

Board of Education Mary Gebara President, 2023-2024	Okemos Public Schools <a href="mailto:board@okemosk12.net">board@okemosk12.net</a> <a href="http://okemosk12.net">http://okemosk12.net</a>	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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*This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.*

**7:00 PM**

**MEETING AGENDA  
Monday, March 18, 2024**

**Community Conference Rm**

**CALL TO ORDER**

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

**WELCOME AND MEETING FORMAT (2 Min)**

Welcome to this regular meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

There are two opportunities for public comment: Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting, as well as near the end of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board’s secretary prior to the start of the agenda item. Virtual participants must submit their name and address in a message through the chat box located in Zoom’s meeting controls prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card or chat message and that individual’s microphone will be un-muted for their comments.

**PRESENTATION: Kinawa & CMS MTSS Update**

Assistant Superintendent Stacy Bailey and others will present information showcasing MTSS in action at Kinawa 5-6 and Chippewa Middle School.

**CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS**

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that may or may not be part of the evening’s agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening’s agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

**HIGH SCHOOL STUDENT REPORTS/REQUESTS (5 Min)**

The high school student representative will highlight events and issues of interest and take questions from the board.

**SUPERINTENDENT REPORTS/REQUESTS (10 Min)**

The superintendent will highlight events and issues of interest and take questions from the board.

**BOARD REPORTS/REQUESTS (10 Min)**

The board will acknowledge receipt of correspondence.

Individual board members may highlight other events and issues of interest and request follow-up on other matters of concern.

**OTHER ACTION ITEMS**

The Other Action Items require additional discussion prior to board action.

## **2022 Bond Purchases - Bid Package #4**

The Board has reviewed information regarding the 2024 Bond Projects for pressing needs at Central Montessori, Hiawatha, and High School Athletics.

That the Board award contracts not to exceed \$3,606,823 for the trade contractors listed below and to assign those contracts to The Christman Company pursuant to the construction manager-as-constructor project delivery method: Woodhull Construction Co. Inc, LD Clark Company, D.C. Byers Company, Casadei Steel, Inc., Midwest Wall Company, LLC, Aaron Glass Company Inc., Premier Caulking, Inc., Dobie Construction Inc., William C. Reichenbach Co., Integrity Interiors Inc., Murray Painting Co., Wolverine Fire Protection, and Summitt Contractors (Roll Call).

## **DISCUSSION ITEMS**

Discussion items are intended to provide an opportunity for review of material and interaction concerning the individual items. Action is not taken during the board meeting. Discussion items may be acted upon by the Board of Education at a later date. The board president may move a discussion item forward in the meeting agenda to facilitate timely discussion and/or community input on that discussion item.

## **24-25 Budget Development**

Finance Director Elizabeth Lentz will provide information regarding the development of the 2024-2024 budget.

## **Board Book Study**

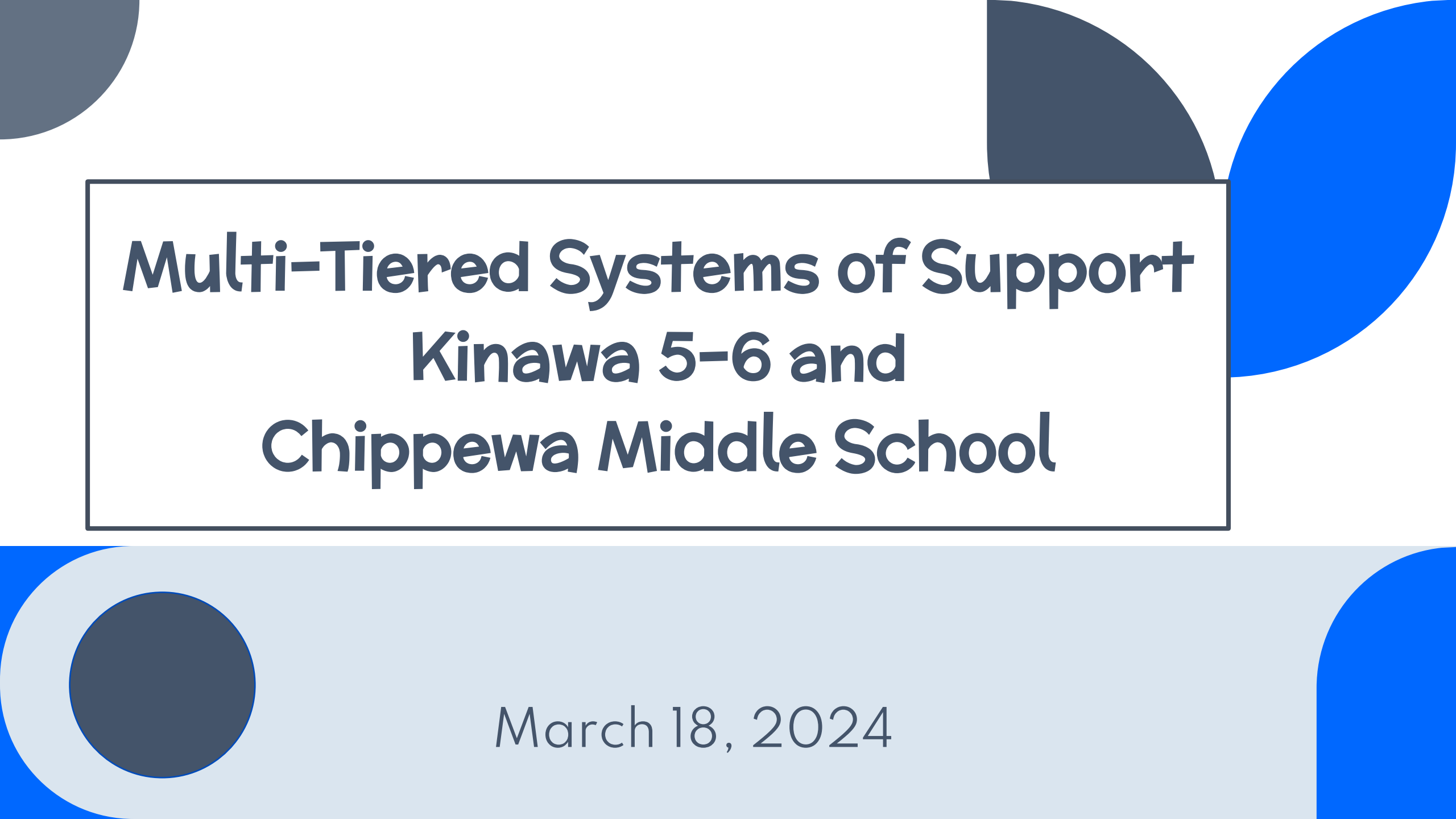
The board will discuss chapters one and two of The Human Side of School Change as part of their book study.

## **COMMENTS FROM THE PUBLIC**

At this time in the meeting, citizens have an opportunity to address the board regarding any item(s) of interest. Individual comments at this time will be limited to three minutes but may be extended at the discretion of the board president. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment; however, our meeting format does not allow the board to engage in conversation with speakers. Questions or concerns may be assigned for follow-up by the board or the administration at a later date.

## **OTHER MATTERS (5 Min)**

## **ADJOURN**



**Multi-Tiered Systems of Support**  
**Kinawa 5-6 and**  
**Chippewa Middle School**

March 18, 2024

# MTSS Framework

An essential supporting structure underlying a system. The term framework solidifies the communication that MTSS is not just one practice or initiative that a district or school would support; rather that it is a structure that is designed to organize the district-wide systemic infrastructure resulting in effective and efficient use of practices and initiatives matched to learner need.

*~ Page 39 from MDE's Practice Profile*

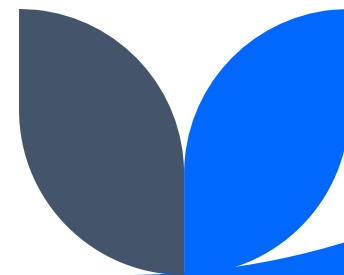


# Our MTSS Team

- Teacher representatives from each department
- Speech and language pathologist
- School social worker
- School psychologist
- School counselor
- Instructional coach
- Behavior specialist
- Administration



Team-Based  
Leadership



# Middle School Instructional Coaches

Lori Mazzullo & Ursula Morris



Team-Based  
Leadership

## Systems Work ~

- Support student learning
- Build teacher professional learning
- Contribute and support building initiatives
- Support data driven decision-making
- Continuous review of interventions
- Member of MTSS Process

# Middle School Data Days



Continuous  
Data-Based  
Decision Making

## PURPOSE:

Review every child's growth and progress using data, teacher input, and classroom assessments to determine best fit interventions.

Decide academic or social-emotional support interventions for student success.

3 times per school year: Fall/Winter/Spring

# Academic Data Review



Comprehensive  
Screening and  
Assessment  
System

- Classroom assessments and grades
- NWEA (RIT and Growth %iles) and M-Step proficiency
- Progress monitoring data
- BASC screener, attendance, writing screener

# Tier 2 Interventions Offered

Reading Lab

Math Lab

Writing Lab

TASK

FOCUS

Math Honors Courses

After-School Learning Support

# Behavior Team Meetings

- **Review Student Behavior Data**
  - **Interventions:** success plans, mentors, check-in/check-out system
- **Building-wide Data Collection**
  - Identify Who? What? Where? When?
  - CR-PBIS Lessons - *on-going*

# Attendance Data Review



Comprehensive  
Screening and  
Assessment  
System

- Attendance Meetings / Social Emotional Team
- Social Emotional Data Review-BASC Data
- Review frequent absences
- Interventions include:
  - Focus on connections to school
  - Home Visits, Well Child Checks, Communication Home
  - Team Meeting: Establish the why and develop an improvement plan
  - Mentoring
  - Counseling Support
  - Therapy Dog Support

# Student Support Team (SST)

Tiered  
Delivery  
System



A multi-disciplinary team that considers, plans, and assesses general education interventions and supports for students experiencing academic, speech/language, and/or social emotional/behavioral difficulties.

# PROCESS for ALL STUDENT SUPPORT



# Our Goals

- Continue refining the SST process
- Continue the collaboration
- Increase individual coaching
- Continue reviewing data
- Continue supporting middle level learners



**Thank you!**

# OKEMOS PUBLIC SCHOOLS

## 2022 Bond Program Update

# DRAFT

March 11, 2024

TowerPinkster  
Architecture · Engineering · Interiors

**CHRISTMAN**  
BUILDING SINCE 1894

 **VERIDUS**  
GROUP



## Agenda

- Introductions
- BOE Roles and Responsibilities
- Project Updates
- Bond Program Update
- Communication Plan
- Community Impact
- Next Steps





## Veridus Group

- Allison Duncan - Project Executive

## Tower Pinkster

- Brad Boyer - Senior Architectural Designer

## The Christman Company

- Rob Crowe - Vice President
- Shane Lounsberry - Project Manager



BOARD OF EDUCATION

INFORMATIONAL UPDATES

- Bond Draw Schedule
- Design Milestone Updates
- Bid Results
- Construction Updates
- Communication Plans

BOARD ACTIONS

- District Guiding Principles
- 2022 Bond Program
- Permit & Inspection Services
- Bond Sales, 4 Series
- Approve Bids > \$29,000

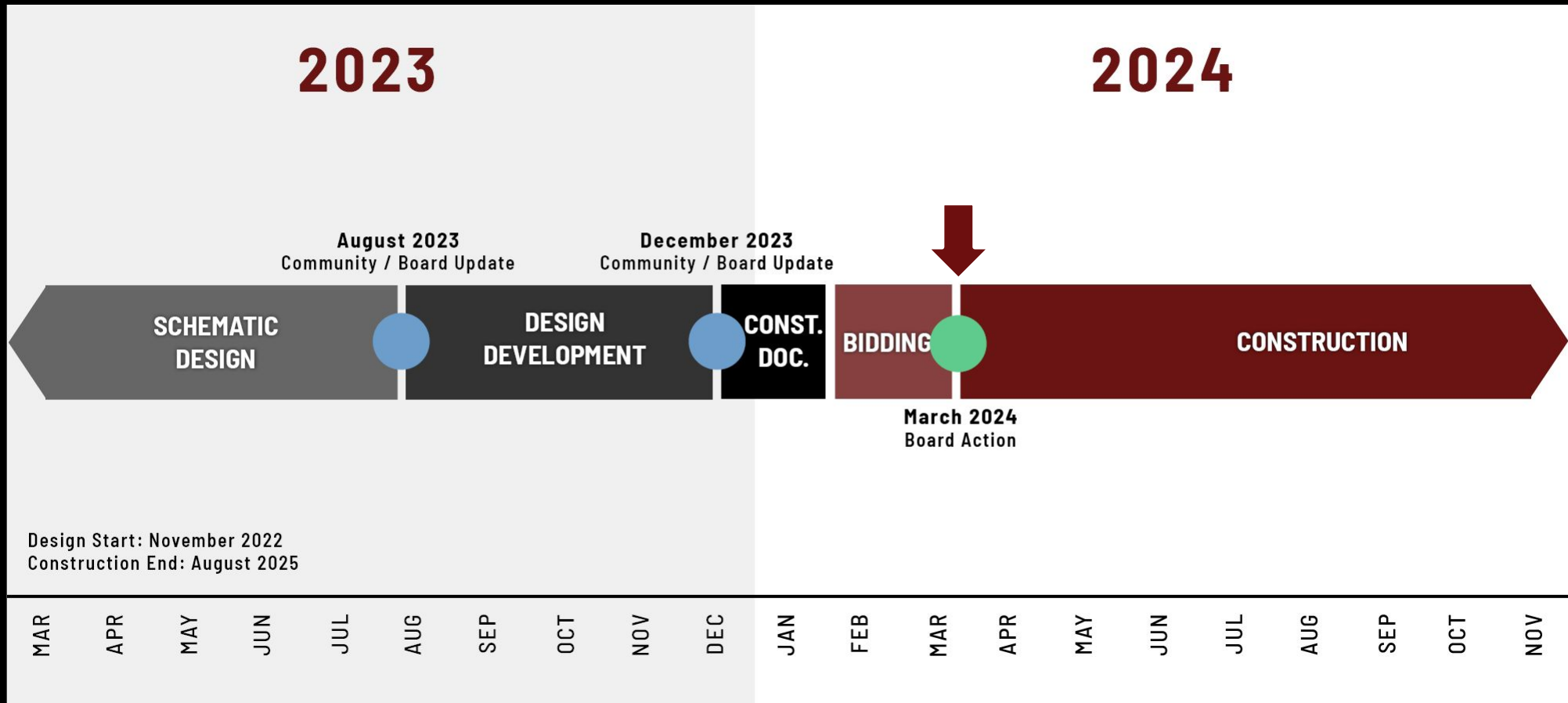


## Board/Community Informational Update

- Bid Package 4 - Secure Vestibules, Pressing Needs - BID RESULTS
  - High School, Hiawatha, Central Montessori
- Bid Package 3 - NEW Chippewa Middle School - DESIGN UPDATE



## Bid Package 4: Secure Vestibules, Pressing Needs





## Bid Package 4 Summary

- Total Project Phase Budget: \$17,153,365
- Trade Contractor Budget: \$5,347,292
- Trade Contractor Scope: 14 Work Categories

## Bid Day Coverage

- 31 Bids Received; Average of 2.2 Bids per Work Category

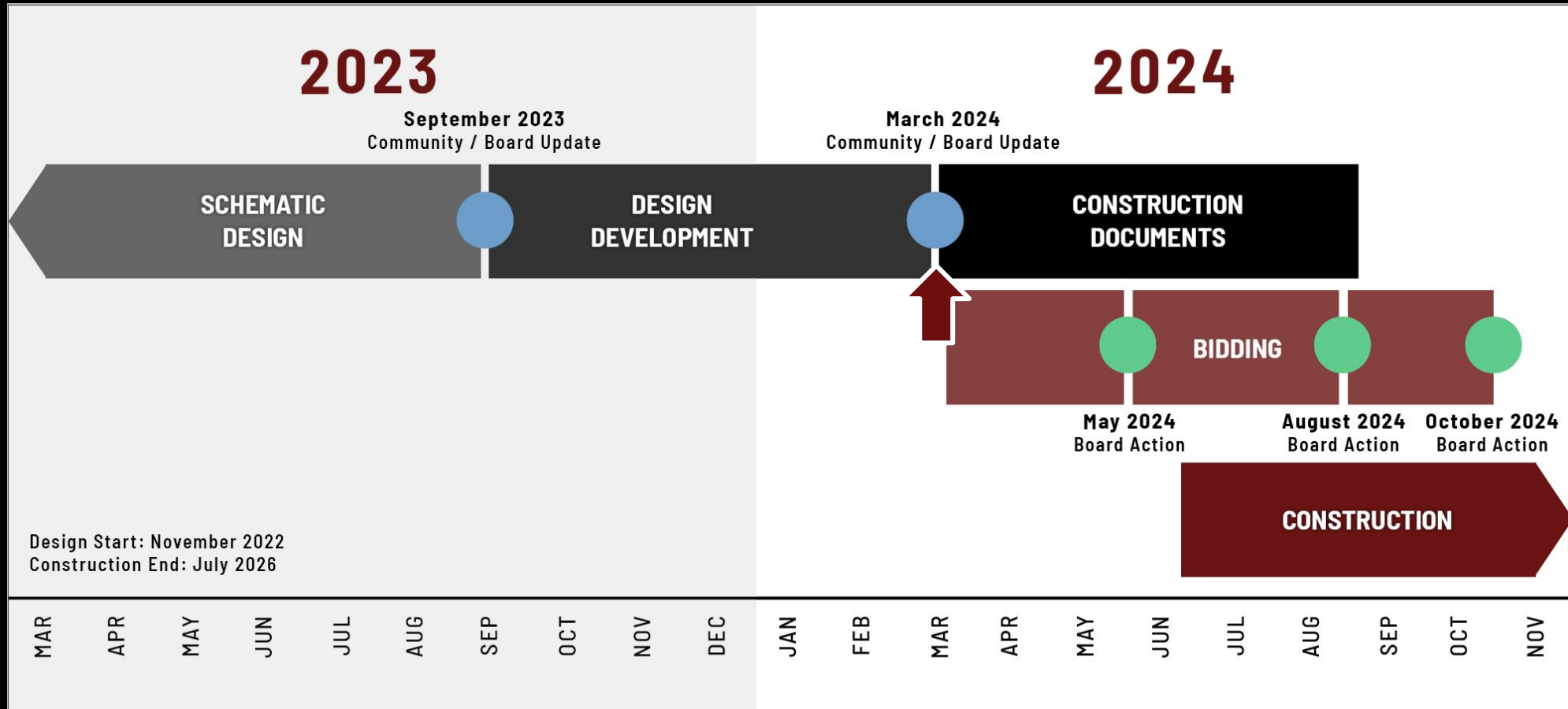
## Results

- Recommended Bids for Contract Award by Category

## Request for Approval of Contract Awards

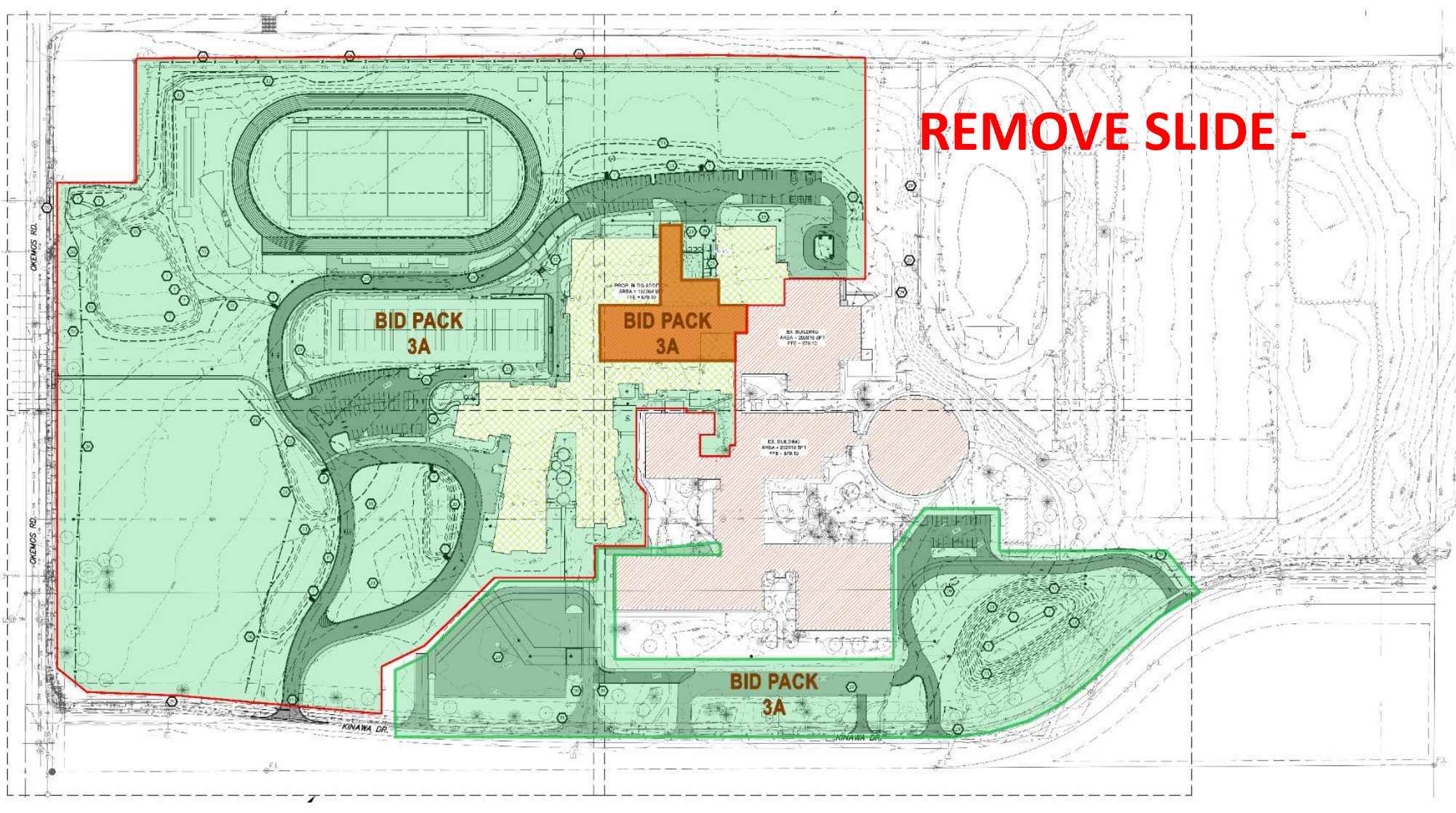


## Bid Package 3: New Chippewa/Kinawa Middle School

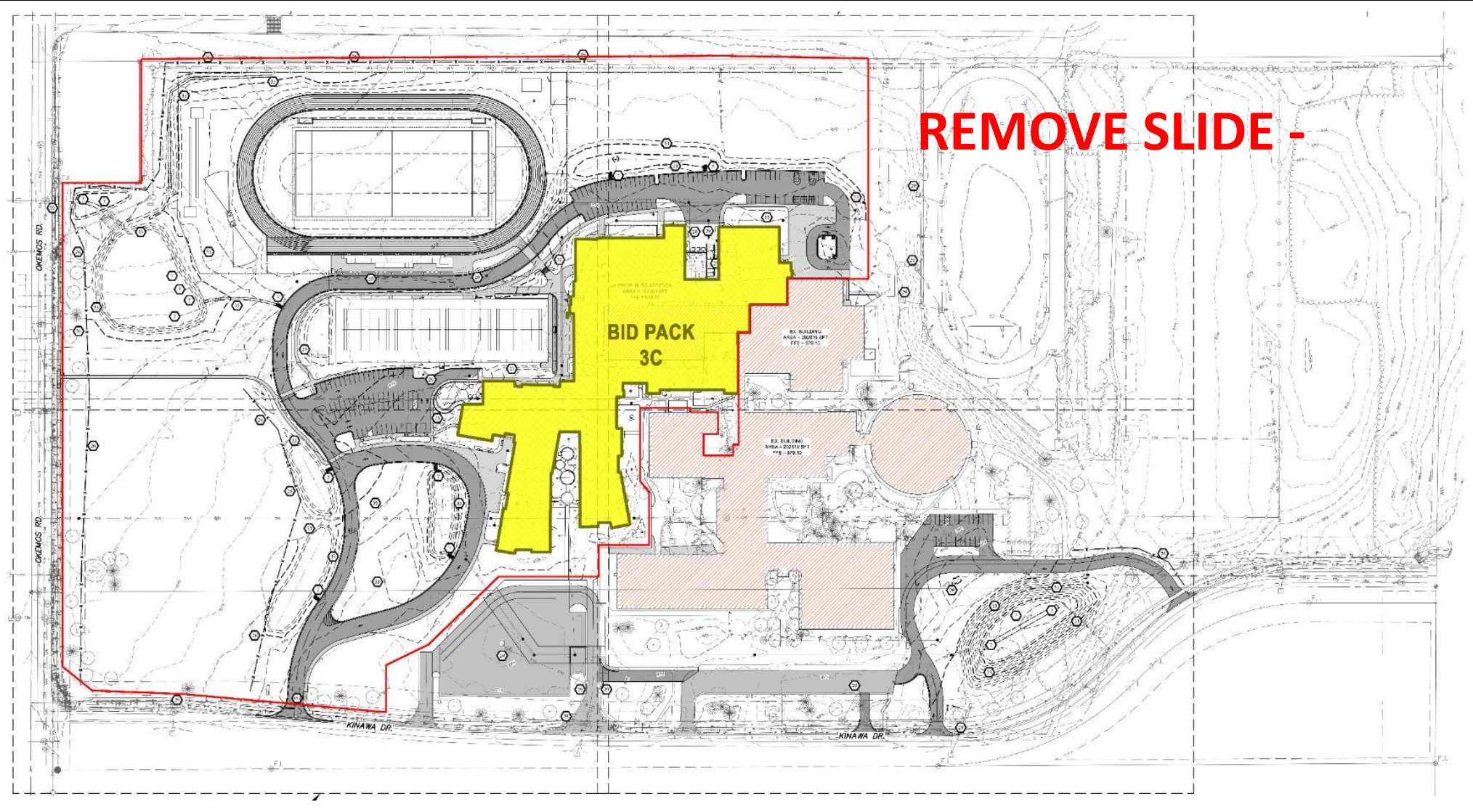




# BID PACKAGE 3A

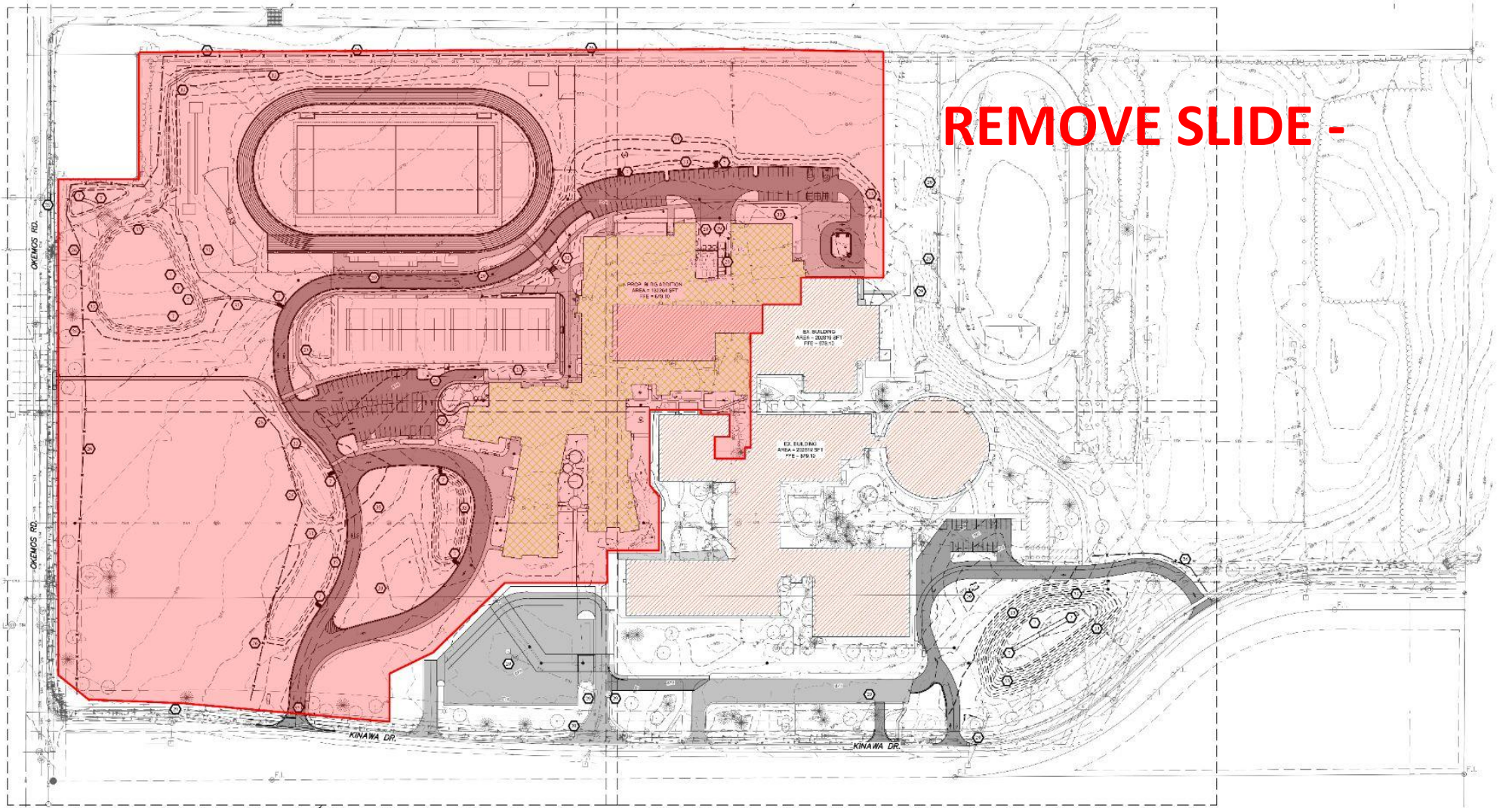






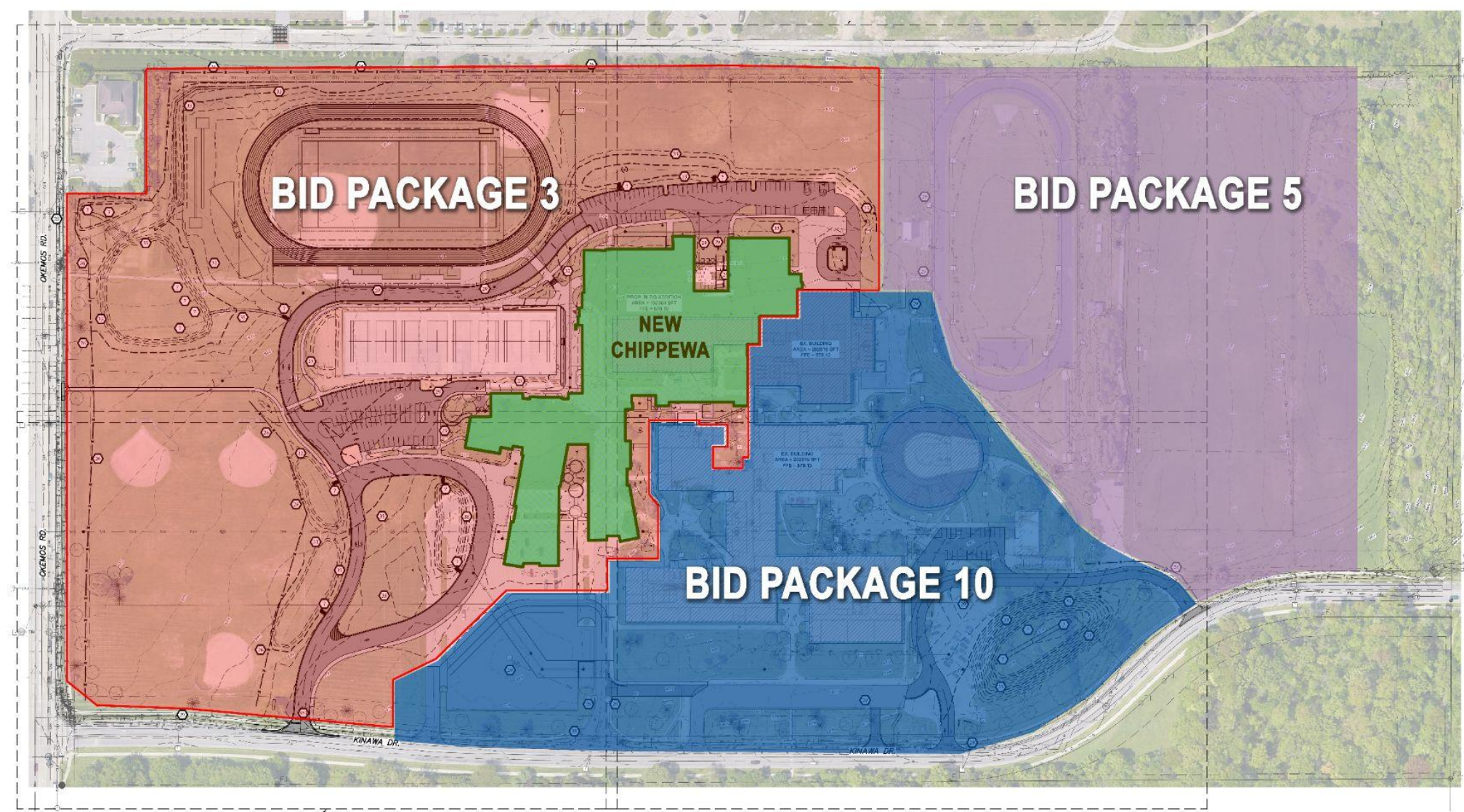


# BID PACKAGE 3 - CONSTRUCTION ZONE



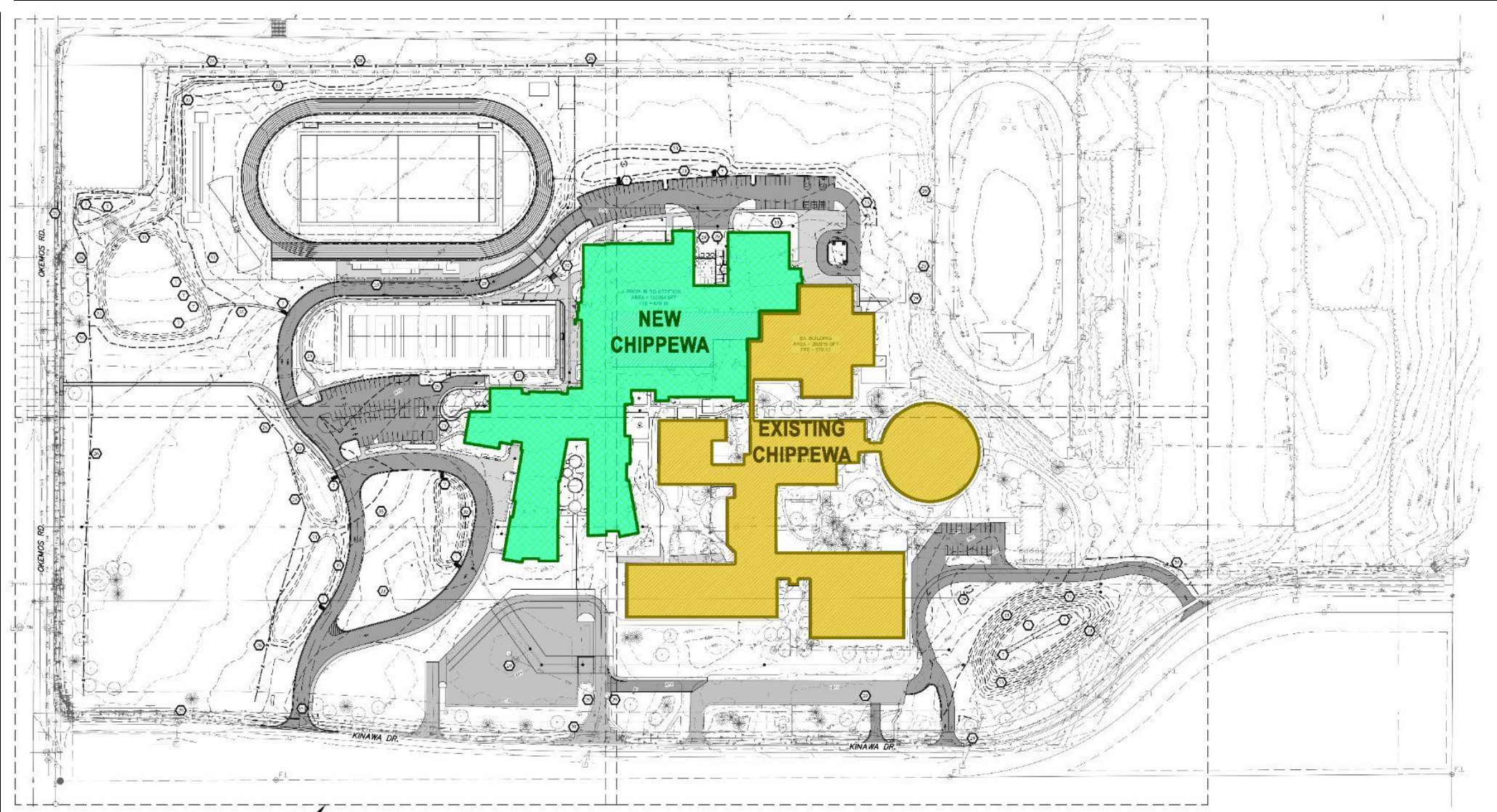


# BID PACKAGES / PHASING PLAN



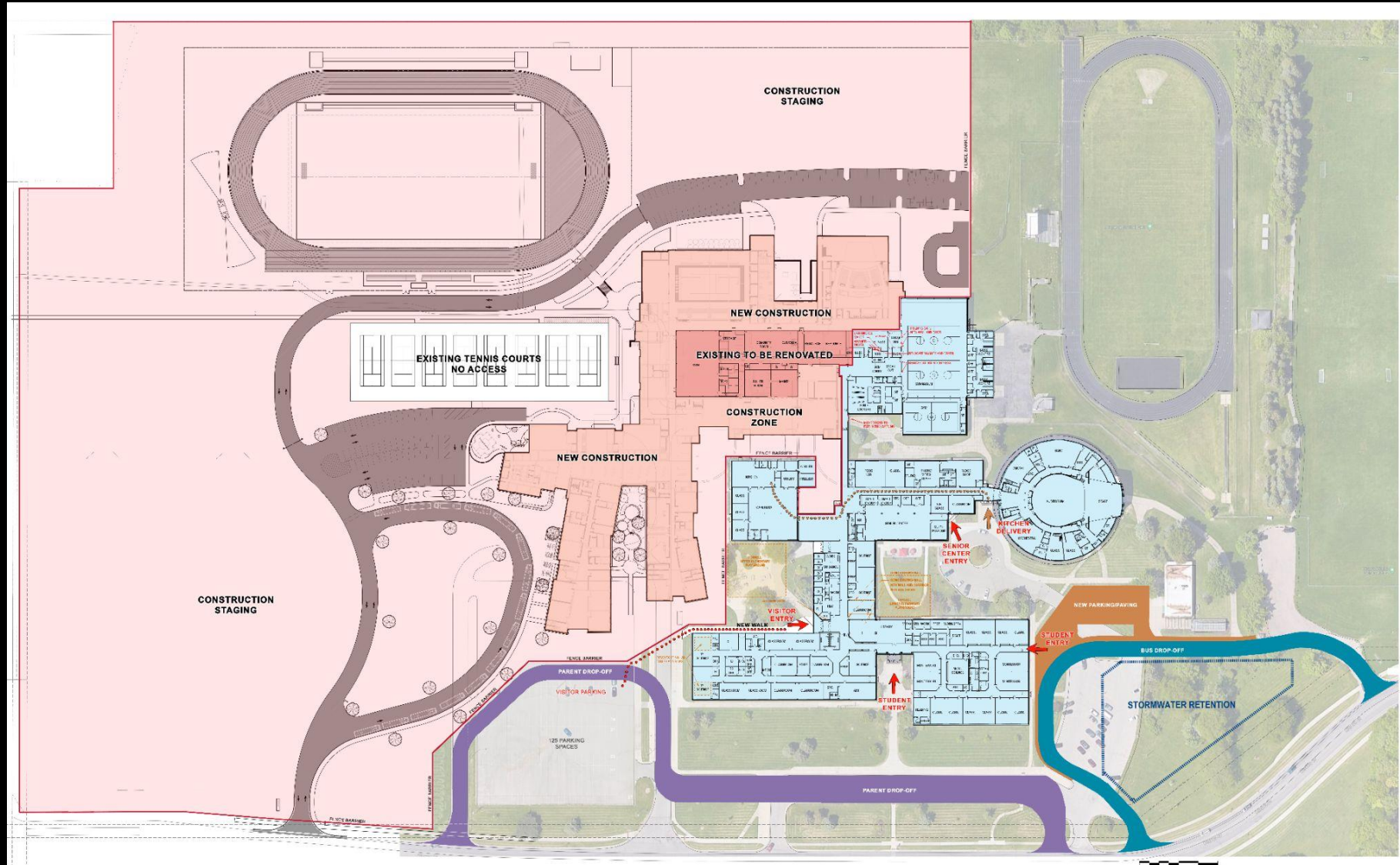


# OVERALL SITE PLAN - NEW AND EXISTING CHIPPEWA





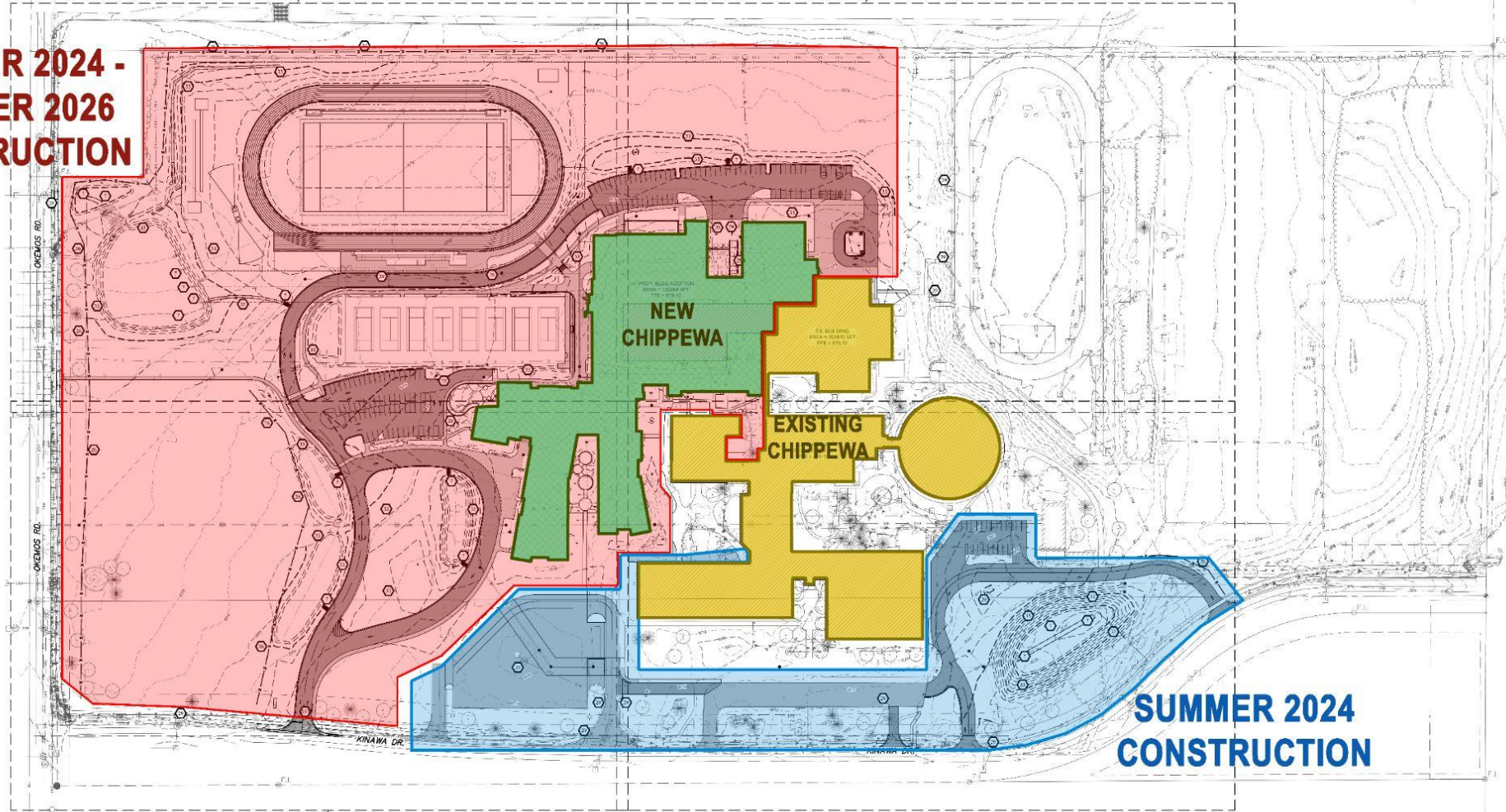
# TEMPORARY CONDITIONS - EXISTING CHIPPEWA





# BID PACKAGE 3 - CONSTRUCTION SEQUENCE

**SUMMER 2024 -  
SUMMER 2026  
CONSTRUCTION**



**SUMMER 2024  
CONSTRUCTION**



# RENDERING - AUDITORIUM

DRAFT





# RENDERING - LEARNING COMMONS



DRAFT



# RENDERING - CAFETERIA



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# RENDERING - CAFETERIA



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# RENDERING - CHIPPEWA MAIN ENTRY



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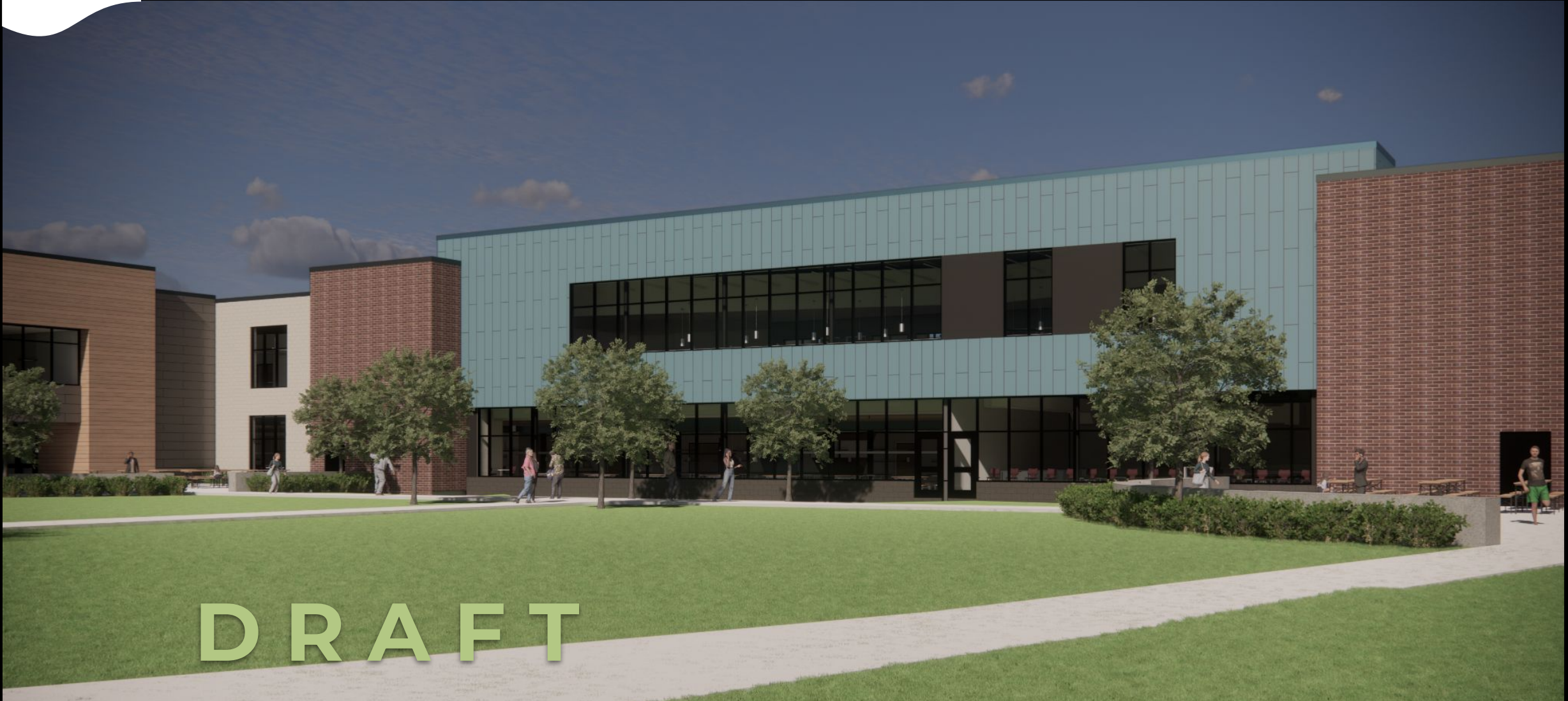
# RENDERING - CHIPPEWA STUDENT ENTRY



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# RENDERING - MEDIA CENTER / CAFETERIAS



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# RENDERING - CHIPPEWA GYM ENTRY





# RENDERING - AUDITORIUM / KINAWA GYM ENTRY



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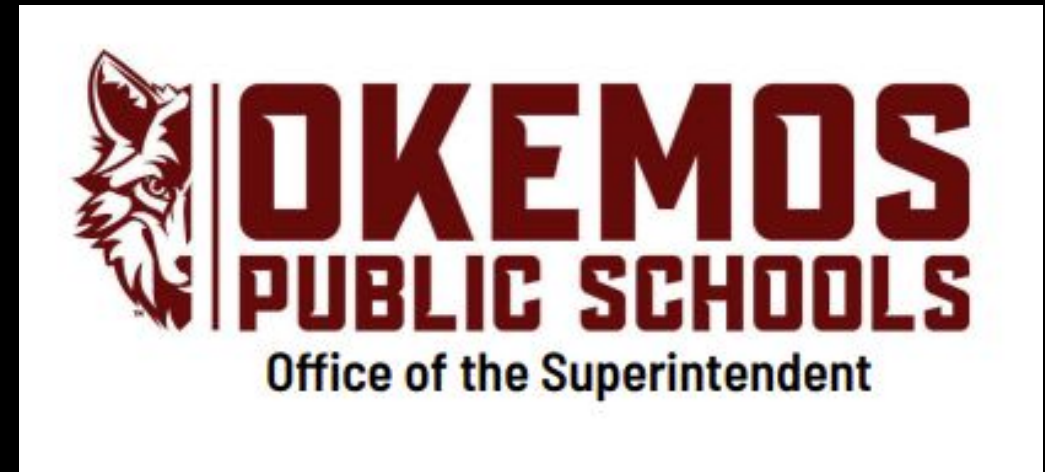
## 2024 BOE Projected Bond Update Schedule

Month	Date	Bid Package	BOE Agenda
March	3/11/24	BP3, BP4	CMS Design Review and BP4 Bid Results
March	3/18/24	BP4	Approve Bids - BOARD ACTION
April	4/15/24	BP3a	Bid Results <b>Special Mtg/Info Packet</b>
April	4/22/24	BP3a	Approve Bids - BOARD ACTION
August	7/22/24	BP3b	Bid Results
August	8/12/24	BP3b	Approve Bids - BOARD ACTION
December	12/9/24	BP3c	Bid Results & Approval <b>Special Mtg/Info Packet</b>



## Communication Plan

- Board of Education
  - Design and Construction Updates
- Community
  - Club & Rec Sports Coordination
  - Bond Website
  - Monthly Newsletters
- OPS District Employees
  - Leadership Council
  - Staff
- Student Groups and Surveys





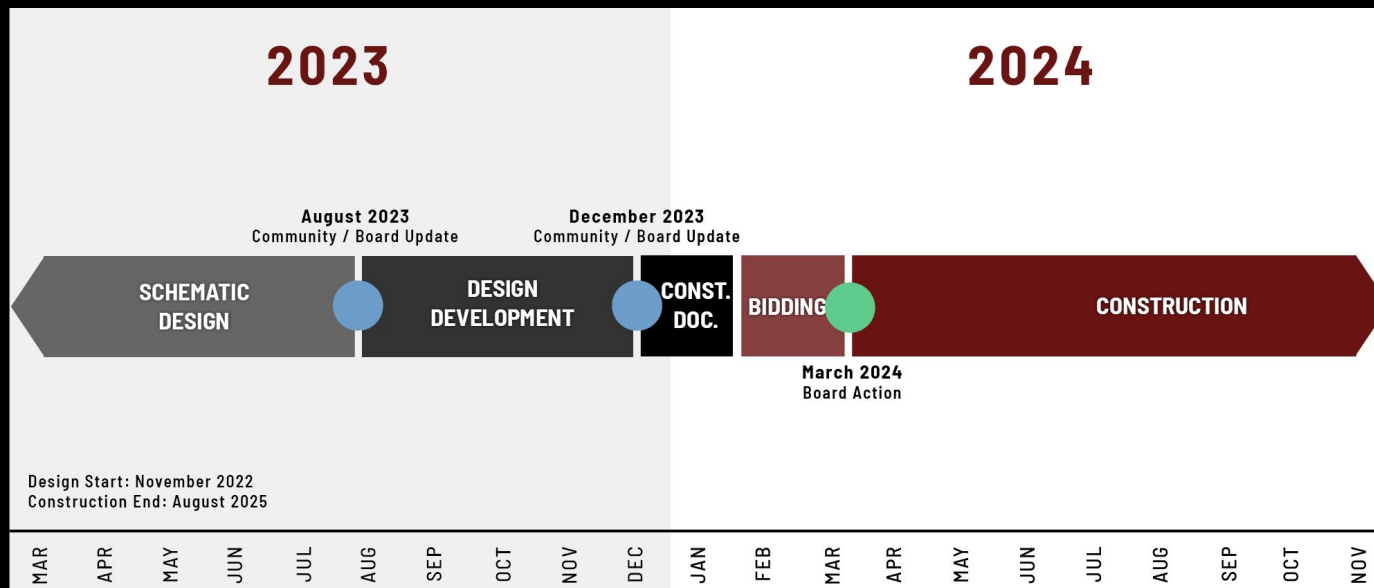
# ENGAGEMENT OPPORTUNITIES

Month	Projected Date	Engagement Opportunity	Agenda
March	3/11/24	BOE/Community	BP3 - DD Review, BP4 Bid Results
April	4/15/24	BOE/Community	BP3a - Bid Results
May	TBD	Staff/Families Communication	<i>What To Expect</i>
May	5/24	Groundbreaking	CMS Groundbreaking
June	TBD	BOE/Community	BP5 - SD Review, BP8 - SD Review
July	7/22/24	BOE/Community	BP3b - Bid Results, Construction Update
August	8/12/24	BOE/Community	BP3b - Approve Bids
August	8/24	Kickstart	Information Sharing - Temp Carline Review
September	9/9/24	BOE/Community	BP3, BP4 - Construction Update
October	TBD	BOE/Community	BP5 - DD Review, BP8 - DD Review
November	TBD	BOE/Community	BP3, BP4 - Construction Update
December	12/9/24	BOE/Community	BP3c - Bid Results & Approval



# Next Updates

- March 18, 2024
  - Bid Package 4 - BOARD ACTION - Approve Bids
- April 2024
  - Bid Package 3a - Bid Results / Approval
    - Special Meeting or Info Packet Request





# BUDGET BREAKDOWN

BID PACKAGE	PROJECT SCOPE	FACILITY/SITE	CONSTRUCTION SCHEDULE	CURRENT ESTIMATE
BP1	SECURE VESTIBULES & PRESSING NEEDS	CENTRAL MONT, EDGEWOOD, CORNELL, BENNETT WOODS	SUBSTANTIALLY COMPLETE	BUDGET - \$2.9M ACTUAL - \$2.7M
BP2	STADIUM PLAZA & ACCESS	HIGH SCHOOL ATHLETIC STADIUM	SUBSTANTIALLY COMPLETE	BUDGET - \$2.4M ACTUAL - \$2.3M
ST1&2	SECURITY & TECH UPGRADES	DISTRICT WIDE	JUN 2024 - AUG 2026	BUDGET - \$2.4M ACTUAL - \$2.3M
BP3	NEW 7-8 CHIPPEWA MIDDLE SCHOOL, TEMP CMS/CORNELL	CHIPPEWA MIDDLE SCHOOL	JUN 2024 - AUG 2026	\$109M **-\$60M shared w Kinawa
BP4	SECURE VESTIBULES & PRESSING NEEDS	HIAWATHA, HIGH SCHOOL & HS POOL HVAC	JUN 2024 - OCT 2024	\$6.8M
BP5	NEW HS ATHLETICS	CHIPPEWA MIDDLE SCHOOL	JUN 2026 - AUG 2027	\$6.6M
BP7	NEW CORNELL ELEMENTARY	CORNELL ELEMENTARY	JUN 2026 - AUG 2028	\$36.6M
BP8	PRESSING NEEDS	HS CAFE/KITCHEN/MUSIC, HIAWATHA CARLINE	TBD	\$8M
BP10	NEW 5-6 KINAWA MIDDLE SCHOOL	CHIPPEWA MIDDLE SCHOOL	AUG 2028 - AUG 2030	\$68M
FFE	FURNITURE, BUSES, DEVICES	DISTRICT WIDE	TBD	\$19.5M
BOND	PROFESSIONAL SERVICES	IN CONTRACT	2022 - 2030	\$20.3M
			<b>TOTAL COST</b>	<b>\$282,300,000</b>
<span style="background-color: #d9ead3; padding: 2px;">COMPLETED or UNDER CONTRACT</span> IN PROGRESS			<b>PROGRAM FUNDING</b> **Includes sinking funds	<b>\$282,700,000</b>



QUESTIONS

# QUESTIONS





# Bond Program Schedule Overview

		Construction Scope Types																																																		
		Scope Group 1 - Building Replacement												Scope Group 2 - Secure Vestibules												Scope Group 3 - Pressing Needs												Scope Group 4 - Misc. Improvements														
		2023												2024												2025																										
Project Name		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D															
Edgewood							Sec. Vest.																		Press. 1																											
Bennett Woods							Sec. Vest.																																													
Hiawatha																									Sec. Vest.													Addition & Car Line														
Cornell							Sec. Vest.																																													
Central Montessori							Sec. Vest.		Press. 1																Press. 2																											
Chippewa & Kinawa																																						New Chippewa														
Chippewa																																																				
Kinawa																																																				
New HS Athletics																																														Tennis/Ball Quad						
High School																																						Sec. Vest.		Press. 1												
Existing HS Athletics									Pressing																																											

**Okemos Public Schools**  
**Preliminary Budget Assumptions**  
**2024-25**

<b>Increased Expenditures/Decreased Revenue</b>	<b>Optimistic</b>	<b>Most Likely</b>	<b>Worst Case</b>
MPERS rate increase (+.02% pts to 31.36%, eff. 10/1/24)	6,844	6,844	6,844
20f Hold Harmless Guarantee	239,545	239,545	239,545
23-24 Wage/Position adjustments to full year	356,655	356,655	356,655
Negotiations, steps & 1%	1,404,957	1,404,957	1,404,957
Negotiations, health insurance +3.5%	177,916	177,916	177,916
	<b>\$2,185,917</b>	<b>\$2,185,917</b>	<b>\$2,185,917</b>
<b>Increased Revenue/Decreased Expenditures</b>	<b>Optimistic</b>	<b>Most Likely</b>	<b>Worst Case</b>
Increase in per-pupil Foundation Allowance (\$241,\$180,\$120)	1,110,300	829,300	552,800
<b>Enrollment (Feb 24 +60.79; Oct 24: +35,+15,-5;) Blend 10/90</b>	<b>370,130</b>	<b>191,650</b>	<b>15,370</b>
<b>Increased Special Ed Categorical (CY est + 23-24 timing delay)</b>	<b>99,800</b>	<b>99,800</b>	<b>99,800</b>
<b>Savings from teacher retirements (9,7)</b>	<b>356,130</b>	<b>276,990</b>	<b>276,990</b>
	<b>\$1,936,360</b>	<b>\$1,397,740</b>	<b>\$944,960</b>
<b>Projected Impact on General Fund Balance</b>	<b>(\$249,557)</b>	<b>(\$788,177)</b>	<b>(\$1,240,957)</b>
<b>Carry forward effect on General Fund Budget (6/30/25)</b>	<b>(682,219)</b>	<b>(682,219)</b>	<b>(682,219)</b>
<b>Total Impact on General Fund Balance</b>	<b>(\$931,776)</b>	<b>(\$1,470,396)</b>	<b>(\$1,923,176)</b>

<b>Fund Balance - as percentage of expenditures</b>		
Audited 6/30/20	\$ 5,248,843	9.8%
Audited 6/30/21	\$ 8,093,308	14.9%
Audited 6/30/22	\$ 8,677,164	14.6%
Audited 6/30/23	\$ 9,922,868	14.6%
2023-24 Original Budget	\$ 8,403,602	12.4%
2023-24 Revised Budget	\$ 9,801,631	14.0%
<b>Pro Forma 6/30/25</b>		
<b>optimistic</b>	<b>\$ 8,869,855</b>	<b>12.3%</b>
<b>most likely</b>	<b>\$ 8,331,235</b>	<b>11.4%</b>
<b>worst case</b>	<b>\$ 7,878,455</b>	<b>10.9%</b>

# **OKEMOS PUBLIC SCHOOLS**

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**2024-25 Preliminary Budget Assumptions**

**Board Meeting of March 18, 2024**

# Expenditure Increases/Revenue Decreases

<u>Decreases to General Fund</u>	<u>Optimistic</u>	<u>Most Likely</u>	<u>Worst Case</u>
MPSERS rate increase (+.02% pts to 31.36%, eff. 10/1/24)	6,844	6,844	6,844
20f Hold Harmless Guarantee	239,545	239,545	239,545
23-24 Wage/Position adjustments to full year	356,655	356,655	356,655
23-24 Negotiations, steps & 1%*	1,404,957	1,404,957	1,404,957
23-24 Negotiations, health insurance +3.5%	177,916	177,916	177,916
	<b>\$2,185,917</b>	<b>\$2,185,917</b>	<b>\$2,185,917</b>

\* Compensation Reference

Steps = \$942,910

1% wages = \$462,047

# Revenue Increases/Expenditure Decreases

<b>Increases to General Fund</b>	<b>Optimistic</b>	<b>Most Likely</b>	<b>Worst Case</b>
Increase in per-pupil Foundation Allowance (\$241,\$180,\$120)	1,110,300	829,300	552,800
<b>Enrollment (Feb 24 +60.79; Oct 24: +35,+15,-5;) Blend 10/90</b>	<b>370,130</b>	<b>191,650</b>	<b>15,370</b>
<b>Increased Special Ed Categorical (CY est + 23-24 timing delay)</b>	<b>99,800</b>	<b>99,800</b>	<b>99,800</b>
<b>Savings from teacher retirements (9,7)</b>	<b>356,130</b>	<b>276,990</b>	<b>276,990</b>
	<b>\$1,936,360</b>	<b>\$1,397,740</b>	<b>\$944,960</b>

# 2023-24 Preliminary Budget Revisions & Carryforward Impact on 2024-25 Budget

	<u>Most Likely</u>
<b>2023-24 Net Change in Fund Balance</b>	<b>(\$121,237)</b>
Reductions in Grants	(462,139)
Open positions	(98,843)
<b>Net Impact of Changes</b>	<b>(\$560,982)</b>
<b>Preliminary Net Change in Fund Balance</b>	<b>(\$682,219)</b>

## Projected Impact on General Fund Budget

	Optimistic	Most Likely	Worst Case
Expenditure Increases/Revenue Decreases	(\$2,185,917)	(\$2,185,917)	(\$2,185,917)
Revenue Increases/Expenditures Decreases	1,936,360	1,397,740	944,960
Net Impact on General Fund Balance	<b>(\$249,557)</b>	<b>(\$788,177)</b>	<b>(\$1,240,957)</b>
Carryforward effect on GF Budget (6/30/25)	(682,219)	(682,219)	(682,219)
Total Impact on General Fund Balance	<b>(\$931,776)</b>	<b>(\$1,470,396)</b>	<b>(\$1,923,176)</b>
<i>Fund Balance as a % of Expenditures</i>	12.3%	11.4%	10.9%

# Impending Budget Discussion 2024-25

Topics w/financial impact not in assumptions

- State Aid
- Staffing Levels
- Grants
- Carryforward Effect of 23-24 Budget
- Board Priorities
- ISD Special Education revenue
- Food Service, Community Ed. Impact on General Fund
- Other Variable Sources of General Fund Revenue