning and anticipating necessary capital improvement projects. A capital improvement project is a substantial, non-recurring expenditure for a physical improvement with a long useful life. Capital projects are not part of the district's preventive (including routine) maintenance or custodial care programs.

Projects may be derived from reviewing renewal and replacement schedules or population projections, needs identified by school personnel or professional architect or engineer through a condition survey, or recommendations from an energy audit, etc.

The district is encouraged to use and submit this form, required under AS 14.11.011 for grant or debt reimbursement applications, as a planning and presentation tool for all capital projects, regardless of whether the project will be submitted for AS 14.11 state aid funding consideration. It can be a valuable aid to a school board in fulfilling its duty under AS 14.08.101 to approve the district's six-year capital plan.

For questions on completing this form, contact DEED Facilities section staff.
<https://education.alaska.gov/Facilities/>

SET UP

1. Header

Open up the existing document header to add the school district name and update the fiscal year (FY) span. Note: the first fiscal year of a six-year capital plan is typically two years after the current calendar year (e.g. a capital plan reviewed in March of 2019 will address FY 2021 - FY 2026).

2. Tables

Adjust the "**FY 20YY TOTAL**" in each table to reflect the six years of the plan.

3. Certification

Edit the text at the end of the document to fill in the name of the school district board and the date of the meeting when the six-year capital plan is approved and adopted.

PROJECT TABLE

1. District Priority

Projects should be listed in district priority order. Priority is continuous through all fiscal years (e.g. the first fiscal year lists 6 projects, the second fiscal year list will begin with district priority #7, and so on). Inclusion of non-AS .14.11 projects do not adversely affect CIP application scoring.

2. Primary Purpose

A project must meet one of the project definitions outlined in AS 14.11.014 to qualify for AS 14.11 state aid. Reference also Appendix A, "Instructions to completing the Application for Funding for a Capital Improvement Project".

3. Project Title & Description

Provide a short, descriptive project title that includes the facility name, major project scope, and town/village (if in a borough or REAA serving multiple communities). The project title should match any

CIP application submitted to the department for AS 14.11 funding. Include a detailed scope of work that includes impacted facilities, systems, or components, and necessitating conditions. Note: including the estimated funding from non-district sources can be helpful for internal district fiscal planning.

4. SOA Aid

If a district is anticipating AS 14.11 state aid, grant or debt reimbursement, check the box or provide another notation.

5. Estimated Project Cost

Enter the estimated or actual amount of total projects costs, which include design, construction, equipment, administrative costs, etc. This includes all funding sources: district, local, state, or federal.

6. Adding or Deleting

Each fiscal year should include as many rows as needed to encompass anticipated district projects. To preserve formatting, insert a new row(s) by selecting a middle row then inserting by right-clicking or through the table layout tab. Delete any unnecessary rows.

7. FY Total Project Costs

Enter the sum of the above column of estimated project costs for each fiscal year.

EXAMPLE TABLE

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
1	D	Very Wet Elementary School Roof Replacement Very Wet Elementary is a 50,120 sqft single-story school built in 1980. The roof is original to the school. It is an IRMA roof and has had numerous leaks in the last 10 years. This project will remove the old roof system, including abatement, and inspect the substrate. The new roof will be an EPDM 30-year roof with R80 insulation. Includes new rain drains, new mechanical curbs and pre-painted metal flashing.	X	6,000,000
2	E	Damp Middle School Lighting Upgrades Damp MS is a 38,009 sq ft school built in 1987. The majority of the original lighting fixtures were replaced in 2001 with T-8 fluorescents. Modern LED technology will provide energy savings, with a payback of four years. This project will upgrade all interior and exterior lighting fixtures with energy-efficient LEDs and replace all original wiring and switches.		882,900
FY 2021 TOTAL:				\$6,882,900.00

CIP SUBMITTAL

Minimum project cost for consideration in the DEED CIP grant process is **\$50,000**.

If submitting for AS 14.11 funding, mail completed and signed form by September 1; submit two (2) copies with the application packet, regardless of the number of applications submitted.

Sitka School District
FY 2028 – 2033 Six-Year Capital Improvement Plan

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
1	D	<p>Blatchley Middle School Roof and Envelope Restoration:</p> <p>Industry technicians evaluated the roof in 2024, locating and marking penetrations in the pvc membrane. Their determination was that the roof had areas that could be restored and others that required replacement. The failed skylights in the library ceiling would be removed during the project. Adding anchor points to provide fall protection would be included in the scope of this project.</p> <p>Address algae and grime build-up on building envelope, as well as tired paint. Repair the Dryvit surfacing, which is compromised by cracks, blistering, and failed drip edge seals. The first stage of this project should be to have a more extensive evaluation done by contracted professionals, to include recommendations for envelope refurbishment. For the Pool area, the envelope should not be addressed until (or in conjunction with) the roof repairs.</p>	<input checked="" type="checkbox"/>	\$12,550,000

FY 2028 TOTAL \$12,550,000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
2	D	<p>Sitka High School Roof and Envelope Restoration:</p> <p>Industry technicians evaluated the roof in 2024, locating and marking penetrations in the pvc membrane. Their determination was that the roof was a good candidate for restoration, rather than replacement. A lack of fall protection was also identified through the condition assessment. Adding anchor points would be included in the scope of this project.</p> <p>Address algae and grime build-up on building envelope, as well as tired paint. Repair the Dryvit surfacing, which is compromised by cracks, blistering, and failed drip edge seals. The first stage of this project should be to have a more extensive evaluation done by contracted professionals, to include recommendations for envelope refurbishment.</p>	<input checked="" type="checkbox"/>	\$12,550,000
			<input type="checkbox"/>	

FY 2029 TOTAL \$12,550,000

Sitka School District
FY 2028 – 2033 Six-Year Capital Improvement Plan

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
3	D	Xoots Elementary School Roof Restoration: Industry technicians evaluated the roof in 2024, locating and marking penetrations in the pvc membrane. Their determination was that the roof was a good candidate for restoration. A lack of fall protection was also identified through the condition assessment. Adding anchor points would be included in the scope of this project.	<input checked="" type="checkbox"/>	\$1,250,000

FY 2030 TOTAL \$1,250,000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
4	A	Replace elementary playgrounds at Keet and Hoot, Sitka, Alaska. The existing playgrounds are over 25yrs old and have deteriorated to the extent that many of the structures have been completely or partially closed. In addition, the ground cover doesn't provide fall-protection or drainage. These failures are a health/life-safety risk to the students. The schools need to replace the existing perimeter fencing to keep wildlife out and students within the school. The fencing is rusting, broken posts, and sections of the fence has been cut away. The Keet covered area is 2,000sqft and is dilapidated and needs replacement.	<input checked="" type="checkbox"/>	\$2,500,000

FY 2031 TOTAL \$2,500,000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
5	A	Sitka High School Flooring and Wall Panel Replacement: The carpet in the common areas, classrooms, and offices is nearing the end of its service life. There is extensive wear, fading, and staining. The scope of this project would entail complete removal and replacement of the carpet and rubber cover base. The project would potentially require a phased approach so that work only occurs during summer break. The burlap protective covering on the walls in common areas is past its service life. There is approximately 2000 linear feet of burlap covering. Under this capital project the burlap would be removed and replaced with solid wall protection panels. A phased approach is needed to ensure work occurs during summer break.	<input checked="" type="checkbox"/>	\$1,250,000

FY 2032 TOTAL \$1,250,000

Sitka School District
FY 2028 – 2033 Six-Year Capital Improvement Plan

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
6	A	Asbestos abatement of flooring at Blatchley Middle School is required to replace approximately 800sqft of vinyl flooring that was damaged. The asbestos was discovered when the flooring peeled and during the repair process the asbestos was identified. There are other classrooms that may have the same issue. This project would include testing multiple additional classrooms to determine the presence of asbestos.	<input checked="" type="checkbox"/>	\$500,000
			<input type="checkbox"/>	

FY 2033 TOTAL \$500,000

Adopted May 6, 2026 at a duly convened meeting of the Sitka School District board meeting at which a quorum was present and voting. I hereby certify that the information presented is true and correct to the best of my knowledge.

Superintendent

Date

School Board President

Date

Submit to the Department of Education & Early Development by September 1

Form #05-19-051

Agenda Item Details



5.6.26 – School Board Meeting

Meeting

Category

Action Item

Subject Pre-K

Type New Business

Recommended Action Approve the continuation of the Pre-K Program

SITKA SCHOOL DISTRICT
SITKA, ALASKA

SSD MEMORANDUM #012 (2025-2026)

May 6, 2026

TO: SCHOOL BOARD

FROM: DEIDRE JENSON, SUPERINTENDENT

SUBJECT: Continuation of Pre-K Program

RECOMMENDATION: It is the Administration's recommendation that the School Board approve the continuation of the PreK Program for 2026-2027, contingent upon agreed assurances with Tlingit and Haida Head Start (required annually by DEED).

PERTINENT FACTS:

- When the public was asked if we should continue the PreK program, of the 231 respondents, 71.4% said Yes, 7.4% said Yes, but with changes, 2.6% said No, 11.7% said Unsure, and 6.9% said Not enough information.
- If they said yes, with changes, we asked what changes. Those comments were as follows: 4 expressed concern about competing with other preschool agencies, 6 expressed concerns about rates (ranging on a spectrum from charge less or free, to charge more, and the suggestion to use a sliding scale), 2 expressed need for more accessibility, (one suggesting that we include more students and the other suggesting we use a different selection process than first come/first serve process).
- While there is a perception that the district has a competitive advantage due to not paying rent or heating, program costs remain higher due to required certificated teacher salaries and full health insurance benefits, which exceed typical hourly wage structures in other agencies.
- Tuition is based on a flat rate. Eligible families can access State of Alaska childcare assistance/tuition waivers, as well as tribal and military assistance for reimbursement support.
- The program does not utilize the district's general fund; however, to preserve the Ventures Fund balance, adjustments to staffing and/or after-school care may be necessary to ensure long-term fiscal sustainability.

Prepared by: Dr. Deidre Jenson

SITKA

SCHOOL DISTRICT

DISCOVER | NURTURE | INSPIRE



FIRST BANK

The *one* who's here.

Date APRIL 9th 2026

Pay to the order of Sitka School District

\$ 13,750.00

thirteen thousand seven hundred and fifty Dollars

FHLB Member Impact Fund

Memo School Lunches

Signed Todd MacManus

Member
FDIC

4/22/2026

Dear Sitka School Board,

I am writing to formally resign my position on the Sitka School Board effective June 1, 2026.

Although I am grateful for the opportunity to serve the community as a member of the school board, it is time for me to move on. I have appreciated working together with the board members to tackle some of the challenges the district has faced throughout this term. I will do my best to ensure a smooth transition over the upcoming month.

I wish you lots of success as you continue to work through the challenges the district faces.

Take care,

Amanda Williams