

## **Communications Committee Meeting**

Tuesday, May 17, 2022 9:00 AM

Virtual Meeting

I. **Call to order**

II. **Approval of April meeting minutes.**

III. **WPS Podcast**

IV. **Facebook scheduled postings of BOE meetings**

V. **Livestream/recording of BOE meetings**

VI. **Adjournment**

## **Communications Committee Meeting**

Wednesday, April 27, 2022 9:00 AM

Via Google Meet

### Present Committee Members:

David Felton (Chairperson), Taffy Miller, Sharon Ferraro

### Present Administration:

Lisa Wolak, Superintendent; Dan Divito, Director of Technology and Digital Learning

### Members of the Public:

Christine Harris

## **1. Call to order**

The meeting was called to order at 9:08 a.m.

## **2. Approval of Minutes**

**Motion Passed:** Move that the Communications Committee approve the March 2022 minutes. This motion was made by David Felton and seconded by Taffy Miller.

3 Yeas – 0 Nays

## **3. WPS Podcast**

Discussion:

- Ms. Wolak discussed the topics of the next two podcasts and gave some brief highlights.
- Mr. DiVito gave an update on the podcast growth statistics and listed some of the international logins.

## **4. Discussion on Live Streaming BOE Meetings**

Discussion:

- Mr. DiVito reviewed the broadcast problems encountered at the April 21 Board of Education meeting. He discussed next steps in ensuring there are back ups to avoid the audio and video problems encountered in the past two meetings while using the equipment that is currently in place.
- Mr. Felton recognized member of the public, Christine Harris to speak. She asked if BOE meetings could be both in-person and live-streamed.
- The Committee discussed with Mr. DiVito what would be involved in equipment and costs to enable the meetings to be simultaneously in-person and live-streamed.
- They also discussed a compromise of holding two-thirds of the meetings remotely on Zoom and holding an in-person meeting quarterly.

- The Committee agreed to bring the proposed equipment costs for simultaneous in-person and live-streaming meetings as well as the suggested return to Zoom meetings with quarterly in-person meetings to the next BOE meeting for a full board discussion.
- The Committee also discussed the dissemination of information on the website calendar, particularly if a BOE meeting date/time is changed. Mr. Felton inquired about changing the website calendar to one that the public could subscribe to. Mr. DiVito promised to look into the costs.
- Going forward the Committee suggested that the Board Clerk, Ms. Sacchetta notify the PTO presidents when there are changes. Mr. DiVito also promised to post changes on the District social media applications to disseminate updated meeting information/changes.

Meeting adjourned at 10:18 a.m.

Respectfully submitted,

June Curiano

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Chairperson

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Superintendent