

## **April Facilities Committee Meeting**

Thursday, April 4, 2019 9:00 AM

Central Office Conference Room, 24 School Road, Weston, CT 06883-1623

**I. Veolia Update**

**II. Revson Field Update**

**III. General Update on Phase 2 Facility Feasibility Study - McKersie**

**IV. Paving of Gravel Lot at High School**

**V. General Facilities Update**

**VI. Maintenance Schedule**

**VII. Approval of March Minutes**

**VIII. Other Business**





# Weston, CT Middle & Elementary Schools

## Removal of Septic Tank and Engineering Investigations

*April 4, 2019*

[www.veolianorthamerica.com](http://www.veolianorthamerica.com)



# Proposed Work During Spring School Vacation Week (April 15, 2019- April 19, 2019)

## Middle School

- Septic Tank Removal
- Inflow & Infiltration Study

## Elementary School

- Septic Field Investigation



# Middle School Septic Tank Removal & Disposal:

- 1) Empty and clean existing septic tank
- 2) Excavate, demolish and fill in existing septic tank no longer in use
- 3) Haul out all concrete and haul in clean fill
- 4) Demo existing concrete invert in manhole and rebuild with sewer brick. Cut PVC pipe to be flush to manhole wall
- 5) Compact, grade, loam and seed lawn area over newly demolished tanks
- 6) Submit Holding Tank Closure Report to CT-DEEP.





# Middle School Inflow & Infiltration Study

## Utility Mapping

- a) Develop mapping of existing underground utility mapping for water, storm drainage and sewer for the High, Intermediate, Middle and Elementary School system. Utility mapping will include the location of the water supply wells, underground septic tanks and wastewater treatment facility. Mapping will be GIS based and compatible with the Town's GIS system.
- b) Develop base mapping utilizing a drone to collect photographs of the project areas. Assemble aerial photographs to create a map book let for the utilities.
- c) Collect GIS points of water, storm drainage, wastewater assets.
- d) As necessary, open and conduct a confine space entry in wastewater or storm drainage manholes to verify the pipe diameter and material.
- e) Prepare and submit mapping to the Town.
- f) Update mapping based on review comments and resubmit to Town.

# Middle School Inflow & Infiltration Study

## Smoke Testing

- a) Notify School Facility Manager, residents and emergency response personnel of the smoke testing activities.
- b) Deploy one four-person crew to perform smoke testing using a gas-powered blower placed over centrally-located manholes. Pressurized liquid smoke will then be released into the blower to fill the surrounding sewer system with non-toxic smoke vapor.
- c) Review and analyze smoke testing data for preparation of results and recommendations.





# Middle School Inflow & Infiltration Study

## Dye Testing

- a) Dye testing of the school's roof drains and any identified inflow sources observed from the smoke testing.
- c) Notify Town emergency response, fire or Dispatch Center and School personnel of the dye testing activities and where dye testing will be occurring.
- d) Review and analyze dye testing results.
- e) Prepare and include dye testing activities, applicable photos and results in the Smoke and Dye Testing Memorandum.



# Elementary School Septic Field Investigation

- 1) Perform test pits or bore holes within the leach field, collect and test the soil samples to ascertain if the existing leach field is failing. Review and analyze the leach field test results.
- 2) Summarize findings of the site visit, observations of the existing wastewater facilities (septic tank, pumping facilities, leach field), conclusions and if necessary, any recommendations in a memo. Recommendations to include:
  - a) Rehabilitation of leach field
  - b) Replacement of leach field with a new leach field
  - c) Abandon leach field and transport septage to a nearby wastewater treatment facility
  - d) Abandon leach field and pump to existing collection system and treatment facility.
- 3) Submit a draft memorandum to Town for review.
- 4) Meet with the Town to review the memo and findings.
- 5) Update the memo based on findings and resubmit a final copy to Town.



# Possible Next Steps – Summer Vacation

## High School

- Septic Tank Removal
- Inflow & Infiltration Study

## Intermediate School

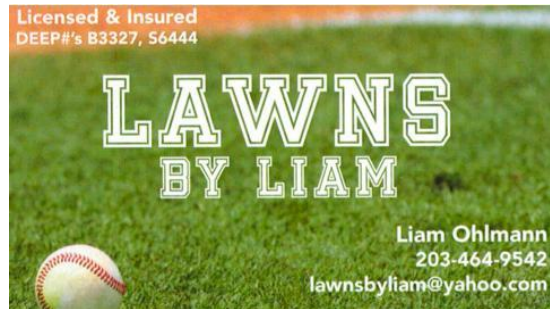
- Septic Tank Removal
- Inflow & Infiltration Study

## Elementary School

- Inflow & Infiltration Study

## Potable Water

- Well Water Quality Study



## **Proposal and Estimate for Weston, CT:**

On March 28, 2019 Liam Ohlmann from Lawns by Liam walked two sports fields in Weston, CT located near the cluster of public schools on School Road. Liam was called out in response to the unsafe and unplayable conditions of the baseball and softball fields in Weston. The two fields were the Varsity Baseball field and the JV Baseball field. The Town of Weston requested pricing on comprehensive maintenance and renovation for the remainder of the 2019 season. The following issues were observed:

### **Varsity Baseball:**

- The infield clay is in need of grading and laser leveling
- The infield turf is devoid of desirable species
- The path to the plate is in disrepair and is unsafe as is
- The infield lips create unsafe conditions
- The area behind home plate is still saturated
- The irrigation system looks dilapidated
- The entire field needs aeration, topdressing, and fertility

### **JV Baseball:**

- The infield clay is in need of grading and laser leveling
- The infield lips make this field unplayable
- Tire ruts all over the field create unsafe conditions
- The mound is in disrepair
- The bullpen is in disrepair
- The dugouts are in disrepair
- The irrigation system appears non functional
- The entire field needs aeration, topdressing, and fertility

### **Work to be done:**

The following work would be performed:

- Infield grooming for game preparation
- Infield and outfield lining for game preparation
- Regular mowing for JV and Varsity Baseball



- Spring and fall aeration of JV and Varsity Baseball
- Soil testing to determine clay content on infields and fertility needs in turf areas
- Full fertility program including IPM management of JV and Varsity Baseball
- Removal of infield lips on JV and Varsity baseball
- Infield renovations on Varsity and JV Baseball including laser grading and resodding (Fall)
- Topdressing for areas with poor drainage on JV and Varsity Baseball
- Rebuild JV baseball bullpen mound
- Rebuild JV baseball mound
- Spring and fall overseeding on JV and Varsity baseball
- Bringing in an irrigation contractor to get the irrigation system up and running
- Remove clay from the path to home plate on Varsity Baseball and return to turf grass
- Repair outfield ruts on JV Baseball (priority)
- Spring cleanup on Varsity and JV baseball
- Fall cleanup on Varsity and JV baseball (to be completed before December 25)
- Renovate the dugout floors on JV Baseball

**Cost:**

Payment Date:	Amount:
April 1, 2019	\$25,000
May 1, 2019	\$15,000
June 1, 2019	\$15,000
July 1,2019	\$15,000
August 1, 2019	\$15,000
September 1, 2019	\$15,000
October 1, 2019	\$15,000
November 1, 2019	\$15,000
Total:	\$130,000

**References:**

Robert Louzan, President, Wilton Little League: (203)-216-9282

Danielle Alves, Director, Easton Parks and Recreation: (203)-268-7200

Joe Dolan, Executive Director, Redding Boys and Girls Club: (203)-482-3921

**Varsity and Junior Varsity Baseball Fields  
Remediation Project**

Goal 1: To ensure that coaches and student athletes have practice space available to them while work is being done to remediate the fields.

Goal 2: To ensure that the baseball fields are safe and playable for our students athletes as soon as possible using identified internal and external resources.

Item	Problem	Action Step	Responsible Department	Projected Completion Date & Check-in dates
A.	JV and Varsity teams need field space immediately to prepare for the start of the season	The temporary solution is for the teams to use the JV infield and the Varsity outfield for practice space.	Athletic Department	We have reserved the Stadium Turf for both teams for the next two weeks.
B.	JV and Varsity teams require practice space when inclement weather prohibits the use of these practice spaces.	The high school gymnasium and batting cage will be used in these circumstances along with the turf fields.	Athletic Department	Gym space is reserved and turf space would be made available as needed.
C.	Varsity field requires a significant amount of clay material to level the infield.	Clay was delivered 3/26 by an outside contractor and began being applied on 3/27 by maintenance staff. Material is being worked in and additional clay material will be added on 3/28.	Facilities Department As of 4/2 being handled by Lawns by Liam	COMPLETED
D.	Trees were overgrown into the dugouts preventing player access.	Trees have been pruned by our maintenance staff	Facilities Department	3/27/19-COMPLETED
E.	Varsity home plate needs to be replaced.	New home plate will be installed by maintenance staff.	Facilities Department	3/28/19-COMPLETED
F.	Varsity pitcher's mounds needs to be rebuilt	Work has started on this item and more material will be brought in to complete it.	Facilities Department	3/28/19-COMPLETED



G.	Varsity outfield fence needs yellow trim repaired.	Yellow was reattached by maintenance staff	Facilities Department	3/26/19-COMPLETED
H.	Varsity infield has significant weather damage.	Maintenance staff scarified home plate and other infield areas retaining water. Clay was then added to soak up the water. Clay and drying agent have been spread to smooth out the areas.	Facilities Department	3/28/19-COMPLETED
I.	Varsity grass infield and JV outfield both need to be raked and rolled	Raking of crabgrass began on 3/26 and is continuing. Contractors will assist with rolling the varsity infield on 3/29. JV outfield will be scheduled for rolling once the ground thaws.	Facilities Department As of 4/2 being handled by Lawns by Liam	IN PROGRESS
J.	Backstop has been damaged by balls being hit into the fence.	Facilities department made temporary repairs and contractor coming next week to repair the fencing. District is ordering signage to alert field users to not hit into the fence.	Facilities Department	4/5/19 – repairs Signage on order
K.	Varsity Infield needs to be leveled.	With the assistance of outside contractors, infield will be rolled, leveled and all rocks will be removed from the field.	Facilities Department As of 4/2 being handled by Lawns by Liam	IN PROGRESS
L.	JV Infield needs to be groomed	JV field will be dragged.	Facilities Department As of 4/2 being handled by Lawns by Liam	IN PROGRESS

M.	Batting cages need to be set up.	First batting cage installed on 3/26/19. Turf base of second batting cage needs to be glued down and netting needs to be put up.	Facilities Department As of 4/2 being handled by Lawns by Liam	IN PROGRESS
N.	New turtle batting net needs to be set up and the old turtle batting net needs new tires and has to be moved to JV Field	Setup of new batting net.  Repair of old batting net and moved JV field.	Facilities Department	4/4/19
O.	Scoreboard and PA system needs to be tested.	Test both systems	Coach Brencher	Scoreboard - TESTED & WORKING
P.	Roof of concession stand is covered with moss.	Roof will be power washed after field is up and running	Facilities Department	April break
Q.	Condition of the tarps need to be evaluated	Damaged tarps will be replaced, if necessary	Facilities Department/ Athletic Department	4/5/19
R.	Regular Updates to baseball athletes and families	Ensures appropriate and timely communication	Athletic Department	Ongoing
S.	Quality of grass on baseball fields	Reseed and apply lime to grass throughout season to improve quality.	Facilities Department As of 4/2 being handled by Lawns by Liam	Ongoing



**Contracting Out Fields:**

We have solicited multiple companies to provide proposals on maintaining Revson Field both Varsity and JV on a regular basis.

Lawns by Liam - \$130,000

Premier Turf – Declined to provide quote for long term maintenance

AFS – Quote pending

Tarantino – Quote pending



April 4, 2019

To: BOE Facilities Committee  
From: Richard Rudl, Director of Finance & Operations  
CC: Dr. William McKersie, PhD., Superintendent of Schools

Subject: Paving WHS Parking Lot

There has been a desire for many years to have the current dirt parking lot at Weston High School paved. Each year when the parking fee is charged we assume a certain level of hardship waivers. Over the years since the parking fee has been established the account has generated additional one-time revenue of approximately \$35,000, which the high school had hoped could be used towards paving this dirt lot.

We did solicit quotes for paving this lot and currently have a quote in the amount of \$38,800 from Greenway Industries. Over the summer we would like to move forward with paving this lot using Greenway Industries. Having the lot paved would also provide our grounds, custodial and maintenance staff additional time to focus on other areas of the campus as district staff does spend considerable time smoothing out the lot's surface especially, after snow storms.

Below is an image of the dirt parking lot at WHS:







April 4, 2019

To: BOE Facilities Committee  
From: Richard Rudl, Director of Finance & Operations  
CC: Dr. William McKersie, PhD., Superintendent of Schools

Subject: General Facilities Update

**Background:**

Each month at Facilities we will be including on the agenda a brief report on work either completed or in progress as it relates to our Facilities Department. I believe this will allow the BOE to have a greater understanding and clearer perspective on the work being performed throughout the year. This report will mirror the capital projects report done in August and September each year.

**Hurlbutt East House Boiler:**

We had water overflowing from the boiler in East House on March 18<sup>th</sup>. This caused the boilers to call for water as the float was broken off in the lower water position, and as a result the boiler shut down on high pressure. As a result, district maintenance staff had to drain the water from the steam distribution piping supply and condensate return that runs the entire perimeter of the tunnel system underneath East House. Then district staff had to reset the high pressure limit temptrol device, which allowed the boiler to run again. Then as pressure increased and the boilers ran, district staff was able to force out most of the water that had remained trapped in the system. This repair took roughly a week.

**Hurlbutt South House Boiler:**

We continue to have difficulties with the South House boiler and steam piping. District staff have had to spend approximately 30 additional hours repairing failed piping associated with that boiler. Our hopes are that temporary repairs done in the month of March will allow us to continue to operate the boiler through April until the boilers can safely be turned off based on weather.

**Playground Repairs:**

Along with the Town of Weston we had all of our playgrounds inspected by CIRMA. A report was issued identifying some repair items that need to be made including repairs to perimeter bordering, repair to nails in wood surfaces, filling in loose-fill material, replacing S-hooks, and replacing signage. Our district carpenter has been working on many of the items this month along with work on Revson field. Our expectation is to have this work completed in April.

**Heating Pipe at WHS Cafeteria:**

At the last Facilities meeting we had mentioned a failure in a heating pipe at the WHS Cafeteria. Given there are no shut off valves installed in the new section of the high school, we contracted with Mulvaney Mechanical to perform repairs over April break. This will include installing ball valves on the supply and return branch piping above the kitchen and patch insulation to repair this section. We will provide an update at the May Facilities Committee meeting as to the outcome of this repair.

### **Middle School Roof Repair:**

There was a minor roof leak in the Middle School in the hallway between the custodial room and the faculty lounge. We brought Wetco in on March 14<sup>th</sup> to address the roof leak. They were able to identify three small leaks which were all repaired on 3/14/19.

### **Middle School Parking Lot Flood:**

On March 11, 2019 we had a large amount of water flooding the back parking lot of the Middle School, which required parent drop off/pick up to be diverted. It was discovered that the catch basin was crushed by a snow plow also requiring a drain pipe to be repaired. This repair was completed by our district staff on March 16<sup>th</sup>, and included repairing the drain pipe and putting in a new catch basin.

### **Construction Fencing on Leaching Fields at Hurlbutt:**

On Friday March 29, 2019 we had CT Fencemen install a barrier around the leaching fields at Hurlbutt. District staff then installed temporary fencing around the MS manholes.

### **Electronic Door Lock at Weston High School:**

At the entrance of the High School the circuit controlling the lock/unlock feature of the front door at the high school for Security Specialists to unlock the door during the day has failed. We have ordered a new circuit, which is estimated to arrive Thursday April 4<sup>th</sup>. We are searching for an Electrician to complete the installation during the month of April. We will update the Facilities Committee during the May meeting regarding this work.

### **Gravel Parking Lot at High School and Hurlbutt:**

The gravel parking lots at both the High School and Hurlbutt were uneven due to snow plowing and use. District staff worked on Saturday March 16<sup>th</sup> to level both gravel lots and added additional material to smooth the surface.

### **Sewer Line at Weston Middle School:**

On Saturday March 23<sup>rd</sup> Veolia jetted a sewer line connected from the Middle School to the Zenon Plant as there was concerns of a clog. This was done in coordination with John Conte, Town Engineer. It is believed that the inlet and outlet were put in backwards when constructed. This would likely require us to regularly jet this line going forward until a permanent fix can be made.

### **PLC and SACDA Equipment Repair:**

The PLC and SACDA at the Zenon Plant, which is slated to be replaced in the capital budge needed to be repaired. The input module, the PLC base rack, all I/O modules and the CPU module all needed to be replaced. This work was conducted in late February and early March by Veolia.

### **Knee Wall Leak at WIS:**

There was a leak identified in the Knee Wall repair during the last rain storm in March. Silkton was called in and identified a failed patch that was installed during the summer construction. They repaired the patch on April 1<sup>st</sup> with all work covered under warranty from the summer construction project.

### **Work Orders:**

We received 283 work orders between February and March for our Maintenance staff. Some of these work orders include:

- Repair of broken benches
- Repair ballast and lights in bathrooms



- Replace pads on gym walls
- Repair library chairs
- Repair kiln fan
- Repair classroom locks
- Repairs to auditorium
- Repairs to wire molding
- Repairs to speakers
- Repairs to cafeteria equipment
- Repairs to gym floor
- Repairs and replacements to motors
- Repairs to sinks
- Repair and replace roof shingles
- Replacing air filters
- Cleaning vents
- Refrigeration repairs
- Temperature adjustments
- Ice machine repairs

**Weston Public Schools  
Proposed Preventative Maintenance Schedule**

	<u>Vendor</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Roofs	Wetco				x						x		
Boiler Cleaning	Penmar	x	x										
Alertus Maintenance	Security Solutions		x										
Ceiling Tile Replacement	District Staff	x	x								x		
Elevator Maintenance	OTIS & Thyssenncorp	x		x		x		x		x		x	
Generator Maintenance	Northeast Generator		x		x						x		
Exterminator	ABC Exterminating	x	x	x	x	x	x	x	x	x	x	x	x
Emergency Lighting	Lighting Services		x										
Fire Protection	Haight		x							x			
Fire Alarm	Encore		x				x						
UST	ETT	x											
Chiller Maintenance	Trane	x		x	x							x	
Sprinkler System	MJ Daly		x				x			x			x
Kitchen Equipment	Commercial Kitchens	x	x	x	x	x	x	x	x	x	x	x	x
Mat Maintenance	CCPA	x	x	x	x	x	x	x	x	x	x	x	x
Zenon Plant	Veolia	x	x	x	x	x	x	x	x	x	x	x	x
HES Septic	Veolia	x					x						
Playground Maintenance	District Staff		x							x			
Grease Traps	Veolia						x				x		x
Energy Management	ABS	x	x	x	x	x	x	x	x	x	x	x	x
Painting	District Staff	x	x										
Snow Blower Equipment	District Staff				x								
North House Field	District Staff	x	x	x	x	x				x	x	x	x
Middle School Field	District Staff	x	x	x	x	x				x	x	x	x
Coley Field	District Staff	x	x	x	x	x				x	x	x	x
Onion Barn Field	District Staff	x	x	x	x	x				x	x	x	x
Soccer Field	District Staff	x	x	x	x	x				x	x	x	x
Football Field	District Staff	x	x	x	x	x				x	x	x	x
Revson Field	District Staff	x	x	x	x	x				x	x	x	x
Drains	District Staff		x				x			x			x
Dectron													
Water Heater Service Contract													
Basketball Maintenance													
Bleacher Maintenance													
Split System Maintenance													
Science Lab Equipment													
Acid Pit Maintenance													
Sewer Line Maintenance													
Security Camera Maintenance													

In FY 20 BOE Approved Budget  
Currently not done do to funding

Currently exploring contracting out in total or in part



**Minutes  
Facilities Committee  
March 7, 2019**

Present:

Dr. William McKersie, Superintendent of Schools  
Ellen Uzenoff, Committee Chair  
Tony Pesco, Committee Member, via Phone  
Gina Albert, Committee Member  
Richard Rudl, Director of Finance and Operations

Absent:

Joseph Olenik, Director of Facilities

Guests:

Dr. Ken Craw, Assistant Superintendent  
Richard Wolfe, Weston Building Committee  
John Rogers, Weston Building Committee  
Matt Bernardini, Veolia North America  
John Oatley, Veolia North America  
Tracy Kulikowski, Weston Land Use Director

Public:

Ruby Hedge, Weston Resident  
Melissa Walker, Weston Resident  
John Conte, Weston Resident  
Dave Pattee, Weston Resident

The meeting was called to order by Ms. Uzenoff at 9:00 a.m.

The Committee discussed the following items regarding the middle school sewage update:

- Mr. Bernardini and Mr. Oately, both of Veolia North America, the contractor which manages the District's Zenon plant, gave a step-by-step presentation of what they did to repair the sewage leak which occurred at the middle school. Dr. McKersie complemented Veolia on the rapidity of their response, their attention to detail, and their professionalism. Mr. Bernardini added that they did discover that a necessary connection

was not made to the plant, contrary to what the original as-built indicates. Mr. Bernardini also added that it does not appear that any of the waste water was leaching into the ground.

- Mr. Rudl shared with the Committee the report which Mr. Olenik created regarding the sewage system failure. Among the findings in his report was the fact that the tank that over flowed was still active, even though it should not have been once the Zenon plant was built, and the tank should have been deactivated. Waste has been flowing into the tank since 2004. The original septic fields were located where the Zenon plant was constructed and therefore have not existed since the construction of the plant. A second septic tank located on the Revson Field side of the middle schools was in fact abandoned and the waste line from the school at that location was in fact piped to the Zenon plant, but the tank itself was never removed as required by Connecticut Public Health Codes. Mr. Wolf inquired if Veolia was certain that this tank is in fact abandoned. Mr. Bernardini and Mr. Oatley both said that while they cannot be 100% sure without further investigation, when they performed a dye test, nothing came out of the tank, so the tank appears to be abandoned. Given that the as-built drawings never indicated an active tank, neither the Kaestle Boos Facilities Report, conducted ten years ago, nor the Silver Petrucelli Facilities Report flagged this item as a maintenance or capital item to address.
- Dr. McKersie added that the District is in no way looking to place the blame for the failure on any entity, but rather just fact find to determine what went wrong.
- Mr. Rudl reported that the District needs to remove the abandoned tank, but must request money from the Town to do so. They had approved up to \$500,000 in emergency funding to repair the system failure, and it does not appear that the repairs will cost that full amount, and the remaining funds may be able to be used for the tank removal. Ms. Albert will talk to Steve Ezzes of the Board of Finance to determine the feasibility of this approach.
- Dr. McKersie suggested fencing off the area around the tank for now until it can be removed, and the Committee agreed that Veolia would be the best suited for the removal of the tank. Additionally, they recommended checking other manholes around the District as well to ensure there are no further issues.

The Committee discussed the following regarding FY20 Capital Budget update:

- Mr. Rudl reported that if the abandoned tank removal becomes part of the FY20 Capital Budget, that would add \$125,000. Additionally, the original Capital Budget included the refurbishing of the gym floor at Hurlbutt, but after further investigation, it appears that asbestos may be present beneath the floor. If that is the case, then the District should not replace it yet, as the FY20 budget does not include funding for asbestos remediation. Removing this project would place \$28,000 back into the budget. The total revised Capital Budget proposal is \$1,481,129.

- Mr. Rudl informed the Committee that he was approached by a Board of Finance member inquiring if the District would consider taking out a loan to cover some of the Capital costs. Mr. Rudl added that if the District did pursue that avenue, the replacement of the fire alarm equipment, the replacement of the 6<sup>th</sup> grade lockers, and the security initiatives would all be eligible to be covered with the loan. Unlike the technology lease that the District used to apply for annually, this lease would be one-time lease so there would be no recurring debt. Additionally, the Town itself could actually take the loan out and the District would repay the Town. While the lease would relieve the burden of having to pay for the projects during the first year, it would add interest, resulting in approximately \$30,000-\$50,000 in additional overall cost over the life of the lease. Ms. Albert agreed that it is at least worth exploring. She will talk to Mr. Ezzes to see if the Board of Finance is open to this approach.

The Committee discussed the following regarding the recommendation for the cleaning contract:

- Mr. Rudl reported that with the current janitorial services contract with Shamrock expiring on June 30, 2019, the District issued an RFP for janitorial services starting July 1, 2019. Six bid submissions were received and a bid review committee was established to interview the firms. After reviewing and meeting with the companies, the bid review committee had a strong consensus that Affineco would be the best choice. Mr. Rudl recommended that the Committee approve the awarding of the contract to Affineco. The Committee approved the request, and it will now go to the full Board for their approval.

The Committee discussed the following regarding the annual report on operations:

- Mr. Rudl shared with the Committee a report he created which summarizes the work priorities, accomplishments and challenges completed, and faced by, the Facilities and Finance departments thus far in the school year. The report looked at such things as special projects completed by the maintenance department, the number of job tickets completed so far, foodservice, transportation and security responsibilities and changes, as well as the accomplishments and responsibilities of the Finance department. The purpose of the report is to provide the Board with a more in-depth understanding of the operations of the school district. The Committee agreed that the report should be shared with the full Board at the March Board of Education meeting. Ms. Uzenoff added that the Board of Finance should be made aware that the District did not pay for the middle school cafeteria renovation, and that it was completely funded by Chartwells, and that any profits earned through foodservice sales are reinvested back into the foodservice program.

The Committee discussed the following regarding the high school cafeteria heating pipe:



- Mr. Rudl reported that there is currently an issue with one of the heating pipes in the high school cafeteria. The maintenance department has conducted a temporary repair, but due to the lack of a shut off valve, a permanent repair cannot be performed until the summer as the heat in the entire school would need to be shut off. If a shut off valve was in place, this would not be an issue, and it appears that the valve was not put in during the original construction.

The Committee discussed the following regarding the Kiwanis Dog Jamboree:

- Mr. Rudl informed the Committee that similar to last year, the Kiwanis would like to hold a dog jamboree on campus. The Committee agreed to the event.

The Committee discussed the following regarding the February minutes:

- The Committee held off on approving the February minutes as Mr. Pesco had to leave early and they required his input before approving.

The Committee discussed the following regarding other business:

- Dr. McKersie reported that he expected to be able to bring much more information regarding the Phase 2 Feasibility study to the next meeting, including information on a larger elementary school site.

There being no further business to discuss, the Committee adjourned at 11:06 a.m.

The next meeting is scheduled for April 4, 2019.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations