



LAREDO INDEPENDENT SCHOOL DISTRICT - 2400 SAN BERNARDO - LAREDO, TX - (956)273-1000

**Laredo I.S.D. Board of Trustees
Curriculum and Instruction Committee Meeting
LISD Amber Yeary Board Room, 2400 San Bernardo Ave., Laredo, TX 78040**

Tuesday, June 2, 2026, at 11:00 AM

Please visit the link below to view supporting documentation for agenda items:

<https://meetings.boardbook.org/Public/Organization/2520>

- A. Meeting Called to Order
- B. Roll Call
- C. Pledge of Allegiance

AGENDA

1. Discussion and presentation on the Robotics Program.
Ms. Maggie Martinez, Assistant Superintendent

LISD BOARD OF TRUSTEES

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President, District 5

Veronica V. Orduño
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Jr.
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Superintendent

L A R E D O I N D E P E N D E N T S C H O O L D I S T R I C T
CURRICULUM & INSTRUCTION
C O M M I T T E E M E E T I N G

Robotics Program



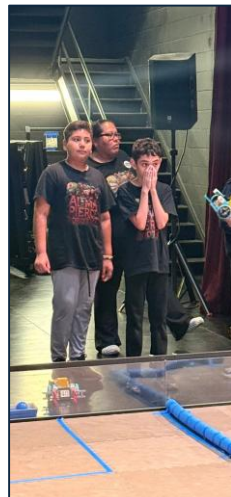
Laredo ISD Elementary Robotics

- Provides a pipeline of strong robotics skills and promotes a strong foundation in STEM.
- All 20 elementary campuses competed in the fall and 19 competed in the spring.
- 57 teams competed in the 2026 spring competition (107 girls & 142 males).
- Student participation ranges from Kinder through 5th grade.
- Competition is student runned (CHS XTREME Robotics team).
- Community partners participated in the event.
(Laredo College & TAMIU)





Laredo ISD Elementary Robotics



Robotics Program

	CAMPUS	NUMBER OF STUDENTS	NUMBER OF SPONSORS
MUSTANG	ALMA PIERCE	26	2
	GALLEGO	20	3
	HEIGHTS	21	1
	JC MARTIN	6	1
	K. TARVER	12	2
	MILTON	6	2
	RYAN	25	2
	SANCHEZ O.	26	2

Robotics Program

	CAMPUS	NUMBER OF STUDENTS	NUMBER OF SPONSORS
TIGER	BRUNI	4	2
	DOVALINA	3	1
	FARIAS	7	1
	LEYENDECKER	5	1
	MACDONELL	3	2
	SANTA MARIA	30	2

Robotics Program

	CAMPUS	NUMBER OF STUDENTS	NUMBER OF SPONSORS
TORO	DAICHES	9	2
	DD HACHAR	10	2
	KAWAS	6	2
	LIGARDE	10	2
	SANTO NINO	12	3
	ZACHRY	8	2

Robotics Program

**Middle Schools and High schools offer
Robotics as a UIL event and they have a
sponsor for that event under the UIL
Academic Team**

2. Discussion and presentation on Memorandums of Understanding (MOU) for the LISD CCMR Department including:

- MOU with LISD and City of Laredo
- MOU with LISD and LC for Dual Enrollment
- MOU with LISD and TAMIU for Garcia ECHS

Ms. Maggie Martinez, Assistant Superintendent

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**Memorandums of Understanding (MOU)
for the LISD CCMR Department**



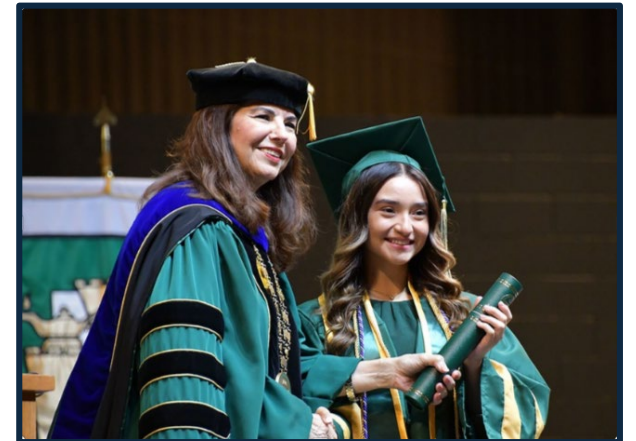
MOU Between Laredo ISD and the City of Laredo

- Supports a partnership between The City of Laredo and CHS PTECH program.
- Will provide students with hands on learning experiences.
- Is a collaboration with the Engineering and Community Development Depts.
- Laredo ISD is responsible for student insurance.
- There are no financial obligations.
- MOU is valid for one year after both parties sign.



MOU Between Laredo ISD and Laredo College Dual Post Secondary Credit Partnership Agreement

- Supports an established partnership between Laredo College and Laredo ISD.
- Will provide students with opportunities for dual enrollment.
- Supports students in both the academic and workforce readiness routes.
- The agreement incorporates requirements from HB 1638, HB 3650, SB 1276, SB 1277, SB 12, and SB412
- MOU is valid for 5 years from when both entities sign.



MOU Between Laredo ISD and Laredo College - Keypoints

- All courses are governed by LC's approved curriculum and academic standards.
- College Connect courses will be available through the Dual Credit program.
- Laredo ISD is responsible for communication with parents (FERPA).
- Courses may be taught face-to-face, hybrid, or online.
- A district facilitator must be assigned to a course when not taught by a district adjunct.
- Tuition will be waived for all DE students as long as the FAST program is valid.
- If FAST is no longer available, a reduced tuition will be presented.



MOU Between Laredo ISD and Texas A&M International Univ.

Addendum Keypoints

- Supports an established partnership between TAMIU and Laredo ISD (Garcia ECHS).
- MOU was signed on 9/1/2025 and valid through August 31,2030.
- Addendum will incorporate a new section following section 21.
- Addendum establishes a clear process pertaining to student health services.
- GECHS students will report to the GECHS nurse for minor illness or accidents.
- Emergency care will be provided on TAMIU grounds as indicated.
- A confidential space will be provided to approved GECHS students for self-administration medication.

MEMORANDUM OF UNDERSTANDING

Between

City of Laredo and

Laredo Independent School District – Cigarroa High School P-TECH Program

I. PURPOSE

This Memorandum of Understanding (“MOU”) establishes a collaborative partnership between the **City of Laredo** (“City”) and **Laredo Independent School District (LISD), Cigarroa High School Pathways in Technology Early College High School (P-TECH) Program** (“School”) to provide students with supervised, hands-on learning experiences aligned with construction, engineering, and skilled trades pathways.

The partnership is intended to support workforce development, career readiness, and experiential learning opportunities while ensuring student safety and compliance with all applicable laws and City policies.

II. SCOPE OF COLLABORATION

Subject to City project availability and departmental approval, students may participate in educational activities that may include, but are not limited to:

Engineering Department

(Maximum of 2 students – 1 Cohort)

- Assisting with preparation of engineering design plans and technical specifications using Civil 3D
- Reviewing and interpreting architectural and engineering drawings and project specifications
- Participating in construction site observations and inspections, including preparation of field reports
- Supporting construction management and project coordination activities
- Assisting with cost estimating and schedule of values
- Supporting development of project schedules and timelines
- Reviewing contractor payment applications for completeness and compliance

Community Development Department

(Maximum of 2 students – 1 Cohort)

- Shadowing housing inspectors during site visits for observational learning
- Assisting with measuring interior and exterior areas and taking site photographs for documentation purposes
- Assisting with preparation of preliminary cost estimates and basic floor plan layouts
- Assisting with drafting preliminary scope of work and learning the process of bidding and procurement
- Reviewing contractor payment applications for completeness and general compliance

Participation shall be observational and educational in nature unless otherwise approved in writing by the City.

III. STUDENT PARTICIPATION AND SCHEDULE

Student engagement during the academic year may occur on the following schedule:

- **Tuesday, Wednesday, and Thursday**
 - Morning Cohort: 10:00 a.m. – 11:00 a.m.
 - Afternoon Cohort: 1:00 p.m. – 2:00 p.m.

Specific dates, locations, and activities will be coordinated in advance between the School and the appropriate City department.

IV. SUPERVISION AND SAFETY

1. All students will be supervised at all times by School personnel and/or designated City representatives.
2. The School shall provide all required Personal Protective Equipment (PPE).
3. All participating students are OSHA certified prior to site access.
4. Students shall comply with all City safety policies, site rules, and instructions while on City property or project sites.
5. The City reserves the right to deny or revoke site access for safety or operational concerns.

V. ROLES AND RESPONSIBILITIES

A. Laredo Independent School District / Cigarroa High School

LISD agrees to:

- Ensure all participating students meet eligibility, training, and certification requirements
- Provide supervision, transportation (if applicable), and PPE
- Maintain student conduct and discipline
- Secure parental/guardian consent for student participation
- Maintain appropriate insurance coverage as required by law, preferably Student Accident Insurance
- Submit a Waiver of Liability to the Department of Community Development for each LISD employee and student participating in these projects

B. City of Laredo

The City agrees to:

- Allow supervised student access to approved City facilities, offices, and/or construction sites
- Designate City staff to coordinate educational activities when feasible
- Provide educational exposure consistent with City operations and safety standards

VI. LIABILITY AND INSURANCE

Each party shall be responsible for its own acts and omissions and those of its officers, employees, agents, and students to the extent permitted by Texas law. Nothing in this MOU shall be construed as a waiver of sovereign or governmental immunity.

The School shall maintain all insurance coverage required under applicable law for student participation.

The school shall maintain Commercial General Liability insurance at a minimum combined single limits of \$1,000,000 per occurrence and \$2,000,000 general aggregated for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate). A copy of the Certificate of Insurance shall be provided to the City of Laredo Risk Management for verification. Coverage shall be for any damage to others caused by any LISD employees or LISD students participating in these projects.

The school shall maintain Worker's Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each occurrence/\$1,000,000 by disease aggregate for LISD employees participating in these projects. Physical injury to any LISD student participating in these projects shall be covered by the LISD student Accident Insurance or other similar insurance.

VII. FINANCIAL CONSIDERATIONS

This MOU imposes no financial obligation on the City of Laredo. No compensation shall be provided to students, and no costs shall be incurred by the City unless separately approved in writing.

VIII. TERM AND TERMINATION

This MOU shall become effective upon execution by both parties and shall remain in effect for one (1) year, unless extended by mutual written agreement.

Either party may terminate this MOU at any time with written notice to the other party.

IX. COMPLIANCE WITH LAWS

Both parties agree to comply with all applicable federal, state, and local laws, regulations, and policies, including safety, confidentiality, and student privacy requirements.

X. NO EMPLOYMENT RELATIONSHIP

Participation under this MOU does not create an employment relationship between students and the City. Students shall not be considered employees, interns, or volunteers of the City.

XI. AMENDMENTS

This MOU may be amended only by written agreement signed by authorized representatives of both parties.

XII. AUTHORIZED SIGNATURES

CITY OF LAREDO

**LAREDO INDEPENDENT SCHOOL DISTRICT
Cigarroa High School P-TECH Program**

By: _____
Name:
Title:
Date:

By: _____
Name:
Title:
Date:



Dual Post-Secondary Credit Partnership Agreement

Between Laredo College and School Districts

PURPOSE

This Dual Credit Partnership Agreement ("Agreement") will serve as the instructional partnership between Laredo College (the College) and School Districts (the District), enter into the following Memorandum of Understanding ("MOU") effective _____ ("Effective Date") through _____. This agreement complies with and incorporates the requirements of House Bill 1638 (85th Legislature, Regular Session), House Bill 3650 (86th Legislature, Regular Session), Senate Bill 1276 (86th Legislature, Regular Session) & Senate Bill 1277 (87th Legislature, Regular Session), Senate Bills 12 and 412 (89th Legislature, Regular Session), and all other applicable legislation.

DUAL CREDIT COURSES (*Statewide Goal 4*)

- a. Dual credit courses are courses in which a high school student enrolls in a college course and receives simultaneous academic credit for the course from both the college and high school. Courses offered for dual credit must be identified by the College as college-level academic or college-level workforce courses.
- b. In addition to dual credit courses, the College and the District may offer continuing education (CE) courses that are non-college-level credit courses designed to support workforce development and industry certification pathways. Students enrolled in these courses may earn continuing education credit through Laredo College, and participation in these courses does not automatically grant high school credit unless approved by the District.
- c. The College will teach dual credit courses and continuing education course sections with at least a minimum number of 12 students per section. Exceptions can be made on a case-by-case basis and as agreed between both institutions.
- d. The College reserves the right, in its sole discretion, to suspend or decline to offer dual credit or continuing education courses to District high school students under this Agreement if conditions, including but not limited to financial exigency or other institutional constraints, prevent or limit the College's ability to do so.
- e. Laredo College ensures that all dual credit courses, regardless of instructor or delivery method, maintain the same instructional standards, academic rigor, practices, procedures, and policies as equivalent college-level courses offered by



Dual Post-Secondary Credit Partnership Agreement

Between Laredo College and School Districts

the College. Dual credit courses shall be offered in compliance with Texas Education Code §28.009 and the rules of the Texas Higher Education Coordinating Board (THECB), as well as the requirements of the College's recognized accrediting agency and other applicable regulatory entities. All dual credit courses are college-level courses and shall be governed by the College's approved curriculum, academic standards, grading policies, student conduct codes, and administrative procedures. Faculty qualifications, course content, rigor, and evaluation methods shall be consistent with those applicable to the same courses offered on the College campus. The official course grade shall be assigned and recorded by the College and shall serve as the grade of record for both institutions. These standards also apply to all non-college-level courses and programs.

- f. College Connect Courses will be available through the Dual Credit program. These courses combine college-level content with college-readiness instruction to support students who are still developing the skills needed for college success. Designed to align with the institution's core curriculum, these courses offer students added flexibility and an opportunity to begin earning college credit while building readiness for future coursework.
- g. The District and the College will develop a course crosswalk identifying the college and high school courses for dual credit and/or CCMR Certification (see addendums).

STUDENT ELIGIBILITY

- a. To be eligible for enrollment in dual credit courses and continuing education courses, high school students must meet Laredo College's admissions requirements. This includes completing and submitting the Laredo College online admissions application (ApplyTexas) and providing the following supporting documents:
 - i. A copy of the student's most recent high school transcript
 - ii. Official Texas Success Initiative (TSI) scores, if applicable
 - iii. Documentation demonstrating exemption from TSI requirements, if applicable, and approval by Laredo College
 - iv. Proof of compliance with state-mandated vaccination requirements, if applicable



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Between Laredo College and School Districts

- b. The High School student(s) interested in taking a dual credit course and/or continuing education courses must submit all admissions paperwork by the deadlines listed below.
 - Fall Semester: June 15
 - Spring Semester: November 15
 - Summer Session 1: May 1
 - Summer Session 2: June 1
 - Note: If the date falls on the weekend, the deadline will be the Friday before.
- c. The College requires that any high school student demonstrate eligibility to enroll in dual credit courses by meeting one of the following (1) Texas Success Initiative; (2) Texas Administrative Code for dual credit standards; or (3) LC's course placement requirements.
- d. Please note: The District may choose to pilot the non-degree-seeking option at high school sites. Dual credit students selecting the non-degree-seeking major may enroll in up to 15 credit hours of dual credit courses without fulfilling Texas Success Initiative (TSI) standards. It is highly recommended that students enroll in the appropriate college-level English and math courses to satisfy TSI requirements prior to the conclusion of 15 credit hours.
- e. Student eligibility and academic requirements for dual credit or continuing education programs may vary depending on the specific program or pathway in which the student is enrolled. Certain programs, including some offered at the district level—particularly workforce education programs—may have minimum GPA standard or other eligibility criteria outlined in the district's student handbook which will be found in their District's website.
- f. Students must meet all the college's prerequisite requirements as outlined in our Laredo College catalog and/or in the Student Program Handbook for each designated dual credit course or CCMR Certification.
- g. As defined by the College catalog, students must remain in good academic standing at their high school and at the College while enrolled at both institutions. Students placed on academic suspension will not be allowed to enroll in subsequent semesters unless they submit a Laredo College Academic Appeal



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Between Laredo College and School Districts

Form, and if approved, the student may enroll under specific conditions. The College's Academic Appeal Process and Form can be found in College's website.

- h. The District and the College agreed on a clearly defined educational pathway that aligns with the students' academic and career goals. Student course registration must align with the student's declared major. This intentional focus minimizes course duplication, supports timely degree or certification completion, and helps students make efficient progress toward transfer or workforce readiness. The intent is also to reduce the excess amount of credit hours and possibly non-credit that could potentially in the future affect the students financial aid.
- i. Students enrolled in specialty programs at Laredo College—such as those in Health Sciences or Workforce Education—may be required to maintain higher academic performance standards, including a minimum grade of C (70%) in each course. These requirements are detailed in the Laredo College catalog and/or the program student handbook that can be located on College website.

STUDENT RECRUITMENT

- a. The District will recruit eligible high school students with ample time to submit admissions and enrollment documents to the College. The recruitment process will include, but is not limited to, a website that will provide recruitment and admission information; the distribution of recruitment/admission packets; and informational meetings to explain the opportunities and commitment required of Dual Credit students.
- b. Certain programs at Laredo College, including those in Health Sciences and Workforce Education, require a secondary admissions process. These programs may involve a separate application, additional eligibility criteria, and selective review beyond general college admission. Consult the Laredo College catalog for detailed admissions requirements specific to each program.
- c. The District and the College will establish a set of expectations for the cohort seeking participation in the Dual Credit program to be shared with students and parents. The Academic expectations will be contingent upon the program to which the student is admitted.

Dual Post-Secondary Credit Partnership Agreement

Between Laredo College and School Districts

- d. The College will participate in the District's Parent-Student Dual Credit Informational Sessions scheduled for each campus.

PARENTAL INVOLVEMENT & OUTREACH *(Statewide Goal 1)*

- a. The District will lead parental involvement and outreach efforts to ensure parents/guardians understand the Dual Credit concept and that students are earning college credit which may have long-term ramifications on their college careers and federal financial aid eligibility. High-level behavior and academic standards are expected of all dual credit students and the parents of these students are expected to be involved in the program.
- b. The District personnel, counselors, and administrators will be responsible for all communication with parents. College personnel will not be expected to communicate directly with parents due to the limitations imposed on the College under the Family Educational Rights and Privacy Act ("FERPA").
- c. If a parent or guardian wishes to access a dual credit student's educational records, the student must first submit a signed FERPA release form to the Laredo College Office of the Registrar.

Compliance with Federal and State Laws

- a. The College and the District agree to work collaboratively to comply with all requirements, guidelines, and policies established under Federal and State Laws, including any future amendments or updates. Both parties will maintain open communication to ensure compliance and proper implementation of the law.
- b. Any concerns raised by students, parents, or guardians related to Federal and State law will be addressed by the District, with the College providing support as appropriate to ensure that all concerns are managed in a timely and effective manner.

LOCATION OF CLASSES & SCHEDULE

- a. Dual Credit courses will be taught on the College campuses, High Schools, Online, or Hybrid in accordance with the College's academic calendar. Online courses are reserved for LC faculty only unless otherwise approved by the College under emergency or unforeseen circumstances.
 - i. Face-to-face: One where the student(s) and instructor(s) are in the same physical location for the majority of the instruction.



Dual Post-Secondary Credit Partnership Agreement

Between Laredo College and School Districts

- ii. Hybrid: Distance education course in which more than 50 percent but less than 100 percent of instructional activity takes place when the student(s) and instructor(s) are in separate physical locations.
 - iii. Online: Distance education course in which 100 percent of instructional activity takes place when the student(s) and instructor(s) are in separate physical locations.
- b. If a Dual Credit course is being taught on the College campuses, a District employee must be present at all times. This District employee will be known as a facilitator and will have to be present at all times while the course is being taught.
- c. The College will offer Dual Credit courses and Continuing Education courses for the District based on a mutually agreed-upon location, schedule, and academic calendar, which will be conveyed in writing and revised as needed. Changes to the schedules, modalities, location, and instructor must adhere to approval by the LC's respective instructional dean and the Laredo College Office of the Registrar.
- d. The College will require the District to provide a list of courses to be taught in the upcoming semester by specified deadlines.**
- i. Fall deadline for spring semester courses – Last week of September of each fall semester
 - ii. Spring deadline for Summer and Fall courses – Last week of February of each spring semester

**It is imperative that these deadlines are supported to ensure appropriate courses are open and faculty assigned where it is necessary to do so.

COMPOSITION OF CLASSES

- a. High school face-to-face Dual Credit courses will only be composed of high school students enrolled in the College course.
- b. Dual Enrollment courses, including dual credit and concurrent enrollment opportunities such as GOLD and the Summer Academy, may consist of a combination of high school dual credit students and college students enrolled for regular college credit.



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Between Laredo College and School Districts

FACULTY, SUPERVISION & EVALUATION *(Statewide Goal 3)*

- a. The College will select instructors for dual credit courses. The College is responsible for certifying the credentials of high school faculty who will be teaching college credit or non-college credit courses.
- b. Instructors must be regularly employed faculty members of the College or must meet the same standards (including minimal requirements of the Southern Association of Colleges and Schools Commission on Colleges) and approval procedures used by the College to select adjunct faculty responsible for teaching the same college-level courses at the College.
- c. High school teachers selected to teach Dual Credit courses must meet the same approved criteria that the College uses for adjunct faculty and will be evaluated each instructional semester by the College's appropriate Department Chair using the same evaluation instruments and procedures that are used for faculty at the College. Approved high school teachers will be granted access to the College's facilities, services, and resources.
- d. If a Dual Credit course is being taught by a Laredo College Instructor, the district will designate a full-time district employee to serve as a facilitator within the course. The facilitator's role is to provide on-site support for students, assist with communication between the instructor and the district, and ensure that all instructional and administrative processes align with both district and college expectations.
- e. Dual Credit students will evaluate their instructors using the same evaluation instruments and procedures that are used for faculty at the College.
- f. The District will share with the College data on faculty qualifications to determine eligibility to teach dual credit courses.
- g. The District and the College shall participate in joint professional development for faculty and staff.

COURSE CURRICULUM, INSTRUCTION & GRADING

- a. The College Dual Credit courses are equivalent to any other college courses with respect to curriculum, instruction, and grading criteria.

Dual Post-Secondary Credit Partnership Agreement

Between Laredo College and School Districts

- b. Dual Credit courses will meet or exceed Texas Essential Knowledge and Skills (TEKS) and statewide assessments applicable under TEC Subchapter B Chapter 39 for the courses they replace. Reinforcement of these TEKS will be the responsibility of the District during non-college instructional days.
- c. Textbooks/Materials/Technology used in Dual Credit courses will be the same as those used in the college course taught by the College. The college will make every reasonable attempt to adopt textbooks for a minimum period of three (3) years, whenever possible, and consider open resource textbooks.
- d. Students enrolled in Dual Credit course(s), offered under this Agreement, will have access to all available instructional resources at the College.
- e. The College will report student midterm letter grades, final letter grades, final numerical grades, and GPAs to District designees via a secure File Transfer Protocol (FTP) folder.

ACADEMIC POLICIES & STUDENT SUPPORT SERVICES (Statewide Goal 3)

- c. Regular academic policies and procedures applicable to college courses taught by the College will also apply to Dual Credit courses and Continuing Education courses offered under this Agreement. These policies and procedures include the appeal process for disputed grades, academic probation/suspension, drop policy, the communication of grading policy to students, distribution of course syllabus and any pertinent policies or guidelines associated with the Dual Credit courses. All of the academic policies and procedures may be found within the College catalog. Archived and current course syllabus can be found in our college website.
- d. Student drops will only be processed upon the District's request. A request to drop from a student or a parent/guardian will not be accepted. Drops after the census period will require the District's internal drop form to be submitted to the College's Office of Recruitment and Dual Enrollment. Students dropping after the census period will not be allowed to enroll in other courses during the same semester even if the student is moving to another campus within the District offering the same course. The exception is GOLD students with approval from the District. A student dropping after the census period will earn a "W" but will not count towards their 6 state drops.



Dual Post-Secondary Credit Partnership Agreement

Between Laredo College and School Districts

- e. Students enrolled in Dual Credit courses will be eligible to access the same or comparable support services available to Laredo College students. The College will ensure timely and efficient access to enrollment-related services, including academic advising, counseling, academic support services, disability services, and guidance regarding the transferability of credit to two-year and four-year institutions, in accordance with Laredo College policies and applicable state regulations. In accordance with Senate Bill 12 and Senate Bill 412 of the 89th Legislature, Regular Session, the District shall be responsible for obtaining and maintaining the appropriate parental or guardian consent for each participating student prior to Laredo College providing access to instructional materials, resources, or services associated with this Agreement.
 - I. In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, Laredo College provides reasonable academic accommodations to eligible students with documented disabilities.

- f. In compliance with Senate Bill 1277, 86th Legislature, Regular Session, both the District and the College will designate an employee as responsible for providing academic advising to all students enrolled in Dual Credit courses as follows:

District Designees		
Early Start Pathway	Early College Program	CTE Workforce Courses
Middle School – Counselor High School - Counselor	Early College Counselor	Grade Level Counselor
High School - Academic Coordinator		
College Designees		
Academic Programs	Workforce Programs	Health Sciences Programs
Enrollment Coaches (Office of Recruitment and Dual Enrollment)	Department Chair/Director or Faculty/Staff Designee	Department Chair/Director or Faculty/Staff Designee



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Between Laredo College and School Districts

- g. Students in Dual Credit courses will be subject to the College's Code of Student Conduct and Discipline in addition to the District's Student Code of Conduct. The College will reserve the right to take appropriate action on academic and behavioral misconduct on any Dual Credit student regardless of where the courses are taught. The College will defer to the District to take any necessary action for conduct and discipline over Dual Credit students that occur at the high school campus.
- f. Students in Dual Credit courses will be subject to the provisions of Title IX policies.

TRANSCRIPTION OF CREDIT

- a. The College will manage the Dual Credit students' college transcripts, ensuring that Dual Credit courses are recorded as college courses. College credits will be added to the student's transcript at the end of the semester in which they are earned. The District will be responsible for maintaining the high school student's transcript.
- b. The student will be responsible for obtaining their College transcript for their District file.
- c. The District will support graduating students in submitting their final high school transcripts to the college. Official transcripts may be submitted to the college directly by the students through the approved electronic services such as Parchment.

FUNDING (Statewide Goal 1)

- a. Applicable tuition and fees will be charged to the District for the number of students participating under this Agreement. Student drops after the census period will generate tuition fees. Tuition and fees are subject to change based on the actions of the Laredo College Board of Trustees.
 - i. As of Spring 2024, the Laredo College Board of Trustees approved a tuition and fees waiver for all Dual Credit students of the district. This waiver will be valid for a subsequent semester/year as long as the Texas Higher Education



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Between Laredo College and School Districts

Coordinating Board allows the College to participate in the Financial Aid for Swift Transfer (FAST) program.

- b. If the Financial Aid for Swift Transfer (FAST) program is no longer available, a reduced tuition fee structure will be negotiated with the district to be applied to Dual Credit and Continuing Education courses. This fee structure will apply when Laredo College provides the instructor for the courses. However, if the District provides instructors who meet Laredo College’s qualifications to serve as adjunct faculty while teaching Dual Credit and/or Continuing Education courses, tuition and fees will be fully waived for students enrolled in those courses.

- c. Reduced Tuition Schedule for credit bearing courses are as follows:

Credit Hours	1 credit hr.	2 credit hrs.	3 credit hrs.	4 credit hrs.
Tuition	\$ 130.00	\$200.00	\$270.00	\$340.00

- d. Reduced tuition or waivers are not extended directly to individual students enrolling in college courses outside of the Dual Credit Partnership. This tuition agreement is only between the educational institutions outlined in this Agreement.
- e. The District will cover the cost of applicable tuition, fees, textbooks, and transportation to support this dual credit initiative.
- f. Tuition and fees will be reviewed annually, and adjustments may be made as necessary in accordance with Laredo College policies and approvals by the Laredo College Board of Trustees.

TRANSITION TO COLLEGE (*Statewide Goal 2*)

- a. The District will promote a college-going culture by displaying college readiness materials, including FAFSA information, Apply Texas step-by-step, College-going checklist, and other related items.
- b. The College will participate with each high school campus to assist with college engagement activities, promote college awareness and participation, and assist with the overall admissions and enrollment process of graduating seniors.



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Between Laredo College and School Districts

- c. The College will utilize advising strategies related to dual credit and college readiness.
- d. The College will develop & provide literature outlining pathways for endorsements linking to post-secondary credentials. In addition, the College will provide structured information to students about the impact of their dual credit courses on college financial aid and pathways.

MARKETING & CO-BRANDING

In exchange for its contribution to the partnership, the College reserves the right to be co-branded as follows:

- a. The full name "Laredo College" is to be included in the official title/name of the high school dual credit programs; for example: "Laredo Independent School District and Laredo College".
- b. The logo and full name "Laredo College" are both to be included in all marketing, advertising, social media, print media, and/ or new media pertaining to District programs that involve this Dual Credit program.
- c. The logo and full name "Laredo College" are to be included in other areas designated by the District as appropriate.
- d. The use of the College logo must meet Marketing Identity Department guidelines.

EDUCATIONAL RECORDS & DATA SHARING

- a. For legitimate educational interests, the College and District will facilitate the exchange of information among institutions, Dual Credit high school teacher facilitators, Dual Credit high school adjunct faculty and staff, and District's contacts: 1) pertaining to students' progress toward the opportunity to earn college credit including continuing education; 2) to facilitate early intervention and support student success, 3) pertaining to whether college credit is earned, accepted and/or declined; 4) to facilitate accurate recordkeeping; 5) to address academic integrity issues; and 6) for use in the College's outreach and recruitment. If either party obtains access to the District and/or the College's record systems protected under FERPA, each party agrees to strictly adhere to the provisions of FERPA and its regulations. While in possession of FERPA records and data, only persons authorized to access the student's data related to the Dual Credit program will be granted access as required by FERPA.

- b. Data Type



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i. The District agrees to provide individual student-level data to the College’s Office of Recruitment and Dual Enrollment or any other designated office for the purpose of implementing, billing, and evaluating the Dual Credit program and informing students of academic opportunities at Laredo College. The District hereby appoints Laredo College as a legitimate educational official of the District in accordance with the Family Educational Rights and Privacy Act (FERPA). Likewise, Laredo College hereby appoints the District as a legitimate educational official of Laredo College in accordance with FERPA. The Office of Recruitment and Dual Enrollment agrees to provide individual student-level data to the District for the purpose of evaluation, accountability, and student record-keeping.

ii. Data Type by Institution

THE DISTRICT Data	LC Data
<ul style="list-style-type: none"> ● Campus Name ● Student Name ● Student DOB ● Student high school ID number ● Qualifying GPA ● TSIA Scores & Date of Assessment ● Qualifying EOC Scores & Date of Assessment ● Class rosters with student high school ID number & LC ID number ● High School Transcript ● Student Texas Student Data System (TSDS) Unique ID 	<ul style="list-style-type: none"> ● Campus Name ● Student Name ● Student DOB ● Student high school ID number ● Student LC ID number ● Class rosters with student high school ID number & LC ID number ● Grades <ul style="list-style-type: none"> ● Midterm letter grades only ● Final letter and numerical grades ● LC GPA (Academic Standing) ● Credit Hours Earned

a. Data Protection

i. All files will be exchanged using secure systems and in an encrypted, password protected electronic format by the District and the College.

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- ii. The College assures that in all reports, electronic or otherwise, derived from information made available under this agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. The College further assures that the data elements will not be released to a third party without prior written parental or student consent, as applicable.
- iii. Any unauthorized disclosure of confidential student information is a violation of FERPA and the implementing regulations found in 34 CFR Part 99 and shall not be permitted to occur.
- iv. While in possession of these data, both parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of Dual Credit program to have access to the data. Both parties agree to store the data in an encrypted format in a secure and locked area and to prevent unauthorized access.
- v. All persons authorized to have access to the data have certified their understanding that they may be held individually liable for any and all criminal and civil penalties imposed for breach of confidentiality (“Access to Confidential Data”).

3) INDEMNITY

- a. To the extent permitted by Article XI, Section 7 of the Texas Constitution, and with the mutual understanding that the College is a political subdivision of the State of Texas and that an indemnity obligation cannot be paid from current revenues and that no order, resolution, tax nor interest and sinking funds has been set, adopted or established for payment of this indemnity obligation, and without expanding the College’s liability beyond the statutory limits of the Texas Tort Claims Act or under existing law, and furthermore, without waiving the College’s immunity beyond the scope of that allowed by the Texas Tort Claims Act or existing law, the College shall indemnify and hold harmless the District and its officers, agents, and employees, and assigns from all suits, actions, damages, demands or other claims of any character brought for or on account of injury to a person or property arising solely from the College own acts of negligence in carrying out its obligations under this Agreement.
- b. To the extent permitted by Article XI, Section 7 of the Texas Constitution, and with the mutual understanding that the District is a political subdivision of the

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State of Texas and that an indemnity obligation cannot be paid from current revenues and that no order, resolution, tax nor interest and sinking funds has been set, adopted or established for payment of this indemnity obligation, and without expanding the District's liability beyond the statutory limits of the Texas Tort Claims Act or under existing law, and furthermore, without waiving the District's immunity beyond the scope of that allowed by the Texas Tort Claims Act or existing law, the District shall indemnify and hold harmless the College and its officers, agents, and employees, and assigns from all suits, actions, damages, demands or other claims of any character brought for or on account of injury to a person or property arising solely from the District's own acts of negligence in carrying out its obligations under this Agreement.

3) TERMS OF AGREEMENT

- a. Both the College and the District reserve the right to unilaterally terminate this Agreement through a written notice to the non-terminating party given within ninety (90) days prior to the effective termination date.
- b. If a party fails to comply with any provision of this Agreement, the other party may issue a Notification of NonCompliance (Notice). The Notice shall be in writing and shall describe in detail the nature of the alleged non-compliance. The Notice will be provided to the College President or to the School District Superintendent for review and action. Failure to correct any condition of non-compliance within 15 (15) business days following receipt of the Notice may, at the option of the party which sent the Notice, result in termination of this Agreement at the end of the semester during which the Notice was sent. Any provision in this Agreement which requires performance by either party after the termination of this Agreement including, without limitation, confidentiality obligations, limitations of liability, and exclusions of damages, and any other provision or partial provision that by its nature would reasonably extend beyond the termination of this Agreement, shall be and remain enforceable after such termination of this Agreement for any reason whatsoever.
- c. Students enrolled in Dual Credit courses at the time the termination notice is given will be permitted to complete the course(s) until the end of the semester in which the notice is first given.
- d. An amendment to this Agreement is not effective until approved in writing by an authorized representative from the College and the District. This would include changes and additions to the College Catalog and course crosswalks.



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3) GENERAL PROVISIONS

- a. Each party acknowledges that the other is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in response to any request for public information pertaining to this agreement.
- b. This Agreement is performable in Webb County, Texas. Further, the validity of this Agreement and all matters pertaining to this Agreement, including but not limited to, matters of performance, non-performance, breach, remedies, procedures, rights, duties, and interpretation or construction, shall be governed and determined by the constitution and the laws of the State of Texas.
- c. Neither party is required to perform any term, condition, or covenant of this Agreement, if performance is prevented or delayed by a natural occurrence, a fire, an act of God, an act of terrorism, or other similar occurrence, the cause of which is not reasonably within the control of such party and which by due diligence it is unable to prevent or overcome.
- d. Any notice required or permitted under this Agreement must be in writing, and shall be deemed to be delivered (whether received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address set out below. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, email or other commercially reasonable means and will be effective when actually received. Each party can change its respective notice address by sending to the other party a notice of the new address. Notices should be addressed as follows:

Laredo College
 Attn: Dr. Minita Ramirez
 West End Washington Street
 Laredo, Texas 78040
 Phone: (956) 722-0521
 Fax: (956) 721-5381
 Email: president@laredo.edu

District Name
 Attn: Contact Person
 Address
 City, State Zip Code
 Phone:
 Fax:
 Email:

This Agreement shall become effective upon approval by the governing board of the District, upon signing by the Board President of the District or their designee, and upon signing by the President of Laredo College. This Agreement shall remain in effect for 5 years unless amended



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or terminated by either party with ninety (90) days' written notice pursuant to Section 16 of this Agreement.

Dr. Minita Ramirez
LC President

School Representative
Title

Date

Date

**Memorandum of Understanding
Between
Laredo Independent School District
And
Texas A&M International University**

This Memorandum of Understanding is hereby entered into by and between Texas A&M International University, a member of The Texas A&M University System, an agency of the State of Texas (hereinafter called "University"), acting by and through its President and the Laredo Independent School District, a Texas political subdivision (hereinafter called "District"), acting by and through its Superintendent.

PREAMBLE

WHEREAS the parties to this Memorandum of Understanding desire to establish an Early College High School ("ECHS"), serving grades 9-12, and provide Concurrent Enrollment for Academic Dual Credit University courses for high school students for whom a smooth transition into postsecondary education remains a continuing challenge, including students who are first-generation college goers, students who have not had access to the academic preparation needed to meet college readiness standards, students for whom the cost of college is prohibitive, underrepresented minorities, and English language learners; and

WHEREAS Early College High Schools are small schools in which students earn both a high school diploma and two years of college credit toward a Bachelor's degree;

WHEREAS Early College High Schools prepare high school students through the implementation of high school readiness standards for successful career and educational futures through a full integration of high school, college, and the world of work, improve academic performance and self-concept, and increase high school and college/university completion rates; and

WHEREAS both the District and the University are willing and able to participate in the facilitation of this program to the benefit of the students the program seeks to assist;

NOW, THEREFORE, in consideration of the covenants, conditions, and provisions set forth herein, the parties agree as follows:

STATEMENT OF GENERAL DUTIES AND OBLIGATIONS

1. GOVERNANCE

- a. The Early College High School established under this agreement will be governed by state and federal laws and regulations, and District policies and requirements.
- b. An advisory committee composed of representatives from the University and District will meet at least once a year to evaluate instructional and programmatic activities, identify problems, issues and challenges that arise, and make recommendations regarding more effective coordination and collaboration.
- c. The school principal (chief administrative officer of the Early College High School) will be an employee of the District. The District will be responsible for payment of benefits, if any, to the principal, and the principal shall not be entitled to receive employee benefits from the University, including but not

limited to unemployment compensation, workers' compensation, health insurance and retirement benefits. The District assumes full responsibility for all benefits including, but not limited to, workers' compensation, unemployment insurance, social security, Medicare and income taxes with respect to the principal.

Should the school principal position become vacant and the need to appoint a new principal arise, following all Laredo ISD Human Resources Policies and Procedures, the University will be represented on the principal search committee, take part in the deliberations, and {along with the committee} make a recommendation to the Superintendent.

- d. All ECHS instructors must meet state certification requirements in their subject area to teach in the state of Texas. ECHS faculty will be hired and evaluated by the District. All University instructors must meet the University's academic requirements for the Academic Dual Credit Courses. University faculty will be hired and evaluated by the University.
- e. This Agreement does not create a partnership or a joint venture between the parties hereto, nor does it authorize either party to serve as the legal representative or agent of the other. Neither party will have any right or authority to assume, create, or incur any liability or any obligation of any kind, expressed or implied, against or in the name of or on behalf of the other party.

2. PROVISIONS OF COURSES

The University will give credit for courses taken as dual credit courses, with primary emphasis on the core curriculum requirements for all degrees, which includes a total of 42-60 semester credit hours (SCHs). Additionally, possibly during their senior year and after completion of their 42 SCH core curriculum, students may take courses in their chosen field of study.

3. COURSE COMPLIANCE

The University is responsible for involving full-time faculty teaching in the discipline to oversee University course selection and sequence as appropriate for ECHS students. Academic department chairs and their faculty will be involved in the assignment of faculty to teach the University courses.

4. ADMINISTRATION OF STATEWIDE INSTRUMENTS AND COLLEGE ASSESSMENTS

The ECHS shall comply with State Board of Education rules regarding administration of the assessment instruments as required by Subchapter 8, Chapter 39. In addition, the ECHS must administer the Texas Success Initiative (TSI) college placement exam to all incoming ninth (9th) graders to assess college readiness and to enable students to begin University courses based on their performance as soon as students are able and willing. The University will assist the ECHS in the administration of the TSI college placement exam

5. CURRICULUM ALIGNMENT

The ECHS will organize a curriculum committee with representatives from the District, ECHS faculty, and University faculty representing core content areas. This committee will maintain curriculum alignment and ascertain that attainment of college readiness standards features prominently in the high school curriculum. If applicable, stipends for University faculty will not be paid by the Laredo ISD. The ECHS is responsible for ensuring that state course requirements for high school graduation are fulfilled.

6. PROFESSIONAL DEVELOPMENT FOR ECHS FACULTY

The ECHS and University shall provide opportunities for ECHS and higher-education faculty to collaborate

through planning, teaching, and professional development. The ECHS will provide common planning time for ECHS instructional faculty and other appropriate staff, including school leaders and, when possible, higher-education faculty. Teacher mentoring and professional development will be made available where necessary. When possible, the University shall participate and create professional development opportunities for ECHS faculty, including adjunct and dual enrollment faculty trainings each semester.

7. FACILITIES

Courses will be conducted at facilities provided by the District on the ECHS site and/or on the University campus. High school students and high school instructors will have access to all ECHS instructional facilities on the University campus and to certain agreed upon non-instructional resources available at the University. Students and instructors will receive a campus identification card. The District will evaluate the facilities on an on-going basis and determine the necessity of providing additional facilities in the future.

8. TUITION AND FEES

The District will assume responsibility for the timely payment of all tuition and fees for students enrolled in required ECHS courses. The University will provide an account of student's tuition and fees and will invoice the District for that amount. Tuition and fees are reviewed annually and will be adjusted, if there is any campus-wide increase to the applicable tuition rates or fees, or if the legislature increases the state rate of tuition or decreases the formula funding for dual credit courses. Additionally, new fees may be added if the University and District agree to add new fees (from those currently charged to University students) in exchange for the delivery of additional services or access to additional facilities. Any such adjustments will be communicated to the District during the spring semester to align with the District's budget process. At present, the University waives the student services, health, student center, and athletics fees and discounts board authorized tuition and the university services fee.

9. BOOKS AND SUPPLEMENTAL MATERIALS

The District will provide ECHS students with University-approved textbooks, for courses taught by University faculty. The District will be responsible for purchasing textbooks and supplemental materials required for classes from the most cost effective entity as determined by the course syllabi and provided to students enrolled in the ECHS program. Textbooks purchased by the District for University courses taught as part of the ECHS program should be used for at least 3 years from the date of purchase or until a new edition is available. The District will decide whether to opt-in or opt-out of the Books Included program based on students' classification at ECHS, with particular attention to juniors and seniors. The District will notify the University of the students being opted out by August 1 of each year. Whenever possible, e-books will be used by ECHS students. University faculty are not required to use Open Education Resources (OER) but may choose to do so if they wish.

10. TECHNOLOGY AND TECHNOLOGY SUPPORT

The University's Office of Information Technology (OIT) will provide support for University-owned systems and infrastructure. The District's Technology Department serves as the primary support for ECHS students and will engage the University's OIT team to resolve any issues that may arise when accessing or utilizing University resources, including but not limited to those on District or student-owned devices.

11. STUDENT RECRUITMENT AND SELECTION

To secure the broadest applicant pool possible, the ECHS will recruit qualified eighth-grade students at all participating districts' middle schools. This process will include:

- Creation of an ECHS website that provides recruitment and admission information;
- Distribution of recruitment/admission packets to middle school students in the District;
- Meetings with middle school counselors to introduce and explain the concept of the ECHS;
- Student/parent meetings at all middle school campuses explaining the opportunities and commitment required of ECHS;
- Presentation of recruitment and admission information in a bilingual mode; and
- Parent and student interviews

12. STUDENT ENROLLMENT AND ATTENDANCE POLICIES

All ECHS students will take the required college placement exams and meet the minimum score requirements as determined by the University in order to enroll in University courses. Upon mutual agreement, the University will assist with enrollment at the ECHS at least once per semester for all students who are qualified and wish to enroll in academic dual credit courses. The ECHS principal's office and counseling center, working with the University's registrar's office, will maintain a schedule of courses that will be offered to every cohort class for planning and advising purposes. Students will be advised as to the transferability of all University credit offered and earned.

It is assumed that a vital part of every student's education is regular attendance of class meetings. Every faculty member keeps a current attendance record on all students. Additional information is available in the current University Student Handbook.

A student who abandons courses without officially withdrawing will receive a grade of "F" in each course, regardless of when that student ceases to attend classes.

13. GRADING PERIODS AND POLICIES

The University will keep the ECHS abreast of students in jeopardy of failing a class and provide numerical grades for all university classes for the purpose of calculating district GPAs. The University will report the status of ECHS students' progress in University classes by providing Mid-semester grades during the eighth week. Semester grades and grading policies are outlined in each instructor's course syllabus. ECHS personnel are responsible for advising ECHS students concerning academic progress in the course's high school component.

Grades are due in the Office of the Registrar by the published date and time. Grade reports will reflect term and cumulative GPAs. Numerical grades will also be provided to ECHS in a timely manner during the Mid-semester and final grades periods. Transcript corrections due to major change or repeat course are updated prior to the next grade reporting period. The University Registrar will provide appropriate security and confidentiality measures for reporting and posting of grades and transcript maintenance.

The ECHS shall follow District policy as to the weighing system for the University grade for the ECHS student's final high school grade point average (GPA).

ECHS students must meet academic standards for coursework completed at the University. The ECHS, in

addition to students, will be notified at the end of each semester and summer of any student placed in academic probation and/or suspension. Students will be placed on Academic Probation at the conclusion of any long semester (Fall or Spring) when their institutional cumulative grade point average at the University falls below 2.0. Such students are encouraged to participate in academic support programs and to seek academic advising. Students on Academic Probation may enroll for one additional semester in an attempt to achieve the required institutional cumulative grade point average of 2.0 or better. All grade points earned by a student will be included in the computation of the current semester grade point average. In the case of a repeated course, the last grade recorded will be used in the computation. Students on Academic Probation who fail to achieve the minimum institutional cumulative grade point average during the next long semester will be placed on Academic Suspension.

Students on Academic Suspension must sit out one long semester and may re-enroll after such absence under Academic Probation. Prior to enrolling, the returning student must meet with an academic advisor to develop an academic improvement plan. The student may appeal the Academic Suspension to the Dean of the College/School, or the Dean's designate, in which he/she is pursuing a degree by submitting a petition for academic reinstatement and a student self-assessment. If the petition is approved, the student will be permitted to enroll on Academic Probation. Prior to enrolling, the returning student must meet with the Dean to develop an academic improvement plan.

Removal of Academic Suspension Status by Wintermester, Maymester or Summer Study Students placed on Academic Suspension at the end of fall or spring semesters may attend the subsequent wintermester, maymester or summer sessions at the University. If the student achieves an institutional cumulative grade point average of 2.0 or better at the conclusion of the Wintermester, Maymester or summer terms, the Academic Suspension status will be removed.

The University uses the following grading system:

Grade	Interpretation	Grade Points Per Sem. Hour
A	Excellent	4.0
B	Good	3.0
C	Satisfactory	2.0
D	Minimum Passing	1.0
F	Failing	0.0
I	Incomplete	Not Computed
Ww	Withdrew	Not Computed
FN	Failure for Non-Attendance	FN

14. FUNDING AND AVERAGE DAILY ATTENDANCE (ADA)

The ECHS shall generate ADA funds from the attendance of students which will be used to provide funding for the operations and expenditures of the high school as authorized in the education code. District elective courses and activities involving fine and performing arts, UIL academic participation, intramural activities, clubs etc. may be funded through ADA or high school allotment as appropriate.

15. INSTRUCTIONAL CALENDAR

For University courses taken for credit, the University instructional calendar will be used. The ECHS will follow the District's calendar for all other courses and for satisfying mandated school district instructional day attendance requirements and ADA.

16. TRANSPORTATION

The district will provide transportation to the University. Pick up and drop off areas will be determined by the District.

17. CONDUCT

ECHS students are required to adhere to University regulations regarding facilities and equipment usage, and University and District codes of conduct and policies, subject to appropriate action taken by the District and University.

18. PERFORMANCE EVALUATION

The University and the District will evaluate the effectiveness of the collaboration each academic year. The results will be reported to the Advisory Committee.

19. SUSTAINABILITY

The University and District have planned and budgeted for sustainability beyond the expenditure of start-up funds. The District will provide local funds for instructional, administrative, professional development and maintenance of facility costs. The University will provide administrative, instructional, and support services.

20. PROVISIONS FOR DISCONTINUING THE ECHS OPERATIONS

Should the University or District decided to discontinue the Early College High School, provisions will be made to allow the 11th and 12th grade cohort to continue operation through that cohort's scheduled graduation from the ECHS. Both the University and the District will continue to meet all of the required design elements and provide full support for all students enrolled under the ECHS Model.

21. SAFETY

If any high school student, instructor, or administrator should experience an accident or sudden illness while on the premises of the University, the response to such incidents will be based upon operating University regulations, guidelines, and procedures as well as other agreements between the District and the University that have been executed for specific issues.

22. TERM AND TERMINATION

This MOU commences on September 1, 2025, and continues through August 31, 2030 (the "Term"), unless sooner terminated as provided herein Either Party may terminate this MOU effective upon thirty (30) days' written notice to the other Party. Either Party may terminate this MOU effective upon written notice to the other Party if the other Party materially breaches any term of this MOU and fails to cure such breach within ten (10) days after receiving written notice of the breach.

23. LEGALITY.

Each Party acknowledges that neither Party will have any legal rights or obligations as to the understandings

and intentions in the terms of this MOU.

24. CONFIDENTIAL INFORMATION

The Parties anticipate that under this MOU it may be necessary for a Party (the "Disclosing Party") to transfer information of a confidential nature ("Confidential Information") to the other Party (the "Receiving Party"). The Disclosing Party shall clearly identify Confidential Information at the time of disclosure by (i) appropriate stamp or markings on the document exchanged, or (ii) written notice, with attached listings of all material, copies of all documents, and complete summaries of all oral disclosures (under prior assertion of the confidential nature of the same) to which each notice relates, delivered within thirty (30) days of the disclosure to the other Party.

- i. "Confidential Information" does not include information that: (i) is or becomes publicly known or available other than as a result of a breach of this MOU by the Receiving Party; (ii) was already in the possession of the Receiving Party as the result of disclosure by an individual or entity that was not then obligated to keep that information confidential; (iii) the Disclosing Party had disclosed or discloses to an individual or entity without confidentiality restrictions; or (iv) the Receiving Party had developed or develops independently before or after the Disclosing Party discloses equivalent information to the Receiving Party.
- ii. The Receiving Party shall use the same reasonable efforts to protect the Disclosing Party's Confidential Information as it uses to protect its own confidential information of a similar nature. The Receiving Party may use Confidential Information only for the Purpose under this MOU and may disclose Confidential Information only to its directors, regents, officers, employees, agents, consultants, advisors, or other representatives ("Representatives") having a need to know the Confidential Information for the Purpose, provided that they are subject to confidentiality obligations not less restrictive than those set forth herein, and that the Receiving Party remains responsible for its Representatives' compliance with such obligations.
- iii. If the Receiving Party is legally required to disclose Confidential Information, the Receiving Party shall, to the extent allowed by law, promptly give the Disclosing Party written notice of the requirement so as to provide the Disclosing Party a reasonable opportunity to pursue appropriate process to prevent or limit the disclosure. If the Receiving Party complies with the terms of this Section, disclosure of that portion of the Confidential Information, which the Receiving Party is legally required to disclose, will not constitute a breach of this MOU.
- iv. The Receiving Party shall, upon request of the Disclosing Party, promptly return or destroy all materials embodying Confidential Information other than materials in electronic backup systems or otherwise not reasonably capable of being readily located and segregated without undue burden or expense, except that the Receiving Party may securely retain one (1) copy in its files solely for record purposes. The Receiving Party's obligations as to Confidential Information will survive the termination or expiration of this MOU for a period of three (3) years.

25. TRADEMARKS

Each Party acknowledges that all rights in any trademarks, service marks, slogans, logos, designs, and other similar means of distinction associated with that Party (its "Marks"), including all goodwill pertaining to the Marks, are the sole property of that Party. Neither Party may use the Marks of the other without the advance written consent of that Party, except that each Party may use the name of the other Party in factual statements that, in context, are not misleading or imply an endorsement by that Party or its employees. The Parties will mutually agree in advance upon any public announcements, or communications to the media regarding this MOU to be provided pursuant to this MOU.

26. NO COSTS ASSOCIATED

Each Party shall be responsible for its own costs, risks, and liabilities as a result of its activities under this MOU

without expectation of reimbursement from the other Party. There will be no exchange of funds or other resources among the Parties.

27. COMPLIANCE WITH LAWS

Each Party shall conduct all activities in connection with this MOU in compliance with all applicable federal, state, and local laws, rules, and regulations.

28. VALIDITY

The validity of this MOU and all matters pertaining to this MOU, including but not limited to, matters of performance, breach, remedies, procedures, rights, duties, interpretation or construction, shall be governed and determined in accordance with the laws of the State of Texas. Pursuant to Section 85.18(b), Texas Education Code, mandatory venue for all legal proceedings against University is to be in the county in which the principal office of University's governing officer is located.

29. FERPA

For purposes of the Family Educational Rights and Privacy Act ("FERPA"), University hereby designates District as a school official with a legitimate educational interest in any education records (as defined in FERPA) that District is required to create, access, receive, or maintain in order to fulfill its obligations under this Agreement. District shall comply with FERPA as to any such education records and is prohibited from redisclosure of the education records except as provided for in this Agreement or otherwise authorized by FERPA or University in writing. District is only permitted to use the education records for the purpose of fulfilling its obligations under this Agreement and shall restrict disclosure of the education records solely to those employees, subcontractors or agents who have a need to access the education records for such purpose. District shall require any such subcontractors or agents to comply with the same restrictions and obligations imposed on District in this Section, including without limitation, the prohibition on redisclosure. District shall implement and maintain reasonable administrative, technical, and physical safeguards to secure the education records from unauthorized access, disclosure or use.

30. NOTICES

Any notice required or permitted under this MOU must be in writing and in English, and is deemed given: (a) three (3) business days after it is deposited and post-marked with the United States Postal Service, postage prepaid, certified mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, (c) on the date sent by email transmission with electronic confirmation of receipt by the party being notified, or (d) on the date of delivery if delivered personally. Parties can change their respective notice address by sending to the other Party a notice of the new address. Notices should be addressed as follows:

University: Texas A&M International University
5201 University Blvd.
Laredo, TX 78041
Attn: Office of the Provost & VP for Academic Affairs
csanmiguel@tamiu.edu

With Copy to: Texas A&M International University
5201 University Blvd.
Laredo, TX 78041
Attn: contracts@tamiu.edu

District : Laredo Independent School District
2400 San Bernardo Ave.
Laredo, Texas 78041

Attn: Superintendent
Email:

31. NO PARTNERSHIP OR JOINT VENTURE

This MOU is not intended to create a partnership or joint venture between the Parties. Neither Party may bind the other or otherwise act in any way as the representative of the other, unless specifically authorized, in advance and in writing, to do so, and then only for the limited purpose stated in such authorization.

32. UNDERSTANDING

This MOU contains the entire understanding of the Parties as to its subject matter and supersedes all other written and oral agreements between the Parties as to that subject matter.

33. NON-ASSIGNMENT

This MOU is assignable only with the written consent of both Parties.

34. SEVERABILITY

Each provision of this MOU is severable. If any provision is rendered invalid or unenforceable by statute or regulations or declared null and void by any court of competent jurisdiction, the remaining provisions will remain in full force and effect if the essential terms of this MOU remain valid, legal, and enforceable.

35. FORCE MAJEURE

Neither Party is liable or responsible to the other Party for any loss or damage or for any delays or failure to perform under this MOU due to causes beyond its reasonable control, including, but not limited to, acts of God, employee strikes, epidemics, war, riots, flood, fire, sabotage, terrorist acts or any other circumstances of like character (force majeure occurrence).

36. LAWS OF TEXAS

University is an agency of the state of Texas and under the Constitution and the laws of the state of Texas possesses certain rights and privileges, is subject to certain limitations and restrictions, and only has authority as is granted to it under the Constitution and the laws of the state of Texas. District expressly acknowledges that University is an agency of the state of Texas and nothing in this MOU will be construed as a waiver or relinquishment by University of its right to claim such exemptions, remedies, privileges, and immunities as may be provided by the Constitution and the laws of the state of Texas.

37. SEPARATE MOU

Prior to performing any specific projects or work contemplated by this MOU, the Parties will enter into a separate agreement containing definitive statements of work and associated budgets. Notwithstanding the foregoing, this MOU does not bind the Parties to negotiate or consummate any such later agreement(s).

38. INSURANCE

The liability of The Texas A&M University System for personal injury and property damage is controlled by the Texas Tort Claims Act, Texas Civil Practice and Remedies Code, Chapter 101, Section 101.021. The limits of liability are \$250,000 for each person, \$500,000 for each single occurrence for bodily injury or death and \$100,000 for each single occurrence for injury to or destruction of property. Following this limited exposure, the System as a state agency, is protected by the doctrine of sovereign immunity, and as such, is self-insured up to the aforementioned limits.

39. CAPTIONS

The captions contained in this agreement are for convenience of reference only and in no way limit or enlarge the terms and conditions of this agreement.

40. AUTHORITY

The signers of this agreement hereby represent and warrant that they have authority to execute this agreement on behalf of each of their respective entities.

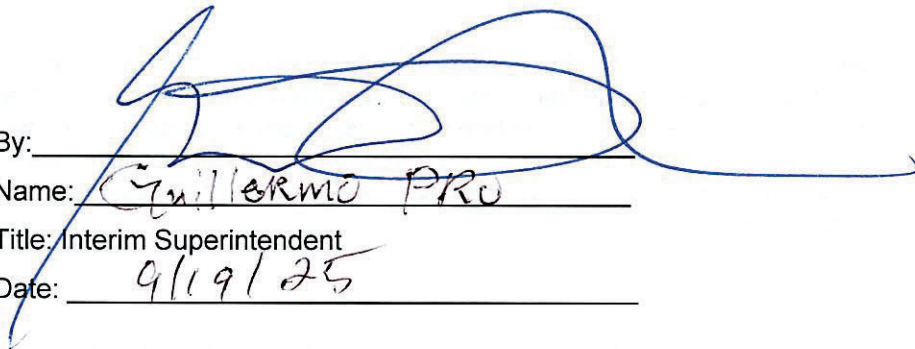
IN WITNESS THEREOF, the parties have duly approved this Memorandum of Understanding, executed in duplicate originals on this ____ day of ____, 2025.

TEXAS A&M INTERNATIONAL UNIVERSITY

By: Dr. Claudia San Miguel
Name: Dr. Claudia San Miguel
Title: Provost and VP For Academic Affairs
Date: 09/25/2025

Digitally signed by Dr. Claudia San Miguel
Date: 2025.09.25 13:49:01 -05'00'

LAREDO INDEPENDENT SCHOOL DISTRICT

By: 
Name: Guillermo Pro
Title: Interim Superintendent
Date: 9/19/25

**ADDENDUM
to the
Memorandum of Understanding
between
TEXAS A&M INTERNATIONAL UNIVERSITY
and
Laredo Independent School District**

This is an Addendum to the MOU entered into by and between TEXAS A&M INTERNATIONAL UNIVERSITY (“TAMIU”) a part of the Texas A&M University System and an agency of the State of Texas, and Laredo Independent School District (“LISD”), each a “party” and collectively the “parties”.

WHEREAS, on September 1, 2025, the Parties entered into an agreement for the establishment and continuation of an Early College High School to provide activities relating to the continuation of the Early College High School, serving grades 9-12 and provide concurrent enrollment for academic dual credit university courses for high school students.

NOW THEREFORE, TAMIU and LISD agree to amend as follows:

- 1. INCORPORATE A NEW SECTION FOLLOWING SECTION 21 (and then continue the numbering order):**
 - a. **STUDENT HEALTH SERVICES**
 - i. GECHS students will report to the GECHS nurse for illness or minor accidents. The GECHS nurse is available Monday - Friday 8:00AM-5:00PM. If a GECHS student requires emergency care while on TAMIU grounds, University Police Department (UPD) will respond as they would for any emergency. Emergency transport may be initiated by activating 911 if necessary. If TAMIU UPD is notified that a student feels ill or has an accident while attending a TAMIU class, UPD will call 911 and may render aid. The GECHS administration/nurse will be advised as soon as feasible about the incident as permitted by HIPAA. LISD Health Services Director/GECHS nurse will provide TAMIU's Director of Student Health Services (SHS) with a list of students who have approved documentation from a U.S. physician granting permission to self-carry and self-administer medication (e.g., Insulin, MDI) or perform special procedures on themselves (e.g., blood glucose monitoring) while at school, along with copies of the current student Emergency Treatment Card. SHS may provide a confidential space for said students to use for required medical conditions while attending TAMIU classes and during regular operating hours. TAMIU's SHS' hours of operation are Monday – Friday from 8:00AM – 5:00PM. Outside of normal business hours, UPD is available to respond to emergencies occurring on campus.

- 2. REMOVE “STUDENT SERVICES” FROM SECTION 8 SINCE THE STUDENT SERVICES FEE DOES NOT EXIST ANYMORE.**

Except as expressly provided in this addendum, all other terms, conditions, and provisions of the Contract, shall continue in full force and effect as provided therein.

This Addendum may be executed in any number of counterparts, including facsimile or scanned PDF documents. Each such counterpart, facsimile, or scanned PDF document shall be deemed an original instrument, and all of which, together, shall constitute one and the same executed agreement.

In witness whereof, the parties hereto, represented by officials authorized to bind them, have caused this Addendum to be executed on the dates indicated below.

LAREDO INDEPENDENT SCHOOL DISTRICT

TEXAS A&M INTERNATIONAL UNIVERSITY

By: _____

By: _____

Name: _____

Name: Dr. Claudia San Miguel

Title: _____

Title: Provost and VP for Academic Affairs

Date: _____

Date: _____

3. Discussion and presentation on items to be procured by the Curriculum, Instruction, and Assessment Department at an estimated cost of \$533,500.00, including:

- Equipment and Instruction Supplies for RISE Academy - \$150,000.00
- RFP # 24-012 Alignment Pre-K to 12 Reading Language Arts Foundation - \$40,000.00
- Multiple Cooperative Contracts: Robotics and STEM Supplies - \$113,500.00
- Accountability Software and Staff Development Services Division of Curriculum, Instruction and Assessment - \$230,000.00

Ms. Maggie Martinez, Assistant Superintendent

LISD BOARD OF TRUSTEES

Goyo M. Lopez
President, District 5

Veronica V. Orduño
Vice President, District 3

Rodolfo "Rudy" Morales, III
Secretary, District 2

Alfredo Gustavo Perez
Parliamentarian, District

Juan Ramirez, Jr.
Trustee, District 1

Dr. Gilberto "Gil" Martinez,
Jr.
Trustee, District 6

Monica Rangel- Garcia
Trustee, District 7

Guillermo Pro
Superintendent

L A R E D O I N D E P E N D E N T S C H O O L D I S T R I C T
CURRICULUM & INSTRUCTION
C O M M I T T E E M E E T I N G

Procurement Items

Ms. Maggie Martinez

June 2, 2026



Procurement Items

Equipment and Instruction supplies for RISE Academy: Estimated \$150,000.00

- **Vendor(s):**

1. School Specialty - \$37,260.00
2. TFH - (Special Needs Equipment)- \$31,000.00
3. Education Associates - \$53,000.00
4. Rifton - \$13,336.00

- **Funding Source:** 224 IDEA-B Grant

Procurement Items

RFP #24-012 Alignment Pre-K to 12 Reading Language Arts Foundations (3rd year): \$40,000.00

- **Recommended Vendors:** DMR Educational Consulting, Elite Educators dba Aplhastar Academic Enrichment, Forde-Ferrier LLC, GF Educators, In Between the Lattes LLC, Institute for Multi-Sensory Education LLC, Institute for Multi-sensory Education LLC, Just Right Reader Inc., Leach’s Literacy Training LLC, Liborio Consulting LLC, Melanie Mayer Consulting LLC, Minty Education Services, Ramirez-Pawelek Educational Consulting LLC, S3strategies LLC, Savvas Learning Company LLC, The writing Academy LLC.
- **Estimated Expenditures for the next twelve months:** \$40,000.00
- **Historical Expenditures:** \$31,815.00
- **Contract Period:** In effect for a period of one (third) year beginning June 21, 2026 and ending June 20, 2027. This will be the third (final) year.
- **Funding Source:** 199 General Operating
211 Title I Fund
255 Title II Part A Fund

Procurement Items

Multiple Cooperative Contracts for Robotics and STEM Supplies Division of Curriculum, Instruction and Assessment: \$113,500.00

- **Recommended Vendor:** Andymark, Inc., Avantis Education, Inc., Brown Dog Gadgets, Lego Education, Marker Maven, Ozobot, Pasco Scientific, Pitsco Education, LLC, REV Robotics, RobotLAB Inc., Sphero, Inc., VEX Robotics, Inc. and Wonder Workshop Inc. for an estimated amount of \$113,500.00, which represents the best value to the District. Purchase Orders will be processed on an “as needed” basis.
- **Estimated Expenditures for the next twelve months:** \$113,500.00
- **Historical Expenditures:** \$113,537.00
- **Contract Period:** June 19, 2026 and ending June 18, 2027
- **Funding Source:** 199 General Operating

211 Title I Fund
289 Federally Funded and Special

Procurement Items

Accountability Software and Staff Development Services Division of Curriculum, Instruction and Assessment: \$230,000.00

- **Recommended Vendors:** Houghton Mifflin Harcourt - NWEA, MusicFirst, Region 18 ESC TEEMS and YouScience, LLC
- **Estimated Expenditures for the next twelve months:** \$230,000.00
- **Historical Expenditures:** \$154,388.00
- **Contract Period:** July 1, 2026 through June 30, 2027
- **Funding Source:** 199 General Operating

Thank you!



Multiple Co-op Contracts - Sp. Ed. Instructional Materials, Furniture and Equipment

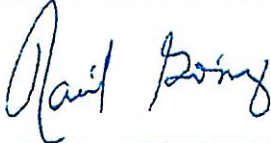





Project Overview

Project Details	
Reference ID	Multiple Cooperative Contracts
Project Name	Sp. Ed. Instructional Materials, Furniture and Equipment
Department	Special Education Department
Historical Expenditure	There were no historical expenditures for this type of Sp. Ed. materials for the past (12) months.
Estimated Expenditure	\$150,000
Evaluation Date	May 4, 2026
Project Description	The District will evaluate 1 cooperative vendor who sell Sp. Ed. educational materials.
Contract Term	In effect for a period of one year beginning June 19, 2026 and ending June 18, 2027.
Recommended Vendor	Education Associates, Rifton Equipment, School Specialty and TFH USA



Multiple Co-op Contracts - Sp. Ed. Instructional Materials, Furniture and Equipment

Signatures

Name	Signatures
Raul Gomez Jr. Special Ed. Director (Project Owner)	
Rebecca Morales SPED Coordinator (Evaluator)	
Adan Soliz SPED Coordinator (Evaluator)	
Robert Cuellar Director for CNP (Evaluator)	
Jessica Ostos Director for Information Systems (Evaluator)	
Jose Vazquez Operation Coordinator (Evaluator)	
Maggie Martinez Asst. Superintendent for Curriculum, Instruction & Assessment	



RFP # 24-012 - RENEWAL (3rd Yr.) - Alignment Pre-K to 12 Reading Language Arts Foundations

Project Overview

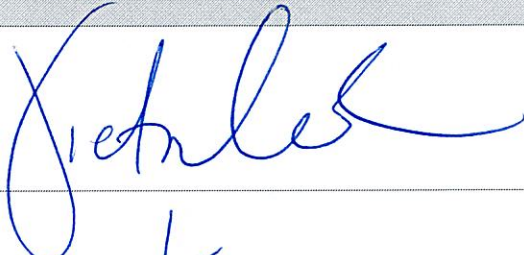






Project Details	
Reference ID	RFP # 24-012 - RENEWAL (3rd Yr.)
Project Name	Alignment Pre-K to 12 Reading Language Arts Foundations
Department	Curriculum, Instruction and Assessment
Historical Expenditures	\$31,815.00
Estimated Expenditures	\$40,000.00
Project Description	The Laredo Independent School District is soliciting proposals from firms who offer pricing and materials support for the following: professional development services, materials and licenses for Reading Language Arts staff which includes Early Childhood (all content areas) and Elementary, Middle, and High School teachers and students.
Evaluation Date	May 19, 2026 10:00 AM CDT
Contract Term	In effect for a period of one (third) year beginning, June 21, 2026 and ending June 20, 2027. This will be the third (final) year.

Recommended Vendors:
DMR Educational Consulting, Elite Educators dba Alphastar Academic Enrichment, Forde-Ferrier LLC, GF Educators Inc., In Between The Lattes LLC, Institute for Multi-Sensory Education LLC, Just Right Reader Inc., Leach's Literacy Training LLC, Liborio Consulting LLC, Melanie Mayer Consulting LLC, Minty Educational Services, Ramirez-Pawelek Educational Consulting LLC, S3strategies LLC, Savvas Learning Company LLC, The Writing Academy LLC.



RFP # 24-012 - RENEWAL (3rd Yr.) - Alignment Pre-K to 12 Reading Language Arts Foundations

Signatures

Name	Signatures
Victoria Camacho Early Childhood Dean Curriculum & Instruction Div. (Project Manager)	
Dr. Karen Picazo M.S. Reading Dean Curriculum & Instruction Div. (Evaluator)	
Elizabeth Velasquez Secondary ELAR Dean Curriculum & Instruction Div. (Evaluator)	
Gustavo Alcantar Div. Ops. Coordinator Division of Operations (Evaluator)	
Jorge Gutierrez Tax Collector/Director Finance Div. (Evaluator)	
Eduardo Contreras At Risk Coordinator/ Attendance Finance Div. (Evaluator)	
Elva M. Martinez Assistant Superintendent for Curriculum, Instruction and Assessment (Approver)	



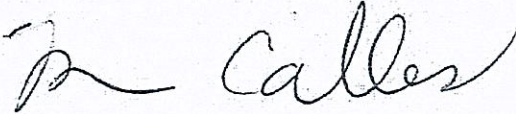
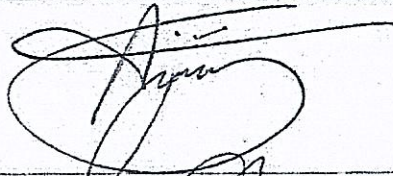
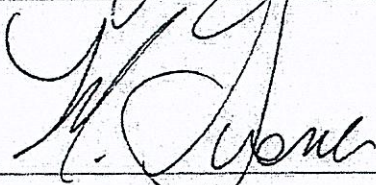
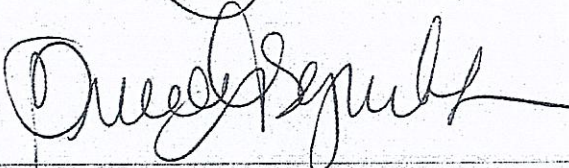
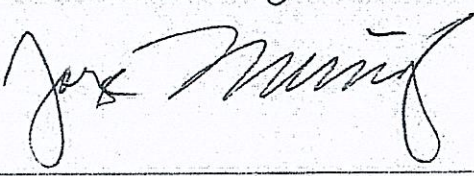
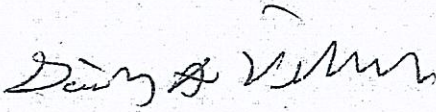
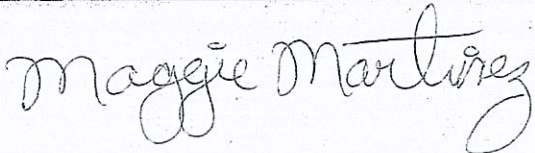
Multiple Cooperative Contracts - 2026 Robotics and STEM Supplies

Project Overview

Project Details	
Reference ID	Multiple Cooperative Contracts
Project Name	2026 Robotics and STEM Supplies
Department	Curriculum, Instruction, and Assessments
Historical Expenditure	\$113,537
Estimated Expenditure	\$113,500
Project Description	The District will purchase a variety of robotics and STEM supplies from the recommended vendors.
Evaluation Date	May 14, 2026
Contract Term	In effect for a period of one year beginning June 19, 2026 and ending June 18, 2027.
Recommended Vendors	Andymark, Inc., Avantis Education, Inc., Brown Dog Gadgets, Lego Education, Maker Maven, Ozobot, Pasco Scientific, Pitsco Education, LLC, REV Robotics, RobotLAB Inc., Sphero, Inc., VEX Robotics, Inc., and Wonder Workshop Inc.



Multiple Cooperative Contracts - 2026 Robotics and STEM Supplies Signatures

Name	Signatures
Monica Calles Ex. Director for CCMR, Advanced Academics & Schools of Innovation (Evaluator/ Contract Manager)	
Allen Tijerina CCMR Coordinator (Evaluator)	
Michael Guerra Science Dean (Evaluator)	
Brenda Sepulveda Instructional Technology Director (Evaluator)	
Jorge Munoz Middle School Technology Coordinator (Evaluator)	
Guillermo Villarreal High School Technology Coordinator (Evaluator)	
E. Maggie Martinez Asst. Superintendent for Curriculum, Instruction, and Assessments (Approver)	



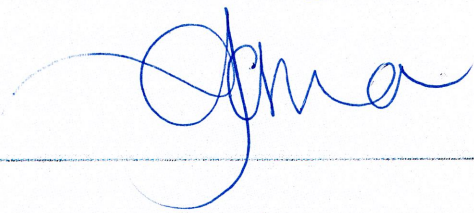
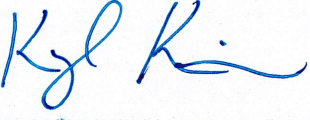
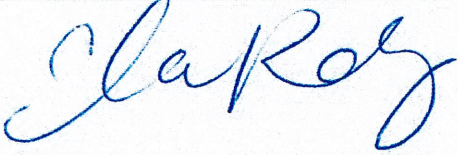
Multiple Cooperative Contracts - SY 26-27 Accountability Software and Staff Development Services

Project Overview

Project Details	
Reference ID	Multiple Cooperative Contracts
Project Name	SY 26-27 Accountability Software and Staff Development Services
Department	Curriculum, Instruction & Assessment
Historical Expenditures	\$154,388
Estimated Expenditures	\$230,000
Project Description	The District will evaluate cooperative vendors for the purchase of TIA accountability software and staff development services.
Evaluation Date	May 21, 2026
Contract Term	In effect for a period of one year beginning July 1, 2026 and ending June 30, 2027.
Recommended Vendors	Houghton Mifflin Harcourt – NWEA, MusicFirst, Region E18 ESC TEEMS, and YouScience, LLC



Multiple Cooperative Contracts - SY 26-27 Accountability Software and Staff Development Services Signatures

Name	Signatures
<p>Mayra Garcia Accountability, School Improvement & TIA Administrator (Evaluator/ Contract Manager)</p>	
<p>Kyle Kippenbrock TIA Coordinator (Evaluator)</p>	
<p>Claudia Rodriguez Elementary Reading Dean (Evaluator)</p>	
<p>Mauro Rodriguez Fine Arts Coordinator (Evaluator)</p>	
<p>Jorge Munoz Middle School Technology Coordinator (Evaluator)</p>	
<p>Guillermo Villarreal High School Technology Coordinator (Evaluator)</p>	
<p>E. Maggie Martinez Asst. Superintendent for Curriculum, Instruction & Assessment (Approver)</p>	

4. Communication and Updates
Mr. Guillermo Pro, Superintendent of Schools

5. Adjournment
Chairperson

NOTICE OF VIDEO CONFERENCE CALL

Notice is hereby given that one or more board members may participate remotely in this board meeting by means of a videoconference call. The location of the meeting will be at the Amber Yeary Board Room - 2400 San Bernardo Ave., Laredo, TX 78040 where the presiding officer and a quorum of the Board will be physically present, and it is intended for the presiding officer to be present at this location during the meeting.

NOTICE OF POTENTIAL CLOSED MEETING

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D and E, regardless of whether the particular agenda item identifies a potential closed meeting.

DISABILITY ACCESS STATEMENT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Erika Trevino at (956) 273-1401 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at the Amber Yeary Board Room, 2400 San Bernardo Ave.

LISD BOARD OF TRUSTEES

Goyo M. Lopez
President, District 5

Veronica V. Orduño
Vice President, District 3

Rodolfo "Rudy" Morales, III
Secretary, District 2

Alfredo Gustavo Perez
Parliamentarian, District

Juan Ramirez, Jr.
Trustee, District 1

Dr. Gilberto "Gil" Martinez,
Jr.
Trustee, District 6

Monica Rangel- Garcia
Trustee, District 7

Guillermo Pro
Superintendent