

## Southington Board of Education Meeting

Thursday, June 20, 2019 6:30 PM

John Weichsel Municipal Center Public Assembly Room 200 North Main Street Southington, CT 06489 COMMITTEE OF THE WHOLE ~

OPERATIONS

200 North Main Street

Southington, CT 06489



### SOUTHINGTON BOARD OF EDUCATION MEETING

1. CALL TO ORDER
2. Executive Session ~ 6:30 p.m.
  - a. Student Matters
  - b. Personnel Matter
3. Reconvene Meeting ~ Regular Session ~ 7:00 p.m.
4. Pledge of Allegiance
  - a. Appointment of Assistant Principal of J. A. DePaolo Middle School
5. CELEBRATION OF EXCELLENCE: Southington High School's Lady Knights Softball Team Wins 18th State Championship
6. Appointment of Principal of J.A. DePaolo Middle School
7. Appointment of Assistant Principal of Southington High School
  - a. Appointment of Assistant Principal of J. A. DePaolo Middle School
8. Approval of Minutes of Board of Education Meeting ~ June 6, 2019
9. Approval of Minutes of Special Board Meetings ~ June 4, and June 18, 2019
10. Public Communications
  - a. Communications from Public
  - b. Communications from Board of Education
  - c. Communications from Administration
11. Committee Reports
  - a. Facility Naming Committee Meetings ~ May 21, 2019 & June 11, 2019
12. Old Business
  - a. Town Government Communications
13. New Business
  - a. Obsolete Textbooks
  - b. Approval of Out of State / Overnight Field Trip
  - c. Action on Recommendation of Facility Naming Committee
  - d. Additional Staffing at Southington High School
14. Adjournment

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_ Board Meeting Date June 20, 2019

Decision Requested X Agenda Code 6.

**AGENDA REPORTING FORM**

**Agenda Topic:** Appointment of Principal of J. A. DePaolo Middle School

**Summary of Issue:** The Principal position at Joseph A. DePaolo Middle School became vacant due to Frank Pepe, Principal of Joseph A. DePaolo Middle School being appointed as the Principal of Southington High School at the Board of Education meeting held on June 6, 2019.

**Background:** The Board of Education interviewed candidates for the Principal of Joseph A. DePaolo Middle School on Tuesday, June 18, 2019.

**Alternative Strategies:** N/A

**Cost (if applicable):** N/A **Funding Source:** N/A

**Beginning Date of Program or Project:** N/A

**Ending Date of Program or Project:** N/A

**Recommendation or Comment:** To appoint the Principal of Joseph A. DePaolo Middle School with a start date and salary to be determined.

*Timothy J. Connellan*

\_\_\_\_\_  
Signature of Superintendent of Schools

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_ Board Meeting Date June 20, 2019

Decision Requested X Agenda Code 7.

**AGENDA REPORTING FORM**

**Agenda Topic:** Appointment of Assistant Principal of Southington High School

**Summary of Issue:** The Assistant Principal position at Southington High School became vacant due to the retirement of R. Jeffrey Shaw effective June 30, 2019.

**Background:** The Board of Education interviewed candidates for the Assistant Principal of Southington High School on Tuesday, June 18, 2019.

**Alternative Strategies:** N/A

**Cost (if applicable):** N/A **Funding Source:** N/A

**Beginning Date of Program or Project:** N/A

**Ending Date of Program or Project:** N/A

**Recommendation or Comment:** To appoint the Assistant Principal of Southington High School with a start date and salary to be determined.

*Timothy J. Connellan*

\_\_\_\_\_  
Signature of Superintendent of Schools

*The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at [www.southingtonschools.org](http://www.southingtonschools.org). These minutes are considered a draft until approved at the following regular Board of Education meeting.*

## **SOUTHINGTON BOARD OF EDUCATION**

### **SOUTHINGTON, CONNECTICUT**

#### **REGULAR MEETING**

**JUNE 6, 2019**

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The regular meeting of the Southington Board of Education (Committee of the Whole-Operations) was held on Thursday, June 6, 2019 at 7:00 p.m. in the John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut and an Executive Session was held at 6:30 p.m.

#### **1. CALL TO ORDER**

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:34 p.m.

Board members present: Mrs. Terri Carmody, Mr. Robert Brown, Ms. Lisa Cammuso, Mrs. Colleen Clark, Mr. David Derynoski, Mr. Brian Goralski, Mr. Zaya Oshana and Mrs. Patricia Queen. Absent was Mr. Joseph Baczewski.

Administration present: Mr. Timothy Connellan, Superintendent of Schools and Mr. Steven Madancy, Assistant Superintendent.

#### **2. EXECUTIVE SESSION – PERSONNEL MATTER**

**MOTION:** by Mr. Derynoski, seconded by Mr. Brown:

**"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing Personnel Matters, and upon conclusion reconvene to public session."**

**Motion carried unanimously by voice vote.**

*Mr. Goralski declared Executive Session ended at 7:02 p.m.*

#### **3. RECONVENE MEETING ~ REGULAR SESSION**

*Mr. Goralski reconvened the Board of Education Regular Session at 7:04 p.m.*

Board members present: Mrs. Terri Carmody, Mr. Robert Brown, Ms. Lisa Cammuso, Mrs. Colleen Clark, Mr. David Derynoski, Mr. Brian Goralski, Mr. Zaya Oshana and Mrs. Patricia Queen. Absent was Mr. Joseph Baczewski.

Administration present: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance; and Ms. Margaret Walsh, Director of Special Services.

Student Representative present was Trevor Messina.

**4. PLEDGE OF ALLEGIANCE**

Mr. Messina led in reciting the Pledge of Allegiance.

**5. CELEBRATION OF EXCELLENCE**

In Celebration of Excellence, the Board of Education recognized Reilly Bard, Grade 5 student at Plantsville School, who was one of the seven state finalists for Connecticut's Kid Governor with her platform called "Fostering Friendships." She started a drive at Plantsville School to collect needed items for young ladies in a group home. Mr. Goralski presented Miss Bard with a Certificate of Excellence.

**6. APPOINTMENT OF PRINCIPAL OF SOUTHINGTON HIGH SCHOOL**

**MOTION:** by Mrs. Carmody, seconded by Mrs. Queen:

**"Move to appoint Frank Pepe as the principal of Southington High School effective July 1, 2019 at a salary of \$165,722."**

Mr. Goralski stated that Mr. Baczewski was absent and wanted the public to know that he supported this appointment.

**Motion carried unanimously by voice vote.**

Mr. Pepe, current Principal of J. A. DePaolo Middle School, thanked the Board and administration for this opportunity and noted that it was 13 years ago that he was first employed by the Southington Public Schools.

*Mr. Goralski called for a recess at 7:13 p.m.*

*Mr. Goralski reconvened regular session at 7:34 p.m.*

**7. APPROVAL OF MINUTES ~ MAY 23, 2019**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**"Move to approve the regular Board of Education minutes of May 23, 2019, as submitted."**

**Motion carried unanimously by voice vote.**

**8. COMMUNICATIONS**

**a. Communications from Public**

Donna Ayer, Executive Director of Bread for Life, introduced the Bread for Life Board members and thanked the Board of Education for their partnership with the Children's Summer Lunch Program for Free and Reduced Meal students and also for the Food for Fuel Program for high school and middle school students who receive free approved snacks that are delivered to the School Nurse during the school year. The two sites for the Summer Lunch Program that is open to students in need in the community are Wheeler Village and Summerbrook Apartments on Darling Street. Last year, the Summer Lunch Program served 2,145 lunches. She spoke at length about the Summer Lunch Program and discussed the numerous activities offered to the students after lunch. A flyer that was approved by administration and sent home with the students was distributed to Board members (*Attachment #1*). Ms. Ayer also addressed three (3) closed site programs at YMCA Camp Sloper, YMCA Camp Knockowonki and the Summer School Language Arts Program at ALTA that are provided free lunch through the Summer Lunch Program. In September, Bread for Life will celebrate 35 years of service in Southington.

Mr. Shawn Irwin, 32 Vermont Avenue, addressed bullying of his daughter and how it has affected her. He attended 15 meetings at the high school and felt that the bully was not disciplined and that his daughter was the victim and made to feel like the perpetrator. His daughter was made to switch her school bus and received a pass to leave class early to change classes. He requested that more be done to address the bullying climate because he did not want what is happening to his daughter to happen to other children. Mr. Goralski requested, because of the personal nature of the issue, that Mr. Irwin meet with the Superintendent and Assistant Superintendent of Schools to address the bullying in private.

#### **b. Communication from Board of Education Members**

Board members addressed the following:

- Mr. Brown thanked all the employees, volunteers, parents, students and Board members of the Southington Public Schools for their efforts in producing a quality school system. He congratulated the graduating seniors and commemorated those who fought the Normandy Invasion on D-Day, June 6, 1944.
- Mrs. Queen addressed attending the Intercultural Competence Committee meeting and addressed a film "Day in the Life of" that they are working on with a student film maker who was nominated for an award. The idea is to have students share something about themselves that defies the stereotype of whatever group they might be a part of. They will work on the film during the summer and have it available at the beginning of the 2019-2020 school year. She also addressed the Youth Empowerment Summit that Trevor Messina, Student Representative, attended. Trevor explained that the summit was held at the University of Hartford and addressed how to make a difference in the school regarding race and social justice. Mrs. Queen stated REEC (Racial Equity Education Center) provided the buses and meals to attend the summit.
- Mr. Goralski attended the Annual Unico Dinner at Aqua Turf on June 5, 2019 that honors the top 25 students of Southington High School. He thanked UNICO for providing this program for 74 years. Graduation is Thursday, June 13, 2019 for the Class of 2019.

#### **c. Communication from Administration**

Mr. Madancy explained that in the fall he attended the Connecticut High School Reimagined Conference hosted by CAPPs along with Mrs. Queen and the three Board of Education Student Representatives (Bianca Spataro, Nick Mangene and Trevor Messina). He spoke at length about the event and strategies and ideas for innovation to reimagine schools that meet the needs of all students. He presented Trevor a certificate from CAPPs in appreciation for his participation along with certificates for Bianca and Nick.

Ms. Rebecca Augur, Principal Planner and Associate with Milone and MacBroom, gave a PowerPoint presentation (*Attachment #2*) on the results of the Southington Public Schools Feasibility Study addressing the utilization of elementary facilities and alternatives for the future. Discussed at length were updated enrollment projections, facilities utilization analysis, equitable elementary models for future planning, feasibility of alternatives for the future focusing on Flanders and Kelley as targets for renovations, and the next steps.

Also discussed were six different scenarios intended to assist the Board of Education in setting a direction for additional planning for the future of facilities (the six scenarios can be viewed at <https://tinyurl.com/SouthingtonSchools>).

The next steps of the Milone & MacBroom Feasibility Study would be for the Board of Education to disseminate the Feasibility Study and solicit input from town officials, parents, community members and staff. The Board of Education would then develop recommendations for action based on information in the report and input from the stakeholders.

The Board members discussed the different scenarios at length and had many questions. Board members emphasized to the public that they were seeing this presentation for the first time and must process and digest all the data; therefore, nothing has been decided, they are only in the beginning discussions.

**d. Communications from Student Representatives:**

Mr. Trevor Messina reported that students were taking finals starting on Friday, Class Day was June 6, 2019 and that graduation for the Class of 2019 was on June 13, 2019.

**9. SUPERINTENDENT'S REPORT**

**a. Personnel Report**

**MOTION:** by Mr. Derynoski, seconded by Mr. Oshana:

**“Move to approve the Personnel Report, as presented.”**

**Motion carried unanimously by voice vote.**

**10. OLD BUSINESS**

**a. Middle School Health Curriculum – Second Reading**

**MOTION:** by Mrs. Carmody, seconded by Mr. Derynoski:

**“Move to approve the Middle School Health Curriculum, as recommended by the Curriculum and Instruction Committee.**

**Motion carried unanimously by voice vote.**

**b. Town Government Communications**

Mr. Goralski reported that the Committee of the Chairs met on Wednesday, June 5, 2019 and discussed TRB (Teachers Retirement Board) pensions proposed by Governor Lamont in his state budget recommendation for municipalities to share in the cost, which did not happen. There was \$270,000 in the town of Southington’s budget put aside for this purpose. Mr. Goralski asked the Committee of the Chairs to consider using that money to fund needed maintenance projects. The Committee of the Chairs discussed that the ECS numbers were not as high as expected, road bonding, the Coalition for Social Justice, town policies, and the referendum for the purchase of the Municipal Center, which has unanimous support by all the town boards.

**MOTION:** by Mrs. Clark and seconded by Mr. Oshana:

**“Move to add Agenda Item 11.b ‘Board of Education Calendar’ to the agenda.”**

**Motion carried unanimously by voice vote.**

**11. NEW BUSINESS**

**a. Approval of Apple Lease**

Mrs. DiNello explained that in the current 2018-2019 budget, they are making the second of three payments for Apple Lease #11. In the current year budget there was \$170,000 allocated that would be the first payment for a new Lease #12. Lease #10 had expired and every time a lease expires the goal is to renew the same dollar amount to bring in new technology to the district. They are looking for approval to enter into a new three-year lease for annual payments of \$170,280, which will bring in just over \$400,000 of new technology. Mr. Derynoski requested a copy of the lease document to include how many and what type of computers. Mrs. DiNello explained in-depth how the lease payments were budgeted, which was basically lease-to-own. Mr. Jamie Olander, Technology Director, and Mr. Connellan have been working on the overall technology replacement cycle and options for possible 1-to-1 technology.

**MOTION:** by Mrs. Clark, seconded by Mrs. Carmody:

**“Move to approve the two-year (2019-2021) Apple Lease as submitted by administration.”**

Mr. Goralski requested a technology update in the fall from Mr. Olander and Mrs. Rebecca Savelkoul, Instructional Technology Coordinator, to include hardware and software information.

**Motion carried unanimously by voice vote.**

**b. Board of Education Calendar Schedule**

**MOTION:** by Mr. Derynoski, seconded by Mr. Oshana:

**“Move the regular Board of Education meeting of August 8, 2019 to August 15, 2019.**

**Motion carried unanimously by voice vote.**

## **12. ADJOURNMENT**

**MOTION:** by Mr. Oshana, seconded by Mr. Derynoski:

**“Move to adjourn.”**

**Motion carried unanimously by voice vote.**

The meeting adjourned at 9:11 p.m.

Respectfully submitted,

*Linda Blanchard*

Recording Secretary

Bread for Life's SUMMER CHILDREN'S LUNCH PROGRAM



# Friends, Food & Fun

## 2019 Southington Summer Lunch Program

Bread for Life will be providing healthy lunches and fun, at no cost, for kids and teens in neighborhoods in town this summer beginning **June 24<sup>th</sup>**. A calendar of activities will be handed out the first week of the program. Planned activities include: face painting, cupcake decorating, yoga, art projects, magician, and special guests.

### LOCATIONS AND TIMES

Wheeler Village      Monday through Thursday 12-1pm

Summerbrook Apartments      Monday through Thursday 12-1 pm

.....  
**SOUTHINGTON**  
**SUMMER** lunch  
.....

# Southington Schools Feasibility Study

Elementary Facilities Utilization  
And Alternatives for the Future

June 6, 2019



# Introduction

- Updated enrollment projections
- Facilities utilization analysis
- Equitable elementary model for future planning
- Feasibility of alternatives for the future
- Next Steps



# Projections: Updated

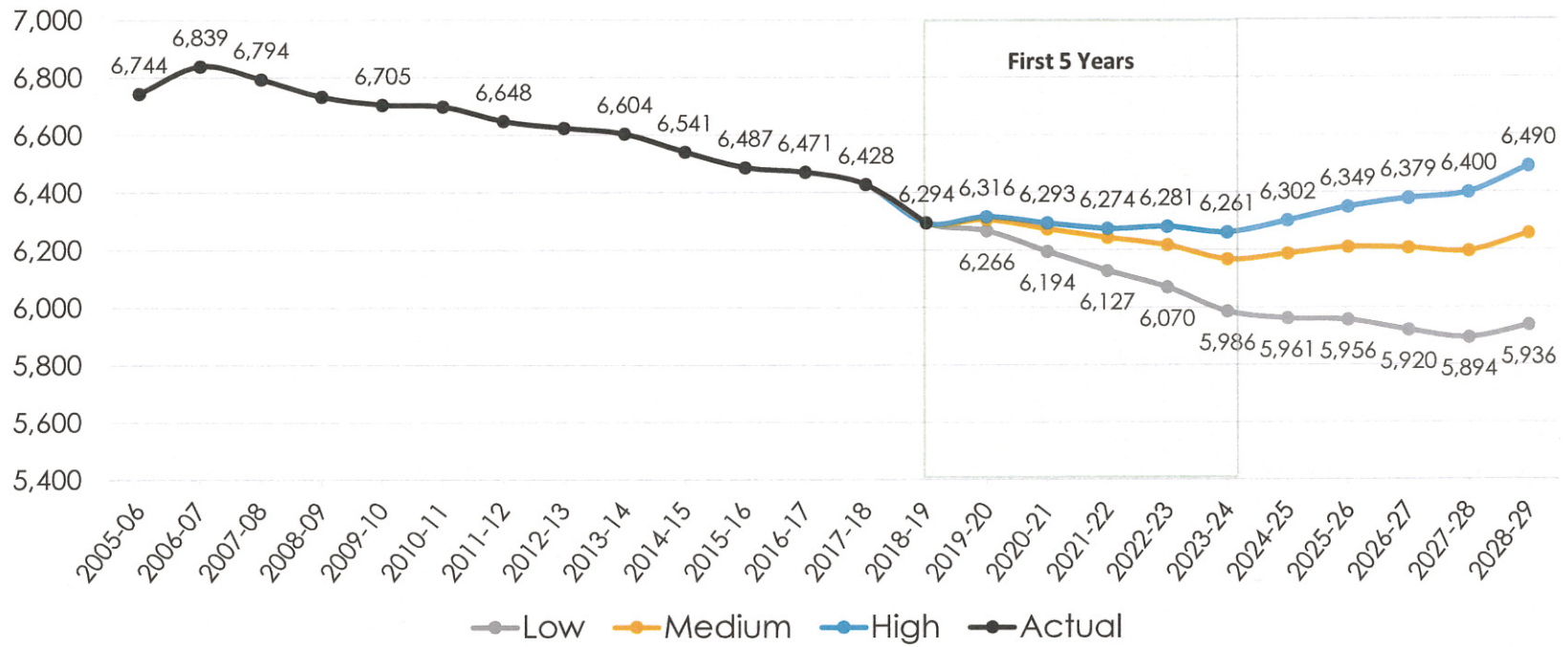
- Another year of positive in-migration
- Birth-K, K-1 and 5-6 persistency ratios down slightly
- 9-10 persistency ratio up

	B-K	K-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	Est. of Migration
2005-06	1.0628	1.0353	1.0484	1.0100	1.0116	1.0210	1.0432	1.0037	1.0078	1.0327	0.9705	0.9929	N/A	
2006-07	1.0481	1.0906	1.0100	1.0080	1.0020	1.0038	1.0123	1.0178	1.0314	1.0289	0.9912	1.0018	0.9750	0.6%
2007-08	1.0583	1.0334	1.0199	1.0040	1.0000	1.0316	1.0171	1.0000	0.9787	1.0287	0.9532	0.9680	0.9571	1.4%
2008-09	1.1186	1.0591	0.9778	0.9735	0.9960	0.9960	1.0038	1.0131	1.0020	1.0059	0.9913	0.9627	0.9743	-1.5%
2009-10	1.0021	1.0620	0.9796	1.0021	1.0127	1.0298	1.0220	1.0076	1.0055	1.0182	0.9705	0.9719	0.9878	0.6%
2010-11	1.1311	1.0574	0.9887	1.0190	0.9835	1.0036	1.0270	0.9980	0.9981	0.9688	0.9463	1.0223	0.9837	-0.1%
2011-12	0.9929	1.0455	0.9940	0.9943	1.0186	1.0210	1.0072	1.0207	1.0078	1.0644	0.9715	1.0063	0.9921	0.7%
2012-13	1.1247	1.0690	1.0436	0.9737	1.0134	1.0256	1.0123	0.9964	0.9834	1.0195	0.9591	0.9863	1.0376	1.5%
2013-14	1.1133	1.0920	1.0290	0.9962	0.9958	1.0076	0.9982	0.9980	1.0339	0.9682	0.9656	0.9462	1.0396	0.7%
2014-15	1.1619	1.0487	1.0173	1.0108	1.0133	1.0355	0.9812	1.0018	1.0000	0.9621	0.9729	0.9881	1.0176	1.9%
2015-16	1.1787	1.0202	1.0084	1.0106	1.0257	1.0244	1.0302	1.0134	1.0143	1.0000	0.9767	0.9801	1.0120	1.7%
2016-17	1.1561	1.0098	1.0396	1.0126	1.0210	1.0146	1.0183	1.0391	1.0245	1.0053	0.9634	1.0055	1.0284	2.2%
2017-18	1.3333	1.0525	1.0121	1.0275	1.0021	1.0123	1.0041	1.0054	1.0075	0.9669	0.9563	1.0021	1.0146	1.3%
2018-19	1.2861	0.9907	1.0095	1.0096	1.0268	1.0371	0.9817	1.0061	1.0000	0.9664	0.9924	0.9909	1.0168	2.2%
3 Yr Average	1.2585	1.0176	1.0204	1.0166	1.0166	1.0214	1.0014	1.0169	1.0107	0.9795	0.9707	0.9995	1.0199	
2 Yr Average	1.3097	1.0216	1.0108	1.0186	1.0144	1.0247	0.9929	1.0058	1.0038	0.9666	0.9743	0.9965	1.0157	
3 Yr Weighted	1.2802	1.0145	1.0154	1.0161	1.0176	1.0251	0.9953	1.0114	1.0066	0.9730	0.9755	0.9971	1.0180	
3-Yr Weighted to Lowest	1.2290	1.0073	1.0154	1.0136	1.0125	1.0172	0.9953	1.0113	1.0066	0.9730	0.9647	0.9971	1.0176	
3-Yr Weighted to Highest	1.2881	1.0280	1.0254	1.0196	1.0207	1.0255	1.0075	1.0225	1.0148	0.9860	0.9767	1.0019	1.0222	



# Projections: Updated

## K-12 Actual and Projected Enrollments



- Low, medium and high models generated from varied birth assumptions and varied weighting of last 3 years of enrollment trends
- Medium model is best fit to current data



# Projections: District Update

Year	Births 5 Years Previous	K	1	2	3	4	5	6	7	8	9	10	11	12	PK	K-5	6-8	9-12	K-12	PK-12
2018-19	332	427	424	425	422	498	503	483	491	558	517	521	542	483	91	2,699	1,532	2,063	6,294	6,385
2019-20	362	456	435	433	432	429	509	504	491	496	547	502	521	553	98	2,692	1,491	2,122	6,306	6,404
2020-21	382	481	464	443	440	439	438	509	512	496	486	531	502	531	98	2,705	1,518	2,049	6,272	6,370
2021-22	365	459	489	473	451	447	449	439	518	518	486	472	530	512	98	2,768	1,474	2,000	6,243	6,341
2022-23	352	444	467	499	481	458	457	449	446	523	507	472	472	541	98	2,806	1,419	1,991	6,216	6,314
2023-24	359	451	451	477	507	489	468	457	457	451	513	492	472	481	98	2,844	1,365	1,958	6,167	6,265
2024-25	364	458	459	461	485	516	499	469	465	462	442	498	492	481	98	2,878	1,395	1,913	6,186	6,284
2025-26	364	459	466	469	468	493	527	500	477	470	452	429	497	502	98	2,882	1,447	1,880	6,209	6,307
2026-27	361	454	467	476	477	476	503	528	509	482	460	439	429	507	98	2,853	1,518	1,835	6,206	6,304
2027-28	360	453	462	476	484	484	486	504	537	514	472	447	439	437	98	2,846	1,555	1,795	6,195	6,293
2028-29	362	455	461	472	484	492	495	487	513	542	503	458	447	448	98	2,858	1,542	1,856	6,256	6,354

- Medium model projects increase at elementary level of almost 3% over next five years, partially as a result of known birth increases
- Middle schools projected to decrease 10+% over the next five years before rebounding due to smaller elementary cohorts
- High school projected to decrease almost 6% over next five years



# Projections: Elementary Update

	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
<b>Derynoski</b>	660	636	609	599	559	550	535	541	559	565	587	601	595	597	587	583	586
<b>Flanders</b>	280	293	293	300	271	283	286	281	275	287	296	277	285	287	286	287	288
<b>Hatton</b>	352	360	371	378	363	347	332	322	317	320	319	326	334	337	338	340	342
<b>Kelley</b>	374	359	340	319	324	305	289	286	287	291	288	297	306	311	306	311	312
<b>Plantsville</b>	281	276	287	288	279	274	265	272	271	270	269	271	275	275	268	267	268
<b>South End</b>	235	237	245	230	229	229	233	254	247	256	250	254	260	249	249	246	247
<b>Strong</b>	356	327	309	295	276	267	281	285	285	300	311	325	321	319	318	316	317
<b>Thalberg</b>	427	423	427	429	436	444	446	451	463	480	486	493	503	506	500	496	499

- Strong, Derynoski, Thalberg and South End projected to have strongest growth over next five years
- Flanders and Hatton relatively stable over entire projection horizon



# Projections: Middle Update

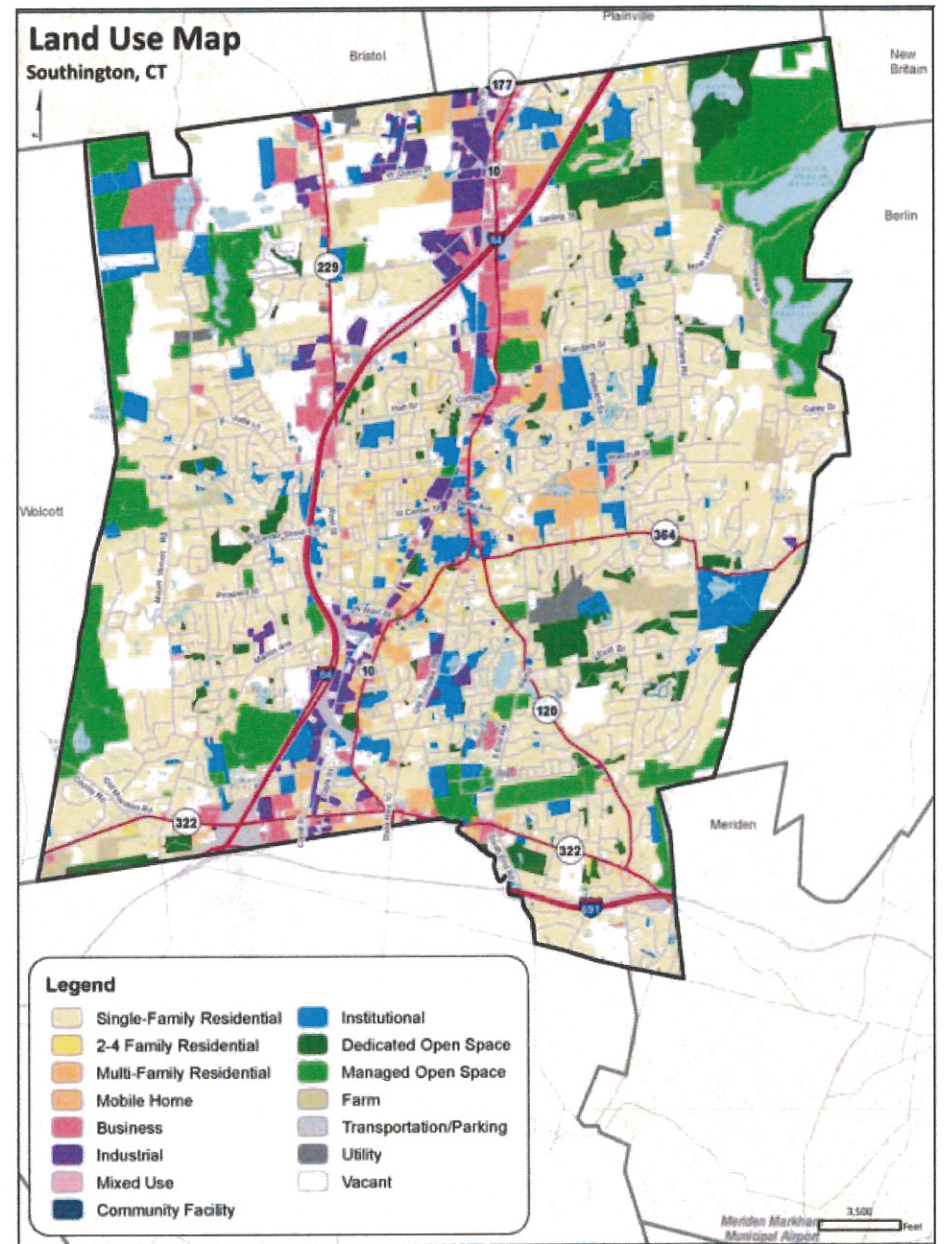
	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
<b>DePaolo</b>	735	776	727	743	797	765	741	729	752	742	714	687	702	728	763	782	775
<b>Kennedy</b>	845	848	826	839	801	792	764	762	766	733	705	678	693	719	754	773	767

- Current middle school districts projected to maintain relatively balanced enrollments
- However, they do not align with elementary school boundaries
  - Derynoski and Kelley schools split between the two middle schools



# Projections: Housing Development

- Most remaining vacant residentially zoned land located in Thalberg and Flanders districts
  - Vast majority of vacant residential land in Flanders is actively farmed (Rogers Orchards)
  - Potential for growth in northwest corner and infill development in center





# Facilities: Elementary Schools

School	Original Construction	Last Major Renovation	# of General Classrooms	Capacity
Derynoski	1950	1992	37	775
Flanders	1966		21	450
Hatton	1953	2002	29	550
Kelley	1966		21	450
Plantsville	1961	2010	15	300
South End	2010		15	300
Strong	1958	2003	23	500
Thalberg	1959	2002	24	500

*Source: CT State Department of Education*

- Toured all buildings and reviewed current utilization with principals
- Wide disparity in size and vintage of schools
- Flanders and Kelley targeted for renovation due to age and never having been renovated



# Facilities: Current Elementary Capacity

School	Full-Size Classrooms							Less than Full-Size Rooms			Seat Capacity	2018-19 Enroll	% Utilization
	TOTAL	PK	K-5	Resource/SPED	Comp. Lab	District-wide Program/FRC	Other	Resource/SPED	Other	Total Less than Full-Size			
Derynoski	37	0	28	5	1	0	3	4	3	7	687	535	77.9%
Flanders	21	0	17	4	0	0	0	0	1	1	377	286	75.9%
Hatton	29	3	18	3	0	3	2	5	0	5	458	332	72.5%
Kelley	21	0	17	2	0	1	1	2	2	4	404	289	71.6%
Plantsville	15	0	14	1	0	0	0	4	3	7	310	265	85.4%
South End	15	0	13	0	1	0	1	5	2	7	310	233	75.1%
Strong	23	1	15	2	1	1	3	4	2	6	404	281	69.6%
Thalberg	24	0	23	0	0	0	1	6	2	8	532	446	83.9%
<b>TOTAL:</b>	<b>185</b>	<b>4</b>	<b>145</b>	<b>17</b>	<b>3</b>	<b>5</b>	<b>11</b>	<b>30</b>	<b>15</b>	<b>45</b>	<b>3,481</b>	<b>2,667</b>	<b>76.6%</b>

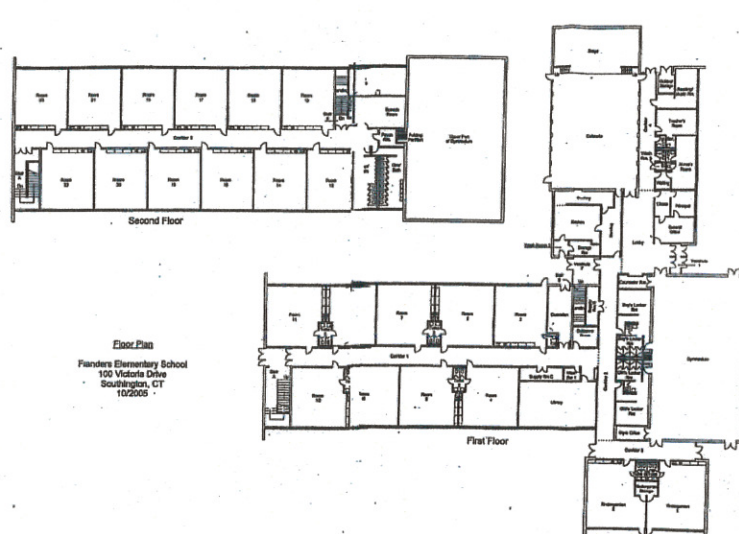
- Seat capacity is determined by the **current use** of buildings
  - K-5 classrooms at policy max per grade
  - Other full-size classrooms assumed 22 student loading level
  - Districtwide Program classrooms loaded at 5 students per
- While no school operating above capacity, some schools constrained by types of spaces available



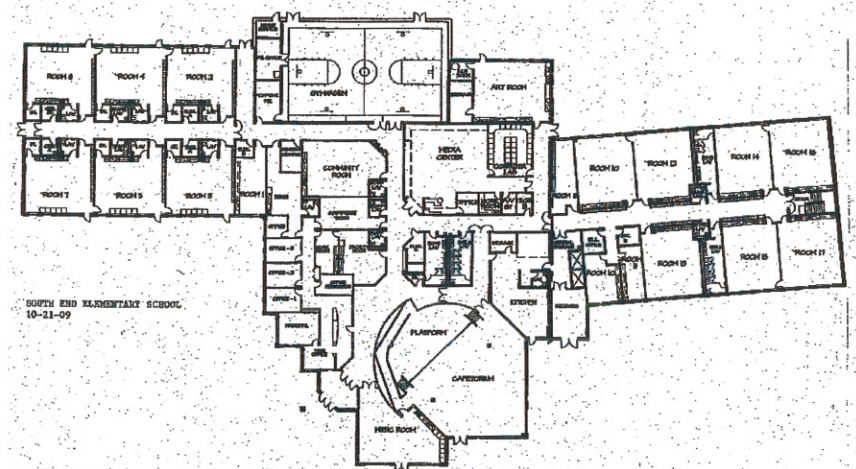
# Facilities: Elementary Capacity

- Older schools have limited small spaces available due to design
- Therefore, inadequate spaces (such as storage closets) may be used, or full-size classrooms are shared by several staff

**Flanders** – Outside of administrative, nurse and psych offices, only 1 small- to mid-size classroom



**South End** - Designed with more flexible spaces, has 7 small- to mid-size classrooms





# Facilities: Elementary Categories

- Given disparity in overall size and vintage of buildings, a standard program deployment across all buildings is not feasible
- Developed four categories, based on:
  - Current number of instructional classrooms
  - Current availability of suitable space for service and program delivery

Category	School	Total Full-Size Classrooms	Less Than Full-Size Rooms
A	Derynoski	37	7
B	Hatton	29	5
B	Strong	23	6
B	Thalberg	23	8
C	Plantsville	15	7
C	South End	15	7
D	Flanders	21	1
D	Kelley	21	4



# Facilities: Future Space Needs

- Projected enrollments will require approximately 9 additional K-5 classrooms across the district at current loading levels
- Also, additional PreK classroom anticipated next year
- District objectives to institute World Language and STEM programming at elementary level will require additional space



# Facilities: Model for Future

- To better balance utilization and efficiently accommodate additional students and programming, developed a sections-per-grade model stratified by school category
- Accommodates made for schools with current districtwide programs and fewer flexible spaces
- Model raises overall seat capacity

Category	School	Sections per Grade	Full-Size Classrooms						Seat Capacity
			TOTAL	PK	K-5	Resource/SPED	District-wide Program/FRC	Other	
A	Derynoski	5	37	0	32	4	0	1	731
B	Hatton	3	29	3	21	1	3	1	503
B	Strong	3	23	2	20	0	1	0	448
B	Thalberg	3	23	0	21	1	0	1	488
C	Plantville	2	15	0	14	1	0	0	310
C	South End	2	15	0	14	1	0	0	310
D	Flanders	2	21	0	15	4	0	2	377
D	Kelley	2	21	0	15	4	1	1	360
<b>TOTAL:</b>			<b>184</b>	<b>5</b>	<b>152</b>	<b>16</b>	<b>5</b>	<b>6</b>	<b>3,526</b>



# Facilities: Model Explained

- The model's capacities are based on the number of class sections plus additional classrooms to accommodate for enrollment fluctuations

$$\begin{aligned} &6 \text{ Grades (K-5) x Class Sections} = \text{Minimum Instructional Classrooms} \\ &\quad + \\ &\quad \text{Additional Classrooms (3 for larger, 2 for smaller schools)} \\ &\quad + \\ &\quad \text{SPED/Resources} \end{aligned}$$

- When not needed to accommodate additional sections, additional classrooms are available for SPED, districtwide programming, STEM, World Language, etc.



# Facilities: Model Explained

- High number of full-size Resource Rooms reserved for Category D schools due to lack of small spaces within building
- High number of full-size Resource Rooms reserved in Derynoski because of high enrollment
- Low number of full-size Resource Rooms for Categories B and C schools due to availability of adequate smaller spaces

Category	School
A	Derynoski
B	Hatton
B	Strong
B	Thalberg
C	Plantville
C	South End
D	Flanders
D	Kelley

**Under this model, District should look to shift more students to Derynoski, Hatton, and Strong.**



# Facilities: Implementing the Model

Category	School	Sections per Grade	Seat Capacity	90% Utilization Target	2018-19 Actual	
					Enroll	Utilization
A	Derynoski	5	731	658	535	73%
B	Hatton	3	503	452	332	66%
B	Strong	3	448	404	281	63%
B	Thalberg	3	488	439	446	91%
C	Plantville	2	310	279	265	85%
C	South End	2	310	279	233	75%
D	Flanders	2	377	339	286	76%
D	Kelley	2	360	324	289	80%
TOTAL:			3,526	3,174	2,667	76%

- 90% utilization a good target for elementary school system
- Overall utilization under the sections-per-grade model remains low
- Disparities in individual school utilization figures demonstrate need to redistribute students to implement the model



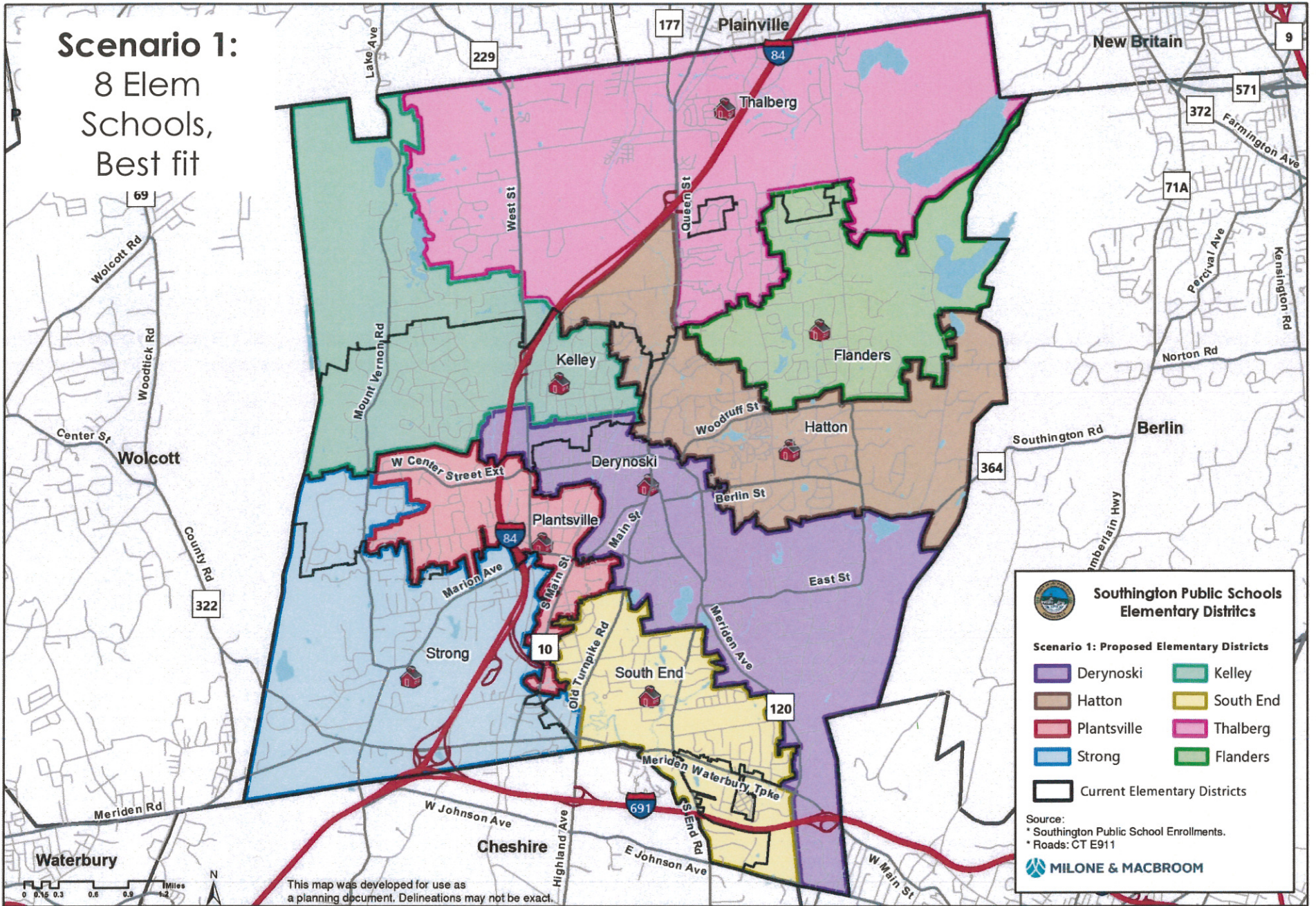
# Facilities: Alternatives

- Objectives for alternatives:
  - Improve efficiency in system with overall utilization closer to targeted levels
  - Better balance individual facilities' utilization
  - Explore creating direct feeder pattern to middle schools
  
- Six scenarios developed
  - Scenarios are intended to assist the Board of Ed in setting a direction for additional planning for the future of facilities
  - Coarse look at feasibility – more detailed study and planning required to implement any one of these scenarios
  - Flanders targeted for consolidation in some scenarios due to age, size, and location

**Scenarios may be viewed at**

**<https://tinyurl.com/SouthingtonSchools>**

# Scenario 1: 8 Elem Schools, Best fit

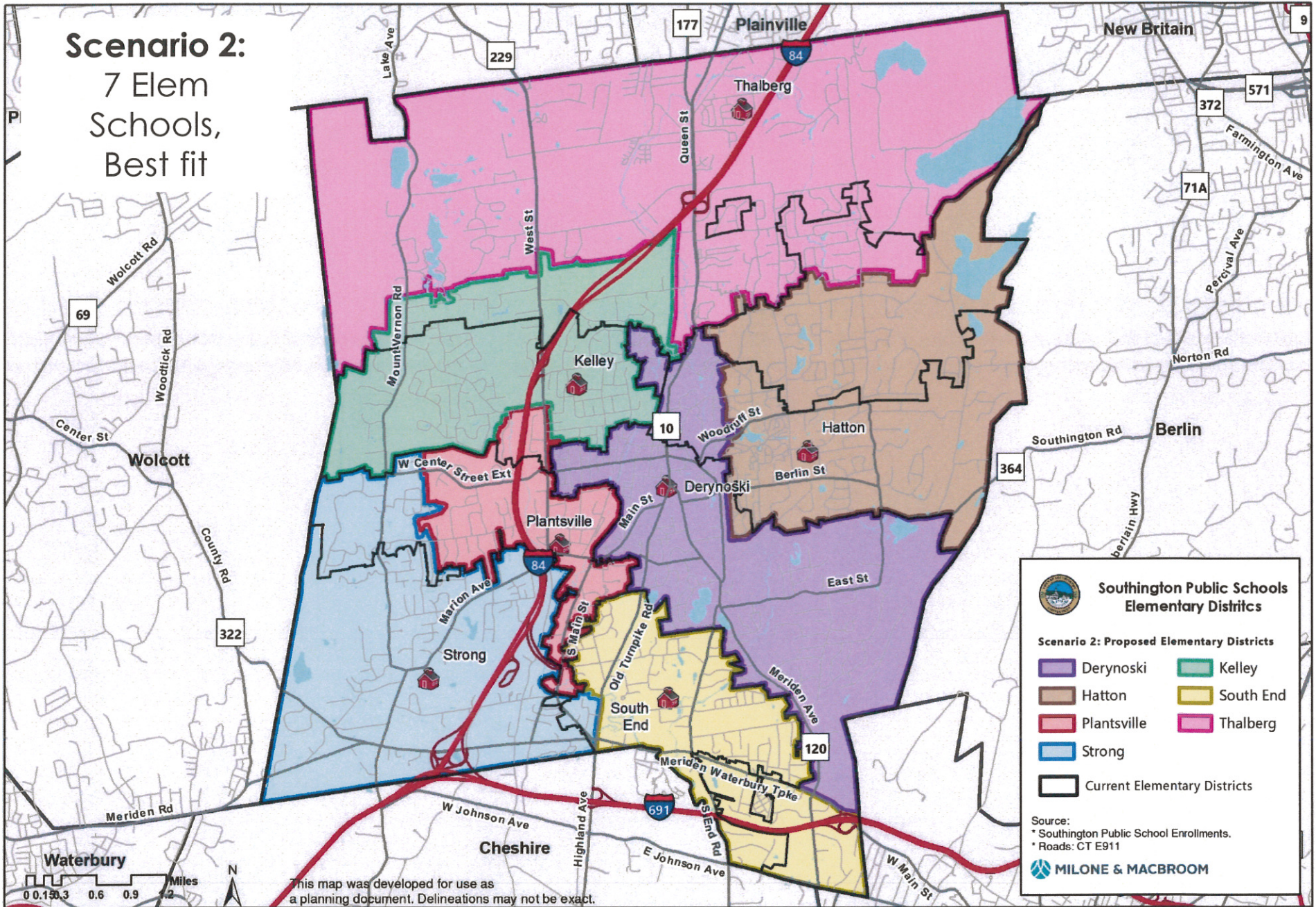




# Feasibility: Scenario 1

- Balance utilization under model
- Minimal change
- Does not address split feeder to middle schools
- Overall utilization remains below target level

School	Scenario 1	
	2018-19 % Utilization (Total Capacity)	2024-25 Projected % Utilization (Total Capacity)
Derynoski	79.2%	85.8%
Hatton	76.1%	80.8%
Strong	76.1%	85.5%
Thalberg	76.2%	87.6%
Plantsville	72.6%	72.8%
South End	75.8%	83.8%
Flanders	74.0%	70.4%
Kelley	76.4%	78.6%
<b>Total</b>	<b>76.2%</b>	<b>81.6%</b>





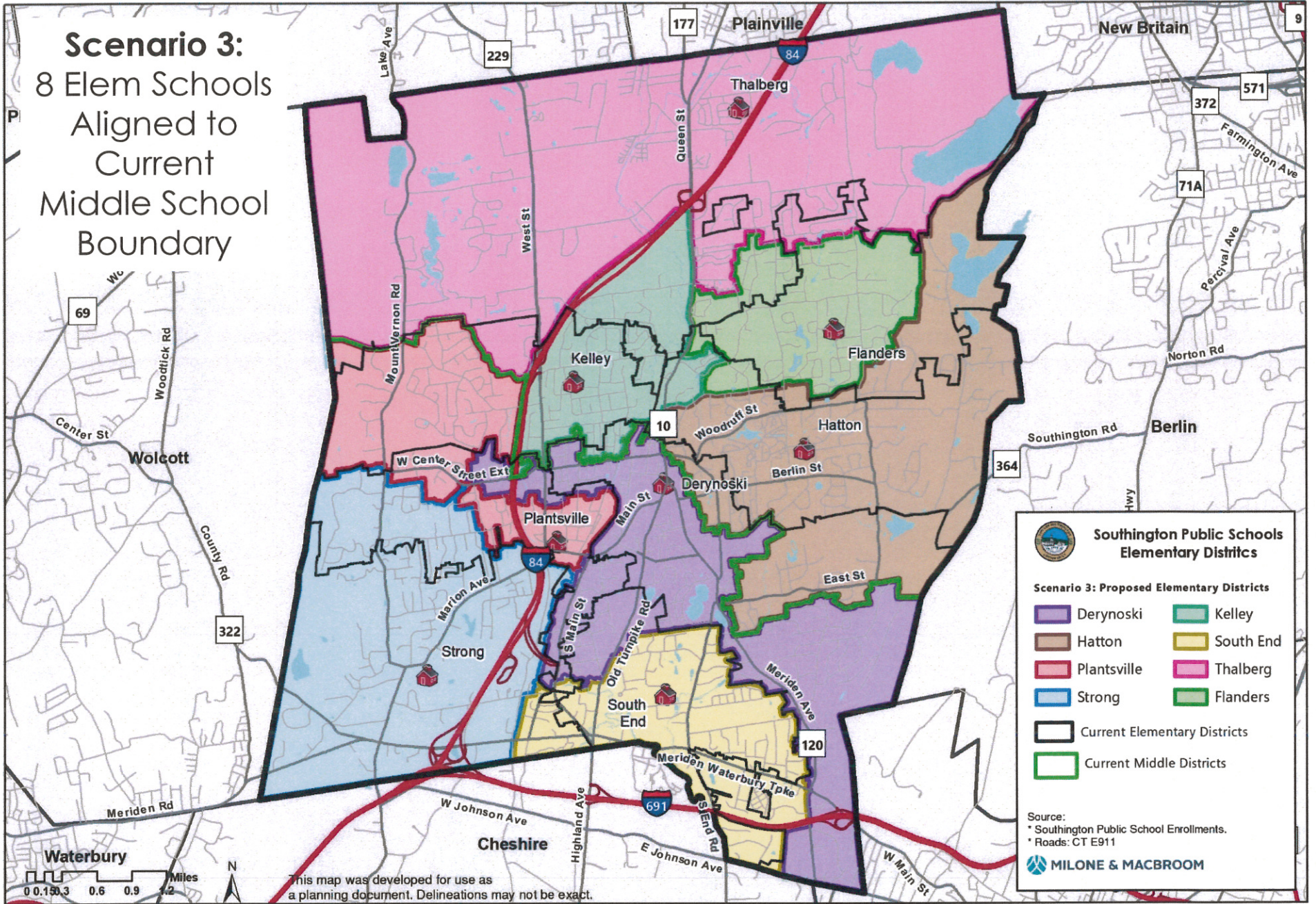
## Feasibility: Scenario 2

- Balance utilization amongst seven elementary schools
- Disparities increase as enrollment increases, with Thalberg reaching capacity
- Does not address split feeder to middle schools
- Overall district utilization above target levels

School	Scenario 2	
	2018-19 % Utilization (Total Capacity)	2024-25 Projected % Utilization (Total Capacity)
Derynoski	87.7%	95.0%
Hatton	86.9%	90.3%
Strong	79.5%	89.4%
Thalberg	87.7%	99.2%
Plantsville	79.0%	72.8%
South End	87.4%	95.0%
Flanders	0.0%	0.0%
Kelley	85.6%	90.2%
<b>Total</b>	<b>85.3%</b>	<b>91.4%</b>

### Scenario 3:

8 Elem Schools  
Aligned to  
Current  
Middle School  
Boundary





# Feasibility: Scenario 3

- Balance elementary utilization
- Eliminate split feeder pattern to current middle school boundaries
- Elementary boundaries become unnatural
- Overall district utilization below target level

School	Scenario 3	
	2018-19 % Utilization (Total Capacity)	2024-25 Projected % Utilization (Total Capacity)
Derynoski	71.3%	76.3%
Hatton	78.5%	90.5%
Strong	74.8%	83.8%
Thalberg	75.2%	86.3%
Plantsville	81.3%	84.3%
South End	76.8%	82.4%
Flanders	81.4%	77.0%
Kelley	75.6%	72.4%
<b>Total</b>	<b>76.2%</b>	<b>81.6%</b>





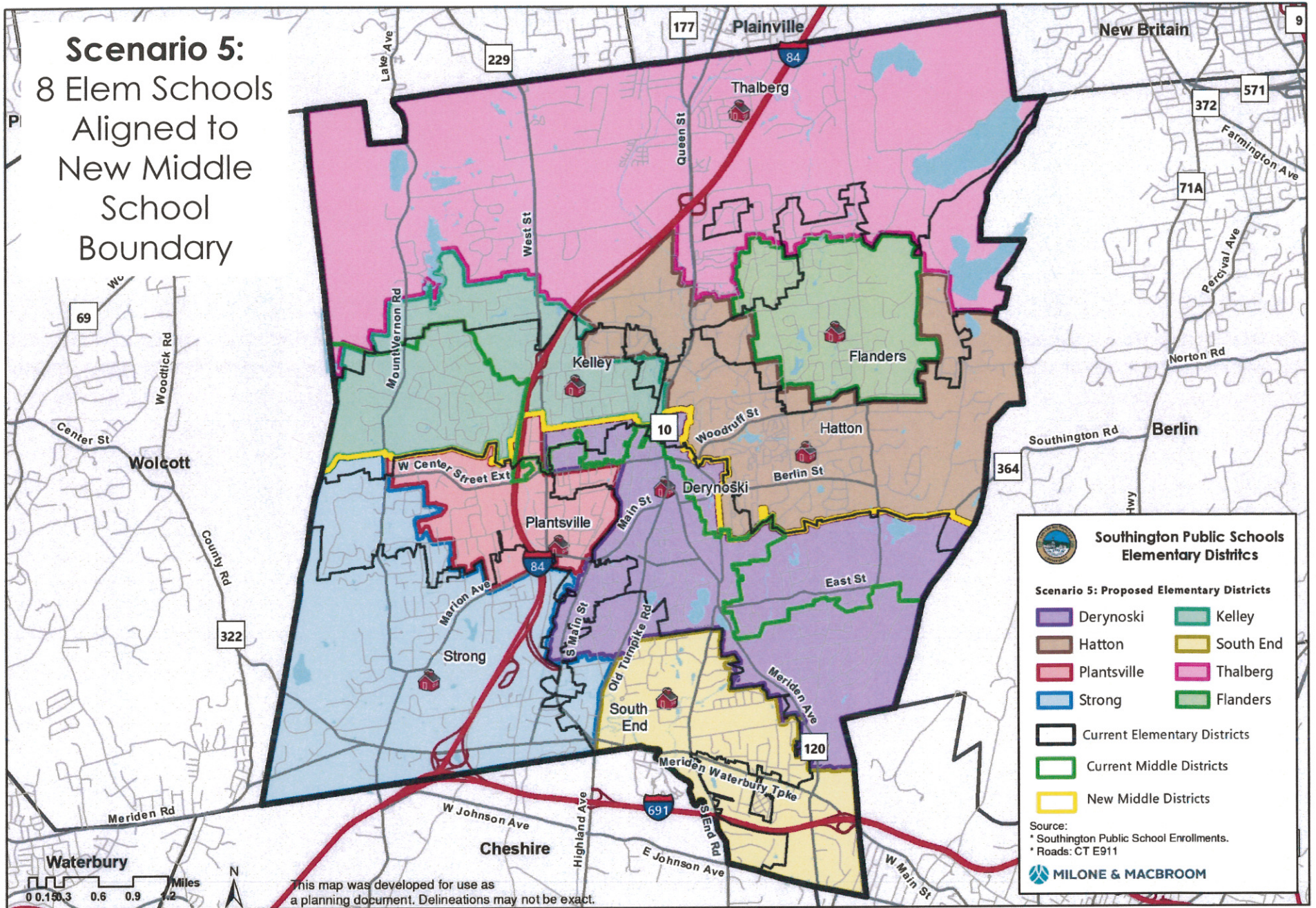
# Feasibility: Scenario 4

- Attempt to balance utilization of seven elementary schools while eliminating split feeder pattern to current middle schools
- Direct feeder pattern difficult due to loss of capacity at Flanders – need about 100 additional elementary seats in schools feeding DePaolo
- Disparities increase as enrollment increases
- Overall district utilization above target level (additional capacity of about 100 seats would bring overall utilization to 89%)

School	Scenario 4	
	2018-19 % Utilization (Total Capacity)	2024-25 Projected % Utilization (Total Capacity)
Derynoski	87.3%	97.4%
Hatton	87.5%	89.5%
Strong	81.3%	91.0%
Thalberg	87.7%	95.0%
Plantsville	85.2%	87.7%
South End	76.8%	102.9%
Flanders	0.0%	0.0%
Kelley	87.2%	71.5%
<b>Total</b>	<b>85.3%</b>	<b>91.4%</b>

# Scenario 5:

8 Elem Schools  
Aligned to  
New Middle  
School  
Boundary





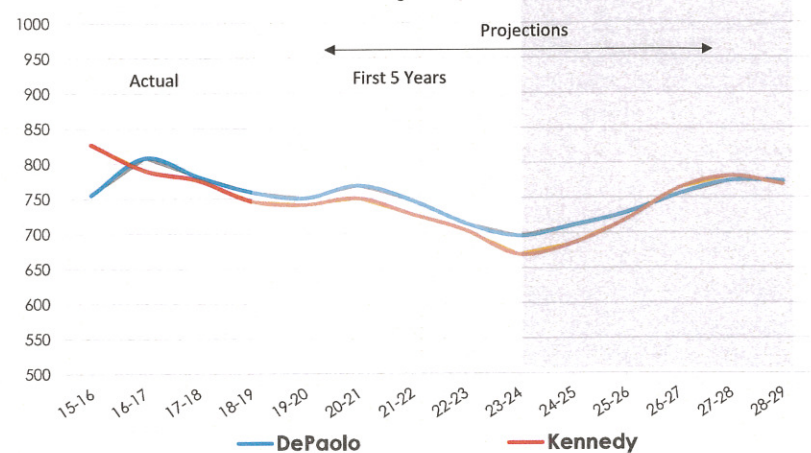
# Feasibility: Scenario 5

- Adjust middle school boundaries to facilitate direct feeder pattern
- Balance elementary schools utilization
- Disparities at elementary level increase as enrollment increases
- Overall district utilization below target level

School	Scenario 5	
	2018-19 % Utilization (Total Capacity)	2024-25 Projected % Utilization (Total Capacity)
Derynoski	70.9%	77.8%
Hatton	88.9%	91.5%
Strong	79.7%	89.5%
Thalberg	71.3%	83.7%
Plantsville	75.2%	79.7%
South End	77.4%	84.9%
Flanders	74.0%	72.1%
Kelley	73.6%	70.7%
<b>Total</b>	<b>76.2%</b>	<b>81.6%</b>

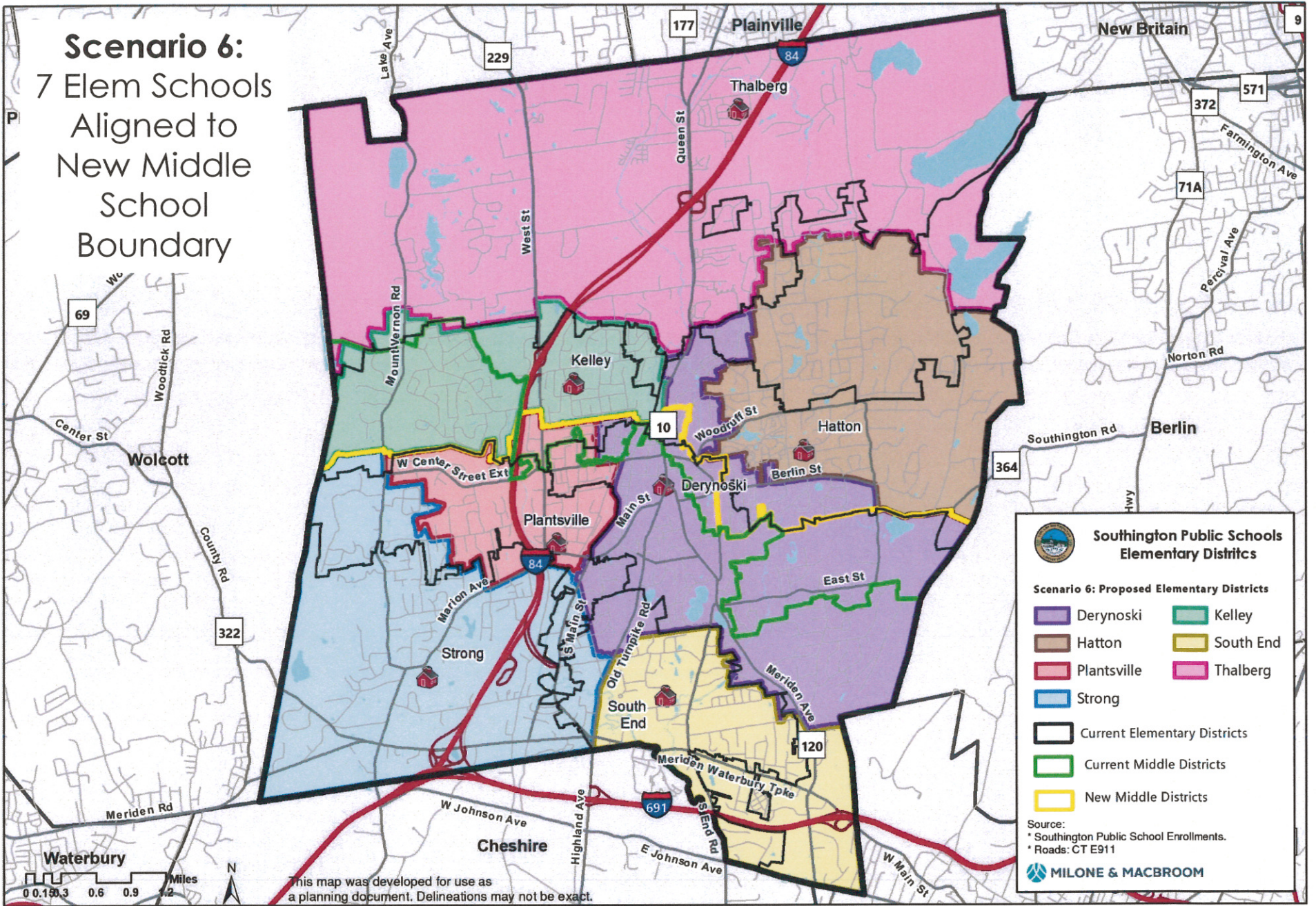
School	Scenario 5	
	2018-19	2024-25
DePaolo	759	711
Kennedy	746	685
<b>Total</b>	<b>1,505</b>	<b>1,395</b>

**Middle Schools SCENARIO 5  
Actual and Projected Enrollment**



# Scenario 6:

7 Elem Schools  
Aligned to  
New Middle  
School  
Boundary





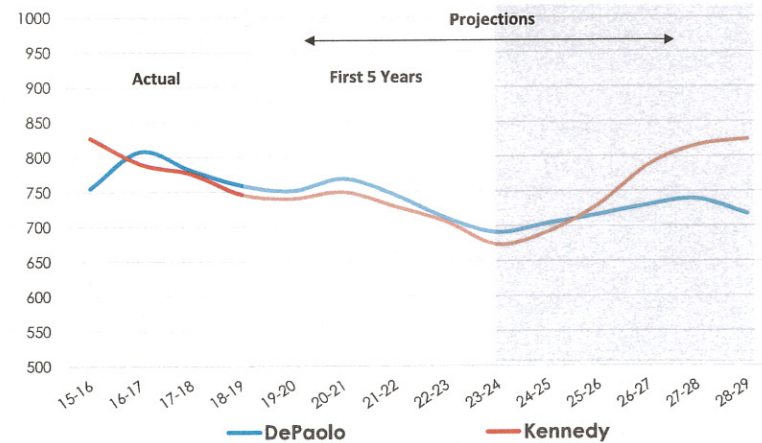
# Feasibility: Scenario 6

- Adjust middle school boundaries to facilitate direct feeder pattern
- Balance utilization of seven elementary schools
- Direct feeder pattern difficult due to loss of capacity at Flanders – about 100 additional seats would ease
- Disparities increase as enrollment increases
- Overall district utilization above target level (about 100 additional seats would bring overall utilization to 89%)

School	Scenario 6	
	2018-19 % Utilization (Total Capacity)	2024-25 Projected % Utilization (Total Capacity)
Derynoski	88.0%	89.5%
Hatton	85.3%	91.7%
Strong	83.5%	96.1%
Thalberg	86.1%	97.8%
Plantsville	86.8%	92.7%
South End	80.6%	88.6%
Flanders	0.0%	0.0%
Kelley	82.8%	81.2%
<b>Total</b>	<b>85.3%</b>	<b>91.4%</b>

School	Scenario 6	
	2018-19	2024-25
DePaolo	759	704
Kennedy	746	692
<b>Total</b>	<b>1,505</b>	<b>1,395</b>

Middle Schools SCENARIO 6  
Actual and Projected Enrollment





# Feasibility: Scenarios Summary

- Maintaining 8 current elementary schools results in under-utilization of buildings in current and projected numbers (76% in 18-19 and 82% in 24-25) with model implemented
- However, consolidating Flanders pushes utilization above targeted 90% by 24-25 and may exacerbate inequities in utilization of elementary buildings
- Consolidation of Flanders with a small addition of capacity (approximately 100 seats) to Kelley (assuming Kelley would be renovated) would facilitate model implementation with realignment to develop direct feeder pattern to middle schools



# Feasibility: Next Steps

- Feasibility Report to be disseminated widely to Town Officials, parents, community members and staff
- Board of Education to solicit input from Town Officials, parents, community members and staff
- Board of Education to develop recommendation(s) for action based on information in the report and input from stakeholders



# Questions



**SOUTHINGTON BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

**SPECIAL MEETING OF THE BOARD OF EDUCATION**  
**June 4, 2019**

A Special Meeting of the Southington Board of Education was held on Tuesday, June 4, 2019 at 5:45 p.m. in John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut.

**Board Members Present:** Mr. Brian Goralski, Chairman; Mrs. Terri Carmody, Mr. Joseph Baczewski, Mr. Bob Brown, Ms. Lisa Cammuso, Mrs. Colleen Clark, Mr. David Derynoski, and Mrs. Patricia Queen.

**Board Members Absent:** Mr. Zaya Oshana

**Administration Present:** Mr. Timothy Connellan, Superintendent of Schools and Mr. Steven Madancy, Assistant Superintendent.

**1. CALL TO ORDER**

Mr. Goralski, Chair, called the meeting to order at 5:50 p.m.

**2. CANDIDATE INTERVIEWS – PRINCIPAL – SOUTHINGTON HIGH SCHOOL  
(EXECUTIVE SESSION ANTICIPATED)**

**MOTION:** by Mr. Derynoski, seconded by Mr. Brown:

**“Move that the Board go into Executive Session, excluding the public and the press for the purpose of candidate interviews for principal of Southington High School and, upon conclusion, reconvene to public session.”**

**Motion carried unanimously by voice vote.**

*Mr. Goralski declared the end of Executive Session. The Board returned to public session.*

**3. ADJOURNMENT**

**MOTION:** by Mr. Baczewski, seconded by Ms. Cammuso:

**“Move that the Special Meeting of the Board of Education be adjourned.”**

**Motion carried unanimously by voice vote.**

*The Special Meeting of the Board of Education adjourned at 10:22 p.m.*

Respectfully submitted,  
Colleen Clark, Secretary  
Southington Board of Education

**SOUTHINGTON BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

**SPECIAL MEETING OF THE BOARD OF EDUCATION**  
**June 18, 2019**

A Special Meeting of the Southington Board of Education was held on Tuesday, June 18, 2019 at 4:30 p.m. in John Weichsel Municipal Center Conference Room #2, 200 North Main Street, Southington, Connecticut.

**Board Members Present:** Mr. Brian Goralski, Chairman; Mrs. Terri Carmody, Mr. Bob Brown, Ms. Lisa Cammuso, Mrs. Colleen Clark, Mr. David Derynoski, Mr. Zaya Oshana and Mrs. Patricia Queen.

**Board Members Absent:** Mr. Joseph Baczewski

**Administration Present:** Mr. Timothy Connellan, Superintendent of Schools, Mr. Steven Madancy, Assistant Superintendent, and Mr. Frank Pepe, Principal, J. A. DePaolo Middle School.

**1. CALL TO ORDER**

Mr. Goralski, Chair, called the meeting to order at 4:35 p.m.

**2. CANDIDATE INTERVIEWS – PRINCIPAL OF J. A. DEPAOLO MIDDLE SCHOOL AND ASSISTANT PRINCIPAL OF SOUTHINGTON HIGH SCHOOL (EXECUTIVE SESSION ANTICIPATED)**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move that the Board go into Executive Session, excluding the public and the press for the purpose of candidate interviews for Principal of J. A. DePaolo Middle School and Assistant Principal of Southington High School and, upon conclusion, reconvene to public session.”**

**Motion carried unanimously by voice vote.**

*Mr. Goralski declared the end of Executive Session at 9:08 p.m. The Board returned to public session.*

**3. ADJOURNMENT**

**MOTION:** by Mr. Derynoski, seconded by Mr. Oshana:

**“Move that the Special Meeting of the Board of Education be adjourned.”**

**Motion carried unanimously by voice vote.**

*The Special Meeting of the Board of Education adjourned at 9:10 p.m.*

Respectfully submitted,  
Colleen Clark, Secretary  
Southington Board of Education

**Board of Education**

**Administrative Report**

**June 20, 2019**



- 1. Stellar Graduation Ceremony**
- 2. Extended School Year**
- 3. SHS Roof Project Bids**

**Southington, Connecticut**  
**Ad Hoc School Renaming/Facility Naming Committee Meeting**  
**May 21, 2019**

Committee Chairperson, Terri Carmody, called the Ad Hoc School Renaming/Facility Naming Committee meeting to order at 4:00 p.m.

Committee Members Present: Mrs. Terri Carmody, Mr. Beecher LaJoie, Ms. Lisa Cammuso, and Mrs. Patricia Queen.

Present from the Administration: Mr. Tim Connellan, Superintendent.

The committee chairperson explained that the purpose of the meeting was to seek input from the school communities of Plantsville Elementary School, South End Elementary School and Flanders Elementary School regarding the possibility of renaming one of the schools after Zaya A. Oshana. Each school community would have a half hour to present their opinions and had been informed of this via email from the Superintendent of Schools.

The committee received a document from the Southington Historical Society compiled by Kathleen Conway.

At 4:00 p.m., community members from Plantsville Elementary School were invited to present their opinions. Three adults, including the Co-President of the Plantsville PTO, a parent and a teacher/parent, and seven students from Plantsville Elementary School spoke. Unanimously, the speakers advocated to retain the name Plantsville Elementary School, originally built in 1874. Presented was a lengthy history of the village of Plantsville which was named for two Plant brothers which founded Plants Manufacturing Company in the 1840's. Plantsville, a village with its own zip code and post office, is home to Plantsville Company 2 Southington Fire Department, Plantsville Congregational Church, Plantsville Funeral Home and Plantsville Elementary School. Speakers said that the name Plantsville Elementary School was a part of their identity. This identity is reflected in school branded merchandise as well as student earned Plantsville Stars t-shirts. Students also sat in a row, each holding a sign with a word on it, the first letter of which spelled out the word Plantsville: Possibilities, Laughter, Awesome, New Friendship, Teachers, Students, Village, Love, Learning, Education.

It was stated that Mr. Oshana was deserving of being honored for his 34 years as a BOE member, his work as an educator, the impact he had on youth, and his leadership of various community organizations. In addition, it was acknowledged that he played an important role and worked very hard to convince Southington residents to vote for the referendum to renovate Plantsville Elementary School. Several speakers said that Plantsville families were very grateful for that. Several speakers offered suggestions for honoring Mr. Oshana in a way other than renaming a school such as a monument, a statue, a plaque, a scholarship, a school library or a school ball field.

One speaker identified a series of questions for the committee to consider including the cost, the timing, future community members deserving of such an honor without schools left to name, the school history and the people of the past who need to continue to be honored.

At 4:30 p.m., community members from South End Elementary School were invited to present their opinions. Two adults and two students spoke and unanimously, advocated to retain the name South End Elementary School. South End Elementary School, named after the South End of town, originated as a one room school house in 1760 and continues to stand today. The new South End School was built in 2010. Speakers echoed many of the same opinions as the Plantsville Elementary School speakers, advocating that the name South End was part of their identity, “a small school with a big heart” and that the first students at South End would have fought in the American Revolution. It was suggested that Mr. Oshana be honored by naming a playground, gym or library after him.

At 4:40 pm, the chairperson called a break to allow time for any additional South End Elementary community members to arrive and to allow Flanders Elementary School speakers to arrive for their predetermined time slot of 5:00 p.m.

At 5:00 p.m., community members from Flanders Elementary School were invited to present their opinions. Four adults spoke including the Flanders PTO President, teachers and parents and one student. It was noted that Flanders Elementary School just celebrated its 50-year anniversary reflecting a school that was built post World War II at a time when the town was growing and modernizing and that the name was part of their identity. These speakers said that they were not opposed to renaming Flanders Elementary School after Zaya A. Oshana but that they questioned the timing. They felt it would make more sense to rename the school after a renovation took place. With a new school could come a rebranding that could include a new name and a new sign. They also could plan for it in their supply and merchandise purchases. One speaker suggested choosing a community-based solution to honor Mr. Oshana rather than an elementary school.

At 5:15 pm, the chairperson called a break to allow time for any additional Flanders Elementary School speakers to arrive.

The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Patricia Queen  
Member, Ad Hoc School Renaming/Facility Naming Committee

Board of Education  
Southington, CT

Facility Naming Committee Meeting Minutes  
June 11, 2019

Committee Chairperson Carmody called the meeting to order at 4:00 p.m.

Committee members present: Mrs. Terri Carmody, Chairperson, Mrs. Patricia Queen, Ms. Lisa Cammuso, Mr. Beecher LaJoie, Dr. Angelo Coppola

Present from the Administration: Mr. Timothy Connellan, Superintendent

The Chairperson reviewed the Committee actions to date and read aloud Policy and Regulation 7551 which governed the actions and procedures followed by the Committee

It was noted that the Committee received and reviewed biographical and background information regarding Mr. Oshana's contributions to the school district and the community. The Committee sought out historical information regarding three specific facilities, Flanders Elementary School, Plantsville Elementary School and South End Elementary School. In addition, the Committee received and reviewed input from community members, in person and through other forms of communication, especially via email communications. Many of those communications were directed to the full Board of Education and shared with those members of the Committee who are not Board of Education members.

In addition, the task of the Committee for the June 11<sup>th</sup> meeting was defined as deliberating on the facts and then making a recommendation to the Superintendent who would forward the recommendation to the full Board of Education for consideration. Based on the research of the Committee and the public input, it would appear as if Mr. Oshana met the criteria established in Policy and Regulation 7551 for consideration.

Dr. Coppola read a prepared statement citing the commitment of parents who have provided input and the merits of Mr. Oshana's involvement in the community. Mr. LaJoie echoed the comments of Dr. Coppola, indicated that community member emails received by the Committee were "from the heart and reiterated, with examples, the merits of Mr. Oshana relative to this consideration.

Mrs. Queen read a prepared statement, noting that the original request from community members was to name a school in honor of Mr. Oshana. The committee focused on three elementary schools. The general agreement regarding merit was reiterated and the fact that community input regarding changing the name of a specific school was almost evenly divided pro and con was noted. Mrs. Queen suggested that the naming/re-naming should be a school and that the Zaya A. Oshana Elementary School at South End might be a good option.

Ms. Cammuso reiterated the merits of Mr. Oshana and noted both the emotional and objective nature of the consideration and a need to be creative and perhaps maintain the current school name within the new name. A question was raised regarding the costs of a name change to which Mrs. Carmody responded that the community members who brought the original recommendation to the Board of Education have pledged to raise the necessary funds privately, so that there will be no costs attributed to the Board of Education budget.

Board of Education  
Southington, CT

Facility Naming Committee Meeting Minutes  
June 11, 2019

The Committee engaged in further discussion and there seemed to be general agreement that the request specifically cited a school as the facility to be named for Mr. Oshana and that South End Elementary School was the better option of the three under consideration, Flanders Elementary School, Plantsville Elementary School and South End Elementary School.

The Committee reached consensus on both areas of their investigation. Therefore, the Committee's recommendation to the full Board of Education for consideration is outlined below.

- 1) The consideration of naming a facility after Mr. Oshana meets the criteria listed under Regulation 7551, Section 4-b: ***“The individual shall have been involved over a long period of time with education in general or with the Southington Public Schools in particular and shall have exhibited demonstrably distinguished service deserving of special recognition.”***
- 2) Three elementary school were under consideration by the Committee. Of the three elementary schools, the Committee consensus was to recommend that South End Elementary School be renamed ***“Zaya A. Oshana Elementary School at South End”***.

The meeting was adjourned at 4:33 p.m.

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only

Board Meeting Date June 20, 2019

Decision Requested \_\_\_\_\_

Agenda Code 12 a.

**AGENDA REPORTING FORM**

**Agenda Topic:** Town Government Communications

**Summary of Issue:** Communications (when applicable) will be discussed.

**Background:** N/A

**Alternative Strategies:** N/A

**Cost (if applicable):** N/A                      **Funding Source:** N/A

**Beginning Date of Program or Project:** N/A

**Ending Date of Program or Project:** N/A

**Recommendation or Comment:** N/A

*Timothy J. Connellan*

\_\_\_\_\_  
Signature of Superintendent of Schools

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_

Board Meeting Date June 20, 2019

Decision Requested X

Agenda Code 13 a.

**AGENDA REPORTING FORM**

**Agenda Topic:** Obsolete Textbooks

**Summary of Issue:** With the adoption of more current textbooks, it is necessary to dispose of miscellaneous, outdated textbooks from Southington Schools. The district has been working with a vendor from Follett who will be sending a representative to each school with a truck to pick up the books that are approved for disposal. Follett then brings the books to their warehouse and they determine which books can be used/purchased. Following their review, they will send us a list of the books and, if applicable, a check for those that they are purchasing. Books that they cannot resell, they will donate to schools in need.

**Background:** According to Board of Education policy #3260, the Board may authorize the disbursement or disposal of outdated textbooks that are no longer useful to the educational program.

**Alternative Strategies:** N/A

**Cost (if applicable):** N/A      **Funding Source:** \_\_\_\_\_

**Beginning Date of Program or Project:** June 2015

**Ending Date of Program or Project:** N/A

**Recommendation or Comment:** Move that the Board approves the disposal of the outdated textbooks presented by the school administration as submitted.

**Titles of Attachments:**

1. Obsolete Textbook Listing

*Steve Madansky*

Signature of Staff Member Submitting Report

*Timothy J. Connellan*

Signature of Superintendent



**Obsolete Texts  
2018-19**

Subject	Grade	Title	Publisher	Year	#	Code
ELA	7	Elements of Literature - Active Reader's	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Active Reader's	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Pupil's Edition S	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Cross Curricular	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Cross Curricular	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Words to Own	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Words to Own	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Workshop Reso	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Viewing and Rep	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Workshop Reso	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Spelling and Dec	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Language Handl	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Language Handl	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Formal Assessm	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 07	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 22	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 508	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 13	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	RT 523	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	RT 514	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	RT 505	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	RT519	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 24	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 03	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 05	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 11	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	RT 502	OUT

## Obsolete Texts 2018-19

Subject	Grade	Title	Publisher	Year	#	Code
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	RT 513	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	RT 521	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	n/a	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	#####	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 15	OUT
ELA	7	Holt Middle School Handbook	Holt, Rinehart & Winston	1995	AT 12	OUT
ELA	7	Elements of Literature - Reading Skills a	Holt, Rinehart & Winston	n/a	n/a	OUT
ELA	7	Elements of Literature - Reading Skills a	Holt, Rinehart & Winston	n/a	n/a	OUT

### NAME OF SCHOOL: Kennedy Middle School

#### Select a code to identify why the book is obsolete

Condition	CON	Books in poor condition; unable to use
Obsolete	OBS	No longer used due to technology
Other	OTH	Description will be provided
Outdated	OUT	Books are outdated and no longer used
Overstock	OVR	Overstock of series; classroom teaching doesn't require all students to have a book
Replaced	REP	Books were outdated and replaced with BOE approved texts
Sample	SAM	Sample books/workbooks from publisher

Subject	Grade	Title	Publisher	Year	#	Code
language arts	8	Elements of Literature (second course)	Holt, Rinehart and Winsto	2003	5	OUT
language arts	7	Elements of Literature (first course)	Holt, Rinehart and Winsto	2000	25	OUT
tech ed	8	Exploring Metalworks	Goodheart, Willcox	1972	11	OUT
tech ed	8	Living with Technology	Demar	1988	11	OUT
tech ed	9	Technology Today and Tomorrow	Glencoe	1988	29	OUT
French	7	Bien Dit French 1A	Holt, Rinehart and Winsto	2008	16	OUT
French	8	Bien Dit French 1B	Holt, Rinehart and Winsto	2008	53	OUT
French	8	Bien Dit French 1	Holt, Rinehart and Winsto	2008	12	OUT
social studies	7	Exploring Our World	Glencoe	2010	310	OTH

Curriculum revision (geography to US history) removed this textbook from this grade level.

### NAME OF SCHOOL: Thalberg

#### Select a code to identify why the book is obsolete

Condition	CON	Books in poor condition; unable to use
Obsolete	OBS	No longer used due to technology
Other	OTH	Description will be provided
Outdated	OUT	Books are outdated and no longer used
Overstock	OVR	Overstock of series; classroom teaching doesn't require all students to have a book
Replaced	REP	Books were outdated and replaced with BOE approved texts
Sample	SAM	Sample books/workbooks from publisher

Subject	Grade	Title	Publisher	Year	#	Code
Reading	5	Expeditions	Houghton Mifflin	2001	1	REP
Reading	2	Adventures	Houghton Mifflin	2001	1	REP
Reading	2	Delights	Houghton Mifflin	2001	13	REP
Reading	4	Traditions	Houghton Mifflin	2001	1	REP
Reading	1	Surprises	Houghton Mifflin	2003	2	REP
Reading	1	Surprises	Houghton Mifflin	2001	6	REP
Reading	1	Treasures	Houghton Mifflin	2001	7	REP
Reading	1	Wonders	Houghton Mifflin	2001	7	REP

**Obsolete Texts  
2018-19**

Subject	Grade	Title	Publisher	Year	#	Code
Reading	1	Let's Be Friends	Houghton Mifflin	2001	6	REP
Reading	1	Here We Go	Houghton Mifflin	2001	6	REP
Reading	K-5	American Heritage School Dictionary	Houghton Mifflin	1977	5	OBS
Reading	K-5	Beginning Dictionary	Scott Foresman	1983	11	OBS
Reading	K-5	First Dictionary	Houghton Mifflin	1996	2	OBS
Reading	K-5	Children's Dictionary	Houghton Mifflin	2007	13	OBS
Reading	K-5	School Dictionary	Macmillan	1977	1	OBS
Reading	K-5	Dictionary	Scott Foresman	1979	2	OBS
Reading	K-5	Intermediate Dictionary	Houghton Mifflin	1986	1	OBS
Reading	K-5	Scholastic Children's Dictionary	Scholastic	2002	2	OBS
Reading	K-5	American Heritage Dictionary	Houghton Mifflin	1994	1	OBS

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_ Board Meeting Date June 20, 2019

Decision Requested X Agenda Code 13 b.

**AGENDA REPORTING FORM**

Agenda Topic: **Out of State:** Approval of Out of State/Overnight Field Trip

Summary of Issue: The Board of Education must give approval to field trips that are over 200 miles in distance from Southington, trips to foreign countries, or overnight field trips. Presented here is the following trip:

- SHS Cross Country – Wild Safari Invitational and tour of Thomas Edison National Historic Park, New Jersey – September 26-27, 2019

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A Funding Source: \_\_\_\_\_

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Move that the Board of Education approve the field trip request as presented by the administration.

Titles of Attachments:

1. Field Trip Application

Sten Madansky  
Signature of Staff Member Submitting Report

Timothy J. Connellan  
Signature of Superintendent of Schools

**Southington High School  
2019 Cross Country  
Wild Safari Invitational and  
tour of Thomas Edison National Historic Park  
and Six Flags Great Adventure  
September 26-27, 2019**

**Application for Out-of-State/In-State/Overnight Field Trip**

*Submit to Assistant Superintendent*

Date: 5/6/19

Out of State: Yes  No

Overnight: Yes  No

Miles Round Trip: 330

Southington High School School Cross Country Class/Group 9/26/19 - 9/27/19 Date of Trip

Name and Address of Destination Wild Safari Invitational and tour of Thomas Edison National Historic Park

Reasons for Field Trip Compete at Wild Safari Invitational

Itinerary (attach if needed) \_\_\_\_\_

Departure Date/Time 9/26/19 - 7:30 a.m. Return Date/Time 9/27/19 - Midnight

# of Students 30 - 40 # of Teacher/Chaperones 2-3 coaches # of Buses 1 Coach Bus

Have definite arrangements been made at the field trip destination?  Yes  No

Have met with nurse to address student health needs.

Nurse's Signature \_\_\_\_\_ Date \_\_\_\_\_

Have NOT met with the nurse. Will meet with the nurse to address student health needs when the student roster is complete. This meeting will take place approximately one-month prior to the scheduled trip.

Destination is handicap accessible: Yes  No

Lift Van Needed? Yes  No

\*\*\*\*\*

**COST AND FINANCING**

**Source of Funds**

**TOTAL Anticipated Cost of Trip**

Board of Education Contribution

Other

Fundraising Activity

**BALANCE**

**Student Contribution**

Transportation

Entrance Fees, Room & Board

**TOTAL Cost of Trip to Each Student**

**Totals**

**Additional Notes**

\$5510

\$0

\$0

(\$0)

\$5510

\$2925

\$3970

\$183

includes coach, bus, hotel, national park tour guid and entry fee

30 Students @ \$95 pp

30 Students @ \$88

does not include incidentals and meals.

**SIGNATURES**

Teacher

[Signature]

Date 5/5/19

Dept. Head

[Signature]

Date 5/5/19

Principal

[Signature]

Date 5/30/19

Comments \_\_\_\_\_

Assistant Superintendent

[Signature]

Date 6/6/19

Approved

Not Approved

Board of Education Approval\*\*\*

YES  NO

Date \_\_\_\_\_

# 2019 Southington Cross Country

## Wild Safari Invitational & Tour of Thomas Edison National Historic Park

Friday, 9/26/19

- 7:30 a.m. Depart SHS
- 10:00 a.m. Arrive at Thomas Edison Park in West Orange NJ (140 miles)
- 2:00 p.m. Depart Park and head to Hotel in Bordentown, NJ
- 2:30 p.m. Depart for run at local Park
- 4:30 p.m. Return to Hotel
- 6:30 p.m. Dinner
- 10:00 p.m. Lights out

Saturday, 9/27/19

- Race midday – Time TBD
- Head into Six Flags Great Adventure after the races conclude
- 8:00 p.m. Depart Six Flags
- 11:00 p.m. Arrive back at SHS

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_ Board Meeting Date June 20, 2019  
Decision Requested X Agenda Code 13 c.

**AGENDA REPORTING FORM**

**Agenda Topic:** Action on Recommendation of Facility Naming Committee

**Summary of Issue:** A Facility Naming Committee was appointed to address a request by community members to name a facility for former Board of Education member Zaya A. Oshana.

**Background:** The Committee met several times, reviewed information and received input from community members. The Committee formulated a recommendation that was transmitted to the Board of Education via memorandum from the Superintendent. (Attached)

**Alternative Strategies:** \_\_\_\_\_

**Cost (if applicable):** \_\_\_\_\_ **Funding Source:** \_\_\_\_\_

**Beginning Date of Program or Project:** TBD

**Ending Date of Program or Project:** TBD

**Recommendation or Comment:** Board deliberation required

Title of Attachment

1. Facility Naming Committee Recommendation

*Timothy J. Connellan*

\_\_\_\_\_  
Signature of Superintendent of Schools

## SOUTHINGTON'S VISION OF A GRADUATE

A graduate of the Southington Public Schools will be college or career ready and prepared for life beyond by mastering the knowledge and demonstrating the skills to communicate effectively, think creatively and critically, and contribute to the global community.



# SOUTHINGTON PUBLIC SCHOOLS

Mr. Timothy F. Connellan  
Superintendent of Schools  
TFC

## MEMO

To: Board of Education Members  
Date: June 12, 2019  
Re: Facility Naming Committee Recommendation

The Board of Education Facility Naming Committee met on Tuesday June 11, 2019. The minutes from that meeting will follow under separate cover. The Policy and Regulation covering the naming of a facility or part thereof is attached. (Policy and Regulation 7551 Naming of Facility) The policy clearly states that ***"It shall be the prerogative of the Board of Education to establish the need and appropriateness for naming any school unit which includes all outdoor and indoor facilities of the school."*** The Committee's role differed somewhat in this situation from that anticipated in regulation in that a request and recommendation from community members was received by the Board of Education to name a facility for former Board of Education member, the late Zaya A. Oshana. Therefore, the charge of the Committee was twofold: 1) evaluate the appropriateness of the recommendation regarding the individual who was recommended; and 2) assess the potential facilities for consideration of naming.

The Committee received and reviewed biographical and background information regarding Mr. Oshana's contributions to the school district and the community. The Committee sought out historical information regarding three specific facilities, Flanders Elementary School, Plantsville Elementary School and South End Elementary School. In addition, the Committee received and reviewed input from community members, in person and through other forms of communication, especially via email communications. Many of those communications were directed to the full Board of Education and shared with those members of the Committee who are not Board of Education members.

The Committee reached consensus on both areas of their investigation. Therefore, the Committee's recommendation to the full Board of Education for consideration is outlined below.

- 1) The consideration of naming a facility after Mr. Oshana meets the criteria listed under Regulation 7551, Section 4-b: ***"The individual shall have been involved over a long period of time with education in general or with the Southington Public Schools in particular and shall have exhibited demonstrably distinguished service deserving of special recognition."***
- 2) Three elementary school were under consideration by the Committee. Of the three elementary schools, the Committee consensus was to recommend that South End Elementary School be renamed ***"Zaya A. Oshana Elementary School at South End"***.

Consistent with Regulation 7551, Sections 6 and 7, I am forwarding this recommendation to the Board of Education for consideration. It will appear as an agenda item on the Board of Education Meeting Agenda for June 20, 2019.

**Series 7000: Construction of Physical Facilities**

Occupying

Dedication of Project

Name of Facility

It shall be the prerogative of the Board of Education to establish the need and appropriateness for naming any school unit which includes all outdoor and indoor facilities of the school. When the need has been determined, guidelines will be established by the Board of Education and input will be sought from members of the community.

*The naming of a school or any part thereof shall require a two-thirds vote of the entire Board of Education for approval.*

Policy adopted: September 1989  
Policy reviewed: April 2003

**Series 7000: Construction of Physical Facilities**

Occupying

Dedication of Project

Name of Facility

**PROCEDURES FOR THE NAMING OF SCHOOL FACILITIES**

It shall be the prerogative of the Board of Education to establish the need and appropriateness for naming any school unit which includes all outdoor and indoor facilities of the school.

The general procedure for naming a school unit shall be as follows:

1. The renaming of a school or any part thereof shall require a two-thirds vote of the Board of Education for approval.
2. The chairperson of the Board of Education shall appoint an ad hoc school naming committee made up of three (3) Board of Education members and two (2) community representatives.
3. The ad hoc school naming committee will accept suggestions in writing from any interested members of the community. Such suggestions shall be accompanied by biographical material and a list of achievements which justify special recognition on the basis of distinguished service.
4. Whenever a school or any part thereof is to be named for an individual, one of the following criteria shall be met:
  - a. The individual shall be a prominent national or statewide figure whose name and reputation are widely known and accepted.
  - b. The individual shall have been involved over a long period of time with education in general or with the Southington Public Schools in particular and shall have exhibited demonstrably distinguished service deserving of special recognition.
5. Whenever any part of a school (auditorium, library, gymnasium, swimming pool, playing field, clubroom, observatory, or other facility) is to be named in honor of an individual, special consideration shall be given to persons whose lives had some special significance to the school and its traditions.

**Series 7000: Construction of Physical Facilities**

Occupying

Dedication of Project

**Name of Facility (Continued)**

6. After completion of its deliberations, the ad hoc school naming committee shall present a list of not more than three (3) names to the Superintendent who will forward them to the Board of Education.
7. The Board of Education shall then make the final selection of the name from the list submitted by the committee.

Regulation approved: October 1989  
Regulation reviewed: April 2003

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_ Board Meeting Date June 20, 2019

Decision Requested X Agenda Code 13 d.

**AGENDA REPORTING FORM**

**Agenda Topic:** Additional Staffing at Southington High School

**Summary of Issue:** Student enrollment and additional graduation requirements dictate the need for an additional .2 fte in Earth Science

**Background:** The previous person was .4 fte @ \$35, 794 and the new .6 fte is \$42,468 = a difference of \$6,674

**Alternative Strategies:** \_\_\_\_\_

**Cost (if applicable):** \$6,674 **Funding Source:** Regular Education Salary Account

**Beginning Date of Program or Project:** August 27, 2019

**Ending Date of Program or Project:** June 11, 2020 or last day of school

**Recommendation or Comment:** Add .2 fte Science at Southington High School

*Timothy J. Connellan*

\_\_\_\_\_  
Signature of Superintendent of Schools