

Southington Board of Education Meeting

Thursday, January 28, 2016 6:30 PM
Municipal Center Public Assembly Room 200 North Main Street
Southington, Connecticut 06489
200 North Main Street
Southington, CT 06489



BOARD OF EDUCATION REGULAR MEETING

1. CALL TO ORDER
2. Executive Session to discuss Student Expulsion, Para Negotiations and Personnel - 6:30 p.m.
3. Reconvene Meeting ~ Regular Session - 7:30 p.m.
4. Pledge of Allegiance
5. Approval of Minutes ~ January 14, 2016
6. Communications
 - a. Communications from Audience
 - b. Communications from Board Members
 - c. Communications from Administration
 - d. Communications from Student Representatives
7. Committee Reports
 - a. Curriculum and Instruction Committee Meeting ~ January 19, 2016
 - b. Finance Committee Meeting ~ January 25, 2016
 1. Transfer of Funds
 2. Bid Award ~ Derynoski Fire Alarm - 2016-BID-21
 3. Athletic Training Contract
8. Old Business
 - a. Town Government Communications
9. New Business
 - a. Review / Adoption of 2016-2017 Board of Education Budget
 - b. AP Computer Science ~ Program Approval
 - c. Student Expulsion 2015-2016-05
10. Adjournment

The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at www.southingtonschools.org. These minutes are considered a draft until approved at the following regular Board of Education meeting.

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

JANUARY 14, 2016

The regular meeting of the Southington Board of Education was held on Thursday, January 14, 2016 at 7:30 p.m. in the Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with Executive Session scheduled for 6:30 p.m.

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:41 p.m.

Present from the Board: Mr. Robert Brown, Mrs. Terri Carmody, Mrs. Colleen Clark, Mrs. Juanita Champagne, Mr. David Derynoski, Mrs. Terry Lombardi, Mrs. Patricia Queen and Mr. Zaya Oshana.

Present from Administration: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; and Mrs. Sherri DiNello, Director of Business and Finance.

MOTION: by Mr. Derynoski, seconded by Mr. Oshana:

"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing Student Expulsions and Personnel, and upon conclusion reconvene to public session."

Motion carried unanimously by voice vote.

2. EXECUTIVE SESSION TO DISCUSS STUDENT EXPULSIONS AND PERSONNEL

Mr. Goralski declared Executive Session ended at 7:18 p.m. and the Board returned to public session.

3. CELEBRATION OF EXCELLENCE ~ LISA CHRISTENSEN

At 7:23 p.m., in Celebration of Excellence, the Board of Education and administration recognized Lisa Christensen for receiving the SERC / CT PIRC 2015 Parental Involvement

Recognition Award after being nominated by Mrs. Marilyn Kahl, Principal of Kelley Elementary School.

Mr. Goralski declared a recess at 7:29 p.m.

4. RECONVENE MEETING ~ REGULAR SESSION

The regular session was reconvened at 7:39 p.m. by Mr. Goralski, Chairperson. Board members present were: Mr. Robert Brown, Mrs. Terri Carmody, Mrs. Colleen Clark, Mrs. Juanita Champagne, Mr. David Derynoski, Mrs. Terry Lombardi, Mr. Zaya Oshana and Mrs. Patricia Queen.

Present from the administration were: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance; Mr. Peter Romano, Director of Operations; and Ms. Margaret Walsh, Director of Pupil Services.

Student Representatives present were Mr. Christopher Iverson, Miss Samantha Martins, and Mr. James Brino.

5. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited led by the Cub Scouts of Pack 33 from South End School who were in attendance.

Mr. Goralski called for a moment of silence in memory of Laura LeeAnn Porydzy who recently passed away and was employed by the Southington Public Schools for nine years as a Special Education Paraprofessional.

6. APPROVAL OF MINUTES ~ December 10, 2015

MOTION: by Mr. Oshana, seconded by Mrs. Clark:

“Move to approve the regular Board of Education minutes of December 10, 2015, as submitted.”

Motion carried by voice vote with Mr. Derynoski and Mrs. Carmody abstaining.

7. COMMUNICATIONS

a. Communications from Audience

Mr. Arthur Cyr, 103 Berlin Avenue, addressed the importance of exercise and nutrition and the misinformation circulating about students not having recess. He also asked the Board members to be conservative in preparing the 2016-2017 education budget because the state cannot balance their own budget and will be making funding cuts.

b. Communication from Board Members

The Board members reported on the following:

- Mr. Brown discussed the Wall of Honor at the high school and had met with Michelle Zommer on how to market it better.
- Mr. Brown commended Superintendent Connellan on his comments regarding standardized testing in the Record-Journal newspaper. He requested that the following comments made by Mr. Connellan go on record:
 - *“High stakes testing is not the best way to measure student success.”*
 - *“Comparing different groups of students each year is not statistically sound.”*
 - *“The state and federal mandated tests are taking away from valuable instructional time. The science mandated tests are not even aligned with the new science standards.”*

MOTION: by Mrs. Carmody, seconded by Mr. Oshana:

“Move to add item 11.b ‘Student Expulsion 2015-2016-03’ to the agenda.”

Motion carried unanimously by voice vote.

Mr. Goralski received the following correspondence:

- Mrs. Patricia Johnson thanked the Board for recognizing her at the last meeting.
- Mrs. Galati and Dr. Monti from the Southington Education Foundation thanked the Board for the opportunity to present at the last meeting.
- Thank you to Superintendent Connellan and the administrative team for the Legislative Breakfast on January 14, 2016 that was well received along with the document that they put together that was forwarded to the State Education Committee.

Mr. Goralski noted that the Polar Plunge was Saturday, January 16, 2016 at Camp Sloper’s with the school district represented by all schools except Derynoski and Flanders Schools.

c. Communication from Administration

Administration reported on the following:

- Special Education Parent Survey: Ms. Meg Walsh noted that for the last 10 years the State Department of Special Education has sent out a parent survey looking at ongoing collaborative efforts between the Bureau of Special Education and the Connecticut Parent Work Group. The results of the 2014-2015 survey were sent to Southington’s parents. She noted that 30.1% of Southington parents responded to the survey and she discussed their responses to the school district’s strengths and areas of improvement. Ms. Walsh also addressed transition planning for students’ ages 18 through 21 and vocational training.
- SAT Administration at Southington High School: Mr. Madancy gave an update on the mandate of the SATs on March 2 and the challenges the high school administration is up against. Mr. Madancy thanked Mr. Romano for working

with the high school administration and New Britain Transportation for ironing out the logistics on how to add an additional bus run in the middle of a school day for approximately 1,500 students, which is something that was never done before in order to accommodate this new mandate.

- Every Student Succeeds Act: Mr. Connellan noted that this act is the reauthorization of the Elementary and Secondary Education Act (ESEA) which was formerly called “No Child Left Behind.” He planned to forward an email of the digital version of a hand out to the Board members, which outlines the differences between the acts. Mr. Connellan pointed out that there is flexibility with the new act and that Southington needs to get out ahead of the new law and provide some guidance and input to the State Board of Education in terms of how to assess students and evaluate.

Mr. Connellan stated that he attended the Robotics Team 195 kick-off event on Saturday when the game for this year was revealed.

d. Communications from Student Representatives

Miss Martins reported on the following:

- The high school held a Course Fair for incoming freshmen.
- The second quarter ends Friday, January 15, 2016 with mid-terms starting on Tuesday, January 19 through Friday January 22 when first semester ends.

Mr. Iverson reported on the following:

- The winter sports at Southington High School are in full swing.
- He recognized Gabriella Bassi-Belanger and Nicky Belales who held a holiday seminar in the cafeteria where they discussed different cultures that celebrate religious holidays in the month of December.
- Over 200 wrapped gifts were donated by students and faculty to the Children’s Hospital in conjunction with Project-Lead-the-Way and the science department at the high school.

Mr. Brino reported on the following:

- A combined Chorus, Jazz and Music Concert was held for the first time on December 21, 2015.
- The Valentine’s Day Dance will be held on February 5, 2016 in the high school cafeteria.
- Mr. Stranieri, Principal of Southington High School, will be participating in the Polar Plunge.

The student representatives requested to move the Out of State Field Trip Approvals up on the agenda.

MOTION: by Mrs. Clark, seconded by Mr. Derynoski:

“Move Agenda Item 11.a ‘Out of State Field Trip Approvals’ to Agenda Item 7.e”

Motion carried unanimously by voice vote.

e. Out of State Field Trip Approvals *(formerly Agenda Item 11.a)*

Mr. Brino explained to the Board members that the Southington High School FIRST Robotics Team 195 is already pre-qualified for the trip to St. Louis, Missouri this year after winning the prestigious Engineering Inspiration Award last year. Mrs. Marilyn Kahl introduced Ed Barry, who is the coach and one of the lead team mentors. She noted that the team will be traveling to UMass Dartmouth to a regional district event in March. Mrs. Kahl noted that one of the missions within Team 195 is to serve those who served first. They do as much as they can to honor the military and veterans. There will be a group from the SHS Robotics Team who will be leaving on Friday, January 15, 2016 for Washington, D.C. to lay a wreath on the tomb of the Unknown Soldier on Saturday morning. Mr. Barry explained that there are 53 students on the Robotics Team this year and their various roles including construction and scouting. He noted that the students are currently fund raising to offset the cost of expenses with 80 students and parents signed up for the World Championship in St. Louis.

MOTION: by Mr. Derynoski, seconded by Mr. Brown:

“Move to approve the Out-of-State/Overnight field trips for the Southington High School Robotics Team to attend the district competition in Massachusetts and to attend the world Championship in Missouri.”

Motion carried unanimously by voice vote.

8. REPORT OF SUPERINTENDENT

a. Personnel Report

MOTION: by Mr. Derynoski, seconded by Mrs. Queen:

“Move to approve the Personnel Report, as submitted.”

Motion carried unanimously by voice vote.

9. COMMITTEE REPORT

a. Curriculum and Instruction Committee Meeting ~ December 15, 2015

Mrs. Carmody reported that the Homework Policy was discussed because some parents had voiced their concerns that homework was becoming too overwhelming. Two elementary teachers attended and shared their current homework practice. The committee agreed that homework should be 1) reinforcement of instruction that takes place in the classroom, and 2) should be meaningful. The committee also addressed personalized learning for each student. Sometimes stress is being put on the students and families with the amount of homework that is given to the student. The committee will discuss at their next meeting doing a survey of parents, teachers and some students for their input. The committee also discussed the assigned prescriptive reading every night. The committee will report back to the Board on the survey. Mrs. Carmody noted that the committee does not want to create a society of children that are

overstressed. Teaching and learning should be meaningful and should not be stressful, which is their goal.

10. OLD BUSINESS

a. Town Government Communications

Mrs. Queen reported that the Facility Advisory Committee Meeting met on January 6, 2016 and discussed moving forward with the plan to solicit advertising from the Chamber of Commerce businesses. She sent a draft letter to the Board of Education administration and Chairman Goralski for review and comments. She also sent a copy of the Board's Policy 1325 and Regulations on "Community Relations" to the Facility Advisory Chairperson, which the Board of Education approved and covers the Board's policy on advertising. Mrs. Queen noted that the Chair of the Facility Advisory Committee will review these forms with Attorney Mark Sciota. Mrs. Queen reported that the Band Backers Booster Club made an unsolicited donation of \$600 to the Turf Replacement Fund. She stated that the number of gate receipts and season passes for the past fall was \$5,594. Mr. Derynoski would like the balance in the Turf Replacement Fund reported to the Board of Education after the Facility Advisory Committee holds a meeting.

Mr. Goralski reported that administration submitted an appropriation request to the Board of Finance for rentals and tuitions that was passed at their meeting on January 13, 2016.

Mr. Goralski noted that the budget workshops will be held on January 19 and 21 with the Board adopting the Superintendent's budget on January 28, 2016. The Board of Education will be presenting their budget to the Board of Finance on February 10, 2016 with the Board of Finance adopting the budget on March 30 and the Town Council adopting the budget on May 9, 2016. Mr. Goralski will call the editor of The Observer because the paper stated in error that the Board of Education workshops will be held at Hatton School. Workshop #1 on January 19 will be held at Kennedy Middle School in the Library/Media Center at 7:00 p.m. and Workshop #2 on January 21 will be held in Municipal Center Public Assembly Room at 7:00 p.m.

b. Construction Update

Mr. Goralski noted that there was nothing to report at this time.

c. Proposed 2016-2017 School Calendar ~ Second Reading

MOTION: by Mrs. Lombardi, seconded by Mrs. Queen:

"Move to adopt Option #2 as the 2016-2017 School Calendar."

Motion carried unanimously by voice vote.

11. NEW BUSINESS

a. Out of State Field Trip Approvals *(moved to Agenda Item 7.e)*

b. Student Expulsion – 2015-2016-03

MOTION: by Mrs. Carmody, seconded by Mr. Derynoski:

“Move to expel Student 2015-2016-03 as stipulated by the Superintendent of Schools.”

Motion carried unanimously by voice vote.

12. ADJOURNMENT

MOTION: by Mr. Oshana, seconded by Mrs. Clark:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Linda Blanchard

Recording Secretary

Board of Education

Administrative Report

January 28, 2016



- 1. Professional Development**
- 2. Scientific Research Based Intervention (SRBI)**
- 3. District Data Team (DDT)**
- 4. SchoolNet**

TYPE OF DATA COLLECTED ON CERTIFIED ABSENCES

- a. School years**
 - i. 2011-2012**
 - ii. 2012-2013**
 - iii. 2013-2014**
 - iv. 2014-2015**

- b. Categories**
 - i. Sick and Personal**
 - ii. Professional Development and School Business***
 - iii. Total absences**
 - iv. Work days**

- c. Metrics**
 - i. Monthly totals**
 - ii. Daily average per month**
 - iii. Year over year comparisons**

- d. Two week blocks**
 - i. October 2013 v. October 2014**
 - ii. May 2014 v. May 2015**

- e. Categories**
 - i. Substitutes required for Professional Development and School Business**

- f. Metrics**
 - i. Weekly totals by school**
 - ii. Number of certified staff by school**
 - iii. Number of available work days in period**
 - iv. Total number of staff work days in period by school**
 - v. Professional Development days requiring substitute by category by school**
 - 1. General**
 - 2. Mathematics**
 - 3. Literacy**
 - 4. Science**
 - vi. Total professional days**
 - vii. Percentage of work days**
 - viii. School Business Days requiring substitute by school**
 - ix. Percentage of work days**
 - x. Total number professional development and school business days requiring a substitute**
 - xi. Percentage of work days**



SOUTHINGTON PUBLIC SCHOOLS

Southington, Connecticut Curriculum and Instruction Committee Meeting January 19, 2016

Committee chairperson, Mrs. Terri Carmody, called the Curriculum and Instruction Committee meeting to order at 10:06 a.m.

Committee Members Present: Mr. Robert Brown, Mrs. Terri Carmody, Mrs. Juanita Champagne, and Mrs. Patricia Queen.

Administration Present and Faculty Present: Mr. Steven Madancy, Assistant Superintendent; Mr. Brian Stranieri, Principal, Southington High School. Faculty: Mr. Matthew Adams, Ms. Susan Barth, Ms. Elizabeth Corbin, Ms. Catherine DiSantis, and Mr. Robert Lasbury.

AP Computer Science Principles~ Program Approval

Mr. Lasbury and Mr. Adams presented the proposed course of AP Computer Science Principles to the committee. This course is being offered by math department and it was understood and agreed that it could also be taught in business, technology education, and social studies. This course can be taught, and is taught, in other departments at other high schools. However, given the task for students to think logistically and analytically, it makes sense to teach the course within the math department.

Mr. Lasbury and Mr. Adams explained that there is not a textbook needed for the course. The text that is required is offered as a free download through the College Board. They shared that there will not be a need to develop curriculum. It's the expectation of the College Board that the course follows the prescribed curriculum and the course syllabus requires approval by the College Board. It is the intention of the department to market this course through the technology education department, school counselors, and the special education department. Additional publicity for this course can be provided through the administration in their regular updates. It was verified that the course will be included in this year's program of studies now that it's in a digital format. This class will target students in Grades 10-12, who completed Algebra I and English I.

Teacher certification is not a requirement in order to teach the course; however, it is strongly suggested. The recommendation from the administration would be to allow the instructors to seek certification in the summer of 2016.

The committee approved the AP Computer Science Principles course as presented and recommended it be placed on the next Board of Education Meeting agenda for full Board approval.

Homework Policy Review

The teaching staff spoke to their homework practices at the high school. This particular group of teachers assigns 20-minutes per subject, per night. Reading and English Language Arts is part of the nightly allocation of homework, not in addition to. It was noted that reading assignments at the high school level are prescriptive in nature and relative to lessons or concepts being taught. This practice differs from the general mandate relative to independent reading at the K-8 level where teachers are trying to reinforce reading behaviors. Additionally, it was noted that department chairs are emphasizing the importance of employing comparable practices within

TIMOTHY F. CONNELLAN
SUPERINTENDENT OF
SCHOOLS

STEVEN G. MADANCY
ASSISTANT SUPERINTENDENT
FOR CURRICULUM AND
INSTRUCTION

BOARD OF EDUCATION

BRIAN S. GORALSKI
BOARD CHAIRPERSON

TERRI C. CARMODY
VICE CHAIRPERSON

COLLEEN W. CLARK
SECRETARY

ROBERT S. BROWN

JUANITA CHAMPAGNE

DAVID J. DERYNOSKI

TERRY G. LOMBARDI

ZAYA G. OSHANA

PATRICIA A. QUEEN

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and across the content areas relative to the types and amount of homework being assigned.

The next steps include the following:

- Develop a survey that will be shared with parents to gather more feedback and input regarding homework practices throughout the district.
- The administration will coordinate student interviews with Curriculum and Instruction Committee members to better understand the student perspectives pertaining to homework practice.
- Current homework policies will be reviewed and aligned with the idea of mastery based learning.

Other

The committee discussed the professional development days and content area leadership.

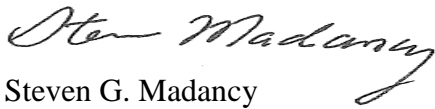
By Mrs. Queen, seconded by Mr. Brown

“Move that the Curriculum and Instruction Committee meeting be adjourned.”

Motion carried unanimously by voice vote.

The meeting was adjourned at 11:17 a.m.

Respectfully Submitted,



Steven G. Madancy
Assistant Superintendent for Curriculum and Instruction



FINANCE COMMITTEE MEETING
Monday, January 25, 2016, 6:00 p.m.
Municipal Center Conference Room #2
200 North Main Street, Southington, CT 06489

Board Members Present: Colleen Clark, David Derynoski, Terry Lombardi, Zaya Oshana

From Administration: Sherri DiNello, Director of Business & Finance and Jennifer Mellitt,
Accounting Manager

The Finance Committee meeting was called to order at 6:02 p.m.

1. SELF INSURANCE REPORT:

The committee reviewed the claims report through December 2015.

2. TRANSFER OF FUNDS:

The committee reviewed the requests submitted. They questioned why DePaolo Middle School had funds available in the Custodial Supply Account. Administration will follow up prior to the next Board of Education meeting. The committee also questioned why the building project could not fund televisions and Mrs. Clark explained that the Furniture, Fixtures & Equipment (FF&E) budget was spent.

3. BID AWARD ~ #2016-BID-21 ~ DERYNOSKI FIRE ALARM:

Mrs. Mellitt reviewed the recommended award. She explained that M. E. Design, Inc. was hired to engineer the project and their cost will be funded by the Capital Fund. A question arose about why this project is so much less than the Kelley Elementary School alarm. Mrs. DiNello and Mrs. Mellitt responded with information that they knew but will have Mr. Peter Romano send an email to clarify the differences. The committee supports the award to Integrated Systems, which was the low bid.

4. ATHLETIC TRAINING CONTRACT:

Mrs. DiNello reviewed the history of the Athletic Training Contract with Select Physical Therapy. She reminded the committee that the hours of coverage were increased from 40 to 60 hours per week to better meet the needs of covering events like gymnastics, ice hockey, and cross country meets. The Athletic Director, Greg Ferry, acknowledged how impressed he is with the two Athletic Trainers covering Southington. Mrs. DiNello verbally shared a proposal from Select Physical Therapy and that the recommendation from administration is to extend the three-year contract.

A lengthy discussion took place among committee members with concerns expressed that the service had not been bid in a long time. The committee acknowledged the great work of Select Physical Therapy; however, came to a consensus that a Request for Proposal (RFP) should be done to give other businesses the opportunity to make a proposal and felt the need to perform their due diligence. The committee acknowledged the determining factor would not be cost alone and that quality and experience would be considered.

Mrs. DiNello suggested that she could provide data on the hours of coverage and the cost for services that area school districts were paying because she was confident our contract was an exceptional deal. The committee members, once again, shared the recommendation for an RFP was not about cost but about having an open process if other businesses are interested in competing to provide the service. The recommendation for an RFP will be brought to the full Board of Education.

5. FINANCIAL UPDATE:

Mrs. DiNello reviewed the financial update through December 31, 2015 of the Board of Education 2015-2016 operating budget. She acknowledged there are still changes in staffing with leaves and that we will not receive our first Special Education Excess Cost check until late February; however, with the 25% hold placed on supplies as a buffer, Mrs. DiNello continued to predict finishing the year with a positive balance.

6. MISCELLANEOUS:

a. SHS Atrium:

A bid for the atrium at Southington High School recently went out and will be the only item for the Finance Committee in February; therefore, the committee is comfortable with the Bid Award going directly to the full Board of Education if the information is shared via email in advance.

b. Future Finance Committee Meetings (Tentative):

- Tuesday, March 15, 2016 at 6:30 p.m.
- Wednesday, April 20, 2016 at 6:30 p.m.
- Tuesday, May 17, 2016 at 6:30 p.m.
- Tuesday, June 14, 2016 at 6:30 p.m.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,



Sherri P. DiNello
Director of Business & Finance

Southington Public Schools
 Southington, Connecticut

2015-2016

TRANSFERS OF FUNDS

RECOMMENDED TO FINANCE COMMITTEE

January 25, 2016

SCHOOL	FUND	ACCOUNT	KEY #	DESCRIPTION	AMOUNT TRANSFERRED FROM	AMOUNT TRANSFERRED TO
Central Office	10	12100	0287	Paraprofessional Salaries	(8,800.00)	
	10	12840	0356	Security Attendant Salary		8,800.00
	10	83369	7001	ABA Purchased Services	(21,500.00)	
	10	83129	4022	ABA Therapist Salaries		21,500.00
JFK	10	49310	0958	Business Education Supplies	(744.00)	
	10	40600	1991	Tech Ed Supplies		744.00
JAD	10	43100	2412	Library Books	(500.00)	
	10	41410	2132	Custodial Supplies	(2,000.00)	
	10	42100	2252	Text Replacement		2,500.00
					(33,544.00)	33,544.00

Southington Public Schools

200 North Main Street
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: S. DiNello

Location: Central

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	NAME OF ACCT.	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	10	12100	para sal	112	1000	462	0287	8800 ⁰⁰
TO:	10	12840	Sec. Att. 12840	112	2400	462	0356	8800 ⁰⁰
FROM:	15	83369	ABA purch.	563	1200	500	7001	21,500 ⁰⁰
TO:	15	83129	ABA salaries	111	1200	500	4022	21,500 ⁰⁰
FROM:								
TO:								
FROM:								
TO:								

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

Transfer funds from para salary to security attendants salary. The BOE agreed to add another sec. attendant and not fill the para in the attendance office.

Transfer funds from ABA purch. serv. to ABA salaries for hiring of the a lead ABA therapist.


Signature: **Principal - Administrator**

1-21-16
Date

BUSINESS OFFICE USE ONLY

Approved

Denied

- Insufficient balance
- Outstanding encumbrance
- Other (See COMMENTS)

COMMENTS


Director of Business & Finance

_____ Date

Southington Public Schools

200 North Main Street
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: Richard Terino

Location: Kennedy Middle School

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM :	Business Education Supplies	49310	310	1112	353	0958	\$744.00
TO:	Tech Ed Supplies	40600	600	1119	353	1991	\$744.00
FROM :							
TO:							
FROM :							
TO:							
FROM :							
TO:							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

This request was removed from the renovation FF&E

budget. The three tv monitors (\$248 each) are still
needed for curriculum instruction.

Richard Terino
Signature: Principal - Administrator
10-28-15
Date

BUSINESS OFFICE USE ONLY

Approved

Denied

- Insufficient balance
- Outstanding encumbrance
- Other (See COMMENTS)

COMMENTS



Director of Business & Finance

11/3/16
Date

Southington Public Schools

49 Beecher Street
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: Joseph A DePaolo Middle School

Location: 351

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	6-10	43100	611	2220	351	2412	500
TO:	6-10	42100	641	1000	351	2252	500
FROM:	6-10	41410	400	2600	351	2132	2000
TO:	6-10	42100	641	1000	351	2252	2000
FROM:							
TO:							
FROM:							
TO:							

lib
books
text
repl.
Custs-pplic
text
repl.

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

Above request made to fund
ELA classroom libraries.

Frank Ryp
Signature: **Principal - Administrator**

10/22/15
Date

BUSINESS OFFICE USE ONLY

Approved

Denied

COMMENTS

- _____ Insufficient balance
- _____ Outstanding encumbrance
- _____ Other (See COMMENTS)

[Signature]

Business Manager

11/18/16

Date

**Purchasing Department
 Southington Public Schools**

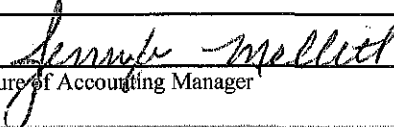
BID AWARD REQUEST

2016-BID-21 FIRE ALARM UPGRADES AT DERYNOSKI ELEMENTARY SCHOOL

The attached compilation of the above listed bid is submitted for AWARD by the Superintendent of Schools, Board of Education Finance Committee and Board of Education.


Proposed Summary - This bid sought pricing on the installation of a new Addressible Fire Alarm Control System (FACP) for Derynoski Elementary School. The bid was placed on our website and was advertised in two newspapers. A mandatory walk-through was held January 5, 2016. Twelve vendors attended the walk-through; six of those vendors submitted bids. We utilized the services of M/E Design, a Division of The Salamone Group, LLC., to develop the bid specifications. M/E Design and Mr. Peter Romano, Director of Operations, both recommend that Integrated Systems Services (dba Tone Klear), the low bidder, be awarded the bid.
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Beginning Date of Project - ASAP (2nd shift)	Ending Date of Project - April 18, 2016
Funding Source - Capital Budget - Town of Southington	Proposed Budgeted Amount - Original funding designated for Fire Alarm Replacement at Kelley Elementary School
	\$160,000

	<u>1/21/16</u>
Signature of Accounting Manager	Date

Superintendent's Direction: _____ award as submitted - release orders to vendors
 _____ hold pending future action
 _____ rejected all _____
 part _____ adjust as directed below

Direction: _____

	<u>1-21-16</u>
Signature of Superintendent of Schools	Date

Finance Committee's Direction: _____ award as submitted - release orders to vendors
 _____ hold pending future action
 _____ rejected all _____
 part _____ adjust as directed below

Direction: _____

Signature of Finance Committee Chairperson	Date
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Board of Education's Direction _____ award as submitted - release orders to vendors
 _____ hold pending future action
 _____ rejected all _____
 part _____ adjust as directed below

Direction: _____

Signature of Board of Education Chairperson	Date
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2016-BID-21 BID COMPILATION

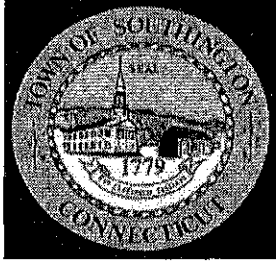
Southington Board of Education

FIRE ALARM UPGRADES AT THE DERYNOSKI ELEMENTARY SCHOOL

Opened January 19, 2016

	Integrated Systems	JE Shea	Beacon Electric	A&S Electrical	AM Electric	Pro Electric
Base Bid	41,377.00	55,000.00	55,495.00	61,200.00	78,000.00	84,900.00
Alternate #1 - 2nd floor rewiring of speaker strobes	3,048.00	6,500.00	12,470.00	14,100.00	6,500.00	included in base bid
Unit Pricing:						
1. add smoke detector and all associated wiring etc	225.00	285.00	390.00	475.00	375.00	400.00
2. add speaker strobe and all associated wiring etc.	246.00	290.00	728.00	435.00	375.00	400.00
3. add door magnetic hold open and associated wiring etc.	288.00	350.00	545.00	525.00	425.00	625.00

Integrated Systems	JE Shea Electric	Beacon Electric
E Hartford CT	Plantsville CT	Milldale CT
A&S Electric	AM Electric	Pro Electric
Durham CT	North Haven CT	Bethlehem CT



SOUTHTINGTON PUBLIC SCHOOLS

Peter J. Romano, Jr.
Director of Operations

MEMO

To: Jennifer Mellitt, Accounting Manager

Date: January 22, 2016

Re: Fire Alarm Award for Derynoski Elementary School

I am in support of awarding the upgrades to the fire alarm system at Derynoski Elementary School to Integrated System Services (ISS). We have a strong ongoing relationship with this vendor. They support our public address systems at many of our schools. They recently completed the installation of the fire alarm system at DePaolo Middle School. They also installed the card access systems at both of the middle schools.

The engineer checked their references which all came back good. The engineer has also worked successfully with ISS on previous projects. Please let me know if you have any additional questions or concerns.

Thank you.

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date January 28, 2016

Decision Requested _____ Agenda Code 8 a.

AGENDA REPORTING FORM

Agenda Topic: Town Government Communications

Summary of Issue: Communications (when applicable) will be discussed.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A

Timothy J. Connellan

Signature of Superintendent of Schools

BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT

Informational Only _____ Board Meeting Date January 28, 2016

Decision Requested X Agenda Code 9 a.

AGENDA REPORTING FORM

Agenda Topic: Review/Adoption of the 2016-2017 Board of Education Budget

Summary of Issue: The Board of Education held budget workshops on January 19, 2016 and January 21, 2016. A tabulation of budget decisions based on the January 21, 2016 workshop will be forwarded to the Board of Education for consideration at this meeting.

Background: If appropriate, the Board of Education will be asked to adopt their 2016-2017 budget at this meeting.

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: July 1, 2016

Ending Date of Program or Project: June 30, 2017

Recommendation or Comment: Recommend that the Board of Education adopt the 2016-2017 operating budget.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. _____

SPD/lb

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**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____

Board Meeting Date January 28, 2016

Decision Requested X

Agenda Code 9 b

AGENDA REPORTING FORM

Agenda Topic: AP Computer Science ~ Program Approval

Summary of Issue:

The included proposal for the AP Computer Science Principles course at Southington High School has been reviewed by the Curriculum and Instruction Committee and administration.

Background: As part of the curriculum design process, all proposals for course/program changes must be presented to the Board for approval. Approved courses are included in the program of studies.

Alternative Strategies:

1. Accept or modify the proposals as presented.
2. Reject the proposals.

Cost (if applicable): Possible Instructor Training **Funding Source:** Professional Development

Beginning Date of Program or Project: August 2016

Ending Date of Program or Project: Ongoing

Recommendation or Comment: The Board of Education approves the proposed AP Computer Science Principles course as recommended by the Curriculum and Instruction Committee.

Titles of Attachments:

1. New Course Proposal


Signature of Staff Member Submitting Report


Signature of Superintendent of Schools

New Course Proposal

**Mathematics ~ *AP Computer Science
Principles***

PROPOSED COURSE/PROGRAM CHANGE FORM

Southington Public Schools Southington, Connecticut

School: Southington High School

Department: Mathematics

Please check appropriate item:

New Course:

Revised Course:

Course Title: AP Computer Science Principles

1. Proposed Change – Please give a brief description of proposed new course or revision to existing course.

AP Computer Science Principles introduces students to the foundational concepts of computer science and challenges them to explore how computing and technology can impact the world. With a unique focus on creative problem-solving and real-world applications, AP Computer Science Principles prepares students for college and career (taken from College board website).

2. Rationale – What is the purpose of the proposed new course or course change? To what extent will it benefit the students?

Whether it's 3-D animation, engineering, music, app development, medicine, visual design, robotics, or political analysis, computer science is the engine that powers the technology, productivity, and innovation that drive the world. Computer science experience has become an imperative for today's students and the workforce of tomorrow.

The AP program designed AP Computer Science Principles with the goal of creating leaders in computer science fields and attracting and engaging those who are traditionally underrepresented with essential computing tools and multidisciplinary opportunities (taken from College Board website).

3. Target Population – Which group of students will be directly affected (grade level, academic level)?

AP Computer Science Principles will be available to students in Grades 10-12 who possess the necessary prerequisites:

- Knowledge of basic algebra and experience in problem solving (Algebra I)
- Overall comfort and competence with written communications (English I)

4. Evaluation – How do you plan to assess the implementation of the proposed new course or the course change?

An analysis of student performance on the AP Computer Science Principles examination (administered by College Board in May), as well as on the two Performance Tasks created by College Board, will allow the instructor to assess the success of the course. The course instructors will also administer a variety of formative assessments throughout the year.

The AP Computer Science Principles assessment consists of two parts: a through course assessment and the end of the course AP exam. Both of these parts will measure student achievement of the course learning objectives. For the through course assessment, students will upload digital artifacts and written responses via a web-based digital application. The end of course AP exam will be paper and pencil.

5. Cost – What are the anticipated costs for staff, textbooks, materials, other?

- There is no additional staff required to teach the course.
- There are currently no textbooks required for this course.
- No additional materials are required.
- **Professional development for the course instructor (if necessary) can occur in the summer of 2017.

	YEAR		
	I	II	III
Staff	\$	\$	\$
Textbooks	\$	\$	\$
Materials	\$	\$	\$
Other	\$	\$1,000**	\$
TOTAL	\$	\$1,000**	\$

Comments: **The \$1,000 budgeted in Year II represents the cost for potential AP Instructor training. However, if the training is not mandatory in order to teach the new course, the current AP Computer Science teacher may not require it, therefore possibly eliminating this cost. This course instructor has already completed 35 hours of certified professional development training on his own. This current teacher has also been working with a Farmington HS teacher that has taught this course for two years, gaining first-hand knowledge and experiences with implimentation and instruction focus.

Principal: Approved Denied

Brian Stranieri (Signature on original)
Signature

December 21, 2015
Date