

Board of Education Mary Gebara President, 2022-2023	Okemos Public Schools board@okemosk12.net http://okemosk12.net	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.

7:00 PM

**MEETING AGENDA
Monday, December 11, 2023**

Community Conference Rm

CALL TO ORDER

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

WELCOME AND MEETING FORMAT (2 Min)

Welcome to this regular meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

There are two opportunities for public comment: Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting, as well as near the end of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board's secretary prior to the start of the agenda item. Virtual participants must submit their name and address in a message through the chat box located in Zoom's meeting controls prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card or chat message and that individual's microphone will be un-muted for their comments.

PRESENTATION: Bond Update (30 Min)

Representatives from Christman Company, TowerPinkster, and Veridus Group will present a 2022 Bond update including Hiawatha car line redesign, and updates pertaining to bid packages 1, 2, 3 and 4.

CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that may or may not be part of the evening's agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

HIGH SCHOOL STUDENT REPORTS/REQUESTS (5 Min)

The high school student representative will highlight events and issues of interest and take questions from the board.

SUPERINTENDENT REPORTS/REQUESTS (10 Min)

The superintendent will highlight events and issues of interest and take questions from the board.

BOARD REPORTS/REQUESTS (10 Min)

The board will acknowledge receipt of correspondence.

Individual board members may highlight other events and issues of interest and request follow-up on other matters of concern.

ACTION ITEMS

Within Action Items, there is a Consent Agenda to expedite the business of the board which groups a number of items together to be dealt with by one action of the board. However, items in the consent agenda may be extracted by individual board member request for further discussion or clarification.

CONSENT AGENDA (5 Min)

In an effort to expedite the business of the board of education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

That the board approve items 1 through 3 for immediate implementation and appropriate action. Item 1: Approval of the minutes of the Regular Meeting of November 13, 2023; Item 2: Approval of the minutes of the Regular Meeting of November 27, 2023; Item 3: Acknowledge receipt of the November financial statement and approve payment of bills for November.

OTHER ACTION ITEMS

The Other Action Items require additional discussion prior to board action.

Summer Tax Collection

Alaiedon Township, Meridian Township, and the City of Lansing have agreed to collect one-half the total summer property tax located in their respective city or township.

That the board waive the reading and adopt the resolution for collection of summer property tax as appropriate from Alaiedon Township, Meridian Township, and the City of Lansing and to negotiate a reasonable expense for such collection of the district's tax levy (Roll Call Vote).

Board Policy First Reading

The board's policy committee has been engaged in the implementation process of Thrun's board policies. The committee is submitting several policies that have been reviewed and/or revised: 3106 Booster Clubs, PTOs, and Other Support Groups; 3113 Social Security Numbers; 3114 Litigation; 3115 Nondiscrimination and Retaliation; 3201 Accounting; 3203 Deposits; 3204 Investment of Funds; 3206 Property Tax Levies; 3210 Borrowing; 3211 Post-Issuance Tax Compliance; 3212 Post-Issuance Disclosure Compliance; and 3213 Electronic Transactions of Funds and Automated Clearing House Arrangements. The committee is recommending a July 1st effective date for these policies. Policies given first reading by the board are posted on the district website for thirty days for public review. Policies not given first reading are returned to the committee for further review and editing.

That the board waive the reading and adopt first reading of board policies 3106 Booster Clubs, PTOs, and Other Support Groups; 3113 Social Security Numbers; 3114 Litigation; 3115 Nondiscrimination and Retaliation; 3201 Accounting; 3203 Deposits; 3204 Investment of Funds; 3206 Property Tax Levies; 3210 Borrowing; 3211 Post-Issuance Tax Compliance; 3212 Post-Issuance Disclosure Compliance; and 3213 Electronic Transactions of Funds and Automated Clearing House Arrangements.

DISCUSSION ITEMS

Discussion items are intended to provide an opportunity for review of material and interaction concerning the individual items. Action is not taken during the board meeting. Discussion items may be acted upon by the Board of Education at a later date. The board president may move a discussion item forward in the meeting agenda to facilitate timely discussion and/or community input on that discussion item.

Board Policies

The policy committee will seek feedback from the board to help inform their work.

2023-2024 Budget Revision

Finance Director Elizabeth Lentz will provide information regarding 2023-2024 budget revisions.

Superintendent's Contract

The board will discuss a negotiated update to the superintendent's contract.

COMMENTS FROM THE PUBLIC

At this time in the meeting, citizens have an opportunity to address the board regarding any item(s) of interest. Individual comments at this time will be limited to three minutes but may be extended at the discretion of the board president. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment; however, our meeting format does not allow the board to engage in conversation with speakers. Questions or concerns may be assigned for follow-up by the board or the administration at a later date.

OTHER MATTERS (5 Min)

ADJOURN

OKEMOS PUBLIC SCHOOLS

2022 Bond Program Update

December 11, 2023

TowerPinkster
Architecture · Engineering · Interiors

CHRISTMAN
BUILDING SINCE 1894

 **VERIDUS**
GROUP



Agenda

- Introductions
- BOE Roles and Responsibilities
- Current Project Updates
- Communication Plan
- Community Impact
- Next Steps





Veridus Group

- Allison Duncan - Project Executive

Tower Pinkster

- Ed Talaga - Senior Project Manager

The Christman Company

- Rob Crowe - Vice President
- Shane Lounsberry - Project Manager





BOARD OF EDUCATION

INFORMATIONAL UPDATES

- Bond Draw Schedule
- Design Milestone Updates
- Bid Results
- Construction Updates
- Communication Plans

BOARD ACTIONS

- District Guiding Principles
- 2022 Bond Program
- Permit & Inspection Services
- Bond Sales, 4 Series
- Approve Bids > \$29,000

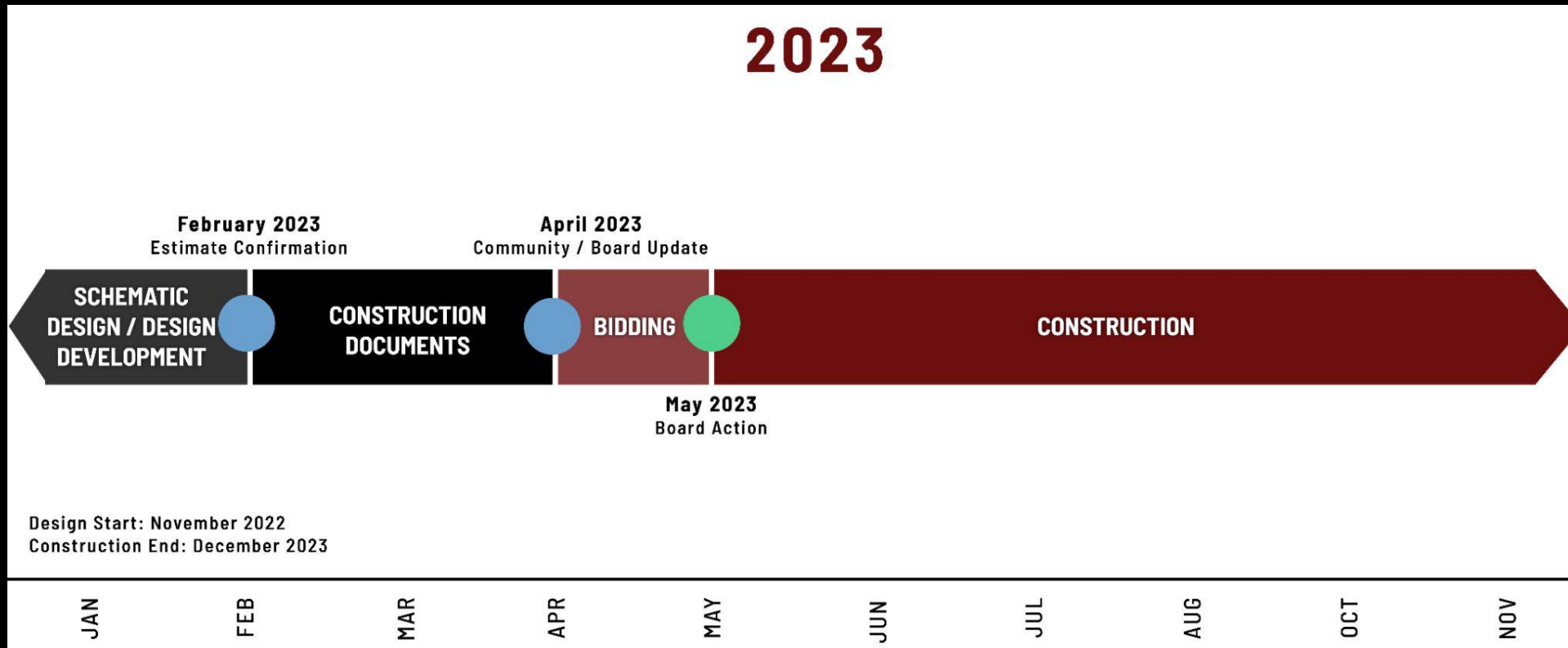


December - Board/Community Informational Update

- Construction - Bid Package 1 & 2
 - Central Montessori - Pressing Needs, Secure Vestibule/Main Office
 - Edgewood - Secure Vestibule/Main Office
 - Bennett Woods, Cornell - Secure Vestibule
 - High School Athletics – Soccer/Football complex site work
- Design Update - Bid Package 3
 - Bathroom Update
- Design Update - Bid Package 4
 - High School - Secure Vestibule/Main Office, Pool HVAC
 - Central Montessori - Utility Infrastructure Improvements
 - Hiawatha - Car Loop, Secure Vestibule, Playground
- Communication



Bid Package 1 & 2: Secure Vestibules, Pressing Needs, and High School Athletics Project Schedule





Central Montessori





CONSTRUCTION UPDATE

Edgewood





CONSTRUCTION UPDATE

Cornell





CONSTRUCTION UPDATE

Bennett Woods





High School Athletics Complex



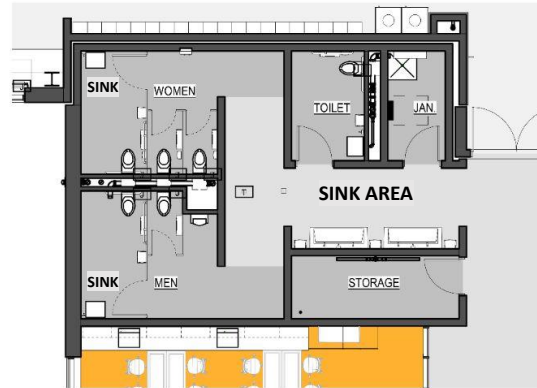


Current Phase: BP 1&2 Remaining Items

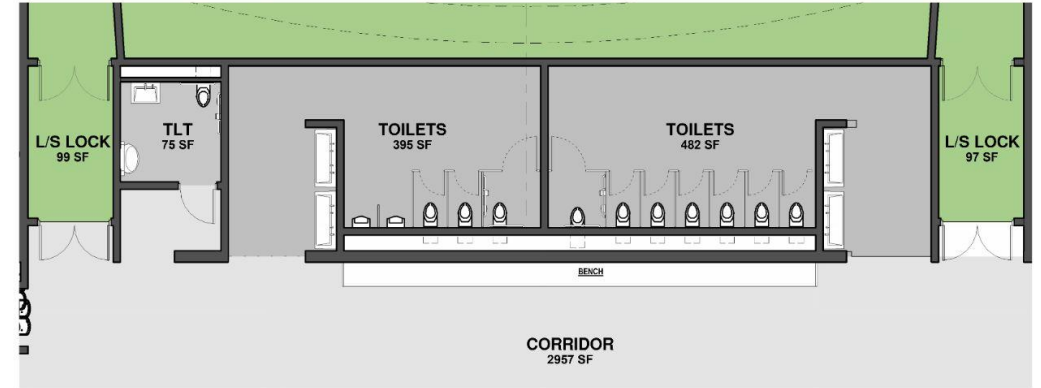
- Central Main Office and Secure Vestibule - 12/13/2023
 - Relocation over Winter Break
- Central Toilet Rooms - Completed
- Edgewood Main Office and Secure Vestibule - 12/13/2023
 - Relocation over Winter Break
- Cornell Secure Vestibule - Completed
- Bennett Woods Secure Vestibule - Completed
- High School Athletic Finishes - Completed



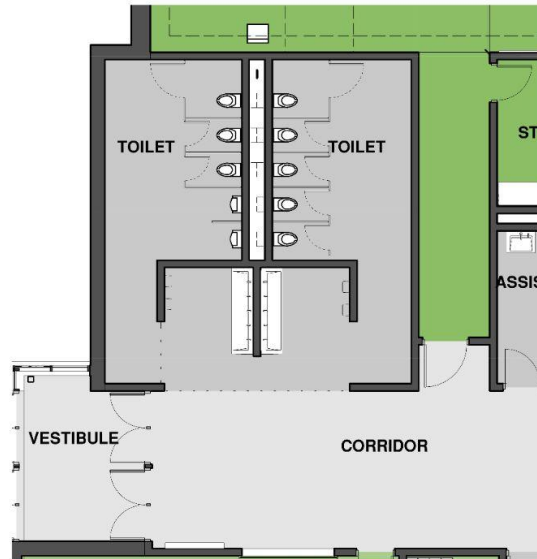
MIDDLE SCHOOL BATHROOM UPDATE



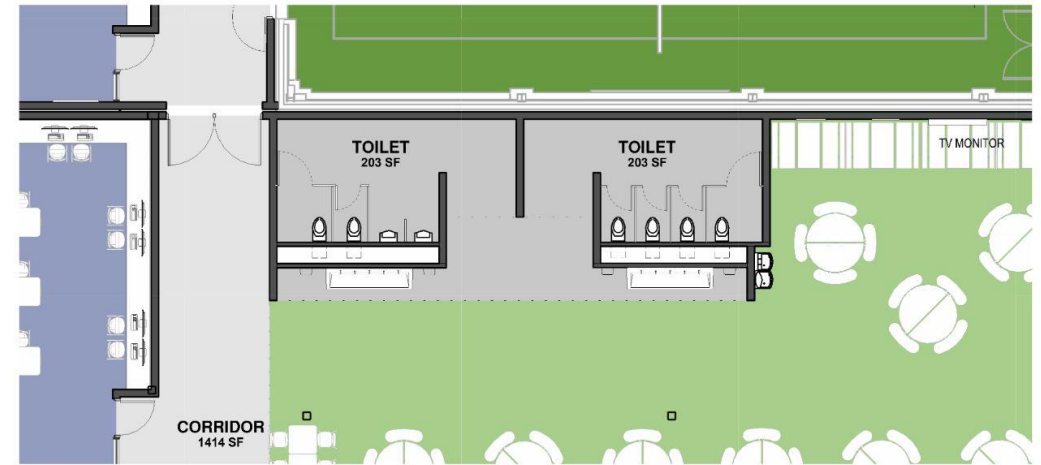
Classroom Wing Toilet Rooms



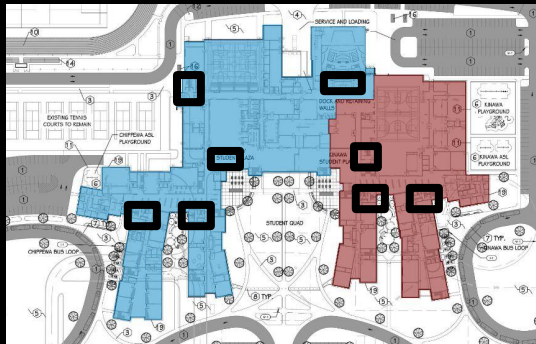
Auditorium Toilet Rooms



Gymnasium Toilet Rooms



Cafeteria Toilet Rooms





Bid Package 4 - Design Development Update

- Hiawatha
 - Bus Loop / Student Drop Off Improvements
 - Secure Vestibule, Playground
- High School
 - Secure Vestibule/Main Office, Pool HVAC
- Central Montessori
 - Utility Infrastructure Improvements



PLAN DEVELOPMENT & REVIEW

Design Team

- Tower Pinkster - Landscape Architect
- Hurley & Stewart - Civil/Transportation Engineer



Professional Engagement

- Diverse Staff Representation
 - District Leadership
 - Building Principal
 - Director of Health/Safety
 - Director of Transportation
- The Christman Company
- Ingham County Road Department





HIAWATHA SITE IMPROVEMENTS

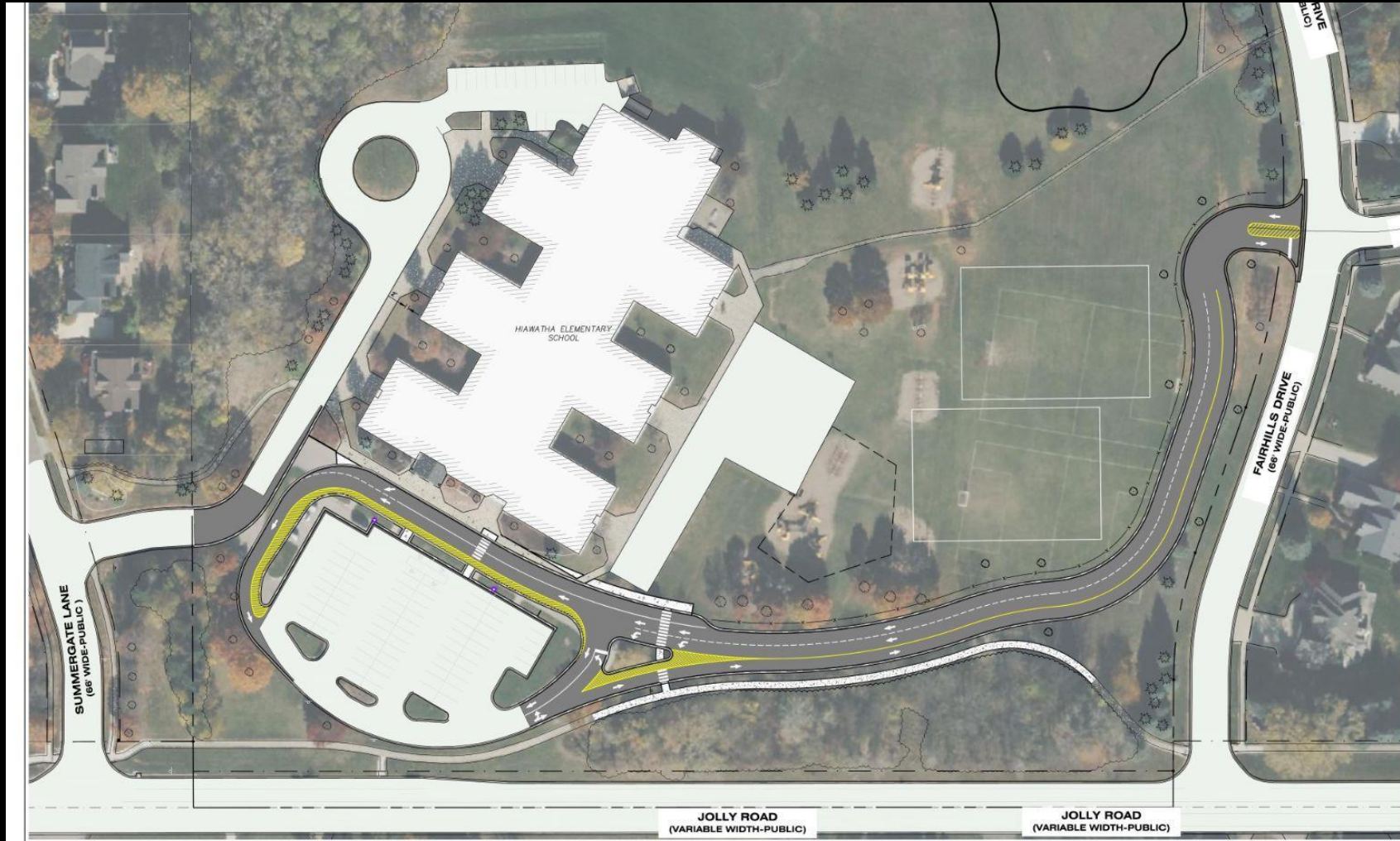
Existing Layout





HIAWATHA SITE IMPROVEMENTS

New Design Layout





HIAWATHA SITE IMPROVEMENTS





HIAWATHA SITE IMPROVEMENTS





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HIAWATHA SITE IMPROVEMENTS



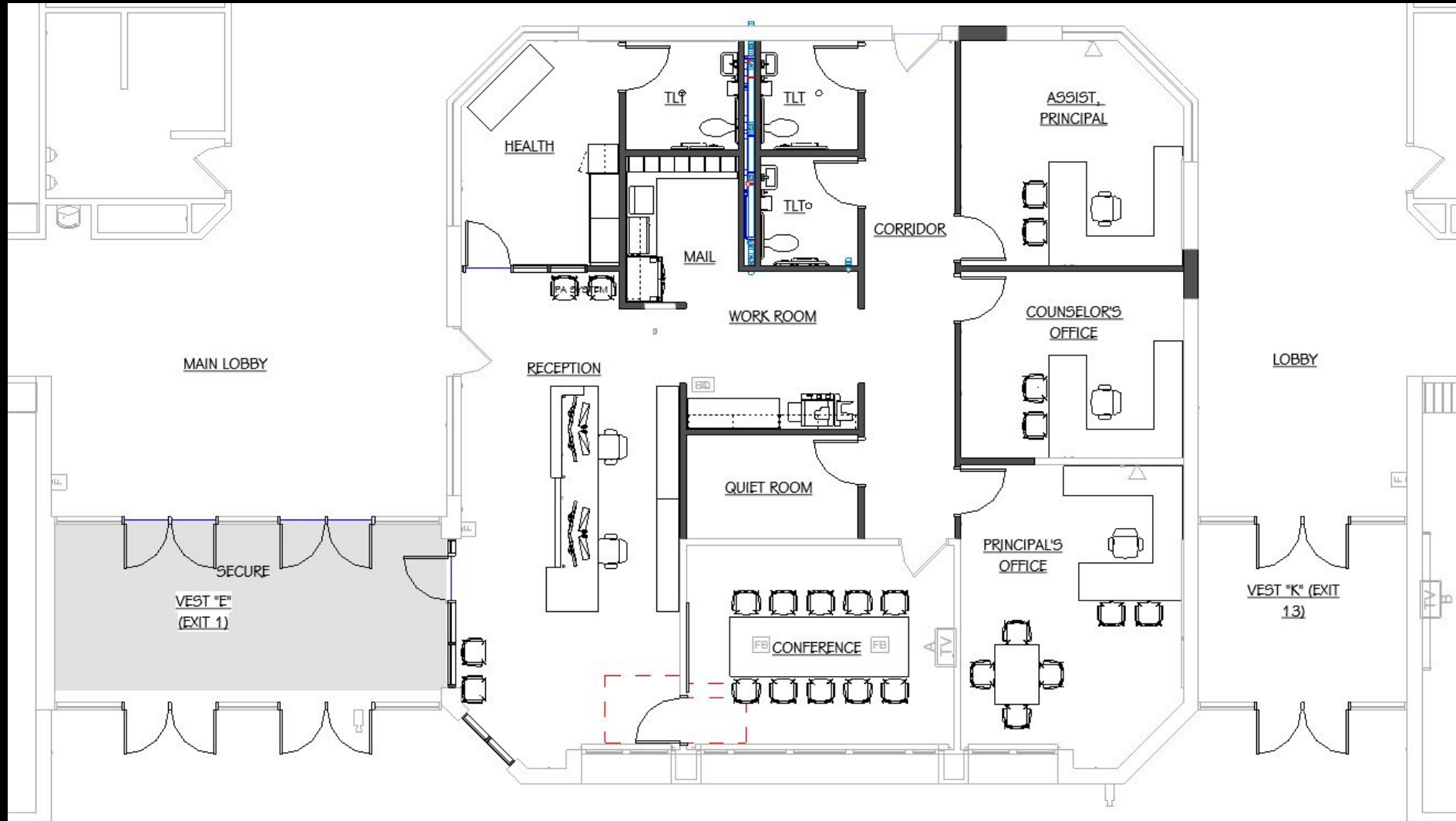


Increased Safety and Efficiency of Hiawatha Car / Bus Loop

- Separation of car line and bus loop
 - Dedicated entrance on opposite sides of campus
- Decrease congestion on site
 - Current - 30 cars
 - Improvements - 60 cars
- Reduce backup onto Jolly Road
 - Current - 20 cars
 - Improvements - 0 cars
- Two access points for emergency response
- Additional parking available during special school events



HIAWATHA OFFICE IMPROVEMENTS





HIAWATHA OFFICE IMPROVEMENTS



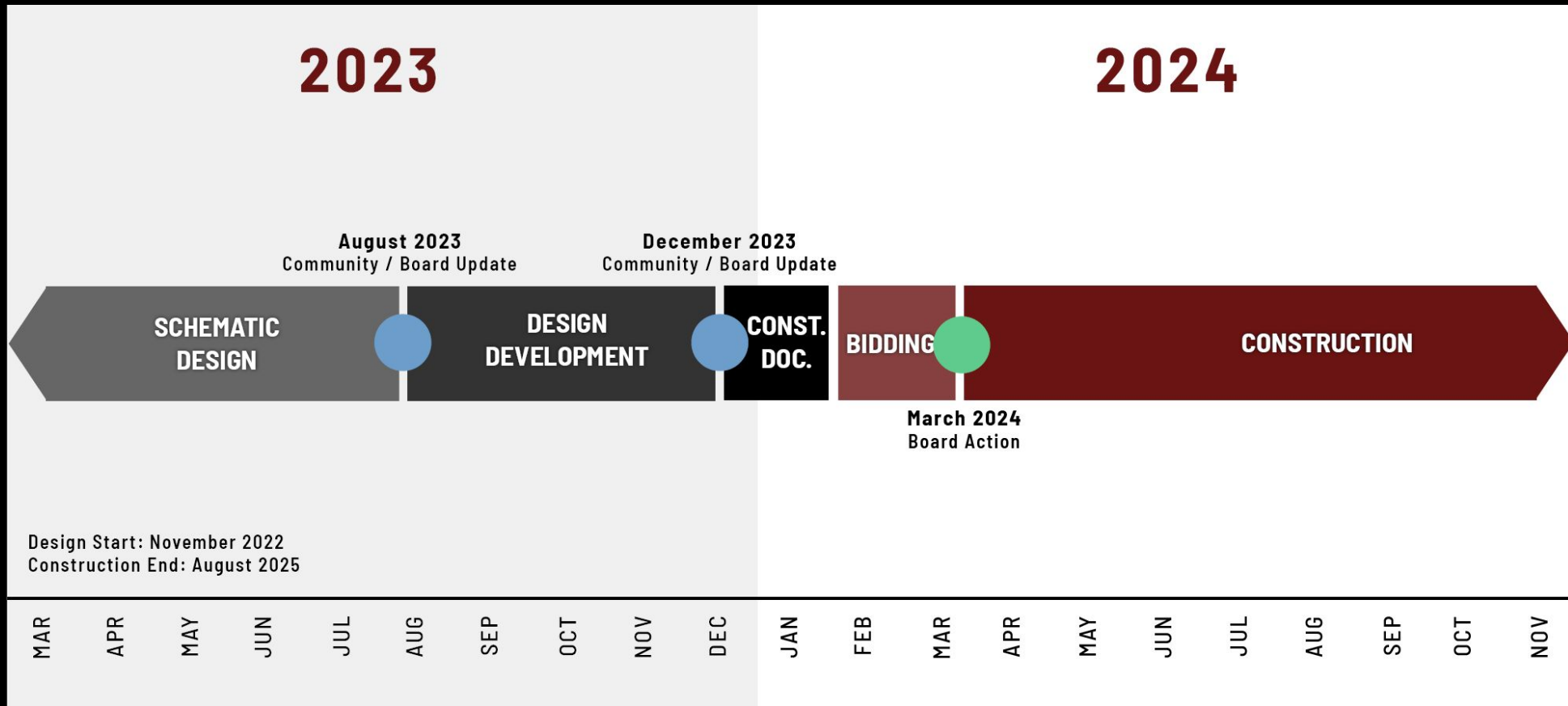


HIGH SCHOOL OFFICE IMPROVEMENTS





BP 4: Secure Vestibules & Pressing Needs





Professional Engagement - Project Design

- Community Input Sessions
- Diverse Staff Representation
- Weekly Meetings
- Focus Groups
 - Secure Vestibule
 - Food Service
 - Administration / Front Desk Standards
 - Building Design
 - Recreation/Athletic Fields
 - Chippewa/Kinawa Student Input



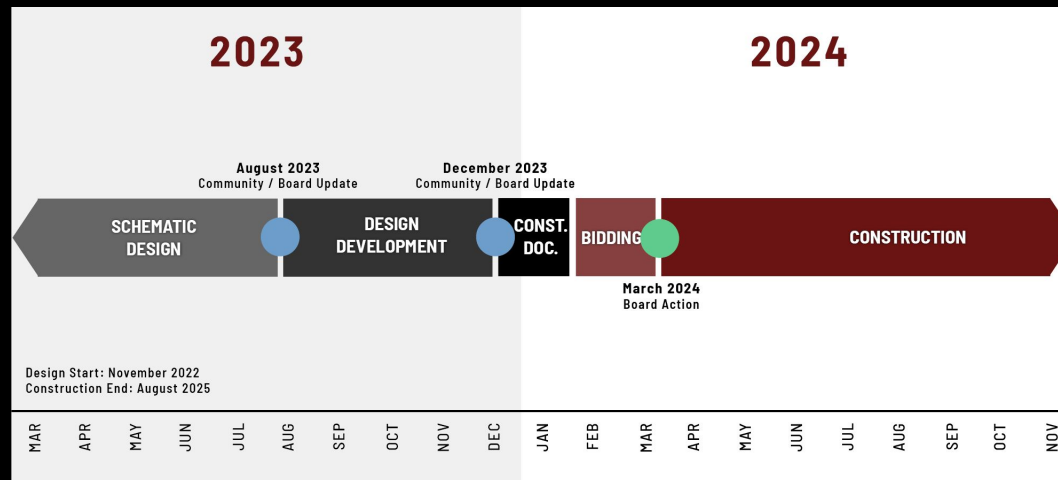
Design Principles: Critical Success Factors

- **Safety and Security** - provide a safe and secure environment for staff and students to feel warmed, welcomed and inspired
- **OPS = The Hub of the Community** - The district is the heart of the community serving after school activities for both school and community
- **Well Defined Entries** - Utilizing material, massing and transparency to clearly define student, guest and event entries
- **District Standards** - Consistency in building material, finishes and branding
- **Flexibility** - Planned for future growth
- **Sustainability and Green Space** - Emphasis on the natural environment, bringing the outside in
- **On Budget / Financially Responsible** - Ensure financial stability while being good stewards of taxpayer dollars



Next Updates

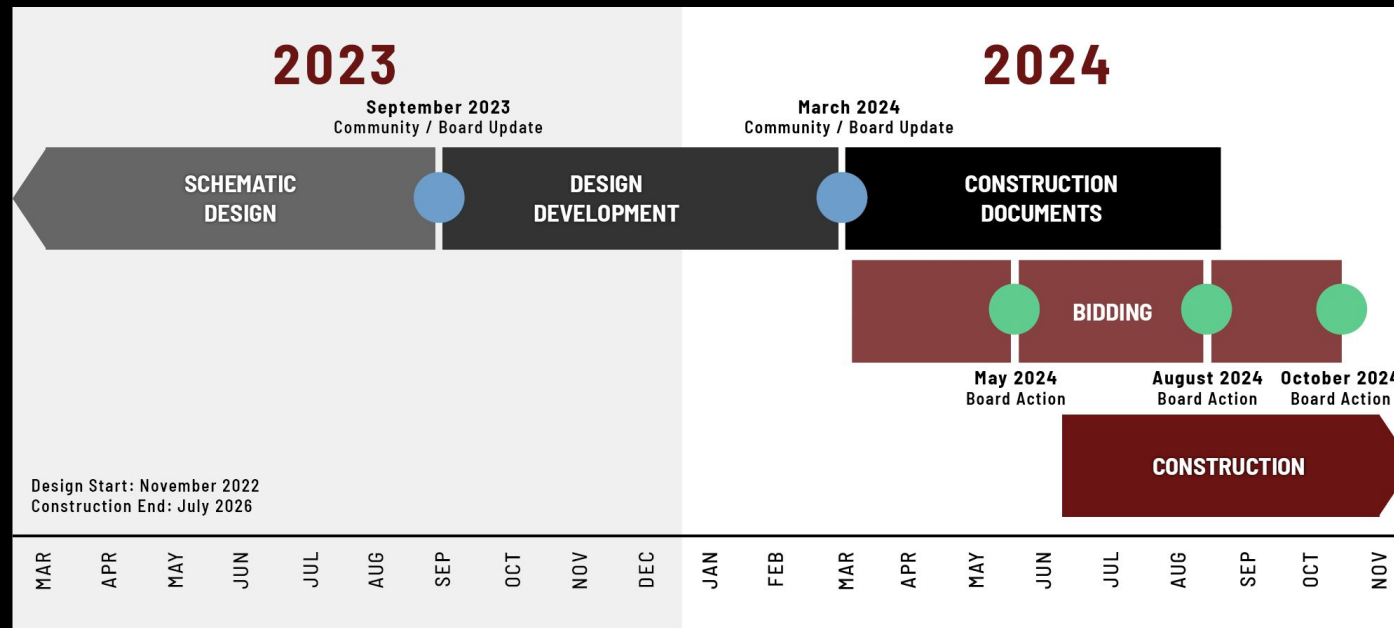
- March 2024
 - Bid Package 4 - Bid Results / Approval
 - High School - Secure Vestibule/Main Office, Pool HVAC
 - Central Montessori - Utility Infrastructure Improvements
 - Hiawatha - Car Loop, Secure Vestibule, Playground





Next Updates

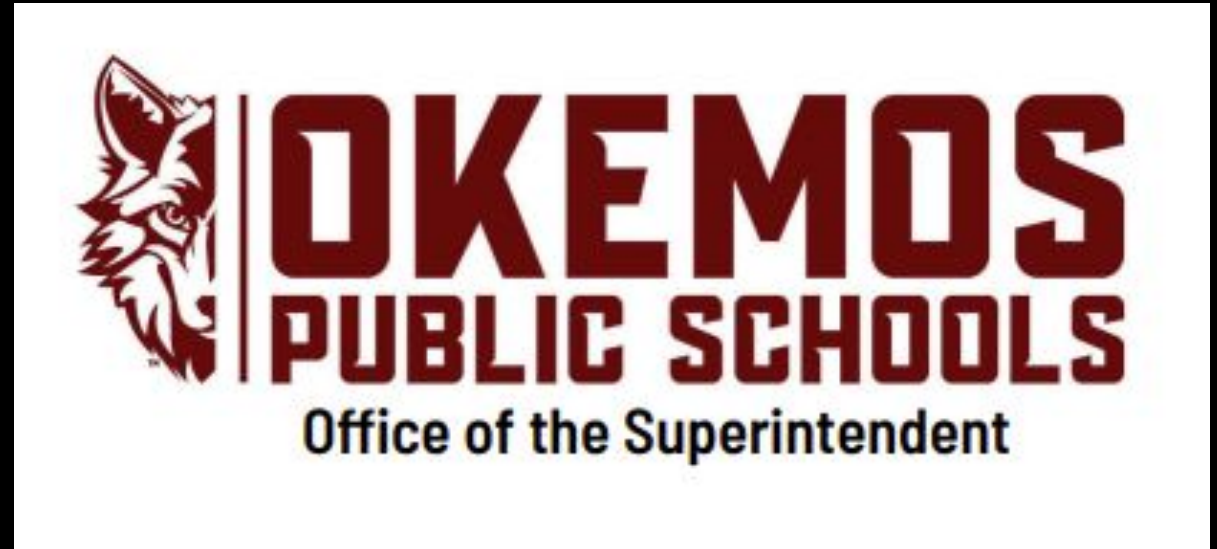
- March 2024
 - Bid Package 3 - Design Development
 - New Chippewa Middle School





Communication Plan

- Board of Education
- Community
 - Bond Website
 - Email Newsletters
 - Hiawatha School and Community Update
- OPS District Employees
 - Leadership Council
 - Staff





QUESTIONS

QUESTIONS



Bond Program Schedule Overview

		Construction Scope Types																																																	
		Scope Group 1 - Building Replacement												Scope Group 2 - Secure Vestibules												Scope Group 3 - Pressing Needs												Scope Group 4 - Misc. Improvements													
		2023												2024												2025																									
Project Name		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D														
Edgewood							Sec. Vest.																		Press. 1																										
Bennett Woods							Sec. Vest.																																												
Hiawatha																									Sec. Vest.													Addition & Car Line													
Cornell							Sec. Vest.																																												
Central Montessori							Sec. Vest.		Press. 1																Press. 2																										
Chippewa & Kinawa																																						New Chippewa													
Chippewa																																																			
Kinawa																																																			
New HS Athletics																																													Tennis/Ball Quad						
High School																																						Sec. Vest.		Press. 1											
Existing HS Athletics									Pressing																																										



Our mission: *Together... educating with excellence, inspiring each learner for life.*

BOND UPDATE

Exciting Progress and a Look Ahead at Bond Projects in 2024

December 11, 2023

Construction update

This fall, substantial improvements were made to our district facilities with the construction of secure entry vestibules at four Okemos schools: **Bennett Woods, Cornell, Edgewood, and Okemos Public Montessori at Central.** Each school now features a secure entrance to direct all visitors through the office while managing hallway access throughout the day. We are grateful for additional safety and security measures at these buildings and look forward to implementing more secure entrances at the remaining Okemos facilities in the next phase of bond projects.

Updates were also made to the **High School Stadium** where the new barrier-free plaza entry and updated bleachers were formally unveiled at a celebration in October.

Next Phase Under Design

We are excited for the year ahead, as there are many projects making exciting progress in 2024. This includes the continued design of the new **Chippewa Middle School**, which will seek board approval in March. Bidding will occur in the spring months and site work will begin in early summer. Construction is expected to last two years with the anticipated completion of the Chippewa project being in 2026.

Our architects and engineers recently presented an update to the Board of Education regarding the Design Development of many projects including the secure vestibule and main office projects at the **High School**, the secure vestibule, main office, car loop and playground improvements at **Hiawatha Elementary**, as well as additional utility infrastructure improvements to Central. These projects will begin construction in early spring.

The team generated excitement by sharing preliminary renderings of the new car loop configuration at Hiawatha, highlighting increased safety and efficient design features. In the new design, the Summergate Lane entrance would be used exclusively for bus traffic, relocating the parent car loop to Fairhills Drive. Advantages include decreased congestion on site and the reduction of backup onto Jolly Road. Additional parking would also be part of the project. Light site work will begin next spring, pending Board approval at the March 2024 board meeting. Construction will begin shortly after, with the majority of work being completed over the summer months. It is expected to be ready for the beginning of the 2024-2025 school year.

We appreciate the community's continued support of these projects and their flexibility and patience as we implement these amazing improvements. **Stay tuned for continuing updates, and as always you can find our updates at www.okemosbond.net!**



Central Office



Edgewood Office



Annual Summer Tax Resolution

Okemos Public Schools

A regular meeting of the Board of Education of the Okemos Public Schools, Okemos, Michigan, was held in the Community Conference Room of the administration building on the 11th day of December 2023 at seven (7:00) o'clock in the evening (P.M.).

The meeting was called to order at 7:00 in the evening (P.M.) by President Mary Gebara.

Present: Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andy Phelps and Jayme Taylor

Absent:

The following preamble and resolution were offered by member _____ and supported by member _____.

WHEREAS, this board of education previously adopted a resolution to impose a summer property tax levy to collect one-half of annual school property taxes, including debt service and sinking funds, upon property located within the school district and continuing from year to year until specifically revoked by the Okemos Board of Education.

NOW THEREFORE BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended (Revised School Code), hereby invokes for 2024 its previously adopted ongoing resolution imposing a summer tax levy of one-half of annual school property taxes, including debt service and sinking funds, upon property located within the school district and continuing from year to year until specifically revoked by this board of education, and requests each city and/or township in which this district is located (and in which a local school district or city is concurrently imposing a summer tax levy) to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to for-ward to the governing body of each city and/or township in which this district is located (and in which a local school district or city is concurrently imposing a summer tax levy) a copy of this board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2024.
3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent, Assistant Superintendent, or designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of this district's summer tax levy

that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes:

Nays: Members

Resolution declared adopted.

Jayne Taylor, Secretary
Okemos Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of the Okemos Public School District, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said board of education at a regular meeting held on December 11, 2023, the original of which is part of the board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (1976 PA 267, as amended).

Jayne Taylor, Secretary
Okemos Board of Education

Series 3000: Operations, Finance, and Property

3200 Finance and Borrowing

3202 Budgets and Truth in Budgeting/Taxation Hearings

The Board must annually adopt a budget for each fund of the District to support District programs and services for the ensuing fiscal year. The Superintendent will be responsible for developing the budgets subject to the Board's direction and decisions. The budget documents will be updated based upon the requirements of the adopted educational programs.

A. Budget

1. The Superintendent will prepare each proposed budget in accordance with Board policies and goals and state law. Each budget will be based on up-to-date revenue estimates and will reflect the assessed needs and programs approved by the Board.
2. The Board must adopt each budget by June 30 of each year.
3. As circumstances change through the course of the fiscal year, the Superintendent will bring recommended budget amendments to the Board for review and adoption.
4. Within 15 days after the Board adopts a budget or any amendment to a budget, the Superintendent or designee will make the budget or amended budget available through a link on the District's website homepage.
5. [Optional: The Board's goal is to maintain an annual unassigned general fund balance of at least _____% of estimated expenditures.]

B. Truth In Budgeting Hearing

1. The Board must hold a public hearing on the proposed budgets before adopting the budgets. The Superintendent or designee must give notice of the public hearing by publication in a newspaper of general circulation within the District at least 6 days before the hearing. The notice must:
 - include the time and place of the hearing;
 - state that the proposed budget(s) is available for public inspection at the District's administrative offices; and
 - include the following statement printed in 11-point boldfaced type:

The property tax millage rate proposed to be levied to support the proposed budgets will be a subject of this hearing.

2. The Board must consider and adopt the budgets within 10 days after the public hearing in accordance with state law.

C. Truth in Taxation Hearing

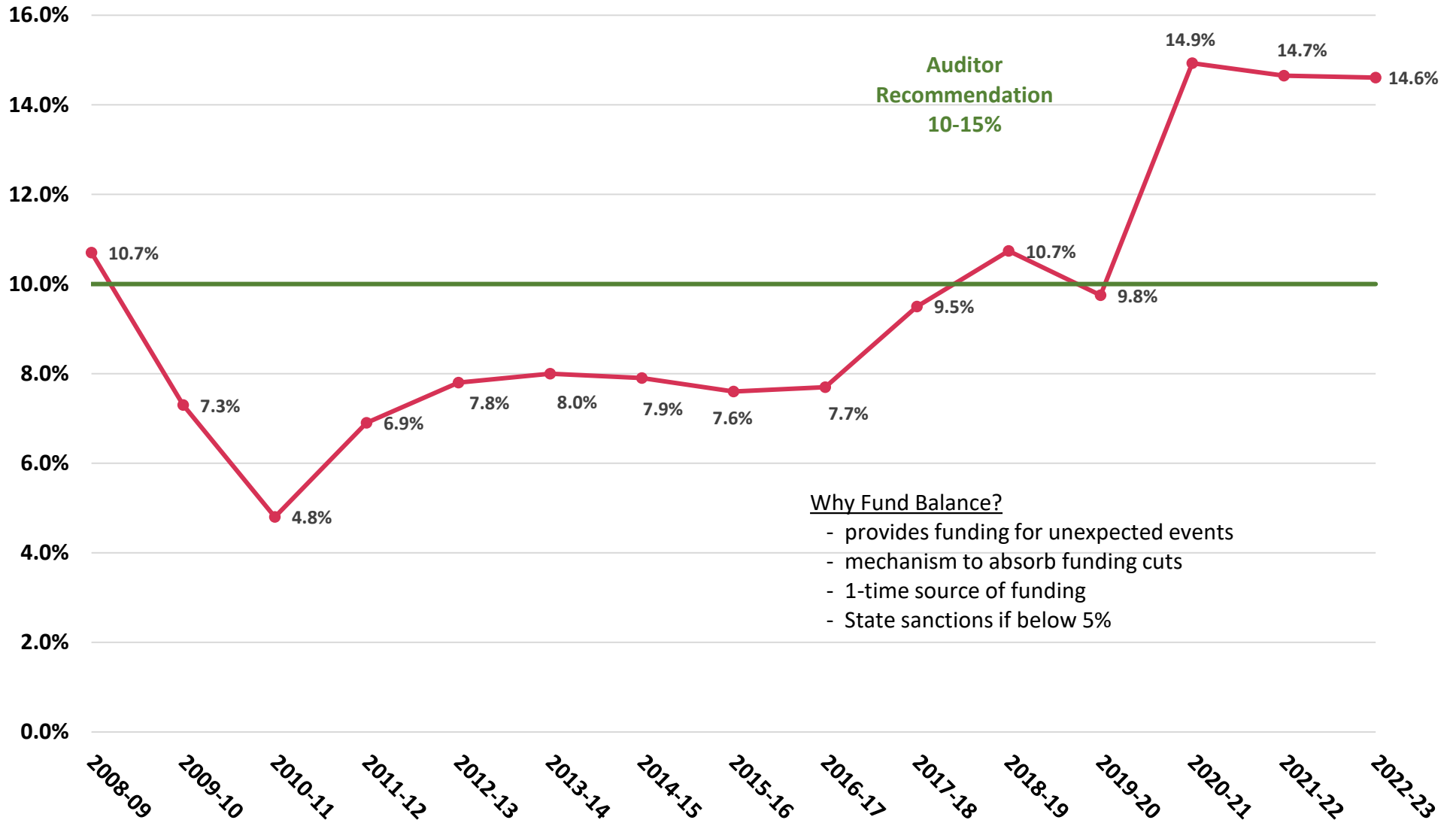
If additional District operating millage, including special education and vocational education millage, is approved by the electorate after the District holds the public hearing on the proposed budgets and the District intends to levy such additional millage for the first time before the next fiscal year's public hearing on the proposed budgets, the Board must hold a separate public hearing on the proposed levy of such additional millage. The Superintendent or designee must give notice of the public hearing by publication in a newspaper of general circulation within the District at least 6 days before the hearing, which notice must state the time and place of the hearing and the proposed additional millage. The Board must approve the levy of the additional millage within 10 days after the public hearing in accordance with state law.

Legal authority: MCL 141.411 et seq., 141.421 et seq.; MCL 211.24e

Date adopted:

Date revised:

Okemos Public Schools Fund Balance History



Okemos Public Schools
General Fund Budgetary Comparison Schedule
Year Ended June 30, 2024 as of December 2023

	<u>2023-24 Original Budget</u>	<u>2023-24 Proposed Budget Revision</u>	<u>Impact of Change</u>
REVENUES:			
Local sources	\$ 16,779,710	\$ 17,674,698	\$ 894,988
State sources	46,676,062	49,201,274	2,525,212
Federal sources	2,953,342	2,902,447	(50,895)
Total revenues	<u>66,409,114</u>	<u>69,778,419</u>	<u>3,369,305</u>
EXPENDITURES:			
Instruction:			
Basic programs	32,039,381	32,659,475	(620,094)
Added needs	8,874,673	9,108,087	(233,414)
Total instruction	<u>40,914,054</u>	<u>41,767,562</u>	<u>(853,508)</u>
Supporting services:			
Pupil	5,462,247	5,671,560	(209,313)
Instructional staff	3,151,319	3,242,384	(91,065)
General administration	721,002	731,230	(10,228)
School administration	4,357,749	4,413,926	(56,177)
Business	861,702	918,158	(56,456)
Operations and maintenance	5,102,581	5,472,451	(369,870)
Transportation	1,342,183	1,340,921	1,262
Central	1,950,944	2,040,287	(89,343)
Athletics	868,964	882,227	(13,263)
Total supporting services	<u>23,818,691</u>	<u>24,713,144</u>	<u>(894,453)</u>
Facilities Construction/Improvement	155,000	198,631	(43,631)
Community services	2,666,312	3,079,046	(412,734)
Total Expenditures	<u>67,554,057</u>	<u>69,758,383</u>	<u>(2,204,326)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(1,144,943)</u>	<u>20,036</u>	<u>1,164,979</u>
OTHER FINANCING SOURCES (USES):			
Transfers in	\$ 80,000	\$ 80,000	\$ -
Transfers out	<u>-</u>	<u>-</u>	<u>0</u>
Total other financing sources (uses)	<u>80,000</u>	<u>80,000</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	<u>\$ (1,064,943)</u>	<u>\$ 100,036</u>	<u>\$ 1,164,979</u>
FUND BALANCE, UNASSIGNED:			
Beginning of year	9,468,545	9,922,868	454,323
End of year	<u>\$ 8,403,602</u>	<u>\$ 10,022,904</u>	<u>\$ 1,619,302</u>

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original Budget	2023-24 Revised Budget	Impact of Change
Revenues			
Local	11,853,710	12,663,698	809,988
State	46,676,062	49,201,274	2,525,212
Federal	2,953,342	2,902,447	(50,895)
Transfers - ISD	4,926,000	5,011,000	85,000
Other Financing Sources	80,000	80,000	-
Total Revenues	66,489,114	69,858,419	3,369,305
Expenditures			
Elementary Instruction	9,681,998	9,941,846	(259,848)
Middle School Instruction	8,887,606	8,952,712	(65,106)
High School Instruction	9,630,552	9,823,473	(192,921)
Montessori (PPK-8)	3,655,302	3,755,257	(99,955)
Beginnergarten	183,923	186,187	(2,264)
Special Education	10,401,813	10,510,049	(108,236)
Compensatory Education	1,536,726	1,690,002	(153,276)
Gifted Programs	150,981	152,857	(1,876)
Guidance Services	1,669,172	1,673,837	(4,665)
Other Pupil Services	793,397	905,759	(112,362)
Improvement of Instruction	1,810,855	1,916,002	(105,147)
Educational Media Services	672,996	678,937	(5,941)
Direction of Special Education	318,188	336,437	(18,249)
Other Instructional Staff Services	145,761	158,151	(12,390)
Board of Education	121,300	121,300	-
Executive Administration	599,702	609,930	(10,228)
School Administration	4,357,749	4,413,926	(56,177)
Fiscal Services	592,789	599,578	(6,789)
Internal Services	158,713	159,580	(867)
Other Business Services	110,200	159,000	(48,800)
Staff/Personnel Services	352,838	313,961	38,877
Technology Services	1,598,106	1,726,326	(128,220)
Operations & Maintenance	5,102,581	5,472,451	(369,870)
Facilities Construction/Improvement	155,000	198,631	(43,631)
Pupil Transportation	1,330,533	1,340,921	(10,388)
Athletics	868,964	882,227	(13,263)
Community Education	2,666,312	3,079,046	(412,734)
Total Expenditures	67,554,057	69,758,383	(2,204,326)
Effect on Fund Balance	(1,064,943)	100,036	1,164,979

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Revenues:			
Local Sources:			
Property Taxes	9,568,439	10,096,376	527,937
Community Ed, Programming	1,555,888	1,683,388	127,500
Community Ed, Facility Rental	170,000	170,000	0
Community Ed, Senior Center	117,313	118,444	1,131
Athletics, Registration Fees	115,200	155,000	39,800
Athletics, Gate Receipts	90,000	90,000	0
Okemos Education Association	13,000	13,000	0
Tuition	103,858	103,858	0
Print Shop Fees (internal)	55,000	55,000	0
Transportation Fees (internal)	20,000	20,000	0
Miscellaneous	45,012	158,632	113,620
State Sources:			
Foundation	33,170,065	33,282,162	112,097
Special Education	3,635,535	4,197,665	562,130
Hold Harmless	467,360	473,870	6,510
MPSERS Stabilization	5,353,889	6,321,722	967,833
MPSERS Cost Offset	1,748,300	1,779,460	31,160
At-Risk	870,211	1,069,268	199,057
Assessment & Literacy	106,445	97,114	(9,331)
Great Start Readiness Grant	447,954	500,824	52,870
Mental Health & Safety Grants	642,038	1,203,270	561,232
Other	234,265	275,919	41,654
Federal Sources			
Title I, II, III, IV	333,381	213,507	(119,874)
Special Education IDEA	21,929	21,929	0
Medicaid Outreach	22,000	30,000	8,000
Cornovirus Relief Funds	2,576,032	2,637,011	60,979
Transfers - ISD			
Special Education ISD	4,926,000	5,011,000	85,000
Other Financing Sources			
Transfers to General Fund	80,000	80,000	0
Other Financing Sources	-	-	0
	66,489,114	69,858,419	3,369,305
Summary of Fund Balance			
Beginning Fund Balance	9,468,545	9,922,868	454,323
Operational surplus (deficit)	(1,064,943)	100,036	1,164,979
	8,403,602	10,022,904	1,619,302
	12.4%	14.4%	

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Elementary Instruction, 111			
Wages			
Cornell	1,783,324	1,783,324	-
Hiawatha	1,722,654	1,737,927	(15,273)
Bennett Woods	1,651,554	1,747,077	(95,523)
Benefits			
Cornell	359,378	356,982	2,396
Hiawatha	307,802	329,463	(21,661)
Bennett Woods	301,686	315,978	(14,292)
Retirement & FICA			
Cornell	995,433	1,032,500	(37,067)
Hiawatha	965,649	1,010,146	(44,497)
Bennett Woods	922,848	1,012,594	(89,746)
Contracted Staff & Services			
Cornell	53,904	27,450	26,454
Hiawatha	57,951	17,450	40,501
Bennett Woods	63,415	17,450	45,965
Supplies & Other			
Cornell	45,434	55,330	(9,896)
Hiawatha	41,935	53,221	(11,286)
Bennett Woods	51,128	59,682	(8,554)
Textbooks, New & Replacement			
Cornell	44,746	51,154	(6,408)
Hiawatha	44,224	51,010	(6,786)
Bennett Woods	44,872	51,748	(6,876)
Outgoing Transfer - Substitutes	201,095	231,360	(30,265)
	9,659,032	9,941,846	(282,814)
Beginnergarten, 117			
Wages	111,906	111,906	-
Benefits	8,309	8,256	53
Retirement & FICA	62,545	64,862	(2,317)
Supplies & Other	821	821	-
Textbooks, New & Replacement	342	342	-
	183,923	186,187	(2,264)
Grades 5-8 Instruction, 112			
Wages			
Kinawa	2,413,324	2,305,914	107,410
Chippewa	2,517,280	2,551,083	(33,803)
Benefits			
Kinawa	429,702	425,044	4,658
Chippewa	404,172	378,464	25,708
Retirement & FICA			
Kinawa	1,344,361	1,338,692	5,669
Chippewa	1,397,806	1,475,415	(77,609)

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Contracted Staff & Services			
Kinawa	19,200	19,200	-
Chippewa	9,300	9,300	-
Supplies & Other			
Kinawa	37,808	70,636	(32,828)
Chippewa	39,298	70,434	(31,136)
Textbooks, New & Replacement			
Kinawa	42,030	50,260	(8,230)
Chippewa	47,030	11,790	35,240
Tuition Payments (MVU)	8,000	8,000	-
Outgoing Transfer - Substitutes	178,295	238,480	(60,185)
	8,887,606	8,952,712	(65,106)
High School Instruction, 113			
Wages	5,219,051	5,138,183	80,868
Benefits	844,601	808,939	35,662
Retirement & FICA	2,629,475	2,929,616	(300,141)
Contracted Staff & Services	28,050	43,000	(14,950)
Supplies & Other	133,108	123,430	9,678
Textbooks, New & Replacement	119,268	120,464	(1,196)
Student Recovery Services	290,000	281,121	8,879
Dual Enrollment	70,000	80,000	(10,000)
Tuit Pymts (Early College, MVU, HSDCI)	167,000	110,000	57,000
Outgoing Transfer - Substitutes	152,965	188,720	(35,755)
	9,653,518	9,823,473	(169,955)
Montessori Elementary, 116			
Wages	1,314,325	1,307,186	7,139
Benefits	244,604	270,655	(26,051)
Retirement & FICA	733,801	756,012	(22,211)
Contracted Staff & Services	8,904	8,904	-
Supplies & Other	35,637	47,341	(11,704)
Textbooks, New & Replacement	41,488	48,472	(6,984)
Outgoing Transfer - Substitutes	21,265	50,960	(29,695)
	2,400,024	2,489,530	(89,506)
Montessori 5-8, 112-9700			
Wages	702,877	702,877	-
Benefits	159,112	155,014	4,098
Retirement & FICA	392,839	407,386	(14,547)
Contracted Staff & Services	450	450	-
	1,255,278	1,265,727	(10,449)
Total Montessori Instruction	3,655,302	3,755,257	(99,955)

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Special Education - Instructional Programs 122			
Wages	4,164,915	4,143,784	21,131
Benefits	763,130	727,948	35,182
Retirement & FICA	2,315,554	2,387,817	(72,263)
Contracted Staff & Services	59,610	59,610	-
Supplies & Other	25,326	25,326	-
Textbooks, New & Replacement	800	800	-
Outgoing Transfer - Substitutes	72,800	72,800	-
	7,402,135	7,418,085	(15,950)
Special Education - Psychological Services, 214			
Wages	415,554	415,554	-
Benefits	62,897	62,453	444
Retirement & FICA	232,241	240,799	(8,558)
Contracted Staff & Services	1,200	1,200	-
Supplies & Other	5,000	5,000	-
	716,892	725,006	(8,114)
Special Education - Speech & Language Services, 215			
Wages	448,633	469,766	(21,133)
Benefits	52,461	51,784	677
Retirement & FICA	250,739	272,264	(21,525)
Contracted Staff & Services	1,520	1,520	-
Supplies & Other	1,400	1,400	-
	754,753	796,734	(41,981)
Special Education - Social Work Services, 216			
Wages	682,429	669,146	13,283
Benefits	98,528	82,782	15,746
Retirement & FICA	381,433	387,836	(6,403)
Contracted Staff & Services	1,520	1,520	-
Supplies & Other	1,400	1,400	-
	1,165,310	1,142,684	22,626
Special Education - Teacher Consultants, 218			
Wages	175,166	208,249	(33,083)
Benefits	25,549	33,683	(8,134)
Retirement & FICA	97,901	120,702	(22,801)
	298,616	362,634	(64,018)
Special Education - Interpreter			
Wages	39,302	39,302	-
Benefits	2,845	2,845	-
Retirement & FICA	21,960	22,759	(799)
	64,107	64,906	(799)
Total Special Education	10,401,813	10,510,049	(108,236)

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Compensatory Education , 125 & 126			
Wages	717,871	711,839	6,032
Benefits	102,835	90,057	12,778
Retirement & FICA	400,569	411,737	(11,168)
Contracted Staff & Services	224,864	411,380	(186,516)
Supplies & Other	26,399	64,989	(38,590)
	1,472,538	1,690,002	(217,464)
Gifted Programs, 9200			
Wages	93,222	93,222	-
Benefits	5,657	5,604	53
Retirement & FICA	52,102	54,031	(1,929)
	150,981	152,857	(1,876)
Guidance Services, 212			
Wages	990,984	961,017	29,967
Benefits	121,326	121,763	(437)
Retirement & FICA	553,862	557,007	(3,145)
Contracted Staff & Services	-	-	-
Supplies & Other	3,000	34,050	(31,050)
	1,669,172	1,673,837	(4,665)
Other Pupil Services, 213 & 219			
Wages	137,231	154,611	(17,380)
Benefits	18,468	18,468	-
Retirement & FICA	76,698	89,613	(12,915)
Contracted Staff & Services	561,000	633,067	(72,067)
Supplies & Other	-	10,000	(10,000)
	793,397	905,759	(112,362)
Improvement of Instruction, 221			
Wages	966,896	973,883	(6,987)
Benefits	151,118	165,838	(14,720)
Retirement & FICA	538,679	563,719	(25,040)
Contracted Staff & Services	138,075	144,649	(6,574)
Supplies & Other	68,625	64,225	4,400
Outgoing Transfer - Substitutes	-	3,688	(3,688)
	1,863,393	1,916,002	(52,609)
Educational Media Center, 222 & 223			
Wages	352,952	352,215	737
Benefits	69,277	69,078	199
Retirement & FICA	197,267	204,144	(6,877)
Contracted Staff & Services	4,500	4,500	-
Educational Media	30,000	30,000	-
Supplies & Other	19,000	19,000	-
	672,996	678,937	(5,941)

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Special Education, Staff Direction, 226			
Wages	162,283	172,030	(9,747)
Benefits	47,357	47,357	-
Retirement & FICA	90,698	99,200	(8,502)
Contracted Staff & Services	13,250	13,250	-
Supplies & Other	4,600	4,600	-
	318,188	336,437	(18,249)
Other Instructional Staff Services, 229			
Wages	84,240	82,180	2,060
Benefits	14,439	27,599	(13,160)
Retirement & FICA	47,082	48,372	(1,290)
	145,761	158,151	(12,390)
Board of Education, 231			
Contracted Services	117,100	117,100	-
Travel & Conference	4,200	4,200	-
	121,300	121,300	-
Executive Administration, 232			
Wages	293,249	295,874	(2,625)
Benefits	71,456	71,467	(11)
Retirement & FICA	163,897	171,489	(7,592)
Contracted Staff & Services	55,300	55,300	-
Supplies & Other	15,800	15,800	-
	599,702	609,930	(10,228)
Building Administration, Elementary, 241			
Wages	1,247,016	1,250,231	(3,215)
Benefits	272,626	288,113	(15,487)
Retirement & FICA	696,959	724,635	(27,676)
Contracted Staff & Services	10,000	10,000	-
Supplies & Other	12,311	12,311	-
	2,238,912	2,285,290	(46,378)
Building Administration, Middle School, 242			
Wages	671,069	677,227	(6,158)
Benefits	157,046	133,456	23,590
Retirement & FICA	375,061	392,523	(17,462)
Contracted Staff & Services	21,800	21,800	-
Supplies & Other	8,500	8,500	-
	1,233,476	1,233,506	(30)
Building Administration, High School, 243			
Wages	495,351	497,664	(2,313)
Benefits	87,034	82,896	4,138
Retirement & FICA	276,856	288,450	(11,594)
Contracted Staff & Services	13,795	13,795	-
Supplies & Other	12,325	12,325	-
	885,361	895,130	(9,769)
Total Building Administration	4,357,749	4,413,926	(56,177)

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Fiscal Services, 252			
Wages	310,509	310,737	(228)
Benefits	78,037	78,038	(1)
Retirement & FICA	173,543	180,103	(6,560)
Contracted Staff & Services	27,500	27,500	-
Supplies & Other	3,200	3,200	-
	592,789	599,578	(6,789)
Internal Services - Print shop, 258			
Wages	41,887	41,887	-
Benefits	18,416	18,416	-
Retirement & FICA	23,410	24,277	(867)
Contracted Staff & Services	30,000	30,000	-
Supplies & Other	45,000	45,000	-
	158,713	159,580	(867)
Other Business Services, 259			
Workers Compensation	40,000	80,000	(40,000)
Legal Liability Insurance	20,800	29,600	(8,800)
Bank Service Charges	40,000	40,000	-
Other Fees	9,400	9,400	-
	110,200	159,000	(48,800)
Staff/Personnel Services, 283			
Wages	184,000	168,751	15,249
Benefits	47,999	29,401	18,598
Retirement & FICA	102,839	97,809	5,030
Contracted Staff & Services	17,000	17,000	-
Supplies & Other	1,000	1,000	-
	352,838	313,961	38,877
Technology Services, 284			
Wages	631,080	680,014	(48,934)
Benefits	176,190	170,156	6,034
Retirement & FICA	352,710	394,138	(41,428)
Contracted Staff & Services	84,626	84,626	-
Annual User Fees/Contracts	350,000	393,892	(43,892)
Supplies & Other	3,500	3,500	-
	1,598,106	1,726,326	(128,220)
Security Services, 266			
Wages	-	3,507	(3,507)
Benefits	-	-	-
Retirement & FICA	-	1,818	(1,818)
Contracted Staff & Services	61,440	229,183	(167,743)
Supplies & Other	-	28,995	(28,995)
	61,440	263,503	(198,556)

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Operation & Maintenance, 261			
Wages	1,016,968	1,013,819	3,149
Benefits	234,648	264,096	(29,448)
Retirement & FICA	568,390	587,608	(19,218)
Contracted Custodial	1,109,050	1,109,050	-
Contracted Staff & Services	420,750	552,725	(131,975)
Supplies & Other	460,385	459,500	885
Telephone	31,000	31,000	-
Heating Fuel/Natural Gas	343,000	343,000	-
Electricity	570,000	570,000	-
Water & Sewer	61,000	61,000	-
Waste & Trash Disposal	39,500	39,500	-
Property, Casualty & Fleet Insurance	186,450	177,650	8,800
	5,041,141	5,208,948	(167,807)
Total Operations & Maintenance	5,102,581	5,472,451	(366,363)
Facilities Construction/Improvement			
Building Improvements	155,000	198,631	(43,631)
	155,000	198,631	(43,631)
Pupil Transportation, 271			
Wages	637,028	636,148	880
Benefits	170,664	160,446	10,218
Retirement & FICA	349,641	361,617	(11,976)
Contracted Services	44,150	42,010	2,140
Fleet Insurance	11,200	11,200	-
Vehicle Fuel	91,000	91,000	-
Supplies & Other	38,500	38,500	-
	1,342,183	1,340,921	1,262
Athletics, 293			
Salaries	137,447	135,173	2,274
Coaches/Games Workers	192,816	192,816	-
Benefits	17,960	27,977	(10,017)
Retirement & FICA	184,581	190,101	(5,520)
Contracted Coaches/Game Workers	214,560	214,560	-
Contracted Services	91,600	91,600	-
Supplies & Other	30,000	30,000	-
	868,964	882,227	(13,263)
Community Education - Child Care, 351			
Wages	572,788	677,009	(104,221)
Benefits	127,507	123,525	3,982
Retirement & FICA	315,658	389,653	(73,995)
Contracted Staff & Services	558,116	729,345	(171,229)
Supplies & Other	101,580	101,575	5
	1,675,649	2,021,107	(345,458)

**Okemos Public Schools
General Operating Fund
2023-24 Proposed Budget Revision**

	2023-24 Original	2023-24 Revised	Impact of Change
Community Education - Recreation/Enrichment, 321			
Wages	44,734	44,734	-
Benefits	23,296	23,296	-
Retirement & FICA	25,002	25,928	(926)
Contracted Staff & Services	203,000	213,000	(10,000)
Supplies & Other	11,000	11,000	-
	307,032	317,958	(10,926)
Community Education - School Readiness, 343x			
Wages	158,031	169,387	(11,356)
Benefits	33,860	26,679	7,181
Retirement & FICA	88,235	96,759	(8,524)
Contracted Staff & Services	142,362	150,238	(7,876)
Supplies & Other	25,466	57,761	(32,295)
	447,954	500,824	(52,870)
Community Education - Senior Center, 391			
Wages	54,631	54,631	-
Benefits	5,391	5,391	-
Retirement & FICA	30,291	31,422	(1,131)
Contracted Staff & Services	27,000	27,000	-
	117,313	118,444	(1,131)
Community Education - Facilities Use, 311			
Wages	10,780	12,126	(1,346)
Benefits	1,259	1,259	-
Retirement & FICA	6,025	7,028	(1,003)
Contracted Staff & Services	45,000	45,000	-
Supplies & Other	1,500	1,500	-
Utilities	53,800	53,800	-
	118,364	120,713	(2,349)
Total Community Services	2,666,312	3,079,046	(412,734)
Total Expenditures	67,554,057	69,758,383	(2,200,819)

Okemos Public Schools
Preliminary Budget Assumptions
2023-24 Budget Revision #1

Increased Expenditures/Decreased Revenue	Most Likely
Additional Staff FTE, portions	53,240
Additional SE Paraprofessionals	130,665
Community Education Clerk, reinstated	47,160
Operational Expenditures	150,000
Contracted Staff (subs, classroom aides)	47,040
Workers Compensation Premiums	40,000
Budget Priorities, level 1.5	253,000
Staff Wage Analysis Impact, Community Ed	150,000
	\$871,105
Increased Revenue/Decreased Expenditures	Most Likely
Increase in per-pupil Foundation Allowance (+\$92 to \$9608)	461,326
Enrollment (+28.6 blended)	275,087
Increase in Special Education Reimbursement (100%)	117,646
Increased Special Ed Categorical (MDE, 22-23 timing delay)	321,050
Other State Aid Sections	74,725
Net GE impact due to costs offset by grants	343,424
Increase in Special Education Revenue thru ISD	93,000
Interest Income	120,000
Decreased insurance expense MESSA (3.4% vs 4.9%)	28,330
Decreased Salaries & related, staff turnover (17 teachers)	81,026
Decreased Salaries & related, vacancies	120,470
	\$2,036,084
Projected Impact on General Fund Balance	\$1,164,979
Change in Fund Balance - Proposed Budget	(1,064,943)
Total Impact on General Fund Balance before Wage Adjustments	\$100,036
Staff Wage Analysis Impact, Others	221,273
Total Impact on General Fund Balance after Wage Adjustments	(\$121,237)

Fund Balance - as percentage of expenditures

Audited 6/30/20	\$ 5,248,843	9.8%
Audited 6/30/21	\$ 8,093,308	14.9%
Audited 6/30/22, restated	\$ 8,044,337	13.4%
Audited 6/30/23	\$ 9,922,868	14.6%
Original Budget 6/30/24	\$ 8,403,602	12.4%
Proposed Budget Revision 6/30/24	\$ 10,047,907	14.4%

OKEMOS PUBLIC SCHOOLS

2023-24 Revised Budget

Board Meeting, December 11, 2023

Preliminary Budget Revision Adjustments, Net Budget Uses

Increased Expenditures/Decreased Revenue	Net Impact
Additional Staff FTE, portions	(53,240)
Additional SE Paraprofessionals	(130,665)
Community Education Clerk, reinstated	(47,160)
Operational Expenditures	(150,000)
Contracted Staff (subs, classroom aides)	(47,040)
Insurance, workers comp	(40,000)
Budget Priorities, level 1.5	(253,000)
Staff Wage Analysis Impact, Community Ed	(150,000)
	(\$871,105)

Preliminary Budget Revision Adjustments, Net Budget Sources

Increased Revenue/Decreased Expenditures	Net Impact
Increase in per-pupil Foundation Allowance (\$+92 to \$9,608)	461,326
Enrollment (+28.60 blended)	275,087
Increase in Special Education Reimbursement	117,646
Special Ed Categorical (MDE, 22-23 timing delay)	321,050
Other State Aid Sections	74,725
Net GE impact due to costs offset by grants	343,424
Increase in Special Education Revenue thru ISD	93,000
Interest Income	120,000
Decreased insurance expense MESSA (3.4% vs 4.9%)	28,330
Decreased Salaries & related, staff turnover	81,026
Decreased Salaries & related, vacancies	120,470
	\$2,036,084

Projected Impact on General Fund before Wage Adjustments

	<u>Proposed Budget</u>	<u>Net Changes</u>	<u>Preliminary Revised Budget</u>
Revenues	\$66,489,114	3,369,305	\$69,858,419
Expenditures	67,554,057	2,204,326	69,758,383
Net Impact on General Fund Balance	(\$1,064,943)	\$1,164,979	\$100,036
Fund Balance, 7/01/23	9,468,545	454,323	9,922,868
Fund Balance, 6/30/24	\$8,403,602	\$1,619,302	\$10,022,904
<i>Fund Balance as a % of Expenditures</i>	<i>12.4%</i>		<i>14.4%</i>

Projected Impact on General Fund after Wage Adjustments

	<u>Proposed Budget</u>	<u>Net Changes</u>	<u>Preliminary Revised Budget</u>
Revenues	\$66,489,114	3,369,305	\$69,858,419
Expenditures	67,554,057	2,204,326	69,758,383
Preliminary ,Net Impact on General Fund	(\$1,064,943)	\$1,164,979	\$100,036
Staff Wage Analysis, Others	0	(221,273)	(221,273)
Net Impact on General Fund Balance	(\$1,064,943)	\$943,706	(\$121,237)
Fund Balance, 7/01/23	9,468,545	454,323	9,922,868
Fund Balance, 6/30/24	\$8,403,602	\$1,398,029	\$9,801,631
<i>Fund Balance as a % of Expenditures</i>	<i>12.4%</i>		<i>14.0%</i>

Impending Budget Review

- ISD SE Revenue
- Federal Grant Funding Sources
 - ESSER III
 - Title I, II, III, IV
- State Grant Funding Sources
 - 22I, Transportation Costs
 - 31aa, Safety & Mental Health Grant
- Expenditures
 - Utilities costs
 - Technology subscription fees

2024-25 Budget Considerations

- Federal/State Grants
 - \$3.84M in 23-24 to \$1.0M in 24-25
 - Overview & Impact on 24-25 Budget
 - Presentation February 2024
- 24-25 Budget Priorities