



REGULAR BOARD OF EDUCATION MEETING

Monday, January 27, 2025 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

1. Call to Order
2. Pledge of Allegiance
3. Awards and Recognition
 - A. Student Calendar Artists
4. Student Representatives' Report
 - A. Hayley Lemieux, Class of 2025
 - B. Amalia Baird, Class of 2027
5. Information Session for Public Comment
6. Business Requiring Action
 - A. Approval to Increase Funding for MP Planning Group
 - B. Approval of GHS Student Trip to Washington, D.C.
 - C. Approval to Combine the Regular Board of Education Meetings of February 10, 2025 and February 24, 2025, to be held on February 10, 2025, in Town Council Chambers
 - D. Approval of the January 13, 2025 Meeting Minutes
7. Reports and Discussion
 - A. School Reports
 1. Glastonbury High School
 - B. School Food Service Mid-Year Report
 - C. AI Guidelines for Staff and Students
 - D. Glastonbury Education Foundation
8. Committee Reports
9. Chairman's Reports
10. Superintendent's Report
 - A. Home Language Numbers and Immigrant Survey Information
 - B. Student Suspension Report, December 2024
 - C. Dates to Remember
11. Adjournment

A. Please note: It is possible that the Board of Education may go into Executive Session

How to Participate in Board of Education Meeting Public Comments

At this time, there are two options for participating in public comment during Board of Education meetings.:

1) In-Person Comment.

The Board sets aside thirty (30) minutes for public comments. Comments are limited to 3 minutes per speaker and a person may speak only once. Each speaker must start by stating their name and address. There will be a sign-up sheet in the back of the room. In-person meetings are held in the Town Hall Town Council Chambers, 2155 Main Street, Glastonbury, unless otherwise noted on the [Board of Education Meeting webpage](#) and the Board Meeting agenda.

2) Written Comment.

Use the form below to submit a written comment before 12 noon on the meeting day. Written comments are attached to the BOE Meeting Agenda.

[Public Comments for Glastonbury Board of Education Meeting](#)

Public Comments for BOE Meeting (Responses) 2024-2025

Timestamp	Your Full Name	Your STREET Address	Your Comment to be attached to the agenda of the next Glastonbury Board of Education meeting. NOTE: This field accepts up to 2500 characters. Please submit a second response to this form if you require additional text.
1/13/2025 12:04:11	Lisa Shannon	287 Carriage Drive	<p>I am writing with my final request to consider the options for the rising fifth graders at Buttonball School. I have been really trying to believe that the board members were truly going in to this with an open mind and were open to all options. After the last meeting, I am feeling a fool for believing the voice of the taxpayers was truly being considered.</p> <p>The more time I spent looking at the history and the factors that have played in to the situation were are in now, it appears to all go back to the closing of Eastbury School. That was a mistake and has caused a bit of a domino effect. Everyone makes mistakes, and as I tell my kids, the most important thing to do when you make a mistake is to own it and do better the next time</p> <p>The Board and Dr. Bookman need to recognize that it was a mistake and look at fixing the continued challenges that have arisen because of that decision. We are putting bandaids on Every time we assess a different overcrowding issue we solve it with a piece of tape, this is something that the Board needs to look at with a long term solution.</p> <p>The last meeting when asked about modulars for Buttonball, Dr. Bookman said it is absolutely not feasible to make that happen in this short time frame. I ask, if he can so confidently make that comment, why was that an option for the tax payers/parents to vote for? How is it possible to not have th lead time when that is the whole purpose of a modular is to provide temporary solutions for unexpected needs. The discussion of larger class sizes, was something that was addressed but it wasn't fully explored.</p>
1/13/2025 12:05:47	Lisa Shannon	287 Carriage Drive	<p>We are talking one class that may go from 17 to 22 kids per class. That is not unheard of and that is what the outgoing 5th grade is right now. When Doug asked Dr. Bookman what his thoughts were on the best move, he didn't hesitate to say move the kids to Gideon. That has been the plan all along, but if we move Buttonball that still does not solve the issue of Hebron Avenue being over capacity. When asked what we do when Hebron Avenue is out of space, which is the current situation, the comment was we will add modulars. This brings me back to the question I asked the first time I spoke a the BOE meeting, why are we not planning for this now. We know it is an issue and it is in the best interest of the children, who thrive on routine to know what to expect and not have changes and disruption like this.</p> <p>My second grader is part of the "bubble" that Kali mentioned, which will put us over capacity at Gideon Welles in a few years. We cannot continue to be reactive, this Board that the taxpayers of Glastonbury have voted in to these seats, needs to sit back and be proactive in planning for our children's future in the Glastonbury School system.</p> <p>I ask once more to find a solution to keep 5th graders at Buttonball for next year and spend the rest of this Spring/Summer figuring out a plan that is best for all of the schools and all of the children and their education. Communicate that to the families so everyone has ample time to prepare their kids and have as little disruption as possible. There are families that will need to adjust after school and before school care, families that will need to have someone get their children off the bus on wacky Wednesdays at two different times. Please consider this as I truly do not want to be having discussions about this in a few years when my current second grader is going to Gideon and once again we have no room.</p>

Glastonbury Public Schools
TRAVEL APPROVAL FORM

THIS FORM MUST BE COMPLETED AND APPROVED BEFORE PARTICIPANTS ARE SOLICITED

INTERNATIONAL _____ US CT _____

DESTINATION: Washington, D.C.

DEPARTURE DATE: Tuesday, July 8, 2025 RETURN DATE: Saturday, July 12, 2025

ESTIMATED NUMBER OF PARTICIPANTS: 10 WILL ANY SCHOOL TIME BE USED: N/A

SPONSORING TEACHER: Jenifer Donini and Amanda DeLucia COST PER PARTICIPANT: \$1,500

OTHER CHAPERONE(S): Logan Tyler and parent chaperones

AGENCY/ORGANIZATION MAKING ARRANGEMENTS: FFA

SCHOOL(S) PARTICIPATING: Glastonbury High School

STUDENTS' REQUIREMENTS FOR PARTICIPATION: Current FFA member in good standing

PURPOSE OF TRIP: Please see attached document.

ITINERARY (MAY BE ATTACHED): Itinerary is attached.

STATEMENT OF ANTICIPATED OUTCOMES FOR STUDENTS:


At the end of the conference, students will leave with enhanced leadership abilities, a stronger sense of purpose and a commitment to making a difference in their school, community, and the world.

APPROVAL:

DIRECTOR: Elizabeth Cole 12/16/2024
(DATE)

PRINCIPAL(S): Nancy Bean 12/17/2024
(of first school where trip is taking place) (DATE) (of second school if applicable) (DATE)

PRINCIPAL(S): _____
(of first school where chaperones teach) (DATE) (of second school if applicable) (DATE)

SUPERINTENDENT APPROVAL:  12/27/24
(DATE)

Purpose of the Trip:

The Washington Leadership Conference (WLC) is a premier leadership development experience organized by the National FFA Organization. Held in Washington, D.C., WLC is designed for FFA members who aspire to enhance their leadership skills, build strong character, and make a positive impact in their communities. The conference provides a week-long immersive experience where participants engage in workshops, keynote sessions, and hands-on activities centered around the themes of advocacy, service, and leadership.

During WLC, students learn how to identify their personal strengths and values, develop a deeper understanding of societal issues, and create actionable plans to address challenges within their own communities. A highlight of the conference is the day of service, where participants volunteer in local projects around Washington, D.C., contributing to meaningful change while practicing servant leadership.

In addition to leadership development, WLC offers attendees the opportunity to explore the nation's capital, meet FFA members from across the country, and interact with policymakers and leaders.

2024 WLC STUDENT SCHEDULE

Dress	Tuesday, Day 1	Called to be a CHANGEMAKER
Casual Dress	2:00-5:00 p.m.	Registration
	5:00-6:15 p.m.	Dinner
	6:45-8:00 p.m.	Session 1: Our Hope is in You! LG
	8:15-9:45 p.m.	Session 2: Community Matters CG
	9:45-10:00 p.m.	Reflections
	10:00-10:15 p.m.	Late Registration
	10:15 p.m.	Bed Checks/Lights Out
Dress	Wednesday, Day 2	ME
WLC Polo with casual bottoms	8:00-8:45 a.m.	Breakfast
	8:45-10:00 a.m.	Session 3: Why Are We Here? CG
	10:15-11:30 a.m.	Session 4: Becoming a Hero LG
	Noon-1:00 p.m.	Lunch
	1:15-3:00 p.m.	Session 5: Exploring My Beliefs and Values CG
	3:15-4:30 p.m.	Building Our Community
	4:30-5:00 p.m.	Night Tour Preparation
	5:00-5:50 p.m.	Grab and Go Dinner
	6:00-10:00 p.m.	Night Tour of Washington, D.C.
	10:15 p.m.	Reflections
10:45 p.m.	Bed Checks/Lights Out	
Dress	Thursday, Day 3	WE
Official Dress	7:30-8:15 a.m.	Breakfast
	8:00-8:15 a.m.	Capitol Context
	8:15-9:15 a.m.	Travel to Capitol
	9:30-9:45 a.m.	Group Photo Capitol Steps (Time may vary based on metro travel)
	9:45 a.m.-12:15 p.m.	Capitol Tour/Congressional Visits (Time may vary based on metro travel)
Casual Dress	12:30-1:15 p.m.	Travel to Hotel
	1:30-2:30 p.m.	Lunch
	3:00-4:15 p.m.	Session 6: Bringing Everyone to the Table LG
	4:15-6:00 p.m.	Session 7: Trust and Encouragement CG
	6:00-7:00 p.m.	Session 8: Seeing, Hearing and Respecting Each Other LG
	7:30-8:30 p.m.	Dinner
	9:00-9:45 p.m.	Reflections
10 p.m.	Bed Checks/Lights Out	

Dress	Friday, Day 4	DO
WLC Polo with casual bottoms	7:45-8:30 a.m.	Breakfast
	8:30-8:45 a.m.	Arlington Context
	8:45-9:45 a.m.	Travel to Arlington Metro Stop
	9:45-11:45 a.m.	Arlington Experience
	Noon-1:00 p.m.	Travel to hotel
Casual Dress	1:00-2:00 p.m.	Lunch
	2:45-4:00 p.m.	Session 9: All About Advocacy LG
	4:00-5:30 p.m.	Session 10: Planning for Action CG
	5:45-6:45 p.m.	Dinner
	7:30-8:30 p.m.	Session 11: Understanding Needs Globally LG
	8:45-9:30 p.m.	Reflections CG
	9:45 p.m.	Bed Checks/Lights Out
Dress	Saturday, Day 5	SERVE
WLC T-Shirt with casual bottoms (closed toed (required))	8:15-9:00 a.m.	Breakfast
	9:15-11:00 a.m.	Service Project - Taking Action NOW
	11:00-Noon	Lunch
	Noon-12:15 p.m.	Smithsonian/Free Time Context
	12:15-1:00 p.m.	Travel to Smithsonian Metro Stop
	1:00-3:00 p.m.	Smithsonian Museum Experience
	3:00-5:45 p.m.	Free Time in the City
	6:00-6:45 p.m.	Travel to Omni Hotel
	7:00-8:00 p.m.	Dinner
	8:15-9:20 p.m.	Session 12: Take the Chair CG
	9:45-10:10 p.m.	Session 13: We Will Celebration LG
	10:30-11:00 p.m.	Final Reflections
	11:15 p.m.	Bed Checks/Lights Out

LG – Large Group Session

CG – Community Group Session

Regular Board of Education Meeting

Monday, January 13, 2025 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

Mrs. Kali Cavanaugh: Present

Mrs. Alison Couture: Present

Mrs. Jennifer Faust: Present

Dr. Douglas Foyle: Present

Ms. Jenn Jennings: Present

Mr. David Peniston, Jr.: Present

Mr. Matthew Saunig: Present

Ms. Julie Thompson: Present

Also Present: Alan B. Bookman, Superintendent
Dr. Scott Hurwitz, Assistant Superintendent
Kate Lund, Assistant Superintendent
Citizens and Staff Members, representatives of the press

1. Call to Order

Dr. Foyle called the meeting to order at 7:12 pm.

2. Pledge of Allegiance

3. Awards and Recognitions

3.A. Charlotte Couture - Connecticut Conference of Municipalities Award Recipient

4. Student Representatives' Report

4.A. Hayley Lemieux, Class of 2025

Student Representative, Hayley Lemieux, Class of 2025, was unable to attend the meeting.

4.B. Amalia Baird, Class of 2027

Student Representative, Amalia Baird, Class of 2027, shared events happening at GHS, with the Board.

5. Information Session for Public Comment

Robert Dakers, 15 Trifiro Circle, Glastonbury, shared his support of the Equity, Diversity and Inclusion program, as well as his thoughts on Open Choice opportunities within Glastonbury Public Schools.

Melanie Longshore, 133 Hubbard Street, Glastonbury, posed questions to the Board, on behalf of families of Buttonball Elementary School, concerning the possible move of the current 4th grade students to Gideon Welles School, for the 2025-2026 school year.

Jenn Jennings, 34 Cranesbill Drive, Glastonbury, addressed the Board concerning her request on the number of study halls at GHS. She also shared her thoughts on the possible move of 4th

grade students at Buttonball Elementary School to Gideon Welles School, for the 2025-2026 school year.

Lisa Shannon, 287 Carriage Drive, Glastonbury shared with the Board her thoughts regarding possible move of current 4th grade students at Buttonball Elementary School to Gideon Welles School.

6. Business Requiring Action

6.A. Buttonball Lane School 2025-2026

Board moves to approve the transition of the Buttonball Lane grade 5 students to Gideon Welles School for the 2025-2026 school year. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Alison Couture:	Yea
Dr. Douglas Foyle:	Yea
Mr. David Peniston, Jr.:	Yea
Mr. Matthew Saunig:	Yea
Ms. Julie Thompson:	Yea
Mrs. Kali Cavanaugh:	Nay
Mrs. Jennifer Faust:	Nay
Ms. Jenn Jennings:	Nay

6.B. Approval of the 2025-2026 Board of Education Budget

Board of Education approves Program 0200, Art, in an amount not to exceed \$1,547,633. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh:	Yea
Mrs. Alison Couture:	Yea
Mrs. Jennifer Faust:	Yea
Dr. Douglas Foyle:	Yea
Ms. Jenn Jennings:	Yea
Mr. David Peniston, Jr.:	Yea
Mr. Matthew Saunig:	Yea
Ms. Julie Thompson:	Yea

Board moves to amend Program 0300, Elementary Education K-6, to reduce \$43,000 in supplies. This motion, made by Mrs. Alison Couture and seconded by Mr. Matthew Saunig, Carried.

Mrs. Alison Couture:	Yea
Dr. Douglas Foyle:	Yea

Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea
Mrs. Kali Cavanaugh: Nay
Mrs. Jennifer Faust: Nay
Ms. Jenn Jennings: Nay

Board of Education approves program 0300, Elementary K-6, in an amount not to exceed \$17,809,043. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea
Mrs. Kali Cavanaugh: Nay
Mrs. Jennifer Faust: Nay
Ms. Jenn Jennings: Nay

Board of Education approves Program 0400, English 7-12/Reading and Language Arts K-12, in an amount not to exceed \$4,664,888. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 0500, Mathematics 7-12, in an amount not to exceed \$3,334,343. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 0600, Science 7-12, in an amount not to exceed \$3,977,885. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 0700, History and Social Science 7-12, in an amount not to exceed \$2,632,113. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 0900, Career & Technical Education, in an amount not to exceed \$2,161,445. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 1000, Community Services, in an amount not to exceed \$403,087. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 1100, PACE/Math and Science Resource, in an amount not to exceed \$686,998. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 1300, World Language & ML, in an amount not to exceed \$5,190,691. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 1400, School Counseling, in an amount not to exceed \$4,743,995. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 1500, Health Education and Physical Education, in an amount not to exceed \$2,494,375. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 1600, Health Services, in an amount not to exceed \$1,092,644. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 1900, Library Media, in an amount not to exceed \$1,504,989. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 2000, Music, in an amount not to exceed \$2,159,078. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board moves to amend Program 2100, Operations and Maintenance, to reduce \$62,000 in Replacement Equipment. This motion made by Mr. Matthew Saunig and seconded by Mrs. Alison Couture, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 2100, Operations and Maintenance, in an amount not to exceed \$7,955,412. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 2200, Utilities, in an amount not to exceed \$2,621,127. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board moves to amend Program 2300, Program & Staff Development, to reduce \$10,000 in Tuition Reimbursement – Administrators. This motion, made by Ms. Julie Thompson and seconded by Mrs. Alison Couture, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 2300, Program & Staff Development, in an amount not to exceed \$512,300. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 2400, Transportation, in an amount not to exceed \$4,828,991. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 2700, Special Education PreK-12, in an amount not to exceed \$18,314,594. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board moves to amend Program 2800, Athletics and Clubs, to reduce \$20,000 in Supplies/Uniforms. This motion, made by Mr. David Peniston, Jr. and seconded by Mr. Matthew Saunig, Carried.

Mrs. Kali Cavanaugh: Yea

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea
Mrs. Jennifer Faust: Nay
Ms. Jenn Jennings: Nay

Board moves to amend Program 2800, Athletics and Clubs by \$10,000 in Summer Coaching. This motion made by Ms. Jenn Jennings and seconded by Mrs. Jennifer Faust, Failed.

Mrs. Alison Couture: Nay
Dr. Douglas Foyle: Nay
Mr. David Peniston, Jr.: Nay
Mr. Matthew Saunig: Nay
Ms. Julie Thompson: Nay
Mrs. Kali Cavanaugh: Yea
Mrs. Jennifer Faust: Yea
Ms. Jenn Jennings: Yea

Board of Education approves Program 2800, Athletics and Clubs in an amount not to exceed \$2,445,443. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 3000, Agriscience and Technology 9-12, in an amount not to exceed \$470,533. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 3100, Elementary Operations K-6, in an amount not to exceed \$2,587,979. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 3200, Secondary Operations 7-12, in an amount not to exceed \$2,658,497. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board moved to amend Program 3300, Systemwide Support Services, to reduce \$100,000 in New/Replacement Equipment and \$50,000 in STEAM Equipment. This motion made by Mrs. Alison Couture and seconded by Mr. Matthew Saunig, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board of Education approves Program 3300, Systemwide Support Services, in an amount not to exceed \$4,120,643. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board moves to amend Program 3400 Fringe Benefits & Substitutes, to reduce \$50,000 in Substitutes (Teachers) and \$150,000 in Health Insurance. This motion, made by Mr. Matthew Saunig and seconded by Mrs. Alison Couture, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board moves to amend Program 3400 Fringe Benefits & Substitutes, to reduce \$600,000 in Health Insurance. This motion, made by Ms. Jenn Jennings and seconded by Mrs. Jennifer Faust, Failed.

Mrs. Alison Couture: Nay
Dr. Douglas Foyle: Nay
Mr. David Peniston, Jr.: Nay
Mr. Matthew Saunig: Nay
Ms. Julie Thompson: Nay

Mrs. Kali Cavanaugh: Yea
Mrs. Jennifer Faust: Yea
Ms. Jenn Jennings: Yea

Board moves to amend Program 3400 Fringe Benefits & Substitutes, to reduce \$256,335 in Negotiations. This motion, made by Ms. Jenn Jennings and seconded by Mrs. Jennifer Faust, Failed.

Mrs. Kali Cavanaugh: Nay
Mrs. Alison Couture: Nay
Dr. Douglas Foyle: Nay
Mr. David Peniston, Jr.: Nay
Mr. Matthew Saunig: Nay
Ms. Julie Thompson: Nay
Mrs. Jennifer Faust: Yea
Ms. Jenn Jennings: Yea

Board of Education approves Program 3400, Fringe Benefits & Substitutes, in an amount not to exceed \$24,834,503. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

The Board moves to amend program 3600, Technology Support Services in the amount of \$640,000, Technology Replacement Program, specifically iPad leasing. This motion, made by Ms. Jenn Jennings and seconded by Mrs. Jennifer Faust, Failed.

Mrs. Kali Cavanaugh: Nay
Mrs. Alison Couture: Nay
Mrs. Jennifer Faust: Nay
Dr. Douglas Foyle: Nay
Mr. David Peniston, Jr.: Nay
Mr. Matthew Saunig: Nay

Ms. Julie Thompson: Nay
Ms. Jenn Jennings: Yea

Board of Education approves Program 3600, Technology Support Services, in an amount not to exceed \$4,303,164. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea
Mrs. Jennifer Faust: Nay

Board approves Board of Education Budget for the 2025-2026 school year in an amount not to exceed \$130,056,213. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea
Mrs. Kali Cavanaugh: Nay
Mrs. Jennifer Faust: Nay
Ms. Jenn Jennings: Nay

6.C. Approval of Monday, December 9, 2024 Regular Board of Education Meeting Minutes
Board approves the Monday, December 9, 2024 Board of Education meeting minutes. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

6.D. Approval of Monday, December 16, 2024 Board of Education Special Hearing Minutes
Board approves the Monday, December 16, 2024 Board of Education Special Hearing meeting minutes. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea

Mrs. Alison Couture: Yea

Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

6.E. Approval of Monday, January 6, 2025 Budget Workshop Meeting Minutes
Board approves the Monday, January 6, 2025 Board of Education Budget Workshop meeting minutes. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea

Mrs. Alison Couture: Yea

Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

6.F. Approval of Wednesday, January 8, 2025 Budget Workshop Meeting Minutes
Board approves the Wednesday, January 8, 2025 Board of Education Budget Workshop meeting minutes. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Ms. Jenn Jennings: Abstain

Mrs. Kali Cavanaugh: Yea

Mrs. Alison Couture: Yea

Mrs. Jennifer Faust: Yea

Dr. Douglas Foyle: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

7. Reports and Discussion

7.A. Glastonbury Education Foundation

Julie Thompson shared the date for the GEF 5K race as Sunday, June 1, 2025. More information will be forthcoming.

8. Committee Reports

The following was shared:

- Alison Couture shared an updated the from Facilities Committee meeting held Monday, January 13, 2025, at 8:00 am.

9. Chairman's Reports

Dr. Foyle reminded the Board of upcoming meeting dates:

- The CIP Workshop - Wednesday, January 15, 2025
- The Annual Town Meeting - Wednesday, January 22, 2025

9.A. Strength and Conditioning Facility State Reimbursement Response

10. Superintendent's Report:

- Dr. Bookman passed around a thank you note to the Board sent by the Central Office staff
- Dr. Bookman reminded the Board of the Calendar Artist Reception scheduled for Monday, January 27, 2025
- Dr. Bookman discussed the Health Reserve Fund

10.A. Self-Insurance Reserve Update, December 2024

10.B. School Enrollment Report, January 2025

10.C. Staff Resignations

10.C.1. Thomas Neagle

10.D. Adult and Continuing Education Courses for Winter/Spring 2025

10.E. Dates to Remember

11. Adjournment

Board moves to adjourn the meeting. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried. The meeting adjourned at 10:08 pm.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Mrs. Jennifer Faust: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

11.A. Please note: It is possible that the Board of Education may go into Executive Session

Respectfully Submitted,

Kali Cavanaugh, Secretary

Approved:



Report to Glastonbury Board of Education

School: Glastonbury High School

Prepared by: Dr. Nancy Bean

Date: January 27, 2025

1. What are some notable school successes that have occurred within this past year?

With numerous academic, service, arts, and athletic achievements, our students inspire us every day to provide the best education possible. These inspirational student achievements include:

- 91% of graduates attending two or four-year colleges and 9% going on to technical school, military, work, or postgraduate programs.
- Seven students nominated as National Merit Semifinalists. Seventeen students recognized as Commended Students.
- Our 8th Grade Open House for the incoming class of 2029 took place in early January. The event was well attended and featured three current GHS students who spoke about their transition to the high school, reflected on their freshmen experience, and shared highlights of their GHS experiences thus far.
- Three State Championships won and twelve conference titles won.
- Three students earned national recognition for their Agriscience Research Projects.
- Three DECA members were invited to compete in the International Convention in Anaheim.
- One Entrepreneurship student placed in the top 25 for the Stock Market Challenge out of 1,318 participants.
- One Architecture design student won 1 of 10 “Thinking outside the Box” Home Builders Association Student Design Challenge awards from 175 entries across the state.
- One student won the National Center for Women & Information Technology (CWIT) Aspirations in Computing Award for Connecticut.
- One Advanced Research Mentorship (ARM) student presented at Quinnipiac University’s Behavioral Science Neuron Conference.
- Twenty-three students were recognized for their writing by the Connecticut Writing Project/The Connecticut Student Writers Magazine Contest, with two students awarded Gold, thirteen students awarded Silver, and eight awarded Honorable Mention.
- One-hundred fifty-seven members of the class of 2024 earned the state’s Seal of Biliteracy.

Glastonbury High School is fortunate to have an outstanding faculty and staff. A few of the honors awarded to them this year include:

- History and Social Sciences teacher and Field Hockey Coach Maureen Perkins was inducted into the Connecticut High School Coaches Association Hall of Fame.
- Math teacher Tom Leisten was chosen to speak at the NCTM National Conference in Seattle and the Building Thinking Classroom Conference in Phoenix.

- The PTSO awarded GHS with six Mini-Grants for a variety of innovative and creative projects. Through these grants, students will have the opportunities to do things such as expand their oral interpersonal communication skills in Spanish; engage in multimodal composition in English classes; participate in team building experiences that foster a sense of community within the FOCUS program; understand how Amazon packaging centers are run with electronics through the use of a VEX Career and Technical Education Workcell Arm; learn about aquaponics and aquaculture through an aquatic turtle bioactive habitat; and explore ways in which encryption methods have evolved as well as understand how these tools can be used to encrypt data.

2. Please share any new school initiatives that were introduced recently.

With the rollout of the sixth-generation district Strategic Plan and the extensive professional learning opportunities offered to staff, our focus has been to implement restorative practices. This professional learning has been well received by our staff and students, and has increased students' feelings of connectedness and community. Teachers report using a variety of restorative techniques in the classroom and we continue to explore ways to implement restorative practices both in and outside of the classroom. We are grateful to our building-based scout team, a group of educators and administrators who are facilitating this learning with our faculty and staff.

Professional Time (PT) groups, which are comprised of a group of 8-10 teachers who represent various departments, meet once a month to discuss a variety of timely topics related to professional growth and student support and engagement. Over the past year, a committee of administrators and teachers came together to examine PT groups and re-vamp the existing model based on feedback and teacher needs. As a result, PLG's (Professional Learning Groups) were launched at the beginning of the 24-25 school year. The PLG's offer opportunities for teachers to collaborate with interdisciplinary colleagues to improve knowledge and skills through collaboration, the exchange of ideas, and reflective dialogue. Additionally, teachers build collaboration and strong relationships among colleagues, discuss pedagogy and new research to expand teacher toolkits for success, and maintain a continual focus on improving outcomes for students (academic, social/emotional, behavioral). Feedback on this new model has been positive.

With the national and local spotlight on student cell phone use and the negative effects in schools, we have worked with district leadership, students, staff, and families to stress the importance of cell phone-free classrooms. Teachers report that this has had a positive impact on student learning, and we continue to work in collaboration to educate students and maintain cell phone-free classrooms.

Our work to implement initiatives aligned with the district's 6th Generation Strategic Goals is ongoing. We continue our focus on maintaining a safe and supportive learning environment for GHS students.

3. Challenges and Opportunities at GHS:

Mental Health - The mental health needs of students and staff continue to be significant. The personal connections our staff members have with students and the support we provide daily are essential. We continue to emphasize and focus on the impact that teachers have on making students feel connected, supported, and engaged. The focus of restorative practices on relationship building has been significant in complementing this work to support the mental health needs of our students and staff.

Our student support center is in its third year, and has continued to grow and provide numerous additional opportunities to students, such as small groups and theme specific lessons and supports based on student needs.

Equity, Diversity, and Inclusion - We continue to examine all aspects of learning and our school community and culture through the lens of EDI. The recent professional learning that our staff engaged in this fall on identifying and interrupting microaggressions has been helpful both in and out of the classroom. We continue to engage students in formal and informal learning opportunities. One formal example of this is the GHS Voices of Change Program for our sophomores that took place in early December. Feedback from the program was very positive from our sophomore students who engaged in this powerful program as participants and our upperclassmen and staff members who participated as student and adult facilitators. Additionally, we are in the process of pursuing a “No Place For Hate” designation through the Anti-Defamation League.

Safety - Building administration continues to work with security to monitor and address vape usage at our school. We have outfitted eleven bathrooms with vape detectors. These devices have reduced vaping in our bathrooms. These devices not only detect the presence of nicotine and THC vapes, but also detect safety issues such as violence and aggression, crowd control, and other serious safety concerns. We continue to work with the Director of Security and Residency to review our safety protocols and update them as needed to ensure the safety of our students and staff.

4. Please highlight the long-term plans that support your school’s interests and needs.

We are preparing to begin the self-study in preparation for our upcoming accreditation through the New England Association of Schools and Colleges (NEASC). The school’s next Accreditation cycle will begin in the fall of 2025 (three years prior to the Decennial Accreditation Visit). The accreditation process and visiting team will be using the new CPS 2023 Standards for Accreditation and accreditation process. Our preparations include reviewing the new Accreditation Standards, and reviewing and revising the core values, beliefs, and vision of the graduate based on research, multiple data sources, as well as district and school community priorities.

We are in the beginning stages of updating and revamping our Program of Studies with a goal of making it more interactive, creating more clear-cut pathways for electives, and supporting a variety of different learning modalities.

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

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Title of Report: Mid-Year Report for School Food Service Department (SFSD)

Board Meeting Date: January 27, 2025

Action: **Report: X** **Information:** **Discussion:**

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For the 2024-25 school year, commodity dollars were allocated as follows: \$60,000 for the Department of Defense (DOD) fruit and vegetable program, processed items (e.g. chicken items, cheese), and brown box items (e.g. frozen vegetables, pasta, and rice). This is our second year operating as part of the Lighthouse Cooperative. Although food costs remain high, joining the co-op has provided us with greater buying opportunities.

Participation in the Connecticut Healthy Food Certification/Connecticut Nutrition Standards provides additional funds to our program. This year we anticipate receiving \$49,000 for this program as compared to previous years funding of \$32,000. This funding is calculated using meal counts from 2 years prior when meals were free and counts were higher than in usual years.

This year we will receive STAR (State Transition Assistance for Reduced Price) funds which have allowed us to continue to extend free breakfast and lunch to students eligible for reduced meals. Breakfast is no longer free for all students, resulting in a 28% decrease in breakfast meals served. We have also seen a 10% decrease in lunch meals served. GEHMS continues to operate under the community eligibility provision (CEP), where all students at that school will continue to receive breakfast and lunch at no cost for the remainder of the year.

Changes to the National School Breakfast and Lunch Program regulations went into effect for this school year, although districts are not required to implement these changes until the 2025-26 school year. These regulation changes include addressing sugar and sodium limits, milk and whole grain requirements, and strengthening Buy American requirements.

We have received Local Food for Schools Incentive Program (LFSIP) funding in the amount of \$22,111. These funds can only be used to purchase local and regionally unprocessed or minimally processed food. The State is launching a new program in conjunction with the UCONN extension that will assign a regional farm to school coordinator to each district. The coordinators will work with districts to connect them to local farms and assist with the procurement and incorporation of local items into the menus.

We have replaced the serving line at Hebron Avenue School. We are in the process of adding an additional walk-in freezer at Glastonbury High similar to the one added at Smith. We also added a single-door freezer at Hopewell. We have been exploring possibilities for reconfiguring our current serving area at the high school which would allow us to expand the menu options offered to students.

Districts are required to assess meal prices annually by completing a paid lunch equity (PLE) form. If the average meal price in the district is less than the target weighted average set by the USDA, the district is required to adjust their weighted lunch price. We will evaluate our operational position at of the end of the fiscal year to see what the required price increase for breakfast and lunch will be for the 2025-26 school year.

We are currently fully staffed. Reconfiguring positions to include district floats has allowed for coverage when staff are absent. The department is also evaluating the need for additional part-time staff at GHS in order to offer increased menu choices.

The composting program is running well in the elementary schools. To date, we have sent 29,320 pounds of compost material to Blue Earth. The goal is to expand this program to Gideon Welles next year.

Submitted By: Jessica D’Agnese
Karen Bonfiglio

Reviewed By: Alan B. Bookman

GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT

Title of Report: Artificial Intelligence (AI) Guidelines

Board Meeting Date: January 27, 2025

Action: **Report: X** **Information:** **Discussion:**

The recent development of AI guidelines reflects our district’s commitment to preparing students for success in an ever-evolving global community. Guided by our strategic plan, these guidelines ensure that the integration of artificial intelligence tools fosters curiosity, supports active learning, and prioritizes the well-being of students and staff.

Recognizing the growing prevalence and transformative potential of AI, Glastonbury Public Schools aims to empower staff and students to harness this technology ethically, responsibly, and purposefully. Our guidelines are rooted in the district’s dedication to high expectations and achievement, while safeguarding critical thinking, foundational skills, and responsible decision-making.

To ensure clarity and appropriate use, the AI guidelines distinguish expectations for two key groups:

- **Students (Grades 6-12):**
Clear boundaries prohibit plagiarism, misinformation, and privacy violations. These guidelines are designed to balance innovation with integrity, helping students leverage AI as a tool for growth when appropriate and approved. A student-facing poster has been created for review and reference in our upper grades.
- **Staff (Grades K-12):**
Educators are expected to model appropriate, ethical use of AI while ensuring that tools meet data privacy requirements and age-appropriate user agreements. Staff are expected to critically evaluate AI tools; follow existing expectations for application/site requests and use; and maintain transparency with colleagues and students about their use of AI.

The guidelines for AI use align with the district’s commitment to ensuring the safe and effective use of technology. They are dynamic by design, acknowledging the rapid development of AI technology and the need for ongoing refinement as usage trends, model policies, and capabilities evolve. The successful implementation of our AI guidelines depends on clear communication and intentional capacity-building efforts:

- **Staff Communication:** The guidelines are shared through district-wide resources, department meetings, and building-based administrative support.
- **Student and Family Communication:** Classroom posters, webpage content, and family-facing resources emphasize shared expectations for responsible AI use. Educators are equipped to facilitate discussions that reinforce these principles.
- **Professional Learning Opportunities:** The district’s teacher leaders, technology coaches, curriculum directors, and technology department staff provide targeted professional learning to support staff in integrating AI tools thoughtfully. Examples include a teacher pilot of vetted AI tools and ongoing participation in a professional learning series hosted by the Connecticut Association of Schools (CAS).

As AI continues to evolve, so too will our district’s guidelines. Glastonbury Public Schools remains committed to ongoing collaboration with educators, families, and professional organizations to ensure that AI is a force for innovation while preserving the district’s unwavering dedication to active learning, high expectations, and well-being of all students.

Submitted By: Kate Lund

Reviewed By: Alan B. Bookman

GLASTONBURY PUBLIC SCHOOLS

GenAI

AI's purpose in our schools is to enhance, not replace, the effort put into teaching and learning.



Follow these Steps to Use AI...

1. **Ask** the teacher FIRST to see if you can use GenAI on the assignment or task
2. **Track** your AI use by inserting your AI conversation into a Google document (copy/paste or screenshot)
3. **Cite** the tool when you submit your assignment



If approved, use AI for...

Practice and Feedback

practicing, grammar checks, revisions

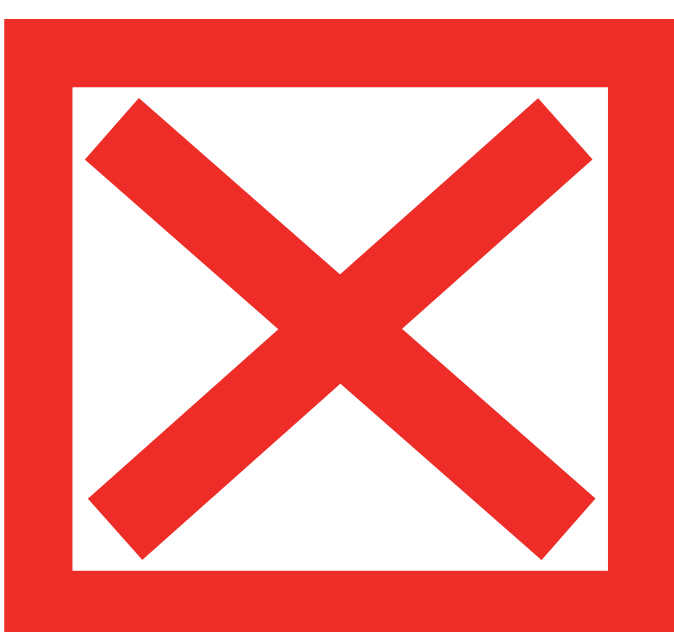
Personalized Learning

tutoring, concept break-down, summarizing

Organization & Planning

creating outlines and frameworks

Don't use AI to...



Plagiarize

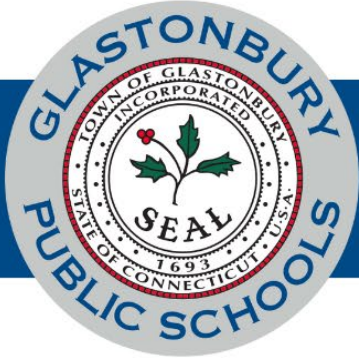
submitting work entirely created by AI without disclosure or using AI to rephrase existing content without citation

Misinform

relying on AI-generated info without verifying accuracy

Violate Privacy

inputting personally identifiable or confidential info into AI systems



Amanda Robustelli-Price
Director of World Languages/ML
Glastonbury Public Schools

628 Hebron Avenue, P.O. Box 191
Glastonbury, CT 06033
robustellipricea@glastonburyus.org
860-652-7954

TO: Alan B. Bookman, Scott Hurwitz, Kate Lund, Kimberly Brown, Directors, Principals, and Assistant Principals

FROM: Amanda Robustelli-Price, Director of World Languages/Multilingual Learners
Debbie Howard, Multilingual Learner Program Coordinator

DATE: December 20, 2024

RE: Student Languages and Immigrant Survey Information

Each year we complete reports for the Connecticut State Department of Education regarding the languages of all students in the school system as well as the number of students who are immigrants. Attached are:

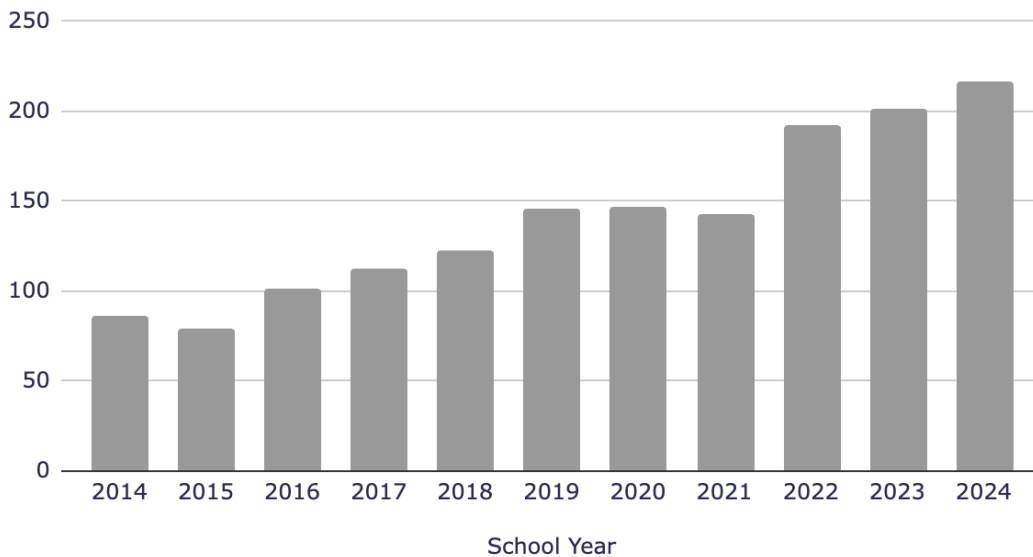
- a) The data by school as of October 1, 2024.
- b) A summary chart of information from October 2014-October 2024.

Some interesting/significant trends:

1. This year as of October 1, 2024, there were 91 immigrants in the district. Last year there were 80 immigrants. This year, Glastonbury High School is the school with the largest number of immigrant students, with 26 immigrant students.
2. As of October 1, 2024, we had 217 students in our Multilingual Learner Program. This means that all the other students with a dominant language other than English (447) are proficient speakers of English. Last year, as of October 1, 2023, we had 201 students in our Multilingual Learner Program. In the last ten years, our number of students in the Multilingual Learner Program has gone from 86 to 217, a 154% increase over ten years.
3. This year, there are 54 different languages represented in the Glastonbury School System. Last year there were 55 different languages.
4. The seven largest language groups represented are Spanish, Mandarin, Korean, Tamil, Hindi, Arabic, and Telugu. These groups represent 64% of our total number of students with a dominant language other than English.
5. All schools have students with languages other than English. The following table shows the number of students with a dominant language other than English and the languages represented at each school.

School	Number of Students with a Dominant Language Other Than English	Languages Represented
Buttonball	79	Arabic, Bengali, Bosnian, Greek, Gujarati, Hindi, Kannada, Korean, Lao, Malayalam, Mandarin, Marathi, Portuguese, Punjabi, Spanish, Tagalog, Tamil, Twi/Fante, Urdu, Wu
Eastbury	11	Albanian, Gujarati, Hindi, Portuguese, Spanish, Tamil
Hebron Avenue	50	Albanian, Arabic, Cantonese, French, Gujarati, Hindi, Hungarian, Japanese, Kannada, Korean, Malayalam, Mandarin, Nepali, Pashto, Tamil, Telugu, Polish, Portuguese, Spanish
Hopewell	38	Arabic, Bengali, Hindi, Japanese, Korean, Mandarin, Punjabi, Sinhalese, Spanish, Tagalog, Tamil, Telugu, Urdu
Naubuc	92	Albanian, Arabic, Farsi, French, German, Gujarati, Hindi, Korean, Lao, Malayalam, Mandarin, Marathi, Portuguese, Punjabi, Romanian, Russian, Serbo-Croatian, Sinhala, Spanish, Tamil, Telugu, Thai, Turkish, Urdu, Vietnamese
Nayaug	42	Arabic, Bosnian, Cantonese, Ewe, Gujarati, Japanese, Korean, Mandarin, Polish, Portuguese, Spanish, Tamil, Urdu
Gideon Welles	63	Albanian, Arabic, Creole-Haitian, Greek, Gujarati, Hindi, Japanese, Korean, Malayalam, Mandarin, Marathi, Polish, Spanish, Tamil, Telugu, Tulu, Turkish, Urdu, Vietnamese
Smith Middle School	112	Albanian, Arabic, French, German, Gujarati, Hindi, Hungarian, Italian, Japanese, Kannada, Korean, Malayalam, Mandarin, Marathi, Portuguese, Russian, Sindhi, Spanish, Swedish, Pilipino, Tamil, Telugu, Tulu, Turkish, Urdu, Vietnamese, Wala
Glastonbury High School	177	Akan, Albanian, Arabic, Bengali, Fante, Farsi, Finnish, French, Georgian, German, Greek, Gujarati, Hindi, Japanese, Kannada, Khmer, Korean, Lao, Malayalam, Mandarin, Marathi, Nepali, Polish, Portuguese, Romanian, Russian, Spanish, Swedish, Tagalog, Tamil, Telugu, Turkish, Ukrainian, Vietnamese

of Students in ML Program on October 1

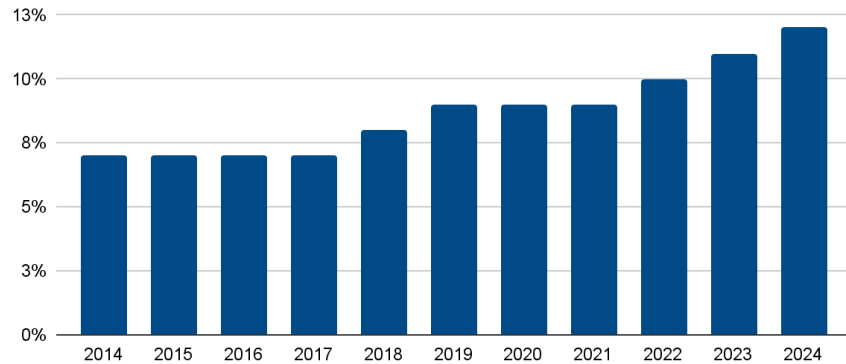


The Variety of Languages Spoken in Glastonbury's Schools

A Comparison: 2014-2024

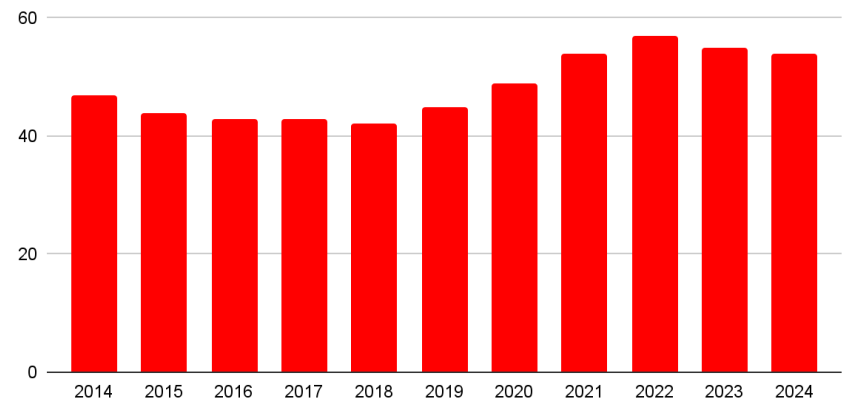
	October 2024	October 2023	October 2022	October 2021	October 2020	October 2019	October 2018	October 2017	October 2016	October 2015	October 2014
Number of Students with a Dominant Language Other Than English	664	619	587	523	506	503	476	435	442	427	426
Percent of Total Population	12%	11%	10%	9%	9%	9%	8%	7%	7%	7%	7%
Number of Different Languages Represented	54	55	57	54	49	45	42	43	43	44	47
Language Groups Most Frequently Represented	Spanish 145 Mandarin 91 Korean 47 Tamil 43 Hindi 39 Arabic 35 Telugu 25	Spanish 135 Mandarin 96 Korean 40 Arabic 36 Hindi 36 Gujarati 23 Telugu 23	Spanish 121 Mandarin 94 Korean 38 Hindi 31 Arabic 24 Telugu 23 Gujarati 21	Spanish 113 Mandarin 80 Arabic 32 Korean 29 Telugu 26 Hindi 23 Tamil 23	Spanish 112 Mandarin 68 Arabic 36 Korean 36 Telugu 23 Gujarati 21 Tamil 21	Spanish 110 Mandarin 67 Arabic 33 Korean 33 Telugu 25 Hindi 22	Spanish 103 Mandarin 59 Arabic 30 Korean 28 Telugu 26 Hindi 24	Spanish 91 Mandarin 56 Arabic 30 Korean 27 Hindi 23 Telugu 21	Spanish 91 Mandarin 57 Arabic 32 Korean 32 Telugu 23 Vietnamese 16	Spanish 84 Mandarin 54 Korean 39 Telugu 24 Arabic 21 Vietnamese 20	Spanish 78 Mandarin 66 Korean 37 Vietnamese 24 Telugu 24 Gujarati 19 Arabic 18

% of Total Population / Student Population with a Dominant Language Other than English



October / School Year

Number of Different Languages Represented



October / School Year

1. Total Number of Suspensions by Month	3	20	19	13	16						
In-School	2	19	15	13	13						
Out-of-School	1	4	4	1	4						
2. No. of 1 Day Suspensions											
3. No. of 2-4 Day Suspensions	0	12	15	7	11						
4. No. of 5-10 Day Suspensions	3	8	4	8	5						
5. * No. of Different Students Suspended for the Month	3	19	19	11	15						
6. * No. of Different Students Suspended this Year (Cumulative)	3	22	38	47	59						
7. * No. of Different Students Suspended More than Once this Month	0	1	0	2	1						
8. * No. of Students Suspended More than Once this Year (Cumulative)	0	1	4	7	8						

Revised 11.15.05

*See Reverse Side

The building administrator reviews suspension notices. Copies of all suspension notices detailing the problem and the consequences are sent to the Superintendent. This information is reviewed in compliance with special education legislation and may result in a student's program being modified by a school team when appropriate.

5. No student is counted more than once per month.
6. No student is counted more than once during the school year. This number is cumulative.
7. Only students who have been suspended on more than one occasion this month are included.
8. This is a cumulative number and represents the number of students suspended more than once during this school year.

1. Total Number of Suspension by Month	0	3	1	5	8						
In-School	0	3	1	5	7						
Out-of-School	0	0	0	0	1						
2. No. of 1 Day Suspensions	0	0	0	0	0						
3. No. of 2-4 Day Suspensions	0	3	1	5	7						
4. No. of 5-10 Day Suspensions	0	0	0	0	1						
5. * No. of Different Students Suspended for the Month	0	3	4	5	8						
6. * No. of Different Students Suspended this Year (Cumulative)	0	3	4	9	15						
7. * No. of Different Students Suspended More than Once this Month	0	0	0	0	0						
8. * No. of Students Suspended More than Once this Year (Cumulative)	0	0	0	0	2						

The building administrator reviews suspension notices. Copies of all suspension notices detailing the problem and the consequences are sent to the Superintendent. This information is reviewed in compliance with special education legislation and may result in a student's program being modified by a school team when appropriate.

5. No student is counted more than once per month.
6. No student is counted more than once during the school year. This number is cumulative.
7. Only students who have been suspended on more than one occasion this month are included.
8. This is a cumulative number and represents the number of students suspended more than once during this school year.