

Southington Board of Education Meeting

Thursday, March 9, 2017 6:30 PM

John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, CT 06489

200 North Main Street
Southington, CT 06489



BOARD OF EDUCATION MEETING

1. CALL TO ORDER - Executive Session to discuss Personnel (Director of Business & Finance Contract) ~ 6:30 p.m.
2. Celebration of Excellence for SHS Art Students who Received an Award from the Connecticut Scholastic Art Awards Program ~ Emma Becotte, Abigail Legere and Alivia Barbour
3. Reconvene Meeting ~ Regular Session ~ 7:00 p.m.
4. Pledge of Allegiance
5. Approval of Minutes ~ February 23, 2017
6. Communication
 - a. Communications from Audience
 - b. Communications from Board Members
 - c. Communications from Administration
 - d. Communications from Student Representatives
7. Superintendent's Report
 - a. Personnel Report
8. Committee Reports
 - a. Finance Committee Meeting ~ March 6, 2017
 1. Painting Services ~ 2017-BID-15
 2. Lawn Mowing & Trimming Services ~ 2017-BID-20
9. Old Business
 - a. Town Government Communications
 - b. Construction Update
10. New Business
 - a. Policy Updates (5111, Students, Admission; 5113, Students, Participation in Athletics and Other Co-curricular Activities; 6172, Instruction, Gifted and Talented Program) ~ 2nd Reading
11. Adjournment

The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at www.southingtonschools.org. These minutes are considered a draft until approved at the following regular Board of Education meeting.

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

FEBRUARY 23, 2017

The regular meeting of the Southington Board of Education was held on Thursday, February 23, 2017 at 7:00 p.m. in the John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with Executive Session scheduled for 6:30 p.m.

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:33 p.m.

Board members present: Mr. Robert Brown, Mrs. Terri Carmody, Mrs. Juanita Champagne, Mr. David Derynoski, Mrs. Terry Lombardi, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent: Mrs. Colleen Clark.

Administration present: Mr. Timothy Connellan, Superintendent of Schools and Mr. Steven Madancy, Assistant Superintendent.

MOTION: by Mrs. Carmody, seconded by Mr. Brown:

"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing disciplinary matters, personnel (Director of Business and Finance Contract), and upon conclusion reconvene to public session."

Motion carried unanimously by voice vote.

2. EXECUTIVE SESSION TO DISCUSS DISCIPLINARY MATTERS AND PERSONNEL (Director of Business & Finance)

Mr. Goralski declared Executive Session ended at 6:54 p.m.

3. RECONVENE MEETING ~ REGULAR SESSION

The regular session reconvened at 7:00 p.m. by Mr. Goralski, Chairperson.

Board members present: Mr. Robert Brown, Mrs. Terri Carmody, Mrs. Juanita Champagne, Mr. David Derynoski, Mrs. Terry Lombardi, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent: Mrs. Colleen Clark.

Administration present: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; Mr. Peter Romano, Director of Operations and Mrs. Margaret Walsh, Director of Pupil Services.

Student representatives present were Miss Samantha Steeves, Miss Samantha Martins and Mr. Joseph Martin.

4. PLEDGE OF ALLEGIANCE

The student representatives led in reciting the Pledge of Allegiance.

Mr. Goralski called for a moment of silence in memory of Donna DeSando who was employed by the Southington Public Schools as a teacher for 35 years and retired in 2005 and Zora Gura who retired from the Southington School system where she worked as a paraprofessional for 15 years.

5. APPROVAL OF MINUTES ~ January 26, 2017

MOTION: by Mr. Oshana, seconded by Mrs. Carmody:

“Move to approve the regular Board of Education minutes of January 26, 2017, as submitted.”

Motion carried unanimously by voice vote.

6. COMMUNICATIONS

a. Communications from Audience

Ms. Danielle LoCascio, 19 Church Street, had issues regarding a change in location for CREC buses to pick up and drop off students from Southington High School (SHS) to Kennedy Middle School (JFK). Her two children go to different CREC schools and ride different buses. Her son, a senior, had a parking pass for SHS, but cannot park at JFK. She noted that parents were given only two days’ notice before school started of the change in bus pick up and drop off, which she found out via Facebook from other parents. She had made numerous phone calls to a number of people and heard different reasons and justifications for this move. She thought there was a major breakdown in communication between Southington Public Schools and CREC.

Mr. Goralski stated that CREC organizes the transportation and advised Ms. LoCascio to contact her children’s CREC magnet schools first to discuss the changes. She could then call Mr. Connellan to discuss the parking situation at JFK.

b. Communication from Board Members

MOTION: by Mrs. Carmody, seconded by Mr. Oshana:

“Move Agenda Item 10.c ‘Out of State / Overnight Field Trip Approval’ to Agenda Item 6.e.”

Motion approve unanimously by voice vote.

MOTION: by Mrs. Carmody, seconded by Mr. Oshana:

“Move to add Student Expulsions to the agenda as Item 10.h.”

Motion carried unanimously by voice vote.

Board members discussed the following:

- A question raised was if the Board of Education had to reexamine Board policies regarding transgender bathroom use and immigration changes due to President Trump’s recent executive orders. Mr. Madancy explained that, per the legal firm of Shipman & Goodwin, Connecticut’s anti-discrimination laws still protect students for gender identity.
- At the Southington Library, there are over 5,000 online courses that are free to every student, teacher, paraeducator and administrator in the Southington school system whether they live in Southington or not.
- The Kelley Elementary School Drama Club production of “Willy Wonka” and Strong Elementary School Drama Club production of “Suessical Junior” were very professional and helps develop confidence in the young students.
- “Taste of Culture” at DePaolo Middle School on February 23, 2017 was well attended with students giving performances representing different countries.
- Mr. Brown, Mrs. Lombardi and Mrs. Queen will be attending the “Day on the Hill” with the legislators on Wednesday, March 8, 2017. The three Board of Education Student Representatives were invited to attend.
- “Read Across America” is next week in recognition of Dr. Seuss’ birthday and it is a highlight for Board members to read at the schools.
- Southington Education Foundation (SEF) is hosting a Family Day Fundraiser at the Crystal Bees entertainment complex in Southington on March 12, 2017 from noon to 5:00 p.m.

c. Communication from Administration

Administration reported on the following:

1. Office 365 Email Pilot: Mr. Connellan reported that Mr. Jamie Olander, Technology Director, piloted Office 365 for email with his Technology Department, which is a web-based package as opposed to buying individual Office packages. Office 365 Email recently was implemented in all central office departments; once it is implemented district-wide, there is the possibility of a \$35,000-\$45,000 savings.
2. DePaolo Traffic Pattern: Mr. Connellan reported that the Calendar House construction will be starting late March and that he and Mr. Romano met with the DePaolo administration to discuss new traffic patterns for student safety and to help alleviate ongoing traffic problems. Parents will be notified of the changes. Mr. Derynoski advised having police at DePaolo during construction to help with traffic in the morning and at dismissal and to ask the construction crew to limit construction during those times.

3. NARCAN: Mr. Connellan explained that this is a lifesaving drug administered to individuals who have overdosed. Currently, the Resource Officer at the high school has NARCAN in his police cruiser. The School Medical Advisor issued standing orders that will allow the school nurses to administer NARCAN and they will be offered formal training. NARCAN will be available at the high school and middle schools and an option for Southington Catholic School where the school system has a nurse that services that building.
4. Professional Development Day – Tuesday, February 21: Mr. Madancy reported Ms. Walsh secured a speaker, Margie Gillis, Executive Director of the Haskins Lab, who is nationally renowned in the area of Dyslexia and gave a presentation at the Municipal Center. Mr. Madancy discussed at length his visits to the various schools offering Professional Development and their presentations.
5. CAS Executive Leaders: On February 2, 2017, Mr. Madancy, Mrs. Carmody and Mr. Brian Stranieri attended the CAS Executive Leaders, which is a monthly roundtable for Superintendents. The discussion was on Mastery-based Learning.

Mr. Madancy acknowledged that the Professional Development offered on Friday, February 17, before a long weekend, was well attended by faculty and staff.

d. Communications from Student Representatives:

Miss Steeves reported on the following:

- The Unified Theatre Show is scheduled for March 16, 2017 with the theme “Around the World.” She and Miss Martins will be representing Africa.
- The Robotics season recently started with scouting and designing meetings.

Mr. Martin reported on the following:

- On Thursday, February 9, 2017, “Navigating the College Process” was held for sophomores and juniors at the high school.
- The Marching Band Surround Sound #8 show is “Peer Imagination” and will be held on Friday, March 10, and Saturday, March 11 from 7:00pm-9:00pm and on Sunday, March 12 from 6:00pm-8:00pm.

Miss Martins reported on the following:

- The Multicultural Club hosted a Fashion Show on February 17.
- The Student Council Think Tank is hosting a Volleyball Tournament on March 8, 2017.
- A Substance Abuse Awareness Night will be held on March 10, 2017.
- She thanked the Board for the invitation to attend the “Day on the Hill.”

e. Out of State /Overnight Field Trip Approval (formerly Agenda Item 10.c)

MOTION: by Mrs. Lombardi, seconded by Mr. Derynoski:

“Move to approve the field trip request for the Southington High School Key Club to attend the annual conference in Springfield, MA, as presented by the administration.”

Mrs. Beth Hosmer, Key Club Co-Advisor, explained in detail the convention itinerary. The Southington Kiwanis Club pays for the bus and treats the students to a meal on Saturday evening. Three Southington students are running for district-level positions.

Mrs. Hosmer announced that on Saturday, February 25, 2017 the annual Kiddy Carnival would be held at the high school from 9:00am-12:30pm. Admission is a box of macaroni and cheese. Miss Steeves is the Key Club President.

Mr. Madancy introduced Mr. Patrick Nobou, Key Club Co-Advisor, who will also be chaperoning the field trip and is a French and Spanish World Language Teacher at Southington High School.

Motion carried unanimously by voice vote.

7. SUPERINTENDENT’S REPORT

a. Personnel Report

MOTION: by Mr. Derynoski, seconded by Mrs. Carmody:

“Move to approve the Personnel Report, as submitted.”

Motion carried unanimously by voice vote.

8. COMMITTEE REPORTS

a. Curriculum and Instruction Committee Meeting ~ February 1, 2017

Mrs. Carmody reported that Mr. Duffy, Science Coordinator, presented three course proposals to the committee: 1) CCP Physics (revised course), 2) Honors Physics (new course) and, 3) CCP Environmental Science (new course). The committee approved all three courses. Mr. Levin, Director of ALTA, discussed course credit alterations with the committee to give more of an incentive to ALTA students and keep them on track for graduation. The committee reviewed language in the current graduation policy that reinforces the idea that special arrangements should be considered for students within alternative learning programs and approved his request. Mrs. Carmody reported that the committee discussed at length the requirements for mandated testing for both SAT and CAPT Science for the spring. The administration proposed combining SAT and Science Day into one Southington High School assessment day on April 5 along with several changes to to the day that would affect the students. The committee agreed with the changes and requested that the high school administration notify all staff members and families of the rationale for these changes.

b. Policy and Personnel Committee Meeting ~ February 13, 2017

Mrs. Queen reported that the committee reviewed two job descriptions that were updated to reflect current expectations for each job. The committee reviewed and discussed a number of policies and regulations with some that are up for review later on the agenda. Mrs. Queen discussed each policy and regulation change at length. The policy updates for tonight’s review are for 5111, Students, Admission; 5133, Students, Participation in Athletics and Other Co-curricular Activities; 6172, Instruction, Gifted and Talented Program. At the next Board

meeting, the committee will present a motion that will contain anti-discrimination, protected class language that affects seven policies.

c. Finance Committee Meeting ~ February 16, 2017

a. Preschool Tuition Rates 2017-2018

MOTION: by Mr. Oshana, seconded by Mrs. Lombardi:

“Move to approve a five percent (5%) increases in preschool tuition for 2017-2018 as recommended by the Finance Committee.”

Motion carried unanimously by voice vote.

b. Vehicle Lease

MOTION: by Mr. Oshana, seconded by Mr. Derynoski:

“Move to approve entering into a four-year lease to purchase a 2017 Ford F-150 truck.”

Motion carried unanimously by voice vote.

c. Online Payments – Activities & Fees

MOTION: by Mr. Oshana, seconded by Mr. Derynoski:

“Move to use MyPaymentsPlus as the online payment system for school activities and rolling the fee into the activity as stipulated by the Finance Committee.

Motion carried unanimously by voice vote.

9. OLD BUSINESS

a. Town Government Communications

Mr. Goralski reported on a recent Farm Heritage Committee meeting that he attended and discussed their collaboration with LEAF, the farmland next to DePaolo Middle School (former Pleasant View Stables) and the opportunities for the high school Ag-Science Program. As a fundraising opportunity for the PTOs, the Farm Heritage Committee plans to get approval from central office for LEAF to collaborate with the PTOs to help grow crop-sharing opportunities.

Mr. Goralski stated that March 6, 2017 is the Board of Finance public hearing on the 2017-2018 budget. The Board of Education workshop with the Board of Finance is March 21, 2017. The Board of Finance and Board of Education are working on a date for another workshop to discuss government scenarios.

10. NEW BUSINESS

a. Leonard & Gladys Joll Scholarship Committee Appointment

Mr. Oshana, Mrs. Lombardi and Mr. Derynoski volunteered to serve on this committee.

b. Approval of Job Descriptions

MOTION: by Mrs. Queen, seconded by Mr. Oshana:

“Move that the Board of Education approve the revised job descriptions for Information Systems Specialist and Bookkeeper at Southington High School as recommended by the Policy and Personnel Committee.”

Motion carried unanimously by voice vote.

c. Out of State / Overnight Field Trip Approval (*moved to Agenda Item 6.e*)

d. Girls Ice Hockey Club Team

Mr. Connellen reported that a group of parents requested joining with another district (Avon) to form a Girls Ice Hockey Club. An independent club level team, with Southington residents participating, already exists and has been playing for several years. Club level play would be at no expense to the Board. The ice rink in Newington would be used. Mr. Connellan and Mr. Greg Ferry, Athletic Director, discussed at length the opportunity and noted that if Avon could no longer sustain the club status, then Southington would not be able to offer it, which had been made clear to the parents. The Board discussed liability insurance, cost and sustainability.

e. Policy Updates (5111, Students, Admission; 5133, Students, Participation in Athletics and Other Co-curricular Activities; 6172, Instruction, Gifted and Talented Program) ~ First Reading

Mr. Goralski noted that this would be voted on at the next meeting. If a Board member had any questions or concerns, they are to contact Mrs. Queen.

f. Stipend Position ~ Outdoor Track

Mr. Connellan explained that the participation rate in track and field continues to grow and the ratio of students to coaches is very high. The same situation occurred with Indoor Track. The request is for an interim assistant track and field coach for a better adult to student ratio, improved student safety, instruction, and supervision. This would be funded from current appropriations.

MOTION: by Mrs. Carmody, seconded by Mrs. Queen:

“Move to add one interim Assistant Track and Field Coach at Southington High School.”

Mrs. Lombardi recused herself from the conversation. The Board questioned the number of track meets, the different track and field events, if this stipend position was for both boys and girls, and the increase in participation.

Motion carried by voice vote.

g. Drug Abuse Prevention Presentation

Mr. Goralski welcomed Mrs. Christina Simms as the new Youth Services Director and noted the importance of the partnership between Youth Services, STEPS and the Board of Education.

Mr. Goralski addressed a comment made at a Town Council meeting regarding drugs at the high school and noted that nothing matters more to the Board than the safety of the children and that the students at Southington High School are safe. The Board, in partnership with STEPS, will always work to make it safer. If there is a concern about drugs in schools, he requested that it be addressed with the Board of Education, not at other town meetings.

Mrs. Kelly Leppard, Prevention Specialist for the town of Southington, introduced Mrs. Christina Simms, Megan Albanese and Kiana McDavid who accompanied her. Mrs. Leppard gave a lengthy and informative presentation to the Board on current and local youth substance abuse trends and what is being done by the town in partnership with the Board and community to address it. See *Attachment #1* for details.

Mrs. Leppard announced that there will be a Parent Educational Awareness event at Southington High School on March 15, 2017 from 6:30pm – 8:00pm addressing alcohol and drug trends, followed by a resource fair.

Mr. Brown requested Professional Development for teachers and staff regarding drug trends, how to recognize behaviors of concern, what teachers could do if they have a student that they suspect is abusing alcohol and/or drugs and if the teacher is protected.

Mrs. Lombardi questioned prescription drugs. Mrs. Leppard announced that there was a new law recently passed that the doctors can only prescribe a 7-day supply to eliminate access of unused prescription drugs. Mrs. Simms stated that there needed to be a culture shift and wrap around approach. The Board had a lengthy discussion on the topic and how to get parents involved.

h. Student Expulsions 2016-2017-13, 2016-2017-14 and 2016-2017-15

MOTION: by Mrs. Carmody, seconded by Mr. Oshana:

“Move to expel students 2016-2017-13, 2016-2017-14 and 2015-2017-15 as stipulated by the Superintendent of Schools.”

Motion carried unanimously by voice vote.

11. ADJOURNMENT

MOTION: by Mr. Derynoski, seconded by Mrs. Lombardi:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 8:56 p.m.

Respectfully submitted,

Linda Blanchard
Recording Secretary

Good evening. My name is Kelly Leppard and I am the Prevention Specialist for the Town of Southington. I am joined here tonight with Christina Simms, who is our new Director of Southington Youth Services, my co-worker, Megan Albanese, and our intern, Kiana McDavid. Our goal in the next 15 minutes is to give you all information on current and local drug trends, our work and how we have come together as a community to tackle the issues of youth alcohol, tobacco, electronic cigarette & vaping, marijuana and prescription drug abuse. These issues have recently been put in the spotlight in our community and we are here to inform you on the progress we have been making but with requests on how to strengthen our partnership as we move forward.

I personally have been working to combat these issues for the past nine years, when our coalition first started, alongside numerous community volunteers. I want to first start tonight out by saying that combating the war on drugs is no simple fix. Youth substance abuse is not just a problem here in Southington, but a problem facing our entire nation. But the difference is, we can make a difference here in Southington with our efforts. We can make a difference on the local level. When we join forces between each sector of the community, where we are all working to make substance abuse prevention a priority – change can happen. Through education, reducing access and policy change is how we make it work.

Joining forces within a community is exactly what a coalition is. A coalition is a diverse group of organizations and individuals who agree to work together to achieve a common goal and 9 years ago, we created that collaboration and called it the STEPS Coalition – Southington's Town-wide Effort to Promote Success, which is Southington's substance abuse prevention coalition. Most of you may have heard of our work through our Asset Building Classrooms initiative but we are so much more.

Our coalition is made up of sectors within our community that include our police department, clergy association, media, business community, parents, youth, town government, civic organizations, and very importantly, our education sector. We are using the wrap around approach so that all players are at the table when working on youth substance use. Just as it takes a community to raise a child, it takes a community to build protective factors for our youth.

In addition to knowing that we can make changes on the local level, we know that prevention works. In a society that continually promotes alcohol and drug use at every level, from celebrities to advertisements at sporting events, the need to provide education on the dangers of alcohol and drug use and its effect on children has never been greater. Education on this critical threat needs to begin as early as possible in people's lives. Properly educated children and youth are much more likely to avoid such dangers.

A great example is our prevention efforts and educating youth at an early age is with our Asset Building Classrooms initiative. With the support we receive from the Southington Board of Education and the Southington School System, we are building protective factors in youth in every school and in every classroom. Having staff and students be kinder and more supportive for one another is a research based initiative to build a safety net to protect kids. The more assets kids have, the more likely they will be healthy and successful and not engaged in risk-taking behaviors such as drug and alcohol use.

In addition to the education system, families, communities and individuals are not helpless to prevent substance abuse. Research confirms the benefits of parents providing consistent rules and discipline, talking to children about alcohol and drugs, monitoring their activities, getting to know their friends, understanding their problems and concerns, and being involved in their learning. The importance of open communication between parents and their kids regarding the negative effects of alcohol and drug use play a significant role in decreasing the chances of developing a substance use disorder. Such communication continues to provide benefits through adolescence and beyond.

In addition, proven effective areas in prevention for underage drinking alone include changing cultural misconceptions and behaviors about alcohol use through education, curtailing the availability of alcohol to young people under age 21 and consistent enforcement of existing laws and regulations regarding alcohol purchases. These are all prevention strategies we are doing here in Southington.

With the help and support from the Southington Board of Education, we are able to survey our students every two years by administering the Search Institute's Attitudes and Behavior Survey to students in grades 7, 9, and 11. Through the collection of this data we know our four core measure data which includes youth previous 30 day use of substance use, their perception of harm, their perception of peer risk and their perception of parental disapproval.

Here in Southington, we also know that for social access, youth obtain access to alcohol from their homes with or without parent permission and they are exposed to alcohol through retail entities with bars, restaurants and package stores selling to minors. We know that there is a low perception of harm regarding marijuana, due to our current laws and legislation, regarding medicinal and recreational use as well as the decriminalization. Parents and youth are unaware of side effects and long term consequences and youth feel that their parents are dismissive of youth marijuana. For vaping and e-cigarette use, there is a large misconception that they are 'less dangerous' than traditional cigarettes and they are known to be easy to disguise due to the products being odorless. For prescription drugs, we know there are many sources of how youth

obtain them including from medical professionals, from peers who have a prescription, at their own homes or family members' homes with or without permission. Youth report taking prescription drugs without knowing what they are, that parents do not discuss the dangers of prescription drug abuse with their children and youth believe the myth that because prescription drugs are medication, they are safe.

All of our work is research based and data driven. From the data we have collected (which includes our student data, student supplemental survey data, focus group data, and law enforcement data) we worked with consultants and our board members to create logic models to determine our problem statements, the root causes of our problems and the local conditions as to why these problems are happening here in Southington. This then creates our action plans to bring our prevention initiatives into our community.

Some of the prevention initiatives you may or may not be familiar with include our permanent medication drop box that is located in the lobby of the Southington Police Department for unwanted or unused prescription drugs, which helps keep medications out of the hands they do not belong to. The installation of our drop box and media campaign to advertise our box was followed up with the 'Lock or Drop it' campaign to educate Southington residents on the importance of keeping medications in a secured location when they are still using them. We did a 'Lock your liquor' campaign on the importance of knowing the alcohol supply in your homes and keeping your supply in a location where minors can't gain access. We have worked very closely with the Southington Police Department by conducting compliance check operations, where we send underage youth into bars, restaurants and package stores to ensure those with liquor permits are following the rules. Within the past year, we have worked with the Police Department and their Special Investigations Unit to create a follow up survey for anyone from town that has overdosed from heroin to see where the addiction started. As of today, there has been 13 interviews done and the majority of reasons of initiation was a result of an accident or injury, that led to a prescription drug addiction and then heroin use. We have provided professional development for our police officers on controlled party dispersals, behind the scenes of social media, and topics related to our focused substances. Just this past year, we paid for breathalyzers for the administration at Southington High School for school sponsored events such as dances and prom to deter students from drinking.

We have worked with our business community, to provide multiple TIPS Trainings (which is a training for invention procedures when serving alcohol), hosted a forum for business owners with the CT State Liquor Commission on the current laws and regulations and we provide ongoing merchant education supplies to liquor permittees on how to properly check identifications.

We have a large youth involvement in our work. Aside from the hundreds of students involved in our Asset Building Classrooms initiative, we have a STEPS Youth Committee that volunteers throughout the community and the STEPS Youth Council, which is made up for 30 students working specifically on prevention initiatives. There is a misconception that STEPS only has 'good kids' involved. Well... every kid is a good kid when you have a community that provides them with protective factors and all kids can be at risk if we aren't paying attention. Although being part of the STEPS Youth Council builds the student's leadership skills and gives them the opportunities to have their voices heard, they are working on projects that impact the entire Southington Community. A few examples include the 84 Campaign, which was based off of our collected student data - it's not what you think, 84% don't drink which was an awareness campaign that went against the misconception that 'everyone drinks.' This group created and has had two town ordinances passed, which includes one for the placement of tobacco delivery products, that they must be behind the counter of convenience stores just like cigarettes so that our stores don't look like smoke shops (which was also based on research when advisory board members conducted environmental scans and found this really was an issue here in Southington), and the second being that all alcohol advertisement specials created by local establishments must say we ID and 21 and older on them. Just this past Tuesday, students created another public service announcement regarding what is in an e-cigarette that should be ready to air next week. These students are making long-lasting, positive changes that affect everyone in our community.

As a coalition, we have worked on numerous projects and initiatives in these past nine years and although change doesn't happen overnight, we are making a difference. As a community, we are making these issues are priority.

Here are some statistics we are proud of :

For the developmental assets, since we have started...

- The caring school climate asset has increased by 12 percentage points
- Parent involvement in schooling has increased by 10 percentage points
- Youth feeling that they are a resource in our community has increased by 9 percentage points
- Family Boundaries has increased by 9 percentage points
- Adult role models and positive peer influences have both increased by 13 percentage points
- And the equality and social justice asset has increased by 12 percentage points
- 30 day use rates for alcohol has decreased 6 percentage points, 4 percentage points for tobacco, and for marijuana and prescription drugs, the percentage has remained the same, which in today's culture, that is a positive.

- The perception of parental disapproval for alcohol has increased by 7 percentage points, meaning youth believe their parents would not approve of them using alcohol and perception of risk has increased 14 percentage points, meaning more kids think using alcohol is risky.
- A red flag in our data is that the perception of harm for marijuana has decreased by 17 percentage points since we have been surveying our students. This is no surprise again, due to our current potential legislation regarding the recreational use of marijuana. Kids do not believe marijuana is dangerous or risky. One way all of you in the audience tonight and help our efforts is to reach out to our legislators, specifically the ones on the public health committee and voice your concerns.

In addition to my work here in Southington, I am also the current President of the Connecticut Association of Prevention Professionals, which is a state-wide network of prevention teams working on the same issues. This expands our work on the local level to the state level, which is just as important. For example, if our community is doing our jobs by not providing alcohol to kids and off premise merchants (package or liquor stores) are passing compliance checks, we want to make sure our kids are not going to the town next door to buy their alcohol.

Our overall goal is to provide our community, parents and educators with the best resources to reduce the impact of substance abuse and empower young people to live successful lives.

How can you help and what are our future plans:

In addition to our on-going initiatives that are supported by the Southington Board of Education, including our annual Prom Promise Campaign and our 5th and 8th grade transition days, letting us being part of the process when issues arise is a start. We are collaborating with the Southington Police Department and the Administration at Southington High School on March 15th for a parent educational awareness event on current alcohol and drug trends, followed by a resource fair with our partners such as Wheeler Clinic, the Connecticut Clearinghouse, Rushford, The Southington and State Police, Youth Services, The CT Association of Prevention Professionals (CAPP). CAPP will be debuting their Hidden in Plain Site backpack, which is a backpack of filled with current items kids might have to hide their substances in, such as a hair brush that opens from the top to conceal marijuana or a Pringles can that opens from the bottom that doesn't really have Pringles inside. Flyers for the event will be sent out through the SHS Administration and can be found on our website, www.southingtonsteps.org

In addition, we have met with Mr. Connellan and Mr. MaDancy regarding professional development for staff in regards to current drug trends and getting updated information to health class professionals on an on-going basis. We also want to hear from you and the Southington Public Education staff. You are the ones working day in and out with students. How can we be more of a resource for you?

All of us are here tonight because we care about the kids in this community. Although we have successes, we certainly have our work cut out for us. Is substance abuse still a concern in our community? Absolutely. Our coalition and community partners have no illusions that it's not. We know the difficulty of the task of changing community norms, both attitudes and behaviors, and decreasing youth substance abuse is something that will not happen over- night - but with our efforts and the support of community stakeholders like yourselves, we are going to continue to make the difference on the local level.

Board of Education

Administrative Report

March 9, 2017



- 1. Revised Traffic Pattern – JAD – follow up**
- 2. Read Across America Days - Celebrations**
- 3. Healthy and Wise Committee - update**
- 4. Extended School Year (ESY)**
- 5. Camp RISE**

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date March 9, 2017

Decision Requested X Agenda Code 7. a.

AGENDA REPORTING FORM

Agenda Topic: Personnel Report

Summary of Issue: This Personnel Report includes appointments, resignations, retirements, and transfers for certified and classified personnel for 2016 – 2017.

Background: The attached report lists personnel activity from February 1, 2017 through February 28, 2017.

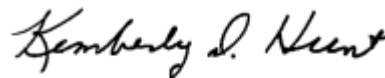
Alternative Strategies: _____

Cost (if applicable): N/A **Funding Source:** Board of Education

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Recommend that the Personnel Report be approved as submitted.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. Personnel Report

Agenda – March 2017

PERSONNEL ACTIVITY REPORT

FOR: March 2017

APPOINTMENTS

Certified

Name	Position	School	FTE If Less Than 1.0	Effective Date	Highest Degree	University / School	Salary
No certified appointments in the month of February							

Classified

Name	Position	School	Hours Per Week	Effective Date	Salary / Hourly Rate
Sena, Deanna	Principal's Secretary, Elementary & Middle School, Class I	Plantsville	35.00	February 13, 2017	\$23.29
Cremona, James	Interim Maintenance (Electrician)	SPS	40.00	February 13, 2017	\$30.66
Thomson, Patricia	Special Education Paraeducator	DES	27.50	February 14, 2017	\$15.36
Ross, Lara	ABA Therapist	DES	35.00	February 14, 2017	\$15.36
Lester, Amanda	Grant Funded Literacy Tutor	DES	25.00	February 28, 2017	\$20.12

RESIGNATIONS

Certified

Name	Position	School	Effective Date	Years of Service	Retire
Burdick, Rosemary	Middle School Math Specialist	JAD	July 1, 2017	11 years	Yes
Dunn, Judith	Earth Science Teacher	SHS	July 1, 2017	22 years	Yes

Classified

Name	Position	School	Effective Date	Years of Service	Retire
Sena, Deanna	Clerk	Flanders	February 10, 2017	1 year	No
Mendicino, Wendy	Grant Funded Math Tutor	JAD	February 15, 2017	1 ½ years	No
Wayton, Matthew	Full-Time Special Education Paraeducator	SHS	February 24, 2017	2 years	No
Blasi, Robyn	Part-Time Special Education Paraeducator	JFK	March 1, 2017	4 years	No
Bruno, Nancy	Part-Time Special Education / Cafeteria Paraeducator	JFK	March 11, 2017	11 years	No
Krampitz, Kimberly	Clerk	Strong	March 15, 2017	6 months	No

CHANGE IN FTE

Name	From Position		To Position	School	Effective Date
Fetta, Janice	28.00 hour ABA Therapist		35.00 hour ABA Therapist	Hatton	February 22, 2017

TRANSFERS

Certified

Name	From Position	From School		To Position	To School	Effective Date
No certified transfers in the month of February						

Classified

Name	From Position	From School		To Position	To School	Effective Date
Griffin, Hattie	ABA Therapist	Hatton		ABA Therapist	KES, Lids Program	February 22, 2017

UNPAID LEAVES OF ABSENCE

Name	Position	School	Start Date	End Date	Reason
No unpaid leaves of absence in month of February					

COACHING / STIPENDS

Appointments

Name	To Position	School	Effective Date	Stipend
Wojsnarowicz, Gerald	Head Coach, Baseball	JAD	March 1, 2017	\$3,538.00
Zenowitz, Thomas	Head Coach, Softball	JAD	March 1, 2017	\$3,538.00
Lefkowitz, Matthew	Head Coach, Baseball	JFK	March 1, 2017	\$3,538.00
Cristelli, Jason	Head Coach, Softball	JFK	March 1, 2017	\$3,538.00
McAloon, James	Assistant Coach, Baseball	SHS	March 1, 2017	\$4,118.00
Meccariello, Tyler	Freshman Coach, Baseball	SHS	March 1, 2017	\$3,887.00
Lembo, Charles	Head Coach, Baseball	SHS	March 1, 2017	\$6,453.00
DiNello, James	Head Coach, Golf	SHS	March 1, 2017	\$4,790.00
Kapell, Louis	Assistant Coach, Golf	SHS	March 1, 2017	\$2,316.00
Chase, Ron	Head Coach, Boys Lacrosse	SHS	March 1, 2017	\$6,453.00
Belardinelli, Eve	Assistant Coach, Girls Lacrosse	SHS	March 1, 2017	\$4,118.00
Marquardt, Alexa	Freshman Coach, Girls Lacrosse	SHS	March 1, 2017	\$3,887.00
Pomposi, Jillian	Head Coach, Girls Lacrosse	SHS	March 1, 2017	\$6,453.00
Przybylski, Burno	Assistant Coach, Softball	SHS	March 1, 2017	\$4,118.00
Burkell, Scott	Freshman Coach, Softball	SHS	March 1, 2017	\$3,887.00
Hernandez, Davina	Head Coach, Softball	SHS	March 1, 2017	\$6,453.00
Thompson, Robin	Head Coach, Girls Tennis	SHS	March 1, 2017	\$4,790.00
Mauro, Tony	Head Coach, Boys Tennis	SHS	March 1, 2017	\$4,790.00
Drury, Michael	Assistant Coach, Boys Outdoor Track	SHS	March 1, 2017	\$4,118.00
Dachelet, Daniel	Head Coach, Boys Outdoor Track	SHS	March 1, 2017	\$6,453.00
Lombardi, William	Assistant Coach, Girls Outdoor Track	SHS	March 1, 2017	\$4,118.00
Green, Connor	Head Coach, Girls Outdoor Track	SHS	March 1, 2017	\$5,404.00
Gianacopolos, Lou	Head Coach, Boys Volleyball	SHS	March 1, 2017	\$6,453.00
Casey, Timothy	Assistant Coach, Boys Volleyball	SHS	March 1, 2017	\$4,118.00

Resignations

Name	From Position	School	Effective Date
Spreda, Robert	Head Coach, Girls Basketball	JAD	March 1, 2017

SOUTHINGTON BOARD OF EDUCATION
Southington, Connecticut



FINANCE COMMITTEE MEETING

Monday, March 6, 2017, 6:30 p.m.

J. A. DePaolo Middle School

Counseling Conference Room

385 Pleasant Street, Southington, CT 06489

Board Members Present: Colleen Clark, David Derynoski, Terry Lombardi, Zaya Oshana
Present from Administration: Sherri DiNello, Director of Business & Finance; Jennifer Mellitt,
Account Manager; Peter Romano, Director of Operations

The Finance Committee meeting was called to order at 6:32 p.m.

1. **BID AWARDS:**

a) **Painting Services ~ 2017-BID-15:**

The committee reviewed the bid results and the recommendation for award. The committee had questions about the low vendor Scholar Painting's bid and the Southington High School variance. Mr. Romano explained that he took the vendor on a second walk-through and he committed to his price. References were checked and Mr. Romano recommended a performance bond at our cost. He will work with the vendor for additional areas to be added while staying within the budget line.

The committee recommended awarding Southington High School, Derynoski Elementary School and Hatton Elementary School to the low bidder Scholar Painting. Additional areas will be added within the budgeted amount.

b) **Lawn Mowing & Trimming Services ~ 2017-BID-20:**

Mrs. Mellitt reviewed the bid award recommendation with the committee. The consensus of the committee was to recommend awarding the following:

Schmidt Lawn Care, Inc.:

Southington High School

J. A. DePaolo Middle School

J. F. Kennedy Middle School

Derynoski Elementary School

Kelley Elementary School

SM Lawn Care & Maintenance:

Plantsville Elementary School

South End Elementary School

Mr. Oshana was not in favor of this recommendation.

The meeting adjourned at 6:46 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sheri DiNello".

Sheri DiNello

Director of Business & Finance

SPD/lb #4.1617.03-06-17minutes.docx

**Southington Public Schools
Purchasing Department**

**BID AWARD REQUEST
PAINTING SERVICES AWARD REQUEST – 2017-BID-15**

The above bid is submitted for **AWARD** by the Superintendent of Schools, Board of Education Finance Committee and the Board of Education.

PROPOSED SUMMARY: This request seeks to award painting services at three school locations: Southington High School, Derynoski Elementary and Hatton Elementary. The bid was advertised on our website and in three newspapers. Nine vendors submitted bids; however one was disqualified for not attending the mandatory walk through on February 21st. The bid was opened on February 24, 2017, and the bid compilation sheet is attached.

Scholar Painting, LLC of Seymour, Connecticut, was the low bidder at all three locations. Our recommendation is to award the painting bid to Scholar Painting for all three locations.

Beginning Date of Project:	April 2017	Ending Date of Project:	June 2017
Funding Sources:	Account 74400	Proposed Cost of Project:	\$29,133
		Budgeted Amount	\$50,000

[Signature] _____ Date 3/3/17
 Signature of Accounting Manager

Superintendent's Direction:

Approved As Submitted (release to prospective bidders)
 Hold (pending future action)
 Rejected _____ all _____ part (adjust as directed below)

Direction: _____

[Signature] _____ Date 3-3-17
 Signature of Superintendent of Schools

Finance Committee's Direction:

Approved As Submitted (release to prospective bidders)
 Hold (pending future action)
 Rejected _____ all _____ part (adjust as directed below)

Direction: _____

[Signature] _____ Date 3/3/17
 Signature of Finance Committee Chairperson

Board of Education's Direction:

Approved As Submitted (release to prospective bidders)
 Hold (pending future action)
 Rejected _____ all _____ part (adjust as directed below)

Direction: _____

_____ Date _____
 Signature of Board of Education Chairperson



SOUTHINGTON PUBLIC SCHOOLS

*JENNIFER MELLITT
ACCOUNTING MANAGER
PURCHASING DEPARTMENT*

MEMO

TO: Board of Education Finance Committee

DATE: March 3, 2017

RE: Recommendation for Bid Award of Painting Services Bid 2017-BID-15

2017-BID-15 sought pricing for painting services at Southington High School, Derynoski Elementary School and Hatton Elementary School. The bid included very specific areas to be painted as identified by the Operations Department. The bid was advertised in three newspapers and posted on the Purchasing Department's website. A mandatory walk through was held on February 21st; fourteen companies attended the walk through. The bid was opened on February 24th. Nine bids were received, however one bidder was disqualified for not attending the walk through.

The bid compilation is attached. Scholar Painting LLC was the low bidder on all three sites. Based on the low pricing from Scholar Painting (specifically at the high school site), Mr. Peter Romano confirmed that Scholar would honor their low pricing. On March 2nd, Mr. Romano met with Scholar Painting at the high school for a second walk through and confirmed the work to be done for their bid price. Mr. Romano was satisfied with the results of the meeting with Scholar. Based on the recommendation of Mr. Romano, a performance bond will be provided by Scholar's insurance company at an increase to their bid price of 4.25% (an additional \$1,188).

Based on the information above, we recommend awarding the painting services at our three locations (Southington High School, Derynoski Elementary and Hatton Elementary) to Scholar Painting for \$29,133.

Painting Services Bid Compilation
 Opened February 24,2017
 2017-BID-15

Vendor	ATTENDED MANDATORY WALK THROUGH?	16 Classrooms	Stair Towers	Site Total	Work in April?
Southington High School					
SCHOLAR PAINTING	YES	3,630	3,110	6,740	Yes
MODINE CONTRACTING	YES	11,152	17,000	28,152	Yes
FERRARO PAINTING	YES	10,500	20,000	30,500	Yes
PRIME COATINGS	YES	13,200	19,300	32,500	Yes
FOX PAINTING	YES	25,000	20,700	45,700	Yes
PLOURDE ENTERPRISES	YES	17,550	33,300	50,850	No
INDOOR AIR TECH	YES	37,120	31,900	69,020	Yes
Couloute Renovations	NO - Disqualified	68,000	40,000	108,000	Yes
PETER WEBSTER PAINTERS	YES	No Bid	No Bid	No Bid	

Vendor	ATTENDED MANDATORY WALK THROUGH?	17 Classrooms	Cafeteria & Gymnasium	Site Total	Work in April?
Derynoski Elementary					
SCHOLAR PAINTING	YES	3,270	14,845	18,115	Yes
PRIME COATINGS	YES	12,500	10,000	22,500	Yes
FERRARO PAINTING	YES	11,000	12,750	23,750	Yes
MODINE CONTRACTING	YES	11,910	17,000	28,910	Yes
INDOOR AIR TECH	YES	31,800	17,500	49,300	Yes
FOX PAINTING	YES	25,000	25,000	50,000	Yes
PLOURDE ENTERPRISES	YES	61,200	38,000	99,200	No
Couloute Renovations	NO - Disqualified	75,000	25,000	100,000	Yes
PETER WEBSTER PAINTERS	YES	No Bid	No Bid	No Bid	

Vendor	ATTENDED MANDATORY WALK THROUGH?	Main Corridors	Exterior Railings	Site Total	Work in April?
Hatton Elementary					
SCHOLAR PAINTING	YES	2,890	200	3,090	Yes
PRIME COATINGS	YES	3,450	350	3,800	Yes
MODINE CONTRACTING	YES	3,980	260	4,240	Yes
FERRARO PAINTING	YES	4,500	850	5,350	Yes
PLOURDE ENTERPRISES	YES	5,850	900	6,750	No
PETER WEBSTER PAINTERS	YES	7,980	600	8,580	Unknown - Used Wrong Form
FOX PAINTING	YES	8,000	1,000	9,000	Yes
INDOOR AIR TECH	YES	9,400	1,200	10,600	Yes
Couloute Renovations	NO - Disqualified	40,000	25,000	65,000	Yes

Total of Low Bid Recommended for Approval	SCHOLAR PAINTING	27,945
	Performance Bond Cost at 4.25% of total	1,188
	Total Cost of Bid Award	29,133

**Southington Public Schools
Purchasing Department**

**BID AWARD REQUEST
LAWN MOWING AND TRIMMING SERVICES – 2017-BID-20**

The above bid is submitted for AWARD by the Superintendent of Schools, Board of Education Finance Committee and the Board of Education.

PROPOSED SUMMARY: This request seeks to award Lawn Mowing and Trimming services at seven (7) sites. The bid was advertised on our website and in three newspapers. Six vendors submitted bids, including one vendor new to the Southington Public Schools. The bid was opened on February 23, 2017, and the bid compilation sheet is attached.

The recommendation is to award the bids to the lowest bidders for three years as follows:

Schmidt Lawn Care, Inc. – (five sites) - Southington High, DePaolo, Kennedy, Derynoski and Kelley
SM Lawn Care & Maintenance, LLC – (two sites) Plantsville and South End.

Beginning Date of Project:	April 2017	Ending Date of Project:	November 2017
Funding Sources:	Accounts 32302 and 32900	Proposed Cost of Project:	\$38,160
		Budgeted Amount	\$43,000

Jennifer Mellott _____ 2/24/17 _____
Signature of Accounting Manager Date

Superintendent's Direction:

Approved As Submitted (release to prospective bidders)
 Hold (pending future action)
 Rejected _____ all _____ part (adjust as directed below)

Direction: _____

Timothy J. Cornell _____ 2-27-17 _____
Signature of Superintendent of Schools Date

Finance Committee's Direction:

Approved As Submitted (release to prospective bidders)
 Hold (pending future action)
 Rejected _____ all _____ part (adjust as directed below)

Direction: _____

Green Clark _____ 3/6/17 _____
Signature of Finance Committee Chairperson Date

Board of Education's Direction:

Approved As Submitted (release to prospective bidders)
 Hold (pending future action)
 Rejected _____ all _____ part (adjust as directed below)

Direction: _____

Signature of Board of Education Chairperson Date



SOUTHTINGTON PUBLIC SCHOOLS

*JENNIFER MELLITT
ACCOUNTING MANAGER
PURCHASING DEPARTMENT*

MEMO

TO: Board of Education Finance Committee

Date: February 24, 2017

RE: Recommendation for Bid Award of Lawn Mowing and Trimming Services

2017-BID-20 sought pricing for Lawn Mowing and Trimming Services at seven (7) sites. The bid was opened on February 23rd. Six vendors submitted bids, including one that was new to Southington Schools. The bid compilation is attached.

Schmidt Lawn Care was the lowest bidder on five (5) sites and tied with SM Lawn Care as the low bidder on an additional site. SM Lawn Care was the lowest bidder on the last site. Our recommendation is to award the sites to the lowest bidders as follows:

Schmidt Lawn (5 sites) - Southington High, DePaolo, Kennedy, Derynoski and Kelley
SM Lawn Care (2 sites) - Plantsville and South End

Mr. Peter Romano, Director of Operations, was consulted on the recommendations being made here and agrees that Schmidt Lawn has the machinery and the ability to service these five (5) sites. For the past years, Schmidt had serviced Southington High, Derynoski and Plantsville. The Operations Department was satisfied with his level of service and responsiveness during the past three years at those locations and feels he will be successful taking on an additional two sites.

The remaining four (4) sites that were not part of the current bid are entering year three of three of their previously awarded bids. These sites are being serviced by:

Cheshire Concrete (2 sites) – Strong and Thalberg
Green Meadow (2 sites) – Flanders and Hatton

The bid prices fall within our budgeted amounts for these sites, therefore we recommend awarding the 2017-BID-20 for Lawn Mowing and Trimming Services to Schmidt Lawn (5 sites noted above) and SM Lawn Care (2 sites noted above).

Lawnmowing Bid Compilation
Bid opened February 23, 2017
2017-BID-20

Site	Vendor	Area	2017 Growing Season	2018 Growing Season	2019 Growing Season	Lowest Bidder	Recommended Vendor
Southington High School							
	Agricare of CT	Main Site	450	450	500		
		Fields	540	540	600		
		Subtotal	990	990	1100		
	Cheshire Concete	Main Site	No Bid	No Bid	No Bid		
		Fields	No Bid	No Bid	No Bid		
		Subtotal	No Bid	No Bid	No Bid		
	Gleason Johndrow	Main Site	374	374	374		
		Fields	975	975	975		
		Subtotal	1349	1349	1349		
	Green Meadow	Main Site	425	425	425		
		Fields	500	500	500		
		Subtotal	925	925	925		
	Schmidt	Main Site	350	350	350		
		Fields	350	350	350		
		Subtotal	700	700	700	\$ 700	Schmidt
	SM Lawn Care & Maint	Main Site	370	370	370		
		Fields	425	425	425		
		Subtotal	795	795	795		

J.A. DePaolo Middle School							
	Agricare of CT	Main Site	160	160	175		
		Fields	260	260	275		
		Subtotal	420	420	450		
	Cheshire Concete	Main Site	200	200	200		
		Fields	225	225	225		
		Subtotal	425	425	425		
	Gleason Johndrow	Main Site	124	124	124		
		Fields	340	340	340		
		Subtotal	464	464	464		
	Green Meadow	Main Site	125	125	125		
		Fields	75	75	75		
		Subtotal	200	200	200		
	Schmidt	Main Site	120	120	120		
		Fields	50	50	50		
		Subtotal	170	170	170	\$ 170	Schmidt
	SM Lawn Care & Maint	Main Site	125	125	125		
		Fields	70	70	70		
		Subtotal	195	195	195		

John F. Kennedy Middle School							
	Agricare of CT	Main Site	150	150	170		
		Fields	125	125	140		
		Subtotal	275	275	310		
	Cheshire Concete	Main Site	200	200	200		
		Fields	200	200	200		
		Subtotal	400	400	400		
	Gleason Johndrow	Main Site	195	195	195		
		Fields	180	180	180		
		Subtotal	375	375	375		
	Green Meadow	Main Site	125	125	125		
		Fields	75	75	75		
		Subtotal	200	200	200		
	Schmidt	Main Site	120	120	120		
		Fields	50	50	50		
		Subtotal	170	170	170	\$ 170	Schmidt
	SM Lawn Care & Maint	Main Site	115	115	115		
		Fields	75	75	75		
		Subtotal	190	190	190		

Lawnmowing Bid Compilation
Bid opened February 23, 2017
2017-BID-20

Site	Vendor	Area	2017 Growing Season	2018 Growing Season	2019 Growing Season	Lowest Bidder	Recommended Vendor
Derynoski Elementary School							
	Agricare of CT		540	540	575		
	Cheshire Concrete		No Bid	No Bid	No Bid		
	Gleason Johndrow		400	400	400		
	Green Meadow		275	275	275		
	Schmidt		240	240	240	\$ 240	Schmidt
	SM Lawn Care & Maint		245	245	245		
Kelley Elementary							
	Agricare of CT		250	250	275		
	Cheshire Concrete		250	250	250		
	Gleason Johndrow		195	195	195		
	Green Meadow		130	130	130		
	Schmidt		110	110	110	\$ 110	Schmidt
	SM Lawn Care & Maint		115	115	115		
Plantsville Elementary							
	Agricare of CT		150	150	175		
	Cheshire Concrete		210	210	210		
	Gleason Johndrow		165	165	165		
	Green Meadow		115	115	115		
	Schmidt		100	100	100	\$ 100	SM Lawn Care
	SM Lawn Care & Maint		100	100	100		
South End Elementary School							
	Agricare of CT		150	150	175		
	Cheshire Concrete		220	220	220		
	Gleason Johndrow		185	185	185		
	Green Meadow		125	125	125		
	Schmidt		102	102	102		
	SM Lawn Care & Maint		100	100	100	\$ 100	SM Lawn Care
Total Per Mowing Cost for the 7 sites						\$ 1,590	
Total Annual Mowing Cost for the 7 sites based on 24 mowings						\$ 38,160	

Vendors (6)	Address	Phone Number
MacBrothers dba Agricare of CT	1329 Waterbury Road, Thomaston, CT 06787	860-283-1333
Cheshire Concrete & Property Mai	87 Chapel Hill, Plantsville, CT 06479	860-637-6269
Gleason Johndrow Landscaping	44 Rose Street, Springfield, MA 01104	413-727-8820
Green Meadow	174 Birch Drive, Cheshire, CT 06410	203-509-1846
Schmidt	PO Box 1035, Southington, CT 06489-1035	860-628-9781
SM Lawn Care & Maint	157 Meriden Ave, Southington, CT 06489	860-628-0603

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date March 9, 2017

Decision Requested _____ Agenda Code 9 a.

AGENDA REPORTING FORM

Agenda Topic: Town Government Communications

Summary of Issue: Communications (when applicable) will be discussed.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A

Timothy J. Connellan

Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ X _____

Board Meeting Date March 9, 2017

Decision Requested _____

Agenda Code 9b

AGENDA REPORTING FORM

Agenda Topic: Construction Update

Summary of Issue: The District's Phase II Construction and Renovation/Expansion of buildings are listed below with their current status.

Phase II Construction Projects: _____

South End Elementary School - New Construction: _____

All outstanding work is completed. We are working with the town to verify financials. We will be asking the BOE to accept the school within the next several months to start the state closeout process.

Kennedy & DePaolo Middle School - Renovation/Expansion: _____

Building construction is completed at both schools.

Other Construction Projects: _____

District Wide – Entry Card Access System: _____

Maintenance Staff has begun installing hardware and pulling cable in preparation for bringing the system on-line after the end of this school year.

District Wide – Interior Painting _____

Upon BOE approval of the low paint bid, we will be preparing for painting in the common areas during the April break with the balance to be completed after the end of the school year.

Solar Projects (Town Initiative): _____

HES – Work has begun to install the solar panels on the roof. This project must be completed by April 1st under the current ZREC.

Background: At the September 14, 2000 Board of Education meeting, Chairman, David Derynoski, requested a permanent agenda report for school construction projects.

Cost (if applicable): \$16,860,000 – South End \$89,725,000 – Middle Schools

Funding Source: State & Local

Beginning Date of Program/Project: Varied **Ending Date of Program or Project:** Varied

Recommendation or Comment: _____



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____

Board Meeting Date March 9, 2017

Decision Requested X

Agenda Code 10 a

AGENDA REPORTING FORM

Agenda Topic: Policy Updates (5111, Students, Admission; 5133, Students, Participation in Athletics and Other Co-curricular Activities; 6172, Instruction, Gifted and Talented Program) ~ 2nd Reading

***Note:** In addition to the above policies, we included the revised regulations that were shared with the Policy and Personnel Committee at their February 13, 2017 meeting.

Summary of Issue: After a review of current policies in the 5000 and 6000 series, the Policy and Personnel Committee and the administration agreed to make some necessary updates to ensure the district complies with state statutes.

Background: The Board of Education approves all policy adoptions and revisions.

Alternative Strategies: Request additional revisions to the attached, draft policies.

Cost (if applicable): N/A

Funding Source: N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Move that the Board of Education approve Policies 5111, 5133, and 6172 as recommended by the Policy and Personnel Committee.

Titles of Attachments:

1. Draft Policies

mp\Board\3.9.17, DraftPolicies.doc



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Policies Revised

BOE Approval Requested

5000 Series, Students

- 5111 ~ Admission
- 5133 ~ Participation in Athletics and Other Co-curricular Activities

6000 Series, Instruction

- 6172 ~ Gifted and Talented Program

Additional Updates to Policy Language surrounding Non-Discrimination:

For consistency, the administration and Policy and Personnel Committee requested that we incorporate the same language from the ***Notice of Non-Discrimination*** that was distributed throughout the district by the superintendent on January 26, 2017. The last page of this packet will identify the policies affected by this update.

Regulations ~ Informational

Included are regulations that were revised by the administration and shared with the Policy and Personnel Committee at their February 13, 2017 meeting.

POLICY

5111

Attendance

This policy is a combination of two: Policy 5111 (Admission) and 5112 (Age of Attendance)

Series: 5000

Students

Admission/Placement/Ages of Attendance

Admission

District schools shall be open to all children five years of age and over who reach age five on or before the first day of January of any school year. The Southington Public School District does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

All programs offered within the Southington Public School district and specifically those programs involving Vocational or Career and Technical Education are offered for all students without consideration of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age. Students who are classified as homeless under federal law, and therefore do not have a fixed residence, will be admitted pursuant to federal law. Exceptions from routine admission may be made by the school Principal on the basis of supporting evidence from physical and psychological examinations.

Each child entering the district schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. If the parents or guardians of any children are unable to pay for such immunizations, the expense of such immunizations shall on the recommendation of the Board, be paid by the town. Proof of domicile may also be requested by the Building Principal.

Any child entering or returning to the district from placement in a juvenile detention school, the Connecticut Juvenile Training School, or any other residential placement, shall have the educational records of such child provided to the Superintendent of Schools by the Department of Children and Families (DCF) and the Judicial Department. Such information will be shared with the Principal of the school to which the student is assigned. The Principal can disclose them to the staff who teach or care for the child.

The District will immediately enroll any student who transfers from Unified District No. 1 or Unified District No 2. A student transferring from the Unified School Districts who had previously attended school in the local District shall be enrolled in the school such student previously attended, provided such school has the appropriate grade level for the student.

Placement

According to Connecticut General Statute 10-186 the Board of Education shall provide education for all persons five years of age and older and under twenty-one years of age who have not graduated from a high school or vocational school, except as provided in Connecticut General Statutes 10-233c and 10-233d. According to Connecticut

Series: 5000

Admission/Placement/Ages of Attendance

Placement (continued)

General Statute 10-76d (b2), special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education. If a special education student is being considered for an exception, the Planning and Placement Team (PPT) will make a recommendation to the administrator in charge of special education.

Note: *When a student is enrolling in a new school district or new state charter school, written notification of such enrollment shall be provided to the previous school district or charter school not later than two business days after the student enrolls.*

Children who apply for initial admission to the district's schools by transfer from nonpublic schools or from schools outside the district will be placed at the grade they would have reached elsewhere pending observation and evaluation by classroom teachers, guidance personnel, and the school Principal. After such observations and evaluations have been completed, the Principal will determine the final grade placement of the children.

Children who have attained the age of nineteen or older may be placed in an alternative school program or other suitable educational program if they cannot acquire a sufficient number of credits for graduation by age twenty-one.

Ages of Attendance

Parents/guardians of children five years of age and over and under eighteen years of age, are obligated by Connecticut law to require their children to attend public day school or its equivalent in the district in which such child resides, unless such child is a high school graduate or the parent/guardian of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools.

The parent/guardian of a child five years of age shall have the option of not sending the child to school until the child is six years of age. The parent/guardian of a child six years of age shall have the option of not sending the child to school until the child is seven years of age.

Each year, the parent/guardian choosing to exercise this option must personally appear at the school district office and sign an option form. The district shall provide

Series: 5000

Students

Admission/Placement/Ages of Attendance

Ages of Attendance (continued)

the parent/guardian with information on the educational opportunities available in the school system.

The parent/guardian of a child seventeen years of age must consent to such child's withdrawal from school. The parent/guardian of a child seventeen years of age shall exercise this option by personally appearing at the school district office to sign a withdrawal form. Such withdrawal form shall include an attestation from a guidance counselor or school administrator of the school that the district has provided the parent or person with information on the educational options available in the school system and in the community.

Children who have attained the age of seventeen and who have voluntarily terminated enrollment in the district's schools with parental permission as described previously and subsequently seeks readmission may be denied readmission for up to ninety school days from the date of such termination, unless such child seeks readmission to a district school not later than ten days after such termination. In such case the child will be provided school accommodations not later than three days after the requested readmission.

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Students

Admission/Placement/Ages of Attendance

(cf. 0521 - Nondiscrimination)
(cf. 5112 - Ages of Attendance)
(cf. 5118.1 - Homeless Students)
(cf. 5141 - Student Health Services)
(cf. 6171 - Special Education)
(cf. 6146 - Graduation Requirements)

Legal Reference:

Connecticut General Statutes

10-15 Towns to maintain schools
10-15c Discrimination in public schools prohibited. School attendance by five-year olds, as amended by PA 97-247
10-76a - 10-76g re special education
10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) - as amended by PA 98-243, PA 00-157 and PA 09-6 (September Special Session)
10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission, as amended.
10-220h Transfer of student records, as amended.
P.A. 11-115 An Act Concerning Juvenile Reentry and Education
10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils
10-233c Suspension of pupils
10-233d Expulsion of pupils
10-233k Notification of school officials of potentially dangerous students. (as amended by PA 01-176)
10-261 Definitions

State Board of Education Regulations

10-76a-1 General definitions (c) (d) (q) (t)
10-76d-7 Admission of student requiring special education (referral)
10-204a Required immunizations (as amended by PA 98-243)
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.
Plyler vs. Doe, 457 U.S. 202 (1982)

Policy adopted:

Policy Revised: 6/00, rev 7/01, rev 10/02, rev 11/07, rev 11/09, rev 7/11
Policy Revised: March 9, 2017

POLICY

5133

Participation in Athletics and Other Co- curricular Activities

Series 5000: Students

Student Activity

Participation in Athletics and Other Co-Curricular Activities

Participation in athletics or co-curricular activities (previously referred to as extra-curricular activities) at Southington Public Schools is a privilege and demands certain commitments and responsibilities. Such programs are reserved for students enrolled and attending the Southington Public Schools. The school system and the community have a high level of expectations for the students who represent the schools. Therefore, it is expected that student athletes and participants in other co-curricular activities shall conform to the behavioral norms of the school, the rules and regulations established in the student handbook, and any other published or established rules or regulations applicable to a particular activity.

When the administration becomes aware of any student athlete or participant in co-curricular activities who violate appropriate behavioral standards, it has the right to suspend or dismiss the student from the athletic team or co-curricular activity. Students may not appear at or participate in events related to their team or student organization during the time in which they are suspended from their sport or activity. The expectation of appropriate behavior for students does not end when an athletic season or student program is over, or when that student is off school grounds. Therefore, out of season violations will affect in season participation as determined by the administration.

Behaviors that could result in suspension or dismissal from an athletic team or co-curricular activity include, but are not limited to, the following behaviors exhibited on or off school property, at any time of the day, week or year.

1. Acts of insubordination toward any school district employee or representative, or any official responsible for conducting or coordinating an athletic or co-curricular activity.
2. Cutting classes or school or team/student organization activities.
3. Lack of academic effort or not meeting basic academic eligibility requirements.
4. Stealing of any kind.
5. Vandalism or property destruction.
6. Use, sale, distribution or possession of illegal substances, illegal, illicit or non-illicit drugs or alcohol.
7. Any behavior which is in violation of school rules or the laws of the Local, State or Federal Governments.

Policy Adopted: September 2009

Policy Revised: September 2015

Policy Revised: March 9, 2017

REGULATION

****The regulation is informational for the BOE.***

5133

**Participation in Athletics and Other Co-
curricular Activities**

Series 5000: Students**Student Activity****Participation in Athletics and Other Co-Curricular Activities**

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All of the rules and regulations established in the student handbook, and any other published or established procedures, rules or regulations applicable to a particular activity and related to student behavior, conduct or discipline must be consistent with Policy 5133. Any changes to said procedures, rules or regulations must be approved by the Superintendent or designee prior to adoption or publication.

Reference: Southington High School Student Handbook
Southington Student-Athlete/Parent Handbook

Regulation Adopted: January 2010
Regulation Revised: September 2015
Regulation Revised: March 9, 2017

POLICY

6172

Gifted and Talented Program

Series 6000: Instruction

Curriculum Extensions

Program Adaptation/Alternative Programs

Gifted and Talented Program

Gifted students are those with outstanding learning abilities and/or outstanding talent in the creative arts.

The school district shall provide educational opportunities for the gifted and talented that include a broad spectrum of learning experiences, which increase knowledge and develop skills necessary for the student to function successfully in society while encouraging students to excel in areas of special competence and interest.

Though early intervention of the gifted and talented is important, it is essential that the identification of these students be recognized as a continuing process in that special abilities and skills appear at different times in the lives of many children and new children are regularly being enrolled in the district.

Legal Reference: Connecticut General Statutes

10-76a(e) Definitions.

10-76d(e) Duties and powers of Boards of Education to provide special education programs and services.

Policy adopted: May 1989

Policy reviewed: October 2002

Policy revised: March 9, 2017

REGULATION

****The regulation is informational for the BOE.***

6172

Gifted and Talented Program Procedures

DRAFT

R-6172

Series 6000: Instruction

Gifted and Talented Program

Gifted and Talented Program Procedures

The Southington Public Schools recognizes that individual differences characterize students of all ages. There is also a commitment to provide educational opportunities appropriate to each individual so far as possible.

The regular classroom program is expected to provide differentiated learning opportunities in subject areas.

Instruction at all levels should be designed so as to provide some enrichment activities for the student who has special abilities, special interests or an unusual level of achievement and motivation. Each classroom teacher should be continually alert to the student who 1) already knows the material being presented, 2) grasps the material very easily on first presentation, 3) gives evidence of being capable, but frequently makes little effort and whose attention wanders frequently. These are a few of the signs which can indicate that a given student needs something more or significantly different from the regular program to adequately challenge and develop his/her faculties.

Identification procedures and criteria, service delivery and evaluation procedures can be found in the District Special Education Process Manual for students in Prekindergarten through Grade 12.

Regulation approved: May 1989
Regulation reviewed: October 2002
Regulation revised: March 9, 2017

REGULATION

****The regulation is informational for the BOE.***

6146.1 (1)

**Procedures for Report Cards and Parent
Conferences**

DRAFT

R-6146.1 (1)

Series 6000: Instruction

Grade Reporting System

Procedures for Report Cards and Parent Conferences

Elementary

Report cards will be issued three (3) times during the school year. Each marking period will be approximately 60 days. The report cards will be sent home electronically to designated parent/guardian email addresses, given to parents during the report card conference, or sent home with the students after the end of each marking period. Parent conferences will be held after the close of the first and second marking periods.

Middle School

Report cards will be issued three (3) times during the school year. Each term will be approximately 60 days. The report cards will be sent home electronically to designated parent/guardian email addresses, sent home with the students after the close of each term, or mailed home. Parent conferences will be held after the close of the first term.

High School

Report cards will be issued four (4) times during the school year. Each quarter will be approximately 45 days. The report cards will be sent home electronically to designated parent/guardian email addresses, sent home with the students after the close of each quarter, or mailed home. Parent conferences will be held after the close of the first quarter.

Regulation approved: December 1989
Regulation reviewed: October 2002
Regulation revised: March 9, 2017

REGULATION

****The regulation is informational for the BOE.***

**R-2220 (2)
Teacher Forum**

DRAFT

R-2220 (2)

Series 2000: Concepts and Roles in Administration

Representative and Deliberative Bodies

Teacher Forum

The Superintendent of Schools shall make himself/herself available two times per year for the purposes of gathering input and providing feedback to building faculties regarding district initiatives.

The forum will only deal with topics of some general application. Individual issues or issues of extremely narrow focus will not be addressed at forum meetings and should instead be addressed through the building administration or within regular executive board bargaining unit meetings.

Regulation approved: February 1989
Regulation reviewed: April 2003
Regulation revised: March 9, 2017

Additional Updates to Policy Language surrounding Non-Discrimination

The Southington Public School District does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. All programs offered within the Southington Public School district and specifically those programs involving Vocational or Career and Technical Education are offered for all students without consideration of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age.

<p>1330 Use of School Facilities</p>	<p>REVISED: The Board of Education will not allow use of school facilities by any group which discriminates on the basis of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age in its programs and activities. Programs and activities will provide equal access to the Boy Scouts and other designated youth groups. All programs offered within the Southington Public School district and specifically those programs involving Vocational or Career and Technical Education are offered for all students without consideration of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age.</p> <p>CURRENT: The Board of Education will not allow use of school facilities by any group which discriminates on the basis of race, color, religion, ancestry, national origin, gender, age, pregnancy, marital status, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.</p>
<p>4111.1 Affirmative Action</p>	<p>REVISED: The Southington Public School District will provide equal employment opportunities for all persons without regard to race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age in its programs and activities.</p> <p>CURRENT: The Board of Education will provide equal employment opportunities for all persons without regard to race, color, religion, ancestry, national origin, gender, age, pregnancy, marital status, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.</p>
<p>4118.11 Civil & Legal Rights</p>	<p>REVISED: The conditions or privileges of employment in the Southington Public School District, including the wages, hours, terms and benefits, shall be applied without regard to race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age in its programs and activities.</p> <p>CURRENT: The conditions or privileges of employment in the school district, including the wages, hours, terms and benefits, shall be applied without regard to race, color, religion, ancestry, national origin, gender, age, pregnancy, marital status, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.</p>

<p>4211 Recruitment and Selection</p>	<p>REVISED: No inquiry with regard to race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age shall be made of a person proposed for or seeking employment.</p> <p>CURRENT: No inquiry with regard to a person's race, color, religion, ancestry, national origin, gender, age, pregnancy, marital status, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics shall be made of a person proposed for or seeking employment.</p>
<p>5000 Concepts and Roles in Student Policies</p>	<p>REVISED: Discrimination among students attending Southington Public Schools with respect to race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age is prohibited. All programs and activities provide equal access to the Boy Scouts and other designated youth groups. All programs offered within the Southington Public School district and specifically those programs involving Vocational or Career and Technical Education are offered for all students without consideration of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age.</p> <p>CURRENT: Discrimination among students attending our schools with respect to race, color, religion, ancestry, national origin, gender, age, pregnancy, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics is prohibited.</p>
<p>6121 Nondiscrimination: Instruction Program</p>	<p>REVISED: Each student, at the time he/she becomes eligible for participation, shall be advised of his/her right to an equal opportunity to participate in school programs without discrimination on the basis of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age.</p> <p>CURRENT: Each student, at the time he/she becomes eligible for participation, shall be advised of his/her right to an equal opportunity to participate in school programs without discrimination on account of race, color, religion, ancestry, national origin, gender, age, pregnancy, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics</p>
<p>6180 Eval. Of Instructional Program</p>	<p>REVISED: Special attention shall be given to (a) elimination of discrimination on the basis of race, color, national origin, sex, disability, sexual orientation, gender identity and expression, religion or age, and (b) recognition of the individual child.</p> <p>CURRENT: Special attention shall be given to (a) elimination of discrimination as to race, color, religion, ancestry, national origin, gender, age, pregnancy, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics, and (b) recognition of the individual child.</p>