

Regular Board Meeting  
Wednesday, November 16, 2022 6:00 PM

Triangle Lake Charter School--Library  
20264 Blachly Grange Rd.  
Blachly, OR 97412

## **Agenda**

1. **CALL TO ORDER**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
5. **CONSENT AGENDA**
  - 5.1. **BOARD MINUTES**
  - 5.2. **FINANCIAL REPORT**
  - 5.3. **RESIGNATION**
  - 5.4. **MOTION**
6. **REPORTS**
  - 6.1. **ENROLLMENT**
  - 6.2. **CHARTER BOARD REPORT**
  - 6.3. **FACILITIES REPORT**
  - 6.4. **TRANSPORTATION/TECHNOLOGY REPORT**
  - 6.5. **PRINCIPAL'S REPORT**
  - 6.6. **SUPERINTENDENT'S REPORT**
  - 6.7. **DIRECTORS REPORT**
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
  - 8.1. **WRESTLING CO-OP OPPORTUNITY**
9. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
10. **RECONVENE REGULAR SESSION**
11. **ANNOUNCEMENTS**
  - 11.1. **UPCOMING BOARD MEETING**
12. **ADJOURN THE REGULAR MEETING**

# Blachly School District #90

Code: BDDH  
Adopted: 12/13/93  
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18;  
1/19/22

## Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

### Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will submit their request and name electronically prior to the Board meeting.<sup>1</sup> A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

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<sup>1</sup> When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

### **Procedures for Written Comment**

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to [comments@blachly.k12.or.us](mailto:comments@blachly.k12.or.us) . Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

### **Comments Regarding Staff Members**

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

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### **Legal Reference(s):**

[ORS 165.535](#)  
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)  
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

*Baca v. Moreno Valley Unified Sch. Dist.*, 936 F. Supp. 719 (C.D. Cal. 1996).

*Leventhal v. Vista Unified Sch. Dist.*, 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

### **Cross Reference(s):**

BDDC - Board Meeting Agenda

KC - Community Involvement in Decision Making

# Blachly School District #90

Code: BDDH-AR  
Revised/Reviewed: 2/21/18; 11/17/21

## Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please submit the Intent to Speak request to the Superintendent, Monday of the week of the Board meeting to [comments@blachly.k12.or.us](mailto:comments@blachly.k12.or.us). Those attending virtually and want to provide public comment should submit the Intent to Speak request to the Superintendent, Monday of the week of the Board meeting to [comments@blachly.k12.or.us](mailto:comments@blachly.k12.or.us).

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

“A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.”

***SEE FORM ON REVERSE***

**INTENT TO SPEAK**

The Board welcomes input. To provide in-person public comment please complete the request at [comments@blachly.k12.or.us](mailto:comments@blachly.k12.or.us) that can be found on the District and School websites Monday the week of the Board meeting.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of organization (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Email (optional): \_\_\_\_\_

Topic or comment to be presented (brief description): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted by the Board regarding personnel may take place in an executive session.

**The Board requests that a topic or comment is limited to three minutes or less.**

Regular Board Meeting  
Thursday, October 20, 2022 6:00 PM Pacific

Triangle Lake Charter School--Library  
20264 Blachly Grange Rd.  
Blachly, OR 97412

Dwight Coon: Absent  
Meleah Drago: Present  
Jeff Eastburn: Present  
Derek Pennel: Present  
Bev Schiesser: Present  
Lena Sjoström: Present  
Jeff Thiessen: Present

Present: 6, Absent: 1.

Present as guests: Shane Bencoter, Aria Richardson, Amy Breckheisen, Pat Rufo.

### **1. CALL TO ORDER**

Board Chair Pennel called the meeting to order at 6:02 pm.

### **2. WELCOME GUESTS AND VISITORS**

### **3. CHANGES OR ADDITIONS TO THE AGENDA**

There were additions to tonight's agenda under the Consent Agenda for new hires. We share in the hiring of MS basketball coach, Carson Wynn and MS girls basketball coach Sadie Mooney.

### **4. PUBLIC FORUM/COMMUNICATIONS**

There were no comments submitted.

### **5. CONSENT AGENDA**

#### **5.1. BOARD MINUTES**

There were no questions in regards to the September minutes.

#### **5.2. FINANCIAL REPORT**

Business Manager, Pat Rufo, shared the September Check Register with the board. The office is busy processing new hires and benefits. The annual audit is still ongoing and end of year entries are being done. There is also an Administrative review of the Child Nutrition program which reviews food preparation, equitable serving, review of free and reduced lunch application processing, and financial reporting and claiming. This is a federal program managed by the state. A transportation audit will be happening in a couple of weeks. Besides audits, at this time of year many grants are ending and new ones are starting, so there is a lot of reconciling and reporting involved with this. Director Schiesser asked about the check for PERFORM software and Ms. Rufo explained this was a staff evaluation support we are implementing. Director Thiessen asked about the charges for the bus that broke down. Ms. Rufo didn't have details on that. Director Drago asked about the iPads purchased with the REAP grant. Superintendent Watkins said this was a replacement for broken and outdated equipment.

#### **5.3. NEW HIRES**

Superintendent Watkins shares the hiring of Tosha Spencer as a new bus driver. She is currently in training. And also as a part-time playground supervisor. Mike Kaiser will also

continue coaching HS girls basketball. We have also hired Carson Wyn for MS boys basketball head coach and Sadie Mooney for MS girls basketball head coach.

#### **5.4. MOTION**

Director Drago moved to approve the consent agenda as presented/amended. This motion, made by Meleah Drago and seconded by Bev Schiesser, Carried.

Dwight Coon: Absent, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea, Jeff Thiessen: Yea  
Yea: 6, Nay: 0, Absent: 1

### **6. REPORTS**

#### **6.1. ENROLLMENT**

Superintendent Watkins shares that we are staying consistent with our on-campus enrollment and our online enrollment is a little more fluid but staying where we would like it to.

#### **6.2. CHARTER BOARD REPORT**

There were no questions in regards to the Charter Board report.

#### **6.3. FACILITIES REPORT**

Maintenance Director, Shane Benscoter shared that the concrete is being poured for the front office and we hope to be putting a building in around Tuesday of next week. Also, the playground equipment is being delivered next week. Mr. Benscoter asks that some people help the church with the removal of the current playground. We need to get a firm date set for removal. Superintendent Watkins shares that we are still hoping for a November 1st installation. The hope is that we can install one area at a time so that part of the play area is still available for student use. Director Drago believes that she can help with the removal of the current playground. She will work with Mr. Benscoter. Mr. Benscoter also shares that the pad and parking is done for the Pioneer building. Director Drago asks if the main office will have a restroom. Mr. Benscoter answers yes and a medical/sick room.

#### **6.4. TRANSPORTATION/TECHNOLOGY REPORT**

Transportation & Technology Manager, Dennis Boyd has provided an update to the board. Director Eastburn asks what the maintenance repairs were for? Superintendent Watkins shares that it was bus 6 that had broken down. Board Chair Pennel shares that we lost the bus stop at Deadwood and will now be using the Green Creek pullout. Board Chair Pennel asks if once Tosha Spencer is hired, are we going back to four routes? Superintendent Watkins answers yes. And we have one sub, with David Parker.

#### **6.5. PRINCIPAL'S REPORT**

Principal Bottensek shared her report. Director Schiesser asks how the earthquake drill went. Ms. Bottensek shares that it highlighted that our intercom system was not the best, we are excited to be looking at a new system. Board Chair Pennel asks how the AVID presentation went last week. Ms. Bottensek says that we had about 10 families there and that it went very well. Homecoming went well and we had a good turnout of supporters for the game. Board Chair Pennel asks about the varsity basketball schedule. When do practices start? She answers November 14th per OSAA. MS girls and boys practice dates are still to be decided. Conferences are coming up in mid November. These will be both in person and over zoom per family request. New for us this year, we will not have any student or staff days the week of Thanksgiving. Director Drago asks about the phone system when the power goes down. Ms.

Bottensek shares that our voicemail system will not work when the power is out. With this last power outage we just had, we still had wifi in some areas because there was only a power loss to the main office, shop, the classes in the modular building and the district office. Mr. Boyd is working on a new Bell/Announcement system.

#### **6.6. SUPERINTENDENT'S REPORT**

Superintendent Watkins shares that today the Oregon At-A-Glance reports came out. He shares these with the board. There are a couple of different indicators between the school and district reports. We are a little higher on attendance than the state average. Graduation rates/on track data are shown as well, before our summer school program this summer. Remember that our data is based on a small sample size, because our HS classes are so small, one or two students can make a big difference. Recently, hearing from some of our students and their future plans has been really encouraging. Our seniors all have a very good plan for post HS. The majority of the subgroups don't have enough students to get any data. We have a good average retention of our staff. We are also hoping that we will be able to change the longevity of our principal in the near future. The district report shows that they go from regular attenders and break them down into grades K-2 as the focus target data. We are above the average but not as high as we would like. But we do need to remember we are coming out of the pandemic. Remember this is just a snapshot. We also have much more academic data in other reports we collect. Director Schiesser asks if there is a way to have data on any grade, possibly K-8 after the pandemic years. Superintendent Watkins shares that our K-8 achievement levels could be compared with years previous, but he would rather look at beginning of the year to end of the year data. We can also look at if there are some benchmark areas and follow that same cohort to see if those trends continue. Board Chair Pennel shares that our Math numbers are disappointing. He feels that our schedule in the last 2 years, there was such a large gap in time in a math class due to scheduling. Ms. Bottensek also shares that this particular cohort of students were also not very serious about their assessments. Some students took a 2 hr test in 30 minutes because they were checked out by the time we were doing the assessment, only 2 weeks away from the end of school. We will go back to assessing in May next year to hopefully prevent this. But she agrees that the gap in math only being part of the year didn't help. Director Drago asks if this affected the students passing math in the 8th grade. Ms. Bottensek says no, this doesn't affect their grade or their personal data tracking as we as a district use MAPS.

Superintendent Watkins wants to remind the board that the upcoming election will have a tremendous impact on funding for schools in the upcoming year. He encourages the board members to reach out to the area representatives and share their feelings about school funding. He reminds the board that we won't know until February about what the funding will look like, because the current leadership will not set a budget for an incoming group of representatives.

Superintendent Watkins shares that one of the goals of the League of the Delegates Assembly and OSAA have adopted is the start of a shot clock for all varsity HS basketball. This will need to be implemented by the 2023-24 basketball season. We have asked our AD to start looking into vendors and also contact OSAA to find out what they recommend.

Superintendent Watkins suggests we start implementing this at the JV level.

Superintendent Watkins shares that the reason there is not a MS basketball start time is because it has been suggested to the league that MS sports last as long as the HS season with no staggering of boys and girls athletes. There is a meeting tomorrow morning with all the district AD's and, hopefully, the administrators as well. We are hoping that they will not

implement this on such short notice due to the amount of implications this change would create. Board Chair Pennel asks what is driving this? Superintendent Watkins shares that we are not unique in the issues we would face with this combination and he feels that the focus of what should be important for MS sports is building the student, then the athlete, but he feels the driving factor for this is for schools to better feed into their HS programs. This change would make the MS season last until April.

Superintendent Watkins revisits Director Schiessers Schiesser's question about the PowerSchool Perform system. The admin team felt it would be very valuable to have a single place where all the evaluation documents would be housed. Employees can go back and look at previous years' reports and evaluations and documents in the system. All employees can use this system, it also provides alerts for the employees. This was a lengthy onboarding process because you had to do all the loading and creating of your documents and schedules. We are rolling out the initial process with staff doing their goals and self-assessment. Staff received their log ins this morning. This will be a learning curve and we will work with our staff to make this new process an easy transition. Also, it is a 2-way communication with all documents that you choose to share with your staff or administrator. Ms. Bottensek shares that Superintendent Watkins underrepresented the significant amount of time he has spent in building these forms and timeframes into the system so we could get it started.

Superintendent Watkins reminds the board that they received a survey to help with the Strategic Planning process. We will send out one more reminder and then we will send our information to the group working with the TAP grant and they will put the data together for us. The district team will get the feedback on November 14th, then we will have a community engagement opportunity on November 15th. We will need to set a December meeting to vote on a final plan before December 31st to submit to ODE. We have also engaged in the Strategic Educational Leadership Counsel. The draft to the board will be presented in June.

Board Chair Pennel asks about the 6 items, are those deliverables? Superintendent Watkins answers yes. Superintendent Watkins shares we want to find a way to push it out to the community. We are going to use a QR code in some central locations like the post office and store. But we also understand we need to find a way to reach those in the community who are not as comfortable using technology.

Superintendent Watkins shares we have hired Arnold Gallagher Attorneys at Law, but there has not been much movement. Superintendent Watkins has had a conversation with the Grange leadership and once we have more information to share we will set up a time to meet.

## **7. UNFINISHED BUSINESS**

### **8. NEW BUSINESS**

#### **8.1. WIBC PRESENTATION**

Board Chair Pennel moved to approve the WIBC field trip as presented by Ms. Brecheisen. This motion, made by Derek Pennel and seconded by Jeff Eastburn, Carried.  
Dwight Coon: Absent, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea, Jeff Thiessen: Yea  
Yea: 6, Nay: 0, Absent: 1

Our new music teacher is Amy Brecheisen and she shares a presentation with the board. Western International Band Clinic is a very unique opportunity for students. It is a serious clinic for students of all ages HS-college. It is held every year in Seattle, with several professional composers there to teach and perform with the students. There are also people

from different universities. It is a great opportunity for students to meet other professional musicians and to get a chance to play under these conductors. Also, this would serve as professional development for Ms. Brecheisen. She shares a rough draft of the itinerary, most of which is provided by WIBC. They will be staying at La Quinta and the clinic is across the street at DoubleTree Hotel. The days are very packed from morning to night for 3 days. Breakfast and lunches are not provided. Each night the students will get to attend a concert performed at WIBC. There will also be a college night for the students to learn about their music programs and scholarship opportunities. Our students get the opportunity to perform a concert on the last day with other students from other schools. Transportation can be done with the school van. This trip can be paid for out of the band fund. We have 2 students who have been accepted to WIBC. Ms. Brecheisen is also already working on future fundraising. The cost is \$1,400, the clinic cost is \$275 per student, the hotel estimate is \$650 and about \$200 in transportation costs. The cost for Ms. Brecheisen to do the professional development is \$280 for the clinic and \$390 for the hotel. She is hoping the district will cover her costs. She is asking the district to approve this out-of-state trip.

Board Chair Pennel asks how she decides the students who will go. Ms. Brecheisen says she gave the students the audition music as their chair placement. She recommended 4 or 5 students audition and 3 wanted to. They submitted the 3 kids and 2 were accepted by WIBC. There are about 400 kids total that are accepted out of thousands. Director Eastburn states that he feels this is a great opportunity and will help grow the program. Director Drage asks if a parent is allowed to attend with their student. Ms. Brecheisen says they are more than welcome to go and can share their student's room. She recommends they take their own car because they will not be able to attend the days at WIBC.

## **8.2. LANE ESD TRANSIT DOLLAR REQUEST**

Board Chair Pennel moved that Blachly SD approve the Lane ESD Transit Dollar Request for the 2023-24 school year not to exceed 50%. This motion, made by Derek Pennel and seconded by Jeff Thiessen, Carried.

Dwight Coon: Absent, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea, Jeff Thiessen: Yea

Yea: 6, Nay: 0, Absent: 1

Superintendent Watkins shares that the recommendation is that we do not exceed over 50%. This is standard for our district for this request.

## **8.3. DIVISION 22 STANDARDS**

Director Schiesser moved to approve the Division 22 Standards for the 2021-22 school year as presented. This motion, made by Bev Schiesser and seconded by Lenae Sjostrom, Carried.

Dwight Coon: Absent, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea, Jeff Thiessen: Yea

Yea: 6, Nay: 0, Absent: 1

Superintendent Watkins shares our compliance with the Division 22 Standards. He does want to recognize that these are the standards we are held to in all areas across the board. He is pleased to share that we were compliant in every area but one. We were not in compliance with the licensure of an employee. We have already remedied this issue and have new processes in place to make sure this will not happen again. We have also worked with ODE to report the steps we took to correct this issue. This year the essential skills and the

Kindergarten assessment tool were waived.

Director Schiesser asks if there is a financial penalty for being out of compliance?

Superintendent Watkins shares that no there isn't, the only time ODE will fine is if you are saying you do not choose to correct your error. This will get posted on our district website after the vote is complete with the adoption and it gets sent back to ODE to approve. Board Chair Pennel asks in regards to the corrective action, for clarity, was this a single point on one individual? Superintendent Watkins says yes, only one individual. The notifications of renewal go to the employee only and they then need to share it with the district. Director Sjostrom asks if the individual was allowed to continue working while the license was non-compliant? Superintendent Watkins shares that no, they can not work while they are non-compliant, districts have to work with the employee and ODE to get this taken care of.

#### **8.4. PORTRAIT OF A GRADUATE PRESENTATION**

Director Eastburn moves to approve the 5 elements: think critically, collaborate, be responsible, adapt, communicate in the Portrait of a Graduate as presented. This motion, made by Jeff Eastburn and seconded by Derek Pennel, Carried.

Dwight Coon: Absent, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea, Jeff Thiessen: Yea

Yea: 6, Nay: 0, Absent: 1

Superintendent Watkins presents the work done on the Portrait of a Graduate and praises the involvement of the task force. This is the Portrait of a Graduate he would ask the board to adopt. The next steps will be moving forward with Cos and Michelle to work on implementation in the sense of instruction and development. He shares that we will finalize a graphic to go with this before it gets pushed out to everyone. Director Eastburn asks if this gets tied in with AVID? Superintendent Watkins shares that is the next step in the implementation process. There is a really direct connection between the AVID implementation and goals and the Portrait of a Graduate. Board Chair Pennel asks if this becomes an input into the Strategic Plan. Superintendent Watkins shares that our Strategic Plan is how we get "here", as in, the final product of our Seniors as a Portrait of a Graduate. You break down the elements of the Portrait of a Graduate and implement it through the Strategic Plan. Director Drago asks how the buckets will be portrayed. Superintendent Watkins shares the goal of equal balance. Right now, we are only adopting the 5 buckets, not the image. Director Thiessen asks if this includes the online students. Superintendent Watkins answers yes, and it will not look the same for every student. We teach/adjust to each student individually.

#### **9. THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**

There is no executive session today.

#### **10. RECONVENE REGULAR SESSION**

#### **11. ANNOUNCEMENTS**

If the board has any questions in regards to the upcoming OSBA conference, please reach out to Bri.

##### **11.1. UPCOMING BOARD MEETING**

We will be looking at the 14th of December for our December meeting. Board members will let Bri know if this date will not work.

**12. ADJOURN THE REGULAR MEETING**

Board Chair Pennel adjourns the meeting at 7:45 pm.

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Derek Pennel  
Board Chair

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Adam Watkins  
Superintendent

November, 2022

The Charter Board met on November 2nd. There was both a work session and a regular meeting.

At the regular meeting, after Ms. Bottensek gave a school update, the Charter Board again reviewed the issues regarding the contract with the District and voted to begin the more formal process of addressing the apparent Charter Contract non-compliance issues as well as the communication issues with the District. Mrs. Wagner will begin the Dispute Resolution process by submitting a written letter to the District Superintendent.

The regular meeting was concluded after election of officers and stakeholder reports. There were several interested parents in attendance, most of whom were interested in the AVID program. Any subjects brought forth that were not the Charter Board's responsibilities were redirected to the appropriate parties.

At the Work Session, Ms. Bottensek gave an overview of the TLCS Online Program and how it functions for students and families as well as their approach to individualized education plans, support, as well as multiple methods of evaluation that they implement. She explained the process of budgeting and expenditures for families as well as how they choose their coursework at multiple grade levels. She was also able to give a review of their approach to the Charter Focuses and answer other questions from the Charter Board.

# Board Maintenance Report

November 9th, 2022

## **MODULAR OFFICE**

- The Modular office building foundation and initial infrastructure was completed and now the building is on its foundation.
- The water and sewer have been connected and the power is to be hooked up soon.
- The data and phone lines have been installed in the building and are in the process of being connected to our current system.
- The concrete sidewalk to accommodate the ADA ramp has been poured with the remaining concrete ramp and courtyard to be finished weather permitting.
- Backfill around building and rain drain for the building are scheduled for November 14th

## **PIONEER CONNECT**

- Engineered plans were completed by Modern Structures and have been submitted to the county. They have gone thru planning and sanitation and are in the hands of the building department.
- The Electrical service upgrade to accommodate the building is scheduled for the first week of December.
- The building is currently under construction and is scheduled for delivery and set up by December 15<sup>th</sup>.

## **PLAYGROUND**

- The Playground equipment has arrived and the existing playground has been removed and relocated to the memorial church.
- The excavation and removal of chips was started on 11/9/2022
- The installation of the new playground should be complete and operational by mid-December if everything goes as planned.











## November 2022 Technology/Transportation Report

- 1) Reviewing options for phone/communication/bell/announcing system replacement. Possible installation by end of spring break if all equipment can be obtained in time.
- 2) All equipment for new modular building has been received. Equipment will be installed after power is available and wiring is completed. Installing Fiber connection between modular and server room for increased performance and future growth needs.
- 3) Implementing a test project with Upper grade students using iPads with keyboards instead of chrome books to establish the feasibility for future use/implementation of these devices at the higher grades. Current chrome book performance/reliability has not been favorable. Advances in operability of iPad/Keyboard combinations have improved dramatically. Starting with three students that should be able to provide accurate feedback of performance and will grow some the second half of the school year to get the best results of the review. If results are favorable, we will discuss at the administration level next steps to possible institute a timed changeover to either complete replacement or mixture of devices made available.
- 4) Beginning the second phase of surveillance change over. This will include adding additional cameras and equipment to expand the viewing and reviewing capabilities.
- 5) New bus driver is completing first phase of training and will start the next phase soon. Central Linn has been very supportive for training.

## **District Board Meeting: Triangle Lake Charter School Report**

### **November 2022 Meeting**

- **Mid-Semester Parent/Teacher Conferences:**
  - **November 17th: Parent Conferences 4pm-8pm**
  - **November 18th: Parent Conferences 8am-12pm**
  - **There are both virtual and in-person conferences available**
    - **K-5th Grade: Conferences by appointment only in the student's classroom.**
    - **6th-12th Grade: Drop-in, arena style, conferences.**
      - **Thursday, November 17th**
        - **4:00pm-6:00pm via Zoom**
        - **6:00pm-8:00pm in TLCS Cafeteria**
      - **Friday, November 18th**
        - **8:00am-10:00am in TLCS Cafeteria**
        - **10:00am-12:00pm via Zoom**
- **AVID Update:**
  - **K-5 students continue to work on organizational skills**
  - **6-12 students are working on their grade level AVID curriculum and Tutorials**
    - **6-8 students have Tutorials once per month**
    - **9-12 students have Tutorials once per week**
  - **K-12 students are currently working career projects to be displayed at parent conferences**
    - **K-3: What I want to be when I grow up poster**
      - **Displayed outside their classroom**
    - **4-12: Career research project and poster board**
      - **4-5 will be displayed outside their classroom**
      - **6-12 will have a gallery walk setup in the gym for conferences and then posters will be moved to the MS/HS hallways**
- **Middle School had their first dance of the year on Thursday, November 10<sup>th</sup>**
- **HS Fall Sports Update:**
  - **Volleyball – Played at St. Paul in the first round of the state play-offs**
  - **Football – Semi-final game against South Wasco at Wilsonville HS on Saturday, November 12<sup>th</sup> at 1:00pm**
- **Winter Sports:**
  - **MS Boys & Girls Basketball – 1<sup>st</sup> practice Monday, November 14<sup>th</sup>**
    - **This year the boys and girls season will run at the same time from November through mid-February**
  - **HS Boys & Girls Basketball – 1<sup>st</sup> practice Monday, November 14<sup>th</sup>**
- **Upcoming Dates:**
  - **November 21<sup>st</sup> – November 24<sup>th</sup>: NO SCHOOL - Thanksgiving Bre**

**2021-22 Student Investment Account Annual Report Template**

This Student Investment Account Annual Report Questions template aims to help districts organize narrative responses to questions prior to submitting their Annual Report via SmartSheet. **Please note that this template will not be submitted** to the Oregon Department of Education; rather it is a tool to support grantees in compiling the necessary information that will need to be cut and paste into Smartsheet.

Required Question	Responses
<p>1. What changes in behavior, actions, policies or practices have you observed related to SIA implementation during the 2021-22 school year? How do you see these changes contributing to the goals and outcomes in your SIA plan? (500 words or less)</p>	<p>We have fully defined our online learning program and have gone from 18 students in year 1 to entering year 3 to 195 students. This was only possible with the support of SIA funding to provide more staffing and support to run program and curriculum necessary to support families and students. Additionally, we completed our design of the Portrait of a Graduate profile skills and elements. This has been adopted by the board and will now be engaging stakeholders in the rubrics, instructional elements and how develop measurable outcomes to ensure skills attained by students. This will incorporate the use of funding for the 2022-23 school year in implementing our District Strategic Plan (SP) and District Vision / Mission. Our multi-stakeholder (students, staff, board, community, business partners) task force will continue to convene moving forward with the work of the SP. We will be working with consultants to develop and flush out the SP. Additionally, we were able to fully implement AVID strategies and culture into our district with the training of summer institute that was completed in June. 15 staff were in attendance for this training and brought back to the district for further training and implementation. Community engagement (PM #1), safe, welcoming school practices (PM #7) and student centered leadership (PM #8) continue to be our focus of systems improvement for the 2022-23 school year.</p>
<p>2. What barriers or challenges to SIA implementation have you experienced that are helpful for your community and/or state leaders to be aware of? What adjustments, if any, did you make to your SIA plan as a result of these challenges? (500 words or less)</p>	<p>The amount of reporting and constant progress markers for small districts is difficult to constantly be tracking. It would be nice if we could provide a beginning of year update on plan and then provide 1 mid-year reflection or adjustments and / or just an end of year review and reflection.</p>
<p>3. SIA implementation includes ongoing engagement with all students, focal students, families, staff, and community partners. How have relationships with or between those groups changed and/or been maintained throughout this academic year? Consider the <a href="#">Community Engagement Toolkit</a> and where your efforts might land on the Levels of</p>	<p>We have for the first time have had more community engagement opportunities and focus as we have been able to explore our work with the Portrait of a Graduate. It was necessary to gather information and engage our school community in our needs assessment for these areas, as well as we looked at our HSS and facility planning assessments. We have taken this practice as well as the creation of the Superintendent Task Force and embedded as part of our systems of review and implementation. As we now engage in</p>

Required Question	Responses
Community Engagement spectrum as you complete your response. <i>(500 words or less)</i>	the work related to our Strategic Planning, this ongoing engagement will be essential.
4. As you think about what guided your choices and prioritization efforts in this year of SIA implementation, what stands out? How will what you’ve learned this year impact future SIA implementation efforts? <i>(500 words or less)</i>	What guided our choices was the need to provide more opportunities for our students and families related to academic learning. Additionally, we identified a high need for our K-5 students to have structured PE everyday and increased elective opportunities. Additionally, with the increased need of social/emotional/behavioral issues for our students, the ability to increase counseling services in these areas is critical for student success. Finally, we identified the need to have a clear instructional / common practice for our staff, that would connect with the essential skills and elements that were identified in our Portrait of a Graduate work. This led us to the implementation of AVID district-wide for our staff and students.

1. *(Optional)* [SIA Progress Markers](#) offer a way to identify early impacts from the investments and strategies SIA grantees are pursuing. While not required for the 2021-2023 biennium, please consider charting your assessment of the significance of the kinds of changes that occurred for these progress markers during the last year as a result or through some contribution of SIA funding or planning processes.

*Explainer: As mentioned in Section 2 of the [Supporting Quality Implementation guidance](#), SIA grantees were asked to track changes (or the beginning of changes) occurring as the result of SIA implementation, but were not expected or required to meet all the progress markers. Progress markers are meant as a reflection tool for grant recipients to track changes when the investments create or contribute to the changes outlined. This is not meant to be a means by which ODE measures successful SIA implementation. Few grantees would see changes in each progress marker and it is okay to only capture changes that have actually occurred.*

*The significance of progress marker changes ranges from “Low” significance of change (smaller shifts) to “High” significance of change (larger shifts). The “No observable change” option should be marked when there has not been any noticeable changes for a progress marker, and the “Firmly in*

*place” option should be marked in cases where the grantee feels that this progress marker was already in place prior to the 2021-22 school year. If you would like to add additional context to any of your progress marker responses, please use the optional “Explanation of any progress marker ratings” section at the end of the table.*

Significance of Progress Marker Changes	Low	Medium	High	Firmly in place	No Observable Change
<i>Expect to See</i>					
Every school recognizes and honors the strengths that educators, students and their families bring to the educational experience through active and consistent community engagement.		X			
An equity lens is in place, adopted, and woven through all policies, procedures and practices.		X			
Data teams are forming, and they frequently review data that inform a school’s decision-making processes, including barriers to engagement and attendance.			X		
Schools and districts have an inventory of literacy assessments, tools, and curriculum being used.				X	
Increased communication exists between educators and families about student growth, literacy trajectory, areas for improvement, and individualized supports are provided.			X		

Significance of Progress Marker Changes	Low	Medium	High	Firmly in place	No Observable Change
Schools and districts co-develop and communicate a shared understanding (among educators, students, families and community members) of what it means to be on track by the end of the 9th Grade.			X		

Significance of Progress Marker Changes	Low	Medium	High	Firmly in place	No Observable Change
<i>Like to See</i>					
Every school has effective foundational learning practices in place including safe, welcoming classroom environments, social-emotional learning, trauma-informed practices, behavioral supports, and culturally sustaining practices.		X			
Educators use student-centered approaches to foster student voice, reinforce student engagement and motivation, and increase academic achievement.		X			
Dedicated time for professional learning and evaluation tools are in place to see if policies/procedures are adequately meeting the needs of students.			X		

# SIA Annual Report Template

Significance of Progress Marker Changes	Low	Medium	High	Firmly in place	No Observable Change
Comprehensive literacy strategies, including professional development plans for educators, are documented and communicated to staff, students (developmentally appropriate), and families.			X		
An audit of 9th grade course scheduling is conducted, accounting for student core and support course placement, and disaggregated by student focal groups.			X		
Schools strengthen partnerships with active community organizations and partners, including local public health, businesses, faith communities, tribal leaders, and others.	X				

Significance of Progress Marker Changes	Low	Medium	High	Firmly in place	No Observable Change
<i>Love to See</i>					
Educators have a balanced assessment system in place to help them identify student learning in the areas of reading, writing, research, speaking, and listening that are clearly connected to Oregon's English Language Arts and Literacy Standards.			X		

# SIA Annual Report Template

Significance of Progress Marker Changes	Low	Medium	High	Firmly in place	No Observable Change
School districts have a process to identify and analyze the barriers that disconnect students from their educational goals and/or impede students from graduating on time.		X			
Students have avenues to share and communicate their dreams and aspirations at all levels, including a clear picture of the contributions and next steps they plan to take after they graduate from high school.		X			

<b>(Optional) Explanation of any progress marker ratings:</b>	
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## KEY ELEMENTS IN THE STRATEGIC PLANNING PROCESS

- 1. Strategic Planning Team:** the development of a core team of leaders/thinkers is necessary for the effective creation of a strategic plan. Each member should represent a key function and/or interest group to ensure the plan has comprehensive input and buy-in. The team should meet periodically and have clearly defined tasks to accomplish both in and out of the meetings.
- 2. Core Values:** are a district's fundamental beliefs (gained in part from the use of focus groups) in how it wants to operate. Values provide a guideline for board and staff to demonstrate desired district behaviors that directly relate to the preferred district culture.
- 3. Mission Statement:** is a brief definition of why the district exists.
- 4. Vision Statement:** is what the district wants to become in the next three to five years. It should be challenging and memorable.
- 5. Strategic Goals:** are broad-based strategies needed to achieve the district's vision.
- 6. Performance Indicators:** are specific, measureable, and realistic targets that achieve strategic goals. The indicators are assigned to individual leaders who are personally accountable for them throughout the implementation process.
- 7. Implementation Strategy and Metrics:** once the elements above are completed, a series of strategies are built that prioritize strategic goals and align district resources. Each year a new set of accountability measures is put in place to ensure realistic implementation progress can take place over the life of the plan.
- 8. Monitoring the Plan:** during implementation district leadership must periodically monitor the success and challenges of strategic goals, performance indicators, and the accountability system. It may be necessary from time to time to retool the plan and its assumptions if any of the plan's elements are not showing satisfactory progress.