



Agenda
Regular School Board Meeting
Tuesday, September 22, 2026
6:30 PM

1. Call to Order, Roll Call
2. Agenda Adjustments
3. Announcements, Comments, Recognitions
4. Summary of Community Input Received for Action Items
5. Consent Agenda
 - 5.a. Minutes - Board Meeting of September 8, 2026
 - 5.b. Payment of Bills
 - 5.c. Personnel - Resignations, Appointments, Reductions
 - 5.d. Gifts
 - 5.e. Nutrition Services Management Agreement
6. Reports and Non-Action Items
 - 6.a. Summer Programs Presentation
Speaker(s): Cyndi Arneson and Niceta Thomas
 - 6.b. First Day of School Report
Speaker(s): Delon Smith and Maura Weyandt
7. Action Items
 - 7.a. Preliminary Levy Approval
Speaker(s): Shari Thompson
8. Study Session Report
9. Board Reports
Speaker(s): Board Members
10. Superintendent's Report
Speaker(s): Superintendent Jenny Loeck
11. Adjournment

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

September 8, 2026

Chair Rose Chu called the school board meeting to order at 6:30 p.m. in the Fairview Room at Appétu Téča Education Center. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Geida Cleveland, Michelle Morse-Wendt. Board members absent: none. Also present: Dr. Jenny Loeck, superintendent of schools, and approximately nine other visitors or staff who attended all or part of the meeting.

Announcements, Comments, Recognitions. Director Morse-Wendt read a land acknowledgment to begin the meeting. Dr. Loeck thanked the community for donations of school supplies.

Summary of Community Input Received for Action Items. The board did not receive any community input regarding the evening's action items.

- (11) Consent Agenda. Anderson moved, Boguszewski seconded acceptance of the consent agenda, including the minutes of the regular school board meeting on August 18, 2026; payment of bills; personnel changes; gifts; and a construction management contract with H+U Construction. Ayes: Anderson, Boguszewski, Chu, Clark, Cleveland, Morse-Wendt. Nays: none. Motion carried unanimously.
- (12) Retirements. Clark moved, Anderson seconded the retirement of Kendra Langert with appreciation. Ayes: Anderson, Boguszewski, Chu, Clark, Cleveland, Morse-Wendt. Nays: none. Motion carried unanimously.

Minnesota Permanent School Fund Constitutional Amendment. Carrie Ardito, executive director of communications, and Shari Thompson, executive director of business services, presented information on the Minnesota Permanent School Fund constitutional amendment. If passed by voters this November, the amendment would increase financial support to schools without increasing taxes.

- (13) 2026-2028 Conditions of Employment – Operating Engineers Local No. 70. Boguszewski moved, Clark seconded approval of the 2026-2028 conditions of employment for custodial employees, who are represented by Operating Engineers Local No. 70. Ayes: Anderson, Boguszewski, Chu, Clark, Cleveland, Morse-Wendt. Nays: none. Motion carried unanimously.

Board Reports. Clerk Clark provided updates from the most recent Northeast Metro 916 board meeting. He also visited Parkview Center School and Roseville Area High School on the first day of school. Director Morse-Wendt shared information about the ribbon-cutting ceremony for Parkview's inclusive playground. Several board members attended the district's New Educator Academy to welcome new teachers. Chair Chu attended a professional development session for elementary teachers during the back-to-school workshop.

Superintendent's Report. Superintendent Loeck highlighted Minnesota School Board Recognition Month, which is celebrated in September, and thanked board members for their service. She also commented on the start of the school year.

The Chair declared the meeting adjourned at 7:16 p.m.

Signed _____
Clerk

Approved _____
Chair

September 8, 2026

Meeting Date: September 22, 2026

PAYMENT OF BILLS:
-August 1 - August 31, 2026
That bills in the amount of:

\$7,891,342.09 by the following funds be approved:

GENERAL	\$5,912,778.15
FOOD SERVICE	\$161,350.30
COMMUNITY SERVICE	\$648,298.39
BUILDING FUND	\$1,023,724.15
DEBT FUND	\$0.00
READING RECOVERY	\$502.99
AMSD	\$28,517.26
OPEB DEBT	\$0.00
DENTAL INS FUND	\$115,690.85
NO SUBURBAN COLLABORATIVE	\$0.00
EXTRA CURRICULAR-STU ACTIVITY	\$480.00

RECOMMENDATION:

That above payments are included in check numbers:

WIRE TRANSFERS	202600070	through	202600127
CHECKS	372312	through	372643
CAPITAL ONE AP CHECKS	9717	through	9778
ACH A/P	262700117	through	262700196

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	HP Dental Self Insured	18-Custodial Food Shelf	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR- STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$2,489,111.34	\$36,832.50	\$193,525.47			\$115,690.85		\$7,786.74				\$2,842,946.90
CHECKS	\$2,164,532.33	\$63,178.72	\$120,023.41	\$1,023,724.15				\$1,482.82			\$480.00	\$3,373,421.43
CAPITAL ONE A/P	\$116,233.96	\$5,194.98	\$9,034.06									\$130,463.00
ACH A/P	\$71,945.55	\$2,564.50	\$7,768.62				\$502.99					\$82,781.66
TRANSFER TO PAYROLL	\$1,072,563.97	\$53,579.60	\$321,269.23					\$19,247.70				\$1,466,660.50
VOID CHECKS	(\$1,609.00)		(\$3,322.40)									(\$4,931.40)
TOTAL	\$5,912,778.15	\$161,350.30	\$648,298.39	\$1,023,724.15	\$0.00	\$115,690.85	\$502.99	\$28,517.26	\$0.00	\$0.00	\$480.00	\$7,891,342.09

BOND CONSTRUCTION FUNDS

August 1, 2026				
Cash & Investments	Revenue	Disbursements	Balance	
Balance	8/1 to 8/31	8/1 to 8/31	Remaining as of	
			8/31/26	
\$8,214,713.52	\$0.00	\$0.00	\$8,214,713.52	

RECOMMENDATION:

The above disbursements include check numbers:

CHECKS August 1 - August 31, 2026	through	\$0.00	*start next check 102747
CHECK PAID OUT OF GENERAL ACCT	through	\$0.00	
VOID CHECKS		\$0.00	

Meeting Date**09/22/2026**

Change in Continuing Contract**Caudle, Amanda**

Effective Date 08/31/2026

Roseville Area Middle School

Music Teacher

Was working .95 FTE and will now be working 1.0 FTE effective August 31, 2026.

Engle, Rachel

Effective Date 08/31/2026

Emmet D Williams Elementary School

Special Education Teacher

Was working .4 FTE and will now be working 1.0 FTE effective August 31, 2026.

Grengs, Amy

Effective Date 08/31/2026

Roseville Area Middle School

School Psychologist

Was working .8 FTE and will now be working .6 FTE effective August 31, 2026.

Hansen, Andrea

Effective Date 08/31/2026

Nonpublic

Counselor

Was working .6 FTE and will now be working 1.0 FTE effective August 31, 2026.

Hernandez, Roberta

Effective Date 08/31/2026

Central Park Elementary School

Literacy Intervention Teacher

Was working 1.0 FTE and will now be working .75 FTE effective August 31, 2026.

Hvlen, Jacob

Effective Date 08/31/2026

Roseville Area High School

Industrial Technology Teacher

Was working .83 FTE and will now be working 1.0 FTE effective August 31, 2026.

Jacob, Kirtika

Effective Date 08/31/2026

Emmet D Williams Elementary School

Special Education Teacher

Was working 1.0 FTE and will now be working .9 FTE effective August 31, 2026.

Human Resources Information

5-C

Meeting Date

09/22/2026

Jones. Sabrina

Effective Date 08/31/2026

Harambee Elementary School

School Social Worker

Was working .6 FTE and will now be working .9 FTE effective August 31, 2026.

Loge. Amanda

Effective Date 08/31/2026

Anpétu Téča Education Center

School Social Worker

Was working .8 FTE and will now be working .84 FTE effective August 31, 2026.

Luger. Abigail

Effective Date 08/31/2026

Roseville Area Middle School

Physical Education Teacher

Was working .5 FTE and will now be working .62 FTE effective August 31, 2026.

McLafferty-vares. Margaret

Effective Date 08/31/2026

District Wide

School Social Worker

Was working .9 FTE and will now be working 1.0 FTE effective August 31, 2026.

Miller. Carly

Effective Date 08/31/2026

Roseville Area High School

Speech Language Pathologist

Was working .85 FTE and will now be working .9 FTE effective August 31, 2026.

Privratsky. Amy

Effective Date 07/01/2026

Anpétu Téča Education Center

ECSE Teacher

Was working .75 FTE and will now be working 1.0 FTE effective July 01, 2026.

Sedam. Lynn

Effective Date 07/01/2026

Anpétu Téča Education Center

ECSE Teacher

Was working .75 FTE and will now be working 1.0 FTE effective July 01, 2026.

Human Resources Information

5-C

Meeting Date

09/22/2026

Simon. Marno

Effective Date 08/31/2026

Roseville Area Middle School

Occupational Therapist

Was working .8 FTE and will now be working 1.0 FTE effective August 31, 2026.

Tebbe. Sarah

Effective Date 08/31/2026

Emmet D Williams Elementary School

Speech Language Pathologist

Was working .85 FTE and will now be working .9 FTE effective August 31, 2026.

Trinh. Nicole

Effective Date 08/31/2026

Harambee Elementary School

School Psychologist

Was working .7 FTE and will now be working .5 FTE effective August 31, 2026.

Vaca. Kirsten

Effective Date 07/01/2026

Anpétu Téca Education Center

Speech Language Pathologist

Was working 1.0 FTE and will now be working .9 FTE effective July 01, 2026.

Change of Position

Koester. Ethan

Effective Date 09/01/2026

District Wide

BVI Accessibility Assistant

Was working as a Special Education Paraprofessional and will now be working 8 hours per day as a Program Assistant effective September 01, 2026.

Hired-New Licensed

Gregg. Hailey

Effective Date 08/31/2026

Harambee Elementary School

Elementary Teacher

Hired working 1.0 FTE effective August 31, 2026.

Human Resources Information

5-C

Meeting Date

09/22/2026

Hagen. Aaron

Effective Date 08/31/2026

Parkview Center School

Special Education Teacher

Hired working 1.0 FTE effective August 31, 2026.

Madison. Christina

Effective Date 08/31/2026

District Wide

TOSA/School Psychologist

Hired working .8 FTE effective August 31, 2026.

Merriwether. Malava

Effective Date 08/31/2026

Harambee Elementary School

Elementary Teacher

Hired working 1.0 FTE effective August 31, 2026.

Rivera Arntsen. Karla

Effective Date 08/31/2026

Little Canada Elementary School

DLI Teacher

Hired working 1.0 FTE effective August 31, 2026.

Umerski. Alexandra

Effective Date 07/28/2026

Anpétu Téča Education Center

ECSE Teacher

Hired working .5 FTE effective July 28, 2026.

Valdizan. Karin

Effective Date 08/31/2026

Harambee Elementary School

Music/Band/Orch Teacher

Hired working .65 FTE effective August 31, 2026.

Hired-New Licensed Long Term Substitute

Hintzman. Benjamin

Effective Date 08/31/2026

Roseville Area High School

Math Teacher

Hired as a 1.0 FTE Long Term Substitute effective August 31, 2026 through June 10, 2027.

Human Resources Information

5-C

Meeting Date

09/22/2026

Levahn, Jillavna

Effective Date 08/31/2026

Falcon Heights Elementary School

Elementary Teacher

Hired as a 1.0 FTE Long Term Substitute Teacher effective August 31, 2026 through June 10, 2027.

Swanberg, Shane

Effective Date 08/31/2026

Central Park Elementary School

Elementary Teacher

Hired as a 1.0 FTE Long Term Substitute effective August 31, 2026 through June 10, 2027.

Vue, Bo

Effective Date 08/31/2026

Roseville Area Middle School

School Social Worker

Hired working as a .2 FTE Long Term Substitute effective August 31, 2026 through June 10, 2027.

Hired-New Non-Licensed Long Term Substitute

Kruse, Abby

Effective Date 09/01/2026

Central Park Elementary School

General Education Paraprofessional

Hired working 5.5 hours per day as a Long Term Substitute effective September 01, 2026 through November 30, 2026.

Lightfeather, Yazarah

Effective Date 09/01/2026

Central Park Elementary School

General Education Paraprofessional

Hired working .5 hours per day as a Long Term Substitute effective September 01, 2026 through November 30, 2026.

Hired-Non-Licensed

Cambell, Tracy

Effective Date 09/01/2026

Harambee Elementary School

General Education Paraprofessional

Hired working 6 hours per day effective September 01, 2026.

Human Resources Information

5-C

Meeting Date

09/22/2026

Fitze. Stenhen

Effective Date 09/08/2026

Parvkiew Center School

Health Assistant

Hired working 6.25 hours per day effective September 08, 2026.

Hookins. Francesca

Effective Date 09/01/2026

Emmet D Williams Elementary School

General Education Paraprofessional

Hired working 5 hours per day effective September 01, 2026.

Hoskins. James

Effective Date 09/01/2026

Roseville Area Middle School

Student Success Specialist

Hired working 7.5 hours per day effective September 01, 2026.

Hudson. Jennifer

Effective Date 09/21/2026

Little Canada Elementary School

OST Site Coordinator

Hired working 8 hours per day effective September 21, 2026.

Kibble. Eilea

Effective Date 09/09/2026

Harambee Elementary School

Special Education Paraprofessional

Hired working 7 hours per day effective September 09, 2026.

Klein. Anita

Effective Date 09/16/2026

Edgerton Elementary School

Nutrition Services Assistant

Hired working 5 hours per day effective September 16, 2026.

Lightfeather. Yazarah

Effective Date 09/01/2026

Central Park Elementary School

General Education Paraprofessional

Hired working 5.5 hours per day effective September 01, 2026.

Human Resources Information

5-C

Meeting Date

09/22/2026

Norenberg, Janice

Effective Date 09/01/2026

Edgerton Elementary School

OST Friendship Connection Assistant

Hired working 2 hours per day effective September 01, 2026.

Voz, Antoine

Effective Date 09/08/2026

Parkview Center School

Special Education Paraprofessional

Hired working 7 hours per day effective September 08, 2026.

Resignation-Licensed

Altmever, Megan

Effective Date 06/10/2026

Roseville Area Middle School

Math Teacher

Resigned effective June 10, 2026.

Warner, Stephanie

Effective Date 06/10/2026

Central Park Elementary School

Special Education Teacher

Resigned effective June 10, 2026.

Resignation-Non-Licensed

Alarcon, Erin

Effective Date 06/09/2026

Central Park Elementary School

General Education Paraprofessional

Resigned effective June 09, 2026.

Baron, Catherine

Effective Date 06/09/2026

Central Park Elementary School

Nutrition Services Assistant

Resigned effective June 09, 2026.

Buckles, Jake

Effective Date 08/31/2026

District Wide

Custodial Services

Resigned effective August 31, 2026.

Human Resources Information

5-C

Meeting Date

09/22/2026

Clav. Chanel

Effective Date 07/23/2026

Brimhall Elementary School

Nutrition Services Assistant

Resigned effective July 23, 2026.

Macdonald. Katharvn

Effective Date 10/30/2026

Emmet D Williams Elementary School

OST Program Specialist

Resigning effective October 30, 2026.

Perez. Kristina

Effective Date 09/10/2026

Roseville Area High School

Nutrition Services Assistant

Resigned effective September 10, 2026.

Shulte. Karen

Effective Date 06/09/2026

Parkview Center School

General Education Paraprofessional

Resigned effective June 09, 2026.

Terrell. Sha'nii

Effective Date 09/17/2026

Brimhall Elementary School

OST Program Specialist

Resigned effective September 17, 2026.

Weber. David

Effective Date 06/09/2026

St. Jerome

Nutrition Services Assistant

Resigned effective June 09, 2026.

Unpaid Leave

Adams. David

Effective Date 08/31/2026

Roseville Area High School

Business Teacher

Requesting unpaid leave effective August 31, 2026 through June 10, 2027.

Human Resources Information

5-C

Meeting Date

09/22/2026

Anderson. Kari

Effective Date 08/31/2026

Little Canada Elementary School

Elementary Teacher

Requesting unpaid leave effective August 31, 2026 through June 10, 2027.

Hostutler. David

Effective Date 09/05/2026

Brimhall Elementary School

Nutrition Services

Requesting non compensatory leave effective September 05, 2026 through November 27, 2026.

Member _____ introduced the following resolution and moved its adoption:

Resolution Accepting Gifts

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

THEREFORE, BE IT RESOLVED that the School Board of Roseville Area Schools, Independent School District 623, accepts with appreciation the following gifts received by the School District:

Donor	Gift	Use	School/Building
Como Park Lutheran Church	\$2,600.00	Meals on Wheels	Anpétu Téča Education Center
Sherwin and Carolyn Singsass	\$500.00	Meals on Wheels	Anpétu Téča Education Center
Mary Wisdorf	\$500.00	Meals on Wheels	Anpétu Téča Education Center
Falcon Heights-Lauderdale Lions Club	\$500.00	Meals on Wheels	Anpétu Téča Education Center
Blackbaud on behalf of Anonymous	\$36.00	School needs	Brimhall Elementary School
Nestor Riano	2 clarinets, music stands and reeds	Instrumental music program	Central Park Elementary School
Anchored Ministries	Backpacks, school supplies, and \$600.00	Class parties and students in need	Edgerton Elementary School
Eagle Brook Church	Backpacks and food	Students in need and Back to School Open House	Edgerton Elementary School
Path of Grace UMC	School supplies and snacks for open house	Teachers	Edgerton Elementary School

David and Caroline Beal	\$50.00	Families in need	Harambee Elementary School
Rebecca Neamy	\$210.00	School needs	Little Canada Elementary School
Roseville Anderson-Nelson VFW Auxiliary No. 7555	\$300.00	Trap team	Roseville Area High School
Roseville Swim and Dive Boosters	\$5,371.00	Additional coaching staff for girls swim and dive	Roseville Area High School
Jill Paddock	\$24.00	School needs	Roseville Area High School
Natalie Price	\$300.00	Girls volleyball	Roseville Area High School
Cubby LLC	\$100.00	Girls volleyball	Roseville Area High School
Susan Campion Bloomquist	\$50.00	Girls volleyball	Roseville Area High School
Merle Gaedy	\$482.05	Girls volleyball	Roseville Area High School
Little Canada Canadian Days, Inc.	\$1,000.00	Girls volleyball	Roseville Area High School
Prince of Peace Lutheran Church	\$50.00	Community pantry	Roseville Area High School
RAHS Boys Soccer Booster Club	\$1,531.20	Soccer balls, backpacks, and apparel for coaches	Roseville Area High School
Jill Paddock	\$24.00	School needs	Roseville Area Middle School
Aaron Mastrian	\$40.00	District needs	Roseville Area Schools
Karen Doherty	\$18.00	District needs	Roseville Area Schools
Monarch Healthcare Management	School supplies	Students in need	Roseville Area Schools

The motion for the adoption of the foregoing resolution was duly seconded by Member

_____.

The following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Agenda Topic: Renewal of Nutrition Services Management Agreement with St. Anthony-New Brighton Schools
Meeting Date: September 22, 2026
Contact Person: Shari Thompson

Background:

Roseville Area Schools has provided management services for neighboring ISD 282 St. Anthony-New Brighton Schools' nutrition services program since the 2016-2017 school year. The agreement allows both districts to save money on administrative costs and to obtain lower prices for good and services due to our combined purchasing power.

The enclosed agreement is for two years and may be terminated by either party.

Recommendation:

It is recommended that the board approve the agreement between Roseville Area Schools and St. Anthony-New Brighton Schools to provide management services for the nutrition services program for 2025-2027 as presented.

 X Action Required

 Informational – No Board Action Requested

Contract for Management Services – Nutrition Services

Between Roseville Area Schools ISD 623 and St. Anthony–New Brighton Schools ISD 282.

This is a contract for management services for Nutrition Services between Roseville Area Schools (RAS) and St. Anthony–New Brighton Schools (SANB), subject to school board approval.

RAS will provide the services of the Nutrition Services Supervisor. RAS and SANB will share the cost of salary, benefits, memberships, cell phone, travel, and staff development costs. The salary and benefit costs are detailed in Appendix A. In addition, SANB will reimburse RAS for any additional costs incurred as a result of these services. This includes, but is not limited to, food provided at meetings, staff training, photocopies, and miscellaneous supplies.

Responsibilities of RAS:

1. On Site Supervision and Evaluations

RAS will provide presence in SANB according to a mutually agreed-upon schedule. The schedule will allow for flexibility in order to respond to emergencies as they arise. Periodic on-site meetings will be held with principals as well as nutrition services staff. RAS will provide periodic staff evaluations consistent with SANB policy. When not in SANB, the Supervisor will be accessible by telephone or e-mail.

2. USDA Compliance

RAS will be responsible for the development and oversight of all procedures to ensure compliance with the USDA program requirements. RAS will lead the coordinating of the Administrative review process, compiling required documentation and developing corrective action plans.

3. Human Resources

Roseville Area Schools (RAS) shall provide day-to-day program supervision and operational direction for SANB nutrition services staff. This includes assigning work, establishing standard operating procedures, providing training, and offering input on performance and contracts related to job duties within the nutrition program.

RAS will collaborate with SANB in the hiring process for nutrition services positions. RAS will complete job postings, interviews and selection recommendations. Final hiring decisions remain the responsibility of SANB.

In matters related to employee discipline, performance concerns, or termination, RAS will communicate concerns and provide documentation to SANB administration. SANB retains sole authority and responsibility for disciplinary actions in accordance with district policies and applicable labor agreements.

3. Bid Preparation

RAS will prepare bid specifications for food, milk, bread and kitchen supplies. SANB will be included in the RAS prime vendor contract to take advantage of the combined purchasing power of the two districts. RAS will place orders through its purchasing system using the approved vendors. RAS will use the Minnesota School Food Buying Group to obtain the lowest possible prices for SANB.

4. Supplies, Menu Development and Planning

RAS will develop and plan menus that are compliant with Federal Guidelines in consultation with head cooks/Nutrition Managers. RAS will order food and related supplies; inventory. Special events will be encouraged to help create interest in the program. Strategies will be planned and implemented to foster increased participation in the federal meal program.

5. Financial Management

RAS will develop budgets and monitor revenue and expenditures in partnership with the SANB business office. RAS will make recommendations for controlling food, labor, and other expenses and setting meal prices and a la carte charges to maintain a positive fund balance. RAS will manage data entry of meals served, commodities, and rebates in the MDE CLICS system.

6. Safety and Sanitation of Food and Equipment

RAS will monitor and make recommendations for food safety and sanitation in compliance with health department regulations. Recommendations include any requirements for both employees and equipment.

7. Training and Staff Development

RAS will provide training and in-service to SANB nutrition services staff. MNSNA Certification training will be provided by the Nutrition Services Supervisor, who is a qualified trainer and dietitian. SANB staff will participate in the RAS annual back-to-school in-service in August. Training on sanitation, nutrition, networking, etc., will be provided. Monthly manager meetings

will be held and SANB managers will be included. SANB employees will be encouraged to attend outside conferences and classes to continue their certification training and networking.

8. Parent Communications

RAS will respond as appropriate to parent concerns regarding allergies, menus, food quality, and other issues. The responses will be consistent with SANB policy and developed in consultation with SANB administration following MDE procedures.

9. Grants and Community Involvement

The RAS Nutrition Services Supervisor will work collaboratively with SANB on community engagement in activities such as wellness committee meetings and grant writing.

Responsibilities of SANB:

1. Ensure compliance with all applicable federal, state, and local regulations, including USDA, MDE, civil rights, and recordkeeping requirements.
 2. Process free and reduced lunch applications. Complete annual verification. Lead negative meal balance management.
 3. Technology Systems (Point of Sale, Online Payments, Free and Reduced Application Processing)
 4. Ensure timely processing of invoices, reimbursements, and inter-district payments.
 5. Provide access to RAS of budgetary reporting systems
 6. Authorize compensation to SANB staff to attend meetings and staff development outside the normal duty calendar
 7. Process hiring, onboarding, disciplinary actions, and termination decisions in coordination with RAS recommendations.
 8. Provide and maintain kitchen and service facilities in safe, operational condition.
 9. Communicate district updates, policies and changes to the Nutrition Services Supervisor. Provide opportunity for Nutrition Services leadership to connect with SANB district leadership.
-

Compensation

RAS will invoice SANB at the end of each quarter for its share of costs for the preceding quarter. SANB will remit payment within 30 days of receipt of invoice.

Period of Service

The contractual period will be two years, from July 1, 2025 through June 30, 2027, and will be automatically renewed at the end of the two year period, absent notice from either party to the contrary. Either party may cancel with a 60-day written notice for any reason.

Signatures:

Shari Thompson/Executive Director of Business Services / Date

Roseville Area Schools

Dr. Steve Massey/Superintendent/Date

St. Anthony–New Brighton Schools

Addresses:

Roseville Area Schools
1251 West County Rd B2
Roseville, MN 55113

St. Anthony–New Brighton Schools
3303 33rd Ave NE
St. Anthony, MN 55418

Appendix A (2025-2027)

2025-2026 School Year	
Total RAS administrative costs - salaries and benefits	\$431,091.84
Total 24-25 Final Enrollment (ADMs) RAS 7,144.41 + SANB 1,836.67=8,981.08	Total admin cost/total adm = \$48.00 per ADM all sites
SANB ADM 1,836.67*\$48.00	\$88,160.16 Total Fee 25-26 school year

2026-2027 School Year	
Total estimated admin cost/total per ADM all sites	\$49.50
Estimated ADM (will pull from final Oct FY26 ADM summary report - MDE)	1,836.67 (estimate)
Estimated SANB ADM 1,867.27*\$49.50	\$92,429.87 Total Estimated Fee 26-27 school year

Agenda Topic: Summer Programs Presentation
Meeting Date: September 22, 2026
Contact Person: Cyndi Arneson and Niceta Thomas

Background:

Cyndi Arneson, executive director of community education; Niceta Thomas, executive director of student services; and other district staff will provide information about 2026 summer programming.

Recommendation:

☐ Action Required

☒ Informational – No Board Action Requested

Behind every incredible summer...



Adult Basic Education

262

Students Served

12



Students in the Apprenticeship & Manufacturing Ready Program

9,184

Hours of Learning



Extended School Year

257

Students Served

80



Returning Staff

19

Summer Discovery Students Received Embedded ESY Services



Summer Academy (Credit Recovery)

237

Students Served

20



Summer Graduates

327

Credits Earned



Early Childhood Family Education



620

Students + Family Members Served

28



Participants Attended ECFE for the first time

296

People Attended a Drop In & Play Class



Youth Enrichment

1,435

Students Served

242

Camps + Field Trips Offered



Weeks of Programming



Summer Discovery (Targeted Services)

728

Students Served

3



Sites



95%

Staffed by Roseville School-Year Teachers



Friendship Connection (School Age Care)

547

Students Served

70



Field Trips Around Minnesota

552

Hours of Care



Roseville Area Schools

Summer 2026

...is an incredible team.



127 hours that leadership met for summer planning



257 additional key fobs created for summer programs



37,590 summer meals prepared and served



4 staff who passed the paraprofessional test



1,102 timecards signed



14 summer office staff



208 iPads prepped for summer programs



336 total summer staff



262 returning summer staff



74 new staff hired



160 yellow buses used



97 Individual Health Plans disseminated



10 buildings held summer programming



6 months of summer planning meetings



**Together,
we served**

3,804

**students
during
summer
2026**

**Thank
you!**

THANK YOU to Nutrition Services, Buildings & Grounds, Transportation, Technology Services, Human Resources, Payroll, District Leadership, Office Staff, and all those who do important work behind the scenes to make our summer programming possible.

Agenda Topic: First Day of School Report
Meeting Date: September 22, 2026
Contact Person: Delon Smith and Maura Weyandt

Background:

Associate Superintendents Delon Smith and Maura Weyandt will report on the first day of the 2026-2027 school year.

Recommendation:

☐ Action Required

☒ Informational – No Board Action Requested

Agenda Topic: Certification of Preliminary Levy for 2026 Pay 2027
Meeting Date: September 22, 2026
Contact Person: Shari Thompson

Background:

Minnesota law requires school districts to certify their proposed property tax levy payable in 2027 to the county auditor on or before September 30, 2026. This allows the county time to calculate taxes on individual properties and to prepare the Proposed Property Tax Statements that will be mailed to property owners in November.

School district levies are not discretionary; they must either be authorized by Minnesota Statute or by local voter approval. There are many complicated formulas used in calculating the annual levy.

We are continuing to work with the Minnesota Department of Education (MDE) and Ehlers, the district's public financial adviser, to finalize the preliminary data. At the time of this writing, the proposed levy has yet to be finalized, specifically the Long-Term Facility Maintenance calculations. We are hopeful that this will be finalized prior to the board meeting. We will review the summary (including any updates) at the meeting.

While most components of the levy will be materially accurate and complete, the administration will be recommending that the board levy the maximum allowed. Minnesota Statutes 275.065 allows the preliminary property tax certification for school districts to be certified as either a specific dollar amount or the maximum amount calculated by the Minnesota Department of Education. If a dollar amount is specified, the final levy approved in December can be no greater than the specific dollar amount certified in September.

Recommendation:

It is recommended that the school board approve the preliminary levy payable in 2027 for fiscal year 2027-2028 at the maximum.

 X Action Required

 Informational – No Board Action Requested