

Regular School Board Meeting
Monday, April 8, 2024 6:00 PM

District Office Board Room
2001 William Avenue
Montevideo, MN 56265

Agenda

1. ROUTINE BUSINESS ITEMS
 - 1.1. Call to Order/Pledge of Allegiance
 - 1.2. Roll Call: Birhanzi ___ Pauling ___ Wibben ___ Ohmacht ___ Shourds ___ and Stenson ___.
 - 1.3. Approval of Agenda
 - 1.4. Special Presentation
 - 1.5. Approval of Consent Agenda

(Any item or items may be pulled off the consent agenda, at the request of any board member, for consideration by the board as a whole.)

 - 1.5.1. Regular Board of Education Meeting Minutes
 - 1.5.2. Bills
 - 1.5.3. Treasurer's Report
 - 1.5.4. Budget Report
 - 1.5.5. Personnel Actions
 - 1.5.5.1. Employment
 - 1.5.5.2. Resignations/Retirements
 - 1.5.5.3. Reassignments
 - 1.6. Resolution Accepting a Gift, Donation, Contribution or Bequest RESOLUTION ACCEPTING MONETARY, PROPERTY, GOODS OR SERVICES DONATION
 - 1.7. Public Forum
 - 1.8. Superintendent's Report
 - 1.9. Board Reports
 - 1.9.1. Board Committees
 - 1.9.2. Student Representative Report
 - 1.9.3. Administrators
 - 1.10. Congratulatory Action and Recognition
2. DISCUSSION ITEMS
 - 2.1. Long Term Facilities
3. ACTION ITEMS
 - 3.1. Accept Roofing Project Bid
 - 3.2. Review Transportation Bids
 - 3.3. Approve Superintendent Contract
 - 3.4. Approve Bob Mills Award Recipient
4. ADJOURNMENT

ISD 129 – MONTEVIDEO PUBLIC SCHOOLS
Minutes of Regular School Board Meeting
Held March 11, 2024 in Montevideo, MN

The regular meeting of the School Board of Independent School District #129 was called to order by Chairman Stenson at 6:00 p.m. on Monday, March 11, 2024. The meeting was held in the District Board Room of the Montevideo Middle School.

Members present were Pauling, Birhanzi, Ohmacht, Shourds, Wibben, and Stenson. Also present were Mr. McKittrick, Mr. Weber, Mrs. Sachariason, and several staff members.

Director Pauling made and Director Ohmacht seconded a motion to approve the agenda as presented. The Motion carried unanimously.

Principal Heidi Sachariason, gave a special presentation on the implementation of SoR (LETRS) Training for Montevideo Elementary Schools. This included what is being done for Professional Development, skills instruction, selecting a comprehensive reading program, and aligning instruction at each grade level.

Director Ohmacht made and Director Shourds seconded a motion to approve the Consent Agenda as presented. The Motion carried unanimously.

- Regular Board of Education Meeting Minutes – February 12, 2024
- March Bills

TOTAL EXPENDITURES BY FUND

GENERAL FUND	\$	213,054.50
FOOD SERVICE	\$	60,720.48
COMMUNITY SERVICES	\$	4,763.13
CAPITAL EXPENDITURE	\$	83,480.07
DEBT SERVICE	\$	5,450.00
STUDENT ACTIVITIES	\$	8,424.69
MINN RIVER VALLEY ED DIST	\$	109,877.45
MRVED COMMUNITY EDUCATION	\$	525.70
TOTAL BY FUND	\$	486,296.02

- Treasure Report
- Budget Report
- Personnel Actions:
 - Employment:
 - Holly Spicer, Special Education Teacher at Middle School starting with the 24-25 school year.
 - Brian Donahue, Custodian - ALC/ELC
 - Spring coaching and extra-curricular assignments

Resignations/Retirements:

Elaine Hulmes-Walker, resigned as Little Thunder Hawk Aide

Reassignments:

Derek Webb was reassigned from 2nd grade teacher to 4th grade teacher for the 24-25 school year. Martin Christenson was reassigned from Special Ed Teacher to ELA teacher for the 24-25 school year.

Dana Harrington was reassigned from Middle School Special Ed Teacher to High School Special Ed Teacher for the 24-25 school year.

Robert Leal was reassigned from the ALC/ELC Custodian to Ramsey Elementary Custodian effective March 25, 2024.

Terminations:

Kaia Olson, Custodian at Ramsey Elementary School

- Resolution Accepting a Gift, Donation, Contribution, or Bequest: Director Birhanzl made and Director Shourds seconded a motion to adopt the resolution accepting the listed gifts, donations, contributions, and bequests.
- Public Forum
- Superintendent's Report
- Board Report
 - Director Wibben gave an update on the MRVED Board Meeting
 - Director Pauling and Director Birhanzl gave an update on the Transportation Committee meeting
- Student Representative Report
- Administrators Report

Congratulatory Action and Recognition

Since the last school board meeting, MHS students have had an abundance of success in extracurricular activities. In a future meeting, we will mention individual successes, but tonight we would like to congratulate the MHS Dance Team for their 6th place finish at the State A High Kick Dance Competition, the United Wrestling Team for their 5th place performance at the State AA Wrestling Tournament, and the Individuals and Relay's on the Boys Swim and Dive team visit at State. Congratulations!

Discussion Items

Chief Business Official Adam Spray presented the FY Budget Revisions.

Action Items

- Motion by Director Pauling and seconded by Director Wibben to approve the 2024-25 school calendar as presented. The motion carried unanimously.
- Motion by Director Ohmacht and seconded by Director Shourds to approve the 2024-25 Student Fees & Expenses. The motion carried unanimously.
- Motion by Director Wibben and seconded by Director Pauling to approve the SWWC Service Cooperative Contracts for the 2024-25 school year. The motion carried unanimously.
- Motion by Director Shourds and seconded by Director Ohmacht to approve the revised FY 24 budget in the amounts of Revenues: \$26,348,344 and Expenses: \$26,498,217. The motion carried unanimously.

- Motion by Director Pauling and seconded by Director Shourds to adopt, by resolution, the termination and non-renewal of contracts for the 2024-25 school year for each individual teacher as presented. After a roll call vote, all members voted Aye, the motion carried unanimously.

Adjournment: Director Birhanzl made and Director Ohmacht seconded the motion to adjourn the meeting at 6:57 p.m.

ISD 129 – MONTEVIDEO PUBLIC SCHOOLS
Minutes of Special School Board Meeting
Held March 20, 2024 in Montevideo, MN

The special meeting of the School Board of Independent School District #129 was called to order by Vice Chairperson Pauling at 6:00 p.m. on Wednesday, March 20, 2024. The meeting was held in the District Board Room of the Montevideo Middle School.

Members present were Pauling, Birhanzl, Shourds, Wibben, Ohmacht, and member Stenson attended virtually. Also in attendance were Mr. McKittrick, Preston Euerle with R.A. Mortenson, and Matt Hammer with Ehlers.

Director Ohmacht made and Director Shourds seconded the motion to approve the agenda as presented. The motion carried unanimously.

Director Birhanzl made and Director Shourds seconded the motion to approve the personnel changes. The motion carried unanimously.

Mr. McKittrick explained the purpose of the special meeting is to give an update on the superintendent search and the district plan moving forward. In other business, Preston Euerle with R.A. Mortenson, and Matt Hammer with Ehlers led a discussion about long-term facility planning.

Director Ohmacht made and Director Shourds seconded the motion to approve the Quotes for Transportation to be extended until April 8th, 2024 at 2:00 p.m. The motion carried unanimously.

Director Wibben made and Director Ohmacht seconded the motion to approve the closing of the superintendent search with MSBA and directed the Board Chair and the negotiations team to enter into contract negotiations with Mr. McKittrick for the 2024-2025 school year. The motion carried unanimously.

Director Birhanzl made and Director Ohmacht seconded the motion to adjourn the meeting at 8:02 p.m. Motion carried unanimously.

MONTEVIDEO PUBLIC SCHOOLS**MONTHLY WARRANTS****MARCH 8, 2024**

Check #	Vendor	Amount	Description
67456	A&B BUSINESS SOLUTIONS	\$ 824.55	COPIER LEASES
67457	Vendor Continued Check	\$ -	VOID
67458	Vendor Continued Check	\$ -	VOID
67459	Vendor Continued Check	\$ -	VOID
67460	Vendor Continued Check	\$ -	VOID
67461	Vendor Continued Check	\$ -	VOID
67462	Vendor Continued Check	\$ -	VOID
67463	AMAZON CAPITAL SERVICES, INC	\$ 4,508.07	MISC EXPENSES
67464	BLICK ART MATERIALS	\$ 67.91	CLASSROOM SUPPLIES
67465	BUILDERS FIRSTSOURCE	\$ 175.89	CUSTODIAL SUPPLIES
67466	Vendor Continued Check	\$ -	VOID
67467	Vendor Continued Check	\$ -	VOID
67468	CHAPPEL CENTRAL INC	\$ 14,901.91	HVAC REPAIRS/CONTRACT
67469	CHERRYROAD MEDIA	\$ 640.34	NOTICES
67470	CLARA CITY TELEPHONE	\$ 479.00	FIBER LEASE
67471	Vendor Continued Check	\$ -	VOID
67472	Vendor Continued Check	\$ -	VOID
67473	CLARK TRANSPORTATION, INC	\$ 104,551.62	TRANSPORTATION SERVICES
67474	CLEARWAY COMMUNITY SOLAR	\$ 4,458.14	SOLAR CREDITS
67475	COLUMN SOFTWARE PBC	\$ 642.40	MTG MINUTES
67476	DAYBREAK COMMITTEE	\$ 500.00	KOB DONATION
67477	DISCOUNT SCHOOL SUPPLY	\$ 294.33	CLASSROOM SUPPLIES
67478	DISTRIBUTED WEBSITE CORPORATION	\$ 450.00	ACTIVITIES REGISTRATION
67479	DOUBLE D DEVELOPMENT	\$ 16,112.58	HAWKS NEST LEASE
67480	DRIESSEN WATER INC	\$ 229.05	SALT/WATER
67481	EAST SIDE JERSEY DAIRY ESJD	\$ 9,825.87	FOOD SERVICE BILLING
67482	ELEMENTARY FACULTY LOUNGE	\$ 26.23	VENDING PROCEEDS
67483	FARMERS UNION OIL COMPANY	\$ 453.97	FUEL
67484	FOLLET CONTENT SOLUTIONS, LLC	\$ 1,535.88	BOOK ORDERS
67485	GOPHER SPORTS	\$ 1,423.35	PHY ED SUPPLIES
67486	GREATER MN FAMILY SERVICES	\$ 833.33	CONTRACTED SERVICES
67487	HALLBERG ENGINEERING	\$ 2,887.50	MHS GYM IAQ PROJECT
67488	HARDWARE DISTRIBUTORS LTD	\$ 641.64	WOOD SHOP SUPPLIES
67489	HERC-U-LIFT	\$ 154.00	INSPECTION
67490	Vendor Continued Check	\$ -	VOID
67491	HILLYARD FLOOR CARE SUPPLY	\$ 8,140.50	CUSTODIAL SUPPLIES
67492	INNOVATIVE OFFICE SOLUTIONS, LLC	\$ 548.28	CLASSROOM SUPPLIES
67493	JOSTENS INC	\$ 1,092.91	GRADUATION ITEMS
67494	Vendor Continued Check	\$ -	VOID
67495	Vendor Continued Check	\$ -	VOID
67496	Vendor Continued Check	\$ -	VOID
67497	Vendor Continued Check	\$ -	VOID
67498	J W PEPPER AND SON INC	\$ 1,467.90	MUSIC
67499	KENNEDY & GRAVEN CHARTERED	\$ 4,796.00	LEGAL SERVICES
67500	KIBBLE EQUIPMENT CO	\$ 5,929.29	SKID STEER REPAIRS
67501	KOEHLER & DRAMM WHOLESALE FLORIST	\$ 176.95	AG SUPPLIES
67502	LUTHERAN SOCIAL SERVICE/FGP	\$ 300.00	FOSTER GRANDPARENT PROGRAM
67503	M-F ATHLETIC CO LLC	\$ 1,893.00	TRACK EQUIPMENT

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MARCH 8, 2024**

67504 MHS FACULTY LOUNGE	\$	31.61	VENDING PROCEEDS
67505 MID-AMERICAN RESEARCH CHEMICAL	\$	1,246.33	CUSTODIAL SUPPLIES
67506 MIDWEST PLAYGROUND CONTRACTORS INC	\$	5,910.00	PLAYGROUND INSTALLATION
67507 MINNESOTA CLAY	\$	1,461.96	ART SUPPLIES
67508 MMS FACULTY LOUNGE	\$	45.67	VENDING PROCEEDS
67509 MN RIVER VALLEY EDUCATION DIST	\$	9,522.20	MRVED PROGRAMS
67510 MOLDE'S ELECTRIC & MECHANICAL INC	\$	4,400.69	ELECTRICAL REPAIRS/LIGHTING
67511 MONTE HARDWARE HANK	\$	123.95	CUSTODIAL SUPPLIES
67512 MUSIC STREET INC	\$	76.00	MMS BAND
67513 NCS PEARSON INC	\$	134.70	TESTING PROTOCOLS
67514 OLSEN PLUMBING & HEATING INC	\$	1,871.50	PLUMBING REPAIRS
67515 OUTLAW GRAPHIX	\$	151.00	WELLNESS PROGRAM
67516 OXYGEN SERVICE COMPANY	\$	220.81	AG SHOP SUPPLIES
67517 PAAPE ENERGY SERVICES	\$	667.92	HVAC CONTROLS
67518 PAN OF GOLD BAKING CO	\$	1,671.54	FOOD SERVICE BILLING
67519 PETTY CASH FUND	\$	2,795.87	PETTY CASH REIMBURSEMENTS
67520 RENAISSANCE LEARNING INC	\$	12,761.00	FASTBRIDGE
67521 RENNEBERG HARDWOODS INC	\$	2,360.60	LUMBER FOR STUDENT PROJECTS
67522 RIDGEWATER COLLEGE	\$	460.00	PSEO
67523 RUNNING'S SUPPLY INC	\$	493.89	CUSTODIAL SUPPLIES
67524 Vendor Continued Check	\$	-	VOID
67525 SARLETTES MUSIC	\$	748.50	BAND SUPPLIES/REPAIRS
67526 SCHOLASTIC INC	\$	115.85	SOCIAL STUDIES BOOKS
67527 SCHOOL SPECIALTY INC	\$	24.10	CLASSROOM SUPPLIES
67528 SPEECH CORNER	\$	301.91	SPEECH/LANGUAGE THERAPY SUPPLIES
67529 SW/WC SERVICE COOPERATIVE	\$	20,306.80	LEVEL IV LEASE/KBOWL/MA FORMS/3RD PARTY
67530 SYSCO WESTERN MN	\$	45,990.43	FOOD SERVICE BILLING
67531 T-MOBILE	\$	89.25	BUS ACCESS POINTS
67532 TOSTENSON LANDFILL	\$	3,967.41	LANDFILL SERVICES
67533 TRANE US INC	\$	2,627.00	HVAC REPAIRS
67534 TRIO SUPPLY COMPANY	\$	1,954.62	FOOD SERVICE BILLING
67535 UNITED MAT CLUB	\$	987.00	YOUTH WRESTLING
67536 US POST OFFICE	\$	952.00	STAMPS
67537 US BANK EQUIPMENT FINANCE	\$	780.00	COPIER LEASE
67538 USI INSURANCE SERVICES LLC	\$	900.00	RISK MANAGEMENT
67539 Vendor Continued Check	\$	-	VOID
67540 Vendor Continued Check	\$	-	VOID
67541 Vendor Continued Check	\$	-	VOID
67542 Vendor Continued Check	\$	-	VOID
67543 Vendor Continued Check	\$	-	VOID
67544 VISA	\$	6,151.39	MISC EXPENSES
67545 WALMART - CAPITAL ONE	\$	3,655.25	MISC EXPENSES
67546 WARD'S SCIENCE	\$	190.03	SCIENCE SUPPLIES
232400223 ARNDT, KRISTI L	\$	13.54	BETWEEN BUILDING MILEAGE
232400224 BIRDSALL, DEREK D	\$	24.12	BETWEEN BUILDING MILEAGE
232400225 BIRHANZL, KATIANNE M	\$	48.22	STUDENT COUNCIL SUPPLIES
232400226 BORAAS, ERIK J	\$	32.03	TRAP LEAGUE REIMBURSEMENT
232400227 DAHL, CHARLYNN MARIE	\$	33.97	STUDENT COUNCIL SUPPLIES
232400228 FLICKINGER, ALCYIA L	\$	91.25	MILEAGE REIMBURSEMENT

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MARCH 8, 2024**

232400229 FOLEY, ROBERT DANIEL	\$	164.75	STATE BBALL REIMBURSEMENTS
232400230 FRAGODT, CONNIE	\$	32.16	HOME VISIT MILEAGE
232400231 GEERDES, STACY T	\$	26.74	BETWEEN BUILDING MILEAGE
232400232 HAWKINS INC	\$	10.00	POOL CHEMICALS
232400233 IS-CORP	\$	281.25	FINANCE SOFTWARE HOST
232400234 KLAASSEN, KELLY A	\$	59.06	SHELTER RESERVATION
232400235 LUND, DEANNE M	\$	106.08	FACS SUPPLIES REIMBURSEMENT
232400236 MADER, JOHN C	\$	59.24	BETWEEN BUILDING MILEAGE
232400237 MCKITTRICK, WADE A	\$	803.12	MILEAGE REIMBURSEMENT
232400238 MILLER, JENNIFER M	\$	50.00	COACHING CLINIC REGISTRATION
232400239 REIDINGER, AMY K	\$	20.10	BETWEEN BUILDING MILEAGE
232400240 ROBARGE, NANCY ANN	\$	52.88	MILEAGE REIMBURSEMENT
232400241 SMIENS, SARAH DONNA	\$	118.93	PHONE/MILEAGE REIMBURSEMENT
232400242 SODEN, SCOTT CHASE	\$	410.86	COACHING CLINIC EXPENSES
232400243 VICK, JENNA A	\$	537.86	MMEA REIMBURSEMENTS
232400244 WEBB, DEREK CHARLES	\$	629.22	STATE BBALL REIMBURSEMENTS
232400245 WEBER, VERA S	\$	341.26	LODGING REIMBURSEMENT

TOTAL MONTEVIDEO WARRANTS \$ 331,057.81

MINNESOTA RIVER VALLEY EDUCATION DISTRICT WARRANTS

67441 BERGESON, BRUCE D	\$	86.28	PHONE/MILEAGE REIMBURSEMENT
67442 CITY OF MONTEVIDEO	\$	173.90	CITY UTILITIES
67443 CLARA CITY TELEPHONE	\$	200.00	FIBER LEASE
67444 CLARK TRANSPORTATION, INC	\$	583.50	ALC TRANSPORTATION
67445 CULLIGAN SOFT WATER	\$	25.60	WATER
67446 FOLEY, JOAN N	\$	295.00	MCTM CONFERENCE EXPENSES
67447 GROVE, EMILY	\$	4,479.51	EL CONSULTANT
67448 ISD #2853-LAC QUI PARLE VALLEY	\$	38.61	TITLE III REIMBURSEMENT
67449 LIGHTBEAM INTERNET	\$	35.27	ABE INTERNET
67450 MEYER, NICOLE L	\$	206.23	MAAP CONFERENCE REIMBURSEMENTS
67451 OLSEN PLUMBING & HEATING INC	\$	74.00	TOILET REPAIR
67452 SCHWARZ, BARBARA	\$	28.52	ABE REIMBURSEMENT
67453 T.A. LAURITSEN SEPTIC & DRAIN	\$	200.00	SEWER LINE HYDRO JET
67454 VISA CARDMEMBER SERVICE	\$	2,682.95	MISC EXPENSES
67455 WORDEN, CATALINA R	\$	257.28	ABE MILEAGE

TOTAL MRVED WARRANTS \$ 9,366.65

TOTAL EXPENDITURES BY FUND

GENERAL FUND	\$	221,428.08
FOOD SERVICE	\$	60,316.30
COMMUNITY SERVICES	\$	11,646.37
CAPITAL EXPENDITURE	\$	33,584.10
STUDENT ACTIVIES	\$	4,082.96
MINN RIVER VALLEY ED DIST	\$	8,727.88
MRVED COMMUNITY EDUCATION	\$	638.77
TOTAL BY FUND	\$	340,424.46

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MARCH 8, 2024**

MARCH 2024 WIRES / CASH TRANSFERS

3/11/2024 WIRE FROM PMA TO OLD NATIONAL	\$	350,000.00	BOARD BILLS
3/14/2024 WIRE FROM PMA TO MINNWEST	\$	635,000.00	PAYROLL
3/28/2024 WIRE FROM PMA TO MINNWEST	\$	680,000.00	PAYROLL
3/28/2024 WIRE FROM LAF TO OLD NATIONAL	\$	260,000.00	HEALTH INS ACH

MARCH 2024 MANUAL CHECKS

67276 ISD #129 - MONTEVIDEO	\$	3,500.00	STARTING CASH FOR SECTION GAMES
67277 CITY OF MONTEVIDEO UTILITIES	\$	3,910.84	CITY UTILITIES
67278 VENDOR CONTINUED CHECK	\$	-	VOID
67279 VENDOR CONTINUED CHECK	\$	-	VOID
67280 JAKES PIZZA	\$	9,002.40	ACTIVITIES/MEETINGS/CONCESSIONS
67281 MONTE CANDY CO	\$	270.00	CONCESSIONS
67282 PEPSI-COLA	\$	3,654.73	CONCESSIONS
67398 AMAZON CAPITAL SERVICES, INC	\$	72.45	MISC SUPPLIES
67399 CHARTER COMMUNICATIONS	\$	309.94	PHONE/INTERNET SERVICE
67400 COLD STONE CREAMERY	\$	1,725.00	CONCESSIONS
67401 DAYBREAK COMMITTEE	\$	150.00	DAYBREAK
67402 JOHN DEERE FINANCIAL	\$	36.19	MAINT SUPPLIES
67403 VENDOR CONTINUED CHECK	\$	-	VOID
67404 JW PEPPER AND SON INC	\$	675.99	MUSIC
67405 MCCONE FOODS	\$	924.00	FFA FUNDRAISER
67406 MILLS CREEK GUN RANGE	\$	5,600.00	TRAP LEAGUE SUPPLIES
67407 PETTY CASH FUND	\$	7,725.50	PETTY CASH REIMBURSEMENTS
67408 VERIZON WIRELESS	\$	636.50	MOBILE PHONE SERVICE
67418 CENTURYLINK-AZ	\$	112.58	ABE PHONE SERVICE
67419 EMC INSURANCE COMPANIES	\$	1,360.31	MRVED INSURANCE RENEWAL
67420 WURST MACHERS	\$	9,025.00	MARCH 28TH INSERVICE
67421 XCEL ENERGY	\$	770.34	MRVED ELECTRIC SERVICE
67433 CITY OF MONTEVIDEO UTILITIES	\$	3,631.40	CITY UTILITIES
67434 EF EDUCATIONAL TOURS	\$	2,103.61	IRELAND TRIP
67435 MONTE CANDY CO	\$	988.00	CONCESSIONS
67436 REGION 3A	\$	42,151.00	SECTION EVENTS
67437 TRIO SUPPLY COMPANY	\$	1,870.13	FOOD SERVICE BILLING
67438 XCEL ENERGY	\$	12,526.20	ELECTRICAL SERVICE

TOTAL MARCH 2024 MANUAL CHECKS \$ 112,732.11

**MONTEVIDEO PUBLIC SCHOOLS
MONTHLY WARRANTS
MARCH 8, 2024**

MARCH 2024 PAYROLL DEDUCT CHECKS/EFT PMTS

US TREAS	US TREASURY	\$	128,876.95	FEDERAL PAYROLL TAX
US TREAS	US TREASURY	\$	134,248.35	FEDERAL PAYROLL TAX
MN REV	MN DEPARTMENT OF REVENUE	\$	19,444.35	STATE WITHHOLDING
MN REV	MN DEPARTMENT OF REVENUE	\$	20,654.88	STATE WITHHOLDING
MN TRA	MINNESOTA TEACHERS RETIREMENT ASSOC	\$	67,892.22	TRA EFT
MN TRA	MINNESOTA TEACHERS RETIREMENT ASSOC	\$	66,600.27	TRA EFT
MN PERA	MN PUBLIC EMPLOYEES RETIREMENT ASSO	\$	24,215.82	PERA EFT
MN PERA	MN PUBLIC EMPLOYEES RETIREMENT ASSO	\$	28,794.91	PERA EFT
SWWC	SOUTHWEST WEST CENTRAL SERVICE CO-C	\$	224,433.58	HEALTH EFT
EBC	EDUCATORS BENEFIT CONSULTANTS	\$	28,843.97	PAYROLL 403(B) EFT
EBC	EDUCATORS BENEFIT CONSULTANTS	\$	29,297.44	PAYROLL 403(B) EFT
67409	AMERICAN FAMILY LIFE ASSURANCE	\$	2,102.96	PAYROLL ACCRUAL
67410	BLUE CROSS BLUE SHIELD OF MINN	\$	565.00	PAYROLL ACCRUAL
67411	ISD #129 - MONTEVIDEO	\$	2,382.78	PAYROLL ACCRUAL
67412	MEA	\$	90.96	PAYROLL ACCRUAL
67413	MN CHILD SUPPORT PAYMENT CTR	\$	328.20	PAYROLL ACCRUAL
67414	MONTEVIDEO AREA COMMUNITY FOUNDATIK	\$	136.50	PAYROLL ACCRUAL
67415	NCPERS MINNESOTA	\$	80.00	PAYROLL ACCRUAL
67416	UMB LOCKBOX PROCESSING	\$	2,500.00	PAYROLL ACCRUAL
67417	AFSCME COUNCIL 65	\$	407.61	PAYROLL ACCRUAL
67422	AVIBEN	\$	163.59	PAYROLL ACCRUAL
67423	ISD #129 - MONTEVIDEO	\$	2,407.78	PAYROLL ACCRUAL
67424	MADISON NATIONAL LIFE INS	\$	5,509.35	PAYROLL ACCRUAL
67425	MEA	\$	90.96	PAYROLL ACCRUAL
67426	MEDICAREBLUE RX	\$	375.00	PAYROLL ACCRUAL
67427	METLIFE	\$	7,132.70	PAYROLL ACCRUAL
67428	MN CHILD SUPPORT PAYMENT CTR	\$	328.20	PAYROLL ACCRUAL
67429	MONTEVIDEO PUBLIC SCHOOL	\$	60.00	PAYROLL ACCRUAL
67430	MONTEVIDEO AREA COMMUNITY FOUNDATIK	\$	136.50	PAYROLL ACCRUAL
67431	AFSCME COUNCIL 65	\$	407.61	PAYROLL ACCRUAL
67432	VSP INSURANCE CO	\$	1,566.95	PAYROLL ACCRUAL
TOTAL PAYROLL CHECKS/EFTS		\$	800,075.39	

MARCH 2024 PETTY CASH DISBURSEMENTS

3/12/2024	Baukol, Pam	\$	25.50	23-24 Winter MSO Payment
3/4/2024	Chase, Dawn	\$	300.00	Native Foods Cooking Class
3/12/2024	Chase, Dawn	\$	300.00	Presenter honorarium
3/4/2024	Dawson-Boyd Public School ISD #378	\$	180.00	KB Invite Fee
3/12/2024	DeJong, Kristin	\$	153.00	23-24 Winter MSO Payment
3/12/2024	Dunn, Chris	\$	51.00	23-24 Winter MSO Payment
3/12/2024	Dunn, Connie	\$	51.00	23-24 Winter MSO Payment
3/4/2024	Glencoe-Silver Lake School ISD #2859	\$	80.00	KB Invite Fee
3/12/2024	Hendrickson, Kurt	\$	51.00	23-24 Winter MSO payment
3/12/2024	Hiepler, Morgan	\$	630.50	
3/12/2024	HIRE IMAGE, LLC	\$	445.00	Inv. 61787 - Background Checks
3/12/2024	Knutson, Katherine	\$	51.00	23-24 Winter MSO payment
3/4/2024	Lac Qui Parle Valley ISD #2853	\$	240.00	Cross Country Meets 8/31/23 & 9/19/23
3/4/2024	Lester Prairie Schools	\$	100.00	KB Invite Fee

MONTEVIDEO PUBLIC SCHOOLS**MONTHLY WARRANTS****MARCH 8, 2024**

3/4/2024	Miller, Sammy Jo	\$	785.00	
3/8/2024	MNIAAA	\$	338.00	MNIAAA banquet - 13 attendees - Montevideo
3/4/2024	Montevideo Area Youth Center	\$	70.00	JTH Roller Skating 2/16/24
3/4/2024	Montevideo Area Youth Center	\$	75.00	6th Grade Roller Skating 3/27/24
3/12/2024	Nelson, Blake	\$	51.00	23-24 Winter MSO payment
3/12/2024	Nelson, Brooklyn	\$	1,636.25	23-24 Winter MSO payment
3/12/2024	Nelson, Emily	\$	51.00	23-24 Winter MSO payment
3/12/2024	Nelson, Julie	\$	323.00	23-24 Winter MSO payment
3/12/2024	Streich, Laura	\$	25.50	23-24 Winter MSO payment
3/12/2024	SWMBDA	\$	95.00	JH solo/ensemble contest
3/12/2024	Thompson, Jamey	\$	1,066.75	23-24 Winter MSO payment
3/12/2024	Wagner, Marie	\$	51.00	23-24 Winter MSO payment
3/4/2024	Waziyatawin	\$	500.00	Presenter Honorarium 2/19/24
3/21/2024	Baker, Lakota	\$	45.00	Refund for Chromebook
3/15/2024	Boyum, Janell	\$	75.00	Speech Judge
3/15/2024	Buckingham, Evan	\$	225.00	Speech Judge (x3)
3/15/2024	Cardinal Speech Team, Redwood Valley High Sch	\$	28.00	Speech Invite fee
3/15/2024	Dack, Lyndsae	\$	74.97	Tiny Circuit Class supplies
3/19/2024	Dufault Publishing	\$	220.00	Yearbooks for board members
3/21/2024	Hy-Vee	\$	250.00	March 20, 2024 Presentation
3/15/2024	ISD #129	\$	350.00	Petty Cash - MMS Dance
3/22/2024	Kriel, Kaye	\$	145.00	Certified speech judge - WCC speech meet
3/15/2024	Kuehn, Rylee	\$	190.00	Section Dance judge 2/10/24 - Replacement Check
3/15/2024	Luverne Speech	\$	14.00	Speech Invite fee
3/15/2024	Minneota High School	\$	49.00	Speech Invite fee
3/19/2024	MN State High School League	\$	46.00	Ref # 041965 - Addl dance wristbands
3/19/2024	Office Of Career Development	\$	150.00	Inv. 3531 - On Campus Fair Registration - Montevideo Put
3/15/2024	Pederson, Gretchen	\$	22.00	SWNS overpayment
3/15/2024	Schueler, Josh	\$	300.00	DJ - MMS Dance
3/15/2024	SpeechWire Tournament Services	\$	255.00	Inv. 10691 - Speech tournament services
3/15/2024	Swick, Lexi	\$	20.90	Hawk Pride prize bucket reimbursement
3/19/2024	Van Binsbergen, Madison	\$	300.00	MMS Fall & Winter accompanist
3/22/2024	West Central Area High School	\$	36.00	WCC Speech meet entry fee

MARCH 2024 PETTY CASH TOTAL \$ 10,521.37

**Independent School District No. 129
TREASURER'S REPORT TO THE SCHOOL BOARD**

Date of Report: April 2024

For the Month of: March 2024

Funds	Balance Beginning of Month	Receipts	Disbursements	Accounting/ Prior Year Adjustment	Balance End of Month
General	1,050,720.75	4,989,562.93	4,373,289.72		1,666,993.96
Food Service	554,900.88	287,818.91	120,289.48		722,430.31
Community Service	-48,873.68	139,080.51	149,707.28		-59,500.45
Capital Outlay	1,141,749.19	243.64	93,351.65		1,048,641.18
Debt Service	158,973.78	0.00	5,450.00		153,523.78
Flex Benefit	8,576.20	2,382.78	4,272.93		6,686.05
Student Activities	297,265.83	60,611.31	31,631.74		326,245.40
MRVED	2,788,950.21	261,895.81	279,947.74		2,770,898.28
TOTALS	5,952,263.16	5,741,595.89	5,057,940.54	0.00	6,635,918.51

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK STATEMENTS

Bank	Bank Balance	Outstanding Checks	Outstanding Deposits	Other Reconciling Items	Balance Per Treasurer's Books
Checking					
Old National Bank	\$360,451.90	\$91,749.19	\$2,701.50	-\$29,297.44	\$ 242,106.77
MinnWest Bank	\$25,542.06	\$258.54		-\$20,654.88	\$ 4,628.64
Flex Account	\$11,619.02	\$4,932.97			\$ 6,686.05
HS Checking - MW	\$4,186.33	\$1,275.20			\$ 2,911.13
Trust Accounts					
			Interest Rate		
PMA MN Trust			5.22%		\$ 1,579,542.27
Liquid Asset Fund			5.18% & 5.27%		\$ 704,812.26
Investments					
		Maturity Date			
Co-op Credit Union					\$ 323.60
Old National Bank- Scholarship		6/8/2024	5.20%		\$ 148,465.58
MN Trust Full Flex		4/30/2024	5.30%		\$ 900,163.80
T Bank, Nat Assoc, TX		6/26/2024	4.74%		\$ 233,150.00
Pacific Western Bank, CA		6/26/2024	4.61%		\$ 233,500.00
Bank 7, OK		12/19/2024	4.69%		\$ 228,000.00
Fieldpoint Private Bank & Trust, CT		1/27/2025	4.88%		\$ 228,500.00
Cornerstone Bank, NE		1/26/2026	4.75%		\$ 229,000.00
Financial Federal Bank, TN		4/29/2024	5.01%		\$ 238,000.00
Mercantile Bank		11/5/2024	4.76%		\$ 243,507.98
Western Alliance Bank		11/5/2024	4.86%		\$ 243,506.06
First Bank of Ohio		1/27/2025	4.75%		\$ 230,550.00
Huntington National Bank		5/5/2025	4.66%		\$ 244,664.19
BOM Bank, LA		11/20/2024	5.53%		\$ 236,800.00
Greenstate Credit Union, IA		5/19/2025	5.40%		\$ 231,250.00
First National Bank, ME		11/24/2025	5.18%		\$ 225,850.00
Investors Choice			0.04%		\$ 0.18

Treasurer's Balance Per Books

\$6,635,918.51

PERIOD ENDING MARCH 31, 2024

MONTEVIDEO PUBLIC SCHOOLS

2023-2024 BUDGET COMPARISON REPORT

REVENUES	23-24 BUDGET	23-24 YTD RECEIVED	% RECEIVED	22-23 BUDGET	22-23 YTD RECEIVED	% RECEIVED
General Fund-01	\$22,131,396.00	\$13,188,175.74	59.59%	\$20,195,052.00	\$12,645,361.27	62.62%
Food Service Fund-02	\$1,268,900.00	\$900,719.88	70.98%	\$942,900.00	\$556,226.58	58.99%
Community Education Fund-04	\$1,574,896.00	\$1,114,124.71	70.74%	\$1,483,081.00	\$1,245,416.97	83.97%
Capital Outlay-05	\$1,066,141.00	\$560,671.00	52.59%	\$1,127,482.00	\$1,327,272.85	117.72%
Debt Redemption Fund-07	\$1,045,983.00	\$1,115,264.75	106.62%	\$1,477,382.00	\$1,359,157.85	92.00%
Student Activities - 50	\$381,400.00	\$224,508.58	58.86%	\$381,400.00	\$246,032.38	64.51%
TOTAL OF ALL FUNDS	\$27,468,716.00	\$17,103,464.66	62.27%	\$25,607,297.00	\$17,379,467.90	67.87%

EXPENDITURES	23-24 BUDGET	23-24 YTD EXPENDED	% EXPENDED	22-23 BUDGET	22-23 YTD EXPENDED	% EXPENDED
General Fund-01	\$21,595,751.00	\$12,408,870.73	57.46%	\$19,968,753.00	\$11,851,686.76	59.35%
Food Service Fund-02	\$1,475,120.00	\$872,544.66	59.15%	\$1,389,661.00	\$720,650.80	51.86%
Community Education Fund-04	\$1,594,757.00	\$1,108,501.05	69.51%	\$1,595,851.00	\$1,053,673.90	66.03%
Capital Outlay-05	\$1,590,880.00	\$643,783.79	40.47%	\$978,082.00	\$579,821.11	59.28%
Debt Redemption Fund-07	\$1,105,913.00	\$1,104,412.50	99.86%	\$1,230,440.00	\$1,228,515.00	99.84%
Student Activities - 50	\$366,800.00	\$121,118.73	33.02%	\$366,800.00	\$159,717.53	43.54%
TOTAL OF ALL FUNDS	\$27,729,221.00	\$16,259,231.46	58.64%	\$25,529,587.00	\$15,594,065.10	61.08%

Period Ending March 31, 2024

MONTEVIDEO PUBLIC SCHOOLS
PROGRAM / OBJECT
BUDGET AND Y-T-D
2023-2024 / 2022-2023

DESCRIPTION	FY24 BUDGET	FY24 YTD	FY24 %	FY23 BUDGET	FY23 YTD	FY23 %
GENERAL FUND - 01						
ADMINISTRATION 000-099						
SALARIES-100	\$857,696	\$663,579	77.37%	\$826,640	\$624,124	75.50%
BENEFITS-200	\$337,710	\$231,265	68.48%	\$328,140	\$202,227.79	61.63%
PURCHASED SVC.-300	\$35,500	\$24,415	68.78%	\$40,500	\$26,458	65.33%
SUPPLIES-400	\$7,500	\$14,704	196.05%	\$7,500	\$8,097	107.96%
CAPITAL EXP-500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER-800	\$20,080	\$16,085	80.10%	\$19,780	\$19,792	100.06%
TOTAL ADMINISTRATION	\$1,258,486	\$950,047	75.49%	\$1,222,560	\$880,699	72.04%
DISTRICT SUPPORT 100-199						
SALARIES-100	\$253,604	\$211,330	83.33%	\$268,939	\$231,628.50	86.13%
BENEFITS-200	\$72,826	\$88,305	121.25%	\$70,312	\$53,258.63	75.75%
PURCHASED SVC.-300	\$159,000	\$96,832	60.90%	\$159,000	\$119,887	75.40%
SUPPLIES-400	\$35,000	\$32,379	92.51%	\$35,000	\$28,155	80.44%
CAPITAL EXP-500	\$6,000	\$1,206	20.10%	\$6,000	\$1,873	31.22%
OTHER-800	\$21,000	\$23,862	113.63%	\$51,000	\$15,681	30.75%
TOTAL DISTRICT SUPPORT	\$547,430	\$453,913	82.92%	\$590,251	\$450,483	76.32%
INSTRUCTIONAL SERVICES 200-299						
SALARIES-100	\$6,804,366	\$3,661,726	53.81%	\$5,804,317	\$3,531,076.00	60.84%
BENEFITS-200	\$1,920,140	\$1,098,525	57.21%	\$1,750,683	\$1,031,094.87	58.90%
PURCHASED SVC.-300	\$1,996,980	\$242,093	12.12%	\$1,947,977	\$253,862	13.03%
SUPPLIES-400	\$135,500	\$137,777	101.68%	\$136,500	\$107,732	78.92%
CAPITAL EXP-500	\$68,250	\$20,366	29.84%	\$68,250	\$43,730	64.07%
OTHER-800	\$30,500	\$28,107	92.15%	\$39,500	\$20,827	52.73%
TOTAL INSTRUCTIONAL SERVICES	\$10,955,736	\$5,188,595	47.36%	\$9,747,227	\$4,988,322	51.18%
VOCATIONAL 300-399						
SALARIES-100	\$211,134	\$130,715	61.91%	\$209,378	\$126,329.65	60.34%
BENEFITS-200	\$69,254	\$31,229	45.09%	\$68,517	\$39,836.32	58.14%
PURCHASED SVC.-300	\$3,500	\$2,170	62.00%	\$3,500	\$683	19.51%
SUPPLIES-400	\$16,300	\$23,336	143.17%	\$15,300	\$28,934	189.11%
CAPITAL EXP-500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER-800	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL VOCATIONAL	\$300,188	\$187,451	62.44%	\$296,695	\$195,783	65.99%

Period Ending March 31, 2024

MONTEVIDEO PUBLIC SCHOOLS
PROGRAM / OBJECT
BUDGET AND Y-T-D
2023-2024 / 2022-2023

DESCRIPTION	FY24 BUDGET	FY24 YTD	FY24 %	FY23 BUDGET	FY23 YTD	FY23 %
SPED SERVICES 400-499						
SALARIES--100	\$3,033,360	\$1,869,623	61.64%	\$2,937,154	\$1,655,969.39	56.38%
BENEFITS--200	\$1,131,300	\$537,324	47.50%	\$894,296	\$486,103.37	54.36%
PURCHASED SVC.--300	\$130,320	\$84,488	64.83%	\$105,325	\$102,040	96.88%
SUPPLIES--400	\$14,300	\$11,608	81.17%	\$14,200	\$17,169	120.91%
CAPITAL EXP--500	\$0	\$2,475	0.00%	\$0	\$0	0.00%
OTHER--800	\$40,000	\$29,930	74.83%	\$40,000	\$27,130	67.83%
TOTAL SPED SERVICES	\$4,349,280	\$2,535,447	58.30%	\$3,990,975	\$2,288,411	57.34%
INSTRUCTIONAL SUPPORT 600-699						
SALARIES--100	\$406,461	\$357,026	87.84%	\$421,677	\$326,451.51	77.42%
BENEFITS--200	\$159,078	\$111,448	70.06%	\$162,259	\$98,750.19	60.86%
PURCHASED SVC.--300	\$100,500	\$12,231	12.17%	\$109,000	\$61,875	56.77%
SUPPLIES--400	\$16,700	\$18,923	113.31%	\$21,700	\$15,577	71.78%
CAPITAL EXP--500	\$138,600	\$131,516	94.89%	\$138,600	\$243,938	176.00%
OTHER--800	\$85,000	\$60,106	70.71%	\$85,000	\$63,771	75.02%
TOTAL INSTRUCTIONAL SUPPORT	\$906,339	\$691,250	76.27%	\$938,236	\$810,363	86.37%
PUPIL SUPPORT 700-799						
SALARIES--100	\$252,796	\$194,616	76.99%	\$244,919	\$162,333.21	66.28%
BENEFITS--200	\$105,537	\$50,416	47.77%	\$101,735	\$48,723.53	47.89%
PURCHASED SVC.--300	\$904,305	\$607,923	67.23%	\$905,400	\$536,644	59.27%
SUPPLIES--400	\$98,100	\$52,659	53.68%	\$98,000	\$66,433	67.79%
CAPITAL EXP--500	\$0	\$10,283	0.00%	\$0	\$0	0.00%
OTHER--800	\$15,000	\$8,699	57.99%	\$15,000	\$4,871	32.47%
TOTAL PUPIL SUPPORT	\$1,375,738	\$924,595	67.21%	\$1,365,054	\$819,004	60.00%
BUILDINGS/EQUIP 800-899						
SALARIES--100	\$718,186	\$573,165	79.81%	\$714,096	\$514,300.92	72.02%
BENEFITS--200	\$295,868	\$178,879	60.46%	\$257,159	\$178,932.61	69.58%
PURCHASED SVC.--300	\$472,500	\$322,721	68.30%	\$455,500	\$366,592	80.48%
SUPPLIES--400	\$340,000	\$218,791	64.35%	\$315,000	\$259,857	82.49%
CAPITAL EXP--500	\$15,000	\$10,990	73.27%	\$15,000	\$8,256	55.04%
OTHER--800	(\$165,000)	\$1,305	-0.79%	(\$160,000)	\$115	-0.07%
TOTAL BUILDINGS/EQUIP	\$1,676,554	\$1,305,851	77.89%	\$1,596,755	\$1,328,054	83.17%

Period Ending March 31, 2024

MONTEVIDEO PUBLIC SCHOOLS
PROGRAM / OBJECT
BUDGET AND Y-T-D
2023-2024 / 2022-2023

DESCRIPTION	FY24 BUDGET	FY24 YTD	FY24 %	FY23 BUDGET	FY23 YTD	FY23 %
FIXED COSTS 900-999						
SALARIES--100	\$0	\$0	0.00%	\$0	\$0	0.00%
BENEFITS--200	\$51,000	\$40,686	79.78%	\$61,000	\$43,272.77	70.94%
PURCHASED SVC.--300	\$175,000	\$131,037	74.88%	\$160,000	\$47,296	29.56%
SUPPLIES--400	\$0	\$0	0.00%	\$0	\$0	0.00%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER--800	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL FIXED COSTS	\$226,000	\$171,723	75.98%	\$221,000	\$90,569	40.98%
TOTAL GENERAL FUND	\$21,595,751	\$12,408,871	57.46%	\$19,968,753	\$11,851,687	59.35%
FOOD SERVICE FUND - 02						
PUPIL SUPPORT SERVICES 700-799						
SALARIES--100	\$389,000	\$304,486	78.27%	\$367,831	\$247,385.30	67.26%
BENEFITS--200	\$190,620	\$61,765	32.40%	\$181,830	\$51,389	28.26%
PURCHASED SVC.--300	\$42,500	\$11,958	28.14%	\$62,500	\$23,260	37.22%
SUPPLIES--400	\$743,000	\$477,108	64.21%	\$672,500	\$398,616	59.27%
CAPITAL EXP--500	\$110,000	\$17,227	15.66%	\$105,000	\$0	0.00%
OTHER--800	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL FOOD SERVICE FUND	\$1,475,120	\$872,545	59.15%	\$1,389,661	\$720,651	51.86%
COMMUNITY SERVICE FUND - 04						
COMMUNITY EDUCATION/SERVICE 500-599						
SALARIES--100	\$1,106,878	\$806,929	72.90%	\$1,110,679	\$707,388	63.69%
BENEFITS--200	\$325,403	\$198,758	61.08%	\$317,917	\$173,380	54.54%
PURCHASED SVC.--300	\$65,785	\$35,401	53.81%	\$71,535	\$29,194	40.81%
SUPPLIES--400	\$74,941	\$35,182	46.95%	\$75,070	\$120,814	160.93%
CAPITAL EXP--500	\$2,500	\$11,619	464.74%	\$2,500	\$6,905	276.19%
OTHER--800	\$19,250	\$20,611	107.07%	\$18,150	\$15,994	88.12%
TOTAL COMMUNITY EDUCATION	\$1,594,757	\$1,108,501	69.51%	\$1,595,851	\$1,053,674	66.03%

Period Ending March 31, 2024

MONTEVIDEO PUBLIC SCHOOLS
 PROGRAM / OBJECT
 BUDGET AND Y-T-D
 2023-2024 / 2022-2023

DESCRIPTION	FY24 BUDGET	FY24 YTD	FY24 %	FY23 BUDGET	FY23 YTD	FY23 %
CAPITAL OUTLAY FUND - 05						
CAPITAL EXPENDITURES						
SALARIES--100	\$11,855	\$8,419	71.01%	\$11,855	\$8,418	71.01%
BENEFITS--200	\$1,795	\$1,230	68.54%	\$1,795	\$1,246	69.43%
PURCHASED SVC.--300	\$417,230	\$297,648	71.34%	\$574,634	\$268,181	46.67%
SUPPLIES--400	\$95,000	\$131,713	138.65%	\$107,500	\$112,422	104.58%
CAPITAL EXP--500	\$1,065,000	\$204,774	19.23%	\$282,298	\$189,554	67.15%
OTHER--800	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL CAPITAL EXPENDITURES	\$1,590,880	\$643,784	40.47%	\$978,082	\$579,821	59.28%
DEBT SERVICE FUND - 07						
FISCAL/FIXED COSTS 900-999						
DEBT SERVICE--700	\$1,105,913	\$1,104,413	99.86%	\$1,230,440	\$1,228,515	99.84%
OTHER FINANCING ISSUES--900	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL DEBT SERVICE FUND	\$1,105,913	\$1,104,413	99.86%	\$1,230,440	\$1,228,515	99.84%
STUDENT ACTIVITIES FUND - 50						
SUPPLIES--400	\$366,800	\$121,119	33.02%	\$366,800	\$159,718	43.54%
TOTAL STUDENT ACTIVITIES FUND	\$366,800	\$121,119	33.02%	\$366,800	\$159,718	43.54%
TOTAL ALL FUNDS	\$27,729,221	\$16,259,231	58.64%	\$25,529,587	\$15,594,065	61.08%



Montevideo Public Schools

Students First, from Cradle to Career
School Board Update

Superintendent Report April , 2024

High School Principal

The interview committee completed 5 interviews on Thursday, April 5 and were very happy with the quality of candidates. As I am writing this report I am conducting reference checks with the hope of bringing forth a recommendation for the school board on Monday, April 8.

Safe School Survey

This past month we sent out a safe school to our 3rd-12th grade students. The survey asked basic questions regarding their feelings of safety at school as well as perceptions on some of our safe school measures. The simple survey question asked “on a scale of 1-4 with 4 being very safe, how safe do you feel in school? To this question the response of 3rd and 4th grade was 78% of 3rd graders indicated “safe or very safe”, 92% of 4th graders indicated “safe or very safe”, 89% of 5th-8th graders indicated “safe or very safe, and 90% of 9th-12th indicated safe or very safe. This is baseline data that we will be looking at with site leadership teams and our MTSS team in order to better understand the results and how we can continually improve in this perception area.

Elementary Reading Curriculum

The reading curriculum review team has decided to hold off one more year on the purchase of reading curriculum due to the MDE review process not occurring within the timeline we feel necessary to make a quality decision. This team is shifting its priority to implementation of phonics curriculum and will pick up the full review next school year. The dollars allocated for the reading curriculum will be set aside for the purchase to happen next school year.

District Enrollment

Fiscal Year	Date	Total ISD #129	K	1	2	3	4	5	6	7	8	9	10	11	12
2023-24	4/4	1,343	109	108	103	126	93	87	111	103	111	106	100	86	100

READ Act

Dr. Weber is leading the development and implementation of our district’s volume II training with our K-4 staff while at the same time developing the tier II plan for teachers in grades 5-12 and PreK. This work has been challenging. I would like to commend Dr. Weber as well as the K-4 teaching staff for their work up to this date on training completion.

Staffing Updates

Teaching Positions	Who was in the position	Job Posting Status	Hired
HS Sped	Debbie Christians	Filled	Dana Harrington- Transfer
6th grade	Melita Hildahl	Filled	Scott Soden-Transfer
4th Grade	New Based on Enrollment	Filled	Derek Webb- Transfer
8th LA	Scott Soden	Filled	Martin Christenson
MS Sped	Martin Christenson	Filled	Hired Holly Spicer
Elementary EL	Kathy Jessen	Posted	

2nd Grade	Derek Webb	Posted	
MS Sped	Dana Harrington	Posted	
MS Science	Ashley Kent	Posted	
MTSS Coordinator	New Position	Posted	
HS Principal	Chris Weber	PInterviews have been completed	

It is a GREAT time to be a Thunder Hawk!

Omnibus Education Policy Bills 2024 Comparison	
HF3783(Pryor) 82 pages	SF3567(Cwodzinski) 96 pages
PSEO-postsecondary institutions need to notify school as soon as practicable if a student withdraws, student absent for 10 days	PSEO-student withdraw notification by college
District required to adopt weighted GPA policy for PSEO same as Concurrent enrollment, Additional on line courses payment needs to work out	district required to adopt weighted GPA policy for PSEO same as Concurrent enrollment. Student can take more than 50% online-terms of payment must be worked out
Directory info- Schools may share personal student contact info for sped students with DEED to coordinate services	Directory info- Schools may share personal student contact info for sped students with DEED to coordinate services
Absence from School for religious and cultural observances- Reasonable effort to allow, AI cultural practice, observance, ceremony	Absence from School for religious and cultural observances- Reasonable effort to allow, AI cultural practice, observance, ceremony
Civics Graduation Requirement- Delays it one year to 25-26 school year	Civics Graduation Requirement- Delays it one year to 25-26 school year
Language access plans- need one by 25-26 for people would communicate in a language other than English	Language access plans- need one by 25-26 for people would communicate in a language other than English
Can't retaliate for a parent or staff member who discloses info about service disruptions or technical interruptions on administering assessments	Can't retaliate for a parent or staff member who discloses info about service disruptions or technical interruptions on administering assessments
Student journalism- freedom of speech/press in school sponsored media. Can't discipline a student for exercising right	Student journalism- freedom of speech/press in school sponsored media. Can't discipline a student for exercising right
Can use statewide assessments as criteria to promote or retain as student and for a students final grade	Can use statewide assessments as criteria to promote or retain as student and for a students final grade
Growth data on Assessments and feedback from the test within 3 days of taking the statewide assessment	Growth data on Assessments and feedback from the test within 3 days of taking the statewide assessment
Teacher licensure-new sped approval for Tier 1 and 2,Tier 4 license by portfolio, No exam if pass National board, No criminals	Teacher licensure-new sped approval for Tier 1 and 2,Tier 4 license by portfolio, No exam if pass National board, No criminals
PELSB-working group to make it easier for out of state Sped licensure	PELSB-working group to make it easier for out of state Sped licensure
Read Act-	Read Act- Reduced hours of instruction for training, increased screening, Early childhood staff training, defines who needs to be trained
DAPE assessment can be stand-alone without a comprehensive evaluation	DAPE assessment can be stand-alone without a comprehensive evaluation
Telehealth- must provide space during school hours and outside for students to receive mental health care. Must have a plan for privacy	Telehealth- must provide space during school hours and outside for students to receive mental health care. Must have a plan for privacy
Book Banning- school board cannot ban, remove or restrict access to age-appropriate books or materials based on viewpoint	Book Banning- school board cannot ban, remove or restrict access to age-appropriate books or materials based on viewpoint
None	Students pulled out of class- must notify parents if a student is pulled out for unscheduled removal more than 10 min
None	League must provide Coaches with eating disorder prevention education resources
Flexible learning year-4 day school year criteria and allowing it to happen	None
Worlds Best Work Force- performance measures for 25-26-gifted and Talented, AP/IB participation, dual enrollment programs	None
None	Posting- Board meetings in official paper or district's website
Health Education- Mental health instruction for students grades 4-12 starting 26-27	None
Cell Phone Policy- by March 2025 must have one for possession and use	None
None	Sped para Training- consult with exclusive rep for para sped training
None	Smudging-Allows Smudging in school. Must be done under appropriate supervision
None	Physical and sexual Abuse prevention instruction part of Health curriculum
None	Developmentally delayed definition can include ages 3-6
None	Encourages health curriculum to include healthy aging and dementia education
	Student Support Personnel Aid- Can be used for positions established prior to 23-24
	American Indian Mascot- Changes deadline to September 1, 2026
	Safe Schools Transparency- Can't retaliate against a teacher or employee for discussing incidents of school violence or dangerous conduct.
	Change the title of Worlds Best Workforce- Comprehensive Achievement and Civic Readiness



Administrator Report

April, 2024

MHS Principal-Chris Weber

We are now on the downhill stretch of a busy spring at MHS. On April 22nd, we will be inducting 46 new members into the National Honor Society. This is a special time to recognize our students for their outstanding academic achievements at MHS. To become a member of the NHS, students need to demonstrate not only their academic excellence, but also their character in and outside of school. These students have not only demonstrated excellence in the classroom, but also their drive, work ethic and determination that is needed to be successful in all aspects of life. If you have never attended an NHS ceremony, I would encourage you to join us in the high school gym on April 22nd at 7pm to honor and recognize these outstanding students. As we approach the end of the school year, here is a list of important dates for our seniors.

April 24: Guthrie Theater trip - 7:00 am departure from MHS

May 4: Prom

May 8: Scholarship Tea- 7:00 MHS Gym

May 13: Senior Banquet 8pm TACC

May 15: Baccalaureate- 7:30 MHS Gym

May 19: Senior Athletic Banquet- 6:00 VFW

May 21: Senior Grades Due

May 22: Seniors' Last Day & Commencement walk-through 10am

May 23, 2024: Required Commencement Dress Rehearsal - 10 am

Friday, May 24: Commencement 6pm

MMS Principal- Shawn Huntley

Greetings from MMS! MCA testing season is just around the corner. We will be taking the Reading MCAs on April 16th and 17th (1.5-hour testing blocks each day). The Math MCAs are scheduled for April 23rd and 24th. Students in 5th and 8th grade also take the Science MCA which is scheduled for April 30th. Some of you may recall that MMS incentivized the MCA's last year by rewarding students who increased their proficiency level with a trip to Valleyfair. We had over 140 students attend Valleyfair. Given the concerns shared by parents last year, I decided to poll the students to see if we should incentivize the MCAs again. If the students supported this incentive at 90% or above, I would endure these concerns again. The results of the poll showed that 67% of students wanted the Valleyfair incentive again this year. This did not meet my 90% threshold so we will come up with some other type of incentive.

Over the last few months, the MMS HAWK Pride team has been developing a plan to incentivize students who display their HAWK Pride every day. In reviewing our discipline data for the first 3 quarters, we noticed that around 300 of our 420 students have not received any sort of office discipline referrals and those students should be rewarded. The HAWK Pride Team decided to make the incentive attainable for all students, even if they received office referrals earlier this year. Over the next 9 weeks, all students who do not receive an office referral during this time will receive 2 hours of various activities such as frisbee golf at Lagoon Park, playground/volleyball at Smith Park, kickball or soccer outside, board games at the TACC, or open gym

(basketball) at the TACC. Students who receive an office referral during this time will participate in some service learning activities around MMS.

Our Kids in the Community Day is scheduled for Wednesday, May 15th. We have received \$6000 from local businesses to support this service learning day. Congratulations to Emma Boysen, an 8th-grade student, whose drawing was used for the design of our t-shirts. The Kids in the Community workgroup is currently in the process of selecting work sites.

Finally, it came to my attention a few weeks ago that our 8th-grade students have not had any field trips while being at MMS. Their field trips were canceled due to COVID-19 or bad weather the last several years. Since we are not offering Valleyfair as an MCA incentive, we will be taking the entire 8th-grade class to Valleyfair towards the end of May.

MES Principal- Heidi Sachariason

FAMILY & COMMUNITY ENGAGEMENT

MES HAWK NEWS

MES is continuing with weekly newsletters. Below are the newsletters for families. Staff also receive a newsletter each week.

- [March 4th MES News for Families](#)
- [March 11th MES News for Families](#)
- [March 18th MES News for Families](#)
- [March 25th MES News for Families](#)
- [April 1st MES News for Families](#)

SPRING PROGRAM

Our Spring Program has been moved from March 25th to April 8th due to weather. Ramsey will begin at 6 pm and Sanford will begin at 7:15 pm at the high school gym.

Ramsey's program includes the classrooms of Blom, Webb, Kilibarda, Opdahl, Ashling, Glady, and Seeman. The program is entitled: *Bunnies* by John Jacobson. It is a heartwarming story of sharing and includes plenty of furry friends.

Sanford's program includes the 3rd-grade classrooms and is a musical called *Let's Eat* by John Jacobson and Mac Huff. This is an upbeat musical about the characters' insatiable appetites.

KINDERGARTEN PRE REGISTRATION

Kindergarten pre-registration will be held on Monday, April 15th from 4:30-6:30 pm at Ramsey Elementary for students who will be 5 by September 1st. Students will have the opportunity to ride the bus, try a school lunch, complete an obstacle course in the gym, complete pre-registration, tour kindergarten classrooms, and meet our K team.

ACADEMIC PROGRAMMING

The Reading Committee has decided to pause its search for a comprehensive curriculum and focus on the implementation planning of UFLI for grades K-2, a foundational reading program focused on phonemic awareness and phonics for the fall of 2024. We will also be reviewing a morphology program, Functional Phonics for grades 3 and up.

MCA is coming up for MES for 3rd-4th graders. Testing for reading will be held on the mornings of April 16-17th and testing for math will be held on April 23-24th.

Activities Director- Jesse Nelson

Spring sports are off and running. We obviously have had a little set back with the weather. But I still believe that we will be ahead of last year when it comes to games and meets starting. I am very optimistic that we will continue the success that we had last season. It will be a fun spring watching our kids perform. We also have some exciting events coming up. Section speech, State Knowledge bowl, MMS spring musical and the Jazz festival. Hopefully you can get out to see our awesome kids performance.

Special Education- Erin Hoffman, Director of Special Education

Extended School Year (ESY) is a term used to describe school programming that occurs during school breaks, typically during the summer. During the annual IEP meeting, the team determines if ESY is necessary for the student to receive FAPE. To qualify for ESY, a student must meet at least one of three possible criteria:

1. **Regression/Recoupment**
2. **Self-Sufficiency**
3. **Unique Need**

Because efforts are made to meet students' needs during the school year, ESY is the exception, not the rule. Typically, most students will not be entitled to ESY following IEP team consideration. If you have questions about ESY, please reach out.

It is a great time to be a Thunder Hawk!

2023-24 WINTER ACTIVITY HONORS AND AWARDS

WRESTLING

Monte State Individual Participants

Ben Gunlogson

Dan Gunlogson - 3rd place

Zach DeBeer

Brady Rhode - 3rd place

Monte State Team Participants

Nelson Velasquez

Ben Gunlogson

Dan Gunlogson

Adrian Norman

Mason Pederson

Bryan Rhode

Zach DeBeer

Landon Olson

Brady Rhode

BOYS SWIMMING & DIVING

State Participants

Gavin Arends

Talan Brock

Austin Dunn (co-op from Marshall)

Mickey Hess (co-op from Marshall)

Jacob Ochsendorf

Ethan Andresen

Jackson Viessman

Jaxon Wagner

Nolan Christopher

Hayden Blom

All Conference

Gavin Arends

Austin Dunn (co-op from Marshall)

Mickey Hess (co-op from Marshall)

Jacob Ochsendorf

Jaxon Wagner

Nolan Christopher

Hayden Blom

All Conference Honorable Mention

Ethan Andresen

Tyson Brandt (co-op from Marshall)

Jackson Viessman (co-op from Marshall)

Nolan Christopher (co-op from Marshall)

Brayden Johnson

Hayden Blom

2023-24 WINTER ACTIVITY HONORS AND AWARDS

BOYS BASKETBALL

All Conference

Cooper Dack
Gannon Reidinger
Griffin Epema

Conference Honorable Mention

Devin Ashling
Carson Boike

MN BBB Coaches Association

Team Academic State AA Champions

Devin Ashling
Carson Boike
Cooper Dack
Isaac Day
Gavin Marty
Gabe Lindeman
Gannon Reidinger
Nels Baukol
Brody Dack
Jackson Koenen
Griffin Epema

Academic All-State Individual

Devin Ashling

GIRLS BASKETBALL

All Conference

Teagan Epema

All Conference Honorable Mention

Brooke Lindeman

DANCE

State Participants

Kiya Blom
Sienna Gilbertson
Madyson Kling
Magdalynn Kling
Aubrey Norman
Brenna Winters
Jocelyn Bauman
Megan Macziewski
Gabrielle Augeson
Emmary Birhanzl
Peyton Dack
Kylieann Johnson
Anika Arends
Kamry Banken
Madisyn Brady
Lauren Dove
Gracyn Reiffenberger
Hope Ripley
Roxy Dahl

All Conference Individual Kick

Kiya Blom
Sienna Gilbertson
Madyson Kling
Magdalynn Kling

All Conference Individual Jazz

Aubrey Norman
Brenna Winters

Conference Individual Honorable Mention – Kick

Megan Macziewski

Conference Individual Honorable Mention – Jazz

Jocelyn Bauman

2023-24 WINTER ACTIVITY HONORS AND AWARDS

ALL-STATE BAND

ALL STATE CHOIR

Elisabeth Philaya
Anya Olson
Liliana Birdsall

Preliminary Bid Recap



"right from the start"

JOB NAME: Montevideo Schools Roofing
ARCHITECT: Bray
BID DATE: March 28, 2024 @ 2:00 PM

LOCATION: Montevideo MN
SIZE: Ramsey ES, Middle School, High School

				Maintenance	Insurance		
Bid Sect	Action	DESCRIPTION	Budget / Estimate	Apparent Low Bid	Alt. 1 High School Pool & Shop Roof	Apparent Low Bid w/ Alt.	Contractor Name
7A		EPDM Roofing Systems	\$ 326,130	\$ 385,300		\$ 385,300	Gag Sheet Metal, Inc.
		Alternate #1	\$ 279,680		\$ 310,050	\$ 310,050	
		Alternate #2		\$ 20,450	\$ 27,700	\$ 48,150	
		SUBTOTAL	\$ 605,810	\$ 405,750	\$ 337,750	\$ 743,500	
		Design Contingency	\$ 18,200			\$ -	
		Escalation	\$ 25,000				
		ESTIMATED TOTAL COST	\$ 649,010	\$ 405,750	\$ 337,750	\$ 743,500	
		Construction Management Fees	\$ 20,000	\$ 10,000	\$ 10,000	\$ 20,000	
		Architect Fees				\$ -	
		Misc. Owner Expenses / Permits	\$ 11,500	\$ 5,750	\$ 5,750	\$ 11,500	
		Finance Costs				\$ -	
						\$ -	
		SOFT COSTS	\$ 31,500	\$ 15,750	\$ 15,750	\$ 31,500	
		CONTINGENCY	\$ 20,000	\$ 10,000	\$ 10,000	\$ 20,000	
		TOTAL PROJECT	\$ 700,510	\$ 431,500	\$ 363,500	\$ 795,000	

Project Montevideo Schools 2024 Reroofing
Pre-Award Meeting Notes
Base Bid Section 7A Roofing
Date: April 3, 2024

The following pre-award meeting notes document and confirm requirements as identified in the project plans, specifications and addendums. These notes are per conversation between Andrew Forstner of Gag Sheet Metal, Inc. and Preston Euerle of R. A. Morton & Associates, LLC and are incorporated as part of the contract.

1. Bid Amount:

Confirmed contractor's bid amount includes all applicable taxes.

Base Bid	\$385,300.00
Alternate #1	\$310,050.00
Alternate #2	\$48,150.00
Total Contract Sum	\$743,500.00

- 2. Addenda:** Contractor acknowledges receipt and review of addenda 1.
- 3. Bonding:** Contractor's bid includes providing a 100% performance and payment bond.
- 4. Insurance:** Contractor to provide a certificate of insurance that meets the project requirements as identified in the project specification manual.
- 5. Responsible Contractor Requirements:** Contractor has submitted Responsible Contractor Verification form. Contractor is also responsible to provide verification forms for any of their subcontractors whose work is \$50,000.00 or more.
- 6. Contract Documents:** Contractor shall sign contract agreement on DocuSign as soon as it is available. Contractor shall furnish certificate of insurance, W-9 form, payment and performance bonds, listing of suppliers and subcontractors, and schedule of values within ten (10) days of receipt of contract on DocuSign and/or upon notification of acceptance of this bid. **Failure to adhere to this project requirement may result in the rejection of the Contractor's bid and forfeiture of the bid bond.**
- 7. Schedule:** Contractor has reviewed the project schedule and their bid reflects the required staffing to meet the established project timeline. GSM will meet the schedule listed in the specification manual that allows some roofs to be completed in September. It was requested that if all roofing could be completed prior to back-to-school, that is preferred. Contractor must coordinate their work with other trades and adhere to the established schedule and working hours. R. A. Morton reserves the right to change the schedule as may be required for the best interest of the project.
- 8. Shop Drawings and/or Submittals:** Contractor agreed to provide submittals to R. A. Morton within two week(s) after receiving the contract. Provide submittals electronically

as PDF's as stated in the specification. Contractor must review, stamp and sign submittals prior to forwarding. Include a detailed transmittal listing specification sections and subsections of the products. Do not submit products that do not have prior approval. This contractor is responsible for their field verifications. Confirmed material lead time(s) after approved submittals are as follows: two weeks after shop drawing approval.

- 9. Safety:** Contractor and their subcontractors to provide a written safety manual that meets the requirements of the "AWAIR Act" and "Right to Know" and identifies the firm's safety officer. The prime contractor is responsible for their employees' and subcontractor's safety, OSHA compliance and any fines for being out of compliance.
- 10. Subcontractors:** Contractor confirmed they will not have subcontractors working on this project. All contractor's subcontractors must also provide insurance certificate and safety manuals and meet all specified project requirements.
- 11. Personnel Management:** Contractor is responsible for supervising their crews including subcontractors at all times. The contractor's foreman must be qualified for the type of project and must remain the foreman for the duration of the project. In the event of a change in foreman, R. A. Morton must be notified in advance. Jason Schiller or Jake Carnes will be the proposed forman.
- 12. Material Delivery/Responsibilities:** Material delivery to the job site requires a 48-hour minimum notice. Responsibilities include receiving, unloading, inventorying, storing, securing and protecting their materials and materials supplied by others that this contractor is installing. Coordinate with School District Staff.
- 13. Construction Meetings:** None Scheduled for this project. Progress updates are required on a bi-weekly basis.
- 14. Clean Up:** The Contractor is responsible for clean up on a weekly basis or more if necessary. GSM to provide own dumpsters.
- 15. Payment Procedures:** Requests for payments are due no later than the last day of each month. Payment schedule is within 45 days from cutoff date. Pay requests are required to be on the specified AIA forms (G732 and G703).
- 16. Items specific to this bid package are:**
 - A.** School will pay for building permit- GSM to apply for permit.
 - B.** Contract to be routed via Docusign - to be signed by Jon Monson, Project Manager jonmonson@gsm1904.com

SUPERINTENDENT CONTRACT

The School Board of Independent School District No. 129, Montevideo, Minnesota enters into this contract with Wade McKittrick, a legally qualified and licensed Superintendent who agrees to perform the duties of the Superintendent of the School District.

The School District and the Superintendent agree as follows:

I. Applicable Statute:

This Contract is entered into between the School District and the Superintendent in conformance with Minn. Stat. § 123B.143.

II. Licensure:

The Superintendent shall furnish the School Board, throughout the life of this Contract, a valid and appropriate license to act as superintendent in the State of Minnesota as provided by applicable laws, rules, and regulations.

III. Duration, Subsequent Contract, Termination During the Term, Mutual Consent and Contingency:

A. Duration:

This Contract is for a term of one (1) year commencing on July 1, 2024, and ending on June 30, 2025. It shall remain in full force and effect unless modified by mutual consent of the School Board and the Superintendent or unless terminated as provided in this Contract.

B. Expiration:

This Contract shall expire at the end of the term specified in III, A. hereof. At the conclusion of its term, neither party shall have any further claim against the other, and the School District's employment of the Superintendent shall cease, unless a subsequent contract is entered into in accordance with M.S. § 123B.143, Subd. 1

C. Termination During the Term:

The Superintendent's employment may be terminated during the term of this Contract only for cause as defined in M.S. 122A.40, Subds. 9 and 13. Except for purposes of describing grounds for discharge, the provisions of M.S. 122A.40 shall not be applicable. If the School Board proposes to terminate the Superintendent during the Contract term for cause as described in M.S. 122A.40, Subds. 9 or 13, it shall notify the Superintendent in writing of the proposed grounds for termination. The Superintendent shall be entitled to a hearing before an arbitrator provided the Superintendent makes such a request in writing within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by BMS rules. The arbitrator shall conduct a hearing under normal arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and binding on the parties, subject to normal judicial review of arbitration decisions as provided by law. The Superintendent may be suspended with pay pending final determination by the arbitrator. If the Superintendent fails to

request a hearing as provided herein within the fifteen (15)-day calendar period, it shall be deemed acquiescence by the Superintendent to the School Board's proposed action, and the proposed action shall become final on such date as determined by the School Board, and the Superintendent shall have no further claim or recourse.

D. Mutual Consent:

This Contract may be terminated at any time by the parties by mutual consent.

E. Contingency:

If this Contract is a subsequent Contract entered into prior to the completion of an existing Contract, this subsequent Contract is contingent upon the Superintendent completing the terms of the existing Contract.

IV. Duties:

The Superintendent shall have charge of the administration of the schools under the direction of the School Board. The Superintendent shall be the chief executive officer of the School District; shall direct and assign teachers and other School District employees under the Superintendent's supervision; shall organize, reorganize, and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the School District subject to the approval of the School Board; shall select all personnel subject to the approval of the School Board; shall, from time to time, suggest policies, regulations, rules, and procedures deemed necessary for the School District; and, in general, perform all duties incident to the office of the Superintendent and such other duties as may be prescribed by the School Board from time to time. The Superintendent shall abide by the policies, regulations, rules, procedures and orders established by the School Board and the State of Minnesota. The Superintendent shall have the right to attend all School Board meetings and all School Board and citizen committee meetings, serve as an ex-officio member of the School Board and all School Board committees, and provide administrative recommendations on each item of business considered by each of these groups.

V. Duty Year and Leaves:

A. Basic Work Year:

The Superintendent's duty year shall be for the entire twelve (12) month Contract year as provided herein, and the Superintendent shall perform duties on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. The Superintendent shall be on duty during any emergency, natural or unnatural, unless otherwise excused in accordance with School Board administrative policy.

B. Vacation:

The Superintendent shall earn 25 working days of annual paid vacation each Contract year. Unused vacation must be taken within twelve (12) months after the end of the Contract year in which it is earned. Upon termination of employment, the Superintendent shall be entitled to payment for any unused vacation days earned and accrued pursuant to the provisions of this paragraph.

C. Holidays:

The Superintendent shall be entitled to 11 paid holidays each Contract year as designated by the School Board. Unless any of the designated holidays fall on an in class school day.

1. Independence Day
2. Labor Day
3. Thanksgiving Day
4. Thanksgiving Friday
5. Christmas Eve
6. Christmas Day
7. New Year's Eve
8. New Year's Day
9. Good Friday
10. Memorial Day
11. Juneteenth

D. Sick Leave:

The Superintendent shall earn paid sick leave at the rate of 2.5 day(s) each working month, and earned sick leave may accumulate to a maximum of 100 days.

E. Emergency Leave:

The Superintendent may be granted paid emergency leave during the Contract year at the discretion of the School Board.

F. Bereavement Leave:

The Superintendent shall be granted bereavement leave for a death within the Superintendent's immediate or close family. The time utilized shall be in a reasonable amount and shall be determined after conferring with the School Board Chair. Days utilized *will not* be deducted from sick leave.

G. Disability:

If the Superintendent is unable to perform regular duties because of personal illness or disability and has exhausted all accumulated sick leave, the School District shall provide additional paid sick leave at a salary equal to 60 percent of the Superintendent's regular salary until the expiration of the waiting period for long-term disability insurance.

H. Medical Leave:

1. Statutory Reference: The Superintendent and School Board agree to incorporate by reference and be bound by the provisions of M.S. 122A.40, Subd.12 relating to suspension and leave of absence for health reasons.
2. Procedure: If the Superintendent is unable to perform regular duties because of personal illness or disability and has exhausted all sick leave credit available or has become eligible for long term disability compensation and has not been suspended or placed on leave of absence pursuant to M.S. 122A.40, Subd. 12, the Superintendent shall, upon request, be granted a medical leave of absence, without pay, up to one year in duration. The School Board may, in its discretion, extend such a leave upon written request. A request for medical leave of absence or extension thereof pursuant to this section shall be accompanied by a written statement from a physician outlining the condition of health and estimated time at which the Superintendent is expected to be able to resume normal responsibilities. The Superintendent, when on medical leave of absence, is eligible to continue to participate in group insurance programs as permitted under the insurance policy provisions, but the

Superintendent shall pay the School District the entire premium for such programs as the Superintendent wishes to retain commencing with the beginning of the leave. If medical leave of at least one full year is granted pursuant to this section, the Superintendent voluntarily waives any right to a leave of absence to which the Superintendent might otherwise be entitled to pursuant to M.S. 122A.40, Subd. 12.

VI. Insurance:

A. Health and Hospitalization and Dental Insurance:

The School District shall provide the Superintendent and the Superintendent's dependents with health and hospitalization insurance coverage under the School District's group plan. Each month, the School District shall contribute \$2,500 per month toward the premium for such insurance. Cash in lieu will be allowed for those employees who elect the high deductible health plan (HDHP) through the school district.

B. Life Insurance:

The School District shall provide, at the expense of the School District, term life insurance for the Superintendent under the School District's group life insurance plan in the amount of \$100,000, payable to the Superintendent's named beneficiary.

C. Long-Term Disability Insurance:

The School District shall provide, at the employee's expense, long-term disability insurance coverage for the Superintendent under the School District's group plan.

D. Liability Insurance:

The School District shall provide, at School District expense, liability insurance naming the Superintendent as an insured, along with the School District, in an amount not less than that which is required by law for the School District.

E. Claims Against the School District:

The eligibility of the Superintendent or the Superintendent's dependents or beneficiary for insurance benefits shall be governed by the terms of the insurance policies purchased pursuant to this section. It is understood that the School District's only obligation is to purchase the insurance policies described herein, and no claim shall be made against the School District as a result of denial by an insurer of insurance benefits if the School District has purchased the policies and paid the premiums described herein.

VII. Other Benefits:

A. Tax-Sheltered Annuities:

The Superintendent will be eligible to participate in a tax-sheltered annuity plan through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code of 1986, Minnesota Statutes, Section 123B.02, Subd. 15, and School District policy, and as otherwise provided by law. The board will match up to 3.0% of the salary (\$4,650) in 2024-2025.

B. Automobile:

The School District shall compensate the Superintendent for business use of the Superintendent's private automobile in accordance with current IRS guidelines, pursuant to M.S. § 471.665, Subd. 1.

C. Conferences and Meetings:

The School District shall pay all legally valid expenses and fees for the Superintendent's attendance at professional conferences and meetings with other educational agencies when such attendance is required, directed, or permitted by the School Board. The Superintendent shall periodically report to the School Board relative to all meetings and conferences attended. The Superintendent shall file itemized expense statements to be processed and approved as provided by law.

National Conference: The school district shall pay all legally valid expenses and fees for the attendance of the Superintendent to three (3) National Conferences per the life of this Contract.

VIII. Salary:

A. Annual Salary:

The Superintendent's annual salary shall be:

\$155,000

During the term of this Contract, the annual salary may be modified, but shall not be reduced. The annual salary shall be paid in 24 equal installments during the Contract year.

B. Performance Adjustment:

The Superintendent will be eligible to earn an annual performance adjustment. The School Board will set the maximum level for the performance adjustment when they approve the performance goals for the coming year. The appraisal process used to determine the performance adjustment will be a process agreed upon by the Superintendent and the School Board.

IX. Other Provisions:

A. Outside Activities:

While the Superintendent shall devote full time and due diligence to the affairs and the activities of the School District, the Superintendent may serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if such activities do not impede the Superintendent's ability to perform the duties of the Superintendent. The Superintendent may not engage in other employment, consultant service, or other activity for which a salary, fee, or honorarium is paid without the prior approval of the School Board.

B. Indemnification and Provision of Counsel:

In the event that an action is brought or a claim is made against the Superintendent arising out of

or in connection with the Superintendent's employment and the Superintendent is acting within the scope of employment or official duties, the School District shall defend and indemnify to the extent provided by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District herein shall be subject to the limitations as provided in Minnesota Statutes Chapter 466.

C. Dues:

The Superintendent is encouraged to belong to and participate in appropriate professional and educational organizations when such membership will serve the best interests of the School District. Accordingly, the School District will pay the membership dues for such organizations as are required, directed, or permitted by the School Board. The Superintendent shall present appropriate statements for approval as provided by law.

D. Medical Examination:


The Superintendent shall have a comprehensive medical examination not less than once every 3 years. A summary document from the physician certifying the fitness of the Superintendent to perform the duties of the position shall be provided to the School Board Chair. The cost of said examination not covered by the insurance program of the School District shall be paid by the School District.

X. Severability:

If any provision of the Contract is held to be invalid by operation of law, the remainder of the Contract shall not be affected thereby and shall remain in full force and effect.

This Contract shall be effective only upon signatures of the Superintendent and of the officers of the School Board after authorization for such signatures by the officers is given by the School Board in appropriate action in its minutes.

IN WITNESS WHEREOF, I have subscribed
my signature this 8th day of April, 2024.



Superintendent

IN WITNESS WHEREOF, we have subscribed
our signatures this 8th day of April, 2024.

School Board Chair

School Board Clerk

MEMORANDUM OF UNDERSTANDING
with
SUPERINTENDENT

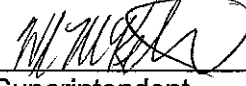
It is understood that in accordance with Section IX Article A Outside Duties, that the School Board is granting approval for the Superintendents to engage in consultant services and other activities for which a salary, fee, or honorarium may be paid. These activities are considered outside of the scope of the contracted scope therefore the district is indemnified from all risk and liability associated with these activities.

It is also understood that for the 2024-2025 school year the Superintendent will receive a housing allowance of \$16,000 payable in equal installments beginning July, 2024.

FOR THE EMPLOYER:

FOR THE SUPERINTENDENT:

Chairman



Superintendent

Clerk

Chief Negotiator

Date



Date

