



DEER RIVER HIGH SCHOOL  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*Home of the Warriors*

KING ELEMENTARY SCHOOL  
504 5th St. SE  
PO Box 307  
Deer River, MN 56636  
*King Pride*

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## AGENDA

### **Organizational and Regular Business Meeting Monday, January 9, 2023 6:00 PM Deer River High School Media Center**

1. Call to Order  
Chairperson  
Pledge of Allegiance
2. Seat Board Members / Oath of Office
3. Agenda Approval  
Chairperson  
Corrections / Deletions / Additions / Items from Consent Agenda
4. Organizational Items
  - A. Election of Officers
    1. Chairperson
    2. Vice-Chairperson
    3. Clerk
    4. Treasurer
  - B. Approve 2023 Regular Board Meeting Schedule 4
  - C. Approve Resolution to Establish 2023 Board Member Compensation 5
  - D. Approve Resolution for 2023 Legal Counsel 6
  - E. 2023 Designations; Authorizations; Appointments 7
  - F. Approve 2023 Standard Mileage Rate 8  
65.5 cents per mile
  - G. Approve Resolution Establishing Combined Polling Locations 10
5. Recognition of Visitors  
Chairperson

	Public Comment and Acknowledgement of Correspondence	
6.	Regular Business	
	Chairperson	
	A. Approval of Minutes, December 12th Truth In Taxation and Regular Business Meetings	12
	Chairperson	
	B. Approve Consent Agenda	16
	Chairperson	
	Human Resources actions pending approval.	
	C. Approval of Accounts Payable / Payroll / Transfers for December 2022	31
	Chairperson	
7.	Information Items	
	A. Elementary Principal's Report	
	Jen Stefan	
	B. High School Principal Report	43
	Joe Akre	
	C. Buildings and Grounds Department Report	
	Brent Schimek	
	D. Activities Director Report	44
	E. Boys & Girls Club Program Report	45
	Kayleen Monacelli	
	F. Full Service Community Schools Program Report	46
	Deanna Hron	
	G. S.T.E.P. Coalition Program Report	47
	David Olson	
	H. Board Member or Committee Reports	
	Chairperson	
	I. Superintendent's Report	
	Pat Rendle	
8.	Action Items	
	Chairperson	
	A. Approve posting for Accounting Clerk position	48
	Pat Rendle	

- B. Approve Resolution of School Board / Governing Board  
Supporting Form B1 and B2 Application to Minnesota State High  
School League Foundation  
Brent Schimek

50

Form B1: grant to assist schools and school districts with transportation costs associated with reducing barriers and providing the opportunity for students to be able to attend the Together We Make a Difference World Cafes held across the state

Form B2: grant to offset costs in three specific areas, including leadership initiatives, safety, and transportation that reduces barriers to participation

9. Adjournment  
Chairperson



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## SCHOOL BOARD MEETING DATES - 2023

*Most regularly scheduled meetings will be held the **second** Monday of each month at 6:00 p.m. at Deer River High School, unless noted.*

*Questions/Concerns ~ Visit with your School Board Members: Public Forum at 5:45p.m.*

MONTH	DATE	NOTE
FEBRUARY	13 <sup>TH</sup>	
MARCH	13 <sup>TH</sup>	
APRIL	17 <sup>TH</sup>	Third Monday, due to Easter
MAY	8 <sup>TH</sup>	
JUNE	12 <sup>TH</sup>	
JULY	10 <sup>TH</sup>	
AUGUST	14 <sup>TH</sup>	
SEPTEMBER	11 <sup>TH</sup>	
OCTOBER	16 <sup>TH</sup>	Third Monday, due to Columbus Day
NOVEMBER	13 <sup>TH</sup>	
DECEMBER	11 <sup>TH</sup>	
JANUARY 2024	8 <sup>TH</sup>	



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## **RESOLUTION TO ESTABLISH SCHOOL BOARD MEMBER COMPENSATION**

WHEREAS, Independent School District No. 317 is an independent school district under the laws of the state of Minnesota having the mission of dedication to develop life-long learners prepared to succeed in an ever-changing world; and

WHEREAS, the Board of Directors shall hold a regular monthly meeting to conduct everyday business of the district; may hold other meetings, such as special meetings, work sessions or public hearings, as necessary; and may attend meetings outside the district on behalf of, or as a representative of, Independent School District No. 317, and;

WHEREAS, the Board of Directors deems it necessary to compensate its members for performing their duties in accordance with district policy, state rules and regulations and statutes, and;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Independent School District No. 317, the School Board shall compensate its members as follows:

The Board of Directors annual salary for regular meetings shall be:

Director - Regular Meetings: \$3,000.00

Chair - Regular Meetings: \$3,350.00

Clerk – Regular Meetings: \$3,200.00

The above salary is based upon attendance at a minimum of nine (9) regular school board meetings. If absent for more than three (3) of the twelve (12) regular meetings there will be a 1/12<sup>th</sup> salary deduction for each additional absence. Absences for school board related activities are exempt, and;

The Board of Directors compensation for attendance at other meetings, including meetings attended outside the district, shall be established at \$45 per meeting, with a maximum of \$135 for all-day events, and;

The Board of Directors may incur expenses, such as mileage, lodging and meals, when attending meetings outside the district, and board members will be reimbursed for such expenses according to policy for employee expense reimbursement.

Attest:  
INDEPENDENT SCHOOL DISTRICT NO. 317

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Board Clerk  
Dated: January 9, 2023



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**RESOLUTION TO SELECT LEGAL COUNSEL AND AUTHORIZE  
SUPERINTENDENT TO UTILIZE SERVICES**

WHEREAS, Independent School District No. 317 is an independent school district under the laws of the state of Minnesota having the mission of dedication to develop life-long learners prepared to succeed in an ever-changing world; and

WHEREAS, the Board of Directors recognizes that there are instances when legal advice is in the best interest of the district, and;

WHEREAS, the Board of Directors desires to select the following legal counsel to provide legal services to the district:

1. Colosimo, Patchin, & Kearny, LTD (Virginia, MN)
2. Ratwik, Roszak, & Maloney (Minneapolis, MN)

WHEREAS, the Board of Directors desires to give and extend authority to the Superintendent to contact named counsel and utilize legal services on behalf of Independent School District No. 317, as needed;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Independent School District No. 317, the district has selected legal counsel and authorized the Superintendent to utilize such services.

Attest:  
INDEPENDENT SCHOOL DISTRICT NO. 317,

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Board Clerk

Dated: January 9<sup>th</sup>, 2023

**ISD #317 – DEER RIVER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
AGENDA ANALYSIS FORM  
January 9th, 2023**

2023 Designations; Authorizations; Appointments

**ANNUAL DESIGNATIONS:**

Description	2022	Proposed 2023
1) Official District Depositories	Minnesota School District Liquid Asset Fund (MSDLAF), US Bank, Woodland Bank, MN Trust/PMA	Same
2) Approve Bank Resolutions/Authorizations	US Bank and Woodland Bank	Same
3) Authority for Electronic Transfer of Funds	Pat Rendle, Superintendent; Jennifer Drotts, Business Manager; Amie Hanson, Payroll	Same
4) Official Media Outlets	Grand Rapids Herald Review Deer River Public Schools Website	Same

**ANNUAL DISTRICT APPOINTMENTS:**

Committee	2022	2023
Health & Safety - 2	Pam Thompson, Amanda Reed	
Negotiations - 3	Travis Anttila Lloyd Kongsjord Amanda Reed	
Meet & Confer - 3	Amanda Reed LuAnn Robinson Pam Thompson	
Facilities/Transportation - 3	Kyle Fairbanks Lloyd Kongsjord Pam Thompson	
Community Education - 1	Pam Thompson	
Budget & Finance - 3	Travis Anttila Kyle Fairbanks LuAnn Robinson	
Policy Development/Review 3 Teams	Travis Anttila/Pam Thompson Kyle Fairbanks/Amanda Reed Lloyd Kongsjord/LuAnn Robinson	
DREA-Enriched Credit	Pam Thompson	

**ANNUAL LIAISON APPOINTMENTS:**

Organization	2022	2023
MN State High School League	Travis Anttila Amanda Reed	
Legislative	LuAnn Robinson	
Itasca Area Schools Representative (IASC)	Pam Thompson Kyle Fairbanks- Alternate	



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**Issue Number: IR-2022-234**

**Inside This Issue**

*\*This version corrects the mileage rate in the first bullet point.*

**IRS issues standard mileage rates for 2023; business use increases 3 cents per mile**

WASHINGTON — The Internal Revenue Service today issued the 2023 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2023, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 65.5 cents per mile driven for business use, up 3 cents from the midyear increase setting the rate for the second half of 2022.
- 22 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, consistent with the increased midyear rate set for the second half of 2022.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2022.

These rates apply to electric and hybrid-electric automobiles, as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

[Notice 2023-03](#) contains the optional 2023 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2023 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

[Back to Top](#)

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At a regular meeting of the ISD 317 board of Directors on January 9<sup>th</sup>, 2023, member \_\_\_\_\_ moved the adoption of the following resolution:

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR CERTAIN MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH EACH POLLING PLACE WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 317, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. The following combined polling places are hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE

King Elementary School  
504 Fifth Street S.E.  
Deer River, Minnesota

This combined polling place serves all territory in Independent School District No. 317 located in the City of Deer River and the City of Zemple; Deer River, Morse, Oteneagen Townships; and unorganized Deer Lake Township (57-26), all in Itasca County; and Torrey Township and unorganized Wahnena Township #5, in Cass County, Minnesota.

COMBINED POLLING PLACE:

Ball Club Community Center  
Ball Club, Minnesota

This combined polling place serves all territory in Independent School District No. 317 located in unorganized Ball Club Township (145-26), unorganized Winnibigoshish Township (146-26), and unorganized Wellers McCormick Township, Itasca County, Minnesota.

COMBINED POLLING PLACE:

Jesse Lake Lutheran Church  
44281 County Road 4  
Talmoon, Minnesota



Truth In Taxation  
Monday, December 12, 2022 6:00 PM Central

Deer River High School Media Center  
101 1st Avenue  
Deer River, MN 56636

Travis Anttila: Absent  
Kyle Fairbanks: Present  
Lloyd Kongsjord: Present  
Amanda Reed: Present  
LuAnn Robinson: Present  
Pam Thompson: Present  
Present: 5, Absent: 1.  
Pam Thompson: Absent  
Present: 4, Absent: 2.

#### 1. Call to Order

#### 2. Annual Truth in Taxation Report

#### 3. Public Comment Regarding Truth in Taxation Report

#### 4. Adjournment

Motion to adjourn meeting. This motion, made by Kyle Fairbanks and seconded by Amanda Reed, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea  
Yea: 4, Nay: 0, Absent: 2

Regular Business Meeting  
Monday, December 12, 2022 6:30 PM Central

Deer River High School Media Center  
101 1st Avenue  
Deer River, MN 56636

Travis Anttila: Absent  
Kyle Fairbanks: Present  
Lloyd Kongsjord: Present  
Amanda Reed: Present  
LuAnn Robinson: Present  
Pam Thompson: Absent  
Present: 4, Absent: 2.

### 1. Call to Order

#### 2. Agenda Approval

Motion to approve agenda. This motion, made by Amanda Reed and seconded by LuAnn Robinson, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea  
Yea: 4, Nay: 0, Absent: 2

### 3. Recognition of Visitors

#### 4. Regular Business

##### 4.A. Approval of Minutes

Motion to approve minutes from November. This motion, made by Amanda Reed and seconded by Kyle Fairbanks, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea  
Yea: 4, Nay: 0, Absent: 2

##### 4.B. Approve Consent Agenda

Motion to approve consent agenda. This motion, made by Amanda Reed and seconded by Kyle Fairbanks, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea  
Yea: 4, Nay: 0, Absent: 2

##### 4.C. Approval of Accounts Payable / Payroll / Transfers for November 2022

Motion to approve accounts payable / payroll / transfers. This motion, made by Amanda Reed and seconded by LuAnn Robinson, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea  
Yea: 4, Nay: 0, Absent: 2

#### 5. Information Items

##### 5.A. Financial Report from Auditors

5.B. World's Best Workforce and Achievement and Integration Reports

5.C. Elementary Principal's Report

5.D. High School Principal's Report

5.E. Buildings and Grounds Department Report

5.F. Activities Program Report

5.G. Boys & Girls Club Program Report

5.H. Full Service Community Schools Program Report

5.I. S.T.E.P. Coalition Program Report

5.J. Board Member or Committee Reports

5.K. Superintendent's Report

## 6. Action Items

6.A. Approve definition of eligible employees of Hourly Teacher Substitute under Appendix D of DREA contract.

Motion to approve definition of Hourly Substitute Teachers. This motion, made by Amanda Reed and seconded by LuAnn Robinson, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2

6.B. Approve change to Community Education contract to raise per hour rate.

Motion to approve change to Community Education contract. This motion, made by Amanda Reed and seconded by Kyle Fairbanks, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2

6.C. Approve posting of Full Time Special Education Teacher for High School.

Motion to approve full time high school special education teacher. This motion, made by Amanda Reed and seconded by Kyle Fairbanks, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2

6.D. Approve posting for Full Time Special Education Teacher for King School

Motion to approve posting of full time Elementary Special Education teacher. This motion, made by Amanda Reed and seconded by Kyle Fairbanks, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2

6.E. Approve posting for Social Worker position through Full Service Community Schools

Motion to approve posting for Social Worker. This motion, made by Amanda Reed and seconded by Kyle Fairbanks, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2

#### 6.F. Resolution to Support Deer River Community Trails

Motion to approve Resolution to Support Deer River Community Trails. This motion, made by Kyle Fairbanks and seconded by LuAnn Robinson, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2

#### 6.G. Approve Communications Letter and Financial Statements from 2021-2022 Audit

Motion to approve Communications Letter and Financial Statements. This motion, made by Kyle Fairbanks and seconded by LuAnn Robinson, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2

### 7. Future Meetings

#### 8. Adjournment

Motion to adjourn meeting. This motion, made by Amanda Reed and seconded by Lloyd Kongsjord, Carried.

Travis Anttila: Absent, Pam Thompson: Absent, Kyle Fairbanks: Yea, Lloyd Kongsjord: Yea, Amanda Reed: Yea, LuAnn Robinson: Yea

Yea: 4, Nay: 0, Absent: 2



TO: ISD 317 Board of Directors

FROM: Brent Schimek A.D.

DATE: Jan 9 , 2023

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Activities Report:

**MSHSL AAA: Rhett Mundt,, AAA award winner, moves on to Sub Section competition**

**New Fitness Center equipment and flooring installed**

**Resolution for Form B1 MSHSL Foundation Grant**

**Resolution for Form B2 MSHSL Foundation Grant**

Consent Agenda

Corey Tibbetts Volunteer Coach Wrestling

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# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: December 20, 2022

Re: Recommendation for Paraprofessional Hire

On December 20, 2022, we interviewed a candidate for an open paraprofessional position available at King Elementary for the 2022-2023 school year. After discussing the strengths and qualities of the candidate at length, I would like to recommend Madison Armstrong for a paraprofessional position.

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# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: December 20, 2022

Re: Recommendation for Paraprofessional Hire

On December 8, 2022, we interviewed a candidate for an open paraprofessional position available at King Elementary for the 2022-2023 school year. After discussing the strengths and qualities of the candidate at length, I would like to recommend Marilyn Svihl for a paraprofessional position.

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## Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: December 20, 2022

Re: Recommendation for Paraprofessional Hire

On December 16, 2022, we interviewed a candidate for an open paraprofessional position available at King Elementary for the 2022-2023 school year. After discussing the strengths and qualities of the candidate at length, I would like to recommend Ashley Grantham for a paraprofessional position.

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# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: January 4, 2023

Re: Recommendation for Paraprofessional Hire

On January 3, 2023, we interviewed candidates for open paraprofessional positions available at King Elementary for the 2022-2023 school year. After discussing the strengths and qualities of the candidates at length, I would like to recommend Elizabeth Kubeczko for a paraprofessional position.

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# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: January 5, 2023

Re: Recommendation for Paraprofessional Hire

On January 4, 2023, we interviewed candidates for open paraprofessional positions available at King Elementary for the 2022-2023 school year. After discussing the strengths and qualities of the candidates at length, I would like to recommend Jessica Reed for a paraprofessional position.

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# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: David Olson

Date: 1-6-23

Re: Recommendation for Drug-Free Communities Project Coordinator Assistant

On 1-5-22, an interview team interviewed Elizabeth Lyytinen for the Assistant Project Coordinator Position for the Drug-Free Communities Grant. After discussing the candidate's strengths and qualities, we recommended hiring Elizabeth Lyytinen for the position of Assistant Project Coordinator for the remainder of the DFC fiscal year from now until September 30th.

District Office

101 1<sup>st</sup> Avenue NE; P.O. BOX 307 ♦ Deer River, MN 56636 ♦ 218.246.2420 ♦ 218.246.8948 (Fax)



Mandy Windorski <mwindorski@isd317.org>

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## my official retirement date

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Polly Sheppard <pollyanna.sheppard@gmail.com>

Mon, Jan 2, 2023 at 3:05 PM

To: "mwindorski@isd317.org" <mwindorski@isd317.org>

Hi Mindy,

I have been on extended leave from isd317 for the last two school years. I am writing this to let you know that I will officially retire on June 1, 2023, at which time I will switch from TRA disability and start using my TRA retirement pension as I will also have met my official Rule of 90. As I understand it, I needed to notify the district of this so that you fill out the last day of employment form from the district. I'm guessing that you send it to TRA as well as to me?! Does it work for this email to serve as my official notice? Please let me know. I can be reached at this email (pollyanna.sheppard@gmail.com) or prairielake@msn.com. My phone number is 218-244-5717 if you need to contact me for clarification.

Thank you,  
Polly A. Sheppard

Hunter Dubbels  
34823 County Rd. 63  
Cohasset, MN 55721  
December 21, 2022

Pat Rendle  
Superintendent  
ISD #317  
101 1st Ave NE,  
Deer River, MN 56636


Dear Pat,

Kindly accept this letter as my formal resignation as a Human Resources Assistant of Independent School District #317. My last official day in the office is expected to be on January 4, 2022, but my official last day will be January 6, 2022, two weeks from today.

I am incredibly grateful for the opportunity that I have been given in this position. I value the insights that I have learned, and I expect them to help me in my future endeavors. I would also like to thank you for being supportive of my professional growth. I have enjoyed working with you, the exceptional team in the district office, and all the other staff members of ISD #317.

I am grateful for having had the opportunity to serve as the Human Resources Assistant for two great school district's for the past 11 months, and I offer my best wishes for their continued success.

Sincerely,



*Hunter Dubbels*

Hunter Dubbels  
Human Resources Assistant

December 19, 2022

ISD 317 Deer River School Board  
101 1st St NE  
Deer River, MN 56636

Dear ISD 317 School Board:

I am writing to inform you that I will be resigning my position as elementary teacher with the Deer River School District at the end of the first semester of the 2022-23 school year. My last day of employment will be January 23, 2023.

I greatly appreciate the years that I have been allowed to teach in this district as well as the leave of absence that was extended to me in this past year.

Sincerely,



Teresa Drotts



Mandy Windorski &lt;mwindorski@isd317.org&gt;

---

**Fwd: Resignation**

1 message

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**Jennifer Stefan** <jstefan@isd317.org>  
To: Mandy Windorski <mwindorski@isd317.org>

Fri, Dec 9, 2022 at 1:52 PM

----- Forwarded message -----

From: **Jessica Stoltz** <jstoltz@isd317.org>  
Date: Fri, Dec 9, 2022 at 9:55 AM  
Subject: Resignation  
To: Jennifer Stefan <jstefan@isd317.org>

Hello Jen,

I am writing to you to inform you that I will be resigning from my position as a paraprofessional at King Elementary School. My last day will be December 23, 2022. I have taken a position as a paraprofessional through ISD 318.

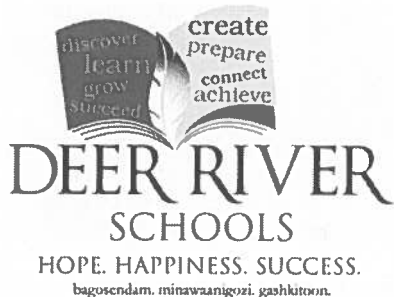
This is one of the hardest decisions I have had to make. I had to look at what is best for me and my family. It is really hard to leave such a wonderful team and school. I will miss everyone here in Deer River. I have learned so much from everyone. I appreciate everything that I have been given with my time here.

Thank you,  
Jessica Stoltz

--  
Jennifer Stefan  
King Elementary Principal  
500 Southeast 5th Street  
Deer River, MN 56636

246-8860 ext. 60401

jstefan@isd317.org





Mandy Windorski &lt;mwindorski@isd317.org&gt;

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**resignation**

1 message

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**jwilliams@isd317.org** <jwilliams@isd317.org>

Wed, Jan 4, 2023 at 8:33 AM

Reply-To: "jwilliams@isd317.org" &lt;jwilliams@isd317.org&gt;

To: Mandy Windorski &lt;mwindorski@isd317.org&gt;, Jennifer Stefan &lt;jstefan@isd317.org&gt;

Good afternoon, I am writing to inform you that I am resigning from my paraprofessional position at king elementary with January 6th, 2023 being my last day.

I had originally spoken with Mrs. Stefan on Tuesday December 6th to let her know that I would not be coming back from Christmas break and after speaking with her we talked about the possibility of me staying if I could do 4 days a week. I checked in with Mrs. Stefan on Wednesday 21st to see if she had heard anything and she let me know that she was meeting with Mr. Rendle that afternoon and that she would talk to him about it then and that it would not be a simple answer or change and needed to be looked into.

After coming back from break it is even more clear to me that it is time for me to move on. I have had many good years here and honestly some not so good years. I have made some lifelong friendships and will always be thankful for them.

I do apologize for the short notice. My intent was for Christmas break to be my formal 2 week notice and it just didn't work out that way.

Thank you, Jennifer Williams



Mandy Windorski <mwindorski@isd317.org>

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**Officially**

1 message

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**Lindsay Rooney** <lrooney@isd317.org>

Fri, Jan 6, 2023 at 4:33 PM

To: Ara Anderson <aanderson@isd317.org>, Delana Smith <dsmith@isd317.org>, Mandy Windorski <mwindorski@isd317.org>

This is me officially stating that I will be resigning. After work I figured out a solid end date of next Friday. Which will be the 13th. If you would like me to come in for one or two days the following week to help someone else train in. I can do that as well it just need to know which days work the best. --

Thank You,  
-Linz

Deer River High School  
Lindsay Rooney  
Alternative To Suspension  
(218)-246-8241  
EXT: 60233  
Cell: (218)-536-9048



# DEER RIVER SCHOOLS

HOPE · HAPPINESS · SUCCESS  
BAGOSENDAM · MINWAANIGOZI · GASHKITOON

DEER RIVER HIGH SCHOOL  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*Home of the Warriors*

KING ELEMENTARY SCHOOL  
504 5th St. SE  
PO Box 307  
Deer River, MN 56636  
*King Pride*

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## Memo

To: Tony Schmid

Title: Paraprofessional

Deer River High School

From: Mandy Windorski, HR Manager

Date: December 13, 2022

Dear: Anthony Schmid

This letter is to inform you that you are terminated from your probationary employment with ISD #317 Deer River Schools effective today, December 13. The reason for your termination is your failure to successfully complete your probationary period.

Sincerely,

*Mandy Windorski*

Human Resources Manager

cc: Personnel File

cc: ISD 317 Consent Agenda, Board Meeting



DEER RIVER HIGH SCHOOL  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*Home of the Warriors*

KING ELEMENTARY SCHOOL  
504 5th St. SE  
PO Box 307  
Deer River, MN 56636  
*King Pride*

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## Consent Agenda

January 2023

*~Any Board Member may request that any item be removed from this consent agenda and moved to a regular agenda item~*

- Appointments:  
Corey Tibbetts, Volunteer Wrestling Coach - Effective November 21, 2022  
Madison Armstrong, King Paraprofessional -Effective January 10th, 2023  
Ashley Grantham, King Paraprofessional -Effective January 5th, 2023  
Marilyn Svihl, King Paraprofessional - start date to be determined  
Jessica Reed, King Paraprofessional - start date to be determined  
Elizabeth Kubeczko, King Paraprofessional -start date to be determined  
Elizabeth Lyytinen, Drug Free Communities Project Coordinator Assistant -start date to be determined
- Resignations/Retirements  
Polly Sheppard, Teacher -Effective June 1, 2023  
Hunter Dubbels, Human Resources Assistant - Effective January 6th, 2023  
Teresa Drotts, Teacher - Effective January 23, 2023  
Jessica Stoltz, KLC Paraprofessional - Effective December 23, 2023  
Jennifer Williams, King Paraprofessional -Effective January 6, 2023  
Lindsay Rooney, Alternative to Suspension Assistant - Effective January 13th, 2023
- Termination  
Anthony Schmid, High School Paraprofessional - Effective December 13th, 2022

**ISD #317 - Deer River**

**Cash & Investment Balances**

**Month Ended December 31st, 2022**

<b>Funds</b>	<b>Cash Balance 11/30/2022</b>	<b>Receipts</b>	<b>Adjustments / Disbursements</b>	<b>Cash Balance 12/31/2022</b>
General	\$2,276,060.99	\$1,000,249.44	\$1,237,577.86	\$2,038,732.57
Food Service	\$105,493.42	\$110,890.24	\$69,775.98	\$146,607.68
Transportation	-\$1,821,110.36	\$0.00	\$95,000.69	-\$1,916,111.05
Community Service	\$8,890.64	\$34,199.45	\$5,149.46	\$37,940.63
Capital Expenditure	-\$177,264.09	\$0.00	\$2,224.25	-\$179,488.34
Abatement Bonds	\$6,690,747.92	\$0.00	\$0.00	\$6,447,994.41
Debt Service	\$1,622,768.80	\$160,629.73	\$0.00	\$1,783,398.53
Trust	\$36,197.34	\$10,000.00	\$0.00	\$46,197.34
Activities	\$56,137.16	\$2,733.87	\$6,527.27	\$52,343.76
OPEB Trust Cash/Investments	\$1,019,497.95	\$5,332.75	\$3,680.71	\$1,021,149.99
<b>Totals</b>	<b>\$9,817,419.77</b>	<b>\$1,324,035.48</b>	<b>\$1,419,936.22</b>	<b>\$9,478,765.52</b>

**Bank Account Balances**

MMDA	\$314,145.86
MSDLAF+	\$1,508,291.39
Payroll Checking	\$445,875.95
MN Trust/PMA	\$171.26
Woodland Savings	\$50,022.52
Flex Benefit Cash	\$28,954.80
Petty Cash	\$1,260.00
Abatement Bond	\$6,392,094.53
OPEB Trust Investments	\$1,032,412.88
Plus Outstanding Deposits	\$0.00
Less Outstanding Checks	-\$294,463.67

Adjusted Bank Account Balances      \$9,478,765.52

*Flex Benefit Cash*      -\$28,954.80

*OPEB Trust Cash/Investments/Debt Service*      -\$1,021,149.99

***Cash Available to Meet Current Liabilities***      **\$8,428,660.73**

Trial Balance Summary Report

Periods: 202306 To: 202306

Comp L	Fd Org	Pro Crs	Fin O/S	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
0317	B 01	101 000	F	Cash - MSDLAF+	B	100	00	1,138,938.82	990,963.63	735,725.93	1,394,176.52
0317	B 01	101 005	F	Cash - Flex Benefits Accou	B	100	00	28,746.46	208.34	0.00	28,954.80
0317	B 01	101 010	F	Cash - Woodland Bank	B	100	00	184,721.25	13,998.62	16,253.75	182,466.12
0317	B 01	101 020	F	Cash in Payroll	B	100	00	79,027.08	1,505,857.38	1,308,220.50	276,663.96
0317	B 01	101 030	F	Cash-MN Trust/PMA	B	100	00	793,349.11	79.06	688,239.52	105,188.65
0317	B 01	101 060	F	Cash - Woodland Savings	B	100	00	50,018.27	4.25	0.00	50,022.52
0317	B 01	102 000	F	Petty Cash	B	100	00	1,260.00	0.00	0.00	1,260.00
0317	B 02	101 000	F	Cash - MSDLAF+	B	100	00	(564,867.91)	104,361.32	61,116.15	(521,622.74)
0317	B 02	101 010	F	Cash - Woodland Bank	B	100	00	(50,885.71)	6,528.92	0.00	(44,356.79)
0317	B 02	101 020	F	Cash in Payroll	B	100	00	(47,026.63)	21,500.18	20,901.84	(46,428.29)
0317	B 02	101 030	F	Cash-MN PMA/Trust	B	100	00	768,273.67	0.00	9,258.17	759,015.50
0317	B 03	101 000	F	Cash - MSDLAF+	B	100	00	(1,839,223.57)	0.00	94,173.99	(1,933,397.56)
0317	B 03	101 010	F	Cash - Woodland Bank	B	100	00	(13,722.75)	0.00	0.00	(13,722.75)
0317	B 03	101 020	F	Cash in Payroll	B	100	00	(6,098.70)	2,121.12	2,115.80	(6,093.38)
0317	B 03	101 030	F	Cash-MN PMA Trust	B	100	00	37,934.66	0.00	832.02	37,102.64
0317	B 04	101 000	F	Cash - MSDLAF+	B	100	00	(251,133.34)	31,791.45	3,623.82	(222,965.71)
0317	B 04	101 010	F	Cash - Woodland Bank	B	100	00	20,391.66	2,408.00	58.49	22,741.17
0317	B 04	101 020	F	Cash in Payroll	B	100	00	(9,233.38)	4,327.47	4,313.93	(9,219.84)
0317	B 04	101 030	F	Cash-MN Trust/PMA	B	100	00	248,865.70	0.00	1,480.69	247,385.01
0317	B 05	101 000	F	Cash - MSDLAF+	B	100	00	(168,006.81)	0.00	2,224.25	(170,231.06)
0317	B 05	101 010	F	Cash - Woodland Bank	B	100	00	(9,257.28)	0.00	0.00	(9,257.28)
0317	B 06	101 000	F	Cash - MSDLAF+	B	100	00	(395,572.45)	0.00	248,527.67	(644,100.12)
0317	B 06	101 030	F	Cash-MN Trust/PMA	B	100	00	0.00	700,000.00	0.00	700,000.00
0317	B 06	104 030	F	Investments	B	100	00	7,086,320.37	5,774.16	700,000.00	6,392,094.53
0317	B 07	101 000	F	Cash - MSDLAF+	B	100	00	3,470,814.62	160,629.73	0.00	3,631,444.35
0317	B 07	101 030	F	Cash-MN Trust/PMA	B	100	00	(1,848,045.82)	0.00	0.00	(1,848,045.82)
0317	B 08	101 000	F	Cash - MSDLAF+	B	100	00	833.34	0.00	0.00	833.34
0317	B 08	101 010	F	Cash - Woodland Bank	B	100	00	35,364.00	10,000.00	0.00	45,364.00
0317	B 11	101 000	F	Cash	B	100	00	27,519.14	0.00	3,170.00	24,349.14
0317	B 11	101 010	F	Cash	B	100	00	28,942.12	2,733.87	3,167.67	28,508.32
0317	B 11	101 020	F	Cash in payroll	B	100	00	(38.98)	189.60	189.60	(38.98)
0317	B 11	101 030	F	Cash-MN Trust/PMA	B	100	00	(285.12)	0.00	189.60	(474.72)
0317	B 25	101 000	F	Cash Revocable Trust	B	100	00	(107,417.64)	0.00	5,393.16	(112,810.80)
0317	B 25	101 010	F	Cash	B	100	00	96,215.16	5,332.75	0.00	101,547.91

Trial Balance Summary Report

Periods: 202306 To: 202306

Account

Comp L Fd Org Pro Crs Fin O/S Ty Description

0317 B 25 104 000 F OPEB Investments-Revoca

Fin Code Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
B 100 00	00	1,030,700.43	1,712.45	0.00	1,032,412.88
Report Total:		\$9,817,419.77	\$3,570,522.30	\$3,909,176.55	\$9,478,765.52

**Electronic Fund Transfers for ISD #317**

	<u>Amount</u>	<u>Date</u>	<u>Initiated By</u>
MSDLAF+ to Woodland Payroll	\$560,000.00	12/14/2022	JD
PMA to Woodland Payroll	\$700,000.00	12/30/2022	JD



Deer River ISD #317  
Exp Summary - Fd, Pro  
Period Ending December 31, 2022

Sequence: Fd, Pro

01 General		Adopted23		Year To Date		% YTD		Encumbrances		% YTD		Remaining	
Description		Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	+ Enc					Balance	
270	Social Sciences	250,995.00	16,874.02	68,224.59	27%	0.00	0.00	182,770.41					
273	Remedial Other Content Areas	0.00	0.00	0.00	0%	1,200.90	0.00	(1,200.90)					
275	Kindergarten Instruction	48,860.00	8,495.59	34,001.33	70%	0.00	0.00	14,858.67					
276	Elementary Instruction	344,039.00	(2,489.17)	88,890.31	26%	1,883.07	0.00	253,265.62					
280	Other Regular Inst	39,100.00	12,292.09	20,792.15	53%	0.00	0.00	18,307.85					
291	Co-Curricular	23,769.00	10,388.32	12,726.36	54%	0.00	0.00	11,042.64					
292	Boys/Girls Athletics	135,828.00	21,859.50	63,324.13	47%	6,733.46	0.00	65,770.41					
294	Boys Athletics	134,736.00	23,636.11	95,930.63	71%	125.00	0.00	38,680.37					
296	Girls Athletics	92,703.00	15,891.07	50,262.08	54%	0.00	0.00	42,440.92					
298	Extra Curricular	2,562.00	1,278.56	1,338.94	52%	0.00	0.00	1,223.06					
301	Agriculture Science	80,233.00	5,923.49	24,619.22	31%	911.33	0.00	54,702.45					
361	Trade and Industrial	140,886.00	8,486.57	36,631.83	26%	0.00	0.00	104,254.17					
380	Special Needs	5,215.00	692.20	2,499.43	48%	0.00	0.00	2,715.57					
399	Career Pathways	0.00	0.00	229.75	0%	0.00	0.00	(229.75)					
400	Special Ed - General (non-reim)	53,504.00	2,183.47	4,430.45	8%	0.00	0.00	49,073.55					
401	Speech Impaired	23,329.00	27,123.35	51,590.51	221%	103.09	0.00	(28,364.60)					
402	DCD-MM	160,127.00	21,093.38	61,787.62	39%	8,812.90	0.00	89,526.48					
403	Mental Imp-Mod/Sev	96,411.00	5,692.05	23,396.49	24%	0.00	0.00	73,014.51					
404	Physically Impaired	58,580.00	5,282.37	22,529.39	38%	0.00	0.00	36,050.61					
406	Visually Impaired	23,445.00	308.82	1,341.90	6%	0.00	0.00	22,103.10					
407	Specific Learning Di	728,114.00	58,113.00	239,580.30	33%	0.00	0.00	488,533.70					
408	Emotional Disorder	511,763.00	33,257.42	129,533.83	25%	0.00	0.00	382,229.17					
410	Other Health Impairments	101,978.00	9,248.55	37,690.25	37%	0.00	0.00	64,287.75					
411	Autistic Spectrum Disorders	60,261.00	5,895.56	23,638.73	39%	0.00	0.00	36,622.27					
412	Developmentally Delayed (EC)	391,231.00	33,519.57	134,736.10	34%	0.00	0.00	256,494.90					
414	Traumatic Brain Inj	7,102.00	0.00	0.00	0%	0.00	0.00	7,102.00					
416	Severely Multiply Impaired	27,817.00	2,012.62	8,157.12	29%	0.00	0.00	19,659.88					
420	Special Education	1,136,700.00	35,642.56	396,101.75	35%	(159,040.80)	0.00	899,639.05					
421	School Psychologist	60,000.00	0.00	0.00	0%	0.00	0.00	60,000.00					





**Deer River ISD #317**  
**Exp Summary - Fd, Pro**  
**Period Ending December 31, 2022**

Sequence: Fd, Pro

Description	Adopted23 Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	+ Enc	% YTD	Remaining Balance
25 OPEB Revocable Trust								
935 Post Employment Benefits	72,250.00	5,413.99	31,462.34	44%	0.00	0.00	44%	40,787.66
25 OPEB Revocable Trust	72,250.00	5,413.99	31,462.34	44%	0.00	0.00	44%	40,787.66
<b>Report Totals:</b>	<b>20,231,151.00</b>	<b>1,673,924.67</b>	<b>8,987,806.77</b>	<b>44%</b>	<b>813,525.07</b>	<b>813,525.07</b>	<b>48%</b>	<b>10,429,719.16</b>

**Deer River ISD #317**  
**Check Register by Bank and Check**

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0317	2	49260	1334102872	Check	1	02816	R1	APPLE COMPUTER INC	Yes	Yes	No	USD	12/05/2022	4,997.50
		49298	1334102873	Check	1	6025		AT&T MOBILITY	Yes	Yes	No	USD	12/05/2022	864.40
		49271	1334102874	Check	1	24006		BERGANKOV LTD	Yes	Yes	No	USD	12/05/2022	22,000.00
		49294	1334102875	Check	1	5604		BIX PRODUCE	Yes	Yes	No	USD	12/05/2022	928.77
		49261	1334102876	Check	1	06451		CAROLINA BIOLOGICAL SUPPLY CO	Yes	Yes	No	USD	12/05/2022	15.30
		49262	1334102877	Check	1	07020		CITY OF DEER RIVER	Yes	Yes	No	USD	12/05/2022	5,826.84
		49289	1334102878	Check	1	5106		CLAYTONS PRODUCE	Yes	Yes	No	USD	12/05/2022	400.00
		49304	1334102879	Check	1	6223		CUSTOM MEDICAL EQUIPMENT	Yes	Yes	No	USD	12/05/2022	7,898.00
		49273	1334102880	Check	1	3079		D ERVASTI SALES CO	Yes	Yes	No	USD	12/05/2022	2,482.69
		49305	1334102881	Check	1	4510	REMIT	FARGO PUBLIC SCHOOL DISTRICT	Yes	Yes	No	USD	12/05/2022	162.00
		49274	1334102882	Check	1	3322		FIDELDY, BRYAN	Yes	No	No	USD	12/05/2022	163.00
		49263	1334102883	Check	1	1065		GRAINGER, INC	Yes	Yes	No	USD	12/05/2022	533.56
		49283	1334102884	Check	1	4392		HAWKINSON SAND AND GRAVEL	Yes	Yes	No	USD	12/05/2022	395.66
		49267	1334102885	Check	1	19222		HILLYARD / HUTCHINSON	Yes	Yes	No	USD	12/05/2022	3,119.61
		49265	1334102886	Check	1	1788		ISD 0309 - PARK RAPIDS	Yes	No	No	USD	12/05/2022	1,890.00
		49269	1334102887	Check	1	21455		ISD 0316-GREENWAY	Yes	Yes	No	USD	12/05/2022	5,000.00
		49270	1334102888	Check	1	21500		ISD 0318 - GRAND RAPIDS	Yes	Yes	No	USD	12/05/2022	7,341.44
		49297	1334102889	Check	1	5996		ISD 2909 - ROCK RIDGE	Yes	No	No	USD	12/05/2022	150.00
		49296	1334102890	Check	1	5869		JAMAR CO	Yes	Yes	No	USD	12/05/2022	514.25
		49299	1334102891	Check	1	6135		LAINE, BOB	Yes	Yes	No	USD	12/05/2022	309.25
		49293	1334102892	Check	1	5457		LAWRENCE, TOM	Yes	No	No	USD	12/05/2022	163.00
		49268	1334102893	Check	1	2058		MIN DEPT OF HEALTH	Yes	Yes	No	USD	12/05/2022	1,400.00
		49276	1334102894	Check	1	3673	R1	NCS PEARSON INC	Yes	Yes	No	USD	12/05/2022	146.40
		49288	1334102895	Check	1	4872		NORTHERN AIR & PLUMBING	Yes	Yes	No	USD	12/05/2022	567.22
		49272	1334102896	Check	1	2745		OTT, ROB	Yes	Yes	No	USD	12/05/2022	163.00
		49279	1334102897	Check	1	43022		PAUL BUNYAN RURAL TELEPHONE	Yes	Yes	No	USD	12/05/2022	1,034.05
		49281	1334102898	Check	1	43258	R1	PEPSI-COLA COMPANY	Yes	Yes	No	USD	12/05/2022	1,766.39
		49284	1334102899	Check	1	45575		QUALITY REFRIGERATION & HEATIN	Yes	No	No	USD	12/05/2022	284.45
		49285	1334102900	Check	1	45794		RAPID PEST CONTROL	Yes	Yes	No	USD	12/05/2022	95.00
		49286	1334102901	Check	1	45845		RAPIDS WELDING SUPPLY	Yes	Yes	No	USD	12/05/2022	79.00
		49287	1334102902	Check	1	46375		SANDSTROM'S	Yes	Yes	No	USD	12/05/2022	3,844.74
		49292	1334102903	Check	1	5319		SCHMITT MUSIC	Yes	Yes	No	USD	12/05/2022	71.98
		49278	1334102904	Check	1	4298	R1	SCHOOL SPECIALTY LLC	Yes	Yes	No	USD	12/05/2022	67.68
		49280	1334102905	Check	1	4320		SHIPWRECK BEADS	Yes	Yes	No	USD	12/05/2022	2,022.46
		49303	1334102906	Check	1	6216		SITELOGIQ, INC	Yes	Yes	No	USD	12/05/2022	248,527.67
		49295	1334102907	Check	1	5761		SPEECH PARTNERS	Yes	Yes	No	USD	12/05/2022	24,674.16
		49282	1334102908	Check	1	4328		SR HARRIS	Yes	Yes	No	USD	12/05/2022	3,000.00
		49290	1334102909	Check	1	5181	REMIT	TEACHER SYNERGY, LLC	Yes	Yes	No	USD	12/05/2022	214.60
		49302	1334102910	Check	1	6185		T-MOBILE	Yes	Yes	No	USD	12/05/2022	172.33
		49277	1334102911	Check	1	3941		TRAINING ROOM INC	Yes	Yes	No	USD	12/05/2022	64.81
		49301	1334102912	Check	1	6152	R1	UNIVERSAL ATHLETIC, LLC	Yes	Yes	No	USD	12/05/2022	5,671.99

## Deer River ISD #317 Check Register by Bank and Check

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		49264	1334102914	Check	1	16430		US FOOD SERVICE	Yes	Yes	No	USD	12/05/2022	9,150.98
		49266	1334102915	Check	1	1863	R1	VARITRONICS LLC	Yes	Yes	No	USD	12/05/2022	384.32
		49275	1334102916	Check	1	3485		WEITZEL, JAY THOMAS	Yes	Yes	No	USD	12/05/2022	219.25
		49300	1334102917	Check	1	6136		YODER, KYLE	Yes	Yes	No	USD	12/05/2022	163.00
		49306	1334102918	Check	1	2610		NOR-TRAN INC	Yes	Yes	No	USD	12/05/2022	92,228.87
		49307	1334102919	Check	1	02816	R1	APPLE COMPUTER INC	Yes	Yes	No	USD	12/12/2022	1,589.00
		49326	1334102920	Check	1	6134		BERGLAND, GRACE	Yes	Yes	No	USD	12/12/2022	290.00
		49308	1334102921	Check	1	04921		BRINK, WILLIAM	Yes	Yes	No	USD	12/12/2022	283.00
		49329	1334102922	Check	1	6251	REMIT	BURGGRAF'S ACE HARDWARE	Yes	Yes	No	USD	12/12/2022	25.98
		49330	1334102923	Check	1	6252		CHERNE, ELI	Yes	Yes	No	USD	12/12/2022	240.00
		49320	1334102924	Check	1	4723		DEER RIVER BAND BOOSTERS	Yes	Yes	No	USD	12/12/2022	120.00
		49310	1334102925	Check	1	1619		FRABONI WHOLESAL INC	Yes	Yes	No	USD	12/12/2022	10,749.38
		49312	1334102926	Check	1	21040		ISD 0113-WHA	Yes	No	No	USD	12/12/2022	225.00
		49313	1334102927	Check	1	21050		ISD 0115 - CASS LAKE	Yes	No	No	USD	12/12/2022	150.00
		49314	1334102928	Check	1	21500		ISD 0318 - GRAND RAPIDS	Yes	No	No	USD	12/12/2022	150.00
		49318	1334102929	Check	1	3831		LYONS, NATE	Yes	Yes	No	USD	12/12/2022	240.00
		49317	1334102930	Check	1	3671		MCDOWELL AGENCY INC	Yes	Yes	No	USD	12/12/2022	178.00
		49316	1334102931	Check	1	2994	R1	MN ENERGY RESOURCES	Yes	Yes	No	USD	12/12/2022	2,689.44
		49311	1334102932	Check	1	1808		MN INTERSCHOL.ATHL.ADM.ASSOC	Yes	Yes	No	USD	12/12/2022	390.00
		49324	1334102933	Check	1	6095		NAVIGATE 360 LLC	Yes	Yes	No	USD	12/12/2022	4,017.40
		49327	1334102934	Check	1	6191		NINJA.ANYWHERE LLC	Yes	No	No	USD	12/12/2022	1,080.00
		49319	1334102935	Check	1	42345		NORTHERN PINES GOLF CONF	Yes	Yes	No	USD	12/12/2022	110.00
		49309	1334102936	Check	1	14200		NORTHERN STAR COOPERATIVE SE	Yes	Yes	No	USD	12/12/2022	1,077.13
		49323	1334102937	Check	1	5915		OJA, JOSH	Yes	Yes	No	USD	12/12/2022	120.00
		49322	1334102938	Check	1	5796		PAULSEN, ALEX	Yes	Yes	No	USD	12/12/2022	418.63
		49325	1334102939	Check	1	6108		SIGN CONTRACTORS LLC	Yes	Yes	No	USD	12/12/2022	175.00
		49315	1334102940	Check	1	2737		SKAAR, GORDY	Yes	No	No	USD	12/12/2022	160.00
		49328	1334102941	Check	1	6210		THAYER, DONNA	Yes	Yes	No	USD	12/12/2022	308.75
		49321	1334102942	Check	1	4946		TREVENA, BRENT	Yes	Yes	No	USD	12/12/2022	338.63
		49354	1334102943	Check	1	5171	R1	ACME TOOLS BEMIDJI	Yes	Yes	No	USD	12/20/2022	7,399.98
		49331	1334102944	Check	1	01460		AMERICAN DISPOSAL	Yes	No	No	USD	12/20/2022	3,488.66
		49348	1334102945	Check	1	4375		AMTRUST NORTH AMERICA INC	Yes	Yes	No	USD	12/20/2022	4,638.00
		49333	1334102946	Check	1	1063		ARROWHEAD LIBRARY SYSTEM	Yes	No	No	USD	12/20/2022	375.00
		49346	1334102947	Check	1	4178		BLUE CROSS BLUE SHIELD OF MN	Yes	Yes	No	USD	12/20/2022	2,672.50
		49368	1334102948	Check	1	6240		BROADWAY WELDING INC	Yes	No	No	USD	12/20/2022	2,515.00
		49364	1334102949	Check	1	6066		C&L DISTRIBUTING	Yes	No	No	USD	12/20/2022	397.44
		49332	1334102950	Check	1	07020		CITY OF DEER RIVER	Yes	Yes	No	USD	12/20/2022	14,209.78
		49358	1334102951	Check	1	5408		DJV INC	Yes	No	No	USD	12/20/2022	250.00
		49350	1334102952	Check	1	4510	REMIT	FARGO PUBLIC SCHOOL DISTRICT	Yes	Yes	No	USD	12/20/2022	81.00
		49334	1334102953	Check	1	1065		GRAINGER, INC	Yes	Yes	No	USD	12/20/2022	110.02

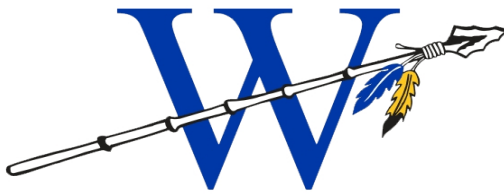
Deer River ISD #317  
Check Register by Bank and Check

r\_ap\_checkreg1

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0317	2	49336	1334102954	Check	1	19222		HILLYARD / HUTCHINSON	Yes	Yes	No	USD	12/20/2022	294.48
		49370	1334102956	Check	1	6253		INSTRUCTIONAL EMPOWERMENT, II	Yes	No	No	USD	12/20/2022	4,326.00
		49369	1334102957	Check	1	6250		JUST FUNDRAISING	Yes	No	No	USD	12/20/2022	1,280.00
		49343	1334102958	Check	1	4076	R1	MASSP	Yes	No	No	USD	12/20/2022	969.00
		49345	1334102959	Check	1	4175		MN DEPT OF LABOR & INDUSTRY	Yes	Yes	No	USD	12/20/2022	310.00
		49339	1334102960	Check	1	28900		MN POWER & LIGHT CO	Yes	Yes	No	USD	12/20/2022	20,212.04
		49342	1334102961	Check	1	3673	R1	NCS PEARSON INC	Yes	Yes	No	USD	12/20/2022	1,575.28
		49365	1334102962	Check	1	6078		NORTHERN LAUNDRY SYSTEMS	Yes	No	No	USD	12/20/2022	296.80
		49338	1334102963	Check	1	2610		NOR-TRAN INC	Yes	No	No	USD	12/20/2022	100.00
		49363	1334102964	Check	1	5915		OJA, JOSH	Yes	No	No	USD	12/20/2022	176.75
		49341	1334102965	Check	1	2930		OREILLY AUTOMOTIVE INC	Yes	Yes	No	USD	12/20/2022	160.81
		49340	1334102966	Check	1	2896		PAN-O-GOLD BAKING CO	Yes	Yes	No	USD	12/20/2022	711.15
		49362	1334102967	Check	1	5796		PAULSEN, ALEX	Yes	No	No	USD	12/20/2022	158.00
		49347	1334102968	Check	1	43258	R1	PEPSI-COLA COMPANY	Yes	Yes	No	USD	12/20/2022	2,055.94
		49349	1334102969	Check	1	44170		POPPLERS MUSIC STORE	Yes	Yes	No	USD	12/20/2022	263.52
		49351	1334102970	Check	1	45790		RANGE PAPER CORPORATION	Yes	Yes	No	USD	12/20/2022	1,346.15
		49352	1334102971	Check	1	46375		SANDSTROM'S	Yes	Yes	No	USD	12/20/2022	2,848.81
		49356	1334102972	Check	1	5319		SCHMITT MUSIC	Yes	Yes	No	USD	12/20/2022	33.60
		49335	1334102973	Check	1	1852		SCHOOL NURSE SUPPLY INC	Yes	Yes	No	USD	12/20/2022	45.00
		49359	1334102974	Check	1	5438	R1	SHRED-IT	Yes	Yes	No	USD	12/20/2022	219.29
		49367	1334102975	Check	1	6108		SIGN CONTRACTORS LLC	Yes	No	No	USD	12/20/2022	175.00
		49366	1334102976	Check	1	6092		TECHNIQUES	Yes	No	No	USD	12/20/2022	280.67
		49353	1334102977	Check	1	4829		TRI-STATE BOBCAT INC	Yes	Yes	No	USD	12/20/2022	962.05
		49355	1334102978	Check	1	52559		UPPER LAKES FOODS, INC	Yes	Yes	No	USD	12/20/2022	20,947.96
		49357	1334102979	Check	1	53207		WAL-MART STORE #1609	Yes	Yes	No	USD	12/20/2022	500.00
		49344	1334102980	Check	1	4133		WHITE, JOE	Yes	Yes	No	USD	12/20/2022	158.00
		49360	1334102981	Check	1	54801		XEROX CORP	Yes	No	No	USD	12/20/2022	223.59
		49361	1334102982	Check	1	54801	R1	XEROX CORP	Yes	No	No	USD	12/20/2022	1,598.10
		49371	1334102983	Check	1	3736		INFINITY ONLINE	Yes	No	No	USD	12/21/2022	6,320.00
		49372	1334102984	Check	1	5094		MEDICAREBLUE RX	Yes	Yes	No	USD	12/21/2022	1,790.00
		49392	1334102985	Check	1	4022		HEALTH PARTNERS	Yes	No	No	USD	12/29/2022	210.53
		49393	1334102986	Check	1	5005		MADISON NATIONAL LIFE	Yes	No	No	USD	12/29/2022	19.00
		49394	1334102987	Check	1	5630		MN PEIP	Yes	No	No	USD	12/29/2022	930.66

Bank Total: 2  
\$593,949.97

Report Total:  
\$593,949.97



TO: ISD 317 Board of Directors  
FROM: Joseph Akre  
DATE: 12/30/2022

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**Student Achievement:**

**The winter Choir and Band concerts where a big success.**

**Thursday December 22, 2022, the band under the direction of Mr. Truong performed at the Deer River Assisted Living facilities as well as DRHS and King Elementary. Also, on the 22<sup>nd</sup> DRHS had a winter celebration day. During 6<sup>th</sup> and 7<sup>th</sup> hour, Teachers sponsored games, movies and baking projects in classrooms.**

**Effective and Efficient Systems:**

**Flood of 2022**

**Would like to thank all the staff and students who help pitch in during the sprinkler head flood.**

**Students, Ernie Johnson, Wayne Cronin and Jady Foster were great help in hauling garbage cans of water to be dumped allowing staff the ability to contain the 1000's of gallons of water spewing from the system.**

Respectfully Submitted  
Joseph G. Akre



TO: ISD 317 Board of Directors

FROM: Brent Schimek A.D.

DATE: Jan 9 , 2023

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Activities Report:

**MSHSL AAA:** Rhett Mundt,, AAA award winner, moves on to Sub Section competition

New Fitness Center equipment and flooring installed

Resolution for Form B1 MSHSL Foundation Grant

Resolution for Form B2 MSHSL Foundation Grant

Consent Agenda

Corey Tibbetts Volunteer Coach Wrestling



**BOYS & GIRLS CLUB**  
OF THE LEECH LAKE AREA

## **School Board Report**

**1/10/22**

1. Attendance
  - a. Before School (7:30am-8am)
    - i. Average Daily Attendance: 38
  - b. Afterschool-5:30pm
    - i. Average Daily Attendance: 54
      1. Members: 73 total
      2. Other Youth Served: Community Service, 4H volunteers, Drum and Dance, Early Drop off
2. Programs
  - a. STEM, Power Hour, 4H, SMART Girls, SMART Kids, Sports & Recreation, Arts & Culture
3. Fundraisers/Donations:
  - a. \$1000 from Itasca Economic Development
4. Staffing
  - a. Staff added back to the schedule from returning from college classes
5. Upcoming Events/Activities:
  - a. 4H on Thursdays
  - b. Youth of the Month:
    - i. December-4th grade student Jacob Osse
  - c. Partnership with Learning Academy Began- about 10 youth per night attending
  - d. Itasca Network for Youth
  - e. Mental Health Training with the Tech Hub Staff through Peacemakers



School Board Meeting  
January 10, 2023

**Integrated Student Support**

Continuing conversations with partners about site based clinic  
Working with dentist in Grand Rapids to bring students to their office.  
14 children to eye doctor in one month, 13 needed glasses  
Continuing go work on Social Work position  
High School student staff survey given on Jan. 4

**Expanded Learning Time and Opportunities**

Learning Academy continuing two days a week

**Family and Community Engagement**

Candle Light Skiing at King School on Jan. 12 (partner with Forest Service)

**Collaborative Leadership and Practices**

Tech Hub opened; FS assisting with Professional Development on  
Social Emotional Learning with Peacemakers-Jan 5 topic was  
compassion



# DEER RIVER STEP UP



Good evening Deer River School Board and community! In the past month, our coalition executive committee met to regroup heading into 2023. We discussed what accomplishments we have made in 2022 and what to prioritize moving into 2023. We are going to continue building our team by prioritizing the hiring of an assistant coordinator and a youth coordinator for the program. We are also going to focus on scripting our radio ads and creating them at the community tech hub with the STEP UP youth group. David is recruiting community members for a 12-month action plan committee, which will focus on strategic planning, along with goal setting for the rest of our fiscal year. We have also finalized a contract with the Montana Institute to conduct a Positive Community Norms Survey for DRHS students in February or March. David spoke with the Montana Institute and asked if we could get added questions on the survey about vaping. The Montana Institute was able to add additional questions about vaping for our students. We think the additional questions will provide our coalition with the information necessary to help reduce the use of vaping in our community. We want to thank the school board for their continued support!

S.T.E.P Coalition

January 2022

UPDATE



**DEER RIVER HIGH SCHOOL**

101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*Home of the Warriors*

**KING ELEMENTARY SCHOOL**

504 5th St. SE  
PO Box 307  
Deer River, MN 56636  
*King Pride*

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ISD 317 is seeking qualified applicants for the following position:

**Accounting Clerk**

Full Time, 12 Month  
Salary range: \$40,000 - \$45,000  
Education and or Experience:  
High School Diploma and 1 year accounting experience preferred.

Application Deadline: Open until filled

To apply for these positions, please visit: <https://www.applitrack.com/iasc/onlineapp>

If you need assistance with the online application process, please email Human Resources at [mwindorski@isd317.org](mailto:mwindorski@isd317.org)

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

*ISD #317 does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, familial status, religion, creed, gender, marital status, genetic information, or receipt of public assistance in admission, access to, or treatment or employment in its programs and activities.*



# FORM B1

## RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B1 APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Deer River Schools recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Deer River Schools supports the school's application to the Minnesota State High School League Foundation for a **FORM B1** grant to assist schools and school districts with transportation costs associated with reducing barriers and providing the opportunity for students to be able to attend the **Together We Make A Difference World Cafés** held across the state.

Jan 9, 2023

Date

\_\_\_\_\_

Board Chair

Jan 9, 2023

Date

\_\_\_\_\_

Board Clerk - Treasurer

## FORM B2

### RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B2 APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Deer River Schools recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Deer River Schools supports the school's application to the Minnesota State High School League Foundation for a **FORM B2** grant to offset costs in three specific areas including leadership initiatives, safety and transportation that reduces barriers to participation.

Jan 9, 2023

Date

\_\_\_\_\_

Board Chair

Jan 9, 2023

Date

\_\_\_\_\_

Board Clerk - Treasurer

**A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.**