

Board of Education Regular Meeting

Monday, March 13, 2023 6:00 PM

Remote Session

I. CALL TO ORDER, VERIFICATION OF QUORUM

II. PLEDGE OF ALLEGIANCE

II.A. I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, indivisible, with liberty and justice for all.

III. APPROVAL OF MINUTES

III.A. Meeting minutes from the February 13, 2023 Weston Board of Education Regular Meeting

IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS

IV.A. Discussion with WHS Student Board of Education Representatives

V. PUBLIC COMMENT

VI. NEW BUSINESS

VI.A. Consent Agenda (new hires, resignations, retirements and transfers)

VI.B. Portrait of a Graduate

VI.C. Pupil Personnel Services and Special Education Update

VI.D. Weston Board of Education Policies, Regulations, and Bylaws (first read)

VI.D.1. Discussion of 6153 - Field Trips and Community Service

VI.D.2. Discussion of 3280 - Gifts, Grants and Requests to the District

VI.E. Finance and Operations Update

VI.E.1. Discussion and vote on February 2023 Financial Report

VII. OLD BUSINESS

VII.A. Weston Board of Education Policies, Regulations, and Bylaws (second read)

VII.A.1. Discussion and vote on 5136 Use of Privately Owned Technology Devices By Students

VII.B. K-1 Reading Update

VIII. SUPERINTENDENT'S REPORT

IX. COMMITTEE REPORTS (approved committee minutes and committee chair update, if any)

IX.A. Communications Committee

IX.B. Curriculum Committee

IX.C. Finance & Operations Committee

IX.D. Policy Committee

IX.E. Negotiations Committee

IX.F. CES

IX.G. CAFE

IX.H. Weston Education Foundation

**X. NEXT SCHEDULED MEETINGS OF THE BOARD OF
EDUCATION**

X.A. The next regular session of the Weston Board of Education will be Tuesday, April 18, 2023 at 6:00 PM. This meeting will be remote and live streamed.

X.B. Review of Pending Agenda Items for Next Meeting

XI. ADJOURNMENT

Board of Education Regular Meeting

Monday, February 13, 2023 6:00 PM

Remote Session

Present: Steven Ezzes, David Felton, Sharon Ferraro, Peter Gordon, Chad Hoepfner, Bernie Kingsley, Melissa Walker. Present: 7.

I. **CALL TO ORDER, VERIFICATION OF QUORUM**

The meeting began at 6:05 PM.

Additional Attendees:

Lisa Barbiero, Superintendent
Tina Henckel, Assistant Superintendent
Phillip Cross, Director of Finance and Facilities
Tracy Edwards, Director of Pupil Personnel Services
Daniel DiVito, Director of Digital Learning and Technology
Teresa Kavanagh, Director of Human Resources
Building Principals: Meghan Ward, Daniel Doak, Patricia Falber and
Laura Kaddis

A quorum has been met. Move that the Weston Board of Education begin the February 13, 2023 meeting. Unseconded with a motion by Ezzes, Steven.

II. **PLEDGE OF ALLEGIANCE**

A. I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, indivisible, with liberty and justice for all.

III. **APPROVAL OF MINUTES**

A. **Meeting minutes from the January 17, 2023 Weston Board of Education Regular meeting**

Move that the Weston Board of Education approve the (DATE) Board of Education meeting minutes. Carried with a motion by Walker, Melissa and a second by Gordon, Peter.

David Felton: Abstain (With Conflict), Bernie Kingsley: Abstain (With Conflict), Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 2

B. **Meeting minutes from the January 19, 2023 Weston Board of Education Public Forum #2**

Move that the Weston Board of Education approve the January 19, 2023 Weston Board of Education Public Forum #2 minutes Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Peter Gordon: Abstain (With Conflict), David Felton: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

C. Meeting minutes from the January 23, 2023 Weston Board of Education Workshop

Move that the Weston Board of Education approve the January 23, 2023 Board of Education workshop. Carried with a motion by Felton, David and a second by Ferraro, Sharon.

Bernie Kingsley: Abstain (With Conflict), David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

D. Meeting minutes from the January 24, 2023 Weston Board of Education Executive Session

Move that the Weston Board of Education approve the January 24, 2023 Weston Board of Education Executive Session meeting minutes Carried with a motion by Felton, David and a second by Ferraro, Sharon.

Peter Gordon: Abstain (With Conflict), David Felton: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

E. Meeting minutes from the January 24, 2023 Weston Board of Education FY24 Budget Approval/Adoption meeting

Move that the Weston Board of Education approve the January 24, 2023 Weston Board of Education FY24 Budget Approval/Adoption meeting minutes Carried with a motion by Felton, David and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 7, Nay: 0

IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS

A. Discussion with WHS Student Board of Education Representatives

The SouperBowl Food Drive is taking place at WHS and has been extended to WIS and WMS, Donations from the food drive will be given to Person to Person. The Sustainable Living class at WHS has taken on the initiative to add more trash bins for recycling and are they are working to get composting added as well. Winter sports are coming to an end and some teams are heading in to SWCs and States.

V. PUBLIC COMMENT

Public comment was made by the following individual(s):

Kate Roe - High Noon Road

VI. **RECOGNITION**

A. **Discussion and vote to accept a donation of sports equipment to Weston High School, which has a value of \$80,000.**

Move that the Weston Board of Education accept the donation of sports equipment to Weston High School which has a value of \$80,000. Carried with a motion by Walker, Melissa and a second by Felton, David.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 7, Nay: 0

VII. **NEW BUSINESS**

A. **Consent Agenda (new hires, resignations, retirements and transfers)**

Superintendent Barbiero reviewed the consent agenda and asked the Board to accept the agenda as presented.

Move that the Weston Board of Education accept the consent agenda as presented. Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 7, Nay: 0

B. **Weston Board of Education Policies, Regulations, and Bylaws (first read)**

1. **Discussion of policy 5136 Use of Privately Owned Technology Devices By Students**

Daniel DiVito, Director of Digital Learning & Technology, discussed updates to policy 5136 Use of Privately Owned Technology Devices By Students. The changes are focused on making the language more explicit relating to smart watches and other wearable technology and covers remote learning as well as in school. A discussion took place with regard to protocol for search and parental permission.

C. **Pupil Personnel Services and Special Education Update**

Superintendent Barbiero noted that PPS has made an effort this year to host parent-informational meetings.

Tracy Edwards, Director of Pupil Personnel Services, noted that

staffing is still a challenge across all of our comparison districts. Ms. Edwards discussed the February parent informational meeting which included Eric Brudvig, the transition coordinator. She said it was well attended by parents. The topic of the upcoming March parent meeting will be CTSEDS, and will be focused on how to read an IEP. The ELC lottery was held in January and they have accepted all interested families. They will continue to accept applications for the waitlist. The Safe School Climate Plans have been posted at the building level on each school website. The plan outlines strategies taken to promote a positive and productive environment in our schools.

D. Finance and Operations Update

1. Discussion and vote on the 7th 2022 Financial Report

Phillip Cross, Director of Finance and Operations, presented the January 2023 financial report and asked that the board accept the report as presented.

Move that the Weston Board of Education approve the 7th 2022 Financial Report. Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 7, Nay: 0

E. Weston's Winter Progress Towards Continued Success and Improvement

Superintendent Barbiero indicated we are at the mid-year point and would like to present the progress that has been made within the district to our district improvement plan. It should be noted that the district improvement plan aligns with the school improvement plan, and the teachers' goals align with their school improvement plan. This creates a straight line right through to the classroom and we're very proud of that and we continue to work to strengthen the curriculum and instruction for learning. Accountability is very important. We set certain academic outcomes, strive to meet those outcomes, and it's equally important to report on them.

Tina Henckel, Assistant Superintendent, presented the progress of our academic outcomes and formative assessments. Several staff members went over goal progress relating to their specific area: Building Principals Ward, Doak, Falber and Kaddis provided an update on progress in each building, Daniel DiVito spoke about goals related to technology and how it relates to curriculum development, Teresa Kavanagh spoke about goals relating to human resources functions, Phillip Cross spoke about goals relating to finance and Superintendent Barbiero spoke about safety and security, and building facilities and operations.

F. Website Update

Daniel Divito provided an overview of the new website. The data has been migrated over to the new website and staff are working behind the scenes to fine tune things. Mr. DiVito gave us a sneak peek of the website and said it will be going live the week of February 27.

VIII. OLD BUSINESS

IX. SUPERINTENDENT'S REPORT

A. Budget

Superintendent Barbiero gave budget presentation to the PTO, faculty/staff and community organizations such as Kiwanis. On February 7 we will be presenting to the Board of Selectmen and on March 8 to the Board of Finance

B. Open Choice

Superintendent Barbiero said Weston has been participating in the Open Choice program for a very long time. In the past, we partnered with Bridgeport and moving forward, we will be partnering with Norwalk. Logistically, it is easier for students with regard to extra-curricular activities and it is a short distance in terms of bus transportation.

X. COMMITTEE REPORTS (approved committee minutes and committee chair update, if any)

A. Communications Committee

B. Curriculum Committee

C. Educational Optimization Committee

D. Finance & Operations Committee

E. Policy Committee

F. Negotiations Committee

G. CES

H. CABE

I. Weston Education Foundation

XI. **NEXT SCHEDULED MEETINGS OF THE BOARD OF EDUCATION**

A. **The next regular session of the Weston Board of Education will be March 14, 2023 at 6:00 PM. This meeting will be in-person and live streamed.**

B. **Review of Pending Agenda Items for Next Meeting**

XII. **ADJOURNMENT**

The meeting adjourned at 9:54 PM.

Move that the Weston Board of Education adjourn the February 13, 2023 meeting. Carried with a motion by Ferraro, Sharon and a second by Felton, David.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 7, Nay: 0

Respectfully submitted by:

Jodi Sacchetta, Board Clerk

Chairperson

Superintendent

INTEROFFICE MEMORANDUM

TO: LISA BARBIERO
FROM: TERRI – HUMAN RESOURCES
SUBJECT: CONSENT AGENDA – BOE MTG 3/8/2023
DATE: 3/13/2023

NEW HIRES:

- Amy Speiser, (1.0) Assistant Director of Pupil Personnel Services 4-8. Effective 4/17/2023. This is a new position.

RETIREMENTS:

- None

RESIGNATIONS:

- DawnMarie Gili (1.0) Pre-K ParaEducator at HES. Effective 3/3/2023. Took a position in another CT school district.
- Amy Kreutzer, (1.0) Special Education Teacher at WMS. Effective 4/1/2023. Took a position in another CT school district.
- Kristen Olbrych, (1.0) Board Certified Behavioral Analyst (BCBA) at WIS. Effective 3/9/2023. Took a position outside of education.

TRANSFERS:

- None

Weston High School

Portrait of the Graduate



Competencies



Graduates of Weston High School will:

- **Thinks Critically**
 - Analyze concepts, question ideas, evaluate information, draw conclusions, apply knowledge to novel situations
- **Communicates with Purpose**
 - Establish purpose, advance a position, engage the audience, use compelling resources, listen critically
- **Solves Problems**
 - Design questions, propose solutions, demonstrate reasoning, overcomes obstacles, reflects on outcomes
- **Expresses Creativity**
 - Design novel ideas, seek feedback, accept criticism, take intellectual risks
- **Cares for Self**
 - Advocate for oneself, set goals for a healthy lifestyle, make thoughtful decisions, mindful of emotions
- **Cares for Others**
 - Foster sharing of ideas, consider alternate perspectives, demonstrate empathy, contribute positively to school and community

Implementation



- Advisory
 - Typically 1 advisory per month focused on PotG for 10-12th grades
 - Introduction in 9th grade
- Teachers as Advisors
 - Teachers are instrumental in checking in with students on their progress
 - Support the development of the Google site
- Portrait of the Graduate Coordinator
 - Creates the PotG lessons and timelines and communicates with Advisory teachers
 - Creates PotG site template
 - Monitors student progress toward final product
- Outcome
 - Students lead a discussion on their portfolio and growth
 - March 15th-17th
 - Panelists include:
 - Advisory teacher
 - Teachers
 - Administrators
 - Community members

FIELD TRIPS AND COMMUNITY SERVICE

The Weston Board of Education encourages and sanctions student trips or other out-of-district school activities (~~including~~**includes co-curricular activities**), including participation in community civic projects and international travel that is aligned ~~related~~ **to the curriculum** and of value in helping achieve each participating student's educational objectives.

Curricular field trips are an extension of the classroom and primarily include events or activities through which students leave school grounds, typically during the school day for part or all of the trip.

Co-curricular field trips are educational, cultural, and/or recreational in nature that occur outside of the school day, and may emerge from an approved extracurricular club, organization, program or activity.

All school rules, school policies and Board of Education rules and regulations apply to all field trips sponsored by the Weston Public Schools to another location.

It is recognized that a school-sponsored field trip may be defined as:

1. Day Field Trips: A trip that is taken for a day to visit a museum or other location related to the instructional program. This includes travel outside of the state of Connecticut.
2. Overnight Field Trips: A trip that is taken for more than one day and may include travel outside of the state of Connecticut.
3. International Field Trips: A trip students and certified school personnel take outside of the continental United States. Trips abroad are subject to additional requirements for approval.

The school staff, under the direction of the administration, shall take all reasonable and prudent steps to safeguard the physical and educational welfare of participating students and **assure equal access for all students.**

The administration may place restrictions upon a student's participation when in the staff's judgment the student's welfare or the welfare of others requires it.

In case of an emergency or an unanticipated danger, a planned field trip may be cancelled at the discretion of the Superintendent, the school principal or designee. In the event of this cause for cancellation, the district is not responsible for the loss of fees or payments incurred by families if expended monies cannot be recovered. The safety of the students is paramount.

Field trips are an extension of the classroom. Therefore, and all school rules, school policies and Board of Education rules and regulations apply to all field trips sponsored by the Weston Public Schools, to another location.

On all field trips sponsored by Weston Public Schools, all school policies and Board of Education rules and regulations are in force.

All student field trips shall require prior written approval by the building principal and Assistant Superintendent before publication. In addition, all student field trips that are scheduled to last more than one day shall require the prior written approval of the Superintendent or his/her designee and the Board prior to publication and collection of funds.

All student field trips that require public solicitation of funds, shall require Board approval prior to any fundraising by involved students or other on their behalf. In addition, any such fundraising activities must comply with the provisions of the Board Policy concerning fundraising activities (Policy No. 1324) and any administrative regulations implementing such Board Policy.

The Superintendent or his/her designee is authorized to develop administrative regulations to implement this policy. The Board will not be responsible for any field trip that is not approved in accordance with the procedures set forth in this policy and any accompanying administrative regulations.

Policy adopted: March 5, 199

Policy revised: April 27, 2004

Policy revised: _____, 2023

WESTON PUBLIC SCHOOLS
Weston, CT

**ADMINISTRATIVE REGULATIONS REGARDING
FIELD TRIPS AND COMMUNITY SERVICE**

The Board of Education considers student trips and excursions made for educational purposes as a part of the Weston school program. The Board accepts responsibility only for trips that have been approved in accordance with this regulation.

Procedures for Approval of Trips

All school-sponsored field trips **must** be approved by the building principal and Assistant Superintendent. Teachers may tentatively explore possible trips with students in order to assess interest, but **must** make it clear that such trips are subject to administrative approval. No definite plans or solicitation of funds shall be made prior to administrative approval.

Teachers are responsible for following field trip guidelines and for filing field trip approval requests **according to the required timeline, as well as** for the regulations to be followed concerning transportation, collection of money for the trip from students, safety, insurance coverage, etc. Specific information covering these areas shall be available to teachers from the business office and school.

Day Trips (including ‘Walking Trips’)

A field trip is approved once all steps have been completed with the appropriate documentation. Planning and communication of the field trip should not begin until Step 6 is completed.

Step 1: Complete Field Trip Approval Request form, a parent communication cover letter must be included.

Step 2: Submit the form to the building principal or athletic director.

Step 3: School administrator reviews the form and ensures that all appropriate documentation is completed.

Step 4: All forms are then submitted to the Assistant Superintendent’s office at least **35 school days prior** to the date of the field trip.

- Contact Human Resources to review the amount of prior sub requests
- Reference prior requests for professional development, district meetings, prior approved field trips and any other school calendar events
- Review alignment to the curriculum
- Review the chaperone to student ratio ensuring 1:10-15

Step 5: Once approved by the Assistant Superintendent, the forms will be submitted within **5 school days** to the Director of Finance and Operations for review.

- Transportation scheduling issues (if any)
- Funding constraints (if any)
- Confirm insurance coverage

Step 6: If approved, the Finance and Operations office will make and distribute copies of the forms within **5 school days** to:

- Principal or Athletic Director
- Requesting Teacher (based on signature on the FT Request Form)
- Bus Garage
- Human Resources
- Assistant Superintendent

Step 7: The dates of the approved Field Trip should be added to the school and district calendars.

- School administrative assistant will notify the cafeteria staff of the number of students attending the field trip.

Overnight Trip (including International)

A field trip is approved once all steps have been completed with the appropriate documentation. Planning and communication of the field trip should not begin until Step 9 is completed.

Step 1: Complete Field Trip Approval Request form, a parent communication cover letter must be included.

Step 2: Submit the form to the building principal or athletic director.

Step 3: School administrator reviews the form and ensures that all appropriate documentation is completed.

Step 4: All forms are then submitted to the Assistant Superintendent's office at least 6 months prior to the date of the field trip. (*International trips 8 months)

- Contact Human Resources to review the amount of prior sub requests
- Reference prior requests for professional development, district meetings, prior approved field trips and any other school calendar events
- Review alignment to the curriculum
- Review the chaperone-to-student ratio ensuring 1:7 (subject to administration review)

Step 5: After pre-approval is provided by the Assistant Superintendent, the forms go to the Director of Finance and Operations for review.

- Transportation scheduling issues (if any)
- Funding constraints (if any)
- Confirm insurance coverage

- Determine if a nurse is required on the trip

Step 6: After pre-approval is provided by the Finance and Operations department the packet is returned to the Assistant Superintendent.

Step 7: The pre-approved overnight field trip documentation is presented to the Board of Education Curriculum Subcommittee.

Step 8: The overnight field trip documentation is presented at the monthly full Board of Education meeting for final approval.

Step 9: A final copy of the overnight field trip documentation will be provided to:
Principal or Athletic Director

- Requesting Teacher (based on signature on the FT Request Form)
- Bus Garage
- Human Resources

Step 10: The dates of the approved Overnight Field Trip should be added to the school and district calendars.

- School administrative assistant will notify the cafeteria staff of the number of students attending the field trip.

Use of Chartered Buses

All chartered buses used for Weston field trips must be appropriately registered with the State Motor Vehicle Department and appropriately insured.

Use of Private Automobiles on School Trips

The use of private automobiles on school trips is discouraged under normal circumstances.

When private vehicles need to be used, they shall be used only under the following conditions:

1. The process for approval of field trips has been followed.
2. Students are not drivers.
3. Seatbelts are provided for all passengers.
4. The licensed driver submits the “Verification of Liability Insurance” form and the “Verification of Driver Record” form prior to the trip.

Regulation approved: September 21, 1992

Regulation revised: April 27, 2004

Regulation revised: _____, 2023

GIFTS, GRANTS AND BEQUESTS TO THE DISTRICT

Purpose and Overview

The Weston Public Schools have benefited from the generosity of third party groups, organizations, and individuals who have made gifts, grants, and bequests to the school district ("Gifts") - monetary contributions as well as physical objects - through fundraising initiatives or otherwise. Gifts may be received from a number of benefactors including school-based organizations, students and their families, community members, outside individuals, organizations, booster clubs, foundations, governmental agencies, employees, agencies, or any number of other sources.

The Board of Education recognizes that Gifts and fundraising initiatives can enhance the educational experience, but that Gift-giving and fundraising require close oversight by the Superintendent to ensure that they are consistent with the Board's educational objectives and policies and applicable law. The Board of Education further recognizes its legal responsibility to provide facilities, equipment, supplies, materials, and staff adequate to maintain its regular instructional program, and cannot, therefore, accept Gifts which could be interpreted as an assumption of this function on the part of the donor. The Board reserves the right, then, to specify the manner in which Gifts are made, to define the type of Gift which it considers appropriate, to reject those which it deems inappropriate, unsuitable, and/or in conflict with the Board's educational objectives and/or policies and/or applicable law, and to remove, dispose of, or modify those that become unwanted or obsolete as conditions warrant.

Types of Gifts Encouraged and Discouraged

Gifts of personal property to the district, including monetary donations, that meet criteria set forth in the administrative regulations established in accordance with this policy are welcomed and encouraged.

Gifts which seek to provide enhancements to the educational or extracurricular experience of the Board's students should be appropriately encouraged, as should Gifts which duplicate certain material resources and, therefore, accelerate the attainment of educational goals. In general, the Board of Education will not accept Gifts that are inconsistent with the policies, practices, programs, standards, and interests of the Board and its schools and/or applicable law (including, without limitation, the requirement that school districts operating or sponsoring athletic programs provide equal athletic opportunities for members of both sexes). Moreover, Gifts that will add to the ongoing maintenance requirements of the schools are not encouraged.

Receipt, Acknowledgement, Acceptance, and Reporting of Gifts

Monies received by the Board of Education as Gifts through fundraising efforts or otherwise are public funds and must be safeguarded accordingly. Therefore, the Superintendent or his/her designee shall establish school activity funds to handle such funds, and such funds must be deposited in the appropriate school activity fund(s). All applicable Board of Education policies must be followed when funds are to be raised through the use of students and Board facilities. All Gifts shall become school district property.

Any Gift valued at \$499.99 or less must be approved by the Superintendent or building principal before being accepted and meet criteria established by the administrative regulations established in accordance with this policy. Any Gift valued at \$500 to \$2,000 must be approved by the Superintendent before being accepted and meet criteria established by the administrative regulations established in accordance with this policy. The Superintendent shall inform the Board of Education of any Gift valued at \$500 or more that has been accepted by the district. Any Gift valued at \$2,000 or more must be approved by the Board of Education before being accepted and meet criteria established by the administrative regulations established in accordance with this policy.

The Board of Education, Superintendent, and/or building principal (as applicable) shall acknowledge and express appreciation for all Gifts whether accepted or not. Any Gift rejected by the Board of Education, Superintendent, and/or building principal (as applicable) shall be returned to the donor or the donor's estate, with a statement indicating the reason for rejection of such Gift.

All Gifts made to the Weston Public Schools come under the direction and control of the Board of Education and are subject to the same regulations that govern the use of district resources.

The Superintendent shall develop administrative regulations governing the procedures for evaluating Gifts and fundraising initiatives intended to benefit the Weston Public Schools.

Legal Reference:

Conn. Gen. Stal. § 10-237

Policy Adopted: February 5, 1990

Policy Revised: July 16, 2007

Policy Revised: _____, 2023

WESTON PUBLIC SCHOOLS
Weston, Connecticut

ADMINISTRATIVE REGULATIONS
GIFTS, GRANTS AND BEQUESTS TO THE DISTRICT

Consultation:

Potential donors to the system as a whole consult with the Superintendent. Donors to individual schools consult the Principal. The Superintendent or Principals determine if the gift is desired, or, if cash, how the gift will be used.

Gifts Valued \$499 and Under:

1. Minor gifts valued \$499 or under require approval by the Superintendent or building principal before being accepted however, do not require formal action by the Board of Education
2. The Superintendent should be informed of all gifts.
3. Minor gifts that have an impact on the curriculum, introduce new programs or procedures, produce inequity among the schools or add equipment that would incur further costs to the school system require approval of the Superintendent.

Gifts Valued \$500 to \$2,000:

1. All gifts valued from \$499 to \$2000 require approval by the Superintendent and formal acceptance by the Board of Education.
2. The Principal should submit documentation to the Superintendent to include identification of the donor, the amount of the gift (or, if tangible goods rather than cash, an itemized of the gift) and its potential use.
3. If the Superintendent approves, gifts will be placed on a Board agenda for formal acceptance

Gifts Valued Over \$2,000:

1. All gifts valued at over \$2000 must be approved by the Board of Education before being accepted.
2. The Principal should submit documentation to the Superintendent to include identification of the donor, the amount of the gift (or, if tangible goods rather than cash, an itemized of the gift) and its potential use.
3. If the Superintendent approves, gifts will be placed on a Board agenda for approval.
4. If the Board approves, the gift can be accepted from the donor.

Acquisition of Designated Items:

Except in special cases approved by the Superintendent, although funds may be designated for certain purposes, gifts should be given in the form of funds, and actual items to be purchased should be selected by school personnel in consultation with the gift-giver.

Purchase:

Board of Education purchasing procedures, including bidding, when required, should be used for all acquisitions.

Regulation Adopted: February 5, 1990
Regulation Revised: July 16, 2007
Regulation Revised: _____, 2023

WESTON PUBLIC SCHOOLS
Weston, CT

DRAFT

WESTON BOARD OF EDUCATION

Weston, CT

Meeting Date: 3/13/23

Information Only

Action Requested

Agenda Item Subject: Approval of the February 2023 Financial Report

Submitted by: Phillip Cross

Document Summary/Purpose and/or Recommended Action:

Following is the 8th FY23 (February 2023) Financial Report Including Internal Services Fund (for Dental). We are recommending approval of the report.

For more Board of Education Meeting and Committee Meeting Information, visit:
<https://meeting.cabe.org/public/Agency.aspx?PublicAgencyID=47&AgencyTypeID=1>



March 10, 2023

TO: BOE Finance Committee

FROM: Phillip Cross, Director of Finance and Operations

SUBJECT: February Financial Report for FY 22-23

Below is a summary report of the FY 23 Budget as of February 28, 2023.

FY-23 CATEGORY SUMMARY							
Object Series	Adjusted Budget	YTD Actuals	Encumbrance	Anticipated	Projected to End of Year	Available Balance	Previous Month Balance
Salaries (1000's)	33,765,943	19,038,184	13,393,651	1,002,040	33,433,874	332,068	287,019
Benefits (2000's)	10,377,379	6,669,855	3,693,741	462,774	10,826,370	(448,991)	10,576
Professional Services (3000's)	1,527,747	694,109	771,152	174,582	1,639,843	(112,096)	(112,096)
Property Services (4000s)	2,275,996	1,161,652	847,908	274,929	2,284,489	(8,493)	46,247
Other Services (5000s)	6,992,440	4,282,721	2,108,960	153,736	6,545,418	447,022	447,022
Supplies (6000s)	2,523,469	1,301,768	1,273,037	241,363	2,816,169	(292,700)	(292,700)
Equipment (7000s)	102,022	90,337	55,129	4,764	150,230	(48,208)	(48,208)
Other Objects (8000s)	126,306	98,203	16,060	12,043	126,306	-	-
Revenue (9000s)	(1,300,119)	(392,364)	-	(1,083,144)	(1,475,508)	175,389	175,389
Total	\$ 56,391,182	\$ 32,944,465	\$ 22,159,638	\$ 1,243,088	\$ 56,347,191	\$ 43,992	\$513,249

The month over month change is **(\$469,258)**. The breakdown is as follows:

Salary - \$45,049

- Substitutes – With unfilled positions and family medical leave (FML) absences, the projected expenditures for substitutes will be over budgeted by **(\$169,750)**.

- Turnover savings, unfilled positions and FML absences - \$214,799. This amount includes a reduction in the anticipated expenditures for the Assistant Director(s) of PPS, \$133,000 and \$65,481 for an unfilled academic assistant position, at the high school.

Benefits – (\$459,567)

To mitigate the FY22-23 budget a non-lapsing account was created to fund the final early retirement incentive plan (ERIP) payment totaling \$140,031. In addition, the Town's OPEB trust fund would pay the retirees health insurance premium of \$319,536.

I am recommending using the current anticipated surplus to fund both the final ERIP payment and the OPEB portion of the retirees' health insurance premium.

Property Services – (\$54,740)

- Special Projects – (\$114,700)
 - We have engaged the BETA group to analyze the district's paving – (\$26,600)
 - EV charging station, shifted from capital budget to operating – (\$23,140)
 - LED lighting in D & E wing, shifted from capital budget – (\$65,000)
- Repairs Allowance - Reduced anticipated expenditures - \$60,000

Internal Services Fund

Dental claims are within the expected range.

**WESTON PUBLIC SCHOOLS
INTERNAL SERVICES FUND
FOR HEALTH BENEFITS PROGRAM**

Fiscal Year Ended							2023
STATEMENT OF REVENUES AND EXPENDITURES							
Fund Balance -July 1, 2022 (Unaudited)							\$ 418,466
Revenues:							
General Fund Appropriation							\$ 434,330
Reimbursements							\$ -
Total Contributions							\$ 434,330
Total Revenues (A)							\$ 434,330
Budgeted Claims							
Delta Dental:							
Claims							\$ 411,980
Administrative Fees							\$ 22,350
Total Dental Claims (B)							\$ 434,330
Net Change (A-B)							\$ -
Projected Fund balance June 30, 2023							\$ 418,466
Delta Dental- Actual Claims							
Month							Claims & Fees
July							27,017
August							43,476
September							24,354
October							27,952
November							31,169
December							26,161
January							38,176
February							25,440
Total							\$ 243,745
Actual YTD Spend Rate							56.1%
Theoretical YTD Spend Rate							66.7%
YTD Theoretical variance %							-10.5%

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

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Period: 8 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Salaries & Wages (1000s)</i>								
2,940,692	2,721,241	2,881,354	1110	Administrators	3,139,234	(61,447)	3,077,787	1,837,063	988,229	104,968	2,930,261	147,526
14,458,759	13,925,352	14,465,388	1111	General Ed. Teachers	14,936,002		14,936,002	8,267,126	6,603,452	-	14,870,578	65,424
2,279,850	2,372,055	2,303,563	1112	Special Ed. Teachers	2,569,234		2,569,234	1,346,836	1,206,727	20,257	2,573,821	(4,587)
1,020,707	1,031,899	983,206	1113	Guidance	959,571	61,447	1,021,018	555,588	465,430	-	1,021,018	-
472,621	503,136	468,881	1114	Psychologist	524,553		524,553	222,602	174,570	-	397,172	127,381
193,946	162,383	202,927	1115	Social Worker	331,170		331,170	185,762	167,796	-	353,558	(22,388)
517,368	555,781	543,134	1116	Speech & Hearing	566,144		566,144	340,998	232,968	-	573,966	(7,822)
758,161	1,046,642	1,184,208	1117	Academic Assistants	1,013,599		1,013,599	505,758	398,892	-	904,650	108,949
205,471	210,287	169,686	1118	Talented & Gifted	110,854		110,854	59,691	51,163	-	110,854	-
399,004	412,193	403,577	1119	Library/Media	412,186		412,186	236,715	180,683	-	417,398	(5,212)
59,505	47,413	46,587	1135	Transition Coordinator	48,239		48,239	31,169	26,717	-	57,886	(9,647)
824,102	785,011	832,301	1139	Certified Stipends	893,646		893,646	455,029	81,057	357,560	893,646	-
584,428	577,980	574,562	1140	Academic Leader (CIL's)	670,133		670,133	380,232	294,650	-	674,881	(4,748)
371	1,779	2,650	1141	Mentor Teacher	3,000		3,000	-	-	3,000	3,000	-
272,612	277,908	187,872	1142	Behavioral Analyst	233,099		233,099	105,876	37,112	-	142,987	90,112
44,359	45,069	45,835	1145	English Language Learner	46,614		46,614	36,753	21,514	-	58,267	(11,653)
\$ 25,031,956	\$ 24,676,129	\$ 25,295,731		Sub-Total Certified Salaries	\$ 26,457,277	\$ -	\$ 26,457,277	\$ 14,567,198	\$ 10,930,960	\$ 485,786	\$ 25,983,944	473,333
					4.59%			55.1%	41.3%	1.8%	98.2%	1.8%
				<i>Other Certified Salaries</i>								
55,905	28,996	45,700	1131	Homebound Tutor	44,500		44,500	24,444	-	20,056	44,500	-
-	-	-	1136	Degree Level Change	43,520		43,520	-	-	-	-	43,520
147,029	164,963	278,078	1137	Substitute Teacher	178,801		178,801	139,202	90,003	-	229,205	(50,404)
185,735	243,990	212,521	1138	Summer Work -Certified Staff	160,408		160,408	145,084	-	15,324	160,408	-
136,838	106,600	99,315	1143	Building Substitutes	203,175		203,175	70,430	80,583	-	151,013	52,163
208,344	608,730	295,291	1144	Long term Substitute	118,000		118,000	239,756	49,752	-	289,508	(171,508)
-	-	-	1160	Turnover Savings	(115,000)		(115,000)	-	-	-	0	(115,000)
\$ 733,851	\$ 1,153,278	\$ 930,904		Sub-Total Other Certified Salaries	\$ 633,404	\$ -	\$ 633,404	\$ 618,917	\$ 220,337	\$ 35,380	\$ 874,634	(\$241,230)

WESTON PUBLIC SCHOOLS

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Period: 8 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
								97.7%	34.8%	5.6%	138.1%	-38.1%
				<i>Non-Certified Salaries</i>								
406,422	373,111	381,506	1210	Non-Cert. Supervisors	390,091		390,091	245,220	144,664	-	389,884	207
215,220	234,060	223,520	1211	Nurses	231,336		231,336	123,588	90,118	-	213,706	17,630
295,567	297,217	306,924	1215	Occupational Therapist	318,970		318,970	152,635	97,103	-	249,737	69,233
1,267,185	1,199,438	1,140,104	1221	Secretarial	1,240,609		1,240,609	718,662	432,444	89,503	1,240,609	-
1,761,865	1,837,631	1,767,360	1231	Para Educators	1,800,527		1,800,527	978,774	727,238	94,515	1,800,527	-
165,721	129,307	146,862	1234	Bus Aides	175,000		175,000	98,362	6,295	70,343	175,000	-
525,426	600,663	485,773	1235	Technicians	492,122		492,122	316,659	179,218	-	495,877	(3,755)
61,021	61,157	61,996	1237	Vocational Specialist	63,982		63,982	38,582	25,236	-	63,818	164
239,373	246,331	247,175	1241	Safety Monitors	253,848		253,848	152,900	100,514	-	253,414	434
476,898	509,851	506,491	1251	Custodians	515,976		515,976	320,578	193,421	-	513,999	1,977
455,850	492,769	460,027	1261	Maintenance Mechanics & Grounds	482,372		482,372	289,341	178,956	-	468,296	14,076
72,573	74,781	84,861	1269	Athletic Support Staff	101,762		101,762	52,704	26,046	23,012	101,762	-
168,675	182,698	197,442	1280	Non Certified Stipends	194,475		194,475	106,179	41,101	47,195	194,475	-
\$ 6,111,794	\$ 6,239,015	\$ 6,010,040		Sub-Total Non-Certified Salaries	\$ 6,261,070	\$ -	\$ 6,261,070	\$ 3,594,185	\$ 2,242,354	\$ 324,568	\$ 6,161,106	\$ 99,965
								57.4%	35.8%	5.2%	98.4%	1.6%
				<i>Other Non-Certified Salaries</i>								
50,411	28,910	47,199	1213/12 23/1233	Non-Certified Substitutes	47,500		47,500	29,400	-	18,100	47,500	-
163,643	135,970	176,085	1212/22/ 38/42/52 /62	Overtime	203,700		203,700	115,613	-	88,087	203,700	-
155,964	104,948	127,252	1268	Summer Work-Non-Cert.	162,991		162,991	112,871	-	50,120	162,991	-
\$ 370,019	\$ 269,828	\$ 350,536		Sub-Total Other Salaries	\$ 414,191	\$ -	\$ 414,191	\$ 257,884	\$ -	\$ 156,307	\$ 414,191	-
								62.3%	0.0%	37.7%	100.0%	0.0%
\$ 32,247,620	\$ 32,338,250	\$ 32,587,211		TOTAL SALARIES	\$ 33,765,943	\$ -	\$ 33,765,943	\$ 19,038,184	\$ 13,393,651	\$ 1,002,040	\$ 33,433,874	\$ 332,068
					3.62%			56.4%	39.7%	3.0%	99.0%	1.0%

WESTON PUBLIC SCHOOLS

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Period: 8 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Benefits (2000's)</i>								
7,790,363	8,324,773	8,412,125	2000	Health Insurance	9,321,902		9,321,902	6,123,875	3,528,732	(11,168)	9,641,438	(319,536)
(1,361,419)	(1,437,860)	(1,508,844)	2022	Premium Cost Share	(1,664,207)		(1,664,207)	(1,041,342)	-	(622,865)	(1,664,207)	-
552,072	562,991	540,802	2001	Social Security	460,428		460,428	329,399	-	131,029	460,428	-
460,986	464,653	465,667	2002	Medicare	501,860		501,860	270,394	-	231,466	501,860	-
205,411	175,279	175,275	2003	Workers Compensation	185,790		185,790	175,214	-	-	175,214	10,576
60,043	56,973	25,494	2004	Unemployment Compensation	60,000		60,000	-	-	60,000	60,000	-
315,665	468,582	149,718	2005	Early Retirement Incentive	-		-	-	140,031	-	140,031	(140,031)
1,088,303	1,072,998	1,177,822	2007	Pension Contributions	1,324,006		1,324,006	767,769	-	556,237	1,324,006	-
58,565	75,005	83,227	2010	Tuition Reimbursement	75,000		75,000	2,624	-	72,376	75,000	-
64,926	63,528	63,952	2011-12	Life & Disability Insurance	67,600		67,600	41,922	24,978	700	67,600	-
24,556	86,591	105,506	2014	Sick Bank	45,000		45,000			45,000	45,000	-
\$9,259,470	\$9,913,513	\$9,690,744		TOTAL BENEFITS	\$10,377,379	\$ -	\$10,377,379	\$6,669,855	\$3,693,741	\$462,774	\$10,826,370	\$ (448,991)
					7.09%			64.3%	35.6%	4.5%	104.3%	
				<i>Professional & Technical Services (3000s)</i>								
195,184	174,773	545,611	3210	Contracted Services Educational	385,700		385,700	190,157	252,641	-	442,798	(57,098)
265,218	139,888	128,921	3220-21	Consulting Services	120,835		120,835	50,387	66,312	4,136	120,835	-
80,956	89,901	123,549	3235	Testing	79,950		79,950	66,914	38,034	-	104,948	(24,998)
217,617	210,355	6,158	3239	Other Pupil Services	182,085		182,085	20,776	143,122	18,187	182,085	-
72,230	220,134	64,991	3303	Management Services	70,733		70,733	43,751	14,808	12,174	70,733	-
2,335	2,015	1,775	3304	License Fees-Facilities	3,500		3,500	1,995	340	1,165	3,500	-
237,145	204,996	245,731	3306	Legal Fees-SPED	240,000		240,000	105,576	134,424	-	240,000	-
186,270	164,948	167,193	3306	Legal Fees- Districtwide	150,000		150,000	139,912	32,488	7,600	180,000	(30,000)
68,638	83,425	95,138	3308	Police/Fire	111,869		111,869	33,315	73,372	5,182	111,869	-
148,442	72,208	67,382	3309	Professional Technical Services	129,349		129,349	41,327	15,611	72,412	129,349	-
52,049	21,917	49,966	3310	Sports Officials	53,726		53,726	-	-	53,726	53,726	-
\$ 1,526,084	\$ 1,384,560	\$ 1,496,415		TOTAL PROF. & TECH SERVICES	\$ 1,527,747	\$ -	\$ 1,527,747	\$ 694,109	\$ 771,152	\$ 174,582	\$ 1,639,843	\$ (112,096)
								45.4%	50.5%	11.4%	107.3%	

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of February 28, 2023

Period: 8 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Property Services (4000s)</i>								
746,875	848,529	859,036	4200	Cleaning Services	923,080		923,080	608,131	304,561	10,387	923,080	-
40,741	39,855	48,405	4202	Rubbish Removal	51,133		51,133	27,281	21,928	1,925	51,133	-
95,688	68,301	122,591	4302	Equipment Repairs	153,927		153,927	36,121	41,734	76,072	153,927	-
264,497	155,864	164,029	4400	Equipment Rental	161,655		161,655	86,440	85,451	(10,235)	161,655	-
198,222	121,171	74,770	4500	Repair Allowance	200,000		200,000	1,755	20,924	117,321	140,000	60,000
30,540	64,302	29,913	4514	Fire Alarm System	32,000		32,000	13,729	4,371	13,900	32,000	-
215,822	167,812	172,720	4518	Sewer System Plant Maintenance	164,795		164,795	63,542	95,183	6,070	164,795	-
142,513	145,229	171,669	4520	Service Contracts	171,757		171,757	101,920	62,412	7,425	171,757	-
60,393	58,389	61,247	4530	Parks & Recreation	69,944		69,944	47,172	14,828	7,944	69,944	-
153,145	12,703	16,959	4540	Athletic Facilities Repairs	29,500		29,500	17,683	10,512	1,305	29,500	-
219,284	151,315	186,270	4541	Contracted Services	225,570		225,570	112,915	69,065	43,590	225,570	-
17,370	53,702	122,304	4600	Special Projects	-		-	-	114,740	-	114,740	(114,740)
9,032	9,450	2,366	4604	Snow Plowing	10,500		10,500	9,075	2,200	(775)	10,500	-
81,552	81,552	138,631	4701	Security System Monitoring	82,135		82,135	35,888	-	-	35,888	46,247
\$ 2,275,674	\$ 1,978,173	\$ 2,170,908		TOTAL PROPERTY SERVICES	\$ 2,275,996	\$ -	\$ 2,275,996	\$ 1,161,652	\$ 847,908	\$ 274,929	\$ 2,284,489	\$ (8,493)
								51.0%	37.3%	12.1%	100.4%	

WESTON PUBLIC SCHOOLS

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Period: 8 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Other Services (5000s)</i>								
1,252,415	1,509,158	1,589,157	5100	Regular Transportation	1,668,812		1,668,812	1,562,688	22,304	403	1,585,395	83,417
685,161	490,473	729,788	5101	SPED Transportation	825,763		825,763	581,316	284,137	-	865,453	(39,690)
61,557	54,105	96,953	5104	Athletic Transportation	108,009		108,009	70,432	88,858	-	159,290	(51,281)
6,816	-	1,537	5105	Extra-Curricular Transportation	22,950		22,950	1,644	113	21,192	22,950	-
91,051	67,457	104,190	5112	Diesel & Gasoline	140,855		140,855	82,908	66,663	(8,715)	140,855	-
70,605	89,784	103,321	5200	General Liability Insurance	147,409		147,409	128,142	-	-	128,142	19,267
16,650	16,650	15,525	5202	Athletic Insurance	17,078		17,078	14,400	-	-	14,400	2,678
96,485	97,536	100,707	5205	Property Insurance	106,776		106,776	104,154	-	-	104,154	2,622
91,922	87,620	89,975	5300	Communications	94,106		94,106	54,506	33,053	6,547	94,106	-
32,786	30,801	30,990	5400	Postage	32,144		32,144	19,679	7,754	4,711	32,144	-
5,964	2,592	4,440	5500	Advertising	4,000		4,000	724	159	3,117	4,000	-
16,281	14,386	17,176	5501	Printing	28,659		28,659	10,035	4,155	14,469	28,659	-
1,143,427	1,528,352	2,007,688	5600	Out of District Tuition	2,474,231		2,474,231	1,370,901	940,721	92,077	2,403,699	70,532
1,242,870	1,044,742	923,345	5601	Tuition Settlements	1,265,606		1,265,606	259,929	646,200	-	906,129	359,477
286,110	286,110	-	5605	Tuition - ESS Contract	-		-	-	-	-	-	-
44,827	29,716	15,346	5800	Travel & Conference	38,312		38,312	17,911	10,895	9,506	38,312	-
8,258	6,106	3,163	5801	Mileage Reimbursement	11,130		11,130	1,653	338	9,139	11,130	-
2,528	3,190	2,349	5900	Other Purchased Services	6,600		6,600	1,698	3,611	1,290	6,600	-
\$ 5,155,714	\$ 5,358,780	\$ 5,835,649		TOTAL OTHER SERVICES	\$ 6,992,440	\$ -	\$ 6,992,440	\$ 4,282,721	\$ 2,108,960	\$ 153,736	\$ 6,545,418	\$ 447,022
								61.2%	30.2%	2.2%	93.6%	
				<i>Supplies & Materials (6000's)</i>								
449,521	418,014	395,832	6110	Materials	509,177		509,177	261,604	437,503	102,770	801,877	(292,700)
21,452	17,064	22,091	6120	Office Materials	30,670		30,670	11,152	8,751	10,767	30,670	-
143,209	136,447	184,684	6130	Maintenance Materials	181,624		181,624	78,835	54,011	48,778	181,624	-
88,739	37,883	71,587	6131	Custodial Materials	78,348		78,348	31,630	27,429	19,289	78,348	-
16,200	12,891	16,815	6132	Security Materials	17,184		17,184	7,943	13,823	(4,582)	17,184	-
467,463	489,133	522,319	6140	Software	534,715		534,715	486,953	29,604	18,158	534,715	-
163,396	324,134	196,324	6410	Books	87,539		87,539	26,400	37,540	23,598	87,539	-
338,642	358,623	388,111	6510	Heating Oil	402,574		402,574	124,274	278,300	-	402,574	-
619,849	705,182	722,884	6520	Electricity	678,638		678,638	271,071	385,182	22,385	678,638	-
1,745	1,431	2,079	6530	Propane gas	3,000		3,000	1,906	894	200	3,000	-
\$ 2,310,217	\$ 2,500,801	\$ 2,522,725		TOTAL SUPPLIES & MATERIALS	\$ 2,523,469	\$ -	\$ 2,523,469	\$ 1,301,768	\$ 1,273,037	\$ 241,363	\$ 2,816,169	\$ (292,700)
								51.6%	50.4%	9.6%	111.6%	

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2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Equipment (7000's)</i>								
472,391	629,991	541,176	7300	Equipment	102,022		102,022	90,337	55,129	4,764	150,230	(48,208)
\$ 472,391	\$ 629,991	\$ 541,176		TOTAL EQUIPMENT	\$ 102,022	\$ -	\$ 102,022	\$ 90,337	\$ 55,129	\$ 4,764	\$ 150,230	\$ (48,208)
								88.5%	54.0%	4.7%	147.3%	
				<i>Other Objects (8000's)</i>								
91,658	80,424	87,211	8100	Dues, Fees and Memberships	100,911		100,911	79,402	4,767	16,742	100,911	-
21,888	20,110	24,317	8900	Other Objects	25,395		25,395	18,800	11,293	(4,699)	25,395	-
\$ 113,546	\$ 100,534	\$ 111,528		TOTAL OTHER OBJECTS	\$ 126,306	\$ -	\$ 126,306	\$ 98,203	\$ 16,060	\$ 12,043	\$ 126,306	\$ -
								77.7%	12.7%	9.5%	100.0%	0.0%
				<i>Revenue Offset (9000's)</i>								
(102,106)	(22,498)	(29,042)	9200	Technology Revenue	(29,042)		(29,042)	-	-	(29,042)	(29,042)	-
(60,515)	(61,920)	(73,800)	9201	Participation Fees, Athletics	(66,365)		(66,365)	(53,900)	-	(12,465)	(66,365)	-
(15,914)	-	(18,350)	9202	Gate Receipts, Athletics	(15,000)		(15,000)	(14,135)	-	(865)	(15,000)	-
-	(134,377)	(77,445)	9204	Transportation Credits	-		-	(89,987)	-	-	(89,987)	89,987
(655,410)	(859,340)	(812,440)	9205	Excess Cost SPED	(811,700)		(811,700)	-	-	(803,723)	(803,723)	(7,977)
(89,626)	(74,625)	(79,561)	9206	Pre School Tuition SPED	(63,000)		(63,000)	(96,298)	-	3,764	(92,534)	29,534
(68,171)	(76,283)	(75,981)	9207	Regular Ed. Tuition	(62,581)		(62,581)	(98,723)	-	(21,151)	(119,874)	57,293
(46,817)	(37,813)	(19,878)	9208	Revenue from Town for Fields	(42,681)		(42,681)	(18,554)	-	(24,127)	(42,681)	-
(39,600)	(11,000)	(40,000)	9209	Parking Fees	(45,000)		(45,000)	-	-	(45,000)	(45,000)	-
(24,112)	(14,161)	(46,050)	9210	Theater Receipts	(60,250)		(60,250)	(9,010)	-	(51,240)	(60,250)	-
(2,706)	-	-	9212	Facility Use Rental	(17,500)		(17,500)	-	-	(17,500)	(17,500)	-
(6,947)	(6,815)	(4,768)	9215	Medicaid Revenue	(6,000)		(6,000)	(11,758)	-	(794)	(12,552)	6,552
				Budgeted Reduction	(81,000)		(81,000)	-	-	(81,000)	(81,000)	-
(\$1,111,924)	(\$1,298,832)	(\$1,277,316)		Total Revenue Offset	(\$1,300,119)	\$ -	(\$1,300,119)	(\$392,364)	\$0	(\$1,083,144)	(\$1,475,508)	\$ 175,389
								30.2%	0.0%	83.3%	113.5%	-13.5%
\$ 52,248,792	\$ 52,905,769	\$ 53,679,039		GRAND TOTAL	\$ 56,391,182	\$ -	\$ 56,391,182	\$ 32,944,465	\$ 22,159,638	\$ 1,243,088	\$ 56,347,191	\$ 43,992
								58.42%	39.30%	2.20%	99.92%	0.08%

Students

USE OF PRIVATELY-OWNED-TECHNOLOGICAL DEVICES BY STUDENTS

Students may possess privately-owned technological devices on school property and/or during school-sponsored activities, in accordance with the mandates of this policy and any applicable administrative regulations as may be developed by the Superintendent of Schools.

Definitions

Board Technology Resources

For the purposes of this policy, “Board Technology Resources” refers to the Board’s computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources owned and/or used by the school district and accessible by students.

Privately Owned Technological Devices

For the purposes of the this policy, “Privately Owned Technological Devices” refers to privately owned desktop computers, wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include, but are not limited to, desktops, personal laptops, Smartphones, **Smartwatches and other wearable technology**, network access devices, Kindles, Nooks, cellular telephones, radios, personal audio players, I-Pads or other tablet computers, walkie-talkies, Blackberries, personal data assistants, iPhones, Androids and other electronic signaling devices.

Use of Privately-Owned Technological Devices

Privately-owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff **or unless necessary for a student to access the district’s digital learning platform or otherwise engage in remote learning if remote learning has been authorized in accordance with applicable law.**

On school property, at a school-sponsored activity, while in use for a remote learning activity **if remote learning has been authorized in accordance with applicable law**, or while being used to access or utilize the Board’s technology resources, the use of any such device for an improper purpose is prohibited. Improper purposes include, but are not limited to:

- Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- Gaining or seeking to gain unauthorized access to Board technology resources;
- Damaging Board technology resources;
- Accessing or attempting to access any material that is obscene, **obscene as to minors**, or contains pornography;
- Cyberbullying;
 - Using such device to violate any school rule, including the unauthorized recording (photographic, video, or audio) of another individual without the permission of the individual or a school staff member; or
 - Taking any action prohibited by any Federal or State law.

Search of Privately Owned Technological Devices

A student's privately owned technological device may be searched if the device is on Board property or in a student's possession at a school-sponsored activity and if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Responsibility for Privately Owned Technological Devices

Students are responsible for the safety and use of their privately owned technological devices. If a privately owned technology device is stolen, lost, or damaged, while the device is on school property or during a school-sponsored activity, a report should be made to the building principal, who will investigate the loss in a manner consistent with procedures for stolen or damaged personal property. Students and parents should be aware that the Board is not liable for any privately-owned technological device that is stolen, lost, or damaged while at school or during a school-sponsored activity. For that reason, students are advised not to share or loan their privately-owned technological devices with other students.

Disciplinary Action

Misuse of the Board's technology resources and/or the use of privately-owned technological devices to access or utilize the Board's technology resources in an inappropriate manner or the use of such devices in any manner inconsistent with this policy will not be tolerated and will result in disciplinary action. For students, a violation of this policy may result in loss of access privileges, a prohibition on the use and/or possession of privately-owned technological devices on school property or at school sponsored activities, and/or suspension or expulsion in accordance with the Board's policies related to student discipline.

Access to Board Technology Resources

The Weston Board of Education may permit students, using their privately owned technology devices, to access the Board's computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students. Additionally, it is the expectation of the Board of Education that students who access these resources while using privately-owned technology devices will act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws.

Through the publication and dissemination of this policy statement and others related to use of the Board's computer systems, as well as other instructional means, the Board educates students about the Board's expectations for technology users.

The Board technology resources shall only be used to access educational information and to promote learning activities both at home and at school. Students are expected to act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws when using the Board technology resources. Failure to do so will result in the consequences outlined herein and in other applicable policies (including, but not limited to, the Safe School Climate Plan, the Student Discipline Policy and the Use of Computers Policy).

Students must abide by the procedures outlined in this policy and all policies and applicable regulations outlined in the Board's computer use and other applicable policies. Students will be given specific information for log-on and access procedures for using school accounts. No user may deviate from these log-on/access procedures. Students are not permitted to share their log-on and password information, except a student may share such information with the student's parent/guardian for the purpose of enabling the parent/guardian to assist and/or supervise the student in connection with the student's use of school accounts.

Students are advised that the Board's network administrators have the capability to identify users and to monitor all privately-owned technological devices while they are

logged on to the network. Students must understand that the Board has reserved the right to conduct monitoring of Board technology resources and can do so *despite* the assignment to individual users of passwords for system security. Any password systems implemented by the Board are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. The system's security aspects, message delete function and personal passwords can be bypassed for monitoring purposes. Therefore, students should be aware that they should not have any expectation of personal privacy in the use of privately owned technological devices to access Board technology resources. This provision applies to any and all uses of the Board's technology resources and any privately owned technological devices that access the same.

Harm to Board Technology Resources

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Any act by a student using a privately-owned technological device that harms the Board's technology resources or otherwise interferes with or compromises the integrity of Board technology resources will be considered vandalism and will be subject to discipline and/or appropriate criminal or civil action.

Closed Forum

This policy shall not be construed to establish a public forum or a limited open forum.

Legal References:

Conn. Gen. Stat. § 10-233j

Conn. Gen. Stat. § 31-48d

Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250, *et seq.*

Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 28 U.S.C. §§ 2510 through 2520

Policy References:

Policy No. 5114, Student Discipline

Policy No. 5131.911, Bullying

Regulation No. 5131.911, Safe School Climate Plan

Policy 5135, Student Use of District's Computer Systems

Policy No. 6184, Unexpected Broadcast

Policy Adopted: October 19, 2020

Policy Revised: _____, 2023

WESTON PUBLIC SCHOOLS
Weston, Connecticut

DRAFT



Weston's Winter Progress Towards Continued Success and Improvement

Board of Education Meeting
February 13, 2023



Agenda

- Examine district winter achievement data based on our district goals and the progress we have made towards our end of year goals
- Review the status of Weston's district and school-based action steps towards continuous improvement aligned to district and school improvement plans



Areas of Focus

- Section 1: Academic Excellence: Curriculum and Instruction
 - [1A: Math](#)
 - [1B: ELA/Reading](#)
 - [1C: Science](#)
 - [1D: Visual and Performing Arts](#)
- [Section 2: Healthy Learning Environment](#)
- [Section 3: Technology](#)
- [Section 4: Human Resources & Finance](#)
- [Section 5: Safety and Security](#)
- [Section 6: Facilities - Future Planning - Board of ED & WPS Administration](#)



Status Towards Action Step Completion

Ready to Start	This action step is ready to commence
In Progress	This action step is currently in process and an update can be provided towards completion
On Hold	This action step has been put on hold
Completed	This action step has been completed



Section 1: Academic Excellence

1A: Math

Goal: Ensure ALL students demonstrate growth and deepen their conceptual understanding of mathematical concepts so that they develop the requisite problem-solving skills.

Performance Target(s):

Overall:

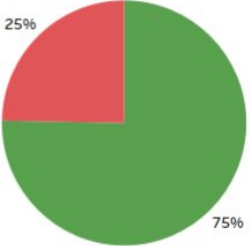
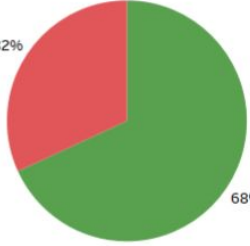
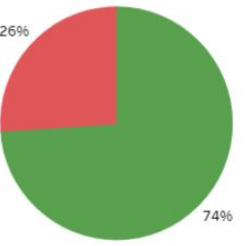
- By June 2023 a minimum of 80% of our students, grades K-2, will meet or exceed the 56th achievement percentile as measured by the NWEA Map Assessment. (New Baseline)
- By June 2023 a minimum of 77% of our students, grades 3-8, will meet or exceed Level 3 as measured by the Spring 2023 Smarter Balanced Assessment. (2022=74%)
- By June 2023 a minimum of 75% of our ninth grade students will meet or exceed the 61st achievement percentile as measured by the NWEA Map Math Assessment. (2022=72%)
- By June 2023, a minimum of 79% of our eleventh grade students will meet or exceed the College and Career Readiness Benchmarks as measured by the Math SAT scores. (3yr avg=76%)

Subgroup:

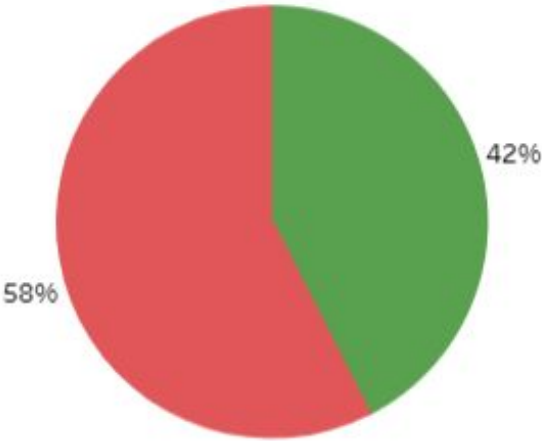
- By June 2023, 58% of students with disabilities in grades 1-9, will meet or exceed their projected growth targets from fall to spring as measured by the NWEA Map Math assessment. (2022=52%)
- By June 2023, the average percentage of growth achieved for students with disabilities in grades 4 through 8 will increase by 10% as measured by the Smarter Balanced Math Assessment. (2022=58%)



Progress Towards Math Goals

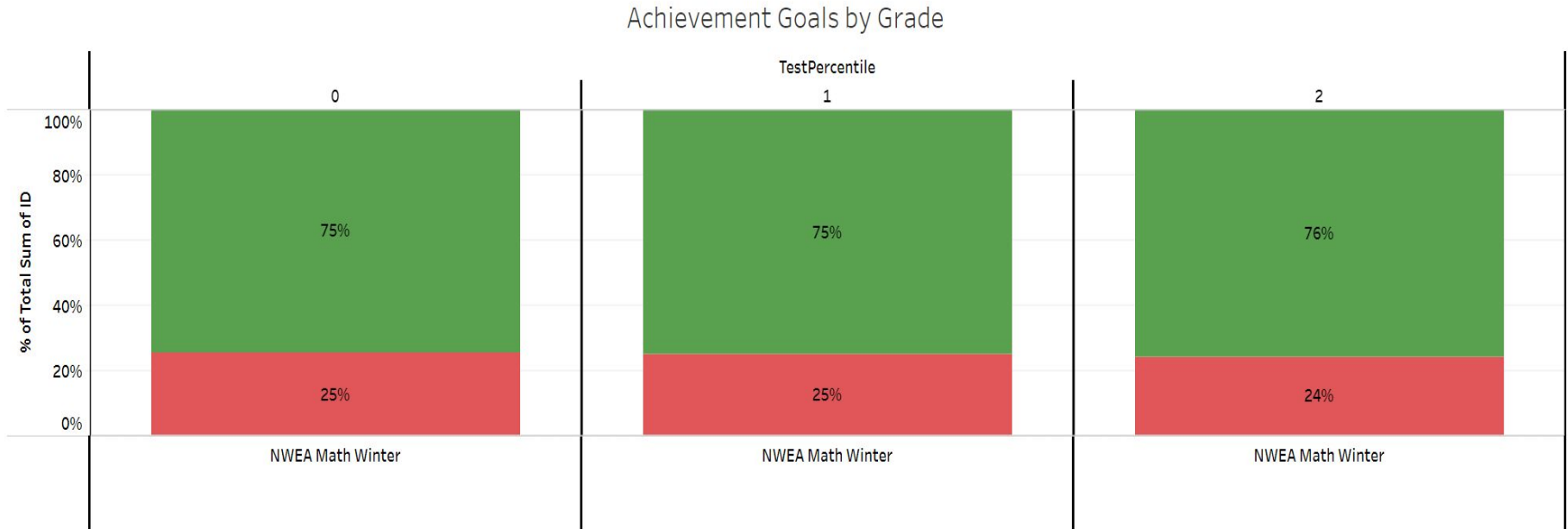
Grade level(s)	Winter Performance Snapshot (NWEA)	End-of Year Target Goal and Assessment
K-2	 <p>*Baseline data</p>	<p>Current Winter Performance: 75% of students in grades K through 2 are at or above the 56th achievement percentile on NWEA winter assessment.</p> <p>End-Of-Year Performance: 80% of students in grades K through 2 will be at or above the 56th achievement percentile on NWEA. (*New baseline)</p>
3-8	 <p>*NWEA used to predict SBAC</p>	<p>Current Winter Performance: 68% of students in grades 3 through 8 are at or above the 61st percentile on the NWEA winter assessment.</p> <p>End-Of-Year Performance: 77% of students in grades 3 through 8 will meet or exceed Level 3 on Smarter Balanced. (2022=74%)</p>
9		<p>Current Winter Performance: 74% of students in grade 9 are at or above the 61st percentile on the NWEA.</p> <p>End-Of-Year Performance: 75% grade 9 students met or exceeded the 61st percentile on NWEA (2022=76%)</p>

Progress Towards Math Goals

Grade level(s)	Winter Performance Snapshot	End-of Year Target Goal and Assessment
Students with Disabilities		
1-9	 <p>A pie chart with two segments. The larger segment is red and labeled '58%'. The smaller segment is green and labeled '42%'.</p>	<p>Current Winter Performance: 42% of students with disabilities in grades 1 through 9 met or exceeded their projected growth target on the NWEA.</p> <p>End-Of-Year Performance: 58% of students with disabilities in grades 1 through 9 will meet or exceed their projected growth target on the NWEA. (2022 = growth goal 52%)</p>



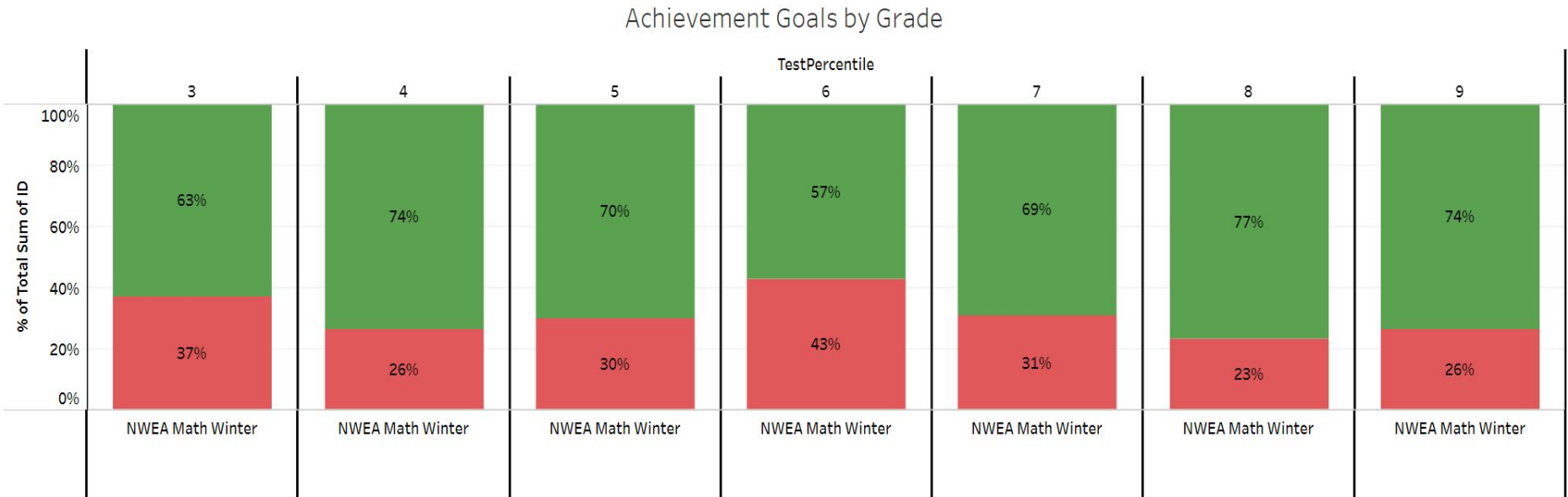
Achievement by Grade Level - Math



*Grade K-2 Achievement Based on the 56th Achievement Percentile
(75% of Grade K; 75% of Grade 1; 76% of Grade 2 students)



Achievement by Grade Level - Math



*Grades 3 through 9 percent of students who achieved the 61st percentile on NWEA
(Grade 3=63%; Grade 4=74%; Grade 5=70%; Grade 6=57%; Grade 7=69%; Grade 8=77%; Grade 9=74%)



Section 1: Academic Excellence

1A: Math

District and School Action Steps - Winter update:

In Progress	Collaborate with Tri-State Consortium to gather feedback relative to our Tier 1 math curriculum and resources to support the needs of all learners (Gr. 5-12).
In Progress	Implement Methodology-Developing Roots Curriculum in kindergarten with ongoing training and coaching for teachers.
On Hold	Gather and analyze evidence of walk-through data on consultation with John Antonetti to provide targeted high-quality professional learning to teachers in the area of mathematics.
In Progress	Pilot new evidenced-based core math curricula and resources in grades 6-8.
In Progress	Implement rigorous and engaging skills-based curricula in Math Academic Workshop in grades 6-8 to promote the acquisition and mastery of skills in statistics and probability.
In Progress	Design and implement frequent formative tasks to provide actionable data related to conceptual understanding.
In Progress	Work collaboratively in curricular teams to use data from the NWEA to address areas of weakness and plan lessons that incorporate those areas into the current course content.



Section 1: Academic Excellence

1B: ELA/Reading

Goal: Ensure ALL students read at grade level or higher by grade 3, and continue to develop their reading abilities in grades 4-12 using reading as a tool to understand content across instructional areas.

Performance Target(s):

Overall:

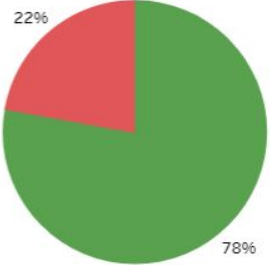
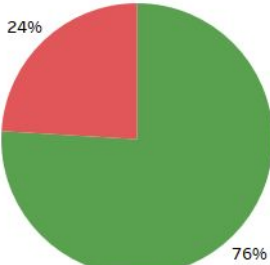
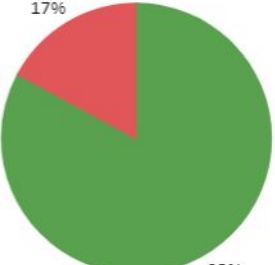
- By June 2023, a minimum of 90% of our grade K-1 students will meet or exceed the grade-level benchmarks as measured by the Fountas and Pinnell assessment. (2022 = 88%)
- By June 2023, a minimum of 80% of our grade 2 students will meet or exceed the 56th achievement percentile as measured by the NWEA Map Assessment. (2022 = 77%)
- By June 2023, a minimum of 77% of our students, grades 3-8, will meet or exceed level 3 as measured by the spring 2023 Smarter Balanced Assessment. (2022 = 74%)
- By June 2023, a minimum of 80% of our ninth grade students will meet or exceed the 61th achievement percentile as measured by the NWEA Map Reading Assessment. (2022 = 77%)
- By June 2023, a minimum of 93% of our grade 11 students will meet or exceed the College and Career Readiness Benchmarks as measured by the reading SAT scores. (3-year avg = 90.5%)

Subgroup:

- By June 2023, a minimum of 54% of students with disabilities in grades K & 1 will meet or exceed the grade-level benchmarks as measured by the Fountas and Pinnell assessment. (2022 = 51%)
- By June 2023, 53% of students with disabilities in grades 2-9 will meet or exceed their projected growth targets from fall to spring as measured by the NWEA Map Reading assessment. (2022=46%)
- By June 2023, the average percentage of growth achieved for students with disabilities in grades 4 through 8 will increase by 10% as measured by the Smarter Balanced Reading Assessment. (2022=53%)

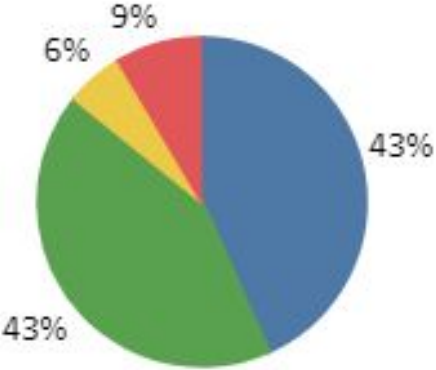


Progress Towards English Language Arts Goals

Grade level(s)	Winter Performance Snapshot	End-of Year Target Goal and Assessment
K-1	In Process	Current Winter Performance: TBD
2	 <p>A pie chart for grade 2 showing 78% in green and 22% in red.</p>	<p>Current Winter Performance: 78% of students in grade 2 are at or above the 56th percentile on the NWEA.</p> <p>End-Of-Year Performance: 80% of students in grade 2 will meet or exceed the 56th percentile on the NWEA. (2022=77%)</p>
3-8	 <p>A pie chart for grades 3-8 showing 76% in green and 24% in red.</p> <p>*NWEA used to predict SBAC</p>	<p>Current Winter Performance: 76% of students in grades 3 through 8 are at or above the 61st percentile on the NWEA winter assessment.</p> <p>End-Of-Year Performance: 77% of students in grades 3 through 8 will meet or exceed Level 3 on Smarter Balanced. (2022=74%)</p>
9	 <p>A pie chart for grade 9 showing 83% in green and 17% in red.</p>	<p>Current Winter Performance: 83% of students in grade 9 are at or above the 61st percentile on the NWEA winter assessment.</p> <p>End-Of-Year Performance: 80% of students in grade 9 will meet or exceed the 61st percentile on NWEA. (2022=77%)</p>

Progress Towards English Language Arts Goals

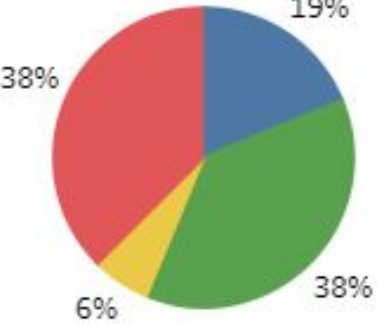
- By June 2023, a minimum of 90% of our grade K-1 students will meet or exceed the grade-level benchmarks as measured by the Fountas and Pinnell assessment. (2022 = 88%)

Grade level(s)	Winter Performance Snapshot F&P	End-of Year Target Goal and Assessment
K-1	 <p>Scoring Rubrics</p> <ul style="list-style-type: none"> Above Benchmark Meeting Benchmark Approaching Bench... Below Benchmark 	<p><u>Current Winter Performance:</u> 86% of students in grades K and 1 that meet or exceed the grade level benchmarks (independent reading level) based on the Fountas and Pinnell assessment. (Mid-Year Benchmark)</p> <p><u>End-Of-Year Performance:</u> 90% of students in grades K-1 will meet or exceed the grade level benchmarks (independent reading level) based on the Fountas and Pinnell assessment.</p>



Progress Towards English Language Arts Goals

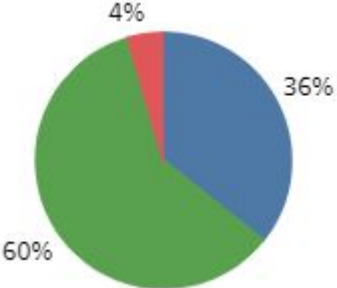
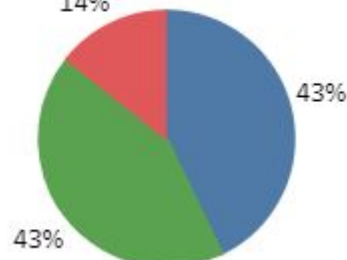
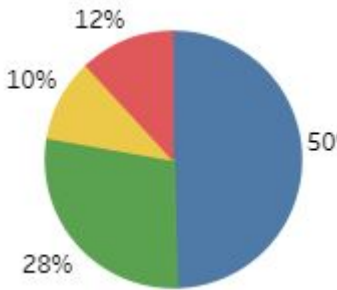
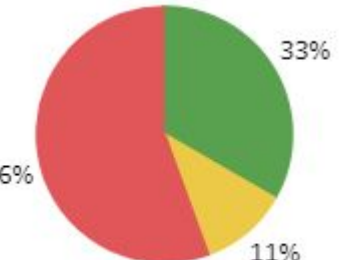
- By June 2023, a minimum of 54% of students with disabilities in grades K & 1 will meet or exceed the grade-level benchmarks as measured by the Fountas and Pinnell assessment. (2022 = 51%)

Grade level(s)	Winter Performance Snapshot F&P	End-of Year Target Goal and Assessment
K-1	 <p>Scoring Rubrics</p> <ul style="list-style-type: none"> ■ Above Benchmark ■ Meeting Benchmark ■ Approaching Bench... ■ Below Benchmark 	<p><u>Current Winter Performance:</u> 47 % of students in grades K and 1 that meet or exceed the grade level benchmarks (independent reading level) based on the Fountas and Pinnell assessment. (Mid-Year benchmark)</p> <p><u>End-Of-Year Performance:</u> 54% of students in grades K-1 will meet or exceed the grade level benchmarks (independent reading level) based on the Fountas and Pinnell assessment.</p>



Progress Towards English Language Arts Goals

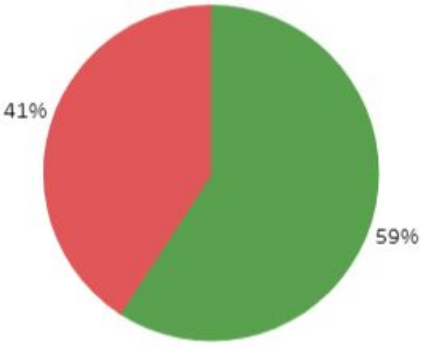
Percentage of Students meeting or exceeding the Mid-year Independent Reading Levels based on Fountas and Pinnell

Grade level(s)	All Students	Students With Disabilities
K	 <p>96% Meeting Mid-Year Goal</p>	 <p>86% Meeting Mid-Year Goal</p>
1	 <p>78% Meeting Mid-Year Goal</p>	 <p>33% Meeting Mid-Year Goal</p>

Scoring Rubrics

- Above Benchmark
- Meeting Benchmark
- Approaching Bench...
- Below Benchmark

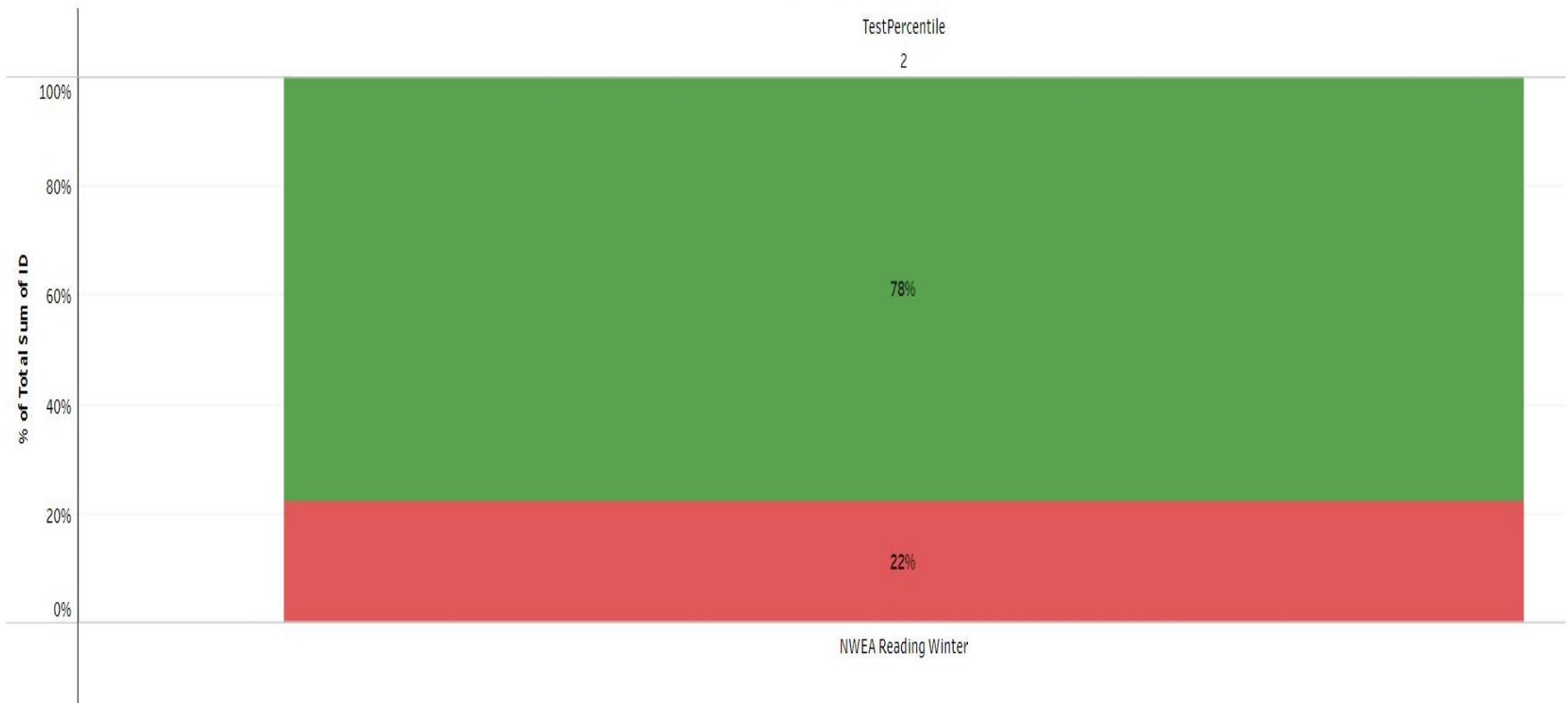
Progress Towards ELA Goals

Grade level(s)	Winter Performance Snapshot	End-of Year Target Goal
Students with Disabilities		
2-9	 <p>A pie chart with two segments: a green segment representing 59% and a red segment representing 41%.</p>	<p>Current Winter Performance: 59% of students with disabilities in grades 2 through 9 met or exceeded their projected growth target on the NWEA.</p> <p>End-Of-Year Performance: 53% of students with disabilities in grades 2 through 9 will meet or exceed their projected growth target on the NWEA. (2022=46%)</p>



Achievement by Grade Level - ELA

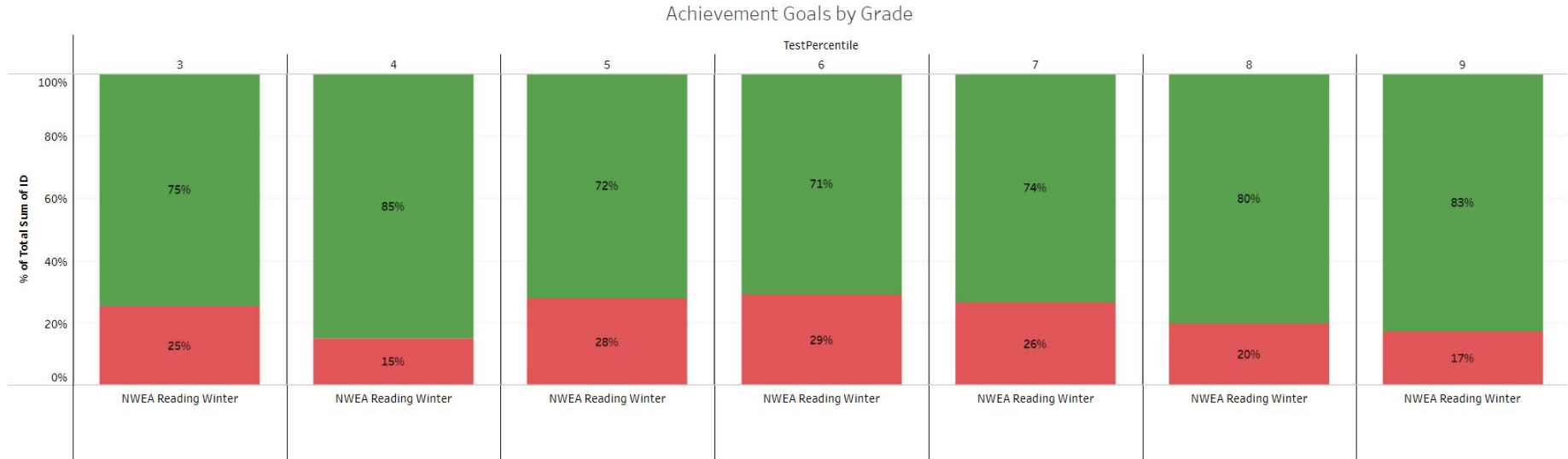
Achievement Goals by Grade



*Grade 2 Achievement Based on the 56th Achievement Percentile (78% of Grade 2 students)



Achievement by Grade Level - ELA



*Grades 3 through 9 percent of students who achieved the 61st percentile on NWEA (Grade 3=75%; Grade 4=85%; Grade 5=72%; Grade 6=71%; Grade 7=74%; Grade 8=80%; Grade 9=83%)



Section 1: Academic Excellence

1B: ELA/Reading

District and School Action Steps - Winter update:

In Progress	Establish a District Literacy committee to audit the current K-8 reading program to identify areas of improvement based on the CSDE guidance.
Ready to Start	Ensure that reading intervention support and (SRBI) language, approaches and processes are implemented at scale K-12 and documented for individual students with fidelity.
In Progress	Implement Heggerty Phonological awareness program in kindergarten with ongoing training and coaching for teachers.
In Progress	Expand the Foundations program to grade three.
In Progress	Provide continuous professional development focused on high-quality literacy pedagogical practices.
In Progress	Implement instructional best practices for improving reading and writing skills in all core ELA classes as well as English Academic Workshop in grades 6-8.
In Progress	Administer NWEA formative assessments, Interim Assessment Blocks (IABs) and Focused Interim Assessment Blocks (FIABs) and analyze results to monitor student progress and plan/implement appropriate instruction for grades 6-8.
In Progress	Curriculum partner groups will conduct teacher-created baseline assessments and standardized assessments (NWEA Grade 9) to assess individual student needs.
In Progress	Analyze data to inform instruction. Teachers will differentiate instruction as needed, and work in collaborative partnerships to address student needs.

Section 1: Academic Excellence

1C: Science

Goal: Ensure ALL students have access to a high-quality K-12 science learning experience that simulates the habits and skills that scientists and engineers use every day and stimulate students' interests in science and prepares them for college, careers, and citizenship.

Performance Target(s):

- By June 2023, 80% of students in grades 5, 8 and 11 will meet or exceed the achievement level as measured by the Connecticut NGSS (Next Generation Science Standards) assessment.

District and School Action Steps - Winter update:

In Progress	Explore and pilot a standardized assessment tool to measure the science and engineering practices and crosscutting concepts in NGSS standards.
Ready to Start	Collaborate to develop a shared understanding of the experimental and engineering design process as well as supporting documents and rubrics to ensure consistent student experiences and learning across courses.
Ready to Start	Analyze baseline assessment data on the design process and determine target levels for student populations in each course.



Section 1: Academic Excellence

1D: Visual and Performing Arts

Goal: Increase opportunities within the district, school and community for our students to demonstrate creativity and interest through tasks related to the Arts.

Performance Target(s): By June 2023, the number of opportunities for students to demonstrate and celebrate their creativity in the arts will increase by 3% as measured by the 22-23 district and school calendars.

District and School Action Steps - Winter update:

In Progress	Gather baseline data of the opportunities that we provide to students to celebrate their creativity around the arts within our district curriculum.
In Progress	Rekindle and explore new opportunities within the curriculum to increase interest and build creativity for students in the performing and visual arts.
In Progress	Design rubrics for both feedback and critique which directly correlate to the National Core Arts Standards in Responding to yield actionable data related to course objectives, visual arts skills, and student progress.



Section 2: Healthy Learning Environment

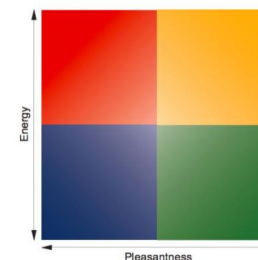
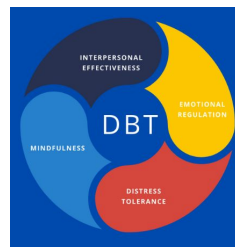
Goal: Promote an inclusive climate that honors the uniqueness of every individual independent of race, skin color, religion, disability, gender identity, sexual orientation or other perceived difference.

Performance Target(s):

- * Reference the academic performance targets within Math and ELA above.
- * Reference the social-emotional performance targets within each building's action plan

District and School Action Steps - Winter update:

In Progress	Review and revise the district developmental guidance curriculum for preschool through grade 12.
In Progress	Review and implement new resources through the Yale Center for Emotional Intelligence.
Completed	Increase the number of WIS assemblies and grade-level spirit days.
Completed	Partner with WMS PTO and ADAP to increase student programming (anti- bullying, alcohol and drug prevention, positive decision making).
In Progress	WHS advisory program - Link Crew; revised schedules, Portrait of the Graduate.



Section 3: Technology

Goal: Support the effective use of technology integration to support teaching, learning, and infrastructure.

Performance Target(s):

- By June 2023, the number of visualizations being utilized through the tableau platform will increase by 50%.
- By June 2023, 100% of the K-12 units of study will be audited and evaluated against the ISTE standards.
- By June 2023, implement the current year of the six year technology plan

District and School Action Steps - Winter update:

In Progress	Collaborate with the district and school instructional leadership to create additional data visualizations and support analysis.
In Progress	Collaborate with the curriculum and instruction department to develop a crosswalk of the current standards within the digital literacy curriculum aligned with the ISTE (International Society for Technology in Education) Standards.
Completed	Upgrade technology infrastructure across all schools.



Section 4: Human Resources & Finance

Goal: Revise various Human Resources and Finance protocols and systems to improve the efficiencies across the departments.

District Action Steps - Winter update:

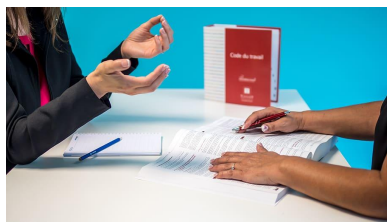
Ready To Start	Meet by individual departments to review current processes (Human resources/payroll and accounts payable) with Tyler Technologies.
Ready to Start	Departmental and district reviews of recommendations provided by Tyler Technologies.
Ready to Start	Execute tasks outlined by Tyler's recommendations.
Ready to Start	Provide training to Munis users district-wide.

Section 5: Safety & Security

Goal: Execute the schools' reunification plans in collaboration with the Weston Police Department

District Action Steps - Winter update:

In Progress	Review individual schools' reunification plans with Weston Police Department.
Ready to Start	Execute reunification plans/debrief/revise, as needed.



Section 6: Building Facilities & Operations

Goal: Create a district facilities plan that meets the educational needs of our students.

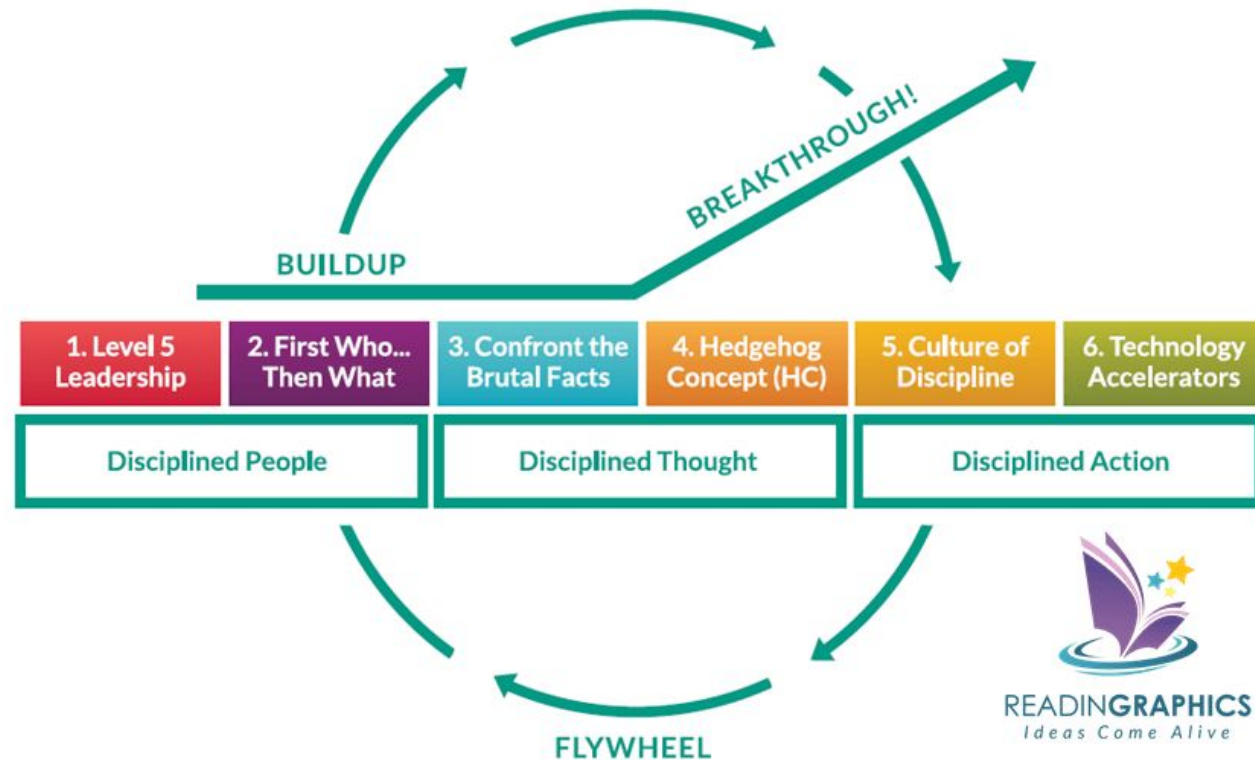
District Action Steps - Winter update:

In Progress	Form district school facilities planning committee.
In Progress	Review recommendations of FOC.
In Progress	Analyze enrollment projections.
In Progress	Create appropriate educational plan for facilities and propose to town administration.

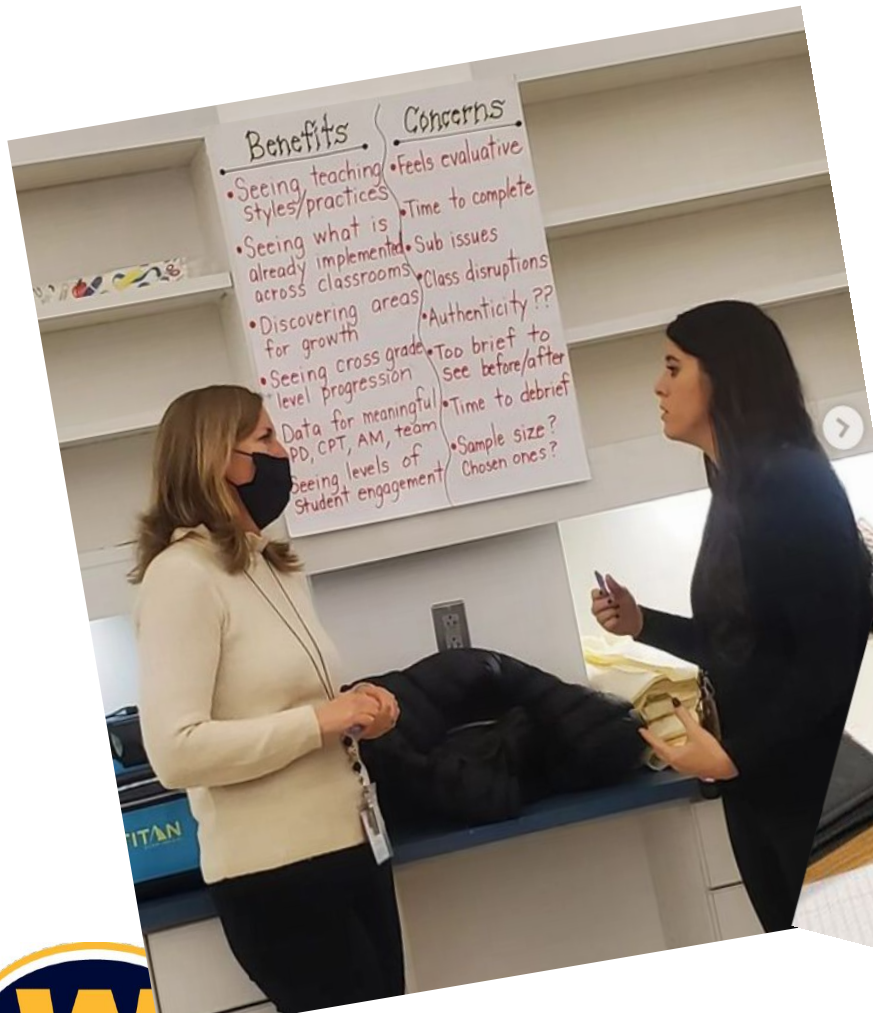


Good to Great - Jim Collins

“Good is the enemy of great. Greatness is not a function of circumstance. Greatness, it turns out, is largely a matter of conscious choice and discipline.”



Discussion and Questions...



Supplemental Slides: Background Knowledge



Common Language



Goal: *Overarching statement of purpose*

Performance target: *Specific and measurable statement that describes how the goal will be achieved*

Action step: *Specific adult or student actions that will impact the performance target*

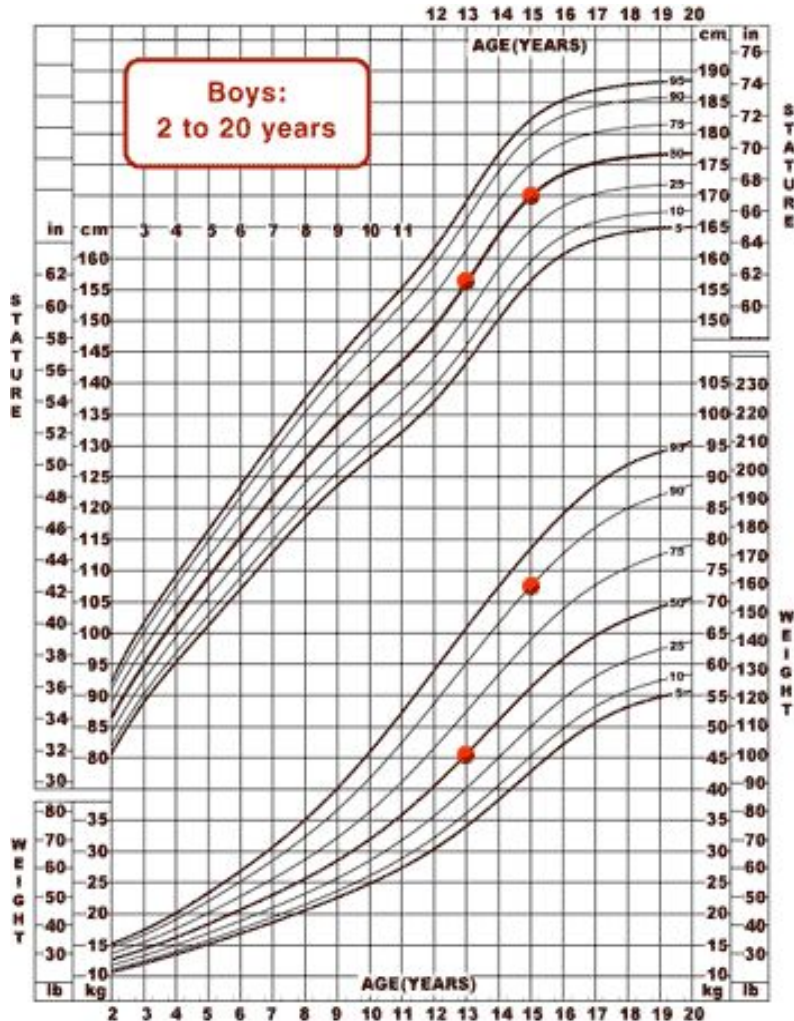
Formative assessment: *An assessment that is used to monitor, adjust, adopt, or abandon instructional practices to drive student learning and achievement: Assessment FOR Learning (i.e. NWEA)*

Summative Assessment: *An assessment that is used to determine mastery of grade/course specific standards and goals defined by the curriculum outcomes: Assessment OF Learning (i.e. SBA, SAT, NGSS)*

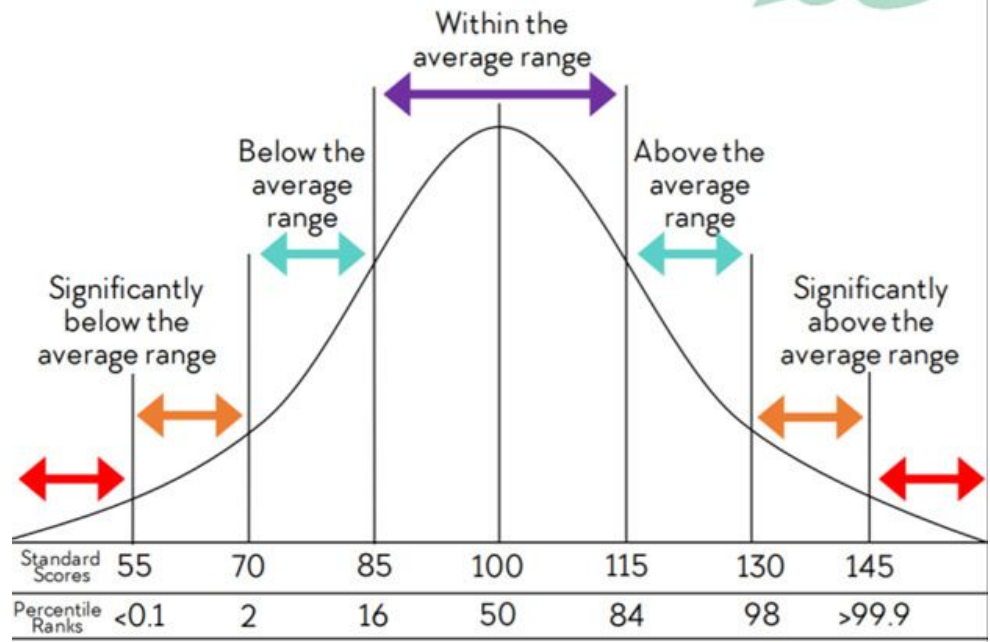
Quantitative data: *Numeric data that is measured as values or counts and are expressed as numbers. i.e How many children do you have?*

Qualitative data: *Data that is about categorical variables that are measured by ‘type’ such as name, symbol, or a number code. i.e What is your occupation?*

Review of Percentiles and Percentages



UNDERSTANDING YOUR CHILD'S SCORES Percentile Ranks and Standard Scores



Minutes
Financial, Facilities & Operations Committee
February 10, 2023

Present:

Steve Ezzes, Committee Chair

Melissa Walker, Committee Member

Peter Gordon, Committee Member

Lisa Barbiero, Superintendent of Schools

Phil Cross, Director of Finance and Operations

Mike DelMastro, Director of Facilities

The meeting was called to order by Mr. Ezzes at 9:02 a.m.

The Committee discussed the following items regarding an update of facilities and grounds maintenance:

- Mr. DelMastro reported that interviews for the new groundskeeper/field maintainer position have been scheduled for the following week. Also, a kick-off meeting for the parking lot analysis that the District went out to bid for has been scheduled for the following week as well. Mr. DelMastro also mentioned that with the atypical weather that the area has been experiencing, the grounds department has been able to get a head start on spring cleaning of the campus.
- Mr. Ezzes inquired as to the condition of the tennis courts. Mr. DelMastro reported that the courts were resealed, lined and painted last year, but this is only a temporary repair, as the actual structure is still damaged. Unfortunately, this is due to the fact that the courts are built on wetlands, and any repairs, short of moving the courts to another location, are just temporary.

The Committee discussed the following items regarding sustainability:

- Ms. Barbiero informed the Committee that she met with Live Green CT to discuss sustainability initiatives that the District may be able to implement. One of the major programs that the District is looking into, is composting food waste. The program is going to be piloted at the high school in April.
- Regarding the State's mandate that all districts move towards electric buses, Mr. Ezzes noted that the District would need to have a conversation with the Town as it would involve the bus garage being moved to another location, and there are not many viable

locations in Weston. Additionally, the current location would need to be remediated if the garage is moved.

- Mr. Gordon noted that the current budget line item for light bulbs could be extended to a lighting initiative in general. This would lead to energy efficiency, and Eversource offers some programs that the District may be able to take advantage of. The District may be able to use some of its current projected excess balance to cover the cost of the project. Mr. Cross added that this could either be part of the broader capital budget, or part of the operating budget. Additionally, it could be piloted in the D and E wings at the high school, and then expanded from there.

- Regarding the installation of charging stations, Mr. Cross reported that the District may want to consider pulling the project from the Capital budget and cover the installation cost from the excess in the current budget. The Committee agreed to recommend this to the Board of Finance.

The Committee discussed the following items regarding the monthly financial update (through January) including internal services fund (for dental):

- Mr. Cross informed the Committee that the current end-of-year balance is \$513,249. This is a decrease from the previous month's balance of \$719,006. There are savings of \$247,248 in the salary budget, which is due mostly to unfilled BCBA (Board Certified Behavior Analyst) and PT (Physical Therapy) positions. To ensure continuity of service for students, and because the District has not been able to fill these positions, contracted services will be used for the rest of the year. Because of this, the professional services line will be over budget in order to cover this cost. Legal fees are also higher than anticipated, due to increased FOIA requests, WTA and WAA negotiations, and general legal matters. The supplies and materials account is also over budget, due to the fact that the District is pre-purchasing K-2 reading materials. Additionally, the equipment line is over budget due to the purchasing of equipment needed to maintain the athletic fields, which will now be handled by in-house staff.

- Regarding the Internal Services Fund, Mr. Cross reported that claims are trending as expected.

The Committee discussed the following regarding approval of the January minutes:

- The Committee approved the January minutes without any changes.

The Committee discussed the following regarding other business:

- Mr. Gordon informed the Committee that at the following week's Board of Education meeting, he will update the Board regarding the Education Optimization Committee and

his meeting with the design and consulting firm IDEO. They have prepared a presentation regarding reimagining the schools that he will summarize at the meeting.

There being no further business to discuss, the meeting adjourned at 9:48 a.m.

Respectfully submitted:

Andrew Galli

Administrative Assistant to the Director of Finance and Operations

Policy Committee Meeting

Tuesday, February 7, 2023 9:00 AM
Remote Session

I. Call to Order, Verification of Quorum

The meeting began at 9:05 AM.

Additional Attendees:

Lisa Barbiero, Superintendent: Administrative Representative

Tina Henckel, Assistant Superintendent

Daniel DiVito, Director of Digital Learning and Technology

Mark Berkowitz, Athletic Director

A quorum has been met. Move that the Policy Committee meeting begin. Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Melissa Walker: Yea

Yea: 3, Nay: 0

II. Approval of Minutes

A. Approval of minutes from the December 6, 2022 Policy Committee Meeting.

Move that the Policy Committee approve the minutes from the December 6, 2022 meeting. Carried with a motion by Ferraro, Sharon and a second by Walker, Melissa.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Melissa Walker: Yea

Yea: 3, Nay: 0

III. Discussion of policies, regulations, and bylaws

A. Discussion of 1325 - Advertising and Promotion

Mark Berkowitz, Director of Athletics went over the current process for advertising (banners and digital media). There has always been an understanding of how long banners and digital media can remain displayed but nothing in the policy. The policy should be clarified as to how many banners, size of banner, placement and duration. Mr. Berkowitz will make recommendations to the policy and will bring it back to the policy committee for the March meeting.

B. Discussion of 5147-1324 - Fundraising Activities

Superintendent Barbiero and Assistant Superintendent Henckel reviewed this policy. They recommended changes to the policy with regard to the timeline prior to fundraising based on the dollar amount. Inclusive language was also updated. Revisions will be

made and brought back to the policy committee for the March meeting.

C. Discussion of 6153 - Field Trips and Community Service

Assistant Superintendent Tina Henckel reviewed the current field trip policy and provided the committee with suggested updates to fine tune the workflow and process. The committee reviewed the changes and discussed additional updates. The document will be brought back to the committee for the March meeting.

D. Discussion of policy 5136 Use of Privately Owned Technology Devices By Students

Daniel DiVito, Director of Digital Learning and Technology is requesting that this policy be amended to include wearable devices. The committee agreed and the revised policy will be brought to the Board for a first read at the March meeting. A conversation also took place regarding AI and the impact it has within school. It is a topic that will need to be discussed further within the curriculum committee.

IV. Discussion of policies, regulations, and bylaws in future meetings

In addition to bringing back the fundraising and advertising policy, and field trip policy, we will also bring the suicide policy to the March committee meeting.

V. Next scheduled meeting of the Policy Committee

A. The next scheduled meeting of the Policy Committee is March 7, 2023 (remote meeting).

VI. Adjournment

The meeting adjourned at 10:05 AM.

Move that the Policy Committee adjourn the February 7, 2023 meeting. Carried with a motion by Ferraro, Sharon and a second by Walker, Melissa.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Melissa Walker: Yea

Yea: 3, Nay: 0

Respectfully submitted by:

Jodi Sacchetta

Chairperson

Superintendent