



REGULAR BOARD OF EDUCATION MEETING

Monday, February 9, 2026 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

1. Call to Order
2. Pledge of Allegiance
3. Awards and Recognition
 - A. Student Calendar Artists
4. Student Representatives' Report
 - A. Amalia Baird, Class of 2027
 - B. Ariana Stevenson, Class of 2027
 - C. Taylor Balthazar, Class of 2028
5. Information Session for Public Comment
6. Business Requiring Action
 - A. Acceptance of Final Completion of Five (5) HVAC Projects - Phase 2 HVAC Grants
 - B. Approval of Glastonbury High School DECA Club Trip to Atlanta, Georgia
 - C. Approval of Tuition-Based Summer 2026 Enrichment Camps
 - D. Approval of January 26, 2026 Special Meeting Minutes
7. Reports and Discussion
 - A. School Reports
 1. Smith Middle School Report
8. Committee and Liaison Reports
9. Chairman's Reports
10. Superintendent's Report
 - A. Self Insurance Reserve Update, January 2026
 - B. Thank You Note
 - C. School Enrollment, February 2026
 - D. Student Suspension Report, January 2026
 - E. Dates to Remember
11. Adjournment
 - A. Please note: It is possible that the Board of Education may go into Executive Session

How to Participate in Board of Education Meeting Public Comments

At this time, there are two options for participating in public comment during Board of Education meetings.:

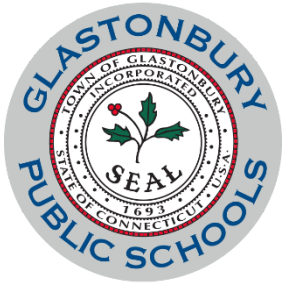
1) In-Person Comment.

The Board sets aside thirty (30) minutes for public comments. Comments are limited to 3 minutes per speaker and a person may speak only once. Each speaker must start by stating their name and address. There will be a sign-up sheet in the back of the room. In-person meetings are held in the Town Hall Town Council Chambers, 2155 Main Street, Glastonbury, unless otherwise noted on the [Board of Education Meeting webpage](#) and the Board Meeting agenda.

2) Written Comment.

Use the form below to submit a written comment before 12 noon on the meeting day. Written comments are attached to the BOE Meeting Agenda.

[Public Comments for Glastonbury Board of Education Meeting](#)



Glastonbury Board of Education

628 Hebron Avenue, P.O. Box 191, Glastonbury, CT 06033

Tel: 860-652-7951, www.glastonburyus.org

Board of Education Written Public Comments

There were no public comments submitted via the online Google Form for the February 9, 2026, Glastonbury Board of Education Meeting.

- The “Public Comments for BOE Meeting” Form is linked on the [BOE Meeting page](#).
- Public comments submitted via the Google Form are attached to the [Board Agenda](#) after 12:00 pm on the day of the meeting.

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

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Title of Report: To Accept the Final Completion of (5) HVAC Projects - Phase 2 HVAC Grants
#054-002 Naubuc School Gym HVAC
#054-003 Buttonball School Cafeteria HVAC
#054-004 Hebron Ave School Cafeteria HVAC
#054-005 Hopewell School Cafeteria HVAC
#054-006 Glastonbury High School Gym HVAC

Board Meeting Date: February 9, 2026

Action: X **Report:** **Information:** **Discussion:**

=====

The State School Construction Grant process involves many steps at appropriate stages of a project. In addition, there are requirements of the State Department of Administrative Services, Office of School Construction Grants (DAS/OSCG). These are requirements are under the provisions in Chapter 173 of the C.G.S.

At this time, the renovation projects referenced above are complete and final payments have been made to the contractors. The project Engineer and Building Officials have signed off on the projects. The projects were successfully completed between September and December 2025.

In order for the Town to receive the reimbursement costs for the projects, the Board of Education must accept the project as complete and direct administration to submit all required documents to the State for final audit.

Submitted By: Al Costa

Reviewed By: Alan B. Bookman

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DISTRICT NAME Glastonbury	FACILITY NAME AND ADDRESS: Naubuc School 84 Griswold St	STATE PROJECT NUMBER: 054-002 HVAC
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Date project accepted as complete by applicant January 26, 2026 (Final application must be filed within one year of this date.)

FINAL PROJECT FINANCING

General Fund/Bonding:	
General fund - Progress payments	<u>\$63,000</u>
General fund - Other	<u>\$200,000</u>
Current Bonds/Notes* (*Complete Bonds Issued schedule on page 2)	<u> </u>
Future Bonds/Notes	<u> </u>
Sub-Total General Fund/Bonding	<u>\$263,000</u>
Other Funding:	
Rebates	<u> </u>
Insurance Proceeds	<u> </u>
Federal/Other State Grants	<u> </u>
Other Financing	<u> </u>
Describe: _____	
Sub-Total Other Funding	<u> </u>
TOTAL FINAL PROJECT FINANCING	<u>\$263,000</u> **

ELIGIBLE AUDITORIUM SEATING AREA COSTS COMPUTATION:

a1 Total square footage of auditorium	<u>N/A</u>
a2 Square footage of seating area	<u> </u>
a3 Total construction cost of auditorium (excluding seats and installation)	<u> </u>
a4 Construction cost of seating area ((Item a2 / Item a1) x Item a3)	<u> </u>
a5 Costs of seats and installation (not included in Item a4)	<u> </u>
a6 ELIGIBLE AUDITORIUM SEATING AREA COSTS (Item a4 + Item a5)	<u> </u>
Auditorium seating capacity	<input type="text"/>

FINAL PROJECT COSTS:

ELIGIBLE COSTS	
Architectural Design	<u>\$9,000</u>
Site Acquisition	<u> </u>
Facility Purchase	<u> </u>
Other professional fees	<u> </u>
Construction (Fully eligible)	<u>\$254,000</u>
Bonus area - School Readiness	<u> </u>
Bonus area - Full day K/Class size reduction	<u> </u>
Equipment/Furnishings	<u> </u>
Eligible Costs Sub-Total	<u>\$263,000</u>

LIMITED ELIGIBLE COSTS

Outdoor Athletic Facilities and Tennis Courts	<u> </u>
Natorium	<u> </u>
Eligible auditorium seating area (from Item a6)	<u> </u>
Eligible gymnasium seating area costs	<u> </u>
Limited Eligible Costs Sub-Total	<u> </u>

INELIGIBLE COSTS

Ineligible site acquisition costs	<u> </u>
Ineligible facility purchase costs	<u> </u>
Ineligible construction costs	<u> </u>
Ineligible bonus area-School Readiness	<u> </u>
Ineligible bonus area-Full day K/Class size	<u> </u>
Unauthorized cost increase	<u> </u>
Other ineligible costs	<u> </u>
Describe: _____	
Ineligible Costs Sub-Total	<u> </u>

TOTAL FINAL PROJECT COSTS \$263,000 **

** NOTE: "TOTAL FINAL PROJECT FINANCING" MUST AGREE WITH "TOTAL FINAL PROJECT COSTS".

State Project No. 054-002 HVAC

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DETAIL FOR BONDS ISSUED:

Bonds or Notes: (by issue date)	NONE
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____

TOTAL BONDS ISSUED _____ *

* **NOTE: "TOTAL BONDS ISSUED" MUST AGREE WITH "CURRENT BONDS/NOTES" ON PAGE 1.**

CERTIFICATIONS:

The Board of Education approves as complete and accepts the school building project herein identified for public school purposes and certifies that:

- a. The project has been accepted by the architect and construction management firms;
- b. All change orders for this project have been approved by the State Department of Administrative Services;
- c. The grant received for this project does not represent a duplication of funding, and that funds received do not exceed 100% of the total cost of the project;
- d. All bills for the project have been paid or funds to pay such bills are deposited in a separate escrow account;
- e. The total sum noted in this application was expended for the school building project herein described;
- f. All applicable provisions of Chapter 173 of the Connecticut General Statutes have been met in the completion of the project described herein,
- g. All the statements contained in this application are true and correct to the best of my knowledge and belief, and
- h. Application is hereby made under C.G.S. Section 10-287(d) for payment of the school building project grant due based on the completion of the project described herein.

<u>Alan B. Bookman, Ph.D.</u>	SIGNATURE	DATE
NAME OF SUPERINTENDENT		

All legislative and regulatory requirements, including C.G.S. Sections 10-287(b) and 49-41, have been met in the awarding of contracts for this school building project.

NAME OF APPLICANT'S ATTORNEY Alfred A. DiVincentis, Esq. Halloran & Sage LLP	SIGNATURE 	DATE 2/4/26
------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------	----------------

* SEE ATTACHED QUALIFICATION CERTIFYING CONSTRUCTION COSTS ONLY.

Halloran & Sage LLP

Qualification to Attorney Certification of Form DAS-1049F

Projects to which this qualification applies:

Naubuc School Gym HVAC – No. 054-002

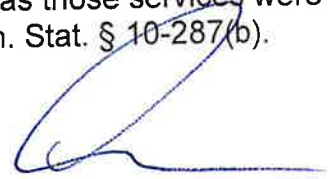
Buttonball School Cafeteria HVAC - No. 054-003

Hebron Avenue School Cafeteria HVAC - No. 054-004

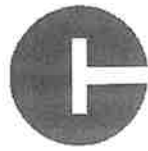
Hopewell School Cafeteria HVAC - No. 054-005

Glastonbury High School Gym HVAC - No. 054-006

The attorney certification for the captioned projects is limited to construction costs only. The certifying attorney does not certify design/engineering costs as those services were not properly procured pursuant to the requirements of Conn. Gen. Stat. § 10-287(b).



Alfred A. DiVincentis, Esq.
Halloran & Sage, LLP
February 4, 2026



CONNECTICUT Administrative Services

GRANT COMMITMENT NOTIFICATION HVAC Indoor Air Quality Grant Program for Public Schools

Grant Recipient:	TOWN OF GLASTONBURY	Effective Date:	5/13/2024
Statutory Reference:	C.G.S. § 10-265r	Reimbursement Rate:	32.50%
School Name:	Naubuc School	Project Cost:	\$200,000.00
Project No.:	054-002 HVACN	Grant Amount:	\$65,000.00
Funding Opportunity:	FY 24, Second Round	Funding Source:	State Bond Funds C.G.S. § 10-265t

The State of Connecticut has approved a grant to your school district not to exceed the grant amount listed above for a project involving the installation, replacement or upgrading of heating, ventilation and air conditioning systems or other improvements to indoor air quality in school buildings pursuant to § 10-265r of the Connecticut General Statutes.

This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and the policies and procedures of the DAS Office of Grants Administration. See Exhibit A for grant guidelines.

If you wish to accept this grant, an authorized official must sign and date the Acceptance on the following page and return by email to: DAS.GrantsAdministration@ct.gov.

FOR THE OFFICE OF GRANTS ADMINISTRATION:

BY:  5/13/2024
 Ella Sun, Director of Office Grants Administration Date

cc: Michelle H. Gilman, Commissioner

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DISTRICT NAME: Glastonbury	FACILITY NAME AND ADDRESS Buttonball School 376 Buttonball Lane	STATE PROJECT NUMBER 054-003 HVAC
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Date project accepted as complete by applicant January 26, 2026 (Final application must be filed within one year of this date.)

FINAL PROJECT FINANCING

General Fund/Bonding:	
General fund - Progress payments	<u>\$39,000</u>
General fund - Other	<u>\$120,000</u>
Current Bonds/Notes* (*Complete Bonds Issued schedule on page 2)	<u> </u>
Future Bonds/Notes	<u> </u>
Sub-Total General Fund/Bonding	<u>\$159,000</u>
Other Funding:	
Rebates	<u> </u>
Insurance Proceeds	<u> </u>
Federal/Other State Grants	<u> </u>
Other Financing	<u> </u>
Describe: _____	
Sub-Total Other Funding	<u> </u>
TOTAL FINAL PROJECT FINANCING	<u>\$159,000</u> **

ELIGIBLE AUDITORIUM SEATING AREA COSTS COMPUTATION:

a1 Total square footage of auditorium	<u>N/A</u>
a2 Square footage of seating area	<u> </u>
a3 Total construction cost of auditorium (excluding seats and installation)	<u> </u>
a4 Construction cost of seating area ((Item a2 / Item a1) x Item a3)	<u> </u>
a5 Costs of seats and installation (not included in Item a4)	<u> </u>
a6 ELIGIBLE AUDITORIUM SEATING AREA COSTS (Item a4 + Item a5)	<u> </u>
Auditorium seating capacity	<u> </u>

FINAL PROJECT COSTS:

ELIGIBLE COSTS	
Architectural Design	<u>\$6,000</u>
Site Acquisition	<u> </u>
Facility Purchase	<u> </u>
Other professional fees	<u> </u>
Construction (Fully eligible)	<u>\$225,000</u>
Bonus area - School Readiness	<u> </u>
Bonus area - Full day K/Class size reduction	<u> </u>
Equipment/Furnishings	<u> </u>
Eligible Costs Sub-Total	<u>\$231,000</u>

LIMITED ELIGIBLE COSTS

Outdoor Athletic Facilities and Tennis Courts	<u> </u>
Natorium	<u> </u>
Eligible auditorium seating area (from Item a6)	<u> </u>
Eligible gymnasium seating area costs	<u> </u>
Limited Eligible Costs Sub-Total	<u> </u>

INELIGIBLE COSTS

Ineligible site acquisition costs	<u> </u>
Ineligible facility purchase costs	<u> </u>
Ineligible construction costs	<u> </u>
Ineligible bonus area-School Readiness	<u> </u>
Ineligible bonus area-Full day K/Class size	<u> </u>
Unauthorized cost increase	<u>\$72,000</u>
Other ineligible costs	<u> </u>
Describe: _____	
Ineligible Costs Sub-Total	<u> </u>

TOTAL FINAL PROJECT COSTS \$159,000 **

** NOTE: "TOTAL FINAL PROJECT FINANCING" MUST AGREE WITH "TOTAL FINAL PROJECT COSTS".

State Project No. 054-003 HVAC

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DETAIL FOR BONDS ISSUED:

Bonds or Notes: (by issue date)	NONE
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/ /	

TOTAL BONDS ISSUED _____ *

* **NOTE: "TOTAL BONDS ISSUED" MUST AGREE WITH "CURRENT BONDS/NOTES" ON PAGE 1.**

CERTIFICATIONS:

The Board of Education approves as complete and accepts the school building project herein identified for public school purposes and certifies that:

- a. The project has been accepted by the architect and construction management firms;
- b. All change orders for this project have been approved by the State Department of Administrative Services;
- c. The grant received for this project does not represent a duplication of funding, and that funds received do not exceed 100% of the total cost of the project;
- d. All bills for the project have been paid or funds to pay such bills are deposited in a separate escrow account;
- e. The total sum noted in this application was expended for the school building project herein described;
- f. All applicable provisions of Chapter 173 of the Connecticut General Statutes have been met in the completion of the project described herein;
- g. All the statements contained in this application are true and correct to the best of my knowledge and belief, and
- h. Application is hereby made under C.G.S. Section 10-287(d) for payment of the school building project grant due based on the completion of the project described herein.

<u>Alan B. Bookman, Ph.D.</u>	SIGNATURE	DATE
NAME OF SUPERINTENDENT		

All legislative and regulatory requirements, including C.G.S. Sections 10-287(b) and 49-41, have been met in the awarding of contracts for this school building project.

NAME OF APPLICANT'S ATTORNEY	SIGNATURE	DATE
Alfred A. DiVincintis, Esq. Halleran & Sage LLP		2/4/26 *

* SEE ATTACHED QUALIFICATION CERTIFYING CONSTRUCTION COSTS ONLY.

Halloran & Sage LLP

Qualification to Attorney Certification of Form DAS-1049F

Projects to which this qualification applies:

Naubuc School Gym HVAC – No. 054-002

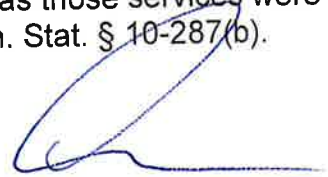
Buttonball School Cafeteria HVAC - No. 054-003

Hebron Avenue School Cafeteria HVAC - No. 054-004

Hopewell School Cafeteria HVAC - No. 054-005

Glastonbury High School Gym HVAC - No. 054-006

The attorney certification for the captioned projects is limited to construction costs only. The certifying attorney does not certify design/engineering costs as those services were not properly procured pursuant to the requirements of Conn. Gen. Stat. § 10-287(b).



Alfred A. DiVincentis, Esq.
Halloran & Sage, LLP
February 4, 2026



CONNECTICUT Administrative Services

GRANT COMMITMENT NOTIFICATION HVAC Indoor Air Quality Grant Program for Public Schools

Grant Recipient:	TOWN OF GLASTONBURY	Effective Date:	5/13/2024
Statutory Reference:	C.G.S. § 10-265r	Reimbursement Rate:	32.50%
School Name:	Buttonball Lane School	Project Cost:	\$120,000.00
Project No.:	054-003 HVACN	Grant Amount:	\$39,000.00
Funding Opportunity:	FY 24, Second Round	Funding Source:	State Bond Funds C.G.S. § 10-265t

The State of Connecticut has approved a grant to your school district not to exceed the grant amount listed above for a project involving the installation, replacement or upgrading of heating, ventilation and air conditioning systems or other improvements to indoor air quality in school buildings pursuant to § 10-265r of the Connecticut General Statutes.

This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and the policies and procedures of the DAS Office of Grants Administration. See Exhibit A for grant guidelines.

If you wish to accept this grant, an authorized official must sign and date the Acceptance on the following page and return by email to: DAS.GrantsAdministration@ct.gov.

FOR THE OFFICE OF GRANTS ADMINISTRATION:

BY:  5/13/2024
 Ella Sun, Director of Office Grants Administration Date

cc: Michelle H. Gilman, Commissioner

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DISTRICT NAME Glastonbury	FACILITY NAME AND ADDRESS: Hebron Ave School 1363 Hebron Ave	STATE PROJECT NUMBER 054-004 HVAC
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Date project accepted as complete by applicant January 26, 2026 (Final application must be filed within one year of this date.)

FINAL PROJECT FINANCING

General Fund/Bonding:	
General fund - Progress payments	<u>\$39,000</u>
General fund - Other	<u>\$120,000</u>
Current Bonds/Notes* (*Complete Bonds Issued schedule on page 2)	<u> </u>
Future Bonds/Notes	<u> </u>
Sub-Total General Fund/Bonding	<u>\$159,000</u>
Other Funding:	
Rebates	<u> </u>
Insurance Proceeds	<u> </u>
Federal/Other State Grants	<u> </u>
Other Financing	<u> </u>
Describe: _____	
Sub-Total Other Funding	<u> </u>
TOTAL FINAL PROJECT FINANCING	<u>\$159,000</u> **

ELIGIBLE AUDITORIUM SEATING AREA COSTS COMPUTATION:

a1 Total square footage of auditorium	<u>N/A</u>
a2 Square footage of seating area	<u> </u>
a3 Total construction cost of auditorium (excluding seats and installation)	<u> </u>
a4 Construction cost of seating area ((Item a2 / Item a1) x Item a3)	<u> </u>
a5 Costs of seats and installation (not included in Item a4)	<u> </u>
a6 ELIGIBLE AUDITORIUM SEATING AREA COSTS (Item a4 + Item a5)	<u> </u>
Auditorium seating capacity	<u> </u>

FINAL PROJECT COSTS:

ELIGIBLE COSTS	
Architectural Design	<u>\$6,000</u>
Site Acquisition	<u> </u>
Facility Purchase	<u> </u>
Other professional fees	<u> </u>
Construction (Fully eligible)	<u>\$185,000</u>
Bonus area - School Readiness	<u> </u>
Bonus area - Full day K/Class size reduction	<u> </u>
Equipment/Furnishings	<u> </u>
Eligible Costs Sub-Total	<u>\$291,000</u>
LIMITED ELIGIBLE COSTS	
Outdoor Athletic Facilities and Tennis Courts	<u> </u>
Natorium	<u> </u>
Eligible auditorium seating area (from Item a6)	<u> </u>
Eligible gymnasium seating area costs	<u> </u>
Limited Eligible Costs Sub-Total	<u> </u>

INELIGIBLE COSTS

Ineligible site acquisition costs	<u> </u>
Ineligible facility purchase costs	<u> </u>
Ineligible construction costs	<u> </u>
Ineligible bonus area-School Readiness	<u> </u>
Ineligible bonus area-Full day K/Class size	<u> </u>
Unauthorized cost increase	<u>\$132,000</u>
Other ineligible costs	<u> </u>
Describe: _____	
Ineligible Costs Sub-Total	<u> </u>
TOTAL FINAL PROJECT COSTS	<u>\$159,000</u> **

** NOTE: "TOTAL FINAL PROJECT FINANCING" MUST AGREE WITH "TOTAL FINAL PROJECT COSTS".

State Project No. 054-004 HVAC

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DETAIL FOR BONDS ISSUED:

Bonds or Notes: (by issue date)	NONE
_____/_____/_____ _____/_____/_____ _____/_____/_____ _____/_____/_____ _____/_____/_____ _____/_____/_____ _____/_____/_____ _____/_____/_____ _____/_____/_____ _____/_____/_____	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____

TOTAL BONDS ISSUED _____ *

* **NOTE: "TOTAL BONDS ISSUED" MUST AGREE WITH "CURRENT BONDS/NOTES" ON PAGE 1.**

CERTIFICATIONS:

The Board of Education approves as complete and accepts the school building project herein identified for public school purposes and certifies that:

- a. The project has been accepted by the architect and construction management firms;
- b. All change orders for this project have been approved by the State Department of Administrative Services;
- c. The grant received for this project does not represent a duplication of funding, and that funds received do not exceed 100% of the total cost of the project;
- d. All bills for the project have been paid or funds to pay such bills are deposited in a separate escrow account;
- e. The total sum noted in this application was expended for the school building project herein described;
- f. All applicable provisions of Chapter 173 of the Connecticut General Statutes have been met in the completion of the project described herein,
- g. All the statements contained in this application are true and correct to the best of my knowledge and belief, and
- h. Application is hereby made under C.G.S. Section 10-287(d) for payment of the school building project grant due based on the completion of the project described herein.

<u>Alan B. Bookman, Ph.D.</u>	SIGNATURE	DATE
NAME OF SUPERINTENDENT		

All legislative and regulatory requirements, including C.G.S. Sections 10-287(b) and 49-41, have been met in the awarding of contracts for this school building project.

NAME OF APPLICANT'S ATTORNEY Alfred A. DiVincentis, Esq. Halloran & Sage LLP	SIGNATURE 	DATE 2/4/26 *
------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------	------------------

* SEE ATTACHED QUALIFICATION CERTIFYING CONSTRUCTION COSTS ONLY.

Halloran & Sage LLP

Qualification to Attorney Certification of Form DAS-1049F

Projects to which this qualification applies:

Naubuc School Gym HVAC – No. 054-002

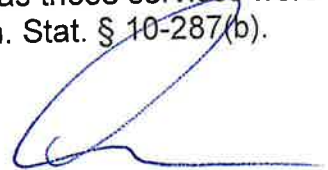
Buttonball School Cafeteria HVAC - No. 054-003

Hebron Avenue School Cafeteria HVAC - No. 054-004

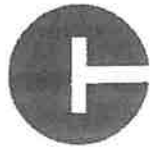
Hopewell School Cafeteria HVAC - No. 054-005

Glastonbury High School Gym HVAC - No. 054-006

The attorney certification for the captioned projects is limited to construction costs only. The certifying attorney does not certify design/engineering costs as those services were not properly procured pursuant to the requirements of Conn. Gen. Stat. § 10-287(b).



Alfred A. DiVincentis, Esq.
Halloran & Sage, LLP
February 4, 2026



CONNECTICUT Administrative Services

GRANT COMMITMENT NOTIFICATION HVAC Indoor Air Quality Grant Program for Public Schools

Grant Recipient:	TOWN OF GLASTONBURY	Effective Date:	5/13/2024
Statutory Reference:	C.G.S. § 10-265r	Reimbursement Rate:	32.50%
School Name:	Hebron Avenue School	Project Cost:	\$120,000.00
Project No.:	054-004 HVACN	Grant Amount:	\$39,000.00
Funding Opportunity:	FY 24, Second Round	Funding Source:	State Bond Funds C.G.S. § 10-265t

The State of Connecticut has approved a grant to your school district not to exceed the grant amount listed above for a project involving the installation, replacement or upgrading of heating, ventilation and air conditioning systems or other improvements to indoor air quality in school buildings pursuant to § 10-265r of the Connecticut General Statutes.

This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and the policies and procedures of the DAS Office of Grants Administration. See Exhibit A for grant guidelines.

If you wish to accept this grant, an authorized official must sign and date the Acceptance on the following page and return by email to: DAS.GrantsAdministration@ct.gov.

FOR THE OFFICE OF GRANTS ADMINISTRATION:

BY:  5/13/2024
 Ella Sun, Director of Office Grants Administration Date

cc: Michelle H. Gilman, Commissioner

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DISTRICT NAME Glastonbury	FACILITY NAME AND ADDRESS: Hopewell School 1068 Chestnut Hill Road	STATE PROJECT NUMBER: 054-005 HVAC
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Date project accepted as complete by applicant January 26, 2026 (Final application must be filed within one year of this date.)

FINAL PROJECT FINANCING

General Fund/Bonding:	
General fund - Progress payments	<u>\$39,000</u>
General fund - Other	<u>\$120,000</u>
Current Bonds/Notes* (*Complete Bonds Issued schedule on page 2)	<u> </u>
Future Bonds/Notes	<u> </u>
Sub-Total General Fund/Bonding	<u>\$159,000</u>
Other Funding:	
Rebates	<u> </u>
Insurance Proceeds	<u> </u>
Federal/Other State Grants	<u> </u>
Other Financing	<u> </u>
Describe: _____	
Sub-Total Other Funding	<u> </u>
TOTAL FINAL PROJECT FINANCING	<u>\$159,000</u> **

ELIGIBLE AUDITORIUM SEATING AREA COSTS COMPUTATION:

a1 Total square footage of auditorium	<u>N/A</u>
a2 Square footage of seating area	<u> </u>
a3 Total construction cost of auditorium (excluding seats and installation)	<u> </u>
a4 Construction cost of seating area ((Item a2 / Item a1) x Item a3)	<u> </u>
a5 Costs of seats and installation (not included in Item a4)	<u> </u>
a6 ELIGIBLE AUDITORIUM SEATING AREA COSTS (Item a4 + Item a5)	<u> </u>
Auditorium seating capacity	<u> </u>

FINAL PROJECT COSTS:

ELIGIBLE COSTS	
Architectural Design	<u>\$6,000</u>
Site Acquisition	<u> </u>
Facility Purchase	<u> </u>
Other professional fees	<u> </u>
Construction (Fully eligible)	<u>\$197,600</u>
Bonus area - School Readiness	<u> </u>
Bonus area - Full day K/Class size reduction	<u> </u>
Equipment/Furnishings	<u> </u>
Eligible Costs Sub-Total	<u>\$203,600</u>
LIMITED ELIGIBLE COSTS	
Outdoor Athletic Facilities and Tennis Courts	<u> </u>
Natorium	<u> </u>
Eligible auditorium seating area (from Item a6)	<u> </u>
Eligible gymnasium seating area costs	<u> </u>
Limited Eligible Costs Sub-Total	<u> </u>

INELIGIBLE COSTS

Ineligible site acquisition costs	<u> </u>
Ineligible facility purchase costs	<u> </u>
Ineligible construction costs	<u> </u>
Ineligible bonus area-School Readiness	<u> </u>
Ineligible bonus area-Full day K/Class size	<u> </u>
Unauthorized cost increase	<u>\$44,000</u>
Other ineligible costs	<u> </u>
Describe: _____	
Ineligible Costs Sub-Total	<u> </u>
TOTAL FINAL PROJECT COSTS	<u>\$159,000</u> **

** NOTE: "TOTAL FINAL PROJECT FINANCING" MUST AGREE WITH "TOTAL FINAL PROJECT COSTS".

State Project No. 054-005 HVAC

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DETAIL FOR BONDS ISSUED:

Bonds or Notes: (by issue date)	NONE
____ / ____ / ____	_____
____ / ____ / ____	_____
____ / ____ / ____	_____
____ / ____ / ____	_____
____ / ____ / ____	_____
____ / ____ / ____	_____
____ / ____ / ____	_____
____ / ____ / ____	_____
____ / ____ / ____	_____

TOTAL BONDS ISSUED _____ *

* **NOTE: "TOTAL BONDS ISSUED" MUST AGREE WITH "CURRENT BONDS/NOTES" ON PAGE 1.**

CERTIFICATIONS:

The Board of Education approves as complete and accepts the school building project herein identified for public school purposes and certifies that:

- a. The project has been accepted by the architect and construction management firms;
- b. All change orders for this project have been approved by the State Department of Administrative Services;
- c. The grant received for this project does not represent a duplication of funding, and that funds received do not exceed 100% of the total cost of the project;
- d. All bills for the project have been paid or funds to pay such bills are deposited in a separate escrow account;
- e. The total sum noted in this application was expended for the school building project herein described;
- f. All applicable provisions of Chapter 173 of the Connecticut General Statutes have been met in the completion of the project described herein,
- g. All the statements contained in this application are true and correct to the best of my knowledge and belief, and
- h. Application is hereby made under C.G.S. Section 10-287(d) for payment of the school building project grant due based on the completion of the project described herein.

<u>Alan B. Bookman, Ph.D.</u>	SIGNATURE	DATE
NAME OF SUPERINTENDENT		

All legislative and regulatory requirements, including C.G.S. Sections 10-287(b) and 49-41, have been met in the awarding of contracts for this school building project.

NAME OF APPLICANT'S ATTORNEY <u>Allred A. DiVincentis, Esq. Halloran & Sage LLP</u>	SIGNATURE 	DATE <u>2/4/26</u> ✓
------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------	-------------------------

✓ SEE ATTACHED QUALIFICATION CERTIFYING CONSTRUCTION COSTS ONLY.

Halloran & Sage LLP

Qualification to Attorney Certification of Form DAS-1049F

Projects to which this qualification applies:

Naubuc School Gym HVAC – No. 054-002

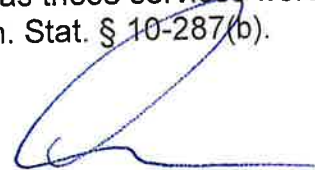
Buttonball School Cafeteria HVAC - No. 054-003

Hebron Avenue School Cafeteria HVAC - No. 054-004

Hopewell School Cafeteria HVAC - No. 054-005

Glastonbury High School Gym HVAC - No. 054-006

The attorney certification for the captioned projects is limited to construction costs only. The certifying attorney does not certify design/engineering costs as those services were not properly procured pursuant to the requirements of Conn. Gen. Stat. § 10-287(b).



Alfred A. DiVincentis, Esq.
Halloran & Sage, LLP
February 4, 2026



CONNECTICUT Administrative Services

GRANT COMMITMENT NOTIFICATION HVAC Indoor Air Quality Grant Program for Public Schools

Grant Recipient:	TOWN OF GLASTONBURY	Effective Date:	5/13/2024
Statutory Reference:	C.G.S. § 10-265r	Reimbursement Rate:	32.50%
School Name:	Hopewell School	Project Cost:	\$120,000.00
Project No.:	054-005 HVACN	Grant Amount:	\$39,000.00
Funding Opportunity:	FY 24, Second Round	Funding Source:	State Bond Funds C.G.S. § 10-265t

The State of Connecticut has approved a grant to your school district not to exceed the grant amount listed above for a project involving the installation, replacement or upgrading of heating, ventilation and air conditioning systems or other improvements to indoor air quality in school buildings pursuant to § 10-265r of the Connecticut General Statutes.

This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and the policies and procedures of the DAS Office of Grants Administration. See Exhibit A for grant guidelines.

If you wish to accept this grant, an authorized official must sign and date the Acceptance on the following page and return by email to: DAS.GrantsAdministration@ct.gov.

FOR THE OFFICE OF GRANTS ADMINISTRATION:

BY:  5/13/2024
 Ella Sun, Director of Office Grants Administration Date

cc: Michelle H. Gilman, Commissioner

State Project No. 054-006 HVAC

FINAL GRANT APPLICATION FOR A SCHOOL BUILDING PROJECT

DETAIL FOR BONDS ISSUED:

Bonds or Notes: (by issue date)	NONE
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____
____/____/____	_____

TOTAL BONDS ISSUED _____ *

* **NOTE: "TOTAL BONDS ISSUED" MUST AGREE WITH "CURRENT BONDS/NOTES" ON PAGE 1.**

CERTIFICATIONS:

The Board of Education approves as complete and accepts the school building project herein identified for public school purposes and certifies that:

- a. The project has been accepted by the architect and construction management firms;
- b. All change orders for this project have been approved by the State Department of Administrative Services;
- c. The grant received for this project does not represent a duplication of funding, and that funds received do not exceed 100% of the total cost of the project;
- d. All bills for the project have been paid or funds to pay such bills are deposited in a separate escrow account;
- e. The total sum noted in this application was expended for the school building project herein described;
- f. All applicable provisions of Chapter 173 of the Connecticut General Statutes have been met in the completion of the project described herein,
- g. All the statements contained in this application are true and correct to the best of my knowledge and belief, and
- h. Application is hereby made under C.G.S. Section 10-287(d) for payment of the school building project grant due based on the completion of the project described herein.

<u>Alan B. Bookman, Ph.D.</u>	SIGNATURE	DATE
NAME OF SUPERINTENDENT		

All legislative and regulatory requirements, including C.G.S. Sections 10-287(b) and 49-41, have been met in the awarding of contracts for this school building project.

NAME OF APPLICANT'S ATTORNEY Alfred A. DiVincentis, Esq. Halloran & Sage LLP	SIGNATURE 	DATE 2/4/26 
------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------

* SEE ATTACHED QUALIFICATION CERTIFYING CONSTRUCTION COSTS ONLY.

Halloran & Sage LLP

Qualification to Attorney Certification of Form DAS-1049F

Projects to which this qualification applies:

Naubuc School Gym HVAC – No. 054-002

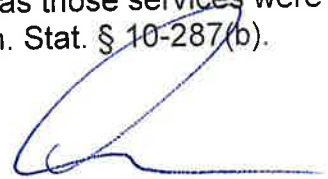
Buttonball School Cafeteria HVAC - No. 054-003

Hebron Avenue School Cafeteria HVAC - No. 054-004

Hopewell School Cafeteria HVAC - No. 054-005

Glastonbury High School Gym HVAC - No. 054-006

The attorney certification for the captioned projects is limited to construction costs only. The certifying attorney does not certify design/engineering costs as those services were not properly procured pursuant to the requirements of Conn. Gen. Stat. § 10-287(b).



Alfred A. DiVincentis, Esq.
Halloran & Sage, LLP
February 4, 2026



CONNECTICUT Administrative Services

GRANT COMMITMENT NOTIFICATION HVAC Indoor Air Quality Grant Program for Public Schools

Grant Recipient:	TOWN OF GLASTONBURY	Effective Date:	5/13/2024
Statutory Reference:	C.G.S. § 10-265r	Reimbursement Rate:	32.50%
School Name:	Glastonbury High School	Project Cost:	\$630,000.00
Project No.:	054-006 HVACN	Grant Amount:	\$204,750.00
Funding Opportunity:	FY 24, Second Round	Funding Source:	State Bond Funds C.G.S. § 10-265t

The State of Connecticut has approved a grant to your school district not to exceed the grant amount listed above for a project involving the installation, replacement or upgrading of heating, ventilation and air conditioning systems or other improvements to indoor air quality in school buildings pursuant to § 10-265r of the Connecticut General Statutes.

This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and the policies and procedures of the DAS Office of Grants Administration. See Exhibit A for grant guidelines.

If you wish to accept this grant, an authorized official must sign and date the Acceptance on the following page and return by email to: DAS.GrantsAdministration@ct.gov.

FOR THE OFFICE OF GRANTS ADMINISTRATION:

BY:  5/13/2024
 Ella Sun, Director of Office Grants Administration Date

cc: Michelle H. Gilman, Commissioner

Glastonbury Public Schools

TRAVEL APPROVAL FORM

THIS FORM MUST BE COMPLETED AND APPROVED BEFORE PARTICIPANTS ARE SOLICITED

INTERNATIONAL _____ US x CT _____

DESTINATION: Atlanta, Georgia

DEPARTURE DATE: April 25, 2026

RETURN DATE: April 29, 2026

ESTIMATED NUMBER OF PARTICIPANTS: eight

WILL ANY SCHOOL TIME BE USED: yes- three days

SPONSORING TEACHER: Arlette de Koning

COST PER PARTICIPANT: est. \$1000-\$1700

(cost will depend on how many students attend, boy/girl ratio as it affects hotel room and advisor costs)

OTHER CHAPERONE(S): Tom Leisten

AGENCY/ORGANIZATION MAKING ARRANGEMENTS: DECA

SCHOOL(S) PARTICIPATING: Glastonbury High School

STUDENTS' REQUIREMENTS FOR PARTICIPATION: Students that place in the top three of the DECA State Competition and/or being a CT DECA Officer

PURPOSE OF TRIP: GHS DECA members participated in the DECA State Competition, which included a 100 question test and a roleplay which students had prepared for since the fall. The students who placed in the top 3 qualified to compete in the International DECA competition in Atlanta, Georgia. This event is held annually and it is a great honor to represent GHS there.

At this ICDC event, DECA members demonstrate their college and career ready knowledge and skills by participating in DECA's industry-validated Competitive Events Program, aligned with Career Clusters, National Curriculum Standards and 21st Century Skills in the areas of marketing, finance, hospitality, management and entrepreneurship. These members have qualified to attend based on superior performance at the district and association levels. More than 1,000 business professionals serve as judges to evaluate members' mastery of these concepts. In addition, thousands of members participate in DECA's Emerging Leader Series, which helps them attain 21st Century Skills in the areas of collaboration and teamwork, communication, critical thinking and problem solving and creativity. One highlight is the involvement of executive mentors who provide college and career advice

ITINERARY (MAY BE ATTACHED): For more info on the conference, please visit: [DECA](#)

STATEMENT OF ANTICIPATED OUTCOMES FOR STUDENTS: In this international conference participants will compete in different business, entrepreneurship and financial related events and gain invaluable experience by exposure to and interaction with fellow high-level competitors, advisors, judges etc.

APPROVAL:

DIRECTOR: _____

Glastonbury High School Principal: Nancy Bean

1/21/2026

Smith Middle School Principal: Bobby Skarvelas

1/21/2026

SUPERINTENDENT APPROVAL: _____

Alan Borkin

1/23/26

BOARD OF EDUCATION APPROVAL DATE: _____

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

=====

Title of Report: Tuition-Based Summer Enrichment Camps

Board Meeting Date: February 9, 2026

Action: **Report:** X **Information:** **Discussion:**

=====

Glastonbury Public Schools’ tuition-based Summer Enrichment Camps provide engaging learning opportunities for students while remaining cost-neutral to the Board of Education. Building on the programmatic adjustments implemented last summer, the Summer 2026 model reflects a streamlined approach that prioritizes required programming and further strengthens community partnerships.

As in prior years, the district is prioritizing required and grant-supported programs—including Extended School Year (ESY), Summer Early Literacy (SEL), and those for World Languages and Multilingual Learners—along with key athletic and Parks and Recreation offerings within district facilities. Enrichment offerings are strategically sequenced, with the final weeks of June reserved for targeted “bridge” camps to align with the staggered start of Parks and Recreation programs and support families during the transition from the school year to full summer programming.

Following a highly successful inaugural year, the Growing Guardians Day Camp (full-day and half-day options) will return during the weeks of June 15 (tentatively) and June 22, led by experienced district staff. Two long-standing, partial-day camps—Bringing Books to Life and Coding with Robots—will be offered during the weeks of June 15 (tentatively), 22, and June 29, alongside district-supported language camps.

This model proved effective last summer, allowing the district to meet student needs while prioritizing building use for Parks and Recreation’s summer programs, which serve thousands of Glastonbury students.

The Summer 2026 enrichment lineup reflects a balanced, sustainable approach to student programming and community partnership

Enrichment Camp	Entering Grades	Coordinators
Bringing Books to Life Through Play	Gr. K-2; Gr. 3-5	Jason LaMay, Ben Weir, Michael Dowling
Coding with Robotics	Gr. 3-6	Julie Veschi
Growing Guardians Day Camp	Gr. K-6	Kristen Klin & District Staff
Multilingual Learner Camp	Gr. K-12	Amanda Robustelli-Price
French Camp 2026	Gr. 2-6; 7-12	Amanda Robustelli-Price
Spanish Camp 2026	Gr. 2-6; 7-12	Amanda Robustelli-Price
Chinese Camp 2026	Gr. 2-6; 7-12	Amanda Robustelli-Price
Russian Camp 2026	Gr. 2-6; 7-12	Amanda Robustelli-Price

Submitted By: Kate Lund

Reviewed By: Alan B. Bookman

Special Board of Education Meeting

Monday, January 26, 2026 7:00 PM

MEETING ONLINE-ZOOM Please use the link below to join the webinar: <https://glastonburyus-org.zoom.us/j/86906828095?pwd=SWt6dTF0eE14SjBxTU5UWkRvSzVDUT09> Passcode: 621801, Or Telephone: US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833, or +1 253 215 8782 or +1 346 248 7799 Webinar ID: 869 0682 8095

Mrs. Kali Cavanaugh:	Absent
Mrs. Alison Couture:	Present
Mrs. Jennifer Faust:	Present
Dr. Douglas Foyle:	Present
Ms. Jenn Jennings:	Present
Mr. David Peniston, Jr.:	Present
Mr. Matthew Saunig:	Present
Ms. Julie Thompson:	Present

Also Present: Alan B. Bookman, Ph.D., Superintendent
Dr. Scott Hurwitz, Assistant Superintendent
Kate Lund, Assistant Superintendent
Citizens and Staff Members, representatives of the press

1. Call to Order

Dr. Foyle called the meeting to order at 7:00 pm.

2. Pledge of Allegiance

3. Student Representatives' Report

3.A. Amalia Baird, Class of 2027

Student Representative, Amalia Baird, Class of 2027, highlighted happenings at Glastonbury High School.

3.B. Ariana Stevenson, Class of 2027

Student Representative, Ariana Stevenson, Class of 2027, shared notable events occurring at Glastonbury High School.

3.C. Taylor Balthazar, Class of 2028

Student Representative, Taylor Balthazar, Class of 2028, spotlighted upcoming events taking place at Glastonbury High School.

4. Information Session for Public Comment

Lisa Mendum, 45 Candlewood Road, Glastonbury, thanked everyone who attended the public hearing regarding the proposed housing development across from Naubuc School.

Lisa Eldridge, 108 South Mill Drive, Glastonbury, shared her thoughts on the proposed turf fields at Glastonbury High School.

Rick Eldridge, 108 South Mill Drive, Glastonbury, shared his thoughts for the proposed turf fields at Glastonbury High School.

Kenneth Gillingham, 91 Heritage Drive, Glastonbury, shared suggested questions to ask before

signing the turf agreement.

Dan Boughton, 35 Checkerberry Lane, Glastonbury, shared his concerns regarding the proposed turf field installation.

Mark Landers, 22 Carriage Drive, Glastonbury, thanked the Board for their support of the student athletes and shared his support for the proposed turf field installation.

5. Special Reports

5.A. Turf Field Bid

Andrew Dyjak, from Turf Field, joined the meeting. Mr. Dyjak provided a brief update with answers to questions raised during public comment. Board members had an opportunity to ask questions and discuss options with Mr. Dyjak. Discussion ensued and Dr. Foyle thanked Mr. Dyjak for attending the meeting and answering all questions presented to him.

6. Business Requiring Action

6.A. Ratification of Glastonbury Board of Education and Connecticut Healthcare Associates, 1199 NUHHCE, AFSCME, AFL-CIO, Glastonbury Board of Education Nurses Union, Effective July 1, 2025 through June 30, 2029

Board approves the agreement between the Glastonbury Board of Education and Connecticut Healthcare Associates, 1199 NUHHCE, AFSCME, AFL-CIO, Glastonbury Board of Education Nurses Union, Effective July 1, 2025 through June 30, 2029. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mrs. Alison Couture:	Yea
Mrs. Jennifer Faust:	Yea
Dr. Douglas Foyle:	Yea
Ms. Jenn Jennings:	Yea
Mr. David Peniston, Jr.:	Yea
Mr. Matthew Saunig:	Yea
Ms. Julie Thompson:	Yea

6.B. Acceptance of the Completion of the Naubuc School Renovation Project State Grant Project - 054-0099 A/CV and DAS Form 1049F

Move that the Board accepts the completion of the Naubuc School Renovation project, State Project #054-0099 A/CV and further authorizes the School Superintendent to sign State Form 1049F. This will allow administration to submit final documents to the State DAS to begin the audit and grant closeout so the Town may receive final grant reimbursement on this project. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mrs. Alison Couture:	Yea
Mrs. Jennifer Faust:	Yea
Dr. Douglas Foyle:	Yea
Ms. Jenn Jennings:	Yea
Mr. David Peniston, Jr.:	Yea
Mr. Matthew Saunig:	Yea

Ms. Julie Thompson: Yea

6.C. Approval of Glastonbury High School Vo-Ag Student Trip to Indianapolis, Indiana
Move that the Board approve the Glastonbury High School Vo-Ag student trip to the National FFA Convention in Indianapolis, Indiana, reserving the right to cancel the trip if there are any government advisories against travel to this destination or any other serious threats or crises or any other reason deemed appropriate by the Board. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mrs. Alison Couture: Yea

Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

6.D. Consolidation and Transition of the Glastonbury Continuing Education Program
Move that the Board consolidate and transition, to the Town, the Glastonbury Continuing Education Program as of June 30, 2026. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mrs. Alison Couture: Yea

Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

Board moves to cover any Glastonbury Continuing Education Program deficit funds with Board of Education funds. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mrs. Alison Couture: Yea

Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

6.E. Approval to Combine the Regular Board of Education Meetings of February 9, 2026 and February 23, 2026, to be held on February 9, 2026, in Town Council Chambers

Move that the Board approves the combining of the Regular Board of Education meetings of February 9, 2026 and February 23, 2026 to be held on February 9, 2026, in Town Council Chambers. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.F. Approval of January 12, 2026 Special Board of Education Meeting Minutes
Move that the Board approves the Special Board of Education meeting minutes of Monday, January 12, 2026. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mr. Matthew Saunig: Abstain
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Ms. Julie Thompson: Yea

6.G. Approval of January 12, 2026 Regular Board of Education Meeting Minutes
Move that the Board approves the amended Regular Board of Education meeting minutes of Monday, January 12, 2026. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried.

Mrs. Jennifer Faust: Abstain
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

7. Reports and Discussion

7.A. School Reports

7.A.1. Glastonbury High School Report

Dr. Nancy Bean, Glastonbury High School Principal, reviewed with the Board core components of the report.

7.B. School Food Service Mid-Year Report

Food Services Coordinator, Jessica D'Agnese, shared key sections of the report with the Board.

8. Committee and Liaison Reports

There were no committee and liaison reports shared this evening.

9. Chairman's Reports

- Dr. Foyle reminded the Board of the Annual Town Meeting being held tomorrow, Tuesday, January 27, 2026 at 6:00 pm. Dr. Bookman will join Dr. Foyle to present the school budget.
- Dr. Foyle provided a brief explanation of the two (2) attached letters sent to the Glastonbury Town Council.
 - A letter regarding the Griswold Street Apartments entrance.
 - A letter responding to the Town Council's questions regarding who has the authority to sign the turf agreements.

10. Superintendent's Report

Dr. Bookman did not have any information to share.

10.A. Student Suspension Report, December 2025

10.B. Dates to Remember

11. Adjournment

Board moves to adjourn the meeting. This motion, made by Ms. Julie Thompson and seconded by Mr. David Peniston, Jr., Carried. The meeting adjourned at 8:56 pm.

Mrs. Alison Couture:	Yea
Mrs. Jennifer Faust:	Yea
Dr. Douglas Foyle:	Yea
Ms. Jenn Jennings:	Yea
Mr. David Peniston, Jr.:	Yea
Mr. Matthew Saunig:	Yea
Ms. Julie Thompson:	Yea

11.A. Please note: It is possible that the Board of Education may go into Executive Session

Respectfully Submitted,

Kali Cavanaugh, Secretary

Approved:



Annual School Report

School: Smith Middle School

Prepared by: Dr. Bobby Skarvelas

Date: February 9, 2026

1. Key Achievements

Schoolwide Recognition/News

- Rated as a top middle school in CT by both Niche Best Schools and U.S. News & World Report.
- On track to earn the designation as a No Place for Hate School from the Anti-Defamation League for the third year in a row.
- Continue to celebrate our designation as a National Unified Champion School from the Special Olympics through 2027.
- Rated the #1 Middle School in CT and a top Regional Middle School for our involvement with the Heart Challenge sponsored by the American Heart Association.
- Several teachers were awarded PTSO mini-grants supporting STEAM pathways and inclusive learning initiatives.
- A member of our technology staff received the Red Apple Award from the Glastonbury PTSO.

STEAM, Music, and other Scholastic Achievements

- SMS hosted their 1st annual SMS Jazz Festival inviting six CT middle schools and several groups of students throughout GPS to showcase their talents.
- Select chorus and Jazz band performed at a Yard Goats game. The select chorus was chosen to sing the national anthem.
- SMS singers auditioned at the Eastern Region Music Festival. Fifty of the students received scores high enough to be accepted into the festival out of a total of 200 students for the entire Eastern Region. Additionally, Smith singers won the top 3 altos, top 2 sopranos, top 2 tenors, and top 2 basses recognition with the highest scores in the region.
- Money Matters class students placed 2nd in the Connecticut Stock Market Game.
- The SMS Literary Magazine, "Cosmic Chronicle", received the Superior ranking in the 2025 NCTE recognizing Excellence in Art and Literary Magazines (REALM) program.
- SMS Chorus students earned 1st, 2nd, Best Soloist, and Top Overall Program in competition.
- Our Music Department has made significant contributions to our school and town community. They have represented us very well.
 - Spring, Fall and Winter Concerts and Performances, along with visits to elementary schools, participation in Veterans Day ceremony, GHS Football games, and Hartford Wolf Pack and Yard Goats games.
- SMS students won two Scholastic Art Awards, including Best in Show for Ceramics.

- Our World Language Department has continued to offer immersion opportunities for our students to locations like Quebec (French), Salamanca (Spanish), and Brighton Beach (Russian). In addition, we have maintained our Venezuelan partnership.
- Eight students were perfect score medalists in national assessments for French and Spanish.

Student Council & School Culture

- The SMS Student Council sponsored several events throughout the year and continues to raise funds and awareness for breast and childhood cancer, the Special Olympics, and food shelters.
- The No Place for Hate Advisory Board organized a series of student-led activities focused on being kind and promoting a positive school culture.
- The PBIS committee began the “Caught Being Kind” initiative where students can earn recognition for demonstrating kindness towards others during the school day.
- Over 100 students were recognized as members of the “Hall of Stars” for exceptional modeling of core values of Respect, Responsibility, Honesty, and Safety. Morning receptions, where parents and family came to celebrate their students, were well attended.

Athletic & Extracurricular Success

- The SMS Cross Country girls' and boys' team won the CT Middle School Cross Country State Championship. This was the boys' first championship win since 2015 and the girls' third consecutive first-place win.
- SMS currently offers nearly 40 after-school clubs and activities, with new proposals submitted annually.
- SMS was chosen as a host school for a Unified Basketball tournament of over 8 middle schools.

2. Key Initiatives

Smith Middle School remains committed to fostering a positive and inclusive learning environment through key initiatives aligned with the Glastonbury Public Schools 6th Generation Strategic Plan. These efforts enhance school climate, support student well-being, and strengthen community partnerships.

- **Universal Design for Learning Implementation**
 - Supporting the district wide focus on UDL implementation, SMS continues to receive professional learning on breaking down barriers and increasing access for our students.
 - Collaborating with curriculum directors to support teachers in lesson design.
 - SMS will serve as a district host school to pilot instructional rounds.
- **Restorative Practices (RP) Implementation**
 - Working to improve relationships and create a supportive school culture, we continue to expand Restorative Practices (RP) within our professional learning communities.
 - Continued training for teachers and administrators to integrate RP effectively.
 - Maintained a RP team to mentor staff, support school-wide implementation, and facilitate professional discussions through modeling.
 - Collaborative Problem Solving (CPS) engages students, staff, and parents in resolving behavioral challenges through dialogue.
- **No Place for Hate Designation**
 - Smith Middle School entered its 3rd year of partnership with the Anti-Defamation League. We continue our commitment of being a No Place for Hate School by:

- Maintaining a No Place for Hate Advisory Board of students and staff to lead inclusion initiatives.
- Facilitating school wide initiatives and education around our focus to be “One Galaxy of Many Stars United by Kindness”.

- **Reinforced Cell-Phone Free Policy**

- We continue emphasizing a cell-phone free environment by reinforcing cell-phones out of sight and in lockers once the school day begins.

- **Strengthening School and Community Partnerships**

- We continue to promote meaningful collaborations and partnerships to enhance the student experience through leadership & support opportunities, career exploration, and inclusion based programming like Unified Sports & Special Olympics.
- Parent Engagement: Our parent group plays a vital role in student events, teacher support, and school functions.

These initiatives underscore our commitment to student success, and we appreciate the Glastonbury Board of Education’s ongoing support in fostering a thriving school environment at Smith Middle School.

3. Opportunities and Improvements

Our commitment to building positive relationships within our school community is more important than ever. To that end, we continue to expand and refine our strategies to support students holistically.

- **MTSS (Multi-Tiered Systems of Supports):** SMS has several representatives at the district level working on improving systems of monitoring and tracking data with regards to students in need of additional support (academically, emotionally and/or attendance).
 - Newly refined processes help align responsiveness and track information.
 - Ongoing training and support offered for all staff involved in the process.
- **Social-emotional supports:** Building the capacity of students to develop and practice skills in self-awareness, self-management, social awareness, relationship skills, and responsible decision-making continues to take many forms at Smith Middle School.
 - Student Support Center provides services that include, but are not limited to:
 - Partnering with students to facilitate collaborative problem-solving sessions
 - School avoidance interventions
 - Crisis Management
 - Small group support for executive functioning skills
 - Liaison between part time hospitalization programs and students full return to school
 - School Counseling Department provides services that include, but are not limited to:
 - Academic and Social-Emotional development
 - Stress management
 - Organizational workshops
 - Youth and Family Services and the placement of a social worker at SMS has been a tremendous resource. We continue to unify town and school-based resources for families.

4. Long-Term Priorities

Smith Middle School is committed to advancing the goals outlined in the Glastonbury Public Schools 6th Generation Strategic Plan. The continued success of our teachers, staff, administrators, and ultimately our students is dependent on:

- Creation and continuation of professional learning opportunities to support district and school based initiatives. Our current focus around high achievement, lesson design and systems of support for students will now be coupled with the district's transition from iPad to Chromebooks.
- Continued budgetary support from the Board of Education.

TOWN OF GLASTONBURY**MEMORANDUM****DEPARTMENT OF ADMINISTRATIVE SERVICES****FINANCIAL ADMINISTRATION**

TO: Board of Finance
Jonathan Luiz, Town Manager

FROM: Keri Rowley, Director of Finance & Administrative Services *KR*

DATE: February 2, 2026

SUBJECT: Self Insurance Reserve Update January 2026

The attached report summarizes the Self-Insurance Reserve fund through January. The total reserve is **\$8,356,428**, allocated **\$5,858,384** and **\$2,498,044** between the Town and Board of Education, respectively. As of January, the fund is experiencing a **\$1,296,072** loss for the fiscal year.

There are **13** large loss claims which are defined as any claims that exceed 50% of the individual stop-loss limit. There are **11** large loss claims for the BOE and **2** for the Town. There are **4** claims that have exceeded the individual Stop Loss limit; **4** for the BOE and **none** for the Town. The Individual stop-loss limit is **\$200,000** for BOE and **\$150,000** for the Town.

cc: Dr. Alan Bookman, Superintendent
Karen Bonfiglio, Business Manager

SELF INSURANCE RESERVE FUND

YTD Balances As of January 31, 2026

	Town	Education	Total
Contributions			
Employer	\$2,268,713	\$7,512,759	\$9,781,472
Employee	668,591	2,295,490	2,964,081
Stop Loss Reimbursement	249,232	1,152,282	1,401,514
Total Revenues	\$3,186,536	\$10,960,531	\$14,147,067
Expenditures			
Anthem			
ASO Fees	\$57,800	\$218,229	\$276,029
Claims	2,011,277	10,834,348	12,845,625
	\$2,069,078	\$11,052,577	\$13,121,654
Delta Dental			
ASO Fees	\$11,238	\$32,008	\$43,246
Claims	111,957	490,849	602,806
	\$123,196	\$522,856	\$646,052
Bank Fees/PCORI Fee/EAP Fee	\$8,307	\$5,043	\$13,349
CT Prime	408,633	1,185,951	\$1,594,584
OneDigital Consultant Fees	13,500	54,000	67,500
	\$430,440	\$1,244,994	\$1,675,433
Total Expenditures	\$2,622,713	\$12,820,427	\$15,443,139
Current Year Revenues Less Expenses	\$563,823	(\$1,859,895)	(\$1,296,072)
Reserve July 1, 2025	\$5,294,561	\$4,357,939	\$9,652,500
Reserve at end of month	\$5,858,384	\$2,498,044	\$8,356,428

	Town	BOE	Total
Reserve at end of month	\$ 5,858,384	\$ 2,498,044	\$ 8,356,428
Recommended Minimum Reserve ^A	\$ 995,961	\$ 4,275,243	\$ 5,271,204
Variance Over/(Under) Reserved	\$ 4,862,423	\$ (1,777,199)	\$ 3,085,224

A. As of December 2025. The next update will be provided for March 2026.

Naubuc Elementary School

84 Griswold St
Glastonbury, CT 06033

Phone (860)652-7918

Fax (860)652-7930



Michael Litke, Ed.D.

Principal

Adele Lanza

Assistant Principal

Special Education Supervisor

1/30/2026

Dear Ms. Howroyd,

I am writing to express my heartfelt thanks to you and your students in the Welding Department at Bristol Technical Education Center for the extraordinary memorial you created in honor of Dillon Dupuis.

The wrought iron memorial featuring the heart and musical note is truly beautiful. The craftsmanship, care, and thought that went into this piece are evident, and the inscription, "In Memory of Dillon Dupuis, 2010-2025, Honorary Soaring Eagle," captures Dillon's connection to our school in a deeply meaningful way. Once surface mounted in our outdoor garden, it will serve as a lasting tribute and a place of reflection for our school community and for Dillon's family.

The generosity shown by you and your students in donating this memorial at no cost is incredibly touching. This act reflects not only exceptional technical skill, but also compassion, empathy, and humanity. It is a powerful reminder of the impact educators and students can have beyond the classroom, and it will not be forgotten by our community.

Please extend my sincere gratitude to each of your students who contributed to this project. Their work and kindness have created something truly special for Naubuc Elementary School.

With deep appreciation,

A handwritten signature in blue ink, appearing to read "Michael Litke", with a long, sweeping underline that extends across the width of the signature.

Michael Litke

Principal

Naubuc Elementary School

cc: Dr. Alan Bookman

**GLASTONBURY PUBLIC SCHOOLS
GLASTONBURY, CONNECTICUT**

SCHOOL ENROLLMENT February 1, 2026

<u>Elementary</u>	<u>Pre-K = 81</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>Total</u>
Buttonball		69	88	71	91	73			392
Hebron Ave.		65	65	72	91	89	80		462
Hopewell		73	94	87	92	86			432
Naubuc		63	60	76	66	84	80		429
Naugaug		97	80	92	112	78	93		552
Elementary Subtotal		367	387	398	452	410	253	0	2267
Gideon Welles							186	436	622
	K-6 Totals								2889
Elementary Total		367	387	398	452	410	439	436	2889

<u>Middle</u>	<u>7</u>	<u>8</u>	<u>Total</u>
Smith Middle	455	442	897
Middle Total	455	442	897

<u>Secondary</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>Total</u>
Glastonbury High	427	412	428	425	1692
Secondary Total	427	412	428	425	1692

TOTAL	5478
OUT OF DISTRICT (29 & GHS ALTERNATIVE PROGRAM)	Pre-K 81 29
GRAND TOTAL	5588

	<u>RECAPITULATION</u>		
	<u>2/1/2025</u>	<u>2/1/2026</u>	<u>Change Over</u>
	<u>Enrollment</u>	<u>Enrollment</u>	<u>Previous Years</u>
	<u>All</u>	<u>All</u>	<u>Enrollment All</u>
Pre-K	80	81	1
K	377	367	-10
1	380	387	7
2	440	398	-42
3	399	452	53
4	433	410	-23
5	431	439	8
6	445	436	-9
Subtotal Elementary	2985	2970	-15
7	439	455	16
8	434	442	8
9	411	427	16
10	435	412	-23
11	427	428	1
12	459	425	-34
Subtotal Secondary	2605	2589	-16
TOTAL	5590	5559	-31
OUT OF DISTRICT & GHS ALTERNATE	31	29	-2
GRAND TOTAL	5621	5588	-33

School Enrollment by Class February 1, 2026

										GRADE K	TOTAL
Buttonball	15	14	14	13	13					=	69
Hebron	17	16	16	16						=	65
Hopewell	15	15	15	15	13					=	73
Naubuc	16	16	16	15						=	63
Nayaug	20	20	19	19	19					=	97
											<u>367</u>
										GRADE 1	
Buttonball	18	18	18	17	17					=	88
Hebron	17	16	16	16						=	65
Hopewell	19	19	19	19	18					=	94
Naubuc	16	15	15	14						=	60
Nayaug	18	17	16	15	14					=	80
											<u>387</u>
										GRADE 2	
Buttonball	18	18	18	17						=	71
Hebron	19	19	17	17						=	72
Hopewell	18	18	17	17	17					=	87
Naubuc	19	19	19	19						=	76
Nayaug	19	19	18	18	18					=	92
											<u>398</u>
										GRADE 3	
Buttonball	23	23	23	22						=	91
Hebron	23	23	23	22						=	91
Hopewell	19	19	19	18	17					=	92
Naubuc	17	17	16	16						=	66
Nayaug	23	23	23	22	21					=	112
											<u>452</u>
										GRADE 4	
Buttonball	19	18	18	18						=	73
Hebron	23	23	22	21						=	89
Hopewell	22	22	22	20						=	86
Naubuc	22	21	21	20						=	84
Nayaug	20	20	19	19						=	78
											<u>410</u>
										GRADE 5	
Buttonball										=	0
Hebron	20	20	20	20						=	80
Naubuc	21	20	20	19						=	80
Nayaug	20	19	18	18	18					=	93
Gideon	22	22	21	21	21	20	20	20	19	=	186
											<u>439</u>

1. Total Number of Suspensions by Month	1	7	8	14	15	9					
In-School	1	7	8	14	15	9					
Out-of-School				1	1	1					
2. No. of 1 Day Suspensions											
3. No. of 2-4 Day Suspensions	1	6	6	12	13	7					
4. No. of 5-10 Day Suspensions		1	2	2	1	2					
5. * No. of Different Students Suspended for the Month	1	6	8	14	15	9					
6. * No. of Different Students Suspended this Year (Cumulative)	1	7	15	28	42	45					
7. * No. of Different Students Suspended More than Once this Month	0	1	0	0	0	0					
8. * No. of Students Suspended More than Once this Year (Cumulative)	0	1	1	2	3	7					

Revised 11.15.05

***See Reverse Side**

The building administrator reviews suspension notices. Copies of all suspension notices detailing the problem and the consequences are sent to the Superintendent. This information is reviewed in compliance with special education legislation and may result in a student's program being modified by a school team when appropriate.

5. No student is counted more than once per month.
6. No student is counted more than once during the school year. This number is cumulative.
7. Only students who have been suspended on more than one occasion this month are included.
8. This is a cumulative number and represents the number of students suspended more than once during this school year.

1.	Total Number of Suspensions by Month	0	2	9	10	6	6					
	In-School	0	2	9	10	6	6					
	Out-of-School	0	0	0	0	0	0					
2.	No. of 1 Day Suspensions	0	0	4	3	2	1					
3.	No. of 2-4 Day Suspensions	0	2	5	7	4	5					
4.	No. of 5-10 Day Suspensions	0	0	0	0	0	0					
5.	* No. of Different Students Suspended for the Month	0	2	8	10	6	6					
6.	* No. of Different Students Suspended this Year (Cumulative)	0	2	9	17	23	26					
7.	* No. of Different Students Suspended More than Once this Month	0	0	1	0	0	0					
8.	* No. of Students Suspended More than Once this Year (Cumulative)	0	0	2	3	3	6					

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