

Agenda

1. ROUTINE BUSINESS ITEMS
 - 1.1. Call to Order/Pledge of Allegiance
 - 1.2. Roll Call: Stenson ___ Birhanzl ___ Wibben ___ Shourds ___ Miller ___ and Norman ___.
 - 1.3. Approval of Agenda
 - 1.4. Special Presentation
 - 1.4.1. Recognition for Student School Board Rep, Emmary Birhanzl.
 - 1.4.2. Matthew Hammer will update the board on the Bond Sale Interest Rate
 - 1.4.3. Scott Ripley, will provide the school board with an update on the power outage.
 - 1.4.4. High School Principal, Tanya Maethner, will provide the board with an update on MHS.
 - 1.5. Approval of Consent Agenda

(Any item or items may be pulled off the consent agenda, at the request of any board member, for consideration by the board as a whole.)

 - 1.5.1. Regular Board of Education Meeting Minutes
 - 1.5.2. Bills
 - 1.5.3. Treasurer's Report
 - 1.5.4. Budget Report
 - 1.5.5. Personnel Actions
 - 1.5.5.1. Employment
 - 1.5.5.2. Resignations/Retirements
 - 1.5.5.3. Reassignments
 - 1.6. Resolution Accepting a Gift, Donation, Contribution or Bequest RESOLUTION ACCEPTING MONETARY, PROPERTY, GOODS OR SERVICES DONATION
 - 1.7. Public Forum
 - 1.8. Superintendent's Report
 - 1.9. Board Reports
 - 1.9.1. Board Committees
 - 1.9.2. Student Representative Report
 - 1.9.3. Administrators
 - 1.10. Congratulatory Action and Recognition
2. DISCUSSION ITEMS
 - 2.1. Policy 625, Responsible Use of Artificial Intelligence, is a new policy being brought to the board for first reading and will be approved at the June Regular school board meeting.
 - 2.2. Policy 524 Acceptable Use of Technology Policy for Students, Employees, and Public Users. This policy has no changes; just updating the year on the policy.

- 2.3. Construction Updates
- 2.4. Superintendent Jamie Skjeveland will lead a discussion surrounding the number of student school board representatives.
3. ACTION ITEMS
 - 3.1. Approval of the Resolution Relating to the Termination and Non-Renewal of the Teaching Contract for James Radloff, a Non-Tenured Probationary Teacher.
 - 3.2. Approve policies 536, 709, and 721. These policies were reviewed for a first reading at the April 13th school board meeting.
 - 3.3. Adopt the Resolution awarding the sale of general obligation school building bonds, series 2026A.
 - 3.4. Approve the Accounting Policies and Procedures Manual for 2026.
 - 3.5. Approve Non-Bargaining Agreements
 - 3.6. Appointment of the Student School Board Representative for 2026-2027.
 - 3.7. Approve the MHS Roof Project bid to Buttweiler's Do-All in the amount of \$376,650.
4. ADJOURNMENT

ISD 129 – MONTEVIDEO PUBLIC SCHOOLS
Minutes of Regular School Board Meeting
Held April 13, 2026, in Montevideo, MN

Chairman Stenson called the regular meeting of the School Board of Independent School District #129 to order at 6:00 p.m. on Monday, April 13, 2026, in the District Board Room of Montevideo Middle School.

Members present were Wibben, Norman, Shourds, and Stenson. Members attending remotely were Miller and Birhanzi. Superintendent Skjeveland, Principals Huntley, Sachariason, and Maethner; Chief Business Official Adam Spray, and members of the staff were also present.

Director Shourds made the motion, and Director Norman seconded the motion to approve the agenda as presented. The Motion carried unanimously.

Matt Hammer with Ehlers provided an update on the Resolution, stating the school district's intention to issue general obligation school building bonds.

Chief Business Official, Adam Spray, provided an update on the current budget as well as the future budget forecast.

Director Shourds made the motion, and Director Wibben seconded the motion to approve the Consent Agenda as presented. The Motion carried unanimously.

- Regular Board of Education Meeting Minutes – March 9, 2026
- April Board Bills

TOTAL EXPENDITURES BY FUND

| | | |
|---------------------------|-----------|-------------------|
| GENERAL FUND | \$ | 467,954.49 |
| FOOD SERVICE | \$ | 154,058.56 |
| COMMUNITY SERVICES | \$ | 7,105.35 |
| CAPITAL EXPENDITURE | \$ | 135,551.30 |
| BUILDING CONSTRUCTION | \$ | 110,296.90 |
| STUDENT ACTIVITIES | \$ | 6,855.57 |
| MINN RIVER VALLEY ED DIST | \$ | 23,788.59 |
| MRVED COMMUNITY EDUCATION | \$ | 21,494.48 |
| TOTAL BY FUND | \$ | 927,105.24 |

- Treasure Report
- Budget Report
- Personnel Actions
 - Employment: Nicholas Macziewski, Special Education Teacher, Ramsey Elementary, for the 26–27 school year; Clint Schiller, Special Education Teacher, Sanford Elementary, for the 26–27 school year; Mikaylah Zimmerman, ELL Teacher, Ramsey Elementary, for the 26–27 school year; Brandon Raymo, Director of Teaching and Learning, for the 26–27 school year; Rory Lamorie, Custodian, High School; Chrys Kolhei, Title 1 Interventionist, Sanford for the 26–27 school year; Kaylee Luepke, Special Ed Para, Sanford; Mikyla Olson, Preschool Assistant, Hawks Nest; Lexie Gifford, 7th Grade Math Teacher for the 26–27 school year; Keelie Truax, Library Assistant, Middle School for the 26–27 school year.
 - Resignations/Retirements: Luis Fernando Valenzuela Cribas resigned as a Special Ed Paraprofessional from Sanford Elementary; Tarin Yone resigned as an ELL Paraprofessional at Sanford; Kaitlyn Fiscus, Library Assistant, is resigning at the end of the 25–26 school year; Vera Weber will retire as Director of Professional Learning as of September 3, 2026.

- Reassignments: Aaron Sears has been reassigned from a Special Education Assistant to a Behavior Interventionist. Melissa Erp has been reassigned from Title 1 to the Library/Media position at the high school beginning with the 26-27 school year.
- Resolution Accepting a Gift, Donation, Contribution, or Bequest – Tim Christensen donated \$100 toward the FFA Welding Equipment. The Watson Lions Club donated \$100 to Individuals with Disabilities. Jamie Pauling, of the Agricultural & Technical Education Club, donated \$10,000 toward the FFA Plasma Cutter. CCM Health Community Investment Fund donated \$2,000 towards the Community Ed Heroes in Action Scholarships. Motion by Director Wibben, and seconded by Director Shourds, to adopt the resolution accepting the listed gifts, donations, contributions, and bequests. After a roll call vote, all members voted Aye, and the motion carried.
- Superintendent’s Report
- Board Report – Director Wibben provided a Legislative update, and Chairman Stenson provided an update on negotiations.
- Student Representative Report
- Administrators Report
- Congratulatory Recognition: Congratulations to all students recognized in the 2025-2026 winter activity honors and awards at Montevideo Public Schools. Your dedication, hard work, and commitment to excellence have made your school and community proud. These achievements reflect not only your individual talents but also your teamwork, perseverance, and sportsmanship. Well done!

Discussion Items:

Adam Spray provided an update on the FY 27 Insurance renewal.

Policies 536, 709, and 721 were brought forth for the first reading. These policies will be approved at the May 11th, 2026, board meeting.

Superintendent Jamie Skjeveland provided a construction update.

Action Items:

Motion by Director Wibben and seconded by Director Shourds to approve the Service Agreement between Discover Your Sisu Therapy Services, LLC and Montevideo Public Schools. The motion carried.

Motion by Director Norman and seconded by Director Shourds to approve policy 534, School Meals Policy. The motion carried.

Motion by Director Shourds and seconded by Director Wibben to adopt the resolution stating the intention of the school district to issue general obligation school building bonds, series 2026A, in the maximum aggregate principal amount of \$20,000,000; and taking other actions with respect thereto. After a roll call vote, all members voted Aye, and the motion carried.

Motion by Director Shourds and seconded by Director Miller to approve the Health Insurance Renewal Proposal as presented. The motion carried.

Motion by Director Birhanzi and seconded by Director Miller to approve the Strategic Planning Project Manager, The Big River Group, LLC. The motion carried.

Motion by Director Shourds and seconded by Director Wibben to approve the Bob Mills Award recipient as recommended. The motion carried.

Adjournment: Motion by Director Shourds and seconded by Director Norman to adjourn the meeting at 7:31 p.m. The motion carried unanimously.

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MAY 11, 2026**

| Check # | Vendor | Amount | Description |
|---------|----------------------------------|---------------|---------------------------------|
| 71758 | A&B BUSINESS SOLUTIONS | \$ 1,535.76 | PRINTER LEASES |
| 71759 | AMAZON CAPITAL SERVICES, INC | \$ 5,231.13 | MISC EXPENSES |
| 71760 | AMERICAN RED CROSS | \$ 315.00 | LTS FACILITY FEE |
| 71761 | AMERICAN WELDING & GAS, INC | \$ 663.40 | AG SHOP SUPPLIES |
| 71762 | BACKES TECHNOLOGY SERVICES INC | \$ 11,392.40 | SANFORD PA SYSTEM |
| 71763 | BETTERU SOLUTIONS | \$ 3,733.00 | CONTRACTED SERVICES |
| 71764 | BLICK ART MATERIALS | \$ 186.60 | CLASSROOM SUPPLIES |
| 71765 | BORCH'S SPORTING GOODS | \$ 10,805.00 | ELEMENTARY GYM BACKBOARDS |
| 71766 | BRAY ASSOCIATES ARCHITECTS, INC | \$ 156,740.00 | 2026A CONSTRUCTION PROJECT |
| 71767 | BUILDERS FIRSTSOURCE | \$ 154.28 | SUPPLIES |
| 71768 | CARLSON & STEWART REFRIGERATI | \$ 552.75 | COOLER REPAIRS |
| 71769 | CART-KING | \$ 4,898.00 | SPECIAL ED CART |
| 71770 | CENTRAL LAKES RESTAURANT SUPP | \$ 2,607.85 | OVEN REPAIRS |
| 71771 | CHAPPEL CENTRAL INC | \$ 344.00 | SERVICE CALL |
| 71772 | CHERRYROAD MEDIA | \$ 660.00 | SPORTS PREVIEW |
| 71773 | CLARA CITY TELEPHONE | \$ 479.00 | FIBER LEASE |
| 71774 | CLEAN SITE LLC | \$ 2,040.00 | PORTABLE RESTROOM RENTAL |
| 71775 | CLEARWAY COMMUNITY SOLAR | \$ 9,693.10 | SOLAR CREDITS |
| 71776 | COLUMN SOFTWARE PBC | \$ 350.40 | LEGAL ADS |
| 71777 | COMMUNITY EDUCATION DEPT | \$ 5,750.00 | SWNS TUITION |
| 71778 | CULLIGAN ULTRAPURE INC | \$ 62.65 | WATER/SALT |
| 71779 | DECKER EQUIPMENT | \$ 64.20 | CUSTODIAL SUPPLIES |
| 71780 | DEMCO INC | \$ 319.46 | LIBRARY SUPPLIES |
| 71781 | DEPARTMENT OF EMPLOYMENT AND | \$ 1,877.13 | 1ST QTR 2026 UNEMPLOYMENT |
| 71782 | DOUBLE D DEVELOPMENT | \$ 17,540.61 | HAWKS NEST LEASE |
| 71783 | ECKROTH MUSIC | \$ 129.00 | BAND REPAIRS |
| 71784 | ECOLAB PEST ELIMINATION | \$ 588.08 | PEST ELIMINATION |
| 71785 | EXCEL OVERHEAD DOOR | \$ 3,934.40 | GARAGE DOOR REPAIRS/REPLACEMENT |
| 71786 | FAST THREADS | \$ 100.00 | SENIOR PRIZES |
| 71787 | FASTENAL COMPANY | \$ 8,716.44 | HVAC FILTERS |
| 71788 | FLINN SCIENTIFIC | \$ 1,088.59 | CLASSROOM SUPPLIES |
| 71789 | FOLLET CONTENT SOLUTIONS, LLC | \$ 556.18 | LIBRARY SUPPLIES |
| 71790 | G. FLINN IRON AND METAL | \$ 160.00 | MOWER BLADES |
| 71791 | GERVAIS JEWELERS | \$ 18.00 | ENGRAVING |
| 71792 | GOPHER SPORTS | \$ 1,000.48 | PE EQUIPMENT |
| 71793 | GREAT PLAINS NATURAL GAS | \$ 10,118.04 | NATURAL GAS BILLING |
| 71794 | HEALY AWARDS INC | \$ 319.18 | ATHLETIC AWARDS |
| 71795 | HILLYARD FLOOR CARE SUPPLY | \$ 2,655.73 | CUSTODIAL SUPPLIES |
| 71796 | INNOVATIVE OFFICE SOLUTIONS, LLC | \$ 766.51 | CLASSROOM SUPPLIES |
| 71797 | INSECT LORE | \$ 220.89 | CLASSROOM SUPPLIES |
| 71798 | ISD #129 - MONTEVIDEO | \$ 300.00 | HAWK BUILT - PROM |
| 71799 | ISD #197 - WEST ST. PAUL-MENDOTA | \$ 1,782.00 | CARE & TREATMENT |
| 71800 | J W PEPPER AND SON INC | \$ 1,850.82 | MUSIC SUPPLIES |
| 71801 | JOHN DEERE FINANCIAL | \$ 120.88 | TRACTOR PARTS |
| 71802 | JOHNSON CONTROLS FIRE PROTECT | \$ 2,464.12 | FIRE ALARM SYSTEM |
| 71803 | JOSTENS INC | \$ 607.95 | DIPLOMA COVERS |
| 71804 | KDMA (AM)/KMGM (FM) | \$ 139.00 | RADIO AD |
| 71805 | KENNEDY & GRAVEN CHARTERED | \$ 3,662.00 | LEGAL SERVICES |
| 71806 | LAURITSEN SEPTIC AND DRAIN | \$ 800.00 | DRAIN CLEANING |
| 71807 | LUND, MICHAEL | \$ 182.12 | FACS SUPPLIES |
| 71808 | MARCO | \$ 2,279.12 | COPIER LEASE |
| 71809 | MELODY LANES FAMILY ENTERTAINM | \$ 1,433.00 | BOWLING |

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MAY 11, 2026**

| | | | | |
|------------|----------------------------------|----|------------|----------------------------------|
| 71810 | MHS FACULTY LOUNGE, DEB HINDE | \$ | 42.84 | VENDING PROCEEDS |
| 71811 | MILESTONES & MEMORIES, LLC | \$ | 45.66 | GRADUATION CAPS |
| 71812 | MMS FACULTY LOUNGE | \$ | 63.04 | VENDING PROCEEDS |
| 71813 | MN FFA | \$ | 144.00 | STATE, NATIONAL, REGIONAL DUES |
| 71814 | MOLDE'S ELECTRIC & MECHANICAL II | \$ | 4,924.34 | LIGHT REPLACEMENTS/REPAIRS |
| 71815 | MONTE CANDY CO | \$ | 205.00 | CONCESSIONS |
| 71816 | MONTE HARDWARE HANK | \$ | 390.47 | CUSTODIAL SUPPLIES |
| 71817 | MUSIC STREET INC | \$ | 244.00 | BAND REPAIRS |
| 71818 | OFFICE OF MNIT SERVICES | \$ | 58.67 | COMPUTING SERVICES |
| 71819 | OLSEN PLUMBING & HEATING INC | \$ | 3,361.26 | PLUMBING REPAIRS |
| 71820 | O'REILLY AUTOMOTIVE, INC | \$ | 25.88 | AG SHOP SUPPLIES |
| 71821 | PHILAYA, MATTHEW | \$ | 763.52 | MMS MUSICAL SET SUPPLIES |
| 71822 | PIONEER | \$ | 719.65 | ATHLETIC FIELD CHALK |
| 71823 | RA MORTON CONSTRUCTION MANAC | \$ | 25,000.00 | 2026A CONSTRUCTION PROJECT |
| 71824 | REALLY GOOD STUFF INC | \$ | 381.28 | CLASSROOM SUPPLIES |
| 71825 | RED RIVER FLAGS | \$ | 1,148.75 | FLAGS |
| 71826 | REDBIRD RENTALS | \$ | 20.00 | TILLER RENTAL |
| 71827 | RUNNING'S SUPPLY INC | \$ | 519.24 | CUSTODIAL SUPPLIES |
| 71828 | RUSTAD BUS SERVICE INC | \$ | 3,600.00 | SENIOR CLASS TRIP |
| 71829 | SCHOOL SPECIALTY LLC | \$ | 205.48 | PRINTROOM SUPPLIES |
| 71830 | SCHWIETERS FORD | \$ | 67.50 | OIL CHANGE |
| 71831 | SOUTHWEST GLASS CENTER INC | \$ | 3,372.90 | DOOR REPAIRS |
| 71832 | TAHER, INC | \$ | 148,970.74 | FOOD SERVICE MANAGEMENT SERVICES |
| 71833 | T-MOBILE | \$ | 89.25 | BUS ACCESS POINTS |
| 71834 | TOSTENSON LANDFILL | \$ | 4,409.37 | LANDFILL FEES |
| 71835 | TRANE US INC | \$ | 1,561.25 | HVAC CONTROLS |
| 71836 | TREVIPAY | \$ | 2,034.88 | MISC EXPENSES |
| 71837 | VISA | \$ | 9,245.27 | MISC EXPENSES |
| 71838 | WEST CENTRAL STEEL, INC | \$ | 1,344.12 | AG SHOP SUPPLIES |
| 71839 | WEST MUSIC | \$ | 73.70 | MUSIC SUPPLIES |
| 9000000241 | ARNDT, KRISTI L | \$ | 18.65 | BETWEEN BUILDING MILEAGE |
| 9000000242 | ARNOLD, JILL M | \$ | 23.16 | CLASSROOM SUPPLIES |
| 9000000243 | BIRHANZL, KATIANNE M | \$ | 285.82 | CLASS/STUDENT COUNCIL SUPPLIES |
| 9000000244 | BROWN, ELIZABETH C | \$ | 46.00 | FIELD TRIP EXPENSES |
| 9000000245 | BROWN, SERENA M | \$ | 32.62 | BETWEEN BUILDING MILEAGE |
| 9000000246 | CHRISTENSON, MARTIN J | \$ | 130.00 | DRIVERS ED CONF REGISTRATION |
| 9000000247 | CHRISTOPHERSON, KRIS A | \$ | 1,043.20 | MNAFEE LODGING |
| 9000000248 | DAY, THERESA M | \$ | 112.96 | BETWEEN BUILDING MILEAGE |
| 9000000249 | DISCOVER YOUR SISU THERAPY SEF | \$ | 5,229.45 | CONTRACTED SERVICES |
| 9000000250 | FOLEY, ROBERT DANIEL | \$ | 805.36 | MILEAGE/CONF EXPENSES |
| 9000000251 | FRAGODT, CONNIE | \$ | 160.95 | BETWEEN BUILDING MILEAGE |
| 9000000252 | GEER, GRETCHEN V | \$ | 343.82 | LODGING REIMBURSEMENT |
| 9000000253 | HARRINGTON, DANA E | \$ | 23.27 | CLASSROOM SUPPLIES |
| 9000000254 | HAWKINS INC | \$ | 10.00 | POOL CHEMICALS |
| 9000000255 | IS-CORP | \$ | 310.00 | FINANCE SOFTWARE HOST |
| 9000000256 | KNUTSON, PEGGY | \$ | 18.50 | MNAFEE MEAL |
| 9000000257 | LANDMARK, MACKENZIE A | \$ | 272.17 | FIELD TRIP EXPENSES |
| 9000000258 | LUND, DEANNE M | \$ | 24.46 | FACS SUPPLIES |
| 9000000259 | MALDONADO, MARIA M | \$ | 36.10 | MILEAGE REIMBURSEMENT |
| 9000000260 | MAZER, GABRIELLE H | \$ | 518.28 | STUDENT COUNCIL/POSTAGE/SUPPLIES |
| 9000000261 | MINER, MAQUELAH M | \$ | 165.55 | REIMBURSEMENTS |

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MAY 11, 2026**

| | | | | |
|------------|-----------------------|----|--------|--------------------------------|
| 9000000262 | ROBARGE, NANCY ANN | \$ | 33.92 | MILEAGE |
| 9000000263 | SANDVEN, WHITNEY K | \$ | 18.50 | MNAFEE MEAL |
| 9000000264 | SCHIMMING, SARAH JANE | \$ | 131.84 | MUSICAL SET/CLASSROOM SUPPLIES |
| 9000000265 | SCHREINER, ISAAC J | \$ | 449.61 | COACHES CLINIC EXPENSES |
| 9000000266 | SHOEMAKER, BRANDEE | \$ | 142.48 | MUSICAL/STUDENT COUNCIL |
| 9000000267 | SIEBERT, KATELYN M | \$ | 121.14 | MUSICAL SUPPLIES |
| 9000000268 | VIEN, MEGHAN R | \$ | 99.22 | KIC EXPENSES |
| 9000000269 | WEBER, VERA S | \$ | 365.80 | MASA LODGING |

TOTAL MONTEVIDEO WARRANTS \$ 507,993.14

MINNESOTA RIVER VALLEY EDUCATION DISTRICT WARRANTS

| | | | | |
|-------|------------------------------|----|-----------|----------------------------------|
| 71741 | BERGESON, BRUCE D | \$ | 219.23 | CTE REIMBURSEMENTS |
| 71742 | BEST, WENDY | | 184.23 | UNSTOPPABLE GAMES REIMBURSEMENTS |
| 71743 | BRUNS, PAMELA K | | 60.90 | MILEAGE REIMBURSEMENT |
| 71744 | CLARA CITY TELEPHONE | | 200.00 | FIBER LEASE |
| 71745 | FOLEY, JOAN N | | 158.34 | MILEAGE REIMBURSEMENT |
| 71746 | GREAT PLAINS NATURAL GAS | | 266.11 | NATURAL GAS SERVICE |
| 71747 | GREATER MILAN INTIATIVE | | 710.00 | ABE RENT |
| 71748 | ISD #2167-LAKEVIEW | | 34,673.84 | EL TEACHING SERVICES |
| 71749 | ISD #2180-MACCRAY | | 280.00 | ABE DAYCARE |
| 71750 | ISD #2190 - YME | | 40,773.75 | MVCC QUARTER 4 PMT |
| 71751 | ISD #2890 - RCW | | 230.30 | TITLE III REIMBURSEMENT |
| 71752 | MAAP STARS | | 157.50 | SPRING CONFERENCE |
| 71753 | MINNESOTA WEST CTC - CANBY | | 812.86 | PSEO |
| 71754 | MONTE HARDWARE HANK | | 136.87 | CTE SUPPLIES |
| 71755 | OLSEN PLUMBING & HEATING INC | | 50.00 | WATER HEATER SERVICE |
| 71756 | RADLOFF, JAMES L | | 42.08 | ART SUPPLIES REIMBURSEMENT |
| 71757 | SMITH, LAWRENCE D | | 336.40 | MILEAGE REIMBURSEMENT |

TOTAL MRVED WARRANTS \$ 79,292.41

TOTAL EXPENDITURES BY FUND

| | | |
|---------------------------|-----------|-------------------|
| GENERAL FUND | \$ | 109,498.15 |
| FOOD SERVICE | \$ | 152,719.42 |
| COMMUNITY SERVICES | \$ | 5,113.81 |
| CAPITAL EXPENDITURE | \$ | 49,593.28 |
| BUILDING CONSTRUCTION | \$ | 181,740.00 |
| STUDENT ACTIVIES | \$ | 8,890.24 |
| MINN RIVER VALLEY ED DIST | \$ | 78,740.65 |
| MRVED COMMUNITY EDUCATION | \$ | 990.00 |
| TOTAL BY FUND | \$ | 587,285.55 |

APRIL 2026 WIRES / CASH TRANSFERS

| | | | | |
|-----------|-------------------------------|----|------------|-------------------|
| 4/14/2026 | WIRE FROM PMA TO OLD NATIONAL | \$ | 800,000.00 | BOARD BILLS |
| 4/14/2026 | WIRE FROM PMA TO MINNWEST | \$ | 760,000.00 | PAYROLL |
| 4/21/2026 | WIRE FROM PMA TO OLD NATIONAL | \$ | 250,000.00 | INS PAYMENT/BILLS |
| 4/29/2026 | WIRE FROM PMA TO MINNWEST | \$ | 690,000.00 | PAYROLL |
| 4/30/2026 | WIRE FROM PMA TO OLD NATIONAL | \$ | 100,000.00 | PAYROLL |

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MAY 11, 2026**

APRIL 2026 MANUAL CHECKS

| | | | | |
|-------|------------------------------|----|-----------|--------------------------------|
| 71711 | ISD #129 - MONTEVIDEO | \$ | 1,800.00 | CONCESSIONS CASH |
| 71712 | WOHLHUTER, GERALD | \$ | 1,200.00 | TRACK MEETS - MANAGER |
| 71717 | DAYBREAK COMMITTEE | \$ | 1,000.00 | DAYBREAK |
| 71718 | HOMESTORE DESIGN CENTER INC | \$ | 31,000.00 | FLOORING MATERIAL DOWN PAYMENT |
| 71719 | WAYZATA RESULTS INC | \$ | 1,184.88 | TRACK MEET TIMING & RESULTS |
| 71720 | CITY OF MONTEVIDEO UTILITIES | \$ | 3,340.24 | CITY UTILITIES |
| 71721 | PEPSICO BEVERAGE SALES LLC | \$ | 679.51 | CONCESSIONS |
| 71722 | TREVIPAY | \$ | 1,984.62 | MISC SUPPLIES |
| 71723 | VERIZON WIRELESS | \$ | 664.77 | MOBILE PHONE SERVICE |
| 71724 | XCEL ENERGY | \$ | 2,995.77 | ELECTRICITY BILLING |
| 71725 | PETTY CASH FUND | \$ | 5,093.25 | PETTY CASH REIMBURSEMENTS |
| 71736 | CENTURYLINK-AZ | \$ | 124.08 | MRVED PHONE |
| 71737 | CITY OF MONTEVIDEO UTILITIES | \$ | 322.98 | MRVED UTILITIES |
| 71738 | EXPRESSIVE STICKERS | \$ | 275.00 | UNSTOPPABLE GAMES SUPPLIES |
| 71739 | VISA CARDMEMBER SERVICE | \$ | 3,695.55 | MRVED MISC EXPENSES |
| 71740 | XCEL ENERGY | \$ | 705.30 | MRVED ELECTRICAL |

TOTAL APRIL 2026 MANUAL CHECKS \$ 56,065.95

APRIL 2026 PAYROLL DEDUCT CHECKS/EFT PMTS

| | | | | |
|----------|-------------------------------------|----|------------|---------------------|
| US TREAS | US TREASURY | \$ | 150,163.21 | FEDERAL PAYROLL TAX |
| US TREAS | US TREASURY | \$ | 133,658.19 | FEDERAL PAYROLL TAX |
| MN REV | MN DEPARTMENT OF REVENUE | \$ | 24,239.66 | STATE WITHHOLDING |
| MN REV | MN DEPARTMENT OF REVENUE | \$ | 21,206.87 | STATE WITHHOLDING |
| MN TRA | MINNESOTA TEACHERS RETIREMENT ASSO | \$ | 84,977.81 | TRA EFT |
| MN TRA | MINNESOTA TEACHERS RETIREMENT ASSO | \$ | 80,816.50 | TRA EFT |
| MN PERA | MN PUBLIC EMPLOYEES RETIREMENT ASSO | \$ | 28,664.51 | PERA EFT |
| MN PERA | MN PUBLIC EMPLOYEES RETIREMENT ASSO | \$ | 23,680.35 | PERA EFT |
| BCBS | BLUE CROSS BLUE SHIELD OF MINN | \$ | 216,295.00 | HEALTH EFT |
| EBC | EDUCATORS BENEFIT CONSULTANTS | \$ | 30,975.48 | PAYROLL 403(B) EFT |
| EBC | EDUCATORS BENEFIT CONSULTANTS | \$ | 30,917.96 | PAYROLL 403(B) EFT |
| 71713 | AFLAC | \$ | 1,485.05 | PAYROLL ACCRUAL |
| 71714 | AFSCME COUNCIL 65 | \$ | 627.45 | PAYROLL ACCRUAL |
| 71715 | ISD #129 - MONTEVIDEO | \$ | 3,639.87 | PAYROLL ACCRUAL |
| 71716 | SOUTHWEST INITIATIVE FOUNDATION | \$ | 246.50 | PAYROLL ACCRUAL |
| 71726 | AFSCME COUNCIL 65 | \$ | 539.77 | PAYROLL ACCRUAL |
| 71727 | AVIBEN | \$ | 172.90 | PAYROLL ACCRUAL |
| 71728 | ISD #129 - MONTEVIDEO | \$ | 3,531.55 | PAYROLL ACCRUAL |
| 71729 | MADISON NATIONAL LIFE INS | \$ | 16,419.00 | PAYROLL ACCRUAL |
| 71730 | METLIFE | \$ | 7,748.95 | PAYROLL ACCRUAL |
| 71731 | MN CHILD SUPPORT PAYMENT CTR | \$ | 457.50 | PAYROLL ACCRUAL |
| 71732 | MONTEVIDEO PUBLIC SCHOOL | \$ | 20.00 | PAYROLL ACCRUAL |
| 71733 | NCPERS GROUP LIFE INS | \$ | 48.00 | PAYROLL ACCRUAL |
| 71734 | SOUTHWEST INITIATIVE FOUNDATION | \$ | 236.50 | PAYROLL ACCRUAL |
| 71735 | VSP INSURANCE CO | \$ | 1,548.09 | PAYROLL ACCRUAL |

TOTAL PAYROLL CHECKS/EFTS

\$ 862,316.67

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MAY 11, 2026**

APRIL 2026 PETTY CASH DISBURSEMENTS

| | | | | |
|-----------|--|----|--------|---------------------------------------|
| 4/7/2026 | **VOID**Cortez, James | \$ | - | Baseball Official 4/7/26 |
| 4/14/2026 | **VOID**Foslien, Adam | \$ | - | Baseball DH 4/17/26 |
| 4/7/2026 | **VOID**Grussing, Mark | \$ | - | Baseball Official 4/7/26 |
| 4/14/2026 | **VOID**Hoffman, Marty | \$ | - | Baseball DH 4/17/26 |
| 4/21/2026 | ACGC High School | \$ | 75.00 | Track Invite |
| 4/14/2026 | Buckingham, Evan | \$ | 100.00 | Speech Judge - Pipestone |
| 4/21/2026 | Cortez, James | \$ | 250.00 | Baseball DH 4/21/26 |
| 4/14/2026 | District #2904 | \$ | 150.00 | Panther Track invite |
| 4/21/2026 | Doschadis, Kevin | \$ | 135.00 | Softball 4/21/26 |
| 4/14/2026 | Ekren, Mark | \$ | 180.00 | Track Starter 4/14/26 |
| 4/21/2026 | Foslien, Adam | \$ | 250.00 | Baseball DH 4/21/26 |
| 4/21/2026 | Foslien, Adam | \$ | 150.00 | Baseball 4/24/26 |
| 4/10/2026 | Grussing, Mark | \$ | 250.00 | Baseball Official DH 4/11/26 |
| 4/21/2026 | Grussing, Mark | \$ | 250.00 | Softball DH 4/23/26 |
| 4/10/2026 | Gullickson, Vance | \$ | 150.00 | Baseball Official 4/10/26 |
| 4/10/2026 | Haller, Pete | \$ | 130.00 | Softball Official 4/10/26 |
| 4/21/2026 | Hoffman, Marty | \$ | 150.00 | Baseball 4/24/26 |
| 4/10/2026 | Kanten, Tyler | \$ | 250.00 | Baseball Official DH 4/11/26 |
| 4/10/2026 | Karas, Blake | \$ | 150.00 | Baseball Official 4/10/26 |
| 4/21/2026 | Karas, Blake | \$ | 250.00 | Softball DH 4/23/26 |
| 4/14/2026 | Kibler, Chesaray | \$ | 245.00 | Parent/Child Aquatics - March |
| 4/21/2026 | Lillehaug, Cal | \$ | 135.00 | Softball 4/21/26 |
| 4/21/2026 | Mages, Julia | \$ | 50.00 | Accompanist |
| 4/14/2026 | Marshall Public Schools | \$ | 200.00 | Boys & Girls Golf Invite |
| 4/14/2026 | Minneota High School | \$ | 63.00 | Speech invite fee |
| 4/21/2026 | Minnewaska Area Schools | \$ | 75.00 | Track Invite |
| 4/14/2026 | Montevideo Area Youth Center | \$ | 70.00 | JTH Fieldtrip 4/2/26 |
| 4/14/2026 | Olson, Jen | \$ | 750.00 | CPR Training |
| 4/10/2026 | PELSB | \$ | 90.25 | Short Call Sub License - N Valenzuela |
| 4/14/2026 | Perdew, Tomoyo | \$ | 200.00 | Accompaniment & Travel fee |
| 4/14/2026 | Pipestone Area Schools | \$ | 35.00 | Speech invite fee |
| 4/21/2026 | Redwood Area School District #2897 | \$ | 100.00 | Track Invite |
| 4/10/2026 | Rettman, Paul | \$ | 130.00 | Softball Official 4/10/26 |
| 4/14/2026 | SWMBDA | \$ | 80.00 | Honor Band - Montevideo |
| 4/28/2026 | **VOID**Chippewa County Historical Society | \$ | - | 4th Grade Fieldtrip |
| 4/30/2026 | Benson High School | \$ | 150.00 | Track & Field Invite |
| 4/28/2026 | Boyum, Sharon | \$ | 100.00 | Section speech timer |
| 4/30/2026 | Chippewa County Historical Society | \$ | 763.00 | 4th Grade Field trip |
| 4/28/2026 | Cortez, James | \$ | 250.00 | Baseball DH 5/1/30 |
| 4/30/2026 | Duellman, Jill | \$ | 300.00 | Cupcakes for Flood of Jazz |
| 4/28/2026 | Ekren, Mark | \$ | 180.00 | Track Starter 4/28/26 |
| 4/30/2026 | Frandsen, Sean | \$ | 500.00 | DJ for Prom |
| 4/28/2026 | Grussing, Mark | \$ | 250.00 | Baseball DH 5/1/26 |
| 4/28/2026 | Gullickson, Vance | \$ | 250.00 | Softball DH 4/30/26 |
| 4/30/2026 | Hagen, Marcy | \$ | 400.00 | Cookies for Prom |
| 4/28/2026 | Kleinwolverink, Joe | \$ | 250.00 | Softball DH 4/30/26 |
| 4/30/2026 | Litchfield High School ISD 465 | \$ | 100.00 | Girls Golf Invite |
| 4/30/2026 | Mages, Julia | \$ | 200.00 | Accompanist |
| 4/28/2026 | MRI Software LLC | \$ | 23.00 | Inv. MRIUS2739974 - Background checks |
| 4/28/2026 | Ortonville Music Boosters | \$ | 120.00 | Honor Band Fee |
| 4/28/2026 | Sauk Centre Public Schools | \$ | 150.00 | Track & Field Invite |

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MAY 11, 2026**

| | | | | |
|---------------------------------------|---------------------|----|------------------|------------------------------|
| 4/28/2026 | SJ Miller Arts | \$ | 175.00 | Invoice #0357 - Paint Party |
| 4/30/2026 | US Post Office | \$ | 460.54 | |
| 4/28/2026 | Wellness For Living | \$ | 585.00 | Cooking Decorating & Mad Lab |
| APRIL 2026 PETTY CASH TOTAL \$ | | | 10,299.79 | |

**Independent School District No. 129
TREASURER'S REPORT TO THE SCHOOL BOARD**

Date of Report: May 2026 For the Month of: April 2026

| Funds | Balance Beginning of Month | Receipts | Disbursements | Accounting/P rior Year Adjustments | Balance End of Month |
|-----------------------|----------------------------------|----------------------|----------------------|--|-------------------------|
| General | 1,424,379.43 | 19,500,776.34 | 19,200,878.56 | | 1,724,277.21 |
| Food Service | 744,726.65 | 155,332.23 | 154,416.94 | | 745,641.94 |
| Community Service | -512,232.08 | 112,021.66 | 165,954.24 | | -566,164.66 |
| Capital Outlay | -573,420.53 | 302.58 | 167,934.88 | | -741,052.83 |
| Building Construction | 434,447.55 | 1,800.59 | 110,296.90 | | 325,951.24 |
| Debt Service | 446,658.01 | 0.00 | 0.00 | | 446,658.01 |
| Flex Benefit | 7,682.83 | 7,171.42 | 7,580.91 | | 7,273.34 |
| Student Activities | 390,794.94 | 65,369.41 | 11,006.23 | | 445,158.12 |
| MRVED | 2,261,626.81 | 145,034.42 | 217,006.43 | | 2,189,654.80 |
| TOTALS | 4,624,663.61 | 19,987,808.65 | 20,035,075.09 | 0.00 | 4,577,397.17 |

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK STATEMENTS

| Bank | Bank Balance | Outstanding Checks | Outstanding Deposits | Other Reconciling Items | Balance Per Treasurer's Books |
|--------------------------------------|--------------|-----------------------|-------------------------|-------------------------------|----------------------------------|
| Checking | | | | | |
| Old National Bank | \$220,219.86 | \$73,121.69 | \$1,056.12 | -\$30,817.96 | \$ 117,336.33 |
| MinnWest Bank | \$32,478.39 | | | -\$21,206.87 | \$ 11,271.52 |
| Flex Account | \$14,953.65 | \$7,580.91 | | -\$99.40 | \$ 7,273.34 |
| HS Checking - MW | \$2,942.31 | \$31.18 | | | \$ 2,911.13 |
| Trust Accounts | | | | | |
| | | | Interest Rate | | |
| PMA MN Trust | | | 3.57% | \$ | 1,620,644.04 |
| PMA - 2025A | | | 3.57% | \$ | 615,951.05 |
| Liquid Asset Fund | | | 3.51% & 3.60% | \$ | 393,721.62 |
| Investments | | | | | |
| | | Maturity Date | | | |
| Co-op Credit Union | | | | \$ | 330.73 |
| Old National Bank- Scholarship | | 6/11/2026 | 4.26% | \$ | 146,345.83 |
| MN Trust Full Flex (TFed CU), IL | | 5/31/2026 | 3.63% | \$ | 259,661.55 |
| First National Bank of McGregor, TX | | 7/21/2026 | 4.75% | \$ | 227,900.00 |
| ServisFirst Bank, FL | | 7/21/2026 | 4.98% | \$ | 226,950.00 |
| First Internet Bank of Indiana, IN | | 7/27/2026 | 4.47% | \$ | 229,700.00 |
| Consumers Credit Union, IL | | 8/28/2026 | 4.08% | \$ | 240,100.00 |
| American Commercial Bank & Trust | | 1/25/2027 | 3.96% | \$ | 236,700.00 |
| Solera National Bank, CO | | 1/25/2027 | 3.69% | \$ | 240,600.00 |
| Investors Choice | | | 0.01% | \$ | 0.03 |
| Treasurer's Balance Per Books | | | | | \$4,577,397.17 |

PERIOD ENDING APRIL 30,2026

MONTEVIDEO PUBLIC SCHOOLS

2025-2026 BUDGET COMPARISON REPORT

| REVENUES | 25-26 BUDGET | 25-26 YTD RECEIVED | % RECEIVED | 24-25 BUDGET | 24-25 YTD RECEIVED | % RECEIVED |
|-----------------------------|------------------------|------------------------|---------------|------------------------|------------------------|---------------|
| General Fund-01 | \$22,086,768.00 | \$16,931,549.08 | 76.66% | \$21,343,502.00 | \$15,926,955.13 | 74.62% |
| Food Service Fund-02 | \$1,459,700.00 | \$979,911.03 | 67.13% | \$1,499,800.00 | \$927,196.70 | 61.82% |
| Community Education Fund-04 | \$1,692,466.00 | \$1,162,260.30 | 68.67% | \$1,655,107.00 | \$1,261,080.82 | 76.19% |
| Capital Outlay-05 | \$1,071,069.00 | \$428,644.00 | 40.02% | \$1,077,122.00 | \$534,333.00 | 49.61% |
| Building Construction-06 | \$0.00 | \$44,753.28 | 0.00% | \$0.00 | \$0.00 | 0.00% |
| Debt Redemption Fund-07 | \$1,336,387.00 | \$1,663,603.99 | 124.49% | \$1,203,215.00 | \$1,132,894.90 | 94.16% |
| Student Activities - 50 | \$386,400.00 | \$289,197.63 | 74.84% | \$386,400.00 | \$296,348.98 | 76.69% |
| TOTAL OF ALL FUNDS | \$28,032,790.00 | \$21,499,919.31 | 76.70% | \$27,165,146.00 | \$20,078,809.53 | 73.91% |
| ***Less FUND 06 | \$28,032,790.00 | \$21,455,166.03 | 76.54% | \$27,165,146.00 | \$20,078,809.53 | 73.91% |

| EXPENDITURES | 25-26 BUDGET | 25-26 YTD EXPENDED | % EXPENDED | 24-25 BUDGET | 24-25 YTD EXPENDED | % EXPENDED |
|-----------------------------|------------------------|------------------------|---------------|------------------------|------------------------|---------------|
| General Fund-01 | \$22,080,610.00 | \$16,237,075.47 | 73.54% | \$20,952,902.00 | \$15,048,047.01 | 71.82% |
| Food Service Fund-02 | \$1,557,586.00 | \$1,060,530.31 | 68.09% | \$1,509,621.00 | \$1,017,456.04 | 67.40% |
| Community Education Fund-04 | \$1,623,225.00 | \$1,311,969.71 | 80.82% | \$1,592,279.00 | \$1,300,042.83 | 81.65% |
| Capital Outlay-05 | \$1,341,873.00 | \$929,358.07 | 69.26% | \$1,942,848.00 | \$2,129,031.86 | 109.58% |
| Building Construction-06 | \$0.00 | \$3,048,738.48 | 0.00% | \$0.00 | \$0.00 | 0.00% |
| Debt Redemption Fund-07 | \$1,228,638.00 | \$1,162,438.89 | 94.61% | \$1,118,250.00 | \$1,099,037.50 | 98.28% |
| Student Activities - 50 | \$366,800.00 | \$98,986.88 | 26.99% | \$366,800.00 | \$108,022.65 | 29.45% |
| TOTAL OF ALL FUNDS | \$28,198,732.00 | \$23,849,097.81 | 84.58% | \$27,482,700.00 | \$20,701,637.89 | 75.33% |
| ***Less FUND 06 | \$28,198,732.00 | \$20,800,359.33 | 73.76% | \$27,482,700.00 | \$20,701,637.89 | 75.33% |

May School Board Report

Microwave

The microwave that I was working on has been put in the cafeteria. I am unsure of how many students have used it, but there doesn't seem to be any problems so far! The microwave was provided by a donor at no cost to the school. The lunch service has been more than willing to keep it there. At this time, I am unsure of what will happen to it next year.

Scholarships

Seniors are in the middle of all of their senior events, and they are just about done! Last Wednesday, 68 students received scholarships from the Scholarship Tea. Generous donors and community members gave away over \$177,000 dollars to deserving students.

Kindness Chain

Through the student council, we started a "Kindness Chain" throughout high school. This consists of little pieces of paper that students continuously pass between students and teachers.

Some of these are:

Give this paper to someone who is a great friend.

Give this to the person who makes you smile everyday.

Give this to the person who works really hard.

Give this to someone as a reminder that they matter.

Give this paper to the teacher who has made a big impact on your life.

Give this to the teacher that goes above and beyond.

Thank you guys for everything this past year. It has been such an honor getting to be a voice for the student body; relaying information and giving opinions to you guys. Thank you for the encouragement, support, and connections. I hope I fulfilled your expectations of the student rep, and I am excited to see how the next rep prospers.

Thank you!

Emmary Birhanzl

School Board Student Representative

May Board Updates

Hawks Nest: Kelly Snell

Insert Update Here

MES: Heidi Sachariason

MES FAMILY ENGAGEMENT

MES Hawk News

MES provides families with weekly newsletters. This is a strategy we use at the elementary level to keep families informed. Below are the newsletters we have had for families so far this year. Staff also receive a newsletter each week.

- [April 10th MES News for Families](#)
- [April 17th MES News for Families](#)
- [April 24th MES News for Families](#)
- [May 1st MES New for Families](#)

MES STUDENT ENROLLMENT FOR 26-27

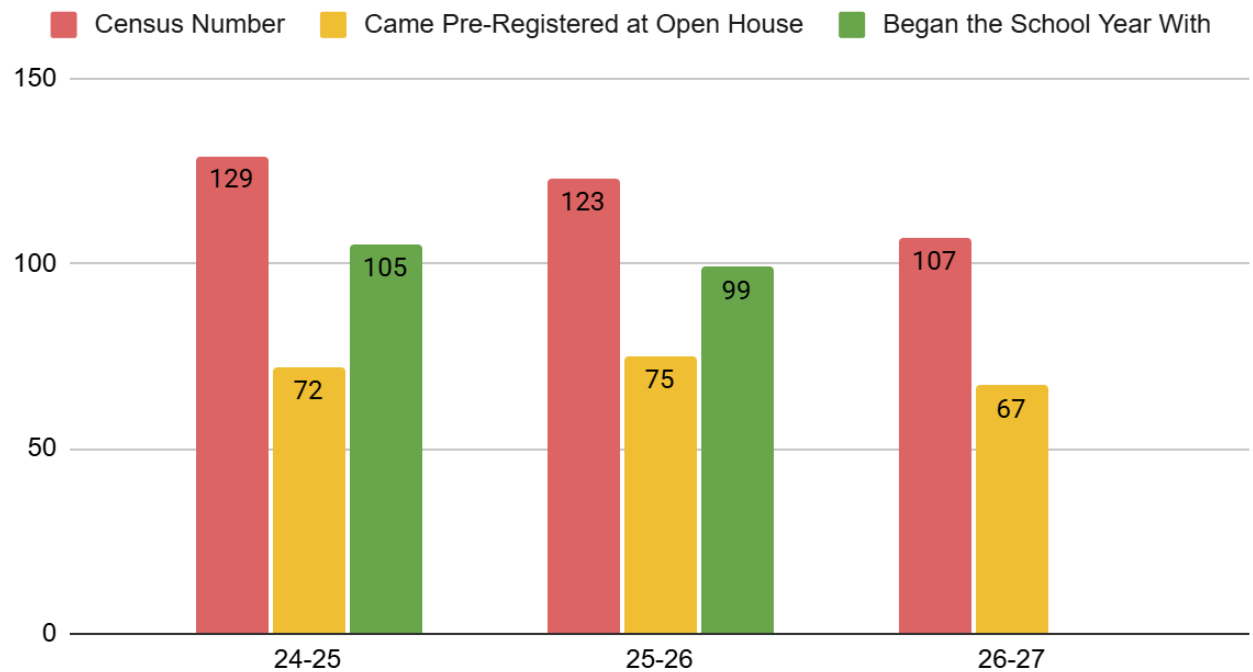
Kindergarten Registration Night

On Monday, April 13th, we held our Kindergarten Registration Night, with 67 students registering with their families.

Our census number for students eligible for kindergarten in the district this year is 107, which is a decrease from 123 and 129 in the last couple of years. Historically, registration night attendance reflects only a portion of our eligible population; for this year's event, 63% of eligible students attended as compared to 81% two years ago and 63% last year. We project that our final kindergarten enrollment will increase over the spring and summer as we continue the registration process. We are hopeful to have 95 students enrolled in kindergarten by the beginning of the 26-27 school year.

Over the past few years I have started collecting data to help us have a better estimate of how to predict how many students we will have to start the year in kindergarten. The chart below shows how many students are on our census to begin kindergarten, how many students attended open house, and how many students we began the year with.

K Registration Trends



Enrollment and Class size for 26-27

| Grade | Class | Grade Level Total | Average Class Size 5 Sections CURRENT | Average Class 4 sections IF CUT |
|--------|---|-------------------|---------------------------------------|---------------------------------|
| Kinder | Ashling Glady Kilibarda Opdahl Schmitt | 95 | 19 | 23.75 |
| First | Kleindl Skogrand Stevens Zeidler Douglas/Hannah | 98 | 19.6 | 24.5 |
| Second | Douglas/Hannah Blom Sachs Suchanek Weiss | 95 | 19 | 23.75 |

| | | | | |
|--------|--|-----|------|-------|
| | | | | |
| Third | Haff Klaassen Sannerud Bednar Knoop | 97 | 19.4 | 24.25 |
| Fourth | Kienitz LaHaye Lee Webb Willems | 105 | 21 | 26.25 |
| TOTAL | Total MES Enrollment | | | 503 |
| | Total Ramsey Enrollment | | | 248 |
| | Total Sanford Enrollment | | | 255 |

Currently our projected enrollment for the 26-27 school year in grades K-4 is 503 students. That would put our class size at about 20 students per class in each grade with 5 sections. If a section would go down to 4 sections our class size would be at about 25 students per classroom.

Over the past 5 years, we have targeted a class size of 20 students per section. We have not wanted to go above 25 students per classroom. When we do go above 25 students we run into a risk of having to add another classroom and splitting students from current classrooms and regrouping.

The teaching staff is not in support of moving 3rd grade to 4 sections. Concerns primarily being physical space in classrooms, and students having higher social emotional needs, creating a wider range of needs in classrooms, and support staff shortages. Additionally, beginning 3rd grade with 24-25 students per classroom puts us at the high limit. The obvious benefit being less expenditures in our budget.

We have been grateful to hire teachers early this school year so ensure a solid staff. If we were to decide to have 5 sections, time is of the essence for a strong candidate.

MMS: Shawn Huntley

Insert Update Here

MHS: Tanya Maethner

Insert Update Here

MTSS: Heidi Huseby

Greeting School Board Members!



Assessment & Data Based Decision Making:

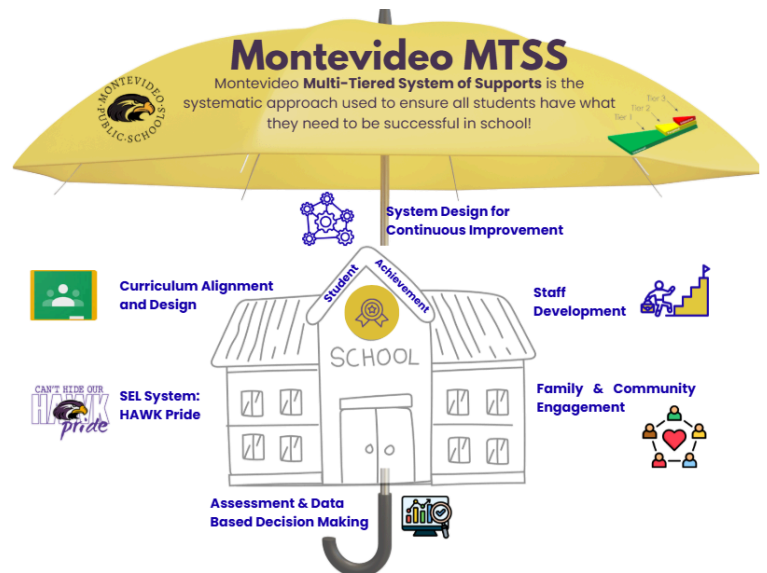
This month, I'd like to provide an update on spring testing across Montevideo Public Schools. Students are currently in the midst of our spring assessment season.

The Minnesota Comprehensive Assessments (MCAs) began in April. Students in grades 3–8 and grade 10 are participating in the Reading MCA, while students in grades 3–8 and grade 11 are taking the Math MCA. These statewide assessments provide important information on student progress toward grade-level standards.

In addition, all K–8 students participate in benchmark assessments three times per year—fall, winter, and spring. The spring assessment window is now open, and students are demonstrating the growth and learning they have achieved throughout the year.

Assessment data from both the MCAs and our local measures will be used to inform decisions for the upcoming school year, including student scheduling and the level of tiered supports provided within our MTSS framework.

Over the next several weeks, K–8 teachers will engage in Student Success Team and data review meetings to analyze results and plan targeted supports to best meet student needs.



Activities: Michael Trewick

Spring Musical: Our Spring Musical was done by our Middle School this year. It was directed by Riley Franks and Katelyn Siebert. The first night we reached the 250 person capacity of the Hollywood and had to turn people away. Most returned the next night where we again had over 200 people. The students did an awesome job.

FFA: MacQuelah Miner has done a great job with this activities. Several weeks ago our FFA participated in the state competition with Emmary Birhanzl winning the Ag Sales category. Congrats to Emmary and the whole FFA program for representing Montevideo High School.

2025-26 WINTER ACTIVITY HONORS AND AWARDS

WRESTLING

Monte State Individual Participants
Ben Gunlogson - 3rd

Monte State Team Participants

Brayden Johson
Mason Johnson
Patrick Baukol
Haaken Weckwerth
Brandon Landmark
Cody Westby

GIRLS BASKETBALL

All Conference
Megan Koosmann

All Conference Honorable Mention
Jillian Magnuson

All-State Academic

BOYS SWIMMING & DIVING

State Participants
Nolan Christopher
Hayden Blom
Haaken Weckwerth
Cody Westby

All Conference
Nolan Christopher
Mason Johnson
Patrick Baukol
Hayden Blom
Haaken Weckwerth
Cody Westby
Quinn Poppe

All Conference Honorable Mention
Ethan Jakobs

BOYS BASKETBALL

All Conference
Brody Dack
Jackson Koenen
Griffin Epema

All Conference Honorable Mention
Caleb Koenen

West Central Conference MVP
Griffin Epema

MN BB Coaches Association
State Academic Team Champions
Team 3rd year in a row
Average team GPA 3.82

DANCE

State Participants
Gabby Augeson
Emmary Birhanzl
Peyton Dack
Kylieann Johnson
Emma Schwendemann
Anika Arends
Kamry Banken
Madisyn Brady

Lauren Dove
Gracyn Reiffenberger
Hope Ripley
Cypress Cadwell
Roxy Dahl
Ashleigh Roelike
Daisy Sachariason
Reagan Terning
Nina Brown
Nora Mages
London Strand

All Conference Individual Kick

Gabby Augeson
Emmary Birhanzl
Peyton Dack
Kylieann Johnson
Emma Schwendemann

All Conference Individual Jazz

Anika Arends
Madisyn Brady
Gracyn Reiffenberger

Conference Individual Honorable Mention Kick

Hope Ripley

Conference Individual Honorable Mention Jazz

Lauren Dove

All-State Dance Team

Emmary Birhanzl
Anika Arends
Roxy Dahl

Spring Sports:

Baseball: We are off to an 11-2 start and leading the conference with a 7-1 record. We have been ranked in the top 10 for class AA all year. We have 3 weeks left before section play begins

Softball: Last night our seniors planned a great Bench Dedication for Hallie. This is one of those times as a coach you truly realize you are coaching a special group of young ladies. 5 of our 7 seniors are academic all state for softball. To do so you need to have at least 3.75 GPA and be a senior on the Varsity Team. As a team we qualified for gold recognition with a cumulative GPA of 3.919

Track: We have hosted 3 Varsity meets including the Grey/Tebeest invitational. This honored 2 Montevideo greats who not only did great things for our Track community but also Track communities through out the midwest. Our girls won 2 of the meets and boys one. Lat night we hosted True team sections and in

2 weeks we will host our Sub-Section Meet. At the end of track this spring we will be resurfacing the track. We looked into making the Trak purple but the cost was not in the budget.

Tennis: Tennis courts will be resurfaced this summer. We have purchased new benches and below is what they will look like.



Golf: Weather has not been great for our Golf Teams but we were able to host a Varsity meet for both our boys and girls and a JV meet for both. Our course is recovering and all 18 hoes are playable.

MHS

BOARD REPORT

May 11, 2026



Assessments



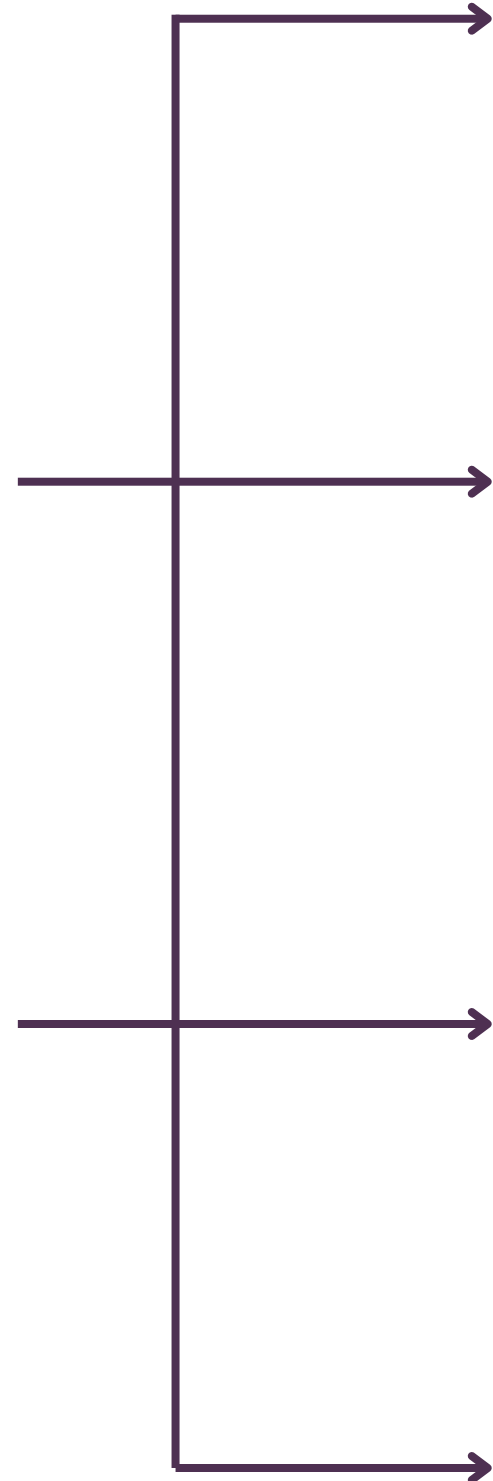
Reading MCA - 10th Graders
NO RESULTS - New test, results will be released in the Fall

Science MCA - 10th Graders

Math MCA - 11^h Graders

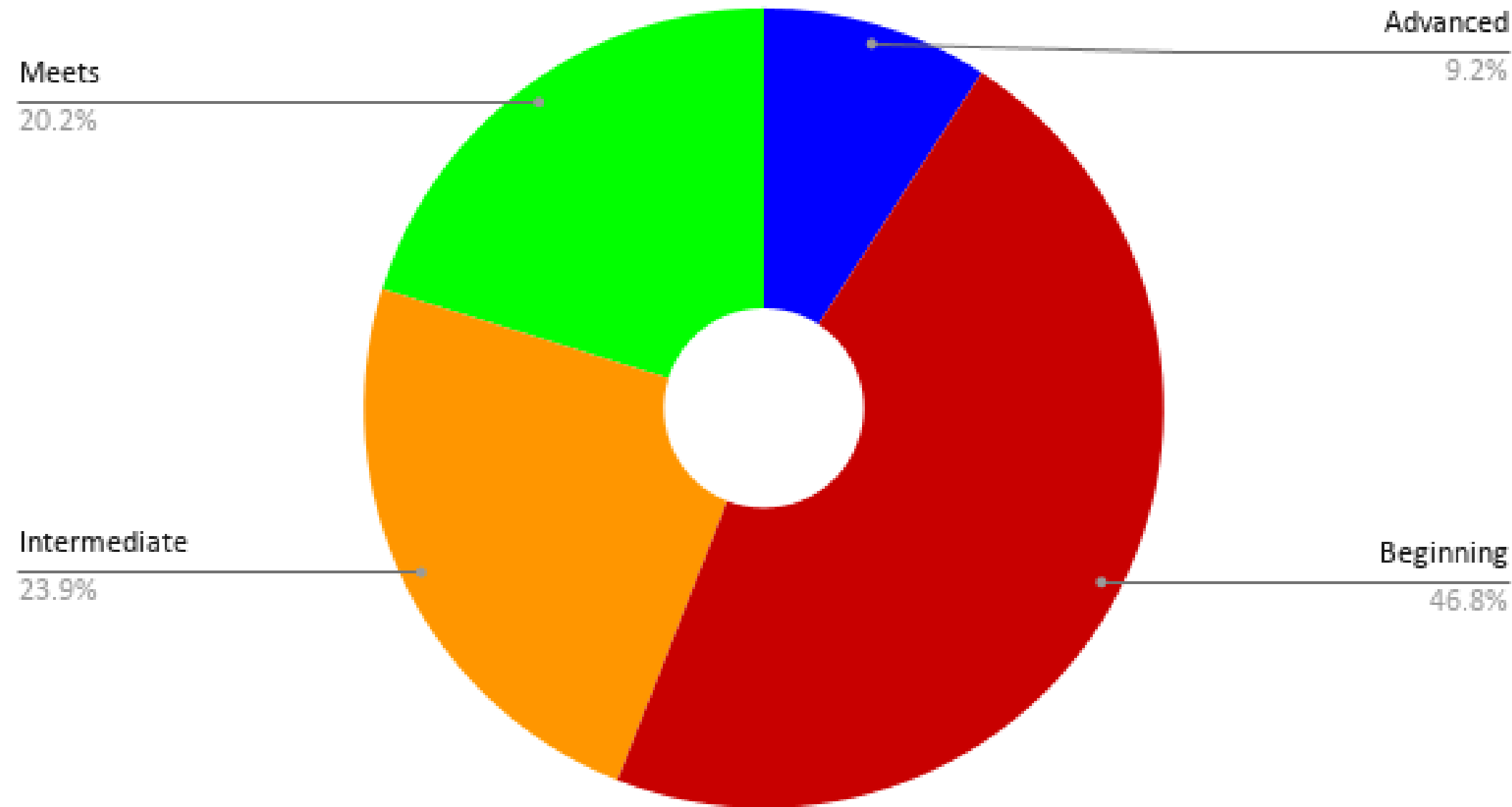
ACT - 11th Graders
NO RESULTS YET

Annual
Assessments





2026 Science MCA



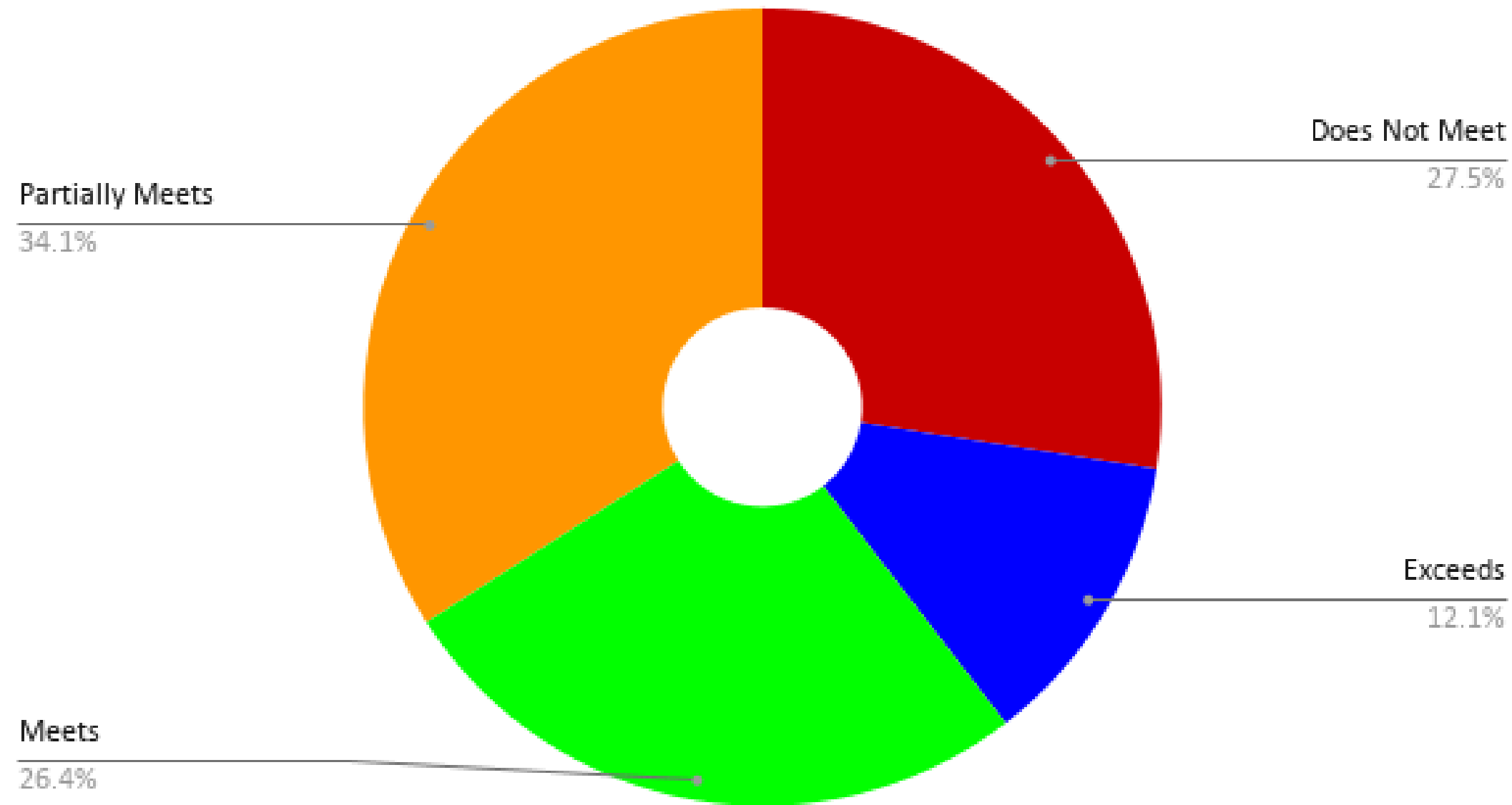
Science - typically 10th graders, but some take as 11th graders, after taking Biology

- **Advanced - 10 = 9.2%**
- **Meets - 22 = 20.2%**
- **Intermediate - 26 = 23.9%**
- **Beginning - 51 = 46.8%**

2026 MCA Preliminary Results



2026 Math MCA



Math - typically 11th graders, but some take as 12th graders, after taking Alg II and/or new students

- **Exceeds - 11 = 12.1%**
- **Meets - 24 = 26.4%**
- **Partially Meets - 31 = 34.1%**
- **Does Not Meet - 25 = 27.5%**

2026 MCA Preliminary Results

April 21 Recap



Seniors

Rather than taking a "skip day", we created a day to be together, as a class. Students chose either bowling or a movie in the morning and activities in the afternoon at the school.



Juniors

ACT in the English classrooms
Ended around 1:30, outdoor activity "brain break"



Sophomores

Reading MCA in the Math classrooms
1 hr clean up around the building
Outdoor activity remainder of day



Freshmen

Fire hydrant painting couldn't happen (City), so these kids cleaned City Parks

Students with detentions had the opportunity to serve those, rather than participate in the outdoor activities

Hall Pass Pilot



Request Pass



Student


Origin Room


 

Destination Room

Travel Type


Round-trip
Go to destination and return to origin room


One-way
Go to destination without returning to origin room

Preliminary feedback from students is negative, which is a positive from the Principal perspective.

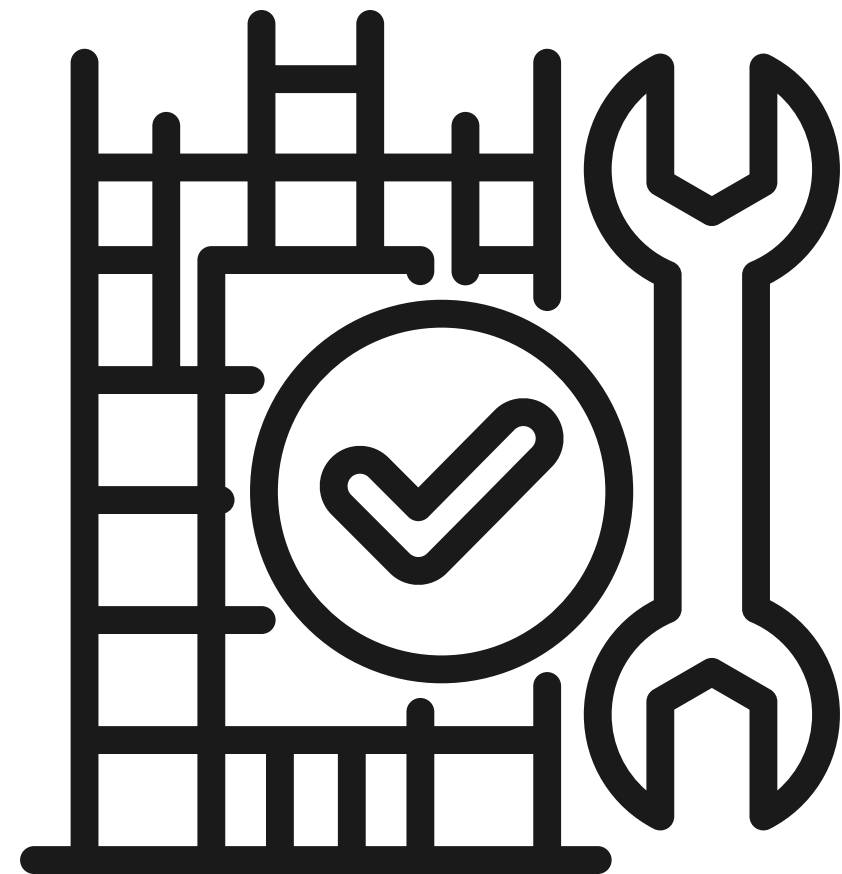
Super easy

Prevents meet ups

Creates a record for who is in spaces, with time stamps

Result = more time in classrooms, fewer behaviors, more knowledge

**AN ATTEMPT AT
INTERVENTION AT
THE HS LEVEL**



Study Hall Flow Chart

Montevideo High School



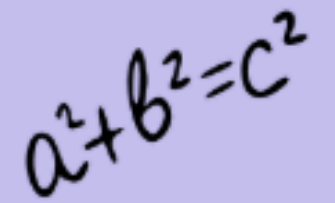
**Structured
Study Hall**



**Flex Study
Hall**



**Focused Study
Hall**



Q2 →

Q3 →

Q4 →

Anytime

← Q2

← Q3

← Q4

Fill out a Study Hall Adjustment Request Form
(Student Center)
Consistently having respect, acting responsibly, working
hard and keeping safe --
No Discipline Referrals
Limited Missing Assignments
Passing all classes at grade checks

Discipline Referrals
Failing Grades
Missing Assignments
Attendance Concerns (Absences/Tardies)

Fill out a Study Hall Adjustment Request Form
(Student Center)
Consistently having respect, acting responsibly, working hard
and keeping safe --
No Discipline Referrals
Limited Missing Assignments
Passing all classes at grade checks

Montevideo Scholarship Program



\$181,850 in
Scholarships were given
to 68 Seniors on May 6

Special thanks to Dani James
for her incredible organization
and leadership of this event.

Graduation Rate



Class of 2026

**97% of those
enrolled on Oct 1**

**99% of those
enrolled May 11**

94 Seniors were enrolled on October 1, 2025

92 are enrolled on 5/11/26

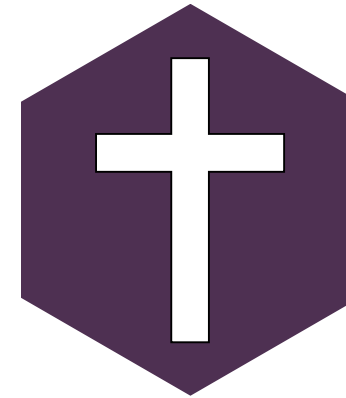
91 have met the requirements to graduate

Senior Events



Senior Banquet

8:00 this evening, 5/11/26



Baccalaureate

7:00 Wednesday, 5/13/26



Walkthroughs/Sr Sunset

2:00 - 3:12 Wednesday 5/20/26

- Ramsey
- Sanford
- MMS
- MHS

Sr. Sunset - 8:00 - 9:00pm



Graduation

6:00pm Friday, 5/22/26

Summer Tours of HS



Fiesta Board - asking for Board Members to lead tours

- Friday and/or Saturday, June 19-20
- Window of time?
- Who?



THANK
YOU



2026 MONTEVIDEO HIGH SCHOOL SCHOLARSHIP AWARD RECIPIENTS

| SCHOLARSHIP | \$ | RECIPIENT F | RECIPIENT L |
|--|-----------|--------------------|--------------------|
| Albrecht, Adam Memorial | \$300 | Jostin | Chacon |
| Albrecht, Avonelle Memorial | \$300 | Emmary | Birhanzl |
| Albrecht, Bud & Ardyce Memorial | \$300 | Brayden | Johnson |
| Albrecht, Carl Memorial | \$300 | Avery | Albrecht |
| Ambient Chiropractic + Credence Functional | \$500 | Keene | Evenson |
| American Legion Auxiliary Post #59 | \$500 | Gabrielle | Augeson |
| American Legion Auxiliary Post #59 | \$500 | Addison | Jerve |
| American Legion Post #59 | \$1,000 | Emmary | Birhanzl |
| American Legion Post #59 | \$1,000 | Addison | Jerve |
| American Legion Riders & Sons of the Legion | \$500 | Teagan | Schultz |
| American Legion Riders & Sons of the Legion | \$500 | Maxx | Vorvick |
| American Red Cross Student Scholarship | \$1,000 | Leighton | Schmidt |
| Anderson - TeBeest Funeral Home | \$300 | Brendan | Koosmann |
| Anderson - TeBeest Funeral Home | \$300 | Garrett | Poppe |
| Anderson, Roger W Jr. Memorial | \$500 | Emmary | Birhanzl |
| Anderson, Sandra & Dennis | \$1,000 | Benjamin | Gunlogson |
| Anderson, Sandra & Dennis | \$1,000 | Jessa | Norby |
| Anonymous Donor | \$250 | Myler | Bjornstad |
| Anonymous Donor | \$500 | Emmary | Birhanzl |
| Arntzen, Bessie | \$300 | Ty | Norby |
| Art's Dairy Freeze | \$500 | Kylieann | Johnson |
| Benson, Peter Memorial | \$500 | Emmary | Birhanzl |
| Benson, Peter Memorial | \$500 | Adelyn | Raymo |
| Bertha Bonn Memorial | \$12,000 | Junia | Fitzkappes |
| Bill Botten Memorial | \$250 | Nolan | Christopher |
| Bill Botten Memorial | \$250 | Avrielle | Fultz |
| Bill Botten Memorial | \$250 | Landon | Kilibarda |
| Bill Botten Memorial | \$250 | Gabriel | Medina Rivera |
| Bill Botten Memorial | \$250 | Elizabeth | O'Malley |
| Bill Botten Memorial | \$250 | Garrett | Poppe |
| Bill Botten Memorial | \$500 | Tosten | Christenson |
| Bill Botten Memorial | \$500 | Brendan | Koosmann |
| Bill Botten Memorial | \$500 | Jessa | Norby |
| Bill Botten Memorial | \$500 | Leighton | Schmidt |
| Boldenow, Joel Memorial | \$250 | Jordan | Cook |
| Boy Scout Troop 259 | \$750 | Camden | Schroeder |
| Brown, Lennard E & B Memorial | \$300 | Jordan | Cook |
| Builder's FirstSource | \$300 | Brayden | Johnson |
| CCM Health | \$500 | Mason | Johnson |
| CCM Health | \$500 | Rylee | Muenchow |
| CCM Health | \$500 | Garrett | Poppe |
| CCM Health | \$500 | Calli | Zeidler |
| Chippewa County Mental Health Advisory Board | \$250 | Calli | Zeidler |
| Chippewa County Pheasants Forever | \$500 | Addison | Jerve |
| Chippewa County Pheasants Forever | \$500 | Brendan | Koosmann |
| Class of 1975 | \$500 | Elizabeth | O'Malley |
| Class of 1975 | \$500 | James | Seeman |
| Class of 1976 | \$500 | Brayden | Johnson |
| Class of 1976 | \$500 | Brendan | Koosmann |
| Class of 1976 | \$500 | Destiny | Rittel |
| Class of 1976 | \$500 | Leighton | Schmidt |
| Class of 1982 | \$200 | Camden | Schroeder |
| Class of 1985 | \$100 | Emmary | Birhanzl |
| Class of 1985 | \$100 | Brody | Dack |
| Class of 1985 | \$100 | Destiny | Rittel |
| Class of 1985 | \$100 | Hope | Rittel |
| Class of 1987 | \$2,500 | Tere-ka | Bishop |
| Class of 1987 | \$2,500 | Kieth | Siewert |
| Class of 1989 Foundation | \$1,000 | Avrielle | Fultz |
| Class of 2026 | \$250 | Gabrielle | Augeson |
| Class of 2026 | \$250 | Tosten | Christenson |
| Class of 2026 | \$250 | Nolan | Christopher |
| Class of 2026 | \$250 | Avrielle | Fultz |
| Class of 2026 | \$250 | Ethan | Jakobs |
| Class of 2026 | \$250 | Brayden | Johnson |
| Class of 2026 | \$250 | Brandon | Munoz |
| Class of 2026 | \$250 | Ty | Norby |
| Class of 2026 | \$250 | Alex | Schmidt |
| Class of 2026 | \$250 | Maxx | Vorvick |
| Class of 2026 | \$500 | Emmary | Birhanzl |
| Co-op Credit Union | \$1,000 | Gabriel | Medina Rivera |
| Dahl, Pam Memorial | \$1,500 | Emmary | Birhanzl |
| Dahl, Pam Memorial | \$5,000 | James | Seeman |
| Drexler, Samantha Memorial | \$1,000 | Addelyn | Raymo |
| Dzuik, Claude Founder Memorial | \$500 | Kieth | Siewert |

2026 MONTEVIDEO HIGH SCHOOL SCHOLARSHIP AWARD RECIPIENTS

| SCHOLARSHIP | \$ | RECIPIENT F | RECIPIENT L |
|--|-----------|--------------------|--------------------|
| Edward Jones - Bednar, Shelly | \$300 | Nels | Baukol |
| Edward Jones - Bednar, Shelly | \$300 | Jordan | Cook |
| Edward Jones - Bednar, Shelly | \$300 | Brendan | Koosmann |
| Edward Jones - Bulman, James | \$250 | Brody | Dack |
| Edward Jones - Bulman, James | \$500 | Addison | Jerve |
| Edward Jones - Rubenzer, Laura | \$200 | Gabrielle | Augeson |
| Edward Jones - Rubenzer, Laura | \$200 | Benjamin | Dehne |
| Edward Jones - Rubenzer, Laura | \$200 | Keene | Evenson |
| Edward Jones - Rubenzer, Laura | \$200 | Benjamin | Gunlogson |
| Edward Jones - Rubenzer, Laura | \$200 | Leighton | Schmidt |
| Emergency Prime | \$1,000 | Gabriel | Medina Rivera |
| Fischer Laser Eye Center | \$500 | Violet | Ludwig |
| Flinn, Gary Memorial | \$500 | Mason | Blommel |
| Goldleaf Surety Services, LLC. | \$1,000 | Emmary | Birhanzi |
| GT Steam | \$1,000 | Gabrielle | Augeson |
| GT Steam | \$1,000 | Kieth | Siewert |
| Halvorson, Jill Memorial | \$1,000 | Gabrielle | Augeson |
| Halvorson, Jill Memorial | \$1,000 | Brooklyn | Pederson |
| Halvorson, Jill Memorial | \$1,000 | Garrett | Poppe |
| Halvorson, Robert Memorial | \$1,000 | Avery | Albrecht |
| Health Providers, LTD | \$500 | Gabriella | Rud |
| Heidorn, Ralph Memorial | \$500 | Jordan | Cook |
| Helgeson, Hallie Memorial | \$500 | Avery | Albrecht |
| Helgeson, Hallie Memorial | \$500 | Gabrielle | Augeson |
| Helgeson, Hallie Memorial | \$500 | Peyton | Dack |
| Helgeson, Hallie Memorial | \$500 | Kylieann | Johnson |
| Helgeson, Hallie Memorial | \$500 | Ashley | Klaassen |
| Helgeson, Hallie Memorial | \$500 | Jessa | Norby |
| Helgeson, Hallie Memorial | \$500 | Adelyn | Raymo |
| Helgeson, Hallie Memorial | \$1,000 | Emmary | Birhanzi |
| Helgeson, Hallie Memorial | \$1,000 | Junia | Fitzkappes |
| Home Front First | \$500 | Hope | Rittel |
| Hope Reformed Church - Hope Senior | \$250 | Avery | Albrecht |
| Hope Reformed Church - Hope Senior | \$250 | Nels | Baukol |
| Hope Reformed Church - Hope Senior | \$250 | Nolan | Christopher |
| Hope Reformed Church - Hope Senior | \$250 | Landon | Kilibarda |
| Hope Reformed Church - Hope Senior | \$250 | Jackson | Koenen |
| Hope Reformed Church - Hope Senior | \$250 | Elizabeth | O'Malley |
| Hope Reformed Church - Hope Senior | \$250 | Emma | Schwendemann |
| Hope Reformed Church - Hope Senior | \$250 | Calli | Zeidler |
| Hope Reformed Church - Jumpstart | \$250 | Jessa | Norby |
| Ice Castle Classic | \$1,000 | Mason | Blommel |
| Jacobs, "Buck" Family | \$500 | Bryan | Rhode |
| Johnson, Betty Jane Memorial | \$500 | Lauren | Albertson |
| Johnson, Betty Jane Memorial | \$500 | Kendall | Boling |
| Kibble Equipment | \$200 | Kendall | Boling |
| Kibble Equipment | \$200 | Jessa | Norby |
| Kibble Equipment | \$200 | Ty | Norby |
| Kibble Equipment | \$200 | Gabriella | Rud |
| Kibble Equipment | \$200 | James | Seeman |
| Knights of Columbus #1551 | \$400 | Ethan | Jakobs |
| Knutson, Bev & Lowell Family | \$350 | Emmary | Birhanzi |
| Knutson, Bev & Lowell Family | \$350 | Junia | Fitzkappes |
| Knutson, Bev & Lowell Family | \$350 | Emma | Schwendemann |
| Kuhlmann Real Estate (Professional Home Selling Team) | \$500 | Denis | Nunez |
| Kuhlmann Real Estate (Professional Home Selling Team) | \$500 | Owen | Vien |
| Lac Qui Parle Lake Association | \$500 | Brendan | Koosmann |
| Larson, Gene Memorial | \$500 | Lauren | Albertson |
| Larson, Paul Memorial | \$250 | Ty | Norby |
| Larson, Paul Memorial | \$250 | Destiny | Rittel |
| Law Enforcement - Public Service | \$250 | Klyieann | Johnson |
| Law Enforcement - Public Service | \$250 | Brendan | Koosmann |
| Lee, James & Gaynelle | \$2,000 | Peyton | Dack |
| Lee, James & Gaynelle | \$2,000 | Jackson | Koenen |
| Luschen, Kati Memorial | \$500 | Nels | Baukol |
| Luschen, Kati Memorial | \$500 | Junia | Fitzkappes |
| Luschen, Kati Memorial | \$500 | Landon | Kilibarda |
| Luschen, Kati Memorial | \$500 | Ashley | Klaassen |
| Main Street Dental, Dr. David Burcher | \$1,500 | Addison | Jerve |
| Mann, Jeff Memorial Scholarship | \$1,000 | Tosten | Christenson |
| Mann, Jeff Memorial Scholarship | \$1,000 | Adelyn | Raymo |
| Minnesota Valley Cooperative Light & Power Association | \$500 | Benjamin | Dehne |
| MINNWEST Bank | \$500 | Avery | Albrecht |
| MINNWEST Bank | \$500 | Kendall | Boling |

2026 MONTEVIDEO HIGH SCHOOL SCHOLARSHIP AWARD RECIPIENTS

| SCHOLARSHIP | \$ | RECIPIENT F | RECIPIENT L |
|--|-----------|--------------------|--------------------|
| MINNWEST Bank | \$500 | Tosten | Christenson |
| MINNWEST Bank | \$500 | Peyton | Dack |
| MINNWEST Bank | \$500 | Ethan | Jakobs |
| MINNWEST Bank | \$500 | Brendan | Koosmann |
| MINNWEST Bank | \$500 | Nolan | Kwilinski |
| MINNWEST Bank | \$500 | Gabriel | Medina Rivera |
| Mitlyng, Spencer & Johanna (Moseng) | \$1,500 | Ashley | Klaassen |
| Mitlyng, Spencer & Johanna (Moseng) | \$1,500 | Gillian | Nelson |
| Molde , Luthard S. and Elizabeth J. Memorial | \$500 | Benjamin | Dehne |
| Montevideo Administrators | \$1,200 | Jessa | Norby |
| Montevideo Area Chamber of Commerce Admirals | \$300 | Brooklyn | Pederson |
| Montevideo Cenex-Firestone Co Op | \$500 | Kendall | Boling |
| Montevideo Cenex-Firestone Co Op | \$500 | Gillian | Nelson |
| Montevideo Coaches Association | \$250 | Tosten | Christenson |
| Montevideo Coaches Association | \$250 | Kylieann | Johnson |
| Montevideo Education Association | \$500 | Landon | Kilibarda |
| Montevideo Family Dentistry | \$500 | Macey | Kling |
| Montevideo Family Dentistry | \$500 | Addison | Pauling |
| Montevideo Foundation | \$2,000 | Avrielle | Fultz |
| Montevideo LEO Club | \$500 | Emmary | Birhanzl |
| Montevideo Lions Club | \$1,000 | Benjamin | Gunlogson |
| Montevideo Memorial | \$1,000 | Myler | Bjornstad |
| Montevideo Physicians | \$500 | Mason | Johnson |
| Montevideo Physicians | \$500 | Ashley | Klaassen |
| Montevideo Physicians | \$500 | Teagan | Schultz |
| Montevideo Physicians | \$500 | Emma | Schwendemann |
| Montevideo Physicians | \$500 | Alexis | Smith |
| Montevideo Physicians | \$500 | Shelby | Williamson |
| Montevideo PTSA | \$500 | Nels | Baukol |
| Montevideo Quarterback Club | \$500 | Nels | Baukol |
| Montevideo School Board | \$600 | Emmary | Birhanzl |
| Montevideo Swim Club | \$500 | Ethan | Jakobs |
| Montevideo Swim Club | \$500 | Elizabeth | O'Malley |
| Montevideo Volunteer Fire Department | \$500 | Jordan | Cook |
| Montevideo Volunteer Fire Department | \$1,000 | Adelyn | Raymo |
| Montevideo Volunteer Fire Department | \$1,000 | Leighton | Schmidt |
| Montevideo Volunteer Fire Department | \$1,000 | Camden | Schroeder |
| Montevideo Women of Today | \$400 | Adelyn | Raymo |
| Montevideo Youth Sports Club | \$300 | Gabrielle | Augeson |
| Montevideo Youth Sports Club | \$300 | Nels | Baukol |
| Montevideo Youth Sports Club | \$300 | Emmary | Birhanzl |
| Montevideo Youth Sports Club | \$300 | Tosten | Christenson |
| Montevideo Youth Sports Club | \$300 | Nolan | Christopher |
| Montevideo Youth Sports Club | \$300 | Brody | Dack |
| Montevideo Youth Sports Club | \$300 | Kylieann | Johnson |
| Montevideo Youth Sports Club | \$300 | Elizabeth | O'Malley |
| Mr. T | \$250 | Avery | Albrecht |
| Mr. T | \$250 | Nels | Baukol |
| Nelson Oyen Torvik | \$250 | Camden | Schroeder |
| Neyhart, MW & Sig Memorial | \$2,000 | Landon | Kilibarda |
| Northland Prairie Care - Future Healers | \$500 | Addison | Jerve |
| Northland Prairie Care - Future Healers | \$500 | Ashley | Klaassen |
| Northland Prairie Care - Future Healers | \$500 | Teagan | Schultz |
| Northland Prairie Care - Future Healers | \$500 | Shelby | Williamson |
| Nystrom, Sally A. & Eddy H. Memorial | \$500 | Kylieann | Johnson |
| Nystrom, Sally A. & Eddy H. Memorial | \$500 | Violet | Ludwig |
| Old National Bank | \$250 | Benjamin | Gunlogson |
| Old National Bank | \$250 | Brendan | Koosmann |
| Old National Bank | \$250 | Brooklyn | Pederson |
| Old National Bank | \$250 | James | Seeman |
| Our Saviors LC Mission Endowment | \$500 | Jade | Bahl |
| Our Saviors LC Mission Endowment | \$500 | Nels | Baukol |
| Our Saviors LC Mission Endowment | \$500 | Danica | Buseman |
| Our Saviors LC Mission Endowment | \$500 | Brody | Dack |
| Our Saviors LC Mission Endowment | \$500 | Benjamin | Dehne |
| Our Saviors LC Mission Endowment | \$500 | Addison | Jerve |
| Our Saviors LC Mission Endowment | \$500 | Kylieann | Johnson |
| Our Saviors LC Mission Endowment | \$500 | Macey | Kling |
| Our Saviors LC Mission Endowment | \$500 | Camden | Schroeder |
| Oyen, Sigvald B. & Martha Marie Memorial | \$250 | Camden | Schroeder |
| Oyen, Sigvald B. & Martha Marie Memorial | \$500 | Ariadna | Ochoa |
| PEO Chapter Q | \$500 | Emmary | Birhanzl |
| Rekow, Oliver B. & Jean C. | \$3,000 | Denis | Nunez |
| Roosevelt, Friends of Eleanor | \$500 | Emmary | Birhanzl |

2026 MONTEVIDEO HIGH SCHOOL SCHOLARSHIP AWARD RECIPIENTS

| SCHOLARSHIP | \$ | RECIPIENT F | RECIPIENT L |
|--|-----------|--------------------|--------------------|
| Roosevelt, Friends of Eleanor | \$500 | Landon | Kilibarda |
| Roosevelt, Friends of Eleanor | \$500 | Brooklyn | Pederson |
| Roosevelt, Friends of Eleanor | \$500 | James | Seeman |
| Rue, Harold & Alice Memorial | \$4,000 | Tosten | Christenson |
| Sachariason, Robb Memorial | \$500 | Gabrielle | Augeson |
| Sachariason, Robb Memorial | \$500 | Nels | Baukol |
| Sachariason, Robb Memorial | \$500 | Adelyn | Raymo |
| Sachariason, Robb Memorial | \$500 | Bryan | Rhode |
| Sachariason, Robb Memorial | \$500 | Emma | Schwendemann |
| Sachariason, Robb Memorial | \$500 | James | Seeman |
| Salem Lutheran Church | \$300 | Nolan | Kwilinski |
| Salem Lutheran Church | \$300 | James | Seeman |
| Schuller, Bill and Nancy | \$500 | Emmary | Birhanzl |
| Schuller, Bill and Nancy | \$500 | Elizabeth | O'Malley |
| Schulz, John and Roselle Memorial | \$2,000 | Katherine | Diekmann |
| Schulz, John and Roselle Memorial | \$2,000 | Addison | Jerve |
| Schulz, John and Roselle Memorial | \$2,000 | Addison | Pauling |
| Seeman, Vernon Memorial | \$1,000 | Bryan | Rhode |
| Seeman, Vernon Memorial | \$1,000 | James | Seeman |
| Sellner, Andrew John Memorial | \$2,000 | Junia | Fitzkappes |
| Stai, Conrad & Dorothy Memorial | \$500 | Emmary | Birhanzl |
| State Farm - Gary & Pam Bruns | \$250 | Gabrielle | Augeson |
| State Farm - Gary & Pam Bruns | \$250 | Nels | Baukol |
| State Farm - Gary & Pam Bruns | \$250 | Garrett | Poppe |
| State Farm - Gary & Pam Bruns | \$250 | Adelyn | Raymo |
| Stermer & Sellner Chtd. | \$750 | Camden | Schroeder |
| Tanhoff, David Memorial | \$250 | Nels | Baukol |
| Tanhoff, David Memorial | \$250 | Junia | Fitzkappes |
| TeBeest, Darwin & Janeen Memorial | \$500 | Tosten | Christenson |
| Thalberg, Dolly & Gordon Memorial | \$500 | Andrew | Williams |
| Toppers w/ Montevideo Lions | \$500 | Lauren | Albertson |
| Toppers w/ Montevideo Lions | \$500 | Addison | Pauling |
| Toppers w/ Montevideo Lions | \$500 | Emma | Schwendemann |
| Toppers w/ Montevideo Lions | \$500 | Owen | Vien |
| Tostenson, Nancy Memorial | \$250 | Nelly | Esparza |
| Tostenson, Nancy Memorial | \$1,000 | Adelyn | Raymo |
| Tradesman | \$300 | Benjamin | Dehne |
| Tradesman | \$300 | Alexis | Smith |
| Trailblazer | \$500 | Jostin | Chacon |
| Trailblazer | \$500 | Gabriel | Medina Rivera |
| Trailblazer | \$500 | Ariadna | Ochoa |
| Trailblazer | \$500 | Jose | Urias |
| Trinity Lutheran Church of Montevideo, MN Endowment Fund | \$1,000 | Emmary | Birhanzl |
| Trinity Lutheran Church of Montevideo, MN Endowment Fund | \$1,000 | Tosten | Christenson |
| Trinity Lutheran Church of Montevideo, MN Endowment Fund | \$1,000 | Junia | Fitzkappes |
| Trinity Lutheran Church of Montevideo, MN Endowment Fund | \$1,000 | Brendan | Koosmann |
| Trinity Lutheran Church of Montevideo, MN Endowment Fund | \$1,000 | Adelyn | Raymo |
| Trinity Lutheran Church of Montevideo, MN Endowment Fund | \$1,000 | Leighton | Schmidt |
| Trinity Lutheran Church of Montevideo, MN Endowment Fund | \$1,000 | Caleb | Winter |
| Two Rivers Chapter of MN Deer Hunter | \$500 | Emmary | Birhanzl |
| Two Rivers Chapter of MN Deer Hunter | \$500 | Elizabeth | O'Malley |
| Two Rivers Chapter of MN Deer Hunter | \$500 | Adelyn | Raymo |
| VFW Post #380 | \$500 | Teagan | Schultz |
| VFW Post #380 | \$500 | Maxx | Vorvirk |
| Watson Lions Club | \$500 | Lauren | Albertson |
| Watson Lions Club | \$500 | Avrielle | Fultz |
| Wing-Bain Funeral Home | \$500 | Camden | Schroeder |
| Zenk-Ockwig Memorial | \$1,000 | Nels | Baukol |
| | \$179,250 | | |

625 RESPONSIBLE USE OF ARTIFICIAL INTELLIGENCE

I. PURPOSE

To support students and educators in the use of artificial intelligence (AI) for educational and operational purposes, the Board of Education has created this policy on the use of AI. The purpose of this policy is to prepare students for success, encourage innovation for classroom instruction, and embrace opportunities for operational efficiency, while providing for consistent expectations, standards, and approval processes for safe and responsible implementation and integration of AI.

II. DEFINITIONS

- **Artificial Intelligence (AI):** A machine-based system that can, for a given set of human-defined objectives, make predictions, recommendations, or decisions influencing real or virtual environments.
- **Generative AI:** AI programs that make use of large language model algorithms to create new content (text, images, or audio).
- **Synthetic Media:** Digital content (text, images, video, and audio) created or significantly altered, in part or wholly, through the use of AI.
- **Deepfake:** A realistic digital representation (video, image, or audio) of an individual that has been created or manipulated by AI to show the individual saying or doing something they did not actually say or do, in a manner that a reasonable person would believe it to be authentic.

III. AI LITERACY

Montevideo Public Schools recognizes the importance of preparing students and educators for the successful integration of innovative technologies. It is the policy of the Board that the district responsibly integrate AI by building AI literacy for all students and educators.

IV. STAKEHOLDER ENGAGEMENT

The district's existing Technology Committee shall be tasked with informing AI policy and overseeing its implementation. The committee should ensure it includes representation across grade levels and departments, as well as relevant staff and Board members. Parents and community members should be informed through ongoing engagement about how AI is being used in the classroom.

V. DATA PRIVACY AND SECURITY

Montevideo Public Schools is committed to protecting the privacy and security of all student and staff data. The adoption and implementation of any AI tool must adhere to existing data privacy and security policies, including Personally Identifiable Information (PII), the Family

Educational Rights and Privacy Act (FERPA), and the Minnesota Government Data Practices Act (MGDPA). AI systems must be vetted to ensure they meet standards for data encryption and access control.

VI. PROCUREMENT AND EVALUATION OF AI TOOLS

The adoption of AI-enabled tools should be conducted in accordance with existing procurement policies. All third-party vendors providing AI tools must comply with district standards and state and federal law for data protection, ethical use, and accessibility.

VII. ETHICAL USE OF AI

The design and implementation of AI must be safe, responsible, and keep people at the core of every AI-related decision. AI is a tool to support learning and teaching, not a substitute for student effort or the role of the educator. Accordingly, users should critically analyze AI output, respect safeguards and rules, and be transparent about its use.

VIII. ACCEPTABLE USE & PROHIBITIONS

Appropriate uses of AI will vary depending on context, grade level, and subject. Expectations for acceptable student uses should be clearly articulated by educators in alignment with policy and guided by the specific requirements for an assignment or activity. This includes specifying AI use expectations in course syllabi and assignment instructions when relevant. These expectations should clearly articulate the expectations of use, types of relevant assignments where AI use is acceptable, and required format for references.

Educators should consider the impact on learning objectives and assessment of student learning when designing related instruction and classroom activities. No assignment shall require the use of a tool that cannot be provided by the district.

- **Modeling:** Educators and staff must model appropriate acceptable use practices.
- **Prohibited Content (Deepfakes):** The creation, use, or distribution of Deepfakes or Synthetic Media to impersonate, bully, harass, or defame students, staff, or community members is strictly prohibited.
- **Nonconsensual Imagery:** In accordance with Minnesota Law, the nonconsensual creation or dissemination of realistic synthetic intimate imagery is a violation of district policy and may be reported to law enforcement.
- **Deceptive Media:** Using AI to create false or misleading content intended to damage the reputation of others or to interfere with district operations is prohibited.

Students and staff with concerns regarding inappropriate use that violates district policies and/or applicable state or federal laws should contact the Superintendent or appropriate designated staff member.

IX. ACADEMIC INTEGRITY

AI-generated work must not replace student work. Students are expected to complete assignments in a manner that reflects their own understanding and effort. Use of AI to complete assignments without the permission of a teacher or administrator is prohibited. The

district shall specify procedures for addressing suspected misuse in alignment with existing academic integrity policies.

X. IMPLEMENTATION AND REVIEW

The district, in partnership with the Technology Committee, will monitor developments in AI technology and update policies to address emerging risks. This policy should be reviewed regularly for effectiveness and alignment with state and federal laws.

Legal References: Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.03 (Access to Government Data)
Minn. Stat. § 13.05 (Duties of Responsible Authority)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 604.32 (Cause of Action for Nonconsensual Dissemination of a Deep Fake Depicting Intimate Parts or Sexual Acts)
Minn. Stat. § 609.771 (Use of Deep Fake Technology to Influence Election)
Minn. Stat. § 617.262 (Nonconsensual Dissemination of a Deep Fake Depicting Intimate Parts or Sexual Acts)
15 U.S.C. §§ 6501-6506 (Children’s Online Privacy Protection Act)
18 U.S.C. §§ 2510-2523 (Electronic Communications Privacy Act)
18 U.S.C. §§ 2701-2713 (Stored Communications Act)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. § 1232h (Protection of Pupil Rights Amendment)
20 U.S.C. §§ 1400-1419 (Individuals with Disabilities Education Act)
29 U.S.C. § 701 et seq. (Rehabilitation Act of 1973)
42 U.S.C. § 2000e et seq. (Title VII of the Civil Rights Act)
42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)
34 C.F.R. Part 99 (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 406: Public and Private Personnel Data
MSBA/MASA Model Policy 409: Employee Publications, Instructional Materials, Inventions, and Creations
MSBA/MASA Model Policy 506: Student Discipline (Forms Attached)
MSBA/MASA Model Policy 514: Bullying Prohibition Policy
MSBA/MASA Model Policy 515: Protection and Privacy of Pupil Records (Form Attached)
MSBA/MASA Model Policy 524: Internet, Technology, and Cell Phone Acceptable Use and Safety Policy
MSBA/MASA Model Policy 524.5: Personal Electronic Communication Devices
MSBA/MASA Model Policy 601: School District Curriculum and Instruction Goals
MSBA/MASA Model Policy 603: Curriculum Development

524 ACCEPTABLE USE OF TECHNOLOGY POLICY FOR STUDENTS, EMPLOYEES, AND PUBLIC USERS

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system (including hardware and/or software) and acceptable and safe use of technology, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use. This policy shall apply to all users of the District's electronic resources, including but not limited to students, faculty, administrators, support staff, and board members. This policy shall apply to the use of the District's electronic resources by any means and from any location.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Proper use of the District's internet access and electronic resources is the responsibility of the individual user.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or

more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. SYSTEM/PROPERTY RIGHTS

- A. The information, communication, processing, and storage resources provided by Montevideo Public Schools are the sole property of the District. Files, data, and other communication created that originate from, or are stored on the District's hardware and software, are considered the District's property for the purposes of this policy. The District's ownership and control over its systems shall apply regardless of how and where a user accesses the District's technology systems.

- B. One fundamental need for acceptable student and employee use of District electronic resources is respect for, and protection of, password / account security, as well as restricted databases, files, and information banks. Users are responsible for safeguarding their own accounts, passwords, and assigned computers. Under no circumstances are users permitted to share their access information with other people. Users may be held responsible for activity generated under their account credentials, even if they are not the one who actually generated the activity. Due to the confidential file access available from employee machines, students are not allowed to use machines assigned to employees of the District unless they are under the immediate supervision of a school employee. Student machines are provided for student use.

VI. UNACCEPTABLE USES

- A. While not an exhaustive list, the following uses of the school district system and Internet resources or accounts are considered unacceptable:
 - 1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;

- e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
4. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district system software, hardware or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
 - a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
 - b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:

- (1) such information is classified by the school district as directory information, and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
- (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, such as “Facebook”, “Twitter”, “Instagram”, “SnapChat” “TikTok” “Reddit” and similar websites or applications.
7. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
 10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district’s Bullying Prohibition Policy. This prohibition includes using any technology or other

electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.

11. Users shall not use or install their own computers, modems, routers, web servers, or any other equipment on the District's network. The only exception to this policy is that users may utilize their own devices on the PUBLIC wireless network maintained by Montevideo Public Schools. This network is an "as is, as available" network requiring user authentication in order to gain access. While on this wireless network, all activity will be logged and will not be considered private. The District provides computers, related equipment, and software for employee and student use in its buildings and for transferring files. The school district will support hardware repair, software installation and repair, and training ONLY for equipment and software that is the property of the District.
 12. Users will not install their own software on District machines UNLESS all of the following requirements are met:
 - a) Notification and approval of the Chief Technology Officer (CTO) PRIOR to installation of the software
 - b) The software must be related to the user's curriculum or job.
 - c) Students are not allowed to install software under any circumstances
 - d) The user installing the software is responsible for maintaining legal proof of the license for the installed software in close proximity to the machine the software is installed on.
 - e) Under no circumstances are copyright or licensing infringements allowed.
 13. Users who are assigned file space on the District's servers are responsible for regularly cleaning and updating their file space. The District will regulate and provide quotas for disk space provided to users of the network.
 14. Attempts to evade, disable, or circumvent the District's content filtering hardware and software is a violation of the Acceptable Use Policy.
 15. Security of the District's network is of the utmost importance. Users will not attempt to compromise the security of the district's network. If a user discovers or becomes privy to a security and/or content filtering problem with the network, they are obligated under this policy to notify the CTO immediately. Users shall not demonstrate the potential problem to any other users.
- B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable

uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment. Additionally, any user found to be in violation of this policy and causing interruption of the district network may be personally liable for the time and material cost of restoring network functionality.

- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VII. FILTER

- A. With respect to any of its computers with Internet access, the School District will monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or

2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
- D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

IX. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents may have the right at any time to investigate or review the contents of their child's files and email files in accordance with the school district's Protection and Privacy of Pupil Records Policy. Parents have the right to request the termination of their child's individual account at any time.

- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and/or e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

X. TECHNOLOGY USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The [Acceptable Use of Technology User and Parent Notification and Consent Form \(524A\)](#) must be read and signed by the student and his/her parent or guardian. Employees must also read and sign this form. The form must then be filed at the school office.

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district cloud/internet storage, hard drives or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XII. ACQUISITION OF TECHNOLOGY

The Montevideo Public Schools' Information Technology Department (I.T.) is charged with supporting district owned computer hardware, software and peripherals in ways that meet district operational priorities. Montevideo Public Schools is a highly interconnected instructional entity, and is dependent upon secure and reliable technology to meet these priorities. I.T. is responsible for maintaining the district's

network, servers, software, workstations, and peripherals, maintaining quality at reasonable costs. In an effort to achieve the best use of district technology resources, I.T. purchases technologies that are sustainable, compatible with existing systems, and can be efficiently supported. As a result, I.T. has negotiated numerous purchasing agreements with hardware, software, and network vendors, service agencies, multimedia companies, and others. In order to take advantage of these contracts and ensure that technology purchases meet district standards, I.T. must be involved in all information technology related purchases in order to provide:

1. compatibility with the district's network environment;
2. compliance with district's security policies;
3. suitability for the district's network;
4. licensing compliance for software purchase;
5. hardware and software that can be efficiently supported;
6. availability of sufficient district resources (including initial and recurring costs)

As such, no hardware or software equipment purchases requiring I.T. resources may be made without the prior approval of the district's I.T. department. Any department or program purchasing items without prior approval from the CTO may not install the item(s) on a district computer or connect them to a building's LAN (local area network). The Technology Department will not accept responsibility for the installation, operation, training, or maintenance of unapproved items. The purchaser will assume full responsibility for returning the unapproved item(s) to the vendor and will incur any monetary losses.

- A.** Donated items must be approved by the Technology Department (form available in the Superintendent's Office) before the school district will accept the donation. Donated equipment has hidden costs for which the Technology Department does not budget, such as network connections, software packages and licenses, electrical wiring, etc. which can greatly increase the total cost of ownership (TCO).
- B.** While grants provide opportunities to purchase items that would otherwise not be available, there are often several hidden costs not readily apparent to the grant writer that add greatly to the TCO. As such, it is imperative that I.T. be involved early in the process and that I.T. approval be obtained (form available in the Superintendent's Office), PRIOR to the submission of any grants for technology hardware and software purchases. If approval is not obtained by I.T. prior to the grant being submitted, the school district will not accept the grant in the event it is awarded.
- D.** The availability of curriculum specific technology, in particular software, has increased exponentially the past several years. Unfortunately, the investment by many curriculum companies in software design have not evolved at the same pace. This has resulted in numerous pieces of software that rely on archaic infrastructure (for example, outdated operating systems) being available in order to run their software. In order to avoid these problems and ensure compatibility with the district's network, I.T. must be included in the discussion of new curriculum purchases where access to district I.T. resources

are expected. No curriculum resources involving technology may be purchased without prior approval of I.T. (form available in the Superintendent's Office).

XIII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives or servers.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
 - 6. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by, Public and Private Personnel Data, and, Protection and Privacy of Pupil Records.
 - 7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.

8. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.

XIV. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 1. A copy of the user notification form provided to the student user.
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
 4. A statement that the Internet Use Agreement must be signed by the user and the parent or guardian prior to use by the student.
 5. A statement that the school district's acceptable use policy is available for parental review.

XV. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

- A. "Technology provider" means a person who:
 1. Contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
 2. Creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.

- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
1. Identify each curriculum, testing, or assessment technology provider with access to educational data;
 2. Identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. Include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.
- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
1. The technology provider's employees or contractors have access to educational data only if authorized; and
 2. The technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agencies or institutions are not the technology provider's property.

XVI. SCHOOL-ISSUED DEVICES

- A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.

- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:
1. Any location-tracking feature of a school-issued device;
 2. Any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 3. Student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
1. The activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
 2. The activity is permitted under a judicial warrant;
 3. The school district is notified or becomes aware that the device is missing or stolen;
 4. The activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
 5. The activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
 6. The activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.
- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XVII. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XVIII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Mahanoy Area Sch. Dist. v. B.L., 594 U.S. ___, 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194(2003)

Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn. 2015)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, 894 F.Supp.2d 1128 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), aff'd on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Grievance Procedures and Process)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACT OF ALEX
OURADA, A NON-TENURED PROBATIONARY TEACHER.

Background: James Radloff is currently working as a Language Arts Teacher at the Alternative Learning Center.

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACT OF JAMES
RADLOFF

WHEREAS, James Radloff, is a probationary teacher in Independent School District #129

BE IT RESOLVED, by the School Board of Independent School District #129, that pursuant to Minnesota Statutes 122a.40, Subdivision 5, that the teaching contract of James Radloff, a probationary teacher in Independent School District #129, is hereby terminated at the close of the current 2025-2026 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

James Radloff

Montevideo, MN 56269

Dear James Radloff:

You are hereby notified that at a regular meeting of the Board of Education of Independent School District #129 held on Monday, May 11, 2026, a Resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2026-2027 school year. Said action of the Board is taken pursuant to M.S. 122a.40, Subdivision 5. You may officially request that the school Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
Dr. Jamie S. Skjeveland, ED. D., Superintendent

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 129
(MONTEVIDEO PUBLIC SCHOOLS)
CHIPPEWA, LAC QUI PARLE AND YELLOW MEDICINE COUNTIES, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 129 (Montevideo Public Schools), Chippewa, Lac qui Parle and Yellow Medicine Counties, Minnesota, was duly held in the School District on May 11, 2026, commencing at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AWARDING THE SALE OF GENERAL
OBLIGATION SCHOOL BUILDING BONDS, SERIES 2026A, IN
THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF
\$20,000,000; FIXING THEIR FORM AND SPECIFICATIONS;
DIRECTING THEIR EXECUTION AND DELIVERY; AND
PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 129 (Montevideo Public Schools), Chippewa, Lac qui Parle and Yellow Medicine Counties, Minnesota (the “District”), as follows:

Section 1. Findings, Determinations; Sale of Bonds.

1.01 Background. It is hereby determined that:

(a) At a duly called and regularly held special election on February 10, 2026, the voters of the District approved the issuance and sale by the District of general obligation bonds for the acquisition and betterment of school sites and facilities in the maximum principal amount of \$42,000,000 pursuant to Minnesota Statutes, Chapter 475, as amended (the “Act”).

(b) The purpose of the bonds as approved by the voters is to provide financing for the acquisition and betterment of school sites and facilities, including the installation of safety and security improvements at all school sites and facilities; the construction of various deferred maintenance and infrastructure improvement projects at the High School site and facility, including plumbing upgrades; and the construction and equipping of an auditorium addition to the High School (the “Project”).

(c) On April 13, 2026, the Board adopted a resolution (the “Intent Resolution”) stating the intention of the District to issue its General Obligation School Building Bonds, Series 2026A (the “Bonds”), in the original aggregate principal amount not to exceed \$20,000,000, pursuant to the Act and the authority granted by District voters, to provide financing for the Project.

(d) Pursuant to the Intent Resolution, the District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota of the debt service on the Bonds in the event the District notifies the State of Minnesota of a potential default by the District in the timely payment of the debt service on the Bonds. The District understands that as a result of its covenant to be bound by said provisions, these provisions shall be binding as long as the Bonds remain outstanding.

(e) The District is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale because the District has retained Ehlers and Associates, Inc. (the “Municipal Advisor”) to serve as the District’s independent municipal advisor in connection with the sale of the Bonds. The actions of the District staff and the Municipal Advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

1.02. Award to the Purchaser and Interest Rates. The proposal of Robert W. Baird & Co., Inc., as syndicate manager (the “Purchaser”), to purchase the Bonds of the District is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$20,510,683.84 (par amount of the Bonds of \$20,000,000, plus original issue premium of \$861,887.80, less original issue discount of \$51,797.70, less an underwriter’s discount of \$299,406.26), plus accrued interest, if any, to date of delivery for Bonds bearing interest as follows:

| <u>Year</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Interest Rate</u> |
|-------------|----------------------|-------------|----------------------|
| 2028 | 5.000% | 2038 | 4.000% |
| 2029 | 5.000% | 2039 | 4.000% |
| 2030 | 5.000% | 2040 | 4.000% |
| 2031 | 5.000% | 2041 | 4.000% |
| 2032 | 5.000% | 2042 | 4.000% |
| 2033 | 5.000% | 2043 | 4.000% |
| 2034 | 5.000% | 2044 | 4.000% |
| 2035 | 5.000% | 2045 | 4.125% |
| 2036 | 5.000% | 2046 | 4.125% |
| 2037 | 5.000% | 2047 | 4.250% |

True interest cost: 4.0035473%

1.03. Purchase Contract. The execution and delivery of a proposal form, dated as of May 11, 2026 (the “Purchase Agreement”), between the District and the Purchaser, is hereby ratified and confirmed in the form set forth in EXHIBIT A to this resolution (the “Resolution”). The Bonds shall be issued and delivered in accordance with the terms and conditions of the Purchase Agreement and this Resolution. The amount proposed by the Purchaser in excess of the minimum bid, if any, shall be credited to the Debt Service Fund hereinafter created or deposited in the Construction Fund hereinafter created, as determined by the Treasurer in consultation with the Municipal Advisor. The Municipal Advisor is directed to receive and retain the good faith payment of the Purchaser in accordance with the terms of the Purchase Agreement, pending completion of the sale of the Bonds.

1.04. Terms and Principal Amounts of the Bonds. The District shall forthwith issue and sell the Bonds pursuant to the Act, in the total principal amount of \$20,000,000, originally dated June 4, 2026, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1 upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

| <u>Year</u> | <u>Amount</u> | <u>Year</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| 2028 | \$1,540,000 | 2038 | \$995,000 |
| 2029 | \$250,000 | 2039 | \$1,045,000 |
| 2030 | \$250,000 | 2040 | \$1,085,000 |
| 2031 | \$750,000 | 2041 | \$1,135,000 |
| 2032 | \$750,000 | 2042 | \$1,190,000 |
| 2033 | \$790,000 | 2043 | \$1,245,000 |
| 2034 | \$825,000 | 2044 | \$1,300,000 |
| 2035 | \$865,000 | 2045 | \$1,325,000 |
| 2036 | \$910,000 | 2046 | \$1,400,000 |
| 2037 | \$950,000 | 2047 | \$1,400,000 |

1.05. Schedule of Maturities. In order to satisfy the requirements of Section 475.54, subdivisions 1 and 2, of the Act, the Chief School Business Official has combined the maturities of the Bonds with the outstanding maturities of one or more designated general obligation bond issues of the District.

1.06. Optional Redemption. The District may elect on February 1, 2034, and on any day thereafter to prepay Bonds due on or after February 1, 2035. Redemption may be in whole or in part and if in part, at the option of the District and in such manner as the District shall determine. If less than all Bonds of a maturity are called for optional redemption, the District shall notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC shall determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments shall be at a price of par plus accrued interest to the date of optional redemption.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds shall be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check, draft or wire issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond shall be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond shall be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond shall be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2027, to the registered owners of record thereof as of the close of business on the fifteenth day immediately preceding each interest payment date, whether or not such day is a business day.

2.03. Registration. The District shall appoint a bond registrar (the "Registrar"), authenticating agent (the "Authenticating Agent"), and paying agent (the "Paying Agent"). Except as specifically provided otherwise in Section 7 hereof, the effect of registration and the rights and duties of the District and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register (the "Bond Register") in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred, or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange shall be promptly cancelled by the Registrar and thereafter disposed of as directed by the District.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name a Bond is registered in the Bond Register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees, and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee, or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen, or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen, or lost the Registrar shall deliver a new Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen, or lost upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen, or lost, upon filing with the Registrar evidence satisfactory to it that the Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance, and amount satisfactory to it and as provided by law, in which both the District and the Registrar must be named as obligees. Bonds so surrendered to the Registrar shall be cancelled by the Registrar and evidence of such cancellation must be given to the District. If the mutilated, destroyed, stolen, or lost Bond has already matured or been called for redemption in whole in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed shall be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the Bond Register and, if publication of the notice of redemption is required by law, by publishing the notice of redemption as required by law. Failure to give notice by

publication or by mail to any registered owner, or any defect therein, shall not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption shall cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar, Paying Agent, and Authenticating Agent. The District appoints Bond Trust Services Corporation, Minneapolis, Minnesota, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. The Board Chair and the Clerk are authorized to execute and deliver, on behalf of the District, a contract with Bond Trust Services Corporation, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. Upon merger or consolidation of the Registrar, Paying Agent, and Authenticating Agent with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar, Paying Agent, and Authenticating Agent. The District agrees to pay the reasonable and customary charges of the Registrar, Paying Agent, and Authenticating Agent for the services performed. The District reserves the right to remove the Registrar, Paying Agent, or Authenticating Agent upon thirty (30) days' notice and upon the appointment of a successor Registrar, Paying Agent, or Authenticating Agent, in which event the predecessor Registrar, Paying Agent, or Authenticating Agent must deliver all cash and Bonds in its possession to the successor Registrar, Paying Agent, or Authenticating Agent and the Registrar must deliver the Bond Register to the successor Registrar. On or before three (3) business days prior to each principal or interest due date, without further order of the Board, the Treasurer must transmit to the Paying Agent money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication, and Delivery. The Bonds shall be prepared under the direction of the Clerk and executed on behalf of the District by the signatures of the Board Chair and the Clerk, provided that those signatures may be printed, engraved, or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond shall not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Authenticating Agent. Certificates of authentication on different Bonds need not be signed by the same representative of the Authenticating Agent. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed, and authenticated the Clerk shall deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds shall be printed or typewritten in substantially the form attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The Clerk is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, and cause the opinion to accompany each Bond.

Section 4. Payment; Security; Funds; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds shall be payable from the General Obligation School Building Bonds, Series 2026A Debt Service Fund (the "Debt Service Fund") hereby created, and the proceeds of ad valorem taxes hereinafter levied are hereby pledged to the Debt Service Fund. The amounts to be applied

to pay the principal of and interest on the Bonds shall be deposited in the Debt Service Fund at least three (3) business days prior to each respective interest payment date and principal payment date. There is appropriated to the Debt Service Fund amounts over the minimum purchase price of the Bonds paid by the Purchaser to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

4.02. Construction Fund. The District hereby creates the General Obligation School Building Bonds, Series 2026A Construction Fund (the "Construction Fund"). Proceeds of the Bonds (reduced by the appropriation made in accordance with Section 5.04 to pay costs of issuance and the appropriation, if any, made in accordance with Section 4.01 hereof) shall be deposited in the Construction Fund and used solely to pay the costs of the Project. Any balance remaining in the Construction Fund after completion of the Project may be used for any other public use authorized by law and approved by resolution adopted or vote taken in the manner required to authorize the application of the proceeds of the Bonds for such new use and purpose, or credited to the Debt Service Fund or other District debt service fund, all in accordance with Section 475.65 of the Act.

4.03. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith and credit and taxing powers of the District are hereby irrevocably pledged. If a payment of principal of or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the Treasurer must pay such principal or interest from the general fund of the District, and the general fund shall be reimbursed for those advances out of the proceeds of the Taxes (as hereinafter defined) levied herein, when collected.

4.04. Pledge of Taxes. For the purpose of paying the principal of and interest on the Bonds, there are levied direct annual irrepealable ad valorem taxes (the "Taxes") upon all of the taxable property in the District, to be spread upon the tax rolls and collected with and as part of other general taxes of the District. The Taxes shall be credited to the Debt Service Fund above provided and shall be levied in the years and amounts attached hereto as EXHIBIT C to this Resolution, and, in the event the Taxes so levied are ever insufficient to pay the principal of and interest on the Bonds, additional taxes are hereby authorized to be levied without limitation as to rate or amount. Said tax levies shall be irrevocable as long as any of the Bonds are outstanding and unpaid, provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by the Act (specifically, Section 475.61 of the Act).

4.05. Debt Service Coverage. It is determined that the estimated collection of Taxes levied in accordance with Section 4.04 hereof shall produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies herein provided shall be irrepealable until all of the Bonds are paid, provided that at the time the District makes its annual tax levies the Treasurer may certify to the Auditor/Treasurers of Chippewa, Lac qui Parle and Yellow Medicine Counties, Minnesota (collectively, the "County Auditors") that the District made an irrevocable appropriation of a specified amount to the Debt Service Fund of money actually on hand or if there is on hand any excess amount in the Debt Service Fund and the County Auditors shall reduce by the amount so certified the amount otherwise to be included in the rolls next thereafter prepared.

4.06. Registration of Resolution. The Clerk is authorized and directed to file a certified copy of this Resolution with each of the County Auditors and to obtain the certificates required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. District Proceedings and Records. The officers of the District are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds certified copies of proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and

such other certificates, affidavits, and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, shall be deemed representations of the District as to the facts stated therein.

5.02. Certification as to Official Statement. The Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, are authorized and directed to certify that they have examined the final Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the final Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the final Official Statement and further that said final Official Statement did not (as of the date of the final Official Statement) and does not contain any untrue statement of a material fact or omit to state a material fact which should be included therein for the purpose for which the final Official Statement is to be used, or which is necessary in order to make the statements made therein, in light of the circumstances under which they are made, not misleading.

5.03. Other Certificates. The Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the District or incumbency of its officers, at the closing the Board Chair, the Clerk, and the Treasurer shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Treasurer shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Payment of Costs of Issuance. The District authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Wells Fargo Bank, National Association on the closing date for further distribution as directed by the Municipal Advisor.

5.05. Electronic Signatures. The electronic signatures of the Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, to this Resolution and any document or certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the District thereto. For purposes hereof, (i) “electronic signature” means: (a) a manually signed original signature that is then transmitted by electronic means or (b) a signature obtained through DocuSign or Adobe or a similarly digitally auditable signature gathering process; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”) or other replicating image attached to an electronic mail or internet message.

Section 6. Tax Covenants.

6.01. Tax-Exempt Bonds. The District shall comply with all the necessary requirements and take all necessary actions (or decline to take prohibited actions) to ensure that interest on the Bonds shall not be includable in gross income for federal income tax purposes under Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended (the “Code”), and applicable Treasury Regulations promulgated thereunder (the “Regulations”). The District covenants and agrees with the holders from time to time of the Bonds that it shall not take or permit to be taken by any of its officers, employees, or agents any action which would cause the interest on the Bonds to become subject to federal income taxation under the Code and the Regulations, in effect at the time of such actions, and that it shall take or cause its officers, employees, or agents to take all affirmative action within their powers that may be necessary to ensure that such interest shall not become includable in gross income for federal income tax purposes under the Code and applicable Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Continuing Requirements. The District shall comply with all requirements necessary under the Code and Regulations to establish and maintain the exclusion from gross income of the interest on the Bonds under Sections 103 and 141-150 of the Code and applicable Regulations including, without limitation, requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States. The Board Chair, the Clerk, and the Treasurer, being officers of the District charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations stating the facts, estimates, and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the “gross proceeds” of the Bonds will not be used in a manner that would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and the Regulations. The District covenants and agrees to retain such records, make such determinations, file such reports and documents, and pay such amounts at such times as are required under Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement in accordance with one of the spending exceptions set forth in Section 1.148-7 or Section 1-148-8 of the Regulations. The District shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations and covenants made by this section.

6.03. Rebate. The District will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States.

6.04. Not Private Activity Bonds. The District further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be determined to constitute “private activity bonds,” within the meaning of Sections 103 and 141 through 150 of the Code and the applicable Regulations promulgated thereunder.

6.05. Not Qualified Tax-Exempt Obligations. The District shall not designate the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

Section 7. Book-Entry System; Limited Obligation of District.

7.01. DTC. The Bonds shall be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond shall be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the Bond Register in the name of Cede & Co., as nominee of DTC, the District, the Registrar, and the Paying Agent shall have no responsibility or obligation to any broker-dealers, banks, and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds; (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption; or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The District, the Registrar, and the Paying Agent may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent shall pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments shall be valid and effectual to fully satisfy and discharge the District’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the Bond Register, shall receive a certificated Bond evidencing the obligation of this Resolution. Upon delivery by DTC to the Clerk of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” shall refer to such new nominee of DTC; and upon receipt of such a notice, the Clerk shall promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The District has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which shall govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the District with respect to the Bonds shall agree to take all action necessary for all representations of the District in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the District, by resolution of the Board, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the District shall notify DTC, whereupon DTC shall notify the Participants, of the availability through DTC of Bond certificates. In such event the District shall issue, transfer, and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the District shall issue and the Registrar shall authenticate Bond certificates in accordance with this resolution and the provisions hereof shall apply to the transfer, exchange, and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond shall be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. For purposes of this Section, “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Board Chair and Clerk and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. District Compliance with Provisions of Continuing Disclosure Certificate. The District hereby covenants and agrees to comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this section.

Section 9. Defeasance. When all of the Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants, and other rights granted by this resolution to the holders of the Bonds shall cease, except that the pledge of the full faith and credit of the District for the prompt and full payment of the principal of and interest on the Bonds shall remain in full force and effect. The District may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

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The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A
PURCHASE AGREEMENT

PROPOSAL FORM

The School Board
Independent School District No. 129 (Montevideo Public Schools), Minnesota (the "District")

May 11, 2026

RE: \$20,000,000* General Obligation School Building Bonds, Series 2026A (the "Bonds")

DATED: June 4, 2026

For all or none of the above Bonds, in accordance with the Terms of Proposal and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Official Statement, we will pay you \$ 20,501,848.89 (not less than \$20,000,000) plus accrued interest to date of delivery for fully registered Bonds bearing interest rates and maturing in the stated years as follows:

| | | | | | | | | |
|-------------|-------|------|-------------|-------|------|--------------|-------|------|
| <u>5.00</u> | % due | 2028 | <u>5.00</u> | % due | 2035 | <u>4.00</u> | % due | 2042 |
| <u>5.00</u> | % due | 2029 | <u>5.00</u> | % due | 2036 | <u>4.00</u> | % due | 2043 |
| <u>5.00</u> | % due | 2030 | <u>5.00</u> | % due | 2037 | <u>4.00</u> | % due | 2044 |
| <u>5.00</u> | % due | 2031 | <u>4.00</u> | % due | 2038 | <u>4.125</u> | % due | 2045 |
| <u>5.00</u> | % due | 2032 | <u>4.00</u> | % due | 2039 | <u>4.125</u> | % due | 2046 |
| <u>5.00</u> | % due | 2033 | <u>4.00</u> | % due | 2040 | <u>4.250</u> | % due | 2047 |
| <u>5.00</u> | % due | 2034 | <u>4.00</u> | % due | 2041 | | | |

The District reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

The rate for any maturity may not be more than 2.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2028 maturity, then the lowest rate that may be proposed for any later maturity is 2.50%.) All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

A good faith deposit ("Deposit") in the amount of \$400,000 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the proposal opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of proposals. The District reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the District may award the Bonds to the bidder submitting the next best proposal provided such bidder agrees to such award. The Deposit will be retained by the District as liquidated damages if the proposal is accepted and the Purchaser fails to comply therewith. We agree to the conditions and duties of Ehlers and Associates, Inc., as escrow holder of the Deposit, pursuant to the Terms of Proposal. This proposal is for prompt acceptance and is conditional upon delivery of said Bonds to The Depository Trust Company, New York, New York, in accordance with the Terms of Proposal. Delivery is anticipated to be on or about June 4, 2026.

This proposal is subject to the District's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for the Bonds.

We have received and reviewed the Official Statement, and any addenda thereto, and have submitted our requests for additional information or corrections to the Final Official Statement. As Underwriter (Syndicate Manager), we agree to provide the District with the reoffering price of the Bonds within 24 hours of the proposal acceptance.

This proposal is a firm offer for the purchase of the Bonds identified in the Terms of Proposal, on the terms set forth in this proposal form and the Terms of Proposal, and is not subject to any conditions, except as permitted by the Terms of Proposal.

By submitting this proposal, we confirm that we are an underwriter and have an established industry reputation for underwriting new issuances of municipal bonds. YES: NO:

If the competitive sale requirements are not met, we elect to use either the: 10% test, or the hold-the-offering-price rule to determine the issue price of the Bonds.

Account Manager: Robert W. Baird & Co

By:

Peter Anderson

Account Members: Syndicate Members

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from June 4, 2026 of the above proposal is \$ 10,215,295.85 and the true interest cost (TIC) is 4.008367 %.

The foregoing offer is hereby accepted by and on behalf of the School Board of Independent School District No. 129 (Montevideo Public Schools), Minnesota, on May 11, 2026.

By:

By:

Title:

Title:

* Subsequent to bid opening the individual maturity amounts were adjusted.

Adjusted Price: \$20,510,683.84

Adjusted Net Interest Cost: \$10,110,718.79

Adjusted TIC: 4.0035%

EXHIBIT B
FORM OF BOND

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTIES OF CHIPPEWA, LAC QUI PARLE AND YELLOW MEDICINE
INDEPENDENT SCHOOL DISTRICT NO. 129
(MONTEVIDEO PUBLIC SCHOOLS)

GENERAL OBLIGATION SCHOOL BUILDING BONDS
SERIES 2026A

No. R-____ \$ _____

| <u>Interest Rate</u> | <u>Maturity Date</u> | <u>Date of Original Issue</u> | <u>CUSIP</u> |
|----------------------|----------------------|-------------------------------|--------------|
| 0.000% | February 1, 20__ | June 4, 2026 | |

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

Independent School District No. 129 (Montevideo Public Schools), a duly organized and existing school district in Chippewa, Lac qui Parle and Yellow Medicine Counties, Minnesota (the “District”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the Principal Amount specified above, on the Maturity Date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360 day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing February 1, 2027, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check, draft or wire by Bond Trust Services Corporation, Minneapolis, Minnesota, as Registrar, Paying Agent, and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged.

The District may elect on February 1, 2034, and on any date thereafter to prepay Bonds due on or after February 1, 2035. Redemption may be in whole or in part and if in part, at the option of the District and in such order as the District shall determine. If less than all Bonds of a maturity are called for redemption, the District shall notify The Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC shall determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant shall then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments shall be at a price of par plus accrued interest to the optional redemption date.

This Bond is one of an issue in the aggregate principal amount of \$20,000,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the School Board of the District (the “Board”) on May 11, 2026 (the “Resolution”), for the purpose of providing money to aid in financing the acquisition and betterment of school sites and facilities, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, pursuant to authority granted by the voters of the District at a duly called and regularly held special election on February 10, 2026. The principal hereof and interest hereon are payable from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the District are irrevocably pledged for payment of this Bond and the Board has obligated itself to levy additional ad valorem taxes on all taxable property in the District in the event of any deficiency of ad valorem taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The Board has not designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), relating to the disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

The District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, and to guarantee the payments of the principal of and interest on this Bond when due, pursuant to said statute.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the District shall cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee, or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED, AND AGREED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen, and to be performed preliminary to and in the issuance of this Bond in order to make this Bond a valid and binding general obligation of the District in accordance with its terms, have been done, do exist, have happened, and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 129 (Montevideo Public Schools), Chippewa, Lac qui Parle and Yellow Medicine Counties, Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Board Chair and Clerk and has caused this Bond to be dated as of the date set forth below.

Dated: June 4, 2026

**INDEPENDENT SCHOOL DISTRICT NO. 129
(MONTEVIDEO PUBLIC SCHOOLS), CHIPPEWA,
LAC QUI PARLE AND YELLOW MEDICINE
COUNTIES, MINNESOTA**

(Facsimile)

Board Chair

(Facsimile)

Clerk

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Its Authorized Representative

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not transfer this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert federal identification or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

| <u>Date of Registration</u> | <u>Registered Owner</u> | <u>Signature of Officer of Registrar</u> |
|-----------------------------|--------------------------------------|--|
| June 4, 2026 | Cede & Co. Federal ID #13-2555119 | <hr/> |

EXHIBIT C

TAX LEVY SCHEDULE

I.S.D. No. 129 (Montevideo), MN

\$20,000,000 General Obligation School Building Bonds, Series 2026A

Dated: June 4, 2026

Tax Levy Calculation

| Tax Levy Year | Tax Collect Year | Bond Pay Year | Principal | Coupon | Interest | Total P+I | CIF | Net New D/S | 105% of Total | Net Levy |
|---------------|------------------|---------------|------------------------|--------|------------------------|------------------------|---------------------|------------------------|------------------------|------------------------|
| 2025 | 2026 | 2027 | - | - | 583,089.95 | 583,089.95 | (583,089.95) | - | - | - |
| 2026 | 2027 | 2028 | 1,540,000.00 | 5.000% | 885,706.26 | 2,425,706.26 | - | 2,425,706.26 | 2,546,991.57 | 2,546,991.57 |
| 2027 | 2028 | 2029 | 250,000.00 | 5.000% | 808,706.26 | 1,058,706.26 | - | 1,058,706.26 | 1,111,641.57 | 1,111,641.57 |
| 2028 | 2029 | 2030 | 250,000.00 | 5.000% | 796,206.26 | 1,046,206.26 | - | 1,046,206.26 | 1,098,516.57 | 1,098,516.57 |
| 2029 | 2030 | 2031 | 750,000.00 | 5.000% | 783,706.26 | 1,533,706.26 | - | 1,533,706.26 | 1,610,391.57 | 1,610,391.57 |
| 2030 | 2031 | 2032 | 750,000.00 | 5.000% | 746,206.26 | 1,496,206.26 | - | 1,496,206.26 | 1,571,016.57 | 1,571,016.57 |
| 2031 | 2032 | 2033 | 790,000.00 | 5.000% | 708,706.26 | 1,498,706.26 | - | 1,498,706.26 | 1,573,641.57 | 1,573,641.57 |
| 2032 | 2033 | 2034 | 825,000.00 | 5.000% | 669,206.26 | 1,494,206.26 | - | 1,494,206.26 | 1,568,916.57 | 1,568,916.57 |
| 2033 | 2034 | 2035 | 865,000.00 | 5.000% | 627,956.26 | 1,492,956.26 | - | 1,492,956.26 | 1,567,604.07 | 1,567,604.07 |
| 2034 | 2035 | 2036 | 910,000.00 | 5.000% | 584,706.26 | 1,494,706.26 | - | 1,494,706.26 | 1,569,441.57 | 1,569,441.57 |
| 2035 | 2036 | 2037 | 950,000.00 | 5.000% | 539,206.26 | 1,489,206.26 | - | 1,489,206.26 | 1,563,666.57 | 1,563,666.57 |
| 2036 | 2037 | 2038 | 995,000.00 | 4.000% | 491,706.26 | 1,486,706.26 | - | 1,486,706.26 | 1,561,041.57 | 1,561,041.57 |
| 2037 | 2038 | 2039 | 1,045,000.00 | 4.000% | 451,906.26 | 1,496,906.26 | - | 1,496,906.26 | 1,571,751.57 | 1,571,751.57 |
| 2038 | 2039 | 2040 | 1,085,000.00 | 4.000% | 410,106.26 | 1,495,106.26 | - | 1,495,106.26 | 1,569,861.57 | 1,569,861.57 |
| 2039 | 2040 | 2041 | 1,135,000.00 | 4.000% | 366,706.26 | 1,501,706.26 | - | 1,501,706.26 | 1,576,791.57 | 1,576,791.57 |
| 2040 | 2041 | 2042 | 1,190,000.00 | 4.000% | 321,306.26 | 1,511,306.26 | - | 1,511,306.26 | 1,586,871.57 | 1,586,871.57 |
| 2041 | 2042 | 2043 | 1,245,000.00 | 4.000% | 273,706.26 | 1,518,706.26 | - | 1,518,706.26 | 1,594,641.57 | 1,594,641.57 |
| 2042 | 2043 | 2044 | 1,300,000.00 | 4.000% | 223,906.26 | 1,523,906.26 | - | 1,523,906.26 | 1,600,101.57 | 1,600,101.57 |
| 2043 | 2044 | 2045 | 1,325,000.00 | 4.125% | 171,906.26 | 1,496,906.26 | - | 1,496,906.26 | 1,571,751.57 | 1,571,751.57 |
| 2044 | 2045 | 2046 | 1,400,000.00 | 4.125% | 117,250.00 | 1,517,250.00 | - | 1,517,250.00 | 1,593,112.50 | 1,593,112.50 |
| 2045 | 2046 | 2047 | 1,400,000.00 | 4.250% | 59,500.00 | 1,459,500.00 | - | 1,459,500.00 | 1,532,475.00 | 1,532,475.00 |
| Total | - | - | \$20,000,000.00 | - | \$10,621,402.63 | \$30,621,402.63 | (583,089.95) | \$30,038,312.68 | \$31,540,228.31 | \$31,540,228.31 |

STATE OF MINNESOTA)
)
COUNTIES OF CHIPPEWA,)
LAC QUI PARLE AND) ss.
YELLOW MEDICINE)
)
INDEPENDENT SCHOOL)
DISTRICT NO. 129)

I, the undersigned, being the duly qualified Clerk of Independent School District No. 129 (Montevideo Public Schools), Chippewa, Lac qui Parle and Yellow Medicine Counties, Minnesota (the “District”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office, and the extract is a full, true, and correct copy of the minutes insofar as they relate to the issuance and sale of the District’s General Obligation School Building Bonds, Series 2026A, in the original aggregate principal amount of \$20,000,000.

WITNESS My hand officially as such Clerk this _____ day of May, 2026.

Clerk of the School Board
Independent School District No. 129 (Montevideo Public
Schools), Chippewa, Lac qui Parle and Yellow Medicine
Counties, Minnesota

**Independent School District #129
Montevideo, Minnesota**

Accounting Policies and Procedures Manual

“Montevideo Public Schools empowers all learners to achieve their potential by providing an exemplary education rooted in innovation, partnerships, and accountability.”

Independent School District #129
Accounting Policies and Procedures Manual

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Introduction

This manual has been prepared to document the internal accounting procedures for Independent School District #129 (ISD #129), Montevideo, Minnesota. Its purpose is to ensure that assets are safeguarded, that financial statements are in conformity with generally accepted accounting principles, and that finances are managed with responsible stewardship.

All personnel with a role in the management of ISD 129's fiscal operations are expected to uphold the policies in this manual. It is the intention of ISD #129 that this accounting manual serve as our commitment to proper, accurate financial management and reporting.

Adopted June 2008

Revised October 2010

Revised January 2012

Revised January 2016

Revised February 2017

Revised February 2018

Revised February 2019

Revised February 2020

Revised February 2021

Revised February 2022

Revised February 2023

Revised February 2024

Revised February 2025

Revised April 2026

Division of Duties

The following is a list of personnel who have responsibilities within the accounting department:

Board of Education:

1. Reviews and approves all financial reports.
2. Reviews and approves annual budget.
3. Reviews and approves list of disbursements. (vouchers, invoices, electronic fund transfers, checks)
4. Reviews and approves all contracts for goods and services that will exceed \$10,000 over the year.

Superintendent:

1. With the Chief School Business Official, and input from the Administrative team, develops the annual budget.
2. Reviews and approves all financial reports.
3. Reviews and approves list of pending check disbursements.
4. Reviews all bank reconciliations.
5. Authorizes all electronic fund transfers.
6. Authorizes all investments of surplus funds.
7. Reviews the payroll summary for the correct payee, hours worked and check amount.
8. Authorizes all purchase orders for the school district.

Chief School Business Official:

1. Processes all vouchers, invoices and checks, and prepare list of disbursements.
2. Processes all interfund transfers.
3. Reconciles bank statements for petty cash, flexible benefits, and student activity accounts.
4. Maintains and reconciles the general ledger monthly.
5. Under the direction of the Superintendent, prepares the annual budget.
6. Prepares all financial reports.
7. Approves disbursements from the petty cash fund.
8. Manages all cash accounts and investments of surplus funds.
9. Reconciles the statement of credit card deposits and service charges.
10. Verifies all reimbursement requests against receipts provided.
11. Records cash receipts in the general ledger.
12. Prepare and records all journal entries to the general ledger.
13. Approves disbursements from the Student Activities Account.
14. Delivers daily deposit to appropriate bank.

Payroll/Accounting Specialist:

1. Processes the payroll, including payroll tax returns.
2. Prepares disbursements from the petty cash fund and student activity account.
3. Reconciles the payroll and finance bank statements.
4. Prepares flexible benefit account reimbursements.
5. Initiates direct deposit file transfers for payroll.
6. Prepare daily deposits, reconciling deposit to receipts prepared by Office Manager/Office Assistant.

Office Manager/Office Assistant:

1. Receives and opens all incoming mail.
2. Receives all incoming deposits and prepares deposit receipts.
3. Mails all checks for payments.
4. Prepares disbursements for mailing, comparing check amount and payee to actual invoice prior to mailing.
5. Reviews completed payroll for correct payee, hours worked and check amount, prior to dispensing checks and advice of deposits.

Principals:

1. Assist in the preparation of the annual budget.
2. Approve requisitions within their area of responsibility.

Board of Education Chairperson, Clerk, and Treasurer

1. Check signing authority on ISD #129 finance and payroll accounts.

Cash Receipts Procedures

All cash receipts received at any school district building are sent to the Business Office for receipt and deposit on a daily basis. Deposits are sent interschool mail in locked bank bags. A deposit ticket is prepared and sent with the deposit, which the Office Manager/Office Assistant uses to verify that the amount received is correct. All cash receipts are recorded by the Office Manager/Office Assistant in a cash receipts book kept in the Business Office. The cash receipts book has a two-part form – the original is sent to the school or person that sent the cash receipts, and the duplicate is kept in the cash receipts book, along with any supporting documentation.

All checks received by the Office Manager/Office Assistant through incoming postage mail are given to the Chief School Business Official for proper UFARS coding, and returned to the Office Manager/Office Assistant to be recorded in the cash receipts book and stamped “for deposit only”, as necessary. Check deposits for Klein Bank are processed electronically through Klein Express. Checks are retained for thirty (30) days, then destroyed according to bank policy. Any supporting documentation is filed along with the cash receipts book.

Once all cash receipts and incoming checks have been recorded in the cash receipts book, the receipts and cash receipts book are given to the Payroll/Accounting Specialist to verify that cash and checks match the cash receipts book. The Payroll/Accounting Specialist prepares a bank deposit slip. The Chief School Business Official then delivers the deposit to the appropriate bank. The bank verifies and records the deposit in the district’s bank book. The Chief School Business Official records cash receipt transactions into the district’s finance system from the cash receipts book, and reconciles the deposits to the cash receipts transactions at month-end.

All bank accounts must have adequate levels of collateral to secure the district’s deposits over the amount of FDIC insurance (\$250,000). The Chief School Business Official is responsible for monitoring collateral levels on a monthly basis.

Funds Received by Wire Transfer:

Funds received from the State of Minnesota and Chippewa County, Lac Qui Parle, and Yellow Medicine Counties are deposited by wire transfer into the MN Trust PMA Financial Network (PMA). Notification of deposits are received via the IDEAS payment system for State of Minnesota funds, and by mail or email for County funds. PMA sends confirmation of deposits to the district office. The Chief School Business Official monitors the receipt of wire transfers into PMA, codes the receipt to the appropriate UFARS code and enters it into the district finance system.

Inter-Fund Transfers:

ISD #129’s checking accounts should not maintain excess balances. All excess funds should be transferred into a higher interest-bearing account. The Chief School Business Official should periodically monitor the balance in the finance checking account (currently Old National Bank), and determine if there are excess funds in the checking account. If excess funds exist, the Chief School Business Official should transfer excess funds to the higher interest-bearing Investors Choice account through Old National Bank’s secure website. Electronic transfer of funds are recorded into the district’s financial system and reported to the Board of Education monthly.

On occasion, funds will need to be transferred from PMA to the local banks to cover payroll and finance disbursements. Electronic transfers are initiated on PMA’s secure website, and recorded on the district’s finance system. All electronic fund transfers are reported to the Board monthly.

Funds received from Credit Card Charge (School Website / Walk-in Payments) or ACH Deposit:

Funds received via the School website or by walk-in payments with credit card are recorded by the Chief School Business Official at the end of the month, and entered into the finance system as cash receipts. Deposits are made daily into the district’s checking account by the credit card processing company. ACH deposit transactions for automatic payment plans are processed once per month by the Business Office, and a verification of the transfer is sent to the appropriate department in order to credit the student(s) account(s). All credit card funds received are reconciled by the Chief School Business Official to the bank statement and to the statement of deposits and service charges received from the credit card processing company.

Cash Disbursements Procedures

1. Incoming invoices are received by the Office Manager/Office Assistant. Invoices are given to the Chief School Business Official for review.
2. If the invoice has a related purchase order number, the purchase order is pulled, and is sent to the person that ordered the material for verification that all items have been received and that the invoice can be paid. This copy is sent back to the Business Office and reviewed by the Chief School Business Official and attached to the invoice to be processed for payment. In the event of backordered items, a copy of the invoice is sent to the person ordering the material to verify that the backorder has been received prior to payment of the invoice.
3. If the invoice has a related local purchase authorization, the invoice is processed for payment. Any invoice that does not have a related purchase order number or authorization is sent to the appropriate department head for verification prior to payment (e.g. invoices for repairs are sent to the Director of Buildings and Grounds or Building Head Custodial; invoices for food service are sent to Food Service secretary, etc). Invoices for utilities, transportation, and other recurring items are reviewed and verified by the Chief School Business Official prior to processing payment.
4. The Chief School Business Official is responsible for the preparation of disbursements. All disbursements are to be made by check or AP ACH unless the item is considered a petty cash item. The Chief School Business Official is responsible for proper coding of each invoice to the appropriate UFARS code.
5. After inputting all the invoices that have been reviewed and approved, the Chief School Business Official will print checks and AP ACH advice of deposits and prepare a master list of all disbursements for approval by the Board of Education at its regular monthly meeting. If there are any questions or concerns about the amounts, the Chief School Business Official will provide necessary information prior to mailing any disbursements. If there are any items removed from the list of checks, the disbursement will be voided until any dispute or discrepancy can be resolved.
6. The printed checks / advice of deposits and invoices will be given to the Office Manager/Office Assistant to be prepared for mailing. The Office Manager/Office Assistant will compare the check amount and payee to the actual invoice being paid to insure it is correct, attach a check stub / advice of deposit to the invoices and supporting documentation; and mail all checks that have been approved by the Board of Education. All checks will be mailed as soon as possible after approval by the Board of Education. The AP ACH file will be submitted by the Chief School Business Official for settlement the day following the board meeting.
7. On occasion, a manual check may need to be issued to avoid late fees or finance charges (e.g. credit cards, utility payments, past-due invoices). The Chief School Business Official will prepare the invoice for payment, print the check, and attach a copy of the check stub to the invoice and supporting documentation. Any manual checks will be recorded on the list of checks presented to the Board of Education at their next monthly meeting for approval.
8. All invoices and supporting documentation will be filed by the Office Manager/Office Assistant in appropriate vendor files.
9. The Chief School Business Official will utilize the paid invoice files to respond to any discrepancies which arise with vendors or other payees.

Reconciliations

Bank Reconciliations:

| Bank and Account Description | Authorized Signers (*Primary) | Process Checks | Reconciles Actual Bank Statement | Note |
|--|--|---|---|---|
| Old National Bank - Finance Account | Board Chairperson, Treasurer and Clerk (by eSign during check processing – Chief School Business Official) | Chief School Business Official / Office Manager | Payroll/Accounting Specialist | Must reconcile to balance provided by Chief School Business Official, who reconciles to Finance System |
| MinnWest Bank – Payroll Account | Board Chairperson, Treasurer and Clerk (by eSign during check processing – Payroll/Accounting Specialist) | Office Manager | Payroll/Accounting Specialist | Must reconcile to balance provided by Chief School Business Official, who reconciles to Finance System |
| Old National Bank – Petty Cash | Superintendent *Payroll/Accounting Specialist Chief School Business Official Office Manager | Payroll/Accounting Specialist | Chief School Business Official | Uses Quicken software – must balance out to \$7,000 – Chief School Business Official approves disbursements and issues check for reimbursement from Finance to Petty Cash |
| Old National Bank – Flexible Benefits | Superintendent *Payroll/Accounting Specialist Chief School Business Official Office Manager | Payroll/Accounting Specialist | Chief School Business Official | Uses Quicken software – Payroll/Accounting Specialist approves and processes disbursements based on claims made by participants |
| MinnWest Bank – High School Account ***as of 7/1/19 – activity is under Board Control | Superintendent *Payroll/Accounting Specialist Chief School Business Official | Payroll/Accounting Specialist | Chief School Business Official | Uses Quicken software – Advisor and Chief School Business Official approve disbursements. Reports sent to advisors on quarterly basis. |
| MN Trust PMA / LAF | Superintendent Payroll/Accounting Specialist *Chief School Business Official | None processed – wire transfers allowed only to authorized district bank accounts | Chief School Business Official | Used only to transfer funds from PMA / LAF to other financial agencies. Electronic transfers initiated by Chief School Business Official |

1. Bank statements are printed by Chief School Business Official for all accounts (e-statements). The bank statement is then be forwarded to the person responsible to reconcile the bank accounts using the appropriate accounting software.
2. The person charged with this responsibility should reconcile each account promptly upon receipt of the bank statements. All accounts will be reconciled no later than 7 days after receipt of the monthly bank statements.
3. When reconciling the bank accounts, the following items should be included in the procedures:
 - a. An accounting for the sequence of checks both from month to month and within a month.
 - b. An examination of canceled checks for proper amount, payee, authorized signatures, irregular endorsements, and alterations.
 - c. A review and proper mutilation of void check.
 - d. Investigate and write off checks which have been outstanding for more than six months.
4. Completed bank reconciliations should be provided to the Chief School Business Official to be included on the Treasurer Report provided to the Board of Education at its next monthly meeting.
5. The Chief School Business Official upon receipt of the completed bank reconciliations, prepares any general ledger adjustments as needed.

Reconciliations of Other General Ledger Accounts:

1. Each month the Chief School Business Official should review the ending balance shown on the finance system's general ledger such as the cash accounts, accounts receivable, accounts payable and deferred revenue. The Chief School Business Official should review the bank reconciliations, schedules of accounts receivable, accounts payable and deferred revenue to support the balances shown on the general ledger.
2. Assets - These accounts will include cash, petty cash, property, equipment and fixtures, and intangible assets.
 - a. Cash - The balances in cash accounts should agree with the balances shown on the bank reconciliations for each month.
 - b. Petty Cash - The balance in this account should always equal the maximum amount of all petty cash funds. The current amount equals \$7,00.00.
 - c. Property, Equipment & Fixtures - The amounts in this account should equal the totals generated from the audited depreciation schedules. When additional purchases are made during the year, the balances in the accounts may be updated accordingly. This reconciliation is done annually during the school district's annual audit.
3. Liabilities - These accounts are described as accounts payable, payroll tax liabilities, loans and mortgages payable, and amounts due to others.
 - a. Accounts Payable - The balance in this account should equal amounts owed to vendors at the end of the accounting period (this is done annually as part of the annual audit).
 - b. Payroll Tax Liabilities - The amounts in these accounts should equal amounts withheld from employee paychecks as well as the employer's portion of the expense for the period, that has not been remitted to the government authorities.
 - c. Due to Others - If there are any amounts owed to others at the end of the period they should be recorded and the correct balance maintained in the general ledger accounts.

Petty Cash Fund

The petty cash fund is a checking account used for the payment of minor and/or seldom-recurring expenses, workshop registrations, fees to officials of athletic events, and such. The petty cash fund balance should not exceed \$7,000.

Requests for payment for petty cash transactions will be completed showing the payee, amount and description of the request, and will be coded to the appropriate UFARS code and approved by the Chief School Business Official prior to disbursement. Any supporting documentation will be attached to the request for payment.

Approved disbursements are processed by the Payroll/Accounting Specialist, using Quicken software. The petty cash account shall be replenished by a reimbursement from the district's general checking account, and approved on the list of bills presented to the Board at its regular monthly meeting. The board list will include the list of disbursements made the previous month from the petty cash fund.

Purchases

All purchases using school district funds must be pre-approved by the school district business office or building principal as appropriate. The Chief School Business Official is responsible for insuring adequate funds are available in the respective budget. Purchases for supplies and materials from local vendors are approved by the Chief School Business Official, Payroll/Accounting Specialist, or Building Principal and can be used in Montevideo businesses for purchases up to \$100.

Purchases from non-local vendors are initiated by a staff member completing a requisition on Skyward, which is then approved by the building principal, and forwarded to the Chief School Business Official for final approval and preparation of a purchase order. Upon receipt of the invoice from the company for the purchase, a copy is stamped "Please sign & return if OK to pay" and sent to the staff member that ordered the materials for verification that the shipment has been received, is adequate, and the invoice can be paid. Any supplies ordered which have not been processed and approved through one of the above procedures, is considered unauthorized, and may be considered the personal responsibility of the staff member that ordered the materials.

Credit Card Purchases:

1. The school district has corporate credit cards issued jointly in its name and in the name of the person authorized. Authorized expenditures may be made those authorized staff using the corporate credit card. In every case of credit card usage, the individual charging expenses to the school credit card will be held personally responsible in the event that the charge is deemed personal or unauthorized. Authorized staff are the Superintendent (currently not wanting a card), Office Manager, Payroll/Accounting Specialist, Chief School Business Official, Activities Director, and Chief Technology Officer.
2. Authorized uses of the credit card include:
 - a. Airline or rail tickets (at coach class or lower rates) for properly authorized business trips.
 - b. Lodging and meal charges that do not exceed the authorized reimbursement rate for persons traveling on school district business.
 - c. Car rental charges (for mid-size or smaller vehicles) for properly authorized business trips
 - d. Properly authorized expenditures for which a credit card is the only allowed method of payment (such as internet purchases or workshop registrations)
3. Receipts should be compiled and submitted with the approved leave application upon completion of the travel.
4. Unauthorized use of the credit card includes:
 - a. Personal or non-business expenditures of any kind, including alcoholic beverages.
 - b. Expenditures which have not been properly authorized.
 - c. Meals, entertainment, gifts or other expenditures which are prohibited by:
 1. ISD #129 budget and/or policies
 2. Federal, state, or local laws or regulations
 3. Grant conditions or policies of the entities from which ISD #129 receives funds.

Proper Documentation for all Purchases, including Credit Card Purchases:

Every instance of credit card or other purchase use must be documented with travel authorizations, receipts, the individuals paid involved or paid for, nature of business, etc. before the expense will be considered authorized and will be approved for reimbursement. See details below.

- A. Lodging - Provide an itemized receipt from the hotel detailing every charge. This receipt should be attached to an approved application for leave, showing the names of every person for whom lodging was provided and the specific business purpose which was furthered by the expenditure.
- B. Meals/Entertainment - Provide a receipt showing separately the cost for food/beverage and gratuities. These receipts should be attached to an approved application for leave, showing the names of every person for whom food or beverage was provided and the specific business purpose which was furthered by the expenditure.
- C. Other Expenditures - A receipt from the vendor detailing every individual good or service purchased (including class of service for commercial transportation) accompanied by an explanation of the specific business purpose which was furthered by each expenditure.

The Chief School Business Official will verify all reimbursement requests against receipts provided.

Capital Expenditures:

For all major expenditures such as computers, furniture, audit services, printing services, etc., the district will comply with Minnesota State Statute 471.345, the Uniform Municipal Contracting Law.

Contracts:

Contracts for purchasing products or services, similar to a purchase order, should be created and maintained for the file whenever appropriate. All contracts should be approved by the Board of Education.

Fixed Asset Management

1. A permanent property log or database is to be maintained by the Chief School Business Official for all fixed assets purchased by ISD #129.
2. The log should contain the following information:
 - a. date of purchase
 - b. description of item purchased
 - c. received by donation or purchased
 - d. cost or fair market value on the date receipt
 - e. donor or funding source, if applicable
 - f. funding source restrictions on use or disposition
 - g. identification/serial number (if appropriate)
 - h. vendor name
 - i. warranty period (if applicable)
 - j. staff member name, building and room number where the equipment is located
 - l. number of the Purchase Order used to order the equipment and the month paid
3. At least annually, a physical inspection and inventory should be taken of all ISD #129 fixed assets and reconciled to the general ledger balances. Adjustments for dispositions should be made.
4. The Chief School Business Official should be informed, in writing, via an interoffice memorandum of any material changes in the status of property and equipment. This should include changes in location, sale of, scrapping of and/or obsolescence of items and any purchase or sale of real estate.
5. All capital items which have a cost greater than \$5,000 will be capitalized and depreciated.

Payroll

Personnel:

1. The Office Manager and Payroll/Accounting Specialist are charged with the responsibility of maintaining personnel files on staff persons.
2. Each personnel file should contain the following information, at a minimum.
 - a. Employment application or resume
 - b. A record of background investigation
 - c. date of employment
 - d. position, pay rates and changes therein
 - e. authorization of payroll deductions
 - f. earnings records for non-active employees
 - g. termination data, when applicable
3. All personnel records are to be kept locked in a locking file cabinet in the Business office. Access to these files other than authorized Business office staff should be requested in writing to the Superintendent.

Payroll Preparation and Timekeeping:

1. Timesheets are to be prepared by all staff persons and submitted monthly on the last day of each month. Time should be input on a daily basis and, if in writing, completed in ink. Correction fluid should never be used in preparing timesheets. If an error needs to be corrected, a line should be drawn through the item and the corrected information recorded, and initialed by the person who made the correction.
2. Electronic Time Clock users should use the time clock to punch in and out each day. The Payroll/Accounting Specialist is responsible for setting up each employee and issuing a bar coded badge. A monthly print out of each employee's time will be printed at the end of the month and sent to the employee to sign. Any changes or discrepancies will be approved by the employee's supervisor or the Payroll/Accounting Specialist.
3. Timesheets are to include specific time spent on each assignment.
4. Timesheets are to be signed by the staff person and his/her supervisor.
5. All approved timesheets should be submitted to the Payroll/Accounting Specialist, who will verify the hours worked against his/her record.
6. The Payroll/Accounting Specialist should then process the approved timesheets, verifying:
 - a. hours worked
 - b. changes in pay rates or employment status
 - c. vacation, sick or personal hours used and earned
7. The Superintendent should review the payroll summary page of the payroll service report for inappropriate payees or unusual hours.
8. Paychecks and advice of deposits should be made available by the Payroll/Accounting Specialist on the 20th of the month or if the 20th falls on a holiday or weekend, the last working day preceding the 20th.
9. ISD #129 requires mandatory direct deposit through the employee's own financial institution. Student workers are exempt from this requirement.

Financial Reporting

Monthly Reports:

The Chief School Business Official should prepare a set of monthly financial reports for distribution to the Superintendent and the Board of Education for acceptance at the following board meeting. The reports will include a statement of cash balances by fund and a reconciliation to the actual bank statements; an enrollment update; and, a comparison of revenues and expenditures to the budget and to the expenditure and revenue activity at the same point in the prior year.

Year-End Report/Audit:

At fiscal year-end, a year end Audit report should be prepared in accordance with generally accepted accounting principles. The auditing process will begin in mid-July – August, to meet reporting timelines set by the Minnesota Department of Education.

Grant Compliance

1. When a new grant is received or renewed, a copy of the executed grant must be forwarded to the Chief School Business Official.
2. The Chief School Business Official should set up a permanent file for the grant and maintain the contract along with any other financial correspondence regarding the grant.
3. It is the responsibility of the Chief School Business Official to review the grant contract and extract any fiscal items which must be complied with by ISD #129. Typically, for government grants, reference will be made to various publications put out by the Office of Management and Budget (OMB) and the Comptroller General's Office to which ISD #129 is responsible for adhering. Attention will also be given to guidelines and rules set by the granting agency and/or the Minnesota Department of Education.

Currently, the publications include:

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| OMB Circular A-110 | “Grants and Agreements with Institutions of Higher Learning, Hospitals and Other Non-Profit Organizations” |
| OMB Circular A-122 | “Cost Principles for Non-Profit Organizations” |
| OMB Circular A-133 | “Audits of Institutions of Higher Learning & Other Non-Profit Organizations” |

Governmental Generally Accepted Accounting Principles:

4. It is a policy of ISD #129 to adhere to any restrictions imposed by its funders, both governmental and private. Therefore, ISD #129 employees are expected to bring to the attention of management, any instances of non-compliance.
5. When ISD #129 is expending federal funds, prior written approval from the funder agency may be required for the purchase of:
 - a. Capital expenditures for land or buildings
 - b. Insurance and indemnification expenses
 - c. Preaward costs
 - d. Public information service costs
 - e. Publication and printing costs
 - f. Rearrangement and alteration costs
6. ISD #129 will never request federal funds to pay for the following costs:
 - a. Bad debt expense
 - b. Contingencies
 - c. Contributions or donations to others
 - d. Entertainment expenses
 - e. Fines and penalties
 - f. Interest, fundraising and other financial costs
7. Federal funds received in advance will be deposited into the account of ISD #129, and recorded using the appropriate UFARS codes. Federal funds are typically received on a reimbursement basis.

Fiscal Policy Statements

1. All cash accounts owned by ISD #129 will be held in financial institutions which are federally insured and are approved by the Board of Education as depositories for excess funds.
2. All capital expenditures which exceed \$2000 will be capitalized on the books and records of ISD #129.
3. Employee paychecks and/or personal checks will not be cashed from cash deposits received by ISD #129.
4. No salary advances will be made under any circumstances.
5. No travel cash advances will be made except under special conditions and preapproved by the Chief School Business Official. Reimbursements will be paid upon full expense reporting using the approved Leave Application form within the normal disbursement schedule.
6. Any item whose value exceeds \$100.00, received via donation, will be formally accepted by the Board of Education and recorded in the minutes of that meeting.
7. Business Office personnel are encouraged to take annual vacation and personal leave at times which will not interfere with fiscal procedures. All vacation and personal leave time are to be approved by the employee's immediate supervisor.
8. It is the policy of ISD #129 to reimburse out of pocket expenses only when supporting documentation has been presented for approved costs incurred.
9. It is the policy of ISD #129 to establish pay rates which equal or surpass the federal minimum wage.
10. It is the goal of ISD #129 to maintain a minimum of five percent unrestricted general operating fund balance per Fund Balance Policy.
11. All revenues and expenditures that are under Board control will be recorded using the UFARS system as required by the Minnesota Department of Education.
12. The Chairperson, Treasurer and Clerk of the Board of Education are the authorized signers on ISD #129 payroll and finance bank accounts. This is done by facsimile signature attached during the printing of the check forms.
13. Bank statements will be reconciled monthly in order to account for any outstanding or lost checks.
14. Disbursements will be listed in the monthly minutes of the school board.
15. Separate files will be maintained for each bank account and each vendor. Files will be kept separately for each fiscal year.
15. The services of a Certified Public Accountant will be engaged to prepare a formal financial audit of the ISD #129 fiscal year-end. Policy #703 sets guidelines for the annual audit.

Annual Meeting Checklist

During each annual meeting, the following procedures will be performed.

1. The Board of Education shall designate the authority to invest surplus funds and the authority to initiate electronic fund transfers.
2. The Board of Education shall designate the depositories for surplus funds.
3. The Board of Education shall set the monthly paydate.
4. The Board of Education shall set the mileage reimbursement rate.
5. The Board of Education shall set the board stipend meeting rate.
6. The Board of Education shall designate the financial institutions for payroll, finance, petty cash and flexible benefit accounts.
7. The Board of Education shall designate the official newspaper.

Computer System Backup Procedures

1. The Chief Technology Officer (CTO) is responsible for backing up the accounting files stored on the district servers at the close of business each day. Skyward software is backed up and hosted by an off-site application service provider (ASP).
2. ISD #129 uses a Storage Area Network (SAN) datastore located at the high school that uses multiple physical drives and data paths to ensure redundant pathways to data and multiple copies of data are available at all times.
3. A snapshot of existing servers on the SAN is made multiple times each day.
4. Physical backups of the SAN data is pushed each day to a backup server located middle school building. Full backups are made by this server each Saturday with incremental backups taking place every day. 14 restore points are available at all times.
5. A portable copy of the data is also created with 3 weekly restore points. This portable copy is taken off site each month and rotated with a second portable drive.

1. Buttweiler's Do-All

- Gym Roof: \$218,860
- Office Area: \$61,930
- NW Roof Area: \$95,860

Total: \$376,650

2. West Central Roofing

- Gym Roof: \$219,622
- NW Area / Office Area: \$159,960.17

Total: \$379,820.17

3. GSM

- Gym Area: \$410,150
- Office Area: \$113,650
- NW Roof Area: \$186,750

Total: \$710,550

After reviewing the submitted bids, Buttweiler's Do-All submitted the lowest total bid for the project, and all of the bids pretty much had the same information about the work that will be performed.