

Regular Board Meeting
Wednesday, September 13, 2023 6:00 PM

Triangle Lake Charter School--Pioneer
Building
20264 Blachly Grange Rd.
Blachly, OR 97412

Agenda

1. **CALL TO ORDER**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
5. **CONSENT AGENDA**
 - 5.1. **BOARD MINUTES**
 - 5.2. **FINANCIAL REPORT**
 - 5.3. **NEW HIRES**
 - 5.4. **MOTION**
6. **REPORTS**
 - 6.1. **FACILITIES REPORT**
 - 6.2. **TRANSPORTATION & TECHNOLOGY REPORT**
 - 6.3. **STUDENT SERVICES REPORT**
 - 6.4. **PRINCIPAL'S REPORT**
 - 6.5. **SUPERINTENDENT'S REPORT**
7. **UNFINISHED BUSINESS**
 - 7.1. **BOARD GOALS FOR THE 2023-2024 SCHOOL YEAR**
8. **NEW BUSINESS**
 - 8.1. **DIVISION 22 STANDARDS**
 - 8.2. **LANE ESD TRANSIT DOLLAR REQUEST**
 - 8.3. **NON-RESIDENT STUDENT ADMISSION AND ATTENDANCE REQUIREMENTS**
 - 8.4. **TEACHER EVALUATION PROCESS**
9. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
10. **RECONVENE REGULAR SESSION**
11. **ANNOUNCEMENTS**
 - 11.1. **UPCOMING BOARD MEETING**
 - 11.2. **UPCOMING DISTRICT & CHARTER BOARD WORK SESSION**
12. **ADJOURN THE REGULAR MEETING**
13. **DOCUMENTS FOR BOARD INFORMATION**

Blachly School District #90

Code: BDDH
Adopted: 12/13/93
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18;
1/19/22

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will submit their request and name electronically prior to the Board meeting.¹ A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

¹ When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to comments@blachly.k12.or.us . Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDC - Board Meeting Agenda

KC - Community Involvement in Decision Making

Blachly School District #90

Code: BDDH-AR
Revised/Reviewed: 2/21/18; 11/17/21

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please submit the Intent to Speak request to the Superintendent, Monday of the week of the Board meeting to comments@blachly.k12.or.us. Those attending virtually and want to provide public comment should submit the Intent to Speak request to the Superintendent, Monday of the week of the Board meeting to comments@blachly.k12.or.us.

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

“A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.”

SEE FORM ON REVERSE

INTENT TO SPEAK

The Board welcomes input. To provide in-person public comment please complete the request at comments@blachly.k12.or.us that can be found on the District and School websites Monday the week of the Board meeting.

Name: _____ Phone: _____

Name of organization (if applicable): _____

Address: _____

Email (optional): _____

Topic or comment to be presented (brief description): _____

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted by the Board regarding personnel may take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less.

Regular Board Meeting
Wednesday, August 9, 2023 6:00 PM Pacific

Triangle Lake Charter School--Pioneer
Building
20264 Blachly Grange Rd.
Blachly, OR 97412

Ciara Clark: Present
Dwight Coon: Absent
Meleah Drago: Present
Jeff Eastburn: Present
Derek Pennel: Present
Bev Schiesser: Absent
Lenae Sjostrom: Absent

Present: 4, Absent: 3.

Attendance: Kelly Goodwin, Lisa Wagner, Aria Richardson, Molly Rust, Shane Benscoter and Dennis Boyd

1. CALL TO ORDER

Board Chair Pennel called the meeting to order at 6:05 pm.

2. WELCOME GUESTS AND VISITORS

3. CHANGES OR ADDITIONS TO THE AGENDA

We will add the Superintendent Evaluation Tool to the agenda under new business, item 9.3

4. PUBLIC FORUM/COMMUNICATIONS

Ms. Lisa Wagner gave a public comment. The topic was the Charter Board.

5. CONSENT AGENDA

5.1. BOARD MINUTES

There were no questions or changes to the July minutes.

5.2. FINANCIAL REPORT

Ms. Molly Rust is here to answer questions in regards to the July check register.

Director Eastburn asked if the price listed was for both shot clocks? Superintendent Watkins said yes, and both have been received.

Director Drago asks if the Frontline charge is a one-time charge? Superintendent Watkins said yes, this was for the start up of the staff time clock system.

Superintendent Watkins gives a brief update of state funding.

5.3. SECOND READ BOARD POLICY

5.4. NEW HIRES

Superintendent Watkins shares the continuation of Paige Wynn as the MS/HS Cross Country coach for the 2023-24 season.

Superintendent Watkins shares we are still looking for a MS football coach.

5.5. RESIGNATION

Superintendent Watkins shares the resignation of Veronica Jensen, she is moving on to become an elementary teacher for another district.

5.6. MOTION

Director Eastburn moved to approve the consent agenda as presented. This motion, made by Jeff Eastburn and seconded by Ciara Clark, Carried.

Dwight Coon: Absent, Bev Schiesser: Absent, Lenae Sjostrom: Absent, Ciara Clark: Yea, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea
Yea: 4, Nay: 0, Absent: 3

6. REPORTS

6.1. FACILITIES REPORT

Mr. Shane Benscoter presented his report to the board.

Director Eastburn asked if we would be poring a slab for the new freezer? Mr. Benscoter answers yes, we will be doing that soon after some ground work. The freezer arrives in October.

6.2. TRANSPORTATION & TECHNOLOGY REPORT

Mr. Dennis Boyd shared a report with the board.

Director Drago asks about the buses we have now. Mr. Boyd answered her questions.

Board Chair Pennel asked if the NFHS people worked on the gym camera as well when they were here installing the cameras for the football field. Superintendent Watkins said we would have our Athletic Director reach out and ask.

6.3. PRINCIPAL'S REPORT

Ms. Bottensek shares her report with the board. Summer school is up and running now. We have doubled our summer school enrollment K-8th. The HS summer school program is running well. Due to some early work in June, we have fewer students needing to attend this summer.

There will be a post being shared about athletics, forms are now digital and parents will be able to sign their kids up online. There will be some signatures still needed. Fall practices will be starting Monday and we will be running activity buses for these practices. MS sports practices start on the first day of school.

Upcoming events she wanted to share were, MS/HS class registration day, August 23rd,

Welcome Back Night is September 14th. With this event, classes will be open to parents and there will also be additional community partners running additional activities.

Board Chair Pennel asked if there was a chance we could get a doctor to come out to campus again for sports physicals? Ms. Bottensek answers, we don't have anyone anymore, the doctor we have previously used is no longer doing it.

Ms. Bottensek shares our current open positions.

6.4. SUPERINTENDENT'S REPORT

Superintendent Watkins invited the board to our first day of all staff back on August 28th.

He shares some additional information about the number of bills that were put through in regards to education. He shares one specifically, but reminds the board that we don't have the policy yet. It is in regards to School Board members having the choice to receive a stipend.

Superintendent Watkins will share out the bill and the language related to it for the board members to review. Another bill that is being worked through is senate bill 819. This is in

regards to special education and students on a reduced day. He is working closely with our SpEd director, Ms. Tripp to make sure that our school will be in full compliance. He also wanted to share house bill 3198, Early Literacy. This is in regards to third grade literacy. With this comes a grant, but we do have to have a 25% match in order to receive this grant. He will be meeting with Principal Bottensek to discuss what implementation would look like and where funding would come from and be making some decisions.

Board Chair Pennel asks if the Early Literacy bill is the only bill that comes with funding? Superintendent Watkins answers him.

Director Drago asks if bill 819 also affects online students? Superintendent Watkins answers yes, we have to track their instructional minutes, and meet at least every 90 days. This is in regards to students on an IEP or 504.

Superintendent Watkins shares that our website will be launched by the end of August. We will be going to a central website with links to our different programs.

Superintendent Watkins asks the board to please let him or Ms. Simington know their preference between attending the OSBA conference or the National conference. Conference prices are similar across the board.

7. ENROLLMENT

Superintendent Watkins shares that these numbers are continuously changing. Enrollment is looking good for this upcoming year.

8. UNFINISHED BUSINESS

8.1. 2022-23 DISTRICT BOARD GOALS

Board Chair Pennel shares the goals from last year as a refresher. He would like the board to start thinking about their upcoming goals for this year. He hopes to discuss this at September's meeting.

9. NEW BUSINESS

9.1. SUPERINTENDENT GOALS

Director Pennel moved to approve the Superintendent goals presented by Superintendent Watkins for the 2023-24 school year. This motion, made by Derek Pennel and seconded by Jeff Eastburn, Carried.

Dwight Coon: Absent, Bev Schiesser: Absent, Lenae Sjostrom: Absent, Ciara Clark: Yea, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea

Yea: 4, Nay: 0, Absent: 3

Superintendent Watkins shares his goals for the upcoming school year. He shares that they are greatly aligned with the Strategic Plan. He has also listed some of the activities in which he plans to do to achieve his goals.

Goal 1: The Superintendent will build a culture of belonging and engagement with district stakeholders.

Goal 2: The Superintendent will engage all stakeholders in the implementation of the Strategic Plan of the District.

Goal 3: The Superintendent will explore opportunities to enhance a safe and inclusive environment for students, staff and parents.

Board Chair Pennel asks, where is the most appropriate place for accountability to lie for student achievement? Superintendent Watkins shares his belief, which is that the ultimate

accountability lies with him. The board's job is to then hold him accountable for that. He discusses some measurable data points which could be tools used for this process.

9.2. REVIEW OF SCHOOL MEAL PRICES

Board Chair Pennel moved to accept the lunch increases of .50 cents on meal prices across the board for the 2023-24 school year. This motion, made by Derek Pennel and seconded by Jeff Eastburn, Carried.

Dwight Coon: Absent, Bev Schiesser: Absent, Lenae Sjostrom: Absent, Ciara Clark: Yea, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea
Yea: 4, Nay: 0, Absent: 3

Ms. Molly Rust, our Assistant Business Manager, shares the attachment which Ms. Pat Rufo put together for the board to review. She explains the information in regards to the Seamless Summer program that we no longer have, that we did have during covid. We are currently not bringing in the revenue to cover all our expenses. She provided some comparisons from other districts.

Superintendent Watkins shares we are also looking into the overall revenue we are getting compared to what we would get if we did the seamless summer program and the cost to staff that program.

Board Chair Pennel asks if there would be an option to go with a third party to run the seamless summer program? Superintendent Watkins answers yes, we could, but he would prefer to open it up as a district position first. They are suggesting a 0.50 cent increase in meal prices.

Director Drago asks if we will have a hard time collecting balances if we increase them? She also asks if there is a larger number of people being able to qualify for Free/Reduced lunches? Ms. Rust answered, but shared that we do struggle getting families to apply for the Free/Reduced program.

Board Chair Pennel feels that the amount you get for doing the seamless summer program would be worth trying to make it work. He would like to follow up with that discussion in the spring, which would give us time to apply for next year if we decide to go that direction.

Director Eastburn asks if the .50 cent increase would include the milk charge. Superintendent Watkins states no, only with the meal charges.

9.3. Superintendent Evaluation Instrument

Board Chair Pennel moved to adopt the same evaluation instrument that we utilized last year for this year. This motion, made by Derek Pennel and seconded by Jeff Eastburn, Carried.

Dwight Coon: Absent, Bev Schiesser: Absent, Lenae Sjostrom: Absent, Ciara Clark: Yea, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea
Yea: 4, Nay: 0, Absent: 3

Board Chair Pennel shares that in the past they have adopted the OSBA evaluation instrument for the Superintendent evaluation. He believes this is what most of the schools in Oregon use for their Superintendent's evaluations. Each year you have to choose what tool you plan to use for this evaluation process.

10. THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION

There is no executive session tonight.

11. RECONVENE REGULAR SESSION

12. ANNOUNCEMENTS

12.1. UPCOMING BOARD MEETING

12.2. UPCOMING DISTRICT & CHARTER BOARD WORK SESSION

13. ADJOURN THE REGULAR MEETING

Board Chair Pennel adjourned the meeting at 8:03 pm.

Board Maintenance Report

September 6th 2023

LANDSCAPING MAIN OFFICE / COURTYARD

- Sod has been placed on both sides of the new office building and along the east side of the playground by the new sidewalk. Starter Fertilizer was placed and the irrigation system for the new office building is up and running.

MAINTENANCE TRAILER DECK

- Deck construction was postponed due to the high volume projects around campus to get school started.
- Construction will begin in the next few weeks.

WALK IN FREEZER

- With the award of the National Schools Lunch Program Equipment Grant a new walk in Freezer to be located outside the back kitchen door. Delivery of the freezer is scheduled for the week of October 9th.
- A concrete slab is scheduled to be installed for the freezer in the next few weeks.
- Additional information on the freezer be found here <https://polarking.com/>

LIFE SKILLS ROOM

- The Life Skills room at the end lower hall is completed with fresh paint, new cabinets, new flooring and a sensory swing.(Not Rated For Adults)

CLASSROOMS

- Multiple classroom moves in the lower hall provided some time for fresh paint on a few classroom walls, trim and cabinets.
- The High School History (RM 13) got fresh paint to match up with the painting done on the exterior wall during the seismic rehabilitation grant project.

EXTERIOR

- The High School building exterior window trim was re-caulked and the trim paint touched up along with breezeway fascia around the playground.

Technology and Transportation Board Report

September 2023

1. Two new bus drivers have been hired and training will commence in the near future according to availability of the drivers and trainers.
2. Chromebook issue to 7-12 graders nearly complete. Only have stragglers left to receive them.
3. Three bus routes currently running, as the new drivers get certified, we will shift to four routes
4. 1:1 device issue is complete for 7th through 12th

Social Services Board Report September 2023

In August we sent 7 staff members to get MANDT trained. The Mandt System is a behavioral crisis interaction training, it gives teachers and instructional assistants tools to manage themselves and helps them teach others to manage their own behavior, recognizing the early warning signs of potentially violent behavior and intervening proactively through de-escalation techniques and positive behavior supports.

We are looking at all of our behavioral data from last year and comparing that with our behavioral matrix. We are fine updating our handbook and behavioral Matrix and hope to have an updated version to the board soon.

I am excited to start my second school year here at Triangle Lake Charter School.

District Board Meeting: Triangle Lake Charter School Report

September 2023 Meeting

- **Fall Welcome Back Night – September 14th 6:00pm-7:30pm (flyer attached)**
 - **Meet teachers and tour classrooms**
 - **Pasta dinner served**
 - **Community Partners will be on campus to interact with families.**
 - **Blachly Lane**
 - **BowTech**
 - **National Guard**
 - **State Representative Boomer Wright**
- **Week at Glance:**
 - **Principal Bottensek will continue sending out a weekly memo to staff via email and families via ParentSquare**
- **TLCS Semester 1 Events Calendar (calendar attached)**
 - **All school events have been compiled on a one-page calendar and shared with families.**
- **Sports Update:**
 - **HS Volleyball & Football is in full swing**
 - **MS Volleyball & Football season began practices on the second day of school.**
 - **Two activity bus routes are running, both east & west of the school**
 - **5:45pm**
 - **7:50pm**
- **Upcoming events:**
 - **September 14th - Welcome Back Night 6-7:30pm**
 - **September 26th – School Pictures**
 - **September 28th – Senior Parent Meeting @ 6pm**
 - **October 13th – Homecoming Game @ 7pm & Dance @ 9pm**



Welcome Back Night 2023

Thursday, September 14th 6-7:30 pm

**We are excited to welcome our TLCS Families
and Community Partners**

- **Blachly Lane Electric is bringing a bucket truck**
- **Bowtech with archery equipment**
- **National Guard setting up inflatable activities**
- **State Representative Boomer Wright**

Walk around and explore the school

- **Tour Classrooms**
- **Meet TLCS Staff and other Families**
- **Enjoy a FREE Pasta Dinner**



**Blachly School District #90
Triangle Lake Charter
School K-12**

**“A community is known by the
school it keeps”**

**20264 Blachly Grange Rd Blachly, OR
97412
541.925.3262**



TLCS Semester 1 Events Calendar 2023-24



Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUG

- 8/10- Summer Library 9am-10am
- 8/17- Summer Library 9am-10am
- 8/23- 6th-12th Registration 2pm-6pm
- 8/24- Summer Library 9am-10am

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

NOV

- 11/1- Charter Board Meeting 5pm
- 11/8- District Board Meeting 6pm
- 11/9 & 11/10- Parent Conferences K-12
- 11/20-11/23- Thanksgiving Break and Holiday
- 11/29- Fall Sports Awards 5pm

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SEP

- 9/4- Holiday 9/5- First day of school
- 9/5 & 9/6 - half start Kindergarten
- 9/6- Charter Board Meeting 5pm
- 9/8- Only MS/HS school day
- 9/26- School Picture Day
- 9/28- Senior Parent Night 6pm

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DEC

- 12/1- HS Friday School
- 12/6-Charter Board Meeting 5pm
- 12/7- K-4 Music Concert 7pm-8pm
- 12/13- Holly-Grams
- 12/13- District Board Meeting 6pm
- 12/14- 5th-12th Band Concert 7pm
- 12/18-12/28- Winter Break

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCT

- 10/4- Charter Board Meeting 5pm
- 10/6- HS Friday School 10am-2pm
- 10/13- Homecoming Football game 7pm
- 10/13- Homecoming Dance 9pm-11:30pm
- 10/19- AVID Parent Night 6pm
- 10/20- HS Football Senior Night 6:45pm
- 10/26- MS Dance 5pm
- 10/31- Fall Festival 12pm

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JAN

- 1/1- Holiday-No school
- 1/5- School Day
- 1/10- District Board Meeting 6pm
- 1/12- HS Friday School
- 1/15- Holiday
- 1/19- Friday School, K-12th Science Fair
- 1/25- Last Day of Semester 1

Blachly School District 90

Report on Compliance with Public School Standards

2022-23 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district’s status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of Blachly School District’s compliance with each of the requirements of Oregon’s administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2022-23 school year. For each rule reported as out of compliance, **Blachly** School District has provided an explanation of why the school district was out of compliance and the school district’s proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2024-25 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2045- Prevention Education in Drugs and Alcohol	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In Compliance with both 2022-23 requirements (225/week) and revised requirements (150/week average)	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2120 Essential Skill Assessments for English Language Learners	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Alternative Certificate	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-0107 Operational Plans for the 2022-23 School Year	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260- Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable



Division 22 Standards Assurances for the 2022-23 School Year

September 13, 2023

Presented by Superintendent Adam Watkins

What are the Division 22 Standards?



- All Oregon administrative rules (OARs) set out in Chapter 581, Division 22, Standards for Public Elementary and Secondary Schools.

Example: 581 - 022 - 0102 Definitions
Ch. Div. Rule Title

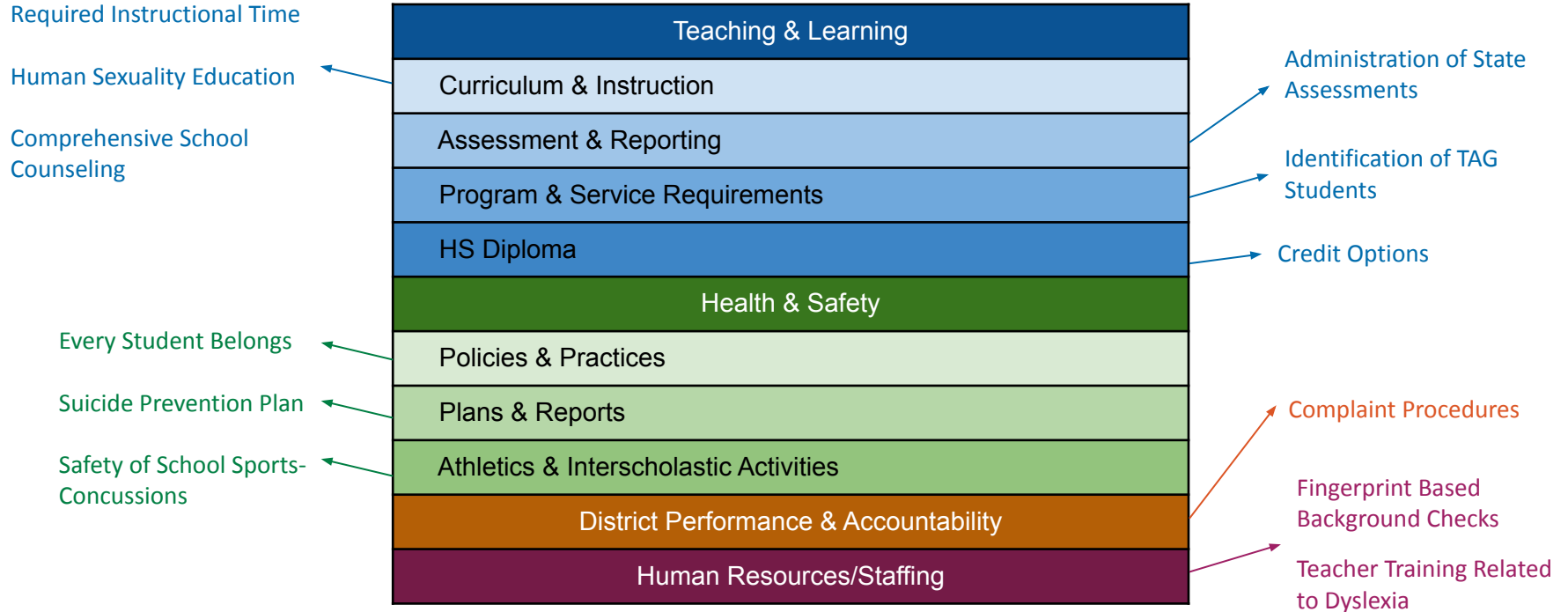
- The standards that the Oregon legislature or the State Board has determined must be met in order to be a standard school district.
- Compliance with these rules ensures a baseline level of service across the state.

Division 22 Rule Categories

**Division 22
standards
include over
50 rules.**

Teaching & Learning
Curriculum & Instruction
Assessment & Reporting
Program & Service Requirements
HS Diploma
Health & Safety
Policies & Practices
Plans & Reports
Athletics & Interscholastic Activities
District Performance & Accountability
Human Resources/Staffing

Snapshot: Division 22 Rules



What are the requirements for each of the rules?

Consult the following resources for information:

<u>ODE's Rules at a Glance Summary</u>	Provides a high level summary of each rule
<u>Secretary of State's Oregon Administrative Rules Database</u>	Consult the text of the OAR for all of the specific details
<u>ODE's Division 22 Standards Newsletter</u>	Biannual publication that highlights new/revised rules, clarifies existing rules; provides insights on how the standards intersect with current issues and trends in K-12 education, as well as resources and promising practices

What are the Division 22 Standards Assurances?

Combined Accountability Model

Districts report annually on compliance with each of the standards, and include an explanation and corrective action plan for any rule with which the district is out of compliance.

Local Accountability

Districts must:

- report to their local school board by Nov 1
- make a report available on the district website by Nov 1



State Accountability

- Districts must submit assurances to ODE by Nov 15
- ODE reviews all submissions and follows up with districts that have self-reported as being out of compliance



Division 22 Standards & Assurances of Compliance

“Our Why”

- Signals our commitment to providing a high quality educational experience and equitable opportunities for all students.
- Division 22 standards articulate the floor of the education to be provided to students, not the ceiling.
- Assurances process offers an opportunity for districts not in compliance to reflect on areas in need of attention and receive technical assistance.



What happens if the district is out of compliance?



- ODE reviews the district's proposed corrective action plan and either approves or rejects it
- If the plan is not approved as submitted, ODE contacts the district and provides technical assistance and support
- Once the district has an approved plan in place, ODE specialists may continue to provide support, as needed
- The corrective action must be complete by the beginning of the next school year
- If a district fails to come back into compliance after an opportunity for corrective action, ODE may withhold a portion of the district's State School Fund monies

Report for the 2022-23 School Year

Division 22 Standard Waivers for 2022-23

- [581-022-2115\(3\) Assessment of Essential Skills:](#)
 - **Essential Skills Graduation Requirements** are waived for students graduating in the 2022-2023 and 2023-2024 school years.
 - Note: Local Performance Assessment requirement in Section (2) remains in effect.
- [OAR 581-022-2265](#) Report on PE Data
 - **PE Data collections** were suspended last year. Districts will be required to submit data for the upcoming 2023-24 SY.



Rules That Were New in 2022-23

581-022-2308 Agreements Entered Into with Voluntary Organizations

Requires adoption of a policy governing participation in a voluntary organization that administers interscholastic activities. Voluntary organization must adopt and implement policies prohibiting discrimination, maintain a complaint process with sanctions, and administer an annual survey.

OAR 581-022-0107 Operational Plans for the 2022-23 School Year (not a new requirement)

School districts and public charter schools must periodically submit to the Department a plan for operation during the 2022-23 school year. The plan must be submitted on a form and on a timeline to be determined by the Department.

District Report on Compliance with Division 22 Standards

[581-022-2320 Required Instructional Time](#) - **In compliance**

[581-022-2100 Administration of State Assessments](#) - **In compliance**

[581-022-2312 Every Student Belongs](#) - **In compliance**

[581-022-2250 District Improvement Plan](#) - **In compliance**

[581-022-2400 Personnel](#) - **In compliance**

[581-022-2420 Educational Leadership - Administrator Standards](#) - **In compliance**

Looking Ahead: Compliance for the 2023-24 SY

New/Revised Rules & Requirements



OAR 581-022-2263 Physical Education Requirements

[HB 3199](#), which reduces the total number of physical education instructional minutes required in grades 6-8, was passed just before the close of the 2023 legislative session. The bill revises ORS 329.496 to include two significant changes:

1. The weekly time requirement was reduced from 225 minutes every week of the year.
2. The new weekly minimum of 150 minutes is calculated as an average over the duration of the school year.

This provision went into effect on July 1, 2023

New/Revised Rules & Requirements

OAR 581-022-2220 Health Services

Last revised in 1996, much of the rule's language has been updated to reflect learning from the last three years of school operations and to bring the rule into alignment with current statutes and rules.

The revised rule will be in effect for the 2023-2024 academic year. Districts will first report on their compliance with the revised rule as part of Division 22 Standards annual assurances in November of 2024.



Potential Rule Changes



Oregon Department of Education

The following changes are being considered by the State Board of Education and may be adopted at the September 21st meeting:

- **Assessment of Essential Skills graduation requirement:** proposed extension of the suspension of this requirement through the 2027-28 school year
- **Menstrual Dignity for Students:** links requirements of the Menstrual Dignity for Students rules (OAR 581-021-0587 through OAR 581-021-0596) to Division 22



ADMISSION AND ATTENDANCE REQUIREMENTS FOR NON-RESIDENT STUDENTS

In addition to a completed enrollment form for attending Triangle Lake Charter School, the following requirements have been set by the District Board and Administration for continued Non-Resident Admission and attendance. Note that additional procedures may apply to students eligible under Section 504 or the Individuals with Disabilities Education Act.

Violation of any of the following prerequisites may result in the district revoking the student's right to attend Triangle Lake Charter School.

AS A NON-RESIDENT TRIANGLE LAKE CHARTER SCHOOL STUDENT, I WILL:

- Complete work in a timely manner
- Accept responsibility for personal actions
- Be kind and treat others with respect
- Have excellent attendance of 92% or better
- Have excellent behavior; no referrals, suspensions or reports to law enforcement
- Stay on track to graduate, pass all classes

CONSEQUENCES FOR NON-COMPLIANCE:

Individuals violating this contract may lose their right to attend as a Non-Resident Student

	Minor	Major
1 st Infraction	Warning	Possible termination of admission
2 nd Infraction	Warning	Possible termination of admission
3 rd Infraction	Termination of Admission	Termination of Admission

I have read these requirements for Non-Resident Student Admission and agree to the terms set forth in this contract. I realize the importance of my performance at Triangle Lake Charter School.

Print Student Name: _____ **Grade:** _____

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Principal Signature: _____ Date: _____

****THIS CONTRACT MUST BE KEPT IN THE STUDENTS CUM FILE AND A COPY EMAILED TO THE PARENT/GUARDIAN****



Teacher Evaluation Process

Cycle for Probation 1, 2, 3 Teacher's - Summative Evaluation

- Two (2) formal observations required.
- Informal not required, conducted at the discretion of the building administrator or upon request by the licensed staff member.

October 15	Self-Reflection and Assessment Due Goal Setting (2 SLG, 1 Professional) Due <ul style="list-style-type: none">• <i>Goals Reviewed with Administrator</i>
November 15	Formal Observation #1 (with opportunity to respond)
February 1	Evidence Submission Due to Administrator for Summative Evaluation *(Optional to provide) Mid-Year Check-In and Review of Data to-date
March 1	Formal Observation #2 (with opportunity to respond) Summative Evaluation Meeting
End of school year	End-of-Year Review Goals

"A community is known by the schools it keeps"



On-Cycle for Contract Teachers - Summative Evaluation (Starts year 5 after P1,2,3 and then every other year)

- One (1) Formal observation required.
- One (1) Informal observation required, additional conducted at the discretion of the building administrator or upon request by the licensed staff member.

October 15	Self-Reflection and Assessment Due Goal Setting (2 SLG, 1 Professional) Due <ul style="list-style-type: none">● <i>Goals Reviewed with Administrator</i>
January 15	Formal Observation (with opportunity to respond)
February 1	Mid-Year Check-In and Review of Data to-date
May 1	Evidence Submission Due to Administrator for Summative Evaluation *(Optional to provide)
May 15	Informal Observation (with opportunity to respond)
End of school year	Summative Evaluation Meeting/End-of-Year Review Goals

Off-Cycle for Contract Teachers (Starts year 4 after P1,2,3 and then every other year)

October 15	Self-Reflection and Assessment Due Goal Setting (2 SLG, 1 Professional) Due <ul style="list-style-type: none">● <i>Goals Reviewed with Administrator</i>
February 1	Mid-Year Check-In and Review of Data to-date
End of school year	End-of-Year Review of Goals

“A community is known by the schools it keeps”



Improvement Process Teachers

Improvement Process - Probationary 1, 2, 3 Teachers

1. Formal Observation(s) Lead to Concerns
2. Growth and Support Goals
 - Supports - Supervisor and *TLEA President (Optional)
 - Minimum of eight (8) weeks in duration.
 - Can be extended by the building administrator as needed.
3. Successful
 - Return to regular status.
 - Move to Probationary 2 or 3 or to Contract status for the following year.
4. Not Successful (ORS 342.835)
 - Notice to the teacher of non-renewal of contract or move for termination.
 - Notice to the teacher will be provided no less than 4 working days prior to the March Board meeting.
 - Non-renewal or move for termination of contract to the Board of Directors by March 15.

“A community is known by the schools it keeps”



Improvement Process - Contract Teachers

Year 1 – Improvement Process

1. Formal Observation(s) and/or Informal Observation(s) Lead to Concerns
2. Growth and Support Goals (Year One)
 - Level appropriate between teacher and building administrator.
 - Supports - Supervisor and *TLEA representative (Optional)
 - Minimum of eight (8) weeks in duration.
 - Can be extended by the building administrator as needed.
3. Successful
 - Return to regular status.
4. Not Successful
 - Move to a Plan for Improvement.
 - Notice to the teacher will be provided no less than 4 working days prior to the March Board meeting.
 - Non-extension to the Board of Directors by March 15.

Year 2 Improvement Process

1. Plan for Improvement (Year Two)
 - Site-based between teacher and building administrator.
 - Supports - Supervisor and TLEA President
 - Minimum of ten (10) weeks in duration.
 - Can be extended by the building administrator as needed.
2. Successful
 - Return to regular status and issue a new two-year contract
3. Not Successful
 - Notice to the teacher of non-renewal of contract or move for termination.
 - Notice to the teacher will be provided no less than 4 working days prior to the March Board meeting.
 - Non-renewal or move for termination of contract to the Board of Directors by March 15.

“A community is known by the schools it keeps”

Blachly School District #90

Code: **DLC-AR**
Adopted: 1/08
Readopted: 7/15/09
Orig. Code(s): DLC

Expense Reimbursements

Expenses will be reimbursed at the following rates:

Conference Registration

The district will prepay or reimburse the full cost of registration.

Mileage

The district will reimburse the Internal Revenue Service rate. ~~minus 10 cents per mile.~~ This is intended to cover the cost of gas, oil, etc. but not the fixed costs for the vehicle, i.e. insurance. ~~For example, if the IRS announces a rate of 50.5 cents per mile, the district reimbursement rate would be 40.5 cents per mile.~~ Distance will be determined by round-trip mileage from the district ~~or starting point of origin~~ to the conference or meeting site and back as determined by an electronic map search. ~~If the employee or Board member actually travels to and/or from a site to other than the district address, reimbursement will be for the lesser of the two distances.~~ Reimbursement for out-of-state travel by private vehicle will be made on the basis of air fare or mileage rate, whichever is lower. The district will not reimburse mileage during the absence that is for recreation or other-than-school-business purposes. ~~It is encouraged~~ if multiple employees or Board members are attending the same conference or meeting, ~~to carpool or use district vehicles to reduce the cost that the district may incur. The District may require a group to use a district vehicle to transport to the conference or meeting site at its discretion. at its option, pay for one vehicle to transport multiple people.~~

Meals

The district will reimburse at the IRS daily rate divided among three meals as determined by the superintendent. For example, if the IRS daily rate is \$39, the maximum rate of reimbursement would be:

Breakfast: \$ 9.00
Lunch: \$12.00
Dinner: \$18.00

The employee must present a receipt to the business office for each meal expense. Reimbursement for food, nonalcohol beverages and tip may be reimbursed up to the maximum amount per meal. If a meal is part of the conference or is offered at the conference site for all attendees at a cost in excess of the above amounts, it will be reimbursed at the full cost. The district may reimburse the cost of groceries as long as the cost does not exceed the meal reimbursement rate and they are of reasonable quantity for the number of meals to be consumed.

Lodging

The district will reimburse at the IRS rate for the location of the conference or meeting. For example, if the IRS rate for the Salem/Portland area is \$70 per night, the maximum rate of reimbursement will be for \$70 plus tax. If the conference or meeting is held at a lodging site and the site is designated as the host hotel, the district will reimburse the conference room rate plus tax if it is above the reimbursement limit. The district will not reimburse for optional costs such as DVD or movie rentals, room service or internet connections, etc. unless there is a direct connection to necessary district business.

Other expenses

The district will reimburse other expenses as approved by the superintendent. Examples include but are not limited to district business-related phone calls, the cost of taxi or public transportation fares or parking fees. The employee or Board member must present a receipt or written explanation why a receipt could not be obtained in order to be reimbursed.

Persons who travel at district expense will exercise the same economy as a prudent person traveling on personal business and will differentiate between business expenditures and those for personal convenience.