

## **Agenda**

1. ROUTINE BUSINESS ITEMS
  - 1.1. Call to Order/Pledge of Allegiance
  - 1.2. Roll Call: Birhanzi \_\_\_ Helgeson \_\_\_ Pauling \_\_\_ Sachariason \_\_\_ Snell \_\_\_ and Stenson \_\_\_
  - 1.3. Approval of Agenda
  - 1.4. Reorganization of the Board of Education
    - 1.4.1. Election of Officers
      - 1.4.1.1. Chairperson:
      - 1.4.1.2. Vice-Chair:
      - 1.4.1.3. Clerk:
      - 1.4.1.4. Treasurer:
    - 1.4.2. Appointment of Board Committees:
    - 1.4.3. Annual Designations and Appointments
  - 1.5. Professional Development
  - 1.6. Approval of Consent Agenda

*(Any item or items may be pulled off the consent agenda, at the request of any board member, for consideration by the board as a whole.)*

    - 1.6.1. Regular Board of Education Meeting Minutes
    - 1.6.2. Bills
    - 1.6.3. Treasurer's Report
    - 1.6.4. Budget Report
    - 1.6.5. Personnel Actions
      - 1.6.5.1. Employment
      - 1.6.5.2. Resignations/Retirements
      - 1.6.5.3. Reassignments
      - 1.6.5.4. Terminations
    - 1.6.6. Approve Educational Assistants' Seniority List
    - 1.6.7. Approve Office Personnel Seniority List
    - 1.6.8. Approval of Fundraising Requests from January through May
  - 1.7. Resolution Accepting a Gift, Donation, Contribution or Bequest RESOLUTION ACCEPTING MONETARY, PROPERTY, GOODS OR SERVICES DONATION
  - 1.8. Superintendent's Report
  - 1.9. Board Reports
    - 1.9.1. Board Committees
    - 1.9.2. Student Representative Report
    - 1.9.3. Administrators
  - 1.10. Congratulatory Action and Recognition
2. DISCUSSION ITEMS
  - 2.1. Discussion on Facility Lease for Early Childhood Center
  - 2.2. Facility Assessment Recommendation

- 2.3. Food Service Program
- 3. ACTION ITEMS
  - 3.1. Set Date for Facility Assessment Interviews
  - 3.2. Approve Policy 491- Mandatory Covid-19 Vaccination or Testing and Face Coverings
- 4. ADJOURNMENT

ISD 129 – MONTEVIDEO PUBLIC SCHOOLS  
Minutes of Regular School Board Meeting  
Held December 13, 2021 in Montevideo, MN

The regular meeting of the School Board of Independent School District #129 was called to order by Chairman Stenson at 6:00 p.m. on Monday, December 13, 2021. The meeting was held in the District Board Room of the Montevideo Middle School.

Members present were Pauling, Birhanzi, Sachariason, Helgeson, Snell and Stenson. Also present were Superintendent Wade McKittrick, Principal Sachariason, Principal Weber, Dr. Vera Weber and Adam Spray.

Director Snell made and Director Helgeson seconded a motion to approve the agenda as presented. Motion carried unanimously.

Dr. Vera Weber lead the discussion for Professional Development referencing the Trusted Leader.

Public Comment: Carol Arends approached the board with the suggestion of bringing back swimming curriculum to the middle school physical education class.

Members of the High School CTE Team provided a presentation on the CTE program and the current offerings.

Chief Business Official Adam Spray provided a presentation of the annual Truth in Taxation information for board and public review and comment.

Director Helgeson made and Director Sachariason seconded a motion to approve the Consent Agenda. Motion carried unanimously.

- Regular Board of Education Meeting Minutes – November 8, 2021
- November Bills

**TOTAL EXPENDITURES BY FUND**

GENERAL FUND	\$ 271,309.60
FOOD SERVICE	\$ 55,355.36
COMMUNITY SERVICES	\$ 10,128.59
CAPITAL EXPENDITURE	\$ 1,547.39
STUDENT ACTIVIES	\$ 20,519.61
MINN RIVER VALLEY ED DIST	\$ 45,370.87
MRVED COMMUNITY EDUCATION	\$ 6,620.26
<b>TOTAL BY FUND</b>	<b>\$ 410,851.68</b>

- Treasurer’s Report
- Budget Report
- Personnel Action
  - Employment
    - Jasmyn Kronback, Teacher Assistant, Sanford
    - Katelyn Enevoldsen, ESL Assistant, High School

Ruth Comeaux, Special Ed Assistant, Ramsey  
Extra-Curricular Winter Coaching Assignments  
Jennifer Miller, School Success Coordinator, High School  
Shea Bohlin, Grounds & Maintenance, Districtwide  
Derek Birdsall, Custodian, Ramsey Elementary

- Resignations
  - Bryan Varpness, Custodian, Ramsey
  - Morgan Lee, Special Ed Assistant, Ramsey
  - Megan Siverson, Special Ed Assistant, Ramsey
  - Joanna Turrbiate, Part-time Assistant, Sanford
  - Shawn Anderson, Custodian, High School
  - Susan Lokken, Special Ed Assistant, Ramsey
- Reassignments
- Director Snell made and Director Sachariason seconded a motion to adopt the resolution accepting the listed gifts, donations, contributions and bequests. After a roll call vote, motion carried unanimously.

Montevideo Youth Sports Club donated \$500 toward the Community Education scholarship program.

Montevideo Lions Club donated \$1,000 towards the high school welding program.

Private donation of \$300 towards the scholarship program.

\$25 donated to the Individuals with Disabilities fund in memory of Jeff Kavanagh.

- Superintendent's report
- Board Reports
  - Administration reports
- Congratulatory Recognition:

### **GIRLS TENNIS**

#### **All Conference**

Emily Brace  
Mathea Jorgenson  
Cameron Myers  
Tyra Sandven

#### **Conference Honorable Mention**

Annie Marquardt  
**State Participant**  
Emily Brace

### **VOLLEYBALL**

#### **Conference MVP**

Avery Koenen

#### **All Conference**

Avery Koenen  
Tenley Epema  
**Conference Honorable Mention** – Emmalee Koenen

### **FOOTBALL**

#### **All District**

Kadin Boike  
Francis O'Malley  
**All District Honorable Mention**  
Mason Jerve  
Andrew VanBinsbergen

### **SWIMMING**

#### **All Conference Honorable Mention**

200 Medley Relay – Lana Rongstad, Amery  
Arends, Carly Kranz, Tatum Christenson  
200 Freestyle Relay – Lana Rongstad,  
Elizabeth O'Malley, Taylor Viessman,  
Amery Arends  
100 Backstroke – Lana Rongstad  
100 Breaststroke – Amery Arends

### **CROSS COUNTRY**

**All Conference Honorable Mention** – Brady  
Andrews, Meg Wanke

#### Discussion Items

- Mr. McKittrick led the discussion on the need to set a date for a special meeting to continue the discussion on facility processes and progress.

#### Action Items

- Director Sachariason made and Director Pauling seconded the motion to approve the following board policy revisions on the final reading of policies #413 Harassment and Violence; #425 Staff Development; #501 School Weapons Policy; #507 Corporal Punishment; #524 Internet Acceptable Use and Safety Policy. Motion carried unanimously.
- Director Helgeson made and Director Sachariason seconded the approval of the 2021-2022 Teacher's Seniority List as presented. Motion carried unanimously.
- Director Snell made and Director Helgeson seconded the motion to ratify the 2021-2022 contract with the Montevideo School Office Personnel, International Union of Operating Engineers, Local 70). Motion carried unanimously.
- Director Helgeson made and Director Pauling seconded the motion to adopt the resolution calling for combined polling places in any special elections held in 2022. After a roll call vote, all members voted Aye.
- Director Helgeson made and Director Sachariason seconded the motion to approve the Service Agreement with the SWWC Service Cooperative as presented. Motion carried unanimously.
- Director Birhanzl made and Director Snell seconded the motion to approve the 2021 Pay 2022 Levy in the amount of \$2,721,831.39. Motion carried unanimously.
- Director Snell made and Director Sachariason seconded the motion to set a special board meeting for December 20<sup>th</sup>, 2021 for the purpose of discussing facilities processes and progress. Motion carried unanimously.
- Director Birhanzl made and Director Pauling seconded the motion to adopt the Resolution Directing the Administration to make recommendations for reduction in programs and positions and reasons therefor. After a roll call vote, all members voted Aye.

Executive Session: None

Director Sachariason made and Director Birhanzl seconded the motion to adjourn the meeting at 7:04 p.m.

Kelly Snell, Clerk

**MONTEVIDEO PUBLIC SCHOOLS  
MONTHLY WARRANTS**

**January 10, 2022**

Check #	Vendor	Amount	Description
62508	ADVANCED TECH SYSTEMS	\$ 90.00	THC CAMERA TROUBLESHOOT
62509	Vendor Continued Check	\$ -	VOID
62510	AMAZON CAPITAL SERVICES, INC	\$ 844.54	MISC SUPPLIES
62511	BOND TRUST SERVICES CORP	\$ 475.00	BOND PAYMENT FEES
62512	BROOKLYN PUBLISHERS	\$ 422.00	ONE ACT PLAY SCRIPTS AND ROYALTY FEES
62513	CDW-GOVERNMENT INC	\$ 6,692.81	UPS FOR SERVER ROOM
62514	CENTRAL MINNESOTA CHRISTIAN SCHOOLS	\$ 233.13	NON-PUBLIC TRANSPORTATION
62515	CENTURYLINK	\$ 194.53	PHONE SERVICE
62516	CHAPPEL CENTRAL INC	\$ 258.70	SERVICE CALL
62517	CITY OF MONTEVIDEO UTILITIES	\$ 6,360.43	CITY UTILITIES
62518	CLARA CITY TELEPHONE	\$ 279.00	FIBER LEASE
62519	CLARE PAINT & WALLPAPER	\$ 3,474.83	NEW FLOORING - BAND/CHOIR ROOMS
62520	Vendor Continued Check	\$ -	VOID
62521	Vendor Continued Check	\$ -	VOID
62522	CLARK TRANSPORTATION, INC	\$ 95,013.31	DECEMBER TRANSPORTATION SERVICES
62523	CLEARWAY COMMUNITY SOLAR	\$ 6,250.57	SOLAR CREDITS
62524	COLD STONE CREAMERY	\$ 1,857.00	CONCESSIONS
62525	COMMUNITY EDUCATION DEPT	\$ 1,679.00	SWNS TUITION FOR ECSE STUDENTS
62526	CRYTEEL TRUCK EQUIPMENT	\$ 6,874.00	SNOW PUSHER
62527	CUSTOM PRINTING	\$ 669.00	ENVELOPE ORDER
62528	DANA F COLE & COMPANY LLP	\$ 21,230.66	20-21 AUDIT PREPARATION
62529	DC SIGNS	\$ 13.00	NAME PLATE
62530	DEMCO INC	\$ 511.85	LIBRARY SUPPLIES
62531	EDMENTUM, INC	\$ 1,300.00	COURSEWARE LICENSES
62532	ELEMENTARY FACULTY LOUNGE	\$ 119.73	VENDING PROCEEDS
62533	FARMERS UNION OIL COMPANY	\$ 1,309.81	FUEL/CONCESSIONS
62534	FASTENAL COMPANY	\$ 26.51	CUSTODIAL SUPPLIES
62535	FLINN SCIENTIFIC	\$ 112.77	SCIENCE LAB SUPPLIES
62536	FOLLETT SCHOOL SOLUTIONS INC	\$ 916.94	LIBRARY SUPPLIES
62537	FREEMAN PLUMBING LLC	\$ 318.00	PLUMBING REPAIRS
62538	FRENCH GLASS	\$ 856.11	GLASS REPLACEMENT/DOOR CLOSER/KEYS
62539	FUN EXPRESS, INC	\$ 381.19	ECFE SUPPLIES
62540	GATEHOUSE MEDIA MINNESOTA HOLDINGS, INC	\$ 2,700.00	NOV-JAN BROCHURE
62541	GREAT PLAINS NATURAL GAS	\$ 26,098.98	NATURAL GAS BILLINGS
62542	HEARTLAND ELECTRIC	\$ 1,304.68	STADIUM LIGHT REPAIRS
62543	Vendor Continued Check	\$ -	VOID
62544	HILLYARD FLOOR CARE SUPPLY	\$ 6,644.17	CUSTODIAL SUPPLIES
62545	INNOVATIVE OFFICE SOLUTIONS, LLC	\$ 352.31	OFFICE SUPPLIES
62546	INSECT LORE	\$ 123.15	1ST GRADE SUPPLIES
62547	IS-CORP	\$ 450.00	FINANCE SOFTWARE HOST FEES
62548	ISD #129 - MONTEVIDEO	\$ 1,440.00	BASKETBALL PROGRAM FUND
62549	J&D CONSTRUCTION	\$ 1,920.83	WELDING SHOP MODIFICATIONS/STEEL/TESTING
62550	J W PEPPER AND SON INC	\$ 22.99	BAND MUSIC
62551	KDMA (AM)/KMGM (FM)	\$ 514.00	ADS
62552	LEADING EDGE FUNDRAISING	\$ 2,011.11	DISCOUNT CARD FUNDRAISER
62553	MARCO INC	\$ 1,841.05	COPIER LEASE
62554	MELODY LANES FAMILY ENTERTAINMENT CENTE	\$ 240.00	JTHC BOWLING
62555	MHS FACULTY LOUNGE	\$ 18.37	VENDING PROCEEDS

**MONTEVIDEO PUBLIC SCHOOLS****MONTHLY WARRANTS****January 10, 2022**

62556 MID-AMERICAN RESEARCH CHEMICAL	\$	777.98	ICE MELT
62557 MILLENNIUM THEATER	\$	1,075.00	FIELD TRIPS
62558 MINNESOTA PETROLEUM SERVICE	\$	1,295.25	PUMP OUT GAS/FUEL TANKS
62559 MITLYNG ELECTRIC & REFRIG.	\$	654.14	FREEZER REPAIRS
62560 MMS FACULTY LOUNGE	\$	15.60	VENDING PROCEEDS
62561 Vendor Continued Check	\$	-	VOID
62562 MOLDE'S ELECTRIC & MECHANICAL INC	\$	2,704.91	ELECTRICAL REPAIRS
62563 MONTE CANDY CO	\$	500.00	CONCESSIONS
62564 MUSIC STREET INC	\$	62.00	BAND ORDER
62565 NATIONAL ASSOCIATION OF SCHOOL NURSES	\$	150.00	MEMBERSHIP
62566 NORTHERN STATES SUPPLY INC	\$	46.43	HVAC BELTS
62567 O'REILLY AUTOMOTIVE, INC	\$	430.61	SUPPLIES-CUSTODIAL/DRIVERS ED
62568 OLSEN PLUMBING & HEATING INC	\$	2,037.85	PLUMBING REPAIRS
62569 OXYGEN SERVICE COMPANY	\$	230.83	AG SHOP SUPPLIES
62570 PAAPE ENERGY SERVICES	\$	1,986.50	HVAC CONTROLS
62571 PEPSI-COLA	\$	958.92	CONCESSIONS
62572 PETTY CASH FUND	\$	4,750.38	PETTY CASH REIMBURSEMENTS
62573 PRAIRIELAND BUILDERS	\$	1,900.35	REPLACE FASCIA
62574 QUIST MOVING & STORAGE, LLC	\$	1,179.00	MOVING PIANOS FROM FAC
62575 RANDI'S STITCH & SCREEN	\$	840.00	CUSTODIAL SHIRTS
62576 RUETHER BROTHERS	\$	1,060.46	PICKUP REPAIRS/DOZER BLADE INSTALL
62577 RUNNING'S SUPPLY INC	\$	1,838.86	AG SHOP/CUSTODIAL/BUILDINGS CLASS SUPPLIES
62578 SCAN AIR FILTER, INC	\$	3,548.89	HVAC FILTERS
62579 SCHOOL BOARD GIFT FUND	\$	150.00	BOARD CONTRIBUTIONS
62580 SCHOOL SPECIALTY INC	\$	1,081.87	PRINT ROOM SUPPLIES
62581 SCHWIETERS FORD	\$	2,064.44	REPAIRS/SERVICE
62582 SPORTSMEN INN	\$	720.00	PRAIRIE FIRE THEATRE LODGING
62583 STAR GROUP, LLC	\$	10.59	CUSTODIAL SUPPLIES
62584 T-MOBILE	\$	89.25	BUS ACCESS POINTS
62585 T.A. LAURITSEN SEPTIC & DRAIN	\$	150.00	SEWER SERVICE
62586 TEACHERS ON CALL	\$	4,141.62	SUBSTITUTE SERVICES
62587 TRI MARK HOCKENBERGS	\$	173.46	KITCHEN SUPPLIES
62588 US BANK EQUIPMENT FINANCE	\$	780.00	COPIER LEASE
62589 Vendor Continued Check	\$	-	VOID
62590 Vendor Continued Check	\$	-	VOID
62591 Vendor Continued Check	\$	-	VOID
62592 VISA	\$	6,157.25	MISC SUPPLIES
62593 VITA PERSONA LLC	\$	999.60	YOUTH/ADULT MASKS
62594 WALMART - CAPITAL ONE	\$	1,717.02	MISC SUPPLIES
62595 WEST CENTRAL TROPHIES	\$	43.80	PLAQUE
62596 ZEP MANUFACTURING COMPANY	\$	1,468.41	CUSTODIAL SUPPLIES
212200089 ARNOLD, JILL M	\$	10.69	STUDENT COUNCIL SUPPLIES
212200090 CHRISTENSON, CARRIE M	\$	4.48	BETWEEN BUILDING MILEAGE
212200091 EPEMA, TIMOTHY D	\$	340.29	REIMBURSEMENT - BASEBALL CLINIC
212200092 FRAGODT, CONNIE	\$	35.84	HOME VISIT MILEAGE
212200093 GEERDES, STACY T	\$	101.67	OT SUPPLIES/MILEAGE
212200094 HAMPTON, DANIEL H	\$	575.26	SUPPLIES-REIMBURSEMENT
212200095 HAYUNGA, CAROL LYNN	\$	10.30	BETWEEN BUILDING MILEAGE
212200096 HUNTLEY, SHAWN K	\$	113.30	WRITING STRATEGIES - REIMBURSEMENT

**MONTEVIDEO PUBLIC SCHOOLS  
MONTHLY WARRANTS**

**January 10, 2022**

212200097	KNUTSON, PEGGY	\$	51.48	SUPPLIES-REIMBURSEMENT
212200098	KOEPKE, ZACHARY TYLER	\$	170.06	SUPPLIES-REIMBURSEMENT
212200099	LUND, DEANNE M	\$	199.03	SUPPLIES-REIMBURSEMENT
212200100	MCKITTRICK, WADE A	\$	554.88	MILEAGE/TRAVEL COSTS
212200101	REIDINGER, AMY K	\$	20.94	BETWEEN BUILDING MILEAGE
212200102	SCHMITT, MELISSA J	\$	9.28	SNACK REIMBURSEMENT
212200103	WEBER, CHRISTOPHER L	\$	40.00	CELL PHONE REIMBURSEMENT
212200104	ZAMORA JR, FERNANDO	\$	10.53	BETWEEN BUILDING MILEAGE

**TOTAL MONTEVIDEO WARRANTS                   \$    254,485.36**

**MINNESOTA RIVER VALLEY EDUCATION DISTRICT WARRANTS**

62482	BERGESON, BRUCE D	\$	102.80	MRVED MILEAGE/PHONE
62483	CENTURLINK-WA	\$	305.25	PHONE SERVICE
62484	CEW INC.	\$	500.00	ABE RENT
62485	CITY OF MONTEVIDEO UTILITIES	\$	330.07	CITY UTILITIES
62486	DIRKSEN, EMILY A	\$	151.39	STARS/MAAP REIMBURSEMENTS
62487	EKLUND, PAMELA	\$	71.40	MILEAGE REIMBURSEMENT
62488	GATEHOUSE MEDIA MINNESOTA HOLDINGS, INC	\$	720.60	ABE ADS
62489	GREAT PLAINS NATURAL GAS	\$	638.27	NATURAL GAS BILLING
62490	HILLYARD FLOOR CARE SUPPLY	\$	31.23	CUSTODIAL SUPPLIES
62491	ISD #2853-LAC QUI PARLE VALLEY	\$	43.00	TITLE III TRAVEL REIMBURSEMENT
62492	LAC QUI PARLE COUNTY	\$	500.00	ABE RENT
62493	LIGHTBEAM INTERNET	\$	35.24	ABE INTERNET
62494	NORTON, RAYMOND	\$	403.76	LCTN MILEAGE
62495	NUVERA	\$	49,234.20	TELEMEDIA NETWORK LEASE
62496	OFFICE PEEPS	\$	34.60	COPIER MAINT FEE
62497	PJFRTB LLC	\$	12,500.00	MRVED COMMON INSERVICE SPEAKER
62498	RAYMO, BRANDON J	\$	246.40	MILEAGE REIMBURSEMENT
62499	RAYMO, KATIE A	\$	118.72	MILEAGE REIMBURSEMENT
62500	ROCHESTER TELECOM SYSTEMS INC	\$	25.13	LONG DISTANCE SERVICE
62501	SAMORA'S LUNCH WAGON	\$	119.00	MEETING MEALS
62502	SMITH, LAWRENCE D	\$	97.44	IND STUDY MILEAGE
62503	STERUD, STEVEN G	\$	45.36	ABE MILEAGE
62504	TRISH KRUGER CATERING	\$	99.50	MEETING MEALS
62505	VISA CARDMEMBER SERVICE	\$	19,010.11	MISC EXPENSES
62506	WALMART - CAPITAL ONE	\$	155.21	MISC EXPENSES
62507	ZIEMANN, LORI K	\$	100.80	MILEAGE REIMBURSEMENT

**TOTAL MRVED WARRANTS                   \$    85,619.48**

**TOTAL EXPENDITURES BY FUND**

GENERAL FUND	\$	217,002.49
FOOD SERVICE	\$	1,113.97
COMMUNITY SERVICES	\$	10,443.35
CAPITAL EXPENDITURE	\$	18,711.40
DEBT SERVICE	\$	475.00
STUDENT ACTIVIES	\$	6,551.85
MINN RIVER VALLEY ED DIST	\$	69,871.14

**MONTEVIDEO PUBLIC SCHOOLS**

**MONTHLY WARRANTS**

**January 10, 2022**

MRVED COMMUNITY EDUCATION	\$	15,935.64
<b>TOTAL BY FUND</b>	<b>\$</b>	<b>340,104.84</b>

**DECEMBER 2021 WIRES / CASH TRANSFERS**

12/13/2021 WIRE FROM PMA TO OLD NATIONAL	\$	225,000.00	BOARD BILLS
12/17/2021 WIRE FROM PMA TO MINNWEST	\$	1,300,000.00	PAYROLL
12/21/2021 WIRE FROM PMA TO OLD NATIONAL	\$	200,000.00	PAYROLL

**DECEMBER 2021 MANUAL CHECKS**

62301 PEPSI-COLA	\$	1,484.66	CONCESSION SUPPLIES
62302 WALMART-CAPITAL ONE	\$	1,640.05	MISC EXPENSES
62303 HOLLYWOOD ON MAIN, LLC	\$	900.00	PRAIRIE FIRE RENTAL
62304 PRAIRIE FIRE THEATRE	\$	1,950.00	PRAIRIE FIRE PRODUCTION
62305 LAKOTA PERFORMING ARTS, LLC	\$	5,040.00	PERFORMANCE FEE - MMS/MHS
62475 CENTURLINK-AZ	\$	93.67	MRVED PHONE SERVICE
62476 REDWOOD AREA COMMUNITY CENTER	\$	57.00	ROOM RENTAL
62477 XCEL ENERGY	\$	848.36	MRVE ELECTRIC SERVICE
62478 GATEHOUSE MEDIA MINNESOTA	\$	669.00	EMPLOYMENT ADS/LEGALS
62479 VERIZON WIRELESS	\$	455.19	WIRELESS PHONE SERVICE
62480 XCEL ENERGY	\$	16,370.84	ELECTRICAL SERVICE

**TOTAL DECEMBER 2021 MANUAL CHECKS \$ 29,508.77**

**DECEMBER 2021 PAYROLL DEDUCT CHECKS/EFT PMTS**

US TREAS	US TREASURY	\$	259,762.52	DEC FEDERAL PAYROLL TAX
MN REV	MN DEPARTMENT OF REVENUE	\$	41,720.83	DEC STATE WITHHOLDING
MN TRA	MINNESOTA TEACHERS RETIREMENT ASSOC	\$	123,770.64	DEC TRA EFT
MN PERA	MN PUBLIC EMPLOYEES RETIREMENT ASSO	\$	47,130.49	DEC PERA EFT
SWWC	SOUTHWEST WEST CENTRAL SERVICE CO-C	\$	182,389.15	NOV HEALTH & LIFE EFT
DELTA	DELTA DENTAL	\$	6,266.35	DEC DELTA DENTAL EFT
EBC	EDUCATORS BENEFIT CONSULTANTS	\$	42,360.94	PAYROLL 403(B) EFT
62462	AMERICAN FAMILY LIFE ASSURANCE	\$	457.47	PAYROLL ACCRUAL
62463	BLUE CROSS BLUE SHIELD OF MINN	\$	508.00	PAYROLL ACCRUAL
62464	ISD #129 - MONTEVIDEO	\$	5,348.83	PAYROLL ACCRUAL
62465	MADISON NATIONAL LIFE INS	\$	3,326.90	PAYROLL ACCRUAL
62466	MEA	\$	17,772.40	PAYROLL ACCRUAL
62467	MEDICAREBLUE RX	\$	356.00	PAYROLL ACCRUAL
62468	MN CHILD SUPPORT PAYMENT CTR	\$	250.80	PAYROLL ACCRUAL
62469	MONTEVIDEO PUBLIC SCHOOL	\$	310.00	PAYROLL ACCRUAL
62470	MONTEVIDEO AREA COMMUNITY FOUND	\$	145.00	PAYROLL ACCRUAL
62471	NCPERS GROUP LIFE INS	\$	176.00	PAYROLL ACCRUAL
62472	UNION LOCAL NO 70	\$	1,337.08	PAYROLL ACCRUAL
62473	AFSCME COUNCIL 65	\$	756.00	PAYROLL ACCRUAL
62474	VSP INSURANCE CO	\$	1,448.49	PAYROLL ACCRUAL

**TOTAL PAYROLL CHECKS/EFTS \$ 735,593.89**

**DECEMBER 2021 PETTY CASH DISBURSEMENTS**

ASCHE, ERIC	\$	115.00	GBB Official 12/16/21
Beekman, Scott	\$	115.00	BBB Official 12/21/21

**MONTEVIDEO PUBLIC SCHOOLS  
MONTHLY WARRANTS**

**January 10, 2022**

Carl's Bakery	\$	121.50	Chamberlain's Feast Cakes
Chippewa County Food Shelf	\$	180.00	Donation from funds raised at Chamberlain's Feast
Craigmile, Marc	\$	115.00	BBB Official 12/14/21
DeBoer, Kevin	\$	115.00	BBB Official 12/21/21
Dirksen, Glenn	\$	170.00	GBB Official 12/3/21
HIRE IMAGE, LLC	\$	395.75	Employee/Volunteer Background Check
Johnson, Leigha	\$	30.00	Dance Official 12/21/21
Johnson, Matthew	\$	115.00	GBB Official 12/16/21
Johnsrud, Mitch	\$	115.00	BBB Official 12/9/21
Kaatz, Kyle	\$	115.00	BBB Official 12/9/21
Koenen, Matt	\$	170.00	GBB Official 12/3/21
MAAE	\$	130.00	Registrations - M Schueler
Madsen, Dave	\$	115.00	BBB Official 12/17/21
MASSP	\$	375.00	MASSP 2022 Winter Conference Registration - C Weber
Maurer, Cameron	\$	115.00	BBB Official 12/17/21
Minnesota Department Of Health	\$	70.00	Food Manager Licenses - J Sears & A Walker-Gehring
MN Gopher Athletics	\$	90.00	Gophers Tickets (Order No.1354762-MBB20:39274)
Montevideo Yearbook	\$	64.13	MHS Library yearbook
Nordaune, Maryann	\$	35.00	German Holiday Treats refund
Norland, Craig	\$	115.00	BBB Official 12/14/21
Old National Bank	\$	450.00	MHS Student Council petty cash
Prairie Fire Theatre	\$	20.00	Fuel Surcharge
Reed, James	\$	115.00	BBB Official 12/17/21
Scholten, Josh	\$	115.00	BBB Official 12/14/21
Smith, Eric	\$	115.00	GBB Official 12/16/21
Social Club Simple	\$	15.00	Inv. 1010 - Cell phones & parenting
Souther, Melany	\$	150.00	Swim Starter 12/21/21
St. Louis Park Public Schools, ISD 283	\$	24.00	Getting started with Ancestry.com
Stenson, Alayna	\$	200.00	Light & Sound stipend for Prairie Fire Theatre
Tech Academy/Computer Explorers	\$	60.00	Inv. 4363 - Game Coding: Super Mario
Valenzuela, Mirian Del Carmen	\$	25.00	Athletic fee refund
Verkinderen, Steven	\$	115.00	BBB Official 12/21/21
VOID - Heim, Jasmine	\$	-	Dance kick counter/timer 12/10/21
VOID - Kockelman, Duane	\$	-	GBB Official 12/10/21
VOID - Marquart, Cory	\$	-	BBB Official 12/7/21
VOID - Reed, James	\$	-	GBB Official 12/10/21
VOID - Schmidgall, John	\$	-	BBB Official 12/7/21
VOID - Wilts, Kevin	\$	-	GBB Official 12/10/21
VOID - Woelfel, Todd	\$	-	BBB Official 12/7/21
Webb, Marissa	\$	30.00	Dance Official 12/21/21
Woelfel, Todd	\$	115.00	BBB Official 12/9/21
YME Dance Team	\$	220.00	Dance meet entry fee

**DECEMBER 2021 PETTY CASH TOTAL \$ 4,750.38**

**Independent School District No. 129  
TREASURER'S REPORT TO THE SCHOOL BOARD**

Date of Report: January 2022

For the Month of: December 2021

<b>Funds</b>	<b>Balance Beginning of Month</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Accounting/ Prior Year Adjustment</b>	<b>Balance End of Month</b>
General	2,280,155.62	5,287,343.55	5,131,821.34	0.00	2,435,677.83
Food Service	160,437.16	418,340.41	100,107.06	0.00	478,670.51
Community Service	-33,295.67	154,913.55	125,669.14	0.00	-4,051.26
Capital Outlay	186,429.42	249.65	2,871.54	0.00	183,807.53
Debt Service	1,237,341.62	189,233.05	24.59	0.00	1,426,550.08
Flex Benefit	18,535.25	5,348.83	12,116.20	0.00	11,767.88
Student Activities	271,523.62	40,932.33	22,379.90	0.00	290,076.05
MRVED	3,343,859.01	192,355.30	206,409.49	0.00	3,329,804.82
<b>TOTALS</b>	<b>7,464,986.03</b>	<b>6,288,716.67</b>	<b>5,601,399.26</b>	<b>0.00</b>	<b>8,152,303.44</b>

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK STATEMENTS**

<b>Bank</b>	<b>Bank Balance</b>	<b>Outstanding Checks</b>	<b>Outstanding Deposits</b>	<b>Other Reconciling Items</b>	<b>Balance Per Treasurer's Books</b>
<b>Checking</b>					
Old National Bank	\$79,125.17	\$62,702.70	\$2,929.35		\$ 19,351.82
MinnWest Bank	\$54,772.67	\$410.93			\$ 54,361.74
Flex Account	\$15,427.92	\$3,660.04			\$ 11,767.88
HS Checking - MW	\$4,186.33	\$1,275.20			\$ 2,911.13
<b>Trust Accounts</b>					
			<b>Interest Rate</b>		
PMA MN Trust			0.01%		\$ 2,410,256.71
Liquid Asset Fund			.01% & .03%		\$ 850,736.71
<b>Investments</b>					
		<b>Maturity Date</b>			
Co-op Credit Union					\$ 317.79
Co-op CU - Scholarship		6/8/2022	0.60%		\$ 73,307.50
MN Trust Term Series		1/25/2022	0.03%		\$ 500,000.00
MN Trust Term Series		9/16/2022	0.25%		\$ 500,000.00
Limited Term Duration					\$ 1,995,501.41
Elga Credit Union		1/24/2022	1.54%		\$ 241,600.00
Financial Federal Bank		1/24/2022	1.50%		\$ 241,800.00
Morgan Stanley PVT		2/7/2022	1.65%		\$ 247,469.84
Texas Capital Bank		3/9/2022	0.10%		\$ 249,700.00
Western Alliance Bank/Torrey Pines Bar		7/22/2022	0.12%		\$ 249,500.00
Greenstate Credit Union		7/26/2023	0.25%		\$ 248,000.00
BMW Bank North America		7/31/2023	0.25%		\$ 249,248.56
Investors Choice			0.01%		\$ 6,472.35
<b>Treasurer's Balance Per Books</b>					<b>\$8,152,303.44</b>

PERIOD ENDING DEC 31, 2021

MONTEVIDEO PUBLIC SCHOOLS

2021-2022 BUDGET COMPARISON REPORT

REVENUES	21-22 BUDGET	21-22 YTD RECEIVED	% RECEIVED	20-21 BUDGET	20-21 YTD RECEIVED	% RECEIVED
General Fund-01	\$19,549,120.00	\$6,294,122.71	32.20%	\$18,878,262.00	\$6,425,816.53	34.04%
Food Service Fund-02	\$948,400.00	\$464,103.92	48.94%	\$937,400.00	\$208,708.46	22.26%
Community Education Fund-04	\$1,356,078.00	\$543,818.28	40.10%	\$1,330,822.00	\$453,864.01	34.10%
Capital Outlay-05	\$1,076,742.00	\$0.00	0.00%	\$1,063,603.00	\$0.00	0.00%
Debt Redemption Fund-07	\$1,577,185.00	\$663,345.91	42.06%	\$1,546,821.00	\$639,404.29	41.34%
Student Activities - 50	\$381,400.00	\$99,914.36	26.20%	\$381,400.00	\$8,934.87	2.34%
<b>TOTAL OF ALL FUNDS</b>	<b>\$24,888,925.00</b>	<b>\$8,065,305.18</b>	<b>32.41%</b>	<b>\$24,138,308.00</b>	<b>\$7,736,728.16</b>	<b>32.05%</b>

  

EXPENDITURES	21-22 BUDGET	21-22 YTD EXPENDED	% EXPENDED	20-21 BUDGET	20-21 YTD EXPENDED	% EXPENDED
General Fund-01	\$18,887,710.00	\$6,757,047.85	35.77%	\$18,773,753.00	\$6,905,403.43	36.78%
Food Service Fund-02	\$967,808.00	\$344,922.30	35.64%	\$950,214.00	\$298,403.11	31.40%
Community Education Fund-04	\$1,361,861.00	\$588,731.64	43.23%	\$1,344,730.00	\$597,846.23	44.46%
Capital Outlay-05	\$1,164,658.00	\$663,838.65	57.00%	\$734,578.00	\$423,258.32	57.62%
Debt Redemption Fund-07	\$1,344,940.00	\$63,395.00	4.71%	\$1,352,140.00	\$82,195.00	6.08%
Student Activities - 50	\$370,300.00	\$56,924.59	15.37%	\$370,300.00	\$11,581.11	3.13%
<b>TOTAL OF ALL FUNDS</b>	<b>\$24,097,277.00</b>	<b>\$8,474,860.03</b>	<b>35.17%</b>	<b>\$23,525,715.00</b>	<b>\$8,318,687.20</b>	<b>35.36%</b>

Period Ending: Dec 31, 2021

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>GENERAL FUND - 01</b>						
<b>ADMINISTRATION 000-099</b>						
SALARIES--100	\$788,292	\$409,780	51.98%	\$1,000,953	\$501,067	50.06%
BENEFITS--200	\$276,617	\$127,546	46.11%	\$389,789	\$159,441.52	40.90%
PURCHASED SVC.--300	\$31,500	\$14,759	46.85%	\$31,500	\$8,429	26.76%
SUPPLIES--400	\$7,500	\$11,196	149.28%	\$7,500	\$4,971	66.28%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER--800	\$15,680	\$11,371	72.52%	\$15,680	\$17,516	111.71%
<b>TOTAL ADMINISTRATION</b>	<b>\$1,119,589</b>	<b>\$574,652</b>	<b>51.33%</b>	<b>\$1,445,422</b>	<b>\$691,425</b>	<b>47.84%</b>
<b>DISTRICT SUPPORT 100-199</b>						
SALARIES--100	\$234,318	\$72,202	30.81%	\$212,537	\$67,740	31.87%
BENEFITS--200	\$67,180	\$33,730	50.21%	\$66,017	\$31,959.63	48.41%
PURCHASED SVC.--300	\$116,450	\$33,648	28.89%	\$118,450	\$29,404	24.82%
SUPPLIES--400	\$24,000	\$21,250	88.54%	\$24,000	\$14,138	58.91%
CAPITAL EXP--500	\$1,000	\$5,202	520.19%	\$3,000	\$2,244	74.81%
OTHER--800	\$19,500	\$6,927	35.52%	\$19,500	\$13,764	70.58%
<b>TOTAL DISTRICT SUPPORT</b>	<b>\$462,448</b>	<b>\$172,959</b>	<b>37.40%</b>	<b>\$443,504</b>	<b>\$159,250</b>	<b>35.91%</b>
<b>INSTRUCTIONAL SERVICES 200-299</b>						
SALARIES--100	\$5,381,563	\$1,899,299	35.29%	\$5,520,517	\$1,874,173	33.95%
BENEFITS--200	\$1,650,363	\$536,706	32.52%	\$1,622,235	\$511,028.86	31.50%
PURCHASED SVC.--300	\$1,853,151	\$118,952	6.42%	\$1,344,648	\$76,387	5.68%
SUPPLIES--400	\$139,500	\$69,615	49.90%	\$151,900	\$90,096	59.31%
CAPITAL EXP--500	\$68,250	\$29,812	43.68%	\$68,250	\$166,782	244.37%
OTHER--800	\$39,500	\$12,352	31.27%	\$39,500	\$17,054	43.17%
<b>TOTAL INSTRUCTIONAL SERVICES</b>	<b>\$9,132,327</b>	<b>\$2,666,735</b>	<b>29.20%</b>	<b>\$8,747,050</b>	<b>\$2,735,521</b>	<b>31.27%</b>
<b>VOCATIONAL 300-399</b>						
SALARIES--100	\$200,080	\$71,002	35.49%	\$198,457	\$70,539	35.54%
BENEFITS--200	\$63,362	\$20,963	33.08%	\$63,019	\$20,111.35	31.91%
PURCHASED SVC.--300	\$3,500	\$1,351	38.61%	\$3,500	\$0	0.00%
SUPPLIES--400	\$15,300	\$6,363	41.59%	\$15,300	\$4,807	31.42%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER--800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL VOCATIONAL</b>	<b>\$282,242</b>	<b>\$99,679</b>	<b>35.32%</b>	<b>\$280,276</b>	<b>\$95,457</b>	<b>34.06%</b>

Period Ending Dec 31, 2021

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>SPED SERVICES 400-499</b>						
SALARIES--100	\$2,927,761	\$1,013,729	34.62%	\$3,004,605	\$1,024,629	34.10%
BENEFITS--200	\$1,036,532	\$290,918	28.07%	\$896,807	\$301,045.44	33.57%
PURCHASED SVC.--300	\$143,190	\$52,084	36.37%	\$142,236	\$74,502	52.38%
SUPPLIES--400	\$15,200	\$10,522	69.22%	\$15,200	\$6,469	42.56%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$2,351	0.00%
OTHER--800	\$25,000	\$3,403	13.61%	\$25,000	\$1,350	5.40%
<b>TOTAL SPED SERVICES</b>	<b>\$4,147,683</b>	<b>\$1,370,655</b>	<b>33.05%</b>	<b>\$4,083,848</b>	<b>\$1,410,347</b>	<b>34.53%</b>
<b>INSTRUCTIONAL SUPPORT 600-699</b>						
SALARIES--100	\$376,537	\$192,781	51.20%	\$371,470	\$178,271	47.99%
BENEFITS--200	\$147,901	\$59,847	40.46%	\$142,315	\$53,857.80	37.84%
PURCHASED SVC.--300	\$118,500	\$43,389	36.62%	\$115,500	\$39,289	34.02%
SUPPLIES--400	\$17,000	\$45,615	268.32%	\$17,000	\$38,222	224.84%
CAPITAL EXP--500	\$138,600	\$124,717	89.98%	\$138,600	\$59,804	43.15%
OTHER--800	\$85,825	\$30,578	35.63%	\$85,825	\$30,601	35.66%
<b>TOTAL INSTRUCTIONAL SUPPORT</b>	<b>\$884,363</b>	<b>\$496,927</b>	<b>56.19%</b>	<b>\$870,710</b>	<b>\$400,046</b>	<b>45.94%</b>
<b>PUPIL SUPPORT 700-799</b>						
SALARIES--100	\$236,763	\$107,293	45.32%	\$229,368	\$87,220	38.03%
BENEFITS--200	\$92,215	\$35,807	38.83%	\$89,098	\$28,460.59	31.94%
PURCHASED SVC.--300	\$785,930	\$275,181	35.01%	\$770,049	\$285,075	37.02%
SUPPLIES--400	\$53,000	\$12,632	23.83%	\$43,000	\$18,685	43.45%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER--800	\$15,000	\$780	5.20%	\$15,000	\$1,126	7.51%
<b>TOTAL PUPIL SUPPORT</b>	<b>\$1,182,908</b>	<b>\$431,693</b>	<b>36.49%</b>	<b>\$1,146,515</b>	<b>\$420,566</b>	<b>36.68%</b>
<b>BUILDINGS/EQUIP 800-899</b>						
SALARIES--100	\$642,715	\$324,303	50.46%	\$679,636	\$328,926	48.40%
BENEFITS--200	\$251,703	\$110,502	43.90%	\$266,530	\$106,724.67	40.04%
PURCHASED SVC.--300	\$380,500	\$217,154	57.07%	\$380,500	\$166,454	43.75%
SUPPLIES--400	\$215,750	\$112,386	52.09%	\$235,750	\$123,291	52.30%
CAPITAL EXP--500	\$15,000	\$3,330	22.20%	\$15,000	\$85,807	570.71%
OTHER--800	\$0	\$25	0.00%	\$0	\$0	0.00%
<b>TOTAL BUILDINGS/EQUIP</b>	<b>\$1,505,668</b>	<b>\$767,700</b>	<b>50.99%</b>	<b>\$1,577,416</b>	<b>\$811,001</b>	<b>51.41%</b>

Period Ending Dec 31, 2021

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>FIXED COSTS 900-999</b>						
SALARIES-100	\$0	\$0	0.00%	\$0	\$0	0.00%
BENEFITS-200	\$55,195	\$50,412	91.33%	\$62,812	\$56,995.00	90.74%
PURCHASED SVC.-300	\$115,287	\$125,635	108.98%	\$116,200	\$124,796	107.40%
SUPPLIES-400	\$0	\$0	0.00%	\$0	\$0	0.00%
CAPITAL EXP-500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER-800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL FIXED COSTS</b>	<b>\$170,482</b>	<b>\$176,047</b>	<b>103.26%</b>	<b>\$179,012</b>	<b>\$181,791</b>	<b>101.55%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$18,887,710</b>	<b>\$6,757,048</b>	<b>35.77%</b>	<b>\$18,773,753</b>	<b>\$6,905,403</b>	<b>36.78%</b>
<b>FOOD SERVICE FUND - 02</b>						
<b>PUPIL SUPPORT SERVICES 700-799</b>						
SALARIES-100	\$304,714	\$116,997	38.40%	\$292,908	\$117,195	40.01%
BENEFITS-200	\$129,594	\$20,581	15.88%	\$124,806	\$26,574	21.29%
PURCHASED SVC.-300	\$43,500	\$482	1.11%	\$42,500	\$8,288	19.45%
SUPPLIES-400	\$480,000	\$206,862	43.10%	\$480,000	\$146,366	30.49%
CAPITAL EXP-500	\$10,000	\$0	0.00%	\$10,000	\$0	0.00%
OTHER-800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$967,808</b>	<b>\$344,922</b>	<b>35.64%</b>	<b>\$950,214</b>	<b>\$298,403</b>	<b>31.40%</b>
<b>COMMUNITY SERVICE FUND - 04</b>						
<b>COMMUNITY EDUCATION/SERVICE 500-599</b>						
SALARIES-100	\$952,232	\$428,315	44.98%	\$925,059	\$461,815	49.92%
BENEFITS-200	\$250,330	\$110,054	43.96%	\$245,994	\$104,990	42.68%
PURCHASED SVC.-300	\$55,855	\$20,575	36.84%	\$64,607	\$2,229	3.45%
SUPPLIES-400	\$77,444	\$20,015	25.84%	\$79,220	\$21,646	27.32%
CAPITAL EXP-500	\$2,500	\$0	0.00%	\$2,500	\$0	0.00%
OTHER-800	\$23,500	\$9,772	41.58%	\$27,350	\$7,166	26.20%
<b>TOTAL COMMUNITY EDUCATION</b>	<b>\$1,361,861</b>	<b>\$588,732</b>	<b>43.23%</b>	<b>\$1,344,730</b>	<b>\$597,846</b>	<b>44.46%</b>

Period Ending Dec 31, 2021

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>CAPITAL OUTLAY FUND - 05</b>						
<b>CAPITAL EXPENDITURES</b>						
SALARIES--100	\$11,855	\$5,613	47.34%	\$11,855	\$5,612	47.34%
BENEFITS--200	\$1,795	\$834	46.49%	\$1,795	\$834	46.45%
PURCHASED SVC.--300	\$213,543	\$81,320	28.72%	\$179,531	\$28,975	16.14%
SUPPLIES--400	\$60,000	\$86,552	110.92%	\$126,398	\$138,947	109.93%
CAPITAL EXP--500	\$877,465	\$529,520	60.35%	\$414,999	\$248,890	59.97%
OTHER--800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$1,164,658</b>	<b>\$663,839</b>	<b>57.00%</b>	<b>\$734,578</b>	<b>\$423,258</b>	<b>57.62%</b>
<b>DEBT SERVICE FUND - 07</b>						
<b>FISCAL/FIXED COSTS 900-999</b>						
DEBT SERVICE--700	\$1,344,940	\$63,395	4.71%	\$1,352,140	\$82,195	6.08%
OTHER FINANCING ISSUES--900	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$1,344,940</b>	<b>\$63,395</b>	<b>4.71%</b>	<b>\$1,352,140</b>	<b>\$82,195</b>	<b>6.08%</b>
<b>STUDENT ACTIVITIES FUND - 50</b>						
SUPPLIES--400	\$370,300	\$56,925	15.37%	\$370,300	\$11,581	3.13%
<b>TOTAL STUDENT ACTIVITIES FUND</b>	<b>\$370,300</b>	<b>\$56,925</b>	<b>15.37%</b>	<b>\$370,300</b>	<b>\$11,581</b>	<b>3.13%</b>
<b>TOTAL ALL FUNDS</b>	<b>\$24,097,277</b>	<b>\$8,474,860</b>	<b>35.17%</b>	<b>\$23,525,715</b>	<b>\$8,318,687</b>	<b>35.36%</b>

***OFFICE PERSONNEL SENIORITY LIST***  
**January 10, 2022**

**CLASS II**

Sara Erickson	October 18, 2021
Alyssa Amborn	October 1, 2021
Meggan Sachariason	June 3, 2019
Kristin Johnson	August 1, 2018
Janelle Dezeeuw	September 5, 2017
Brook Larmouth	February 18, 2017
Deb Hinde	March 3, 2003
Pamela Eklund	March 8, 1999

**CLASS III**

Pam Bruns	September 2014
Kimberli Kuhlmann	March 26, 2001

Advisor/Coach/Teacher Name	Organization requesting a fund-raiser?	What will these funds be used for?	ould this fund-raiser	ould this fund-raiser
TIm Epema / Baseball	Baseball	Helping fund Legion baseball trip to Omaha and equipment	3/13/2022	4/1/2022
Derek Webb	Boys Basketball	Build up our program's funds after no fundraisers last year (no tournaments, etc)	4/16/2022	4/16/2022
MaQuelah Schueler	Montevideo FFA	Donating to Camp Courage	2/25/2022	2/25/2022
Christopher Giese	High School	Heartland Girls' Ranch in Benson	1/3/2022	6/3/2022
Maddie Sletta	Softball	Softball program equipment	4/9/2022	4/16/2022
Desi Unzen	Thunder Hawk Care	Large Motor, and supplies	1/19/0022	1/19/0022
Jesse Nelson?	Thunder Hawk Care	Program supplies and new equipment	3/21/2022	4/4/2022
Kristin Koenen	DayBreak	Funding for the after prom activities for the Daybreak committee	1/1/2022	5/1/2022
Carrie Christenson	Washington, DC Trip	Each student will pay for their own trip	1/18/2022	2/1/2022
Hampton/Leafblad	MHS Choir and Band - Trip students	Choir/Band Trip costs	1/20/2022	2/3/2022
Hampton/Leafblad	MHS Choir and Band	Trip Costs for NYC trip	1/10/2022	1/10/2022
Hampton/Leafblad	MHS Choir and Band - Trip People	NYC Trip Costs	2/24/2022	3/10/2022

Revised:

## **491 - MANDATORY COVID-19 VACCINATION OR TESTING AND FACE COVERINGS**

### **I. PURPOSE**

The purpose of this policy is to comply with federal and state legal requirements related to the health and safety of school district students, staff and visitors due to the COVID-19 pandemic. The school district's intent is that this policy meet, and should be read consistent with, the procedures mandated by the Occupational Safety and Health Administration's ("OSHA's") Emergency Temporary Standard on Vaccination and Testing ("ETS") (see 29 C.F.R. § 1910.501) as adopted by the Minnesota Occupational Safety and Health Administration ("MNOSHA"), to the extent these regulations are adopted and enforceable. This policy shall be governed by the laws of, and applicable to, the State of Minnesota. If any part of this policy is construed to be in violation of any law, it shall not be enforced, but portions remaining valid shall remain in full force and effect.

### **II. SCOPE**

This policy applies to all employees of the school district, both full and part-time. For purposes of this policy, the term "employees" includes all part-time employees, student employees, and temporary or seasonal employees, but does not apply to volunteers, independent contractors, employees who are employed through a staffing agency, or employees who do not report to a workplace where other employees or students are present, except as modified by law.

### **III. DEFINITIONS**

- A. "Authorized telehealth proctor" means someone who is trained to observe sample collection and provide instructions and result interpretation assistance to individuals taking a COVID-19 test.
- B. "COVID-19 antigen test" means an in vitro diagnostic test used to detect active SARS-CoV-2 infection approved or authorized for emergency use by the U.S. Food and Drug Administration ("FDA").
- C. "COVID-19 nucleic acid amplification test ("NAAT")" means a molecular test that detects the ribonucleic acid ("RNA") sequences that compromise the genetic material of the virus approved or authorized for emergency use by the FDA.

### **IV. OVERVIEW AND GENERAL INFORMATION**

- A. Any employee that chooses to be vaccinated against COVID-19 must be fully vaccinated no later than January 10, 2022. Any employee not fully vaccinated by January 10, 2022, will be subject to the regular testing and face covering requirements of this policy until fully vaccinated.
- B. Employees will be considered fully vaccinated two weeks after receiving the requisite number of doses of a COVID-19 vaccine. Employees will be considered partially vaccinated if they received only one dose of a two-dose vaccine. This policy does not require booster vaccinations.
- C. Employees are responsible for scheduling their own vaccination appointments through their medical provider or pharmacy. The school district may hold vaccine clinics that the employee may attend, but the availability of a vaccine clinic does not shift the responsibility of obtaining a vaccination from the employee.
- D. An employee who does not comply with this policy will be subject to disciplinary action as set forth in School District policy and the employee's collective bargaining

agreement ("CBA") or employment contract or other agreement, to the extent applicable.

## **V. VACCINATION STATUS AND ACCEPTABLE FORMS OF PROOF OF VACCINATION**

A. All vaccinated employees are required to provide proof of full COVID-19 vaccination, regardless of where they are vaccinated, and even if employees received a vaccination through a school district sponsored clinic. Proof must be provided before January 10, 2022. If the school district does not receive proof of full vaccination from an employee by January 10, 2022, that employee will be considered unvaccinated until such proof is received.

B. Proof of vaccination must be submitted to *[insert name of school official]*. Acceptable submissions include emailing a copy of the proof of vaccination, providing a physical copy of the proof of vaccination, or bringing the proof of vaccination for the *Montevideo Public Schools* to copy.

C. Acceptable Proof of Vaccination Status

The following forms of proof of vaccination status will be accepted:

1. The record of immunization from a healthcare provider or pharmacy;
2. A copy of the COVID-19 vaccination Record Card;
3. A copy of medical records documenting the vaccination;
4. A copy of immunization records from a public health, state, or tribal immunization information system; or
5. A copy of any other official documentation that contains the type of vaccine administered, date(s) of administration, and the name of the healthcare professional(s) or clinic site(s) administering the vaccine(s).

D. Proof of vaccination must include the employee's name and should include the type of vaccine administered, the date(s) of administration, and the name of the healthcare professional(s) or clinic site(s) that administered the vaccine. In some cases, state immunization records may not include one or more of these data fields, such as clinic sites. In those circumstances the school district will accept the state immunization record as acceptable proof of vaccination.

E. If an employee is unable to produce one of these acceptable forms of proof of vaccination, despite attempts to do so (e.g., by trying to contact the vaccine administrator or state health department), the employee can provide a signed and dated statement attesting to his/her vaccination status (fully vaccinated or partially vaccinated); attesting that the employee lost and is otherwise unable to produce one of the other forms of acceptable proof; and including the following language:

"I declare (or certify, verify, or state) that this statement about my vaccination status is true and accurate. I understand that knowingly providing false information regarding my vaccination status on this form may subject me to criminal penalties."

Employees who attest to their vaccination status in this manner shall, to the best of their recollection, include in their attestation the type of vaccine administered, the date(s) of the administration, and the name of the healthcare professional(s) or clinic site(s) administering the vaccine.

F. To satisfy this policy, the COVID-19 vaccine must be approved or authorized for emergency use by the Federal Food and Drug Administration ("FDA"), or listed for emergency use by the World Health Organization ("WHO").

## **VI. SUPPORTING COVID-19 VACCINATION**

- A. An employee may take up to four hours of paid leave per dose to travel to the vaccination site, receive a COVID-19 vaccination, and return to work. A maximum of eight hours of paid leave will be provided for employees receiving two primary doses. Paid leave provided for obtaining a COVID-19 vaccination will not affect or reduce any accrued leave time (e.g., vacation or sick leave). If an employee does not require the full use of four or eight hours to obtain the vaccine, only the necessary amount of duty time will be granted. Employees who take longer than four or eight hours to obtain the vaccine must send their supervisor an email documenting the reason for the additional time. Any additional time requested will be granted, if reasonable, but will not be paid by the school district. An employee may elect, however, to substitute accrued paid leave in lieu of unpaid leave. Employees vaccinated outside of their approved work hours will not be compensated unless previously agreed to in writing by the school district.
- B. Employees may utilize up to two workdays of accrued paid sick leave immediately following receipt of each primary dose if they experience side effects from the COVID-19 vaccination that prevent them from working. Employees who have no accrued sick leave will be granted up to two days of additional paid sick leave immediately following each primary dose, if necessary, upon written approval by the school district.
- C. Employees are to follow the school district procedures in requesting sick leave for duty time missed to obtain the COVID-19 vaccine or sick leave to recover from side effects.
- D. Paid leave will not be provided by the school district for booster shots for employees who have been fully vaccinated.
- E. Nothing in this policy should be construed to create a right to paid leave for any vaccination other than the one or two primary COVID-19 vaccination doses.

## **VII. ACCOMMODATION REQUESTS**

Employees may request an accommodation from this vaccination policy if the vaccine is medically contraindicated for them or medical necessity requires a delay in vaccination. Employees also may be legally entitled to a reasonable accommodation if they cannot be vaccinated, test for COVID-19, and/or wear a face covering (as otherwise required by this policy) because of a disability, or if the provisions in this policy for vaccination, and/or testing for COVID-19, and/or wearing a face covering conflict with a sincerely held religious belief, practice, or observance. Requests for reasonable accommodations must be initiated by the employees by submitting a written request to *Montevideo Public Schools*. All such requests will be handled in accordance with applicable laws and regulations.

## **VIII. COVID-19 TESTING**

- A. Effective January 10, 2022, all employees who are not fully vaccinated and who have not received a reasonable accommodation pursuant to Section VII. of this policy will be required to comply with Sections VIII. and IX. of this policy.
- B. Effective February 9, 2022, employees who report to the workplace at least once every seven days:
  - 1. Must be tested for COVID-19 at least once every seven days; and
  - 2. Must provide documentation of the most recent COVID-19 test result to *Montevideo Public Schools* no later than the seventh day following the date on which the employee last provided a test result.
- C. An employee who does not report to the workplace during a period of seven or more days (e.g., teleworking or on vacation for two weeks):

1. Must be tested for COVID-19 within seven days prior to returning to the workplace; and
  2. Must provide documentation of that test result to *Montevideo Public Schools* upon return to the workplace.
- D. Employees who do not provide documentation of a COVID-19 test result as required by this policy, will be removed from the workplace until a test result is provided.
- E. Employees who received a positive COVID-19 test or have been diagnosed with COVID-19 by a licensed healthcare provider are not required to undergo COVID-19 testing for 90 days following the date of their positive test or diagnosis. Employees must provide proof of the positive test result or diagnosis to *Montevideo Public Schools*.
- F. Approved COVID-19 Tests
- Approved COVID-19 tests are tests for SARS-CoV-2 that are:
1. Cleared, approved, or authorized, including in an Emergency Use Authorization (EUA), by the FDA to detect current infection with the SARS-CoV-2 virus;
  2. Administered in accordance with the authorized instructions; and
  3. Not both self-administered and self-read unless observed by the school district or an authorized telehealth proctor.
- G. Employees who elect to complete weekly testing in lieu of getting fully vaccinated may test during the regular workday. Employees must abide by the following testing procedures:
- “Testing will be conducted at Montevideo Middle School between the hours of 7:00am and 7:45am on Thursday and Friday mornings. Testing is by appointment.”
- Employees may be responsible for paying the cost of testing depending on the employee’s CBA or contract with the school district.

## **IX. FACE COVERINGS**

- A. Employees covered by this policy who are not fully vaccinated will be required to wear a face covering. Face coverings must (1) completely cover the nose and mouth; (2) be made with two or more layers of a breathable fabric that is tightly woven (i.e. fabrics that do not let light pass through when held up to a light source); (3) be secured to the head with ties, ear loops, or elastic bands that go behind the head; (4) fit snugly over the nose, mouth, and chin with no large gaps on the outside of the face; and (5) be a solid piece of material without slits, exhalation valves, visible holes, punctures, or other openings. Acceptable face coverings include clear face coverings or cloth face coverings with a clear plastic panel that, despite the non-cloth material allowing light to pass through, otherwise meet these criteria and which may be used to facilitate communication with people who are deaf or hard-of-hearing or others who need to see a speaker’s mouth or facial expressions to understand speech or sign language respectively. If gaiters are worn, they should have two layers of fabric or be folded to make two layers.
- B. Employees who are not fully vaccinated must wear face coverings over the nose and mouth when indoors and when occupying a vehicle with another person for work purposes.
- C. Employees who choose to remain unvaccinated are responsible for providing their own face covering that complies with this policy.
- D. The following are exceptions to the school district’s requirements for face coverings

required by this policy:

1. When an employee is alone in a room with floor-to-ceiling walls and a closed door.
  2. For a limited time, while an employee is eating or drinking at the workplace or for identification purposes in compliance with safety and security requirements.
  3. When an employee is wearing a respirator or facemask, as those terms are defined by 29 C.F.R. § 1910.501(c) or other applicable OSHA/MNOSHA regulation.
  4. Where the school district has determined that the use of face coverings is infeasible or creates a greater hazard (e.g., when it is important to see the employee's mouth for reasons related to the employee's job duties, when the work requires the use of the employee's uncovered mouth, or when the use of a face covering presents a risk of serious injury or death to the employee).
- E. The face covering requirements are applicable regardless of any other school district policy, resolution, regulation or administrative directives regarding face coverings.

**X. EMPLOYEE NOTIFICATION OF COVID-19 AND REMOVAL FROM THE WORKPLACE**

- A. The school district will require employees to promptly notify District Community Covid Liaison when they test positive for COVID-19 or are diagnosed with COVID-19 by a licensed healthcare provider.

*Staff members testing positive for COVID-19 are to contact the District Community Covid Liaison by email as soon as possible.*

- B. Medical Removal from the Workplace

The school district also implemented a policy for keeping COVID-19 positive employees from the workplace in certain circumstances. The school district will immediately remove employees from the workplace if they received a positive COVID-19 test or are diagnosed with COVID-19 by a licensed healthcare provider (i.e., immediately send them home or to seek medical care, as appropriate).

*Staff members testing positive for COVID-19 will be instructed by the District Community Covid Liaison or Building Principal to remain at home and informed of quarantine and return to work guidelines. For employees who can reasonably complete their work assignments, as determined by building administration, they will be informed of such arrangements upon notification of diagnosis/test result.*

- C. Return to Work Criteria

1. For employees removed because they are COVID-19 positive, the school district will keep them removed from the workplace until the employees receive a negative result on a COVID-19 nucleic acid amplification test ("NAAT") following a positive result on a COVID-19 antigen test if the employees choose to seek a NAAT test for confirmatory testing; meet the return to work criteria in the "Isolation Guidance" of the Centers for Disease Control and Prevention ("CDC"); or receive a recommendation to return to work from a licensed healthcare provider.
2. Under the CDC's "Isolation Guidance," asymptomatic employees may return to work once 5 days have passed since a positive test provided a mask is worn on district grounds in accordance with CDC guidelines. Symptomatic employees may return to work after all the following are true:
  - a. At least 10 days have passed since symptoms first appeared, and

- b. At least 24 hours have passed with no fever without fever-reducing medication, and
- c. Other symptoms of COVID-19 are improving (loss of taste and smell may persist for weeks or months and need not delay the end of isolation).

If an employee has severe COVID-19 or an immune disease, the school district will follow the guidance of a licensed healthcare provider regarding return to work.

**XI. NEW HIRES**

All new employees are required to be in compliance with this policy before arriving at the workplace as a condition of employment. Potential candidates for employment will be notified of the requirements of this policy prior to the start of employment.

**XII. CONFIDENTIALITY AND PRIVACY**

All medical information collected from individuals, including vaccination information, test results, and any other information obtained as a result of testing, will be treated in accordance with applicable laws and policies on confidentiality and policy.

***Legal References:***

- Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
- Minn. Stat. Ch. 182 (Occupational Safety and Health)
- Minn. Stat. § 363A.20 (Exemption Based on Employment)
- Minn. R. Pt. 5205.0010, subp. 2, QQ (Adoption of Federal Occupational Health and Safety Standards by Reference)
- 29 C.F.R. § 1910.501 (Emergency Temporary Standard on Vaccination and Testing)
- 42 U.S.C. § 2000-e, et seq. (Equal Employment Opportunity)
- 42 U.S.C. § 12101, et seq. (Americans with Disabilities Act)
- 29 C.F.R. § 1630.14(d)(4) (Medical Examinations and Inquiries Specifically Permitted)

***Cross References:***

- MSBA/MASA Model Policy 401 (Equal Employment Opportunity)
- MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy)
- MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
- MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
- MSBA/MASA Model Policy 412 (Expense Reimbursement)
- MSBA/MASA Model Policy 807 (Health and Safety)
- Centers for Disease Control's "Isolation Guidance" found at: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html>.