

Agenda

1. ROUTINE BUSINESS ITEMS
 - 1.1. Call to Order/Pledge of Allegiance
 - 1.2. Roll Call: Stenson ___ Birhanzi ___ Wibben ___ Shourds ___ Miller ___ and Norman ___.
 - 1.3. Approval of Agenda
 - 1.4. Special Presentation
 - 1.5. Approval of Consent Agenda

(Any item or items may be pulled off the consent agenda, at the request of any board member, for consideration by the board as a whole.)

 - 1.5.1. Regular Board of Education Meeting Minutes
 - 1.5.2. Bills
 - 1.5.3. Treasurer's Report
 - 1.5.4. Budget Report
 - 1.5.5. Personnel Actions
 - 1.5.5.1. Employment
 - 1.5.5.2. Resignations/Retirements
 - 1.5.5.3. Reassignments
 - 1.5.5.4. Terminations
 - 1.5.6. Approval of Fundraising Requests from June through December
 - 1.6. Resolution Accepting a Gift, Donation, Contribution or Bequest RESOLUTION ACCEPTING MONETARY, PROPERTY, GOODS OR SERVICES DONATION
 - 1.7. Public Forum
 - 1.8. Superintendent's Report
 - 1.9. Board Reports
 - 1.9.1. Board Committees
 - 1.9.2. Student Representative Report
 - 1.9.3. Administrators
 - 1.10. Congratulatory Action and Recognition
2. DISCUSSION ITEMS
 - 2.1. Food Service Bids
3. ACTION ITEMS
 - 3.1. Approve Staff for Tenure
 - 3.2. Appointment of the Student School Board Representative for 2025-2026
 - 3.3. Designation of an Identified Official with Authority to Authorize User Access to MDE Secure Websites.
 - 3.4. Approve FY26 Budget
 - 3.5. Set 2025-2026 Little Thunder Hawk and Junior Thunder Hawk Care Rates
 - 3.6. Approve Principal Labor Agreement

3.7. Designation of LEA Representatives for Federal Programs and Grants

3.8. Approve June Payroll Deductions

3.9. Approve the 2025-26 Yearbook Agreement

3.10. Acceptance of Food Service RFP

4. ADJOURNMENT

ISD 129 – MONTEVIDEO PUBLIC SCHOOLS
Minutes of Regular School Board Meeting
Held May 12, 2025 in Montevideo, MN

Chairman Stenson called the regular meeting of the School Board of Independent School District #129 to order at 6:00 p.m. on Monday, May 12, 2025, in the District Board Room of Montevideo Middle School.

Members present were Wibben, Shourds, Miller, and Stenson. Mr. McKittrick, Chief Business Official, Adam Spray, Principal, Maethner, Principal, Sachariason, members of the staff and community.

Director Shourds made the motion, and Director Miller seconded the motion to approve the agenda as presented. The Motion carried unanimously.

Mrs. Blom and second-grade students were present to share their experience with writing and publishing books as part of a writing project.

Principal Maethner provided an update to the board on the High School.

Director Shourds made the motion, and Director Wibben seconded the motion to approve the Consent Agenda as presented. The Motion carried unanimously.

- Regular Board of Education Meeting Minutes – April 14, 2025
- May Board Bills

TOTAL EXPENDITURES BY FUND

GENERAL FUND	\$	131,547.08
FOOD SERVICE	\$	74,789.83
COMMUNITY SERVICES	\$	4,804.25
CAPITAL EXPENDITURE	\$	88,530.97
DEBT REDEMPTION	\$	-
STUDENT ACTIVITIES	\$	8,484.02
MINN RIVER VALLEY ED DIST	\$	52,660.69
MRVED COMMUNITY EDUCATION	\$	4,870.00
TOTAL BY FUND	\$	365,686.84

- Treasure Report
- Budget Report
- Personnel Actions
 - Employment: Brady Kienitz, Elementary Teacher for the 25-26 school year. Kyle Bagaus, Custodian, Marcia Villalta Granados, Custodian, Sanford Elementary, Jody Gatchell, Director of Grounds & Maintenance, Jarrod Flinn, Grounds & Maintenance, District-wide
 - Resignations: Amber Howard is resigning as the Head Cook at the Middle School, effective at the end of the 2024-2025 school year. Sheila Brustuen is retiring from Food Service, effective at the end of the 2024-2025 school year. Isela Centeno resigned as a custodian. Austin Sorenson resigned as grounds and maintenance. Amber Olson-Blake resigned as a Special Education Paraprofessional.

TJ VanderLinden resigned from food service at the middle school.

Denise Turk is resigning as Head Cook at the High School, effective at the end of the 2024-2025 school year.

- Reassignments: Tes Ketelsen will move to the Middle School Special Education Teacher position beginning with the 2025-26 school year.
Brooke LaHaye will move from Elementary Music Teacher to 4th Grade Elementary Teacher beginning with the 2025-26 school year.

- Resolution Accepting a Gift, Donation, Contribution, or Bequest – Ann Wachtler donated a Canon EOS Rebel T5i with lens and case to the MHS Business Department for a value of \$539.

Donna Krueger donated \$100 towards Heroes in Action Scholarships.

Kris Christopherson donated \$150 towards Heroes in Action Scholarships.

MYSA (Montevideo Youth Sports Association) donated \$500 towards youth rec equipment.

After a roll call vote, all members voted aye. The motion carried.

- Superintendent's Report
- Board Reports
- Student Representative Report
- Administrators Report

Congratulatory Action and Recognition: On May 7, the annual Senior Scholarship Tea was held. This year's seniors were awarded over \$175,000 in scholarships by local donors! Congratulations to all the seniors on your hard work and accomplishments!

Discussion Items:

Superintendent McKittrick led a discussion on appointing a student representative to the school board for the 2025-26 school year.

Action Items:

Motion by Director Miller and seconded by Director Shourds to approve the resolution awarding the sale of general obligation facilities maintenance and tax abatement bonds, Series 2025A, in the aggregate principal amount of \$3,650,000; fixing their form and specifications; directing their execution and delivery; and providing for their payment. After a roll call vote, all members voted aye, and the motion carried unanimously.

Motion by Director Shourds and seconded by Director Wibben to approve the resolution to belong to and participate in MSHSL activities. After a roll call vote, all members voted aye, and the motion carried unanimously.

Adjournment: Motion by Director Shourds and seconded by Director Miller to adjourn the meeting at 6:56 p.m. The motion carried unanimously.

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
JUNE 9, 2025**

Check #	Vendor	Amount	Description
69895	A&B BUSINESS SOLUTIONS	\$ 1,535.76	PRINTER LEASES
69896	ACT INC	\$ 5,756.00	ACT TESTING
69897	AMAZON CAPITAL SERVICES, INC	\$ 1,733.09	MISC SUPPLIES
69898	AMERICAN WELDING & GAS, INC	\$ 416.05	AG SHOP SUPPLIES
69899	B&H PHOTO-VIDEO	\$ 1,591.01	VIDEO CAMERA
69900	BETTCHER ERICKSON, NIKKI	\$ 500.00	LITTLE MERMAID SCRIPT
69901	BORSTAD ROCK AND EXCAVATION	\$ 600.00	DIAMOND AG FOR BALL FIELDS
69902	BUILDERS FIRSTSOURCE	\$ 156.37	CUSTODIAL SUPPLIES
69903	CAMBRIDGE-ISANTI SCHOOLS	\$ 2,229.13	INTERNET
69904	CHAPPEL CENTRAL INC	\$ 3,140.86	HVAC REPAIRS/MONTHLY CONTRACT
69905	CHERRYROAD MEDIA	\$ 825.00	EMPLOYMENT ADS
69906	CHILDREN'S MUSEUM OF SOUTH DAKOTA	\$ 668.78	FIELDTRIP
69907	CHIPPEWA COUNTY LAND & RESOURCES	\$ 106.00	MATERIAL RECYCLING
69908	CLARA CITY TELEPHONE	\$ 479.00	FIBER LEASE
69909	CLEAN SITE LLC	\$ 1,555.00	PORTABLE RESTROOM RENTALS
69910	CLEARWAY COMMUNITY SOLAR	\$ 6,752.91	SOLAR CREDITS
69911	COLUMN SOFTWARE PBC	\$ 358.80	MEETING MINUTES
69912	COMMUNITY EDUCATION DEPT	\$ 6,085.00	SWNS TUITION
69913	COORDINATED BUSINESS SYSTEMS, INC	\$ 531.36	PRINTER CONTRACT
69914	COUNTRYSIDE PUBLIC HEALTH	\$ 2,462.00	KITCHEN LICENSES
69915	DC SIGNS	\$ 125.00	SHIRTS/NAME PLATE
69916	DENNIS BENSON PIANO SERVICE	\$ 300.00	PIANO TUNING
69917	DOUBLE D DEVELOPMENT	\$ 17,099.68	HAWKS NEST LEASE
69918	DRIESSEN WATER INC	\$ 91.05	WATER/SALT
69919	EAST SIDE JERSEY DAIRY ESJD	\$ 11,068.65	FOOD SERVICE BILLING
69920	ECOLAB PEST ELIMINATION	\$ 586.76	PEST ELIMINATION
69921	EF EDUCATIONAL TOURS	\$ 1,039.00	ITALY TRIP PAYMENT
69922	F.M. ACOUSTICAL TILE	\$ 30,584.00	POOL CEILING RENNOVATION
69923	FAST THREADS	\$ 1,314.04	STAFF RECOGNITION ITEMS
69924	FASTENAL COMPANY	\$ 27.65	CUSTODIAL SUPPLIES
69925	FLOWERS FROM THE HEART	\$ 622.00	FLORAL CLASS SUPPLIES
69926	FOLLET CONTENT SOLUTIONS, LLC	\$ 1,821.30	LIBRARY BOOKS
69927	GAG SHEET METAL, INC	\$ 178.50	LEAK REPAIR
69928	GERVAIS JEWELERS	\$ 116.00	AWARD ENGRAVING
69929	GREAT PLAINS NATURAL GAS	\$ 4,484.29	NATURAL GAS BILLINGS
69930	HEALY AWARDS INC	\$ 334.29	ATHLETIC AWARDS
69931	HERFF-JONES INC	\$ 94.91	MUSIC
69932	HILLYARD FLOOR CARE SUPPLY	\$ 6,727.75	CUSTODIAL SUPPLIES
69933	HOMEMADE HAPPIES	\$ 480.00	MINI CAKES
69934	IKIKCUPI, MAKOCE	\$ 500.00	SPEAKER
69935	INSTRUMENTALIST AWARDS LLC	\$ 160.00	SENIOR AWARDS
69936	ISD #129 - MONTEVIDEO	\$ 195.43	KDGN ROUNDUP
69937	JERVE METAL SOLUTIONS, INC	\$ 20.00	BRACKETS - MAINTENANCE
69938	JOSTENS INC	\$ 821.95	DIPLOMA COVERS
69939	KDMA (AM)/KMGM (FM)	\$ 409.00	STATE/SENIOR SALUTES
69940	LAURITSEN SEPTIC AND DRAIN	\$ 600.00	CLEAN POOL LINES
69941	MARCO	\$ 2,404.12	COPIER LEASE
69942	MARCO TECHNOLOGIES, LLC	\$ 432.90	STAPLES
69943	MEI TOTAL ELEVATOR SOLUTIONS	\$ 790.00	SERVICE CALL
69944	MIDWEST SPECIAL INSTRUMENTS	\$ 384.94	EQUIPMENT CALIBRATION

MONTEVIDEO PUBLIC SCHOOLS

MONTHLY WARRANTS

JUNE 9, 2025

69945	MINNESOTA CLAY	\$	1,154.42	ART SUPPLIES
69946	MINNESOTA JOINT UNDERWRITING A	\$	20,533.00	LIABILITY POLICY
69947	MN FFA	\$	1,340.00	STATE FFA/DUES
69948	MN RIVER VALLEY EDUCATION DIST	\$	6,474.89	MRVED PROGRAMS
69949	MOLDE'S ELECTRIC & MECHANICAL II	\$	5,123.55	ELECTRICAL REPAIRS/LIGHT UPGRADES
69950	MONTE HARDWARE HANK	\$	1,097.00	PAINT/CUSTODIAL SUPPLIES
69951	MONTEVIDEO MARKET	\$	983.55	FACS SUPPLIES
69952	OFFICE OF MNIT SERVICES	\$	341.17	MONTHLY SERVICES - TECHNOLOGY
69953	OLSEN PLUMBING & HEATING INC	\$	930.98	PLUMBING REPAIRS
69954	OXYGEN SERVICE COMPANY	\$	141.37	AG SHOP SUPPLIES
69955	PAAPE ENERGY SERVICES	\$	921.60	HVAC REPAIRS
69956	PAN OF GOLD BAKING CO	\$	2,428.76	FOOD SERVICE BILLING
69957	PETTY CASH FUND	\$	5,781.78	PETTY CASH REIMBURSEMENTS
69958	PHILAYA, MATTHEW	\$	347.25	MUSICAL SET SUPPLIES
69959	QUADIENT LEASING USA, INC	\$	409.50	POSTAGE METER LEASE
69960	RANDI'S STITCH & SCREEN	\$	3,110.50	KIC SHIRTS
69961	REGION 3A	\$	288.00	BASEBALL GATE
69962	RUNNING'S SUPPLY INC	\$	16,272.53	AG SHOP SUPPLIES
69963	RUSTAD BUS SERVICE INC	\$	1,700.00	CHARTER FOR PROM
69964	SCHOOL SPECIALTY INC	\$	180.88	PRINT ROOM SUPPLIES
69965	SCHWIETERS FORD	\$	153.92	OIL CHANGES
69966	SKYWARD	\$	7,989.00	QMLATIV TRANSITION PLAN
69967	STAR GROUP, LLC	\$	61.84	CUSTODIAL SUPPLIES
69968	SW/WC SERVICE COOPERATIVE	\$	34,239.36	SLP SERVICES THROUGH SUNBELT
69969	SYSCO WESTERN MN	\$	44,889.64	FOOD SERVICE BILLING
69970	T-MOBILE	\$	89.25	BUS ACCESS POINTS
69971	TOTAL LAWN CARE & LANDSCAPE	\$	13,532.00	IRRIGATION INSTALLATION
69972	TRANE US INC	\$	4,494.00	HVAC CONTROLS
69973	TRIO SUPPLY COMPANY	\$	1,880.51	FOOD SERVICE BILLING
69974	UNITED WAY OF WEST CENTRAL MIN	\$	300.00	FIELDTRIP
69975	VAN GORP LANDSCAPING	\$	1,625.00	FERTILIZER & SEED
69976	VFW AUXILIARY	\$	702.00	ATHLETIC BANQUET
69977	VISA	\$	9,838.41	MISC SUPPLIES
69978	WALMART - CAPITAL ONE	\$	2,620.52	MISC SUPPLIES
69979	WEST CENTRAL STEEL, INC	\$	288.00	AG SHOP SUPPLIES
69980	WEST CENTRAL TROPHIES	\$	234.10	TEACHER PLAQUES
69981	WESTERN PSYCHOLOGICAL SERVICE	\$	169.00	OT TESTING
69982	ZEP MANUFACTURING COMPANY	\$	420.93	CUSTODIAL SUPPLIES
9000000000	ARNDT, KRISTI L	\$	23.66	BETWEEN BUILDING MILEAGE
9000000001	ARNOLD, JILL M	\$	10.73	SCIENCE SUPPLIES
9000000002	BLOCH, JUDITH A	\$	68.99	BETWEEN BUILDING MILEAGE
9000000003	BORAAS, ERIK J	\$	162.20	EXPENSE REIMBURSEMENTS
9000000004	BORK, LONNIE E	\$	6.58	BETWEEN BUILDING MILEAGE
9000000005	BRADY, JEREMY ANTHON	\$	136.55	SCIENCE SUPPLIES
9000000006	BROWN, ELIZABETH C	\$	216.87	INDIAN ED REIMBURSEMENTS
9000000007	BROWN, SERENA M	\$	29.05	BETWEEN BUILDING MILEAGE
9000000008	CARLSON, KAILEE A	\$	11.55	BETWEEN BUILDING MILEAGE
9000000009	DAHL, CHARLYNN MARIE	\$	15.39	CONFERENCE EXPENSES
9000000010	DAY, THERESA M	\$	46.48	BETWEEN BUILDING MILEAGE
9000000011	DISCOVER YOUR SISU THERAPY SEF	\$	5,067.37	CONTRACTED OT SERVICES
9000000012	ERP, MELISSA	\$	27.78	BETWEEN BUILDING MILEAGE

**MONTEVIDEO PUBLIC SCHOOLS
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9000000013	FOLEY, ROBERT DANIEL	\$	121.50	ED PUZZLE
9000000014	FRAGODT, CONNIE	\$	46.90	BETWEEN BUILDING MILEAGE
9000000015	GEERDES, STACY T	\$	105.04	BETWEEN BUILDING MILEAGE
9000000016	GOPHER STATE ONE CALL	\$	5.40	LOCATING
9000000017	GOVCONNECTION, INC	\$	4,987.85	TECHNOLOGY ORDERS
9000000018	HAWKINS INC	\$	20.00	POOL CHEMICALS
9000000019	IS-CORP	\$	281.25	FINANCE SOFTWARE HOST
9000000020	LUND, DEANNE M	\$	151.51	FACS SUPPLIES
9000000021	MADER, JOHN C	\$	76.58	BETWEEN BUILDING MILEAGE
9000000022	MAZER, GABRIELLE H	\$	22.54	ST COUNCIL SUPPLIES
9000000023	MCKITTRICK, WADE A	\$	237.30	MILEAGE REIMBURSEMENT
9000000024	PIPE, MELISSA M	\$	84.57	BETWEEN BUILDING MILEAGE
9000000025	RYER, EVELYN DENISE	\$	7.93	BETWEEN BUILDING MILEAGE
9000000026	SIEBERT, KATELYN M	\$	490.00	MHS MUSICAL MILEAGE
9000000027	SLETTA, MADISON ELIZABETH	\$	87.82	BETWEEN BUILDING MILEAGE
9000000028	SODEN, SCOTT CHASE	\$	415.21	COACHES CONF/MEMBERSHIP
9000000029	SPRAY, ADAM E	\$	350.52	MASBO MILEAGE
9000000030	TOSTENSON, MOLLI K	\$	23.51	BETWEEN BUILDING MILEAGE
9000000031	VIEN, MEGHAN R	\$	62.16	KIC SUPPLIES

TOTAL MONTEVIDEO WARRANTS \$ 327,784.33

MINNESOTA RIVER VALLEY EDUCATION DISTRICT WARRANTS

69869	4.0 SCHOOL SERVICES INC	\$	660.30	ALC TRANSPORTATION
69870	ACHIEVE TFC, LLC	\$	1,500.00	STRATEGIC PLANNING
69871	BRUCE BERGESON	\$	204.90	PHONE & MILEAGE REIMBURSEMENT
69872	PAMELA BRUNS	\$	14.00	REIMBURSEMENT
69873	BURLINGTON ENGLISH	\$	4,800.00	ABE ENGLISH SEATS
69874	CLARA CITY TELEPHONE	\$	200.00	FIBER LEASE
69875	COUNTRYSIDE PUBLIC HEALTH	\$	236.00	KITCHEN LICENSE
69876	CULLIGAN SOFT WATER	\$	32.80	WATER
69877	EMC INSURANCE COMPANIES	\$	15,876.94	MRVED BUILDING INSURANCE
69878	GREAT PLAINS NATURAL GAS	\$	74.63	NATURAL GAS SERVICE
69879	EMILY GROVE	\$	2,015.00	EL CONSULTANT
69880	HENNEN'S FURNITURE	\$	50.00	DESK DISPOSAL
69881	IMPRESSIONS BY CHELSEA LUND	\$	349.93	WEBSITE HOSTING FEE
69882	ISD #2180-MACCRAY	\$	236.84	ABE DAYCARE
69883	DEANNA JOHNSON	\$	784.47	ABE REIMBURSEMENTS
69884	JENNA LECY	\$	100.00	INSERVICE STIPEND
69885	LEXIA LEARNING SYSTEMS LLC	\$	495.00	LETRS FACILITATOR
69886	MAAP STARS	\$	927.50	SPRING CONFERENCE
69887	MANKATO ABE	\$	450.00	ABE GED PROGRAMMING
69888	SHAWNN MARTIN	\$	636.57	TRAVEL REIMBURSEMENTS
69889	MN DEPT OF HEALTH/ENVIRONMENTAL HEALTH	\$	40.00	HOSPITALITY FEE
69890	BRANDON RAYMO	\$	325.73	MILEAGE REIMBURSEMENT
69891	SW/WC SERVICE COOPERATIVE	\$	480.00	MOODLE SERVER FEE
69892	TRUSTEES OF THE HAMLINE UNIVERSITY OF MN	\$	25.00	ABE ATLAS
69893	VISA CARDMEMBER SERVICE	\$	5,041.58	MISC EXPENSES
69894	MARISSA WEBB	\$	11.40	REIMBURSEMENT

MONTEVIDEO PUBLIC SCHOOLS

MONTHLY WARRANTS

JUNE 9, 2025

BCBS	BLUE CROSS BLUE SHIELD OF MINN	\$	210,191.94	HEALTH EFT
EBC	EDUCATORS BENEFIT CONSULTANTS	\$	30,282.84	PAYROLL 403(B) EFT
EBC	EDUCATORS BENEFIT CONSULTANTS	\$	30,322.13	PAYROLL 403(B) EFT
	69795 AFLAC	\$	2,555.51	PAYROLL ACCRUAL
	69796 AFSCME COUNCIL 65	\$	626.67	PAYROLL ACCRUAL
	69797 ISD #129 - MONTEVIDEO	\$	2,052.86	PAYROLL ACCRUAL
	69798 MESSERLI & KRAMER	\$	13.65	PAYROLL ACCRUAL
	69799 MN CHILD SUPPORT PAYMENT CTR	\$	346.80	PAYROLL ACCRUAL
	69800 MONTEVIDEO PUBLIC SCHOOL	\$	80.00	PAYROLL ACCRUAL
	69801 MONTEVIDEO AREA COMMUNITY FOUNDATI	\$	237.50	PAYROLL ACCRUAL
	69858 AFSCME COUNCIL 65	\$	652.79	PAYROLL ACCRUAL
	69859 AVIBEN	\$	166.32	PAYROLL ACCRUAL
	69860 ISD #129 - MONTEVIDEO	\$	2,052.86	PAYROLL ACCRUAL
	69861 MADISON NATIONAL LIFE INS	\$	5,683.70	PAYROLL ACCRUAL
	69862 MESSERLI & KRAMER	\$	31.97	PAYROLL ACCRUAL
	69863 METLIFE	\$	7,267.36	PAYROLL ACCRUAL
	69864 MN CHILD SUPPORT PAYMENT CTR	\$	346.80	PAYROLL ACCRUAL
	69865 MONTEVIDEO AREA COMMUNITY FOUNDATI	\$	237.50	PAYROLL ACCRUAL
	69866 NCPERS GROUP LIFE INS	\$	64.00	PAYROLL ACCRUAL
	69867 VSP INSURANCE CO	\$	1,554.59	PAYROLL ACCRUAL

TOTAL PAYROLL CHECKS/EFTS

\$ 830,770.31

MAY 2025 PETTY CASH DISBURSEMENTS

5/10/2025	**VOID**Lac Qui Parle Valley Schools	\$	-	Track & Field Invite 5/13/25
5/16/2025	**VOID**Marquart, Cory	\$	-	Baseball Ump for 5/19/25
5/16/2025	**VOID**Rolle, Sam	\$	-	Baseball Ump for 5/19/25
5/6/2025	Adelman, Keith	\$	210.00	SB Umpire 5/6/25
5/27/2025	Adelman, Keith	\$	145.55	BB Umpire 5/27/25
5/2/2025	Baker, Lakota	\$	150.00	Presenter honorarium
5/6/2025	Bauman, Amber	\$	28.46	Lunch account balance
5/6/2025	Benson Public Schools	\$	150.00	Track & Field Invite 5/8/25
5/10/2025	BOLD Schools	\$	75.00	JH Track & Field invite 5/15/25
5/2/2025	Boyum, Janell	\$	200.00	Speech timer/reader
5/6/2025	Cortez, James	\$	140.00	BB Umpire 5/9/25
5/13/2025	Cortez, James	\$	140.00	BSB Umpire for 5/13/25
5/29/2025	Cortez, James	\$	131.20	BB Umpire 5/29/25
5/16/2025	GROVE, TIM	\$	200.00	Baseball for 5/22/25
5/6/2025	Grussing, Mark	\$	140.00	BB Umpire 5/9/25
5/29/2025	Grussing, Mark	\$	117.47	BB Umpire 5/29/25
5/2/2025	HIRE IMAGE, LLC	\$	175.00	Employee Background Check
5/2/2025	Hutchinson High School	\$	150.00	Boys Swim True Team Meet
5/27/2025	ISD #129	\$	900.00	Starting cash - section baseball
5/16/2025	Knudson, Ryan	\$	200.00	Baseball Umpire for 5/22/25
5/29/2025	Lakeview ISD #2167	\$	100.00	JH Track & Field Invite 4/11/25
5/2/2025	Lindeman, Billy	\$	41.48	Water for Tennis
5/2/2025	Litchfield Girls Golf Invite	\$	100.00	Girls Golf Invite - May 1, 2025
5/13/2025	Marquart, Cory	\$	140.00	BSB Umpire for 5/13/25
5/29/2025	McDougal, Jessica	\$	4.00	Reimburse for lost book
5/2/2025	Melody Lanes	\$	500.00	KIC Day

MONTEVIDEO PUBLIC SCHOOLS

MONTHLY WARRANTS

JUNE 9, 2025

5/6/2025	Merritt, Hunter	\$	210.00	SB Umpire 5/6/25
5/29/2025	Minnewaska Area High School	\$	75.00	JH Track Invite
5/10/2025	Morris Area Schools	\$	125.00	Mark Ekren Invite Track Meet 4/10/25
5/2/2025	Olson, Holly	\$	120.97	Spring dance reimbursements
5/27/2025	Rademacher, Mickey	\$	129.33	BB Umpire 5/27/25
5/16/2025	Seeman, Samantha	\$	14.00	Returned Lost Library Book
5/6/2025	Two Rivers Entertainment	\$	250.00	Ind w/ Disabilities Spring Dance
5/1/2025	US Post Office	\$	394.32	Mailing
5/6/2025	Wellness For Living	\$	325.00	Ice Cream Science

\$ 5,781.78

MAY 2025 PETTY CASH TOTAL

**Independent School District No. 129
TREASURER'S REPORT TO THE SCHOOL BOARD**

Date of Report: June 2025

For the Month of: May 2025

Funds	Balance Beginning of Month	Receipts	Disbursements	Accounting/P rior Year Adjustments	Balance End of Month
General	2,197,847.40	5,519,730.63	4,424,690.88	-225,364.83	3,067,522.32
Food Service	668,573.69	168,058.20	141,738.92	12,367.96	707,260.93
Community Service	-270,928.66	223,817.46	154,944.92		-202,056.12
Capital Outlay	-595,746.48	296.04	98,063.08		-693,513.52
Debt Service	274,697.68	168,102.21	40.43		442,759.46
Flex Benefit	12,642.52	4,105.72	6,764.27		9,983.97
Student Activities	425,185.83	28,871.65	8,484.02		445,573.46
MRVED	2,431,004.19	86,076.86	246,159.45		2,270,921.60
TOTALS	5,143,276.17	6,199,058.77	5,080,885.97	-212,996.87	6,048,452.10

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK STATEMENTS

Bank	Bank Balance	Outstanding Checks	Outstanding Deposits	Other Reconciling Items	Balance Per Treasurer's Books
Checking					
Old National Bank	\$325,396.24	\$189,383.33	\$4,425.27	-\$30,641.12	\$ 109,797.06
MinnWest Bank	\$107,865.23	\$709.83		-\$100,405.25	\$ 6,750.15
Flex Account	\$12,134.70	\$2,150.73			\$ 9,983.97
HS Checking - MW	\$2,942.31	\$31.18			\$ 2,911.13
Trust Accounts					
			Interest Rate		
PMA MN Trust			4.24%		\$ 2,828,469.84
Liquid Asset Fund			4.15% & 4.24%		\$ 590,552.60
Investments					
		Maturity Date			
Co-op Credit Union					\$ 327.44
Old National Bank- Scholarship		6/11/2025	5.20%		\$ 151,975.71
MN Trust Full Flex (TFed CU), IL		6/30/2025	4.27%		\$ 250,529.10
Cornerstone Bank, NE		1/26/2026	4.75%		\$ 229,000.00
First National Bank, ME		11/24/2025	5.18%		\$ 225,850.00
Farmers & Merchants Union Bank, WI		1/12/2026	4.94%		\$ 232,550.00
Financial Federal Bank, TN		1/12/2026	5.05%		\$ 232,200.00
Harmony Bank, TX		1/12/2026	4.90%		\$ 232,700.00
First National Bank of McGregor, TX		7/21/2026	4.75%		\$ 227,900.00
ServisFirst Bank, FL		7/21/2026	4.98%		\$ 226,950.00
CIBC Bank USA, MI		1/26/2026	4.31%		\$ 235,300.00
First Internet Bank of Indiana, IN		7/27/2026	4.47%		\$ 229,700.00
Investors Choice			0.01%		\$ 25,005.10

Treasurer's Balance Per Books

\$6,048,452.10

Montevideo Public Schools

Students First, from Cradle to Career
School Board Update



Superintendent Report
June, 2025

Food Service Update

We received authorization from MDE to complete the RFP process for food service. The required advertisement was in the newspaper on May 8 and will again be in on May 15. The process also requires that the RFP be sent to no less than two prospective bidders; that was completed last week. Proposals are due by 4:00 pm on June 5 so that they can be reviewed and a recommended action determined. If we are to proceed with a third party a recommendation would be brought to the board at our June 9 regular board meeting.

What Is ADSIS and How Is It Helping Our Students?

You may have heard the term ADSIS, but what is it exactly and why does it matter?

ADSIIS stands for *Alternative Delivery of Specialized Instructional Services*. It's a state-funded program that helps schools provide early intervention services to students who need extra academic or behavioral support, before they might need special education.

Over the past two years, our district has used ADSIS grant funds to support two key positions: our K-4 Behavior Interventionists at Ramsey and Sanford Elementary. These staff members have made a real difference by working alongside teachers to help students develop self-regulation skills, manage emotions, and build positive school behaviors. Their work has helped keep students in class, on task, and learning.

This year, we saw an opportunity to do more. I wrote a new two-year ADSIS grant proposal, which we received in the amount of \$123,000, that expands our reach and deepens our impact. This funding will allow us to continue supporting the two behavior interventionist roles and add two new positions:

- A **K-4 SEL Interventionist** to directly teach social-emotional learning skills individually and in small groups.
- A **5-8 Math Interventionist** to support students who need targeted help in math before they fall too far behind.

These positions strengthen our early intervention system in order to help give kids what they need in order to be successful in school.

IAQ/ Summer Parking Lot Projects

Projects at both sites are moving in high gear. With the great start we feel that timelines will be achieved.

EL at ISD 129

Over the past few years the number of EL students in Montevideo Public Schools has consistently risen. I thought you might find it interesting to see historical data on the EL population over the past three years.

Learning Level by School Year

	22-23 SY-----	23-24 SY-----	24-25 SY
K-2	-----74	-----98	----- 92
3-5	----- 41	-----54	-----78
6-8	----- 33	-----29	-----36
9-12	----- 40	----- 40	-----21
Total:	— 188	-----221	----- -227

As plans are made for the future, EL trend data will continue to be one key piece of information used to inform how we budget and provide educational opportunities for kids.

Spring Safety Survey

On our **Spring School Safety** survey, students were asked to rate their level of feeling safe at school from 1-4 with 4 being very safe. Students in grades 5-8 gave an average rating of 3.2 out of 4, the same as in 2023-2024, and students in grades 9-12 gave an average rating of 3.4 out of 4, up from a 3.3 in 2023-2024.

We also asked our 5-12 students to complete our **Spring Mental Health** survey. Two interesting pieces of data were that only 81% of our students in grades 5-12 feel they have an adult they feel comfortable talking to about their feelings and problems, up from 77.6% in 2023-2024. A second interesting piece of data is when asked, "how often do you feel happy?" 74% of students responded often or almost always, up from 71% in 2023-2024.

We have worked hard in both of these areas and I want to commend our staff for their efforts in making school a safe place for kids!

Enrollment

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
98	96	109	109	125	98	89	108	102	113	105	99	84	1335

It's a Great Day to be a Thunder Hawk



Administrator Report June, 2025

MHS Principal Tanya Maethner

The last month of the school year was a blur of activity, especially for the senior class, but also for the entire school in general. Amid the chaos, we had fun, we were stressed, and we felt all the feelings that graduation brings with it.

The Class of 2025 enjoyed their Senior Scholarship Awards, Senior Banquet, Baccalaureate, Grad Walks at Ramsey, Sanford, the Middle School, and the High School, Senior Sunset, and Graduation, all of which were memory-making events. Some highlights from these events include awarding \$178,175 in scholarships (our students are so fortunate to have community support like this, as this is NOT the experience for most seniors across the state!), sharing memories and plans for the future, rockstar treatment, including signing t-shirts and autographs at the elementary schools during the Senior Walks, and for me personally, all the hugs at graduation to cap off my first year as the MHS Principal.

One of my favorite memories from the last month of school was learning to weld from my students. Our partnership with J & D Construction benefits our students to a degree not replicated in other high schools. My student teachers were knowledgeable, patient, and encouraging as they showed their own learning while teaching me the basics of welding. Their final project, a deer they cut, shaped, and welded, was a jaw-dropping artistic creation! (We're lobbying for a Hawk for next year's final piece!)

As part of community building for our students and staff, we held our annual MHS gameday and picnic on the last day of the school year. Special thanks to Travis Birhanzi for his help securing and delivering the grill, Dustin Shourds and Dani James for being our Grillmasters, Janet Wibben for stopping over to check out the fun, the MHS staff for their expertise supervising games and activities, our food service crew for all they did that day (and every day) and Isaac Schreiner for helping me serve trays and buns to all.

As we look ahead to 2025-26, we continue to analyze data, create systems, and do what's best for students. As always, one of the most impactful parts of education is creating and building upon relationships; without these relationships, principals are jerks, teachers are talking heads, and students are disconnected from the learning process. I believe these relationships extend to all stakeholders in the district, and I would like to thank the School Board, Superintendent McKittrick, Jesse Nelson, our Admin Team, my assistant, Dani James, District 129 staff, students, and families for not only helping me establish relationships, but also supporting me through this tremendous learning curve of a year. I look forward to continuing to serve District 129 to the best of my ability.

MMS Principal- Shawn Huntley

MES Principal- Heidi Sachariason

MES FAMILY ENGAGEMENT

MES Hawk News

MES provides families with weekly newsletters. This is a strategy we use at the elementary level to keep families informed. Below are the newsletters we have had for families so far this year. Staff also receive a newsletter each week.

- [May 9th MES News for Families](#)
- [May 16th MES News for Families](#)
- [May 23rd MES News for Families](#)
- [May 30th MES News for Families](#)


MES STUDENT SUCCESS

Reading Committee

The reading curriculum committee looked at the reading curriculum, Amplify CKLA. There is a 3rd edition coming out this summer. Teachers were excited about the curriculum. We are looking into the option of piloting the curriculum. This would accompany our foundational skills curriculum (UFLI and Functional Morphology that we already use.) This is exciting news as we have been working on this for the past two years.

Summer School

Summer School is underway at Sanford elementary. We currently have 58 students in the afternoon session for students k-2 and 43 for the morning session. Summer school will run from June 3rd to June 27th. Grades 3-5 attend the morning session from 8:00am-11:00am. Grades K-2 attend the afternoon session from 12:00pm-3:00pm. Students are referred to the program by their classroom teacher. This program is designed to provide additional academic support and reinforce essential skills in math, reading, and writing. Attached is the permission form parents receive from homeroom teachers. We plan to use the same form next school year for grades K-5.

 [2026-Targeted Services/Summer School Permission](#)

Community Education Director - Kelly Snell

Summer Community Education and Recreation officially kicked off today (June 9.) Our community has every opportunity to be engaged and connected with both recreation and enrichment classes, camps, and activities. It's going to be a great summer!

In conjunction with Fiesta Days this week, kids can participate in the *Fiesta Art Camp* and the *Fiesta Kids Day Track Meet*. The Fiesta Ambassadors have been invited to both of these events. There are also skills sessions starting for most of the major sports, piano lessons and a wide variety of enrichment classes starting this week for youth. For adults in June we are offering tennis, weight lifting and Zumba. Montevideo and YME Community Educations are partnering to host a bus trip to Lake Minnetonka and the Minnesota Landscape Arboretum on June 25. The trip includes coach bus transportation, a boat tour including lunch on Lake Minnetonka and a tour of the Landscape Arboretum.

Community Education also partners with Let's Go Fishing to schedule boating and fishing trips on Lac qui Parle throughout the summer. The Minnesota Veterans Home was our first trip of the season and they had a wonderful time. Trips are available Wednesday and Thursdays, June - August and are available to organizations, families, or groups of friends.

Little and Junior Thunderhawk Care are open and operating to provide safe and engaging care for children 6 weeks to grade 6 all summer long. Infant - preschool will operate out of the Hawks Nest and have 58 children enrolled. The school age program will operate out of Sanford Elementary for the summer months and have 69

children enrolled. Both programs also provide transportation to and from several of the community education activities alleviating the burden of transportation from working families while allowing kids to participate in those things that interest them most.

The Hawks Nest will also be busy with ECFE classes this summer. Both the June and July Little Explorers (3/4 year old preschool) are full to capacity. This twice weekly morning class is an opportunity for those considering preschool in the fall to practice drop offs and begin to learn the structure of school. Ready4K designed for students who will be attending Kindergarten in the fall is offered both mornings and afternoons in June to practice school readiness skills. There is still room in the afternoon Ready4K class. There are also several parent/child evening ECFE classes offered throughout the summer. ECFE classes are offered at a very minimal fee and scholarships are available for those who request assistance. No one will be turned away who wishes to participate in an ECFE class.

Class spotlight: *Drivers Education* in-person classroom sessions are offered during the summer with AM and PM sessions in June and an AM session in July. With three licensed instructors, this course teaches the principles of road awareness and safety for prospective first-time drivers and prepares them for the knowledge test required to obtain the learners permit and participate in Behind the Wheel instruction. There are only a few slots available in the AM sessions of the classroom session this summer.

Activities Director- Jesse Nelson

Mr. Nelson will be present at the June 9 regular school board meeting to present on the 2024-2025 activities program.

MTSS Coordinator- Heidi Huseby

Over the past year MTSS has been busy updating the MTSS Website. I would like to highlight the “[Montevideo MTSS Tiered Academic Response](#)” document. This identifies what the 3 academic Tiers (Tier 1, Tier 2 and Tier 3) look like in Montevideo. It describes the breakdown of each Tier.



This can be found on the [MTSS website](#)

1. Within the “Multi-layered Practices and Supports”
2. Click on “Montevideo Tired Practices”

Click on...

Montevideo MTS TIERED ACADEMIC RESPONSE		
Tier 1 Academic	Tier 2 Academic	Tier 3 Academic
<p>Tier 1:</p> <ul style="list-style-type: none"> • All students receive core instruction • All students receive core instruction • All students receive core instruction 	<p>Tier 2:</p> <ul style="list-style-type: none"> • Small group interventions • Targeted interventions • Targeted interventions 	<p>Tier 3:</p> <ul style="list-style-type: none"> • Intensive interventions • Intensive interventions • Intensive interventions
<p>Entry Criteria:</p> <ul style="list-style-type: none"> • All students 	<p>Entry Criteria:</p> <ul style="list-style-type: none"> • Students who are struggling 	<p>Entry Criteria:</p> <ul style="list-style-type: none"> • Students who are struggling
<p>Exit Criteria:</p> <ul style="list-style-type: none"> • All students 	<p>Exit Criteria:</p> <ul style="list-style-type: none"> • Students who are no longer struggling 	<p>Exit Criteria:</p> <ul style="list-style-type: none"> • Students who are no longer struggling
<p>Instructional delivery:</p> <ul style="list-style-type: none"> • Classroom instruction 	<p>Instructional delivery:</p> <ul style="list-style-type: none"> • Classroom instruction • Small group instruction 	<p>Instructional delivery:</p> <ul style="list-style-type: none"> • Classroom instruction • Small group instruction • Intensive instruction
<p>Group Size:</p> <ul style="list-style-type: none"> • Whole class 	<p>Group Size:</p> <ul style="list-style-type: none"> • Small group 	<p>Group Size:</p> <ul style="list-style-type: none"> • Small group
<p>Frequency:</p> <ul style="list-style-type: none"> • Daily 	<p>Frequency:</p> <ul style="list-style-type: none"> • Daily 	<p>Frequency:</p> <ul style="list-style-type: none"> • Daily
<p>Progress Monitoring Tool:</p> <ul style="list-style-type: none"> • Standardized assessment 	<p>Progress Monitoring Tool:</p> <ul style="list-style-type: none"> • Standardized assessment • Progress monitoring tool 	<p>Progress Monitoring Tool:</p> <ul style="list-style-type: none"> • Standardized assessment • Progress monitoring tool
<p>Possible Interventions:</p> <ul style="list-style-type: none"> • Core instruction 	<p>Possible Interventions:</p> <ul style="list-style-type: none"> • Core instruction • Small group instruction 	<p>Possible Interventions:</p> <ul style="list-style-type: none"> • Core instruction • Small group instruction • Intensive instruction

2024 SPRING ACTIVITY HONORS AND AWARDS

BOYS TRACK & FIELD

State Participant

Adam Van Binsbergen

All Conference

Ethan Andresen

Blake Andrews

Nelson Velaquez

Adam Van Binsbergen

All-State

-

Academic All-State

-

GIRLS TRACK & FIELD

State Participant

Elizabeth O'Malley

All Conference

Elizabeth O'Malley

SOFTBALL

All Conference

Lily Eisenlohr

All Conference Honorable Mention

Kylieann Johnson

TENNIS-BOYS

State Individual Participant

Gabe Lindeman

All-Conference

Gabe Lindeman

Hunter Anspach

All Conference Honorable Mention

Jackson Viessman

Academic All-Sate

Gabe Lindeman

BASEBALL

Conference Most Outstanding Defensive Player

Griffin Epema

All Conference

Landon Olson

Gannon Reidinger

Brody Dack

Griffin Epema

All Conference Honorable Mention

Ben Gunlogson

3AA All Section Team

Gannon Reidinger

Griffin Epema

Ben Gunlogson

Brody Dack

Landon Olson

GOLF-GIRLS

All Conference Honorable Mention

Valeria Turcios

GOLF-BOYS

All Conference Honorable Mention

KNOWLEDGE BOWL

State Participant

Anya Olson

Allie Soden

Bergen Ludwig

Elisabeth Philaya

Ashley Klaassen

2024 SPRING ACTIVITY HONORS AND AWARDS

SPEECH

State Participant

None

FFA

State Participant

Keenan Foley

Ava Fultz

Cali Janke

Gillian Nelson

Tristan Nelson

Kade Ochsendorf

Peer Petri

Destiny Rittel

Leighton Schmidt

Gwyn Smiens

Jackson Viessman

Jaxon Wagner

State Degrees

Megan Macziewski

Brooklyn Pederson

Destiny Rittel

Gwyn Smiens

Floyd Arnold - Gannon Reidinger

VFW Most Dedicated / Improved -

Brooke Lindeman/Landon Olson

United States Marine Corps Distinguished

Athlete Award -

Megan Macziewski/Gabe Lindeman

US Army Reserve Scholar Athlete -

Gwyn Smiens / Jose Cardona

Montevideo Arts, Academics and Athletics

(AAA) recipients

Ally DeJong / Blake Andrews*

* also District 9 runner up

SENIOR ATHLETIC AWARDS

Alice Einerson - Teagan Epema

2025-2026 ORIGINAL BUDGET

Unappropriated Operating Funds	July 1, 2025 Projected Fund Balance	2025-2026 Revenues	2025-2026 Expenditures	June 30, 2026 Projected Fund Balance	Variance
General	\$ 1,627,370	\$ 22,086,768	\$ 22,080,610	\$ 1,633,528	\$ 6,158
				7.40%	
Food Service	\$ 797,789	\$ 1,459,700	\$ 1,557,586	\$ 699,903	\$ (97,886)
Community Service:					
ECFE	\$ 54,141	\$ 81,608	\$ 65,075	\$ 70,674	\$ 16,533
School Readiness	\$ (108,582)	\$ 228,018	\$ 288,744	\$ (169,308)	\$ (60,726)
Comm Ed	\$ (166,314)	\$ 1,382,840	\$ 1,269,406	\$ (52,880)	\$ 113,434
Total Operating Funds	\$ 2,204,404	\$ 25,238,934	\$ 25,261,421	\$ 2,181,917	\$ (22,487)
% of Operating Expenditures				8.64%	
Other Appropriated Funds					
Long Term Facilities Maint.	\$ 187,182	\$ 428,644	\$ 805,630	\$ (189,804)	\$ (376,986)
Operating Capital	\$ (67,787)	\$ 642,425	\$ 536,243	\$ 38,395	\$ 106,182
Debt Service	\$ 318,518	\$ 1,336,387	\$ 1,228,638	\$ 426,267	\$ 107,749
Student Activities	\$ 256,460	\$ 386,400	\$ 366,800	\$ 276,060	\$ 19,600
Total All Funds	\$ 2,898,777	\$ 28,032,790	\$ 28,198,732	\$ 2,732,835	\$ (165,942)

**AGREEMENT BETWEEN
INDEPENDENT SCHOOL DISTRICT #129**

AND

PRINCIPALS

**2025-2026
2026-2027**

ARTICLE I

PURPOSE

Section 1. Parties: THIS AGREEMENT is entered into between Independent School District No. 129, Montevideo, Minnesota, hereinafter referred to as the school district, and the principals.

ARTICLE II

DEFINITIONS

Section 1. Principal: The term “principal” shall mean all persons employed by the school board in a position for which the person must be licensed by the State of Minnesota as a principal or assistant principal and who devote more than 50% of their time to such administration and supervisory duties, excluding the following: superintendent, assistant superintendent.

Section 2. School District: For the purpose of administering this Agreement, the term “school district” shall mean the school board or its designated representative.

ARTICLE III

FRINGE BENEFITS

Section 1. Insurance. The School District shall provide principals with health and hospitalization insurance coverage under the School District’s group plan. Each month, the School District shall contribute \$2,400 per month for the 2025-2026 school year; and \$2,470 per month for 2026-2027 toward the premium for such insurance. Principals will be provided with \$50,000 of term life insurance.

Subd. 1. If a principal waives the right to coverage under the district’s health insurance policy, the district shall deduct an amount equal to the cost of the single health insurance policy from the principal’s monthly insurance allotment.

Subd. 2. If a principal elects to purchase insurance fringe benefits which result in monthly premium charges less than the amount allocated in the above, the difference between the allocated amount and the charged amount may be used to purchase the following options:

- A. Additional life insurance may be purchased by the employee, subject to carrier approval.
- B. A cancer insurance policy, subject to carrier approval, may be purchased from an insurance carrier approved by the District. Additional policies may also be purchased from insurance carriers approved by the District.
- C. Money can be placed into the principal’s H.S.A
I: If a principal has maximized their contribution to their H.S.A, cash in lieu will be allowed for the remaining balance of the monthly contribution.

Subd. 3. If a principal elects to purchase fringe benefits which result in monthly premium charges greater than the amount allocated, any cost in excess of the principal's monthly allocation shall be borne by the principal and paid by payroll deduction.

Section 2. Professional Organization: The school district will pay, in full, yearly cost for membership into the state and national professional organizations.

Section 3. Claims Against the School District: It shall be understood that the School District's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section 4. Leaves of Absence: A principal on requested or unrequested leave may continue for the duration of the leave any District insurance coverage the principal participates in, granted it has been approved by the carrier and is at the principal's own expense with the addition of a handling fee of \$4.00 per month for health insurance and \$1.00 per month for life insurance. Payment shall be made in advance to the Superintendent's Office by the 5th of each month. Failure to meet these terms shall result in forfeiture of this right.

ARTICLE IV

LEAVES OF ABSENCE

Section 1. Earned Safe and Sick Time: All full-time principals shall earn sick leave at the rate of three (3) days per month for twelve (12) months, and may accumulate to a maximum credit of 100 days.

Subd. 1 Use:

Earned Safe and sick time with pay shall be allowed whenever a principal's absence is found to have been due to the principal's illness and/or disability that prevented the principal's attendance at school and performance of duties on that day or days. Also, a principal may use his/her accumulated safe and sick time for family members, pursuant to M.S. 181.9413, and the School District will limit such use of safe and sick time as provided in the statute.

Subd. 2. Medical Certificate: The School District may require a principal to furnish a medical certificate from a qualified physician as evidence of any illness and/or disability pursuant to this section, indicating such absence was due to illness and/or disability, in order to qualify for safe and sick time pay. However, the final determination as to the eligibility of a principal for safe and sick time is reserved to the School District. In the event that a medical certificate will be required, the principal will be so advised.

Subd. 3. Deduction: Safe and sick time allowed shall be deducted from the accumulated safe and sick time earned by the principal.

Subd. 4. Approval: Safe and sick time pay may be approved by the Superintendent only upon the principal's submission on the authorized sick leave pay request form.

Section 2. Bereavement Leave. For absence because of the death in the immediate family, the principal shall receive full pay for up to five (5) days. The immediate family shall include wife, husband, child, son-in-law, daughter-in-law, grandchild, or parent of the employed principal or spouse. Up to three (3) day bereavement leave shall be granted for grandparent, brother or sister of the employed principal or spouse. Additional days may be granted by the school administration. Bereavement leave shall be deducted from the accrued sick leave days earned by the principal.

Subd. 1. For absence because of the death of relatives or friends outside the immediate family, the principal shall receive up to two (2) days. Bereavement leave shall be deducted from the accrued sick leave days earned by the principal.

Subd. 2. Principals may, without deduction from pay or leave, attend local funerals when such absence involves only an hour or so and the principal's absence can be covered by the administrative staff. The principal will be responsible for arranging any necessary coverage.

Section 3: Personal Leave: Principals shall receive three (3) leave days per year with no carryover of days.

ARTICLE V

DUTY YEAR AND VACATION

Section 1. Duty Year: The duty year shall consist of the teacher contract days as outlined in the school calendar, and full time during the summer, excluding any legal holiday that occurs outside of the school year. Principals shall be on duty during any emergency, natural or unnatural, which could potentially impact the district's technology infrastructure or networks, unless otherwise excused by the superintendent of schools.

Section 2. Vacation: Principals shall be granted 20 vacation days of annual paid vacation each contract year. Principals may not exceed 5 vacation days during the school calendar year. No vacation days may be used on staff professional development days, the first two weeks of school, or the last two weeks of school. Principals shall be allowed to carry over a maximum of 5 days of paid vacation into the next fiscal year. Any balance in excess of 5 days as of June 30 of each year shall be forfeited. Upon termination of employment, a principal shall be entitled to payment for any unused vacation days earned and accrued pursuant to the provisions of this paragraph.

Section 3. Holidays: Principals shall be entitled to 12 paid holidays each contract year as designated by the School Board. Unless any of the designated holidays fall on an in class school day.

- | | |
|------------------------|--------------------|
| 1. Independence Day | 7. New Year's Eve |
| 2. Labor Day | 8. New Year's Day |
| 3. Thanksgiving Day | 9. President's Day |
| 4. Thanksgiving Friday | 10. Good Friday |
| 5. Christmas Eve | 11. Memorial Day |
| 6. Christmas Day | 12. Juneteenth |

ARTICLE VI

BASIC SCHEDULE AND RATE OF PAY

Section 1. Salary Schedule: The steps and salary reflected in Schedule A, attached hereto, shall be effective starting with the 2025-2026 school year and will be the basis for determining the yearly salary until modifications are made pursuant to P.E.L.R.A.

Section 2. Placement on Salary Schedule: The placement of a principal on the appropriate step shall be determined when hired.

Section 3. Performance Stipend:

Subd. 1. The principals will be eligible in 2025-2026 and 2026-2027 to earn a performance stipend.

Subd. 2. The principals will present school improvement goals and leadership development goals, with performance rubrics, to the superintendent each school year. The superintendent will approve the goals and establish an agreed upon weighted percentage for each goal. Once the superintendent approves the goals and presents them to the board, the board will establish the maximum dollar amount for performance stipend.

Subd. 3. After the completion of the school year, the principals and superintendent will review and assess the goals. The principals will present a summary of performance of the goals and the

superintendent will certify the level of performance to the board. The board will award a percentage of the performance stipend to the principals based upon the performance level achieved on the rubrics for each goal.

ARTICLE VII

UNREQUESTED LEAVE OF ABSENCE AND SENIORITY AGREEMENT

Section 1. Purpose: The purpose of this article is to implement the provisions of M.S. 122A.40, Subd. 10, that, when adopted, shall constitute the required plan for unrequested leave (ULA) because of discontinuance of position, lack of pupils, financial limitations, or merger of classes caused by consolidation of school districts.

Section 2. Definitions: For purpose of this article, the terms defined shall have the meaning respectively ascribed to them.

Subd. 1. "Principal" shall have the same meaning as defined in Article II, Section 1.

Subd. 2. "Qualified" shall mean a principal who, in addition to the state license, has the appropriate grade level endorsement needed for the position.

Subd. 3. "Seniority" shall mean the status of full-time, continuing contract, qualified principals, and shall exclude probationary principals and part-time principals who spend less than 50% of a school year in an administrative and supervisory positions. The date of the list will be the actual first day of continuous service to the School District in the assigned administrative and supervisory role.

Subd. 4. "School Board" means the local governing board of the School District.

Section 3. Unrequested Leave of Absence:

Subd. 1. Terms: The School Board may place on unrequested leave of absence for a period not exceeding five (5) calendar years from the time such leave is commenced, without pay or fringe benefits, such principals as may be necessary because of discontinuance of position, lack of pupils, financial limitations, or merger of duties. After five (5) years, the right to reinstatement shall terminate. The right to reinstatement shall also terminate if the principal fails to file with the Office of the Superintendent of Schools, by February 1st of each year, a written statement requesting reinstatement. Such leave shall be effective no later than the close of the school year or at such earlier time as mutually agreed between the principal and the School Board.

Subd. 2. Notice: Principals placed on such leave shall receive notice in writing by June 1 of the school year prior to the commencement of such leave with reasons therefore, without the necessity for any hearing applicable to termination, except that a hearing may be provided to show any violation of this article or M.S. 122A.40.

Subd. 3. Placement: Principals placed on unrequested leave shall be so placed in inverse order of seniority with the following exception, no principal shall be placed on unrequested leave if there is any other qualified principal, with the same qualifications, who is on an "Improvement Plan."

Section 4. Reinstatement:

Subd. 1. Process: No new principal shall be employed by the School District while any qualified principal is on unrequested leave of absence. Principals placed on unrequested leave of absence shall be reinstated to the position from which they have been given leave or any other available position in the School District in the fields in which they are certified as such positions become available. The order of reinstatement shall be in inverse order in which principals were placed on unrequested leave.

Subd. 2. Notices: When placed on unrequested leave, a teacher shall file with the School District personnel office the name and address to which shall be sent by certified mail any notice of reinstatement or availability of position. Proof of service by the person in the School District depositing such notice to the teacher at the last known address shall be sufficient, and it shall be the responsibility of any teacher on unrequested leave to provide for forwarding of mail or for address changes. Failure of a notice to reach a teacher shall not be the responsibility of the School District if any notice has been mailed as provided herein.

Subd. 3. Acceptance of Reinstatement: If a position becomes available for a principal on unrequested leave, the School District shall send by certified mail the notice to such principal who shall have 20 days from the date of such notice to accept the reemployment. Failure to reply in writing within such 20 day period shall constitute waiver on the part of any principal to any further rights of employment or reinstatement and that principal shall forfeit any future reinstatement or employment rights.

Subd. 4. Reinstatement Rights: Reinstatement rights shall automatically cease five (5) years from the date unrequested leave was commenced, and no further rights to reinstatement shall exist unless extended by written mutual consent with each qualified teacher. The principal's right to reinstatement shall also terminate if the principal fails to file with the School Board by February 1st of each year a written statement requesting reinstatement.

Section 5. Procedure: Any challenge by a principal who is proposed for placement on ULA or reinstatement therefrom shall be subject to the hearing and review procedures, as provided in M.S. 122A.40, Subd. 14.

ARTICLE VIII

SEVERANCE and 403 (b)

Section 1. Severance: Principals who have 20 years of credited service to the district, and who have reached the age of fifty-five (55) years, will be eligible to receive severance upon termination of their contract from the district. Severance pay will be equal to 50% of the principal's current base salary.

Subd. 1. Principals will earn one year of credited service after each contract year. An initial determination of credited service will be established upon employment with the district, agreed upon by the school board and recorded in the principal's personnel file.

Subd. 2. Severance pay shall not be granted to a principal whose employment is terminated pursuant to M.S. 122A.40.

Subd. 3. The severance payment shall be paid out in equal installments over a period of five years. Payments will be made on or before January 20 of each year, beginning with the first January following termination of the contract. If, after termination, the principal dies before the entire payment has been made, the balance due shall be paid to the named beneficiary or lacking a beneficiary, to the estate of the deceased. The principal shall designate the beneficiary on a form provided by the School District.

Section 2. 403(b): Commencing with the 2019-2020 school year, full time principals will be entitled to a matching school district contribution to an approved Minnesota 403 (b) pursuant to M.S. 356.24.

Subd. 1. The district shall contribute annually an amount up to the amount contributed by the principal and subject to the following limits: 2025-2026 – 3% of the principal's salary; 2026-2027 – 3% of the principal's salary.

Subd. 2. Principals hired after September 1, 2019, will not be eligible for the severance pay described in Section 1.

Subd. 3. Principals hired prior to September 1, 2019 will have the district's accumulated match contribution amount subtracted from the severance calculated under Section 1.

ARTICLE IX

Section 1. Professional Organization: The School District will pay, in full, the yearly cost for membership into state and national professional organizations. A principal may attend the annual state conference associated with their professional organization each year. The School District shall pay all legally valid expenses and fees for the Principal's attendance at said conferences, including but not limited to, travel, lodging, food, registration fees, etc.

Section 2. National Conferences: Principals may attend a National Conference every other year. The School District shall pay all legally valid expenses and fees for the Principal's attendance at said conference, including but not limited to, travel, lodging, food, registration fees, etc. A Principal must receive written approval from the Superintendent prior to registering.

ARTICLE X

GRIEVANCE PROCEDURE

Section 1. Definitions:

Subd. 1. Grievance: The word “grievance” shall mean a written allegation by a principal that the principal has been injured as a result of a dispute or disagreement between the principal and the School District as to the interpretation or application of specific terms and conditions contained in this Agreement.

Subd. 2. Grievant: The word “grievant” shall mean an individual principal who files a grievance as defined in Subd. 1. above.

Subd. 3. Days: Any reference to the word “days” regarding time periods in this procedure shall refer to working days. The term “working day” is defined as all week days not designated as holidays by state law

Section 2. Representation: The grievant, other administrator, or School Board may be represented during any step of the procedure by any person or agent designated by such party to act on the party’s behalf.

Section 3. Interpretations:

Subd. 1. Extension: Time limits specified in this Agreement may be extended by mutual, written agreement.

Subd. 2. Computation of Time: In computing any period of time prescribed or allowed by procedures in this article, the date of the act, event, or default for which the designated period of time begins to run shall not be included.

Subd. 3. Filing and Postmark: The filing or service of any notice or document required by this Agreement shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period.

Section 4. Time Limitation and Waiver: A grievance shall not be valid for consideration unless the grievance is submitted to the School District’s designee in writing, signed by the grievant, setting forth the facts and the specific provision(s) of the Agreement allegedly violated and the particular relief sought within twenty (20) days* after the date of the first event giving rise to the grievance occurred. Failure to file any grievance within such period shall be deemed a waiver of that grievance. Failure to appeal a grievance from one level to another within the time periods provided below shall constitute a waiver of the grievance. An effort shall first be made to resolve an alleged grievance informally between the principal and the School District’s designee.

Section 5. Resolution of Grievance: The School District and the principal shall attempt to resolve all grievances that may arise during the course of employment as follows:

Subd. 1. Level I: If the grievance is not resolved through informal discussion, the School District’s designee shall give a written decision on the grievance to the parties involved within ten (10) days* after receipt of the written grievance.

Subd. 2. Level II: In the event the grievance is not resolved in Level I, the decision rendered may be appealed to the School Board, provided such appeal is made, in writing, within five (5) days* after receipt of the decision in Level I. If a grievance is properly appealed to the School Board, the School Board shall set a time to hear the grievance within twenty (20) days* after receipt of the appeal. Within twenty (20) days* after hearing the grievance, the School Board shall issue its written decision to the parties involved. At the option of the School Board, a committee or representative(s) of the School Board may be designated by the School Board to hear the appeal at this level and report the findings and recommendations to the School Board. The School Board shall then render its decision.

Section 6. Denial of Grievance: Failure by the School Board or its representative(s) to issue a decision within the time periods provided in this article shall constitute a denial of the grievance, and the grievant may appeal it to the next level.

Section 7. Grievance Mediation: In the event that the grievant and the School District are unable to resolve any grievance, the parties may jointly agree to participate in mediation for the purpose of compromising, settling, or resolving the grievance.

Subd. 1. Request: A request to submit a grievance to mediation must be made in writing, signed by the grievant or the School District, and delivered to the designee of the other party. The other party shall respond within five (5) working days to accept or deny the submission of a grievance to mediation.

Subd. 2. Selection of Mediator: A joint request for mediation shall be submitted to the Commissioner to assign a mediator.

Subd. 3. Mediation: The assigned mediator shall schedule one (1) or more mediation sessions. The mediation shall be conducted in conformance with Bureau of Mediation Services Policies and Procedures III.03 regarding Grievance Mediation. The mediator does not have authority to order discovery.

Subd. 4. Costs of Mediation: The costs of mediation shall be borne equally by both parties. Each party shall bear its own costs related to representation during the mediation process.

Subd. 5. Recommendation: The recommendations of the mediator, if any, shall be advisory only and shall not be binding on either party. No reference to the mediation or any recommendation therefrom may be used in any subsequent proceeding.

Section 8. Arbitration Procedures: In the event that the grievant and the School District are unable to resolve any grievance, the grievance may be submitted to arbitration as defined in this article.

Subd. 1. Request: A request to submit a grievance to arbitration must be made in writing and signed by the grievant. Such request must be filed in the office of the Superintendent within ten (10) days* following denial of the grievance at Level II or completion of the grievance mediation procedure, if any.

Subd. 2. Prior Procedure Required: No grievance shall be considered by the arbitrator that has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator: Upon the proper submission of a grievance under the terms of this procedure, the parties may, within ten (10) days* after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the Commissioner to submit a panel of seven (7) arbitrators to the parties, pursuant to PELRA, provided such request is made within twenty (20) days* after the request for arbitration. The request shall ask that the panel be submitted within ten (10) days* after the receipt of said request. Within ten (10) days* after receipt of the panel, the parties shall alternately strike names, and the remaining name shall be the arbitrator to hear the grievance. The order of striking will be determined by lot. Failure to agree upon an arbitrator or the failure to request an arbitrator from the Commissioner within the time period as provided in this article shall constitute a waiver of the grievance.

Subd. 4. Hearing: The grievance shall be heard by a single arbitrator, and both parties may be represented by such person(s) as they may choose, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing de novo.

Subd. 5. Decision: Decisions by the arbitrator in cases properly before him/her shall be final and binding upon the parties, subject, however, to the limitations of arbitration decisions as provided in PELRA. The arbitrator shall issue a written decision and order including findings of fact that shall be based upon substantial and competent evidence presented at the hearing. All witnesses shall be sworn upon oath by the arbitrator.

Subd. 6. Expenses: Each party shall bear its own expenses in connection with arbitration, including expenses relating to the party's representatives, witnesses, and any other expenses that the party incurs in connection with presenting its case in arbitration. A transcript or recording of the hearing shall be made at the request of either party. The parties shall share equally the fees and expenses of the arbitrator, the cost of the transcript or recording if requested by either or both parties, and any other expenses that the parties mutually agree are necessary for the conduct of the arbitration. However, the party ordering a copy of such transcript shall pay for such copy.

Subd. 7. Jurisdiction: The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before him/her pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment contained in this Agreement; nor shall an arbitrator have jurisdiction over any grievance that has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined in this article; nor shall the jurisdiction of the arbitrator extend to matters of inherent managerial policy, that shall include, but are not limited to, such areas of discretion or policy as the functions and programs of the School District, its overall budget, utilization of technology, the organizational structure, selection of personnel, and direction and the number of personnel. In considering any issue in dispute, the arbitrator's order shall give due consideration to the statutory rights and obligations of the School Board to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

Section 9. Election of Remedies and Waiver: A party instituting any action, proceeding, or complaint in a federal or state court of law or before an administrative tribunal, federal agency, state agency, or seeking relief through any statutory process for which relief may be granted, the subject matter of which may constitute a grievance under this Agreement, shall immediately thereupon waive any and all rights to pursue a grievance under this article. Upon instituting a proceeding in another forum as outlined in this Agreement, the principal shall waive the right to initiate a grievance pursuant to this article, or, if the grievance is pending in the grievance procedure, the right to pursue it further shall be immediately waived. This section shall not apply to actions to compel arbitration as provided in this Agreement or to enforce the award of an arbitrator.

ARTICLE XI

DURATION

This contract shall remain in full force and effect through June 30, 2027 and will be subject to review annually, not less than ninety (90) days prior to its expiration on any anniversary thereafter shall remain in full force and effect until a new agreement is reached.

IN WITNESS THEREOF, the parties have executed this Agreement as follows:

For Principals

For Ind. School District. #129

Negotiator

Chairman

Negotiator

Clerk

Date

Chief Board Negotiator

Date

SCHEDULE A
SALARY SCHEDULE

<u>STEP</u>	<u>2025-2026</u>	<u>2026-2027</u>
1	\$120,642	\$122,150
2	\$122,692	\$124,226
3	\$124,777	\$126,337
4	\$126,900	\$128,487
5	\$129,057	\$130,670
6	\$131,251	\$132,891
7	\$133,482	\$135,150
8	\$135,751	\$137,448
9	\$138,059	\$139,785

Deductions From Final Paychecks

Employee	Building	Date	Days	Hours	Daily Rate	Hourly Rate	Amount Full Deduct
Beadell, Aaron	Sanford	10/16/24	1		\$ 433.97		\$ 433.97
Beadell, Aaron Total							\$ 433.97
Carlson, Kailee	Ramsey	11/14/24	1		\$ 388.04		\$ 388.04
Carlson, Kailee Total							\$ 388.04
Douglas, Marree	Sanford	2/21/25	1		\$ 474.28		\$ 474.28
Douglas, Marree Total							\$ 474.28
Glady, Hilary	Ramsey	4/14/25		4		\$ 59.28	\$ 237.12
Glady, Hilary Total							\$ 237.12
Hanna, Stephanie	Sanford	10/16/24		2.5		\$ 59.28	\$ 148.20
Hanna, Stephanie	Sanford	3/6/25-3/7/25	2		\$ 474.28		\$ 948.56
Hanna, Stephanie Total							\$ 1,096.76
Jones, Georgette	ALC	2/12/25-2/13/25	2		\$ 413.35		\$ 826.70
Jones, Georgette Total							\$ 826.70
LaHaye, Brooke	Sanford	12/13/24		2		\$ 42.18	\$ 84.36
LaHaye, Brooke	Sanford	5/21/25-5/23/25	3		\$ 337.43		\$ 1,012.29
LaHaye, Brooke Total							\$ 1,096.65
Macziewski, Amanda	MMS	10/23/24		7		\$ 59.28	\$ 414.96
Macziewski, Amanda	MMS	4/22/25		0.75		\$ 59.28	\$ 44.46
Macziewski, Amanda	MMS	5/1/25		1		\$ 59.28	\$ 59.28
Macziewski, Amanda	MMS	5/7/25		2.25		\$ 59.28	\$ 133.38
Macziewski, Amanda	MMS	5/23/25		2.25		\$ 59.28	\$ 133.38
Macziewski, Amanda Total							\$ 785.46
Maloney, Hanna	MHS	3/7/25	1		\$ 337.43		\$ 337.43
Maloney, Hanna Total							\$ 337.43
Miner, MaQuelah	MHS	4/30/25-5/2/25	3		\$ 293.38		\$ 880.14
Miner, MaQuelah	MHS	5/5/25-5/9/25	5		\$ 293.38		\$ 1,466.90
Miner, MaQuelah	MHS	5/12/25-5/16/25	5		\$ 293.38		\$ 1,466.90
Miner, MaQuelah	MHS	5/19/25-5/23/25	5		\$ 293.38		\$ 1,466.90
Miner, MaQuelah	MHS	5/27/25-5/30/25	4		\$ 293.38		\$ 1,173.52
Miner, MaQuelah Total							\$ 6,454.36
Opdahl, Patty	Ramsey	1/20/25	1		\$ 474.28		\$ 474.28
Opdahl, Patty Total							\$ 474.28
Pineda, Ana	MHS	4/22/25-4/25/25	4		\$ 272.76		\$ 1,091.04
Pineda, Ana	MHS	4/28/25-5/2/25	5		\$ 272.76		\$ 1,363.80
Pineda, Ana	MHS	5/5/25-5/9/25	5		\$ 272.76		\$ 1,363.80
Pineda, Ana	MHS	5/12/25-5/16/25	5		\$ 272.76		\$ 1,363.80
Pineda, Ana	MHS	5/19/25-5/23/25	5		\$ 272.76		\$ 1,363.80
Pineda, Ana	MHS	5/27/25-5/30/25	4		\$ 272.76		\$ 1,091.04
Pineda, Ana Total							\$ 7,637.28
Reidinger, Amy	MMS	5/1/25		1		\$ 56.59	\$ 56.59
Reidinger, Amy	MMS	5/21/25		0.75		\$ 56.59	\$ 42.44
Reidinger, Amy Total							\$ 99.03
Sachs, Kailee	Ramsey	5/9/25	1		\$ 283.07		\$ 283.07
Sachs, Kailee	Ramsey	5/12/25-5/16/25	5		\$ 283.07		\$ 1,415.35
Sachs, Kailee	Ramsey	5/19/25-5/23/25	5		\$ 283.07		\$ 1,415.35
Sachs, Kailee	Ramsey	5/27/25-5/29/25	3		\$ 283.07		\$ 849.21
Sachs, Kailee Total							\$ 3,962.98
Sletta, Madison	MMS	9/10/24-9/13/24	4		\$ 375.86		\$ 1,503.44
Sletta, Madison	MMS	9/16/24-9/20/24	5		\$ 375.86		\$ 1,879.30
Sletta, Madison	MMS	9/23/24-9/27/24	5		\$ 375.86		\$ 1,879.30
Sletta, Madison	MMS	9/30/24-10/4/24	5		\$ 375.86		\$ 1,879.30
Sletta, Madison	MMS	10/7/24-10/11/24	5		\$ 375.86		\$ 1,879.30
Sletta, Madison	MMS	10/14/24-10/16/24	3		\$ 375.86		\$ 1,127.58
Sletta, Madison	MMS	10/21/24	1		\$ 375.86		\$ 375.86
Sletta, Madison Total							\$ 10,524.08
Spicer, Holly	MMS	12/16/24-12/17/24	2		\$ 375.86		\$ 751.72
Spicer, Holly Total							\$ 751.72
Tostenson, Molli	MMS	3/17/25-3/21/25	5		\$ 400.70		\$ 2,003.50
Tostenson, Molli	MMS	3/24/25-3/28/25	5		\$ 400.70		\$ 2,003.50
Tostenson, Molli	MMS	3/31/25-4/4/25	5		\$ 400.70		\$ 2,003.50
Tostenson, Molli	MMS	4/7/25-4/11/25	5		\$ 400.70		\$ 2,003.50
Tostenson, Molli Total							\$ 8,014.00
Willems, Kylie	Sanford	9/24/24	1		\$ 253.07		\$ 253.07
Willems, Kylie Total							\$ 253.07
Grand Total							\$ 43,847.21

Yearbook Agreement

As a premiere yearbook team in the industry, Dufault Publishing and Walter's Publishing recognize that our success is wholly attributable to your trust in us and your willingness to allow us to be your publishing partner. We want to bring you the best products, services, and value, as well as to provide your school with the best possible yearbook experience. Thank you for this opportunity to serve you.

When you publish with us, we guarantee the following:

- Customized training. We'll schedule timely, value-based visits with your yearbook adviser to make sure all the tools and support needed are available to create a quality yearbook.
- A balanced budget each year. You have complete peace of mind that we will partner with you to establish (work within the framework of the school's yearbook budget) and maintain a budget that allows you to create the best yearbook possible.
- A comprehensive yearbook kit with relevant material for producing your yearbook.

Book Specifications:

PAGES	<u>144</u>	PAPER	<u>100 lb Gloss</u>
COPIES	<u>200</u>	TRIM SIZE	<u>8½ x 11</u>
COVER	<u>Custom Litho</u>	BINDING	<u>Smyth Sewn</u>
ENDSHEETS	<u>White Paper</u>	CREATION METHOD	<u>Pictavo</u>

PRICE PER BOOK \$48.35 DELIVERY DATE 8/13/26 SHIPPING No Charge

ADDITIONAL NOTES:

All Color Yearbook with Custom Cover, Shipping Included, Free Plant Tour

Optional: 144 pages / 150-199 copies - \$54.75 per book

subject to change. You will receive an invoice when the publication is completed. Payment should be made within thirty days after the invoice is received. **Sales Tax:** if your school is required to collect sales tax, the school is responsible for setting the correct sales tax rate, setting the appropriate product(s) to be taxable and paying the required sales tax for all orders taken at school.

Years of enrollment

2026

DUFAULT PUBLISHING IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF:

SCHOOL NAME: Montevideo High School

Customer's Authorized Signature

Date



Dufault Publishing Signature

6/4/25

Date

Customer's Authorized Signature

Date

DUFAULT

publishing

Yearbook Agreement

As a premiere yearbook team in the industry, Dufault Publishing and Walter's Publishing recognize that our success is wholly attributable to your trust in us and your willingness to allow us to be your publishing partner. We want to bring you the best products, services, and value, as well as to provide your school with the best possible yearbook experience. Thank you for this opportunity to serve you.

When you publish with us, we guarantee the following:

- Customized training. We'll schedule timely, value-based visits with your yearbook adviser to make sure all the tools and support needed are available to create a quality yearbook.
- A balanced budget each year. You have complete peace of mind that we will partner with you to establish (work within the framework of the school's yearbook budget) and maintain a budget that allows you to create the best yearbook possible.
- A comprehensive yearbook kit with relevant material for producing your yearbook.

Book Specifications:

PAGES	<u>28</u>	PAPER	<u>80 lb Gloss</u>
COPIES	<u>100</u>	TRIM SIZE	<u>8½ x 11</u>
COVER	<u>Custom Litho</u>	BINDING	<u>Saddle Stitched</u>
ENDSHEETS	<u>White Paper</u>	CREATION METHOD	<u>Pictavo</u>

PRICE PER BOOK \$12.62 DELIVERY DATE 5/13/26 SHIPPING No Charge

ADDITIONAL NOTES:

All Color Yearbook, Shipping Included

32 pages / 100 copies - \$13.97

36 pages / 100 copies - \$14.82

In the event that the customer changes any book specifications, the individual book price and the total purchase price are subject to change. You will receive an invoice when the publication is completed. Payment should be made within thirty days after the invoice is received. **Sales Tax:** if your school is required to collect sales tax, the school is responsible for setting the correct sales tax rate, setting the appropriate product(s) to be taxable and paying the required sales tax.

Years of enrollment

2025

DUFAULT PUBLISHING IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF:

SCHOOL NAME: Montevideo Middle School

Customer's Authorized Signature

Date

Brian Dufault
Dufault Publishing Signature

6/4/25

Date

Customer's Authorized Signature

Date



Yearbook Agreement

As a premiere yearbook team in the industry, Dufault Publishing and Walter's Publishing recognize that our success is wholly attributable to your trust in us and your willingness to allow us to be your publishing partner. We want to bring you the best products, services, and value, as well as to provide your school with the best possible yearbook experience. Thank you for this opportunity to serve you.

When you publish with us, we guarantee the following:

- Customized training. We'll schedule timely, value-based visits with your yearbook adviser to make sure all the tools and support needed are available to create a quality yearbook.
- A balanced budget each year. You have complete peace of mind that we will partner with you to establish (work within the framework of the school's yearbook budget) and maintain a budget that allows you to create the best yearbook possible.
- A comprehensive yearbook kit with relevant material for producing your yearbook.

Book Specifications:

PAGES	<u>28</u>	PAPER	<u>80 lb Gloss</u>
COPIES	<u>100</u>	TRIM SIZE	<u>8½ x 11</u>
COVER	<u>Custom Litho</u>	BINDING	<u>Saddle Stitched</u>
ENDSHEETS	<u>White Paper</u>	CREATION METHOD	<u>Pictavo</u>

PRICE PER BOOK \$12.62 DELIVERY DATE 5/13/26 SHIPPING No Charge

ADDITIONAL NOTES:

All Color Yearbook, Shipping Included

In the event that the customer changes any book specifications, the individual book price and the total purchase price are subject to change. You will receive an invoice when the publication is completed. Payment should be made within thirty days after the invoice is received. **Sales Tax:** if your school is required to collect sales tax, the school is responsible for setting the correct sales tax rate, setting the appropriate product(s) to be taxable and paying the required sales tax.

Years of enrollment

2026

DUFAULT PUBLISHING IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF:

SCHOOL NAME: Ramsey/Sanford Elementary

Customer's Authorized Signature

Date

Brian Dufault
Dufault Publishing Signature

6/4/25

Date

Customer's Authorized Signature

Date

