Communication Committee Meeting
Friday, June 26, 2026
9:00 AM
Zoom Webinar

I. Call to Order, Verification of Quorum
II. Approval of minutes from the June 18, 2026 Communication Committee Meeting.
III. Discussion: Bricks and Mortar communication
IV. The next scheduled meeting of the Communication Committee is September 4, 2026.
V. Adjournment

Communication Committee Special Meeting
Thursday, June 18, 2026
10:00 AM
Zoom Webinar

Present: David Felton, Sharon Ferraro, Nicole Wallach. Present: 3.

I. **Call to Order, Verification of Quorum**
The meeting was called to order at 10:05 AM

Additional Attendees:
Daniel DiVito, Director of Digital Learning and Technology
Moved that the June 5, 2026 Communication Committee meeting is hereby called to order. Unseconded with a motion by Felton, David.

II. **Approval of minutes from the May 1, 2026 Communication Committee Meeting.**
The minutes from the May 1, 2026 Communication Committee Meeting were approved with no corrections/changes.
Moved that the minutes of the May 1, 2026 meeting were presented for review. There being no corrections, the minutes were approved as presented Carried with a motion by Wallach, Nicole and a second by Felton, David.
David Felton: Yea, Sharon Ferraro: Yea, Nicole Wallach: Yea
Yea: 3, Nay: 0

III. **Discussion: outcome of Tri-Board meeting**
The committee discussed the prior evening's Tri-Board meeting and how the Communication Committee should communicate its outcome to the public. David Felton noted that the meeting included discussion of affordability and financial modeling, as well as information already presented by the Board of Education and Colliers regarding facilities needs. The committee discussed whether a summary should be prepared from the Board of Education perspective and agreed that any summary should remain high-level and not attempt to interpret details outside the Board of Education's purview.

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IV. **Discussion: Bricks and Mortar newsletter**

The committee discussed preparing a Bricks and Mortar update following the Tri-Board meeting. Nicole Wallach indicated that the newsletter should provide a neutral, high-level recap of what had been presented or discussed, including the Board of Finance's modeling at a general level, Colliers' presentation, and Board of Education-related facilities information. The committee also discussed including information about the "small r" renovation option, which had been discussed at a prior special Board meeting but had not yet been addressed in a Bricks and Mortar update.

V. **Discussion: town communication options**

The committee discussed outreach to local community organizations regarding the school facilities/campus revitalization project. Previously identified organizations included the Senior Center, League of Women Voters, and Kiwanis. The committee determined that because the Board of Finance still had additional work to complete and no referendum date had been announced, it would likely be more effective to revisit broader outreach in September rather than schedule summer meetings.

VI. **Discussion: website updates/changes with regard to the school facilities/campus revitalization project**

Daniel DiVito reported that the website appeared to be functioning well and that he had not received complaints about the current layout. The committee discussed whether quick links on each school's site, such as lunch menus and calendars, should lead to school-specific resources rather than district-wide pages. The committee also discussed the importance of ensuring families who bookmark individual school sites can still easily find district-wide information, including Board of Education meetings.

VII. **The next scheduled meeting of the Communication Committee is September 4, 2026.**

The next regularly scheduled meeting of the Communication Committee is September 4, 2026, as listed on the agenda. The committee also placed a tentative hold for June 26, 2026, at 9:00 AM for possible review of the Bricks and Mortar draft.

VIII. **Adjournment**

The meeting adjourned at 9:54 AM.
Moved that the June 5, 2026 Communication Committee meeting be adjourned. Carried with a motion by Felton, David and a second by Ferraro, Sharon.

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David Felton: Yea, Sharon Ferraro: Yea, Nicole Wallach: Yea
Yea: 3, Nay: 0

Respectfully submitted by:

Jodi Sacchetta

Jodi Sacchetta

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