

Southington Board of Education Meeting

Thursday, March 26, 2020 7:00 PM

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200 North Main Street
Southington, CT 06489



SPECIAL BOARD OF EDUCATION MEETING

1. CALL TO ORDER
2. Temporary Suspension of Board of Education Policy 4111
3. Adjournment

Guidance Regarding Certain Aspects of the Freedom of Information Act

Courtesy of Shipman and Goodwin

Electronic Meetings

On Saturday, March 14, 2020, Governor Lamont signed [Executive Order No. 7B](#) suspending certain Freedom of Information statutes to allow public agencies (such as a board of education and any committees of the board) the flexibility necessary to promote and secure the safety of Connecticut residents.

Specifically, Executive Order No. 7B suspends the requirements (statutory, charter, ordinance or regulation) that public agencies hold open meetings and specifically allows public agencies to **prohibit in-person public access** to such meetings upon meeting certain conditions. Executive Order No. 7B further permits public agencies to “**to hold such meetings or proceedings remotely** by conference call, videoconference or other technology” on the condition that public access to the meeting and actions taken at such meeting be provided as follows:

1. The public must have the ability to view or listen to each meeting in *real time*, by telephone, video, or other technology;
2. Any such meeting must be *recorded or transcribed and posted* on the Board’s website within 7 days of the meeting or proceeding;
3. The *notice and agenda* must be posted on the Board’s website with information about how the meeting will be conducted and *how the public can access it*;
4. Any *materials relevant to matters on the agenda* must be submitted to the agency at least 24 hours prior to the meeting and posted to the agency’s website for public inspection prior to, during, and after the meeting;
5. All speakers that take part in the meeting must *clearly state their name and title*, if applicable, before speaking on each occasion that they speak.

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date March 26, 2020

Decision Requested X Agenda Code 2.

AGENDA REPORTING FORM

Agenda Topic: Temporary Suspension of Board of Education Policy 4111

Summary of Issue: Appointments for Administrative positions typically occur at Board of Education Meetings. The current public health emergency and subsequent restrictions have precluded implementing some of the standard operating procedures. There is a need to move forward to fill an impending vacancy within a reasonable timeline that will allow the position to be filled effective July 1, 2020.

Background: The current Director of Pupil Personnel Services will retire effective June 30, 2020. A team of administrators recruited, screened and interviewed prospective candidates for the position. It is in the best interest of the district to extend an offer of employment as soon as possible to create an effective and smooth transition of leadership in the department.

Alternative Strategies: Delay offer of employment – not recommended

Cost (if applicable): Salary and benefits as previously determined by the Board for the position.

Funding Source: Operating budget

Beginning Date of Program or Project: Employment effective July 1, 2020

Ending Date of Program or Project: TBD

Recommendation or Comment: Recommended motion: I move that the Board of Education temporarily suspend Board of Education Policy 4111 and authorize the Superintendent of Schools to extend an offer of employment for the impending vacancy of the Director of Pupil Personnel Services at a salary of \$158,050 as approved by the Board of Education on October 24, 2019 for the position of Director of Pupil Personnel Services, including benefits and health benefits commensurate with the Southington Administrators Association.

Timothy J. Connellan

Superintendent of Schools