



Agenda
Regular School Board Meeting
Tuesday, August 18, 2026
6:30 PM

1. Call to Order, Roll Call
2. Agenda Adjustments
3. Announcements, Comments, Recognitions
 - 3.a. Land Acknowledgment
4. Summary of Community Input Received for Action Items
5. Consent Agenda
 - 5.a. Minutes - Board Meeting of June 23, 2026
 - 5.b. Payment of Bills
 - 5.c. Personnel - Resignations, Appointments, Reductions
 - 5.d. Gifts
 - 5.e. Substitute Pay Rates for 2026-2027
 - 5.f. Organizational Membership Dues and Fees for 2026-2027
 - 5.g. Native Language Revitalization Grant Award
 - 5.h. Minnesota Multi-Tiered System of Supports Grant Award
 - 5.i. Teacher Mentorship and Retention of Effective Teachers Grant Award
 - 5.j. Adult Meal Price Increase for 2026-2027
6. Reports and Non-Action Items
7. Action Items
 - 7.a. Policy 520: Student Discipline (revised) First/Second Reading
Speaker(s): Delon Smith
 - 7.b. 2028-2036 Long-Term Facilities Maintenance Plan
Speaker(s): Shari Thompson
 - 7.c. 2026-2028 Conditions of Employment for Office Support Staff and Health Assistants
Speaker(s): Kenyatta McCarty
 - 7.d. 2026-2028 Conditions of Employment for Paraprofessionals and Media Technology Group
Speaker(s): Kenyatta McCarty
 - 7.e. School Board Handbook Review
Speaker(s): Mechelle Tessem
 - 7.f. School Board 2026-2027 Meeting Calendar
Speaker(s): Mechelle Tessem
8. Board Reports
Speaker(s): Board Members
9. Superintendent's Report
Speaker(s): Superintendent Jenny Loeck
10. Adjournment

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

June 23, 2026

Chair Rose Chu called the school board meeting to order at 6:31 p.m. in the Fairview Room at Annpéu Téča Education Center. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Geida Cleveland. Board members absent: Michelle Morse-Wendt. Also present: Dr. Jenny Loeck, superintendent of schools, and approximately twenty-six other visitors or staff who attended all or part of the meeting.

Announcements, Comments, Recognitions. Student-athletes were recognized for their accomplishments during the spring season.

Summary of Community Input Received for Action Items. The board did not receive any community input regarding the evening's action items.

- (83) Consent Agenda. Boguszewski moved, Anderson seconded acceptance of the consent agenda, including the minutes of the regular school board meeting on June 9, 2026; payment of bills; personnel changes; gifts; appointments of financial institutions and depositories; and annual insurance renewals. Ayes: Anderson, Boguszewski, Chu, Clark, Cleveland. Nays: none. Motion carried unanimously.
- (84) Retirements. Clark moved, Anderson seconded the retirement of Cheri Sheehan with appreciation. Ayes: Anderson, Boguszewski, Chu, Clark, Cleveland. Nays: none. Motion carried unanimously.

ATPPS Annual Report. Kara Illetschko, Title programs and ATPPS coordinator, presented a report on the district's Alternative Teacher Professional Pay System (ATPPS). Over 550 teachers participated in the ATPPS program during the 2025-2026 school year. ATPPS is a voluntary program that allows districts and the teachers union to design a plan that meets the four components of the law: career advancement options, job-embedded professional development, teacher development and evaluation, and performance pay and reformed salary schedules. Feedback from teachers on the implementation and effectiveness of the ATPPS program shows high levels of satisfaction and support, as well as a positive impact on teachers' professional growth and student achievement.

Summary of Superintendent's Performance Evaluation. Per Minnesota Statutes section 13D.05, subdivision 3(a), the board held a closed session on June 9, 2026, to evaluate the performance of Superintendent Loeck. The board praised Dr. Loeck for her strong financial oversight, genuine engagement with the community, and leadership in service of advancing the district's mission and vision. The board also outlined several goals for Superintendent Loeck over the next year, including educating the community about the Minnesota Permanent School Fund constitutional amendment, increasing enrollment, building strong relationships with neighboring cities, and effectively managing the capacity of the district.

- (85) Preliminary Budget for 2026-2027. Shari Thompson, executive director of business services, presented a summary of the proposed budget for the 2026-2027 school year. The district estimates that it will end the 2025-2026 fiscal year with an unassigned general fund balance of approximately \$12.2 million. Projections for the upcoming school year show that the district anticipates deficit spending, ending the 2026-2027 fiscal year with an unassigned general fund balance of about \$8.2 million, or about 6.5% of total expenditures. The unassigned general fund balance meets the target of 6% set by the school board's fund balance policy. Anderson moved, Boguszewski seconded approval of the preliminary budget for the 2026-2027 school year. Ayes: Anderson, Boguszewski, Chu, Clark, Cleveland. Nays: none. Motion carried unanimously.

Study Session Report. Clerk Clark provided a summary of the June 9 work study session. Media specialists presented the results of their program evaluation. Representatives from H+U Construction were also introduced, as district administration is recommending that the firm serve as the construction manager for an upcoming three-year long-term facilities maintenance project at Parkview Center School.

Board Reports. Director Anderson attended Harambee Elementary School's Juneteenth celebration. Treasurer Boguszewski attended a board meeting for the Minnesota Board of School Administrators. Clerk Clark attended a gala hosted by the non-profit organization Black Men Teach. School board members participated in the City of Roseville's annual Rose Parade.

Superintendent's Report. Superintendent Loeck thanked board members for their leadership and support and expressed gratitude for her administrative team for their contributions. She also commended staff currently supporting district operations and summer programming. Finally, she recognized students and staff at Harambee Elementary School as they wrap up their school year and begin the transition to the district's nine-month school year calendar.

The Chair declared the meeting adjourned at 8:06 p.m.

Signed _____
Clerk

Approved _____
Chair

June 23, 2026

Meeting Date: August 18, 2026

PAYMENT OF BILLS:
-June 1 - June 30, 2026

That bills in the amount of: \$22,138,689.82 by the following funds be approved:

GENERAL	\$20,859,305.37
FOOD SERVICE	\$356,165.11
COMMUNITY SERVICE	\$753,859.42
BUILDING FUND	\$9,464.63
DEBT FUND	\$0.00
READING RECOVERY	\$317.47
AMSD	\$31,035.82
OPEB DEBT	\$0.00
DENTAL INS FUND	\$110,886.11
NO SUBURBAN COLLABORATIVE	\$1,000.00
EXTRA CURRICULAR-STU ACTIVITY	\$16,655.89

RECOMMENDATION:

That above payments are included in check numbers:			
WIRE TRANSFERS	202500638	through	202500694
CHECKS	371244	through	371762
CAPITAL ONE AP CHECKS	9627	through	9679
ACH A/P	252611449	through	252611632

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	18-Custodial Food Shelf	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$8,915,039.03	\$55,950.33	\$263,474.14			\$110,886.11		\$8,606.27			\$1,912.99	\$9,355,868.87
CHECKS	\$2,677,575.96	\$170,562.61	\$84,627.43	\$161,579.51			\$211.95	\$1,443.33		\$1,000.00	\$12,118.13	\$3,109,118.92
CAPITAL ONE A/P	\$66,468.48	\$18,707.78	\$855.87									\$86,032.13
ACH A/P	\$49,388.55	\$571.46	\$4,743.74				\$105.52				\$2,624.77	\$57,434.04
TRANSFER TO PAYROLL	\$9,297,139.73	\$110,754.58	\$416,408.20					\$20,986.22				\$9,845,288.73
VOID CHECKS	(\$146,306.38)	(\$381.65)	(\$16,249.96)	(\$152,114.88)								(\$315,052.87)
TOTAL	\$20,859,305.37	\$356,165.11	\$753,859.42	\$9,464.63	\$0.00	\$110,886.11	\$317.47	\$31,035.82	\$0.00	\$1,000.00	\$16,655.89	\$22,138,689.82

BOND CONSTRUCTION FUNDS

June 1, 2026 Cash & Investments	Revenue	6/1 Disbursements	Balance Remaining as of
Balance	to 6/30	6/1 to 6/30	6/30/26
\$8,437,344.66	\$13,259.22	\$143,852.38	\$8,306,751.50

RECOMMENDATION:

The above disbursements include check numbers:			
CHECKS June 1 - June 30, 2026	102744	through	102744 \$143,850.00
CHECK PAID OUT OF GENERAL ACCT		through	\$0.00
VOID CHECKS			\$0.00

Human Resources Information

5-C

Meeting Date

08/18/2026

Change in Continuing Contract

Blaseck, Kirsten

Effective Date 08/31/2026

Emmet D Williams Elementary School Elementary Teacher

Was working 0.5 FTE and will now be working 1.0 FTE effective August 31, 2026.

Devine, Jacob

Effective Date 08/31/2026

Parkview Center School English Teacher

Was 1.0 FTE and will now be .6 FTE effective August 31, 2026.

Kelly, Jack

Effective Date 08/31/2026

Parkview Center School World Language Teacher

Was 1.0 FTE and will now be working .93 FTE effective August 31, 2026.

Hired-New Licensed

Adams, Joseph

Effective Date 08/31/2026

Parkview Center School Special Education Teacher

Hired working 1.0 FTE effective August 31, 2026.

Bennett, Elise

Effective Date 08/31/2026

Little Canada Elementary School Special Education Teacher

Hired working 1.0 FTE effective August 31, 2026.

Berndt, Priscilla

Effective Date 08/31/2026

Roseville Area High School MLL Teacher

Hired working 1.0 FTE effective August 31, 2026.

Crippa, Nicole

Effective Date 07/01/2026

Anpétu Téca Education Center Speech Language Pathologist

Hired working .75 FTE effective July 1, 2026.

Human Resources Information

5-C

Meeting Date

08/18/2026

Erickson, Samantha

Effective Date 07/28/2026

Anpétu Téca Education Center

Speech Language Pathologist

Hired working .8 FTE effective July 28, 2026.

Furlong, Megan

Effective Date 08/31/2026

Roseville Area Middle School

Special Education Teacher

Hired working 1.0 FTE effective August 31, 2026.

Gillespie, Susan

Effective Date 08/31/2026

Parkview Center School

Special Education Teacher

Hired working 1.0 FTE effective August 31, 2026.

Hired-New Licensed Long Term Substitute

Bakke, Erin

Effective Date 08/31/2026

Falcon Heights Elementary School

Elementary Teacher

Hired as a 1.0 FTE Long Term Substitute Teacher effective August 31, 2026 through June 10, 2027.

Carlson, Audrev

Effective Date 08/31/2026

Central Park Elementary School

Elementary Teacher

Hired as a .5 FTE Long Term Substitute effective August 31, 2026 through June 10, 2027.

Hired-Non-Licensed

Adams, Janav

Effective Date 09/01/2026

Parkview Center School

General Education Paraprofessional

Hired working 4 hours per day effective September 01, 2026.

Amos, Naughtae

Effective Date 09/01/2026

Harambee Elementary School

Special Education Paraprofessional

Hired working 7 hours per day effective September 01, 2026.

Human Resources Information

5-C

Meeting Date

08/18/2026

Beeman. Nichole

Effective Date 08/26/2026

Falcon Heights Elementary School

MARSS/ SPED Secretary

Hired working 6.5 hours per day effective August 26, 2026.

Beeman. Nichole

Effective Date 09/01/2026

Falcon Heights Elementary School

General Education Paraprofessional

Hired working 1.5 hours per day effective September 01, 2026.

Challv. Elizabeth

Effective Date 09/01/2026

Annétu Téca Education Center

ECSE Paraprofessional

Hired working 4.6 hours per day effective September 01, 2026.

Davis. Letice

Effective Date 09/01/2026

Harambee Elementary School

Special Education Paraprofessional

Hired working 6 hours per day effective September 01, 2026.

Ekivor. Lisa

Effective Date 09/08/2026

Falcon Heights Elementary School

Nutrition Services Manager

Hired working 7.5 per day effective September 08, 2026.

Kaasmann. Elise

Effective Date 09/01/2026

Annétu Téca Education Center

Special Education Paraprofessional

Hired working 6.75 hours per day effective September 01, 2026.

Kimball. Caitlin

Effective Date 09/01/2026

Emmet D Williams Elementary School

Special Education Paraprofessional

Hired working 6 hours per day effective September 01, 2026.

Human Resources Information

5-C

Meeting Date

08/18/2026

Resignation-Licensed

Benson. Olivia

Effective Date 06/10/2026

Falcon Heights Elementary School

Elementary Teacher

Resigned effective June 10, 2026.

Chitambar. Christine

Effective Date 06/10/2026

Little Canada Elementary School

School Nurse

Resigned effective June 10, 2026.

Davies. Jeffrev

Effective Date 06/10/2026

Roseville Area High School

Industrial Technology Teacher

Resigned effective June 10, 2026.

Easton. Martha

Effective Date 06/10/2026

Roseville Area High School

FACS Teacher

Resigned effective June 10, 2026.

Eivazzadeh. Emilv

Effective Date 06/10/2026

Parkview Center School

Pre-K Teacher

Resigned effective June 10, 2026.

Price. Tavarra

Effective Date 06/10/2026

Emmet D Williams Elementary School

Special Education Teacher

Resigned effective June 10, 2026.

Resignation-Non-Licensed

Davis. Constance

Effective Date 06/09/2026

Brimhall Elementary School

Nutrition Services

Resigned effective June 09, 2026.

Human Resources Information

5-C

Meeting Date

08/18/2026

Gramith. Susan

Effective Date 06/09/2026

Anpétu Téca Education Center

ECSE Paraprofessional

Resigned effective June 09, 2026.

Hannigan. Corv

Effective Date 08/11/2026

District Center

Human Resources Generalist

Resigned effective August 11, 2026.

Hudson. Jennifer

Effective Date 08/08/2026

Little Canada Elementary School

OST Site Coordinator

Resigned effective August 08, 2026.

Klein. Anita

Effective Date 06/10/2026

Edgerton Elementary School

Nutrition Services

Resigned effective June 10, 2026.

Norgon. Ana

Effective Date 06/10/2026

Brimhall Elementary School

Special Education Paraprofessional

Resigned effective June 10, 2026.

Oliver. Rose

Effective Date 08/20/2026

Anpétu Téca Education Center

Targeted Services Theater Specialist

Resigned effective August 20, 2026.

Pierce. Marcus

Effective Date 06/12/2026

Emmet D Williams Elementary School

Custodial Services

Resigned effective June 12, 2026.

Human Resources Information

5-C

Meeting Date

08/18/2026

Smith Jr., Delon

Effective Date 05/21/2026

Roseville Area High School

Media Technology Testing Assistant

Resigned effective May 21, 2026.

Teetzel, Kenneth

Effective Date 08/07/2026

Annétu Téča Education Center

Nutrition Services Manager

Resigned effective August 07, 2026.

Retirement

Rothbauer, Thomas

Effective Date 10/30/2026

Harambee Elementary School

Custodial Services

Retiring effective October 30, 2026. Thomas has worked in the district for 18 years.

Member _____ introduced the following resolution and moved its adoption:

Resolution Accepting Gifts

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

THEREFORE, BE IT RESOLVED that the School Board of Roseville Area Schools, Independent School District 623, accepts with appreciation the following gifts received by the School District:

Donor	Gift	Use	School/Building
Frank & Karen Costa	\$500.00	Meals on Wheels	Annpétu Téča Education Center
Church of St. John the Evangelist	\$2,000.00	Meals on Wheels	Annpétu Téča Education Center
Premier Bank	\$240.00	Meals on Wheels	Annpétu Téča Education Center
Barbara Esselman	\$240.00	Meals on Wheels	Annpétu Téča Education Center
Blackbaud	\$12.00	School needs	Brimhall Elementary School
Staples c/o Irving Abbott	Furniture and office supplies	Schoolwide use	Falcon Heights Elementary School
Team SPS Gives Back c/o The Minneapolis Foundation	\$350.00	Students in need	Falcon Heights Elementary School
Roseville Area Optimists Foundation	\$5,000.00	CID classrooms	Harambee Elementary School
Rebecca Neamy	\$280.00	School needs	Little Canada Elementary School
Sandy Putman	\$100.00	Kindergarten and fourth grade classroom needs	Parkview Center School

Roseville Cheer Booster Club	\$782.28	Apparel	Roseville Area High School
RAHS Bullpen Baseball Booster Club	\$2,742.98	Fence slats, mesh banner and awards	Roseville Area High School
RAHS Girls Lacrosse Booster Club	\$219.00	Trainers for scrimmage and teacher appreciation meals	Roseville Area High School
RAHS Girls Soccer Booster Club	\$750.00	Additional coaching staff and summer skill sessions	Roseville Area High School
Frank Konstantinides	\$5,000.00	Football and boys lacrosse programs	Roseville Area High School
Frederick Rengel	\$150.00	Roseville Area Schools Community Pantry	Roseville Area High School
Catherine Calabrese	\$200.00	Roseville Area Schools Community Pantry	Roseville Area High School
Mary & Joel Fischer	\$100.00	Roseville Area Schools Community Pantry	Roseville Area High School
Jill Paddock	\$32.00	School needs	Roseville Area High School
Minh Dam	\$500.00	National Speech & Debate Tournament	Roseville Area High School
Jill Paddock	\$32.00	School needs	Roseville Area Middle School
Aaron Mastrian	\$100.00	District needs	Roseville Area Schools
Karen Doherty	\$24.00	District needs	Roseville Area Schools

The motion for the adoption of the foregoing resolution was duly seconded by Member _____.

The following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Agenda Topic: Casual Substitute Pay Rates for 2026-2027
Meeting Date: August 18, 2026
Contact Person: Kenyatta McCarty

Background:

Human Resources is recommending the following substitute rates of pay for the support areas listed below for the 2026-2027 school year (effective September 1, 2026):

	<u>Rates/Hour</u>
Clerical Support Staff	\$17.00
Custodial Staff	\$17.00
Nutrition Assistant Staff	\$17.00
Paraprofessional Staff	\$16.00
Special Ed Paraprofessional w/ ParaPro	\$18.00
Health Assistant Staff	\$17.00
Technology Assistant	\$15.00
Student Worker	\$14.00
Teachers – Homebound Staff	\$27.00
Teachers – Substitute Staff (Teachers on Call)	\$185.00/day
	\$95.00/half day
<i>Building Sub* (Kelly Education)</i>	\$200.00/day

Interpreters (OEE)	\$25.00/hour
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Recommendation:

It is recommended that the board approve the substitute rates of pay for the 2026-2027 school year as presented.

 X Action Required

 Informational – No Board Action Requested

Agenda Topic: Organizational Membership Dues and Fees for 2026-2027
Meeting Date: August 18, 2026
Contact Person: Mechelle Tessem

Background:

The district belongs to several organizations that provide a variety of services and programming for students and staff. Following is a list of organizations and their approximate fees/dues for the upcoming year.

Organization	Dues
Association of Metropolitan School Districts	\$10,168.00 (40% is based on resident average daily memberships per the Minnesota Department of Education, and 60% is split evenly between all members)
Center for Applied Research and Educational Improvement (University of Minnesota)	\$1,500.00
Minnesota School Boards Association	\$13,832.00
Minnesota State High School League	\$100.00 per school (membership fee) + \$85.00 per activity + \$0 per student in 2025-2026
Ramsey County League of Local Governments	\$300.00
Twin Cities North Chamber of Commerce	\$525.00

Recommendation:

It is recommended that the board approve the payment of annual dues and fees as listed above.

 X Action Required

 Informational – No Board Action Requested

Agenda Topic: Native Language Revitalization Grant Award
Meeting Date: August 18, 2026
Contact Person: Shari Thompson

Background:

Gabriella Carroll, American Indian program coordinator, was awarded a grant by the Minnesota Department of Education (MDE) for the Native Language Revitalization Grant (NLR) Program in the amount of \$296,390. MDE makes this grant available from the State of Minnesota to provide instruction in indigenous languages. This funding will allow for the expansion of Ojibwe and Dakota language in a way that is instructionally rigorous and culturally grounded.

Recommendation:

It is recommended that the board approve the receipt of the FY27 Native Language Revitalization grant award.

 X Action Required

 Informational – No Board Action Requested

Official Grant Award Notification

Grantee Information

Organization Name: Roseville Area Schools # 623
Address: 1251 County Road B2 W
City/State/ZIP: Roseville, MN 55113
Identified Official with Authority (IOWA) Name and Title: Dr. Jenny Loeck
IOWA Phone: 651-635-1600
IOWA Email: jenny.loeck@isd623.org
Grant Program Contact Name: Gabriella Carroll
Grant Program Contact Phone: 651-604-3739
Grant Program Contact Email: gabriella.carroll@isd623.org
Grant Business Manager or Accountant Name: Shari Thompson
Grant Business Manager Phone: 651-635-1615
Grant Business Manager Email: shari.thompson@isd623.org

Grant Project Title: Native Language Revitalization Grant

Single Source ☐
Competitive ☒
Other ☐

Funding Information

GMS NUMBER : 11768
SWIFT Contract Number: 294495
SWIFT Vendor Number: 0000193983
Purchase Order Number: 3000040041
State Source Code Number: OS1370
Funding Source/Legislative Authority: 2025-Chapter 10 Special Session , Article 6, Section 6, Subd 5

Federal Awarding Agency Name:

Federal Award Number:

Federal Award Year:

Federal ALN Number:

Federal ALN Name:

Subrecipient Indirect Cost Rate:

(mark N/A if no indirect costs are included)

Research and Development? ☐ Yes or ☐ No

Unique Entity Identifier (UEI): D4A4JMM918K1

Federal UFARS Finance Code Number:

(for school districts and charter schools only)

Award Period

Start Date: July 1, 2026

End Date: June 30, 2028 Includes certification year

Continuation grant awards:

☐ are an option

☒ are not an option

Award Amount: \$ 296,390.00

MDE Authorized Representative

Name: Miskwa Desjarlait

Division: Native Revitalization Coord.

Phone: 651-582-8220

Email: Miskwa.desjarlait@state.mn.us

MDE Grant Specialist

Name: Joel Bergevin

Division: Agency Finance

Phone: 651-582-8716

Email: joel.bergevin@state.mn.us

Terms of Acceptance

This award is made with respect to the terms and conditions of the application materials for the identified grant project under which the grantee has an approved application and has agreed to the assurances, which are incorporated by reference herein. These materials are referred to as the "Application" throughout this Official Grant Award Notification (OGAN). By accepting this award the grantee agrees to comply with all provisions of the award including all assurances and certifications made in the Application and all applicable state or federal statutes, regulations and guidelines. The grantee agrees to administer the program in accordance with the approved Application, budget, timelines, and other supplemental information submitted in support of the approved Application. All terms not defined below are as set forth in the Application.

1. PURPOSE OF FUNDING/GRANT

To provide existing instruction in one or more Native languages, also providing instruction in one or more Native languages not currently included in the curriculum.

2. PROGRAM REPORTING

Interim Progress Reports (IPR), summarizing grant activities and outcomes, including any data collected/requested related to the grant program, are due to MDE, as follows:

IPR must be received by July 15, 2027 for activities occurring for the grant period of July 1, 2026 – June 30, 2027, and July 15, 2028 for the grant period of July 1, 2027- June 30, 2028.

3. FINANCIAL REPORTING

Financial Reporting Forms (FRF) summarizing grant expenditures to date, shall be submitted in the form and manner prescribed by MDE, as follows:

- a) FRFs must be submitted at least quarterly and no more than monthly. FRFs should be submitted by the 15th of the month following the month or quarter for which reimbursements is requested.
- b) If this grant goes beyond the state fiscal year end date of June 30 or ends June 30 of that state fiscal year, all expenditures incurred through June 30 must be submitted by July 15 of that same state fiscal year.
- c) Expenditures incurred on or after July 1 must be submitted on a new and separate FRF.
- d) Reimbursement of approved expenditures will be made based on expenditures reported on the FRF. Reimbursement for expenditures deemed allowable, allocable and reasonable will be made within 30 days of receipt of a request. Payments are subject to review of supporting documentation, if requested. The state reserves the right to withhold payment for any reimbursement request deemed to be in question of being allowable, allocable and reasonable, or for which adequate supporting documentation does not exist.
- e) Reimbursement requests may be submitted no more frequently than once per month and no less frequently than quarterly unless otherwise stated in this OGAN.
- f) Grantees must track the grant budget and record expenditures and reimbursement payments separately from their other organization budgets.

4. FINANCIAL RECONCILIATION/MONITORING AND SUPPORTING DOCUMENTATION

- a) **A financial reconciliation or desk review** of reported expenditures to supporting documentation will occur at least once during the award period on grants that are at or exceed \$50,000. MDE will request

supporting documentation for review and reconciliation of at least two (2) budget line item expenditures based on a financial reporting form (FRF) submitted by the grantee.

- b) In the event a **monitoring visit(s)** is required by MDE, the grantee shall cooperate with MDE and shall comply with MDE's request for documentation and other information, before, during and/or after the visit(s).
- c) Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request.

5. FINAL PROGRAM AND FINANCIAL REPORTING

Final Program and Financial Reporting Forms are due by July 15, 2027 and July 15, 2028. Final reporting may include, but is not limited to, the following items:

- a) A final program report summarizing activities completed, as requested by MDE, along with supporting data requested by the program staff or federal or state funding.
- b) Final Financial Reporting Form (FRF) with a budget narrative describing expenditures.
- c) Expenditure detail report, such as general ledger, from accounting system.

6. EVIDENCE-BASED EDUCATION GRANT REPORT

[Minnesota statute 127A.20](#) requires that, within 180 days of the end of the grant period, each grant recipient must compile a report that describes the data that was collected and evaluate the effectiveness of the strategies. The evidence-based report may identify or propose alternative strategies based on the results of the data. The report must be submitted to the commissioner of education and to the chairs and ranking minority members of the legislative committees with jurisdiction over prekindergarten through grade 12 education. The report must be filed with the Legislative Reference Library according to section [3.195](#).

7. BUDGET AND/OR WORK PLAN REVISIONS

The grantee must receive prior written approval from MDE for any budgetary changes of approved line item amounts greater than 10 percent of the total grant award available for expenditure during the grant period. Total budget line item deviations exceeding 10 percent of the total award must be approved in writing by MDE prior to incurring the expenditure. In their request for approval the grantee must include supporting information to justify why the change is necessary. MDE is not legally obligated to approve expenditures incurred on budget line item changes that exceed 10 percent of the total award for which prior approval has not been granted. Grantee may not incur expenditures within a budget line item that is not included in the approved budget without the written approval of MDE.

8. CANCELLATION

- a) **Cancellation With or Without Cause.** An award contract may be cancelled by the state at any time, with or without cause, upon thirty (30) days' written notice to the Grantee. Upon termination, the Grantee

will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed and for approvable expenditures.

- b) **Cancellation Due to Discontinued or Insufficient Funding.** It is expressly understood and agreed that in the event the funding to the state from Federal sources or appropriations by the Minnesota Legislature are not obtained and/or continued at an aggregate level sufficient to allow for the grantee's program to continue operating, the grant shall immediately be terminated upon written notice by the state to the grantee. The state is not obligated to pay for any services that are provided after notice and effective date of termination. However, the grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed and approvable expenditures incurred prior to termination to the extent that funds are available. The state will not be assessed any penalty if the grant is terminated because of a decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The state must provide the grantee notice within a reasonable time of the state receiving notice.
- c) **Cancellation Due to Failure to Comply.** The state may cancel an award contract immediately if the state finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled. The state may take action to protect the interests of the state of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

9. AMENDMENTS

Any amendments to this award shall be in writing and shall be executed by the same parties who executed the original award, or their successors. An amendment must be requested 45 days prior to the end date of the award period and is valid and effective upon written approval from the MDE authorized representative or their delegate. *No amendments will be considered on expired grant awards.*

MDE Signatures

I, the Authorized Representative, acknowledge by signing below that I have reviewed all documentation and documents related to this award to ensure that adequate oversight and appropriate internal controls to properly administer grant funds have been measured.

Miskwa Desjarlait

Miskwa Desjarlait

6/22/26

Authorized Representative Name and Signature

Date

I, the division director, by signing above verify that agency policies and procedures were followed in the awarding of this grant and do hereby approve this award and attest to the Authorized Representative's review of said documentation and documents related to this award.

Daron Korte

Daron Korte

6/24/2026

Division Director Name and Signature

Date

I hereby certify that funds have been encumbered as required by Minnesota Statutes, section 16A.15 and 16C.05. *(Signature is for current fiscal year only.)*

Joel Bergevin

Joel Bergevin

7/28/2026

Encumbrance Agent Name and Signature

Date

As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Mathias Banner

Mathias Banner

7/28/2026

Authorized Representative Name and Signature

Date

Agenda Topic: Minnesota Multi-Tiered System of Supports (MnMTSS) Grant Award
Meeting Date: August 18, 2026
Contact Person: Shari Thompson

Background:

Sheila McCormick, MTSS district coordinator, was awarded a two-year grant by MDE for Multi-Tiered System of Supports (MnMTSS) for 2026-27 and 2027-28, renewing the three-year grant which concluded at the end of 2025-26.

This grant cycle allows us to continue investing in a strong and sustainable MnMTSS districtwide system, building on the framework from the previous three years.

Recommendation:

It is recommended that the board approve the receipt of the FY27-28 Minnesota Multi-Tiered System of Supports grant award.

 X Action Required

 Informational – No Board Action Requested

Official Grant Award Notification

Grantee Information

Organization Name: Roseville Area Schools

Address: 1251 County Rd. B West

City/State/ZIP+4: Roseville, MN 55113-3205

Identified Official with Authority (IOWA) Name and Title: Dr. Jenny Loeck- Superintendent

IOWA Phone: (651) 724-6474

IOWA Email: jenny.loeck@isd623.org

Grant Program Contact Name: Sheila McCormick

Grant Program Contact Phone: (651) 604-3741

Grant Program Contact Email: sheila.mccormick@isd623.org

Grant Business Manager or Accountant Name: Shari Thompson

Grant Business Manager Phone: (651) 635-1615

Grant Business Manager Email: shari.thompson@isd623.org

Grant Project Title: Minnesota Multi-Tiered System of Supports (MnMTSS)

Single Source ☐

Competitive ☒

Other ☐

Funding Information

GMS NUMBER *(if applicable)*:

SWIFT Contract Number:

SWIFT Vendor Number: 0000193831

Purchase Order Number:

State Source Code Number: 01S37

Funding Source/Legislative Authority: Laws of Minnesota 2025, 1st Special Session, chapter 10, article 2, section 24, subdivision 5

If using Federal funding, fill this section out. If not, leave blank.

Federal Awarding Agency Name:

Federal Award Number:

Federal Award Year:

Federal ALN Number:

Federal ALN Name:

Subrecipient Indirect Cost Rate:

(mark N/A if no indirect costs are included)

Research and Development? ☐ Yes or ☒ No

Unique Entity Identifier (UEI):

Federal UFARS Finance Code Number:

(for school districts and charter schools only)

Award Period

Start Date: July 1, 2026

End Date: June 30, 2028 (inclusive of the certification period)

Continuation grant awards:

☐ are an option

☒ are not an option

Award Amount \$250,000.00

MDE Authorized Representative

Name: Becky Linderholm

Division: COMPASS

Phone: (651) 582-8208

Email: becky.linderholm@state.mn.us

MDE Grant Specialist

Name: Dana Garry

Division: Agency Finance- Grant Services

Phone: (651) 582-8895

Email: dana.garry@state.mn.us

Terms of Acceptance

This award is made with respect to the terms and conditions of the application materials for the identified grant project under which the grantee has an approved application and has agreed to the assurances, which are incorporated by reference herein. These materials are referred to as the "Application" throughout this Official Grant Award Notification (OGAN). By accepting this award the grantee agrees to comply with all provisions of the award including all assurances and certifications made in the Application and all applicable state or federal statutes, regulations and guidelines. The grantee agrees to administer the program in accordance with the approved Application, budget, timelines, and other supplemental information submitted in support of the approved Application. All terms not defined below are as set forth in the Application.

1. PURPOSE OF FUNDING/GRANT

The Minnesota Multi-Tiered System of Supports (MnMTSS) is a systemic, continuous improvement framework for ensuring positive social, emotional, behavioral, developmental, and academic outcomes for every student. MnMTSS provides access to layered tiers of culturally and linguistically responsive, evidence-based practices. The MnMTSS framework relies on the understanding and belief that every student can learn and thrive, and it engages an anti-bias and socially-just approach to examining policies and practices and ensuring equitable distribution of resources and opportunity.

2. PROGRAM REPORTING

Interim Progress Reports (IPR), summarizing grant activities and outcomes, including any data collected/requested related to the grant program, are due to MDE, as follows:

IPR must be received by July 15, 2027 for activities occurring for the grant period of the start of the grant through June 30, 2027.

3. FINANCIAL REPORTING

Financial Reporting Forms (FRF) summarizing grant expenditures to date, shall be submitted in the form and manner prescribed by MDE, as follows:

a) FRFs must be received by dates listed below, reporting expenditures incurred for the grant period:

- | | |
|--------------------------------------|----------------------|
| • July 1, 2026- September 30, 2026 | Due October 30, 2026 |
| • October 1, 2026- December 31, 2026 | Due January 30, 2027 |
| • January 1, 2027-March 31, 2027 | Due April 30, 2027 |
| • April 1, 2027-June 30, 2027 | Due July 15, 2027 |
| • July 1, 2027- September 30, 2027 | Due October 30, 2027 |
| • October 1, 2027-December 31, 2027 | Due January 30, 2028 |
| • January 1, 2028- March 31, 2028 | Due April 30, 2028 |
| • April 1, 2028- June 30, 2028 | Due July 15, 2028 |

b) If this grant goes beyond the state fiscal year end date of June 30 or ends June 30 of that state fiscal year, all expenditures incurred through June 30 must be submitted by July 15 of that same state fiscal year.

c) Expenditures incurred on or after July 1 must be submitted on a new and separate FRF.

d) Reimbursement of approved expenditures will be made based on expenditures reported on the FRF. Reimbursement for expenditures deemed allowable, allocable and reasonable will be made within 30 days of receipt of a request. Payments are subject to review of supporting documentation, if requested. The state reserves the right to withhold payment for any reimbursement request deemed to be in

question of being allowable, allocable and reasonable, or for which adequate supporting documentation does not exist.

- e) Reimbursement requests may be submitted no more frequently than once per month and no less frequently than quarterly unless otherwise stated in this OGAN.
- f) Grantees must track the grant budget and record expenditures and reimbursement payments separately from their other organization budgets.

4. FINANCIAL RECONCILIATION/MONITORING AND SUPPORTING DOCUMENTATION

- a) **A financial reconciliation or desk review** of reported expenditures to supporting documentation will occur at least once during the award period on grants that are at or exceed \$50,000. MDE will request supporting documentation for review and reconciliation of at least two (2) budget line item expenditures based on a financial reporting form (FRF) submitted by the grantee.
- b) In the event **a monitoring visit(s)** is required by MDE, the grantee shall cooperate with MDE and shall comply with MDE's request for documentation and other information, before, during and/or after the visit(s).
- c) Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request.

5. FINAL PROGRAM AND FINANCIAL REPORTING

Final Program and Financial Reporting Forms are due by July 15, 2028. Final reporting may include, but is not limited to, the following items:

- a) A final program report summarizing activities completed, as requested by MDE, along with supporting data requested by the program staff or federal or state funding.
- b) Final Financial Reporting Form (FRF) with a budget narrative describing expenditures.
- c) Expenditure detail report, such as general ledger, from accounting system.

6. EVIDENCE-BASED EDUCATION GRANT REPORT

[Minnesota statute 127A.20](#) requires that, within 180 days of the end of the grant period, each grant recipient must compile a report that describes the data that was collected and evaluate the effectiveness of the strategies. The evidence-based report may identify or propose alternative strategies based on the results of the data. The report must be submitted to the commissioner of education and to the chairs and ranking minority members of the legislative committees with jurisdiction over prekindergarten through grade 12 education. The report must be filed with the Legislative Reference Library according to section [3.195](#).

7. BUDGET AND/OR WORK PLAN REVISIONS

The grantee must receive prior written approval from MDE for any budgetary changes of approved line item amounts greater than 10 percent of the total grant award available for expenditure during the grant period.

Total budget line item deviations exceeding 10 percent of the total award must be approved in writing by MDE prior to incurring the expenditure. In their request for approval the grantee must include supporting information to justify why the change is necessary. MDE is not legally obligated to approve expenditures incurred on budget line item changes that exceed 10 percent of the total award for which prior approval has not been granted.

Grantee may not incur expenditures within a budget line item that is not included in the approved budget without the written approval of MDE.

8. CANCELLATION

- a) **Cancellation With or Without Cause.** An award contract may be cancelled by the state at any time, with or without cause, upon thirty (30) days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed and for approvable expenditures.
- b) **Cancellation Due to Discontinued or Insufficient Funding.** It is expressly understood and agreed that in the event the funding to the state from Federal sources or appropriations by the Minnesota Legislature are not obtained and/or continued at an aggregate level sufficient to allow for the grantee's program to continue operating, the grant shall immediately be terminated upon written notice by the state to the grantee. The state is not obligated to pay for any services that are provided after notice and effective date of termination. However, the grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed and approvable expenditures incurred prior to termination to the extent that funds are available. The state will not be assessed any penalty if the grant is terminated because of a decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The state must provide the grantee notice within a reasonable time of the state receiving notice.
- c) **Cancellation Due to Failure to Comply.** The state may cancel an award contract immediately if the state finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled. The state may take action to protect the interests of the state of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

9. AMENDMENTS

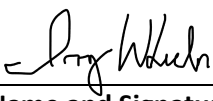
Any amendments to this award shall be in writing and shall be executed by the same parties who executed the original award, or their successors. An amendment must be requested 45 days prior to the end date of the award period and is valid and effective upon written approval from the MDE authorized representative or their delegate. *No amendments will be considered on expired grant awards.*

MDE Signatures

I, the Authorized Representative, acknowledge by signing below that I have reviewed all documentation and documents related to this award to ensure that adequate oversight and appropriate internal controls to properly administer grant funds have been measured.

Becky Linderholm		06/20/2026
Authorized Representative Name and Signature		Date

I, the division director, by signing above verify that agency policies and procedures were followed in the awarding of this grant and do hereby approve this award and attest to the Authorized Representative's review of said documentation and documents related to this award.

Ivy Wheeler		06/22/2026
Division Director Name and Signature		Date

I hereby certify that funds have been encumbered as required by Minnesota Statutes, section 16A.15 and 16C.05. *(Signature is for current fiscal year only.)*

Tim Larson Per MMB Policy 21-01, funds will be encumbered by July 31, 2026

Encumbrance Agent Name and Signature	Date
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As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Mathias Banner		07/01/2026
Authorized Representative Name and Signature		Date

Agenda Topic: Teacher Mentorship and Retention of Effective Teachers Grant Award
Meeting Date: August 18, 2026
Contact Person: Shari Thompson

Background:

Lauretta Dawolo Towns, F.O.C.U.S. (Future Oriented Community of United Support) teacher on special assignment, was awarded a FY27 grant by the Minnesota Department of Education (MDE) for the Teacher Mentorship and Retention of Effective Teachers Grant (TMRG) Program in the amount of \$250,000. MDE makes this grant available from the State of Minnesota for the development and expansion of mentoring, induction, and retention programs and affinity group networks designed for teachers of color or American Indian teachers. This is the seventh grant award received by the district for this program, with total funding of \$975,142.66.

Recommendation:

It is recommended that the board approve the receipt of the FY27 Teacher Mentorship and Retention of Effective Teachers grant award.

 X Action Required

 Informational – No Board Action Requested



Official Grant Award Notification

Grantee Information

Organization Name: Roseville ISD 623

Address: 1251 Country Road B2

City/State/ZIP+4: Roseville, MN 55113-3205

Identified Official with Authority (IOWA) Name and Title: Dr. Jenny Loeck, Superintendent

IOWA Phone: 651-635-1600

IOWA Email: jenny.loeck@isd623.org

Grant Program Contact Name: Lauretta Dawolo Towns, F.O.C.U.S. TOSA

Grant Program Contact Phone: 651-724-6988

Grant Program Contact Email: lauretta.towns@isd623.org

Grant Business Manager or Accountant Name: Shari Thompson, Executive Director of Business Services

Grant Business Manager Phone: 651-635-1615

Grant Business Manager Email: shari.thompson@isd623.org

Project Title: TMRG Teacher Mentorship & Retention of Effective Teachers Grant (FY26-27)

Single Source ☐

Competitive ☒

Other ☐

Funding Information

GMS NUMBER (if applicable): 11719

SWIFT Contract Number: 292606

SWIFT Vendor Number: 0000193983-001

Purchase Order Number: 3000039689

State Source Code Number:

Funding Source/Legislative Authority: Laws of Minnesota 2025, 1st Spec. Sess., chapter 10, article 3, section 15, subdivision 10 and Minnesota Statutes 2025, section 122A.70

Award Period

Start Date: July 1, 2026

End Date: June 30, 2028 (inclusive of the certification period)

Continuation grant awards:

- ☐ are an option
☒ are not an option

Award Amount: \$250,000.00

MDE Authorized Representative

Name: Chris Ramadan
Division: School & Educator Support
Phone: 651-582-8810
Email: chris.ramadan@state.mn.us

MDE Grant Specialist

Name: Laura Dyer
Division: Agency Finance
Phone: 651-582-8722
Email: laura.dyer@state.mn.us

Terms of Acceptance

This award is made with respect to the terms and conditions of the application materials for the identified grant project under which the grantee has an approved application and has agreed to the assurances, which are incorporated by reference herein. These materials are referred to as the "Application" throughout this Official Grant Award Notification (OGAN). By accepting this award the grantee agrees to comply with all provisions of the award including all assurances and certifications made in the Application and all applicable state or federal statutes, regulations and guidelines. The grantee agrees to administer the program in accordance with the approved Application, budget, timelines, and other supplemental information submitted in support of the approved Application. All terms not defined below are as set forth in the Application.

1. PURPOSE OF FUNDING/GRANT

The Minnesota Department of Education makes this funding available to Minnesota school districts, tribally controlled schools, charter schools, cooperative units, and coalitions of teachers for the purpose of developing, sustaining, and expanding mentorship programs in order to increase retention and effectiveness of teachers in their first three years of teaching, especially teachers from underrepresented racial and ethnic groups.

2. INTERIM PROGRESS REPORTING

Grant recipients must submit an interim progress report on September 30th each year of receiving the grant to the Department of Education on program efforts that describe mentoring and induction activities and assess the impact of these programs on teacher effectiveness and retention, including the number of teachers of color supported.

Grantees must attend any requested financial check-ins or program meetings. The purposes for these meetings include but are not limited to:

- Discuss program opportunities and barriers
- Share activities and outcomes of grant recipients
- Share effective practices among grant recipients and potential grant applicants
- Monitor and adjust (if needed) spending plans over the life of the grant

3. FINANCIAL REPORTING

Financial Reporting Forms (FRF) summarizing grant expenditures to date, shall be submitted for reimbursement in the form and manner prescribed by MDE, as follows:

FY27

- | | |
|---|-----------------------------|
| • Expenses from grant start – September 30, 2026 | Due October 31, 2026 |
| • Expenses from October 1, 2026 – December 31, 2026 | Due January 31, 2027 |
| • Expenses from January 1, 2027 – March 31, 2027 | Due April 30, 2027 |
| • Expenses from April 1, 2027 – June 30, 2027 | Due July 15, 2027 |

FY28

- | | |
|---|-----------------------------|
| • Expenses from July 1, 2027 – September 30, 2027 | Due October 31, 2027 |
| • Expenses from October 1, 2027 – December 31, 2027 | Due January 31, 2028 |
| • Expenses from January 1, 2028 – March 31, 2028 | Due April 30, 2028 |
| • Expenses from April 1, 2028 – June 30, 2028 | Due July 15, 2028 |

If this grant goes beyond the state fiscal year end date of June 30 or ends June 30 of that state fiscal year, all expenditures incurred through June 30 must be submitted by July 15 of that same state fiscal year.

Expenditures incurred on or after July 1 must be submitted on a new and separate FRF.

Reimbursement of approved expenditures will be made based on expenditures reported on the FRF. Reimbursement for expenditures deemed allowable, allocable and reasonable will be made within 30 days of receipt of a request. Payments are subject to review of supporting documentation, if requested. The state reserves the right to withhold payment for any reimbursement request deemed to be in question of being allowable, allocable and reasonable, or for which adequate supporting documentation does not exist.

Reimbursement requests may be submitted no more frequently than once per month and no less frequently than quarterly unless otherwise stated in this OGAN.

Grantees must track the grant budget and record expenditures and reimbursement payments separately from their other organization budgets.

4. FINANCIAL RECONCILIATION/MONITORING AND SUPPORTING DOCUMENTATION

- a) A **financial reconciliation or desk review** of reported expenditures to supporting documentation will occur at least once during the award period on grants that are at or exceed \$50,000. MDE will request supporting documentation for review and reconciliation of at least two (2) budget line item expenditures based on a financial reporting form (FRF) submitted by the grantee.
- b) In the event a **monitoring visit(s)** is required by MDE, the grantee shall cooperate with MDE and shall comply with MDE's request for documentation and other information, before, during and/or after the visit(s).
- c) Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request.

5. FINAL PROGRAM AND FINANCIAL REPORTING

A final program report is **due by July 15, 2028**. Final reporting may include, but is not limited to, the following items:

- a) A final program report summarizing activities completed, as requested by MDE, along with supporting data requested by the program staff or federal or state funding.
- b) Final Financial Reporting Form (FRF) with a budget narrative describing expenditures.
- c) Expenditure detail report, such as general ledger, from accounting system.

6. EVIDENCE-BASED EDUCATION GRANT REPORT

Minnesota statute section 127A.20 requires that, within 180 days of the end of the grant period, each grant recipient must compile a report that describes the data that was collected and evaluate the effectiveness of the strategies. The evidence-based report may identify or propose alternative strategies based on the results of the data. The report must be submitted to the commissioner of education and to the chairs and ranking minority members of the legislative committees with jurisdiction over prekindergarten through grade 12 education. The report must be filed with the Legislative Reference Library according to section 3.195.

7. BUDGET AND/OR WORK PLAN REVISIONS

The grantee must receive prior written approval from MDE for any budgetary changes of approved line item amounts greater than 10 percent of the total grant award available for expenditure during the grant period. Total budget line item deviations exceeding 10 percent of the total award must be approved in writing by MDE prior to incurring the expenditure. In their request for approval the grantee must include supporting information to justify why the change is necessary. MDE is not legally obligated to approve expenditures incurred on budget line item changes that exceed 10 percent of the total award for which prior approval has not been granted. Grantee may not incur expenditures within a budget line item that is not included in the approved budget without the written approval of MDE.

8. CANCELLATION

- a) **Cancellation With or Without Cause.** An award contract may be cancelled by the state at any time, with or without cause, upon thirty (30) days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed and for approvable expenditures.
- b) **Cancellation Due to Discontinued or Insufficient Funding.** It is expressly understood and agreed that in the event the funding to the state from Federal sources or appropriations by the Minnesota Legislature are not obtained and/or continued at an aggregate level sufficient to allow for the grantee's program to continue operating, the grant shall immediately be terminated upon written notice by the state to the grantee. The state is not obligated to pay for any services that are provided after notice and effective date of termination. However, the grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed and approvable expenditures incurred prior to termination to the extent that funds are available. The state will not be assessed any penalty if the grant is terminated because of a decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The state must provide the grantee notice within a reasonable time of the state receiving notice.
- c) **Cancellation Due to Failure to Comply.** The state may cancel an award contract immediately if the state finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled. The state may take action to protect the interests of the state of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

9. AMENDMENTS

Any amendments to this award shall be in writing and shall be executed by the same parties who executed the original award, or their successors. An amendment must be requested 45 days prior to the end date of the award period and is valid and effective upon written approval from the MDE authorized representative or their delegate. *No amendments will be considered on expired grant awards.*

MDE Signatures

I, the Authorized Representative, acknowledge by signing below that I have reviewed all documentation and documents related to this award to ensure that adequate oversight and appropriate internal controls to properly administer grant funds have been measured.

Chris Ramadan		6/24/2026
Authorized Representative Name and Signature		Date

I, the division director, by signing above verify that agency policies and procedures were followed in the awarding of this grant and do hereby approve this award and attest to the Authorized Representative's review of said documentation and documents related to this award.

Gregory Keith		6/24/2026
Division Director Name and Signature		Date

I hereby certify that funds have been encumbered as required by Minnesota Statutes, section 16A.15 and 16C.05. *(Signature is for current fiscal year only.)*

Laura Dyer		6/24/2026
Encumbrance Agent Name and Signature		Date

As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Mathias Banner		06/25/2026
Authorized Representative Name and Signature		Date

Agenda Topic: Recommended Increase in Adult Meal Prices 2026-2027
Meeting Date: August 18, 2026
Contact Person: Shari Thompson

Background:

The Minnesota Department of Education notified the district of a required increase in the prices of adult lunches and any second meals purchased by students (the first meal is free), effective with the new school year. School nutrition program funds may not subsidize meals served to adults or other non-program meals, such as second meals. The meal price must cover the full cost of the meal. The required minimum lunch price for adults for SY 2026-27 is \$5.50. This is an increase of \$0.25 from the current adult meal rate of \$5.25. Standard second student meal prices will increase from \$5.25 to the minimum \$5.30, as established by MDE.

Recommendation:

It is recommended that the board approve a \$0.25 increase to the price of adult meals and a \$0.05 increase to the price of second student meals effective September 1, 2026.

 X Action Required

 Informational – No Board Action Requested

Agenda Topic: Policy 520: Student Discipline (revised) First/Second Reading
Meeting Date: August 18, 2026
Contact Person: Delon Smith

Background:

Delon Smith, associate superintendent, will review Policy 520: Student Discipline. There are minor revisions to the policy. This policy is reviewed annually.

Per board policy 209, if a policy change is driven by a change in law or is a minor revision, the board may choose to condense the first and second reading into one session. Accordingly, administration will be requesting one reading of the policy and board action on the revisions this evening.

Recommendation:

It is recommended that the board approve revisions to Policy 520: Student Discipline as presented.

 X Action Required

 Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 520 – Student Discipline

1.0 General Statement of Policy

The purpose of this policy is to help all members of the school community work collaboratively to create a safe, supportive and equitable school climate through the use of positive discipline practices. Positive discipline practices utilize interventions that emphasize learning over punishment. Interventions help develop understanding, address the causes of behavior, resolve conflicts, repair the harm done, restore relationships and reintegrate students into the school community.

The school board recognizes that a positive and equitable learning environment is essential for students to thrive academically and developmentally. The school board also recognizes that individual responsibility and mutual respect are essential components of the educational process. All students are entitled to learn and develop in a setting that promotes engagement, trust, equity, and respect of self, others, and property. Proper positive discipline can only result from an equitable, supportive environment that stresses student self-direction, decision-making and responsibility. We recognize that all behavior is a form of communication.

It is the position of the school district that a fair and equitable district-wide student discipline policy is a necessity, required by both federal and state law, that will contribute to the quality of all students' educational experience. This discipline policy is adopted in accordance with and subject to the Pupil Fair Dismissal Act, Minn. Stat. 121A.40-121A.56 and the Every Student Succeeds Act (ESSA), Pub.L.114-95.

In view of the foregoing and in accordance with Minn. Stat. 121A.55, the school board has adopted this policy which governs student conduct, applies to all students of the school district, and promotes an equitable positive school climate. The policy has been developed with the participation of the school board, school district administrators, teachers, employees, students, parents/guardians, community members, and such other individuals and organizations as appropriate.

2.0 Scope and Application of Policy

This policy shall apply to all District 623 students during the regular school day, while using any form of school transportation, and while attending any school sponsored events or activities, regardless of whether they occur during the

Policy 520 – Student Discipline

school day, before the school day, or after the school day, and regardless of whether they occur on or off school grounds.

This policy applies to any student whose behavior interferes with or obstructs the educational mission or operations of the school district or the safety or welfare of others.

3.0 Definitions

3.1 “Nonexclusionary disciplinary policies and practices” means policies and practices that are alternatives to dismissing a student from school, including but not limited to:

- evidence-based positive behavior interventions and supports,
- social and emotional services,
- school-linked mental health services,
- counseling services,
- social work services,
- academic screening for Title 1 services or reading interventions,
- and alternative educational services.

3.2 “Pupil withdrawal agreement” means a verbal or written agreement between a school or district administrator and a student’s parent or guardian to withdraw a student from the school district to avoid expulsion or exclusion proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

4.0 Rules of Conduct

The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be all-inclusive. The district recognizes that whenever subjective interpretation is required to determine student conduct, the possibility of bias exists. The district further recognizes that, as a result, not all students are always disciplined in the same manner. Given this, all staff will apply this policy and impose any discipline in an equitable and consistent manner.

Any student who engages in any of the following activities shall be disciplined, and in accordance to the policy.

4.1 Attendance issues: including, but not limited to unexcused absence, tardiness, truancy, skipping classes, and leaving school grounds without permission.

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- 4.1.1 The authority to decide whether an absence is excused rests with the building principal or their designee, acting according to Policy 504 “School Attendance” and Regulation 504-R.
 - 4.1.2 If a student has an attendance issue, disciplinary action may be taken according to Policy 520, Section 5.0.
- 4.2 Damage to School or Personal Property
 - 4.2.1 Vandalism: Willful damage to or destruction of school property or property of others.
 - 4.2.2 Arson: Intentionally, by means of fire or explosives, setting fire to or burning or causing to be burned any school building, school property, or the property of any individual.
 - 4.2.3 Breaking and Entering: Using force to gain entry into a School District building, regardless of whether a crime is actually committed.
 - 4.2.4 Trespassing: Entering or being found in a School District building or on School District property unless the person: is an enrolled student in, a parent or guardian of an enrolled student in, or an employee of the school or school district; has permission or an invitation from a school official to be in the building; is attending a school event, class, or meeting to which the person, the public, or a student's family is invited; or has reported the person's presence in the school building in the manner required for visitors to the school.

It is trespassing for a person to enter or be found on school property within one year after being told by the school principal or the principal's designee to leave the property and not to return, unless the principal or the principal's designee has given the person permission to return to the property.
 - 4.2.5 Theft: The act of taking, using, transferring, concealing, or retaining possession of stolen property of another without their consent or the finding of lost property and not making reasonable effort to find the owner, including illegal copying of software or data.
 - 4.2.6 Robbery: The act of taking another's personal property from the person without permission, or in the presence of another using or threatening to use imminent force against any person to overcome

the person's resistance or powers of resistance to, or to compel acquiescence in, the taking or carrying away of the property.

- 4.2.7 Extortion: Obtaining property from another, with consent, induced by a wrongful use of actual or threatened force, violence, or fear.
- 4.2.8 Possession of stolen property: Receiving, possessing, transferring, buying or concealing any stolen property or property obtained by robbery, knowing or having reason to know the property was stolen or obtained by robbery.
- 4.3 Physical Assault, Violence or Fighting: Any action which is intended or which should reasonably be expected to inflict bodily harm upon, or causes injury to or otherwise endangers the health, safety or welfare of students, school district personnel or other persons.
- 4.4 Oral/Written Assault: Abusive, threatening, profane, or obscene language by a student toward a staff member or another student. This act may include conduct that degrades people because of perceived or actual race, religion, gender, gender identity, national origin, abilities, sexual orientation, socioeconomic status, home or first language, age or other personal or physical characteristics.
- 4.5 Sexual Harassment/Sexual Violence
 - 4.5.1 Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact or other verbal or physical conduct or communication of a sexual nature.
 - 4.5.2 Sexual Violence: Physical act of aggression or force or threat thereof that involves the touching of another's intimate parts, either above or underneath the other person's clothes, or forcing another to touch one's intimate parts, either above or underneath one's clothes. Intimate parts, as defined in Minnesota Statutes Section 609.341, includes the primary genital area, groin, inner thigh, buttocks, or breast of a human being. Sexual violence is a criminal activity. Sexual violence may include, but is not limited to: touching, patting, grabbing, or pinching another person's intimate parts, either same sex or opposite sex; coercing or forcing sexual touching on another; coercing or forcing sexual intercourse on another; threatening to force sexual touching or intercourse on another.
- 4.6 Threats and Disruptions:

- 4.6.1 Dangerous Threats: Threats to school operations or school activities, including but not limited to the reporting of dangerous or hazardous situations that do not exist.
- 4.6.2 School Disruptions: Disturbance or interruption of the peace, functioning or order of the school or school-sponsored activities.
- 4.6.3 Possessing/viewing/distributing obscene or pornographic material: Possessing, viewing, and/or distributing any book, magazine, pamphlet, paper, writing, card, advertisement, circular, print, picture, photograph, motion picture film, video, script, image, instrument, statue, drawing, or other article which, taken as a whole, appeals to the prurient interest in sex and depicts or describes in a patently offensive manner sexual conduct and which, taken as a whole, does not have serious literary, artistic, political, scientific or educational value.
- 4.6.4 Gambling: A risking of money or other property between two or more persons on a contest of any kind, where one must be the loser and the other the gainer.
- 4.6.5 Hazing (See Policy 544): Committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person in order for the student to be initiated into or affiliated with a student organization.
- 4.6.6 Possession and/or distributing slanderous libelous materials: Possessing and/or distributing any writing, document, or other form of communication containing knowingly false statements about an individual(s).
- 4.6.7 Falsifying or tampering with records or documents: Deliberately altering or changing School District records or documents without proper authorization or creating documents having the appearance of official School District records or documents without proper authorization.
- 4.6.8 Academic dishonesty: Any action taken with the intention of obtaining credit for work which is not one's own which includes, but is not limited to: submitting another student's work as one's own work; obtaining or accepting a copy of tests, test questions, test answers or scoring devices; copying from another student's test or computer file, or allowing another student to copy during a test or

computer program; using materials which are not permitted during a test; plagiarizing (presenting as one's own material copied without adequate documentation from a published source); copying or having someone other than the student prepare the student's homework, paper, project, laboratory report, computer program, or take-home test for which credit is given; using computer-generated technology, including internet programs and applications, to generate, create, or produce materials and presenting them as one's own; permitting another student to copy, or writing another student's homework, project, report, paper, computer program, or take-home test; accessing restricted computer files without teacher authorization; copying materials, including computer software, in violation of the copyright law.

4.6.9 Misuse of School District technology: Using School District technology, including but not limited to: computers, networks, telephones, cameras, e-mail, voice mail, and printers) in a manner that violates the School District's "Acceptable Use Policy (Policy 400)".

4.7 Use/Possession/Distribution of Dangerous, Harmful, and Nuisance Substances and Articles:

4.7.1 Alcohol: Use, possession, distribution, or being under the influence of alcoholic beverages (Refer also to Policy 404 "Chemical Use and Abuse: Students and Staff").

4.7.2 Drugs: Use, possession, distribution, or being under the influence of illegal drugs, controlled substances or "look-a-like" substances, except as prescribed by a physician. (Refer also to Policy 404 "Chemical Use and Abuse: Students and Staff" [and Policy 406 "Drug Free Workplace Drug Free Schools"](#)). Sharing prescription medications with others and the misuse of prescription and/or over-the-counter medications. Use, possession and/or distribution of drug paraphernalia.

4.7.3 Tobacco and Tobacco Paraphernalia: Use, possession or distribution is prohibited (Refer also to Policy 404 "Chemical Use and Abuse: Students and Staff" and Policy 432 ~~"Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices"~~ ["Commercial Tobacco](#)

Free Environment; Possession and Use of Commercial Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices”).

4.7.4 Harmful or Nuisance Articles: Use or possession of articles that are nuisances, illegal, or that may cause harm to persons or property.

4.7.5 Gun-Free Schools/Gun-Free Schools Act.

Any student who is determined to have brought a firearm (as that term is used in the Gun Free Schools Act of 1994 and defined in Section 4.7.5.2 and 4.7.5.3 below) to school, to a school-sponsored activity, or onto school property (see Section 2.0), will be expelled for a period of one calendar year. This policy may be modified by the Superintendent on a case-by-case basis.

4.7.5.1 Definitions:

For purposes of this Section on Gun-Free Schools only, the following terms have the designated meaning:

4.7.5.2 “Firearm” includes:

4.7.5.2.1 any firearm (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of any explosive;

4.7.5.2.2 the frame or receiver of any such firearm;

4.7.5.2.3 any firearm muffler or firearm silencer; or

4.7.5.2.4 any destructive device.

4.7.5.3 “Destructive device” means:

4.7.5.3.1 any explosive, incendiary, or poison gas including –

4.7.5.3.1.1 bomb,

4.7.5.3.1.2 grenade

- 4.7.5.3.1.3 rocket having a propellant charge of more than four ounces,
 - 4.7.5.3.1.4 missile having an explosive or incendiary charge of more than one-quarter ounce,
 - 4.7.5.3.1.5 mine, or
 - 4.7.5.3.1.6 device similar to any of the devices described in the preceding clauses:
 - 4.7.5.3.2 any type of weapon by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and
 - 4.7.5.3.3 any combination of parts either designed or intended for use in converting any device into any destructive device described above and from which a destructive device may be readily assembled.

4.7.6 Weapons

Possession of weapons, as that term is defined in Section 4.7.6.1 below, in school, on school grounds (see Section 2.0) and at school-sponsored activities, is prohibited.

4.7.6.1 Definitions

“Weapons” means any firearm, whether loaded or unloaded, any device designed as a weapon or through its use capable of threatening or causing bodily harm or death; or any device or instrument which is used to threaten or cause bodily harm or death. Examples include but are not limited to: guns

(including airguns, pellet guns, BB guns, look-alike guns such as water pistols or toys that could reasonably be mistaken for real, and non functioning guns that could be used to threaten others), knives or other blades, clubs, metal knuckles, numchucks, throwing stars, explosives, fireworks, mace and other propellants, stunguns, ammunition. ISD 623 prohibits the possession or distribution of ammunition (such as bullets), fireworks, lighters and matches. The School District also prohibits items that are generally used for other purposes (e.g. scissors, belts, keys, files) from being used to threaten or inflict bodily harm. Such objects used in that manner will be treated as possession and use of a weapon.

4.7.6.2 Procedures. Any student possessing a weapon in violation of Section 4.7.6.1, whether the weapon is on the student's person, among the student's immediate possessions (book bag, purse, instrument case, etc.), in the student's locker, or in the student's vehicle, shall be subject to the following procedures:

4.7.6.2.1 The School District may refer the matter to local law enforcement officials.

4.7.6.2.2 The administration will evaluate the situation and make a recommendation for the student's re-admittance to school, or exclusion or expulsion. Where a student violates this policy through possession of an instrument which constitutes a "weapon" under the Gun-Free Schools Act, (see Section 4.7.5 above), the School District will adhere to that Act's expulsion provisions.

4.8 Failure to provide adequate identification upon request of a staff member.

4.9 Insubordination: Refusal to comply with rules or directions of a staff member.

4.10 The violation of any Federal, State, or local law, which has an effect on the discipline or general welfare of the school.

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- 4.11 Conduct which interferes with or obstructs the educational mission, operations, or functions of the school district or is an actual or potential risk to the safety or welfare of others.
- 4.12. Violation of school bus or transportation rules.
- 4.13 Violation of parking or school traffic rules and regulations.
- 4.14 Violation of guidelines relating to school lockers.
- 4.15 Dress code violations.

5.0 Disciplinary Action

- 5.1 The general policy of the school district is to utilize a preventative and positive approach to discipline aimed at creating a safe and quality learning environment for students, characterized by: understanding and addressing the underlying function of behavior; resolving conflicts and repairing harm; teaching appropriate replacement behaviors; restoring relationships in the school community; and reintegrating students into the school community. Disciplinary action for acts of unacceptable behavior may include any or all of the following, but are not limited to the following. The building administrator and/or school district administrator will exercise their professional judgment in determining appropriate consequence(s) or disciplinary action(s).

5.1.1 Re-teach the behavioral expectations

5.1.2 Provide a reflective activity

5.1.2.1 Student/teacher/administrator conferences

5.1.2.2 Mediation, conflict resolution and/or restorative practices

5.1.2.3 Recurring check-ins

5.1.3 Parent/Guardian conference

5.1.4 Referral to behavioral intervention assistance team and/or in-school support services

5.1.5 Implementation of a behavioral contract

5.1.6 Instruction in social-emotional skills

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- 5.1.7 Removal from class and/or before or after school event
- 5.1.8 Suspension from extra-curricular activities
- 5.1.9 In-school monitoring
- 5.1.10 Consequences according to the bylaws and rules of the Minnesota State High School League
- 5.1.11 Loss of school privileges
- 5.1.12 Modified school program/schedule
- 5.1.13 In-school suspension
- 5.1.14 Referral to community service or outside agency services
- 5.1.15 Restitution
- 5.1.16 Suspension under Pupil Fair Dismissal Act
- 5.1.17 Expulsion under Pupil Fair Dismissal Act
- 5.1.18 Exclusion under Pupil Fair Dismissal Act
- 5.1.19 Reference to diversion program
- 5.1.20 Reference to police or other law enforcement agencies for criminal action
- 5.1.21 Petition County Court for juvenile delinquency adjudication

5.2 Recess and Other Breaks

- 5.2.1 “Recess detention” means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student’s choice.
- 5.2.2 The district encourages student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- 5.2.3 Recess detention will not be used unless:

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- 5.2.3.1 a student causes or is likely to cause serious physical harm to other students or staff;
 - 5.2.3.2 the student's parent or guardian specifically consents to the use of recess detention; or
 - 5.2.3.3 for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- 5.2.4 Recess will not be withheld from a student based on incomplete schoolwork.
- 5.2.5 School staff are required to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.
- 5.2.6 The school district will compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status.
- 5.3 Removal from Class:
 - 5.3.1 The classroom teacher shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, imposing classroom level consequences, or contacting the student's parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any action taken by a teacher, principal, or other school district employee to prohibit a pupil from attending a class pursuant to procedures established in the school district discipline policy adopted by the School Board.
 - 5.3.2 Grounds for removal from class
 - (a) Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with the teacher's ability to teach or communicate effectively with students in class or with the ability of other students to learn;

- (b) Willful conduct that endangers surrounding persons, including School District employees, the student or other students, or the property of the school;
- (c) Willful violation of any rule of conduct specified in the discipline policy adopted by the School Board.

5.3.3 Procedures for removal of student from class

5.3.3.1 Subject to federal and state laws governing the rights of children with disabilities, the teacher may remove a student from the class and require the student to go to a designated classroom for up to one hour or one class period, whichever is greater. The teacher must immediately notify the teacher assigned to the designated classroom. Upon arrival, the student becomes the responsibility of the designated teacher.

5.3.3.2 Subject to federal and state laws governing the rights of children with disabilities, the teacher may remove a student from the class and require the student to go to the school office or a school behavior support room. The teacher must immediately notify the principal or designee. Upon arrival at the school office or school behavior support room, the student becomes the responsibility of the principal or designee.

A student must be removed from class immediately if the student engages in assault or violent behavior. “Assault” is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another.

5.3.3.3 The removal in 5.3.3.2 shall include an informal administrative conference with the student conducted by the principal or designee.

5.3.3.4 The length of time of the removal in 5.3.3.2 shall be at the discretion of the principal or designee after consultation with the teacher. For a violation of a rule of conduct the removal shall not exceed five hours or

five class periods within a given school day without notice of suspension.

If a student is removed from class more than five (5) times in a school year, the school district shall notify the parent or guardian of the student's fifth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian. The student may be referred to the building problem-solving team to determine whether it is appropriate to refer the student for assessment as to whether the student is qualified for Special Education services or in need of other services. The current Individualized Education Program (IEP) or Section 504 plan may also be referred for review.

- 5.3.3.5 To the extent funds are available, the School District will coordinate with the County Board responsible for implementing the "Minnesota Comprehensive Children's Mental Health Act" for crisis services for students with a serious emotional disturbance or other students who have an Individual Education Plan and who may benefit from crisis intervention.
- 5.3.3.6 The School District shall make appropriate referrals for chemical abuse problems of a student while on school premises, as set forth in Policy 404 ["Chemical Use and Abuse – Staff and Students"](#).
- 5.3.3.7 Students removed from class will be assigned to a location within the School District under supervision by School District personnel. The student's activities during the period of removal will be at the discretion of School District staff. Student removal shall be documented and reported to the school building principal.

5.3.4 Procedures for Return of Student to Class

A student shall be returned to class upon completion of the terms of removal established at the informal administrative conference.

- 5.4 “Dismissal” is the denial of the student’s current educational program, including suspension, exclusion, and expulsion. Dismissal shall be imposed in accordance with the Pupil Fair Dismissal Act of 1974, as amended.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use nonexclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

The use of exclusionary practices to address attendance and truancy issues is prohibited.

- 5.4.1 “Expulsion” is a School Board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled.
- 5.4.2 “Exclusion” is an action of the School Board to prevent the enrollment or re-enrollment of a student in school for a period that shall not exceed beyond the school year.
- 5.4.3 “Suspension” is an action by the School Administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) days, except for suspensions pending expulsion, which may be a maximum of fifteen days for a student without an IEP. The Superintendent of Schools will be apprised of the reasons for suspensions exceeding five (5) days. Dismissal from school for one school day or less, except as provided in applicable federal and state law governing students with disabilities, does not constitute a suspension.
- 5.4.4 School administration must allow a suspended student the opportunity to complete all school work assigned during the period of the student’s suspension and to receive full credit for satisfactorily completing the assignments.

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- 5.4.5 The suspension procedure in each school shall be in accord with the Pupil Fair Dismissal Act, including administrative conference and written notice and service of suspension.
- 5.4.6 If a student's total days of suspension, expulsion, or exclusion exceeds ten (10) cumulative days in a school year, the School District shall make reasonable attempts to convene a meeting with the student and their parents/guardians prior to subsequent dismissal, and offer to assist in arranging a mental health screening for the student, at parent/guardian expense.
- 5.4.7 In the case of a student with a disability who has an Individualized Education Plan, the team will convene a Manifestation Determination meeting to review the relationship between the student's disability and the behavior subject to suspension or other removal; and determine the appropriateness of the student's education plan, if: (a) the parent requests a meeting; or (b) the student's total days of removal from their placement during the school year exceeds ten (10) cumulative days.
- 5.5 Parents or guardians shall be notified of the rules of conduct and disciplinary policy. Each school shall have a written procedure describing when and how parents or guardians will be notified. Such notification shall be distributed to parents or guardians by the end of the first month of the school year.
- 5.6 Individual schools shall develop their own procedures for handling disciplinary referrals.
 - 5.6.1 Parents or guardians will be encouraged to assist school personnel in attempts to improve a student's behavior. The School District encourages early detection of discipline problems and shall involve communication between the parent or guardian and school personnel, to the extent possible.
 - 5.6.2 School building procedures must be consistent with the Pupil Fair Dismissal Act and School District policies.
- 5.7 When considering expulsion or exclusion, school building administrators will review a student's record to determine whether the student is entitled to procedural safeguards under the IDEA or Section 504 of the Rehabilitation Act. A student with a disability receiving special education services under the Individuals with Disabilities Education Act (IDEA) may

not be excluded or expelled for behavior which has been determined to be a manifestation of the disabling condition for which the services are provided. Parents are included in the process of such determination, as required under state and federal law.

- 5.8 A party to an expulsion or exclusion decision made by the School Board may appeal the decision to the Commissioner of the Department of Education within twenty-one (21) calendar days of School Board action pursuant to Minnesota Statutes § 121A.49. The decision of the School Board shall be implemented during the appeal to the Commissioner.
- 5.9 Students shall be provided alternative educational services to the extent that a dismissal (suspension, expulsion or exclusion) exceeds five (5) school days. The specific alternative educational services are at the discretion of the School District and may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instructions through electronic media, special education services, as indicated by appropriate assessment, home bound instruction, supervised homework, or enrollment in another district or in an alternative learning center.
- 5.10 A student receiving school-based or school-linked mental health services that has been expelled, excluded or withdrawn from the School District under a pupil withdrawal agreement will be eligible to receive services until the student is enrolled in a new district. The School District will provide the student's parent or guardian information on accessing community mental health services and will post this information on the District's website.
- 5.11 Disciplinary Dismissals Prohibited
 - 5.11.1 A student enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - 5.11.1.1 a preschool or prekindergarten program, including an early childhood family education, school readiness, school readiness plus, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or
 - 5.11.1.2 kindergarten through Grade 3.
 - 5.11.2 This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes,

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chapter 125A and federal law for a student receiving special education services.

5.11.3 Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

6.0 Searching Students and Their Property

6.1 Personal Possession Searches

The personal possessions of students whether on their person, in backpacks, in desks, lockers or cars parked in the school parking lot may be subject to a reasonable search when the School District has a reasonable, individualized suspicion that evidence will be produced showing that the student violated the law or school rules.

6.2 School lockers and desks are the property of the School District. At no time does the School District relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason, at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of the law or school rules. As soon as practicable after the search of a student's personal possessions, school authorities must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

7.0 Policy Considerations

7.1 Review of Policy

7.1.1 A district committee that includes administrators, teachers, support staff, and parents or guardians will confer annually to review this policy and the building procedures to determine if the policy is working as intended; any recommended changes to the policy shall be submitted to the Superintendent of Schools for consideration by the School Board (Minnesota Statute 121A.65). The School Board will conduct an annual review of the policy.

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- 7.2 Copies of this policy and The Pupil Fair Dismissal Act of 1974 as amended shall be posted annually during the first month of the school year at a location of which parents/guardians are notified. Hard copies of this policy will be made available in the principal's office upon request.
- 7.3 Nothing in this policy is intended to conflict with The Pupil Fair Dismissal Act of 1974.

8.0 Corporal Punishment

- 8.1 Definition. Corporal punishment means conduct involving:
 - 8.1.1 Hitting or spanking a person with or without an object
 - 8.1.2 Unreasonable physical force that causes bodily harm or substantial emotional harm
- 8.2 Prohibition. An employee or agent of a public school district shall not inflict corporal punishment or cause corporal punishment to be inflicted upon a pupil to reform unacceptable conduct or as a penalty for unacceptable conduct.
- 8.3 A school principal, teacher, or other School District employee, school bus driver, or other agent of the School District may use reasonable force when necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to the student or another. A school principal, teacher, or other School District employee, school bus driver, or other agent of the School District shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.

9.0 Discipline Complaint Process

Any person who believes they have received a discipline consequence that violates the Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, may file a complaint and seek corrective action when it has not been implemented appropriately or has been discriminatorily applied. The complaint must be filed in writing to the school principal (report taker) using the Discipline Complaint Process. If the complaint involves a report taker, the complaint shall be filed directly with the assistant superintendent.

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- 9.1 The report must include a detailed account as to how the discipline violated the requirements of:
 - 9.1.1 the Pupil Fair Dismissal Act,
 - 9.1.2 student handbook and annual notifications, and/or
 - 9.1.3 district policy.
- 9.2 The report taker shall begin to investigate complaints within three (3) school days of receipt.
- 9.3 The final report of findings shall include a determination of whether the allegations have been substantiated as factual using a preponderance of the evidence standard and whether there appear to be violations of the Pupil Fair Dismissal Act and/or local behavior and discipline policies. The breadth and detail of the investigation report will depend on the circumstances of each complaint.
- 9.4 Upon completion of an investigation that determines the requirements of the Pupil Fair Dismissal Act and/or local behavior and discipline policies were not implemented appropriately, the final report of findings shall include a corrective action plan, that includes but is not limited to:
 - 9.4.1 correction of the student's record;
 - 9.4.2 training, coaching, or other accountability practices for relevant staff to ensure appropriate compliance with policies in the future.
- 9.5 All records resulting from a formal discipline complaint shall be sent to the assistant superintendent. Discipline complaints are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
- 9.6 Submission of a discipline complaint will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- 9.7 The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations. However, the school district is unable to guarantee confidentiality to any individual.

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- 9.8 The school district prohibits reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and will impose appropriate consequences for any person who engages in reprisal or retaliation.

10.0 Notification of Policy Violations

The school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a student, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault. This report must include a statement of the nonexclusionary discipline practices or other sanction, intervention, or resolution given to the student in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include all elements required by law or the MDE, such as the student's age, grade, gender, race, and special education status.

Approved: 6/28/84

Revised: 3/13/86

11/10/87

10/25/88

2/13/90

6/25/91

5/26/92

10/26/95

6/22/99

3/24/09

10/11/16

6/27/17

Reviewed: 6/12/18

Revised: 6/11/19

Reviewed: 6/8/21

6/14/22

Revised: 6/13/23

6/11/24

Reviewed: 6/10/25

Agenda Topic: 2028-2036 Long-Term Facilities Maintenance Plan/Levy
Meeting Date: August 18, 2026
Contact Person: Shari Thompson

Background:

The 2015 legislative session established the Long-Term Facilities Maintenance Revenue Program for School Districts. This program replaced the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning in fiscal year 2017. Under the LTFM Revenue Program, the district must have a ten-year facilities plan that is annually adopted by the school board. Funding is provided through a combination of levy and state aid.

Over the past several years, the district has been working on a financially responsible long-range facilities plan to address the district's greatest facilities needs. In addition to the passage of a \$144 million building bond referendum for improvements and additions to our existing facilities, we are remedying the deferred maintenance including work to our building envelopes, heating, air conditioning, ventilation, plumbing and electrical systems, and roofs over an extended period.

It was determined that the most effective way to address these physical facility needs was to utilize the Long-Term Facilities Maintenance Revenue Program (LTFM). Approval of the following recommendation will authorize work to be completed in fiscal year 2028 (beginning summer 2027) of the LTFM plan. The current plan is for the second and final phase of work to be completed at Edgerton Elementary School, including updating HVAC systems, related ceilings, lighting, and other interior finishes. A similar three-year deferred maintenance project will also begin at Parkview Center School. We will also be directing a portion of the LTFM funds into replacing roofs and completing other smaller projects in the district.

Recommendation:

It is recommended that the board adopt the resolution approving the Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2028-2036 as presented.

 X Action Required

 Informational – No Board Action Requested

		Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only								ED - 02478-12		
Instructions: Enter estimated, allowable LTFM expenditures (<i>Fund 01 and/or Fund 06 only</i>) under Minnesota Statutes 2025, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.														
District Info. District Name: Roseville Area Schools District Number: 0623-01 District Contact Name: Shari Thompson Contact Phone #: 651-635-1615		(REQUIRED) Enter Information Date: 8/3/2026 Email: shari.thompson@isd623.org												
Expenditure Categories				Fiscal Year (FY) Ending June 30										
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.				2026 (base year)	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Finance Code Category (1)														
347	Physical Hazards	\$0	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000
349	Other Hazardous Materials	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
352	Environmental Health and Safety Management	\$0	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
358	Asbestos Removal and Encapsulation	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
363	Fire Safety	\$0	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000
366	Indoor Air Quality	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Total Health and Safety Capital Projects - Category (1)		\$0	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year - Additional Revenue														
Finance Code Category (2)														
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More - Category (2)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151														
Finance Code Category 3 (a)														
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects - Category 3(a)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Gender-Neutral Single-User Restrooms														
Finance/Course Codes Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025 and Beyond														
Finance Code 384 and Course Code 684 MUST USE BOTH														
Remodeling for gender-neutral single user restroom per site.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Gender-Neutral Single User Projects - Category 3(b)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility														
Finance Code Category (4)														
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects - Category (4)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects														
Finance Code Category (5)														
368	Building Envelope	\$0	\$451,836	\$709,934	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642	\$600,000
369	Building Hardware and Equipment	\$0	\$98,534	\$82,500	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000
370	Electrical	\$0	\$3,102,630	\$2,506,630	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520	\$1,000,000
379	Interior Surfaces	\$0	\$345,874	\$448,689	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756	\$420,000
380	Mechanical Systems	\$0	\$3,966,000	\$4,165,865	\$2,496,800	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,950,000
381	Plumbing	\$0	\$2,584,220	\$2,659,300	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,800,000
382	Professional Services and Salary	\$0	\$1,500,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000
383	Roof Systems (normally below \$100,000 unless the school chooses not to receive additional revenue for \$100K or more roofing project/site/year - pending 2025 Legislation)	\$0	\$3,000,000	\$4,000,000	\$3,700,000	\$3,700,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,200,000
384	Site Projects	\$0	\$715,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Total Deferred Capital Expenditures and Maintenance Projects - Category (5)		\$0	\$15,764,094	\$16,972,918	\$13,492,974	\$12,943,030	\$13,243,030	\$13,243,030	\$13,243,030	\$13,243,030	\$13,243,030	\$13,243,030	\$13,243,030	\$13,465,000
Deferred Capital Expenditures for Roofing Projects - Additional Revenue for \$100,000 or more project/site/year														
Finance Code Category (6)														
383	Roofing Systems - Additional Revenue			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Annual 10-Year Plan Expenditures		\$0	\$17,094,094	\$18,302,918	\$14,822,974	\$14,273,030	\$14,573,030	\$14,573,030	\$14,573,030	\$14,573,030	\$14,573,030	\$14,573,030	\$14,573,030	\$14,795,000
Fund Balance Section														
Fund 01				FY 26 and 27 Revenue Projection Model Revenue										
Beginning Fund Balance 01-467-XX				\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991
LTFM Fiscal Year Revenue - Levy				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue - AID if Applicable				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LEVY Page 10, Line 422	LTFM Deduction for applicable Cooperative/Intermediate Member District Levy	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT if applicable - Special Legislation				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 01-467-XX		\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991	\$-380,991
Fund 06				FY 28 Revenue Projection Ten-Year Spreadsheet										
Beginning Fund Balance 06-467-XX				\$3,256,631	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456
LTFM Fiscal Year Bonded Revenue				\$31,447,825	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Transfers				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Estimated Fiscal Year Expenditures				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Ending Fiscal Year Fund Balance 06-467-XX		\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	\$34,704,456	
End of worksheet														

Agenda Topic: 2026-2028 Conditions of Employment – Office Support Staff and Health Assistants (AFSCME)
Meeting Date: August 18, 2026
Contact Person: Kenyatta McCarty and Shari Thompson

Background:

Contract negotiations with AFSCME Council 5, representing Roseville Area Schools Office Support Staff and Health Assistants, began April 28 and concluded June 12, 2026. Shari Thompson, Cory Hannigan and Kenyatta McCarty represented the district during negotiations.

In brief, here is a summary of the improvements:

1. Adjustments to the salary schedules:
 - a. 2026-27: 2.5% overall increase on the matrix
 - b. 2027-28: 2.5% overall increase on the matrix
2. Adjustment to insurance:
 - a. 2026-27: 13% increase on district contributions for single and family
 - b. 2027-28: 0% increase on district contributions for single and family
3. Improvement to Personal Leave provision for office support and health assistant staff with five (5) or more years of service.
4. New title for Building Secretary. Effective the 2026-2027 school year, the new title will be Building Office Lead.
5. Workplace environment language and other language items to provide clarity.

The tentative agreement falls within the budget parameters included in the adopted budget. This settlement addresses the following goal areas of our strategic plan: goal area 3 (We are a culturally responsive, inclusive and anti-racist district) and goal area 5 (We are financially secure).

AFSCME ratified the contract on July 16, 2026. The district wishes to express its thanks to the AFSCME paraprofessional/office support negotiations team represented by Mary Timmerman-Parker, Corinne Walker, Jill Keenan, Thaddeus Swiggum, and AFSCME field reps Matthew Schirber and Dane Ryan. We'd like to thank the team for their work to reach a fair settlement.

Recommendation:

It is recommended that the board approve the contract for 2026-2028 negotiated and ratified by our Office Support Staff and Health Assistants, who are represented by AFSCME Council 5.

 X Action Required

 Informational – No Board Action Requested

Agenda Topic: 2026-2028 Conditions of Employment – Paraprofessional and Media Technology Group (AFSCME)
Meeting Date: August 18, 2026
Contact Person: Kenyatta McCarty and Shari Thompson

Background:

Contract negotiations with AFSCME Council 5, representing Roseville Area Schools Paraprofessional and Media Technology Group, began April 28 and concluded June 12, 2026. Shari Thompson, Cory Hannigan and Kenyatta McCarty represented the district during negotiations.

In brief, here is a summary of the improvements:

1. Adjustments to the salary schedules:
 - a. 2026-27: 2.5% overall increase on the matrix
 - b. 2027-28: 2.5% overall increase on the matrix
2. Adjustment to insurance:
 - a. 2026-27: 13% increase on district contributions for single and family
 - b. 2027-28: 0% increase on district contributions for single and family
3. Workplace environment language and other language items to provide clarity.

The tentative agreement falls within the budget parameters included in the adopted budget. This settlement addresses the following goal areas of our strategic plan: goal area 3 (We are a culturally responsive, inclusive and anti-racist district) and goal area 5 (We are financially secure).

AFSCME ratified the contract on July 16, 2026. The district wishes to express its thanks to the AFSCME paraprofessional/office support negotiations team represented by Mary Timmerman-Parker, Corinne Walker, Jill Keenan, Thaddeus Swiggum, and AFSCME field reps Matthew Schirber and Dane Ryan. We'd like to thank the team for their work to reach a fair settlement.

Recommendation:

It is recommended that the board approve the contract for 2026-2028 negotiated and ratified by our Paraprofessional and Media Technology Group, who are represented by AFSCME Council 5.

Agenda Topic: School Board Handbook Review
Meeting Date: August 18, 2026
Contact Person: Mechelle Tessem

Background:

Last year, the board created a handbook as a resource for school board directors. The handbook was approved in November 2025. Per the handbook, a review will be conducted biannually in even-numbered years, and the board will adopt the updated handbook at its August board meeting.

Minimal changes have been made to the handbook, including updated links to resources and board member contact information.

We are proposing one more significant change, which would move approval of the school board's meeting schedule for the following school year from January to June. This move would better align with timelines for approving school year calendars.

Recommendation:

It is recommended that the board approve the updated handbook as presented.

 X Action Required

 Informational – No Board Action Requested

Agenda Topic: School Board 2026-2027 Meeting Calendar
Meeting Date: January 13, 2026
Contact Person: Mechelle Tessem

Background:

At its organizational meeting on January 13, 2026, the board approved meeting dates for calendar year (January-December) 2026. This evening, we are requesting approval of meeting dates for the remainder of the 2026-2027 school year. Moving forward, meeting schedules for the following school year will be brought to the board for approval in June, pending board approval of a change to the school board handbook.

Business meetings are typically scheduled on the 2nd and 4th Tuesdays of the month at 6:30 p.m. and held in the Fairview Room at Anpétu Téca Education Center. Work study sessions will generally be scheduled on the 2nd Tuesday of the month at 4:30 p.m.

Dates, times, and locations may change. The school board may schedule additional school board meetings at its discretion. Please see the attached schedule for proposed dates.

Recommendation:

It is recommended that the board approve the school board meeting dates for the remainder of the 2026-2027 school year as presented.

 X Action Required

 Informational – No Board Action Requested

Roseville School Board Meeting Dates 2026-2027 School Year

Meetings are typically held on the 2nd and 4th Tuesdays of the month, unless otherwise noted, at Anpétu Téča Education Center, 1910 County Road B West, Roseville, MN, in the Fairview Room.

Work study sessions begin at 4:30 p.m., and business meetings begin at 6:30 p.m., unless otherwise noted. All meetings are open to the public. Portions of the meeting may be closed if indicated on the agenda.

2026			
Tuesday	August 18	4 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	September 8	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	September 22	6 p.m. 6:30 p.m.	Community Input Listening Session Regular Meeting
Tuesday	October 13	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	October 27	6 p.m. 6:30 p.m.	Community Input Listening Session Regular Meeting
Tuesday	November 10	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	November 24	5 p.m. 5:30 p.m. 6:30 p.m.	Community Input Listening Session Comprehensive Achievement and Civic Readiness/Achievement and Integration Public Meeting Regular Meeting
Tuesday	December 8	5:30 p.m. 6 p.m. 6:45 p.m.	Community Input Listening Session Truth in Taxation Public Meeting Regular Meeting

2027			
Tuesday	January 12	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	January 26	6 p.m. 6:30 p.m.	Community Input Listening Session Regular Meeting
Tuesday	February 9	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	February 23	6 p.m. 6:30 p.m.	Community Input Listening Session Regular Meeting
Tuesday	March 16 ¹	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	March 30	6 p.m. 6:30 p.m.	Community Input Listening Session Regular Meeting
Tuesday	April 13	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	April 27	6 p.m. 6:30 p.m.	Community Input Listening Session Regular Meeting
Tuesday	May 11	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	May 25	5:30 p.m. 6 p.m. 6:30 p.m.	Community Input Listening Session General Fund Budget Hearing Regular Meeting
Tuesday	June 8	4:30 p.m. 6 p.m. 6:30 p.m.	Work Study Session Community Input Listening Session Regular Meeting
Tuesday	June 22	6 p.m. 6:30 p.m.	Community Input Listening Session Regular Meeting

¹ Spring break for Roseville Area Schools March 8-12, 2027