

Southington Board of Education Meeting

Thursday, April 26, 2018 6:30 PM

John Weichsel Municipal Center Public Assembly Room 200 North Main Street Southington, CT 06489 COMMITTEE OF THE WHOLE ~

OPERATIONS

200 North Main Street

Southington, CT 06489



SOUTHINGTON BOARD OF EDUCATION MEETING

1. CALL TO ORDER
2. Executive Session ~ 6:30 p.m.
 - a. Collective Bargaining
3. Reconvene Meeting ~ Regular Session ~ 7:00 p.m.
4. Pledge of Allegiance
5. Celebration of Excellence
 - a. 2018 Student Home Design Award Recipients from Southington High School ~ Noah DeJesus, Matthew Griffin, Alexander Lipsky and Treyquan Parks ~ Kari Peschel-Luise (Architecture and PLTW Teacher)
6. Approval of Minutes ~ March 22, 2018
7. Communications
 - a. Communications from Audience
 - b. Communications from Board Members
 - c. Communications from Administration
 - d. Communications from Student Representatives
8. Superintendent's Report
 - a. Personnel Report
9. Committee Reports
 - a. Policy and Personnel Committee Meeting ~ April 19, 2018
 - b. Finance Committee Meeting ~ April 24, 2018
 1. YMCA Rates 2018-2019
 2. Preschool Tuition Rates 2018-2019
10. Old Business
 - a. Town Government Communications
 - b. Budget 2017-2018
11. New Business
 - a. Leonard and Gladys Joll Scholarship Recipient
 - b. 2018-2019 Healthy Food Certification
 - c. Adoption of 2019 Board of Education Meeting Dates
 - d. Southington High School Graduation Date
 - e. Approval of Out of State / Overnight Field Trip
 - f. Contract Approval ~ AFSCME, Local 1303-140 Nurses

- g. Contract Approval ~ AFSCME, Local 1303 Secretaries / Food Service
12. Adjournment

2018 HOME BUILDERS & REMODELERS ASSOCIATION OF CENTRAL CONNECTICUT: STUDENT HOME DESIGN COMPETITION

SUBMITTED BY: KARI PESCHEL LUISE, MARCH 9, 2018

For more than 60 years, the Home Builders & Remodelers Association of Central Connecticut has held its Student Home Design contest as part of the Connecticut Home & Remodeling Show. This year, Southington High School participated with four Student/Teacher teams – Noah De Jesus, Matthew Griffin, Alexander Lipsky and Treyquan Parks (Grade 12 Senior Independent Study Students - Architecture) and Kari Peschel-Luise (Architecture and PLTW Teacher) submitting entries entitled, *“Helical Home”*, *“Container Home”*, *“Ammonite”* and *“Family Tree”* respectively. Since October 2017, a cumulative 200+ hours have been spent designing the perfect home for the competition which focuses on future housing and energy usage, beginning with floor plan design, elevation studies, landscaping and green technology implementation. All of the entries emphasize a unique blend of convenience and technology, both of which are listed as current building technology priorities. Two of the resulting entries received high merited awards: **Treyquan Parks** received the **NLD Design Award of Architectural Excellence** for the “model that exhibited sophisticated design intent & execution, innovative problem solving, attention to detail & quality”. Both Trey and Mrs. Peschel-Luise receive \$500 Scholarship/Grants as distinction. **Matthew Griffin** received the **Green Architecture Award** for the “design displaying the best adaptive reuse and green energy usage. Mrs. Peschel-Luise receives a \$500.00 grant for which she has organized for Matthew, Noah and Alex to receive respective scholarships during Southington High School’s Scholarship Event in May.

Competing against 76 Connecticut high schools, this is the second year in recent history for Southington High School to receive consecutive Architecture Excellence Awards as well as to provide legacies for our future Southington High School architecture students to continue suit.



Treyquan Parks
Kari Peschel-Luise



Matthew Griffin
Kari Peschel-Luise

Green
Building

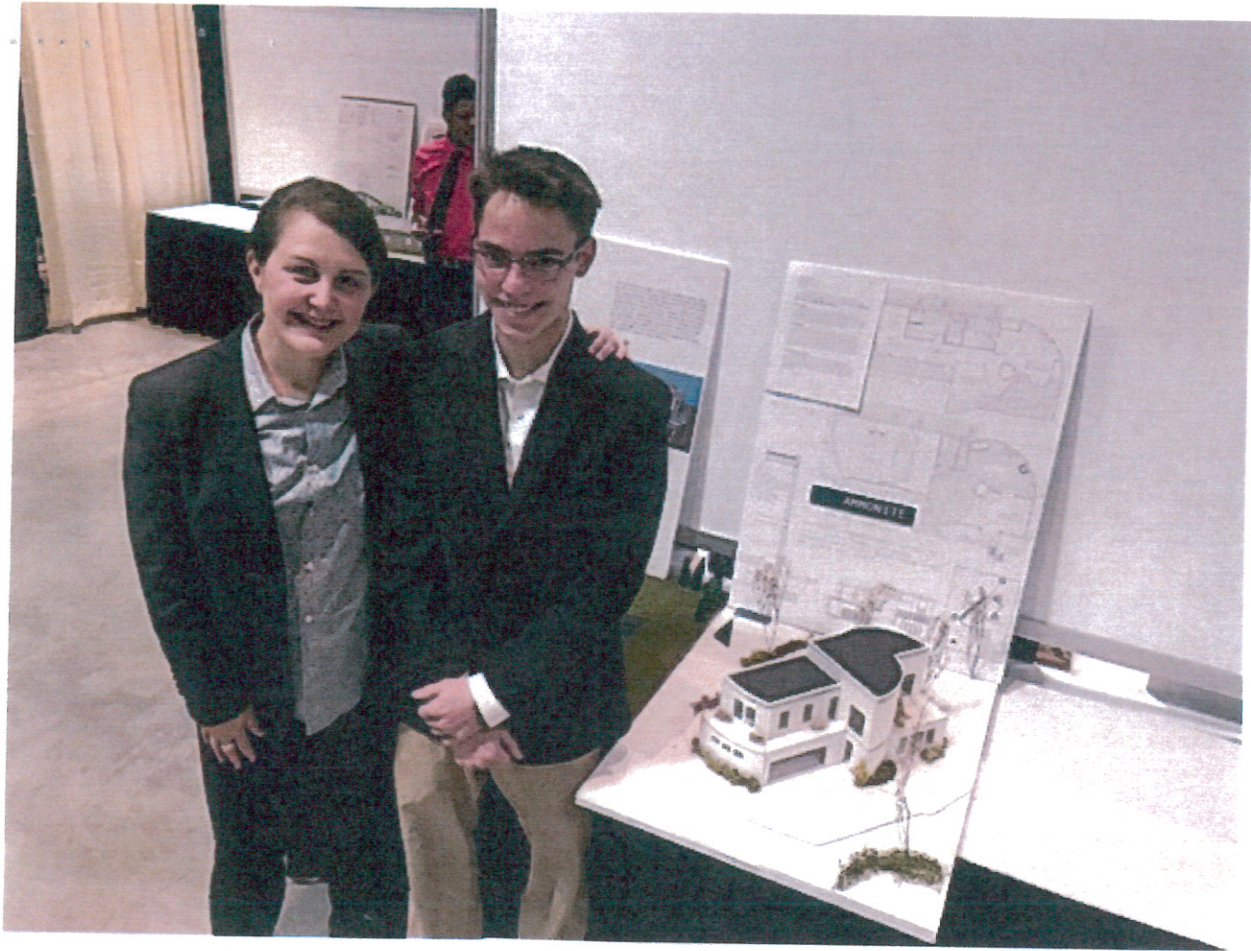
CONTAINER HOME



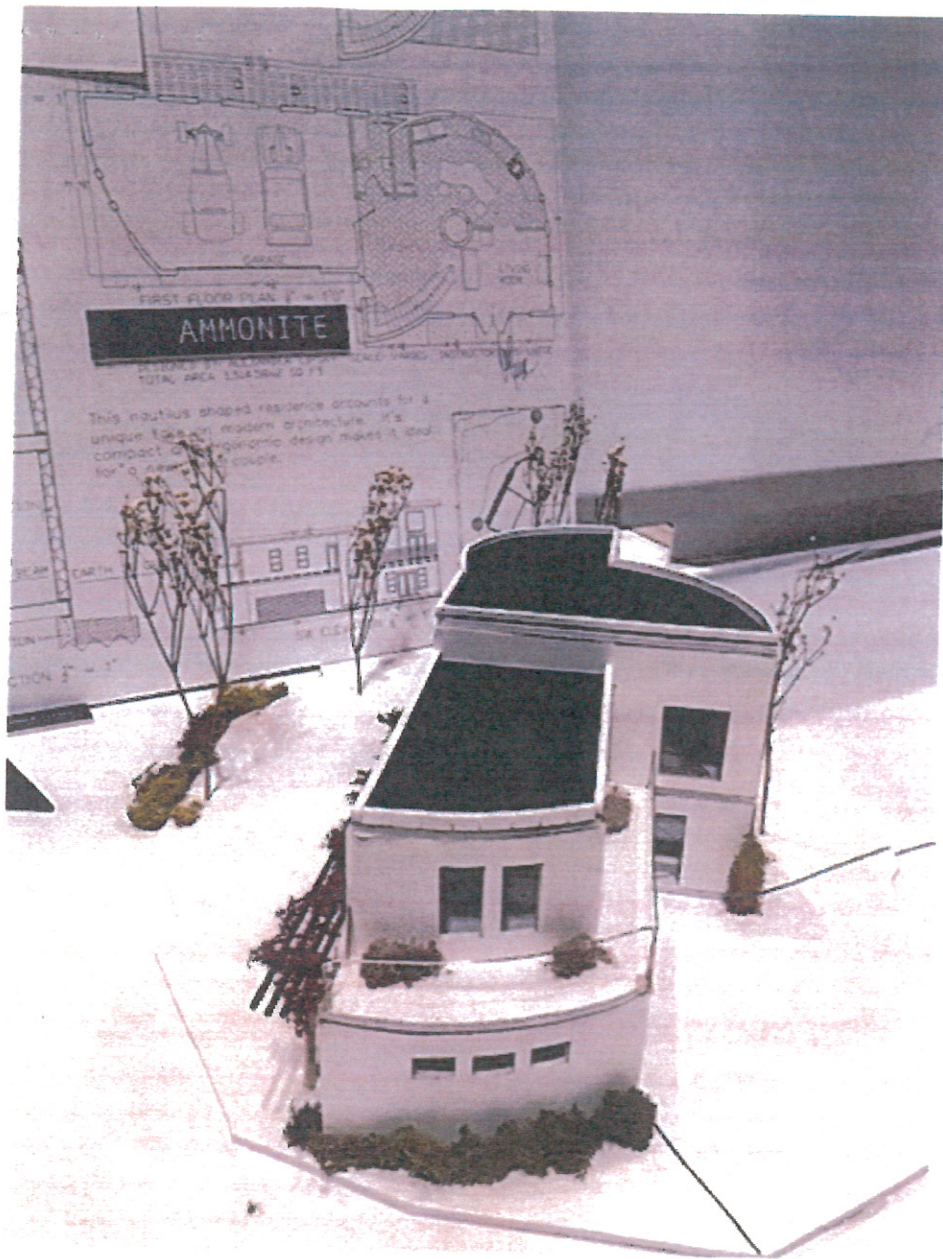


Noah De Jesus
Kari Peschel-Luise





Alexander Lipsky
Kari Peschel-Luise



Kari Peschel-Luise
Southington High School's Technology and Engineering Education Department
Instructor for Project Lead the Way - Digital Electronics & Engineering Design & Development | Architecture | Writing
for Engineers & Scientists | Electricity & Electronics
New England Secondary School Consortium - League of Innovative Schools: SHS Team Member (STEM)
WISE (Women in Science and Engineering) Mentor
kluise@southingtonschools.org

The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at www.southingtonschools.org. These minutes are considered a draft until approved at the following regular Board of Education meeting.

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

MARCH 22, 2018

The regular meeting of the Southington Board of Education was held on Thursday, March 22, 2018 at 7:00 p.m. in the John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut and an Executive Session scheduled for 6:30 p.m.

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:32 p.m.

Board members present: Mrs. Terri Carmody, Mr. Joseph Baczewski, Mr. Robert Brown, Ms. Lisa Cammuso, Mrs. Colleen Clark, Mr. David Derynoski, Mr. Brian Goralski, Mr. Zaya Oshana and Mrs. Patricia Queen.

Administration present: Mr. Timothy Connellan, Superintendent of Schools and Mr. Steven Madancy, Assistant Superintendent.

Guest: Sgt. Brian Leppard, Southington Police Department

2. EXECUTIVE SESSION ~ SCHOOL SAFETY AND SECURITY AND UNAFFILIATED WAGES FOR JUMP START

MOTION: by Mr. Derynoski, seconded by Mr. Oshana:

"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing School Safety, Security and Unaffiliated Wages for Jump Start, and upon conclusion reconvene to public session."

Motion carried unanimously by voice vote.

Mr. Goralski declared Executive Session ended at 7:22 p.m.

3. RECONVENE MEETING ~ REGULAR SESSION

Mr. Goralski reconvened the Board of Education Regular Session at 7:28 p.m.

Board members present: Mrs. Terri Carmody, Mr. Joseph Baczewski, Mr. Robert Brown, Ms. Lisa Cammuso, Mrs. Colleen Clark, Mr. David Derynoski, Mr. Brian Goralski, Mr. Zaya Oshana and Mrs. Patricia Queen.

Administration present: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; and Mrs. Sherri DiNello, Director of Business and Finance.

Student Representatives present were Joseph Martin, Sean Young and Bianca Spataro.

4. PLEGE OF ALLEGIANCE

The student representatives led in reciting the Pledge of Allegiance.

Mr. Goralski called for a moment of silence in memory of Mr. Tom Gormley who was employed by the Southington Public Schools for 35 years.

5. APPROVAL OF MINUTES ~ March 8, 2018

MOTION: by Mr. Derynoski, seconded by Mr. Brown:

“Move to approve the regular Board of Education minutes of March 8, 2018, as submitted.”

Motion carried by voice vote with Mr. Oshana abstaining.

6. COMMUNICATIONS

a. Communications from Audience

There was no audience communication.

b. Communication from Board Members

Board members addressed the following:

- The distress teachers feel about budget cuts.
- Attending the CABA (Connecticut Association of Boards of Education) “A Day on the Hill” with state legislators and discussing the impact of the state budget.
- Discussed the 2017-2018 Minimum Budget Requirement (MBR) at length. Every town is required to provide at least the minimum funding for education by state statute and cannot approve a budget below the previous year’s spending. Mr. Connellan explained the MBR in detail including compliance / non-compliance issues. Non-compliant school districts could forfeit the Education Cost Sharing (ECS) Grant funds. Southington will be compliant once the Town Council and Board of Finance appropriates the remaining two of three agreed upon installments of \$850,000 at the proposed “mile posts”. The intention of the Southington school district was to never to fall below the MBR this year and has never done so in the past. Mr. Connellan also explained at length the impact to school districts if the state were to eliminate the MBR. Problems arose from the Board of Education passing their budget in May (as required) and the State did not pass their budget until November, which was extremely overdue. Mr. Goralski will write a letter to the State Board of Education stating that the Southington Board of Education firmly supports MBR and would like to see it improved and not allow for reductions when minor fluctuations exist.

- A Technology Advisory Board meeting was held last week and Mr. Derynoski indicated that there was interest to come up with a design to fix the produce stand at Grosky Farm with the town Farm Heritage Committee providing the materials and the SHS Tech Department working it into the curriculum to fix the produce stand on a volunteer basis.
- The Commission on Disabilities in Southington, chaired by Karen Leary, will hold their first annual Ann Dandrow Memorial Education Event on Tuesday, April 24, 2018 from 6:00 p.m. to 9:00 p.m. at Hawk’s Landing Country Club.
- STEPS (Southington Town-wide Effort to Promote Success) is opposing two marijuana dispensaries that are proposed to be built in Southington. Mr. Goralski will be attending the next Planning and Zoning Hearing on April 3 at 7:00 p.m. as a citizen, not representing the Board of Education, to express his personal opinion opposing the proposals.

c. Communication from Administration

Administration reported on the following:

1. School Safety and Security Plans Update: Mr. Connellan explained that administration had been working with the Southington Police Department since the fall to improve school safety, Security Plans and Procedures. He acknowledged the work of the police department, who have been very involved as the experts in this area. The central office staff and the command staff of the police department have been meeting with every building administrator to review the procedures in place and new terminology for their building. He thanked the Southington Police Department, in particular Officer Brian Leppard, for their partnership.
2. Vision of the Graduate: Mr. Madancy spoke to the Chamber of Commerce at their monthly morning breakfast about the potential 21st Century skills the businesses would like to see in the high school graduates when they become part of the workforce. He discussed learning opportunities for the students to partner with some of the local businesses. He will also be talking to the Southington Educational Foundation (SEF) in the next couple of weeks for their partnership and support to provide opportunities for teachers around professional development and mini-grants for 21st Century Skills for students.
3. Town Council Meeting: Mr. Connellan stated that the Board of Education is on the agenda for the Town Council Meeting on Monday, March 26, 2018 at the beginning of the meeting.
4. SAT Day: Mr. Connellan explained that the SAT Day was postponed to April because of the snow day and school cancellation.

d. Communications from Student Representatives:

Ms. Spataro reported on the following:

- On March 24, 2018, Kristen’s Closet will be held in the SHS cafeteria, which is a program by Youth Services to provide prom essentials to students at a discount.
- Wednesday, March 14, 2018, the student Walk Out occurred and lasted 17 minutes with 500 students walking out to honor the Parkland students. Some students stayed in the building. She participated in the walkout and was happy that the administration and police department were supportive of the students.
- On March 14, 2018, the National World Language Honor Society ceremony was held in the school atrium with selected students who take German, Latin, French and Spanish were inducted. The Italian induction will occur in the spring.

Mr. Young reported on the following:

- The Unified Theatre production was held on March 16, 2018.
- The SAT scheduled for Wednesday was rescheduled to April due to the weather.
- The end of the marking term is Monday, March 26, 2018.

Mr. Martin reported on the following:

- The Drama Club production of “Les Miserables” was held two weekends ago with all production dates sold out.
- March 30th is Good Friday and the schools will be closed.
- Spring recess is April 9-13, 2018.
- The Marching Band trip to Washington, D.C. will be held the following week.
- The Skills 21 with the Project-Lead-the-Way Engineering Program has been postponed to early April.
- For the student walk out, he stayed inside the school and spent the 17 minutes in silence as a sign of respect. He was aware of the discussion that there were some problems with administration taking over from the students; however, he understood that with 500 students walking out it needed to be done safely.

7. OLD BUSINESS

a. Town Government Communications

Mr. Goralski announced the upcoming budget meetings:

- Board of Finance adoption of budget, March 27, 7:00 p.m. at Town Hall
- Town Council Public Hearing, April 23, 7:00 p.m. at the Municipal Center
- Town Council adoption of budget, May 14, 7:00 p.m. at the Municipal Center
- Board of Finance setting of the Mill rate on May 16, 7:00 p.m. Town Hall

b. Budget 2017-2018

Mr. Goralski reported that the Budget Mitigation Plan was submitted and approved at the last Board meeting and also shared with the Board of Finance and Town Council. It will be discussed at the next Self Insurance Committee meeting in executive session because a big piece of the Mitigation Plan is the Self Insurance piece.

8. NEW BUSINESS

a. Presentation ~ World Language

Mr. Madancy stated that he was very proud of the Southington High School World Language Department for the extra effort to improve themselves professionally and for hosting the MOPI (Modified Oral Proficiency Interview) training for the east coast. Mrs. Tina Riccio, World Language Department Chair, introduced World Language teachers, Alexa Marquardt (Spanish teacher) and Kate Tavera Collins (Italian teacher) who spoke at length about their MOPI Training experience on February 20-21, 2018 at Southington High School. The interview training included the following:

- The ACTFL rating scale, the structure of the Oral Proficiency Interview (OPI) and techniques of administering and rating the OPI from novice to the advanced levels. Participants observed and conducted live practice interviews.
- Trainers came from a variety of universities across the country.
- Seventeen (17) Southington World Language teachers participated along with 50 Southington High School students participating who received feedback on their proficiency level and how to advance to the next level.
- On Day 1, they reviewed the levels and sub-levels of proficiency and practiced with students.
- On Day 2, they reviewed the advanced level and did more practice interviews. All training was done in the target language.

The World Language teachers discussed at length the path to proficiency, the way they teach languages to students to improve proficiency, and the Seal of Biliteracy that shows employers or universities their mastery of the language rather than how much time they spent in the classroom.

The teachers discussed the results of the AAPPL (Assessment of Performance of Proficiency in Languages), which 38 SHS Italian students recently piloted for free with seven students receiving the Seal of Biliteracy.

Mr. Patrick Nobou, French Teacher at the high school, and student, Rebecca, gave a spontaneous, unrehearsed, example of an interview to the Board members in French. Rebecca has had two years of middle school French and two years of high school French. Chloe, a senior French student, transcribed what they were conversing in French about for the Board members to understand.

Julia, a senior at Southington High School, has studied Italian from 9th-12th grade. The trainer from Yale University interviewed her and she received a score of Advanced-Low. She also studied Spanish from 7th-12th grade and received a score of Advanced-Low/Advanced-Mid from her trainer. She stated that studying Spanish for two years helped her with her study of the Italian language. Advanced-Low is a qualification for a teacher certification.

Mr. Brown asked if the colleges were in line with this new methodology and Mrs. Riccio replied that the colleges are in line with it but Southington is more ahead than the colleges. Mr. Nobou also teaches a class at UConn and his advisor observed his class in Southington and plans to replicate it at UConn.

The World Language teachers showed a video of an English Language (EL) class being interviewed and thanked Beth Hosmer for attending the training and recording and editing the video.

The Board members were impressed by the presentations and praised the participants. They spoke of their experiences with learning a foreign language in high school and the memorization involved versus speaking conversationally. Mrs. Riccio distributed a handout on How to earn the Seal of Biliteracy (*Attachment #1*). Mr. Madancy gave a recap of where the school district is now and how this connects to it and prepares Southington students for global citizenship. This information will be added to the high school profile.

Mr. Goralski asked Mrs. Riccio to thank her department on behalf of the Board of Education and that the Board members want to see world language expanded in the district and await the day to get the funding to allow that to occur.

b. Presentation ~ Middle School Grading

Mr. Richard Terino, Principal of Kennedy Middle School and Mr. Frank Pepe, Principal of DePaolo Middle School and Mrs. Rebecca Savelkoul, Instructional Technology, gave a PowerPoint presentation on the issue of middle school homework. Homework is still assigned, students are accountable for doing their homework, and it is recorded in the student information system whether it is completed or not. The only shift is that it is not calculated into the overall final grade in middle school because they wanted that grade to be a more accurate indicator of what a student knows and is able to do.

The middle school principals took data from Trimester 1 from last year and matched it against Trimester 1 of this year to cohort's grades 6 and 7. They looked at the number of missed assignments in four core academic courses. In 2016-2017, there were 428 total missed assignments and in 2017-2018 there were 4,275 missed assignments. The middle school principals discussed the minimal impact on grades and the honor roll.

Mrs. Carmody had a problem with homework being inconsistent between the schools and that having students pursue habits of work, which follow them for the rest of their life, was important. When the middle school students go to the high school homework will be part of their grade. Mr. Pepe and Mr. Terino were happy to see that even when the homework accountability piece within a grade was removed, they still had close to 80% of the students completing nearly all of their homework assignments. Teachers notify the parents if any student misses a lot of homework assignments, even though there is no grade for it. If the student does not complete their homework then they do not qualify for a "reteach" opportunity. Mr. Oshana felt that the homework habits have to be there otherwise the students will be at a disadvantage when they get into high school, college and work. Mr. Pepe stated that the feedback from parents was consistent with the feedback from the Board. He agreed that work habits are important and something that is carried on through life and just because it is not showing up as a percentage in the student's grade does not mean that it does not count. The reality is if you do not do the work outside of class, then you are not going to do well on the performance assessments. The Board members had many questions about consistency of homework and what is being done and how it is being done, habits of work, and a study skills time management course on how to do homework.

Mr. Goralski thought they needed to teach students how to study. Part of studying is homework, work ethic, and support systems outside of the teacher and family. He thought that studying needed to be taught from kindergarten to grade 12 and that Mr. Madancy's job was to make sure that there was consistency. He thought that between Mr. Terino and Mr. Pepe they had to do more with the transitions. Mr. Goralski thought that the Board had to work with the middle school principals with the tools they need to work on the study skills, work ethic and changing the report card.

c. Mid-Year Report on Superintendent's Goals for 2017-2018

Mrs. Queen questioned page two of Mr. Connellan's memo regarding the Professional Development and Evaluation Committee (PDEC) and having a better model than offered by the state. Mr. Connellan replied that the state model was put into place specifically because the state

was engaged in the Race to the Top dollars. It was hastily put together using the Charlotte Danielson Model, which was never intended as an evaluation model. He discussed this at length.

Mrs. Queen addressed some public misconceptions regarding the budget and perceived wasteful spending. She asked Mr. Connellan to address professional development for teachers and staff, which directly benefits students. Mr. Connellan stated that the two things most important for a child’s development are a child’s parents and the quality of the teacher in the classroom. The more the district invests in the whole process of hiring, recruiting, retaining and developing good teachers, the better our students are going to perform. Everything that the school district does is related to the students in the classroom. Every person in the school district organization has an important role such as the secretaries, custodians, and maintenance employees, which is all interrelated in providing education to students. If it is in the budget, it helps educate our children.

Mr. Goralski asked Mr. Connellan to let the Board know how they can help him to meet these goals and what they don’t get to do this year, they will work with him for next year.

Mr. Brown stated that he served on the original PDEC Committee and that they tried to change the evaluation process. He was happy that administration was going to the state to try to change it because he thought that it was a terrible system and not helping teachers to get better at what they do. Mr. Madancy stated that Southington’s model Teacher Evaluation system was going to be one that teachers will value and appreciate, not resent. They are going to see it as a tool that is meant to support and grow them professionally. The administrators are going to see it as a tool to help them too. Two districts have recently resubmitted completely redesigned plans and gave him information about what the state is willing to accept.

10. ADJOURNMENT

MOTION: by Mr. Derynoski, seconded by Mr. Oshana:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 9:30 p.m.

Respectfully submitted,
Linda Blanchard
 Recording Secretary

How to earn the Seal...

| Assessment or Evidence | Comparable to ACTFL “Intermediate Mid” |
|--|---|
| <u>Assessment of Performance toward Proficiency in Languages (AAPPL) Measure</u> | I-3 in all 4 domains |
| Oral Proficiency Interview (<u>OPI</u>) or <u>OPIc</u> and Writing Proficiency Test (<u>WPT</u>) | Intermediate Mid |
| International Baccalaureate (IB) World Language Exam | 4 or higher |
| <u>Advanced Placement (AP) World Language Exam</u> | 3 |
| <u>ASL Proficiency Interview</u> | 3 |
| <u>Sign Language Proficiency</u> | Intermediate |
| <u>Avant STAMP</u> (STANDards-based Measurement of Proficiency) | Intermediate Mid |
| <u>ALIRA Latin Interpretive Reading Assessment</u> | I-3 |
| <u>DELE</u> (Diplomas of Spanish as a Foreign Language) | B1 |
| <u>DELF</u> (Diplomas of French as a Foreign Language) | B1 |



INTERPERSONAL LISTENING/SPEAKING

| Score | AAPPL Score Description | Strategy |
|-------|--|---|
| N-1 | Your AAPPL Interpersonal Listening/Speaking score of N-1 means that you can say a few things about yourself. You can list, name, and identify common things with single words. You can answer one or two of the basic kinds of questions that you have learned and practiced in class. You can do this in a way that your teachers and others who are used to language learners can understand some of what you are saying. | When you answer questions, try to use more than one word and even a phrase. Practice asking questions and keep learning new words. |
| N-2 | Your AAPPL Interpersonal Listening/Speaking score of N-2 means that you can say some things about yourself. You can list, name, and identify everyday things with words and phrases that you have learned. You can understand and answer some very common and familiar questions. You can do all of this in a way that your teacher and others who are used to language learners can understand much of what you are saying. | Practice asking more questions on more topics. Combine your words and phrases into simple sentences. Keep learning new words! |
| N-3 | Your AAPPL Interpersonal Listening/Speaking score of N-3 means that you can say a number of things about yourself. You can list, name, and identify everyday things with words and phrases and an occasional simple sentence. You can ask and answer some very common and familiar questions. You can do all of this in a way that your teacher and others who are used to language learners can understand most of what you are saying. | Practice lots of conversations in which you start it, keep it going, and end it; practice asking questions in order to do this. Practice saying as much as you can about yourself. Try to use as many sentences as you can. |
| N-4 | Your AAPPL Interpersonal Listening/Speaking score of N-4 means that you can be part of a conversation about yourself and your life. Much of the time you can also use your language to express your own thoughts and get the things that you need. You tend to speak in phrases and some sentences. You can often ask and answer simple questions. You can do all of this in a way that your teacher and others who are used to language learners can understand what you are saying most of the time. | Keep the conversation going by asking follow up questions on the same topic, working with your partner to figure out what you don't understand and talking around words that you don't know. Keep saying more about more topics. Pretend you're in a situation where you need to get something or do something. |
| I-1 | Your AAPPL Interpersonal Listening/Speaking score of I-1 means that you can have a conversation about yourself and your life. You can also use your language to express your own thoughts and get the things that you need. You tend to speak in single sentences. You can ask and answer simple questions. You can do all of this in a way that your teacher and others who are used to language learners can understand what you are saying. | Jump into as many conversations as you can, especially outside of class. Once you've answered a question, try to add something more (another fact, thought, or even another question). |



| | | |
|-----|---|---|
| I-2 | <p>Your AAPPL Interpersonal Listening/Speaking score of I-2 means that you can maintain a conversation about yourself and your life. You also use your language to express your own thoughts and get the things that you need. You can use more than one sentence at a time. You ask and answer questions. You do all of this in a way that your teacher and others who are used to language learners understand what you are saying.</p> | <p>Try putting sentences together using words such as "but," "because," and "when." Practice asking questions in different ways. Keep adding new information so that everything is more complete and clear. Say more about more topics.</p> |
| I-3 | <p>Your AAPPL Interpersonal Listening/Speaking score of I-3 means that you maintain conversations about yourself and your life. You also use your language to express your own thoughts and get the things that you need. You can connect some sentences together. You ask and answer a variety of questions. You do all of this in a way that your teacher and others who are used to language learners easily understand what you are saying.</p> | <p>Practice adding words to be more specific in describing things (quality, quantity, size) or to accomplish what you need (when or in what order). Think about how events unfold in a story and try to tell it. Use words like "then," "so," "afterwards," and "finally." Ask more specific questions to get more detailed information.</p> |
| I-4 | <p>Your AAPPL Interpersonal Listening/Speaking score of I-4 means that you keep the conversations going about yourself and your life by asking questions and describing or telling stories. You easily use your language to express your own thoughts. You can get the things that you need or want even if it requires extra effort. You speak in well-connected sentences. You do all of this in a way that your teacher and others who are used to language learners readily understand you. People who are not used to language learners understand what you are saying some of the time.</p> | <p>Practice telling stories from beginning to end. Once you've told a story, go back, and add something to each part of it. Describe everything you see in your class, your neighborhood or home and then add more detail to it. Practice having conversations about topics beyond your immediate environment. Pretend you're in a situation where you need to do or get something and a problem arises. Practice resolving the complication.</p> |
| I-5 | <p>Your AAPPL Interpersonal Listening/Speaking score of I-5 means that you keep the conversation going by asking questions, telling stories, describing people, places, and things, and reporting events. You can talk about some topics beyond yourself. You can also resolve a problem that you might encounter in your daily life. You speak in well-connected sentences and some paragraphs. You do all of this in a way that people who speak this language can understand you most of the time even if they are not used to language learners.</p> | <p>Practice telling more complete stories about things that are happening, happened or will happen. Describe things in a way that the person you're talking to can form a mental picture of what you're saying. Practice adding detail every time you can. Report and discuss events beyond your immediate environment. Imagine trying to deal with a problem and propose a variety of solutions.</p> |



ACTFL

AMERICAN COUNCIL ON THE
TEACHING OF FOREIGN LANGUAGES

| | | |
|---|--|--|
| A | <p>Your AAPPL Interpersonal Listening/Speaking score of A means that you participate fully in the conversation. You can communicate with ease and confidence on topics of general interest and some new topics related to concrete social, academic, or work-related areas. You are able to produce narrations and descriptions in all major time frames and you can efficiently deal with an unexpected turn of events, resolving a problem you might encounter in your daily life or while traveling abroad. You speak in well-formed paragraphs that show organization, cohesion, and detail.</p> | <p>Continue developing your skills in narration and expanding your ability to deal with topics beyond the general and personal level. You might read articles about community or world issues and practice conversations in which you need to support your own opinions, discuss an issue from an abstract perspective or hypothesize.</p> |
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Board of Education

Administrative Report

April 26, 2018



- 1. ADA Compliance – District Website**
- 2. Pilot Project for Scheduling Student Appointments with School Counselors at SHS**
- 3. Field Trips over April Break**
 - a. Ireland, Spain, Italy (2), Panama**
- 4. Budget Timeline – Facts**
- 5. Notices of Awards**
 - a. Music – 2018 Best Communities for Music Education by the NAMM Foundation**
 - i. One of only 18 school districts in Connecticut**
 - b. 2018 Celebrated Connecticut School Business Official by CASBO – Sherri DiNello**

From: SARA OSSIAS

Sent: Tuesday, April 17, 2018 2:19 PM

To: BRIAN STRANIERI <bstranieri@southingtonschools.org>; JEFFREY SHAW <jshaw@southingtonschools.org>; STEVEN MADANCY <smadancy@southingtonschools.org>; TIMOTHY CONNELLAN <tconnellan@southingtonschools.org>

Subject: Best Community for Music Education-2018

Good Afternoon,

It's official- The Southington Public School District has once again been recognized on the National level for it's dedication and commitment to Music Education within the community and district! Bravo to all the amazing teachers who bring music into the lives of our students every day!



Brought to you by The **NAMM** Foundation®

Sara W. Ossias
K-12 Music Specialist
Director of Bands
Southington High School
720 Pleasant St.
Southington, CT 06489

(860) 628-3229 ext 11250

2018 Best Communities for Music Education NAMM Foundation Award

April 17, 2018 Carlsbad, California [Music in the News](#) [SupportMusic Coalition](#) [Music Education](#)

Foundation News

This week, 583 school districts and 135 schools across the nation are being recognized by The National Association of Music Merchants (NAMM) Foundation as Best Communities for Music Education (BCME). In cooperation with researchers at The Music Research Institute at the University of Kansas, and based on survey results, NAMM each year selects school districts that receive recognition as being among the Best Communities for Music Education (BCME) and individual schools who receive the SupportMusic Merit Award (SMMA).

Now in its 19th year, the awards program recognizes the outstanding efforts of teachers, administrators, parents, students and community leaders who have made music education part of the curriculum. Designations are given to districts and schools that demonstrate an exceptionally high commitment and consistent access to music education.

This year, The NAMM Foundation and the University of Kansas are recognizing school districts in 41 states, along with individual schools in 35 states and the District of Columbia. Those honored include both schools and districts that have never been recognized before, as well those that have received recognition multiple years in a row.

“The schools and districts we recognize this year – both new and repeat honorees – represent a diverse group of urban, rural and suburban districts and demographics,” said Mary Luehrsen of The NAMM Foundation. “Along with a strong commitment to music education, there are two common traits that each program shares: consistent funding that anchors music education as part of the core curriculum and music programs that are located in communities where music education is viewed as a jewel of the school system. Parents, administrators and community members are proud of these local music programs and attend them regularly.”

Research studies continue to demonstrate the physical, cognitive and social benefits of music making. Students who are involved in a school-based music program are not only more likely to graduate high school and attend college; also, only a few years of musical training early in life improves how the brain processes sound, even later in life. Social benefits include conflict resolution, teamwork skills and learning how to give and receive constructive criticism.

“Music and the arts are a critical component of the core curriculum, and strong community support and involvement in the arts helps build an even stronger foundation for student success in those areas of study and beyond,” said KU Researcher and

2018 Best Communities for Music Education NAMM Foundation Award

professor Christopher Johnson. “Along with contributing to improved graduation rates and academic success, students in quality music programs are consistently more proficient in other subjects and develop many ancillary life-long skills. We have all noticed how the most involved music students are also exceptional critical thinkers and good listeners, able to persist through all kinds of adversities. The benefits of a strong music program extend far beyond the program itself, though the primary benefit will always be the unparalleled joys that good music brings to peoples’ lives.”

From coast to coast, schools recognized by The NAMM Foundation are engaging students and their communities through music. Whether these are students having a chance to perform with community choral, symphony and theater ensembles in Abingdon, Pennsylvania; reduced or low-cost private music lessons for needy students in Ann Arbor, Michigan; or English language learners in Grand Forks, North Dakota building new language usage skills through music education, schools and districts are creating a community of learners and showing what they have learned to the broader community.

The BCME program and the SupportMusic Merit Award evaluate schools and districts based on funding, staffing of highly qualified teachers, commitment to standards and access to music instruction.

To review the list of the 583 Best Communities in Music Education, please [visit](#).

A list of the 135 schools that received SupportMusic Merit Awards can be found [here](#).

N.B. Southington is one of only eighteen districts in Connecticut to receive this recognition.



SOUTHTINGTON PUBLIC SCHOOLS

*Mr. Timothy F. Connellan
Superintendent of Schools*

TFC

MEMO

To: Board of Education Members
Date: April 25, 2018
Re: 2018 Celebrated Connecticut School Business Official

It is my pleasure to inform you that Sherri DiNello has been named the 2018 Celebrated Connecticut School Business Official by the Connecticut Association of School Business Officials. Congratulations Sherri!

Attached you will find information regarding this very prestigious award. In addition, one aspect that I know is very exciting for Sherri is that with this award, she will be able to provide a \$1,000 scholarship to a graduating Southington High School student.

The award will be presented on Thursday May 31, 2018 during the President's Dinner that takes place at 6:30 p.m. as part of the Annual CASBO Institute.

Please join me in congratulating Sherri on this recognition by her peers and colleagues. It is a testament to her absolute dedication and hard work on behalf of the students and families of Southington.

Once again, congratulations Sherri! Well deserved.



11 High Gate Lane, West Hartford, CT 06107-1010
Phone/Fax 860.519.0023
www.ct-asbo.org

April 9, 2018

Timothy F. Connellan
Superintendent of Schools
Southington Public Schools
200 North Main Street
Southington, CT 06489-3097

Dear Superintendent Connellan:

On behalf of the Connecticut Association of School Business Officials, I thank you for nominating Sherri DiNello for the 2018 Celebrated Connecticut School Business Official.

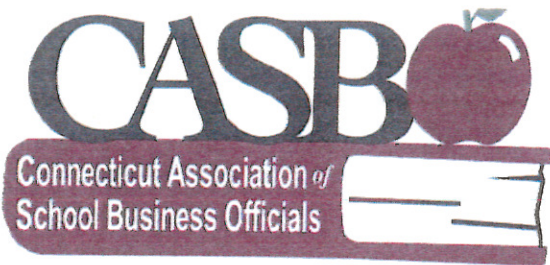
The Selection Committee was comprised of CASBO members, a CABA representative and a CAPSS representative. The selection was a very difficult one, as all the candidates were extremely well-qualified. It is my pleasure to inform you that Sherri was selected as the recipient! She is a most deserving individual.

The award includes a \$1,000 scholarship provided SchoolDude to be given to a Southington Public School graduating high-school student of Sherris choice. The scholarship criteria are outlined on the attached document. Please notify me of the recipient and I will arrange for the check to be sent.

We appreciate the time and effort you invested in making your nomination. We hope that you will be able to join us at the President's Dinner on Thursday, May 31, 2018, where Sherri will be presented with the beautiful award. Sherri will receive a complimentary Institute registration and two complimentary President's Dinner tickets for a guest and nominator to be present at the ceremony. The Institute and President's Dinner information is enclosed.

Sincerely,

Sharon S. Bruce, CAE
Executive Director



11 High Gate Lane, West Hartford, CT 06107-1010

Phone/Fax 860.519.0023

www.ct-asbo.org

Celebrated School Business Official

Scholarship for a District Graduating High-School Student

Sponsored by SchoolDude

The Celebrated Connecticut School Business Official will be notified promptly of the decision so that a scholarship recipient may be selected. The scholarship recipient will be selected at the awardee's discretion using the following criteria and restrictions:

- Acceptance at an accredited institution of higher education
- Academic achievement
- Community service
- Student must not be related to awardee
- If all factors are equal, preference should be given to students pursuing a business degree

Please notify Sharon Bruce of the recipient's name, address and Social Security number as soon as possible. Also, if the scholarship will be awarded at a ceremony, please provide the date and time of the ceremony.

Leading at the Edge



Let the Adventure Begin



Institute ♦ May 30—June 1, 2018
Stamford Sheraton
700 East Main Street
Stamford, CT

Wednesday, May 30, 2018

7:00 pm Explore Stamford

Join your friends and colleagues in exploring the culinary and retail establishments in downtown Stamford.

Thursday, May 31, 2018

8:00 am —Registration & Breakfast

9:00 am—Leading at the Edge:

Dennis Perkins, CEO, Syncretic Group

Dennis Perkins recounts the extraordinary saga of legendary Antarctic explorer, Sir Ernest Shackleton, while sharing strategies for Leading at the Edge

On December 5, 1914, Shackleton and 27 men sailed from South Georgia Island in the Southern Ocean aboard a wooden vessel named Endurance. They set out on a formidable mission: to be the first explorers to cross the Antarctic continent.

Forty five days after their departure, disaster struck. Endurance was beset by solid pack ice, and the expedition was trapped. For nearly two years, Shackleton and his crew were stranded in the icy sea. They endured unimaginable hardships: brutal cold, total darkness, aching thirst, gnawing hunger, constant danger, and utter desolation. Facing these challenges with astonishing good cheer, Shackleton and his entire crew returned, without loss of life, after 634 days in the Frozen South.

How did Shackleton inspire his crew to such extraordinary levels of courage, unity, and commitment?

Our gripping presentation answers this question and reveals Ten Critical Strategies for Leading at The Edge.

The program highlights the power of effective leadership and emphasizes Shackleton's role in the success of the Endurance expedition.

10:20 am—Break

10:40 am—Leading at the Edge (continued)

12:00 Noon—Lunch

1:00 pm—Annual Meeting

1:30 pm—Let's Hear from the Candidates

The gubernatorial candidates have been invited to a panel discussion to share their insights on education in the State of Connecticut. Ann Baldwin of Baldwin Media will serve as the moderator for the panel.

4:00 pm—Conclude

6:30 – President's Dinner

Join your friends and colleagues in honoring outgoing President Eva Gallupe and welcoming incoming President Vincent Masciana.

Friday, June 1, 2018

8:00 am—Registration & Breakfast

9:00 am—DISC Assessment – David O'Brien

Effective communication provides the foundation for all successful personal and professional relationships. We humans possess impressive vocabularies comprised of hundreds of thousands of words and have access to revolutionary tools such as the Internet, cell phones, and faxes to support us in communicating effectively.

Even with our innate abilities and the technological tools at our disposal, the alarming number of failed relationships and dissatisfied workers are evidence that none of us are as effective in expressing ourselves or understanding other people as we would like to believe.

The DISC Reports are designed to change all that. These instruments allow you to better understand your own behavioral and communication style as well as identify the styles of all those around you. When we communicate effectively, we succeed.

All registrants will be asked to complete the DISC assessment by May 15th and will receive their personal evaluations. During the session, we use these DISC assessments to help us discover "HOW" you go about doing what you do. This refers to your observable behavioral style and how you are perceived by others. For example:

- Are you a real "people person" -- someone who is optimistic, outgoing, and persuasive?
- Are you aggressive, competitive and goal oriented?
- Are you patient, relaxed, and predictable?
- Are you an orderly person who needs a lot of data before making a decision and wants things to be right?

We all fall somewhere on the continuum for each of the four behavioral tendencies listed above. Leveraging these Managing for Success (MFS) reports, we get a clear picture of the behaviors that you are engaging in that are either optimal or detrimental for your natural behavior style. With this information we eliminate all the guesswork -- we can now focus on the areas where your strengths are being under-utilized and develop the action plans that will result in your success

10:20 am—Break

10:40 am—DISC Assessment (continued)

12:00 Noon—Lunch & Legislative Perspective

1:30 pm—If I Only Had a Flag & a Whistle—Tom Wohlleber, ASBO VP

In addition to serving as the CFO of the Casa Grande Elementary School District and as Vice President of ASBO International, Tom is an NFL referee. He certainly doesn't shy away from a challenge. He will share his insight on leadership, endurance, and fair-play as they relate to school business.

2:45 pm—Conclude

3:15 pm—"Beautiful" Broadway Show Departure

For this optional event (ticketed separately), attendees will board a bus to NYC for dinner at the famous Carmine's and then enjoy "Beautiful—The Carol King Story". The bus will return to the Stamford Sheraton following the show.

Program is subject to change.

A Special Invitation from President-Elect, Vincent Masciana

It is with great pleasure that I invite you to join us for CASBO's 2018 Annual Institute being held May 30th through June 1st. This year's Institute is a *Metropolitan Leadership Adventure* where the upscale Sheraton Hotel located in downtown Stamford will serve as the base camp for all of our events. Our adventure will begin with a gripping keynote presentation by author, adventurer and leadership expert, Dr. Dennis Perkins, who will guide us through the lessons learned from a famed Antarctic Expedition in which we will emerge with the Ten Critical Strategies for Leading at The Edge. We will also take a deep dive with a session to improve our leadership effectiveness with author, David O'Brien, which will include a custom DISC Report prepared for each Institute participant. There will be an exciting and hard-hitting excursion led by Tom Wohlleber, whose experience as an NFL referee and an ASBO International Board Member puts him in a great position to share his insights on leadership, endurance and fair-play in school business. An elegant President's Dinner will be held on Thursday night, where we will announce CASBO's 2018 award winners including the recipients of the Rising Star and Celebrated School Business Official honors. I truly hope you can join us for what will be an enlightening and enjoyable event!

Hotel Accommodations

The lovely Stamford Sheraton is conveniently located in downtown Stamford close to shopping and restaurants. CASBO has secured a special room rate of \$169 single/\$189 double which includes the Club Level Lounge and overnight parking, based upon availability, until April 30th. Reservations may be made by phone at 800.325.3535; ask for the Connecticut Association of School Business Officials Institute '18 block or by using the link on CASBO's website.

President's Dinner—Thursday Evening

The always memorable President's Dinner will be held at the Stamford Sheraton. We will recognize CASBO's leaders, volunteers, recognition award winners, and conduct the installation of the Board of Directors. Meal choices are Pineland Farms Local Long Island New York Sirloin with fennel and onion marmalade or grilled yellow fin tuna with lemongrass and ginger butter.

Beautiful—The Carol King Story—Friday Evening

For this optional event (ticketed separately), attendees will board a bus to NYC for dinner at the famous Carmine's and then enjoy "Beautiful—The Carol King Story". The bus will return to the Stamford Sheraton following the show. *The package price for the bus, dinner and mezzanine seating tickets is \$190 inclusive. The tickets must be purchased by February 28, 2018, and are subject to availability. Please email ssbruce@comcast.net for details.*

Dress: Dress for the sessions is business casual. Dress for the President's Dinner is dressy (suits, jackets & ties, dresses or pantsuits).

Registration Fees:

We are offering the following packages for members (non-members add \$50).

Institute I—\$325

Includes the meeting sessions, breakfasts, breaks, and lunches on Thursday and Friday.

Institute II—\$395

Includes the meeting sessions, breakfasts, breaks, and lunches on Thursday and Friday, and one President's Dinner ticket.

Institute '18 Sponsors

CASBO wishes to thank our Institute Sponsors:

Platinum

AXA Advisors
East River Energy

Gold

The Omni Group

Silver

PARS
Vanguard

CASBO ♦ 2018 Institute ♦ May 30—June 1

You may register online at www.ct-asbo.org. Please duplicate for additional registrants.

Name _____

Guest's Name: _____

District/Company: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Special needs or food allergies: _____

Institute Registration:

Member Registration fee includes breakfast, lunch, and sessions (Add \$50 for non-member):

Institute I \$0 Prepaid w/dues \$325 \$ _____

Institute II \$0 Prepaid w/dues \$395 \$ _____

Meal choice for President's Dinner: Beef Fish

INDIVIDUAL EVENT TICKETS FOR GUESTS OF REGISTRANTS:

Lunch tickets: _____ # Thursday _____ # Friday @ \$25/meal \$ _____

President's Dinner (please indicate # of tickets for each meal choice):

_____ Beef _____ Fish Total # of Tickets _____ @ \$70/ticket \$ _____

Total Enclosed \$ _____

You may register online at www.ct-asbo.org. You may pay with a credit card online or an invoice will be emailed to you.

Checks should be made payable to CASBO. Lunch and President's Dinner tickets are not available for purchase without a member's full registration.

Cancelations must be received in writing by May 15th; after which no refund will be available.

Please mail to CASBO, 11 High Gate Lane, West Hartford, CT 06107-1010 . Questions? Call 860.519.0023.

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date April 26, 2018

Decision Requested X Agenda Code 8. a.

AGENDA REPORTING FORM

Agenda Topic: Personnel Report

Summary of Issue: This Personnel Report includes appointments, resignations, retirements, and transfers for certified and classified personnel for 2017 – 2018.

Background: The attached report lists personnel activity from previous March 1, 2018, through March 31, 2018.

Alternative Strategies: _____

Cost (if applicable): N/A **Funding Source:** Board of Education

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Recommend that the Personnel Report be approved as submitted.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. Personnel Report

Agenda – April 2018

PERSONNEL ACTIVITY REPORT

FOR: April 2018

APPOINTMENTS

Certified

| Name | Position | School | FTE if Less Than 1.0 | Effective Date | Highest Degree | University / School | Salary |
|--------------------|---------------------------|----------|----------------------|------------------|----------------|-----------------------------|-------------------------|
| Spagnoletti, Laura | Special Education Teacher | Flanders | | February 5, 2018 | BA | Central CT State University | \$46,453.00 prorated |
| Connolly, Maxwell | Social Studies Teacher | SHS | .40 | April 16, 2018 | MA | University of Bridgeport | \$50,058.00 prorated |

Classified

| Name | Position | School | Hours Per Week | Effective Date | Salary / Hourly Rate |
|-------------------|---------------------|--------|----------------|----------------|----------------------|
| Gallo, Paul | Full-Time Custodian | SHS | 40.00 | March 12, 2018 | \$22.93 |
| Mitchell, Crystal | Security Attendant | SHS | 36.25 | March 20, 2018 | \$18.96 |

RESIGNATIONS

Certified

| Name | Position | School | Effective Date | Years of Service | Retire |
|-------------------|-----------------------------|--------|----------------|------------------|--------|
| Shields, Jennifer | Agriculture Science Teacher | SHS | April 7, 2018 | 4 years | No |
| Hughes, Judith | Special Education Teacher | JFK | April 28, 2018 | 2 years | No |
| Shaw, R. Jeffrey | Assistant Principal | SHS | June 30, 2018 | 28 years | Yes |

Classified

| Name | Position | School | Effective Date | Years of Service | Retire |
|-------------------|--|-------------|----------------|------------------|--------|
| Gallo, Paul | Part-Time Custodian | South End | March 10, 2018 | 7 months | No |
| Bleau, Laurie | Registered Nurse | Thalberg | March 10, 2018 | 12 years | No |
| Celli, Stefano | Technology Assistant | District | March 17, 2018 | 7 months | No |
| Rightmire, Tyler | Part-Time Special Education Paraeducator | JFK | March 17, 2018 | 2 years | No |
| Pisano, Krista | Director of the Southington Family Resource Center | District | March 31, 2018 | 7 years | No |
| Cello, Donna | Full-Time Special Education Paraeducator | Plantsville | June 29, 2018 | 22 years | Yes |
| Tarfano, Patricia | Full-Time Paraeducator | SHS | June 30, 2018 | 33 years | Yes |

ASSIGNMENT CHANGE

Certified

| Name | From Positon | Hours per Week | | To Positon | Hours per Week | School | Effective Date |
|---|--------------|----------------|--|------------|----------------|--------|----------------|
| No Certified Assignment Changes in the month of March | | | | | | | |

Classified

| Name | From Positon | Hours per Week | | To Positon | Hours per Week | School | Effective Date |
|--|--------------|----------------|--|------------|----------------|--------|----------------|
| No Classified Assignment Changes in the month of March | | | | | | | |

TRANSFERS

Certified

| Name | From Position | From School | | To Position | To School | Effective Date |
|--|---------------|-------------|--|-------------|-----------|----------------|
| No Certified Transfers in the month of March | | | | | | |

Classified

| Name | From Position | From School | | To Position | To School | Effective Date |
|----------------|--------------------------------------|-------------|--|-------------------------------------|-----------|----------------|
| Barner, Lisa | Sec. to School Coordinator, Class II | PES | | Elem & Middle School Sec., Class II | JAD | March 12, 2018 |
| Baum, Sherry | Part-Time Special Ed Paraeducator | SHS | | Part-Time Special Ed Paraeducator | HES | March 19, 2018 |
| Picone, Joseph | Evening Custodian | Thalberg | | Head Custodian | Flanders | May 29, 2018 |

UNPAID LEAVES OF ABSENCE

| Name | Position | School | Start Date | End Date | Reason |
|---|----------|--------|------------|----------|--------|
| No Unpaid Leaves of Absence in the month of March | | | | | |

COACHING / STIPENDS

Appointments

| Name | To Position | School | Effective Date | Stipend |
|----------------------|---|--------|----------------|------------|
| Wojsnarowicz, Gerald | Head Coach, Baseball | JAD | March 19, 2018 | \$3,609.00 |
| Zenowitz, Thomas | Head Coach, Softball | JAD | March 19, 2018 | \$3,609.00 |
| Lefkowitz, Matthew | Head Coach, Baseball | JFK | March 19, 2018 | \$3,609.00 |
| Cristelli, Jason | Head Coach, Softball | JFK | March 19, 2018 | \$3,609.00 |
| McAloon, James | Assistant Coach, Baseball | SHS | March 19, 2018 | \$4,200.00 |
| Meccariello, Tyler | Freshman Coach, Baseball | SHS | March 19, 2018 | \$3,965.00 |
| Lembo, Charles | Head Coach, Baseball | SHS | March 19, 2018 | \$6,582.00 |
| DiNello, James | Head Coach, Golf | SHS | March 19, 2018 | \$4,886.00 |
| Kapell, Louis | Assistant Coach, Golf | SHS | March 19, 2018 | \$3,179.00 |
| Slade, Dylan | Assistant Coach, Boys Lacrosse | SHS | March 19, 2018 | \$4,200.00 |
| Hamel, Patrick | Freshman Coach, Boys Lacrosse | SHS | March 19, 2018 | \$3,965.00 |
| Chase, Ronald | Head Coach, Boys Lacrosse | SHS | March 19, 2018 | \$6,582.00 |
| Marquardt, Alexa | Assistant Coach, Girls Lacrosse | SHS | March 19, 2018 | \$3,308.00 |
| Luddy, Erin | Freshman Coach, Girls Lacrosse | SHS | March 19, 2018 | \$3,015.00 |
| Pomposi, Jillian | Head Coach, Girls Lacrosse | SHS | March 19, 2018 | \$6,582.00 |
| Przybylski, Bruno | Assistant Coach, Softball | SHS | March 19, 2018 | \$4,200.00 |
| Burkell, Scott | Freshman Coach, Softball | SHS | March 19, 2018 | \$3,965.00 |
| Hernandez, Davina | Head Coach, Softball | SHS | March 19, 2018 | \$6,582.00 |
| Thompson, Robin | Head Coach, Girls Tennis | SHS | March 19, 2018 | \$4,886.00 |
| Mauro, Anthony | Head Coach, Boys Tennis | SHS | March 19, 2018 | \$4,886.00 |
| Mozian, Nathan | Assistant Coach, Boys Outdoor Track | SHS | March 19, 2018 | \$4,200.00 |
| Dachelet, Daniel | Head Coach, Boys Outdoor Track | SHS | March 19, 2018 | \$6,582.00 |
| Kalinowski, Kasia | Assistant Coach, Girls & Boys Outdoor Track | SHS | March 19, 2018 | \$3,308.00 |
| Lombardi, William | Assistant Coach, Girls Outdoor Track | SHS | March 19, 2018 | \$4,200.00 |
| Green, Connor | Head Coach, Girls Outdoor Track | SHS | March 19, 2018 | \$6,582.00 |
| Gianacopolos, Louis | Head Coach, Boys Volleyball | SHS | March 19, 2018 | \$6,582.00 |
| Casey, Timothy | Assistant Coach, Boys Volleyball | SHS | March 19, 2018 | \$4,200.00 |

Resignations

| Name | From Position | School | Effective Date |
|--|---------------|--------|----------------|
| No Coaching/Stipend Resignations in the month of March | | | |



SOUTHINGTON PUBLIC SCHOOLS

Southington, Connecticut Policy and Personnel Meeting Minutes April 19, 2018

TIMOTHY F. CONNELLAN
SUPERINTENDENT OF SCHOOLS

STEVEN G. MADANCY
ASSISTANT SUPERINTENDENT
FOR CURRICULUM AND
INSTRUCTION

BOARD OF EDUCATION

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PATRICIA A. QUEEN

200 NORTH MAIN ST.
SOUTHINGTON, CT
06489

WWW.SOUTHINGTONSCHOOLS.ORG

OFFICE TELEPHONE
(860) 628-3202

FAX
(860) 628-3205

Committee chairperson, Mrs. Patricia Queen, called the Policy and Personnel Committee meeting to order at 5:30 p.m.

Committee Members Present: Mrs. Patricia Queen, Mr. Zaya Oshana, Mr. Bob Brown

Present from the Administration: Mr. Steven Madancy, Assistant Superintendent for Curriculum and Instruction

I. Policy and Regulation #3541

The committee reviewed and discussed policy #3541 Transportation along with accompanying regulations. Minor edits and language changes were made with most simply reflecting changes in language to reflect current practice.

II. Policy #3324

The committee reviewed recommended changes to policy #3324 Preferential Bidding Procedures. Changes were made to align with recent increases to the threshold limits set forth in the town charter increasing from \$5,000 to \$10,000.

III. Policy and Regulation #5123

The committee reviewed and discussed changes to the regulations relative to Policy #5123 Promotion and Retention. The administration, in consultation with the middle school administration, recommended updating our current regulations to reflect that students will now be required to attend summer school at parent expense for each course failed in any of the four core subject areas of Science, Social Studies, Language Arts, and Mathematics. Current regulations only recommend attendance at summer school for a course failed and only requires attendance after two failed courses. Additionally, hours of private tutoring sought in lieu of summer school was decreased to equate to the same amount of time students attend summer sessions.

IV. Job Description-Instructional Technology Coordinator

Given that it has been two years since the inception of this position, the job description was reviewed and updated to more accurately



SOUTHINGTON PUBLIC SCHOOLS

reflect the qualifications, roles, and responsibilities of the position. Changes more accurately reflect this position's importance in ensuring district compliance with the Student Data Privacy Act, as well as vetting and training staff in various instructional technologies such as Learning Management systems.

V. Job Description-Executive Secretary-Assistant Superintendent, and Director of Business and Finance

This job description was reviewed and discussed with the outgoing Executive Assistant, now Human Resources Manager for the Town, in cooperation with the superintendent and assistant superintendent of schools to more accurately reflect the current roles and responsibilities of the positions with the advancement of technology and extended responsibilities relegated to each office since the description's last review.

The meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Steven G. Madancy
Assistant Superintendent for Curriculum and Instruction

TIMOTHY F. CONNELLAN
SUPERINTENDENT OF SCHOOLS

STEVEN G. MADANCY
ASSISTANT SUPERINTENDENT
FOR CURRICULUM AND
INSTRUCTION

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SOUTHTON PUBLIC SCHOOLS

Sherri DiNello

Director of Business & Finance

MEMO

To: Board of Education Finance Committee
DATE: April 24, 2018
RE: YMCA RATES 2018-2019

Annually, the Finance Committee recommends reimbursement rates for the use of our buildings by the YMCA for their School-Age Child Care Program. The recommendation from the administration for the 2018-2019 school year will be distributed at the meeting. We have re-negotiated a new contract with the custodians that will be reflected in the new rates.

**YMCA Proposed Rate Calculations for
2018-2019**

| Hourly rate | | FLANDERS 1 hour | DERYNOSKI 1.5 hours | STRONG 1.25 hours | THALBERG 1.25 hours | HATTON 1.25 hours | KELLEY 1 hour | DERYNOSKI AM .5 hours | KELLEY AM .5 hours | S. END PM 1 hour | |
|--|--------------------|--------------------|------------------------|----------------------|------------------------|----------------------|------------------|--------------------------|-----------------------|---------------------|-----------|
| HD CUSTODIAN | 27.25 DES/ 26.63 | 39.95 | 40.88 | 39.95 | 39.95 | 39.95 | 39.95 | 40.88 | 39.95 | 39.95 | |
| | | 0.50 | 0.75 | 0.75 | 0.50 | 0.50 | 1.00 | 0.25 | | 0.50 | |
| | | 19.97 | 30.66 | 29.96 | 19.97 | 19.97 | 39.95 | 10.22 | 0.00 | 19.97 | |
| NIGHT CUSTODIAN | 25.26 | 37.89 | 37.89 | 37.89 | 37.89 | 37.89 | 37.89 | 37.89 | 37.89 | 37.89 | |
| | | 0.50 | 0.75 | 0.50 | 0.75 | 0.75 | 0.00 | 0.25 | 0.50 | 0.50 | |
| | | 18.95 | 28.42 | 18.95 | 28.42 | 28.42 | 0.00 | 9.47 | 18.95 | 18.95 | |
| TOTAL BILLABLE TIME AT TIME AND A HALF | | 38.92 | 59.07 | 48.90 | 48.39 | 48.39 | 39.95 | 19.69 | 18.95 | 38.92 | |
| SCHOOL DAYS | | 181.00 | 181.00 | 181.00 | 181.00 | 181.00 | 181.00 | 181.00 | 181.00 | 181.00 | |
| | | 7,044.07 | 10,692.35 | 8,851.58 | 8,758.59 | 8,758.59 | 7,230.05 | 3,564.12 | 3,429.05 | 7,044.07 | |
| (rate 11.74%) SOCIAL SEC/MEDICARE MERF | | 538.87 | 817.96 | 677.15 | 670.03 | 670.03 | 553.10 | 272.65 | 262.32 | 538.87 | |
| | | 826.97 | 1,255.28 | 1,039.18 | 1,028.26 | 1,028.26 | 848.81 | 418.43 | 402.57 | 826.97 | |
| TOTAL MONTHLY (10) | | 8,409.91 | 12,765.60 | 10,567.90 | 10,456.88 | 10,456.88 | 8,631.95 | 4,255.20 | 4,093.94 | 8,409.91 | |
| Monthly Custodial reimbursement | | 841 | 1,277 | 1,057 | 1,046 | 1,046 | 863 | 426 | 409 | 841 | |
| Wear & Tear | | 80 | 80 | 80 | 80 | 80 | 80 | 70 | 70 | 80 | |
| Electricity (incr by 5%) | | 111 | 116 | 302 | 302 | 302 | 110 | 116 | 116 | 302 | |
| Supplies (incr by 4%) | | 30 | 33 | 32 | 32 | 32 | 31 | 33 | 33 | 33 | |
| PER YMCA AGREEMENT | | 120 | 120 | 120 | 120 | 120 | 120 | | | | |
| | | 1,183 | 1,625 | 1,591 | 1,580 | 1,580 | 1,205 | 644 | 628 | 1,257 | 11,293.96 |
| Proposed Rates 18-19 | TOTAL MONTHLY (10) | 1,185 | 1,625 | 1,595 | 1,580 | 1,580 | 1,205 | 645 | 630 | 1,260 | 11,305.00 |
| | 2017-2018 | 1,165 | 1,605 | 1,545 | 1,555 | 1,560 | 1,180 | 630 | 620 | 1,245 | 11,105.00 |



SOUTHINGTON PUBLIC SCHOOLS

Sherri DiNello
Director of Business & Finance



MEMO

To: Board of Education Finance Committee
DATE: April 24, 2018
RE: PRESCHOOL REGULAR EDUCATION TUITION

Annually, the Finance Committee reviews the preschool fee structure and makes recommendations to the full Board of Education. Attached is comparative data from area preschools for the 2017-2018 school year along with a history of fee increases.

The revenues are used to offset the cost of two (2) paraprofessionals and benefits in the program.

PRESCHOOL FEES HISTORY

| Preschool Name | YEARLY FEE 2 DAY | % of increase | YEARLY FEE 3 DAY | % of increase | YEARLY FEE 4 DAY | % of increase |
|---|------------------------|------------------|------------------------|------------------|------------------------|------------------|
| Preschool Fees 2017-18 Southington Integrated Preschool | \$1,470.00 | 5% | \$1,785.00 | 5% | \$2,155.00 | 5% |
| Preschool Fees 2016-17 Southington Integrated Preschool | \$1,400.00 | 11% | \$1,700.00 | 10% | \$2,050.00 | 10% |
| Preschool Fees 2015-16 Southington Integrated Preschool | \$1,265.00 | 10% | \$1,540.00 | 10% | \$1,870.00 | 10% |
| Preschool Fees 2013-14 Southington Integrated Preschool | \$1,150.00 | 5% | \$1,400.00 | 8% | \$1,700.00 | 13% |
| Preschool Fees 2012-13 Southington Integrated Preschool | \$1,100.00 | 20% | \$1,300.00 | 16% | \$1,500.00 | 12% |
| Preschool Fees 2011-12 Southington Integrated Preschool | \$920.00 | 0% | \$1,120.00 | 0% | \$1,340.00 | 0% |
| Preschool Fees 2010-11 Southington Integrated Preschool | \$920.00 | 0% | \$1,120.00 | 0% | \$1,340.00 | 0% |
| Preschool Fees 2009-10 Southington Integrated Preschool | \$920.00 | 38% | \$1,120.00 | 13% | \$1,340.00 | 6% |
| Preschool Fees 2008-09 Southington Integrated Preschool | \$666.00 | | \$994.00 | | \$1,260.00 | |

Integrated Preschool Revenue

| | Proposed Fee Increase | 2017-2018 Current Year Fees |
|-------------------------------------|--------------------------------------|--|
| Integrated Preschool Revenue | | |
| 2 day program (3 students) | \$4,635.00 | \$4,410.00 |
| 3 days program (22 students) | \$41,250.00 | \$39,270.00 |
| 4 day program (12 students) | \$27,180.00 | \$25,860.00 |
| | <u>\$73,065.00</u> | <u>\$69,540.00</u> |

| | Proposed Fee Increase | 2016-2017 Current Year Fees |
|-------------------------------------|--------------------------------------|--|
| Integrated Preschool Revenue | | |
| 2 day program (5 students) | \$7,350.00 | \$7,000.00 |
| 3 days program (20 students) | \$35,700.00 | \$34,000.00 |
| 4 day program (14 students) | \$30,170.00 | \$28,700.00 |
| | <u>\$73,220.00</u> | <u>\$69,700.00</u> |

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date April 26, 2018

Decision Requested _____ Agenda Code 10 a.

AGENDA REPORTING FORM

Agenda Topic: Town Government Communications

Summary of Issue: Communications (when applicable) will be discussed.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A

Timothy J. Connellan

Signature of Superintendent of Schools

BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT

Informational Only _____ X _____ Board Meeting Date March 26, 2018

Decision Requested _____ Agenda Code 10.b

AGENDA REPORTING FORM

Agenda Topic BUDGET 2017-2018

Summary of Issue: The 2017-2018 Board of Education Operational Budget was funded with an expectation that special education revenues in the Educational Cost Sharing (ECS) Grant were being directed to the Board of Education and not the Town as in previous years.

Background: The 2017-2018 budget was reduced by the Board of Finance and Town Council with revenues of \$6,898,970 because of the change in how state revenues were going to be directed based on the Governor's original budget.

The Board of Education originally budgeted to receive \$1,461,796 in the Special Education Excess Cost Grant; consequently, netting that amount from the outplaced tuition account. The Educational Cost Grant revenues were directed to the Town in the past, but the change made in the original Governor's budget had \$8,360,766 being sent to the BOE. The Southington Board of Finance and Town Council netted those two figures together and adjusted the Board of Education's operational budget by the \$6,898,970.

Appropriations in the amounts of \$2,580,289, \$850,000 and \$850,000 were approved leaving a shortfall of \$2,618,681. The Town Council, at their April 16, 2018 meeting, approved reducing the obligation to the Self Insurance Fund by \$1,000,000, which should result in an additional savings of \$637,200 after netting the employee premium holiday. An additional \$850,000 appropriation is anticipated in May.

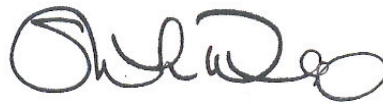
Alternative Strategies: _____

Cost (if applicable): _____ Funding Source: _____

Beginning Date of Program or Project: _____

Ending Date of Program or Project: _____

Recommendation or Comment: Informational



Signature of Staff Member Submitting Report

Timothy J. Connellan

Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only: _____

Board Meeting Date: April 26, 2018

Decision Requested: X

Agenda Code: 11 a

AGENDA REPORTING FORM

Agenda Topic: Leonard and Gladys Joll Scholarship Recipient

Summary of Issue: The Leonard and Gladys Joll Scholarship applications were reviewed by the appointed committee prior to the April 26, 2018 Board Meeting and a recipient was selected to be recommended for Board approval.

Background: Annually, the Board of Education selects a recipient for the Leonard and Gladys Joll Scholarship. The recipient's name will not be announced at this meeting so it will be kept confidential until the Southington High School Awards Ceremony in May.

Alternative Strategies: Reject

Cost (if applicable): \$600.00 Scholarship **Funding Source:** \$300 from Joll Scholarship Fund and additional one-time \$300 contribution from Leonard Joll Anderson, grandson of Leonard & Gladys Joll.

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: The Board of Education approves the recipient recommended by the Leonard and Gladys Joll Scholarship subcommittee.

Titles of Attachments:

1. _____
2. _____
3. _____



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date April 26, 2018

Decision Requested X Agenda Code 11.b

AGENDA REPORTING FORM

Agenda Topic 2018 - 2019 Healthy Food Certification

Summary of Issue: Section 10-215f of the Connecticut General Statutes requires that all districts must take action to certify whether all food items sold to students separately from reimbursable meals will or will not meet CSDE's Connecticut Nutrition Standards. For the 2018-2019 school year, the state requires the HFC Statement to be part of the CSDE's Online Application and Claiming System for Child Nutrition Programs. The Board of Education must vote at a Board meeting whether to implement the healthy food option or not by June 30, 2018 and the Board meeting minutes are to be uploaded on the HFC application module. There is no ED-099 form to be signed by the Board Chairman as in the past.

Background: The Board of Education has participated in the Healthy Food Certification Program in 2014-2015, 2015-2016, 2016-2017 and 2017-2018.

Alternative Strategies: To not participate in the program.

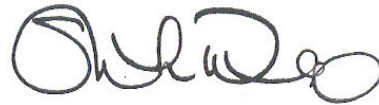
Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: July 1, 2018

Ending Date of Program or Project: June 30, 2019

Recommendation or Comment: (Two Motions needed)

- 1) Move to participate in the Healthy Food Certification program for the 2018-2019 school year.
- 2) Move that the board will allow exemptions for food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: a) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; b) the sale is at the location of the event; and c) the food items are not sold from a vending machine or school store.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date April 26, 2018

Decision Requested x Agenda Code 11 c.

AGENDA REPORTING FORM

Agenda Topic: Adoption of 2019 Board of Education Meeting Dates

Summary of Issue: The Board of Education annually adopts their regular meeting schedule for the ensuing year at this time.

Background: Board of Education Policy #9321 indicates that meetings are held on the second and fourth Thursday of each month. At a minimum, one (1) meeting date per month will be set by the Board. Due to the budget workshops in January, it is recommended that only one Board meeting be held February.

Alternative Strategies: Modify the schedule.

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: January 2019

Ending Date of Program or Project: December 2019

Recommendation or Comment: Recommend that the proposed schedule of regular Board of Education meeting dates for 2019 be approved.

Title of Attachments

1. 2019 Regular Board Meeting Dates
2. Board of Education Policy #9321

Timothy J. Connellan

Signature of Superintendent of Schools

**Southington Public Schools
BOARD OF EDUCATION
2019**

BOARD REGULAR MEETING DATES

7:00 p.m.

**John Weichsel Municipal Center
200 North Main Street
Southington, CT**



January 10, 2019

January 15, 2019 (Budget Workshop)

January 17, 2019 (Budget Workshop)

January 24, 2019

February 28, 2019

March 14, 2019

March 28, 2019

April 25, 2019

May 9, 2019

May 23, 2019

June 13, 2019

June 27, 2019

July 11, 2019

August 8, 2019

September 12, 2019

September 26, 2019

October 10, 2019

October 24, 2019

November 14, 2019

December 12, 2019

Series 9000: Bylaws of the Board**Methods of Operation****Time, Place, Notification of Meetings**

All meetings of the Board of Education shall be conducted in compliance with Public Act 75-342, Sec. 6 (An Act Concerning Freedom of Information).

1. **Regular Meetings** – Regular meetings of the Board of Education shall be held on the second and/or fourth Thursday of each month at a time to be determined and at the established Board meeting place. At a minimum, one (1) meeting date per month will be set by the Board. Meeting dates, times, and places may be changed at the discretion of the Board.
 - a. Regular meetings will be classified as either *Committee of the Whole ~ Operations* or *Committee of the Whole ~ Instruction*. The classification will be indicated on the agenda within the meeting posting. The order of business for each is specified in number 8 within policy 9321.
 - b. The schedule of regular meetings of the Board of Education for the ensuing calendar year shall be filed with the Town Clerk no later than December 1 of each year, and no such meeting of the Board shall be held sooner than thirty (30) days after such schedule has been filed.
2. **Special Meetings** – Special meetings of the Board of Education shall be called by the Chairperson upon written request of three (3) of the members or whenever deemed necessary by the Chairperson. The call shall state the purpose of the meeting and no other business shall be transacted. Special meetings may not be called for the purpose of election of officers or for a vote to fill a vacancy on the Board.
 - a. Notice of special meetings shall be given not less than twenty-four (24) hours prior to the time of such meeting by posting a notice of the time of such meeting in the office of the Town Clerk. In the case of an emergency, a special meeting may be held without complying with the foregoing requirement for the posting of notice, but a copy of the minutes of any such special meeting adequately setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk no later than seventy-two (72) hours following the holding of such meeting.
 - b. Workshops of the Board of Education are held when it is necessary for the Board to discuss and consider, in depth, matters pertaining to Board of Education business. The Chairperson shall call workshops whenever deemed necessary or when requested by three (3) or more Board of

Series 9000: Bylaws of the Board**Methods of Operation****Time, Place, Notification of Meetings (continued)**

Education members. Notice of workshops shall be given not less than forty-eight (48) hours prior to the time of such meetings by posting a notice of both the time and place in the office of the Town Clerk. The agenda will state the purpose(s) of the meeting and no other business will be transacted. The Chairperson of the Board may invite those individuals, groups or agencies that have relevant information, knowledge or experience to contribute to the discussion and to the Board's decision-making process. Other public input will be allowed at the discretion of the Board Chairperson. No formal votes will be taken during or at the conclusion of workshops.

3. **Committee Meetings** – The Chairperson of each committee will notify the Board as to the location, date, and time of all meetings. (cf 8133)
4. **Adjourned Meetings** – Any meeting of the Board of Education may be adjourned to a time and place specified in the order of adjournment.
5. **Quorum** – Five (5) members of the Board shall constitute a quorum for the transaction of business except where otherwise noted in Board policies.
6. **Parliamentary Procedure** – Robert's Rules of Order shall govern the proceedings of the Board, except when those rules are in conflict with the Board's approved policies and regulations. The Superintendent of Schools is designated as Board of Education parliamentarian.
7. **Agenda Notice** – The agenda for regular meetings of the Board of Education shall be given to all members a minimum of six (6) days prior to the meeting. Business other than that included on the agenda may be transacted by a two-thirds vote of all members present unless the subject is specifically referenced in other Board policies.

Series 9000: Bylaws of the Board**Methods of Operation****Time, Place, Notification of Meetings (continued)**

8. **Order of Business** – The order of business at each regular meeting of the Board of Education shall be as follows:

Committee of the Whole - Operations

- 8.1 Call to Order
- 8.2 Pledge of Allegiance
- 8.2.1 Celebration of Excellence (as appropriate)
- 8.3 Approval of Minutes
- 8.4 Public Communications
 - a. Public
 - b. Board of Education
 - c. Administration
 - d. Student Representatives
- 8.5 Committee Reports
- 8.6 Personnel Report (as appropriate)
- 8.7 Old Business
- 8.8 New Business
- 8.9 Adjournment

Committee of the Whole - Instruction

- 8.1 Call to Order
- 8.2 Pledge of Allegiance
- 8.3 Approval of Minutes
- 8.4 New Business
- 8.5 Public Communications
 - a. Public
 - b. Board of Education
 - c. Administration
 - d. Student Representatives
- 8.6 Adjournment

Series 9000: Bylaws of the Board

Methods of Operation

Time, Place, Notification of Meetings (continued)

9. **Requests for Hearing on Transportation** – Requests for hearings on transportation must be made in writing. The Board of Education shall hold such hearing within ten (10) days after receipt of written request and shall make a finding within ten (10) days after such hearing and in accordance with regulations of the State Board of Education.

(cf. 9327 – Electronic Mail Communications)

Legal Reference:

Connecticut General Statutes

- 1-200 (2) Definitions. “Meeting”
- 1-206 Denial of access to public records or meetings.
- 1-225 Meetings of government agencies to be public, as amended by June 11 Special Session, PA 08-3
- 1-227 Mailing of notice of meetings to persons filing written request.
- 1-228 Adjournment of meetings. Notice.
- 1-229 Continued hearings. Notice.
- 1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.
- 10-218 Officers. Meetings

Bylaw adopted by the Board: January 1990
 Bylaw revised by the Board: April 1993
 Bylaw reviewed by the Board: April 2003
 Bylaw revised by the Board: March 2005
 Bylaw revised by the Board: February 2009
 Bylaw updated and recoded: June 22, 2017

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date April 26, 2018

Decision Requested x Agenda Code 11 d.

AGENDA REPORTING FORM

Agenda Topic: Southington High School Graduation Date

Summary of Issue: The high school graduation date is traditionally set once the last day of school is determined.

Background: The Southington Pubic Schools were closed 7 days due to the weather (see attached list).

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: To approve Thursday, June 21, 2018 as the date for the Southington High School graduation ceremony pending no additional school closings occur.

Title of Attachments

1. 2017-2018 School Closings / Delays
2. 2017-2018 End of the Year Dates

Timothy J. Connellan

Signature of Superintendent of Schools

**Southington Public Schools
2017-2018 School Closings / Delays**

| DATE | CANCELATION | DELAY | EARLY DISMISSAL |
|-------------------|-------------|--------------|-----------------|
| December 14, 2017 | | 2 Hour Delay | |
| January 4, 2018 | X | | |
| January 5, 2018 | X | | |
| January 17, 2018 | X | | |
| January 30, 2018 | | 2 Hour Delay | |
| February 2, 2018 | | 2 Hour Delay | |
| February 7, 2018 | X | | |
| February 8, 2018 | | 2 Hour Delay | |
| March 7, 2018 | X | | |
| March 8, 2018 | X | | |
| March 13, 2018 | X | | |
| March 21, 2018 | | | X |
| April 2, 2018 | | 3 Hour Delay | |

As of April 4, 2018, the Last Day of School will be June 21, 2018.

Southington Public Schools 2017-2018 END OF YEAR DATES

| Event | Date | Place | Time |
|-------------------------------------|----------------|--|------------|
| Academic Awards Program | May 9, 2018 | SHS Auditorium | 7:00 pm |
| Profiles in Professionalism | ** | | |
| Scholarship Awards Program | May 17, 2018 | SHS Auditorium | 7:00 pm |
| SHS Military Enlistees Luncheon | May 22, 2018 | Municipal Center | 12:00 noon |
| Volunteer Luncheon | ** | | |
| Training for Tomorrow Breakfast | ** | | |
| Top 10 Scholars Luncheon | May 30, 2018 | SHS Corner Cafe | 11:30 am |
| SHS Retirement Reception (Sunshine) | June 11, 2018 | Hawk's Landing | 3:00 pm |
| Youth Honor Day/Luncheon | June 6, 2018 | SHS Corner Cafe | 11:30 am |
| Make My Day Breakfast | ** | | |
| Top 25 Recognition (UNICO) | June 6, 2018 | Aqua Turf Club | 6:15 pm |
| Class of 2018 Commencement | *June 21, 2018 | Municipal Turf Field (indoors if inclement weather) | 5:30 pm |

*Tentative date pending no additional school closings.

** Due to budget cuts these events will not occur.

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____

Board Meeting Date April 26, 2018

Decision Requested X

Agenda Code 11 e

AGENDA REPORTING FORM

Agenda Topic: Approval of Out of State/Overnight Field Trip

Summary of Issue: The Board of Education must give approval to field trips that are over 200 miles in distance from Southington, trips to foreign countries, or overnight field trips. Presented with this packet is a foreign field trip to Chile April 10 –20, 2019.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A

Funding Source: _____

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Move that the Board of Education approve the field trip request for the Southington High School students to travel to Chile as presented by the administration.

Titles of Attachments:

1. Field Trip Application and Documentation


Signature of Staff Member Submitting Report


Signature of Superintendent of Schools

**SHS Students
Chile
April 10-20, 2019**

Southington Public Schools
Southington, Connecticut

Application for Foreign Field Trip

Submit to Assistant Superintendent

Date: March 15, 2018

| | | |
|--|-------------|-------------------|
| Southington High School | WL Students | April 10-20, 2019 |
| School | Class/Group | Date of Trip |
| Destination <u>Chile - Alvarez 262, Vina del Mar, Region de Valparaiso</u> | | |

Please attach a complete itinerary to this application

Reasons for Field Trip Spanish language and culture immersion

Departure Date/Time April 10, 2019 Return Date/Time April 20, 2019

of Students 15-20 # of Teacher/Chaperones 2

Have definite arrangements been made at the field trip destination? Yes No

Have met with nurse to address student health needs.

Nurse's Signature _____ Date _____

Have NOT met with the nurse. Will meet with the nurse to address student health needs when the student roster is complete. This meeting will take place approximately one-month prior to the scheduled trip.

COST AND FINANCING

| <u>Source of Funds</u> | <u>Totals</u> | <u>Additional Notes</u> |
|---|----------------------------|---|
| TOTAL Anticipated Cost of Trip | \$2,800 per student | |
| Board of Education Contribution | \$ _____ | |
| Other | \$ _____ | |
| Fundraising Activity | (\$ _____) | <u>dependent on student participation</u> |
| BALANCE | \$2,800 | |
| Student Contribution | | |
| Transportation | \$1500 | Students @ \$ _____ |
| Entrance Fees, Room & Board | \$1300 | Students @ \$ _____ |
| TOTAL Cost of Trip to Each Student | \$2800 | |

SIGNATURES

| | |
|----------------------------------|---------------------|
| Teacher <u><i>K Bellis</i></u> | Date <u>4/16/18</u> |
| Dept. Head <u><i>Maureen</i></u> | Date <u>4/16/18</u> |
| Principal _____ | Date _____ |
| Comments _____ | |

Assistant Superintendent *[Signature]* Date 4/19/18 Approved Not Approved

Board of Education Approval*** YES NO Date _____

***Approval of all school-sponsored foreign field trips will be conditional and may be revoked if a change in circumstances, whether man-made or natural, would warrant cancellation of the trip in the interest of the safety of the students and staff of the Southington Public Schools. The Board of Education will not be responsible for any financial obligations incurred as a result of the planning of the school sponsored foreign field trips or for any monies that are non-refundable or are otherwise lost due to the subsequent cancellation of the school-sponsored foreign field trips. The district will make every effort to secure financial assistance for those students whose families have demonstrated financial hardship and are unable to afford the cost of the program.

The Board of Education will not be responsible for any student who participates in a travel study program that the Board of Education has not specifically approved.

CHILE TOUR ITINERARY - APRIL 2019

- April 10: Depart JFK Airport in NYC and Arrive in Santiago**
- April 11: Santiago tour/cultural center La Moneda**
- April 12: Museum of Pre-Columbian Art - lunch - travel to Vina and meet host families**
- April 13: Day with host families**
- April 14: Shadow students at Colegio Monjas Francesas. Vina del mar city tour**
- April 15: Morning at school, trip to Valparaiso and city tour, cooking class/shopping**
- April 16: Day in English classes. Afternoon with host family**
- April 17: Morning at school. Community service activity**
- April 18: Hiking/activities outdoors – Jardin Botanico and picnic**
- April 19-20: Travel to Santiago. Depart Santiago and arrive in NYC**

Chile Exchange



Southington High School

Colegio Sagrados Corazones Monjas
Francesas

April 2019, October 2019
Coordinators: Kristin Bellis &
Kate Tavera Collins

STUDY ABROAD CONTRACT

In order to participate in the Chile study abroad program the following criteria must apply to all applicants:

- The student is in good academic standing according to the Southington Board of Education student handbook rules.
- The student currently enrolled in Spanish course.
- The student has a 85% average in Spanish
- The student has completed the "Chile makeup work packet" and has signatures and makeup work from all teachers.

N.B No student will be considered for this program if he or she does not meet the above criteria.

Parents please be aware of the following stipulations:

- Your student can be removed from the Chile exchange program if there are any academic, legal or school related problems. If this does occur all payments made are non-refundable.
- The students participating in this program will be chosen on the basis of academic, social and emotional stability.
- The teacher has the right to use personal discretion when choosing the participants in this study abroad opportunity
- There will be a curfew in place in Chile, the host families will report to the teacher each day to ensure that the students are abiding by all rules
- After the first deposit, trip insurance will be purchased within 15 days including terrorism, cancel for no reason, and medical evacuation.
- Due to the uncertain nature of world security and other unforeseeable events, field trip participants must understand that the Board of Education reserves the right to cancel field trips at any time prior to the time of departure of the trip. The Southington Board of Education or its agents will not be responsible for any financial losses or penalties incurred as a result of the cancellation of any field trip.
- At the highest [red] alert, no field trips will be allowed out of the City of Southington for any reason.

Please sign and return by _____

Parent's signature _____

Student's signature _____

Program Outline:

Traveling to Chile

This exchange program offers a unique learning opportunity for students to immerse themselves in the language and culture in Chile. This study abroad program is being held April 2019 at the Colegio de los Sagrados Corazones Monjas Francesas. The private school is located in Viña del Mar, Chile.

The focus of this program is to enhance language skills, cultural appreciation and oral proficiency with the intensity that only studying in a foreign country can provide. The students from SHS will have the opportunity to go to classes and live with Chilean students, whose families have limited English proficiency. Students will live with host families and be immersed in the Spanish language, requiring them to use their skills thus improving their communicative abilities and interpretive skills. In the Chilean households they will learn the daily routines, traditions, and lifestyles of the Chilean people. SHS students will shadow Chilean students through their school schedule and participate in school related activities. Students will bring back extensive knowledge of Chile that they will share with students in their classes.

Upon successful completion of trips with Colegio Sagrados Corazones Monjas Francesas, the partnership that ensues will allow for curriculum to be developed around the trip. Students will go to the country with more background knowledge to allow for the most learning on the trip and come back with more connections to the Spanish curriculum that they can share with other students in Spanish classes.

Hosting Chilean students

In October 2019, Southington High School will host high school students visiting from Colegio de los Sagrados Corazones Monjas Francesas, located in Viña del mar, Chile. This invaluable experience will deepen their understanding of American language and culture, but more importantly, their presence and conversations with SHS students will enrich our school community. The students visiting from Chile will have an opportunity to share their experiences and culture with each class they visit and with the families in the community that they stay with. Not every student at SHS will have an opportunity to travel in their lifetime, but meeting and befriending someone from the opposite hemisphere will influence their global perspective and affect them for a lifetime.

The visit to Southington will include various cultural experiences that will be valuable learning opportunities for all. The Chilean students will be coming during the Apple Harvest Festival where Southington students will showcase one of our beloved town traditions. The Chilean

students will be staying with families of Southington students and have time to engage in daily routines of their host families and share their own daily routines and lifestyles. The students will spend a day at Southington High School shadowing a SHS student's schedule. They will meet their peers and teachers and share their own high school experiences. The Chilean students will spend another day in Spanish classes at SHS where they will engage students in conversation in Spanish and answer questions about their culture. The opportunity to have a native speaker in class is invaluable. The remaining time in the US will be time for the Chilean students and their hosts to tour the rest of Connecticut and New York City so they may take advantage of the proximity SHS has to one of the most culturally rich cities in the world.

The Benefits of this Experience:

In an ever-changing society, our school system must remain on the cutting edge of education. This program provides the opportunity for our classroom curriculum and 21st century global education to merge. This opportunity will allow learners of all levels and styles to see, read and experience the a facet of Spanish language and culture.

It is not realistic to expect that all SHS students will be able to have the opportunity to study abroad for a semester or an extended period of time. This program will allow total immersion in the Spanish language and Chilean culture for a reasonable price. The importance of a study abroad program is a topic being discussed in classrooms across the nation. The following list was compiled by Diversity Abroad that discussed the importance of a study abroad experience. This list highlights the effectiveness of a study abroad experience and the fact that it is changing the face of education across the nation.

When studying abroad students will have the opportunity to gain skills such as:

- The ability to adapt to unfamiliar environments
- The ability to learn from different teaching styles
- The opportunity to learn to effectively communication among diverse groups
- The willingness to challenge oneself and comfort zones
- The knowledge of a foreign language

By studying abroad students will benefit from many unique experiences unavailable at the high school level. Such experiences include:

- Learning from students from different cultural, ethnic and national backgrounds
- Honing cross-cultural communication skills
- Mastering a foreign language
- Exposure to new ideas and philosophies

For many students study abroad is a life-changing experience. Students come back from study abroad more independent, confident and eager to take on any challenge, academic, professional or personal. There are many personal benefits to study abroad. Some of these benefits include:

- Increased self-confidence
- Independence and maturity
- Global networking of friends
- Appreciation of other cultures as well as appreciation for the American culture
- Ability to face challenges in the future
- Learn to creatively solve problems
- Better understanding of personal strengths and weaknesses

The entire experience during this study abroad course can be transferred to the students of Southington High School. The knowledge gained during this program will continue far beyond the week time frame for both the students and the teacher. The knowledge that the students will receive from this experience is directly linked to the World Language Curriculum.

Communication: Communicate in Languages Other Than English

Standard 1.1: Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange opinions.

Standard 1.2: Students understand and interpret written and spoken language on a variety of topics.

One can continue drawing parallels between the benefits of this program and the Southington education standards. The curriculum is based on these as well as other standards set to make the students the highest quality of learners.

Connections to NEASC:

This program can help the school achieve its maximum potential. The goals set by NEASC states that the curriculum must emphasize depth of understanding and application of knowledge through:

- Inquiry and problem-solving
- Higher order thinking
- Cross-disciplinary learning
- Authentic learning opportunities both in and out of school
- Informed and ethical use of technology.

This program focuses on higher order thinking and cross disciplinary learning. This is an opportunity that will set us apart from the masses; we will be focusing on **authentic** learning

opportunities in the target language and the epicenter of culture and traditions. The students will be pushed beyond their comfort zones and will be forced to inquire about new topics and problem solve to express themselves in a foreign country.

NEASC also states that the district must provide the school's professional staff with sufficient personnel, time, and financial resources for ongoing and collaborative development, evaluation, and revision of the curriculum using assessment results and current research. This opportunity will allow the teacher to delve deeper into the study of language and culture. The teacher will be able to collaborate with other education professionals and be immersed in the language and culture of Chile. This will become a learning experience that will affect all of the students in the Spanish department at SHS for years to come.

Connections to other Disciplines- Included here are connections to the Southington School District's curriculum across disciplines, however it should be noted that due to the curriculum focus on European history and the United States intervention in South America through the lens of interests in Europe, this trip fills a gap in the curriculum relating to the history and people of South America. The students will gain a perspective of people in a country that has had minimal involvement with the United States, some of these understandings are listed below:

Social Science

- Students will analyze the history of Chile in connection with it's indigenous people, Columbus and Spanish imperialism.
- US intervention into Latin America US History U1 "Intro to the 20th century"
- "Atomic Age" US History U5 - US support of dictators in Latin American to ensure US Support in the Cold War.
- Students will learn about sociological comparisons between school systems in Chile and the United States.
- Students will observe immigration policies and customs with regards to returning to Chile.

Science

- Students will observe the natural landscape and the differences in land formations (Atacama Desert, frequency of earthquakes and volcanic eruptions), weather, etc.

English

- Students will demonstrate understanding of the nature of language through comparisons of the language studied and their own.
- Students will visit the house of Pablo Neruda and use literary analysis techniques to analyze his poetry.

Math

- Students will convert currencies
- Students will budget their money for expenses- Curriculum Maps- Consumer Math
 - Understand the importance of budgeting process and determine an appropriate budget (based on your salary and living expenses)
 - Calculate and compare ordering costs of items from different stores
 - Anticipate and determine "hidden fees" and use this information to make purchasing decisions

In conclusion:

This experience will bring a new vision to the Spanish classrooms at Southington High School. The cultural excerpts, grammar concepts and geographical studies one reads about in the textbook text will be brought to life. This groundbreaking educational jump will prove more valuable than simply retelling students about a specific city, concept or tradition; the students will be able to live it. This opportunity will put the Southington school system on the map for offering a study abroad program where the students attend a school in the community and the experience of a homestay program. Teachers and students should always be open to furthering their education. This opportunity will allow both the teacher and students to enhance their own knowledge and become better global citizens and lifelong learners.

FAQs

How much does the trip cost?

The trip will cost approximately \$2800 per student, not including spending money. This price includes airfare and expenses for excursions. The price **does not** include spending money for gifts, souvenirs or extra meals/drink. The price **does not** include cost of supporting host child in the home, i.e. food expenses, gas for travel and family day excursions. It is expected that host families reciprocate this financial responsibility. You are treating this child as if they are a part of your family just as they will be treated in Chile.

Who will my child be staying with? How do I know they're safe?

All families that chose to participate in this exchange, both in Chile and Southington are committing to the health and wellbeing of a child. With that being said, all families involved must commit to a criminal record screening and background check at their expense. Students will fill out a profile questionnaire that will be used to match the students with a host brother or sister. Female participants will be matched with a host sister and male participants will be matched with a host brother.

Other stipulations for hosting include: a separate and private room for your host student, a means of transportation, and Wi-Fi in the home.

***All students are required to get in touch with their host family at least once before departing for Chile. This is highly suggested as a means of getting to know the students and their family prior to your child leaving.

What are they going to be doing while there?

Our students will be engaged in a number of cultural and exploratory activities while in Chile. They will be attending the school that host students' attend and they will also be exploring the surrounding town/city that they will be staying in with out tour director. Some families will also take their host students to different places including shopping centers, restaurants and family gatherings.

What are my responsibilities as a host family?

As stated above, you are expected to reciprocate the same treatment and responsibility as the Chilean host families. This student will be entering and staying in your home one week. They will become a part of your family and will be living your daily routine.

It is also highly encouraged that on family day, you take the students to different attractions and places in the surrounding area as your child will be taken while in Chile. This is the best way to expose the students to the American culture and different places in New England.

Tentative Trip Schedule of activities:

| April 2019 | October 2019 |
|--|---|
| Thursday: Arrival in Santiago. Stay in hotel. Sky Costanera and dinner | Wednesday: Students arrive in NYC |
| Friday: Santiago tour / cultural center La Moneda. | Thursday: Day in NYC |
| Saturday: Museum of Pre-columbian art. Lunch. Travel to Viña and meet host families. | Friday: Day in NYC. Travel to Southington |
| | Saturday: Day trip to Boston |
| | Sunday: Apple Harvest with students and their families. |

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| <p>Sunday: Day with host family</p> <p>Monday: Shadow students at Colegio Monjas francesas. Vina del mar city tour</p> <p>Tuesday: Morning at school. trip to Valparaiso and city tour. cooking class/ shopping</p> <p>Wednesday: Day in English classes Afternoon with host family</p> <p>Thursday: Morning at school. Community service activity</p> <p>Friday: Hiking/ activities outdoors - Jardín Botanico and picnic</p> <p>Saturday: Travel to Santiago. Depart Santiago and Arrive in NYC</p> | <p>Monday: Students attend SHS and shadow the schedule of their host student.</p> <p>Tuesday: Students attend SHS and assist in Spanish classes. Afternoon tour of Yale University and Pepe's pizza dinner.</p> <p>Wednesday: Students attend SHS and assist in Spanish class as well as tour other school programs.</p> <p>Thursday: Hiking trip during the day with picnic lunch. Return to school</p> <p>Friday: Shadow at SHS. Farewell dinner/ home sports game</p> <p>Saturday: Travel to New York City and take flight home.</p> |
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