

**AGENDA
OURAY CITY COUNCIL**

Tuesday, January 17, 2023

**Ouray Community Center
320 6th Ave
Ouray, CO 81427**

VIRTUAL OPTION - <https://zoom.us/j/9349389230>

Meeting ID: 934 938 9230 Passcode: 491878 Or dial: 408 638 0968 or 669 900 6833

Ouray City Council Regular Meeting

- Changes to this agenda can be found on the bulletin board at City Hall
- Electronic copies of the Council Packet are available on the City website at www.cityofouray.com. A hard copy of the Packet is also available at the Administrative Office for interested citizens.
- Notice is hereby given that a majority or quorum of the Planning Commission, Community Economic Development Committee, Beautification Committee, Tourism Advisory Committee, and/or Parks and Recreation Committee may be present at the above noticed City Council meeting to discuss any or all of the matters on the agenda below for Council consideration

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. CEREMONIAL/INFORMATIONAL - ISO Rating for the City
5. APPROVAL OF MINUTES - January 3, 2023
6. CITIZENS' COMMUNICATION
7. CITY COUNCIL REPORTS/INFORMATION - Tamara Gulde, Peggy Lindsey, John Wood, Josh Smith, and Ethan Funk
8. DEPARTMENT REPORTS
 - a. City Administrator
 - b. Director of Finance and Administration
 - c. Community Development Director
 - d. Information Technology Director
9. CONSENT AGENDA
 - a. Alcohol Festival Permit Application - Friends of the Wright Opera House, February 11, 2023
 - b. Accept Resignation of Alyssa Preston from TAC
 - c. Accept Resignation of Brad Clark from TAC
 - d. Letter of Engagement with Blair & Associates for the 2022 Financial Audit
10. ACTION ITEMS
 - a. Ordinance 1, Series 2023 - Sidewalk Maintenance
 - b. Goodfro Driveway Easement
 - c. Direct Staff to Create and Authorize Mayor to Execute CMAR Agreement for Water Treatment Facility with Aslan Construction
 - d. 2023 Shared Victim Advocate Services IGA
 - e. Authorize Grant Application for Innovative Housing Incentives Grant Program (HB21-1271) in the Amount of \$1.5M for Ouray Homes LLC Water View PUD Project
11. DISCUSSION ITEM - Future Agenda Items
12. ADJOURNMENT

**Public Protection Classification
(PPC®)
Summary Report**

Ouray and Ouray FD

COLORADO

Prepared by

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Effective April 1, 2023**

Background Information

Introduction

ISO collects and evaluates information from communities in the United States on their structure fire suppression capabilities. The data is analyzed using our Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC®) grade is assigned to the community. The surveys are conducted whenever it appears that there is a possibility of a PPC change. As such, the PPC program provides important, up-to-date information about fire protection services throughout the country.

The FSRS recognizes fire protection features only as they relate to suppression of first alarm structure fires. In many communities, fire suppression may be only a small part of the fire department's overall responsibility. ISO recognizes the dynamic and comprehensive duties of a community's fire service, and understands the complex decisions a community must make in planning and delivering emergency services. However, in developing a community's PPC grade, only features related to reducing property losses from structural fires are evaluated. Multiple alarms, simultaneous incidents and life safety are not considered in this evaluation. The PPC program evaluates the fire protection for small to average size buildings. Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual PPC grade.

A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Statistical data on insurance losses bears out the relationship between excellent fire protection – as measured by the PPC program – and low fire losses. So, insurance companies use PPC information for marketing, underwriting, and to help establish fair premiums for homeowners and commercial fire insurance. In general, the price of fire insurance in a community with a good PPC grade is substantially lower than in a community with a poor PPC grade, assuming all other factors are equal.

ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators, and others by providing information about risk. ISO's expert staff collects information about municipal fire suppression efforts in communities throughout the United States. In each of those communities, ISO analyzes the relevant data and assigns a PPC grade – a number from 1 to 10. Class 1 represents an exemplary fire suppression program, and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.

ISO's PPC program evaluates communities according to a uniform set of criteria, incorporating nationally recognized standards developed by the National Fire Protection Association and the American Water Works Association. A community's PPC grade depends on:

- **Needed Fire Flows**, which are representative building locations used to determine the theoretical amount of water necessary for fire suppression purposes.
- **Emergency Communications**, including emergency reporting, telecommunicators, and dispatching systems.
- **Fire Department**, including equipment, staffing, training, geographic distribution of fire companies, operational considerations, and community risk reduction.
- **Water Supply**, including inspection and flow testing of hydrants, alternative water supply operations, and a careful evaluation of the amount of available water compared with the amount needed to suppress fires up to 3,500 gpm.

Data Collection and Analysis

ISO has evaluated and classified over 39,000 fire protection areas across the United States using its FSRS. A combination of meetings between trained ISO field representatives and the dispatch center coordinator, community fire official, and water superintendent is used in conjunction with a comprehensive questionnaire to collect the data necessary to determine the PPC grade. In order for a community to obtain a grade better than a Class 9, three elements of fire suppression features are reviewed. These three elements are Emergency Communications, Fire Department, and Water Supply.

A review of the **Emergency Communications** accounts for 10% of the total classification. This section is weighted at **10 points**, as follows:

- Emergency Reporting 3 points
- Telecommunicators 4 points
- Dispatch Circuits 3 points

A review of the **Fire Department** accounts for 50% of the total classification. ISO focuses on a fire department's first alarm response and initial attack to minimize potential loss. The fire department section is weighted at **50 points**, as follows:

- Engine Companies 6 points
- Reserve Pumpers 0.5 points
- Pump Capacity 3 points
- Ladder/Service Companies 4 points
- Reserve Ladder/Service Trucks 0.5 points
- Deployment Analysis 10 points
- Company Personnel 15 points
- Training 9 points
- Operational considerations 2 points
- Community Risk Reduction 5.5 points (in addition to the 50 points above)

A review of the **Water Supply** system accounts for 40% of the total classification. ISO reviews the water supply a community uses to determine the adequacy for fire suppression purposes. The water supply system is weighted at **40 points**, as follows:

- Credit for Supply System 30 points
- Hydrant Size, Type & Installation 3 points
- Inspection & Flow Testing of Hydrants 7 points

There is one additional factor considered in calculating the final score – **Divergence**.

Even the best fire department will be less than fully effective if it has an inadequate water supply. Similarly, even a superior water supply will be less than fully effective if the fire department lacks the equipment or personnel to use the water. The FSRs score is subject to modification by a divergence factor, which recognizes disparity between the effectiveness of the fire department and the water supply.

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

PPC Grade

The PPC grade assigned to the community will depend on the community's score on a 100-point scale:

PPC	Points
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0.00 to 9.99

The classification numbers are interpreted as follows:

- Class 1 through (and including) Class 8 represents a fire suppression system that includes an FSRs creditable dispatch center, fire department, and water supply.
- Class 8B is a special classification that recognizes a superior level of fire protection in otherwise Class 9 areas. It is designed to represent a fire protection delivery system that is superior except for a lack of a water supply system capable of the minimum FSRs fire flow criteria of 250 gpm for 2 hours.
- Class 9 is a fire suppression system that includes a creditable dispatch center, fire department but no FSRs creditable water supply.
- Class 10 does not meet minimum FSRs criteria for recognition, including areas that are beyond five road miles of a recognized fire station.

New PPC program changes effective July 1, 2014

We have revised the PPC program to capture the effects of enhanced fire protection capabilities that reduce fire loss and fire severity in Split Class 9 and Split Class 8B areas (as outlined below). This new structure benefits the fire service, community, and property owner.

New classifications

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new PPC classes will improve the predictive value for insurers while benefiting both commercial and residential property owners. Here are the new classifications and what they mean.

Split classifications

When we develop a split classification for a community — for example 5/9 — the first number is the class that applies to properties within 5 road miles of the responding fire station and 1,000 feet of a creditable water supply, such as a fire hydrant, suction point, or dry hydrant. The second number is the class that applies to properties within 5 road miles of a fire station but beyond 1,000 feet of a creditable water supply. We have revised the classification to reflect more precisely the risk of loss in a community, replacing Class 9 and 8B in the second part of a split classification with revised designations.

What's changed with the new classifications?

We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently displayed as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9".
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B".
- Communities graded with single "9" or "8B" classifications will remain intact.

Prior Classification	New Classification
1/9	1/1X
2/9	2/2X
3/9	3/3X
4/9	4/4X
5/9	5/5X
6/9	6/6X
7/9	7/7X
8/9	8/8X
9	9

Prior Classification	New Classification
1/8B	1/1Y
2/8B	2/2Y
3/8B	3/3Y
4/8B	4/4Y
5/8B	5/5Y
6/8B	6/6Y
7/8B	7/7Y
8/8B	8/8Y
8B	8B

What's changed?

As you can see, we're still maintaining split classes, but it's how we represent them to insurers that's changed. The new designations reflect a reduction in fire severity and loss and have the potential to reduce property insurance premiums.

Benefits of the revised split class designations

- To the fire service, the revised designations identify enhanced fire suppression capabilities used throughout the fire protection area
- To the community, the new classes reward a community's fire suppression efforts by showing a more reflective designation
- To the individual property owner, the revisions offer the potential for decreased property insurance premiums

New water class

Our data also shows that risks located more than 5 but less than 7 road miles from a responding fire station with a creditable water source within 1,000 feet had better loss experience than those farther than 5 road miles from a responding fire station with no creditable water source. We've introduced a new classification — 10W — to recognize the reduced loss potential of such properties.

What's changed with Class 10W?

Class 10W is property-specific. Not all properties in the 5-to-7-mile area around the responding fire station will qualify. The difference between Class 10 and 10W is that the 10W-graded risk or property is within 1,000 feet of a creditable water supply. Creditable water supplies include fire protection systems using hauled water in any of the split classification areas.

What's the benefit of Class 10W?

10W gives credit to risks within 5 to 7 road miles of the responding fire station and within 1,000 feet of a creditable water supply. That's reflective of the potential for reduced property insurance premiums.

What does the fire chief have to do?

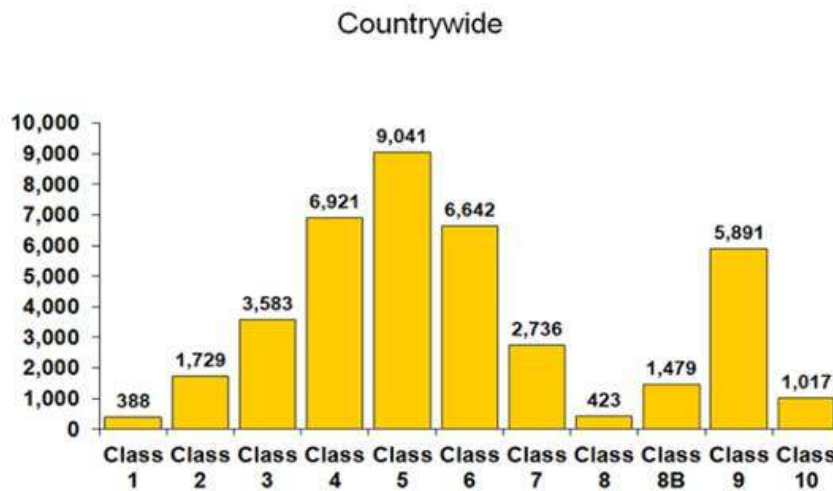
Fire chiefs don't have to do anything at all. The revised classifications went in place automatically effective July 1, 2014 (July 1, 2015 for Texas).

What if I have additional questions?

Feel free to contact ISO at 800.444.4554 or email us at PPC-Cust-Serv@iso.com.

Distribution of PPC Grades

The 2020 published countrywide distribution of communities by the PPC grade is as follows:



Assistance

The PPC program offers help to communities, fire departments, and other public officials as they plan for, budget, and justify improvements. ISO is also available to assist in the understanding of the details of this evaluation.

The PPC program representatives can be reached by telephone at (800) 444-4554. The technical specialists at this telephone number have access to the details of this evaluation and can effectively speak with you about your questions regarding the PPC program. What's more, we can be reached via the internet at www.isomitigation.com/talk/.

We also have a website dedicated to our Community Hazard Mitigation Classification programs at www.isomitigation.com. Here, fire chiefs, building code officials, community leaders and other interested citizens can access a wealth of data describing the criteria used in evaluating how cities and towns are protecting residents from fire and other natural hazards. This website will allow you to learn more about the PPC program. The website provides important background information, insights about the PPC grading processes and technical documents. ISO is also pleased to offer Fire Chiefs Online — a special, secured website with information and features that can help improve your PPC grade, including a list of the Needed Fire Flows for all the commercial occupancies ISO has on file for your community. Visitors to the site can download information, see statistical results and also contact ISO for assistance.

In addition, on-line access to the FSRS and its commentaries is available to registered customers for a fee. However, fire chiefs and community chief administrative officials are given access privileges to this information without charge.

To become a registered fire chief or community chief administrative official, register at www.isomitigation.com.

PPC Review

ISO concluded its review of the fire suppression features being provided for Ouray and Ouray FD. The resulting community classification is **Class 03/3X**.

If the classification is a single class, the classification applies to properties with a Needed Fire Flow of 3,500 gpm or less in the community. If the classification is a split class (e.g., 6/XX):

- The first class (e.g., “6” in a 6/XX) applies to properties within 5 road miles of a recognized fire station and within 1,000 feet of a fire hydrant or alternate water supply.
- The second class (XX or XY) applies to properties beyond 1,000 feet of a fire hydrant but within 5 road miles of a recognized fire station.
- Alternative Water Supply: The first class (e.g., “6” in a 6/10) applies to properties within 5 road miles of a recognized fire station with no hydrant distance requirement.
- Class 10 applies to properties over 5 road miles of a recognized fire station.
- Class 10W applies to properties within 5 to 7 road miles of a recognized fire station with a recognized water supply within 1,000 feet.
- Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual classification.

FSRS Feature	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	3.00	3
422. Credit for Telecommunicators	1.95	4
432. Credit for Dispatch Circuits	2.76	3
440. Credit for Emergency Communications	7.71	10
Fire Department		
513. Credit for Engine Companies	4.69	6
523. Credit for Reserve Pumpers	0.00	0.50
532. Credit for Pump Capacity	3.00	3
549. Credit for Ladder Service	3.98	4
553. Credit for Reserve Ladder and Service Trucks	0.00	0.50
561. Credit for Deployment Analysis	7.94	10
571. Credit for Company Personnel	5.67	15
581. Credit for Training	5.94	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	33.22	50
Water Supply		
616. Credit for Supply System	19.38	30
621. Credit for Hydrants	2.71	3
631. Credit for Inspection and Flow Testing	4.40	7
640. Credit for Water Supply	26.49	40
Divergence	-0.04	--
1050. Community Risk Reduction	4.22	5.50
Total Credit	71.60	105.50

Emergency Communications

Ten percent of a community's overall score is based on how well the communications center receives and dispatches fire alarms. Our field representative evaluated:

- Communications facilities provided for the general public to report structure fires
- Enhanced 9-1-1 Telephone Service including wireless
- Computer-aided dispatch (CAD) facilities
- Alarm receipt and processing at the communication center
- Training and certification of telecommunicators
- Facilities used to dispatch fire department companies to reported structure fires

	Earned Credit	Credit Available
414. Credit Emergency Reporting	3.00	3
422. Credit for Telecommunicators	1.95	4
432. Credit for Dispatch Circuits	2.76	3
Item 440. Credit for Emergency Communications:	7.71	10

Item 414 - Credit for Emergency Reporting (3 points)

The first item reviewed is Item 414 "Credit for Emergency Reporting (CER)". This item reviews the emergency communication center facilities provided for the public to report fires including 911 systems (Basic or Enhanced), Wireless Phase I and Phase II, Voice over Internet Protocol, Computer Aided Dispatch and Geographic Information Systems for automatic vehicle location. ISO uses National Fire Protection Association (NFPA) 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems* as the reference for this section.

Item 410. Emergency Reporting (CER)	Earned Credit	Credit Available
<p>A./B. Basic 9-1-1, Enhanced 9-1-1 or No 9-1-1</p> <p>For maximum credit, there should be an Enhanced 9-1-1 system, Basic 9-1-1 and No 9-1-1 will receive partial credit.</p>	20.00	20
<p>1. E9-1-1 Wireless</p> <p>Wireless Phase I using Static ALI (automatic location identification) Functionality (10 points); Wireless Phase II using Dynamic ALI Functionality (15 points); Both available will be 25 points</p>	25.00	25
<p>2. E9-1-1 Voice over Internet Protocol (VoIP)</p> <p>Static VoIP using Static ALI Functionality (10 points); Nomadic VoIP using Dynamic ALI Functionality (15 points); Both available will be 25 points</p>	25.00	25
<p>3. Computer Aided Dispatch</p> <p>Basic CAD (5 points); CAD with Management Information System (5 points); CAD with Interoperability (5 points)</p>	15.00	15
<p>4. Geographic Information System (GIS/AVL)</p> <p><u>The PSAP uses</u> a fully integrated CAD/GIS management system with automatic vehicle location (AVL) integrated with a CAD system providing dispatch assignments.</p> <p>The individual fire departments being dispatched <u>do not</u> need GIS/AVL capability to obtain this credit.</p>	15.00	15
Review of Emergency Reporting total:	100.00	100

Item 422- Credit for Telecommunicators (4 points)

The second item reviewed is Item 422 “Credit for Telecommunicators (TC)”. This item reviews the number of Telecommunicators on duty at the center to handle fire calls and other emergencies. All emergency calls including those calls that do not require fire department action are reviewed to determine the proper staffing to answer emergency calls and dispatch the appropriate emergency response. The 2013 Edition of NFPA 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems*, recommends that ninety-five percent of emergency calls shall be answered within 15 seconds and ninety-nine percent of emergency calls shall be answered within 40 seconds. In addition, NFPA recommends that eighty percent of emergency alarm processing shall be completed within 60 seconds and ninety-five percent of alarm processing shall be completed within 106 seconds of answering the call.

To receive full credit for operators on duty, ISO must review documentation to show that the communication center meets NFPA 1221 call answering and dispatch time performance measurement standards. This documentation may be in the form of performance statistics or other performance measurements compiled by the 9-1-1 software or other software programs that are currently in use such as Computer Aided Dispatch (CAD) or Management Information System (MIS).

Item 420. Telecommunicators (CTC)	Earned Credit	Credit Available
<p>A1. Alarm Receipt (AR)</p> <p>Receipt of alarms shall meet the requirements in accordance with the criteria of NFPA 1221</p>	20.00	20
<p>A2. Alarm Processing (AP)</p> <p>Processing of alarms shall meet the requirements in accordance with the criteria of NFPA 1221</p>	0.00	20
<p>B. Emergency Dispatch Protocols (EDP)</p> <p>Telecommunicators have emergency dispatch protocols (EDP) containing questions and a decision-support process to facilitate correct call categorization and prioritization.</p>	0.00	20
<p>C. Telecommunicator Training and Certification (TTC)</p> <p>Telecommunicators meet the qualification requirements referenced in NFPA 1061, <i>Standard for Professional Qualifications for Public Safety Telecommunicator</i>, and/or the Association of Public-Safety Communications Officials - International (APCO) <i>Project 33</i>. Telecommunicators are certified in the knowledge, skills, and abilities corresponding to their job functions.</p>	16.25	20
<p>D. Telecommunicator Continuing Education and Quality Assurance (TQA)</p> <p>Telecommunicators participate in continuing education and/or in-service training and quality-assurance programs as appropriate for their positions</p>	12.50	20
<p>Review of Telecommunicators total:</p>	48.75	100

Item 432 - Credit for Dispatch Circuits (3 points)

The third item reviewed is Item 432 “Credit for Dispatch Circuits (CDC)”. This item reviews the dispatch circuit facilities used to transmit alarms to fire department members. A “Dispatch Circuit” is defined in NFPA 1221 as “A circuit over which an alarm is transmitted from the communications center to an emergency response facility (ERF) or emergency response units (ERUs) to notify ERUs to respond to an emergency”. All fire departments (except single fire station departments with full-time firefighter personnel receiving alarms directly at the fire station) need adequate means of notifying all firefighter personnel of the location of reported structure fires. The dispatch circuit facilities should be in accordance with the general criteria of NFPA 1221. “Alarms” are defined in this Standard as “A signal or message from a person or device indicating the existence of an emergency or other situation that requires action by an emergency response agency”.

There are two different levels of dispatch circuit facilities provided for in the Standard – a primary dispatch circuit and a secondary dispatch circuit. In jurisdictions that receive 730 alarms or more per year (average of two alarms per 24-hour period), two separate and dedicated dispatch circuits, a primary and a secondary, are needed. In jurisdictions receiving fewer than 730 alarms per year, a second dedicated dispatch circuit is not needed. Dispatch circuit facilities installed but not used or tested (in accordance with the NFPA Standard) receive no credit.

The score for Credit for Dispatch Circuits (CDC) is influenced by monitoring for integrity of the primary dispatch circuit. There are up to 0.90 points available for this Item. Monitoring for integrity involves installing automatic systems that will detect faults and failures and send visual and audible indications to appropriate communications center (or dispatch center) personnel. ISO uses NFPA 1221 to guide the evaluation of this item. ISO's evaluation also includes a review of the communication system's emergency power supplies.

Item 432 “Credit for Dispatch Circuits (CDC)” = 2.76 points

Fire Department

Fifty percent of a community's overall score is based upon the fire department's structure fire suppression system. ISO's field representative evaluated:

- Engine and ladder/service vehicles including reserve apparatus
- Equipment carried
- Response to reported structure fires
- Deployment analysis of companies
- Available and/or responding firefighters
- Training

	Earned Credit	Credit Available
513. Credit for Engine Companies	4.69	6
523. Credit for Reserve Pumpers	0.00	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	3.98	4
553. Credit for Reserve Ladder and Service Trucks	0.00	0.5
561. Credit for Deployment Analysis	7.94	10
571. Credit for Company Personnel	5.67	15
581. Credit for Training	5.94	9
730. Credit for Operational Considerations	2.00	2
Item 590. Credit for Fire Department:	33.22	50

Basic Fire Flow

The Basic Fire Flow for the community is determined by the review of the Needed Fire Flows for selected buildings in the community. The fifth largest Needed Fire Flow is determined to be the Basic Fire Flow. The Basic Fire Flow has been determined to be 2250 gpm.

Item 513 - Credit for Engine Companies (6 points)

The first item reviewed is Item 513 "Credit for Engine Companies (CEC)". This item reviews the number of engine companies, their pump capacity, hose testing, pump testing and the equipment carried on the in-service pumpers. To be recognized, pumper apparatus must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* which include a minimum 250 gpm pump, an emergency warning system, a 300 gallon water tank, and hose. At least 1 apparatus must have a permanently mounted pump rated at 750 gpm or more at 150 psi.

The review of the number of needed pumpers considers the response distance to built-upon areas; the Basic Fire Flow; and the method of operation. Multiple alarms, simultaneous incidents, and life safety are not considered.

The greatest value of A, B, or C below is needed in the fire district to suppress fires in structures with a Needed Fire Flow of 3,500 gpm or less: **2 engine companies**

- a) **1 engine companies** to provide fire suppression services to areas to meet NFPA 1710 criteria or within 1½ miles.
- b) **2 engine companies** to support a Basic Fire Flow of 2250 gpm.
- c) **2 engine companies** based upon the fire department's method of operation to provide a minimum two engine response to all first alarm structure fires.

The FSRS recognizes that there are **2 engine companies** in service.

The FSRS also reviews Automatic Aid. Automatic Aid is considered in the review as assistance dispatched automatically by contractual agreement between two communities or fire districts. That differs from mutual aid or assistance arranged case by case. ISO will recognize an Automatic Aid plan under the following conditions:

- It must be prearranged for first alarm response according to a definite plan. It is preferable to have a written agreement, but ISO may recognize demonstrated performance.
- The aid must be dispatched to all reported structure fires on the initial alarm.
- The aid must be provided 24 hours a day, 365 days a year.

FSRS Item 512.D "Automatic Aid Engine Companies" responding on first alarm and meeting the needs of the city for basic fire flow and/or distribution of companies are factored based upon the value of the Automatic Aid plan (up to 1.00 can be used as the factor). The Automatic Aid factor is determined by a review of the Automatic Aid provider's communication facilities, how they receive alarms from the graded area, inter-department training between fire departments, and the fire ground communications capability between departments.

For each engine company, the credited Pump Capacity (PC), the Hose Carried (HC), the Equipment Carried (EC) all contribute to the calculation for the percent of credit the FSRS provides to that engine company.

Item 513 "Credit for Engine Companies (CEC)" = 4.69 points

Item 523 - Credit for Reserve Pumpers (0.50 points)

The item is Item 523 “Credit for Reserve Pumpers (CRP)”. This item reviews the number and adequacy of the pumpers and their equipment. The number of needed reserve pumpers is 1 for each 8 needed engine companies determined in Item 513, or any fraction thereof.

Item 523 “Credit for Reserve Pumpers (CRP)” = 0.00 points

Item 532 – Credit for Pumper Capacity (3 points)

The next item reviewed is Item 532 “Credit for Pumper Capacity (CPC)”. The total pump capacity available should be sufficient for the Basic Fire Flow of 2250 gpm. The maximum needed pump capacity credited is the Basic Fire Flow of the community.

Item 532 “Credit for Pumper Capacity (CPC)” = 3.00 points

Item 549 – Credit for Ladder Service (4 points)

The next item reviewed is Item 549 “Credit for Ladder Service (CLS)”. This item reviews the number of response areas within the city with 5 buildings that are 3 or more stories or 35 feet or more in height, or with 5 buildings that have a Needed Fire Flow greater than 3,500 gpm, or any combination of these criteria. The height of all buildings in the city, including those protected by automatic sprinklers, is considered when determining the number of needed ladder companies. Response areas not needing a ladder company should have a service company. Ladders, tools and equipment normally carried on ladder trucks are needed not only for ladder operations but also for forcible entry, ventilation, salvage, overhaul, lighting and utility control.

The number of ladder or service companies, the height of the aerial ladder, aerial ladder testing and the equipment carried on the in-service ladder trucks and service trucks is compared with the number of needed ladder trucks and service trucks and an FSRS equipment list. Ladder trucks must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* to be recognized.

The number of needed ladder-service trucks is dependent upon the number of buildings 3 stories or 35 feet or more in height, buildings with a Needed Fire Flow greater than 3,500 gpm, and the method of operation.

The FSRS recognizes that there are **0 ladder companies** in service. These companies are needed to provide fire suppression services to areas to meet NFPA 1710 criteria or within 2½ miles and the number of buildings with a Needed Fire Flow over 3,500 gpm or 3 stories or more in height, or the method of operation.

The FSRS recognizes that there are **1 service companies** in service.

Item 549 “Credit for Ladder Service (CLS)” = 3.98 points

Item 553 – Credit for Reserve Ladder and Service Trucks (0.50 points)

The next item reviewed is Item 553 “Credit for Reserve Ladder and Service Trucks (CRLS)”. This item considers the adequacy of ladder and service apparatus when one (or more in larger communities) of these apparatus are out of service. The number of needed reserve ladder and service trucks is 1 for each 8 needed ladder and service companies that were determined to be needed in Item 540, or any fraction thereof.

Item 553 “Credit for Reserve Ladder and Service Trucks (CRLS)” = 0.00 points

Item 561 – Deployment Analysis (10 points)

Next, Item 561 “Deployment Analysis (DA)” is reviewed. This Item examines the number and adequacy of existing engine and ladder-service companies to cover built-upon areas of the city.

To determine the Credit for Distribution, first the Existing Engine Company (EC) points and the Existing Engine Companies (EE) determined in Item 513 are considered along with Ladder Company Equipment (LCE) points, Service Company Equipment (SCE) points, Engine-Ladder Company Equipment (ELCE) points, and Engine-Service Company Equipment (ESCE) points determined in Item 549.

Secondly, as an alternative to determining the number of needed engine and ladder/service companies through the road-mile analysis, a fire protection area may use the results of a systematic performance evaluation. This type of evaluation analyzes computer-aided dispatch (CAD) history to demonstrate that, with its current deployment of companies, the fire department meets the time constraints for initial arriving engine and initial full alarm assignment in accordance with the general criteria of in NFPA 1710, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments*.

A determination is made of the percentage of built upon area within 1½ miles of a first-due engine company and within 2½ miles of a first-due ladder-service company.

Item 561 “Credit Deployment Analysis (DA)” = 7.94 points

Item 571 – Credit for Company Personnel (15 points)

Item 571 “Credit for Company Personnel (CCP)” reviews the average number of existing firefighters and company officers available to respond to reported first alarm structure fires in the city.

The on-duty strength is determined by the yearly average of total firefighters and company officers on-duty considering vacations, sick leave, holidays, “Kelley” days and other absences. When a fire department operates under a minimum staffing policy, this may be used in lieu of determining the yearly average of on-duty company personnel.

Firefighters on apparatus not credited under Items 513 and 549 that regularly respond to reported first alarms to aid engine, ladder, and service companies are included in this item as increasing the total company strength.

Firefighters staffing ambulances or other units serving the general public are credited if they participate in fire-fighting operations, the number depending upon the extent to which they are available and are used for response to first alarms of fire.

On-Call members are credited on the basis of the average number staffing apparatus on first alarms. Off-shift career firefighters and company officers responding on first alarms are considered on the same basis as on-call personnel. For personnel not normally at the fire station, the number of responding firefighters and company officers is divided by 3 to reflect the time needed to assemble at the fire scene and the reduced ability to act as a team due to the various arrival times at the fire location when compared to the personnel on-duty at the fire station during the receipt of an alarm.

The number of Public Safety Officers who are positioned in emergency vehicles within the jurisdiction boundaries may be credited based on availability to respond to first alarm structure fires. In recognition of this increased response capability the number of responding Public Safety Officers is divided by 2.

The average number of firefighters and company officers responding with those companies credited as Automatic Aid under Items 513 and 549 are considered for either on-duty or on-call company personnel as is appropriate. The actual number is calculated as the average number of company personnel responding multiplied by the value of AA Plan determined in Item 512.D.

The maximum creditable response of on-duty and on-call firefighters is 12, including company officers, for each existing engine and ladder company and 6 for each existing service company.

Chief Officers are not creditable except when more than one chief officer responds to alarms; then extra chief officers may be credited as firefighters if they perform company duties.

The FSRS recognizes **0.00 on-duty personnel** and an average of **17.00 on-call personnel** responding on first alarm structure fires.

Item 571 “Credit for Company Personnel (CCP)” = 5.67 points

Item 581 – Credit for Training (9 points)

Training	Earned Credit	Credit Available
<p>A. Facilities, and Use</p> <p>For maximum credit, each firefighter should receive 18 hours per year in structure fire related subjects as outlined in NFPA 1001.</p>	35.00	35
<p>B. Company Training</p> <p>For maximum credit, each firefighter should receive 16 hours per month in structure fire related subjects as outlined in NFPA 1001.</p>	4.69	25
<p>C. Classes for Officers</p> <p>For maximum credit, each officer should be certified in accordance with the general criteria of NFPA 1021. Additionally, each officer should receive 12 hours of continuing education on or off site.</p>	9.43	12
<p>D. New Driver and Operator Training</p> <p>For maximum credit, each new driver and operator should receive 60 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.</p>	3.33	5
<p>E. Existing Driver and Operator Training</p> <p>For maximum credit, each existing driver and operator should receive 12 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.</p>	5.00	5
<p>F. Training on Hazardous Materials</p> <p>For maximum credit, each firefighter should receive 6 hours of training for incidents involving hazardous materials in accordance with NFPA 472.</p>	1.00	1
<p>G. Recruit Training</p> <p>For maximum credit, each firefighter should receive 240 hours of structure fire related training in accordance with NFPA 1001 within the first year of employment or tenure.</p>	1.50	5
<p>H. Pre-Fire Planning Inspections</p> <p>For maximum credit, pre-fire planning inspections of each commercial, industrial, institutional, and other similar type building (all buildings except 1-4 family dwellings) should be made annually by company members. Records of inspections should include up-to date notes and sketches.</p>	6.00	12

Item 580 “Credit for Training (CT)” = 5.94 points

Item 730 – Operational Considerations (2 points)

Item 730 “Credit for Operational Considerations (COC)” evaluates fire department standard operating procedures and incident management systems for emergency operations involving structure fires.

Operational Considerations	Earned Credit	Credit Available
Standard Operating Procedures The department should have established SOPs for fire department general emergency operations	50	50
Incident Management Systems The department should use an established incident management system (IMS)	50	50
Operational Considerations total:	100	100

Item 730 “Credit for Operational Considerations (COC)” = 2.00 points

Water Supply

Forty percent of a community's overall score is based on the adequacy of the water supply system. The ISO field representative evaluated:

- the capability of the water distribution system to meet the Needed Fire Flows at selected locations up to 3,500 gpm.
- size, type and installation of fire hydrants.
- inspection and flow testing of fire hydrants.

	Earned Credit	Credit Available
616. Credit for Supply System	19.38	30
621. Credit for Hydrants	2.71	3
631. Credit for Inspection and Flow Testing	4.40	7
Item 640. Credit for Water Supply:	26.49	40

Item 616 – Credit for Supply System (30 points)

The first item reviewed is Item 616 “Credit for Supply System (CSS)”. This item reviews the rate of flow that can be credited at each of the Needed Fire Flow test locations considering the supply works capacity, the main capacity and the hydrant distribution. The lowest flow rate of these items is credited for each representative location. A water system capable of delivering 250 gpm or more for a period of two hours plus consumption at the maximum daily rate at the fire location is considered minimum in the ISO review.

Where there are 2 or more systems or services distributing water at the same location, credit is given on the basis of the joint protection provided by all systems and services available.

The supply works capacity is calculated for each representative Needed Fire Flow test location, considering a variety of water supply sources. These include public water supplies, emergency supplies (usually accessed from neighboring water systems), suction supplies (usually evidenced by dry hydrant installations near a river, lake or other body of water), and supplies developed by a fire department using large diameter hose or vehicles to shuttle water from a source of supply to a fire site. The result is expressed in gallons per minute (gpm).

The normal ability of the distribution system to deliver Needed Fire Flows at the selected building locations is reviewed. The results of a flow test at a representative test location will indicate the ability of the water mains (or fire department in the case of fire department supplies) to carry water to that location.

The hydrant distribution is reviewed within 1,000 feet of representative test locations measured as hose can be laid by apparatus.

For maximum credit, the Needed Fire Flows should be available at each location in the district. Needed Fire Flows of 2,500 gpm or less should be available for 2 hours; and Needed Fire Flows of 3,000 and 3,500 gpm should be obtainable for 3 hours.

Item 616 “Credit for Supply System (CSS)” = 19.38 points

Item 621 – Credit for Hydrants (3 points)

The second item reviewed is Item 621 “Credit for Hydrants (CH)”. This item reviews the number of fire hydrants of each type compared with the total number of hydrants.

There are a total of 82 hydrants in the graded area.

620. Hydrants, - Size, Type and Installation	Number of Hydrants
A. With a 6 -inch or larger branch and a pumper outlet with or without 2½ - inch outlets	50
B. With a 6 -inch or larger branch and no pumper outlet but two or more 2½ -inch outlets, or with a small foot valve, or with a small barrel	32
C./D. With only a 2½ -inch outlet or with less than a 6 -inch branch	0
E./F. Flush Type, Cistern, or Suction Point	0

Item 621 “Credit for Hydrants (CH)” = 2.71 points

Item 630 – Credit for Inspection and Flow Testing (7 points)

The third item reviewed is Item 630 “Credit for Inspection and Flow Testing (CIT)”. This item reviews the fire hydrant inspection frequency, and the completeness of the inspections. Inspection of hydrants should be in accordance with AWWA M-17, *Installation, Field Testing and Maintenance of Fire Hydrants*.

Frequency of Inspection (FI): Average interval between the 3 most recent inspections.

Frequency	Points
1 year	30
2 years	20
3 years	10
4 years	5
5 years or more	No Credit

Note: The points for inspection frequency are reduced by 10 points if the inspections are incomplete or do not include a flushing program. An additional reduction of 10 points are made if hydrants are not subjected to full system pressure during inspections. If the inspection of cisterns or suction points does not include actual drafting with a pumper, or back-flushing for dry hydrants, 20 points are deducted.

Total points for Inspections = 3.20 points

Frequency of Fire Flow Testing (FF): Average interval between the 3 most recent inspections.

Frequency	Points
5 years	40
6 years	30
7 years	20
8 years	10
9 years	5
10 years or more	No Credit

Total points for Fire Flow Testing = 1.20 points

Item 631 “Credit for Inspection and Fire Flow Testing (CIT)” = 4.40 points

Divergence = -0.04

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

Community Risk Reduction

	Earned Credit	Credit Available
1025. Credit for Fire Prevention and Code Enforcement (CPCE)	1.25	2.2
1033. Credit for Public Fire Safety Education (CFSE)	1.87	2.2
1044. Credit for Fire Investigation Programs (CIP)	1.10	1.1
Item 1050. Credit for Community Risk Reduction	4.22	5.50

Item 1025 – Credit for Fire Prevention Code Adoption and Enforcement (2.2 points)	Earned Credit	Credit Available
Fire Prevention Code Regulations (PCR) Evaluation of fire prevention code regulations in effect.	10.00	10
Fire Prevention Staffing (PS) Evaluation of staffing for fire prevention activities.	1.73	8
Fire Prevention Certification and Training (PCT) Evaluation of the certification and training of fire prevention code enforcement personnel.	4.00	6
Fire Prevention Programs (PCP) Evaluation of fire prevention programs.	7.00	16
Review of Fire Prevention Code and Enforcement (CPCE) subtotal:	22.73	40

Item 1033 – Credit for Public Fire Safety Education (2.2 points)	Earned Credit	Credit Available
Public Fire Safety Educators Qualifications and Training (FSQT) Evaluation of public fire safety education personnel training and qualification as specified by the authority having jurisdiction.	5.00	10
Public Fire Safety Education Programs (FSP) Evaluation of programs for public fire safety education.	29.00	30
Review of Public Safety Education Programs (CFSE) subtotal:	34.00	40

Item 1044 – Credit for Fire Investigation Programs (1.1 points)	Earned Credit	Credit Available
Fire Investigation Organization and Staffing (IOS) Evaluation of organization and staffing for fire investigations.	8.00	8
Fire Investigator Certification and Training (IQT) Evaluation of fire investigator certification and training.	6.00	6
Use of National Fire Incident Reporting System (IRS) Evaluation of the use of the National Fire Incident Reporting System (NFIRS) for the 3 years before the evaluation.	6.00	6
Review of Fire Investigation Programs (CIP) subtotal:	20.00	20

Summary of PPC Review
for
Ouray and Ouray FD

FSRS Item	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	3.00	3
422. Credit for Telecommunicators	1.95	4
432. Credit for Dispatch Circuits	2.76	3
440. Credit for Emergency Communications	7.71	10
Fire Department		
513. Credit for Engine Companies	4.69	6
523. Credit for Reserve Pumpers	0.00	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	3.98	4
553. Credit for Reserve Ladder and Service Trucks	0.00	0.5
561. Credit for Deployment Analysis	7.94	10
571. Credit for Company Personnel	5.67	15
581. Credit for Training	5.94	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	33.22	50
Water Supply		
616. Credit for Supply System	19.38	30
621. Credit for Hydrants	2.71	3
631. Credit for Inspection and Flow Testing	4.40	7
640. Credit for Water Supply	26.49	40
Divergence	-0.04	--
1050. Community Risk Reduction	4.22	5.50
Total Credit	71.60	105.5

Final Community Classification = 03/3X

Ouray City Council Regular Meeting

Tuesday, January 3, 2023 6:00 PM

Ouray Community Center, 320 6th Ave, Ouray, CO 81427

Ethan Funk: Present

Tamara Gulde: Present

Peggy Lindsey: Present

Josh Smith: Present

K. John Wood: Present

Also present were: City Administrator Silas Clarke, Finance and Administration Director Melissa Drake, Public Works Director Joe Coleman, City Resources Director Rick Noll, Police Chief Jeff Wood, Community Development Director Lily Oswald, Tourism and Destination Marketing Director Kailey Rhoten, IT Director Rich Willis and City Attorney Carol Viner.

1. CALL TO ORDER

Mayor Funk called the meeting to order at 6:00 pm.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. APPROVAL OF MINUTES - December 19, 2022 Meeting

Motion to approve minutes with Councilor Gulde's change. This motion, made by K. John Wood and seconded by Josh Smith, Carried.

Ethan Funk: Yea, Tamara Gulde: Yea, Peggy Lindsey: Yea, Josh Smith: Yea, K. John Wood: Yea

Councilor Gulde corrected that the entire council did not attend the sidewalk observation meeting, just the mayor.

5. CITIZENS' COMMUNICATION

Mayor Funk opened the floor for public comment. Since there were no comments, Mayor Funk closed the floor.

6. CITY COUNCIL REPORTS/INFORMATION - Tamara Gulde, Peggy Lindsey, John Wood, Josh Smith, and Ethan Funk

Council Gulde - The next OEDC will be meeting on January 12th, and the IPAT will be meeting on January 4th at Citizens State Bank meeting space.

Councilor Lindsey - Beautification Committee is holding their next meeting tomorrow, January 4th, in the Visitor Center basement.

Councilor Wood - The IPAT Recreational User Fee breakout meeting happened on December 20th. There were 8 participants representing different groups. IPAT will research requirements and possible effects of a recreational user fee, but are hesitant to implement it right away. The next meeting is tentatively scheduled for February 1st.

Mayor Pro Tem Smith - PARC has not rescheduled the January meeting yet. The transportation group will be meeting tomorrow to review the operating agreement for bus services.

Mayor Funk - attended Firemen's Pension Board meeting.

7. DEPARTMENT REPORTS

a. City Administrator

Mr. Clarke gave an overview of his report.

b. Police Chief

Chief Wood read his report. Councilor Wood asked Chief Wood about the police department's policy, specifically on appropriate use of force. Chief Wood explained that the department uses a standard policy manual created by an outside organization with slight modifications, and is also governed by state law.

c. Fire Chief

Report in packet. Mr. Clarke thanked the Fire Department for the great fireworks display on New Year's Eve.

d. Public Works Director

Councilor Wood asked Mr. Coleman how Aslan Construction was doing with the colder weather and snow. Mr. Coleman said they're still making great progress and want to keep working through the weather. The concrete that has already been poured has turned out well. Councilor Gulde asked if public works staff were still doing the COVID testing in the wastewater. Mr. Coleman said the County Public Health Office took over in late November/early December. Mayor Funk commended the public works staff who worked on the pressure regulating valve failures during blizzard conditions. Mr. Coleman said the department is continuing to research long-term PRV solutions.

e. City Resources Director

Mr. Noll said the ski hill opened on Saturday, December 31st. The ice rink is open, and the Riverwalk trail has been groomed for cross-country skiing. Box Canon staircase extension is in progress. Admission pricing follow up work session tentatively scheduled for January 23rd.

f. Tourism and Destination Marketing Director

Ms. Rhoten gave an overview of her report. Mayor Funk suggested that for the QR codes in visitor guides and other sources, each location (Visitors Guide, poster, etc.) should have a different QR code that allows the city to track what source sent each person to the destination webpage.

8. CONSENT AGENDA

- **Special Events Permit Application - BPOE Lodge #492, Skijoring Fundraiser, January 13th & 15th**
- **Special Events Permit Application - Ouray Mt Rescue Team, Avalanche Awareness, January 25th**
- **Reappoint PARC Members: Brock Adams (1 Year), Rutanya Young (2 Years), Trisha Johnson (3 Years), Karla Cline (3 Years)**
- **Reappoint Kathy Elmont to the Ouray Fire Pension Board (2 Years)**
- **Reappoint Francie Tisdell to the Beautification Committee (3 years)**
- **Reappoint TAC Members Dolgio Nergui and Jen Sawyer (3 Years)**
- **Reappoint OEDC Members Heather Smith and Tom Fedel (3 Years)**

I make a motion to approve the Consent Agenda. This motion, made by Tamara Gulde and seconded by K. John Wood, Carried.

Ethan Funk: Yea, Tamara Gulde: Yea, Peggy Lindsey: Yea, Josh Smith: Yea, K. John Wood: Yea

9. ACTION ITEMS

a. Resolution 01, 2023 - Posting Place for 2023

Motion to approve Resolution 1, Series 2023, changing the year 2022 to 2023 in the resolution. This motion, made by K. John Wood and seconded by Peggy Lindsey, Carried.

Ethan Funk: Yea, Tamara Gulde: Yea, Peggy Lindsey: Yea, Josh Smith: Yea, K. John Wood: Yea

b. Committee Formation for City of Ouray Sesquicentennial Celebration (2026)

Motion to create an ad-hoc committee of 5 citizens for 150th year celebration vision committee, each City Council member nominates one member, to bring back a plan by the second regular city council meeting in May. This motion, made by K. John Wood and seconded by Josh Smith, Carried.

Ethan Funk: Yea, Tamara Gulde: Yea, Peggy Lindsey: Yea, Josh Smith: Yea, K. John Wood: Yea

Councilor Wood suggested a committee be formed to plan a 150th year celebration in 2026. Mayor Funk suggested that each council member recruit one person to serve on the initial vision committee, and the committee could be expanded and/or divided into subcommittees in the future after the initial vision committee has successfully proposed a plan for the celebration.

10. DISCUSSION ITEMS

a. Violation Letters Regarding Snow and Ice Removal

Council discussed the traction agent portion of the ordinance as a separate enforcement piece not related to snowfall (for example, the previously shoveled snow melted on a warm day, ran onto the sidewalk and refroze overnight).

Trisha Johnson asked about any provisions for the new sidewalks that should not have salt put on them for a year, and who's responsible if snow melts and refreezes on someone else's property. Kitty Calhoun warned against using salt as an easy fix that is harmful for pets, kids and plants, and to take into account who is trying to follow the law and who is taking the easiest way possible. Dolgio Nergui thanked Council for enacting this ordinance, and echoed Ms. Johnson's concerns about neighbor's snow melt running on to her property, mentioned that the crosswalks are very icy, and warned against allowing people to use a traction agent instead of shoveling. City Attorney Viner will take council and staff comments to reword the ordinance. Mayor Pro Tem Smith suggested the City provide gravel for citizens to haul and use on their properties. Mr. Coleman noted that a gravel pile would have to be covered wherever it was stored.

b. Future Agenda Items

Adding an hour to the beginning of January 23rd work session to add pool and gym rates to the agenda.

11. ADJOURNMENT

Motion to adjourn at 7:53 pm. This motion, made by Peggy Lindsey and seconded by K. John Wood, Carried.

Ethan Funk: Yea, Tamara Gulde: Yea, Peggy Lindsey: Yea, Josh Smith: Yea, K. John Wood: Yea

Ethan Funk, Mayor

ATTEST:

Melissa M. Drake, City Clerk

CERTIFICATION

I, Melissa M. Drake, do hereby certify that I am the City Clerk of the City of Ouray, Ouray County, State of Colorado, and that the above minutes are a true and correct summary of the meeting of the Ouray City Council held on Tuesday, January 3, 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this Tuesday, January 3, 2023.

Melissa M. Drake, City Clerk

P.O. Box 468
320 Sixth Avenue
Ouray, Colorado 81427



970.325.7211
Fax 970.325.7212
www.cityofouray.com

City Administrator
Report for January 17, 2023 City Council
December 19, 2022 – January 13, 2023:

International Building Code Updates:

The Community Development Department and I have started reviewing the 2018 International Building Codes for adoption in May of 2023. To assist with the necessary amendments for the code adoption, Dan Reardon with Shums Coda Associates has provided recommendations and the amended codes from Western Slope communities.

Parks & Master Plan Consultant Update:

Thank you to the following for assistance in reviewing and interviewing the potential consultants for the Parks & Trails: Alley Bloom, Ice Park Farmer; Ted Fellin, Fellin family member and School Representative; Trisha Schuster, PARC Chair; Mayor Pro Tem Smith, Council Representative; and, April Underwood, Women's Club.

The committee reviewed two highly qualified firms and will be recommending an agreement with DHM Designs out of Durango for Council approval at the next Council meeting.

Planning Commission Members:

Jeff Skoloda, PC Chair, will not be seeking reappointment in 2023. This is a big loss for the City and we thank Jeff for his many years of commitment and leadership to the Planning Commission.

Appointments for Planning Commission will take place on February 20, 2023. All interested parties should complete the committee application form at the following link:

https://www.cityofouray.com/city_offices/city_council/committees.php

Employee Salary Survey:

Thank you to Rebecca Fritz for the continued work on the new Salary Survey. We have put a lot of work into each of the job descriptions, across all departments. The City now has a tool for salary comparisons from across the state of Colorado through the assistance of Personnel Systems & Services. The Salary Survey will be presented on Tuesday, January 17 at 2:00 pm at the Council Work Session.

Park Maintenance Operator II position (new Full-Time position as budgeted):

Unfortunately, after receiving applications and conducting interviews, the top candidate declined the job offer for the position. HR is reopening the position for another round of applications. The filling of this position has a direct impact on the amount of work that can be completed in the Parks Department (i.e. Ice Rink, Facility Maintenance, Lee's Ski Hill, Sidewalk and Flume Snow Clearing, etc.)

Rural Homes (Norwood Project):

Lily and I traveled to Norwood to meet with the Rural Homes developer (David Bruce & Sheamus Croke) for a tour of the project. This is the same developer that is proposing the attainable housing project north of the biota building.

Main Streets Program:

We are still on track for application submission towards the end of February of 2023. There will be a Resolution on the Council's next meeting agenda showing our support of the application.



COLORADO

Department of Public Health & Environment

Dedicated to protecting and improving the health and environment of the people of Colorado

January 10, 2023

Certified Mail Number: 7020 1290 0001 3027 9063

PWSID # CO0146588
Ethan Funk, Mayor
City of Ouray
PO Box 468
Ouray CO 81427-0468

**Compliance Advisory
Notice of Intent to Develop an Enforcement Order and Penalty**

Mayor Funk:

The Colorado Department of Public Health and Environment’s Water Quality Control Division (“Department”) has recently corresponded with City of Ouray (“Supplier”) regarding violations of the Colorado Primary Drinking Water Regulations (“Regulation 11”), 5 CCR 1002-11. According to Department records, the Supplier’s unresolved violations include, but are not limited to:

Unresolved Violation	Date Range of Violation	Potential Penalty Range
Failure to provide adequate treatment of a public water supply (groundwater under the direct influence of surface water)	October 2, 2022 - ongoing	\$975.00 - \$1,463.00

Pursuant to the authority given to the Department by sections 25- 1.5-203 and 25-1-114.1 of the Colorado Revised Statutes (“C.R.S.”), and section 11.1(6)(c) of Regulation 11, **the Department is currently developing an enforcement order and administrative penalty for the Supplier’s unresolved violation(s).**

Response Required by 5:00 PM on January 24, 2023:

The Supplier must submit a written response to this Advisory identifying their plan to return to full compliance for all unresolved violations. The plan must include a description of the actions the Supplier has already taken to achieve compliance, additional proposed corrective actions, a funding strategy (if applicable), and a chronological schedule for completing the actions.



The enclosed form outlines how the Supplier should respond to this Advisory. While this form is not required, and does not replace the Supplier's responsibility for reporting to the Department, the Department encourages the Supplier to use the provided form. The Department will review the adequacy of the Supplier's proposed plan and determine the appropriate course of action. The Supplier will be notified of the Department's determination in writing.

You are advised that pursuant to section 25-1-114.1(2.5)(a), C.R.S. and Section 11.1(6)(c)(iii) of Regulation 11, any person who violates the Colorado Primary Drinking Water Regulations shall be subject to an administrative penalty as follows:

- For systems that serve a population of more than ten thousand people, an amount not to exceed one thousand dollars (\$1,000.00) per violation per day.
- For systems that serve a population of ten thousand people or less, an amount not to exceed one thousand dollars (\$1,000.00) per violation per day, but only in an amount, as determined by the Department, that is necessary to ensure compliance.

The potential penalty range shown in this letter is under review and will continue to accrue on the violations. When determining administrative penalties, the Department will add to the base penalty, as applicable, a reasonable approximation of economic benefit realized for violations. Suppliers that violate Regulation 11 and/or Regulation 100 may have realized financial savings (economic benefit) as a result of expenditures that were delayed or completely avoided during the period of noncompliance.

You are further advised that pursuant to section 11.4(1), Regulation 11, for all public water systems, the Supplier must not begin construction of any new waterworks, make improvements to or modify existing waterworks, or begin using a new source until the supplier submits and receives Department approval of plans and specifications for such construction, improvements, modifications, or use. A Professional Engineer registered in the State of Colorado shall design all treatment systems serving a community water supply. The Department shall grant approval upon finding that the proposed facilities are in substantial conformance with the design criteria specified in Policy DW-005, *State of Colorado Design Criteria for Potable Water Systems*. Information regarding design review requirements is available on the department's web page at <https://www.colorado.gov/cdphe/design>.

This Compliance Advisory does not constitute an Enforcement Order and is not subject to appeal. If there are any questions regarding the contents of this letter and/or requirements for the Supplier, please contact Ben Keilly by phone at 720.507.7761 or by email at ben.keilly@state.co.us. *Training opportunities, system assistance and other resources for water systems can be found at: <http://cdphe.colorado.gov/dwtrain>.*

Enclosure:

Drinking Water Enforcement Development- Plan to Return to Compliance for Unresolved Violations

Sincerely,

Emily Clark
Digitally signed by
Emily Clark
Date: 2023.01.10
13:32:28 -07'00'

Emily Clark
Enforcement and Field Findings Compliance Lead
Drinking Water Compliance Assurance Section

ec: Ethan Funk, Mayor, funke@cityofouray.com
Cliff Jaramillo, Administrative Contact and Operator, cjaramillo@cityofouray.com
Tanner Kingery, Ouray County Environmental Health Department, tkingery@ouraycountyco.gov
Field Services Section, Water Quality Control Division, CDPHE
Local Assistance Unit, Water Quality Control Division, CDPHE
Sean Scott, Division of Environmental Health and Sustainability, CDPHE

File: CO0146588, OURAY COUNTY, COMMUNITY - GROUNDWATER UDI SURFACE WATER

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January 12, 2023

Colorado Department of Public Health & Environment (CDPHE)
Drinking Water Compliance Assurance Section
Attn: Emily Clark, Enforcement and Field Findings Compliance Lead
4300 Cherry Creek Drive S.
Denver, CO 80246-1530

RE: PWSID # CO0146588 – Response to January 10, 2023 Compliance Advisory (Submitted through CDPHE Portal)

Ms. Clark,

As the CDPHE is aware, the City of Ouray drinking water supply was reclassified to Ground Water Under the Direct Influence of Surface Water (GWUDI) on March 2, 2021. Upon receipt of the notification, the City began disinfecting the drinking water to the mandated 2.0mg/l and conducting daily monitoring prior to the July 10, 2021 deadline. The City has maintained compliance since this time and has full intentions of continuing to meet the CDPHE requirements while working towards the permanent solution to meet the GWUDI classification.

Furthermore, upon the receipt of the GWUDI notification, the City made a conscious effort to begin the construction of a full water filtration treatment plant. This decision was not taken lightly. There were possible “band-aid” approaches that were considered; however, the permanent safety of our drinking water supply was decided to be the best approach, even with the enormous cost to the community considered. City staff began meeting with the CDPHE compliance staff immediately and all parties recognized the October 1, 2022 compliance schedule was unrealistic due to the project’s magnitude and small seasonal construction window in Ouray. It was stated the City of Ouray would not receive financial penalties as long as significant progress continued until compliance was met through the construction of a new water treatment plant.

To illustrate the progress towards the completion of the Water Treatment Plant, the City has completed the following project steps:

- 1) Element Engineering was hired for the design of the Water Treatment Plant (contract signed May 3, 2021);
- 2) Upon completion of a Request for Proposal (RFP) process, an agreement with Moltz Construction to provide pre-construction services through the Construction Manager At-Risk process was executed on August 2, 2021;
- 3) Geotechnical services began in September of 2021 and through multiple site visits refined the plant construction site (this was a difficult process based on the topography of Ouray);
- 4) Element Engineering completed the 30% design plans in October of 2021 and began on the environmental impact review;

- 5) Moltz Construction completed the 30% design cost proposal and value-added engineering on December 1, 2021;
- 6) The City prepared the pre-qualification and Project Needs Assessment for a State Revolving Fund (SRF) Loan in October of 2022 (City was ready to submit the SRF loan application by the January 15, 2022 deadline; however, a recommendation to wait until the summer of 2022 was provided by CDPHE staff based on potential future Infrastructure Investment and Jobs Act Funding);
- 7) Element Engineering completed the 60% design plans in February of 2022;
- 8) The City submitted an Energy Impact Assistance Fund (EIAF) grant application for the Water Treatment Facility (\$750,000 was awarded in July of 2022);
- 9) Moltz Engineering completed the 60% design cost proposal and value-added engineering in April of 2022;
- 10) SRF Loan Application was submitted for \$12,100,000;
- 11) Element Engineering completed the 90% design plans in August of 2022;
- 12) Moltz Construction and the City executed a Release and Settlement Agreement to end the CMAR relationship on November 7, 2022;
- 13) Upon public notice, agency reviews, and public meetings regarding the environmental impact of the Water Treatment Plant, a letter of "Finding No Significant Impact" was provided on November 22, 2022;
- 14) First public notice of Tier II non-compliance sent to all water users on November 2, 2022, as required (required every 90 days after October 1, 2022);
- 15) RFP to hire a new CMAR for 90% plan review was released on November 14, 2022;
- 16) State Revolving Fund loan in the amount of \$12,100,000, with \$5,000,000 in loan forgiveness was awarded (loan closed);
- 17) CMAR proposals were due on January 10, 2023 and an award is anticipated to be approved by the City on January 17, 2023.

The anticipated start of the Water Treatment Plant construction is May of 2023, with a completed construction estimate of June of 2024 for full CDPHE compliance. As illustrated above, the City has completed every step in a continuous and timely manner to move towards the construction of the new Water Treatment Plant, all while remaining in compliance with the disinfection of our drinking water to the additional CDPHE standards. Attached is the completed "Drinking Water Enforcement Development Plan to Return to Compliance for Unresolved Violations" document.

The City of Ouray strongly hopes CDPHE will consider the amount of progress that has been made to become compliant with the drinking water standards and does not begin applying the potential penalties as stated in the letter. The City will continue to meet the every ninety (90) day notice of non-compliance to our water users, which already has a great negative impact on our community.

I welcome any further questions or comments to be directed to me at sclarke@cityofouray.com or 970-325-7060.

For the City,



Silas Clarke
City Administrator

Cc: Mayor & City Council
Joe Coleman, Public Works Director



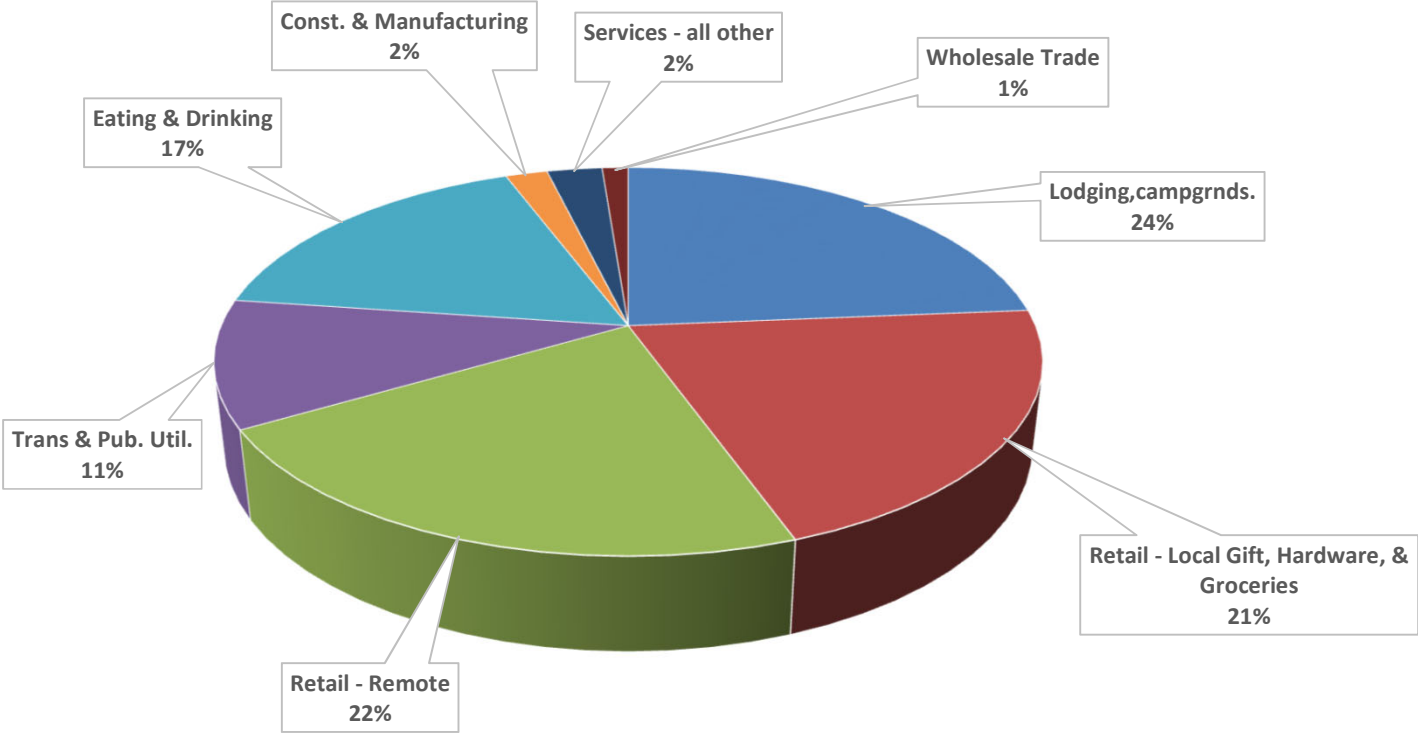
Drinking Water Enforcement Development

Plan to Return to Compliance for Unresolved Violations

Submit through Portal: wqcdcompliance.com/login (preferred) or by fax: (303) 758-1398

System Name: City of Ouray		PWS ID: CO0146588
<p>How to use this form: The Supplier may add or edit the information/rows on this template form to more accurately describe their proposed plan to address all unresolved violations. The Supplier should describe any actions already taken to achieve compliance. At a minimum, the Supplier's proposed plan should include the corrective actions, a funding plan (if applicable) for completing the corrective actions, and a chronological schedule for completing the actions.</p>		
Violations		Resolved?
Failure to provide adequate treatment of a public water supply (groundwater under the direct influence of surface water)		Yes/ No
Proposed Corrective Action(s): Construction of a membrane filtration water treatment facility		
Plan for Completing the Corrective Actions		
Potential Funding Source	If grant or loan, the application deadline	Date that funds will be available
SRF Loan in the amount of \$12,100,000 was closed on December 14, 2022	Completed & Awarded	Immediately
DOLA - EIAF Grant Award of \$750,000 was awarded July 18, 2022	Completed & Awarded	Immediately
Schedule for Completing Corrective Actions (add/edit rows)		Schedule or Deadline
CMAR Agreement with General Contractor (90% Plans Already Completed)		January of 2023
100% Engineered Plan Completion		March of 2023
Construction Begin		May of 2023
Construction Completed		June of 2024
Name of Person Completing this Form: Silas Clarke, City Administrator & Joe Coleman, PW Director		Phone: 970-765-6045
Signature (if submitted to the Portal, no signature required): Submitted via Portal by Joe Coleman		Date: 1/12/2023

City of Ouray
November 2022 Sales Tax Revenues by Business Category
(received in January 2023)

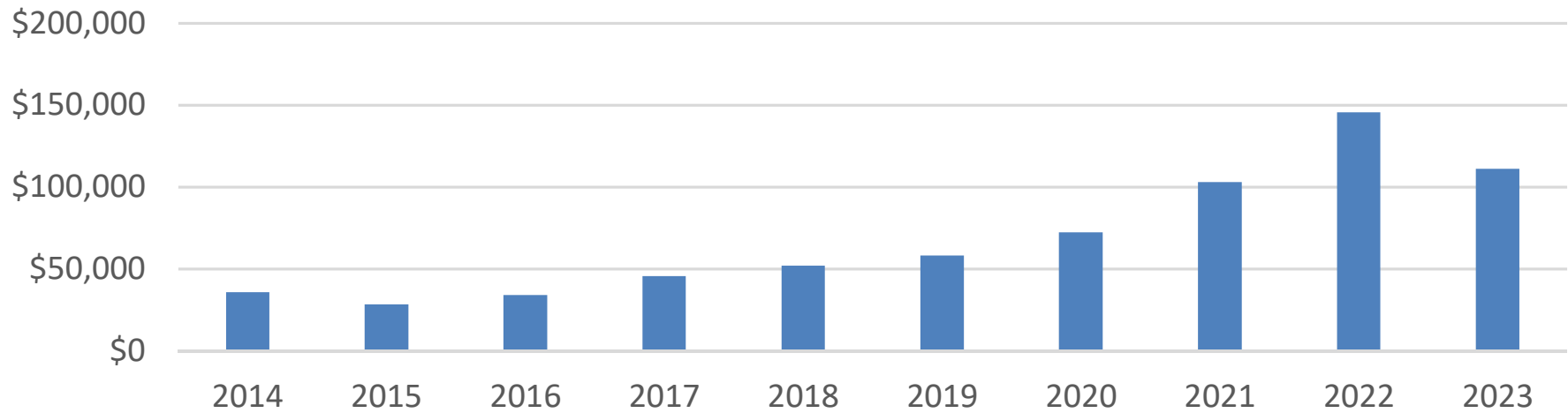


CITY OF OURAY
2023 MONTHLY SALES TAX REVENUES BY BUSINESS CATEGORY

(1) Month tax received from State of Colorado, representing sales from two months earlier (e.g. tax shown as APRIL is mostly from FEBRUARY)

2023 SALES TAX REVENUES BY BUSINESS CATEGORY							
(1) Funds received by City in: July (mostly re: May)							
Business Category	January	February	March	April	May	June	
Lodging, campgrnds.	\$ 26,318.81						
Retail - Local Gift, Hardware, & Groceries	\$ 23,149.55						
Retail - Remote	\$ 24,538.24						
Trans & Pub. Util.	11,808.23						
Eating & Drinking	18,958.81						
Const. & Manufacturing	2,164.96						
Services - all other	2,857.90						
Wholesale Trade	1,352.95						
TOTAL	\$ 111,149.45	\$ -	\$ -	\$ -	\$ -	\$ -	
Business Category	July	August	September	October	November	December	Year-to-date
Lodging, campgrnds.							\$ 26,318.81
Retail - Local Gift, Hardware, & Groceries							\$ 23,149.55
Retail - Remote							\$ 24,538.24
Trans & Pub. Util.							11,808.23
Eating & Drinking							18,958.81
Const. & Manufacturing							2,164.96
Services - all other							2,857.90
Wholesale Trade							1,352.95
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111,149.45

CITY OF OURAY NOVEMBER SALES TAX REVENUE COMPARISON Over Past 10 Years



Notes: Figures represent tax revenue received in January 2023
Sales Tax increased from 3% to 4% on January 1, 2016

CITY OF OURAY
SALES TAX REVENUES BY BUSINESS CATEGORY 2014-2023

SALES TAX REVENUES BY BUSINESS CATEGORY

Funds received by City in January (mostly re: November) of:										
Business Category	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Lodging, campgrnds.	\$ 5,103.22	\$ 4,914.20	\$ 5,328.09	\$ 10,361.30	\$ 10,674.08	\$ 13,666.95	\$ 15,650.17	\$ 26,010.45	\$ 36,442.44	\$ 26,318.81
Retail - Local Gift, Hardware, & Groceries							13,822.47	21,286.27	\$ 31,458.66	\$ 23,149.55
Retail - Remote							20,761.13	22,394.45	\$ 37,822.36	\$ 24,538.24
Retail - groceries, liquor, candy, hardw	4,813.58	5,225.22	8,068.21	8,902.38	12,108.96	16,774.84				
Retail - gift, souvenir, variety, books	2,536.87	1,859.85	1,976.90	3,445.41	3,324.04	3,733.10				
Trans & Pub. Util.	8,031.53	5,995.98	5,172.03	6,444.27	6,524.03	6,945.48	4,153.41	8,743.59	10,595.57	11,808.23
Eating & Drinking	4,101.51	4,226.04	9,017.29	9,111.37	11,347.37	9,178.32	12,366.72	21,469.16	18,180.96	18,958.81
Const. & Manufacturing	1,642.64	3,209.37	3,437.62	4,537.74	5,465.10	6,376.27	4,386.21	651.34	7,699.75	2,164.96
Services - all other	715.59	1,617.38	752.02	1,885.85	2,241.56	992.42	774.99	1,978.85	1,736.77	2,857.90
Finance, Ins. Real Estate	9,052.40	1,520.64	598.75	1,101.29	382.25	595.19				
Wholesale Trade	32.90	(129.12)	32.11	81.66	153.54	186.47	683.11	755.57	1,723.78	1,352.95
Mining	-	-	-	-	-	-	-	-	-	-
All Other	-	42.75	-	-	-	-	-	-	-	-
TOTAL	\$ 36,030.24	\$ 28,482.31	\$ 34,383.02	\$ 45,871.27	\$ 52,220.93	\$ 58,449.04	\$ 72,598.21	\$ 103,289.68	\$ 145,660.29	\$ 111,149.45
						\$3,828.15	\$8,419.61	\$11,188.12	\$15,524.99	\$2,037.68
						out-of-period	out-of-period	out-of-period	out-of-period	out-of-period

Year to Date Sales Tax Comparison

Percentage Change
from 2021

November 2021 Activity	\$ 145,660.29	
November 2022 Activity	\$ 111,149.45	-23.69%
Jan-Nov 2021	\$ 2,670,369.91	
Jan-Nov 2022	\$ 2,732,879.40	2.34%

Ouray Lodging Occ. Tax Collection Summary

ROOMS	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	22 vs 21
Month											
January	4343	4349	5712	5826	5113	5782	6196	6245	5936	7718	30.02%
February	3673	3874	4816	5226	4509	5085	5593	4641	7189	7776	8.17%
March	2746	2949	3394	3638	3499	4763	4152	1952	6993	6782	-3.02%
April	1661	1836	2236	2660	2411	3080	2857	32	4941	4285	-13.28%
May	4248	4149	5047	5850	5939	7396	7894	3111	11093	10002	-9.84%
June	10971	10718	12015	13521	14494	14578	15026	12736	17520	16180	-7.65%
July	16285	17248	19171	19960	20248	19802	19482	20444	20509	16551	-19.30%
August	13688	15198	16477	16949	17344	17613	18629	16919	20798	17808	-14.38%
September	12004	13377	15478	16149	16526	17743	18498	17564	13517	15494	14.63%
October	5825	6450	7937	7691	7762	7462	9407	12877	12038	11724	-2.61%
November	2084	1936	2141	2113	2674	2856	3237	3864	3199	2919	-8.75%
December	3589	3696	3656	3382	4226	5038	4268	5153	5237		
Total Rooms	81117	85780	98080	102965	104745	111198	115239	105538	128970	117239	

DOLLARS											
January	\$11,729	\$11,848	\$15,867	\$15,819	\$13,795	\$16,294	\$22,444	\$25,204	\$27,107	\$29,038	7.12%
February	\$9,749	\$10,430	\$12,468	\$13,908	\$12,648	\$14,021	\$19,580	\$18,464	\$28,191	\$36,284	28.71%
March	\$7,260	\$7,945	\$9,240	\$9,505	\$9,529	\$12,884	\$14,526	\$6,834	\$27,858	\$30,334	8.89%
April	\$4,475	\$4,975	\$5,701	\$6,633	\$6,294	\$8,090	\$8,312	\$107	\$18,324	\$18,466	0.77%
May	\$11,738	\$11,357	\$13,876	\$15,372	\$15,734	\$19,031	\$22,068	\$7,922	\$41,033	\$43,131	5.11%
June	\$28,572	\$28,419	\$31,431	\$34,498	\$36,654	\$36,236	\$62,392	\$51,634	\$100,852	\$98,839	-2.00%
July	\$42,369	\$44,740	\$47,884	\$49,767	\$50,344	\$49,371	\$110,244	\$114,230	\$138,864	\$131,139	-5.56%
August	\$35,708	\$40,035	\$41,643	\$41,801	\$42,090	\$43,236	\$90,952	\$92,809	\$127,157	\$122,532	-3.64%
September	\$32,326	\$35,960	\$40,336	\$41,704	\$41,965	\$44,480	\$79,505	\$93,050	\$98,575	\$105,067	6.59%
October	\$15,848	\$17,556	\$21,385	\$20,717	\$20,355	\$19,711	\$37,511	\$60,690	\$54,480	\$72,494	33.06%
November	\$5,348	\$5,092	\$5,136	\$5,802	\$7,079	\$7,000	\$10,367	\$15,399	\$14,134	\$12,801	-9.43%
December	\$9,816	\$9,918	\$9,571	\$9,590	\$11,882	\$13,622	\$17,593	\$24,892	\$29,038		
Total Dollars	\$214,938	\$228,275	\$254,538	\$265,116	\$268,369	\$283,976	\$495,494	\$511,234	\$705,613	\$700,126	

Data represents rooms and dollars for month in which lodging activity occurred.
 LOT report and payment are due by 20th of following month.
 "ROOMS" data includes exempt rooms.

OURAY LODGING OCCUPANCY TRENDS

Based on Lodging Occupation Tax Collections

	2020				2021				2022			
	Avail.	Rooms		Exempt	Avail.	Rooms		Exempt	Avail.	Rooms		Exempt
	Rooms	Rented	Occ.%	Rooms	Rooms	Rented	Occ.%	Rooms	Rooms	Rented	Occ.%	Rooms
	+ RVs, Unfurnished Cabins				+ RVs, Unfurnished Cabins				+ RVs, Unfurnished Cabins			
January	19301	6245	32.4%	61	16357	5936	36.3%	61	17411	5237	30.1%	0
February	15753	4641	29.5%	103	17752	7189	40.5%	209	16580	7776	46.9%	0
March	13973	1952	14.0%	18	18804	6993	37.2%	364	17657	6782	38.4%	7
April	42	32	76.2%	10	16716	4941	29.6%	191	16620	4285	25.8%	31
May	12725	3111	24.4%	29	20240	11093	54.8%	213	21206	10002	47.2%	57
June	21195	12736	60.1%	28	21576	17520	81.2%	88	20577	16180	78.6%	13
July	22744	20444	89.9%	654	22375	20509	91.7%	121	20677	16551	80.0%	432
August	18745	16919	90.3%	10	23292	20798	89.3%	215	21582	17808	82.5%	53
September	20654	17564	85.0%	30	19088	13517	70.8%	209	17667	15494	87.7%	47
October	19127	12877	67.3%	18	17778	12038	67.7%	95	19747	11724	59.4%	10
November	13475	3864	28.7%	40	13529	3199	23.6%	54	13916	2919	21.0%	260
December	16609	5153	31.0%	107	17411	5237	30.1%	12				
Total	194343	105538	54.3%	1108	224918	128970	57.3%	1832	203640	114758		910

Data represents rooms for month in which lodging activity occurred.

LOT report and payment are due by 20th of following month.

"Rooms Rented" columns includes exempt rooms.

"Exempt Rooms" columns are for memo purposes only.

2022 Lodging Occupation Tax, By Business Category

AVAILABLE ROOMS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hotel, Motel	12,692	11,596	12,584	12,116	12,429	11,996	12,074	12,824	11,277	11,811	7,790		129,189
Bed and Breakfast	297	697	501	561	859	900	549	704	1,080	1,138	786		8,072
House, Townhouse, Condo (1)	2,779	2,803	4,572	2,353	3,720	3,241	3,466	3,466	3,360	3,315	3,150		36,225
RV Space, Unfurnished Cabin	1,643	1,484	-	1,590	4,198	4,440	4,588	4,588	1,950	3,483	2,190		30,154
Total Rooms	17,411	16,580	17,657	16,620	21,206	20,577	20,677	21,582	17,667	19,747	13,916		203,640

Prior YTD 202,940

ROOMS RENTED	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hotel, Motel	4,010	5,581	4,982	3,182	5,623	9,391	9,585	11,022	10,548	7,942	1,995		73,861
Bed and Breakfast	71	279	75	113	433	742	487	623	989	733	168		4,713
House, Townhouse, Condo (1)	547	1,117	1,725	277	902	1,709	2,164	1,919	2,007	1,100	363		13,830
RV Space, Unfurnished Cabin	609	799	-	713	3,044	4,338	4,315	4,244	1,950	1,949	393		22,354
Total Rooms	5,237	7,776	6,782	4,285	10,002	16,180	16,551	17,808	15,494	11,724	2,919	-	114,758

Prior YTD 121,186

DOLLARS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hotel, Motel	\$ 19,790.24	\$ 25,318.17	\$ 22,198.46	\$ 13,846.46	\$ 30,523.48	\$ 68,357.08	\$ 85,157.64	\$ 85,683.26	\$ 74,026.17	\$ 53,653.27	\$ 9,582.19		\$ 488,136.42
Bed and Breakfast	\$ 365.84	\$ 1,584.64	\$ 366.12	\$ 649.27	\$ 2,479.26	\$ 4,682.15	\$ 3,401.40	\$ 5,676.73	\$ 7,465.85	\$ 4,635.36	\$ 780.98		\$ 32,087.60
House, Townhouse, Condo (1)	\$ 7,795.38	\$ 8,247.12	\$ 7,769.91	\$ 2,836.37	\$ 7,059.80	\$ 16,872.14	\$ 31,990.62	\$ 21,294.24	\$ 20,717.89	\$ 10,081.56	\$ 2,220.15		\$ 136,885.18
RV Space, Unfurnished Cabin	\$ 1,086.55	\$ 1,133.94	\$ -	\$ 1,133.94	\$ 3,068.18	\$ 9,116.42	\$ 10,589.22	\$ 9,878.23	\$ 2,857.21	\$ 4,015.26	\$ 218.00		\$ 43,096.95
Total Dollars	\$ 29,038.01	\$ 36,283.87	\$ 30,334.49	\$ 18,466.04	\$ 43,130.72	\$ 99,027.79	\$ 131,138.88	\$ 122,532.46	\$ 105,067.12	\$ 72,385.45	\$ 12,801.32	\$ -	\$ 700,206.15

Prior YTD 675,661.46

(1) For a property that is marketed as a stand-alone short-term rental, for which there are no hotel/motel amenities offered.

Data represents rooms for month in which lodging activity occurred.

LOT report and payment are due by 20th of following month.

"Rooms Rented" columns includes exempt rooms.

City of Ouray Short-term Rental Excise Tax Collection

Activity month	January	February	March	April	May	June	
2022 Excise Tax Receipts	\$ 25,996.85	\$ 32,000.56	\$ 28,077.24	\$ 6,747.56	\$ 23,386.51	\$ 69,632.15	
	July	August	September	October	November	December	Year to Date Total
	\$ 102,119.77	\$ 87,174.76	\$ 80,699.84	\$ 38,697.65	\$ 8,850.40	\$ -	\$ 503,383.28

YTD Total Breakdown by Fund	
Affordable/Attainable Housing	\$ 251,691.64
Water Capital Improvements	\$ 125,845.82
Sewer Capital Improvements	\$ 125,845.82

TABOR limit remainder to collect before reaching TABOR limit
 \$ 625,100.00 \$ 121,716.72

City of Ouray Hot Springs Pool and Fitness Center - Visitor and Revenue Trends

(Source: Point of Sale Software)

VISITORS	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	% change from 2021
January	7,639	7,496	9,160	9,287	36	9,392	8,553	8,149	4,961	5,258	5.99%
February	6,380	6,177	7,158	9,095	13	7,342	5,970	7,836	4,824	6,660	38.06%
March	8,367	7,832	10,045	10,087	58	10,468	9,118	3,638	7,697	8,621	12.00%
April	5,056	4,277	5,691	6,195	16	7,048	5,481	-	7,104	5,249	-26.11%
May	10,407	10,040	11,798	12,065	2,984	13,346	11,397	-	11,580	9,549	-17.54%
June	18,494	18,294	20,970	22,404	18,175	24,764	24,525	1,540	25,977	20,156	-22.41%
July	30,652	29,009	32,485	36,116	37,483	35,943	36,986	6,416	30,994	26,286	-15.19%
August	18,875	21,625	22,377	22,353	25,486	23,936	23,274	12,622	22,179	19,101	-13.88%
September	10,825	10,617	14,334	9,258	16,065	16,397	14,833	11,946	13,612	14,652	7.64%
October	5,741	6,473	7,360	62	9,834	8,771	9,596	10,699	9,368	10,135	8.19%
November	6,052	6,576	6,878	49	7,077	7,043	6,920	4,644	6,782	5,354	-21.06%
December	7,117	7,158	7,646	47	10,753	9,046	8,174	4,439	6,317	6,510	3.06%
TOTAL YEAR	135,605	135,574	155,902	137,018	127,980	173,496	164,827	71,929	151,395	137,531	

REVENUE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	% change from 2021
January	\$ 69,592.57	\$ 70,853.78	\$ 84,848.13	\$ 85,983.09	\$ 2,189.00	\$ 89,885.46	\$ 95,701.53	\$ 99,306.81	\$ 66,989.85	\$ 63,150.43	-5.73%
February	\$ 53,942.51	\$ 58,070.40	\$ 62,350.28	\$ 78,569.69	\$ 724.00	\$ 70,970.13	\$ 65,918.59	\$ 97,215.12	\$ 61,086.55	\$ 85,924.20	40.66%
March	\$ 71,253.08	\$ 73,228.30	\$ 92,289.88	\$ 84,745.80	\$ 1,012.00	\$ 102,232.15	\$ 108,526.39	\$ 47,810.30	\$ 106,419.45	\$ 126,759.01	19.11%
April	\$ 40,718.09	\$ 35,578.60	\$ 50,940.75	\$ 52,112.54	\$ 2,234.00	\$ 72,957.12	\$ 62,025.47	\$ -	\$ 98,819.49	\$ 152,003.71	53.82%
May	\$ 92,099.46	\$ 90,214.50	\$ 109,383.77	\$ 108,047.29	\$ 123,474.60	\$ 155,881.40	\$ 138,237.34	\$ -	\$ 162,720.12	\$ 143,279.82	-11.95%
June	\$ 184,665.49	\$ 175,517.27	\$ 186,061.57	\$ 211,853.56	\$ 166,974.02	\$ 317,542.31	\$ 311,093.17	\$ 19,273.04	\$ 352,538.72	\$ 321,377.13	-8.84%
July	\$ 273,929.96	\$ 278,448.14	\$ 300,620.51	\$ 332,026.16	\$ 479,802.39	\$ 455,519.84	\$ 474,330.32	\$ 74,169.01	\$ 428,489.09	\$ 452,460.99	5.59%
August	\$ 169,419.68	\$ 196,542.94	\$ 194,321.61	\$ 198,465.34	\$ 326,151.96	\$ 308,882.04	\$ 295,953.46	\$ 165,977.58	\$ 312,872.14	\$ 316,183.52	1.06%
September	\$ 90,904.86	\$ 93,619.70	\$ 127,909.15	\$ 80,149.87	\$ 184,807.92	\$ 200,777.07	\$ 188,131.33	\$ 158,666.78	\$ 186,412.51	\$ 238,796.90	28.10%
October	\$ 51,079.71	\$ 56,515.76	\$ 63,216.05	\$ 2,737.00	\$ 82,537.92	\$ 99,235.68	\$ 120,843.43	\$ 145,302.53	\$ 131,806.01	\$ 170,555.12	29.40%
November	\$ 48,744.63	\$ 55,891.66	\$ 54,218.80	\$ 1,796.25	\$ 62,435.74	\$ 84,885.49	\$ 83,976.37	\$ 58,403.16	\$ 88,639.21	\$ 84,930.60	-4.18%
December	\$ 75,289.46	\$ 73,048.24	\$ 74,421.59	\$ 1,957.00	\$ 112,212.40	\$ 111,645.98	\$ 105,050.32	\$ 60,304.81	\$ 79,891.78	\$ 94,844.99	18.72%
TOTAL YEAR	\$ 1,221,639.50	\$ 1,257,529.29	\$ 1,400,582.09	\$ 1,238,443.59	\$ 1,544,555.95	\$ 2,070,414.67	\$ 2,049,787.72	\$ 926,429.14	\$ 2,076,684.92	\$ 2,250,266.42	

CITY OF OURAY VISITOR CENTER - REVENUE TRENDS

REVENUES

	2022
	Concessions
January	
February	
March	
April	
May	
June	
July	\$ 1,125.80
August	\$ 1,965.90
September	\$ 2,491.66
October	\$ 1,658.05
November	\$ 501.36
December	\$ 595.45
TOTAL \$	\$ 8,338.22

320 6th Avenue
PO Box 468
Ouray, Colorado 81427



970.325.7211
Fax 970.325.7212
www.cityofouray.com

TO: Ouray City Council
FROM: Lily Oswald, Community Development Director
DATE: January 13, 2023
FOR: January 17, 2023
SUBJECT: Community Development Department Report

CURRENT PLANNING

Staff is working on the following projects:

- Managing Short-Term Rental coordination (applications, renewals, expiration notifications, Building Inspection updates). Working with STR owners/managers through new policies/changes to status. *Friendly Reminder postcards were sent to all STR owners the first week of January to remind of renewal policies and deadline.*
- Hosting various preapplications for small-and large-scale land use projects, lot splits, rezones, minor subdivisions, condominiumization, replats, new single- and multi-family housing unit projects.
- Processing Temporary/Fixed Encroachment, Site Development, PUDs, and other Land Use/Building Permits.
 - Waterview PUD sketch plan was considered by the Planning Commission January 10, 2023.
- Updating the existing Community Development/Building Department forms, processes, and webpages for easier/transparent processing (website changes: [STR webpage](#), [Backflow Prevention webpage](#), [Land Use Code Update webpage](#), [FEMA Flood Map webpage](#)). *Preparing webpages for updates and integration into new website including opportunities for more visualization and information on the Community Development pages.*
- Coordinating the Ouray Economic Development Committee and their programs/goals for 2023.
- Coordinating with FEMA/CWCB on the updated floodplain, floodways, and flood insurance rate maps.
- Coordinating with EPS for a Housing Analysis and Policy Strategy Report for the City of Ouray.
- Administering CDPHE's backflow and cross connection program, as required for the City's water system.

CODE ENFORCEMENT

Code enforcement cases continue to be monitored and enforced. Matt Haldeman, the City's Building Inspector, is working on building and STR inspections, plan review, enforcing building and land use codes, and administering and surveying properties for the backflow program (in accordance with CDPHE requirements). *The Department is working with the community and Council on provisions to regulate the updated sidewalk snow removal policy and will enforce accordingly.*

BACKFLOW PREVENTION PROGRAM

Matt Haldeman has been comprehensively administering and surveying properties for the City's backflow program (in accordance with CDPHE requirements, see "Reminder" above). There is a [dedicated webpage](#) for this program to provide public resources. The City is working to ensure property owners submit testing reports on an annual basis. **The City has begun coordinating surveys and test results for 2023 to ensure the city remains in compliance with the State.**

BUILDING & SIGN PERMITS

Four (4) building permits and no sign permits were issued by the department in the month of December.

CODE UPDATES

- **LAND USE & DEVELOPMENT CODE // SIGN CODE:** Staff is working with Short Elliott Hendrickson, Inc. (SEH) to update the City's Land Use & Development and Sign Code chapters.

- **December 20, 2022:** the Planning Commission considered revised drafts of the land use code and sign code and recommended approval to the City Council.
- **January 23, 2023:** a Joint Work Session with the City Council to discuss substantial changes, updates, and items of significance is scheduled at 3:00pm – 5:30pm.
- **I-CODES:** Staff and the City Administrator met with Dan Reardon (former Interim Building Inspector) on code update processes, examples, exclusions, redactions, and additions to best fit the Ouray community based on the 2018 I-Codes. Staff will prepare a thorough recommendation of I-Code adoption exemptions for the Council and community review in the near future. To ensure the City adopts codes with redactions/exemptions/exclusions prior to July 1, 2023, the Council must have a first reading of the I-Code adoption ordinance **by May 1, 2023.**

OURAY ECONOMIC DEVELOPMENT COMMITTEE (OEDC)

The OEDC held a regular meeting on January 12th and discussed the following:

- 2023 OEDC goals and mission for programs (inc. microgrants, round tables, and a young entrepreneurs program).
- Microgrant funding matching requests and timelines.
- There are six (6) active members on the OEDC at this time, applications can be found on the City website, [here](#).

The next regular OEDC meeting is on **February 9, 2023 at 8:30am.**

PLANNING COMMISSION (PC)

The Planning Commission held special meeting on **December 20 at 4:00pm** and reviewed the updated drafts of the Land Use and Sign Code with SEH and City Staff – Planning Commission recommended approval of the drafts and will discuss the code chapters during the Joint Work Session with Council on **January 23, 2023.**

The Planning Commission held a regular meeting on **January 10, 2023 at 4:00pm** and reviewed the sketch plan for the “Waterview PUD” (the Rural Homes LLC project, north of the “Biota building”). Planning Commission unanimously approved the sketch plan and will receive the Preliminary Plat for a recommendation for the City Council in the coming months.

The Planning Commission will hold a special meeting on **February 21 at 4:00pm.**

Three of the Commissioners’ terms end in March of 2023; applications can be found on the City website, [here](#).

MISCELLANEOUS PROJECTS

The following miscellaneous projects have also been taken on by community development staff:

- Data analysis per Council request to derive beds/baths/property information to aid EQR revision discussions.
- Data analysis per OEDC request to analyze local business market surplus and shortages in Ouray and its Main Street Districts.
- The City was invited to apply for DOLA’s HB21-1271 Incentives Grant Program (IHOI) final round of funding. Applications are due by January 31, 2023 and will include some Waterview PUD associated infrastructure costs.
- Coordinating multi-departmental administration of short term rental licenses collaborative organization.
- Compiling a list of properties within Ouray with “erroneous” zoning boundaries.
- Mapping updates, including city-owned parcel maps and reference materials for housing decisions.
- Ongoing addressing discrepancies in city parcels/lots/blocks. 48 address assignments/changes have been made.
- Research into housing solutions, opportunities, and partnerships in the region and meetings with various stakeholders. Research into similar municipal fee schedules and land use regulations.
- Research into funding and grant opportunities for community-, business- and land use-related projects.

SHORT TERM RENTAL (STR) LICENSES

The table below summarizes STR license status and counts including applications submitted to the City. Non-inspection-ready applications are not included in the table below, per Council request.

Staff sent a courtesy reminder of the renewal date to STR owners/managers in early January 2023.

Table 1. STR Status and Counts (updated 1/13/2023)

Identifier	Status	Number of Units
A	Active; Non-Expired Licenses	113
B	Renewal Applications; In process	0
C	New Applications; In process	3
D	Total Active + Applications In Process (A+B+C)	116

December 2022 - January 2023 IT Highlights

- Completed the coordination with the reseller vendor and grant coordinator to order and receive parts for the homeland security camera grant. There are five manufacturers, a local integrator and one cellular provider to work with on this project. I now have an office full of boxes and have met with a local installation vendor to provide the last quote to implement the cameras. One site will need to wait until Spring after freeze season. We now have 7 cameras on the new cloud-based camera system and we will have 12 after this project is completed.
- Concerning the prior project, we met with the cellular router vendor to go through details of the Cloud control web portal. The multiple routers may be updated and controlled remotely via the cloud. This training also allowed us to see control that will aid us in setup of the police department vehicle cameras setup that will use the same wireless routers.
- Security endpoint software was renewed for 2023.
- Google Voice licensing has been ordered and received. Polycom phones have been determined and tested. The next step is phone number porting, phone purchases and roll out that will start this month.
- Contacted our POS (point of sale) vendor sales and accounting teams multiple times for the pool concerning double subscription billing. I am still coordinating with them to resolve the invoices before any further payment will be made.
- Completed the installation coordination for the Council Chambers table. This was very much a team effort and I thank everybody that assisted to make this part of the project a success!
- I am now working on the final details of the audio video installation for the Council Chambers. There are still some parts and pieces that need to be obtained from suppliers.
- A digital copy of paper documents from last years' scanning project has been completed. The books are back in the vault and the digital version is on our systems for staff to search. The digital version is searchable pdf documents.
- DocuSign licensing has been ordered and received. The next step is establishing access and setup to start using this license.
- 2023 is starting as a very busy year.

Alcohol Beverage Festival Permit Application

This permit is only available for the following license types:

- Beer and Wine license;
- Distillery Pub license;
- Hotel and Restaurant license;
- Manufacturer's license (beer, wine, or spirits);
- Tavern license;
- Wholesaler's license; or
- Brew Pub license;
- Limited Wineries
- Vintner's Restaurant license;

<input checked="" type="checkbox"/> Initial Application – \$25.00 Annual Fee			
<input type="checkbox"/> Subsequent Festival Application (9 total allowed per 12 month period, per participating licensee)			
Legal Business Name <p style="text-align: center;">Friends of the Wright Opera House, a 501c3</p>			
Trade Name/DBA Name <p style="text-align: center;">The Wright Opera House</p>			
License Number <p style="text-align: center;">42-94142-0002</p>	License Type <p style="text-align: center;">Tavern</p>	Sales Tax Number <p style="text-align: center;">42941420002</p>	
Business Phone Number <p style="text-align: center;">970-325-4399</p>	Email Address <p style="text-align: center;">info@thewrightoperahouse.org</p>		
Premises Address <p style="text-align: center;">472 Main Street</p>			
City <p style="text-align: center;">Ouray</p>	State <p style="text-align: center;">CO</p>	ZIP Code <p style="text-align: center;">81427</p>	
Mailing Address <p style="text-align: center;">PO Box 17</p>			
City <p style="text-align: center;">Ouray</p>	State <p style="text-align: center;">CO</p>	ZIP Code <p style="text-align: center;">81427</p>	
Festival Location <p style="text-align: center;">Inside The Wright Opera House</p>			
Date(s) of Festival <p style="text-align: center;">February 11th, 2023</p>			
What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours) <p style="text-align: center;">11am - 10pm</p>			
Attach a copy of Premises Use Authorization Letter or Lease			
Notification to Local Authority			
Local Licensing Authority Name <p style="text-align: center;">City of Ouray</p>		Date Notice was provided to Local Licensing Authority <p style="text-align: center;">December</p>	
During this festival alcohol will only be sold by the participating alcohol beverage holders (Check All that apply)			
<input checked="" type="checkbox"/> In open containers for on-premises consumption <input type="checkbox"/> In sealed containers for off-premises consumption			
Notice To Local Licensing Authority			
This application for a festival permit will be granted to the above named applicant unless any of the below listed conditions apply. If any of these conditions apply please contact the state licensing authority immediately.			
<input type="checkbox"/> The applicant has not provided you with at least 10 business days notice of the proposed festival			
<input type="checkbox"/> Past festivals have had a history of violation of the Colorado liquor code or liquor rules or violations of local ordinances			
<input type="checkbox"/> If granted, this permit would result in violations of the Colorado liquor code, Colorado liquor rules, or the laws of the local government			

Control Plan Attestation

I affirm that I have attached a Security and Control plan that has been circulated and agreed upon by all participating licensees.

Applicant's Signature



Date

1/3/2023

Licensing Authority Signature

 Object Do Not Object

Local Licensing Authority Contact Name

Phone Number

List of participating businesses (Attach a separate sheet if needed)

Name

Savage Spectrum LLC

License Number

03-10898

License Type

Limited Winery

Person Responsible

Kaibab Sauvage

Phone Number

970-260-0422

Name

Southeastern Exposure LLC dba The Storm Cellar

License Number

03-10348

License Type

Manufacturing Winery

Person Responsible

Jayme Henderson

Phone Number

720-839-7487

Name

Sutcliffe Vineyards

License Number

03-07577

License Type

Manufacturer's License

Person Responsible

John Sutcliffe

Phone Number

970-565-0825

Name

Skyhawk Winery LLC dba Qutori Wines LLC

License Number

03-08383

License Type

Limited Winery

Person Responsible

Julie Bennet

Phone Number

970-527-3236

Name

Chill Switch Wines

License Number

03-02311

License Type

Limited Winery

Person Responsible

Dave Aschwanden

Phone Number

303-518-0581

Name

Vines 79 Wine Barn

License Number

03-10594

License Type

Limited Winery

Person Responsible

Juliann Adams

Phone Number

970-270-2294

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also know that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code and Colorado Liquor Rules which affect my license or permit.

Authorized Signature



Title

President of the Board of Directors

Date

1/3/2023

ADDITIONAL PARTICIPATING BUSINESSES

List of participating businesses (Attach a separate sheet if needed)		
Name <p style="text-align: center;">Stoney Mesa Winery LTD</p>		
License Number <p style="text-align: center;">023-30749-0001</p>	License Type <p style="text-align: center;">Limited Winery</p>	
Person Responsible <p style="text-align: center;">Bret Neal</p>		Phone Number <p style="text-align: center;">970-216-2109</p>
Name <p style="text-align: center;">LaNoue DuBois LLC</p>		
License Number <p style="text-align: center;">03-13488</p>	License Type <p style="text-align: center;">Limited Winery/Sales Room</p>	
Person Responsible <p style="text-align: center;">Lee LaNoue</p>		Phone Number <p style="text-align: center;">970-964-5112</p>
Name <p style="text-align: center;">Storm King Distilling Co</p>		
License Number <p style="text-align: center;">03-09000</p>	License Type <p style="text-align: center;">Manufacturer's License</p>	
Person Responsible <p style="text-align: center;">David Fishering</p>		Phone Number <p style="text-align: center;">970-209-8663</p>
Name <p style="text-align: center;">Clark & Co.'s Distilling</p>		
License Number <p style="text-align: center;">03-17174</p>	License Type <p style="text-align: center;">Distillery Pub Liquor License</p>	
Person Responsible <p style="text-align: center;">Chris Schmalz</p>		Phone Number <p style="text-align: center;">970-497-9174</p>
Name		



Silas Clarke <sclarke@cityofouray.com>

Committee Membership

1 message

Alyssa Preston <alyssadeeann@gmail.com>

Tue, Jan 10, 2023 at 5:41 PM

To: Jason Perkins <jasonperkins.tac@gmail.com>

Cc: Silas Clarke <sclarke@cityofouray.com>, Kailey Rhoten <krhoten@cityofouray.com>

Hello, Jason

I am writing to let you know that I will be stepping down from my position as member and, hence, secretary, of TAC effective immediately.

While I have enjoyed my time on this committee, there are extenuating circumstances in my life that prohibit me from being able to attend the monthly meetings.

I wish you and the committee all the best,

Alyssa Preston



Silas Clarke <sclarke@cityofouray.com>

Fwd: TAC Agenda

1 message

Kailey Rhoten <krhoten@cityofouray.com>
To: John Wood <kjwood@cityofouray.com>, Silas Clarke <sclarke@cityofouray.com>

Mon, Jan 9, 2023 at 10:44 AM

Just an FYI

----- Forwarded message -----

From: <brad@ouraynet.com>
Date: Mon, Jan 9, 2023 at 10:42 AM
Subject: Re: TAC Agenda
To: Kailey Rhoten <krhoten@cityofouray.com>

Kailey, good morning.
Just a quick note to let you know, I must resign from TAC. I have not applied for an Ouray business license, and plan not to, on the grounds it is another arbitrary tax created to increase the bureaucracy of our city government. I wasn't aware this was a stipulation to serve on TAC until the last meeting, so sorry for the short notice. Thank you for all you do for our city, you have proven yourself to be a great asset.
Sincerely, Brad Clark

Hello fellow TAC Members,
>
> Here is the agenda for our meeting tomorrow night.
>
> See you then,
> Kailey
>
> --
>
> <<https://www.facebook.com/CityOfOuray>>
>
> *Kailey Rhoten*
> *Tourism and Destination Marketing Director*
>
> City of Ouray
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> KRhoten@CityofOuray.com
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> <<https://twitter.com/CityofOuray>>
>
> *Sign Up for the City of Ouray Monthly Email Newsletter* *Here!*> <https://visitor.r20.constantcontact.com/manage/optin?v=001GYQbHGct4b_a0rEEMi2Gli8S9qgiOH0rxSlqgpxo0smbSUuzT8m_ ceF6BQoXrxPCJLsN9AYBqzHAzr9YQJJEYjavAadul6GHpzHTMDqGe6qo%3D>
>

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Kailey Rhoten
*Tourism and Destination
Marketing Director*

City of Ouray
O| 970.325.7097

C| 970.596.7837

KRhoten@CityofOuray.com

P.O. Box 468

1230 Main St | Ouray, CO 81427

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Colorado



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December 7, 2022

To the City Council and Management
City of Ouray, Colorado
P.O. Box 468
Ouray, Colorado 81427

We are pleased to confirm our understanding of the services we are to provide the City of Ouray, Colorado for the year ended December 31, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City of Ouray, Colorado as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Ouray, Colorado's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Ouray, Colorado's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Information for Major Governmental Funds
- 3) Schedule of Changes in Net Pension Liability/Asset
- 4) Schedule of Contributions to Pension Fund

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Ouray, Colorado's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Combining Balance Sheet for Non-Major Governmental Funds
- 2) Combining Statement of Revenues, Expenditures and Changes in Fund Balance for Non-major Governmental Funds
- 3) Budgetary Comparison Information for Non-major Governmental Funds
- 4) Budgetary Comparison Information for Enterprise Funds
- 5) Local Highway Finance Report

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists.

Certified Public Accountants

Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Ouray, Colorado's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the City of Ouray, Colorado in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Blair and Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies or their designees. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Blair and Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulatory agencies or their designees.

The regulatory agencies or their designees may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Pete Blair is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$16,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the City of Ouray, Colorado's financial statements. Our report will be addressed to management and those charged with governance of the City of Ouray, Colorado. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the City of Ouray, Colorado and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Blair and Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Ouray, Colorado.

Management signature: _____ Governance signature: _____

Title: _____ Title: _____

Date: _____ Date: _____

ORDINANCE NO. 1 (SERIES 2023)

AN ORDINANCE OF THE CITY OF OURAY, COLORADO, REPEALING AND REPLACING SECTION 13-6-D OF THE OURAY MUNICIPAL CODE TO CLARIFY SNOW AND ICE ACCUMULATION REMOVAL PROVISIONS FROM ABUTTING SIDEWALKS BY USE OF A TRACTION AGENT ANY TIME ICE BUILDS REGARDLESS OF WHETHER A SNOW EVENT HAS OCCURRED OR THE CAUSE OF SUCH ICE BUILDUP; ADDING SUBSECTION 13-6-I TO THE OURAY MUNICIPAL CODE TO ESTABLISH AFFIRMATIVE DEFENSE OF SNOW AND ICE REMOVAL EFFORTS.

WHEREAS, the City has significant snow fall in the winter and has historically not enforced its regulations requiring snow and ice removal from sidewalks after each snow event so that pedestrians may walk safely on City sidewalks.

WHEREAS, without adequate enforcement, many City sidewalks are inaccessible to pedestrians in the winter causing people to walk in the streets.

WHEREAS, City Council implemented a policy for snow removal of snow and ice from sidewalks and established assessment and penalty provisions.

WHEREAS, City staff issued warning letters to those who are violating the new ordinance and feedback after the first round of warning letters suggests that some property owner use a traction agent in place of shoveling or believe the duty to remove ice is connected with a snow event.

WHEREAS, City Council determines this amendment is necessary it is necessary preserve the public health, safety, and welfare by requiring abutting property owners to remove of ice from City sidewalks anytime it accumulates and not just after a snow event.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OURAY, COLORADO, as follows:

SECTION 1: SUBSECTION AMENDMENT.

Subsection D of Section 13-6 Sidewalk Construction, Maintenance and Civil Liability is repealed and replaced as follows:

- D. The owner, occupant, or party in actual possession of property abutting any City sidewalk shall be jointly and severally liable for any failure to remove snow and ice from any abutting City sidewalk. Snow and ice shall be removed from the abutting sidewalk within twenty-four (24) hours after a snow event with less than twelve inches (12”) of

accumulated snow or forty-eight (48) hours after a snow event with more than twelve inches (12”) of accumulated snow.

1. Removal of snow means shoveling the sidewalk such that the snow accumulation is fully removed.
2. Removal of ice means using a traction agent, such as sand or salt, to melt ice accumulation whenever ice forms over an abutting sidewalk regardless of whether a snow event has occurred or the cause of such ice accumulation.

SECTION 2: SUBSECTION ADDITION

A new Subsection I of Section 13-6 Sidewalk Construction, Maintenance and Civil Liability is added as follows:

- I. It shall be an affirmative defense to any enforcement action that owner, occupant, or party in possession of the real property abutting any City sidewalk took action to remove the accumulated snow and ice. The following will be considered in assessing this provision:
 1. Action was taken to fully remove the snow on abutting sidewalk or keep up with snow removal during a consecutive snow event.
 2. Action was taken to remedy the accumulation of ice which demonstrates a reasonable effort to maintain safe sidewalk access through the use of a traction agent to prevent ice accumulation.

SECTION 3: EFFECTIVE DATE.

The provisions of this Ordinance shall become effective thirty days after publication in accordance with City of Ouray Charter 3.5(G).

SECTION 4: SEVERABILITY.

If any clause, sentence, paragraph, or part of this ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

INTRODUCED, READ, APPROVED AS INTRODUCED, AND ORDERED PUBLISHED on first reading by _____ vote of the Ouray City Council this _____ day of _____, 2023.

CITY OF OURAY, COLORADO

Ethan Funk, Mayor

ATTEST:

Melissa M. Drake, City Clerk

INTRODUCED, READ, AND ADOPTED on second reading by _____ vote of the Ouray City Council this ____ day of _____, 2023.

CITY OF OURAY, COLORADO

Ethan Funk, Mayor

ATTEST:

Melissa M. Drake, City Clerk

CERTIFICATE OF ATTESTATION

I, Melissa M. Drake, Ouray City Clerk, hereby certify that Ordinance No. 11 (Series No. 2022), was introduced, read, and passed by the Ouray City Council on first reading on _____, 2022. The Ordinance was published, in summary, in the *Ouray County Plaindealer* on _____, 2022, and thereafter introduced, read, and adopted by the Ouray City Council on _____, 2022, and thereafter published in the *Ouray County Plaindealer*, as required by law.

Melissa M. Drake, City Clerk

DRIVEWAY EASEMENT AGREEMENT

THIS DRIVEWAY EASEMENT AGREEMENT (“Agreement”) is made this ____ day of January 2023, by and between **CITY OF OURAY**, a Colorado home rule municipality whose legal address is PO Box 468, Ouray, CO 81427 (hereinafter referred to individually as “Grantor”); and **KENT WILKINSON WALLACE**, whose legal address is 11106 Wyatt Street, Dallas, TX 75218; **JOHN WILLIAM WALLACE**, whose legal address is 415 Camp Bird Mine Rd., Ouray, CO 81427; and **CATHERINE WALLACE**, whose legal address is 6119 Richard, Dallas, TX 75214 (hereinafter referred to collectively as “Grantees”). Grantor and Grantees are sometimes collectively referred to herein as the “Parties” and individually as “Party”.

RECITALS

1. Grantor owns certain real property located in Ouray County, State of Colorado, more particularly described as follows:

The mining claim known as the Goodfro M.S. #356 Uncompahgre Mining District, County of Ouray, State of Colorado, recorded on January 13 and 19, 1944, B 137, P 73 and 75; and also as depicted on the Plat recorded in the Ouray Clerk and Recorder’s office on at Reception No. 160154.

Also known as 30 Box Canyon Road, Ouray, Colorado 81427.

2. Grantees own certain real property located in Ouray County, State of Colorado, more particularly described as follows:

See “Exhibit A” attached hereto and incorporated herein, which are the Warranty Deeds conveying real property to the Grantees described herein.

Also known as 415 County Road 361, Ouray, Colorado 81427 APN: 451736400007.

3. Grantor and Grantees share a common driveway and have never entered a formal agreement and the parties desire to enter this Agreement so Grantor can convey a perpetual non-exclusive ten (10) foot wide access easement to Grantees for their benefit.

AGREEMENT

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants a driveway easement to Grantees under the terms set forth below.

1. Grant of Driveway Easement. Grantor, hereby grants, bargains, sells, and conveys to Grantees, a ten (10) foot wide perpetual, non-exclusive driveway easement on, over, across, and through Grantor’s Property for the benefit of and appurtenant to Grantees’ Property, more particularly described as follows:

That certain driveway identified as Matto Driveway which is north of County Road 361 as depicted on the plat survey recorded with the Ouray County Clerk and Recorder at Reception Number 163607 and is attached hereto as Exhibit B.

2. Limited Scope and Use. This Driveway Easement may be used for ingress, egress for residential vehicular or pedestrian access to Grantees Property for authorized users.
3. Authorized Users. The following persons and entities may use this Driveway Easement for access to Grantees' Property: (1) Grantees, their successors, assigns, heirs, invitees, tenants, guests, delivery persons, and agents in connection with their entry upon and/or allowed uses of the Grantees' Property; (2) Contractors, subcontractors, consultants, and agents retained to construct, maintain and provide services on and/or for the Grantee Property and improvements thereon; (3) Utility providers in connection with their entry upon and/or use of the Grantees Property but not to install utilities under the Driveway Easement; and (4) Emergency personnel in the performance of their official duties (the "Authorized Users").
4. Driveway Easement Maintenance. The cost, expense of repair, maintenance, and upkeep of the Driveway Easement shall be borne by the Grantees.
5. Driveway Easement Security. Grantor may block access over and across the easement so long as Grantor provides Grantees with access, a key, or combination in advance.
6. No Warranty of Title. This grant of the easement is without warranty of title and is subject to all prior liens, encumbrances, easements, restrictions, reservations, rights of way, or any claims brought by anyone concerning Grantor's Property and the Driveway Easement.
7. Notices. Any notice provided or permitted to be given hereunder shall be in writing and may be given by personal delivery or United States mail, postage prepaid, sent to the address of the Party on file with the Ouray County Assessor's office, and if a Party is an entity, the address of the entity reflected on the records of the Colorado Secretary of State. The noticing Party shall also make reasonable efforts to copy the noticed Party via e-mail.
8. Easement Runs with the Land. The grant of easement, agreements, conditions and provisions contained in this instrument shall run with the land and shall be for the benefit of and binding upon the burdened parcels and the benefitted parcels in the ownership of the parties hereto and their heirs, successors, assigns, grantees, and personal representatives; provided, however, that any party's obligations under this instrument shall be limited to those obligations and liabilities arising or accruing under this instrument during such party's ownership of its respective parcel or parcels.
9. Recordation. This Agreement shall be recorded at the Ouray County Clerk and Recorder's office.
10. Counterparts. This Agreement may be executed by electronic copy (PDF) and in counterparts.
11. Modification. This Agreement may not be amended, terminated, or otherwise modified, except by any instrument in writing, signed by the Parties.
12. Entire Agreement. This instrument constitutes the entire agreement and understanding of the parties with respect to the subject matter herein and supersedes any prior negotiations, discussions, agreements, or understandings, whether written or oral, with respect to the subject matter herein.

13. No Third-Party Rights. Except as expressly set forth herein, nothing contained in this Agreement shall be construed as creating any rights in any third persons or third parties.
14. No Easement Expansion. The Driveway Easement shall run with the Grantees' Property and may not be expanded, transferred, assigned, or conveyed apart or separately from the Grantees Property.
15. No Public Purpose. Nothing contained in this Agreement shall be deemed to be a gift or dedication of any portion of the Grantor or Grantees real property to or for the public or for any public purpose whatsoever, including, but not limited to, dedication as a public way.
16. Governing Law. The rights and remedies of the Parties under this Agreement are governed by and construed in accordance with the laws of the State of Colorado and venue concerning disputes shall in Ouray County.
17. Prevailing Party Fees. The prevailing party shall be reimbursed from the other party or parties of all costs and expenses, including reasonable attorney and other legal fees, costs and expenses incurred by the prevailing party in connection with any claims brought under this Agreement.
18. Severability. Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Agreement shall be found invalid or unenforceable, this shall not affect the validity of the remaining provisions of this Agreement, and the remaining provisions shall remain in full force and effect.
19. Waiver. No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. All remedies afforded in this contract shall be taken and construed as cumulative, that is, in addition to every other remedy provided therein or by law.

IN WITNESS WHEREOF, the Grantor and the Grantees have each executed this Agreement.

GRANTOR:

CITY OF OURAY, COLORADO

Ethan Funk, Mayor

STATE OF COLORADO)

)ss.

COUNTY OF OURAY)

The foregoing Easement Agreement was acknowledged before me this ____ day of January 2023 by the City of Ouray.

Witness my hand and official seal.

My commission expires _____, 20____.

Notary Public

Prepared by:

Kent Wilkinson Wallace

11106 Wyatt St, Dallas, TX 75218

Parcel ID:

451736400007

Warranty Deed

THIS DEED is dated December 7, 2019, between:

Kent William Wallace, not married, of 12034 Lueders
Ln, Dallas, TX 75230, (the "Grantor")

AND

Kent Wilkinson Wallace, not married, of 11106 Wyatt
Street, Dallas, TX 75218, (the "Grantee")

WITNESS, that the Grantor, for and in consideration of the sum of \$10.00, the receipt and sufficiency of which is hereby acknowledged, have remised, released, and sold, with general warranty covenants, unto the Grantees, their heirs and assigns forever all the right, title, interest, claim and demand which the Grantor has in the real property, together with improvements, if any, situate, lying and in the County of Ouray of the State of Colorado, described as follows:

MINE: PLATA CACHE (PT OF)- MS 18424 6.34 ACRES 364-44-8

MINE: PLATA CACHE PART OF - MS 18424 3.33 ACRES 364-44-8

according to the recorded plat in the Office of the County Clerk and Recorder filed February 4, 1997.

This property is also known by street number as 415 Camp Bird Mine Road, Ouray, CO 81427.

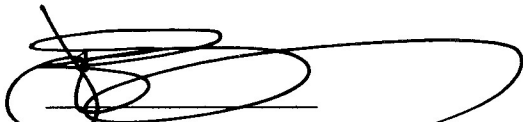
Assessor's schedule or parcel number: 451736400007.

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges belonging on the property, or in anywise appertaining to the property, and all the estate, right, title, interest and claim whatsoever of the Grantor, either in law or equity, to the only proper use and benefit of the Grantee, and the Grantee's heirs and assigns forever.

And the Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against all claims whatsoever.

IN WITNESS WHEREOF the Grantor has executed this deed on the day and year above written.

Signed in the presence of:



Signature

Jennifer Ellen Smith

Name



Kent William Wallace

Grantor Acknowledgement

STATE OF TEXAS

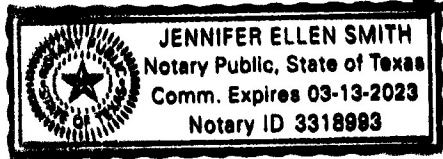
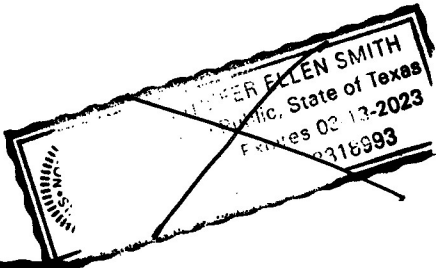
COUNTY OF Dallas

This instrument was acknowledged before me on 7th day of December, 2019, by Kent William Wallace.



Notary Public

My commission expires: 3-13-2023



Prepared by:
Kent Wilkinson Wallace
11106 Wyatt St, Dallas, TX 75218
Parcel ID:
451736400007

Warranty Deed

THIS DEED is dated December 7, 2019, between:

Kent William Wallace, not married, of 12034 Lueders
Ln, Dallas, TX 75230, (the "Grantor")

AND

Catherine Wallace, married, of 6119 Richard, Dallas,
TX 75214, (the "Grantee")

WITNESS, that the Grantor, for and in consideration of the sum of \$10.00, the receipt and sufficiency of which is hereby acknowledged, have remised, released, and sold, with general warranty covenants, unto the Grantees, their heirs and assigns forever all the right, title, interest, claim and demand which the Grantor has in the real property, together with improvements, if any, situate, lying and in the County of Ouray of the State of Colorado, described as follows:

MINE: DOMINGO - MS 18424 5.77 ACRES 364-44-8

MINE: VICTOR - MS 17456A 9.64 ACRES 364-44-8 S: 36 T: 44 R: 8 S: 6 T: 43 R: 8

according to the recorded plat in the Office of the County Clerk and Recorder filed February 4, 1997.

This property is also known by street number as 415 Camp Bird Mine Road, Ouray, CO 81427.

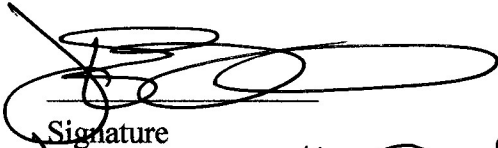
Assessor's schedule or parcel number: 451736400007.

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges belonging on the property, or in anywise appertaining to the property, and all the estate, right, title, interest and claim whatsoever of the Grantor, either in law or equity, to the only proper use and benefit of the Grantee, and the Grantee's heirs and assigns forever.

And the Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against all claims whatsoever.

IN WITNESS WHEREOF the Grantor has executed this deed on the day and year above written.

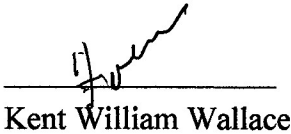
Signed in the presence of:



Signature

Jennifer Ellen Smith

Name




Kent William Wallace

Grantor Acknowledgement

STATE OF TEXAS

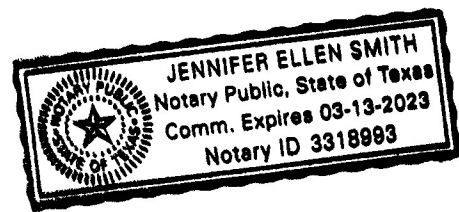
COUNTY OF Dallas

This instrument was acknowledged before me on 7th day of December, 2019, by Kent William Wallace.



Notary Public

My commission expires: 3.13.2023



Prepared by:

Kent Wilkinson Wallace

11106 Wyatt St, Dallas, TX 75218

Parcel ID:

451736400007

Warranty Deed

THIS DEED is dated December 7, 2019, between:

Kent William Wallace, not married, of 12034 Lueders
Ln, Dallas, TX 75230, (the "Grantor")

AND

John William Wallace, not married, of 415 Camp Bird
Mine Rd, Ouray, CO 81427, (the "Grantee")

WITNESS, that the Grantor, for and in consideration of the sum of \$10.00, the receipt and sufficiency of which is hereby acknowledged, have remised, released, and sold, with general warranty covenants, unto the Grantees, their heirs and assigns forever all the right, title, interest, claim and demand which the Grantor has in the real property, together with improvements, if any, situate, lying and in the County of Ouray of the State of Colorado, described as follows:

USFS STA MS408

MINE: US FOREST SERVICE STA - MS 408 4.79 ACRES 364-44-8 S: 36 T: 44 R: 8 S: 31 T: 44 R: 7
S: 6 T: 43 R: 8

HOMESITE ON PAT CLAIM #18424 UNC DIST. MINE: COYA - MS 18424 8.78 ACRES

according to the recorded plat in the Office of the County Clerk and Recorder filed February 4, 1997.

This property is also known by street number as 415 Camp Bird Mine Road, Ouray, CO 81427.

Assessor's schedule or parcel number: 451736400007.


TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges belonging on the property, or in anywise appertaining to the property, and all the estate, right, title, interest and claim whatsoever of the Grantor, either in law or equity, to the only proper use and benefit of the Grantee, and the Grantee's heirs and assigns forever.

And the Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against all claims whatsoever.

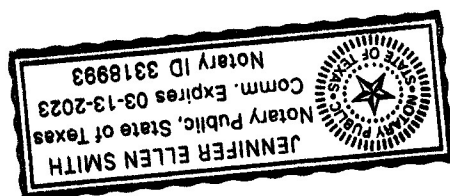
IN WITNESS WHEREOF the Grantor has executed this deed on the day and year above written.

Signed in the presence of:


Signature


Kent William Wallace

Jennifer Ellen Smith
Name




Grantor Acknowledgement

STATE OF TEXAS

COUNTY OF Dallas

This instrument was acknowledged before me on 7th day of December, 2019, by Kent William Wallace.



Notary Public

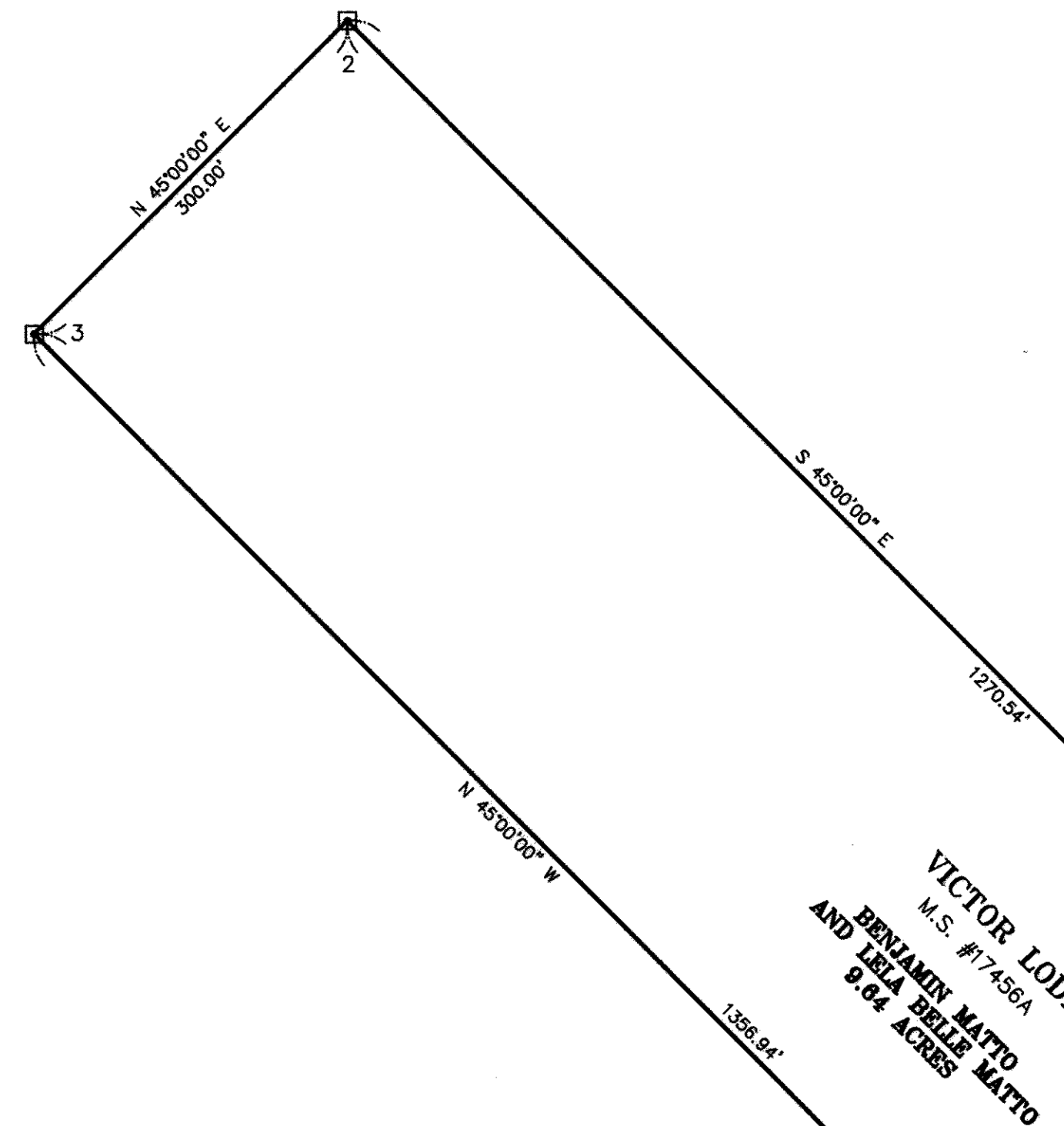


My commission expires: 3.13.2023

IMPROVEMENT SURVEY OF

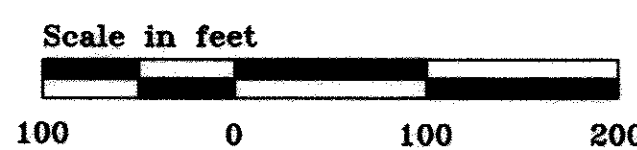
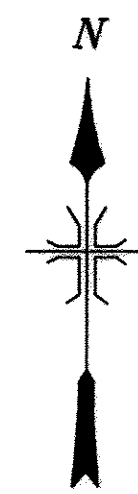
THE U.S. FOREST SERVICE S.T.A. 0408, VICTOR LODE M.S. 17456A,
 PLATA CACHE, COYA, AND PART OF THE DOMINGO LODES M.S. 18424
 LOCATED IN SECTION 31, TOWNSHIP 44 NORTH, RANGE 7 WEST, N.M.P.M.,
 IN SECTION 36, TOWNSHIP 44 NORTH, RANGE 8 WEST, N.M.P.M.
 & IN TOWNSHIP 43 NORTH, RANGE 8 WEST, N.M.P.M.
 OURAY COUNTY, COLORADO

Exhibit B to Easement Agreement



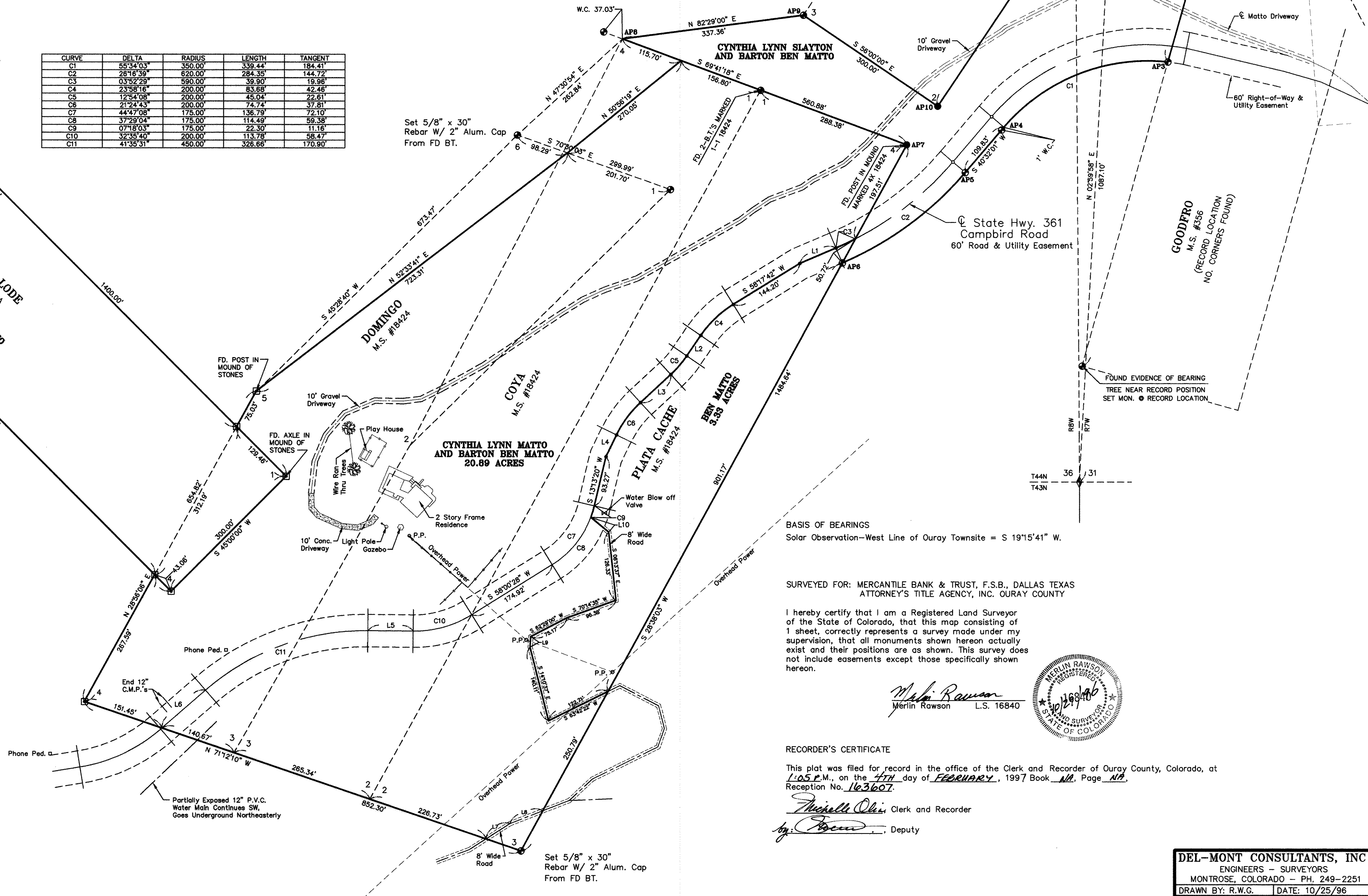
CURVE	DELTA	RADIUS	LENGTH	TANGENT
C1	55°34'03"	350.00'	339.44'	184.41'
C2	28°16'59"	620.00'	284.35'	144.72'
C3	03°52'29"	590.00'	39.90'	19.98'
C4	23°58'18"	200.00'	83.68'	42.46'
C5	12°54'08"	200.00'	45.04'	22.61'
C6	21°24'43"	200.00'	74.74'	37.81'
C7	44°47'08"	175.00'	136.79'	72.10'
C8	37°29'04"	175.00'	114.49'	59.38'
C9	07°18'03"	175.00'	22.30'	11.16'
C10	32°35'40"	200.00'	113.78'	58.47'
C11	41°35'31"	450.00'	326.66'	170.90'

LINE	DIRECTION	DISTANCE
L1	S 66°48'40" W	73.04'
L2	S 34°19'26" W	45.84'
L3	S 47°13'35" W	76.31'
L4	S 25°48'51" W	44.58'
L5	N 89°23'52" W	83.81'
L6	S 49°00'37" W	106.44'
L7	S 57°17'15" W	52.54'
L8	S 68°37'01" W	65.23'
L9	S 03°43'22" W	19.46'
L10	S 50°38'20" E	42.80'



LEGEND

- ⊙ = Fd. Std. Forest Service 2" Aluminum Cap on 5/8" x 30" Rebar Stamped L.S. 10738
- = Fd. Std. Forest Service 3 1/4" Aluminum Cap on 2" x 30" Pipe Stamped L.S. 10738
- ⬢ = Fd. B.L.M. Aluminum Cap Mon.
- ⊠ = Set 5/8"x18" Rebar W/ 1 1/2" Cap
- = Ouray Town Boundary Line



BASIS OF BEARINGS
 Solar Observation—West Line of Ouray Townsite = S 19°15'41" W.

SURVEYED FOR: MERCANTILE BANK & TRUST, F.S.B., DALLAS TEXAS
 ATTORNEY'S TITLE AGENCY, INC. OURAY COUNTY

I hereby certify that I am a Registered Land Surveyor of the State of Colorado, that this map consisting of 1 sheet, correctly represents a survey made under my supervision, that all monuments shown hereon actually exist and their positions are as shown. This survey does not include easements except those specifically shown hereon.

Merlin Rawson
 Merlin Rawson L.S. 16840



RECORDER'S CERTIFICATE

This plat was filed for record in the office of the Clerk and Recorder of Ouray County, Colorado, at 1:05 P.M., on the 4th day of FEBRUARY, 1997 Book NA, Page ND, Reception No. 163607.

Michelle Olin Clerk and Recorder
[Signature] Deputy

DEL-MONT CONSULTANTS, INC
 ENGINEERS - SURVEYORS
 MONTROSE, COLORADO - PH. 249-2251
 DRAWN BY: R.W.G. DATE: 10/25/96
 FILE: BND-MINE JOB NO.: 9695

January 12, 2023

Mr. Silas Clarke
Manager, City of Ouray
320 6th Avenue
Ouray, CO 81427

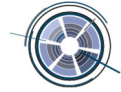
Re: Water Treatment Plant Improvements Project
Recommendation for Construction Manager at Risk (CMAR) Firm Award

Dear Mr. Clarke:

On January 10, 2023, Element Engineering, LLC (Element) received three proposals from Construction Manager at Risk (CMAR) firms interested in the city’s Groundwater Under Direct Influence (GWUDI) Water Treatment Plant Improvements Project (90% CMAR). Proposals were received from Aslan Construction, (Aslan) Integrated Water Services, Inc. (IWS) and Phoenix Industries LTD (Phoenix).

The RFP provided a detailed scope of services and required each firm to submit a breakdown of costs and percentages to draw an equitable comparison between each submittal. The following table details the comparison between each bid.

Item No.	Description	Aslan	IWS	Phoenix
		CMAR Entered Value (\$ or %)	CMAR Entered Value (\$ or %)	CMAR Entered Value (\$ or %)
1	Lump Sum Price for Design and Constructability Services	\$ 40,000.00	\$ 96,430.00	\$ 21,610.00
2	*Lump Sum Price for General Conditions Associated with Project	\$ 1,131,600.00	\$ 1,494,526.00	\$ 530,000.00
3	Percentage of Subtotal of the Overhead and Profit Associated with Project	10%	10%	10%
4	Percentage of the Subtotal of the Insurance Associated with Project	1%	0.94%	2.80%
5	Percentage of the Construction Subtotal for Bonds and Insurance Associated with Project	2%	1.03%	1.00%
6	Percentage of Labor Costs for the Small Tools Associated with Project	7%	10%	1%
*Minimum services for this line item include project superintendents, project management, supportive staff, labor, travel, housing, and burden/insurance for management staff to fulfill full CMAR responsibilities (see 4.2). Also included are temporary facilities such as CMAR offices, trash removal, toilets, and site security.				



To determine the level of service provided by all firms Element contacted several of the listed references for the proposing firms. All references that were successfully contacted provided positive recommendations.

After careful examination of the submittals, review of references, and review of the previously referenced bid breakdown comparisons, Element recommends Aslan be awarded the 90% CMAR contract. City staff has a familiarity and a good working relationship with the proposed Aslan project management team. Furthermore, Aslan construction shows experience in working on projects of the scope and size similar to our proposed project.

If you have any questions regarding this matter, please do not hesitate to contact me at (303) 378-2969.

Sincerely,

ELEMENT ENGINEERING, LLC

Nicholaus P. Marcotte, P.E.
President

**INTERGOVERNMENTAL AGREEMENT FOR
TOWN OF RIDGWAY, CITY OF OURAY, and OURAY COUNTY
SHARED VICTIM ADVOCATE(S) SERVICES**

THIS AGREEMENT is entered into effective this 1st day of January, 2023, by and between: the Town of Ridgway, Colorado (Ridgway); and the City of Ouray, Colorado (Ouray), both of which are home rule municipalities within Ouray County, Colorado; and Ouray County, Colorado (County), a statutory county in the State of Colorado, (collectively the Parties or individually the Party).

Purpose of Agreement

- A. Section 29-20-101 C.R.S., et seq. enables the Parties to enter into Intergovernmental Agreements (IGA) and authorizes each of the Parties to perform the functions described herein, as provided in Section 29-20-105 C.R.S.; and
- B. Intergovernmental agreements to provide functions or services, including the sharing of costs of such services or functions, by political subdivisions of the State of Colorado, are specifically authorized by C.R.S. 29-1-203 and encouraged in order that the inhabitants of such political subdivisions may thereby secure high quality governmental services; and
- C. Ridgway, Ouray and Ouray County each recognize the need to employ an individual to act as Victim Advocate(s), to perform victim advocacy services for all of Ouray County; and
- D. The Parties recognize the fiscal and administrative benefits of utilizing one person to conduct victim advocacy services; and
- E. The Parties wish to memorialize their understandings regarding their agreement to share the financial and administrative responsibilities and services through employing the Victim Advocate(s); and
- F. The Parties entered into similar Intergovernmental Agreements in 2018, 2019, 2020, 2021, and 2022 for the same purpose.

In consideration of the covenants and conditions contained herein, the Parties agree as follows.

- 1. **Designation of the Victim Advocate(s).** The Parties must agree to the designation of any particular person to be employed as the shared the Victim Advocate(s).
- 2. **Financial Responsibilities.** The financial responsibilities for the employment of the shared Victim Advocate(s) shall be as follows:
 - a. The shared Victim Advocate(s) shall be an employee of Ouray County ("County") and not the City of Ouray or the Town of Ridgway, and shall be compensated by the County partially through a grant provided by the Victim Assistance Law Enforcement (VALE) Board and a grant provided by the Victims of Crime Act (VOCA) for such services. The Parties recognize and understand that for Fiscal Year 2023 the combined VALE and VOCA grant funded amount is \$45,425.50, and that the funding needed is \$50,293.00, creating a funding gap of \$4,867.50.
 - b. The County shall be responsible for all employment related expenses mandated by state and federal law, including any required worker's compensation and unemployment insurance, any federal or state taxes or required withholdings, and any other employer expenses related to the Victim Advocates employment with the County.

- c. The Parties agree to work together to budget the gap funding at \$1,622.50 from each Party and/or identify supplemental sources in order to fund the \$1,622.50 gap for Victim Advocate services in 2023, pursuant to subsection e below.
 - d. The shared Victim Advocate(s), as a part-time temporary employee of the County, shall be compensated for any time in excess of forty (40) hours per week as provided in the County's Personnel Regulations. Notwithstanding the foregoing, the parties agree to generally limit the hours worked to 20 hours per week. Any hours in excess of 25 per week require the advance written approval of the County Human Resources Director, due to potential implications for benefits required, under the County Personnel Policy Manual and the Affordable Care Act or other applicable law.
 - e. The shared Victim Advocate(s) shall be subject to the County's Personnel Policy Manual, as may be amended, except the Victim Advocate(s) shall have no benefits with the Town of Ridgway, City of Ouray, or Ouray County.
 - f. Ouray County has been awarded grant funding for 90.3% of the cost of the Victim Advocate(s) in 2023. In the event the County anticipates expenses may exceed the grant award, the County shall consult with the City and/or Town to consider any additional expenditures. The City and/ or Town shall only be responsible for an equal share after the County has consulted with the City and/or Town, and the financially impacted Party or Parties have agreed on the expenses to be reimbursed to the County.
 - g. In the event of a worker's compensation claim related to work performed within the City or the Town, the County's insurance shall be responsible for the claim and the City or Town shall cover the County's reasonable expenses for that claim in the respective jurisdiction, upon notice and approval of the same.
3. **Accountability.** The accountability requirements of the shared Victim Advocate(s) to the Parties shall be as follows:
- a. The Victim Advocate(s) shall provide a monthly written report to all Parties.
 - b. The Victim Advocate(s) shall meet with the Ridgway Town Marshal, Ouray Police Chief, or Ouray County Sheriff upon request by any of the Parties.
 - c. The Victim Advocate(s) shall submit comprehensive daily time sheets to the County by the 25th of each month or whatever the policy of the County may be, if amended.
 - d. To protect the Parties from false claims, the Victim Advocate(s) shall keep a daily log of services conducted, on a form approved by the Parties.
 - e. Notwithstanding the fact that the Victim Advocate(s) is an employee of the County, the County shall not be responsible for supervision and oversight of the Victim Advocate(s) in performing his or her responsibilities for the City of Ouray or the Town of Ridgway as further defined in ¶ 6 herein, and within the Victim Advocate(s) Contract of Employment. Such supervision and oversight shall be the responsibility of the Ridgway Marshal, Ouray City Police Chief or Ouray County Sheriff, for services rendered within the respective jurisdiction.
4. **Performance Issues.** Any performance issues shall be handled as follows:

- a. For purposes of this Agreement, Supervising Parties are assigned as follows:

<u>Jurisdiction:</u>	<u>Supervising Party:</u>
Town of Ridgway	Town Marshal
City of Ouray	Police Chief
Ouray County	Sheriff

- b. Minor issues, meaning those issues warranting nothing more than verbal counseling, should be brought to the attention of the Victim Advocate(s) first, by the Supervising Party (Ridgway Marshal, Ouray Police Chief, Ouray County Sheriff) in the jurisdiction where the minor issue occurred, subject to notification and approval of verbal counseling by the Ouray County Sheriffs Office. Issues deemed to be minor issues according to either of the Parties shall be addressed as soon as is practical, by the designated supervisor for the Victim Advocate(s) within each municipality or County.
- c. Issues deemed to be major issues, those issues warranting more than verbal counseling by either municipality or county, and possibly requiring disciplinary action shall be subject to Ouray County's Personnel Policy Manual. The Supervising Party (Ridgway Town Marshal, Ouray Police Chief, Ouray County Sheriff) shall submit any information on such issues, in writing, to the Ouray County Sheriff (if outside of the County's jurisdiction), and the Ouray County Sheriff shall contact the Primary Administrator (Ridgway Town Manager, Ouray City Administrator, or Ouray County Administrator) of the participating jurisdiction for review.
5. **Fiscal Reporting.** Fiscal reporting responsibilities of the shared Victim Advocate(s) shall be as follows:
- a. Fiscal reporting shall be the responsibility of the Ouray County Sheriff's Office, subject to approval and processing by the Ouray County Administrator or designee for all revenues, payments and expenditures
6. **Job Responsibilities and Oversight.** Job responsibilities and oversight for the shared Victim Advocate(s) shall be as follows:
- a. Pursuant to grants awarded to Ouray County by the Victim Assistance Law Enforcement Board and the Colorado Department of Public Safety, Division of Criminal Justice, Victim Advocate(s) shall provide victim advocate services for the months of January through December 2023 for all Parties. Victim Advocate(s) shall provide 24/7 on-call coverage during the 2023 calendar year. The duties shall be rendered in Ouray County, Colorado, or at such other place or places and at such times as the needs of the Parties may from time-to-time dictate.
- b. On behalf of all Parties, all applicable duties as assigned by the Supervising Party shall be timely performed.
- c. The Supervising Parties shall be responsible for victim advocacy solely within their own boundaries and jurisdiction. Nothing contained in this Agreement shall place a burden or responsibility on any Party to provide services within the jurisdiction or boundaries of any other Party.
7. **Governmental Immunity and Insurance.** The Parties retain governmental immunity to the maximum extent permissible under the Colorado Governmental Immunity Act, 24-10-101, et seq., C.R.S., and other applicable law. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes and other applicable law. The Parties shall, without waiving any governmental immunity protections to which they and their officials or employees are

entitled under C.R.S. 24-10-101, et seq., to obtain adequate insurance to cover the liability and other risks to which they may be exposed as a result of the services to be provided pursuant to this agreement, if either of the Parties does not already have such insurance, and to maintain such insurance throughout the term of this agreement.

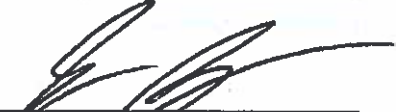
8. **Term-Withdrawal.** The term and withdrawal provisions applicable to this Agreement are as follows:
 - a. This Agreement shall be for a period of one (1) year commencing January 1, 2023 and ending December 31, 2023.
 - b. This Agreement may administratively renew for additional subsequent annual terms, subject to the appropriation and availability of funding, and subject to the agreement of the Parties to additional annual renewal(s). The County Administrator shall provide notice of requested annual renewal(s) to the City Administrator and Town Manager and on or before December 15 of each calendar year beginning in calendar year 2023. The approval, including any terms and conditions of any such renewal(s) by both all Parties, shall be secured in writing, and authorized on behalf of the Parties by the County Administrator, City Administrator, and Town Manager. As part of any annual renewal, the Parties shall specify any mutually-agreed upon modifications to this Agreement necessary to accomplish the Services identified herein, including any updated financial requirements. At their discretion, the County Administrator, City Administrator, and Town Manager may also submit an annual renewal to that Parties' governing body for approval.
 - c. Any Party may withdraw from participation in this agreement at any time by providing written notice to the other Parties, at least thirty (30) days prior to the desired date of withdrawal.
9. **Amendments.** This agreement shall not be modified or amended in any manner except by written instrument executed by the Parties.
10. **Waiver.** The waiver of any breach of any of the provisions of this agreement, by either Party, shall not constitute a continuing waiver of any subsequent breach by that Party, either of the same, or of another provision of this agreement.
11. **Severability.** Invalidation of any of the provisions of this agreement, or of any paragraph, sentence, clause, phrase, or word herein, or the application thereof, in any given circumstance, shall not affect the validity of the remainder of this Agreement.
12. **No Third-Party Beneficiaries.** Nothing expressed or implied in this agreement is intended or shall be construed to confer upon, or to give any person other than the Parties hereto, any right, remedy or claim, under or by reason of this agreement.
13. **Entire Agreement.** This agreement contains the entire and only agreement between the Parties, regarding the employment of the shared Victim Advocate(s) and no oral statements or representations regarding this matter that are not contained in this agreement shall be of any force or effect between the Parties.
14. **Governing Law.** This agreement shall be governed by the laws of the State of Colorado, both as to interpretation and performance. The courts of the State of Colorado shall have exclusive jurisdiction to resolve any disputes arising out of this agreement and venue shall be in Ouray County, Colorado.
15. **Dispute Resolution.** In the event a disagreement or dispute arises between the Parties, the matter shall be submitted to mediation. The mediation shall be conducted by one mediator selected by the Parties who will share the costs equally.


16. **Assignment.** No Party shall assign any responsibilities nor delegate any duties arising under this agreement without the prior written consent of all the Parties.
17. **Approval and Ratification.** This Agreement may be initially executed by the Ouray County Sheriff, Ouray Police Chief, and Ridgway Town Marshal, but is subject to approval and ratification by the Parties' governing bodies pursuant to C.R.S. § 29-20-105. This Agreement may be executed in counterparts, electronically or otherwise, which shall be fully binding upon the Parties.

REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this agreement effective the date first above written.

TOWN OF RIDGWAY:


Shane Schmitz, Town Marshal
Date Signed: 01-09-2023


John Clark, Mayor
Date Signed: Jan. 12 '23

Attest:


Pam Kraft, Town Clerk

CITY OF OURAY:

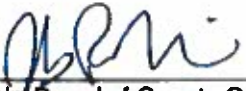

Jeff Wood, Police Chief
Date Signed: 1/9/23



Ethan Funk, Mayor
Date Signed: _____

Attest:


Melissa Drake, City Clerk

OURAY COUNTY:


Chair, Board of County Commissioners
Print Name: JAVENELE
Date Signed: 1/10/2023


Justin Perry, Sheriff
Date Signed: 1/9/2023

Attest:


Harrah Thompson, Deputy Clerk



Lily Oswald <loswald@cityofouray.com>

1271 IHOI Second Round Invitation to Apply Determination

Hendrick - DOLA, Mitch <mitch.hendrick@state.co.us>

Tue, Dec 20, 2022 at 3:33 PM

Cc: Chris La May - DOLA <chris.la.may@state.co.us>, Dana Hlavac - DOLA <dana.hlavac@state.co.us>, Patrick Rondinelli - DOLA <patrick.rondinelli@state.co.us>, "McIntire - DOLA, Kate" <kate.mcintire@state.co.us>, Randi Snead - DOLA <randi.snead@state.co.us>, Greg Etl - DOLA <greg.etl@state.co.us>, Todd Leopold - DOLA <todd.leopold@state.co.us>, Olivia Cook - DOLA <olivia.cook@state.co.us>, Shirley Diaz - DOLA <shirley.diaz@state.co.us>, Pamela Gibson - DOLA <pamela.gibson@state.co.us>, Andrew Atchley - DOLA <andrew.atchley@state.co.us>, Fallon Miller - DOLA <fallon.miller@state.co.us>, Robyn Difalco - DOLA <robyn.difalco@state.co.us>, "Hill - DOLA, Andy" <andy.hill@state.co.us>, "McFerson - DOLA, KC" <kc.mcferson@state.co.us>

Good Afternoon,

Thank you for submitting an LOI for the second round of the [1271 Affordable Housing Development Incentives Grant Program](#). I am pleased to formally invite you to apply to the second and final round of funding for the program.

Applications are open as of Tuesday, December 20 on [the DOLA grants portal](#). At that time, there will be a link to "[APPLY AND MANAGE GRANT]" that you can select for the current Incentives Grant funding opportunity. As discussed, we will have an application window of approximately one and a half months and so we anticipate an application deadline of **Tuesday, January 31st** (but please verify when you access the application when it opens). As additional information, we will also be posting our application review matrix in that same location and we recommend that you refer to that as you draft your application.

Attached to this email you will find a template for your proposed budget as well as a template of the application questions for preparing your application narrative. Forward this email and materials to anyone who may be participating in the application drafting process.

Please let me know if you have any questions or run into any issues with the DOLA grants portal.

Happy Holidays,

Mitch

Mitch Hendrick
1271 Program Manager
Community Development Office



COLORADO
Department of Local Affairs
Division of Local Government

Cell 303.548.9364
[1313 Sherman St., Rm. 521, Denver, CO 80203](#)
mitch.hendrick@state.co.us | www.dola.colorado.gov/cdo



Sign up for the [CDO newsletter](#) and [DLG newsletter](#).

Under the Colorado Open Records Act (CORA), all messages sent by or to me on this state-owned e-mail account may be subject to public disclosure. Please submit all CORA requests via this link: <https://www.colorado.gov>.

gov/pacific/dola/form/cora-request

2 attachments



IHOI Project Budget Template.xlsx
31K



IHOI Application Narrative Template.docx
330K

Future Agenda Items/Work Sessions

- January 23, 2023 (2pm) Pool & Fitness Center Rates - (3pm) Joint Work Session with the Planning Commission – Land Use and Sign Code Update
- 2018 International Code Adoption (IBC/IRC/IEBC/IMC/IFC/IECC)
- Alcohol at the Pool (March)
- River Dredging (April)
- (Non-Land Use) Code Revisions
- Fee & Fine Schedule
- Workforce & Attainable Housing
- Alcohol – Entertainment/Consumption District on Main Street (In discussions)
- Restaurant Dining on City Streets