

Southington Board of Education Meeting

Thursday, June 25, 2015 6:30 PM
Municipal Center Public Assembly Room 200 North Main Street
Southington, Connecticut 06489
200 North Main Street
Southington, CT 06489



BOARD OF EDUCATION REGULAR MEETING

1. CALL TO ORDER
2. Executive Session to discuss Personnel Matters ~ 6:30 p.m.
3. Celebration of Excellence ~ 7:00 p.m. ~ Student Board Representative (Elizabeth Veilleux) ~ Robotics Team ~ CIAC Class LL State Champions - Softball 2015
4. Reconvene Meeting ~ Regular Session ~ 7:30 p.m.
5. Pledge of Allegiance
6. Approval of Minutes of June 11, 2015
 - a. Approval of Special Meeting Minutes ~ June 22, 2015
7. Communications
 - a. Communications from Audience
 - b. Communications from Board Members
 - c. Communications from Administration
8. Old Business
 - a. Town Government Communications
 - b. Construction Update
9. New Business
 - a. Appointment of Principal of John F. Kennedy Middle School
 - b. Appointment of Assistant Principal of Southington High School
 - c. Foreign Field Trip Approval
 - d. Obsolete Textbooks
 - e. SchoolNet Update
 - f. Year End Report on 2014-2015 Superintendent's Goals
 - g. Evaluation of Superintendent of Schools 2014-2015 and Compensation 2015-2016
(After Executive Session)
10. Adjournment

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

JUNE 11, 2015

The regular meeting of the Southington Board of Education was held on Thursday, June 11, 2015 at 7:30 p.m. in the Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with Executive Session scheduled for 6:30 p.m.

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:30 p.m.

Present from the Board: Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Patricia Johnson, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent: Mrs. Terry Lombardi.

Present from Administration: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Principal of J. F. Kennedy Middle School (Assistant Superintendent for Instruction and Learning, effective July 1, 2015); and Mrs. Sherri DiNello, Director of Business and Finance (*left at 7:00 p.m.*).

MOTION: by Mr. Derynoski, seconded by Mrs. Clark:

“Move to add ‘Student Matters’ to the Executive Session” agenda.

Motion carried unanimously by voice vote.

MOTION: by Mr. Derynoski, seconded by Mrs. Clark:

“Move to go into Executive Session, excluding the public and the press, for the purpose of discussing Student Matters, Personnel Matters, and Compensation for 2015-2016 Unaffiliated Employees, and upon conclusion reconvene to public session.”

Motion carried unanimously by voice vote.

2. EXECUTIVE SESSION TO DISCUSS STUDENT MATTERS, PERSONNEL MATTERS, AND COMPENSATION FOR 2015-2016 UNAFFILIATED EMPLOYEES

Mr. Goralski declared a recess of Executive Session at 7:08 p.m.

3. CELEBRATION OF EXCELLENCE

At 7:10 p.m., in Celebration of Excellence, the Board of Education, with the assistance of Mr. Eric Swallow, Athletic Director, presented Certificates of Excellence to the following All-State athletes that were in attendance:

Matthew Steeves, Football, CHSCA-All-State LL Offense; Matthew Thomson, Football, CHSCA-All-State LL Defense; Jasen Rose, Football, CHSCA All-State Overall; Alexandria Abacherli, Field Hockey, First Team All-State; Alexandra Rothstein, Gymnastics, First Team All-State; Kayla Birmingham, Gymnastics, Second Team All-State; Erich Bender, Ice Hockey, Second Team All-State; Zachary Murillo, Wrestling, First Team All-State; Zachary Susi, Baseball, All-State LL Division; Jarod Florian, Ice Hockey, First Team All-State.

Mr. Swallow read the names of the All-State athletes that were unable to attend and their respective sport:

Alexander Jamele, Football; Matthew Koczera, Football; Noah MacDonald, Football; Matthew Maxwell, Football; Sarah Leahy, Gymnastics; Marilyn Sporbett, Gymnastics; Victoria Castillo, Gymnastics; Taryn Meenan, Gymnastics; Rachel Williams, Gymnastics; Maryssa Romano, Girls Volleyball; Kendra Friedt, Softball.

Mr. Goralski and Mrs. Carmody, with the assistance of Mr. Brian Stranieri, Principal of Southington High School, presented Certificates of Excellence to the top three academic scholars of the Class of 2015:

Essayist:	Caitlin Young
Salutatorian:	Erik Bergland
Valedictorian:	James Hoder

Mr. Goralski, Mr. Oshana, and Mr. Stranieri presented Garaint Downey, graduating senior of the Class of 2015, who joined the United States Marine Corps and leaves for Boot Camp before graduation day, with his diploma.

4. RECONVENE MEETING ~ REGULAR SESSION

The regular session was reconvened at 7:37 p.m. by Mr. Brian Goralski, Chairperson. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Patricia Johnson, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent: Mrs. Terry Lombardi.

Present from the administration were Mr. Timothy Connellan, Superintendent of Schools; Mrs. Sherri DiNello, Director of Business and Finance; Ms. Margaret Walsh, Director of Pupil Personnel Services and Mr. Peter Romano, Director of Operations.

Student representatives present were James Brino and Christopher Iverson.

5. PLEDGE OF ALLEGIANCE

The audience recited the Pledge of Allegiance led by Samantha Martins, Board of Education Student Representative for the 2015-2016 school year.

6. APPROVAL OF MINUTES ~ May 28, 2015

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Carmody:

“Move to approve the regular Board of Education minutes of May 28, 2015, as submitted.”

Motion carried unanimously by voice vote.

7. COMMUNICATIONS

a. Communications from Audience

Mr. Arthur Cyr, 103 Berlin Avenue, addressed future open space purchases stating that the Board of Finance was supposed to give the Town government a \$2 million blank check authorization to bond for future open space purchases due to developers purchasing all the available land to build homes. In turn, this increases enrollment in the schools which leads to redistricting. He pointed out that the vote did not pass at the last Board of Finance meeting. Mr. Cyr asked the Board of Education and the public to e-mail the Board of Finance members to reconsider their open space vote and give the town the \$2 million authorization to purchase open space.

b. Communication from the Board Members:

MOTION: by Mrs. Carmody, seconded by Mrs. Notar-Francesco:

“Move to move Agenda Items 11.a. ‘Presentation of New Curricula’ to Agenda Item 9.a.1, Agenda Item 11.b. ‘Textbook Recommendations’ to Agenda Item 9.a.2, and Agenda Item 11.c ‘2016-2017 Program of Students & Recommendations’ to Agenda Item 9.a.3.”

Motion carried unanimously by voice vote.

Mrs. Queen reported on her attendance at the CABA Legislative Meeting wrap-up that occurs at the end of the State Legislative Session and that she will scan and send the Board members the packet along with her notes. She pointed out that a Special Legislative Session will be held because they did not finish; therefore, there will be more information to come.

Mrs. Queen congratulated the DePaolo Middle School students who received awards at the Academic Award Ceremony during the week. She noted that Kennedy Middle School will be holding their Award Ceremony on June 15, 2015.

Mrs. Queen reported that she and other Board members attended the AP Expo last evening that showcased the work of the Advanced Placement (AP) students. She felt that it was

important to let the public know that she saw evidence of intellectual inquiry, student engagement and collaboration, and students who were proud of their work and confident in speaking about it. She stated that it felt like the antidote to the emphasis placed on the results of high-stake testing. She gets the same feeling when she attends the Art Show, Project-Lead-the-Way Senior Night, Veteran's Concert performed by the high school band, or when the Board of Education Student Representatives speak at the Board meetings. The test scores have their place, but these types of events point out very clearly that student achievement is about so much more than that. She was very proud of the students.

Mrs. Johnson reported that she attended the 50th birthday celebration of John F. Kennedy Middle School that afternoon with retired teachers and some alumni attending. Mr. Goralski noted that he attended also as an alumnus of the school.

Mr. Oshana addressed the names of J.A. DePaolo and J.F. Kennedy on the outside of the buildings and the missing words "Middle Schools." He thanked Mr. Romano for providing information on some of the discussion that took place at a meeting along with the associated cost. Mr. Goralski and Mrs. Clark pointed out that they will bring that up at the next full Building Committee meeting and that what Mr. Oshana was referring to was a discussion by a small sub-committee.

Mr. Oshana addressed the high school parking lot and the parking on the surrounding streets. He questioned if there was a better way to layout the parking lot to alleviate the parking on the side streets. He felt that it was a safety issue that should be looked at. Mr. Goralski noted that it has been in the Capital Budget for some time and stated that the Board will address it again.

Mr. Oshana appreciated the Board recognizing Garaint Downey who received the first Class of 2015 diploma tonight in order to serve our country.

Mr. Oshana reported that he also attended the AP Expo and felt confident that the future of the country is in very good hands with students of that caliber.

c. Communication from Administration:

Mr. Connellan reported on the following:

1. Mastery-Based Learning – Community Engagement Project:

Mr. Connellan reported that last week they met with 20-30 individuals each day to begin discussion about with the Community Engagement Project. On Wednesday, there were 40 students (three students from each grade in both middle schools, the high school and Alta) with facilitators from "Everyday Democracy" who asked the students questions. At the next Board meeting, he will put the large sheets of papers up on the wall for Board members to review the students' responses to questions asked by the facilitators. He noted that the students were very excited about being involved in this discussion and to have their voice heard.

2. Upcoming SEA Negotiations:

Mr. Connellan reported that he received notice that negotiations will begin August 8, 2015 with the Southington Education Association (SEA).

Mr. Goralski appointed the following Board members who volunteered to be on the SEA Negotiating Committee: Mr. Oshana, Mr. Derynoski, and Mrs. Queen, with Mr. Goralski as an alternate.

d. Communications from Student Representatives

Mr. Iverson reported on the following:

- He agreed with Mr. Oshana regarding the high school parking lot. However, he noted that the fire lanes, speed bumps and crosswalks have been repainted recently.
- All the money needed to host the All-Night Graduation Party has been raised.
- This Sunday, between 1:00 p.m. - 4:00 p.m. at the Southington Car Wash across from Wal-Mart the school will be hosting a car wash for this year or next year's All-Night Grad Party.
- This Friday through Wednesday, the finals will be held at the high school, which is the day before graduation.

Mr. Brino reported on the following:

- Graduation Day is Thursday, June 18, 2015.
- Miss Liz Veilleux will be graduating on Thursday and the student representatives took on the task to find a new representative to replace her. There were two interviews with 15 students at the first, which was narrowed down to four students and from the four students they selected Samantha Martins. He noted that all the students were qualified. He thanked Ms. Paige Kopcza, Secretary to Mr. Stranieri, for her assistance.

Miss Samantha (Sam) Martins came to the podium and introduced herself.

Mr. Goralski noted that this was typically the night that the Board recognizes the outgoing student representatives; however, Miss Veilleux could not attend. Miss Veilleux has agreed to attend the next Board meeting. Mr. Goralski invited all the student representatives to also attend this recognition.

8. REPORT OF THE SUPERINTENDENT

a. Personnel Report

MOTION: by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

“Move to approve the Personnel Report, as submitted.”

Motion carried unanimously by voice vote.

9. COMMITTEE REPORT

a. Curriculum & Instruction Committee Meeting ~ June 8, 2015

Mrs. Carmody thanked the staff at all of the schools for all the work that they do in writing curriculum. She wanted the public to be aware of all the hours put in by teachers and administrators in writing curriculum to ensure that they align with the Common Core State Standards and Differentiated Instruction.

Mrs. Carmody reported that Mrs. Tina Riccio presented the new FLES (Foreign Language for Elementary Students) curriculum for Grade 2 and highlighted changes and shifts within the world language curriculum for kindergarten and Grade 1. The committee members expressed their support for her continued efforts towards expanding the world language program K-12. Mrs. Carmody stated that Mrs. Riccio shared a summary of the World Language Celebration and her extreme satisfaction over the turnout of parents and community members.

Mrs. Carmody reported that Jamie Olander shared an update from the technology department. The implementation of SchoolNet is well on its way. He is working with Mr. Madancy to coordinate professional development for staff through Pearson. In addition to SchoolNet professional development, they plan to coordinate technology learning professional development during the 2015-2016 school year. She noted that Mr. Olander has been meeting with principals on a monthly basis to discuss building needs and to share with them what's happening at the district level. He's also been a huge asset with his involvement with the middle school projects.

Mrs. Carmody stated that the committee endorsed the following social studies textbooks that were presented by Ms. Heather Allenback:

- Magruder's American Government
- Building Citizenship: Civics & Economics
- Cultural Landscape
- Religions of the World

9.a.1 Presentation of New Curricula *(formerly Agenda Item 11.a)*

MOTION: by Mrs. Carmody, seconded by Mrs. Notar-Francesco:

“Move that the Board of Education supports the request from the Curriculum and Instruction Committee to approve the revised curricula for Social Studies, Grades 9-12; English Language Arts, Grades 9-12; Agricultural Science and Technology, Grades 9-12; and, Information and Technology Literacy, Grades K-12.”

Mr. Goralski asked the teachers and administrators present to extend the Board's appreciation to everyone who was a part of this process.

Motion carried unanimously by voice vote.

9.a.2 Textbook Recommendations *(formerly Agenda Item 11.b)*

MOTION: by Mrs. Carmody, seconded by Mrs. Clark:

“Move that the Board of Education approves the purchase of the following textbooks that are endorsed by the Curriculum and Instruction Committee: Spanish Is Fun, Human Anatomy & Physiology, Ornamental Horticulture, Cultural Landscape, Magruder’s American Government, Religions of the World, and Building Citizenship: Civics & Economics.”

Motion carried unanimously by voice vote.

9.a.3 2016-2017 Program of Studies & Recommendations *(formerly Agenda Item 11.c)*

MOTION: by Mrs. Carmody, seconded by Mrs. Queen:

“Move that the Board of Education approves the proposed high school social studies course, America at War.”

Motion carried unanimously by voice vote.

b. Policy and Personnel Committee Meeting ~ June 8, 2015

Mrs. Clark reported that the committee discussed Policy #1325 – Community Relations: Advertising and Promotion in the School System. The committee is studying this line-by-line to determine whether any changes were necessary due to the advent of the Facility Advisory Committee. They plan to present their questions to the administration for follow-up at their next meeting on June 22 or 23 to get this policy moving along for the Facility Advisory Committee. Mrs. Clark noted that her committee will be meeting through the summer on items that are relevant for the upcoming school year.

c. Finance Committee Meeting ~ June 9, 2015

Mrs. Notar-Francesco reported that the committee was not able to have a quorum because Mr. Oshana was stuck in traffic and that she and Mr. Derynoski, who are committee members, and Board member Mrs. Johnson engaged in a non-meeting discussion with Mrs. DiNello.

9.c.1 School Lunch Price Increase:

Mrs. Notar-Francesco reported that Ms. Nya Welinsky, Food Service Director, and Mrs. Jennifer Mellitt, Accounting Manager, were present at the meeting and discussed the need to increase the school lunch meal prices by 25-cents per meal at both the elementary and secondary levels. She referred the Board members to the memo from Mrs. Mellitt that outlined the need for the increase along with substantial documentation including a survey of surrounding towns. Mrs. Notar-Francesco noted that the financial health of the program warrants an increase. The last time that there was a meal price increase was 2012-2013. She noted that this was not something that the Board takes lightly. Mrs. Notar-Francesco summarized the reasons for the increase from the report by Mrs. Mellitt.

MOTION: by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

“Move to approve the 25-cent increase in the school lunch prices at the elementary and secondary levels beginning in the 2015-2016 school year.”

Mr. Oshana noted that, when looking at the components, he felt that this was going to be a major issue for next year, even with this slight price increase because there is no guarantee that they will break even. Mrs. Notar-Francesco agreed that they are going to need to continue to watch this.

ROLL CALL VOTE: YES – Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Johnson, Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mr. Goralski. **Motion carried unanimously.**

9.c.2 Healthy Food Certification:

Mrs. Notar-Francesco reported that this item is for Board approval for the renewal of the Healthy Food Certification to take advantage of the grant dollars.

MOTION: by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

“Move to participate in the Healthy Food Certification program for the 2015-2016 school year.”

Mr. Oshana wanted to go on record that, as a member of Finance Committee, he was in favor of this as well.

Motion carried unanimously by voice vote.

9.c.3 Apple Equity Lease:

Mrs. Notar-Francesco reported that Mr. Jaime Olander, Technology Director, was present at the Finance Committee meeting and provided an extensive list to the committee of the planned purchases of technology equipment throughout the district. Every school would be slated to receive something new for their buildings or staff from the proposed Apple Lease schedule.

Mrs. DiNello explained the Apple Equipment Lease spreadsheet provided to the Board and reviewed the technology lease history and proposed leases for 2015-2016 and a built-in replacement cycle. The committee would like to take the funds available for the final Lease #8 payment and the funds budgeted from the expiration of Lease #7 to begin a new Lease #10. She shared that, although the funding was cut in reallocation for \$85,000 to begin a new lease, the district would still be in a position to receive \$406,000 of new equipment. After the start of the school year, if administration determines that there are funds for a new lease, they would bring it back to the Finance Committee.

MOTION: by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

“Move to approve entering into Lease #10 with Apple Financial Services for the renewal of Leases #7 and #8.”

Mr. Oshana noted that it is very complicated, but the Board has done this for quite some time and this process with the leases has been going forward with combining and adjusting; however, he felt that they are saving money and getting more. He was in favor of this, but felt that they needed to keep track of it every year.

Mr. Goralski asked if the district was all Apple technology. Mrs. DiNello replied that they had PC equipment also. She pointed out that, although this is called the "Apple Equity Lease," only a percentage of the purchases have to be Apple products. The Technology Director is able to buy other items other than Apple through the Apple Financial Services, such as Chromebooks, so it allows the school district to have some flexibility.

ROLL CALL VOTE: YES – Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Johnson, Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mr. Goralski. **Motion carried unanimously.**

9.c.4 YMCA Rates 2015-2016:

Mrs. Notar-Francesco reported that Mrs. DiNello shared with the committee the new proposed reimbursement rates for the YMCA use of the school district facilities for Before and After School Care, which is a modest increase in the overall rate.

MOTION: by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

"Move to approve the proposed monthly YMCA reimbursement rates for 2015-2016 as presented.

Motion carried by voice vote, with Mrs. Clark abstaining.

Mrs. Notar-Francesco noted that the YMCA expressed an interest to possibly expand this program to Kelley Elementary School for morning care and Plantsville Elementary School for afternoon care. The principals of those buildings support this request. The Finance Committee was comfortable with allowing the Director of Business and Finance to begin developing new lease agreements at these locations if the YMCA decides to move forward.

9.c.5 Purchase Plan:

Mrs. Notar-Francesco reported that the committee reviewed the financial status. She noted that the Excess Cost Special Education Grant check that was received in May ended up being \$247,000 higher than had been anticipated due to increased special education costs. Once the June payroll has been finalized, there will be a better projection where the school district will actually end the year. As in past years, the administration put together a Purchase Plan that enables the Board to revisit the items that were requested by the schools and were eliminated during the budget process or to pre-purchase items funded in the 2015-2016 budget. Mrs. Notar-Francesco noted that she, Mr. Derynoski and Mrs. Johnson removed the following items from that list: Five older, but functional, AED Units, a miscellaneous furniture contingency request, two automatic floor scrubbers, and three temperature freezer alarms.

MOTION: by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

"Move that the Board approve the Purchase Plan, as presented."

Mrs. Queen questioned if these were conservative estimates and if they could count on these items on the Purchase Plan. Mrs. Notar-Francesco replied that they put a list together and there is no guarantee that the items on the Purchase Plan will all be purchased. Mr. Goralski stated that the Board would prioritize the items on the Purchase Plan with safety related items first and curriculum items next. Mrs. DiNello noted that the directive from the committee was that, if there were items that can be pre-purchased from the 2015-2016 budget to alleviate any issues that may occur at the start of the school year, the items in the 2015-2016 budget were to be the priority items to purchase first.

Mrs. Queen believed that the stage curtain at the high school was a safety item. Mrs. Notar-Francesco agreed that they had discussed that as a safety concern to be replaced along with walkways and that those needed to be addressed.

ROLL CALL VOTE: YES – Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Johnson, Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mr. Goralski. **Motion carried unanimously.**

Mrs. Notar-Francesco reported that they had a discussion on a Flexible Reimbursement Account, which is an opportunity in which the Board of Education could assist the Town. Mrs. DiNello explained that a number of years ago through teacher negotiations there was language in the contract to have the ability to utilize a Flexible Spending Account (FSA) to pay for medical expenses that may not be covered by insurance or to pay for dependent care on a pre-tax basis. The Board currently has 40 individuals participating in making payroll deductions into those accounts. She was contacted by Ms. Emilia Portelinha, Town Finance Director, because most of the town employees are on the high deductible health plan, so there is not much interest in the medical care; however, there are three individuals participating in the dependent care on the town side. Ms. Portelinha asked to work with the Board of Education to allow town employees to have the ability to put money into an account for the dependent care. Mrs. DiNello did not see any concerns with that after calling Crosby Benefits to make sure that the plan design would permit their participation because they are two separate employers. Crosby Benefits would be able to set-up a separate firm division for the town to be able to track their staff. Mrs. DiNello wanted to ensure that the Board supported allowing the town to partner with the Board of Education in that account in an effort to save some money on the town side. Mr. Goralski took a consensus and all the Board members agreed to partner with the town wherever they can.

Mrs. DiNello recognized the contributions to the Finance Committee of Mrs. Jennifer Mellitt, Accounting Manager, in putting together the School Lunch report.

10. OLD BUSINESS

a. Town Government Communications

Mrs. Queen reported that the Facility Advisory Committee met on June 3, 2015. She thanked Mrs. Clark for attending this meeting so she could hear first-hand the proposals for the signage and advertising as the Chair of the Policy and Personnel Committee. Mrs. Queen noted Mrs. Clark's experience in the Concession Stand with the Gridiron Club was invaluable to the Facility Advisory Committee.

b. Construction Update

Mr. Goralski asked Mr. Romano to do everything in his power to make sure the temperature in the Municipal Center Public Assembly Room is never above 66 degrees for future Board meetings. Mr. Romano replied that he will have the unit serviced.

Mr. Romano reported that the contractor has completed Phases 11 and 12 at both middle schools and they are working on punch list items between now and the end of the school year for all the phases. The remaining exterior site work will begin when school ends next week and the generator pads have been prepped and are ready to be poured. The courtyard construction is ready to go as soon as the students leave. He noted that sub-contractors and storage travelers are now leaving the campuses at both schools. This summer, they will be only working the first shift.

Mrs. Johnson asked if the generators are going to be used on an as needed basis and when they would be testing them. Mr. Romano replied that the generators will be exercised on a regular basis. Mr. Goralski stated that the generators were being purchased through the project with state funding; there are requirements that they will have to follow because they are safety generators. Mrs. Clark noted that the middle schools will act as shelters for the community so there are certain guidelines that they have to follow. Mr. Romano pointed out that they will not be exercising these generators at a time that is not conducive to the neighbors.

11. NEW BUSINESS

- a. **Presentation of New Curricula** (*Moved to Agenda Item 9.a.1*)
- b. **Textbook Recommendations** (*Moved to Agenda Item 9.a.2*)
- c. **2016-2017 Program of Students & Recommendations** (*Moved to Agenda Item 9.a.3*)
- d. **Compensation for 2015-2016 Unaffiliated Employees**

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Queen:

“Move to approve the salary grid, as discussed.”

ROLL CALL VOTE: YES – Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Johnson, Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mr. Goralski. **Motion carried unanimously.**

At 8:33 p.m., Mr. Goralski called for a recess from the regular session to reconvene to Executive Session.

Mr. Brian Goralski, Chairperson, reconvened Executive Session at 8:38 p.m.

Present from the Board: Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Patricia Johnson, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana and Mrs. Patricia Queen. Absent: Mrs. Terry Lombardi.

Present from Administration: Mr. Timothy Connellan, Superintendent of Schools and Mr. Steven Madancy, Principal of J. F. Kennedy Middle School (Assistant Superintendent for Instruction and Learning, effective July 1, 2015) (*left the meeting at 9:30 p.m.*).

Mr. Goralski declared Executive Session ended at 9:35 p.m.

12. ADJOURNMENT

MOTION: by Mr. Derynoski, seconded by Mrs. Clark:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,
Linda Blanchard
Recording Secretary

Non Union Salary
BOE Adopted 6-11-15
7/1/15-6/30/16

POSITIONS	2015-16 ADOPTED
CERTIFIED ADMINISTRATORS	
DIRECTOR OF PUPIL SERVICES	\$ 142,800
DIRECTOR OF BUSINESS AND FINANCE	\$ 137,000
CLASSIFIED ADMINISTRATORS	
OPERATIONS DIRECTOR	\$ 105,000
SUPERVISOR of BLDG & GRDS	\$ 86,748
PERSONNEL MANAGER	\$ 78,280
OTHER STAFF	
TECHNOLOGY ANALYSTS	\$48,926-\$66,181
(lead tech analyst) stipend	\$ 2,175
SOFTWARE SPECIALIST	\$ 28.09
TECHNOLOGY ASSISTANT	\$ 14.00
AUDIO VISUAL TECHNICIAN	\$ 54,266
PAYROLL SUPERVISOR	\$ 29.54
MAINTENANCE FOREMAN	\$ 70,834
SECRETARIAL	
EXECUTIVE ADMINISTRATIVE ASSISTANT	\$ 34.80
EXEC SECRETARY: ASST. SUPERINTENDENT	\$ 28.30
EXEC. SECRETARY: DIR BUS & FIN.	\$ 28.30
PART TIME CERTIFIED STAFF	
SUMMER SCHOOL DIRECTOR	\$ 6,252
JUMP START DIRECTOR	\$ 4,555
CONT. EDUCATION DIRECTOR	\$ 12,952

Non Union Salary
BOE Adopted 6-11-15
7/1/15-6/30/16

POSITIONS	2015-16 ADOPTED
OTHER STAFF	
BOARD MEETING SECRETARY	\$ 28.30
PT. TIME CUSTODIAN	\$14.44 - \$15.27
SCHOOL PHYSICIAN	\$ 12,505
MATRONS	\$ 16.25
CROSSING GUARDS	\$16.67 per shift
PART TIME CLERKS	\$15.35-\$19.47
ESY/ JUMPSTART AIDES	\$8.87-\$9.45
ESY/JUMPSTART PARAS (non union)	\$11.37-\$13.56
SUBSTITUTE PARAS	\$ 10.67
SUBSTITUTE CUSTODIANS	\$ 14.40
SUBSTITUTE NURSES	\$ 20.29
SUBSTITUTE SECRETARIES	\$ 12.80
TUTORS- MATH & LITERACY	\$ 19.53
ELL TUTORS	\$13.79-\$19.53
HALL MONITORS DES	\$ 10.88
SUBSTITUTE TEACHERS	\$70-\$100 DAY
NON UNION LPN	\$ 21.66
ABA PROGRAM	
BCBA *	\$ 84,494
BCBA Assistant *	\$ 61,080
ABA THERAPIST	15.50- \$17.98
FUNDED OUTSIDE OF OPERATING BUDGET	
FOOD SERVICE DIRECTOR	\$ 67,275
SECY/BOOKKEEPER LUNCH	\$ 25.40
FOOD SERVICE CLERK	\$ 15.05
EARLY CHILDHOOD COLL. - DIRECTOR	\$ 40,400
EARLY CHILDHOOD COLL. - PROGRAM COORD.	\$ 18.35

**SOUTHINGTON BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT
SPECIAL MEETING OF THE BOARD OF EDUCATION
JUNE 22, 2015**

A Special Meeting of the Board of Education was held on Monday, June 22, 2015 at 6:00 p.m. in Conference Room #2 of the Southington Municipal Center, 200 North Main Street, Southington, Connecticut.

Board Members Present: Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Patricia Johnson, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana, Mrs. Patricia Queen, and Mr. Brian Goralski.

Administration Present: Mr. Timothy Connellan, Superintendent of Schools, Mr. Steven Madancy, Principal of John F. Kennedy Middle School (Assistant Superintendent for Curriculum and Instruction, effective July 1, 2015), and Mr. Brian Stranieri, Principal of Southington High School (arrived at 7:33 p.m.).

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:00 p.m.

2. CANDIDATE INTERVIEWS ~ Executive Session Anticipated

MOTION: by Mr. Derynoski, seconded by Mrs. Clark:

“Move that the Board goes into Executive Session, excluding the public and the press, for the purpose of candidate interviews for the Principal appointment for John F. Kennedy Middle School and Assistant Principal appointment(s) at Southington High School and, upon conclusion, reconvene to public session.”

Motion carried unanimously by voice vote.

The Board went into Executive Session at 6:00 p.m.

At 10:12 p.m., Mr. Goralski declared the Executive Session ended, and the Board reconvened public session at 10:12 p.m.

3. PROPOSED PRINCIPAL APPOINTMENT ~ John F. Kennedy Middle School

MOTION: by Mr. Derynoski, seconded by Mrs. Carmody:

“Move that, effective July 1, 2015, the Board appoints Mr. Richard Terino as Principal of John F. Kennedy Middle School at an annual salary of \$141,278.”

YES – Mr. Derynoski, Mrs. Johnson, Mrs. Lombardi, Mrs. Queen, Mrs. Carmody, Mr. Oshana, Mrs. Clark, Mrs. Notar-Francesco, and Mr. Goralski.

Motion carried unanimously, 9 – 0.

4. PROPOSED ASSISTANT PRINCIPAL APPOINTMENT(S) ~ Southington High School

MOTION: by Mr. Derynoski, seconded by Mrs. Carmody:

“Move that, effective July 1, 2015, the Board appoints Mr. Richard Aroian as Assistant Principal of Southington High School at an annual salary of \$125,479.”

YES – Mr. Derynoski, Mrs. Johnson, Mrs. Notar-Francesco, Mrs. Lombardi, Mrs. Queen, Mrs. Carmody, Mr. Oshana, Mrs. Clark, and Mr. Goralski.

Motion carried unanimously, 9 – 0.

MOTION: by Mr. Derynoski, seconded by Mrs. Clark:

“Move that, effective July 1, 2015, the Board appoints Mr. R. Jeff Shaw as Assistant Principal of Southington High School at an annual salary of \$125,479.”

YES – Mr. Derynoski, Mrs. Johnson, Mrs. Notar-Francesco, Mrs. Lombardi, Mrs. Queen, Mrs. Carmody, Mr. Oshana, Mrs. Clark, and Mr. Goralski.

Motion carried unanimously, 9 – 0.

5. ADJOURNMENT

MOTION: by Mr. Derynoski, seconded by Mrs. Clark:

“Move that the Special Meeting of the Board of Education be adjourned.”

Motion carried unanimously by voice vote.

The Special Meeting of the Board of Education adjourned at 10:19 p.m.

Respectfully submitted,



Jill Notar-Francesco, Secretary
Southington Board of Education

Board of Education

Administrative Report

June 25, 2015



- 1. Teacher Evaluations – completed per statute**
- 2. Summer School begins July 6, 2015**
- 3. Operations – summer work has been identified and prioritized**

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date June 25, 2015

Decision Requested _____ Agenda Code 8 a.

AGENDA REPORTING FORM

Agenda Topic: Town Government Communications

Summary of Issue: Communications (when applicable) will be discussed.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A

Timothy J. Connellan

Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ X _____

Board Meeting Date June 25, 2015

Decision Requested _____

Agenda Code 8 b.

AGENDA REPORTING FORM

Agenda Topic: Construction Update

Summary of Issue: The District's Phase II Construction and Renovation/Expansion of buildings are listed below with their current status.

Phase II Construction Projects: _____

South End Elementary School - New Construction:

The administration is monitoring a recurring moisture issue when extreme temperature changes occur. This may be caused by winter into spring temperature swings. The project will be closed out when this issue is resolved.

Kennedy & DePaolo Middle School - Renovation/Expansion:

Phase 12 rough construction work is ongoing at both middle schools. Site work has remobilized now that students are away for summer vacation. Work continues on the generator systems. Work is also beginning on the courtyards. Punchlist on all previous phases is ongoing.

Background: At the September 14, 2000 Board of Education meeting, Chairman, David Derynoski, requested a permanent agenda report for school construction projects.

Cost (if applicable): \$16,860,000 – South End \$89,725,000 – Middle Schools

Funding Source: State & Local

Beginning Date of Program/Project: Varied **Ending Date of Program or Project:** Varied

Recommendation or Comment: _____



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date June 22, 2015

Decision Requested x Agenda Code 9 a.

AGENDA REPORTING FORM

Agenda Topic: Appointment of Principal of John F. Kennedy Middle School

Summary of Issue: The Principal position at John F. Kennedy Middle School became vacant due to Steve Madancy being appointed as the Assistant Superintendent for Instruction and Learning effective July 1, 2015.

Background: The Board of Education interviewed candidates for the Principal of John F. Kennedy Middle School on Monday, June 22, 2015 at a Special Board of Education meeting.

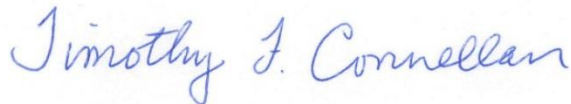
Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: To appoint the Principal of John F. Kennedy Middle School with a start date and salary to be determined.



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date June 22, 2015

Decision Requested x Agenda Code 9 b.

AGENDA REPORTING FORM

Agenda Topic: Appointment of Assistant Principal of Southington High School

Summary of Issue: The Assistant Principal position at Southington High School became vacant due to Brian Stranieri being appointed as the Principal of Southington High School effective May 22, 2015.

Background: The Board of Education interviewed candidates for the Assistant Principal of Southington High School on Monday, June 22, 2015 at a Special Board of Education meeting.

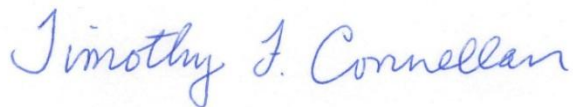
Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: To appoint the Assistant Principal of Southington High School with a start date and salary to be determined.



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ **Board Meeting Date** June 25, 2015

Decision Requested X **Agenda Code** 9 c

AGENDA REPORTING FORM

Agenda Topic: Out of State: Foreign Field Trip Approval

Summary of Issue: The Board of Education must give approval to field trips that are over 200 miles in distance from Southington, trips to foreign countries, or overnight field trips. Presented with this packet is a trip China with stops in Beijing, Xi'an, and Shanghai. The dates of the trip are June 29, 2016 through July 7, 2016.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** _____

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Move that the Board of Education approves the attached foreign field trip to China as presented by the administration.

Titles of Attachments:

1. Field Trip Application and Itinerary



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

INCLUDED IN THE COST

- Round trip airfare from JFK (NYC) to Beijing, China
- In country flight & train
- Hotel with private bathroom
- Three meals daily

Beijing Sites

Tiananmen Square, Forbidden City, Summer Palace, Temple of Heaven, Great Hall of the People, Great Wall of China, Ming Tombs, Rickshaw Tour, Beijing Zoo

Xi'an Sites

Terracotta Warriors Museum, Huaqing Palace, Hot Springs, Banpo Village Ruins & Museum, Ancient City Wall, Greater Wild Goose Pagoda

Shanghai Sites

Residential quarters, local families visit, Yu Yuan Garden, Jade Buddha Temple visit, Silk factory, Bund, Children's Palace, Nanjing Road, Acrobatic show

Beijing, Xi'an & Shanghai

Day 1 Start tour

Day 2 Ni hao Beijing

- Meet your tour director and check into hotel

Day 3 Beijing landmarks

- Tai chi exercise
- Beijing guided sightseeing tour
- Tiananmen Square visit, Forbidden City visit, Jingshan Mountain, Summer Palace visit, National Stadium (Bird's Nest), National Aquatic Center (Water Cube), jade and pearl factory visit, local tea house visit

Day 4 Great Wall

- Chinese doctor visit
- Great Wall of China visit
- Ming Tombs visit
- Peking duck dinner

Day 5 Beijing--Xi'an

- Temple of Heaven visit
- Beijing Zoo pandas visit
- Hutong tour
- Overnight train to Xi'an

Day 6 Xi'an landmarks

- Xi'an guided sightseeing tour
- Terracotta Warriors Museum visit, Huaqing Palace visit, hot springs visit, Banpo Village Ruins & Museum visit
- Xi'an city walk
- Ancient City Wall, Greater Wild Goose Pagoda visit

Day 7 Xi'an--Shanghai

- Fly to Shanghai
- High-speed Shanghai Maglev Train transfer
- Shanghai residential quarter walk
- Residential quarters, local families visit

Day 8 Shanghai landmarks

- Shanghai guided sightseeing tour
- Yu Yuan Garden, Jade Buddha Temple visit, silk factory visit
- Shanghai city walk
- Bund, Children's Palace, Nanjing Road

Day 9 End tour

TOUR INCLUDES:

- Round-trip airfare
- 6 overnight stays in hotels with private bathrooms
- 1 overnight stay in couchette sleeping berths
- Internal flight
- Breakfast daily
- Lunch daily
- Dinner daily
- Full-time services of a professional Tour Director
- Shanghai Acrobatic Show
- Peking Duck Dinner

Beijing, Xi'an & Shanghai, China

Student travel expands worldviews through firsthand experiences. It allows students to learn beyond the classroom, which pushes them to get out of their comfort zone and to gain a new perspective on another culture, language, and environment. It teaches students to appreciate difference and diversity. This trip will provide students with a better understanding and appreciation for the Chinese people and their history. They will have the opportunity to witness a completely new way of life. Global travel also enhances a student's college application.

Understanding by Design

Grade: 9

Civics ~ Unit 1: Government and Economic Systems

Established Goal(s): *Students will understand that society needs order, laws, and consequences which lead to the development of different types of governments and economic systems.*

Content Standard:

- Standard #5 – Identify knowledge of U.S. government compared to others.
- Standard #8 – Understand and analyze how international relations impact political and economic systems.
- Standard #9 – Identify and analyze characteristics of government in various world regions.
- Standard #14 – Identify various economic systems and compare them to the U.S.
- Standard #15 – Analyze pros and cons of different economic systems.

Performance Task(s):

EQ: What are the strengths and weaknesses of the three major economic systems?

Students participate in a Communism/Capitalism Game

- Students will firsthand experience the three economic systems (capitalism, socialism, and communism) The classroom will transform into a marketplace for 3-5 school days, in which the students will practice the ideologies and functionalities of the three economic systems.
- Read outside sources related to different types of governments and economic systems
- Complete a "Types of Governments" Chart
- Create an Economic Brochure

Understanding by Design

Grade: 10

World History ~ Unit 9: Rise and Influence of China

Established Goal(s): *The students will understand the economic, military and political growth of China during the 20th and 21st century and its impact on the United States and the rest of the world.*

NCSS THEMATIC STANDARDS:

NCSS #1: Culture

NCSS #2: Time, Continuity, and Change

NCSS #5: Individuals, Groups, and Institutions

NCSS #7: Production, Distribution, and Consumption

NCSS #9: Global Connections

Performance Task(s):

EQ: Why do we buy so many of our products from China? Student presentations and/or informational essay.

Students create power points on specific aspect of China's economic growth and lead class discussions on that topic. Each group prioritizes the causes of the growth and analyzes the impact.

Understanding by Design

Grade: 10

World History ~ Unit 9: Rise and Influence of China

Differentiated Version of Task:

Students focus on one aspect of China's development and history

CP Options - Trace China's economic and political evolution through various time periods – Or - agree or disagree with "China will still be an economic powerhouse in 2040." Presentation and/or essay.

Modern China and Japan - Grade 11-12

This area of the world has become increasingly important to the sound development of our own and the world's economy and security. Modern Chinese and Japanese cultures are shaped by deep-seated traditions, western imperialism, civil strife, economic developments, wars and, in the case of China, revolution. A comparative study will trace the impact of these forces from the 19th century to the present---giving the student a foundation upon which to understand a society that is challenging our own for supremacy in so many areas.

World Religions - Grade: 11-12 ~ Unit 3: Buddhism

Students will understand how the world religion of Buddhism evolved from around 438 B.C.E. to modernity and how it affects believers, and events occurring, in the world today

NCSS Themes

#1: Culture

#2: Time, Continuity & Change

#3: People, Places & Environments

#5: Individuals, Groups, & Institutions

#9: Global Connections

Connections to other disciplines

Math:

- Students will convert U.S. currency to Chinese Yuan (1 Chinese Yan equals 0.16 U.S. Dollar)
- Students will budget money for souvenirs
- Weight/measurements, temp

Family and Consumer Science:

Course: Cultures and Cuisines- Grades 10-12

- This course will look at various cultural groups through their food and food traditions for a better understanding and appreciation of our world.

Business:

Course: Business Communication: Grades 11-12

- Students will communicate nonverbally in an international environment given a specific situation.

World Language:

ACTFL Standards Interpretive (Reading, Listening, Viewing)

- Standard 2.1 and 2.2 – compare and reflect on products, practices, and/or perspectives of the target culture(s). Shanghai, China



School Board Packet

Beijing, Xi'an & Shanghai

June 29, 2016 - July 7, 2016

Contents

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Welcome to Explorica and thank you for your interest in student travel!

As a licensed tour operator, Explorica is proud to be able to give your students the opportunity of a lifetime! When your school travels with Explorica, you'll bring your classroom lessons to life and offer your students valuable exposure to a city outside of their home town. An educational adventure for both you and your students.

Before we begin, please review a little more about us:

Founded in 2000, Explorica helps teachers create educational tours full of authentic, interactive learning experiences. We specialize in connecting teachers and students to new cultures, languages and people on educational tours across the globe.

We believe we can create a better world by enriching every student with a cultural experience through travel. We aim to be the product leader in educational travel, helping teachers and students discover the wonders of the world through safe and reliable tour experiences. And we do this with a passion for delighting customers and connecting travelers to the world.

Explorica's combination of exclusive online tools and personalized service enables us to create tours uniquely suited to provide both the best value and the most customized tours in the industry.

Every Explorica tour includes flights or bus transportation, accommodations, on-tour transportation, most meals and an expert, full-time Tour Director dedicated to your group. And with our veteran Program Consultants, Customer Care Representatives, and comprehensive, user-friendly website, we're always here to support you from the moment you contact us, to the minute you shout bon voyage!

Join more than 750,000 teachers and students in experiencing the world on Explorica tours!

Happy travels!

Sincerely,
Matt Wertz
President & CEO



Hotel Information

Even though you'll be far from home, your comfort won't be compromised. Because when you travel with Explorica, you'll stay in clean, safe, attractive hotels that provide modern amenities and easy access to major attractions.

It is Explorica's policy to accommodate students in safe and clean hotels. We follow the three "C"s for our hotels – clean, comfortable, and convenient to the city. Upgraded hotels are available upon request.

The selection of our hotels is based on proximity to tour sights, comfort, quality, and safety. Students are roomed in either triple or quad accommodations based on the hotel availability. Paying adults (23 or older) are roomed in twin/double accommodations and charged the \$35 per night double/twin rooming supplement \$75 per night for cruises and ferries). The cost for adults to upgrade to a single room is \$70/night.

HOTEL SAMPLE SPECIFIC TO XI'AN, CHINA

Jian Guo Hotel

Standard Hotel

Hotel Description

"Xi'an Jianguo Hotel has a convenient location and a sound ambient environment. Its perfect service facilities and outstanding brand reputation have won recognition of numerous consumers for the hotel. No matter if you are on a business travel or on vacation or holding parties or conferences, Xi'an Jianguo Hotel is the best choice for you."

Group Leader Evaluations

"It was the best hotel that I have ever stayed in China. (I have traveled to China 4 times after I moved to the US.)"



Meal Information

Explorica provides breakfast and dinner daily on all tours (unless otherwise indicated on your itinerary). Explorica makes sure all travelers get a unique experience through their meals, such as a tapas dinner in Spain, crepes in France or wienerschnitzel in Germany.

Tour Director

Your Tour Director is responsible for organizing the overall logistics of the trip. He or she will be with you from the beginning of the tour until the end to oversee the arrangements for all transportation, meals, accommodations, and sightseeing. The Tour Director can also provide very general information and suggestions for your free time. Local guides are your resource for detailed destination information.

Communication on Tour

Explorica provides a Tour Diary for each group that travels. We were the first company to develop the diary and have been providing this service for 10 successful years. Our online Tour Diary lets parents and friends see pictures of the group as they travel, so they know their children are safe, happy, learning and having fun. Here is an example of a posting for a group that traveled on our England and Scotland tour April, 2013:

“Day 3 - We left our hotel near Glasgow and headed up north into the Trossachs National Park to make our first stop in the village of Luss on the banks of Loch Lomond. We walked down to the beach and up through the village. Next we followed the sides of the loch all the way up, making some photo stops along the way until we came to a rest-stop called 'The Green Welly' where we made a lunch break. This afternoon we arrived in the very heart of the highlands, driving across the barren landscape and making a photo stop in the Glencoe valley, scene of the Glencoe Massacre back in 1692. We learnt about the clan difficulties at the time and the Jacobite movement. Next we got great views of the UK's highest mountain, Ben Nevis, as we headed around the western coast and across the Grampian mountains. We stopped in some cute highland villages and saw a game of Shinty (like a kind of highland hockey). We've arrived at the hotel now, our base for exploring more of the Highlands tomorrow!”

4



Company Information and Safety

›All Tour Directors come highly recommended with at least 5 years work experience in the industry.

›Explorica has a \$5 million Liability Insurance Policy (see below). We can have the school information printed on the certificate before traveling.

›Explorica offers each traveler the option to purchase the Travel Protection Plan at \$12/day or \$18/day for the Travel Protection Plan Plus.

›We are a member of USTOA: United States Tour Operators Association \$1 Million Travelers Assistance Program. As an Active Member of USTOA, Explorica Inc., is required to post \$1 Million with USTOA to be used to reimburse, in accordance with the terms and conditions of the USTOA Travelers Assistance Program, the advance payments of Explorica, Inc. customers in the unlikely event of Explorica, Inc. bankruptcy, insolvency or cessation of business. Further, you should understand that the \$1 Million posted by Explorica, Inc. may be sufficient to provide only a partial recovery of the advance payments received by Explorica, Inc. Complete details of the USTOA Travelers Assistance Program may be obtained by writing to USTOA at 275 Madison Avenue, Suite 2014, New York, New York 10016, or by email to information@ustoa.com or by visiting their website at www.USTOA.com.

›In addition to the USTOA, Explorica is affiliated with the following notable organizations: Student Youth Travel Association (SYTA), National Tour Association (NTA), European Tour Operators Association (ETOA), Better Business Bureau (BBB), International Air Transportation Association (IATA), World Youth Student & Educational (WYSE) Travel Confederation, British Educational Travel Association (BETA)



Liability Policy

To Whom It May Concern,

We understand that many school officials have expressed concern about allowing their students to travel. We want to assure you that the safety of the tour participants is Explorica's number-one priority and that we have policies and procedures in place to protect the school, school district, teachers, and participants involved with this tour.

Explorica has a \$5 million liability policy with AIG/Lexington Insurance Company that protects 3rd parties and tour participants (students, teachers, chaperones) for injuries and damages resulting from Explorica's negligence. We know that school officials should not have to assume responsibility for the safety of their students while on tour, and with Explorica, they don't. Explorica has taken all precautions to best protect the students and other tour participants. For additional information on our liability insurance, or to receive evidence of our insurance coverage, please contact our insurance broker, Judy Doble of Wells Fargo Acordia, at 617.204.2517.

We of course share your concern for the students' safety and peace of mind. Our optional Cancel for Any Reason travel protection plan provides medical, baggage, and cancellation insurance coverage for our travelers. We also have a network of support staff in the United States as well as a 24-hour emergency service for groups and their families. We offer additional peace of mind for parents and friends of our travelers by providing an online "Tour Diary" that is updated with pictures and journal entries by the Tour Director throughout the trip. If you would like to discuss this matter further, we would be happy to speak with you at any time. Please call us at 1.888.310.7120.

Sincerely,
Dan Kellerd
Executive VP Operations



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 9/3/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines - (866) 597-9827 Wells Fargo Insurance Services USA, Inc. 699 Boylston St, 6th Floor Boston, MA 02118	CONTACT NAME: PHONE (A/C No. Ext): _____ FAX (A/C No): _____ E-MAIL ADDRESS: _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 70%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 30%;">NAIC#</th> </tr> <tr> <td>INSURER A: Steadfast Insurance Company</td> <td>26387</td> </tr> <tr> <td>INSURER B: Hartford Casualty Insurance Company</td> <td>29424</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A: Steadfast Insurance Company	26387	INSURER B: Hartford Casualty Insurance Company	29424	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER F:															
INSURED Explorica, Inc 145 Tremont Street 6th Floor Boston, MA 02111															

COVERAGES **CERTIFICATE NUMBER:** 8119753 **REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
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AGGREGATE	\$																			
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B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below:	Y/N N	08WECRH8114	09/01/14	09/01/15	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> PER STATUTE</td> <td><input type="checkbox"/> OTHER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td>\$</td><td>1000000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td><td>1000000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td><td>1000000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTHER		E.L. EACH ACCIDENT	\$	1000000	E.L. DISEASE - EA EMPLOYEE	\$	1000000	E.L. DISEASE - POLICY LIMIT	\$	1000000		
<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTHER																			
E.L. EACH ACCIDENT	\$	1000000																		
E.L. DISEASE - EA EMPLOYEE	\$	1000000																		
E.L. DISEASE - POLICY LIMIT	\$	1000000																		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Coverage

CERTIFICATE HOLDER

Evidence of Coverage

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James Brinkman

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ACORD 25 (2014/01)



Payment Options

FULL PAYMENT

Pay in full at time of enrollment.

MONTHLY AUTOMATED PLAN

Pay your \$99 deposit plus any travel protection plan fees with a credit card or checking account upon enrollment, and the balance of your Tour Fee will be automatically charged to your card or debited from your account in equal monthly installments until 35 days prior to your departure date. Please note that you must make all payments by credit card, debit card, or checking account. If two consecutive payments are returned NSF or declined, we will change your account to the 4-Step Manual Plan.

4-STEP MANUAL PLAN

Pay your \$99 deposit upon enrollment, and then pay \$500 toward your balance 30 days later. At 120 days prior to departure 75% of the balance is due. At 75 days prior to departure the remainder of the balance is due. You must make each payment manually.

GENERAL PAYMENT INFORMATION

We accept MasterCard, Visa, ACH checking account payments (and require a credit card or ACH payment for our monthly payment plan), money orders, and personal checks. Please note personal checks are only accepted until 75 days prior to departure and ACH payments until 65 days prior to departure.

Each month we will automatically charge the credit cards or debit the checking accounts of participants who choose our monthly payment plan; we will send email reminder of payments due to all other participants approximately two weeks in advance of the payment due date. You will receive payment reminders only through email and not through the mail. Payments that are late are subject to a \$50 late fee. The date of payments is determined by the date of receipt at Explorica. If you are not paid in full by 75 days prior to your departure or do not meet the conditions of your payment plan, then your tour reservation will be cancelled (subject to standard cancellation policy).

Payments rejected due to insufficient funds, disputed by your credit company, returned to us by the drawer's bank, or returned due to a stop-payment order are subject to a \$30 non-refundable fee. We reserve the right to cancel reservations for any participant who does not meet his or her contractually obligated payment schedule. Any bounced checks are subject to a \$30 non-refundable fee.



Insurance Policy

EXPLORICA'S TRAVEL PROTECTION PLANS

Through Trip Mate, our third-party travel protection plan provider, four out of five Explorica travelers protect their tours with our travel protection plans. Explorica offers two great plans that help protect your educational travel investment.

EXPLORICA'S TRAVEL PROTECTION PLAN

Our standard travel protection plan covers you for the following events:

- ›A traveler's injury, sickness, or death of a family member
- ›Theft of passport or visas
- ›Flight cancellations due to strike or bad weather
- ›Loss of luggage and personal effects
- ›Trip cancellation or trip interruption due to covered reasons such as a covered sickness, illness, injury or death
- ›Trip cancellation or trip interruption due to terrorist acts, as defined

EXPLORICA'S TRAVEL PROTECTION PLAN PLUS

Along with providing you the same benefits as our standard Travel Protection Plan, the Explorica Travel Protection Plan Plus also includes our exclusive Cancel For Any Reason Waiver Benefit. With our Cancel For Any Reason Waiver Benefit, if you cancel your trip for any reason not otherwise covered by this policy, we will reimburse you for 75% of the non-refundable cancellation fees which apply to your trip, provided:

- 1) Payment for this plan is received by Explorica within 14 days of your initial deposit/payment for your trip; and
- 2) You cancel your trip thirty (30) days or more before your scheduled trip departure date.

This Cancel For Any Reason Waiver Benefit does not cover: 1) penalties associated with any air or other travel arrangements not provided by Explorica; or 2) the failure of Explorica to provide the bargained-for travel arrangements due to cessation of operations for any reason.

The Cancel For Any Reason Waiver Benefit is provided by Explorica and is not an insurance benefit underwritten by United States Fire Insurance Company and must be purchased within 14 days of your initial payment for your trip.



Insurance Policy Cont.

TRAVEL PROTECTION PLAN BENEFITS

The following benefits apply to both of Explorica's high-quality Travel Protection Plans:

TRIP INTERRUPTION

If you have to interrupt your Explorica trip after departure due to a covered injury, sickness, or death (your own or that of a traveling companion or a family member) or for other covered reasons such as: cancellation of arrangements by an airline due to strike or bad weather; a documented theft of passports or visas; or a terrorist incident which occurs in a city which is listed on the itinerary of your trip and within 30 days prior to your scheduled departure date for your trip, as defined, you will be reimbursed up to the trip cost for the unused, non-refundable land or water arrangements and the additional transport charges paid to return home or to rejoin your trip (limited to economy one-way airfare, or first class if your original tickets were first class).

TRAVEL DELAY

Reimburses up to \$100 per day (maximum of \$500) for reasonable accommodation and traveling expenses until travel becomes possible if you are delayed for 12 hours or more due to a covered reason such as a common carrier delay; injury, sickness, or death of you or your traveling companion; quarantine; loss of passport, travel documents, or money; or natural disaster.

MEDICAL EXPENSE/EMERGENCY ASSISTANCE

Provides reimbursement up to \$25,000 for reasonable and customary medical expenses incurred while on your trip; emergency dental treatment received during your trip, up to \$750; the costs for emergency transport to home or an appropriate hospital, including escort expense (both, if deemed necessary by the attending physician), for a covered injury or sickness which occurs while on your trip; or the cost of homeward carriage if deceased, up to \$50,000.



Insurance Policy Cont.

BAGGAGE & PERSONAL EFFECTS

Coverage up to \$2,000 for direct physical loss or damage to your baggage, passports, or visas while on your trip. A \$600 maximum limit applies to jewelry, gems, watches, cameras and camera equipment, and furs; a \$300 per article limit applies to all other items. If, while on your trip, your baggage is delayed for more than 24 hours, we will reimburse you up to \$100 for the purchase of necessary additional clothing and personal articles.

PRE-EXISTING CONDITIONS WAIVER

The plan exclusion for pre-existing conditions is waived if you purchase the plan within 14 days of your initial deposit/payment for your trip.

A "Certificate of Coverage" which provides complete details of the plan, including conditions, exclusions, and limitations, is available to you on our website under the Travel Protection Plan or is available to you at any time by request.

The Explorica Travel Protection Plan benefits are administered by: Trip Mate, Inc. (In CA, dba Trip Mate Insurance Agency), 9225 Ward Parkway, Suite 200, Kansas City, Missouri 64114; tel. 1.800.888.7292.

The Explorica Travel Protection Plan is underwritten by United States Fire Insurance Company, Morristown, NJ.

The cost for Explorica's Travel Protection Plan is \$12 per day of your tour, maximum \$180. This plan must be purchased at the time of enrollment, and cannot be refunded once selected.

The cost for Explorica's Travel Protection Plan Plus is \$18 per day of your tour, maximum \$270. This plan must be purchased at the time of enrollment, and cannot be refunded once selected.



Positive Feedback

After every tour Explorica asks our Group Leaders to create an evaluation to judge our overall pre tour, during tour, and post tour performance as a company. Everything is judged and it is a great way to provide feedback for us to improve as a company. Often times we are given such positive feedback that we want to share it with potential Explorica group leaders.

Linda L., English & German Teacher, Bowdoin, ME

My students had the time of their lives on this trip. Our Tour Director was so knowledgeable and incredible that Berlin, Prague and Munich just came alive during these ten days. What an experience!!!

Michelle D., Coburg, ON

Well-organized, educational and safe travel—I couldn't ask for more! I have students knocking on my door the first day back asking "where is the trip next year?"

Joe H., Spanish Teacher, Chandler, AZ

I LOVE teaching, but I LOVE traveling more! What better experience can we bring to the lives of our students than actually living in the countries we study about?!

Kathleen W., French Teacher, Higganum, CT

A wonderful experience for the students, especially hitting Carnivale in Venice. Our Tour Director enlivened the whole trip with his wit, charm and depth of knowledge.



Tour Specifics

TOUR ITINERARY:

Day 1 Start Tour

Day 2 Ni Hao Beijing

›Meet your Tour Director and check into hotel

Day 3 Beijing Landmarks

›Tai-Chi Exercise

›Beijing Guided Sightseeing Tour: Tiananmen Square visit, Forbidden City visit, Jingshan Mountain, Summer Palace visit, National Stadium (Bird's Nest), National Aquatic Centre (Water Cube), Jade and Pearl factory visit, Visit local tea house

›Optional Kung Fu Show \$45

Day 4 Great Wall

›Chinese Doctor visit

›Great Wall of China visit

›Ming Tombs visit

›Peking Duck dinner

Day 5 Beijing—Xian

›Temple of Heaven visit

›Pandas at Beijing Zoo visit

›Hutong tour

›Overnight train to Xian

Day 6 Xian Landmarks

›Xi'an Guided Sightseeing Tour: Terra Cotta Warriors Museum, Huaqing Palace, Hot Springs, Banpo Village Ruins & Museum

›Xi'an City Walk Ancient City Wall, Greater Wild Goose Pagoda visit

›Optional Tang Dynasty Singing and Dancing Show \$60

Day 7 Xian—Shanghai

›Fly to Shanghai

›High Speed Shanghai Maglev Train Transfer

›Shanghai Residential Quarter Walk: Residential quarters, Local families visit

Day 8 Shanghai Landmarks

›Shanghai Guided Sightseeing Tour: Yu Yuan

Garden, Jade Buddha Temple visit, Silk factory visit

›Shanghai City Walk: Bund, Children's Palace, Nanking Road

›Acrobatic Show

Day 9 End Tour

TOUR INVESTMENT:

Travelers under 23 years \$2,949.00*

Travelers 23 and above \$3,289.00*

* Tour Fee increases on June 26, 2015, tour fee will never change after sign-up.

** Only valid with voucher code 16summer

INCLUDED:

Round-trip airfare, travel protection plan, all transportation, sightseeing tours and site visits, all hotels with private bathroom, breakfast, lunch and dinner daily, full-time multi-lingual tour director.



Supporting Documents

This School Board Packet should be submitted with the following supporting documents:

- ›Official Price Quote
- ›Student Application
- ›Student/Parent Agreement & Release Form
- ›Explorica's Terms & Conditions

Obsolete Texts 2014-2015

Select a code to identify why the book is obsolete

Condition	CON	Books in poor condition; unable to use
Obsolete	OBS	No longer used due to technology
Other	OTH	Description will be provided
Outdated	OUT	Books are outdated and no longer used
Overstock	OVR	Overstock of series; classroom teaching doesn't require all students to have a book
Replaced	REP	Books were outdated and replaced with BOE approved texts
Sample	SAM	Sample books/workbooks from publisher

Subject	Grade	Title	Publisher	Year	#	Code
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HIGH SCHOOL

Business	11 to 12	Principles of Business Management	Glencoe	2004	48	OUT
Business	11 to 12	Business and Personal Finance	Glencoe	2002	60	OUT
Business	12	From School to Work	GW Publisher	2000	23	REP
English	10	Adventures in Appreciation	Harcourt Brac Jovanich	1980	80	OUT
English	SPED	Adventures In Reading	Harcourt	1989	13	OUT
English	10	504 Absolutely Essential Words	Bromberg	1980	1	OUT
English	9	Vocabulary and Composition Through Pleasurable Reading (Book 1)	AMSCO School	1992	42	OUT
English	9	Vocabulary and Composition Through Pleasurable Reading (Book 2)	AMSCO School	1992	10	OUT
English	9	Vocabulary and Composition Through Pleasurable Reading (Book 3)	AMSCO School	1992	64	OUT
English	9	Vocabulary and Composition Through Pleasurable Reading (Book 4)	AMSCO School	1978	70	OUT
English	12	Reading & Understanding Nonfiction Level 1	Jamestown	1989	24	OUT
English	12	Scope English Writing & Language Skills Level 1	Scholastic	1987	12	OUT
English	12	Scope English Anthology Level 1	Scholastic	1988	8	OUT
English	12	Scope Eng Writing & Lang Activity Bk Level 1	Scholastic	1990	24	OUT
English	12	Scope English: How to Read Literature Level 1	Scholastic	1989	28	OUT
English	12	Scope English Writing & Language Skills Level 2	Scholastic	1987	30	OUT
English	12	Scope English Anthology Level 2	Scholastic	1983	10	OUT
English	12	Scope Eng Writing & Lang Activity Bk Level 2	Scholastic	1988	49	OUT
English	12	Scope English How to Read Literature Level 2	Scholastic	1987	53	OUT
English	12	Reading and Understanding Nonfiction Level 2	Jamestown	1989	30	OUT
English	12	Scope English Writing & Language Skills Level 3	Scholastic	1987	20	OUT
English	12	Scope English Anthology Level 3	Scholastic	1988	9	OUT
English	12	Scope Eng Writing & Lang Activity Bk Level 3	Scholastic	1988	28	OUT
English	12	Scope English: How to Read Literature Level 3	Scholastic	1987	28	OUT
English	12	Scope English Writing & Language Skills Level 4	Scholastic	1987	72	OUT
English	12	Scope Eng Writing & Lang Activity Bk Level 4	Scholastic	1998	20	OUT
English	12	Scope English Writing & Language Skills Level 5	Scholastic	1963	80	OUT
English	12	Scope Eng Writing & lang Activity Bk Level 5	Scholastic	1987	93	OUT
English	12	Scope Eng Writing & Lang Activity Bk Level 5	Scholastic	1987	2	OUT
English	12	Grammar & Composition Level 5	Prentice Hall	1982	103	OUT
English	12	Grammar & Composition Level 5	Prentice Hall	1990	32	OUT
English	SPED	Legends For Everyone	Learning Trends	1973	12	OUT
English	12	50 Great Scenes for Student Actors	Batnam	1970	42	OUT
English	12	A Gold Cadillac	Yearling	1987	148	OUT
English	12	My Dog Skip	Vintage Books	1996	16	OUT
English	9 to 12	Advanced Dictionary	Scott Foresman	1983	7	OUT

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date June 25, 2015

Decision Requested X Agenda Code 9 d

AGENDA REPORTING FORM

Agenda Topic: Obsolete Textbooks

Summary of Issue: With the adoption of more current textbooks, it is necessary to dispose of miscellaneous, outdated textbooks from Southington Schools. The district has been working with a vendor from Follett who will be sending a representative to each school with a truck to pick up the books that are approved for disposal. Follett then brings the books to their warehouse and they determine which books can be used/purchased. Following their review, they will send us a list of the books and, if applicable, a check for those that they are purchasing. Books that they cannot resell, they will donate to schools in need.

Background: According to Board of Education policy #3260, the Board may authorize the disbursement or disposal of outdated textbooks that are no longer useful to the educational program.

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** _____

Beginning Date of Program or Project: June 2015


Ending Date of Program or Project: N/A

Recommendation or Comment: Move that the Board approves the disposal of the outdated textbooks presented by the school administration as submitted.

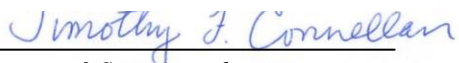
Titles of Attachments:

1. Obsolete Textbook Listing

mp\Board\6.25.15, Obsolete Texts.doc



Signature of Staff Member Submitting Report



Signature of Superintendent

Schoolnet

June 25, 2015

Schoolnet is an IIS (Instructional Improvement System)



Accessing Schoolnet

ADMIN Login

PowerSchool

Applications

- PowerLunch
- PS Administrator
- PT Administrator
- ReportWorks Developer
- Schoolnet

Teacher Login

PowerTeacher

Navigation

- Start Page
- Daily Bulletin
- Schedule
- Staff Directory
- Meals
- Personalize
- Gradebook
- Reports
- Recommendations
- Schoolnet

Current Classes

1-4(A-F)	Hartford Academy MS 9-10
1(A-F)	GHAMAS Biology Honors
1(A-F)	GHAMAS Physics Honors
2(A-F)	GHAMAS Geometry Honors
2(A-F)	GHAMAS Earth Science Honors

Student Login

PowerSchool

Navigation

- Grades and Attendance
- Test Results
- Grade History
- Attendance History
- Teacher Comments
- School Bulletin
- Class Registration
- School Information
- Pearson Courses
- Schoolnet
- Access Logs
- Honor Roll

My Schoolnet Home Page



Southington Public Schools

Welcome, Jamie! | [Sign Out](#) | [My Account](#) | [Help](#)

Find a Student

[User Management](#) | [System](#)



School & District Data
Reports & Indicators

Classrooms
Rosters, Reports, Planners

Assessment Admin
Create & Monitor

Scope:

Welcome back, Jamie.

The Schoolnet home page provides shortcuts to key information about your students, school and district. Principal and teacher views differ.

Your last visit was today. Your role is [System Operator](#) at [Southington Public Schools](#)

District Resources

You have not added any categories or links yet.

District Announcemen...

There are no announcements at this time.

Report Bank

Search Reports for **Southington Public Schools**

Key Reports (0)

My Reports (0)

Most Frequent (0)

Key Performance Indicator Overview

Southington Public Schools [Go to KPI Dashboard](#)

KPI Category:

Total enrollment >
currently enrolled students

6,608

Daily attendance >
currently enrolled students

95.88%
G:95.00 %

Special Ed >
% enrolled students

13.11%

LEP >
% enrolled students

1.17%

Chronic Tardiness >
% enrolled students

2.21%

Chronic Absents >
% enrolled students

6.74%

Student & District Data Page



Southington Public Schools

Welcome, Jamie! | Sign Out | My Account | Help

Find a Student Go

User Management | System

- School & District Data**
Reports & Indicators
- Classrooms
Rosters, Reports, Planners
- Assessment Admin
Create & Monitor

Dashboard



- KPI Dashboard
- Benchmark Tests
- Report Bank

Southington High School [About this School](#)

Find School, Teacher, or Section

Southington Public Schools : Southington High School ▾ : Teachers: (186) ▾

Student Attendance and Enrollment

[View KPI Key](#)

Total enrollment	Daily attendance	Special Ed	LEP	Chronic Tardiness	Chronic Absents
currently enrolled students	currently enrolled students	% enrolled students	% enrolled students	% enrolled students	% enrolled students
2,017	95.52%	12.69%	0.50%	0.14%	8.66%
S 2,017 D 6,608	S 95.52% G:95.00 % D 95.88% G:95.00 %	S 12.69% D 13.11%	S 0.50% D 1.17%	S	S

Student Academic Performance

State ELA test sco...	ELA benchmark	State Math Score	Math benchmark	Science benchmark	State Science
% proficient	district-wide benchmark	% proficient	district-wide benchmarks	district-wide benchmarks	% proficient
No KPI data available for this school at this time	No KPI data available for this school at this time	No KPI data available for this school at this time	No KPI data available for this school at this time	No KPI data available for this school at this time	No KPI data available for this school at this time

Classrooms Page



Southington Public Schools

School & District Data
Reports & Indicators

Classrooms
Rosters, Reports, Planners

Assessment Admin
Create & Monitor

Section Chooser Past Years' Sections ▾

Southington High School ▾ Brown, Robert ▾

SO2120 - World History CCP - 3(A-F)_1 ▾

Materials Search

Go

Export ▾

Student Performance

Section Chooser Past Years' Sections

Southington High School ▾ Brown, Robert ▾

All Courses

All Courses

- SO2120 - World History CCP - All Sections
- SO2120 - World History CCP - 3(A-F)_1
- SO2120 - World History CCP - 4(A-F)_2
- SO3210 - Modern Russia CP - 2(A-F)_1
- SO3220 - Modern Russia CCP - All Sections
- SO3220 - Modern Russia CCP - 1(A-F)_2
- SO3220 - Modern Russia CCP - 2(A-F)_3
- SO3220 - Modern Russia CCP - 5(A-F)_1
- SSPA - SSP Advisory - 9(A-F)_97

Standards Mastery

Summary Statistics

Student List

Student Analysis

There are 21 currently enrolled students in the selected Section. Select one or more students to add to a Student Group.

View By: Roster Marks Student Groups

Currently Enrolled Students

All Students

Assessment Admin page



Southington Public Schools



School & District Data
Reports & Indicators

Classrooms
Rosters, Reports, Planners

Assessment Admin
Create & Monitor



Dashboard

Quickly view the tests most relevant to you or search for a specific test

Co-Authoring

Collaborate with other users on items, passages, rubrics and assessments

Create

Tests, Items, Passages, and Rubrics

Print

Answer Sheets, Student Usernames, and Booklets

Schedule, Assign, Choose Options

Create start dates, set online options and assign tests to students

View & Score Responses

Track Completion Rates

See how many students have completed each test

Manage Test Windows



Find a Test

Find an Item, Passage or Rubric

Upcoming Professional Development

- ▶ Beginning in August 2015 and ongoing...
 - Onsite Training Types
 - ADMIN
 - Principals, Asst. Principals, Curriculum Coordinators and Special Ed Coordinators
 - Champions
 - Train the Trainer – each school will designate a staff member (s) to be their school expert
 - Reporting & Data Analysis
 - ADMINS & Champions will build and analyze reports based on SPS data
 - Teacher
 - Support Staff & Secretaries
 - Remote Training Types
 - Champion Refresher
 - Refresher webinars will be offered prior to District Data Days

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date June 25, 2015

Decision Requested _____ Agenda Code 9 e.

AGENDA REPORTING FORM

Agenda Topic: SchoolNet Update

Summary of Issue: Jamie Olander, Director of Technology will give the Board an overview of the SchoolNet project.

Background: SchoolNet is an online assessment and reporting system which integrates with PowerSchool.

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

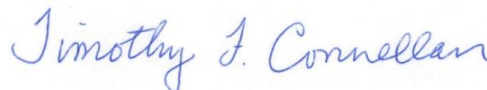
Beginning Date of Program or Project: 2015-2016 School Year

Ending Date of Program or Project: N/A

Recommendation or Comment: Discussion purposes.



Signature of Staff Member Submitting



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date June 25, 2015
Decision Requested x Agenda Code 9 f.

AGENDA REPORTING FORM

Agenda Topic: Year End Report on 2014-2015 Superintendent's Goals

Summary of Issue: A year end report of the Superintendent's Goals for 2014-2015 was submitted to the Board of Education.

Background: The Superintendent's Goals were developed between the Board of Education and the Superintendent of Schools on November 13, 2014. A Mid-Year Report was presented to the Board of Education on March 26, 2015.

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: The Board take action to accept the Superintendent's 2014-2015 End of the Year Goals as presented.

Title of Attachment

1. Superintendent's End of the Year Goals



Signature of Superintendent of Schools

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

SOUTHINGTON PUBLIC SCHOOL DISTRICT

Office of the Superintendent

I. Organizational Transition

a. Director of Operations

- i. On an ongoing basis, meet with the Director of Operations weekly to review and discuss all components of the Director's responsibilities.
Accomplished but ongoing. Meetings are often multiple times per week and seldom less than one time per week.
Accomplished – same as above, frequency varies as needed
- ii. Provide ongoing support and direction as needed regarding specific issues.
Accomplished but ongoing. Our frequent meetings are related to specific issues the majority of the time. The Director actively seeks out time to consult.
Accomplished – same as above, frequency varies as needed
- iii. In collaboration with the Director, on or before the second regular Board of Education meeting in January 2015 create a report to reflect the first six months of transitions, accomplishments, activities and challenges.
Still a work in progress. The frequent interruptions due to weather have put us behind schedule in creating a formal document but we constantly discuss these issues as they are embedded in the day to day work. This will be completed by the April Board meeting.
Accomplished – see attached update

b. Director of Pupil Personnel Services

- i. Work with the new Director of Pupil Personnel Services to create a transition plan for the Director's induction into the Southington Public Schools. The initial draft was reviewed prior to October 20, 2014. A final, revised version will be completed by November 21, 2014.
Accomplished. The Director actively pursued building based meetings with administrators and staff, observed programs and asked questions. The transition is ongoing to a certain extent but we are well into phase two.
Accomplished – we are beyond transition at this point. The Director is actively planning and adjusting programing to meet emerging student needs.
- ii. On an ongoing basis, meet with the Director of Pupil Personnel Services weekly to review and discuss all components of the Director's responsibilities.
Accomplished but ongoing. Meetings occur formally one time per week, but we seem to meet daily during some stretches of time and sometimes multiple times in one day.
Accomplished – same as above, frequency varies as needed depending on the circumstances and can be multiple times per week.

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

- iii. Provide ongoing support and direction as needed regarding specific issues.
Ongoing, see comment under I-b-ii above.
Accomplished, but ongoing as part of standard operating procedure.
 - iv. In collaboration with the Director of Business and Finance and the Special Education Coordinators, assist the Director of Pupil Personnel Services with preparation of the departmental budget request. The Superintendent and Director of Business and Finance have worked with the Director of Pupil Personnel Services and members of the department on an ongoing basis. The final PPS budget is to be submitted before November 25, 2014.
Accomplished. Mrs. DiNello was invaluable in this task.
Accomplished – Director is continuing to work on budget efficiencies.
 - v. In collaboration with the Director, on or before the regular Board of Education meeting in February 2015 create a report to reflect the first three months of transitions, accomplishments, activities and challenges.
Similar to the Director of Operations, this is still a work in progress. The frequent interruptions due to weather have put us behind schedule in creating a formal document but we constantly discuss special education issues as they are embedded in the day to day work. This will be completed by the April Board meeting.
Accomplished – see attached update.
- c. Director of Technology
- i. Work with the new Director of Technology to create a transition plan for the Director's induction into the Southington Public Schools; to be completed on or before the Director's start date (January 13, 2015).
Completed initial phase. Phase two is in development as I meet with the Director and we discuss the best way to continue his transition.
Accomplished – working on 2015-16 planning at this point.
 - ii. On an ongoing basis, meet with the Director of Technology weekly to review and discuss all components of the Director's responsibilities.
Accomplished but ongoing. Weekly meetings are scheduled formally as a minimum but we tend to meet more often than one time per week. The schedule will continue throughout the remainder of the year.
Accomplished – frequency will vary going forward
 - iii. Provide ongoing support and direction as needed regarding specific issues.
Ongoing, see comments in I-c-ii above
Accomplished – frequency will vary going forward
 - iv. In collaboration with the Director of Business and Finance, the Technology Analysts, the Software Specialist, other members of the Technology Department, assist the Director of Technology with preparation and revision of the departmental budget request.
Accomplished. We also brought Karen Veilleux back for a block of time to make sure that all the areas of the budget were covered. Again, Mrs. DiNello was invaluable in this task.
Accomplished

SUPERINTENDENT’S GOALS SCHOOL YEAR 2014 - 2015

- v. In collaboration with the Director, on or before the second regular Board of Education meeting in March 2015 create a report to reflect the first three months of transitions, accomplishments, activities and challenges.
In progress. Upon reflection, I do not feel that March is a long enough period of time therefore I am revising the target date to May.
Accomplished – update submitted May 14, 2015
- d. Superintendent
 - i. On or before the December 11, Board of Education meeting, review, revise and update the initial proposed Superintendent’s Transition Plan
All of the objectives in the initial transition plan have been accomplished. We are now so far past the initial transition stages that it no longer can really be classified as transition.
Accomplished
 - ii. On or before the February 19, Board of Education meeting create a report to reflect the first six months of transitions, accomplishments, activities and challenges.
In progress. This now seems less an important component this many months into my tenure except for purposes of reflection.
Accomplished – see reflection memo

II. Teaching and Learning

- a. Ongoing follow-up of initiatives from previous school years with reports strategically provided to the Board throughout the remainder of the school year.
 - i. Full day kindergarten
Ongoing, data from kindergarten teams has been collected and analyzed at every elementary school. In addition, data from grade one teachers has been collected and analyzed at every elementary school. There is consensus among grade one teachers that current grade one students were much better prepared at the outset of the school year. Benchmark data supports that conclusion.
Accomplished – in addition to information supplied to C&I see end of year ELA data below

End of Year District Kindergarten Data

End of Year	Goal/Above Goal (Level 4 or above)	Below (Level 2 or 3)	Substantially Below (Level 1 or Below)
2010-2011	62%	34%	3%
2011-2012	71%	28%	1%
2012-2013	73%	24%	3%
2013-2014	84%	15%	1%
2014-15	85%	13%	2%

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

- ii. Middle school unified arts

Ongoing. Under the direction of the Assistant Superintendent and the middle school administrative teams, the combined UA Team from both middle schools with participation and input from the high school are continuing to work on scheduling and possible changes to the curriculum. **Accomplished – UA proposal to redesign the structure approved by the Board**
 - iii. Grade nine teams

Ongoing. The SHS ninth grade academy under the direction of Rick Terino, continues to be successful. The SHS administrative team meets weekly and a review of the ninth grade academy is part of that report. A more comprehensive discussion with regard to adjustments or revisions for 2015-2016 will be scheduled for later in the spring. **Accomplished – please see attached update on the Learning Academy**
 - iv. Implementation of long term technology plan for student use

Ongoing. The current technology plan has been implemented as designed for 2014-2015. In the absence of a Director, the Superintendent met twice monthly with the Technology Department to ensure that projects were on track for completion and to address issues as they arose. The State Department of Education no longer requires the completion and submission of a district technology plan, however, one of the (many) tasks the Director will have is to review and make recommendations for updating the technology plan with input from the appropriate stakeholders. **Accomplished – the current technology plan has been implemented as written with adjustments as necessary. The District Technology Committee will be re-constituted for 2015-16 and the Technology Plan will be updated as appropriate.**
 - v. Elementary World Language

Ongoing. The program continues to be implemented successfully and the 2015-2016 budget request provides for a staffing level that will allow continuation of the program and expansion into the next grade level. Discussions have been ongoing with the World Language Department Chairperson regarding staffing for 2015-2016 and plans for implementation. **Accomplished – The curriculum and plan for expansion to Grade 2 was presented to the C&I committee and approved by the Board.**
- b. Professional Development
- i. On or before the February 19, 2015 Board of Education meeting, compile data and feedback on the implementation of the half-day professional development opportunities in which staff engaged during the first half of the 2014-15 school year. Report those findings to the Board of Education. **Accomplished.** Data was presented to the Board as part of the discussion leading up to approval of the 2015-2016 school calendar.

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

- ii. On or before June 25, 2015 compile data and feedback on the implementation of the half-day professional development opportunities in which staff engaged during the second half of the 2014-15 school year. Report those findings to the Board of Education.
The most recent set of data is from April 2015. The feedback from teachers continues to be positive. Additional analysis is being deferred to the outset of the 2015-16 school year under the guidance of the new Assistant Superintendent and the Professional Development Committee.
- c. Use of Technology in the Teaching and Learning Process
 - i. As a follow-up to the previous survey, develop procedures to assess the use of technology by teachers in the implementation of the curriculum.
Not yet accomplished. It was appropriate to wait for the new Director of Technology to begin. In addition, many opportunities for professional development in the use of technology have been provided during the 2014-2015 school year and more technology has become available for use by teachers. A revised target date will be June 2015.
Accomplished – survey issued in June 2015
 1. Identify the appropriate survey instrument.
The survey from 2012 was reviewed and revised as appropriate.
 2. Work with building administrators to provide sufficient time for teachers to complete the survey during contracted hours.
Completion of the survey was within the work day.
 3. Compile and analyzed the survey results.
Ongoing
 4. Present the survey results to the Board of Education Curriculum and Instruction Committee prior to the February 19, 2015 Board of Education meeting.
Due to the January start date for the Technology Director, this will be planned for fall 2015.
- d. Educator Evaluation
 - i. Ensure the implementation of the approved Educator Evaluation Plan
 1. On or before November 15, 2014 ensure that all goal setting and development of student learning objectives has been completed.
Accomplished
 2. On or before February 27, 2015 ensure that all mid-year reviews have been completed.
Accomplished
 3. On or before June 30, 2015 ensure that all evaluations have been completed.
To be scheduled
Accomplished

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

e. Implementation of SchoolNet

- i. Upon the start of the new Director of Technology, and in collaboration with the Director, develop a plan for the implementation of SchoolNet.

In progress.

Accomplished – plan developed

The plan will include but not be limited to the following:

1. Identify the lead personnel for the initial implementation phase.
Accomplished. An implementation team is in place.
2. Identify and provide the necessary training as appropriate.
Ongoing. Members of the implementation team meet weekly and conference call with the Implementation Manager from Pearson. Excellent progress to date has been reported.
Accomplished – training has been taking place
3. A timetable for the roll out of SchoolNet at the school level.
Ongoing. A tentative time table has been set with training in August and September 2015 for school level teams.
Accomplished – training plan is in place for August and September
4. Needed resources and training to support the roll-out.
Ongoing. Resources and training for the current phase are in place. Resources and training for the school level phase will be developed with the Implementation Team.
Accomplished – plan developed for 2015-16

f. Literacy Initiative

- i. By January 1, 2015 develop the framework for implementation of a District-level Professional Learning Community (DPLC) and begin implementation of the DPLC.
Accomplished in the initial phases. The DPLC has met with the CREC consultant twice and a third meeting was postponed due to weather. Three more meetings for this phase of the work are scheduled.

- ii. Through the collaborative work of the DPLC, by June 1, 2015 develop a framework to focus teaching and learning efforts on literacy competency.

Ongoing

Deferred the final plans until fall 2015 due to staff illness although basic elements of the transition from EIP to SRBI are in place in schools to some extent.

The framework will include but not be limited to the following:

1. A partnership between general education/literacy and special education.
2. A renewed focus on Pre-school through third grade (3 to 3).
3. The institution of best practice in all school in Response to Intervention / Scientific Research Based Intervention (RTI/SRBI).

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

g. Personalized Learning

- i. On or before June 1, 2015, develop a three to five year plan that will focus on personalizing the learning experience of secondary school students. To accomplish this goal a team of professionals comprised from the three secondary schools, district K-12 personnel and central office personnel will engage in the following:

Ongoing.

Adjusted – as the year progressed our focus changed somewhat as we gained additional information. We are now working on the concept of introducing Mastery Based Learning in a carefully constructed manner via a Community Engagement Project, with funding for technical assistance provided through the Nellie Mae Educational Foundation. Three initial sessions were held with Everyday Democracy, the providers of the technical assistance for the project during the first week of June. Internal planning will take place with the Administrative Leadership Team in August. A broader Stakeholder Planning meeting will be scheduled for September to develop the initial stages of the plan for engaging members of the community in the discussions.

1. Accept the invitation from the New England Secondary Schools Consortium to join the League of Innovative Schools (LIS).

Accomplished

Extended - Accepted participation for 2015-16.

2. Attend five in-state LIS meetings during the 2014-15 school year. Optional regional meetings may be included.

Three of five have been held to date. A team from SHS will attend the regional meeting March 25 – 28.

Accomplished – completed all sessions

3. Work collaboratively with other districts and with other Southington educators in the plan development phases.

Ongoing. Southington has been working with Wallingford, Cheshire and Meriden. In addition, we have recently extended our collaborative work with Farmington, Windsor Locks and Granby, all districts that have begun to implement to at least some extent the concepts of personalized learning through mastery-based or competency-based learning and grading.

Ongoing – our collaboration with our partner districts will continue in 2015-16. Through our Four District Collaborative in particular we have been able to access resources through the Great Schools Partnership and that will lead to additional collaborations, possibly in other parts of New England and the country. The Four District Collaborative work on developing Mastery based units was reported to the Board at the June 11, 2015 meeting.

4. Begin to develop the framework for extending the plan to the elementary grade span.

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

Discussion with elementary and district K-12 administrators have begun. Elementary administrators have been asked to examine and react to the internationally benchmarked document used for the secondary schools to assess its application, at least in part, to the elementary level.

Ongoing – Two elementary principals are participating in the first phase of the Community Engagement Project as representatives of the Elementary Administrators. District-wide Coordinators of ELA, Math and Science are involved in the project as well.

III. Facilities and Technology

- a. To continue to work in partnership with the Southington Town Building Committee to complete the renovations to DePaolo and Kennedy Middle Schools.
Ongoing
Accomplished for the school year, but ongoing until completion.
- b. To continue to partner with Town officials on the further development of the Town of Southington Capital Improvement Plan
Ongoing
Accomplished, but ongoing with an initial effort at examining what a ten year plan may entail.
- c. To complete a student distribution equity plan to balance enrollment at DePaolo and Kennedy Middle Schools for Board review on or before February 1, 2015.
Accomplished
- d. To begin implementation of a time and attendance system during the first half of the 2014-15 school year.
Accomplished, but also ongoing. The Directors of Finance and Operations and the Personnel Manager implemented the initial phase which seems to be working well. Review is ongoing.
Accomplished phase 1 but expansion requires additional time and training.

IV. School Safety and Security

- a. School Safety and Security Grant
 - i. The State School Safety and Security Grant was completed and submitted by September 15, 2014, based on the established priorities.
Accomplished, but no funding was awarded by the State.
As noted above
- b. School Safety and Security Plan
 - i. In collaboration with Town officials and departments, complete work on the revised School Safety and Security Plan according to the template provided by the State.
Accomplished
As noted above
 1. Meetings between the Superintendent and Town officials including administration, police and fire were completed in September 2014.

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

2. A team of school administrators was established as a working committee by September 30, 2014.
3. Town partners were engaged by the working committee by October 17, 2014.
4. Full school Administrative Leadership Team was engaged on November 5, 2014.
5. Initial plan training to begin on or before January 9, 2015.
6. Schedule of meeting with Town partners to be developed by November 30, 2014.
7. Completed plan to Board of Education on or before June 1, 2015.
[Presentation slated for March 26, 2015.](#)
Accomplished – Roll out in schools accomplished April 2015

V. Partnerships

- a. To remain active in the following:
 - i. Collaboration with the Town Manager; bi-weekly meetings
[Ongoing, meetings are scheduled throughout the year and into next year.](#)
Ongoing
 - ii. Parent engagement; PTO Executive Council, attend PTO meetings; explore the use of other technology as a communication vehicle.
[Ongoing. Email via School Messenger has proved very effective with very positive feedback from parents. The weather has had a significant impact on other types of meeting this winter.](#)
Ongoing – other formal and informal structures for communication will be examined for 2015-16
 - iii. Southington Education Foundation; continue work with the Board of Directors, attend BOD meetings.
[Ongoing](#)
Ongoing
 - iv. Veterans' Committee; continue regular meetings with the Veterans' Committee to facilitate the growing relationship between the Veterans and the school district.
[Ongoing, next meeting is scheduled for March 30, 2015.](#)
Ongoing – The Military Luncheon was June 10, 2015; the Veterans participated in recognizing graduates entering the military as part of Commencement 2015.
 - v. Central Connecticut State University; continue to actively facilitate the Administrative Cohort Program.
[Ongoing. The new cohort numbers approximately fourteen aspiring administrators. The first classes are taking place on the CCSU campus.](#)
Ongoing – I have been in contact with the program administrator. At least one internship will begin in the 2015-16 school year.

SUPERINTENDENT'S GOALS SCHOOL YEAR 2014 - 2015

VI. Budget – Fiscal

- a. In collaboration with the Administrative Leadership Team develop a budget proposal that will support the continued improvement of all programs and services under the jurisdiction of the Southington Public School System.
 - i. By November 21, 2014 meet with all members of the Administrative Leadership Team to review submitted budget requests.
[Accomplished](#)
 - ii. By December 19, 2014 establish the funding priorities for ongoing and proposed programs and services.
[Accomplished](#)
 - iii. On or before January 13, 2015 prepare the Superintendent's Proposed Budget for review and discussion at the Board of Education Budget Workshops.
[Accomplished](#)

Peter Romano

Goals 2014-2015

Transitions:

- Middle School Construction
- Noresco
- SEES Attic Condensation
- 2-way Radios
- SES – Digger Bees
- Greenskies – Solar Projects
- Redflex Summary

Accomplishments:

- Transition to electronic storage of files for improved accessibility
- Submission of Security Competitive Grant Program (Round 2)
- Development, tracking and monitoring transportation with Google Docs
- Participation in the implementation of School Security and Safety plan
- Completion of 2-way radios with training on emergency communications
- Participation in Middle School Redistricting study
- Participated in the NBT contract

Current Activities:

- SHS Atrium
- Close-out of the Snow Removal season
- Prepare for spring season (i.e. parking lot sweeping, spring clean-up, lawn mowing)
- SHS – Civil Rights Compliance
- Greenskies – Solar Projects
- SEES Attic Condensation
- Noresco
- Middle School Construction
- Transportation Arrangements with Non-Public Schools
- Transportation issue with walkers in the JFK District
- TES Playground
- Safety Committee – Chairman
- Working with the town for opportunities to share resources.

Challenges:

- **School security video systems and interfaces**
- **Phone Systems**
- **Support and Development of Custodians and Maintenance Staff**
- **Revamp Capital Improvement Plan**
- **School Rentals system needs to be restructured**
- **Problematic Snow Removal Contractor – Insurance Claim(s)**

Margaret T. Walsh



Goals 2014-2015

Transitions:

- CREC – ABA Program Contract – understanding billing practices and monitoring billable hours
- Adelbrook Clinical Services Contract – monitoring contracted services
- Paraprofessional Professional Development Plan for school year
- Special education manual
- Dyslexia Disability Category – SDE
- Budget
- 504 Procedures
- Magnet School 504 and special education students – caseload of approximately 25 students
- Farmington Valley Directors Meetings – every 6 weeks
- Coordinator responsibilities for DES and PES (weekly meetings)
- High profile legal cases (6 students – 5 families)
- Homebound instruction and tutoring hours excessive

Accomplishments

- IDEA grant
- ESY protocol and data collection templates
- Paraprofessional assignment templates for staffing (pre-K to 21)
- Inventory and ordering of updated versions of psychological, achievement and reading assessments
- Special Education Policies and Procedures Manual completed
- Weekly coordinator meetings
- ESY – Camp Slopers – YMCA waived \$25.00 camp improvement fee for Southington students
- CCT Rubric Development – SEES Committee
- Presented testimony for the M.O.R.E. Commission
- Panelist for “Substance Abuse Presentation”
- Quarterly office meetings with special education department staff at BOE
- Collaborative meetings over time with ELA coordinator, reading teachers, general education staff and special education staff at JAD to develop protocol for Tier II, Tier III and specialized instruction (IEP)
- Approval for hiring of an additional special education coordinator
- Referral forms for all DW programs – established process.
- SHS – Civil Rights interview
- All Night Graduation Party – co-chair Fund Raising Committee – exceeded \$ goal

Current Activities:

- Reallocation of paraprofessional staffing for 2015-2016 school year using new data tracking template
- IEP Direct PD session for "Point Person" at each elementary school.
- Program meeting with district wide ED teachers and clinical staff to develop common mission and vision. Vertical alignment between three levels
- T-EVAL committee
- PD committee
- Re-design of special education department at Central Office – roles and responsibilities of Coordinators
- Re-design roles and responsibilities of secretarial staff in special education office to best meet needs of administrators.
- Involved in Unified Sports Program – SPS
- Monthly meeting with Guidance staff at SHS
- Staffing needs DW – special education and pupil services staff
- Develop Library Policy for Tutoring for 2015-2016 school year
- Review and revise Nursing Supervisor job responsibilities
- Cost analysis of contracted OT/PT services vs. SPS employees
- Created template and completing inventory for assistive technological devices pre-K to 21
- Develop matrix for adult support for students – data collection to determine need
- Develop matrix for FVDC memberships – oversight

Challenges

- SRBI
- Paradigm shift – "how we used to do things" to best practices for all students
- Magnet school 504 students
- PD needs for special education, regular education and pupil services staff –
- Staff assigned to more than one school – split schedule is very challenging
- Need for standardized practices throughout the district
- Vertical alignment
- Transition planning for pre-K to K; grade 5 to 6, grade 8 to 9 and graduation to post-secondary.

June, 2015



SOUTHINGTON PUBLIC SCHOOLS

*Mr. Timothy F. Connellan
Superintendent of Schools*

MEMO

To: Board of Education Members
Date: May 14, 2015
Re: Technology Director – Transition Update

The approved Superintendent Goals for 2014-2015 contain the following section and subsections (I-c.-v.) extracted from the full Goals document (updated) as noted below.

I. Organizational Transition

c. Director of Technology

- v. In collaboration with the Director, on or before the second regular Board of Education meeting in March 2015 create a report to reflect the first three months of transitions, accomplishments, activities and challenges.

The first three months have been challenging at times, interesting and exciting. The following summary provides only a sampling of some of the activities and actions that have been embedded in this period of time. This summary is limited to the first four months and the focus noted above. Although it was necessary to “hit the ground running” due to the many day to day needs, it has been important to conduct a listening and looking tour and to resist the urge to make dramatic changes. In addition, the immediate need to learn people, places and things and to address building a team, dealing with the complexities of PowerSchool, State Reporting, the Middle School Renovations and the implementation of the SchoolNet Project provided very little opportunity for forward looking, “big idea” types of discussions. It would be inappropriate to expect those types of discussions at this stage of the transition and possibly not even in the next three months although it would seem appropriate to begin that type of discussion during the second half of the first year in consultation and collaboration with administrators, teachers and other staff.

Team Management/Building - Partner with Technology team to ensure that SPS has the appropriate technology and operating systems needed to track, report, aggregate, and disaggregate achievement data on a district, school-by-school, and classroom-by-classroom basis. Develop and implement a schedule for building walkthroughs and meetings with building administrators. Continue Technology Department meetings twice monthly.

PowerSchool Data Maintenance, Customization, Support and Training - Maintain system, data clean-up, develop data reconciliation processes, provide district reports, school scheduling, gradebook, etc. Coordinate Pearson training as well as provide in-house training.

PowerSchool is a dynamic Student Information System (i.e. database). Maintaining data integrity is a mandatory aspect of daily operation. Inaccurate data can negatively affect an organization when dealing with unreliable or incomplete data. Inaccurate data can lead to delays for timely submissions of commitments and required state obligations and ad hoc requests.

CSDE State Reporting – Ensure completion of all state reports generated using the PowerSchool reporting; begin training and cross-training of staff in completion of reports to develop organizational capacity.

The CSDE collects data on students, staff, and facilities for multiple purposes: to satisfy compliance and reporting requirements borne by the CSDE; distribute funding; guide policy; inform accountability; conduct research; and report information to the public.

Middle School Renovation Project - Maintain effective working relationships and interact productively and positively with all Middle School Renovation team members; participate in owner's meetings; work with construction supervisors and technology sub-contractor to resolve issues involving wiring, placement of devices in rooms, verification of needs and equitable distribution of technology assets.

Implementation of Pearson SchoolNet – Development of District SchoolNet Implementation Team; liaison with Pearson Implementation Specialist; back-end technical work required for Pearson to have access to the system; coordination of uploading data; training team members; in collaboration with implementation team and administrators identify and implement appropriate professional development to support the roll-out of SchoolNet in 2015-2016.

Successfully implement SchoolNet which will help Southington Public Schools improve student achievement and drive efficiencies by bringing together all of our district's programs and initiatives around assessments, curriculum, instruction, and reporting and analysis into a single user-friendly platform.

Smarter Balanced Assessment – Develop and implement a schedule designed to provide tech support at the building level during the implementation of the SBA; trouble shoot and resolve issues.

Training Repository – online - Utilize our current website via Staff Login as a repository of training videos, common practices, and “how to” documents.

Ad Hoc Requests - Successfully analyze, communicate, and complete all district ad hoc requests. Develop an enhanced version of the Help Desk system; implement Help Desk system online.



Southington High School

720 Pleasant Street • Southington, CT 06489

Phone: (860) 628-3229

Fax: (860) 628-3397

Home Page: www.southingtonschools.org

Principal
Brian Stranieri

Assistant Principals
Dianne Holst-Grubbe
Michael P. Halloran
Richard J. Terino
Interim Asst Principal
Andrew S. Bayer

Date: June 22, 2015

To: Tim Connellan, Superintendent

From: Rick Terino

Re: Learning Academy Summary

2014-2015 Learning Academy

The Learning Academy serviced thirty-six, grade 9 and grade 10, students this year; of the thirty-six students, only twenty-seven attended a marking term or more. This voluntary after school program was scheduled on Wednesdays and Thursdays between October 8, 2013, and May 28, 2015, for a total of 50 sessions; however, three sessions were lost to school closings. Each 90 minute session was subdivided into a 45 minute tutorial period. The four academic core subjects were offered each session.

The following points were yielded by year end data on #22 students who attended the Learning Academy for at least one marking term.

- 78% were promoted to the next grade level.
- 59% passed all four academic core subjects.
- 33 of 108 academic core subject grades were C's or B's (31%).
- 12 students passed all four academic core subjects.
- 5 other students passed three of four academic core subjects.
- 8 students failed two or more academic core subjects.
- Of the 6 students who were not promoted, 3 qualify for summer school with promotion possible if each recovers one credit.

C: Brian Stranieri, Principal

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date June 25, 2015

Decision Requested x Agenda Code 9 g.

AGENDA REPORTING FORM

Agenda Topic: Evaluation of Superintendent of Schools 2014-2015 and Compensation 2015-2016 (After Executive Session)

Summary of Issue: The Southington Board of Education annually reviews the Superintendent of Schools contract and salary.

Background: N/A

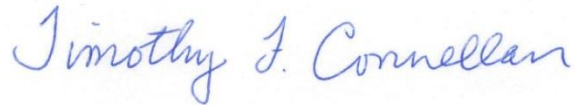
Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: July 1, 2015

Ending Date of Program or Project: June 30, 2016

Recommendation or Comment: _____



Signature of Superintendent of Schools