Communication Committee Special Meeting
Thursday, June 18, 2026
10:00 AM
Zoom Webinar

I. Call to Order, Verification of Quorum
II. Approval of minutes from the May 1, 2026 Communication Committee Meeting.
III. Discussion: outcome of Tri-Board meeting
IV. Discussion: Bricks and Mortar newsletter
V. Discussion: town communication options
VI. Discussion: website updates/changes with regard to the school facilities/campus revitalization project
VII. The next scheduled meeting of the Communication Committee is September 4, 2026.
VIII. Adjournment

Communication Committee Meeting
Friday, May 1, 2026
9:00 AM
Zoom Webinar

Absent: Sharon Ferraro, **Present:** David Felton, Nicole Wallach. Present: 2, Absent: 1.

I. **Call to Order, Verification of Quorum**

Additional Attendees:
Erica Forti, Superintendent of Schools; Daniel DiVito, Director of Digital Learning and Technology
A quorum was met, and the meeting was called to order at 9:01 AM
Moved that the May 1, 2026 Communication Committee meeting is hereby called to order. Unseconded with a motion by David Felton.

I. **Approval of minutes from the April 2, 2026 Communication Committee Meeting.**
Moved that the minutes of the April 2, 2026 meeting were presented for review. With corrections noted, the minutes were approved. Carried with a motion by Felton, David and a second by Wallach, Nicole.
David Felton: Yea, Nicole Wallach: Yea
Yea: 2, Nay: 0

II. **Discussion: family/town communication options**

The committee discussed partnering with the Senior Center, Kiwanis, League of Women Voters, and the library to host Q&A sessions about the campus revitalization project. A list of contacts with these local organizations will be compiled.

III. **Discussion: Bricks and Mortar communication**

The committee agreed that a one-page "Bricks and Mortar" update should follow the upcoming Monday meeting to discuss "small r" renovations. There should also be a summary document of all

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previous "Bricks and Mortar" communications.

IV. **Discussion: website updates/changes with regard to the school facilities/campus revitalization project**

The committee agreed that major events (such as graduation) should be visible on the main district calendar, not just on school calendars. The commencement and "moving up" dates were added. The Facebook page will continue to be updated with upcoming meeting and events.

V. **Discussion: 2026-2027 committee meeting schedule**

The proposed committee schedule for the 2026-2027 school year was presented and discussed. The committee members agreed on the dates.

VI. **The next scheduled meeting of the Communication Committee is June 5, 2026.**

The committee scheduled a special meeting on May 29 to review the "Bricks and Mortar" content following the Tri-board meeting. A placeholder for another special meeting was also discussed for June 18.

VII. **Adjournment**

The meeting adjourned at 9:34 AM.
Moved that the May 1, 2026 Communication Committee meeting be adjourned. Carried with a motion by Felton, David and a second by Wallach, Nicole.
David Felton: Yea, Nicole Wallach: Yea
Yea: 2, Nay: 0

Respectfully submitted by:

Jodi Sacchetta

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