



REGULAR BOARD OF EDUCATION MEETING

Monday, March 14, 2022 7:00 PM

MEETING ONLINE-ZOOM Please use the link below to join the webinar:

<https://glastonburyus-org.zoom.us/j/86906828095?pwd=SWt6dTFOeE14SjBxTU5UWkRvSzVDUT09>
Passcode: 621801, Or Telephone: US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 , or +1 253 215 8782 or +1 346 248 7799
Webinar ID: 869 0682 8095

1. Call to Order
2. Pledge of Allegiance
3. Awards and Recognition
 - A. Congressional App Challenge: Rahul Jayachandran, Niteesh Kalangi and Jude Ramanan
 - B. Heather Newandee and Nicole Wijendra-2022 NCWIT Award for Aspirations in Computing
4. Student Representatives' Report
 - A. Ben Wilkinson, Class of 2022
 - B. Jade Wong, Class of 2023
5. Informal Session for Public Comment
6. Business Requiring Action
 - A. Acceptance for First Reading Board of Education Planning Framework 2022-2023
 - B. Approval of a Tuition Waiver for five (5) Out of Town Staff Members' children to continue to attend Glastonbury Public Schools
7. Reports and Discussion
 - A. School Report
 1. Hopewell School
 2. Naubuc School
 - B. State Mandated Testing 2022
 - C. Glastonbury Education Foundation
8. Approval of Minutes
 - A. Meeting Minutes of February 28, 2022
9. Committee Reports
10. Chairman's Reports
 - A. Board of Education Award of Distinction

11. Superintendent's Report

- A. School Enrollment Report, March 1, 2022
- B. Self Insurance Reserve Update February, 2022
- C. Dates to Remember

12. Adjournment

- A. Please note; It is possible that the Board of Education may go into Executive Session

Public Comments for BOE Meeting (Responses) 2022

| Timestamp | Your Full Name | Your STREET Address | Your Comment to be attached to the agenda of the next Glastonbury Board of Education meeting. NOTE: This field accepts up to 2500 characters. Please submit a second response to this form if you require additional text. |
|--------------------|----------------|---------------------|---|
| 3/13/2022 20:15:13 | Daniel Ortiz | 370 Thompson Street | <p>Good evening all, I would like to know the science behind continuing with zoom meetings. It is time to move forward and return to in person meetings. The board has used covid-19 long enough as an excuse, it's time to see your constituents in person. I would like to know why Dr. Bookman and school nurses thought it was ok to send home medical devices (covid test kits) with our children, when it is not allowed for my son to bring his life saving medical device (EpiPen) to school on his own. I have been told not to send him to school with his medical device and rather I have to hand deliver it to the school nurse, I find that odd. Lastly, when are the two board members going to take responsibility for their actions and step down from their public positions. Thank you and God Bless America!!</p> |

BOE PLANNING FRAMEWORK 2022-2023sy

DRAFT

The following planning topics are proposed for the school year with the understanding that this schedule remains flexible. This list does not preclude adding items to the agenda, but instead serves as a basis for year-long planning.

AUGUST 2022

- End of Year Financial Reports and Final Budget Transfers for 2021-2022
- Transfer of Funds and Expenditures of Funds 1% non-lapsing account
- School Food Service Report
- LINKS update
- Student Activities Report
- SRBI/PBIS End of Year Report
- School Report Newsletter
- Opening Day Celebration/Convocation
- New Teacher Orientation

SEPTEMBER 2022

- Update on CIP and other Maintenance Projects
- Establish Date for Graduation 2023
- STEAM Update
- Revision to the 2022-2023 School Calendar
- Status Report of Enrollment
- Opening of School Report
- Opening Days Professional Development
- Board of Education Policy Updates
- Summer Professional Development Review
- Summer Enrichment Camps Report
- Budget Planning Begins
- Program Reports Begins
- Approval of Submission of CABA BOE Recognition Award
- Fall Professional Development
- Approval of submission of Consolidated Grant Application 2022-2023
- Scholastic Aptitude Test (SAT) and Advanced Placement Results (AP)
- Post-Secondary Planning Graduating Class 2022
- State Summative Assessment Results (SBAC, NGSS)
- Update on Early Learning Center

OCTOBER 2022

- Update on Town Budgetary Process
- Program Reports Continue
- Curriculum Review Reports
- Employee Recognition Event
- Board of Education Policy Updates
- October Budget Revisions
- Capital Improvement Projects (CIP) Review and Recommendations (2024-2028)
- Approval District TEAM Mentors
- Approval of Submission of Title ELL Title III Grant
- Approval of Submission of Title IV Grant
- Approval of Submission of STARTALK Grant
- Professional Development Curriculum Council Report and Calendar 2022-2023 (Oct)
- Strategic Action Plans 2022-2023

NOVEMBER 2022

Acceptance Program of Studies- Glastonbury High School and Smith Middle School
School Report Newsletter
Setting CIP Priorities
Election Day Professional Development
Veteran's Day Celebrations
Review Programs of Study – Glastonbury High School and Smith Middle School
Curriculum Council Update Including Calendar of Review
Budget Planning Continues
Program Reports Completed
Board of Education Budget Workshop Dates
Board of Education Meeting Dates 2024-2025
Strategic Action Plan Review
Approval of Perkins Vocational and Technical Education Grant

DECEMBER 2022

Receive Superintendent's proposed 2023-2024 Budget
Diversity, Equity and Inclusion Update
Magnet School Participation
Approve Programs of Study – Glastonbury High School and Smith Middle School
Board of Education Policy Update

JANUARY 2023

Budget Workshops
Review and Approval of Board of Education Budget for 2023-2024
Capital Improvements Projects (CIP) Workshop with the Town Council
Town Meeting on Town/Education 2023-2024 Budget Proposal
Approval to Go Out for School Bus Bids
School Food Service Mid-Year Report
School Reports
Open Choice Participation 2023-2024
Adult and Continuing Education Courses for Winter/Spring
Board of Education Ethics Training (January 2023)
2024-2025 Glastonbury Public Schools Calendar
2025-2026 Glastonbury Public Schools Calendar

FEBRUARY 2023

Workshops BOE, Town Council and Board of Finance to Review Education Budget
School Report Newsletter
School Reports
Summer Enrichment Camps
Teacher Education and Mentoring Report (TEAM)

MARCH 2023

School Reports
Board of Education Policy Updates
Recruitment/Hiring
Approval District TEAM Mentors
Non-Renewal of Teachers' Contracts in Accordance with CT Statutes 10-151
Approval Board of Education Planning Framework
Approval of Town Council Budget for Education and CIP
State Mandated Testing Schedule 2023
Next Generation Accountability Results (moved to March)
Spring Professional Development

APRIL 2023

School Reports
2022-2023 Education Budget Revisions
Non-Renewal Long Term Substitutes Agreement
Non-Renewal of Teachers' Contracts in Accordance with CT Statutes 10-151
Student Participation through Lottery for Magnet Schools
Board of Education Policy Updates
Recruitment/Hiring Continues
Approval of April Budget Revisions
IDEA B Grant Approval
TEAM Process and Training Report

MAY 2023

Approval of IDEA Grant for 2023-2026
School Reports Newsletter
GEHMS Contract Expires June 2023
Superintendent's Evaluation
Recruitment/Hiring Continues
Healthy Foods Certification
Board of Education Policy Updates
Board Self-Evaluation
Recognition of Certified Retirees
Capital Improvement Projects Update (CIP)
ED 165 (Profile and Performance Report)
Approval of Submission of Confucius Classroom Program Grant
Approval of Open Choice Expenditures

JUNE 2023

Graduation Celebration, 2023
Summer Professional Development Report
Glastonbury/East Hartford Elementary Magnet School Financial Report/Budget Approval
Recruitment/Hiring Continues
Children of Out of Town Staff Members Tuition
Board of Education Policy Updates
Approval of Non-Affiliated Wage Increases
Elementary School Staffing Adjustments
50th Class Reunion Breakfast
Superintendent's Contract
Teacher Evaluation Update

JULY 2023

Recruitment/Hiring Continues
School Report Newsletter
Technology Annual Report
Board of Education Policy Updates
Summer Professional Development Report
Elementary School Staffing Adjustments
Board of Education Policy Updates
Adult and Continuing Education Courses Fall
LINKS Update
CIP Projects Update

Children of Out-of-Town Board of Education Employees

The Board of Education believes that permitting the children of its non-resident employees to attend its schools may be advantageous in its recruitment efforts. This may be especially beneficial as the district competes for certain highly competitive teaching, administrative and support positions. Accordingly, the children of Board of Education employees who live out-of-town may attend the Glastonbury Public Schools at a special tuition rate approved annually by the Board.

All requests to be included in this program must be endorsed by the superintendent and submitted to the Board for approval. Under normal conditions, students will be accepted only at the beginning of the school year. Notification of acceptance and tuition amount will be sent to out-of-town staff after Board approval. Attendance will be permitted only on a space available basis determined by the superintendent. The parent/guardian will be responsible for transportation to and from school.

The Board of Education instructs the superintendent/ designee to set the tuition for this program annually at 50% of the district's per pupil cost as published in the most recent Profile and Performance Report (PPR) produced by the Connecticut Department of Education. In addition, any costs for additional services required under an IEP or 504 Plan will be paid by the employee.

Children approved for inclusion in this program prior to the start of the 2006-2007 school year will continue to pay a tuition based on the formula for tuition in place in 2005-2006.

Policy

Adopted: March 10, 1986

Revised: April 19, 1993

Revised: October 7, 1996

Revised: January 24, 2005

Revised: September 26, 2005

Revised: June 25, 2012

Revised: April 21, 2014

Revised: March 11, 2016

Tuition Fees

Where tuition is charged for non-resident pupils who attend the Glastonbury Public Schools, it is established annually by the Board of Education.

In the case of students attending our vocational agricultural program, tuition is calculated using the formula mandated in section 10-6 of the Connecticut General Statutes.

Students enrolling in the district's schools whose parents/guardians intend to but have not yet become Glastonbury residents may be charged a tuition rate based upon the formula mandated for that purpose found in section 10-186 of the Connecticut General Statutes.

Children of non-resident Board of Education employees who attend Glastonbury Public Schools are charged a tuition based upon a formula explained in Policy 5118.1.

Legal Reference: Connecticut General Statutes

10-65 Grants for construction and operating vocational agriculture centers. Tuition charges.
(amended by PA 04-197)

10-186 Duties of local and regional Boards of Education re school attendance.

(cf. Policy 5118.1 - Children of Out-of-Town Board of Education Employees)

(cf. Regulation 5118 – Residency Requirements)

Policy

Adopted: October, 1981

Revised: September 26, 2005



Report to Glastonbury Board of Education

School: Hopewell School

Prepared By: Twana Shirden

Date: March 14, 2022

1. Notable school successes that have occurred within this past year

- Hopewell School welcomed in-person learning this school year for all students. We continue to provide our students with a safe learning environment.
- Hopewell School welcomed the re-opening of our school Library. It is great to see students in the Library picking out books, reading books and walking down the hallway with a book in their hand.
- The use of technology continues to provide our teachers with a variety of technological resources to enhance instruction. Our students and staff utilize a variety of apps, programs and websites during daily instruction.
- Professional Learning with Gary Petersen, EASTCONN Instructional Specialist. Gary Petersen provides training for K-2 teachers to support the phonics implementation.
- Our LART and PACE continue to collaborate with teachers to provide effective reading and math strategies to all students. The LART and PACE work closely with the teachers to continue the implementation of Heggerty and San Francisco Math.
- Hopewell’s students, staff and parents joined together with Buttonball, Hebron Avenue, Naubuc, and Nayaug elementary schools to celebrate the joy of reading with “One District One Book”. We joined together as an elementary school community to read one book: The World According to Humphrey by Betty G. Birney.
- The social emotional development and wellness of our students and staff continue to be an important area of focus. We continue to utilize the Second Step program in grades K-4 to teach empathy, emotion management, friendship skills and social problem solving and assertiveness. We continue to celebrate our Oreo Star Students once a month during morning announcements for demonstrating positive behaviors and accomplishments aligned to our Hopewell Pledge.

2. New school initiatives that were introduced recently

- The PBIS Committee effortlessly continues to meet the social-emotional needs of all students. At the start of the school year, the committee reviewed the Hopewell Pledge and created activities with books for staff and students about respect.
- Hopewell students and staff celebrated the holidays with Friendship Day. We watched the movie Toy Story, the students wore pajamas, staff dressed as characters from the movie and students participated in writing activities about friendship. We created a bulletin board “At Hopewell School You Got a Friend in Me” to display students great writing pieces.

- Celebrated National Read Aloud Day on February 2, 2022. Our Library Media Specialist provided teachers with activities for the book Change Sings by Amanda Gorman.
- The PBIS Committee continued to provide students with a positive learning environment by providing teachers with activities and books to demonstrate love of school/community, love of family and friends and love of self. Each week during the month of February, students and teachers read books, completed activities and created links on ways to demonstrate love/caring.

3. Challenges and unique school level considerations

- Although our school population continues to grow, we have creatively utilized our space and our 4th grade students have adjusted well as the role models for all students.
- It is important to continue the process of determining the transition for our 4th grade students into 5th grade at Gideon Wells.
- Hopewell's 4th grade students are looking forward to collaborating with Mr. Hulbert and Gideon Wells 5th grade students for Spring events.

4. Long-term plans that support your school's interests and needs

- We have to assess students' academic and social-emotional needs to provide appropriate supports.
- The continuation of in-person supports from Youth and Family services twice a week to meet the social emotional learning of students.
- Will continue to provide teachers, staff and administration with professional development for academic and social emotional support.
- Ongoing grade level meeting with the LART and PACE will help with the delivery of instruction, early intervention and supports for our students.
- It is imperative to continue to establish a positive school climate. We will do what it takes to make sure all students come to school feeling safe, comfortable and supported.



Report to Glastonbury Board of Education

School: Naubuc Elementary School

Prepared By: Michael Litke

Date: March 14, 2022

1. Notable school successes that have occurred within this past year

- Successfully reopening school for all students
 - Held opening staff meeting
 - Dedicated stage, established 'Hart Rules' and read aloud "The Big Umbrella" in honor of Laura Hart. Safely brought all students back into classrooms
 - Shared opening ceremony and read aloud of Susan Laughs, setting a theme of tolerance and mutual respect
 - Reestablishing elements of traditional school day
 - Held specials in dedicated classrooms
 - Reopened library
 - A traditional art show will return this spring
 - Expanded Makerspace
 - Reestablished traditional instructional coaching and intervention models
 - Held in person PTO meetings
 - Reestablished in person professional development through partnership with EastConn
- Technology Integration
 - Teachers were able to apply technology skills they learned throughout the pandemic to further integrate thoughtful and targeted iPad applications
- Supported SEL for Students and Staff
 - Held Continued implementation of Second Step K-5
 - Continued implementation of recorded assemblies maintaining core elements including: 5th grade Masters of Ceremony, kindergarten flag procession, student council skits, student poems, student video and ending with the SOARING Eagles
- Expanded opportunities for student council
 - Setting school-wide spirit days
 - Setting school-wide charitable drives
- Expanded opportunities for Production Crew
 - Videos for virtual assemblies
- Expanded opportunities for Writers Word and Editorial Board
 - Shared poetry drives and publishing opportunities
- Reestablishment of adult mentor program

2. New school initiatives that were introduced recently

- Adoption of new instructional tools
 - Expanding San Francisco Math pilot program to additional grades
- Implemented an accelerated intervention model to meet the instructional needs of students in literacy and math
- STEAM
 - STEAM Month
 - Integration of 3D Printer in the Eureka Lab

3. Challenges and unique school level considerations

- Meeting the educational, social and emotional needs of students during pandemic
- Losing a beloved and exemplary educator
 - Supporting staff, students and family

4. Long-term plans that support your school's interests and needs

- Capitalize on things we've learned from the pandemic
 - Seamless technology integration
 - Accelerated intervention/support model
 - Use and expansion of outdoor space
- Prospect of building renovation

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

Title of Report: State Mandated Testing 2022 Update

Board Meeting Date: March 14, 2022

Action:

Report: X

Information:

Discussion:

With the onset of the COVID-19 pandemic in March of 2020, the federal government provided a waiver to the State of Connecticut Department of Education and canceled all standardized testing for the spring of 2020. Last school year the State Department of Education required districts to assess students. However, due to the fact that many students were still learning remotely, participation was not counted towards the school performance index. Therefore, during the 2020-2021 school year districts had the ability to accommodate parent requests to “opt out” of state mandated testing without penalty. This provided flexibility for districts to offer the tests in small groups, in a fully remote option or in alternative settings.

This year, testing is fully reinstated, in the state of Connecticut, with no waivers or reduced penalties for participation provided to school districts. Testing this year includes the Smarter Balance Assessment for grades 3-8 and the Next Generation Science Assessment in grades 5, 8, and 11. In addition, all juniors will take the SAT on March 23rd. This is the first year that the test will be administered digitally. All of the assessments are administered through a secure browser on the students’ iPad.

Glastonbury Public School students are prepared to take the assessments and we anticipate a smooth administration in all of our buildings. Teachers have begun familiarizing students with the online test tools and assessment format. Our Chief Technology Officer, Chris Macca and his department will be on-site during the scheduled test administration to remedy any technological difficulties that may arise.

At this time, we are planning to test all students between April 20th and May 9th, with make-up assessments to follow for any students that miss an assessment due to an absence.

Submitted By: Cheri Burke

Reviewed By: Alan Bookman

Regular Board of Education Meeting

Monday, February 28, 2022 7:00 PM

MEETING ONLINE-ZOOM

| | |
|--------------------------|---------|
| Mrs. Alison Couture: | Present |
| Dr. Douglas Foyle: | Present |
| Ms. Jenn Jennings: | Present |
| Mr. Ray McFall: | Present |
| Mr. David Peniston, Jr.: | Present |
| Mr. Matthew Saunig: | Present |
| Mr. Evan Seretan: | Present |
| Ms. Julie Thompson: | Present |

Also Present: Alan B. Bookman, Superintendent
Matthew Dunbar, Assistant Superintendent
Cheri Burke, Assistant Superintendent
Citizens and Staff Members, representatives of the press

1. Call to Order

Dr. Foyle called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

2. Pledge of Allegiance

3. Awards and Recognition

3.A. Welles Turner Memorial Library, Children's Department

Dr. Foyle recognized members of the Welles Turner Library Children's Department for their efforts during the pandemic to keep children engaged in reading. A plaque was presented on behalf of the Board.

4. Student Representatives' Report

4.A. Ben Wilkinson, Class of 2022

4.B. Jade Wong, Class of 2023

Student representatives Ben Wilkinson and Jade Wong updated the Board on events at Glastonbury High School.

5. Operations Update

Dr. Foyle reported that he and Julie Thompson were able to be at GHS during the visit from Governor Lamont on February 28, 2022.

Dr. Bookman provided an operations update for the Board and discussed the following topics:

- Recent changes in masking requirements.
- Covid-19 Test kit distribution to students and staff.
- The timeline for changes to the other Covid-19 protocols (ie lunch waves, social distancing, etc).

- Feedback from school principals regarding the first day of optional masking in schools.
- Plans are being made for in-person events with some modifications in order for the events to take place safely.
- All decisions will be made for the conditions at the moment, and protocols may change as dictated by conditions.

Dr. Bookman addressed operations questions submitted via public comments online regarding vaccination of volunteers in the schools, returning lunch waves to the cafeterias only, and maintaining the district Covid dashboard.

6. Informal Session for Public Comment

Jill Durall, 73 Shagbark Road, addressed the Board and spoke in support of in-person meetings and board member accountability.

Pamela Lucas, 145 Moseley Terrace, addressed the Board and spoke in favor of increasing the number of Open Choice seats in our schools.

Deb Carroll, 17 Greenbriar, addressed the Board in support of LGBTQ+ initiatives.

Stephanie Johnson, 50 Smithbrook Terrace, addressed the Board and spoke in support of operations updates on the agenda, providing test kits to students and their families, and asked about the parameters that the Board uses to decide in person or zoom format for meetings.

Heather Simon, 807 Main Street, addressed the Board regarding changes in masking, mental health initiatives, parental decision-making and the in-person meeting format.

Mary LaChance, 281 Cedar Ridge Drive, addressed the Board and thanked the Board for their support of gender-neutral bathrooms. She shared a personal experience with the Board.

Stephen Michaels, 225 Grandview Drive, addressed the Board regarding his dissatisfaction with new hires, a high school assembly program, Covid-19 procedures, board member accountability, diversity efforts, and covid-19 self-tests.

Igor Fuksman, 134 Highwood Drive, addressed the Board regarding the format of Board meetings and board member accountability.

Jacqueline Weiss, 25 Lazy Valley Road, addressed the Board regarding her dissatisfaction with masking in schools.

Bianca Stanescu, no address given, addressed the Board regarding Critical Race Theory and diversity.

Leslie Horst, no address given, addressed the Board and thanked them for their service to the students of Glastonbury.

Jessica Golina, 73 Woodfield Crossing, addressed the Board regarding the comments of some individuals towards Board members. She thanked the Board for their efforts on behalf of the students of Glastonbury.

7. Business Requiring Action

7.A. Staff Resignations (consent)

7.A.1. Alexandra D'Orsi

7.A.2. Stephen Struble

Board accepts the resignation of Alexandra D'Orsi and Stephen Stuble. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. Ray McFall: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Mr. Evan Seretan: Yea
Ms. Julie Thompson: Yea

7.B. Approval of Sabbatical Leave for Dorie Conlon Perugini for the 2022-2023 School Year
The Personnel Committee has met to review this sabbatical request. Mrs. Couture gave an overview of the committee's discussion regarding this sabbatical request.

Board approves Sabbatical Leave for Dorie Conlon Perugini for the 2022-2023 School Year. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Ms. Jenn Jennings: Nay
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Mr. Ray McFall: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Mr. Evan Seretan: Yea
Ms. Julie Thompson: Yea

7.C. Open Choice Participation 2022-2023

Dr. Bookman provided an overview of the Open Choice Participation for 2022-2023.

Board approves sixty-six (66) openings for Open Choice Program participation for the 2022-2023 school year. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mr. Evan Seretan: Nay
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. Ray McFall: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

7.D. Approval of Tuition Based Summer 2022 Enrichment Camps

Cheri Burke provided an overview of the summer camps for the Board. This is a self-funded, paid tuition program that covers costs of supplies, etc. There is no cost to the taxpayers to run these camps.

Board approved the following Tuition Based Summer 2022 Enrichment Camps: Arts and Emotion, Beginner Guitar Camp, Bringing Books to Life, Coding Camp Summer 2022, Coding with Dash & Dot, College & Career Readiness, Getting Silly With STEAM, iCode with the Dash Robot, Learn to Speak Latin, Outside the Box Arts and Crafts, The Glastonbury Training Camp, Let's Talk Spanish Summer Camp 2022, MLL Summer Camp 2022, Chinese Summer Camp 2022, French Summer Camp 2022, Russian Summer Camp 2022 and Spanish Summer Camp 2022. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. Ray McFall: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Mr. Evan Seretan: Yea
Ms. Julie Thompson: Yea

The meeting was recessed at 9:16 pm and reconvened at 9:25 pm.

8. Reports and Discussion

8.A. School Report

8.A.1. Smith Middle School

Jay Gregorski, Principal of Smith Middle School, addressed the Board. He shared notable successes at his school; new school initiatives, challenges and unique school level considerations-as well as long-term plans that will support Smith Middle School's interests and needs.

8.A.2. Buttonball Lane School

Janet Balthazar, Principal of Buttonball Lane School, addressed the Board. She shared notable successes at her school; new school initiatives, challenges and unique school level considerations as well as long-term plans that will support Buttonball Lane School's interests and needs.

8.B. Glastonbury Education Foundation

Julie Thompson provided an update on the Glastonbury Education Foundation for the Board. The Bill Lander's 5k will take place on May 7, 2022 and the Gala will take place on November 22, 2022.

9. Approval of Minutes

9.A. Meeting Minutes of January 24, 2022

Mr. Saunig requested amendments to these minutes as follows:
Committee Reports - Communications Report was provided by Matt Saunig.
Motion to Adjourn was seconded by Ray McFall, not Jenn Jennings.

Motion to approve the meeting minutes of the January 24, 2022 meeting as amended. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea
Mr. Ray McFall: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Mr. Evan Seretan: Yea
Ms. Julie Thompson: Yea

9.B. Meeting Minutes of F.O.I. Workshop, January 31, 2022

Motion to approve the workshop minutes of January 31, 2022. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. Ray McFall: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Mr. Evan Seretan: Yea
Ms. Julie Thompson: Yea

10. Committee Reports

David Peniston provided reports on the EDI Council and RJEK for the Board.

Julie Thompson provided reports on the PTSO and the CREC Council for the Board.

11. Chairman's Reports

Dr. Foyle provided his Chairman's report for the Board.

12. Superintendent's Report

12.A. School Enrollment Report, February 1, 2022

12.B. Student Suspension Report, January, 2022

12.C. Self Insurance Reserve Update, January 2022

12.D. Dates to Remember

Dr. Bookman provided his Superintendent's Report for the Board.

He stated that Board members would have GPS email addresses assigned to them in the near future. He provided an overview of the Self-Insurance Reserve Fund for the Board.

13. Adjournment

The meeting adjourned at 10:33 pm.

Motion to adjourn the meeting. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Mr. Evan Seretan: Yea

Ms. Julie Thompson: Yea

13.A. Please note: It is possible that the Board of Education may go into Executive Session

Respectfully Submitted,

Ray McFall, Secretary

Approved:



CABE Board of Education

Board of Distinction Award

High Standards • Dedication • Team Work

Glastonbury

Board of Education

Spring 2021, Fall 2021

**GLASTONBURY PUBLIC SCHOOLS
GLASTONBURY, CONNECTICUT**

SCHOOL ENROLLMENT March 1, 2022

| Elementary | | Pre-K= 68 | K | 1 | 2 | 3 | 4 | 5 | 6 | Total |
|-------------------------|--|-------------------|----------|----------|----------|----------|----------|----------|----------|--------------|
| Buttonball | | | 61 | 70 | 62 | 78 | 83 | 71 | | 425 |
| Hebron Ave. | | | 74 | 72 | 75 | 76 | 82 | 76 | | 455 |
| Hopewell | | | 82 | 108 | 104 | 89 | 96 | 0 | | 479 |
| Naubuc | | | 76 | 65 | 72 | 75 | 73 | 73 | | 434 |
| Naugaug | | | 69 | 88 | 81 | 83 | 86 | 99 | | 506 |
| Elementary Subtotal | | | 362 | 403 | 394 | 401 | 420 | 319 | | 2298 |
| Gideon Welles | | | | | | | | 93 | 419 | 512 |
| | | K-6 Totals | | | | | | | | 2811 |
| Elementary Total | | | 362 | 403 | 394 | 401 | 420 | 412 | 419 | 2811 |

| Middle | | 7 | 8 | Total |
|---------------------|-----------------|----------|----------|--------------|
| Smith Middle | Middle Subtotal | 430 | 433 | 863 |
| Middle Total | | 430 | 433 | 863 |

| Secondary | | 9 | 10 | 11 | 12 | Total |
|------------------------|--------------------|----------|-----------|-----------|-----------|--------------|
| Glastonbury High | Secondary Subtotal | 466 | 447 | 467 | 481 | 1861 |
| Secondary Total | | 466 | 447 | 467 | 481 | 1861 |

TOTAL 5535

| | |
|--|-------------|
| PRE-K | 68 |
| OUT OF DISTRICT (37 & GHS ALTERNATE PROGRAM 0) | 37 |
| GRAND TOTAL | 5640 |

RECAPITULATION

| GRADE | 3/1/2021 | 3/1/2022 | Change Over Previous Years Enrollment All |
|--|---------------------------------------|---------------------------------------|---|
| | Enrollment All <i>Without M</i> | Enrollment All <i>Without M</i> | |
| Pre-K | 52 | 68 | 16 |
| K | 387 | 362 | -25 |
| 1 | 378 | 403 | 25 |
| 2 | 393 | 394 | 1 |
| 3 | 417 | 401 | -16 |
| 4 | 400 | 420 | 20 |
| 5 | 405 | 412 | 7 |
| 6 | 419 | 419 | 0 |
| Subtotal Elementary | 2851 | 2879 | 28 |
| 7 | 435 | 430 | -5 |
| 8 | 477 | 433 | -44 |
| 9 | 461 | 466 | 5 |
| 10 | 479 | 447 | -32 |
| 11 | 486 | 467 | -19 |
| 12 | 486 | 481 | -5 |
| Subtotal Secondary | 2824 | 2724 | -100 |
| TOTAL | 5675 | 5603 | -72 |
| OUT OF DISTRICT & GHS ALTERNATE | 43 | 37 | -6 |
| GRAND TOTAL | 5718 | 5640 | -78 |

**ELEMENTARY ENROLLMENT BY SCHOOL/BY GRADE/BY CLASS
MARCH 1, 2022**

| | | | | GRADE K | | TOTAL |
|---------------|----|----|----|----------------|----|--------------|
| Buttonball | 14 | 15 | 16 | 16 | = | 61 |
| Hebron | 18 | 18 | 19 | 19 | = | 74 |
| Hopewell | 16 | 16 | 16 | 17 | 17 | = 82 |
| Naubuc | 19 | 19 | 19 | 19 | = | 76 |
| Nayaug | 17 | 17 | 17 | 18 | = | 69 |
| | | | | | = | 362 |
| | | | | GRADE 1 | | |
| Buttonball | 17 | 17 | 17 | 19 | = | 70 |
| Hebron | 17 | 18 | 18 | 19 | = | 72 |
| Hopewell | 21 | 21 | 22 | 22 | 22 | = 108 |
| Naubuc | 16 | 16 | 16 | 17 | = | 65 |
| Nayaug | 21 | 22 | 22 | 23 | = | 88 |
| | | | | | = | 403 |
| | | | | GRADE 2 | | |
| Buttonball | 20 | 21 | 21 | | = | 62 |
| Hebron | 18 | 18 | 19 | 20 | = | 75 |
| Hopewell | 20 | 21 | 21 | 21 | 21 | = 104 |
| Naubuc | 18 | 18 | 18 | 18 | = | 72 |
| Nayaug | 19 | 20 | 21 | 21 | = | 81 |
| | | | | | = | 394 |
| | | | | GRADE 3 | | |
| Buttonball | 19 | 19 | 20 | 20 | = | 78 |
| Hebron | 18 | 19 | 19 | 20 | = | 76 |
| Hopewell | 22 | 22 | 22 | 23 | = | 89 |
| Naubuc | 18 | 18 | 19 | 20 | = | 75 |
| Nayaug | 20 | 21 | 21 | 21 | = | 83 |
| | | | | | = | 401 |
| | | | | GRADE 4 | | |
| Buttonball | 20 | 20 | 21 | 22 | = | 83 |
| Hebron | 20 | 20 | 20 | 22 | = | 82 |
| Hopewell | 19 | 19 | 19 | 19 | 20 | = 96 |
| Naubuc | 17 | 18 | 19 | 19 | = | 73 |
| Nayaug | 21 | 21 | 22 | 22 | = | 86 |
| | | | | | = | 420 |
| | | | | GRADE 5 | | |
| Buttonball | 17 | 18 | 18 | 18 | = | 71 |
| Gideon Welles | 22 | 22 | 24 | 25 | = | 93 |
| Hebron | 18 | 19 | 19 | 20 | = | 76 |
| Naubuc | 18 | 18 | 18 | 19 | = | 73 |
| Nayaug | 19 | 19 | 20 | 20 | 21 | = 99 |
| | | | | | = | 412 |

TOWN OF GLASTONBURY**MEMORANDUM****DEPARTMENT OF ADMINISTRATIVE SERVICES****FINANCIAL ADMINISTRATION**

TO: Board of Finance
Richard J. Johnson, Town Manager

FROM: *JBT* Julie Twilley, Director of Finance & Administrative Services

DATE: March 7, 2022

SUBJECT: Self Insurance Reserve Update February 2022

The attached report summarizes the Self Insurance Reserve fund through February 28, 2022. The total reserve is \$15,902,757 allocated \$3,761,036 and \$12,141,721 between Town and Board of Education, respectively. As of February the fund is experiencing a \$1,424,002 gain for the fiscal year.

There are 6 large loss claims which are defined as any claims that exceed \$50,000. BOE has 5 while the Town has 1 large loss claims. No claims have exceeded the individual Stop Loss limit. The Individual Stop Loss limit is \$200,000 for BOE and \$150,000 for the Town.

Enc.

cc: Dr. Alan Bookman, Superintendent
Karen Bonfiglio, Business Manager

SELF INSURANCE RESERVE FUND

YTD Balances As of: February 28, 2022

| | Town | Education | Total |
|-------------------------------------|--------------------|---------------------|---------------------|
| Contributions | | | |
| Employer | \$3,542,215 | \$8,278,782 | \$11,820,998 |
| Employee | 874,510 | 2,189,618 | 3,064,128 |
| Stop Loss Reimbursement | 63,056 | 90,043 | 153,099 |
| Total Revenues | \$4,479,781 | \$10,558,444 | \$15,038,225 |
| Expenditures | | | |
| Anthem | | | |
| ASO Fees | \$81,283 | \$310,043 | \$391,326 |
| Claims | 2,476,223 | 8,924,697 | 11,400,920 |
| | \$2,557,505 | \$9,234,740 | \$11,792,245 |
| CTCare | | | |
| ASO Fees | - | - | - |
| Claims | 24,052 | 239,252 | 263,303 |
| | 24,051.96 | \$239,252 | \$263,303 |
| Delta Dental | | | |
| ASO Fees | \$11,386 | - | \$11,386 |
| Claims | 119,626 | - | 119,626 |
| | \$131,012 | - | \$131,012 |
| Bank Fees/PCORI Fee | \$1,168 | \$3,815 | \$4,983 |
| CT Prime | 354,364 | 1,000,815 | \$1,355,179 |
| OneDigital Consultant Fees | 13,500 | 54,000 | 67,500 |
| | \$369,033 | \$1,058,630 | \$1,427,663 |
| Total Expenditures | \$3,081,602 | \$10,532,622 | \$13,614,223 |
| Current Year Revenues Less Expenses | \$1,398,179 | \$25,822 | \$1,424,002 |
| Reserve July 1, 2021 | \$2,362,857 | \$12,115,899 | \$14,478,755 |
| Reserve at end of month | \$3,761,036 | \$12,141,721 | \$15,902,757 |

| | Town | | BOE | | Total |
|--|--------------|----|------------|----|------------|
| Reserve at end of month | \$ 3,761,036 | \$ | 12,141,721 | \$ | 15,902,757 |
| Recommended Minimum Reserve ^A | \$ 1,239,554 | \$ | 4,125,707 | \$ | 5,365,261 |
| Variance Over/(Under) Reserved | \$ 2,521,482 | \$ | 8,016,014 | \$ | 10,537,496 |

A. As of February 2022. The next update will be provided in May 2022.