

## Southington Board of Education Meeting

Thursday, October 11, 2012 6:30 PM  
Town Council Chambers 75 Main Street Southington, CT 06489  
200 North Main Street  
Southington, CT 06489



### BOARD OF EDUCATION REGULAR MEETING

1. CALL TO ORDER
2. Executive Session for SEA Contract Negotiations and School Safety ~ 6:30 p.m.
3. Board Recognitions ~ 7:15 p.m. ~ Girls Volleyball Team
4. Reconvene Meeting ~ Regular Session ~ 7:30 p.m.
5. Pledge of Allegiance
6. Approval of Minutes ~ September 27, 2012
7. Communications
  - a. Communications from Audience
  - b. Communications from Board Members and Administration
  - c. Communications from Student Representatives
8. Report of Superintendent
  - a. Personnel Report
9. Committee Reports
  - a. Finance Committee Meeting ~ October 9, 2012
    1. Transfer of Funds
    2. Bid Award - Bid #2012-BID-16-Snow Removal & Sanding (DePaolo, Plantsville, Flanders)
    3. ASTE Grant Update
10. Old Business
  - a. Town Government Communications
  - b. Construction Update
  - c. All-Day Kindergarten Initiative Update
  - d. Southington Public Schools ~2020 Vision: Long Term Planning
11. New Business
  - a. Out of State Field Trip Approval
  - b. Architectural Update ~ Middle School Projects
12. Adjournment

# SOUTHINGTON PUBLIC SCHOOLS

Charles P. Beliveau  
Supervisor of Buildings and Grounds

## Memo

**To:** Custodial and Maintenance Employees  
**From:** Charlie Beliveau  
**Date:** 9/16/2011  
**Cc:** A. Campagnano, F. Cox, F. Pepe, File  
**Re:** HAZMAT Issues

This is to serve as clarification on procedures to be followed involving several hazardous material issues.

1. Some of the ceiling tiles at DePaolo Middle School through testing by EnviroMed Services have been determined to contain low levels of asbestos. These tiles have been inspected by an environmental engineer and any tiles found to be damaged have been repaired with an appropriate encapsulation product. In order to prevent any potential release of asbestos any contact with the ceilings must first be approved by this office. This includes any access and or working above ceilings, attaching anything to ceilings, or coming in contact with the ceilings for any purpose.
2. EnviroMed Services determined through further testing at DePaolo Middle School and Kennedy Middle School that the composite PCB levels for the exterior caulking and window glazing materials was above the 1.0 mg/kg threshold making them regulated materials. Disturbing PCB-containing materials is not recommended due to the possibility of emitting dioxin to the environment. Undisturbed the caulking and glazing does not pose a threat to the occupants of the building. To eliminate potential hazardous conditions no contact or disturbance of any caulking or glazing materials is permitted without prior approval from this office.
3. There still exists a significant amount of vinyl asbestos floor tile within the schools. Any floor tiles that are damaged or loose should be reported as soon as possible so proper handling can be determined. EnviroMed Services has informed us that undamaged loose vinyl asbestos tiles may be re-glued and there is no limitation on the quantity of Asbestos floor tiles that can be re-glued in their original location.

Please contact me if you have any questions.

# Summer School 2012

**Presented by Dave DeStefano  
Director of Summer School  
September 27<sup>th</sup>, 2012**

# Purpose

- **The summer school courses for students in grades 9-12 can register for any of the following purposes: loss of credit due to attendance, failure of a subject (provided the failing average was not below 50), preview of a course not yet taken (no high school credit), or review of a course taken previously (no high school credit).**

- **Students in grades 6-8 who have not met sufficient success in remedial language arts and math.**
- **Students may also register to review the curriculum content needed to enter that next grade.**
- **These courses focus on academic skills assessed by the Connecticut Mastery Test.**

- **Parents or guardians of children in grades K – 5 register their child wishing to build on skills not successfully acquired during the past school year.**
- **Parents or guardians may wish to challenge their child's next grade level in an enrichment class at that next grade level.**

# 2012 Highlights

- **There was a transfer in responsibilities from Rick Terino to Dave DeStefano just weeks prior to the start of registration. Rick was able to provide guidance to his successor.**
  - As a result, there was a smooth transition and the program was well prepared thanks to a collaborative effort.
- **Prior to the start of the program, an all-call to all parents who have a child in elementary school alerted parents of the enrichment program registration.**
  - As a result there was an influx of registrations; the highest since its inception in 2005.

# Highlights (cont.)

- **Sixty-eight of seventy-two students earned credits for a course through the summer offerings, four of which were able to receive a diploma at the conclusion of the program.**
- **The elementary enrichment program was housed at Strong Elementary School, an environment accommodating to K-5 students.**
- **Southington Community Services was able to cover up to two session for students who needed financial assistance.**
  - **As a result, the SCS made a monetary contribution of \$5,500.**

## 2012 Enrollment

	# of students	# of sessions
<b>Elementary</b>	<b>32</b>	<b>50</b>
Pre-K	2	3
Kindergarten	6	11
Grade 1	9	13
Grade 2	6	8
Grade 3	7	12
Grade 4	2	3
Grade 5	0	0

<b>Middle School</b>	<b>27</b>	<b>44</b>
Grade 6	3	5
Grade 7	5	7
Grade 8	19	32

<b>High School</b>	<b>72</b>	<b>96</b>
Grade 8 (audit)	1	3
Grade 9	33	46
Grade 10	16	20
Grade 11	17	20
Grade 12	5	7
<b>Total:</b>	<b>131</b>	<b>190</b>

## Enrollment History

<b>Year</b>	<b>K-5</b>	<b>6-8</b>	<b>9-12</b>	<b>Total</b>
<b>2004</b>		<b>19</b>	<b>84</b>	<b>103</b>
<b>2005</b>	<b>49</b>	<b>13</b>	<b>97</b>	<b>159</b>
<b>2006</b>	<b>29</b>	<b>20</b>	<b>86</b>	<b>135</b>
<b>2007</b>	<b>24</b>	<b>20</b>	<b>128</b>	<b>172</b>
<b>2008</b>	<b>12</b>	<b>17</b>	<b>98</b>	<b>127</b>
<b>2009</b>	<b>23</b>	<b>22</b>	<b>87</b>	<b>132</b>
<b>2010</b>	<b>22</b>	<b>19</b>	<b>97</b>	<b>138</b>
<b>2011</b>	<b>26</b>	<b>29</b>	<b>67</b>	<b>122</b>
<b>2012</b>	<b>32</b>	<b>27</b>	<b>72</b>	<b>131</b>

# Proposals

## Elementary Enrichment Proposals

### 1. Maximum enrollment with an expansion to 1.5 hour sessions and a day added

Teachers	Costs (4.0 hrs/day)	Enrollment	Costs	Income	Difference	Additional costs
K-5 Teachers	\$11,869.20	95 sessions (50-60 students)	\$125/session	\$11,875	+\$6	Nurse (\$1,154)

<b>High School</b>	<b>Session I</b> (7 – 9 a.m.)		<b>Session II</b> (9:05 – 11:05 a.m.)		<b>Session III</b> (11:10 a.m. – 1:10 p.m.)		
<b>Middle School</b>			<b>Session I</b> (8:30 – 10 a.m.)		<b>Session II</b> (10:05 – 11:35 a.m.)		
<b>Elementary School</b>				<b>Session A</b> (9:15 – 10:15)	<b>Session B</b> (10:30 – 11:30)		
<b>Times</b>	7 a.m.	8	9	10	11	12 p.m.	1

Currently

## Elementary Enrichment Proposals

2. Maximum enrollment with an expansion to 1.5 hour sessions with arts & crafts integrated and a day added.

Teachers	<b>Costs</b> (3.5 hrs/day)	Enrollment	Costs	<b>Income</b>	Difference	Additional costs
K-5 Teachers	\$10,385.55	90 sessions (50-55 students)	\$125/session	\$11,250	+\$865	Nurse (\$1,154)

<b>High School</b>	<b>Session I</b> (7 – 9 a.m.)		<b>Session II</b> (9:05 – 11:05 a.m.)		<b>Session III</b> (11:10 a.m. – 1:10 p.m.)	
<b>Middle School</b>			<b>Session I</b> (8:30 – 10 a.m.)		<b>Session II</b> (10:05 – 11:35 a.m.)	
<b>Elementary School</b>			<b>Session A</b> (9 – 10:30 a.m.)		<b>Session B</b> (10:30 a.m.– 12:00 p.m.)	
<b>Times</b>	7 a.m.	8	9	10	11	12
						1

Proposed

Proposed calendar

# July 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 9-12 program begins	2 6-8 program begins	3	4 Holiday No School	5	6
7	8 K-5 program begins	9	10	11	12	13
14	15	16	17	18	19	20
21	22 6-8 program concludes (14 <sup>th</sup> day)	23	24	25 9-12 program concludes (18 <sup>th</sup> day)	26 K-5 program concludes (15 <sup>th</sup> day)	27
28	29	30	31			

# Rationale

- **Surveys were distributed to parents of elementary school students. Results indicate that the following:**
- **Have a program that is uninterrupted by holiday time.**
- **Include an arts & crafts component that breaks the workload by students**
- **K-5 staff had also indicated that the 15-minute break in between the hour-long sessions interrupted the momentum and reduced the success rate.**
- **Greater enrollment will help sustain a program that is otherwise subsidized by 9-12 enrollment.**

# 2013...A Look Ahead

- **Implementation of a middle school recommendation for summer school protocol.**
- **Potential Walmart grant for \$1,500 to help offset the costs of expanding the elementary school program.**
- **Elementary space may change.**
- **Southington Community Services may not cover two sessions for the upcoming summer.**
- **Possible guest speaker from the Lego company may join the last day of the K-5 program.**

*Southington  
Public Schools*



**CMT Results**  
2012  
Grades 3-4-5-6-7-8

**Karen L. Smith**  
*Assistant Superintendent of Schools*  
**Betsy Chester**  
*Language Arts Coordinator*  
**Dale Riedinger**  
*Science/Math Coordinator*



**CMT assesses essential reading, writing, math, and science skills**

**Spring results ~ Grades 3 through 8**

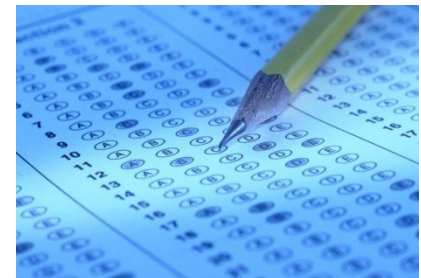
## **Criterion-reference tests**

*Tests that identify the relationship to the subject matter. They measure if the student has mastered a specific level of the subject matter by comparing their score to a standard (AKA = Standards-Based Assessment)*

# The Connecticut Mastery Test



**Below Basic**  
**Basic**  
**Proficient**  
**Goal**  
**Advanced**





# Percent by Level ~ Grade 3 Math, Reading, Writing

## MATH

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	6.3	7.9	19.1	36.3	30.4
<u>Southington</u>	0.6	1.9	8.6	32.2	56.7

## READING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	15.0	10.6	15.2	35.7	23.5
<u>Southington</u>	7.7	5.2	13.9	42.7	30.6

## WRITING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	6.9	9.8	20.5	39.4	23.3
<u>Southington</u>	4.4	4.8	12.2	42.1	36.5



# Percent by Level ~ Grade 4 Math, Reading, Writing

## MATH

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	6.4	7.8	17.6	36.7	31.5
<u>Southington</u>	0.6	1.9	8.0	40.3	49.1

## READING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	13.3	8.4	14.1	45.5	18.6
<u>Southington</u>	5.0	5.2	10.9	53.6	25.2

## WRITING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	6.1	10.2	18.4	37.0	28.3
<u>Southington</u>	3.2	3.9	9.5	38.4	45.1



# Percent by Level ~ Grade 5 Math, Reading, Writing, Science

## MATH

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	6.1	8.2	13.9	35.6	36.2
<u>Southington</u>	0.6	2.9	6.9	32.2	57.3

## READING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	12.7	7.6	12.0	45.8	21.9
<u>Southington</u>	5.2	5.4	9.1	48.6	31.7

## WRITING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	3.8	7.7	20.4	45.7	22.5
<u>Southington</u>	1.2	3.1	14.8	46.6	34.3

## SCIENCE

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	7.1	10.4	18.3	40.9	23.3
<u>Southington</u>	0.8	5.8	13.0	50.8	29.5



# Percent by Level ~ Grade 6 Math, Reading, Writing

## MATH

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	5.1	7.7	17.7	32.9	36.6
<u>Southington</u>	0.9	2.4	9.2	32.6	54.9

## READING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	8.8	6.3	10.7	49.2	25.0
<u>Southington</u>	2.8	3.3	7.8	58.4	27.7

## WRITING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	5.1	10.0	17.5	39.4	28.0
<u>Southington</u>	1.4	6.1	15.2	44.0	33.2



# Percent by Level ~ Grade 7 Math, Reading, Writing

## MATH

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	4.8	8.5	18.3	35.0	33.4
<u>Southington</u>	1.7	2.1	10.0	39.1	47.2

## READING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	7.2	5.4	7.5	44.1	35.8
<u>Southington</u>	2.9	3.1	6.0	49.7	38.3

## WRITING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	6.6	9.5	18.3	37.7	28.0
<u>Southington</u>	3.4	10.3	15.5	44.1	26.7



# Percent by Level ~ Grade 8 Math, Reading, Writing, Science

## MATH

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	4.5	8.4	19.7	34.3	33.1
<u>Southington</u>	0.8	3.1	10.6	37.1	48.3

## READING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	8.0	5.8	9.3	42.5	34.3
<u>Southington</u>	3.0	4.6	7.0	50.2	35.3

## WRITING

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	5.2	8.6	17.9	42.6	25.8
<u>Southington</u>	2.5	8.1	17.9	52.8	18.8

## SCIENCE

	Below Basic	Basic	Proficient	Goal	Advanced
<u>State</u>	14.0	9.0	15.0	44.0	18.1
<u>Southington</u>	6.0	6.5	13.4	54.9	19.2



# Writing Analysis ~ CMT 2012

**GRADES 3, 4, 5, 6, 7, 8**

		Direct Assessment of Writing	Total Writing % by Level					Direct Assessment of Writing	
		Average Holistic Score	Below Basic	Basic	Prof.	Goal	Advanced	Strand 1	Strand 2
Grade 3	State	8.3	6.9	9.8	20.5	39.4	23.3	37	72
	Southington	8.8	4.4	4.8	12.2	42.1	36.5	55	86
Grade 4	State	8.5	6.1	10.2	18.4	37.0	28.3	53	75
	Southington	9.2	3.2	3.9	9.5	38.4	45.1	66	86
Grade 5	State	8.2	3.8	7.7	20.4	45.7	22.5	63	55
	Southington	8.5	1.2	3.1	14.8	46.6	34.3	76	78
Grade 6	State	8.3	5.1	10.0	17.5	39.4	28.0	60	75
	Southington	8.4	1.4	6.1	15.2	44.0	33.2	71	86
Grade 7	State	8.1	6.6	9.5	18.3	37.7	28.0	54	65
	Southington	8.1	3.4	10.3	15.5	44.1	26.7	60	77
Grade 8	State	8.6	5.2	8.6	17.9	42.6	25.8	59	57
	Southington	8.3	2.5	8.1	17.9	52.8	18.8	64	68

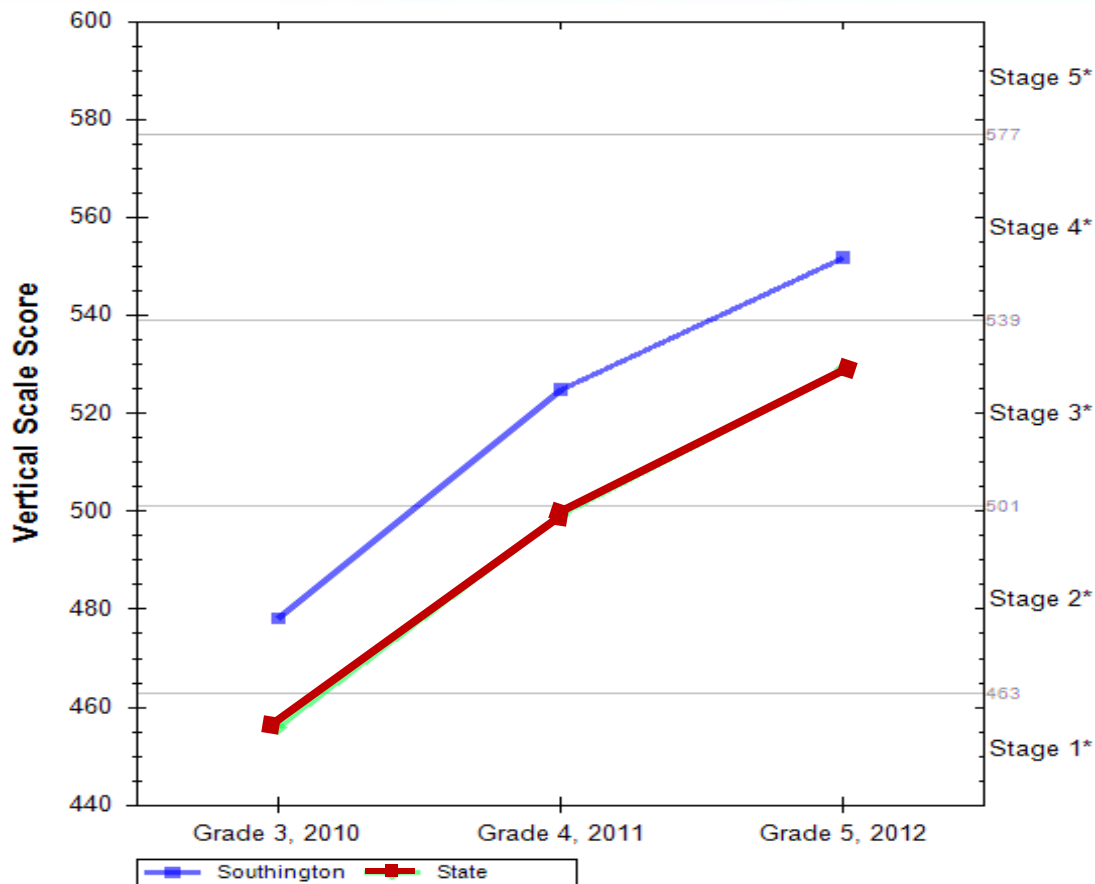
# Average Vertical Scale Score ~ MATHEMATICS



**Grade 3, 2010**

**Grade 4, 2011**

**Grade 5, 2012**



Group	Grade 3, 2010		Grade 4, 2011		Grade 5, 2012		2010-2012		2011-2012	
	N Tested	Mean VS	N Tested	Mean VS	N Tested	Mean VS	N Matched	Growth	N Matched	Growth
Southington	473	478	463	525	475	552	463	74	472	28
State	39,439	456	38,961	499	38,800	529	36,023	72	31,175	29

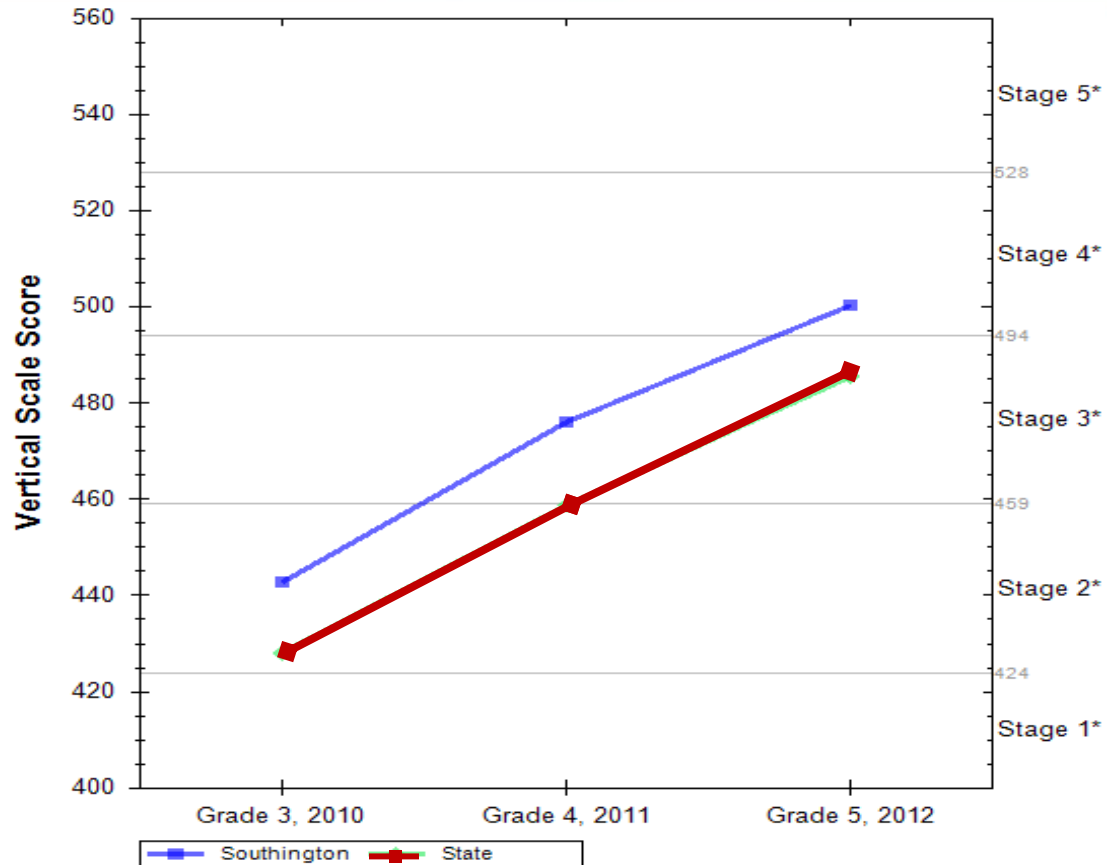


# Average Vertical Scale Score ~ READING

**Grade 3, 2010**

**Grade 4, 2011**

**Grade 5, 2012**



Group	Grade 3, 2010		Grade 4, 2011		Grade 5, 2012		2010-2012		2011-2012	
	N Tested	Mean VS	N Tested	Mean VS	N Tested	Mean VS	N Matched	Growth	N Matched	Growth
Southington	465	443	453	476	461	500	449	56	457	25
State	39,005	428	38,449	459	38,385	485	35,528	56	36,672	27

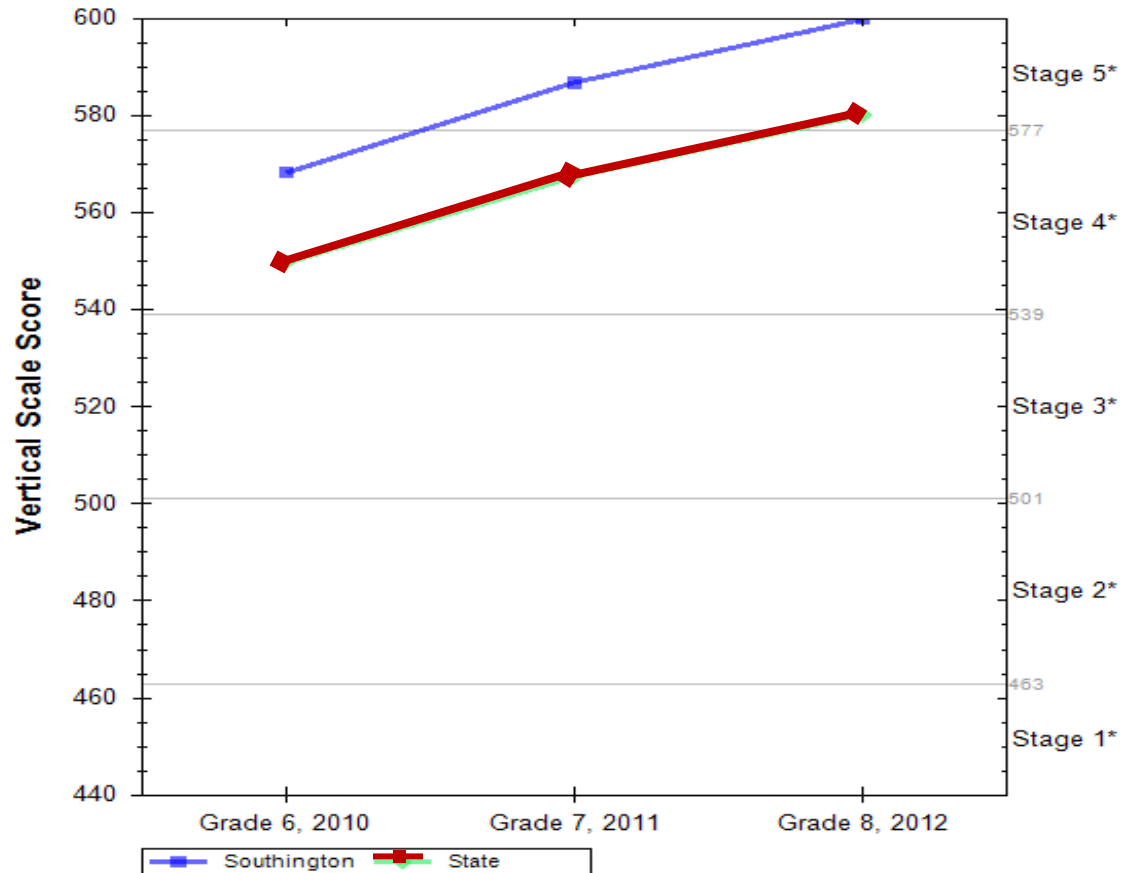


# Average Vertical Scale Score ~ MATHEMATICS

**Grade 6, 2010**

**Grade 7, 2011**

**Grade 8, 2012**



Group	Grade 6, 2010		Grade 7, 2011		Grade 8, 2012		2010-2012		2011-2012	
	N Tested	Mean VS	N Tested	Mean VS	N Tested	Mean VS	N Matched	Growth	N Matched	Growth
Southington	493	568	504	587	509	600	488	33	499	14
State	40,378	550	40,374	567	40,277	580	37,419	31	38,634	13

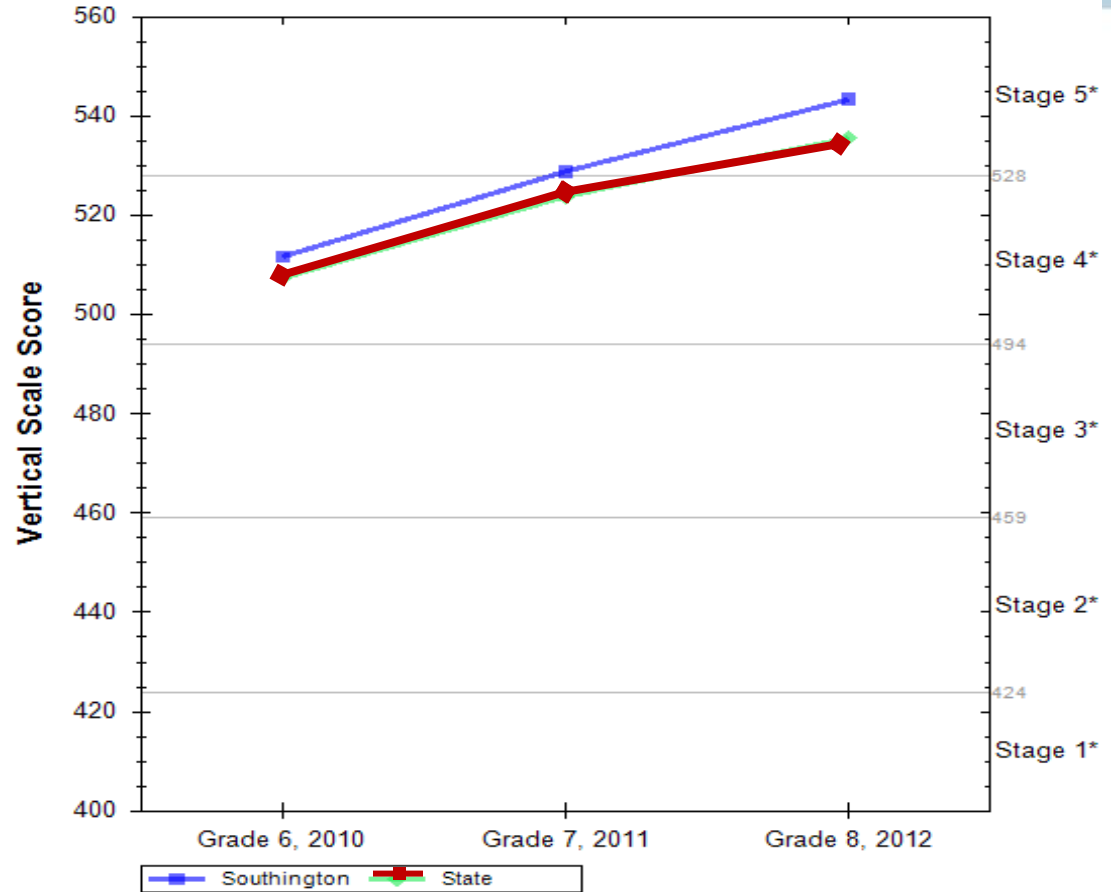


# Average Vertical Scale Score ~ READING

**Grade 6, 2010**

**Grade 7, 2011**

**Grade 8, 2012**



Group	Grade 6, 2010		Grade 7, 2011		Grade 8, 2012		2010-2012		2011-2012	
	N Tested	Mean VS	N Tested	Mean VS	N Tested	Mean VS	N Matched	Growth	N Matched	Growth
Southington	481	512	493	529	502	543	473	34	488	15
State	40,067	507	40,189	524	40,133	536	37,171	29	38,480	12

**MOVING  
FORWARD**



**NEXT  
STEPS**





**Connecticut State  
Department of Education**

**Connecticut's New  
Accountability System:**  
*Metrics and School  
Classification*



# Why CT needs a new system of accountability:

- We should value improvement at all levels.
- We should use metrics that give us a fuller picture of performance.
- We should set meaningful goals for schools.
- We should set the bar higher...the goal is 'GOAL'.



**Elements of school performance to capture in future years:**

**Cohort Growth**

**College and Career Readiness**

**Civics**

**Arts**

**Fitness/Wellness**

**School Climate**



# Major Shifts

## NCLB

Target is Proficient

Get to 100% by 2014

Only math and reading count

Only capture progress from Basic to Proficient

School progress only measured by standardized test scores

Accountable for subgroups of students, "n" size = 40

## CTs NEW INDICATORS

➔ Target is...on average...at GOAL

➔ Halfway to target by 2018

➔ Math, reading, writing, and science count

➔ Count progress between ALL levels

➔ School progress also measured by high school graduation rates (4-yr and extended)

➔ Still accountable for subgroups of students, "n" size = 20; majority of subgroups approach



# NCLB vs NEW INDICATORS

## NCLB

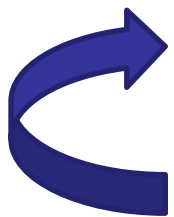
**ADVANCED**

**GOAL**

**PROFICIENT** ★

**BASIC**

**BELOW BASIC**



## CTs NEW INDICATORS

**ADVANCED**

**GOAL** ★

**PROFICIENT**

**BASIC**

**BELOW BASIC**





# Performance Index

- **Index between 0 and 100**
- **Counts performance in all tested grade levels**
- **Captures performance across performance bands**
- **Includes all tested subjects: reading, writing, math, and science**
- **Incorporates all tested students, including students who take the MAS and the Skills Checklist**
- **Provides subject-specific indices and overall index**
- **Calculated for ‘all students’ groups and subgroups: ELL, SWD, Black, Hispanic, F/R Lunch**



# Performance Index

*Students who take CMT/CAPT*

**Level of Performance**

**“Credit”**

**Goal/Advanced**

**1.0**

**Proficient**

**0.67**

**Basic**

**0.33**

**Below Basic**

**0.0**



# Performance Index

*Students who take MAS/Skills Checklist*

**MAS**

**Skills Checklist**

**“Credit”**

**Goals**

**Independent**

**1.0**

**Proficient**

**Proficient**

**0.50**

**Basic**

**Basic**

**0.0**

# Calculating Performance Index *District/School/Subgroup*



## STEP 1:

**Calculate an Individual Performance Index (IPI) for each student.**

### EXAMPLE ~ 5<sup>TH</sup> Grader

Reading - G	1.0
Writing - P	.67
Science - B	.33
Math - P	.67



**Average these values (x100) to get  
Individual Performance Index: 67**

### EXAMPLE ~ 4<sup>TH</sup> Grader

Reading - B	.33
Writing - P	.67
Math - BB	.0



**Average these values (x100) to get  
Individual Performance Index: 33**

## STEP 2:

**Calculate the District/School/Subgroup Performance Index.**

### EXAMPLE

5 <sup>th</sup> Grader IPI	67
4 <sup>th</sup> Grader IPI	33



**Average all students IPIs (in the  
relevant group) to get the  
Performance Index = 50**

# School Classification



 **Excelling**

**Met all state targets**

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 **Progressing**

**Meeting annual targets**

 **Transition**

**Not meeting annual targets**

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 **Review (inc. Focus)**

**Need the most support:  
eligible for Commissioner's  
Network; otherwise, district-  
led interventions and  
redesign**

 **Turnaround**

# District and School Profile Metrics ~ New School/District Accountability System

- Connecticut has a new accountability system beginning with the 2012-2013 year. Each district is receiving a District Profile and a School Profile that is based upon the last three years of CMT/CAPT results. This year's District and School Profiles will serve as BASELINE data for future performance indices.
- Subgroups will be assigned a performance index. Groups with 20 or more students will 'count' as a subgroup (AYP determined 40 as the number). Subgroups are: *Special Ed, F/R Eligibility, Black, Hispanic, ELL*
- Schools will receive their Baseline **District Performance Index** (3-year average). Each school then receive a DPI target for the new school year, 2012-13. The DPT will be given for each area of the CMT/CAPT. There is a formula that compiles all this information for students, schools, the district, and the state.

Sample

*Writing School Performance Index (SPI) is a 78.1. The district performance target for 2012-13 is 80.5. The 80.5 will be your goal for 2012-13 in writing.*

An example of the formula that is used for computing the school performance indices is:

## **Performance level values for CMT or CAPT students:**

- GOAL or ABOVE GOAL, a value of 1.0 is assigned.
- PROFICIENT, a value of .67 is assigned.
- BASIC, a value of .33 is assigned.
- BELOW BASIC, a value of 0.0 is assigned.

## **Performance level values for MAS/Skills**

### **Checklist students:**

- GOAL, a value of 1.0 is assigned.
- PROFICIENT, a value of .50 is assigned.
- BASIC, a value of 0.0 is assigned.

**ALL STUDENTS COUNT!**

\*There is a subgroup Performance Index\*

\*There is a Graduation & Participation Rate formula\*

## **CT State Targets**

- School/Subject/Subgroup Performance Indices = 88%
- 4-year Cohort Graduation Rate = 94%
- Extended Graduation Rate = 96%

Example

# CMT District Targets 2012-13



Indicator	Participation Rate	DPI	Baseline DPI	DPI Perf. Target
	2011-12	2011-12	3-yr Avg	2012-13
District Performance Index (DPI)	99.9%	89.3	88.7	Maintain
DPI ~ Students with Disabilities	100.0%	59.3	60.1	62.4
DPI ~ Eligible for Free or Reduced Price Lunch	100.0%	79.7	77.9	78.7
DPI ~ Black	100.0%	70.0	72.4	73.7
DPI ~ Hispanic	100.0%	70.7	79.6	80.3
DPI ~ English Language Learners	100.0%	63.7	62.1	64.2
DPI Subject: Reading	99.9%	87.7	86.6	86.8
DPI Subject: Mathematics	99.9%	93.1	93.2	Maintain
DPI Subject: Writing	99.9%	87.7	86.9	87.0
DPI Subject: Science	99.9%	87.9	87.4	87.5

**SOUTHINGTON BOARD OF EDUCATION**

**SOUTHINGTON, CONNECTICUT**

**REGULAR MEETING**

**SEPTEMBER 27, 2012**

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The regular meeting of the Southington Board of Education was held on Thursday, September 27, 2012 at 7:30 p.m. in the Southington Town Council Chambers, 75 Main Street, Southington, Connecticut.

**1. BOARD RECOGNITIONS ~ 7:00 P.M.**

Before the meeting, a Celebration of Excellence was held to honor the following people:

a. Mr. Justin Mirante, who is Southington's 2012-2013 Teacher of the Year, was presented with a plaque by Board Chairperson, Brian Goralski.

b. Mr. Roy Rodrigues, Director of Adult Education from 1986 through 2012, who recently retired, was recognized for his dedication to the program and presented with a plaque.

c. The Giving Back Girls were recognized for collecting school supplies, donations, and backpacks. They handed out the backpacks filled with these items along with a Wal-Mart gift card to students in need. The Giving Back Girls program is run through the Southington Community Services and strives to give back to the community. The following group members were recognized and given a plaque for their endeavors: Marisa Matarazzo, Hannah Jackman, Madison Yurgaitis, Erin Gibney, Emily Gibney, Gabrielle Mulholland, Michelle Woodruff, Lauren Torino, Samantha Sagnella, Catherine Myers, Marisa Matthews, Samantha Martins, Tricia Gibney, Lynn Daley, Moira Myers, Anthony Matarazzo, Joe Campochiaro, Mark Fazzolari, Mercedes Galante, Destiny Galante, Tyler Galante, Sandra Amato, Lyn Lorenzo and Callie Williams.

**2. CALL TO ORDER**

The meeting was called to order at 7:40 p.m. by Chairperson, Mr. Brian Goralski. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mrs. Patricia Johnson, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent was Mr. David Derynoski.

Present from the administration were Dr. Joseph Erardi, Jr., Superintendent of Schools; Mrs. Karen Smith, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance; Mr. Frederick Cox, Director of Operations, and Dr. Perri Murdica, Senior Special Education Coordinator.

Student Representatives present were Miss Whitney DiMeo and Miss Abigail Harris.

There were approximately 10 individuals in the audience.

### **3. PLEDGE OF ALLEGIANCE**

The student representatives led the meeting with the Pledge of Allegiance.

### **4. APPROVAL OF MINUTES**

**MOTION:** by Mrs. Notar-Francesco, seconded by Mrs. Carmody:

**“Move to approve the regular Board of Education minutes of September 13, 2012.”**

**Motion carried unanimously by voice vote.**

### **5. COMMUNICATIONS**

#### **a. Communications from Audience**

**Arthur Cyr, 103 Berlin Avenue:** Mr. Cyr addressed the environmental issues at the two middle schools. He thanked Dr. Erardi for his expediency in communicating to the public to clarify the issues. He noted that there were conspiracy theorists in the public who were spreading erroneous information, which he refuted. He noted that the EPA changed their standards in the past 18 months and that there was no cover up as alleged by others.

#### **b. Communications from Board Members and Administration**

##### **Communication from the Board Members:**

Mrs. Queen reported that she attended a PTO meeting at Hatton School and DePaolo Middle School. She noted that the work of the PTOs were extraordinary with numerous volunteer hours expended. Mrs. Queen explained a new initiative at Hatton School that was started by two individuals this summer and sponsored by Dannon called “Rally for Recess.” Dannon will donate up to \$30,000 to renovate a playground for a winning school who submits the most number of product codes. Hatton School is already in 13<sup>th</sup> place nationwide. The vision is to have a playground that is wheelchair accessible with ramps. The two individuals proposed that the PTOs in Southington come together to collectively achieve this goal rather than compete against each other. The PTOs could help each other to do something for a different school next year.

Mrs. Queen announced that the Southington High School Athletic Department is presenting an information session on “Concussion Management Signs and Symptoms” on Wednesday, October 10 at 6:00 p.m. in the high school auditorium with Dr. Carl Nissen as the guest speaker.

Mr. Goralski announced that Mr. Bob Brown, Southington Education Association Union President, invited the Board members to the Wall of Fame Ceremony at Southington High

School on Tuesday, October 9, 2012 at 5:30 p.m. in the auditorium foyer. It is an opportunity to recognize former Southington High School students who have gone on to do something notable with their lives.

**Communication from Administration:**

Dr. Erardi discussed his Administrative Report:

1. All-Day Kindergarten – Strong Elementary School: Dr. Erardi noted that the dates for the All-Day Kindergarten discussion were October 1 at 7:00 p.m. with Daycare Providers/Directors and October 4 at 7:00 p.m. with a Community Open Microphone.
2. Parent Executive Council – October 17, 7:00 p.m.: Dr. Erardi reported that the consensus of the Executive Parent Council is to alternate every month in order to accommodate as many people as possible. One month will be a lunchtime meeting and the second month an evening meeting.
3. SHS Statistical Analysis Update: Dr. Erardi reported that this was an update broken down by sport and gender regarding student athletes who had symptoms of or received a concussion.
4. Turf Field Update: Dr. Erardi reported that he continues to be impressed with the leadership of Mike DeFeo, a volunteer within the community, who is working hard to bring the turf field across the finish line. Mr. DeFeo continues to hold to the October finish date, or earlier, if the weather cooperates.
5. Veterans' Partnership: Dr. Erardi reported that a donation of \$4,000 by the Board of Education was made to the Friends of Fisher House Foundation to help veterans. The money was raised by Southington students in Grades K-12.

Mr. Goralski announced that on Friday, October 5, the soccer team will be hosting an event called "Headers for Heroes" at Southington High School at 3:00 p.m. All proceeds from that game will be donated to the "Wounded Warrior Foundation."

6. HAZMAT Issues (Attachment #1): Dr. Erardi explained that on Wednesday evening, September 26, there was an opportunity to talk about the safety aspect of the two middle schools with the community. Through the air samplings taken, they were able to assure all students, staff, parents, and community members that the buildings were safe. Dr. Erardi explained that the Feasibility Study for this project was done by Fletcher Thompson Associates. On or around May 12, 2011, Fletcher Thompson Associates prepared a document for administration and the School Board. Part of that document did not include a study on environmental issues, which is very typical of Feasibility Studies. In a very proactive manner, Mr. Cox worked with Fletcher Thompson and EnviroMed, the chemical hygienist that the school system uses. EnviorMed was hired to determine asbestos, lead, and PCBs. The surprise would have been if there were no asbestos, lead or PCBs in our buildings. The report that was returned to the Board stated that the issue was tiles in one of the middle schools. The Board of Education followed direction to the letter of the law to make sure that the exposed tiles were taken care of during the

summertime. It was important for the Board to not only create a protocol and a conversation for the students and staff when the project moved forward but it was equally important to make sure that the school system's maintenance employees and custodians were working in a safe environment also. Dr. Erardi stated that he was very impressed with the document that was sent forward out of the Maintenance Department to ensure all the maintenance employees that there was a protocol and process in place to be followed for lead, asbestos and PCBs. This is the document that has lived since September 2011. The sampling that was taken by EnviroMed was less than a half-dozen samples. They are projecting to take well over 200 samples within the current study that is being undertaken. It was important last evening to tell the community, students and staff that the project, which will be commencing in July 2013, under the guidelines of the Connecticut Statutes, would not take place with any students on site during remediation of the asbestos and PCBs.

Dr. Erardi shared that there will be documents sent forward to the Public Building Committee from EnviroMed with their findings, which will be important for our current chemical hygienist (who presented last evening) to have as they work towards what the bottom line cost will be and how this remediation will take place.

There has been protocol in place regarding safety of staff over the last few years at the middle schools. Student safety will never be compromised. The administrative offices remain open for any community conversations that are needed regarding this serious issue. Dr. Erardi assured the Board of Education that he will continue to stay in front of this issue.

### **c. Communications from Student Board Representatives**

Miss DiMeo congratulated Mr. Mirante. Although she did not have him for a teacher, she knows of students who did and have great admiration and respect for him. She reported on the following:

- The College Fair was held in the cafeteria last week with over 900 people in attendance. There were over 120 schools represented for every niche.
- The National Honor Society will be holding their annual Blood Drive.
- No one talks about leveling except for the occasional slip of Level 3 being CCP. There is a huge participation of AP students with last year a potential of 300 students who were able to take AP testing. This year it is over 500 students. The freshmen are starting with a clean slate into the leveling system.

Miss Harris reported on the following:

- She agreed that the leveling has gone smoothly and was not noticeable. She would like to see more honors and electives though.
- Open House was held last Thursday and parents stated that they enjoyed it and that they found it very informative.

Mrs. Lombardi questioned the utilization of the Naviance program. Miss DiMeo replied that it was increasing with college applications where they sync common applications to Naviance. It is where a student writes their user name and password from the common

application on Naviance and then you are able to have them together. Mrs. Lombardi noted that freshmen are encouraged to begin using Naviance. She questioned what that utilization looks like year to year because it was a great precursor to the College Fair. Miss DiMeo stated that she started using Naviance in her freshman year. She was able to look at her GPA versus what the accepted GPA for a particular college was and the accepted SAT score versus the student's SAT score. Students are able to take personality tests to see what schools are right for them to narrow down their college search. Mrs. Lombardi asked about what the utilization looks like by grade level.

Mrs. Smith replied that Naviance started at the high school allowing multiple teachers to access a student's progress and allowing students to keep track of their electronic portfolio. With the advent of student success planning, Grades 6, 7, and 8 are responsible for the development of student success plans. These plans will include interest inventories for the sixth grade students with the results collected using the Naviance program. The eventual goal is the Grades 6 through 12 teachers can read about a particular student starting in sixth grade. The student has the opportunity to include some of his/her best writing, interests, and courses taken. The middle school teachers are currently being trained on how to use Naviance through their guidance departments. In the middle schools, students will be trained through their computer classes on how to access Naviance.

Mrs. Queen noted that she sat through many college information sessions that are provided for prospective students and parents and a few of the colleges mentioned Naviance and said it was an excellent program. With Naviance, a student has the reassurance that all of the pieces have come together and nothing has been missed in the common application.

*The student representatives left the meeting at 8:05 p.m.*

## **6. COMMITTEE REPORTS**

### **a. Curriculum & Instruction Committee Meeting ~ September 18, 2012**

Mrs. Smith reported on the status of the SOAR program. The SOAR program was renamed and they still have various components of the SOAR program this year with the idea of providing to elementary students in Grades 3, 4 and 5 a push-in enrichment model that will reach the needs of more students. The elementary administrators, teachers and SOAR Team members are constantly meeting, evaluating, and assessing the changing SOAR program to develop a program to accomplish more enrichment to more children in a variety of ways in all schools while still giving equality of time and energy to every school.

Mrs. Carmody reported that Dale Riedinger explained the new Common Core Standards (Focus, Coherence, and Rigor) in math to the committee. The district Professional Development Plan is providing teachers explicit information about the changes on how to apply these new Common Core Standards. She noted that Common Cores are being done in all areas.

Mrs. Notar-Francesco stated that she understood what the Common Core was going to look like for math by the time Ms. Riedinger was done explaining it. She was impressed by the way this new curriculum will be structured to enable students to be very critical and ask good questions and to teach students how to justify their work.

Mrs. Carmody added that the Curriculum and Instruction Committee also planned the dates for future meetings.

Mr. Goralski stated that he was concerned with the piece about SOAR. He would like more information about it to come back to the Board. He noted that last year there was a big budget discussion about how more students were going to be reached. When he read this report it showed him that they are still doing a lot of the old-style and less of what they thought that they were getting. He would like to have more information about why they are not where they should be for this budget season because that will be a valid discussion. He noted that they want more students reached, not less. He asked Mrs. Carmody and Mrs. Smith to bring that back through their committee.

Mrs. Lombardi agreed with Mr. Goralski and recommended looking at adding children to the program who might be strong in one area but may not be strong in another area, such as an ELL student. Mr. Goralski would like the report to include this.

## **7. OLD BUSINESS**

### **a. Town Government Communications**

There was no communication.

### **b. Construction Update**

Mr. Cox reported that there was no change on the closeouts of the Plantsville and South End projects. There were many changes at the Municipal Center and everyone is moved in with the exception of the records storage, which is currently being moved over from Beecher Street. He will be advising the Board shortly on the steps in giving back 49 Beecher Street to the town. The intersection on Route 10 with the traffic lights was opened up this afternoon.

Mrs. Clark asked if anyone was left at Beecher Street. Mr. Cox replied that Steven Lee in the Production Room was having his equipment broken down on Friday to be moved to the Municipal Center early next week. The security system at Beecher Street is still functional and the maintenance staff will be doing a daily drive-by and the police department has been advised that the building is vacant.

Dr. Erardi noted that the School Board mentioned that they would like to have a Fletcher Thompson report in the near future on the middle schools. He asked the Board if they wanted the report to come forward in October or November. Mrs. Johnson wanted the opportunity for the Board to provide input in advance of the end date. She would rather see the report sooner rather than later. Mr. Goralski stated that if Board members have a concern, they should be sharing them with Mrs. Clark and him now because they are the Board representatives on the committee. He noted that Mr. Cox was always available. He agreed with Mrs. Johnson and stated that the final drawings are in place now and noted that Mr. Christopher Palmieri [Assistant Principal at DePaolo and Town Councilor] has been an invaluable member of that building committee. At every meeting, Mr. Palmieri has reported to the committee the perspectives of the staff with a written report. The Board agreed with Dr. Erardi to invite Mr. Pocock, Chair of the

Public Building Committee, and Fletcher Thompson to the first meeting in October to give a brief report.

Mrs. Queen questioned how the decision was made about the chilled beam concept that required the windows to be non-operable to preserve the integrity of the system. Mr. Goralski replied that the committee made the decision for all windows to be non-operable with the exception of the administrative wing. It was based on the input from the architects, mechanical engineer, and the construction management team. The reason that decision was made was because of the administrative request that there be some communication and immediate access to the exterior of the building versus radios. The chilled beam would be for the primary classroom wings of the building with the traditional air conditioning in the larger areas such as gyms, auditoriums and office area. The chilled beam requires a very controlled humidity environment. Mrs. Clark added that the chilled beam system is very quiet, energy efficient and does not take up space in the ceiling like traditional air conditioning ductwork would, which would affect ceiling heights.

**c. Curriculum Initiative ~ Summer School Program Review**

Mr. David DeStefano, who is the new Director of Summer School, gave a PowerPoint presentation on the 2012 Summer School program (*Attachment #2*). He replaces Mr. Richard Terino who was the Summer School Director for nine years. Mr. DeStefano discussed the purposes for taking Summer School courses in Grades 9-12, and enrichment programs in Grades 6-8 and in Grades K-5. He pointed out the 2012 highlights and the current enrollment figures along with historical enrollment data going back to 2004. He noted that there were 131 students enrolled throughout the program. Mr. DeStefano proposed expanding the session for the elementary enrichment program to three hours with each session 1.5 hours. His reason for a bigger block includes an arts and crafts component. Mr. DeStefano reviewed the start and end dates for the proposed July 2013 Summer School calendar and discussed his ideas for the 2013 Summer School Program. Mr. DeStefano noted that in trying to balance the budget he had to reduce the hours of the nurse and the secretary for the program.

Mrs. Carmody stated that she would like to see the Kindergarten Summer School program expanded. She questioned why there were a large number of ninth graders enrolled. Mr. DeStefano replied that most of those students failed a course and agreed that it was a comparatively large number this year.

Mrs. Lombardi asked Mr. DeStefano to take a second look on what could be done at the high school level. She noted that funding is not always available for the students to take the classes when there was no more funds left of the money donated by the Southington Community Services. Another issue is transportation to the Summer School program, which could also be a detriment for students with extenuating circumstances. Mr. DeStefano replied that Janet Mellon has been wonderful and that her program has also been expanding. Southington Community Services receive funds from the Salvation Army and fundraising. By covering the two sessions this year, it exhausted their funds very quickly. Mrs. Lombardi asked if there was another avenue beyond the Southington Community Services. Dr. Erardi noted that they offered credit recovery through the online Virtual Learning Academy, which was piloted last year, and it was successful for the youngsters who struggled to get to the school. He would bring the statistics to the Board in a weekly update.

Mrs. Queen stated that one of the challenges with some of the most motivated students is choosing between all the courses that they want to take at the high school. Some of the students want to take some of the AP courses but don't have enough room to do the prerequisite. She asked if some of these summer courses could serve to satisfy the prerequisite. Mr. DeStefano replied that not all of the AP prerequisites are offered during the summer. He noted that the courses offered change every year. Dr. Erardi pointed out that the Summer School program for high school students is remedial with some enrichment at the elementary school level. Right now, there is no enhancement for a student who wants to take a complete course during the summer to move forward quicker to more rigorous courses during the school year; however, that will be the next conversation regarding Summer School. It is not presently our structure because we cannot do that in 15-18 days.

Mrs. Notar-Francesco remembered that approximately 15 years ago Southington had the enrichment program where it started at 9:00 a.m., there were two sessions and it ended at noon. There were many children who participated in programs such as Introduction to Magic. She thought that the number of students would cover the expenses and did not know why Southington moved away from that. Mr. DeStefano believed that there were state funds provided at that time. Mr. Terino, in the audience, added that in 2004 the Board at that time wrestled with the decision to keep the program because of a lean budget. At the time, the Board of Education budget funded \$16,000 and CREC funded approximately \$30,000-\$40,000 and that was where the money came from to pay for supplies and teachers to run the enrichment/remedial program. CREC was waiting for the Board's decision but the Board took too long to make that decision so CREC backed out and went to another town. Mrs. Notar-Francesco noted that her children participated in that for a number of years and felt that it would be nice if something similar to that could be arranged again.

Mrs. Johnson thanked Mr. DeStefano for taking on the Summer School program. She noted that her children also took part in the enrichment/remedial program many years ago and that it was a wonderful experience for them. It was not so cost prohibitive to send her children and provide them with that fabulous opportunity; especially the band camp for elementary students, because it was funded by grants and the school system. She questioned teacher assessment and if Mr. DeStefano would be assessing the effectiveness of the teachers. She stated that there was a big difference between teaching for two-hours in a block and teaching 45-minutes. Mr. DeStefano replied that in working with the staff their styles seem to be appropriate for the topics that were covered as well as what the students needed. There was differentiation of lessons. The teachers create a style where the two-hour block is broken up into fragments. Mrs. Johnson commented about the proposal for a three-hour block for elementary students. If the plan is to have remedial plus enrichment, there will be so many different kinds of interests that they will not be able to combine the perfect enrichment plus remedial concept in the same block. Mr. DeStefano pointed out that some downtime would be built-in where the students take a break. Mrs. Johnson noted that there were Literacy grants available. Mr. DeStefano was looking into a Target grant but they only accept applications in April and then award it in September.

Mr. DeStefano thought that there was so much opportunity for an elementary school program. If it takes flight, then he thought that it would eventually deserve its own program director if the numbers get up to 130 again. Mr. Goralski thanked him for his visions sending the Summer School program down that path.

**d. All-Day Kindergarten Initiative Update**

Dr. Erardi reported that administration plans to bring to the Board of Education an All-Day Kindergarten proposal on November 8. They will be meeting with the community, preschool directors and home daycare providers next week to discuss this initiative. He noted that Mrs. DiNello and Mr. Cox have taken on the fiscal piece and how that cost can be deferred within the operational plan.

Mrs. Smith reported that the committee is comprised of current Kindergarten teachers, Grade 1 teachers, speech and language teachers, a representative from the Early Childhood Collaborative, and a parent. Their purpose is to better define what they believe the curriculum would look like in a full-day Kindergarten, and what it would not look like. They are developing what they consider to be a sample model day in the life of a Full-Day Kindergartener. This will be shared at the public forum on October 4. Their research is also including the study of other Full-Day Kindergarten programs in the state of Connecticut.

Mrs. Lombardi asked Mrs. Smith to do a compare and contrast on that sample model in terms of what does it look like today, what it would like in the All-Day Kindergarten. Mrs. Smith replied that they were already doing that.

**e. Municipal Center Update**

Dr. Erardi reported that the meeting room was still not completed. The next Board of Education meeting on October 11 will be in the Town Council Chambers at Town Hall. On October 25, the Board will be recognizing retired teachers at Strong Elementary School at 7:00 p.m. with the Board of Education meeting following at 7:30 p.m. He hoped that November 8, 2012 would be the first meeting in the Municipal Center Assembly Room for the Board of Education.

**8. NEW BUSINESS****a. Budget Assumptions / Priorities for 2013-2014**

Mrs. Notar-Francesco felt that under Assumptions and the bullet regarding state and federal financial support of education there should be something about the Budget Control Act that is going to be impacting the grants they are receiving through Sequestration. She would reword it to say, "*State and Federal financial support of education will not keep pace with increased programming mandates and may be further reduced by the Budget Control Act.*" Mr. Oshana thought that was very important because it will have a potential dramatic impact on Southington.

Mrs. Notar-Francesco noted that under Priorities, the last bullet, she would add "*Pending completion of the district's Feasibility Study, support funding for the implementation of All-Day Kindergarten for the 2013-2014 school year.*" The Board members agreed.

Mrs. Johnson had language issues under Priorities. She did not think there should be periods at the end of each of the phrases because they are not whole sentences. Mrs. DiNello asked if she wanted them removed under the Assumptions as well. Mrs. Johnson did not want

them removed because those were sentences. Under Assumptions, most of the Assumptions state “will be.” Mrs. Johnson suggested that the first bullet should be “*Open communication and cooperation will be maintained with other municipal boards and community throughout the budget process.*” Mrs. Johnson thought that the third bullet from the bottom should read, “*Use of space and facilities district-wide will be efficient and effective.*” This would keep consistency throughout the Assumptions.

Mrs. Clark noted that the first bullet under Priorities was changed from past years to “*Support funding for appropriate class sizes at all levels of instruction.*” It used to be “*to reduce or maintain class sizes.*” She pointed out that the change was due to a sign of the times. Mrs. Johnson asked administration to comment on that change. Mrs. DiNello replied that she and Mrs. Smith reviewed the class sizes over the previous years and they don’t believe that they will be in a position to continue to try to reduce the current class sizes. The Board has been comfortable with the presentations made and the support provided, when necessary, in classrooms. They hope to make sure the class sizes are appropriate. The Board has given guidelines to them at the elementary level that they try very hard to maintain. They thought the word “appropriate” was a better use of the terminology versus misleading anyone to think that the priority of the Board was to actually make a change in the current status.

Mrs. Lombardi questioned the fourth bullet under Priorities and if they needed the word “*integration*” in the phrase because there are so many components of technology beyond integration that are needed. The Board agreed to take out the word “integration.”

Mrs. Queen asked what would be the types of grants that would be affected under Sequestration. Mrs. DiNello replied that it was their understanding it was the federal grants, which include Title I, Title II, IDEA and the Perkins grant.

**MOTION:** by Mrs. Carmody, seconded by Mrs. Clark:

**“Move to accept the Budget Assumptions and Priorities for 2013-2014 with the changes as discussed.”**

**Motion carried unanimously by voice vote.**

**b. CMT Report 2012**

Mrs. Smith gave a PowerPoint presentation on the 2012 CMT Results for Grades 3 through 8 (*Attachment #3*). She noted [ctreports.com](http://ctreports.com) is a web address accessible by the public for Connecticut CMT and CAPT Online Reports. She stated that the Connecticut Mastery Test (CMT) continues with changes that are currently underway with the national movement toward Common Core State Standards. She noted that the CMT was a criterion reference test that identifies the relationship to the subject matter. The CMT does not measure innate ability; it measures mastery of achievement of particular curricular areas. The five categories of performance are Below Basic, Basic, Proficient, Goal and Advanced. The state’s goals are that all students will at least reach the level of Proficient.

Mrs. Smith reported on the percentages of the students in Southington compared to the state in the areas of math, reading and writing for Grades 3-8. She pointed out that Southington

made Adequate Yearly Progress in all areas. Mrs. Smith noted that science scores were included in Grades 5 and 8. She explained that the CAPT test results will be shared with the Board at a different time.

Mrs. Smith stated that writing was a particular focus with the district over the last two and one-half years and shared data about the writing scores in Grades 3-8 compared to the state. She was happy with the higher percentages than they would typically see on classroom assessments in the area of editing because the district has been doing a lot of work in that particular focus area. More meaningful are the Average Vertical Scale scores that show growth over time in mathematics and reading compared to the state. She noted that Southington students' math and reading scores and their vertical scale scores continue to increase as they progress into the next grade level.

Mrs. Smith stated that moving forward they are changing to Common Core State Assessments and a new way of assessing the achievement of our students. The Connecticut Mastery Test (CMT) and CAPT will be going away. There will be a brand new assessment in 2014-2015. It will be Smarter Balanced Assessment and may end up with a different name but that is the company that most of the states have contracted with. Connecticut's new accountability system "Metrics and School Classification System" will be going into effect this year. While we have received information on CMT scores for last spring and CAPT scores, we nonetheless have received a different looking report for what our school and district target goals are for next year. No longer will it be as it has been in the past. For example, if 50% of the students scored Proficient or above, then you were very safe and made Adequate Yearly Progress. Now, the goal for next year is "Goal."

Mrs. Smith explained why Connecticut needed a new accountability system. She explained the elements of school performance to capture in future years in the nation are: Cohort growth, college and career readiness, civics, arts, fitness/wellness and school climate. These are all measures that are coming and will form the new report card. Mrs. Smith explained the major shifts that have occurred with No Child Left Behind to Connecticut's new indicators, which have gone into effect this year. She noted that it was truly difficult to develop an action plan for improvement based on the traditional scoring of CMT.

Mrs. Smith explained the Performance Index (students who take MAS/Skills checklist), Calculating Performance Index (district/school/subgroup), School classification, District and School Profile Metrics and CMT district targets.

Mr. Goralski proposed that the Board members ask a few questions of Mrs. Smith now but he would like the Board to share questions with Mrs. Smith through the weekend and give her the opportunity next week to get back to the Board collectively rather than answer the same questions.

Mrs. Carmody commented on how well Mrs. Smith and our district has done. She was very proud of these results. Mrs. Smith noted that this new direction was tying into so many things such as the Common Core movement, the curriculum renewal, the professional development and teacher evaluation plan, which are all connected. We are in a period of transition right now. The focus instructionally is going to be more on getting ready for Smarter Balanced Assessments and less on interventions to correct or to enhance a CMT score.

Mrs. Smith explained that a very important message that Commission Pryor and his team want to make sure is conveyed to Boards of Education is that this is not a ranking system of schools. It is not about the rankings anymore; it is about a school against itself and students against themselves.

Mr. Goralski loved the presentation and the handouts. At some point, as they continue to grow, he asked if that type of handout would be able to be included in their electronic document. Mrs. Smith noted that there were some Board members who were more comfortable with paper but as they move forward it would be an electronic document and people would be able to print it if they would like to.

Dr. Erardi asked Mr. Goralski to invite Mr. Charles Beliveau [Supervisor of Buildings and Grounds], who was in the audience, to attend Executive Session as part of the School Safety discussion.

## **6. EXECUTIVE SESSION FOR SEA NEGOTIATIONS AND SCHOOL SAFETY**

**MOTION:** by Mrs. Carmody, seconded by Mrs. Notar-Francesco:

**“Move that the Board go into Executive Session, excluding the public and the press, for the purpose of discussing SEA Contract Negotiations and School Safety, and upon conclusion reconvene to public session.”**

**Motion carried unanimously by voice vote.**

The meeting adjourned at 9:45 p.m.

Respectfully submitted,

*Linda Blanchard*

Recording Secretary  
Southington Board of Education

**SOUTHINGTON BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

**EXECUTIVE SESSION  
SEPTEMBER 27, 2012**

Mr. Brian Goralski, Board Chairperson, called the Executive Session to order at 9:51 p.m.

**Board Members Present:** Mrs. Terri Carmody, Mrs. Colleen Clark, Mrs. Patricia Johnson, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana, Mrs. Patricia Queen, and Mr. Brian Goralski.

**Board Members Absent:** Mr. David Derynoski.

**Administration Present:** Dr. Joseph V. Erardi, Jr., Superintendent of Schools; Mrs. Karen Smith, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance, and Mr. Charles Beliveau, Supervisor of Buildings and Grounds.

**MOTION:** by Mrs. Carmody, seconded by Mrs. Notar-Francesco:

**“Move to go into Executive Session, excluding the public and the press, for the purpose of discussing SEA Contract Negotiations and School Safety and upon conclusion reconvene to public session.”**

**Motion carried unanimously by voice vote.**

**MOTION:** by Mr. Oshana, seconded by Mrs. Clark:

**“Move to reconvene into public session.”**

**Motion carried unanimously by voice vote.**

*The Board reconvened into public session at 10:31 p.m.*

**MOTION:** by Mr. Oshana, seconded by Mrs. Lombardi:

**“Move to adjourn.”**

**Motion carried unanimously by voice vote.**

*The Board adjourned at 10:31 p.m.*

Respectfully submitted,



Jill Notar-Francesco, Secretary  
Southington Board of Education

# Administration: Board of Education Update October 11, 2012

## 1. Wall of Honor – Southington High School

SOUTHINGTON - This year, the group will honor Kay and Joe Calvanese for their many community service contributions; Dennis Pratt, killed in Afghanistan in 2009; and Dr. Mary Jane Williams, who has dedicated her life to nursing and health care.

## 2. Red Ribbon Rally – Town Green

- a. Monday, October 15<sup>th</sup> - 6:00 p.m.

## 3. State Recognition – Southington High School

- Connecticut State Department of Education
- No. 1 ranking in the 2012 Connecticut Statewide CTE Assessment in the area of concentration of PRE-ENGINEERING TECHNOLOGY.

*Joseph W. Council, Jr.*  
10/10/12

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_

Board Meeting Date October 11, 2012

Decision Requested X

Agenda Code 8.a

**AGENDA REPORTING FORM**

**Agenda Topic:** Personnel Report

**Summary of Issue:** This Personnel Report includes appointments, resignations, retirements, and transfers for certified and classified personnel for 2012 – 2013.

**Background:** The attached report lists personnel activity from September 1, 2012 through September 30, 2012.

**Alternative Strategies:** \_\_\_\_\_

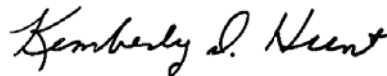
**Cost (if applicable):** N/A

**Funding Source:** Board of Education

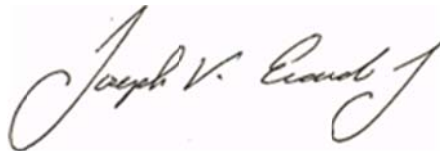
**Beginning Date of Program or Project:** N/A

**Ending Date of Program or Project:** N/A

**Recommendation or Comment:** Recommend that the Personnel Report be approved as submitted.



\_\_\_\_\_  
Signature of Staff Member Submitting Report



\_\_\_\_\_  
Signature of Superintendent of Schools

**Titles of Attachments:**

1. Personnel Report

# PERSONNEL ACTIVITY REPORT

FOR: October 2012

## APPOINTMENTS

### Certified

Name	Position	School	FTE if Less Than 1.0	Effective Date	Highest Degree	University / School	Salary
Sattar, Iris	World Language Teacher	SHS		September 4, 2012	BA	University of Connecticut	\$42,745.00 prorated

### Classified

Name	Position	School	Hours Per Week	Effective Date	Salary / Hourly Rate
Sullivan, Laura	Grant Funded Reading Tutor	Kelley	30.0	To be determined	\$12.91
Monteiro, Nicole	Special Education Paraprofessional	JAD	19.5	To be determined	\$13.60
Kellnhauser, Lauren	Grant Funded Reading Tutor	Hatton	30.0	To be determined	\$12.91
Taricani, Richard	Part-Time Evening Custodian	Hatton	19.5	To be determined	\$13.81
Arduini, Cynthia	Secretary Class I	Kelley	35.0	September 18, 2012	\$21.40
Wesley, Jenna	Special Education Paraprofessional	Flanders	19.5	September 24, 2012	\$13.60
Walling, Ann	Grant Funded Reading Tutor	Strong	15.0	September 24, 2012	\$12.91
O'Reilly, Julie	Grant Funded Reading Tutor	Derynoski	15.0	September 24, 2012	\$12.91
Suchinski, Lori Ann	Special Education Paraprofessional	SHS	31.25	September 24, 2012	\$15.97
Giasullo, Joseph	Grant Funded Special Ed Paraprofessional	JFK	19.5	September 25, 2012	\$13.60
D'Agostino, Karen	Special Education Paraprofessional	JFK	19.5	September 25, 2012	\$13.60
Clark, Amy	Grant Funded Reading Tutor	Flanders	30.0	October 1, 2012	\$12.91
Prushinski, Nancy	Grant Funded Special Ed Paraprofessional	JFK	19.5	October 1, 2012	\$13.60
Slotnick, Samuel	Grant Funded Special Ed Paraprofessional	JFK	19.5	October 2, 2012	\$13.60
Zuluaga, Clara	Part-Time Evening Custodian	Flanders	19.5	October 9, 2012	\$13.81
Najarian, Irene	Recess Paraprofessional, Extended Day Kindergarten Program, Choices Funded	DES	15.75	October 15, 2012	\$13.60

## RESIGNATIONS

### Certified

Name	Position	School	Effective Date	Years of Service	Retire
No certified resignations in month of September					

### Classified

Name	Position	School	Effective Date	Years of Service	Retire
Erickson, Shannon	Part-Time Special Ed Paraprofessional	Flanders	September 14, 2012	1 year	No
Arduini, Cynthia	Part-Time Clerk	Kelley	September 17, 2012	3 years	No
Prendergast, Dina	Full-Time Special Ed Paraprofessional	JFK	September 29, 2012	1 year	No
Baker, Gerald	Technology Analyst	SPS	September 29, 2012	9 years	No
Jones, Cynthia	Part-Time Special Ed Paraprofessional	DES	September 29, 2012	2 years	No
Kalosky, Nicholas	Full-Time Special Ed Paraprofessional	JFK	October 10, 2012	6 years	No

## TRANSFERS

### Certified

Name	From Position	From School	To Position	To School	Effective Date
No certified transfers in month of September					

### Classified

Name	From Position	From School	To Position	To School	Effective Date
Daigle, Michael	Maintenance Tech II (Tue-Sat)	District	Maintenance Tech II (Mon-Fri)	District	September 17, 2012

## UNPAID LEAVES OF ABSENCE

Name	Position	School	Start Date	End Date	Reason
Lasker, Denise	Literacy Specialist	JAD	May 25, 2013	July 1, 2013	Child Rearing
Uliano, Alicia	Special Ed Teacher	SHS	March 23, 2013	April 26, 2013	Child Rearing
Rodgers, Larissa	School Psychologist	SHS	February 4, 2013	March 22, 2013	Child Rearing

## COACHING / STIPENDS

### Appointments

Name	To Position	School	Effective Date	Stipend
Graff, Jean	Curriculum Specialist / Language Arts	JAD	September 10, 2012	\$1,379.00
Santanella, Richard	Jazz Band Advisor	JAD	September 10, 2012	\$998.00
Daponte, Cara	Stock Market Advisor	JAD	September 10, 2012	\$826.00
Bass-Lamberto, Heidi	Team Leader / Grade 7 & 8 Red & White	JAD	September 10, 2012	\$1,379.00
Intrieri, Kristin	Team Leader / Grade 7 Green	JAD	September 10, 2012	\$1,379.00
Cristelli, Christine	Learning Academy Mathematics Teacher	SHS	September 13, 2012	\$32.97 per hr.
Curtiss, Kevin	Learning Academy Social Studies Teacher	SHS	September 13, 2012	\$32.97 per hr.
Conant, Christopher	Learning Academy Science Teacher	SHS	September 13, 2012	\$32.97 per hr.
Disantis, Catherine	Learning Academy Language Arts Teacher	SHS	September 13, 2012	\$32.97 per hr.
Wernicki, Amy	Head Coach, Cheerleading	JFK	September 24, 2012	\$2,532.00
Magaro, Austin	Freshman Coach, Boys Soccer	SHS	September 24, 2012	\$2,770.00

### Resignations

Name	From Position	School	Effective Date
Wasserman, Nancy	Yearbook Co-Advisor	JFK	September 11, 2012
McAloon, James	Assistant Coach, Indoor Track	SHS	September 17, 2012
Yanosy, David	Head Coach, Boys Basketball	JAD	September 20, 2012

SOUTHINGTON BOARD OF EDUCATION  
Southington, Connecticut

***FINANCE COMMITTEE MEETING***

**Tuesday, October 9, 2012, 6:30 p.m.**

*Southington High School Main Office Conference Room*

Board Members Present: Jill Notar-Francesco, Chairperson; Zaya Oshana, Terry Lombardi

From Administration: Sherri DiNello, Director of Business & Finance; Philip Goodwin, Purchasing Agent

The meeting was called to order at 6:30 p.m.

1. **SELF INSURANCE REPORT:**

The committee reviewed the report as submitted.

2. **TRANSFER OF FUNDS:**

The committee approved the Transfer of Funds as submitted. Mrs. DiNello will confirm that the VOAG account transfers requested are still needed with the additional ASTE grant funds being received.

3. **BID APPROVAL – SNOW REMOVAL/SANDING, BID #2012-BID-16:**

Mr. Goodwin reviewed the document and award recommendation with the committee. He explained that T&A Lawn Maintenance was the low bidder on two of the sites but the owner did not realize that he already had three sites (Strong, Thalberg and South End) for the 2012-13 and 2013-14 school years. The vendor wants to do a good job on those three sites and is not comfortable taking on additional sites.

Mrs. DiNello requested some clarification from the committee in regard to the new bid language requesting additional background information on vendors. She explained that she had Mr. Goodwin solicit responses to the questions from the low vendors. However, she needed to better understand the committee's expectations with the new language. Committee members agreed that they want to use the information as part of a risk assessment tool and to assist in making informed decisions. They would like the responses to be shared at the committee level to assist in confirming their recommendation for bid awards.

Mr. Goodwin reviewed the actual list of questions he asked the low vendors and their responses. Upon hearing the information and reviewing the documentation of bid pricing, the committee endorsed the administrations recommendation of Evergreen Nursery for Plantsville Elementary School for one (1) year, Green Meadow Landscaping for DePaolo Middle School for two (2) years due to the upcoming construction, and Schmidt Lawn Care for three (3) years at Flanders Elementary School.

4. **UPDATE FOOD SERVICE – PIZZA PRICING INCREASE:**

Mrs. DiNello informed the committee that People's Choice has increased the price of their pizza by \$0.50 cents this year. The company was sold and then bought back by the original owner who informed us of the increase in price a week before the start of the school year. The increase in price reduces the profit per slice from \$1.00 to \$0.94 cents. The service and quality of the pizza has been excellent. Ms. Nya Welinsky and Mrs. DiNello would prefer to bid the á la carte vendor pizza in the spring of 2013 for the 2013-14 school year. There are so many changes to the lunch program due to legislative changes and this pizza is a popular choice among students at the secondary level that they do not want to impact participation further. The committee was comfortable with this recommendation.

5. **UPDATE – AGRICULTURE SCIENCE AND TECHNOLOGY GRANT (ASTE):**

Mrs. DiNello informed the committee that the town received the additional \$64,300 in grant revenue and that these funds need to be requested as an appropriation back for use in the VOAG program. The committee reviewed the spreadsheet prepared by Marion Stannard and endorsed by Dr. Semmel and Dr. Erardi. The committee endorsed the proposal as submitted. They do not want to hold up the appropriation request so a letter from the Board Chair will be written and forwarded to the Town Manager.

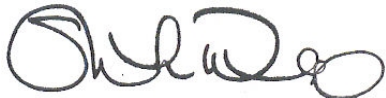
6. **MISCELLANEOUS:**

Mrs. Lombardi asked how the tuitions for the two out-of-town Alta students will be utilized. Mrs. DiNello explained that she learned late last week that we can only charge for one student because the other student is residing in Southington as a DCF student. We can't charge a nexus district for regular education tuition for DCF placements. She explained that the budget was prepared with the anticipation of receiving at least \$25,000 for one out-of-town student. The Director of Alta's salary line item was reduced by \$25,000 so the current billing will allow us to fund the line item for the contracted salary amount.

Mrs. Notar-Francesco asked if Mrs. DiNello had time to review the documentation she forwarded in regard to the Budget Control Act. Mrs. DiNello responded that she has not had the opportunity to fully research it; however, she will research it and include it on a future agenda.

The meeting adjourned at 7:24 p.m.

Respectfully submitted,



Sherri P. DiNello  
Director of Business & Finance

Southington Public Schools  
Southington, Connecticut

2012-2013

**TRANSFERS OF FUNDS**

RECOMMENDED TO FINANCE COMMITTEE

October 9, 2012

SCHOOL	FUND	ACCOUNT	KEY #	DESCRIPTION	AMOUNT TRANSFERRED FROM	AMOUNT TRANSFERRED TO
SHS - VOAG	10	82423	3297	VOAG Workbooks	(274.48)	
	10	82440	3301	VOAG Periodicals	(240.87)	
	10	82431	3300	VOAG Library Books	(562.50)	
	10	82394	3287	VOAG Field Trips		1,077.85
SHS - MUSIC	10	32317	1410	Musical Instrument Repair	(975.00)	
	10	54200	2510	High School Equipment		975.00
DERYNOSKI	10	42100	2261	Text Replacement	(3,600.00)	
	10	40305	4011	Content Area Literacy Support		3,600.00
HATTON	10	40210	2253	AV Supplies	(2,500.00)	
	10	40305	4003	Content Area Literacy Support		2,500.00
	10	42600	2368	Computer Supplies	(300.00)	
	10	40210	1878	AV Supplies		300.00
PLANTSVILLE	10	42100	2254	Text Replacement	(2,000.00)	
	10	40305	4004	Content Area Literacy Support		2,000.00
SOUTH END	10	42100	2255	Text Replacement	(1,000.00)	
		40305	4012	Content Area Literacy Support		1,000.00
<b>TOTAL</b>					<b>(11,452.85)</b>	<b>11,452.85</b>

**Southington Public Schools**  
49 Beecher Street  
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: VOAG

Location: SHS

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	10	82423	641	1130	462	3297	\$ 274.48
TO:	10	82394	580	1130	462	3287	\$274.48
FROM:	10	82440	642	1130	462	3301	\$ 240.87
TO:	10	82394	580	1130	462	3287	\$240.87
FROM:	10	82431	642	1130	462	3300	\$562.50
TO:	10	82394	580	1130	462	3287	\$562.50
FROM:							
TO:							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

Funds for an additional  
teacher chaperone for  
the annual field trip to the  
National FFA Convention

  
Signature: **Principal - Administrator**

10/11/2017  
Date

**BUSINESS OFFICE USE ONLY**

**Approved**

**Denied**

- Insufficient balance
- Outstanding encumbrance
- Other (See COMMENTS)

**COMMENTS**

  
Director of Business & Finance

10/2/17  
Date

**Southington Public Schools**  
49 Beecher Street  
Southington, CT 06489

**RECEIVED**

To: **DIRECTOR OF BUSINESS & FINANCE**

From: JEFF SHAW

SEP 27 2012

Location: SHS

**SOUTHINGTON BOARD OF EDUCATION  
BUSINESS MANAGER**

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	3-10	32317	300	1121	462	1410	975.00
TO:	3-10	54200	730	1000	462	2510	975.00
FROM:							
TO:							
FROM:							
TO:							
FROM:							
TO:							

1st  
51C  
equip

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

MONEY WILL BE USED TO PURCHASE A  
STRING BASS FOR ORCHESTRA. WE CURRENTLY  
HAVE 5 INSTRUMENTS FOR 6 PLAYERS

*[Signature]*  
**Signature: Principal - Administrator**

9/25/12  
**Date**

**BUSINESS OFFICE USE ONLY**

**Approved**       **Denied**

\_\_\_\_\_ Insufficient balance  
\_\_\_\_\_ Outstanding encumbrance  
\_\_\_\_\_ Other (See COMMENTS)

*[Signature]*      10/1/12  
Director of Business & Finance      Date

**COMMENTS**

**Southington Public Schools**

49 Beecher Street  
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: Jan Verderame \_\_\_\_\_

Location: Derynoski Elementary School \_\_\_\_\_

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	<b>FUND</b>	<b>ACCOUNT NUMBER</b>	<b>OBJECT CODE</b>	<b>FUNCTION</b>	<b>SITE CODE</b>	<b>KEY #</b>	<b>AMOUNT</b>
FROM:	10	42100	641	1000	215	2261	3,600
<b>TO:</b>	10	40305	730	1000	215	4011	3,600
FROM:							
<b>TO:</b>							
FROM:							
<b>TO:</b>							
FROM:							
<b>TO:</b>							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

\_\_\_\_\_

Purchase of non-fiction text that were not funded by Language Arts Coordinator

*Signature: Principal - Administrator*

\_\_\_\_\_

*Date*

**BUSINESS OFFICE USE ONLY**

**Approved**

**Denied**

**COMMENTS**

- \_\_\_\_\_ Insufficient balance
- \_\_\_\_\_ Outstanding encumbrance
- \_\_\_\_\_ Other (See COMMENTS)



Business Manager



Date

**Southington Public Schools**  
 49 Beecher Street  
 Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: Sally Kemerbeck

Location: Hatton

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	10	40210	611	2220	202	2253	\$2500
TO:	10	40305	611	2220	202	4003	\$2500
FROM:							
TO:							
FROM:							
TO:							
FROM:							
TO:							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

The Content Area Literacy Support  
account is not enough to purchase  
the classroom book collections  
needed to support Readers Workshop

Sally Kemerbeck  
 Signature: **Principal - Administrator**

6-28-12  
 Date

**BUSINESS OFFICE USE ONLY**

Approved

Denied

- Insufficient balance
- Outstanding encumbrance
- Other (See COMMENTS)

**COMMENTS**

[Signature]  
 Director of Business & Finance

10/2/12  
 Date

**Southington Public Schools**  
49 Beecher Street  
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**  
 From: Sally Kamerbeek  
 Location: Hatton  
 Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	3-10	42100	611	2220	202	2368	300
TO:	3-10	40210	611	2220	202	1873	300
FROM:							
TO:							
FROM:							
TO:							
FROM:							
TO:							

byp 8-12-12  
V  
3/12/12

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

I need to buy headphones for  
the computer lab - especially  
needed during CMT testing

Sally Kamerbeek  
Signature: Principal - Administrator

10-3-12  
Date

<b><u>BUSINESS OFFICE USE ONLY</u></b>		<b><u>COMMENTS</u></b>
<input checked="" type="checkbox"/> <b>Approved</b>	<input type="checkbox"/> <b>Denied</b>	
	<input type="checkbox"/> Insufficient balance <input type="checkbox"/> Outstanding encumbrance <input type="checkbox"/> Other (See COMMENTS)	
<u>[Signature]</u>	<u>10/3/12</u>	
Director of Business & Finance	Date	

**Southington Public Schools**  
49 Beecher Street  
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: Pat Corvello

Location: Plantsville

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	10	42100	641	1000	206	2254	2000
TO:	10	40305	641	1000	206	404	2000
FROM:							
TO:							
FROM:							
TO:							
FROM:							
TO:							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

The funds in  
consumables are not  
being used right now +  
needed in textbooks

Pat Corvello  
Signature: **Principal - Administrator**

9-5-12  
Date

changing to Area Cat  
cont. support

**BUSINESS OFFICE USE ONLY**

Approved       Denied

\_\_\_\_\_ Insufficient balance  
\_\_\_\_\_ Outstanding encumbrance  
\_\_\_\_\_ Other (See COMMENTS)

[Signature]      10/1/12  
Director of Business & Finance      Date

**COMMENTS**  
[Signature]

**Southington Public Schools**  
49 Beecher Street  
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**  
 From: Sally Kamerbeek  
 Location: South End  
 Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM: <sup>text replacement</sup>	10	42100	611	2220	207	2255	\$1000
TO: <sup>cont area supp</sup>	10	40305	611	2220	207	4012	\$1000
FROM:							
TO:							
FROM:							
TO:							
FROM:							
TO:							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

The Content Area Literacy  
Support account is not enough  
to purchase the book collections  
needed in the classrooms to support  
Readers Workshop.

Sally Kamerbeek  
 Signature: Principal - Administrator

6-28-12  
 Date

<b><u>BUSINESS OFFICE USE ONLY</u></b>		<b><u>COMMENTS</u></b>
<input checked="" type="checkbox"/> <b>Approved</b>	<input type="checkbox"/> <b>Denied</b>	
	<input type="checkbox"/> Insufficient balance <input type="checkbox"/> Outstanding encumbrance <input type="checkbox"/> Other (See COMMENTS)	
<u>[Signature]</u>	<u>10/2/12</u>	
Director of Business & Finance	Date	



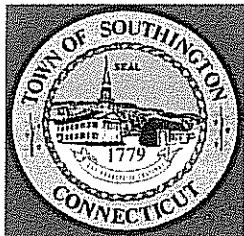
BID COMPILATION  
 Snow Removal/Sanding Services - 2012-BID-16  
 Opened September 13, 2012

Projections based on three-year average  
 snow storms 10  
 snow and ice storms 14

JA DePaolo Middle School 6.5 yds sand	Vendor	2012-13				2013-14				2014-15			
		Per Storm	Extension	Projected Yearly Cost	Per Season Cost	Per Storm	Extension	Projected Yearly Cost	Per Season Cost	Per Storm	Extension	Projected Yearly Cost	Per Season Cost
Snow Removal	T&A Lawn Maintenance	\$750.00	\$7,500.00	\$9,250.00	\$12,762.00	\$750.00	\$7,500.00	\$9,250.00	\$12,762.00	\$750.00	\$7,500.00	\$9,250.00	\$12,762.00
Salt/Sand	Watertown	\$125.00	\$1,750.00			\$125.00	\$1,750.00			\$125.00	\$1,750.00		
Snow Removal	Ali's Nursery				\$7,000.00				\$7,000.00				\$7,000.00
Salt/Sand - per yard	Plantsville												
Snow Removal	Schmidt Lawn Care				\$7,000.00				\$7,000.00				\$7,000.00
Salt/Sand - per yard	Southington												
Snow Removal	Evergreen Nursery				\$6,700.00				no bid				no bid
Salt/Sand - per yard	Southington												
Snow Removal	Spruce Hill Nursery				\$14,250.00				\$14,500.00				\$15,000.00
Salt/Sand - per yard	Plantsville												
Snow Removal	Green Meadow Landscaping				\$5,950.00				\$5,950.00				\$5,950.00
Salt/Sand - per yard	Cheshire												
Snow Removal	Cheshire Concrete				\$8,200.00				\$8,200.00				\$8,200.00
Salt/Sand - per yard	Plantsville												

Plantsville School 8 yds sand	Vendor	2012-13				2013-14				2014-15			
		Per Storm	Extension	Projected Yearly Cost	Per Season Cost	Per Storm	Extension	Projected Yearly Cost	Per Season Cost	Per Storm	Extension	Projected Yearly Cost	Per Season Cost
Snow Removal	T&A Lawn Maintenance				\$12,762.00 *				\$12,762.00				\$12,762.00
Salt/Sand	Watertown												
Snow Removal	Ali's Nursery				\$13,800.00				\$13,800.00				\$13,800.00
Salt/Sand	Plantsville												
Snow Removal	Schmidt Lawn Care				\$14,000.00				\$14,000.00				\$14,000.00
Salt/Sand	Southington												
Snow Removal	Evergreen Nursery				\$12,960.00				no bid				no bid
Salt/Sand	Southington												
Snow Removal	Spruce Hill Nursery				\$14,250.00				\$14,500.00				\$15,000.00
Salt/Sand	Plantsville												
Snow Removal	Green Meadow Landscaping				\$14,550.00				\$14,550.00				\$14,550.00
Salt/Sand - per yard	Cheshire												
Snow Removal	Cheshire Concrete				\$20,000.00				\$20,000.00				\$20,000.00
Salt/Sand - per yard	Plantsville												

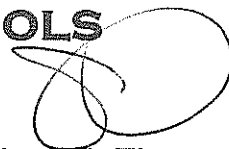
Flanders School 7.3 yds sand	Vendor	2012-13				2013-14				2014-15			
		Per Storm	Extension	Projected Yearly Cost	Per Season Cost	Per Storm	Extension	Projected Yearly Cost	Per Season Cost	Per Storm	Extension	Projected Yearly Cost	Per Season Cost
Snow Removal	T&A Lawn Maintenance				\$6,900.00 *				\$6,900.00				\$6,900.00
Salt/Sand	Watertown												
Snow Removal	Ali's Nursery				\$8,200.00				\$8,200.00				\$8,200.00
Salt/Sand	Plantsville												
Snow Removal	Schmidt Lawn Care				\$7,000.00				\$7,000.00				\$7,000.00
Salt/Sand	Southington												
Snow Removal	Evergreen Nursery				\$7,197.00				no bid				no bid
Salt/Sand	Southington												
Snow Removal	Spruce Hill Nursery				\$14,250.00				\$14,500.00				\$15,000.00
Salt/Sand	Plantsville												
Snow Removal	Green Meadow Landscaping				\$7,150.00				\$7,150.00				\$7,150.00
Salt/Sand - per yard	Cheshire												
Snow Removal	Cheshire Concrete				\$7,500.00				\$7,500.00				\$7,500.00
Salt/Sand - per yard	Plantsville												



## SOUTHINGTON PUBLIC SCHOOLS

*Sherri DiNello*

*Director of Business & Finance*



### MEMO

**TO:** Board of Finance Committee Members  
**DATE:** October 5, 2012  
**RE:** ASTE GRANT – UPDATE

At a previous committee meeting, I shared that there was an increase in the per pupil amount for the ASTE grant. The town received an additional \$64,300 above what they had anticipated in revenues and the additional funds need to be spent specifically on the Vocational Agriculture program. Attached you will find a proposal from Marion Stannard in regard to utilization of those funds. We will review the attached during our meeting under this agenda item.

lb  
Attached

Account # / Key #	Account Name	Current budget	Proposed
	5% Local funding of state equipment grant		
82323 / 3281	Vo-Ag Services	\$5,500.00	13,000
82338 / 3284	Vo-Ag Prof. development	\$1,150.00	10,000 Delayed all repairs in 2011-12, increased inspection fees
82339 / 3285	Vo-Ag Travel	\$200.00	6,000 CDL training, industry professional development
82394 / 3287	Vo-Ag Field Trips	\$1,700.00	400 Travel to regional teacher conferences
82401 / 3288	Vo-Ag Office Supplies	\$900.00	3,400 Increased enrollment/opportunities for State participation
82402 / 3289	Vo-Ag Audio Visual	\$1,320.00	1,000
82403 / 3290	VoAg Teaching Supplies	\$5,000.00	2,000 Including materials for presentations to our sending schools
82414 / 3293	Vo-Ag Custodial Supplies	\$3,500.00	To support laboratory activities in animal science, floral design and 17,000 agricultural technology (*see explanation)
82421 / 3296	Vo-Ag Text Books	\$1,200.00	4,500 Delayed purchases, increased costs of 'green' supplies
82423 / 3297	Vo-Ag Workbooks	\$1,320.00	Additional texts to support increased enrollment and replacement 1,500 texts
82425 / 3298	Vo-Ag Computer Software	\$1,000.00	1,320
82426 / 3299	Vo-Ag Computer Supplies	\$1,580.00	1,750 Veterinary technology and landscape safety online training
82431 / 3300	Vo-Ag Library Books	\$750.00	Increase to fund printers and supplies for student portfolios, 2,000 mobile computer storage cabinet for laptops
82440 / 3301	Vo-Ag Periodicals	\$780.00	750
			780

Greenhouse improvements  
 Veterinary services  
 Additional cages and shelving for animal lab  
 Livestock fencing and related supplies  
 Natural grass field management equipment purchase  
 Rental of natural grass field management equipment

8,000 Repair of benches and vent system, install commercial type watering system for instruction  
 300 As needed  
 1500 Changes, additional laboratory activities  
 To cover potential shortfall in funds budgeted for State equipment grant  
 6000  
 To cover potential shortfall in funds budgeted for State equipment grant  
 8000  
 Part of our cooperative working relationship with  
 1000 maintenance/athletic departments

\$25,900.00  
 Supplemental state grant \$64,300.00 \$ 90,200.00

\*Currently the student activity account is funding all of our floral design lab activities and a portion of the animal science activities. In addition, the teachers have been paying for a portion of the animal feed.

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only  Board Meeting Date October 11, 2012

Decision Requested \_\_\_\_\_ Agenda Code 10 a.

**AGENDA REPORTING FORM**

**Agenda Topic:** Town Government Communications

**Summary of Issue:** Communications (when applicable) will be discussed.

**Background:** N/A

**Alternative Strategies:** N/A

**Cost (if applicable):** N/A                      **Funding Source:** N/A

**Beginning Date of Program or Project:** N/A

**Ending Date of Program or Project:** N/A

**Recommendation or Comment:** N/A

\_\_\_\_\_



\_\_\_\_\_  
Signature of Superintendent of Schools

BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT

Informational Only \_\_\_\_\_ X \_\_\_\_\_  
Decision Requested \_\_\_\_\_

Board Meeting Date \_\_\_\_\_ October 11, 2012 \_\_\_\_\_  
Agenda Code \_\_\_\_\_ 10 b. \_\_\_\_\_

**AGENDA REPORTING FORM**

**Agenda Topic:** \_\_\_\_\_ **Construction Update** \_\_\_\_\_

**Summary of Issue:** \_\_\_\_\_ Phase II Construction and Renovation/Expansion of buildings are listed below with their  
current status. \_\_\_\_\_

**Phase II Construction Projects:** \_\_\_\_\_

**Plantsville Elementary School – Renovation/Expansion:** The building committee will meet in the near future  
to approve the final costs presented by the Construction Manager following completion of Change Order reviews  
by the School Facility Unit. \_\_\_\_\_

**South End Elementary School - New Construction:** The building committee will meet in the near future to  
approve the final costs presented by the Construction Manager following completion of Change Order reviews by  
the School Facility Unit. \_\_\_\_\_

**Municipal Center – Renovation:** The casework and carpeting installation for the Assembly room is scheduled to  
begin October 10<sup>th</sup>. \_\_\_\_\_

**Kennedy & DePaolo Middle School - Renovation/Expansion:** Fletcher Thompson completed “Design  
Documents”. Newfield will provide updated estimates on October 23<sup>rd</sup> to the Building Committee. \_\_\_\_\_

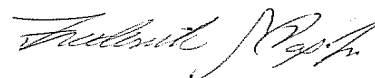
**Background:** \_\_\_\_\_ At the September 14, 2000 Board of Education meeting, Chairman, David Derynoski, requested a  
permanent agenda report for school construction projects. \_\_\_\_\_

**Cost (if applicable):** \$15,825,000 – Plantsville      \$16,860,000 – South End      \$85,000,000 Middle Schools \_\_\_\_\_

**Funding Source:** State & Local \_\_\_\_\_

**Beginning Date of Program/Project:** Varied \_\_\_\_\_      **Ending Date of Program or Project:** \_\_\_\_\_ Varied \_\_\_\_\_

**Recommendation or Comment:** \_\_\_\_\_



\_\_\_\_\_  
Signature of Staff Member Submitting Report



\_\_\_\_\_  
Signature of Superintendent of Schools



**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only  \_\_\_\_\_ Board Meeting Date October 11, 2012  
Decision Requested \_\_\_\_\_ Agenda Code 10 d.

**AGENDA REPORTING FORM**

**Agenda Topic:** Southington Public Schools ~ 2020 Vision: Long Term Planning

**Summary of Issue:** The Southington Public Schools 2020 Vision: Long Term Planning was brought before the Board on March 8, 2012, July 12, 2012 and September 13, 2012 for discussion.

**Background:** The administration will give the board an update.

**Alternative Strategies:** N/A

**Cost (if applicable):** N/A      **Funding Source:** N/A

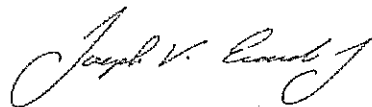
**Beginning Date of Program or Project:** July 2012

**Ending Date of Program or Project:** \_\_\_\_\_

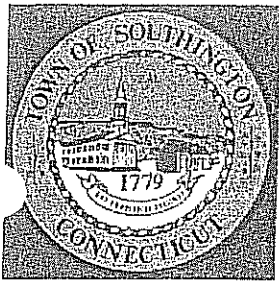
**Recommendation or Comment:** For discussion purposes.

**Title of Attachments**

1. March 8, 2012 Board Information
2. July 12, 2012 Board Information
3. September 13, 2012 Board Information
4. Press Release



\_\_\_\_\_  
Signature of Superintendent of Schools



# SOUTHINGTON PUBLIC SCHOOLS

October 2012

Community Members:

## Planning Today for Tomorrow

*According to recent statistics, if you have a son or daughter who is interested in a career in technology, what they learned as a freshman will be outdated by the time they are in their junior year of college!*

Therefore, how do we prepare for long range planning to ensure student readiness for higher education and the workforce?

I am pleased to share with the community that a cohort of teacher leaders will be working with me, and with you, to gather data on what we believe our schools' will need to look like in 2020 to keep pace with today's changing world.

Amy Perry, Dan Murdzek, Holly Boudreau, Jennifer Discenza, Jessica Bruenn, Julie Zellner, Kelly Nichols, Marisa Calvi-Rogers, and Tina Riccio have all completed our two-year Administrative Aspirant Program and are willing to facilitate and to synthesize both the qualitative and quantitative data collection on the issue.

In the immediate future, your opinion will be asked on what tomorrow must look like for us to remain a school district of high-quality teaching and learning. All of our community voices are an integral part to this long range planning initiative. Therefore, over the next six weeks you will see numerous meetings and opportunities for your opinion to be collected by the planning committee.

I hope that every community member is willing to share their thoughts on this very important issue as we move forward within this school year.

Respectfully,

Dr. Joseph V. Erardi, Jr.  
Superintendent of Schools

JOSEPH V. ERARDI, JR., Ed.D.  
SUPERINTENDENT OF SCHOOLS

KAREN L. SMITH  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION AND LEARNING

### BOARD OF EDUCATION

BRIAN S. GORALSKI  
BOARD CHAIRPERSON

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OFFICE TELEPHONE  
(860) 628-3202

FAX  
(860) 628-3205

BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT

Informational Only  Board Meeting Date September 13, 2012  
Decision Requested \_\_\_\_\_ Agenda Code 9 e.

AGENDA REPORTING FORM

Agenda Topic: Southington Public Schools ~ 2020 Vision: Long Term Planning

Summary of Issue: The Southington Public Schools 2020 Vision: Long Term Planning was brought before the Board on March 8, 2012 and July 12, 2012 for discussion.

Background: The administration will give the board an update.

Alternative Strategies: N/A

Cost (if applicable): N/A Funding Source: N/A

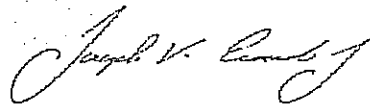
Beginning Date of Program or Project: July 2012

Ending Date of Program or Project: October 2012

Recommendation or Comment: For discussion purposes.

Title of Attachments

1. March 8, 2012 Board Information
2. July 12, 2012 Board Information



\_\_\_\_\_  
Signature of Superintendent of Schools

BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT

Informational Only  Board Meeting Date July 12, 2012  
Decision Requested \_\_\_\_\_ Agenda Code 9 c.

AGENDA REPORTING FORM

Agenda Topic: Southington Public Schools ~ 2020 Vision: Long Term Planning

Summary of Issue: The Southington Public Schools 2020 Vision: Long Term Planning was brought before the Board on March 8, 2012 for discussion.

Background: The administration will give the board an update.

Alternative Strategies: N/A

Cost (if applicable): N/A Funding Source: N/A

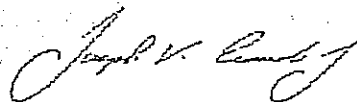
Beginning Date of Program or Project: July 2012

Ending Date of Program or Project: October 2012

Recommendation or Comment: For discussion purposes.

Title of Attachments

1. March 8, 2012 Board Information



Signature of Superintendent of Schools

BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT

Informational Only  X  Board Meeting Date  March 8, 2012   
Decision Requested \_\_\_\_\_ Agenda Code  8 b.

AGENDA REPORTING FORM

Agenda Topic:  Southington Public Schools – 20/20 Vision Long Term Planning

Summary of Issue:  Administration will introduce to the Board of Education a timeline for doing Long Range Planning.

Background:  N/A

Alternative Strategies:  N/A

Cost (if applicable):  -0-  Funding Source:  -0-

Beginning Date of Program or Project:  July 2012

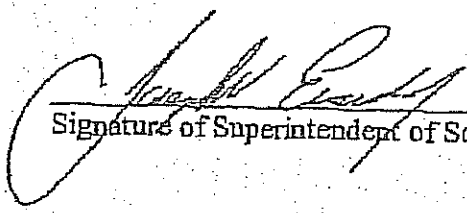
Ending Date of Program or Project:  October 2012

Recommendation or Comment:  For discussion purposes.

Title of Attachment(s)

1.  Strategic Plan – January 14, 2005

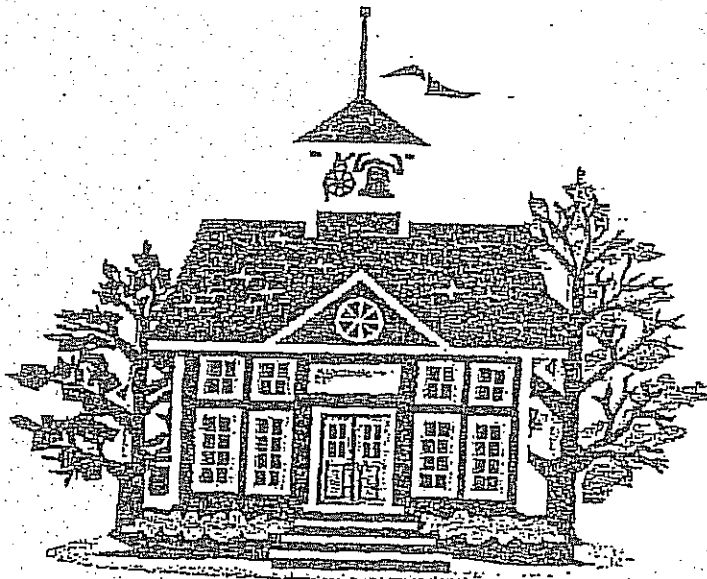
\_\_\_\_\_  
Signature of Staff Member Submitting Report

  
\_\_\_\_\_  
Signature of Superintendent of Schools

SOUTHINGTON PUBLIC SCHOOLS  
Southington, Connecticut

# STRATEGIC PLAN

Developed: January 31, 2004  
Revised: January 14, 2005



## INTRODUCTION

During the summer of 2000, the administrators in our district participated in the development of our district's first Strategic Plan. The plan sets parameters for a five-year improvement cycle. That Strategic Plan provided a snapshot of critical issues that had to be addressed in the year 2000.

The critical issues described in the first Strategic Plan included technology, increased communication in the community, facility issues, allocation of resources and the establishment of a long-term plan for instruction and curriculum. Much has been accomplished with the initial Strategic Plan.

In the summer of 2003, there was a need to revisit the Strategic Plan. The administration felt that with the "No Child Left Behind Act", a more focused instructional approach was necessary. The attached Strategic Plan focuses on pedagogy, instruction, professional development, data collection, assessment, curriculum and the needs of the learner. This plan focuses on our core instructional values as they relate to teaching and learning.

Consistency, differentiation, teacher as the facilitator of learning and meeting the instructional needs of every single student, highlight this new Strategic Plan. Through professional development training and the continued monitoring of our instructional program, we have set instructional benchmarks and goals for the district over the next five years.

1/31/04

Southington Public Schools  
Southington, Connecticut

# MISSION STATEMENT



THE SOUTHINGTON PUBLIC SCHOOLS THROUGH A HOME, SCHOOL AND COMMUNITY PARTNERSHIP, ARE COMMITTED TO PROVIDING EACH AND EVERY STUDENT MULTIPLE SKILLS AND OPPORTUNITIES TO DEMONSTRATE SUCCESS ACADEMICALLY, SOCIALLY, AND EMOTIONALLY AND TO BECOME PRODUCTIVE CITIZENS WHO APPRECIATE THE VALUE OF LIFELONG LEARNING IN A DIVERSE AND CHANGING WORLD.

# BELIEF STATEMENTS

We believe that:

- All students can learn.
- All students can be successful.
- The community has an obligation to provide the resources necessary for an appropriate education aligned with state and federal mandates.
- All students will be provided a safe environment where their academic, physical, social and emotional needs are met.
- The Southington Public Schools will foster a strong collaboration among the home, school and community.
- High standards will exist for all school community members.
- All school community members will be treated with respect.

# External Analysis

"Items which organization have little or no control over in the development of a strategic plan"

- Resource Allocation and Economic Conditions
- Enrollment Growth
- Local, State, National and International Political Climate
- Natural and Health Disasters
- State and Federal Mandates
- Demographics
- Cultural Changes
- Timely Implementation of Facility Improvements

# Strengths

The strengths of the Southington Public Schools are:

- Dedicated and qualified staff.
- Maximum utilization of limited resources.
- Curricular and instructional programs aligned to national standards and state frameworks.
- Continuum of special education services.
- Strong community and parental involvement.
- Diverse academic and vocational programs that meet the needs of all students.
- The school community's commitment to student learning.
- Improved and ongoing dialogue between school and municipal government.

1/31/04

# Weaknesses

The weaknesses of the Southington Public Schools include:

- A teacher contract that impacts teacher recruitment and retention.
- Insufficient levels of professional and certified staff.
- Insufficient financial resources for regular education instruction.
- Insufficient systemic professional development focus.
- Insufficient services and programs to meet the needs of regular education at-risk students.
- Insufficient resources to compile, analyze and use student performance data to make instructional decisions.
- Insufficient and inequitable availability of technology.
- Insufficient funding to improve facility, space and maintenance issues.
- Insufficient state and federal funding to meet special education and other mandates.

1/31/04

# Instructional Vision Statement

The instructional vision of the Southington Public Schools focuses on an interactive model where teachers and students work collaboratively. High standards are the norm. Teachers assume the role of facilitator, guiding instruction in a data-driven environment.

Students take responsibility for their learning in an active, hands-on, minds-on, self-directed environment. Students assume the role of active learner using technology as a tool for learning in a goal-oriented, collaborative classroom. Students become risk-takers, researchers, problem-solvers, readers, and managers of their own learning.

The curriculum is interdisciplinary and aligned with national, state, and district standards. The curriculum utilizes best practices, which include differentiation of instruction, technology, engaging materials and relevant content. Instruction meets the needs of each student. Teachers use a variety of instructional strategies with flexible grouping and cooperative learning, and they address multiple modalities encouraging inquiry-based learning.

Assessment drives instruction. Assessment of students is performance-based and aligned with state frameworks and national standards. Students are provided with clearly articulated rubrics and a variety of assessments. Students know what to expect and teachers articulate outcomes.

Students learn in an environment infused with respect and pervasive caring highlighted by high expectations and an individualized instructional program.

1/31/04

# Critical Issues

The administration has defined three critical issues that will assist us in clearly articulating our vision of instruction and learning for the Southington Public Schools.

## Critical Issues

1. Professional Development
2. Instructional Consistency
3. Data Utilization

# Critical Issues

1. Professional Development

1. Pedagogy
2. Differentiated Instruction
3. Positive Learning Environment
4. Technology

2. Instructional Consistency

1. Curriculum
2. Benchmarks
3. Consistency – (across grades and subject areas)
4. Adequately Yearly Progress

3. Data Utilization

1. Accessibility
2. Disaggregate data
3. How to use data

1/31/04

## Southington Public Schools

Critical Issue # 1  
Professional Development

Goal

To provide focused, systematic, and sustained professional development for the improvement of student learning.

Expected Outcome

All professional development initiatives will have a multi-year focus that support district goals. Professional development programs will be consistent with current research and best instructional practices. There will be a clear link which ties professional development to pedagogy and student achievement.

<u>Objectives</u>	<u>Strategies</u>	<u>Timeline</u>
Assess system-wide, building and individual teacher's professional development needs.	Develop professional development strands based upon system-wide, school specific, and individual teacher needs as determined by a formal survey.	June 2005
Create a consistent professional development training and implementation program.	Develop a system to establish and monitor staff participation in a professional development training cycle.  Include specific criteria related to implementation of professional development initiatives (and training) in teacher evaluation.	June 2006
Complete an annual evaluation and revision of the professional development plan.	Develop an assessment instrument to measure the effectiveness of the professional development strands, the training related to those strands, and increased student performance (using data from statewide and other tests.)	Assessment Instrument June 2007  Data Assessment June 2008

Committee Members

Andrew Bayer – Co-Chair  
 Angelo Carapagnano – Co-Chair  
 Linda Lackner  
 Pamela Aldi  
 Frances Haag  
 Helen Crowley – Administrative Intern  
 Laurie Slade  
 Karen Smith  
 Jim Quinn  
 Jerry Belair – Ex-officio

## Southington Public Schools

Critical Issue # 2  
Instructional Consistency

Goal

To establish clearly defined student performance standards for each content area, course and grade level.

Expected Outcome

Each content area in the Southington school system will identify indicators for student performance and assessment of learning for every curricular area, course offering, and grade level.

Objectives	Strategies	Timeline
Establish benchmarks with appropriate assessments for every content area.	These benchmarks and assessments will be consistent with current research, best practices, and state and national standards and assessments.	Curriculums are revised every five years or as appropriate with National and state changes and mandates. By June 2008, benchmarks and expectations for learning will be identified for every content area.
Insure that all curriculums are consistently implemented.	Evaluations of all certified staff will reflect their efforts to provide evidence of improved student learning aligned with established benchmarks and learner expectations:- Results of the CMT's, CAPT, SAT's and other benchmark assessments will be reviewed to help maintain consistent implementation of the curriculum.	Yearly analysis of CMT, CAPT, SAT, and department generated final examinations will be used to adjust the curriculum and monitor student performance.
Provide ongoing professional development to insure best practices and curriculum implementation.	District and school-based professional development will be based on an analysis of strengths and weaknesses in students' performance and related teaching pedagogy. All professional development will be aligned with individual School Improvement Plans.	Ongoing. Appropriate professional development activities will be conducted throughout the school year.

*\*All curriculums will be developed with Understanding by Design: Stage I identifies the benchmarks and Stage II with the assessments.*

Southington Public Schools

Critical Issue # 2  
Instructional Consistency

Objectives	Strategies	Timeline
Create and effectively use student performance databases to improve student learning.	Profiles of student performance for every child enrolled in the Southington Public Schools will be maintained in databases and portfolios. This information will be used to help identify the learning styles and needs of every student.	By June 2008, student performance databases will be created. Information will be updated yearly.

Committee Members

Kathy McGrath – Co-Chair

Dale Riedinger – Co-Chair

Dave Germano

Mark Hill

Andrea Lazaroski

Beecher Lajoie

Roberta McAloon

Mary Ann McDonald

Felicia Nocera

Tom Scarice

Brian Stramieri

Critical Issue #3  
Data Utilization

Goal

Utilize data to drive instruction.

Expected Outcome

Use qualitative and quantitative data to revise curriculum and instruction:

- School and grade level data will drive curriculum revision.
- Individual student data will be used to design instruction to meet each student's needs.

Objectives	Strategies	Timeline
<p>Teachers and administrators will use school and grade level data to drive curricula change.</p>	<ol style="list-style-type: none"> <li>1. Faculty will gather data that will be used to determine curricula adjustments.</li> <li>2. Develop database of standardized student progress.</li> <li>3. Share standardized data from grade to grade.</li> <li>4. Share curriculum data with Curriculum Committees in order to drive mapping of curriculum.</li> <li>5. Principals will utilize staff time to explain and analyze data in order to determine Professional Development needs.</li> <li>6. School Improvement Teams will utilize CMT data to drive school wide goal objectives.</li> <li>7. Data will be shared with faculty, and time will be provided to analyze data and adjust curriculum.</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing / updated yearly.</li> <li>2. In progress: Database established grades 3-8; Middle School database shared with High School.</li> <li>3. Prior to the beginning of each school year and as standardized scores arrive. Individual student data shared with teachers K-8.</li> <li>4. On-going: Curriculum-Based Assessments being utilized and shared in Math/Science, as well as Reading; CMT/CAPT data analyzed as part of 5-year curriculum renewal cycle; High School exams given (beginning discussions of how to use these exams to evaluate program)</li> <li>5. On-going.</li> <li>6. Annually: Objectives are completed in the fall, utilizing data to evaluate School Improvement Plans.</li> <li>7. Ongoing.</li> </ol>

	8. Teacher goals/objectives linked to School Improvement Plan, which is linked to data.	8. Annually by October. At the elementary level, goals/objectives linked to Differentiated Instruction; at the MS/HS level, goals linked to Understanding by Design.
	9. Principals will share data with parent groups	9. Annually as scores arrive.

Critical Issue # 3  
Data Utilization

Objectives	Strategies	Timeline
Teachers will use student-specific data in order to meet the needs of each of our students.	<p>1. Faculty will utilize data to differentiate for the strengths, needs and learning profiles of individual students.</p> <p>2. The administration will provide teachers with training in Differentiated Instruction, in order to adjust instructional practices in response to individual student data.</p>	<p>1. Ongoing / updated yearly. At the elementary level, goals this year relate to Differentiated Instruction; at the Middle School level, DI was a component of goals last year, and are reinforced within the UbD curriculum design structure; at the High School level, UbD curriculum design facilitates differentiation.</p> <p>2. Ongoing district wide Professional Development focus</p> <ul style="list-style-type: none"> <li>• Elementary: Differentiated Instruction</li> <li>• MS/HS: Understanding by Design/Differentiated Instruction.</li> </ul>

Committee Members

David Telesca –Chair  
 Colleen Wells  
 Mary Beth Noto  
 Betty Lutz  
 Patricia Mazarella  
 Karen Smith  
 Karen Veilleux, Ex-officio  
 Sherri DiNello, Ex-officio

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_

Board Meeting Date October 11, 2012

Decision Requested X

Agenda Code 11 a

**AGENDA REPORTING FORM**

Agenda Topic: **Out of State:** Out of State Field Trip Approval

Summary of Issue: The Board of Education must give approval to field trips that are over 200 miles in distance from Southington, trips to foreign countries, or overnight field trips. Presented with this packet is a field trip for the Southington High School DECA members to attend a Leadership Development Conference in New York.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A Funding Source: \_\_\_\_\_

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

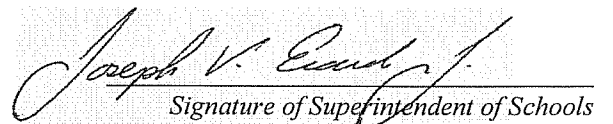
Recommendation or Comment: Move that the Board of Education approves the attached field trip for the Southington High School DECA members to attend the Leadership Conference in New York as presented.

Titles of Attachments:

1. Field Trip Application and Itinerary



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**Southington Public Schools  
Southington, Connecticut**

**APPLICATION FOR FIELD TRIP  
Out-of-State/In-State/Overnight**

**Date:** September 21, 2012

**Out of State:** Yes  No

**Overnight:** Yes  No

Southington High School  
**School**

DECA  
**Class/Group**

December 5-9, 2012  
**Date of Trip**

DECA New York Experience

**Complete name and address of destination**

**Miles Round Trip** 200      **Departure Time** tbd      **Return Time** tbd  
**# of Students** 10      **# of Teacher/Chaperones** 2      **# of Buses** 1

**Itinerary** see attached

Leadership Development Conference for DECA Officers; opportunity to interact and train with students from the DECA Chapters in the US. Programs will cover marketing strategies from experts in hospitality & tourism; marketing, fashion and finance.

**Reasons for Field Trip**

**Has a definite appointment been made at the field trip destination?**       Yes       No

**Met with nurse to address student health needs:**       Yes       No      **Date:** \_\_\_\_\_

**Nurse's Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

**Destination is handicap accessible:**       Yes       No      **Lift Van Needed?**       Yes       No

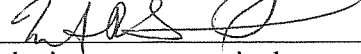
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**COST AND FINANCING**

<b><u>Source of Funds</u></b>	<b><u>Totals</u></b>	<b><u>Additional Notes</u></b>
<b>TOTAL Anticipated Cost of Trip</b>	<b>\$6500.00</b>	
Board of Education Contribution	\$0	
Other	\$0	
Fundraising Activity	(\$ )	
<b>BALANCE</b>	<b>\$6500.00</b>	
<b>Student Contribution</b>		
Transportation	\$520.00	10 Students @ \$52.00 round trip train
Entrance Fees, Room & Board	\$5980.00	10 Students @ \$598.00
<b>TOTAL Cost of Trip to Each Student</b>	<b>\$650.00</b>	

**Teacher's Name:** Marisa Calvi-Rogers

**Teacher's Signature:**       **Date:** 9/19/2012

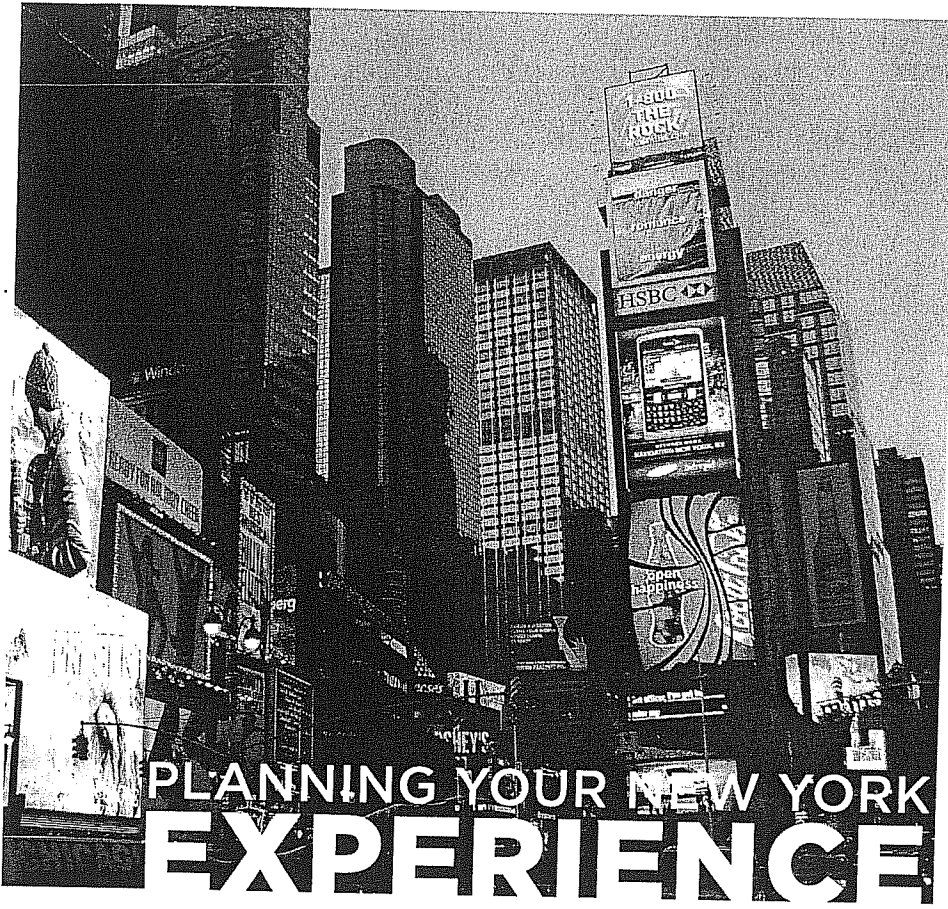
**Principal's Signature:**       **Date:** 10/1/12

**Comments:** DECA and Marketing are co-curricular: participation in DECA enhances the students learning and develops their leadership, communication, and teambuilding skills.

      10/1/12  
**Assistant Superintendent's Signature**      **Date**

**Approved**   
**Not Approved**

**Board of Education Approval**      YES  NO       **Date:** \_\_\_\_\_



# PLANNING YOUR NEW YORK EXPERIENCE

New York, New York, is calling your name!  
**Conference participants MUST be online submitted members prior to registering for the conference.**

## REGISTRATION \$250

The conference registration fee applies to DECA members, advisors, chaperones and guests and includes the following:

- educational sessions
- a bus tour of the Financial District
- a ticket for the Empire State Building Observation Deck
- a subway card for transportation to all conference activities
- a ticket for the Christmas Spectacular at Radio City Music Hall
- a ticket for the Madame Tussaud's Wax Museum
- a ticket for a Broadway show
- participant gift from DECA Images
- A guided tour of SOHO fashion boutiques

## HOTEL ACCOMMODATIONS

NOVEMBER 28-DECEMBER 2

\$235/night | One Bed (*one or two people*)  
 \$275/night | Two Beds (*three to four people*)

DECEMBER 5-9

\$225/night | One Bed (*one or two people*)  
 \$265/night | Two Beds (*three to four people*)

An \$8 per person mandatory portage fee for carrying one bag to the guest room will be added.

The New York Hotel Pennsylvania  
 401 Seventh Avenue  
 New York, NY 10001  
 Phone: 212.736.5000  
 Fax: 212.502.8712

Conference participants must stay at the conference hotel. Due to the limited number of rooms, students will be housed in triples and quads when possible.

## REGISTRATION PROCEDURES + REQUIREMENTS

Due to the popularity of this conference, attendance may be limited. *Please note that some weeks fill well before the October 3 deadline.*

To ensure your chapter's attendance, please send as soon as possible before the deadline date of October 3, 2012, the online registration, the housing form and a \$225 non-refundable deposit for each person to:

DECA/NYE Conference  
 1908 Association Drive  
 Reston, VA 20191

This deposit will be credited toward the registration fee. Also due with the registration deposit is an \$8 portage fee for each person and a hotel deposit equal to one night's stay per room. PLEASE do not send registration forms or money to the hotel. Acceptance of your hotel and conference deposit will be done on a first-come, first-served basis. Once the hotel block has been filled, attendance for that particular week will be closed.

*Registrations will not be held without a deposit. Do not book your airfares prior to notification from DECA that you are registered for the conference.*

As DECA Inc. holds tax-exempt status and is providing the hotel reservation service to all conference registrants, there will be a fee of \$5 per reservation to be included in the hotel payment. In other words, if you were registering ten rooms, you would pay an additional \$50 while saving 15% tax.

**Any changes to the original conference registration and/or hotel reservations MUST BE IN WRITING.**

Upon acceptance of the registration, DECA will invoice you for the balance of your school's registration and hotel. The **balance must be received at DECA by October 22, 2012.**

DECA reserves the right to cancel the conference 35 days prior to the conference date if there are less than 45 participants.

For questions regarding online registration/housing, please contact **Ayanle Samantar**, DECA Inc., at [Ayanle\\_Samantar@deca.org](mailto:Ayanle_Samantar@deca.org) or (703) 860-5000 ext. 249.



# TENTATIVE SCHEDULE

## WEDNESDAY

9:00 a.m. – 11:00 a.m.

Registration

5:00 p.m.

Orientation + Registration  
(Advisors only)

## THURSDAY

8:30 a.m. – 2:30 p.m.

Educational Workshop(s)  
and tour(s)

Late afternoon

Use your optional or  
registration package tickets  
or enjoy New York sights and  
shopping

Evening

Radio City Music Hall  
Christmas Spectacular

## FRIDAY

8:30 a.m. – 2:30 p.m.

Educational Workshop(s)  
and tour(s)

Late afternoon

Use your optional or  
registration package tickets  
or enjoy New York sights and  
shopping

Evening

Broadway show

## SATURDAY

9:30 a.m. – 1:30 p.m.

Guided tour of the Soho  
fashion boutiques

Afternoon & Evening

Use your optional or  
registration package tickets  
or enjoy New York sights and  
shopping

## SUNDAY

Depart

## ADD-ON TICKETS

DECA will assist in securing these tickets but will not escort your group to the site. These tickets will NOT be available through DECA if not purchased by October 3. These tickets will be in your registration packet on the Wednesday of your arrival at the conference.

If your chapter is interested in the tickets below, please indicate this in the appropriate area of the online registration. The additional tickets cannot be purchased without full payment; no refunds will be given.

### RADIO CITY

#### “STAGE DOOR TOUR”

This one-hour, walking tour of the interior of Radio City Music Hall departs from the Music Hall lobby. During this tour you will get an inside look at a day in the life of the ever-popular, high-kicking Rockettes and discover the history of one of New York’s finest attractions. As an exciting climax to the Stage Door Tour, guests will meet one of the world-famous Radio City Rockettes. We will try to schedule this tour on Thursday afternoon prior to the Christmas Spectacular, however, depending on availability, we may have to schedule this tour on Friday or Saturday. **The ticket price for conference participants is \$12 each.**

**BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

Informational Only \_\_\_\_\_ X \_\_\_\_\_

Board Meeting Date \_\_\_\_\_ October 11, 2012 \_\_\_\_\_

Decision Requested \_\_\_\_\_

Agenda Code \_\_\_\_\_ 11 b. \_\_\_\_\_

**AGENDA REPORTING FORM**

**Agenda Topic:** \_\_\_\_\_ Architectural Update – Middle School Projects \_\_\_\_\_

**Summary of Issue:** \_\_\_\_\_ The Board of Education has asked for an update from the architect. \_\_\_\_\_

**Background:** \_\_\_\_\_ Fletcher Thompson staff have completed Phase II “Design Documents” following months of  
input by school administration and the Building Committee. \_\_\_\_\_

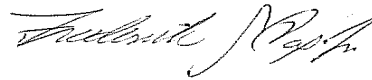
**Cost (if applicable):** \_\_\_\_\_ N/A \_\_\_\_\_

**Funding Source:** \_\_\_\_\_ State and Local \_\_\_\_\_

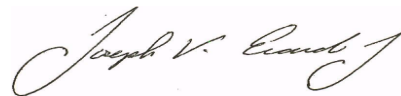
**Beginning Date of Program/Project:** \_\_\_\_\_ January 2012 \_\_\_\_\_

**Ending Date of Program or Project:** \_\_\_\_\_ August 2015 \_\_\_\_\_

**Recommendation or Comment:** \_\_\_\_\_



\_\_\_\_\_  
Signature of Staff Member Submitting Report



\_\_\_\_\_  
Signature of Superintendent of Schools