

# Board of Education Regular Meeting

Monday, February 22, 2021 6:00 PM

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda., 24 School Road, Weston, CT 06883-1623

## I. CALL TO ORDER, VERIFICATION OF QUORUM

## II. PLEDGE OF ALLEGIANCE

## III. APPROVAL OF MINUTES

IV. PUBLIC COMMENT - \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for the link to the agenda, YouTube live stream link and link to the Public Comment Form, which is only open 10 minutes before the start of the meeting.

## V. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS

## VI. NEW BUSINESS

A. Retirements - Jane Sabini

B. Public Health Guidelines Update

C. Update on Schooling Scenarios

1. Grades K-5 All In and VDL

2. Grades 6-8 Hybrid and Future Plans

3. Grades 9-12 Hybrid and Future Plans

D. WPS Calendar Committee Process and Schedule for 2021-22

E. Seventh FY 2021 Financial Update

F. Reopening Costs Update

G. FY21 Projected Savings

## VII. OLD BUSINESS

A. Weston Board of Education Policies, Regulations, and Bylaws

1. Policy and Regulation 5114, Student Discipline, Policy and Regulation 6541, Transportation, and elimination of Policy 5131.1, Bus Conduct.

2. Policies and Regulations 4118.11-4218.11 and 5114.6 Title IX

## VIII. SUPERINTENDENT'S REPORT

**IX. COMMITTEE REPORTS**

A. Communications Committee

B. Curriculum Committee

C. Facilities Committee

D. Finance Committee

E. Policy Committee

F. Negotiations Committee

G. CES

H. CAFE

I. Weston Education Foundation

**X. WRITTEN REPORTS**

A. Principals' Reports

**XI. NEXT SCHEDULED MEETINGS OF THE BOARD OF  
EDUCATION**

A. Board Workshop on March 1, 2021 at 7:00 p.m.

B. Regular Session on March 15, 2021 at 6:00 p.m.

C. Review of Pending Agenda Items for Next Meeting

**XII. ADJOURNMENT**

## **Board of Education Special Meeting**

August 13, 2020 6:00 PM

Via Zoom

\*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance Taken at 6:00 PM:**

#### Present Board Members:

Anthony Pesco

Melissa Walker

Ruby Hedge

Gina Albert

Hillary Koyner

Victor Escandon

#### Absent Board Members:

Taffy Miller

### **1. Public Health Guidance and Discussion**

#### Discussion:

The Board spoke with Mr. Mark Cooper, Director of Health for Westport-Weston Health District and Dr. Laura Marks, District Medical Advisor, regarding the reasoning for the health and safety decisions that are being made. We currently don't understand the science behind COVID-19 and need to be able to adjust and pivot quickly. Both spoke regarding the recommended safety procedures such as being 6' apart from each other and hand washing. Dr. Marks and Mr. Cooper answered questions from the Board on the protocols surrounding COVID. Checking for fevers, conducting contact tracing, having students sit in the same seats within the classroom and strict cleaning procedures are ways to help mitigate the spread.

### **2. Recommendation for Reopening Scenario**

#### Discussion:

The focus on the Fall 2020 Reopening Update will be plans for both WMS and WHS.

### **3. State and Regional Update on Fall 2020 Reopening**

#### Discussion:

At the regional level, districts are planning on opening with a hybrid approach with early dismissal, hopeful for a full day return by October in a phased approach. The State has now provided districts with excellent guidance where earlier in the Summer, they were lacking in direction.

### **4. Weston Middle School and Weston High School Reopening Discussion-Dan Doak & Lisa Wolak**

#### Discussion:

Both Ms. Deorio, Principal of Weston High School, and Mr. Doak, Principal of Weston Middle School, updated the Board on the reopening scenarios. Both schools

have very distinct schedules, however WMS looked to devise a school schedule that would be able to work for a number of different scenarios. WMS was able to create an 8-period day, with four periods of live instruction (both in person and VDL) and four hours in the afternoon of distance learning. All co-curricular clubs will be held virtually and will be accessible to everyone. WMS is currently working to create plans for larger groups such as ensembles, on best practices within the health and safety guidelines. There will be no assignment of lockers this year.

Ms. Wolak has created blue and gold cohorts by last name, based on an 8-day rotation. The staff and students will use Canvas and Google Classroom to access class information. Lockers will not be in use this year and students will not change for PE class. All clubs will be held virtually as well.

The Board asked a number of questions such as if it were possible to hold core subjects in the morning and specials or PFA's in the afternoons. This is impossible as teachers teach a whole grade and are unable to teach them all at one time. Some PFA's also require in-person attendance to access specific equipment. Students who are not in the in-person cohort for the day will not be permitted to log into the online lesson for that day. Those students will have been assigned work that is to be accomplished while at home. Classes will not be recorded each day as well. Teachers may record portions of assignments to aid in homework.

Ms. Edwards, Director of Special Education and Pupil Personnel Services, updated the Board on the new guidance from the State that was received late yesterday afternoon (August 12, 2020). The things that will not change will be the distinction that SPED students are considered general education students first and the majority students with IEP's (Individual Educational Plans) will be following the schedules outlined at each school and within their cohort or VDL. The new guidance from the State is that the District may now need to provide services to students on the days they do not have in-person learning. It may be necessary to break cohorts in order for some students to receive services. There will be a small subset of SPED students that will be coming to school daily based on their need to have continuous instruction. The State has made a change on how services are to be implemented. As in the Spring, services were being provided to the greatest extent possible, this Fall, services must be delivered, but how they are implemented may change.

## **5. Athletics Reopening Discussion-Mark Berkowitz**

### **Discussion:**

Mr. Berkowitz, WHS Athletic Director, updated the Board on the ever-changing directives from the State. Since the Spring, he meets weekly with both CIAC and the athletic directors within the SWC in order to keep each other informed and plan for the upcoming athletic year. Sports are scheduled to begin on Monday, August 17, 2020 (football and cheerleading), with all other sports beginning on August 27 (soccer, field hockey, volleyball and cross country). All games will begin on September 24, with all sub-varsity games (freshman and JV) being held on Saturdays. As no fans will be allowed at games, WHS will be working on live streaming as many home games as possible. Students who have opted for VDL will not be able to participate in sports.

**6. Discussion and Potential Vote on Superintendent's Recommendation for Fall 2020 Reopening Scenario**

Discussion:

Dr. Pesco noted that the District has a very clear approach and although the Board does not need to vote on the reopening plan, would like a consensus from Board Members on the proposed plan. Board Members recommend having weekly check-in's on how implementation of the plan is going.

The Board agreed by consensus that the Fall 2020 Reopening Scenario is to be implemented for the fall.

**7. Upcoming Board of Education Special Meetings**

**7.1. Public Forum via Zoom-TBD**

Discussion:

For the August 18, 2020 Public Forum on the Fall 2020 Reopening, a Google Form was sent to families. Any questions are asked to be submitted via the form so that all questions (even those asked prior to the form being sent) can be reviewed and answered. The questions and answers will not only be reviewed during the Public Forum, but be placed under FAQ on the District website. The Board confirmed that the Public Forum will be held from 6:00 p.m. - 8:00 p.m.

The Board agreed that the discussion and possible vote on the addition of a class section will be scheduled in a separate meeting.

The meeting was adjourned at 9:36 p.m.

**Motion Passed:** passed with a motion by Victor Escandon and a second by Ruby Hedge.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

## **Board of Education Special Meeting**

August 18, 2020 6:00 PM

Via Zoom

\*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance Taken at 6:00 PM:**

#### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Hillary Koyner  
Taffy Miller  
Victor Escandon

### **I. CALL TO ORDER, VERIFICATION OF QUORUM**

### **II. BOE Forum on Fall 2020 Reopening**

**\*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for the meeting agenda, link to live stream links to forms for both FAMILIES and STAFF to submit questions.**

#### Discussion:

Mr. DiVito reviewed how the public is able to submit questions via the Google Form and see all questions submitted in real-time. The administration will address the questions that have been submitted to date, grouping them into themes.

Questions that have been submitted during the meeting will be answered at the end of the meeting.

From a districtwide standpoint, how did the administration decide on a hybrid, early dismissal plan? Keeping safety guidelines, as outlined by the State, adhering to social distancing of six feet and mask wearing at all time, and a split cohort within the schools, aided the administration in creating the hybrid, early dismissal plan.

Dr. Craw reviewed the content and structure of Voluntary Distance Learning (VDL). At the K-5 level and 6-12 level, it was discussed what the plan would look like for those students participating via VDL.

Mr. DiVito spoke regarding devices within the district and noted that he is looking to provide a 1:1 device to student ratio at the Pre-K-Grade 8 levels.

Ms. Edwards noted that the social-emotional learning will be an added focus throughout the year and particularly at the beginning of the year. Students may also need 1:1 support or small group support and her department will be working to provide these services.

Ms. Edwards described the differences between how services were able to be provided in the Spring versus what was mandated on August 12. Services are no longer able to be provided to the greatest extent possible, but rather must be provided. An implementation plan must be developed for each student who has an IEP within the District.

The ELC and preschool program will be implemented in an in-person model as they are small cohorts.

At the school level, Ms. Kaddis spoke regarding HES and how everyone is working tirelessly to make this year a positive experience, especially for the Pre-K and K student, who will be new to the school. The student placement process is currently being worked on, but is much more complicated this year.

Ms. Falber mentioned the numerous orientations that will be scheduled for the new families at WIS as well as meet and greets with teachers.

At WMS, Mr. Doak wanted to assure families and students that the curriculum is rigorous, challenging and supportive. An added emphasis on social and emotional health and safety needs are noted.

The WMS administration is currently working on hand scheduling classes and trying to keep everyone together. This year, there will be no locker usage and during the academic classes, no passing in the hallways.

Ms. Wolak noted that she has been meeting with area high school principals and discussing not only opening scenarios but daily schedules. WHS will have a schedule of four hours in-person in the morning and four hours in the afternoon remotely. Clear teacher office hours for students will be posted.

Mr. Cross spoke about the safety guidelines that have been set forth by the CDC, CSDE, Department of Public Health and our local health officials. The ventilation within our buildings is of major concern. Mr. DelMastro, Director of Facilities, has reviewed each facility and has determined that the majority of classrooms have the capacity to allow for fresh air intake and circulation. For rooms that do not have AC/window units, they will be provided with portable units and air purifiers/cleaners. All air filters will be changed and the units will be running in full occupancy mode.

Other safety precautions noted were proper safety signage will be posted in all restrooms, sanitizing stations in all common areas, doors propped open where feasible, one-way foot traffic patterns where feasible, isolation rooms designated and monitored by school nurses, restrooms

cleaned twice daily and high touch surfaces cleaned multiple times per day.

With regard to transportation, parents/guardians are strongly encouraged to drive their children to school. Those students who will be riding the school bus will not be able to change seats during transit and are required to ride with the same cohort in the morning and afternoon. The buses are scheduled to be cleaned after each bus run.

The Board and the administration are working together on all the costs being incurred due to COVID-19 for FY21. Of the 111 million dollars the State of Connecticut will receive from the CARES Act, Weston's portion is \$51,000.

Dr. McKersie noted that the School Recommendation document has been posted to the resources page on the District website. He reviewed Weston's shared commitment to health and well-being.

The administrative team read and answered some questions that were submitted during the meeting. Dr. Craw read a question regarding the possibility of portable classrooms. This would be a very expensive proposition from both a structural standpoint but a staffing standpoint as well.

A question was asked regarding moving from hybrid to VDL. This is possible, however schools ask for a 5-day notice. Other questions surrounded the half-day in-person schedule at WMS and the cleaning schedule within buildings. Traffic was a topic of discussion, noting that with each school split into a blue and gold cohort, there will only be half the number of students on campus at one time. The Weston Police Department will be helping out for a few days to make sure traffic is moving slowly and no backups on to Route 57.

As all fire drills and evacuation drills are still mandated by the State, each school will be working with the safety department to develop an implementation plan.

WHS will continue to have music programs, although they may not all be in person. The music department and administration are still working through the plans.

Mr. Berkowitz gave a brief update regarding Fall athletics. He is in communication with the CIAC and SWC athletic directors weekly and they are working on plans based on different scenarios. All teams will begin in a hybrid model.

Both Ms. Hedge and Ms. Albert noted the following: parents need to understand how "off days" at the lower schools will be handled with regard to school work and understanding the instructional minutes at WHS within the half-day hybrid model.

\*\*Please see the complete list of questions and answers submitted and referred to during the meeting. The information contained has been posted on the District website.

**III. ADJOURNMENT**

Discussion:

The meeting was adjourned at 8:15 p.m.

**Motion Passed:** passed with a motion by Ruby Hedge and a second by Victor Escandon.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

**Board of Education Executive Session**

October 26, 2020 8:00 AM

Via Zoom

**Attendance Taken at 8:03 AM:**

Present Board Members:

Gina Albert

Victor Escandon

Ruby Hedge

Ms. Hillary Koyner

Taffy Miller

Anthony Pesco

Melissa Walker

**1. Call to Order, Verification of Quorum**

**Motion Passed:** passed with a motion by Taffy Miller and a second by Hillary Koyner

**7 Yeas - 0 Nays.**

**2. Discuss Superintendent's Contract**

**3. Adjournment**

Discussion:

The Board adjourned the meeting at 8:16 a.m.

**Motion Passed:** passed with a motion by Taffy Miller and a second by Hillary Koyner.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

**Board of Education Executive Session**

December 17, 2020 3:00 PM

Via Zoom

**Attendance Taken at 3:03 PM:**

Present Board Members:

Gina Albert  
Victor Escandon  
Ms. Hillary Koyner  
Taffy Miller  
Anthony Pesco  
Melissa Walker

Ruby Hedge - arrived at 4:15 p.m.

**1. Call to Order, Verification of Quorum**

**Motion Passed:** passed with a motion by Anthony Pesco and a second by Melissa Walker.

**6 Yeas - 0 Nays.**

**2. Pending claims and litigation.**

Discussion:

The Board invited Dr. McKersie, Dr. Craw, Ms. Edwards, Mr. Cross and Ms. Marcia Moses to join Executive Session.

**3. Adjournment**

Discussion:

The Board adjourned the meeting at 4:32 p.m.

**Motion Passed:** passed with a motion by Anthony Pesco and a second by Taffy Miller.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

**Board of Education Executive Session**

December 21, 2020 5:00 PM

Via Zoom

**Attendance Taken at 5:03 PM:**

Present Board Members:

Gina Albert  
Victor Escandon  
Ruby Hedge  
Ms. Hillary Koyner  
Taffy Miller  
Anthony Pesco  
Melissa Walker

**1. Call to Order, Verification of Quorum**

**Motion Passed:** passed with a motion by Anthony Pesco and a second by Melissa Walker.

**7 Yeas - 0 Nays.**

**2. Discussion of attorney-client privileged memorandum providing legal advice regarding personnel, policy, and operational matters related to COVID-19 and the 2020-21 school year.**

Discussion:

The Board invited Dr. McKersie, Mr. Cross and Ms. Jessica Richmond Smith to join Executive Session.

**3. Adjournment**

Discussion:

The Board adjourned the meeting at 6:04 p.m.

**Motion Passed:** passed with a motion by Anthony Pesco and a second by Melissa Walker.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

## **Board of Education Special Meeting**

January 14, 2021 9:00 a.m.

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance taken at 9:02 p.m.**

#### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Taffy Miller  
Hillary Koyner  
Victor Escandon

### **1. Call to Order, Verification of Quorum**

#### Discussion:

Dr. Pesco, Board of Education Chairperson, verified that a quorum had been met.

### **2. Board Workshop on FY 22 Budget Request**

#### Discussion:

Board members discussed adding budget workshops on January 21 and 25, and moving the scheduled Public Forum meeting from January 21 to January 26.

Mrs. Albert suggested submitting a Weston BOE Glossary of Terms for the budget book since many questions from the public are about defining budget terms.

The Board and Administration discussed the WMS Capital Budget. Board members requested that WMS capital projects be broken down further for the budget book and to give an updated list of priorities. Mr. DelMastro, Director of Facilities, reviewed the WMS capital projects and proposed a prioritized list.

The Board and Administration discussed the budget for substitute teachers. Dr. Craw reviewed the types of absences the daily sub, building sub and long-term sub models cover and responded to questions. Mr. Cross spoke on the costs for substitute teachers. The proposed budget for substitute teachers is based on historical averages.

The Board had a discussion on district legal fees. There was discussion on providing a breakdown of expenditures for FY 2021.

The Board and Administration discussed staffing changes with regards to degree level change and adjustments to paraprofessional FTE. Ms. Edwards spoke on a question regarding the PPS administrative assistant position. Ms. Miller made note of planning for reduction of central office administrative staffing over the next five years.

The Board and Administration discussed employee benefits. Mr. Cross reviewed the use of a self-funding model for dental benefits and the risks of not funding the internal services fund. Other topics of discussion that were addressed by Mr. Cross were sewer system and plant maintenance, bus transportation savings, and the last year of the 3-year early retirement payout.

On enrollment and staffing, Ms. Hedge spoke on her concern over the accuracy of the projected enrollment for grades 1 and 3 as it pertains to the number of class sections budgeted for FY 22. Ms. Walker posed a question as to whether it would be a good idea to go above the recommended class size guidelines for a year or two. The Board asked the Administration to provide a breakdown of the workforce by headcount and FTE.

The Board discussed the Open Choice program. The Administration discussed the potential placement of four students as opposed to two for FY 22.

**3. Adjournment**

Discussion:

The meeting was adjourned at 12:15 p.m.

**Motion Passed:** passed with a motion by Melissa Walker and second by Taffy Miller.

**7 Yeas - 0 Nays**

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Chairperson

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Superintendent

**Board of Education Executive Session**

January 19, 2021 5:00 PM

Via Zoom

**Attendance Taken at 5:01 PM:**

Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Hillary Koyner  
Taffy Miller  
Victor Escandon

**1. Call to Order, Verification of Quorum**

**Motion Passed:** passed with a motion by Anthony Pesco and a second by Taffy Miller.

**7 Yeas - 0 Nays.**

**2. Executive Session Anticipated --Strategy and Negotiations with Respect to Pending Litigation in the Matter Captioned Brian Murray Dalrymple v. Weston Board of Education**

Discussion:

The Board invited Dr. McKersie, Mr. Cross and Ms. Claire Ryan to join Executive Session.

**3. Adjournment**

Discussion:

The Board adjourned the meeting at 5:57 p.m.

**Motion Passed:** passed with a motion by Anthony Pesco and a second by Taffy Miller.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

## Board of Education Regular Meeting

January 19, 2021 6:00 PM

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

Attendance taken at 6:03 p.m.

### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Taffy Miller  
Hillary Koyner  
Victor Escandon

### I. CALL TO ORDER, VERIFICATION OF QUORUM

### II. EXECUTIVE SESSION

### III. RESUME PUBLIC SESSION

### IV. PLEDGE OF ALLEGIANCE

### V. APPROVAL OF MINUTES

**Motion Passed:** Move that the Weston Board of Education approve the minutes from the August 12, 2020 Special Meeting, December 21, 2020 Regular Meeting and January 7, 2021 BOE FY 22 Budget Presentation meeting; passed with a motion by Melissa Walker and second by Victor Escandon.

**7 Yeas - 0 Nays**

**VI. PUBLIC COMMENT - \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for the link to the agenda, YouTube live stream link and link to the Public Comment Form, which is only open 10 minutes before the start of the meeting.**

Greg and Jenn Haythorn, 6 Winthrop Hill: *"1-year ago, BoE Chairman Pesco concluded his Board's 2021 budget work with a solemn warning to Senior Administrators and his BoE colleagues that in the absence of "structural change" to both budget process and District operations, the BoE risked repeating the missed opportunity and exasperation that defined the last budget cycle.*

*While the overdue implementation of digital learning can certainly be considered a significant accomplishment, the Weston BoE has yet to produce even a single anticipated "structural improvement", including:*

*Multiyear budget projection modeling  
Measurable, quantified goal-setting  
Accountable budget assumptions  
Bottoms-up, zero-based budgeting  
Strategic administrative service and cost sharing*

*Instead of working on the strategic improvements, the BoE is devoting scarce budget workshop time again this cycle to such essential analysis as modeling clay build-up in the art room sink drain. We would not have believed it possible, but the BoE budget work not only did not advance the past year, it appears to be at risk of regressing.*

*In the interim, Freedom of Information Records indicate that some of the largest annual service contracts such as cleaning / janitorial and out of District transportation may not have been objectively scored (per District sourcing guidelines) prior to contract award. As a result, the*

BoE cannot reliably assure taxpayers and the BoF that the most cost-effective contracts are in place.

Freedom of information records also reveal that options for District health insurance - another major driver of annual cost increase - have yet to be fully researched and vetted for most cost-effective alternatives. Despite that the necessary administrative groundwork has already been completed.

Freedom of Information records also reveal that current enrollment, which is officially projected to drop dozens to hundreds of students more in the coming years, is already less than peak aggregate enrollment in any combination of 3 of the 4 District school facilities. As a result, the BoE Chairman's frequent claims that closing the excess school would require a minimum of "3-5" years are confounding- when Westport indefinitely closed Coleytown Middle in less than a week.

Despite the significance of these freedom of information revelations, the BoE and Superintendent have failed to produce some of the most critical records against long-pending requests now as old as 15 months. COVID-related considerations notwithstanding, while the BoE and Central office remain hopelessly lost in the line-item minutiae again this year, time has run out for every Weston student.

To best serve the students, the BoE must immediately re-focus their budget work on the strategic cost and educational opportunities which they have aspired to- including health insurance, services contracts and sharing opportunities, and facility consolidation among others. Thank you."

## **VII. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS**

Discussion:

Student Representatives, Natalie Haythorn and Ava Pouloupoulos updated the Board on the current Student Government events such as a book reading initiative, canned goods drive and Paws drive. Both students spoke on their level of comfort with return to full in-person learning and reported that most WHS students are comfortable with the current schooling scenario.

## **VIII. NEW BUSINESS**

### **VIII.A. Schooling Scenario Update**

Discussion:

Dr. McKersie, Superintendent of Schools, spoke on the schooling plan that was outlined in December. The next phase is on track to begin on January 25 and a final decision will be communicated to families on January 21, 2021.

Dr. Craw, Assistant Superintendent of Curriculum and Instruction, updated the Board on the Task Force discussions regarding the K-5 return to Full-in learning scenario and the current grade 6-12 Hybrid learning scenario.

Pattie Falber, Principal of Weston Intermediate School, updated the Board on K-5 learning. The grade K return to Full-in learning has been successful. She expressed concerns about student density for grades 2-5 eventual return to Full-in learning, and spoke on mitigating strategies for keeping students and staff safe especially during mask breaks.

Dan Doak, Principal of Weston Middle School, spoke on the COVID mitigating strategies that are of concern in the event of a return to Full-in learning. He stressed that consistency is of utmost importance when speaking of switching to another mode of learning. He reported that 27% of the student body are in VDL and spoke about the supports that have been instituted for students who are struggling with distance learning.

Lisa Wolak, Principal of Weston High School, gave updates on the strategy and data collection for taking the pulse of both students and staff on the current learning

scenario and possibility of returning to full in-person learning. Board members stressed the need to communicate the touchpoints for either remaining in the current scenario or returning to Full-in learning.

**VIII.B. Update on Superintendent Search Process**

Discussion:

Dr. Pesco gave an overview of the work that has been ongoing and the next steps in the superintendent search process. In the next few weeks the search committee will expand to include WTA, Leadership Team, and WEF and PTO members.

**VIII.C. Sixth FY 2021 Financial Update**

Discussion:

Phil Cross, Director of Finance and Operations, presented the update. He gave an overview of budget expenditures, encumbrances and reviewed the month-over-month changes by line item. Mr. Cross reported on the Internal Services Fund; he anticipates surplus at the end of the school year.

Dr. Pesco asked if there are any anticipated savings due to COVID given the attendance during this year. Mr. Cross said these types of savings are being reviewed and the District will start reporting those savings next month.

**Motion Passed:** Move that the Weston Board of Education approve the sixth fiscal year 2021 financial update; passed with a motion by Gina Albert and second by Hillary Koyner.

**7 Yeas - 0 Nays**

**VIII.D. Foodservice Financial Update**

Discussion:

Mr. Cross reported that the current schooling scenarios are not boding well for food services and he anticipates a significant loss. Mr. Escandon commented that the Finance Committee has spent a lot of time on this topic and has taken every step to mitigate and minimize the loss. Ms. Walker reported that many area schools have been hit in the same way.

**VIII.E. Discussion and Vote on Setting of WHS Graduation Date on April 1, 2021**

Discussion:

Dr. McKersie spoke on the Superintendents Recommendation for Graduation 2020-21 memo.

**Motion Passed:** Move that the Weston Board of Education approve setting the WHS graduation date on April 1, 2021; passed with a motion by Ruby Hedge and second by Taffy Miller.

**7 Yeas - 0 Nays**

**VIII.F. Weston Board of Education Policies, Regulations, and Bylaws**

**VIII.F.1. First Reading - Policies and Regulation 4118.11-4218.11 and 5114.6 Title IX**

Discussion:

Ms. Walker spoke on the policy update. With regard to Title IX on sexual harassment there is a change of language based on the State regulatory scheme.

**VIII.F.2. First Reading of Policy and Regulation 5114, Student Discipline, Policy and Regulation 6541, Transportation, and elimination of Policy 5131.1, Bus Conduct.**

Discussion:

Ms. Walker explained that for this policy update, the Policy Committee eliminated the outdated and stand-alone student disciplinary policy regarding transportation on school buses and rolled it into the regular student discipline policy.

**IX. COMMITTEE REPORTS**

**IX.A. Communications Committee**

**IX.B. Curriculum Committee**

Discussion:

Mr. Escandon asked to discuss the World Language program further in the next Curriculum Committee meeting. Dr. Craw agreed and gave some insights into the District curriculum renew process.

**IX.C. Facilities Committee**

**IX.D. Finance Committee**

**IX.E. Policy Committee**

Discussion:

Ms. Walker reported that the Committee has made a log of progress in meeting with Weston sustainability committees and are working on creating a policy.

**X. NEXT SCHEDULED MEETINGS OF THE BOARD OF EDUCATION**

**X.A. Regular Session on February 16 at 6:00 p.m.**

**X.B. Review of Pending Agenda Items for Next Meeting**

**XI. ADJOURNMENT**

**Motion Passed:** Meeting was adjourned 7:21 p.m. with a motion by Ruby Hedge and second by Melissa Walker

**7 Yeas - 0 Nays**

\_\_\_\_\_  
Chairperson

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Superintendent

## **Board of Education Workshop**

January 21, 2021 5:00 PM

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance Taken at 5:03 PM:**

#### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Taffy Miller  
Hillary Koyner  
Victor Escandon  
Hillary Koyner

### **1. Call to Order, Verification of Quorum**

### **2. Board Workshop on FY 22 Budget Request**

#### Discussion:

Dr. Pesco reviewed the items to discuss during the workshop. They are the description document of reductions, budget questions and answers, the multi-year budget document and the proposed capital budget.

Dr. Pesco mentioned that in regards to the Superintendent's contract, he would like to have the total amount of potential compensation for FY22 included in the budget request in the event it is needed.

Mr. Cross reviewed the multi-year budget document, with the assumption that there would be no change in staffing. The enrollment is based on Milone and Macbroom's median projection. It was discussed by the Board the need to include a low and high projection of enrollment for the multi-year projection as well. Further discussion on the multi-year budget will move to the Finance Committee.

The Board and Administration discussed the list of reductions presented within the FY 22 Budget Stress Test. The items were broken into Tier 1 and Tier 2. There were discussions regarding drawing down of the Internal Services Fund, K-5 World Language, individual software needs and other items listed in Tier 2.

The Board began reviewing the FY 22 BOE Budget Questions & Answers document provided by the Administration. The Board discussed the questions surrounding enrollment first. They would like a 10-year review of both the NESDEC and Milone and Macbroom enrollment predictions and how it correlates to our actual enrollment numbers. The Board then discussed the submitted questions regarding PPS and Special Education. Mr. DiVito reviewed the Board's questions with regard to technology.

### 3. Adjournment

Discussion:

The meeting was adjourned at 8:07 p.m.

**Motion Passed:** passed with a motion by Ruby Hedge and a second by Taffy Miller.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

## **Board of Education Workshop**

January 25, 2021 9:00 AM

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance Taken at 9:02 AM:**

#### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Hillary Koyner  
Victor Escandon

#### Updated Attendance:

Taffy Miller was updated to present at: 10:10 AM

### **1. Call to Order, Verification of Quorum**

#### Discussion:

Dr. Pesco, Board of Education Chairperson, verified that a quorum had been met.

### **2. Board of Education Workshop on FY 22 Budget Request**

#### Discussion:

The Board of Education reviewed with Mr. Cross through screen share, the list of FY 22 requested reductions. Of concern to the Board was K-5 World Language. The Board agreed that this is vital for our youngest learners and should not be cut. They reviewed the list of stipends and Ms. Deorio mentioned a few corrections as well as ways in which WHS would keep some of the identified programs running.

Other areas of discussion were employee benefits, property services other services and equipment. The Internal Services Fund was discussed and whether or not to draw down the account.

District enrollment was discussed in depth and its direct correlation to staffing. It was determined that an additional section at HES would not be added within the budget request and will wait to see what enrollment will look like during the summer.

The Board discussed the FY 22 Capital Budget Request with Mr. DelMastro. He reviewed the most pressing items needed at WMS. He is waiting on preliminary numbers for HVAC units, hydronic heat pump replacements and the replacement of the Science Labs and fixtures. The HVAC costs at this time are based on needs that arise. The Board may need to create a sinking fund for the HVAC contingency.

The Board had a discussion surrounding FTE's and benefits. Based on the decisions made regarding the proposed reductions, the current FY22 Budget stands at a 2.69% increase.

### 3. Adjournment

Discussion:

The meeting was adjourned at 12:10 p.m.

**Motion Passed:** passed with a motion by Ruby Hedge and a second by Taffy Miller.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

## **Board of Education Meeting**

January 26, 2021 7:00 PM

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance Taken at 7:02 PM:**

#### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Hillary Koyner  
Taffy Miller  
Victor Escandon

### **1. Call to Order, Verification of Quorum**

#### Discussion:

Dr. Pesco, Board of Education Chairperson, verified that a quorum had been met.

### **2. Public Forum Regarding FY 22 Budget Request - Link to FY 22 Budget Questions and Comments Form can be found on the District Calendar. (Form will be open from 1/22/21 until the end of the Public Forum agenda item on 1/26/21)**

#### Discussion:

Dr. McKersie read the questions and comments submitted on behalf of residents regarding the FY 22 Budget Request.

Kristana Esslinger, 59 Ledgewood Drive:

*I have watched the workshops and have the following questions/comments.*

Technology Budgets: *I am curious why the district wide technology budget does not include programatic needs. They could always be in their own category but would allow full view of tech costs. I noticed this when looking at some of the items recommended for reductions in software and hardware (i.e. Vex needs for WMS and WHS for robotics and Project Lead the Way).*

Performance: *At a high level, can you explain how a teacher's performance is evaluated each year including examples of metrics used?*

Capital Budget: *Could you please explain to the public the reductions/postponement of some of the middle school projects and the intersection with the Weston Facilities Optimization Committee?*

**\*\*Mr. DiVito mentioned that generally, technology items fall within each school and program, through Curriculum and Instruction. The Administration can look at potential revisions to see all items that correspond to technology are located in one area.**

**\*\*Dr. Craw reviewed the teacher evaluation process, highlighting four areas of assessment: Planning and Placement, Class Environment, Teaching and Learning and Professionalism.**

**\*\*Dr. Pesco spoke about the process with the Town regarding the Facility Optimization Committee and the review of all buildings and their uses. Based on the estimated timing of decisions, there are some projects that have been postponed at WMS, awaiting next steps from the Town.**

Stephanie Schafer, 33 Oak Lane:

*I am concerned about approving any increase in the budget this year as we have been extremely disappointed in the superintendent, and in the response/preparation for this school year. Other area school districts have done a better job with similar funds. I have never voted against an increase in school budget as I feel like our schools are our towns best asset. However I have been unable to work this year due to public school schedule and we have started exploring private school options for our two children. Given these issues would not be in favor of a budget increase of any kind at this time. We simply cannot rubber stamp another increase this year!!! simply cannot rubber stamp another increase this year!!!*

Gregg and Jenn Haythorn, 6 Winthrop Hill:

*Thanks to all the Board members and Administrators for their hard work again this year. We appreciate the intense, exclusive focus on line-item cost cutting and accounting maneuvers again this year. But predictably, due to the law of diminishing returns which several members acknowledged yesterday during the Board of Ed's budget workshop, the resulting educational and fiscal benefit for the Weston students and community is even less this budget cycle than last year. 12 months later (by some measures a decade later), Weston students are all at the brink of another missed opportunity and another years-long wait for overdue improvements to their "CUTBACK DISTRICT".*

*Therefore, at what point in the Board of Ed's budget work agenda this week does the BoE shift focus away from "Tier 1 & 2" cuts to educational programs, resources, and teachers, to attention on implementing proven operating changes and educational improvements, such as:*

- 1. Reopening services contracts for renegotiation with lowest-cost, best-performing partners and providers*
- 2. Restructuring health and dental insurance plans and "pool" participation to offset unplanned cost-"oversharing" in the current State partnership insurance plan*
- 3. Sharing administrative services with larger, neighboring Districts*
- 4. Expedited campus consolidation*
- 5. Application of efficient learning technology to adaptive, student-specific curriculum delivery under flexible class size guidelines.*

*The efficiency and education benefits of these opportunities have been documented at length- yet to date, there has not been a single second devoted by the Board to these critical strategic improvements. When does the Board of Ed plan for this higher-priority strategic work to begin between this evening and your planned budget approval vote 48 hours from now? Thank you again.*

*\*\*Mr. Cross responded to the comment regarding service contracts that the District engages in. When contracts are up for renewal, the District goes out to bid for services through an RFP process.*

*\*\*Mr. Cross is currently reviewing other health and dental insurance options and expects to have information to present within the next two months.*

*\*\*Regarding shared administrative services, the best use of this is within technology for larger purchases and within Special Education/PPS to partner for shared programs or services.*

*\*\*The campus consolidation process is being managed by the Town. All principals spoke to the fact that simply closing one school and reallocating students to other schools, without significant construction, is impossible.*

*\*\*Mr. DiVito spoke regarding adaptive technology software and that it is mainly used for earned credits. Dr. Craw noted that the teacher and student model is the best way to*

provide instruction. Within the SPED/PPS department, there is so much highly individualized instruction, that most all learning is done on a one-on-one basis. Ms. Wolak noted that from time to time, there are opportunities to share courses across districts from a virtual standpoint.

### **3. Board of Education Discussion Regarding FY 22 Budget Request**

Discussion:

Dr. McKersie made note that the BOE FY 22 Question and Answers document was updated to include additional information in Appendix B regarding staffing as well as updating a chart dated January 21, 2020 on total Districtwide FTE dating back to 2013.

Ms. Koyner asked as to the status of the CREC Teacher Internship Program. It was noted that the District will be looking for alternative funding for this project as there currently isn't monies within the budget to absorb the cost. The Board discussed what constitutes teacher tenure and reviewed the benefits of having five nurses across the District.

Dr. Pesco asked the Administration to discuss declining enrollment versus the staffing levels and its evolution. The District FTE spreadsheet from January 21, 2020 was reviewed.

Ms. Hedge inquired as to the percentage of students within SPED/PPS. Ms. Edwards estimated that approximately 12% of the Districts students are identified under special education. She went on to explain that over the years, there has been an increase in the complexity of student issues in which we provide support.

Ms. Hedge also asked for a status update on the Project Challenge program at both WIS and WMS. The WIS is working on added enrichments, especially within technology. Both Mr. Doak and Ms. Falber spoke to the programs at each of their schools. The Project Challenge program is on a five-year renewal cycle like all other curriculum programs throughout the District.

The FY 22 proposed budget currently stands at a 2.74% increase. There are two items that still need further discussion: the additional section at the K-5 level and monies for Special Education out-of-placements and settlements. These will be discussed further at the January 28, 2021 meeting.

The Board reviewed the FY 22 Proposed Capital Budget and although the estimated budget fluxuates wildly from one year to the next, it can be voted on during the January 28, 2021 meeting.

### **4. Adjournment**

Discussion:

The meeting was adjourned at 9:37 p.m.

**Motion Passed:** passed with a motion by Ruby Hedge and a second by Taffy Miller.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

## **Weston Board of Education Approval and Adoption of Budget**

January 28, 2021 6:00 PM

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance Taken at 6:03 PM:**

#### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Hillary Koyner  
Taffy Miller  
Victor Escandon

### **1. Call to Order, Verification of Quorum**

### **2. Pledge of Allegiance**

### **3. Public Comment**

Discussion:

No public comment.

### **4. Board of Education Discussion**

Discussion:

Dr. Pesco opened the meeting reviewing where we left off in the budget discussions from the meeting held on January 26, 2021. The proposed budget stands at 2.74 percent over last year's approved budget.

The one item still under review is the reduction of one class section at the grade three level. Dr. Pesco recapped the two paths of thinking surrounding the discussion: keep the proposed class section (\$97,000) or leave it out of the recommended budget and review enrollment in the summer.

It was brought to the Board's attention that even though there is a projected enrollment of 150 students in Grade 3 for next year, it will only take 144 students to be at the far end of the class size guidelines, an increase of 20 students over current enrollment. Both Ms. Falber and Ms. Kaddis indicated their desire to retain the section as Grade 3 is a critical transition year in growth and learning for students moving from HES and do not wish to be at the far end of the class size guidelines.

The Board discussed the origination of the class size guidelines. It was noted that this has been a longstanding BOE practice, however it is not a policy but a guideline that has been strongly adhered to.

#### **4.1. Vote on Removal of Class Section for Grade Three at WIS**

Discussion:

The Board took a vote of who would like the removal of the class section for Grade 3 at WIS.

Ms. Albert gave her dissenting statement: "I voted against this budget because I don't believe we are giving ourselves the time to fully consider all of the information that we may have available for us to properly staff our lower schools to provide every single child walking through the doors of Hurlbutt and WIS the same accommodation and the same

respect as every other student that has walked through those doors. We have our guidelines, they have been tested, they have been tried and they have been found to be there for a reason. For us to be making a decision now that is going to potentially cost us experienced Weston educators, to then potentially have to go back and reverse that decision in the summer and bring in untrained staff to give those children an education is I feel a word that has been used a lot tonight--shortsighted. Thank you."

**Motion Passed:** Move that the Weston Board of Education remove a proposed class section for grade 3 with the understanding that the BOE will revisit the proposed number of sections before the start of the 2021-22 school year once the enrollment levels become clearer; passed with a motion by Anthony Pesco and a second by Victor Escandon.

**5 Yeas - 2 Nays (Ms. Albert and Ms. Miller).**

## **5. Vote and Approval of FY 22 Operating and Capital Budget Request**

Discussion:

Mr. Cross brought to the Board additional reductions that can be taken, amounting to almost \$30,000.

The Board discussed the Internal Services Fund and it was agreed that future discussions as to the handling of the Fund will be held with the Board of Finance. Mr. Cross will provide the Board with the amount we would need to keep as a reserve.

### **5.1. FY 22 Operating Budget**

**Motion Passed:** Move that Weston Board of Education approve the FY 22 Operating Budget in the amount of \$55,613,056, which represents a 2.68% increase, passed with a motion by Taffy Miller and a second by Ruby Hedge.

**6 Yeas - 1 Nays (Ms. Albert)**

### **5.2. FY 22 Capital Budget**

**Motion Passed:** Move that Weston Board of Education approve the FY 22 Capital Budget in the amount of \$1,057,400 including all of the capital items that were presented; passed with a motion by Ruby Hedge and a second by Taffy Miller.

**7 Yeas - 0 Nays.**

## **6. Adjournment**

Discussion:

The meeting was adjourned at 7:58 p.m.

**Motion Passed:** passed with a motion by Ruby Hedge and a second by Melissa Walker.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

**Weston Board of Education Executive Session**

February 04, 2021 4:00 PM

Via Zoom

**Attendance Taken at 4:02 PM:**

Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Hillary Koyner  
Taffy Miller  
Victor Escandon

**1. Call to Order**

**Motion Passed:** passed with a motion by Anthony Pesco and a second by Gina Albert.

**7 Yeas - 0 Nays.**

**2. Pending Claims and Litigation**

Discussion:

The Board invited the Weston Board of Finance members and Marsha Moses of Berchem Moses, to join them for discussion. The Board of Finance members that were in attendance were Dick Bochinski, Jeff Farr, Rone Baldwin, Amy Gare and Allan Grauberd.

**3. Adjournment**

Discussion:

The meeting was adjourned at 5:15 p.m.

**Motion Passed:** passed with a motion by Gina Albert and a second by Victor Escandon.

**7 Yeas - 0 Nays.**

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Chairperson

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Superintendent

## **Board of Education Special Meeting on Superintendent Search**

February 09, 2021 7:00 PM

Via Zoom \*Members of the public can view the meeting by watching the live stream on the WPS YouTube channel. Please view the Google Calendar on the District website for link and agenda.

### **Attendance Taken at 7:03 PM:**

#### Present Board Members:

Anthony Pesco  
Melissa Walker  
Ruby Hedge  
Gina Albert  
Hillary Koyner  
Taffy Miller  
Victor Escandon

### **1. Superintendent Search Update - Community Profile Presented by JE Consulting**

#### Discussion:

Dr. Erardi reviewed with the Board the where we stand with the search process for the new Superintendent. The application period was open from January 4, 2021-February 5, 2021. During this time, a number of meetings were held with staff, administration, community members and other stakeholders. A survey was also sent to families, with 175 responses.

Dr. Erardi outlined the following findings that were deemed as essential skills by stakeholders: depth of knowledge (instructional leadership and operational management), distributive leadership, clear, concise and honest with communications, patience before change (pandemic), and meaningful instruction beyond State mandates.

The following character traits were prioritized by stakeholders: ability to applaud, appreciate and recognize all within the District, move from excellent to exceptional, have an inner self-confidence, demonstrate perseverance, time management and a consistency in practice, possess a positive culture, and embrace honesty and integrity.

The greatest successes within WPS were listed as students leaving the district are fully prepared to be productive citizens and workers, District's ability to create meaningful programs for every student, the staff of WPS, the depth of co-curricular and after school opportunities, and the District's commitment to a safe and nurturing environment.

The greatest challenges of WPS that stakeholders mentioned were the present workload due to the pandemic, ability to meet the needs of all students in a multiple-medium platform of teaching and learning, and appropriately funding all existing programs within the current and proposed operational plan.

Other items of importance for consideration within the hiring process are: the ability to embrace the Weston community, understand the voices of the faculty, staff and administration, prioritizes a strong working relationship with all staff, ability to be a vibrant member within the Weston community, aspire to longevity on the role and able to retain, lead and inspire the present WPS workforce.

Dr. Erardi noted that there were 28 completed applications from seven states, with fifty percent of applicants currently in superintendent roles.

The Board asked questions regarding diversity, equity and inclusion as a topic of discussion when interviewing candidates. Also asked was how to use the information that has been gathered to make sure the needs of the BOE and community are being considered when reviewing candidates. Dr. Erardi noted that the Community Profile will be provided to each candidate. He also commented that two of the standout ideas unique to Weston were its passion for diversity, equity and inclusion and the recognition of how important Weston Public Schools are.

The next step in the process will be for the Search Committee to review the candidates who submitted applications.

With a motion by Ms. Hedge, second by Ms. Miller, the meeting was adjourned at 7:22 p.m.

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Chairperson

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Superintendent



# **Grades 6-8 Hybrid and Future Plans**

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**BOARD OF EDUCATION MEETING  
FEBRUARY 22, 2021**

# Instruction & Learning Overview

## Sept/Oct: Early Dismissal Hybrid

- 4 morning in person classes one cohort Blue/Gold
- 4 afternoon remote classes daily all students  
Blue/Gold and VDL

## October 26-Present: Full Day Hybrid

- 8 period day plus lunch one cohort Blue/Gold in person
- Opposite cohort and VDL attend remotely

Full remote on occasion due to contact tracing, quarantine, inclement weather, holiday remote



Current learning scenario reflects current CDC guidelines: Medium risk:

- Larger in-person classes, activities, and events
- Cohorting and alternating or staggered schedules applied with some exceptions
- Some mixing of groups of students and teachers throughout/across school days
- Students, teachers, and staff following all steps to protect themselves and others such as proper use of face masks, social distancing, and hand hygiene
- Regularly scheduled cleaning of frequently touched areas

Source: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>



## **Key components of our current full-day hybrid model**

- **Students attend full-day in person every other day**
- **Small number of students with special needs attend daily**
- **VDL students and off-cohort students participate remotely**
- **Cohorting (Blue/Gold, by grade level, by team) to greatest extent possible**
- **Teaming Model provides frequent opportunities for teachers to review student performance**
- **Students have co-curricular opportunities (in person and remote)**
- **Students eat lunch by team, individual desks, spaced 6' apart**
- **Outdoor recess and mask breaks**



## What's Working Well

- Adherence to mitigating strategies has allowed us to stay open for in person learning
- Majority of teachers report that the same amount of content is being taught compared with a typical year
- Teachers indicate that the majority of their students will be prepared for the next grade level
- Early review of NWEA data indicates that most students are making progress, though not as much as we would expect in a normal year (especially in math)



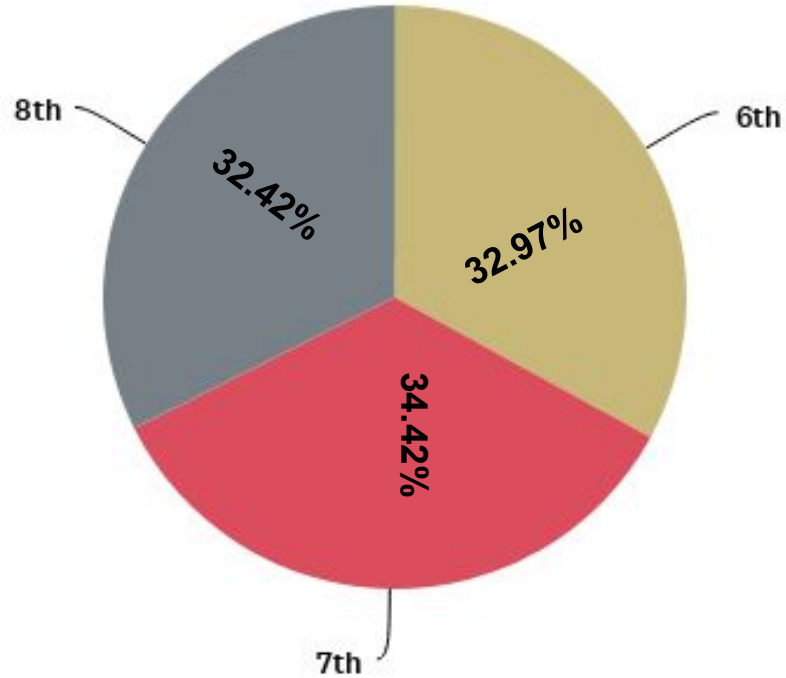
## How we can strengthen current model

- Provide more academic support during ELT
- More frequent check-ins with students (in-person and remote, individual break-out rooms on Zoom or Go Guardian
- Additional “fun” advisory periods, grade or team events during the day AND socials after school/evening
- Continued teacher collaboration on Wednesday afternoons to share best practices
- More grade-level virtual coffees with parents (admin, teaching teams)



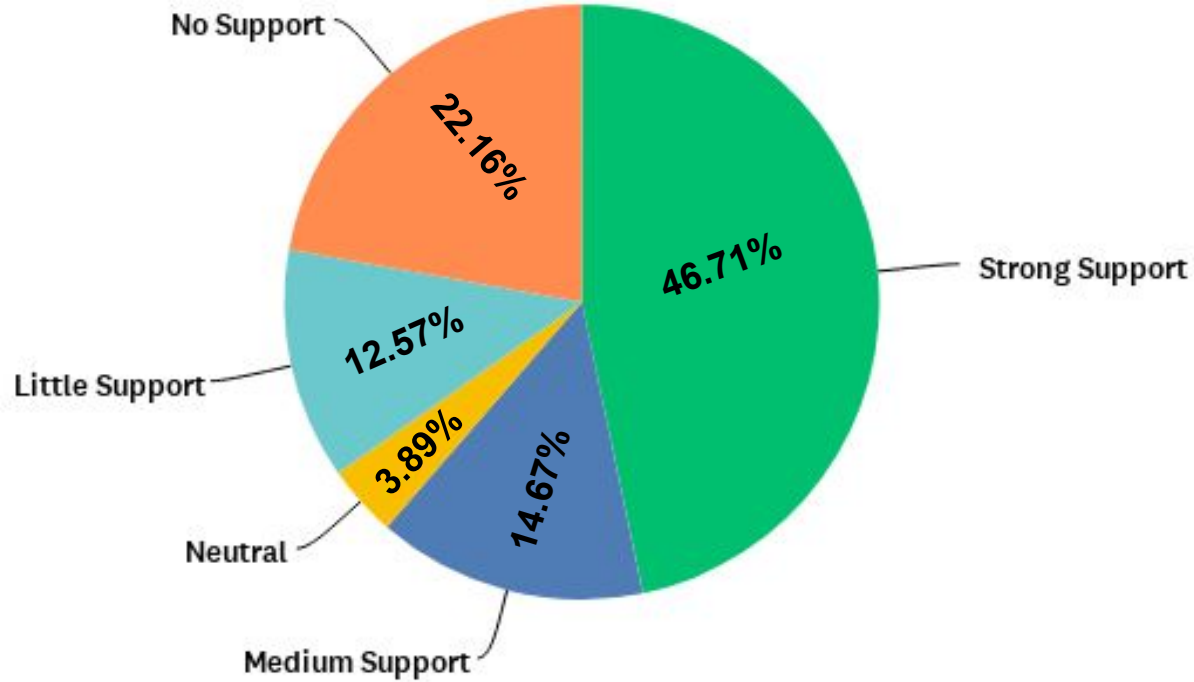
**Q1: Please enter your child's grade. (Please complete one survey for each student.) 364 parental responses**

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**Q7: To what extent would you support All-In for Grades 6-8, knowing that social distancing would be reduced to 2-3 feet and lunch times would be by necessity mask free while students are eating? 334 parental responses**

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## Additional Comments/Feedback

- 120 Parent/Guardian comments
- 47 indicate support for all in NOW
- 49 indicate support for hybrid at this time
- 24 offered comments, suggestions or questions



Sample comments in favor of all in:

“We support back to school full time, with no masks, no social distancing, no crazy long quarantine period. Happy to sign a waiver.”

“GET THESE KIDS BACK IN SCHOOL FULL TIME NOW!!!”

“I feel very strongly about this. My son is suffering socially and academically based on the current schedule.”

"Distance learning is not working at all for our family, we can see the emotional and developmental regression our children are having. The lack of social interaction is destroying our kids.”



Sample comments against all in:

“The current hybrid schedule is working well. Please don’t change.”

“I don’t feel safe with my kids on an all in scenario and I don’t want to shift them to remote learning.”

“It does not make sense that safety of students should be compromised by flouting current science and CDC guidance.”

“I think we reassess all in in April or May when more are getting vaccinated and numbers of cases are low.”



## Sample Neutral Comments

“I would feel better if desks all had shields”

“Thank you for the opportunity to share our views.  
We will support whatever decision is made.”

“Outside time as much as possible. Mandatory  
recess and breaks throughout the day.”

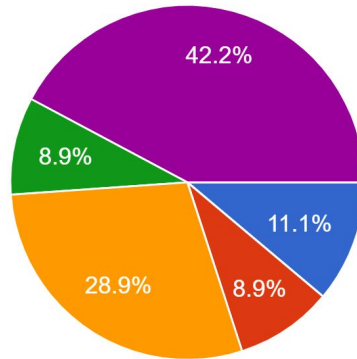
“Thank you to all the teachers who are coming to  
work each day despite their own personal concerns.  
Their flexibility as modes of education have shifted is  
much appreciated! We are so lucky in Weston to  
have such an amazing and versatile teaching staff  
and all the technology resources that we do. I worry  
much more about the children in less advantaged  
districts”



# Teacher Feedback

When would you be comfortable teaching in an "all-in" schooling scenario? (Spacing would be reduced to 2-3 feet at best; more kids eating unma...nswer that most closely aligns with your feelings.

45 responses



- I am comfortable with an "all in" schooling scenario right now.
- Once I personally am vaccinated.
- Once the majority of teachers are vaccinated.
- Once it gets warmer, so more classes can be held outside. (Regardless of vaccination status of staff)
- I will never be comfortable with "all-in" this school year.

11.1% are comfortable with an "all in" scenario right now. Waiting for vaccinations and warm weather brings this to 57.8%.



## Moving Forward

- Monday, April 19 target date for fully back in
- Warm weather will allow additional options for outdoor activities (PE, lunch, etc.)
- Teachers should be vaccinated by that date.
- Allows custodians time to reconfigure furniture to allow for larger class size over April break
- Parents may choose VDL option



# **WHS, Grades 9-12**

## **SECOND SEMESTER**



**BOARD OF EDUCATION MEETING**  
**FEBRUARY 22, 2021**

# ***Instruction & Learning Overview***

## **Quarter One**

- **4 morning in-person classes only for one cohort Blue/Gold**
- **Focused in person time for small group instruction**
- **4 afternoon remote classes daily all students Blue/Gold and VDL**
- **All 8 classes meet daily**
- **Learning environment in-person or remote**
- **Teachers building capacity to teach remote/in-person simultaneously**



# ***Instruction & Learning Overview***

## ***Feedback***

- **Too stressful meeting all 8 classes**
- **Need time to connect w/ teachers outside of class**
- **Teachers' skills to balance remote/in person simultaneously improved due to focused PD**

## ***Quarter Two***

- **6 classes daily drop 2 classes 7:45-12:20**
- **In person cohort every other day**
- **VDL/other cohort remote**
- **Extended Learning Hour 1:30-2:30 Daily**



# ***Moving Forward***

## ***March - April Break***

- **All Students in person as of March 15**
- **6 classes daily drop 2 classes 7:45-12:20**
- **Extended Learning Hour 1:30-2:30**
- **VDL learners continue remote (Currently  
r 26% students VDL)**



# ***Moving Forward***

## ***Post -April Break- June***

- **All students in person all day**
- **Student quarantining from Travel**
- **VDL learners continue remote**
- **No final exam week**



# ***STAKEHOLDER VOICES***

***Student Survey***  
***Parental Survey***  
***Staff Feedback***

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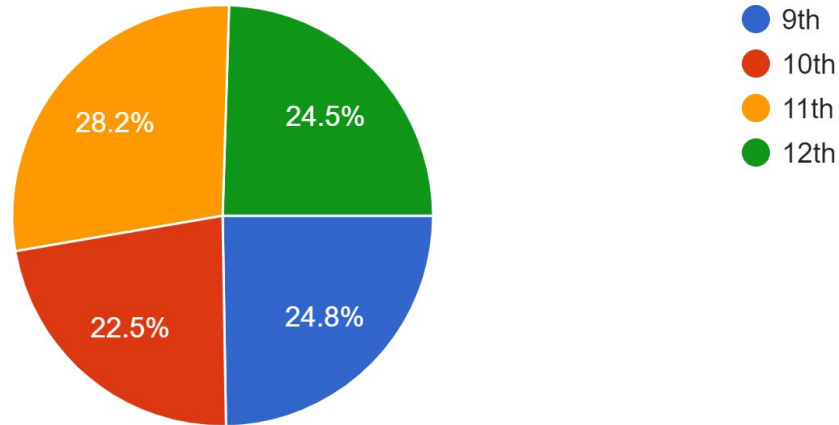


# WHS STUDENT SURVEY

## 408 Responses-100 per grade

What grade are you in?

408 responses



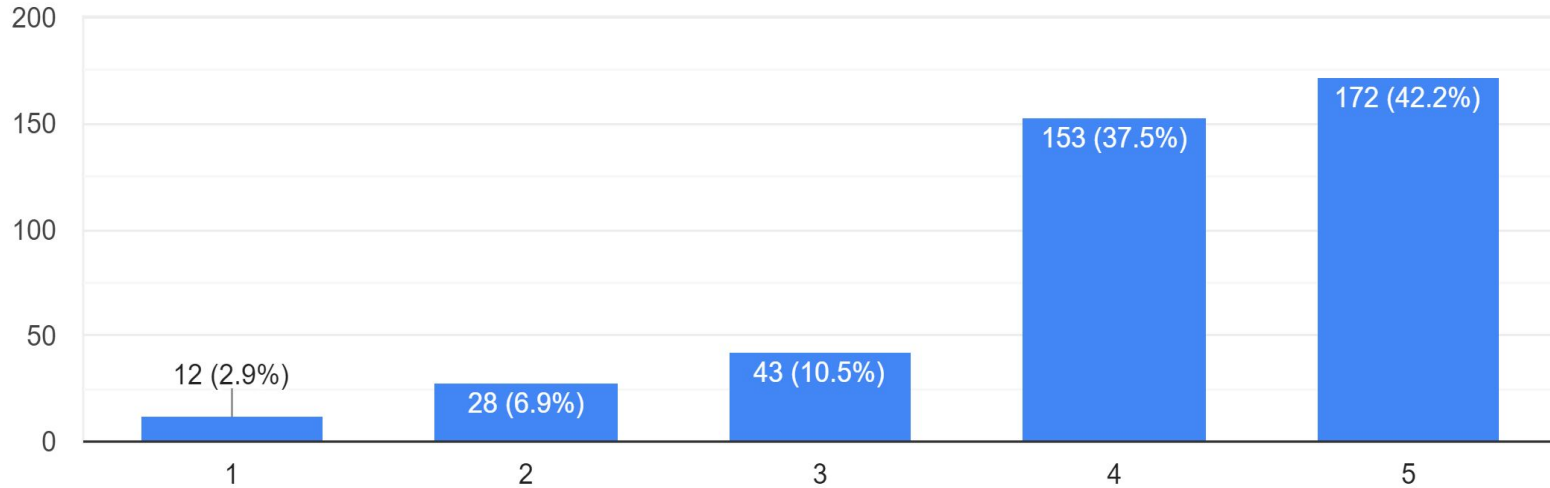
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# 80% OF STUDENTS COMFORTABLE WITH CURRENT SCHEDULE

How do you feel about the current schedule? (school from 7:45 - 12:20, ELH from 1:30 - 2:30, students alternate days in the building)

408 responses



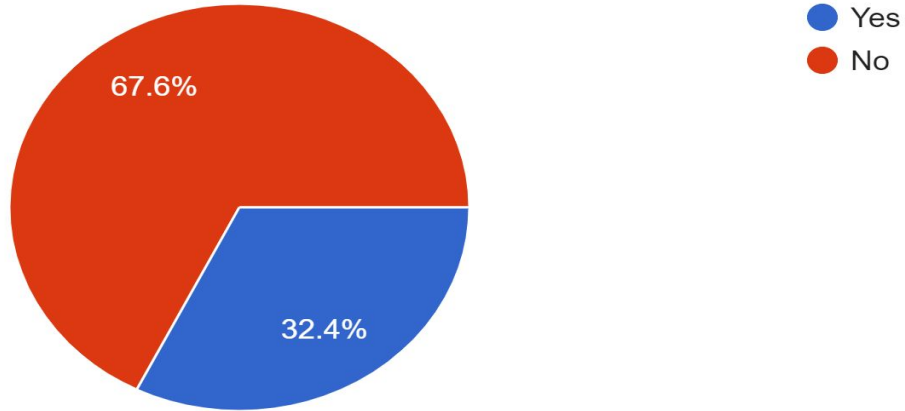
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# 68% of Students don't want lunch in the schedule

Would you like to see lunch added to the schedule in the future?

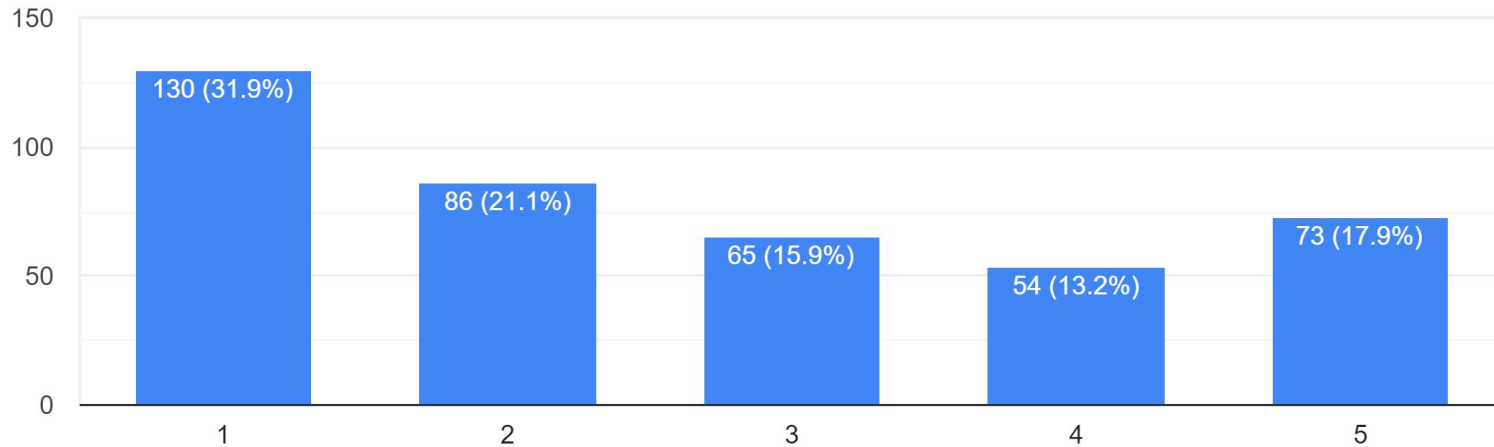
408 responses



# 31% OF STUDENTS COMFORTABLE FULL BACK NOW (includes lunch)

How comfortable do you feel with going FULL BACK?

408 responses



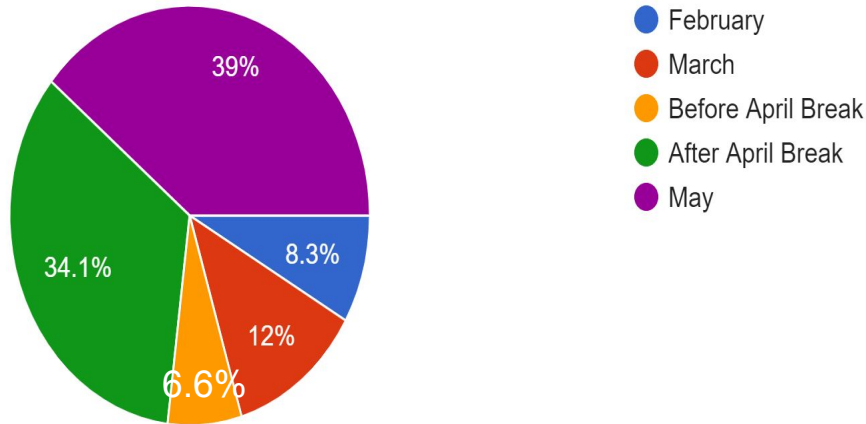
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# 73% OF STUDENTS WANT FULL BACK AFTER APRIL BREAK (INCLUDES LUNCH)

If we were to go FULL BACK when would be best?

408 responses

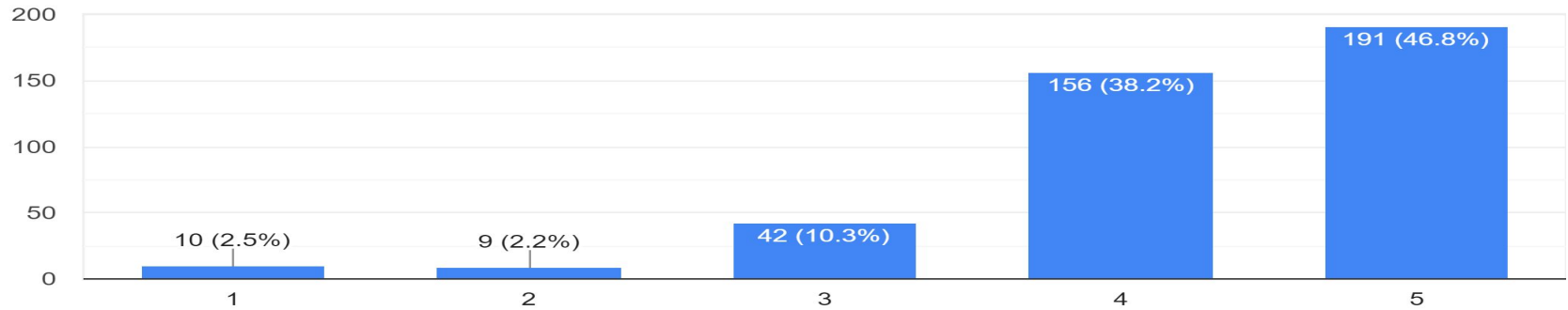


# Student Feedback

## Academics/Co-Curriculars

How comfortable do you feel with canvas?

408 responses



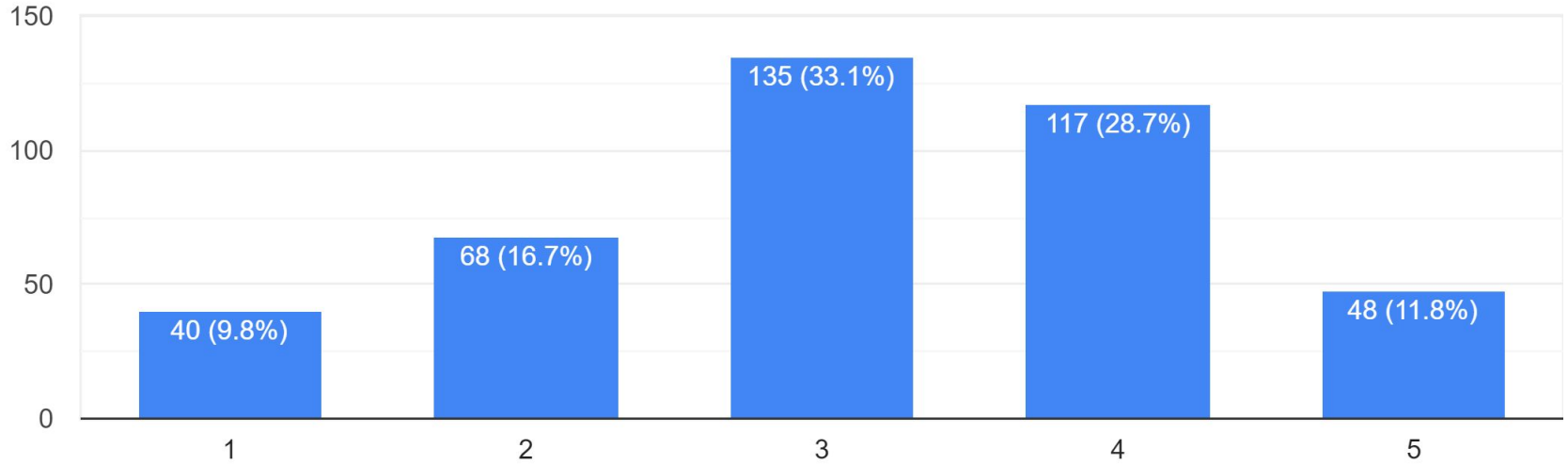
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# How comfortable do you feel with your school workload?

408 responses



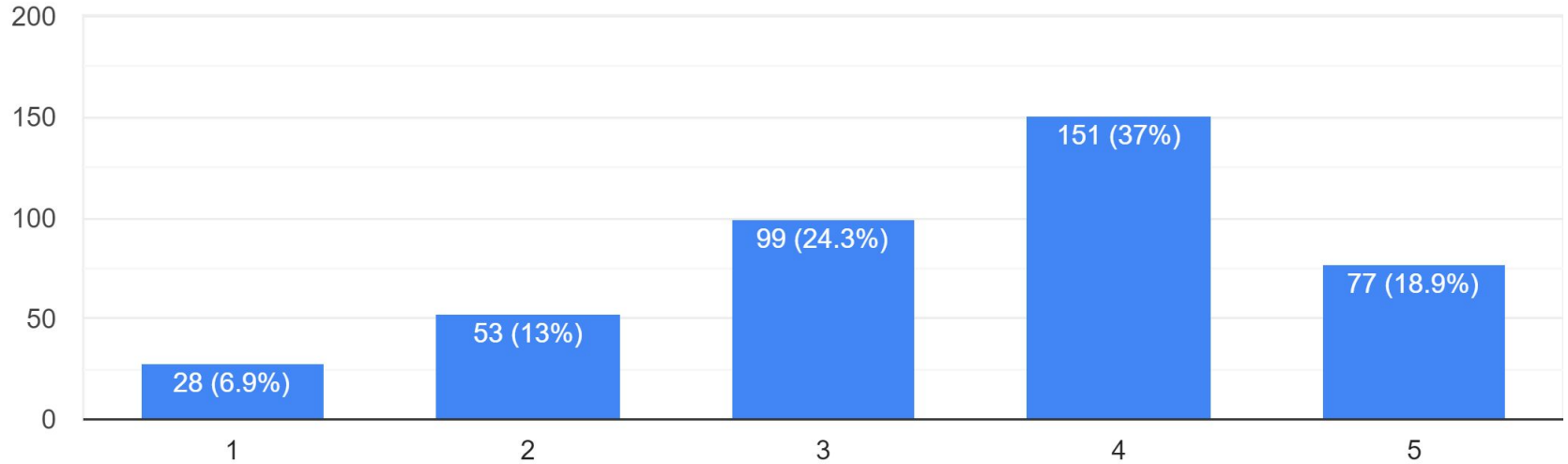
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# How comfortable do you feel with your time management?

408 responses

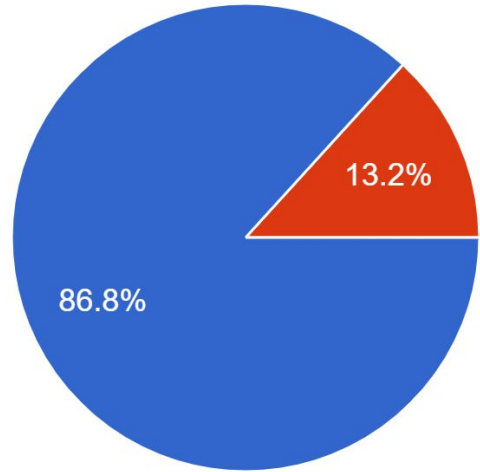


1 = Not Comfortable 2 3 4 5 = Comfortable



# Are your classes moving at a good pace?

408 responses



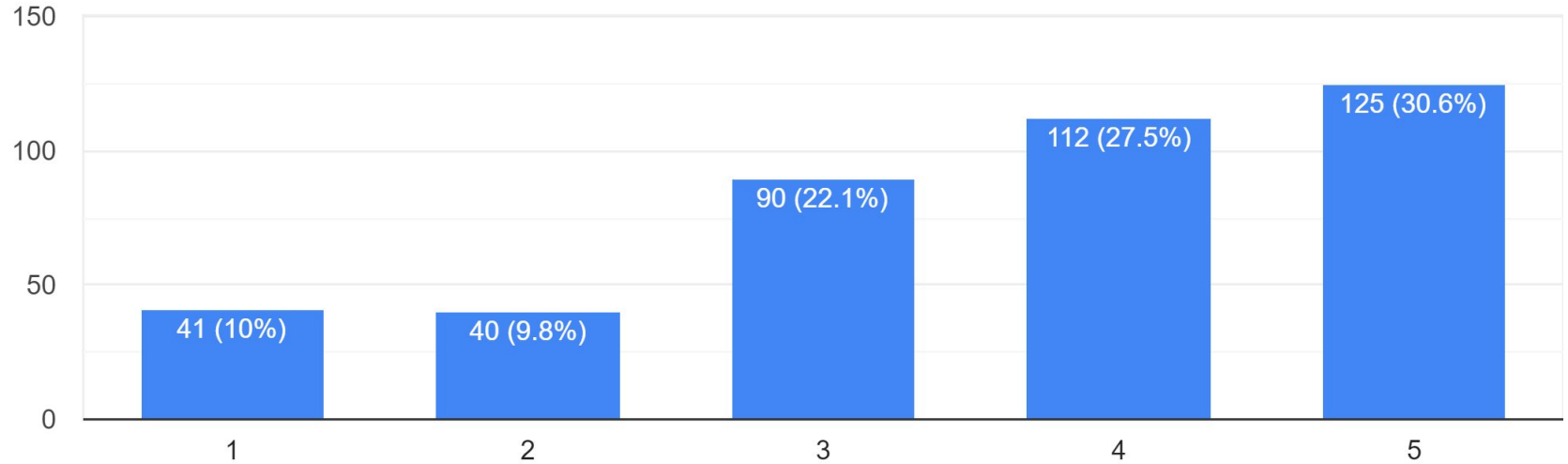
- Yes
- No

r



If you're participating in an IN PERSON after school activity do you feel comfortable attending?

408 responses

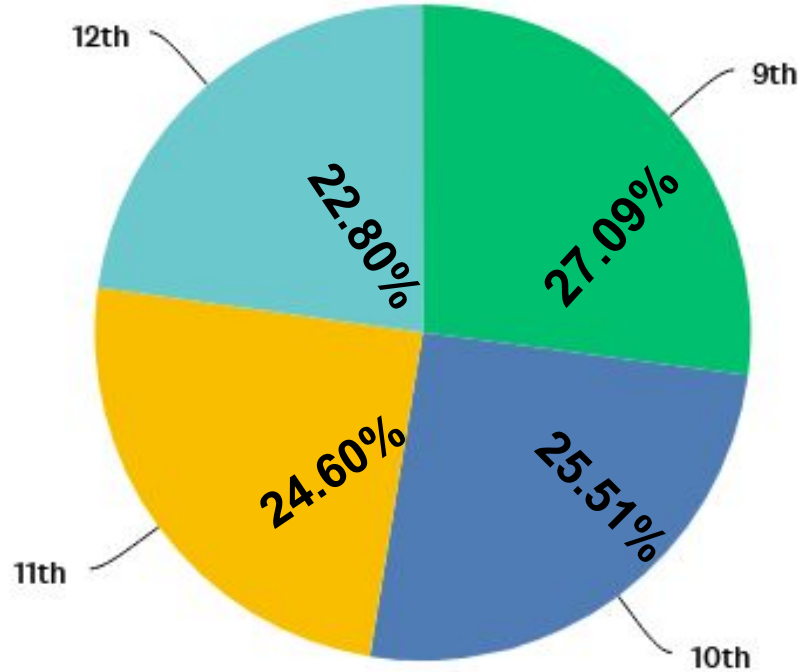


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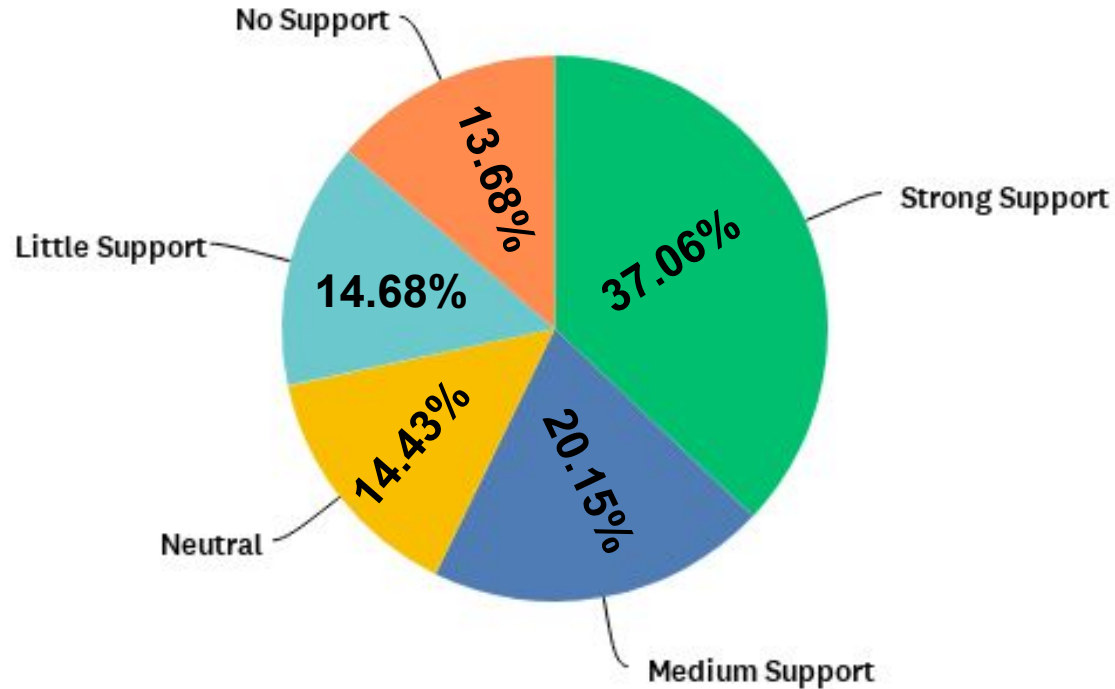
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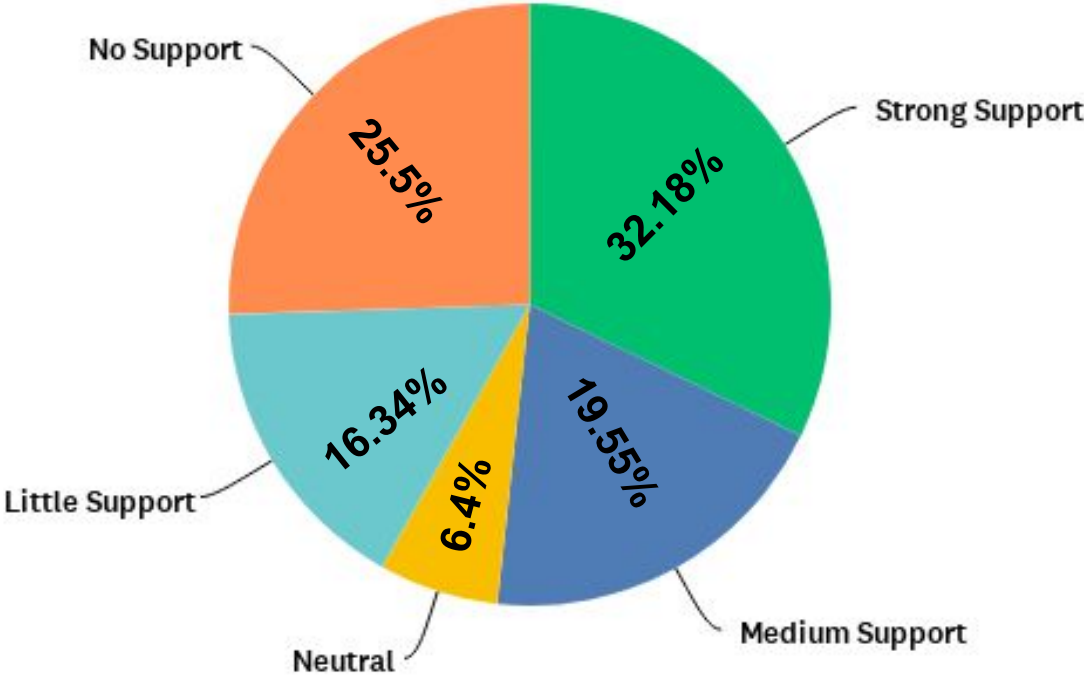
# WHS PARENT SURVEY 443 RESPONSES



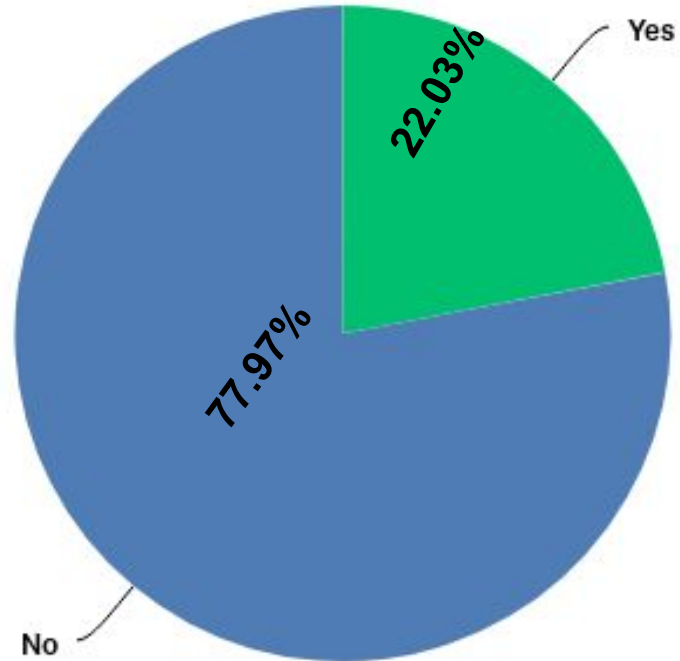
# 57% OF PARENTS SUPPORT FULL DAY HYBRID



# 52% OF PARENTS SUPPORT ALL- IN DISMISSING AT 12:20 WITH ELH 1:30-2:30

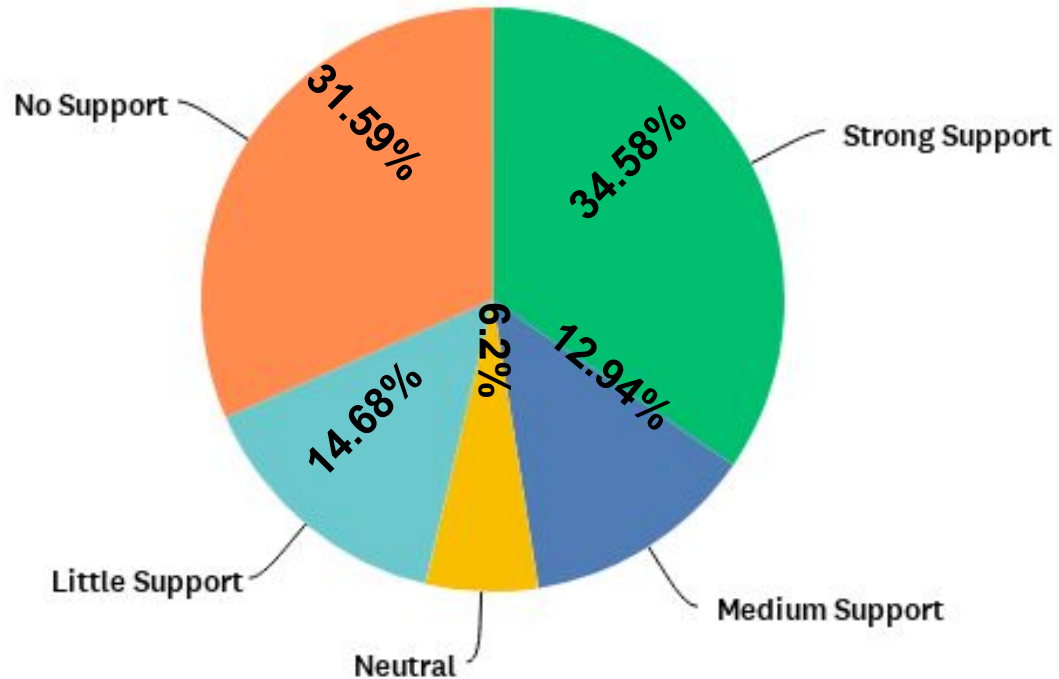


# 22% OF PARENTS NEED BUS TRANSPORT AT 12:20 PM



**48% OF PARENTS SUPPORT ALL-IN FULL DAY (2-3 FEET SOCIAL DISTANCING & LUNCH)**

**46% OF PARENTS DON'T SUPPORT ALL-IN FULL DAY**



# ***STAFF FEEDBACK TEACHING & LEARNING***

- **72% OF STAFF FAVOR 6 CLASSES  
DROP 2 DAILY**
- **MAJORITY OF STAFF NOT OVERLY  
CONCERNED ABOUT CONTENT & SKILL  
PREPARATION**
- **OVERWHELMING SUPPORT FOR  
EXTENDED LEARNING HOUR**



# ***STAFF FEEDBACK TEACHING & LEARNING***

**“ELH very valuable”**

**“ELH has been used extensively”**

**“We’ve had to condense a bit”**

**“Students are terrific” “Kids amazing”**

**“Math lab pull outs have been very helpful”**

**“Students have been given core content**

**“My pre-recorded lessons have allowed me cover content in a reasonable time”**



# ADDRESSING STUDENT NEEDS

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- **STUDENTS STRUGGLING IN COURSES REQUIRED FOR GRADUATION- EVERY DAY**
- **QUARTER 3 GRADE REVIEW \*\*\***
- **PUSH IN MATH LAB IN SPECIFIC COURSES**
- **AP EXAM SCHEDULES TWEAKED \*\*\***
- **SOPHOMORE WRITING PORTFOLIO \*\*\***
- **SPRING HOMECOMING**
- **SENIOR INTERNSHIP/EXPERIENCE**
- **SENIOR EVENTS**
- **8TH GRADE TRANSITION**





Weston Public Schools  
Office of the Superintendent  
William S. McKersie, Ph.D.

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## MEMORANDUM

February 18, 2021

TO: Weston Board of Education

FROM: William S. McKersie, Ph.D.

RE: WPS Calendar Committee Process and Schedule for 2021-22

### **Background**

An important responsibility of the Board of Education (BOE) is to review and formally adopt the annual school calendar. This memorandum outlines the process and timeline for developing and finalizing the annual school calendar.

Typically, the BOE votes early each spring on school calendars two years ahead of implementation. During the annual review, the BOE may also revise the already approved school calendar for the upcoming year. Thus, in Spring 2021, the BOE will adopt the annual school calendar for 2022-2023, and will consider any necessary modifications for the already approved 2021-2022 calendar.

### **Process**

The Superintendent establishes a Calendar Committee each year to recommend an annual school calendar. The 2021-22 Calendar Committee will have two charges:

1. Consider necessary modifications to the Approved 2021-2022 Calendar. Modifications to existing calendars are made only for major, widely recognized reasons.
2. Develop the Proposed 2022-2023 Calendar for review and adoption by the BOE.

The Calendar Committee includes the following members:

- Superintendent, Chair of the Committee
- Assistant Superintendent for Curriculum & Instruction
- Two Parent Representatives (selected by the PTO)
- Two WTA Representatives (selected by the WTA)
- Two AFSCME Representatives (selected by AFSCME)
- One WAA Representative (selected by WAA)
- One BOE Representative (appointed by BOE Chair)

## **Schedule**

The school calendar will be developed based on the following timeline.

### **February:**

- Request representatives from each group listed as Committee Members.

### **March:**

- Schedule two meetings of the 2021-22 Calendar Committee March to review any potential changes to the Approved 2021-2022 Calendar and to develop the Proposed 2022-2023 Calendar. The Calendar Committee may be called back for a final meeting in Late April/Early May to resolve BOE questions raised at its April 19, 2021 meeting.

### **April 19, 2021 BOE Meeting:**

- Discussion of Approved 2021-2022 Calendar and Proposed 2022-2023 Calendar

### **May 17, 2021 BOE Meeting:**

- Discussion and Vote on Adds/Deletes/Changes to 2021-2022 Approved Calendar
- Discussion and Vote on Proposed 2022-2023 Calendar

## **Preliminary Analysis**

The Calendar Committee will fully review the Current 2020-21 Calendar for guidance in considering revisions to the Approved 2021-2022 and developing the Proposed 2022-2023 Calendar. At present, the majority of feedback to the Superintendent supports using the Current 2020-21 Calendar as a good model in terms of start and end dates, vacation days, professional development days, delayed/early releases for parent conferences, and incorporation of estimated inclement weather days (seven days). Per state statute, we must provide 180 days of school sessions (defined as even a partial day of school). Consideration will be given to the Approved 2021-22 Calendar regarding COVID-19 and any potential changes or additions that may need to be incorporated based on this year.

The Superintendent would be interested in hearing any preliminary feedback at the February 22, 2021 BOE meeting about possible changes to the annual school calendar. This input would help guide the work of the 2021-22 Calendar Committee in producing an acceptable final product.

**WESTON BOARD OF EDUCATION**

**Weston, CT**

**Meeting Date:** 2/22/21

**Information Only**

**Action Requested**

**Agenda Item Subject:** Approval of the January 2021 Financial Report

**Submitted by:** Phillip Cross

**Document Summary/Purpose and/or Recommended Action:**

**Following is the seventh FY21 (January 2021) Financial Report Including Internal Services Fund (for Dental). We are recommending approval of the report.**

For more Board of Education Meeting and Committee Meeting Information, visit:  
<https://meeting.cabe.org/public/Agency.aspx?PublicAgencyID=47&AgencyTypeID=1>



February 19, 2021

TO: BOE Finance Committee

FROM: Phillip Cross, Director of Finance and Operations

SUBJECT: January Financial Report for FY 20-21

Below is a summary report of the FY 21 Budget through January 31, 2021.

<b>Object Series</b>	<b>FY 21 Adjusted Budget</b>	<b>FY 21 YTD Actuals</b>	<b>FY 21 Encumbrance</b>	<b>FY 21 Anticipated</b>	<b>FY 21 Projected to EOY</b>	<b>FY 21 Balance Available</b>	<b>Previous Month Balance</b>
<b>Salaries (1000's)</b>	<b>33,082,118</b>	<b>16,267,622</b>	<b>15,366,692</b>	<b>1,163,687</b>	<b>32,798,001</b>	<b>284,117</b>	<b>40,632</b>
<b>Benefits (2000's)</b>	<b>9,666,960</b>	<b>5,866,822</b>	<b>3,648,752</b>	<b>119,831</b>	<b>9,635,405</b>	<b>31,555</b>	<b>26,555</b>
<b>Professional Services</b>	<b>1,517,445</b>	<b>608,219</b>	<b>682,479</b>	<b>330,585</b>	<b>1,621,283</b>	<b>(103,838)</b>	<b>(43,838)</b>
<b>Property Services</b>	<b>2,139,034</b>	<b>834,347</b>	<b>966,850</b>	<b>406,657</b>	<b>2,207,854</b>	<b>(68,820)</b>	<b>(68,820)</b>
<b>Other Services (5000s)</b>	<b>5,858,228</b>	<b>2,411,263</b>	<b>3,150,149</b>	<b>214,056</b>	<b>5,775,468</b>	<b>82,761</b>	<b>24,251</b>
<b>Supplies (6000s)</b>	<b>2,691,613</b>	<b>1,329,530</b>	<b>1,035,591</b>	<b>393,820</b>	<b>2,758,941</b>	<b>(67,329)</b>	<b>(68,529)</b>
<b>Equipment (7000s)</b>	<b>219,008</b>	<b>253,459</b>	<b>14,456</b>	<b>24,463</b>	<b>292,377</b>	<b>(73,369)</b>	<b>(73,369)</b>
<b>Other Objects (8000s)</b>	<b>119,424</b>	<b>84,348</b>	<b>10,713</b>	<b>24,362</b>	<b>119,424</b>	<b>-</b>	<b>-</b>
<b>Revenue (9000s)</b>	<b>(1,132,387)</b>	<b>(266,025)</b>	<b>8,649</b>	<b>(1,089,659)</b>	<b>(1,347,035)</b>	<b>214,648</b>	<b>198,941</b>
<b>Total</b>	<b>\$54,161,443</b>	<b>\$27,389,585</b>	<b>\$24,884,331</b>	<b>\$1,587,802</b>	<b>\$53,861,718</b>	<b>\$299,725</b>	<b>\$35,823</b>

### **Month over Month Changes:**

With seven periods behind us, we have gained a better perspective regarding expenditures for the remainder of fiscal 20-21. Based on this, we have lowered the projected expenditures for the year. With five remaining months in the fiscal year, we are cautiously optimistic that the projected will hold.

### **Salaries – \$243,485:**

- FML Savings – \$11,753
- Other Coverage and Duties – (\$16,249)
- Certified Stipends- \$51,804
  - MS - \$7,274
  - HS – \$7,948
  - Theater - \$36,582
- Homebound Tutor - \$15,000
- Daily Substitutes - \$68,000
- Building Substitute \$18,000
- Secretarial - \$27,565:
  - Workers Comp Reimbursement - \$6,621
  - Vacancy - \$20,944
- Bus Aides - \$45,000
- Non-Certified Subs –\$7,611
- Overtime - \$15,000

### **Benefits -\$5,000**

- Tuition Reimbursement - \$5,000

### **Professional Services-(\$60,000)**

- Contracted Services Educational - \$45,000
- Management Services- Food Service Supplemental – (\$105,000)
- Districtwide Legal Fees – (\$20,000)

### **Other Services – \$58,510**

- SPED ESY Transportation - \$58,510 (No service for FY21)

### **Supplies & Material - \$1,200**

- Propane - \$1,200

### **Revenue Offset- \$15,707**

- Net increase in anticipated tuition

It is important to note that the anticipated savings of \$299,725 assumes a draw from the non-lapsing account of \$224,918. Without the draw, the anticipated savings will be \$74,807.

**WESTON PUBLIC SCHOOLS  
INTERNAL SERVICES FUND  
FOR HEALTH BENEFITS PROGRAM**

2/19/2021

Fiscal Year Ended

2021

**STATEMENT OF REVENUES AND EXPENDITURES**

Fund Balance -July 1, 2020

\$ 1,157,506

Revenues:

    General Fund Appropriation

\$ -

    Reimbursements

\$ -

    Total Contributions

\$ -

Total Revenues (A)

\$ -

Budgeted Expenditures

Delta Dental:

    Claims

\$ 374,355

    Administrative Fees

\$ 22,545

Total Health Plan Costs (B)

\$ 396,900

Net Change (A-B)

**\$ (396,900)**

Fund balance June 30, 2021 (Estimated)

\$ 760,606

**Delta Dental- Actual Claims**

Month	Claims & Fees
July	26,882
August	29,651
September	28,020
October	30,374
November	24,830
December	25,407
January	26,305
<b>Total</b>	<b>\$ 191,470</b>
Actual YTD Spend Rate	48.2%
Theoretical YTD Spend Rate	58.3%
YTD Theoretical variance %	-10.1%
YTD Theoretical variance \$	<b>\$ 40,055</b>



**WESTON PUBLIC SCHOOLS**

**FY21 FINANCIAL REPORT**

Jan-21

Period: 7 of 12

2017-2018 Year-End Expense	2018-2019 Year-End Expense	2019-2020 Year-End Expense	Object Code	Description	2020-2021 Adopted Budget	2020-2021 Budget Transfers	2020-2021 Adjusted Budget	2020-2021 YTD Expended	2020-2021 Encumbered	2020-2021 Anticipated	2020-2021 Projected To EOY	2020-2021 Balance Available
				<b>Non-Certified Salaries</b>								
433,451	402,812	406,422	1210	Non-Cert. Supervisors	386,318	1,503	387,821	217,201	155,911	14,710	387,821	-
207,030	165,325	215,220	1211	Nurses	214,994	7,363	222,357	116,621	105,736	0	222,357	0
276,310	282,664	295,567	1215	Occupational Therapist	300,400	6,193	306,593	149,455	157,138	0	306,593	0
1,418,767	1,385,590	1,267,185	1221	Secretarial	1,207,649	31,124	1,238,773	669,720	494,241	47,246	1,211,207	27,566
1,600,146	1,681,669	1,761,865	1231	Para Educators	1,787,821	63,724	1,851,545	955,951	885,891	9,703	1,851,545	0
173,417	185,209	165,721	1234	Bus Aides	200,000		200,000	56,438	0	98,562	155,000	45,000
459,069	523,875	525,426	1235	Technicians	475,183	16,486	491,669	349,411	244,498	-	593,910	(102,241)
57,251	58,429	61,021	1237	Vocational Specialist	61,196		61,196	30,097	31,091	8	61,196	-
308,175	236,482	239,373	1241	Safety Monitors	246,804		246,804	127,472	118,859	473	246,804	-
501,950	483,773	476,898	1251	Custodians	495,354	5,975	501,329	277,008	221,606	0	498,614	2,715
505,234	538,862	455,850	1261	Maintenance Mechanics & Grounds	528,562		528,562	267,305	225,736	0	493,041	35,521
233,526	231,798	241,248	1269/80	Non Certified Stipends	269,493		269,493	126,390	73,248	69,855	269,493	-
<b>\$ 6,174,327</b>	<b>\$ 6,176,488</b>	<b>\$ 6,111,794</b>		<b>Sub-Total Non-Certified Salaries</b>	<b>\$ 6,173,774</b>	<b>\$ 132,368</b>	<b>\$ 6,306,142</b>	<b>\$ 3,343,068</b>	<b>\$ 2,713,957</b>	<b>\$ 240,556</b>	<b>\$ 6,297,581</b>	<b>\$ 8,561</b>
								53.0%	43.0%	3.8%	99.9%	0.1%
				<b>Other Non-Certified Salaries</b>								
53,161	77,702	50,209	1213/1223/ 1233	Non-Certified Substitutes	42,500		42,500	8,377	-	26,512	34,889	7,611
199,304	217,202	163,643	1212/22/38 /42/52/62	Overtime	203,700		203,700	56,511	-	132,189	188,700	15,000
106,823	121,616	155,964	1268	Summer Work-Non-Cert.	171,974		171,974	103,745	-	68,229	171,974	-
-	-	-	1160	Turnover Savings	(51,736)		(51,736)	-	-	-	-	(51,736)
-	-	-	1270	Salary Differential	180,107	(148,301)	31,806	-	-	-	-	31,806
192,114	264,365	202	1295	School Van Drivers	-	-	-	-	-	-	-	-
<b>\$ 551,402</b>	<b>\$ 680,885</b>	<b>\$ 370,019</b>		<b>Sub-Total Other Salaries</b>	<b>\$ 546,545</b>	<b>\$ (148,301)</b>	<b>\$ 398,244</b>	<b>\$ 168,633</b>	<b>\$ -</b>	<b>\$ 226,930</b>	<b>\$ 395,563</b>	<b>2,681</b>
								42.3%	0.0%	57.0%	99.3%	0.7%
<b>\$ 31,361,252</b>	<b>\$ 32,286,495</b>	<b>\$ 32,247,621</b>		<b>TOTAL SALARIES</b>	<b>\$ 33,082,118</b>	<b>\$ -</b>	<b>\$ 33,082,118</b>	<b>\$ 16,267,622</b>	<b>\$ 15,366,692</b>	<b>\$ 1,163,687</b>	<b>\$ 32,798,001</b>	<b>\$ 284,117</b>
					2.59%			49.2%	46.5%	3.5%	99.1%	0.9%

**WESTON PUBLIC SCHOOLS**

**FY21 FINANCIAL REPORT**

Jan-21

Period: 7 of 12

2017-2018	2018-2019	2019-2020	Object		2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
Year-End	Year-End	Year-End	Code	Description	Adopted	Budget	Adjusted	YTD	Encumbered	Anticipated	Projected	Balance
Expense	Expense	Expense			Budget	Transfers	Budget	Expended			To EOY	Available
				<b>Benefits (2000's)</b>								
6,774,346	7,478,831	7,790,363	2000	Health Insurance	8,427,683		8,427,683	4,820,435	3,567,760	39,487	8,427,683	-
-	(1,302,538)	(1,361,419)	2022	Premium Cost Share	(1,456,511)		(1,456,511)	(484,733)	-	(971,778)	(1,456,511)	-
531,929	575,004	552,072	2001	Social Security	568,052		568,052	289,877	-	278,175	568,052	-
437,603	465,995	460,986	2002	Medicare	475,994		475,994	232,801	-	245,279	478,080	(2,086)
185,677	248,136	205,411	2003	Workers Compensation	210,420		210,420	175,279	6,500	-	181,779	28,641
10,934	7,395	60,043	2004	Unemployment Compensation	49,066		49,066	34,909	14,157	-	49,066	-
167,347	247,561	315,665	2005	Early Retirement Incentive	193,508		193,508	192,995	-	513	193,508	-
897,648	922,605	1,088,303	2007	Pension Contributions	1,006,596		1,006,596	568,344	30,030	408,222	1,006,596	-
57,711	70,000	58,565	2010	Tuition Reimbursement	80,000		80,000	-	-	75,000	75,000	5,000
91,559	59,261	58,635	2011	Life Insurance	59,652		59,652	33,613	26,105	(65)	59,652	-
18,551	4,607	6,290	2012	Disability Insurance	7,500		7,500	3,300	4,200	-	7,500	-
81,600	-	24,556	2014	Sick Bank	45,000		45,000	-	-	45,000	45,000	-
<b>\$9,254,905</b>	<b>8,776,857</b>	<b>\$9,259,470</b>		<b>TOTAL BENEFITS</b>	<b>\$9,666,960</b>	<b>\$0</b>	<b>\$9,666,960</b>	<b>\$5,866,822</b>	<b>\$3,648,752</b>	<b>\$119,831</b>	<b>\$9,635,405</b>	<b>\$31,555</b>
					4.40%			60.7%	37.7%	1.2%	99.7%	
				<b>Professional &amp; Technical Services (3000s)</b>								
352,315	271,992	195,184	3210	Contracted Services Educational	335,700		335,700	106,186	82,782	101,732	290,700	45,000
148,499	141,932	265,218	3220/3221	Consulting Services	276,130		276,130	80,751	77,741	70,676	229,168	46,962
97,163	92,231	80,956	3235	Testing	97,450		97,450	20,472	19,731	57,247	97,450	-
169,507	183,616	217,617	3239	Other Pupil Services	182,085		182,085	93,538	67,430	21,117	182,085	-
17,421	75,010	72,230	3303	Management Services	66,205		66,205	41,678	127,772	1,755	171,205	(105,000)
2,965	4,615	2,335	3304	License Fees-Facilities	3,500		3,500	1,135	1,440	925	3,500	-
73,720	95,587	186,270	3306	Legal Fees- Districtwide	130,000		130,000	81,099	68,901	-	150,000	(20,000)
94,710	197,578	237,145		Legal Fees-SPED	150,000		150,000	110,045	130,755	-	240,800	(90,800)
58,414	88,934	68,638	3308	Police/Fire	104,230		104,230	23,814	73,727	6,689	104,230	-
98,758	169,754	148,442	3309	Professional Technical Services	120,228		120,228	27,585	32,199	60,444	120,228	-
47,439	48,649	52,049	3310	Sports Officials	51,917		51,917	21,917	-	10,000	31,917	20,000
<b>\$ 1,160,911</b>	<b>1,369,896</b>	<b>\$ 1,526,084</b>		<b>TOTAL PROF. &amp; TECH SERVICES</b>	<b>\$ 1,517,445</b>	<b>\$ -</b>	<b>\$ 1,517,445</b>	<b>\$ 608,219</b>	<b>\$ 682,479</b>	<b>\$ 330,585</b>	<b>\$ 1,621,283</b>	<b>\$ (103,838)</b>
								40.1%	45.0%	21.8%	106.8%	

**WESTON PUBLIC SCHOOLS**

**FY21 FINANCIAL REPORT**

Jan-21

Period: 7 of 12

2017-2018	2018-2019	2019-2020	Object		2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
Year-End	Year-End	Year-End	Code	Description	Adopted	Budget	Adjusted	YTD	Encumbered	Anticipated	Projected	Balance
Expense	Expense	Expense			Budget	Transfers	Budget	Expended		To EOY	Available	
				<b>Property Services (4000s)</b>								
591,856	597,775	746,875	4200	Cleaning Services	806,715		806,715	403,766	458,179	13,590	875,535	(68,820)
48,424	49,293	40,741	4202	Rubbish Removal	57,771		57,771	20,321	29,154	8,296	57,771	-
136,937	106,598	95,688	4302	Equipment Repairs	152,922		152,922	17,626	31,401	64,283	113,309	39,613
477,495	386,336	260,100	4400	Equipment Rental	135,325		135,325	55,973	97,567	-	153,541	(18,216)
4,156	4,277	4,397	4401	Rental of Facilities	4,675		4,675	2,788	1,684	203	4,675	-
183,339	210,868	198,222	4500	Repair Allowance	213,000		213,000	5,168	3,845	159,822	168,835	44,165
40,667	571,695	122,560	4509	Septic Cleaning	40,000		40,000	16,277	67,888	-	84,165	(44,165)
1,440	-	-	4510	Asbestos Abatement	-		-	-	-	-	-	-
30,156	41,369	30,540	4514	Fire Alarm System	27,000		27,000	15,675	30,053	-	45,729	(18,729)
127,771	89,579	93,262	4518	Sewer System Plant Maintenance	96,889		96,889	56,519	40,370	-	96,889	-
50,729	50,316	120,757	4520	Service Contracts	142,688		142,688	61,055	69,187	12,445	142,688	-
58,329	64,609	60,393	4530	Parks & Recreation	67,579		67,579	14,575	53,004	-	67,579	-
1,234	8,550	2,010	4533	Glass Replacement	-		-	-	-	-	-	-
12,535	13,330	0	4534	Roof Repair	17,000		17,000	-	-	17,000	17,000	-
20,310	21,020	21,756	4539	Energy Management System	22,517		22,517	22,517	-	-	22,517	-
2,944	13,366	145,134	4540	Athletic Facilities Repairs	20,000		20,000	2,087	-	17,913	20,000	-
28,851	125,157	181,299	42/4550	Contracted Services	204,270		204,270	68,849	55,220	80,201	204,270	-
11,300	10,500	4,800	4543	Paving	11,300		11,300	-	-	11,300	11,300	-
13,456	39,151	17,370	4600	Special Projects	-		-	-	-	-	-	-
6,316	9,456	12,730	4602	Tree Service	7,500		7,500	-	3,075	4,425	7,500	-
-	-	9,032	4604	Snow Plowing	12,500		12,500	3,825	5,625	3,050	12,500	-
270	1,178	1,081	4605	Signage	2,500		2,500	1,184	12	1,304	2,500	-
(1,331)	(1,331)	8,011	4606	Sprinkler Repairs	9,500		9,500	3,075	-	6,425	9,500	-
1,840	334	7,398	4610	Playground Repairs	-		-	-	-	-	-	-
24,135	20,031	81,552	4701	Security System Monitoring	78,883		78,883	62,525	19,026	-	81,552	(2,669)
3,632	5,620	9,966	4702	Locks/Keys	8,500		8,500	541	1,559	6,400	8,500	-
<b>\$ 1,876,793</b>	<b>2,439,077</b>	<b>\$ 2,275,674</b>		<b>TOTAL PROPERTY SERVICES</b>	<b>\$ 2,139,034</b>	<b>\$ -</b>	<b>\$ 2,139,034</b>	<b>\$ 834,347</b>	<b>\$ 966,850</b>	<b>\$ 406,657</b>	<b>\$ 2,207,854</b>	<b>\$ (68,820)</b>
								39.0%	45.2%	19.0%	103.2%	

**WESTON PUBLIC SCHOOLS**

**FY21 FINANCIAL REPORT**

Jan-21

Period: 7 of 12

2017-2018 Year-End Expense	2018-2019 Year-End Expense	2019-2020 Year-End Expense	Object Code	Description	2020-2021 Adopted Budget	2020-2021 Budget Transfers	2020-2021 Adjusted Budget	2020-2021 YTD Expended	2020-2021 Encumbered	2020-2021 Anticipated	2020-2021 Projected To EOY	2020-2021 Balance Available
				<b>Other Services (5000s)</b>								
1,259,414	1,305,393	1,252,415	5100	Regular Transportation	1,521,003		1,521,003	742,149	732,544	46,310	1,521,003	0
99,873	85,138	685,161	5101	SPED Transportation	761,568		761,568	251,111	367,799	84,148	703,058	58,510
86,523	90,340	61,557	5104	Athletic Transportation	95,587		95,587	13,549	72,651	9,387	95,587	-
8,322	11,237	6,816	5105	Extra Curricular Transportation	12,938		12,938	-	-	12,938	12,938	-
108,543	93,719	70,605	5200	General Liability Insurance	93,508		93,508	89,784	-	-	89,784	3,724
24,322	22,529	16,650	5202	Athletic Insurance	19,242		19,242	16,650	-	-	16,650	2,592
104,074	110,645	96,485	5205	Property Insurance	108,581		108,581	97,536	-	-	97,536	11,045
170,078	115,430	91,922	5300	Communications	91,355		91,355	41,171	49,461	724	91,355	-
28,367	28,676	32,786	5400	Postage	33,137		33,137	16,736	16,565	(164)	33,137	-
2,365	4,099	5,964	5500	Advertising	6,000		6,000	2,162	-	3,838	6,000	-
15,602	14,991	16,281	5501	Printing	29,545		29,545	8,062	2,700	18,783	29,545	-
3,074,632	2,784,992	2,386,297	5600	Tuition - Out of District	2,726,060		2,726,060	942,334	1,793,580	(9,854)	2,726,060	-
275,000	280,500	286,110	5605	Tuition - ESS Contract	293,000		293,000	171,666	114,444	-	286,110	6,890
34,747	41,687	44,827	5800,5802- 5880	Travel & Conference	47,919		47,919	12,368	405	35,146	47,919	-
26,429	12,868	8,258	5801	Mileage Reimbursement	11,365		11,365	3,531	-	7,834	11,365	-
25,175	15,172	2,528	5900	Other Purchased Services	7,421		7,421	2,454	-	4,967	7,421	-
<b>\$ 5,343,467</b>	<b>5,017,416</b>	<b>\$ 5,064,662</b>		<b>TOAL OTHER SERVICES</b>	<b>\$ 5,858,228</b>	<b>\$ -</b>	<b>\$ 5,858,228</b>	<b>\$ 2,411,263</b>	<b>\$ 3,150,149</b>	<b>\$ 214,056</b>	<b>\$ 5,775,468</b>	<b>\$ 82,761</b>
								41.2%	53.8%	3.7%	98.6%	
				<b>Supplies &amp; Materials (6000's)</b>								
389,792	490,336	449,521	6110	Materials	479,278		479,278	199,487	110,100	202,908	512,494	(33,216)
29,378	26,770	21,452	6120	Office Materials	35,326		35,326	8,665	11,438	15,223	35,326	-
145,563	183,156	143,209	6130	Maintenance Materials	181,624		181,624	40,866	56,707	84,052	181,624	-
80,236	59,514	88,739	6131	Custodial Materials	78,348		78,348	17,119	37,195	24,035	78,348	-
20,229	18,616	16,200	6132	Security Materials	20,684		20,684	5,658	2,085	12,941	20,684	-
382,771	463,940	467,463	6140	Software	511,112		511,112	472,986	39,573	26,083	538,643	(27,531)
78,212	103,121	91,051	6270	Diesel Fuel	78,092		78,092	20,163	65,710	-	85,874	(7,782)
143,439	153,849	163,396	6410	Books	170,536		170,536	129,683	23,904	16,949	170,536	-
409,902	379,379	338,642	6510	Heating Oil	402,574		402,574	112,449	287,690	2,435	402,574	-
845,158	646,742	619,849	6520	Electricity	730,039		730,039	321,638	399,206	9,195	730,039	-
3,707	1,988	1,745	6530	Propane gas	4,000		4,000	816	1,984	-	2,800	1,200
<b>\$ 2,528,387</b>	<b>2,527,412</b>	<b>\$ 2,401,268</b>		<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$ 2,691,613</b>	<b>\$ -</b>	<b>\$ 2,691,613</b>	<b>\$ 1,329,530</b>	<b>\$ 1,035,591</b>	<b>\$ 393,820</b>	<b>\$ 2,758,941</b>	<b>\$ (67,329)</b>
								49.4%	38.5%	14.6%	102.5%	

WESTON PUBLIC SCHOOLS

FY21 FINANCIAL REPORT

Jan-21

Period: 7 of 12

2017-2018 Year-End Expense	2018-2019 Year-End Expense	2019-2020 Year-End Expense	Object Code	Description	2020-2021 Adopted Budget	2020-2021 Budget Transfers	2020-2021 Adjusted Budget	2020-2021 YTD Expended	2020-2021 Encumbered	2020-2021 Anticipated	2020-2021 Projected To EOY	2020-2021 Balance Available
				<b>Equipment (7000's)</b>								
419,131	491,849	472,391	7300	Equipment	219,008		219,008	253,459	14,456	24,463	292,377	(73,369)
<b>\$ 419,131</b>	<b>\$ 491,849</b>	<b>\$ 472,391</b>		<b>TOTAL EQUIPMENT</b>	<b>\$ 219,008</b>	<b>\$ -</b>	<b>\$ 219,008</b>	<b>\$ 253,459</b>	<b>\$ 14,456</b>	<b>\$ 24,463</b>	<b>\$ 292,377</b>	<b>\$ (73,369)</b>
				<b>Other Objects (8000's)</b>				115.7%	6.6%	11.2%	133.5%	
83,509	80,845	91,658	8100	Dues, Fees and Memberships	92,029		92,029	74,379	3,207	14,443	92,029	-
19,461	25,969	21,888	8900	Other Objects	27,395		27,395	9,970	7,506	9,919	27,395	-
<b>\$ 102,970</b>	<b>\$ 106,814</b>	<b>\$ 113,546</b>		<b>TOTAL OTHER OBJECTS</b>	<b>\$ 119,424</b>	<b>\$ -</b>	<b>\$ 119,424</b>	<b>\$ 84,348</b>	<b>\$ 10,713</b>	<b>\$ 24,362</b>	<b>\$ 119,424</b>	<b>\$ -</b>
				<b>Revenues (9000's)</b>				70.6%	9.0%	20.4%	100.0%	
(62,086)	(124,228)	(102,106)	9200	Technology Revenue	(74,207)		(74,207)	(19,906)	0	(7,339)	(27,245)	(46,962)
(77,102)	(73,440)	(60,515)	9201	Participation Fees, Athletics	(86,490)		(86,490)	(24,100)	8,649	(71,039)	(86,490)	0
(16,318)	(20,127)	(15,914)	9202	Gate Receipts, Athletics	(14,500)		(14,500)	-	0	-	0	(14,500)
-	-	-	9204	Transportation Credits	-		-	(105,610)	0	-	(105,610)	105,610
(706,015)	(578,611)	(655,410)	9205	Excess Cost SPED	(650,455)		(650,455)	0	0	(650,455)	(650,455)	0
(87,500)	(87,101)	(89,626)	9206	Pre School Tuition SPED	(105,000)		(105,000)	(68,625)	0	(6,000)	(74,625)	(30,375)
(43,584)	(28,822)	(68,171)	9207	Regular Ed. Tuition	(30,304)		(30,304)	(43,517)		(32,869)	(76,386)	46,082
(38,350)	(44,580)	(46,817)	9208	Revenue from Town for Fields	(42,681)		(42,681)	0	0	(42,681)	(42,681)	0
(30,000)	(30,000)	(39,600)	9209	Parking Fees	(45,000)		(45,000)	0	0	(22,500)	(22,500)	(22,500)
-	(65,983)	(24,112)	9210	Theater Receipts	(60,250)		(60,250)	0	0	(30,125)	(30,125)	(30,125)
(17,500)	(15,500)	(2,706)	9212	Facility Use Rental	(17,500)		(17,500)	0	0	0	0	(17,500)
-	(690)	(6,947)	9215	Medicaid Revenue	(6,000)		(6,000)	(4,267)	0	(1,733)	(6,000)	0
				FY21 carryover funds						(224,918)	(224,918)	224,918
<b>(\$1,078,455)</b>	<b>(\$1,069,082)</b>	<b>(\$1,111,924)</b>			<b>(\$1,132,387)</b>	<b>\$0</b>	<b>(\$1,132,387)</b>	<b>(\$266,025)</b>	<b>\$8,649</b>	<b>(\$1,089,659)</b>	<b>(\$1,347,035)</b>	<b>\$214,648</b>
<b>\$ 50,969,360</b>	<b>51,946,734</b>	<b>\$ 52,248,792</b>		<b>GRAND TOTAL</b>	<b>\$ 54,161,443</b>	<b>\$ -</b>	<b>\$ 54,161,443</b>	<b>\$ 27,389,585</b>	<b>\$ 24,884,331</b>	<b>\$ 1,587,802</b>	<b>\$ 53,861,718</b>	<b>\$ 299,725</b>
								50.57%	45.94%	2.93%	99.45%	0.55%

**WESTON BOARD OF EDUCATION**

**Weston, CT**

**Meeting Date:** 2/22/21

**Information Only**

**Action Requested**

**Agenda Item Subject:** Reopening Costs Update

**Submitted by:** Phillip Cross

**Document Summary/Purpose and/or Recommended Action:**

**Following is a breakdown of FY21 Unanticipated Reopening Costs by Funding Source as of 2.19.21.**

For more Board of Education Meeting and Committee Meeting Information, visit:  
<https://meeting.cabe.org/public/Agency.aspx?PublicAgencyID=47&AgencyTypeID=1>

**Weston Public Schools**  
**FY21 Unanticipated Reopening Cost By Funding Source as of 2-19-21**

Expenditures	Amount	FUNDING SOURCE						
		ESSER Grant	Corona Virus Relief Fund (CRF)	FEMA reimbursement	Municipal CRF	Open Choice Grant	Non-Lapsing Account <sup>1</sup>	BOE
<b>Covid-19</b>								
Health & Safety	162,309		162,309					
Technology	178,993	51,548	24,955				102,490	
Additional transportation runs (Sept - Dec)	35,866		27,026					8,840
LTS for teacher not returning due to Covid (excludes LOA)	284,130		61,604					222,526
Enhanced Cleaning protocol (3rd Party provider)	181,527		56,727	41,985	13,995		68,820	
Cleaning & disinfecting of buses	14,072		4,961				9,111	
Curriculum Summer Planning & Professional Development	35,053						21,997	13,056
Food Service Program supplemental	207,242							207,242
Revenue Loss - Gate Receipts, Athletics	14,500							14,500
Revenue Loss - Theater Receipts	30,125							30,125
Facility/Athletic Rental Fee	17,500							17,500
Revenue Loss - Reduced Parking Fees	22,500						22,500	
<b>Total Covid-19 Related Expenditures</b>	<b>1,183,816</b>	<b>51,548</b>	<b>337,582</b>	<b>41,985</b>	<b>13,995</b>	<b>-</b>	<b>224,918</b>	<b>513,789</b>
<b>Post adopted budget additions</b>								
New Class Sections	159,805					80,000		79,805
<b>Total Unanticipated Expenditures</b>	<b>\$ 1,343,621</b>	<b>\$ 51,548</b>	<b>\$ 337,582</b>	<b>\$ 41,985</b>	<b>\$ 13,995</b>	<b>\$ 80,000</b>	<b>\$ 224,918</b>	<b>\$ 593,593</b>

3.84%      25.12%      3.12%      1.04%      5.95%      16.74%      44.18%

Non-Lapsing Account	
BOF Approved	177,568
Additional Request Pending BOF Approval of \$47,350 .	47,350
<b>Total Non-Lapsing Account</b>	<b>224,918</b>

FY20 PPE purchases of \$41,885 will be requested from the CRF grant. Total to be requested \$379,467

Non-Lapsing & BOE Portion - \$818,511

**WESTON BOARD OF EDUCATION**

**Weston, CT**

**Meeting Date:** 2/22/21

**Information Only**

**Action Requested**

**Agenda Item Subject:** FY21 Projected Savings

**Submitted by:** Phillip Cross

**Document Summary/Purpose and/or Recommended Action:**

**Following is listing of FY21 anticipated savings as of 2.19.21.**

For more Board of Education Meeting and Committee Meeting Information, visit:  
<https://meeting.cabe.org/public/Agency.aspx?PublicAgencyID=47&AgencyTypeID=1>

**WESTON PUBLIC SCHOOL**  
**FY 21 PROJECTED SAVINGS AS OF 2-19-21**

<b>Description</b>	<b>Amount</b>
LOA/FML	293,251
Daily Substitutes	90,000
Building Subs	40,000
Turnover Savings (net)	152,671
Homebound Tutor	55,480
Academic Assistants	103,115
Bus Aides	45,000
Secretary	27,565
Non-Certified Substitutes	7,611
Overtime	15,000
Salary Differential	31,806
MS Stipend	7,274
HS Stipend	7,948
Theater Stipend	36,582
Long Term Subs.	(207,763)
<b>Salaries</b>	<b>705,540</b>
Workers Comp	28,641
Tuition Reimbursement	5,000
<b>Benefits</b>	<b>33,641</b>
Contracted Services Educational Officials	45,000
	20,000
<b>Professional &amp; Tech Services</b>	<b>65,000</b>
In-District Transportation	105,610
ESY Transportation	58,510
Insurance Savings	17,361
ESS Contract Savings	6,890
<b>Other Services</b>	<b>188,371</b>
Propane	1,200
Non-Resident Tuition Revenue	15,707
Non-Lapsing Account	224,918
	<u>1,234,377</u>
Re-opening Cost	(818,511)
Legal Fees	(110,800)
Other	(5,341)
<b>Projected FY21 Savings</b>	<b>299,725</b>

## **Curriculum Committee Meeting**

January 13, 2021 9:00 a.m.

Via Zoom

### **1. Call to Order**

The meeting was called to order at 9:01 am

#### Present Committee Members:

Taffy Miller (Chairperson), Hillary Koyner, Gina Albert

#### Present Administration:

William McKersie, Ph.D., Superintendent; Kenneth Craw, Ed.D., Assistant Superintendent; Lisa Wolak, WHS Principal; Dan Doak, WMS Principal; Pattie Falber, WIS Principal; Laura Kaddis, HES Principal; Carolyn Vinton, CIL K-5 Math & Science; Alex Bluestein, CIL K-5 ELA & Social Studies; Andrea Noble; CIL K-5 ELA & Social Studies; Christine Cincotta, CIL 6-8 English Language Arts; Janine Russo, CIL 6-8 Math

#### Members of the Public:

Anthony Pesco, Ruby Hedge, Melissa Walker, Kate Graham, Kristana Esslinger

### **2. Gauging Progress Presentation and Discussion**

Discussion:

- Dr. Craw presented on a NPR Report on NWEA testing. Generally, students across the country showed growth in math and reading, although math was not as strong as reading.
- Ms. Noble discussed grades K-2 reading progress thus far for this school year. In the beginning of the year, there were more students than normal requiring reading intervention, especially grade 1. Overall, the gaps in first grade are closing and fewer students are requiring intervention; second grade is also doing well.
- Ms. Bluestein discussed reading progress for grades 3-5. The fall reading data showed more students than normal not meeting benchmark across the grade levels. The department provided SRBI professional development for all teachers to mitigate this and students are progressing.
- Ms. Cincotta spoke on grades 6-12 English Language Arts. Teachers are aiming their skills on differentiating instruction, and are focused on the essential skills, meeting the students where they are and moving them forward.
- Principal Wolak reported that at the high school level they are tracking and analyzing the data to inform who needs intervention.
- Ms. Vinton spoke on K-5 math progress. Teachers started the year with topics that students would have confidence in and did not spend time re-teaching. The State provided guidance on what topics to focus on. She reported that students are learning and making progress; data from progress reports is where it should be.
- Ms. Russo reported on grades 6-12 math. Teachers have focused more on the formative assessments and being engaged in the learning rather than the summative assessments. The NWEA was administered. The scores were only slightly lower than the previous year; 75-

80% of our students are exactly where they needed to be. The intervention teacher is meeting with each grade to determine the need of in-classroom or out-of-classroom intervention.

### **3. Math Program Updates and Discussion**

Discussion:

- Mrs. Russo spoke on middle school math. For the current year, grade 6 math did not run a pre-algebra class. She said she expects a cohort to accelerate to grade 7 algebra next year based on data from assessments and extension and enrichment activities. She expects to run the program the same way in 2021-22 for rising grade 5 students. Mrs. Vinton agreed with this decision.
- Board members discussed tracking these cohorts past the pandemic.
- Committee members discussed the value of multiple measures in the Weston School District and Ms. Miller requested that gauging progress be on the agenda again in March.

### **4. Follow up curricular questions regarding any budget-related items**

Discussion:

- Committee members discussed their objection to the proposed deferment of the K-2 world language program for FY 22.
- Committee also had follow up questions on the math intervention FTE reductions.

### **5. Approval of December 2020 Minutes**

**Motion Passed:** With a motion by Gina Albert and second by Hillary Koyner the December 2020 minutes were approved.

**3 Yeas - 0 Nays.**

### **6. Other curricular issues**

Discussion:

No other items were put forth for discussion. Meeting was adjourned at 10:42 a.m.

Respectfully submitted,

June Curiano

**Minutes  
Facilities Committee  
February 5, 2021**

Present:

Tony Pesco, Committee Chair  
Ruby Hedge, Committee Member  
Victor Escandon, Committee Member  
Dr. William McKersie, Superintendent of Schools  
Phil Cross, Director of Finance and Operations  
Mike DelMastro, Director of Facilities

Guests:

Richard Wolf, Weston Building Committee

The meeting was called to order by Mr. Pesco at 9:02 a.m.

The Committee discussed the following items regarding and update of facilities and grounds maintenance:

- Mr. DelMastro reported that no major repairs have been needed since the previous month. A couple of unit ventilators needed to be changed, and filters and coils have needed cleaning. The maintenance staff has also been busy with snow removal. Regarding potholes on campus, Mr. DelMastro reported that the Town repairs any that are located on School Road or the intermediate school access road. He will contact DPW and have them repair any holes that they see on both of those roads.
- Regarding the Zenon plant, Mr. DelMastro reported that he is still waiting for pricing from Veolia on various pumps that may need replacing over the next several years, and he did touch base with them earlier in the week. Mr. Cross added that there should be enough money allocated for the Zenon plant in the FY22 budget.

The Committee discussed the following items regarding the capital budget:

- Mr. Wolf shared with the Committee pricing that he received for the replacement of the high school old gym air handler units. There are two options for the air handler units, depending upon the cooling capacity of the system. Mr. DelMastro added that while the old gym is used on a regular basis, it is not used nearly as much as the new gym, so thought that the smaller capacity (50 ton) unit would be sufficient. The budget estimate

for this unit is \$550,000. Mr. Wolf added that this system also incorporates filtration and air treatment to remove viruses and bacteria from the air, which would be beneficial if the old gym were to be used as an emergency shelter. The Committee agreed that the District should move forward with the smaller system, and that the capital budget should be updated to reflect the new budget cost.

- Regarding the intermediate school window sill repairs, Mr. DelMastro reported that the cost for that project should be reduced substantially from what is currently listed in the budget. The Town Administrator is in the process of trying to locate the shop drawings from when the school was built to determine how the windows were installed.
- Mr. DelMastro reported that he is still trying to get pricing for the North House gym air handler unit. Regarding the replacement of the new gym floor at the high school, he added it appears that the current cost to replace it, which is in the budget, is much too low, so replacing the floor is not feasible at this time. He is looking into what kind of waxing options there are and which can be applied to the floor to prevent the chipping which is currently occurring.
- Mr. DelMastro informed the Committee that the middle school HVAC repairs contingency budget item is there in case one of the units goes down and requires immediate repairs before middle school projects can be placed in the capital budget. This item does not reflect any particular project, but is there to cover the cost of any emergency repairs that may be needed.

The Committee discussed the following items regarding deferred middle school capital projects:

- Mr. DelMastro shared with the Committee a separate list of capital projects that addresses concerns at the middle school. A top concern is the replacement of HVAC units, and Mr. DelMastro shared a separate HVAC priority list. He added however that it is difficult to identify any one item that might break, so the list is based on the number of people served by that particular unit, and if there was one particular item that could be moved to the actual capital list, it would be heat pumps.

The Committee discussed the following items regarding approval of the January minutes:

- The Committee approved the January minutes.

The Committee discussed the following items regarding other business:

- The Committee discussed ridership on buses and how the District can determine which students are on a bus at a particular time, especially with contract tracing being very important during the pandemic. Dr. McKersie reported that the District is working with First Student to determine why they have a large percentage of drivers testing positive for

COVID. This, in addition to a shortage of drivers has necessitated combining several routes. Mr. Cross added that he began a conversation with First Student to come up with a way to track which students are on each bus, and this is a top priority. Mr. Cross suggested that at the beginning of the year parents can either opt in or out of transportation and this would make it easier to track which students are riding the bus each day.

- The Committee discussed the fact that the District was forced to close the pool for a few days the previous the week. Two of the days were due to inclement weather, and the third closure was due to contact tracing after a positive COVID 19 result. Dr. McKersie added that the District is trying to allow pool usage as much as possible, and is giving Weston Swimming the pool access they need and deserve, but in these particular instances, it just wasn't feasible.

There being no further business to discuss, the Committee adjourned at 10:35 a.m.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations

**Minutes**  
**Finance Committee**  
**January 15, 2020**

Present:

Gina Albert, Committee Chair  
Ruby Hedge, Committee Member  
Victor Escandon, Committee Member  
Dr. William McKersie, Superintendent of Schools  
Phil Cross, Director of Finance and Operations

Guests:

Dan DiVito, Director of Digital Learning and Technology

Public:

Anthony Pesco, Weston Resident  
Hillary Koyner, Weston Resident

The meeting was called to order by Ms. Albert at 9:06 a.m.

The Committee discussed the following items regarding the monthly financial update including internal services fund (for dental):

- Mr. Cross reported that there may be a need to increase the legal fees account, and is projecting a fund balance for FY 2021 of \$20,259. Additionally, at the next meeting Mr. Cross will report on any stipend savings.
- Some of the month over month changes include a \$25,877 decrease in the salary account, due to a teacher being out on FMLA for the remainder of the year and Corona Virus related coverage costs being covered by a grant, and a \$67,607 decrease in the property services account due to FEMA reimbursement and Municipal CRF grant covering March cleaning services due to the Corona Virus. The equipment account increased by \$35,936 due to the fact that the previous month's report did not account for budgeted items that have not been encumbered, plus there were additional reopening costs.
- Regarding the ISF, Mr. Cross reported that the actual claims for the year are \$165,165, and the estimated year end fund balance is \$760,606.

The Committee discussed the following regarding a food service update:

- Mr. Cross reported that with the District's current hybrid schedule, the number of meals served district-wide is significantly less when compared to last year. For the YTD ending December 31, 2020, the food service program is on average serving 60% less meals at the K-5 level, 70% less at the middle school, and almost 100% less at the high school. With the reduced meals and a la cart sales, it is projected that the program will have an accrual loss of \$397,923. It is further projected that there will be a cash shortfall of \$103,243. The cash shortfall is less because the program opened the year with \$209,764 in the bank. Because of the cash shortfall, the program will not reimburse the BOE operating account for the salary of the Foodservice Director (\$102,241).

The Committee discussed the following regarding technology purchase funding:

- Mr. DiVito reviewed the District's six-year technology purchasing plan with the Committee. This is the plan that is currently being presented in the FY 21/22 budget. The plan would allow for the technology department to purchase new equipment through a lease rather than paying for it all up front. The Board would need to be committed to seeing this option through for several years, as it does take four years for the payments to stabilize, and it wouldn't be cost effective to lease one year and the return to the purchasing model the following year. In addition to cost savings, \$114,000 vs. \$338,958, in the first year, the leasing model also builds in a replacement cycle for the equipment and cuts down on IT overtime, as a majority of the overtime is spent repairing broken machines, which the replacement cycle would alleviate.

The Committee discussed the following regarding Alternative Pathways:

- Mr. Cross reported that the ESS (Educational Support Services) program is being replaced by Alternative Pathways, a newly designed in-house high school program. This switch will save the District nearly \$37,000. Additionally, a reduction to high school staffing as a result of the transfer of a teacher to the Alternative Pathways program could increase total savings closer to \$100,000. In addition to cost savings, the new program will improve the quality of services for students requiring social, emotional and behavioral support.

The Committee discussed the following regarding approval of the December minutes:

- The Committee approved the December minutes.

There being no further business to discuss, the meeting adjourned at 10:27 a.m.

Respectfully submitted:  
Andrew Galli  
Administrative Assistant to the Director of Finance and Operations

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## **Policy Committee Meeting**

January 6, 2021 - Via Zoom

### Members Present:

Melissa Walker

Hillary Koyner

Taffy Miller

### **1. Call to Order**

Melissa Walker called the meeting to order at 10:04am. In attendance, William McKersie, Ph.D., Superintendent of Schools, Matt Filip, Assistant Principal of Weston High School, Michael Aitkenhead, Environmental Studies Teacher (WHS), Gabriella Grosso, Kindergarten Teacher (HES) and Jen Ryan, HR Manager

### **2. Approval of Minutes**

Discussion:

December Minutes were approved.

### **3. Discussion of policies, regulations, and bylaws**

3.A. COVID-19 - relevant policies to consider

Discussion: No new policies to consider

3.B. Sustainability - (New)

Discussion: Mr. Aitkenhead, Mr. Filip, and Ms. Grosso introduced the history of the sustainability committee, as well as the successes and issues that have come up to date. After a discussion of the sustainability policy templates and the categories with which they hope to capture in a new policy, Ms. Walker will begin to draft a new policy. Ms. Walker will seek guidance from the policy committee members, and sustainability committee members. After the draft is created and agreed upon it will then go to Shipman and Goodwin for review. Ms. Miller will bring the sustainability highlights to the Communications Committee to discuss the best way to announce their achievements.

3.C. Transportation - Policy 3541, Bus Conduct 5131.1, Student Discipline, 5114

Discussion: The Transportation policy was brought forward to the committee again, to discuss where student discipline issues that occur on buses should be listed. It was decided to add bus issues to the current Student Discipline policy, and remove Bus Conduct 5131.1 completely. These three updated policies will go for a first reading at the January Board Meeting.

3.D. Title IX Policies and Regulations

Discussion: Title IX policies and regulations, both personnel and students, were presented with small updates by Shipman and Goodwin, as well as the building Title IX Coordinators were eliminated per the new federal guidelines.

### **Discussion of policies, regulations, and bylaws in future meetings**

Discussion: The list of policies and regulations that need to be updated and reviewed by the committee will be discussed at the February meeting.

**5. Adjourn** 11:09am