

Communications Committee Meeting

Friday, February 3, 2023 9:00 AM

Remote Session

I. Call to Order

II. Approval of December 2022 meeting minutes

III. New Website Discussion

IV. Adjournment

Communications Committee Meeting
Tuesday, December 6, 2022 11:00 AM
Via Google Meet

Present Committee Members:

David Felton (Chairperson), Sharon Ferraro, Chad Hoepfner

Present Administration:

Dan Divito, Director of Technology and Digital Learning

1. Call to order

The meeting was called to order at 11:05 a.m.

2. Approval of Minutes

Motion Passed: Move that the Communications Committee approve the November 2022 meeting minutes. This motion was made by Sharon Ferraro and seconded by David Felton.

2 Yeas – 0 Nays, 1 Abstain

3. Website Transition Update

Discussion:

- Mr. DiVito gave an update on the website migration of data as well as the training in place for district staff.
- He reviewed the calendar feature on the new website and the calendar subscription option.
- The soft target for the website launch will be January 3, 2023. There is also a staging site that he will share with the Committee members to get a preview before the launch.
- Committee members also discussed the current use of social media platforms for district communications.

Meeting adjourned at 12:01 p.m.

Respectfully submitted,

June Curiano

Chairperson

Superintendent