

Board of Education Regular Meeting

Tuesday, May 23, 2023 7:30 PM

Town Campus Hammonasset Room/Zoom, 10 Campus Drive , Madison, CT 06443

I. Call to Order / Attendance

I.A. Pledge of Allegiance

II. School / Community Session

II.A. Public Participation

III. Presentation - Code of Conduct

IV. Presentation - Safety & Security

V. Board Members' Comments

VI. Audience Response to Information Presented
(Ref. Bylaw #9540.10)

VII. Action Item: Motion to enter into Executive
Session to discuss security

VIII. Action Item: Motion to return to Regular
Session

IX. Action Item: Motion to approve the donation of
\$2000 from the Bauer Charitable Trust to
improve the pollinator garden at Daniel Hand
High School.

X. Action item: Motion to approve the \$2000
donation by the Polson PTO to support the
Polson Middle School Grade 8 trip to Holiday
Hill.

XI. Adjournment

XII. The Town of Madison does not discriminate on
the basis of disability, and the meeting
facilities are ADA accessible. Individuals who
need assistance are invited to make their needs
known by contacting the Town ADA/Human
Resources Director, Debra Ferrante, at 203-245-
6310 or by email at ferranted@madisonct.org at
least five (5) business days prior to the
meeting.

MADISON PUBLIC SCHOOLS

2023-2024 CODE OF CONDUCT

DANIEL HAND HIGH SCHOOL



Anthony R. Salutari, Jr., Principal
Brian M. Bodner, Assistant Principal
Melanie A. Whitcher, Assistant Principal

Code of Conduct

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Introduction to the Madison Public Schools Code of Conduct

Madison Public Schools provides a supportive academic environment where students are encouraged to become independent and responsible. Mutual trust and respect among all members of the school community is paramount to a positive and healthy school climate. Each individual in the school community is expected to maintain a proper decorum, while allowing for and tolerating individual differences. To that end, general responsibilities for school personnel and expectations for student behavior are provided below:

SCHOOL PERSONNEL RESPONSIBILITIES

In order to serve the student body well, the school staff has the responsibility to . . .

- provide a safe and productive learning environment;
- be informed about and knowledgeable of school rules and policies, consistent with legal requirements and Board of Education policies;
- maintain discipline in a fair, consistent and equitable manner;
- conduct disciplinary hearings and conferences in an impartial and objective manner; and
- resolve disciplinary problems in a fair, consistent and equitable manner.

Additionally, the Board of Education authorizes its administrative staff to discipline students for conduct defined in this document as infractions of the Code of Conduct.

EXPECTATIONS FOR STUDENT BEHAVIOR

In order to assist the school administration and staff in their efforts to provide a positive, productive school environment conducive to learning, the student body is expected to . . .

- understand that they are responsible for their actions and that inappropriate behavior will not be tolerated;
- be informed about and abide by school and Board of Education rules and policies;
- behave in a responsible and appropriate manner during all school functions held on or off school grounds;
- attend school regularly and be prepared for class by completing daily assignments and make-up work;
- continue to develop a moral and ethical sensibility as well as practice moral and ethical behavior;
- learn about, understand, and respect diversity and differences among all groups; and
- understand, as well as apply, the basic principles of healthful daily living.

Thus, the Madison Public Schools Board of Education expects the highest standards of conduct from all students at all times, whether in school, out of school, or at a school-sponsored activity. Proper student behavior is obligatory and conduct incompatible with or disruptive to the educational process is unacceptable and will be addressed by the school administration and staff accordingly.

GENERAL GUIDELINES FOR STUDENT DISCIPLINE

Student discipline is viewed as a responsibility shared among the students, the school, and the parents/guardians. Parents/guardians are encouraged to play an active role in the education of their children and may be called upon by the school to attend meetings regarding disciplinary infractions. Students who infringe on the rights of others to pursue an education or who violate school policies and regulations will be subject to corrective disciplinary action including ~~but not limited to~~, removal from class, in-school or out-of-school suspension, suspension from transportation privileges, detention, and/or expulsion from school.

For purposes of organizing the consequences for student behavior that is unacceptable, potential infractions have been classified into four broad categories. These four categories are as follows:

- Section I: Infractions or behaviors that jeopardize the health, safety, and welfare of individuals in the school community
- Section II: Infractions that demonstrate a lack of honesty, respect, and courtesy toward individuals in the school community
- Section III: Infractions that demonstrate a lack of respect for personal and public property and possessions
- Section IV: Infractions that demonstrate a lack of respect for maintaining an orderly teaching and learning environment

These categories are not mutually exclusive because the same infraction or behavior can conceivably fall into more than one category. Infractions within each category range from very minor to very serious or major infractions. The behavior/infraction charts list disciplinary consequences and reference relevant Board of Education policies.

Whenever a disciplinary measure is employed, it shall be fair, reasonable, and consistent. No student shall be disciplined on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability, pregnancy, gender identity or expression, or veteran status. ~~race, age, gender, religion, sexual orientation, national origin, ancestry, or disability.~~ The cooperation of every facet of the school community, including staff, students, and parents/guardians, is essential to the maintenance of a positive learning environment in the Madison Public Schools.

Students who are accused of committing an infraction have the right to an informal hearing which is a meeting between a student and the principal or designee at which the student is informed of the reasons for discipline and given an opportunity to respond and explain the situation. School administrators may conduct the informal hearing with students without their parents/guardians being present. In the event of an emergency, which does not allow for an immediate informal hearing, the informal hearing shall be held as soon after the suspension as possible. Parents will be notified of the infraction and resulting disciplinary consequence as soon as feasible.

Disciplinary procedures used in the Madison Public Schools ~~range from informal hearings to expulsion from school. The procedure to be used are dependent depends~~ upon the seriousness of the violation, the specific circumstances of the situation and the individual's overall pattern of behavior. A series of minor infractions committed by the same student can be considered a major infraction, as determined by the school administration, as repeated behaviors can have a demoralizing effect on the general student body and staff and be disruptive to the learning environment. In cases where multiple infractions have been committed by a student, the school administration will investigate each infraction and determine the cause for a specific consequence(s). In addition to the usual school procedures, criminal infractions must also be reported by the school administration to the police.

For additional information, please refer to the Board of Education Policy Manual and due process policies available on the Madison Public Schools' website at www.madison.k12.ct.us.

DEFINITION OF TERMS

The following terms used in the Madison Public Schools Code of Conduct are defined to clarify language for the benefit of students, their parents/guardians, and the extended school community:

- **Area Violation, Unauthorized (Going to Parking Lot or Being Outside the School Without Prior Approval):** *Students are not permitted in unauthorized areas of the school building or campus, including but not limited to (1) an adjacent school campus, (2) unauthorized stairwells/hallways, (3) any area adjacent to the school building including parking lots, and (4) athletic fields/areas without permission.*
Reference Section IV.~~M~~L. in the Behavior/Infraction Charts.
- **Arson:** *Intentional attempt or act of starting a fire in the school on the school bus or on school property.*
Reference Section I.N. in the Behavior/Infraction Charts.
- **Assault:** *Intent to cause physical injury to another person, causing such injury to such person or to a third party; or recklessly causing physical injury to another person; or causing physical injury to another person by means of a deadly weapon, a dangerous instrument, or an electronic defense weapon.*
Reference Sections I.K. and in the Behavior/Infraction Charts.
- **Borrowing, Taking, or Receiving any Item (Including Money) by Force, Threat, or Intimidation:** *Students are prohibited from borrowing, taking, or receiving any item (including money) by force, threat, or intimidation of another student.*
Reference Section III.H. in the Behavior/Infraction Charts.
- **Bullying:** *“Bullying” means an act that is direct or indirect and severe, persistent or pervasive, which:*
 1. *caused physical or emotional harm to an individual;*
 2. *placed an individual in reasonable fear of physical or emotional harm; or*
 3. *infringes on the rights or opportunities of an individual at school.*

Bullying shall include, but need not be limited to, a written, oral or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

“Cyberbullying” means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

“Teen Dating Violence” means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.

Reference Section I.G. in the Behavior/Infraction Charts.

- **Bus Misconduct:** *All students are extended the privilege of riding to and from school and to school activities on the school bus. The bus driver has the responsibility of maintaining orderly behavior of students on school buses and will report, in writing, all misconduct to the transportation services manager and the school administrator. Video cameras may be used to record student behavior on the school bus and videotapes of students’ behaviors may be used to support disciplinary action.*
Reference Section I.A. in the Behavior/Infraction Charts.
- **Cheating:** *“Sharing” student work or collaborating on assignments that should be individually produced; using crib notes during assessments; sharing information about an assessment with students who have not completed the assessment; obtaining or passing unauthorized copies of or information about tests, quizzes, or other course assignments; stealing or unauthorized copying of another student’s answers, homework, notes, or course materials.*
Reference Section II.B. in the Behavior/Infraction Charts.
- **Co-Curricular School Activities:** *Student activities initiated by the instructional staff. Co-curricular activities are designed to provide an opportunity for students to expand their knowledge of related curriculum.*

- **Controlled Substance:** A drug, substance, or immediate precursor identified under schedules I to V, inclusive, of the Connecticut controlled substance scheduling regulations pursuant to Section 21a-243 of the Connecticut General Statutes.
- **Cumulative Offenses:** Specific student offenses which will accumulate from year to year within the grade span, i.e., grades 6-8; grades 9-12.
- **Cutting Classes During the School Day:** Students are expected to attend each of their classes every day unless given permission from the school administrator to be absent from a class for a specific purpose. Reference Section IV.J. in the Behavior/Infraction Charts.
- ~~Cyberbullying: Any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.~~
- **Dangerous Instrument:** Any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, and includes a vehicle and a dog that has been commanded to attack (See also Firearm, Deadly Weapon, and Weapon.)
Reference Section I.O. in the Behavior/Infraction Charts.
- **Deadly Weapon:** Any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon or metal knuckles. A weapon such as a pellet gun and/or airsoft pistol may constitute a deadly weapon if such weapon is designed for violence and is capable of inflicting death or serious bodily harm. In making such determination, the following factors should be considered: design of weapon; how weapon is typically used (e.g. hunting); type of projectile; force and velocity of discharge; method of discharge (i.e. spring v. CO2 cartridge) and potential for serious bodily harm or death. (See also Dangerous Instrument, Firearm, and Weapon.)
Reference Section I.K and I.O. in the Behavior/Infraction Charts
- **Detention - After School:** A consequence that is given to students by teachers or school administrators depending on the infraction and circumstance. Students who are assigned to after school detention must report promptly and have books or study materials to use. In all cases, students will be given 24-hours notice in order to arrange for transportation or to inform employers.
- **Detention - Failure to Serve (Per Infraction):** Failure to serve assigned detention(s) will result in additional detention time. Continued disregard to serve detention(s) may result in suspension from school.
Reference Section IV.K. in the Behavior/Infraction Charts.
- **Detention - Office:** A consequence that is given to students by school administrators for inappropriate behavior or certain infractions. If a student fails to serve an office detention, he or she may be assigned additional detentions or in-school suspension.
- **Detention, Saturday:** A consequence that is given to high school students who have been tardy to class, study hall, or homeroom or have committed certain types of infractions. A parent or guardian will be notified of the Saturday detention. Each student must be prepared to do two to four hours of academic work. If a student fails to use the time in Saturday detention in a constructive manner, he or she may be asked to leave and be subject to suspension. Failure to serve Saturday detention will result in two (2) Saturday detentions and up to one (1) in-school suspension.
- **Detention, Teacher:** A consequence that is given to students by teachers for inappropriate classroom behavior or certain types of infractions. Teacher-assigned detention is typically served after school.
- **Dress Code Violation:** Students are expected to dress in a manner that is suitable for a school environment in accordance with Board of Education Policy #5090.3.1 Student Dress. ~~Furthermore, students should dress so that their~~ Clothing ~~does shall~~ not jeopardize the health or safety of the wearers or others, or cause ~~distraction or~~ disruption of the educational process as determined by the school administration. Clothing advertising drugs or alcohol is inappropriate for school wear. Footwear and shirts must be worn at all times. ~~Clothing should be neat and clean.~~ The wearing of head coverings, except for religious purposes, in the school building is not allowed. Any student dressed inappropriately will not be admitted to class.
Reference Section II.A. in the Behavior/Infraction Charts.
- **Driving Violation:** Unauthorized and/or reckless and/or improper operation of a motor vehicle on school grounds or at any school-sponsored activity.

Reference Section IV.F. in the Behavior/Infraction Charts.

- **Drugs:** Includes, but shall not be limited to, any medicinal preparation (prescription and non-prescription), and any controlled substance whose possession, sale, distribution, use or consumption is illegal under state and/or federal law.
- **Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance Enhancing Drugs, Tobacco, Tobacco Products, Tobacco Paraphernalia Use or Possession of:** Any student in the Madison Public Schools found to be in use, under the influence of, in possession or otherwise to exercise dominion or control over any controlled drugs, controlled substances, drug paraphernalia, as defined in Connecticut General Statutes Section 21a-240, or alcohol~~any drugs, drug paraphernalia, alcohol, inhalants, performance enhancing drugs, or other substances that can cause intoxication, tobacco, tobacco products, tobacco paraphernalia, or nicotine delivering devices~~ during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation shall be subject to disciplinary consequences including expulsion from school and referral to law enforcement officials as appropriate.
 - Reference Sections I.D., I.E., I.L. in the Behavior/Infraction Charts
- **Medical Marijuana**

Although possession and use of marijuana for certain medical conditions, consistent with Connecticut's P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana," is no longer a crime in Connecticut, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug-Free Schools and Communities Act, the use and or possession of marijuana continues to be prohibited while a student is on a school bus, at school, on school grounds or at a school-sponsored activity. The District will continue to enforce its policies regarding controlled substances and any students who violate District policy prohibiting the use, sale or possession of illegal drugs in District facilities and school property will be subject to disciplinary and criminal action.
- **Drugs (Drugs, Alcohol, Inhalants, Performance Enhancing Substances), Sale or Distribution of:** To deliver, sell, pass, share or give any alcohol, drug, or controlled substance, determined to be illegal under state and or federal law from one person to another or to aid in its use. Any student in the Madison Public Schools found to be selling or distributing any controlled substance, controlled drugs, including prescription drugs, alcohol, or performance-enhancing substances during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation, or otherwise off school grounds shall be subject to severe disciplinary consequences including mandatory expulsion from school and referral to law enforcement officials, as appropriate.
 - Reference Section I.M. in the Behavior/Infraction Charts.
- **Drug Paraphernalia:** Equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to all items specified in C.G.S. Section 21a-240(20)(A), such as "bongs," pipes, "roach clips," miniature cocaine spoons, crack cocaine vials,~~tobacco rolling papers,~~ and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances.
 - Reference Section I.L. in the Consequence Charts.
- **Drugs or Substances, Performance Enhancing:** Performance-enhancing drugs, including anabolic steroids, for the purpose of bodybuilding and enhancement of athletic ability and performance. This includes but is not limited to, those performance-enhancing drugs / substances identified on the CIAC comprehensive list including but not limited to the following:
 1. Anabolic Agents, Diuretics, Peptide Hormones and Analogues
 2. Blood doping (the intravenous injection of whole blood, packed red blood cells, or blood substitutes.
 - Reference Sections I.L. and I.M. in the Behavior / Infraction Charts.
- **Due Process:** Unless an emergency exists prior to the suspension of a student, the school administration must inform the student of the reasons for the disciplinary action and provide the student an opportunity to explain the situation (informal hearing). In the event of an emergency, the informal hearing shall be held as soon after the suspension as possible. Recommendation for expulsion must be heard by the Board of Education or by a

hearing officer appointed by the Board of Education, in a formal hearing, consistent with the certain requirements of Conn. Gen. Stat. 10-233d.

- **Electronic Communication Devices, Inappropriate Use of:** The Board of Education supports the use of mobile and personal electronic devices as learning tools. Mobile and personal electronic devices such as smartphones, tablets, and laptops should be an integral part of the educational process. The Board encourages their appropriate use in the classroom or other school settings. Inappropriate use of personal electronic devices (photo/video/audio) on school property is not allowed. The use of mobile and personal electronic devices while at school, and school sponsored activities, is intended to support instruction and as a means of communication under approved circumstances. Use of mobile and personal electronic devices must not disrupt the classroom or harm others.

Reference Section IV.G.F. in the Behavior/Infraction Charts.

- **Emergency Removal from School:** A situation under which continued presence of the student in the school imposes such a danger to persons or property or such a disruption of the educational process that an informal hearing may be delayed until a time as soon after the exclusion of such student as possible.
- **Exclusion:** Any denial of public-school privileges to a student for disciplinary purposes. For some infractions, students will be excluded from co-curricular or extracurricular activities.
- **Expulsion:** Exclusion from school privileges for more than ten (10) consecutive school days provided such exclusion shall not exceed one (1) calendar year. The period of exclusion may extend to the school year following the school year in which such exclusion was imposed. Participation in any school activities for the duration of the suspension/expulsion period whether those events occur on school days, on weekend days, or on holidays and school breaks is prohibited.
- **Extracurricular School Activities:** Student activities initiated through student choice for participation. Extracurricular activities are intended to enhance a student's school experience or satisfy a student's particular interest in a subject, topic, sport, or other activity.
- **False Alarm/Bomb Threat:** The willful act of causing a false fire alarm or making a bomb threat directed at the school, the school bus, or other school property.

Reference Section I.J. in the Behavior/Infraction Charts.

- **Falsifying Signatures, Excuses or Other School Documents, or any Deliberate False Statement Whether Written or Stated:** Students found to have falsified a signature, an attendance excuse or other school documents, or to have made any deliberate false statement, whether written or stated are subject to disciplinary consequences.

Reference Section III.C. in the Behavior/Infraction Charts.

- **Fighting/Physical Altercation/Physical Aggression:** A planned or unplanned encounter which results in a student or students assaulting, or attempting to assault, another individual(s) in a manner that is not reasonably necessary for self-defense.

Reference Section I.I. in the Behavior/Infraction Charts.

- **Firearm:** as defined in 18 U.S.C § 921, means (a) any weapon (including a starter gun) that will, is designed to, or may be readily converted to expel a projectile by the action of an explosive, (b) the frame or receiver of any such weapon, (c) a firearm muffler or silencer, or (d) any destructive device. The term firearm does not include an antique firearm. As used in this definition, a "destructive device" includes any explosive, incendiary, or poisonous gas device, including a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, or any other similar device; or any weapon (other than a shotgun or shotgun shell which the Attorney General finds is generally recognized as particularly suited for sporting purposes) that will, or may be readily converted to, expel a projectile by explosive or other propellant, and which has a barrel with a bore of more than 1/2" in diameter. The term "destructive device" also includes any combination of parts either designed or intended for use in converting any device into any destructive device and from which a destructive device may be readily assembled. A "destructive device" does not include: an antique firearm; a rifle intended to be used by the owner solely for sporting, recreational, or cultural purposes; or any device which is neither designed nor redesigned for use as a weapon. (See also Dangerous Instrument, Deadly Weapon, and Weapon.)

Reference Section I.O. in the Behavior/Infraction Charts.

- **Gambling (Involving the Transfer of Money or Assets):** Students are prohibited from any type of “gambling” activity, which involves the transfer of money or assets, including betting on sports pools, playing poker, or participating in unauthorized raffles. Gambling is an illegal activity and is not permitted in the school building, on the school-provided transportation, or at any school-sponsored activity.
Reference Section IV.NA in the Behavior/Infraction Charts.
- **Graffiti:** The willful defacing of property under the jurisdiction of the Board of Education. Students involved are subject to disciplinary action and/or prosecution. Any student discovered to have engaged in graffiti of school property will make full financial restitution for repair or replacement. The parent / guardian of a minor child responsible for graffiti will be held liable for damages under the provisions of Connecticut State law. Damaged property paid for by the student remains the property of the school.
Reference Section III. D. in the Behavior/Infraction Charts.
- **Hazing:** Any conduct or method of initiation, on or off campus, into any student organization or team, whether on public or private property, which endangers or creates a risk of harm to the physical or emotional health or well-being of any student or person, including any activity that causes or requires an individual to perform a task that is in violation of the law or of school district policies. Such conduct includes, but is not limited to, whipping, beating, branding, forced calisthenics, forced consumption of any food, liquor, beverage, drug, or other substance, or any treatment or forced physical activity that is likely to adversely affect the health or safety of any student or other person, or that subjects such student or other person to emotional stress, including deprivation of sleep or rest, confinement to a restricted area, the threat of ostracism, or extended isolation. Permission, consent, or assumption of risk by an individual subjected to hazing does not in any way sanction or excuse the behavior nor lessen the prohibition contained in this policy.
Reference Section I.F. in the Behavior/Infraction Charts.
- **Hearing - Formal:** A meeting of at least three Board of Education members or a hearing officer appointed by the Board of Education to discuss or act upon a recommendation for student expulsion.
- **Hearing - Informal:** A meeting between a student and the principal or designee at which the student is informed of the reasons for discipline and given an opportunity to respond and explain the situation. School administrators may conduct the informal hearing with students without their parent / guardian being present.
- **Laser Pointers:** Students are not permitted to possess or use laser pointers while on school property, while using school district transportation, or while attending school-sponsored or school-related activities, whether on or off school property unless under the supervision of a staff member and in the context of instruction. Laser pointers will be confiscated.
Reference Section IV.GF in the Behavior/Infraction Charts.
- **Leaving School Grounds without Administrator’s Permission:** Students are not allowed to leave school grounds without the approval of the school administrator. Once present on campus, students are not permitted to leave until the end of their scheduled day. Seniors only may apply for early dismissal at the beginning of each trimester.
Reference Section IV.LK in the Behavior/Infraction Charts.
- **Libelous, Obscene, or Defamatory Materials or Literature, Posting or Distributing:** Students are expected to respect the dignity, rights, and written expression of others and are prohibited from posting or distributing libelous, obscene, or defamatory materials or literature in the school, on the school bus, or at any school-sponsored activity.
Reference Section II.G. in the Behavior/Infraction Charts.
- **Misconduct, Other Serious, as Determined by School Administrator:** In unusual situations, where the student behavior or the infraction is not explicitly included in the Code of Conduct, the school administration reserves the right to administer consequences including but not limited to detention, in-school suspension, out-of-school suspension, exclusion from co-curricular and/or extracurricular activities, and expulsion per Board of Education policy.
Reference Sections I.Q., II.H., III.I., and IV.O. in the Behavior/Infraction Charts.
- **Misconduct Out of School/Conduct Leading to a Felony Arrest or Class A Misdemeanor/Adjudication as a Delinquent or Youthful Offender:** Students are subject to discipline, up to and including suspension and expulsion, for misconduct even if such misconduct occurs off school property and during non-school time. Examples of such out-of-school misconduct that shall result in expulsion include, but are not limited to, the possession of a firearm; the sale or distribution of illegal drugs, controlled substances, and the possession or

use of a deadly weapon or dangerous instrument in the commission of a crime. Students may also be subject to discipline, including expulsion, for out-of-school misconduct that violates a policy of the Board of Education and is considered to be seriously disruptive to the educational process. Upon notification by a municipal police department or division of the state police of the student's arrest, the superintendent may disclose the information to the principal of the school that the student attends. The principal may in turn disclose it to special services staff members for the purposes of assessing the risk of danger posed by the student to himself or herself, to other students, or to the staff. Connecticut law also provides procedures for coordination between the school superintendent and the courts in matters of probation and school attendance.

- **Obscene, Vulgar, Abusive, Inflammatory, or Disrespectful Language, Gesture or Behavior Directed Toward any Staff Member or Student:** Verbal or abusive gestures toward a staff member or student will not be tolerated under any circumstances. Students who exhibit such behaviors will be subject to disciplinary consequences. Reference Section II.D. in the Behavior/Infraction Charts.
- **Parking Violations:** Parking on school property without the appropriate permit or in a reserved space, handicapped space or other designated "no parking" area, or while expelled or serving out-of-school suspension is prohibited. Driving to school and parking on school property is a privilege extended to seniors in good standing only, on a first-come, first serve basis. All students are extended the privilege of riding the bus to and from school. Driving privileges may be lost without benefit of refund for parking infractions. Reference Section IV.E. in the Behavior/Infraction Charts.
- **Physical Contact, Inappropriate (Pushing or Shoving another Student-no physical injury occurs):** Any physical contact which has the potential to result in emotional or physical injury. Reference Section I.B. in the Behavior/Infraction Charts.
- **Plagiarism:** Intentionally or unintentionally presenting another's work as your own; using direct quotes, paraphrases, and specific ideas of another person without explicit citation; obtaining and submitting work from the Internet or other sources as your own; supplying/selling your work, or part of your work to another; inventing/counterfeiting sources; purchasing or copying pre-written papers, etc. Reference Section II.B. in the Behavior/Infraction Charts.
- **Possession/Ignition of Explosives:** Possession and/or ignition of combustible or explosive materials, fireworks, or ignition of any material causing a fire. Possession extends to any materials designed for the ignition of combustible materials, including matches and lighters
Reference Section I.N in the Behavior/Infraction Charts.
- **Racial or Other Discriminatory Slurs:** Unwelcome speech or conduct of an offensive or hostile nature on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability, pregnancy, gender identity or expression, or veteran status
based on an individual's race, color, national origin, sexual orientation, disability or religion is prohibited. Any type of racial or other discriminatory slur, regardless of the intent of the speaker, is unacceptable at school, on the school bus, and / or at school-sponsored activities.
Reference Section II.E. in the Behavior/Infraction Charts.
- **Refusal to Adhere to a Staff Member Directive: Open Defiance of a Teacher or any School Employee:** A refusal to adhere to a staff member's directive and showing open defiance toward a teacher, administrator, or any school employee will not be tolerated.
Reference Section II.C. in the Behavior/Infraction Charts
- **Removal:** An exclusion from a classroom for all or part of a single class period provided such exclusion should not extend beyond ninety (90) minutes or occur more than six times in any year nor more than twice in one week unless such student is referred to the principal or his/her designee and granted an informal hearing.
- **School Days:** Days that school is in session; however, for students who are suspended or expelled, participation in any school activities for the duration of the suspension/expulsion period whether those events occur on school days, weekend days, holidays or school breaks is prohibited.
- **School-Sponsored Activity:** Any activity sponsored, recognized, or authorized by the Board of Education or its administrative agents, including activities both on and off school property.

- **Search and Seizure:** *A student and their effects may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Items subject to search and seizure are further defined in Board of Education Policy #5090.8.1 Search and Seizure and include but are not limited to school lockers, personal vehicles, and other personal property. When required by law, seized items shall be submitted to law enforcement. When there are reasonable grounds to believe that a student is in possession of drugs or any object that is illegal or in violation of any Board of Education policy, there is an obligation on the part of the school personnel to search for and seize such drugs and illegal objects. Such search and seizure may involve school lockers, cars on school property, clothing, purses, book bags, books, and other personal property. All confiscated drugs or other illegal objects will be turned over to the local law enforcement officials.*

- **Sexual Harassment:** *The Madison Board of Education prohibits any form of Sexual Harassment as defined in Policy #5120.4.2.4 Title IX of the Educational Amendments of 1972- Prohibition of Sex discrimination and Sexual Harassment. Sexual harassment includes a wide range of conduct – from pressure or requests for sexual activities to unwelcome sexual comments and innuendo to verbal abuse of a sexual nature. Examples of the type of conduct prohibited include:*

1. Statements or other conduct indicating that a student’s submission to, or rejection of, sexual overtures or advances will affect the student’s grades and/or academic progress or status.
2. Unwelcome sexual attention, flirtations and advances, including verbal comments, sexual invitations and leering, unwelcome touching of an individual.
3. Graphic or verbal commentaries about an individual’s body, and/or the use of sexually degrading words to describe an individual.
4. Displays in the school setting of sexually suggestive objects or pictures, or use of sexually suggestive or obscene comments, invitations, letters, notes, slurs, jokes, cartoons, epithets or gestures.

Reference Section I.H. in the Behavior/Infraction Charts.

- **Student ~~Support Study~~ Team:** *A designated and specifically trained team of school staff members typically including, but not limited to, an administrator, school nurse, ~~guidance school~~ counselor, school psychologist, social worker, and teacher(s).*
- **Substance-Abuse Assessment:** *An evaluation conducted by a professional to determine the student’s overall health and condition in relation to use of a controlled substance or drug.*
- **Suspension - In-School:** *An exclusion from regular classroom activities and co-curricular and extra-curricular activities for no more than ten (10) consecutive school days, but not exclusion from school, provided such exclusion does not extend beyond the end of the school year in which such in-school suspension was imposed. No student shall be suspended more than fifteen (15) times or a total of fifty (50) days in one (1) school year, whichever results in fewer days of exclusion. The administration reserves the right to restrict participation in co-curricular and extra-curricular activities beyond the 10-day academic suspension period when appropriate. A parent/guardian will be notified of the in-school suspension assignment. ~~The student is usually given 24 hours’ notice before being placed in in-school suspension; however,~~ the school administrator reserves the right to assign a student immediately if the circumstances warrant placement.*
- **Suspension - In-School - Failure to Serve or Misbehaving During In-School Suspension:** *Students who do not demonstrate appropriate behavior or are disruptive while serving an in-school suspension have their suspension extended, may be given an additional suspension, and/or may have the remainder of the suspension time served as an out-of-school suspension following an informal hearing as set forth in “Suspensions”.*
Reference Section IV.QN. in the Behavior/Infraction Charts.
- **Suspension - Out-of-School:** *An exclusion from school privileges (academic, co-curricular, and extra-curricular) or transportation services only, for no more than ten (10) consecutive school days, provided such exclusion should not extend beyond the end of the school year in which such suspension was imposed. The Administration reserves the right to restrict participation in co-curricular and extra-curricular activities beyond the 10-day academic suspension period when appropriate. No student shall be suspended for more than ten (10) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless such student is granted a formal hearing. Out-of-school suspension is given to students if the administration determines that the student poses a danger to persons or property or a disruption of the educational process. Out-of-school suspension is for the full 24-hour day(s). Parents/guardians will be informed that the student must*

remain at home during school hours for the period of the suspension. A student may not enter the school grounds or participate in any school activity held either on or off the school grounds at any time during the period of suspension including the weekend, if applicable.

- **Suspension - Out-of-School – Violations of (Trespassing):** Failure to comply with an out-of-school suspension will result in an extension of the suspension or an additional suspension. A student's presence on school grounds while serving an out-of-school suspension can result in notification of trespassing to the local law enforcement officials.

Reference Section IV.A in the Behavior/Infraction Charts.

Suspensions shall be in-school suspensions, unless during the informal (1) the administration determines that the pupil being suspended poses such a danger to persons or property or such a disruption of the educational process that the pupil shall be excluded from school during the period of suspension, or (2) the administration determines that an out-of-school suspension is appropriate for such pupil based on evidence of (A) previous disciplinary problems that have led to suspensions or expulsion of such pupil, and (B) previous efforts by the administration to address such disciplinary problems through means other than out-of-school suspension or expulsion, including positive behavioral support strategies.

- **Tampering with School Records:** Any attempt to change, alter, delete school records, including but not limited to, student permanent records, student non-permanent records, teachers' records, electronic grade book records, etc.

Reference Section III.F. in the Behavior/Infraction Charts.

- **Tardy to Class During the School Day:** Students tardy to class during the school day will be issued passes to class only if there are extenuating circumstances that excuse their tardiness. Teachers will not allow students admittance to class without a tardy pass from the office. All unexcused tardies will be considered as unexcused absences to class and may count towards loss of academic credit, as appropriate to the age and grade level of the student.

Reference Section IV.H. in the Behavior/Infraction Charts.

- **Tardy ~~To~~ School:** Being late to school, class or an activity without permission of school personnel. Students who arrive to school after the designated start of the school day will not be admitted without administrative approval.

Reference Section IV.HG. in the Behavior/Infraction Charts.

- **Technology, Inappropriate Use of Out-of-School:** ~~“Cyber-bullying” and/or In~~appropriate use of technology in the extended school community, even if school technology is not utilized, may be subject to school discipline. Additionally, discipline for off-campus speech (including that on the Internet) is permitted in cases where a student has threatened school staff or other students; or otherwise severely disrupted the educational process

Reference Section III.B. in the Behavior/Infraction Charts

- **Technology, Inappropriate Use of School:** Electronic communications systems which include, but are not limited to, the computers, computer systems, software, electronic access privileges, and networks are the property of the Madison Board of Education and are to be used only for those activities directly related to teaching, learning, and/or management of educational records and data. The equipment, infrastructure, and software are not to be used for personal gain by any student. The computers, computer systems, software, electronic access privileges, and networks provided by the Madison Board of Education shall not be modified or altered by individual users without the authorization of the Superintendent or his / her designee. All users are hereby made aware that all information on the Madison Board of Education's, computer systems, software, and networks is in the public domain, unless specifically protected by Federal or State Law. Users should not assume that any information accessed or stored on the computers, computer systems or networks provided by the Madison Board of Education is private. The Madison Board of Education reserves the right to bypass any or all passwords to determine the activity on any or all of the computers, computer systems, software, electronic access privileges, and networks. The district shall provide student education about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms. Parents are required to annually sign a grade level appropriate Network Use Agreement granting permission for their child to access network resources. Students who violate this policy will be subject to disciplinary action.

Reference Section III.A. in the Behavior/Infraction Charts.

- **Theft or Possession of Stolen Goods:** Stealing another person's possessions is illegal. School administration strongly encourages students to keep expensive items -at home. A student involved in stealing or possession of stolen goods shall receive disciplinary consequences and may be referred to the local law enforcement officials.
Reference Section III.G. in the Behavior/Infraction Charts.

- **Throwing (not permitted):** Throwing snowballs, rocks, sticks and/or similar objects on school property or at school-sponsored events unless expressly permitted to do so by staff.

Reference Section I.P in the Behavior/Infraction Charts

- ~~**Tobacco, Tobacco Products, or Tobacco Paraphernalia, Use or Possession of:** There shall be no ~~smoking or any other~~ use or possession of tobacco or tobacco products or tobacco paraphernalia by students at any time, in any school building, on school-provided transportation, or on school grounds during the school day, or at any time when the student is subject to the supervision of designated school personnel, such as when the student is at any school function, extracurricular event, field trip, or school-related activity such as a work-study program. The definition of "~~smoke~~tobacco" or "~~smoking~~tobacco products" means cigarettes, cigars, snuff, bidis, smoking tobacco, smokeless tobacco, vapor product, nicotine delivering devices, chemicals, or devices that produce the same flavor or physical effect of nicotine substances; and any other tobacco or nicotine innovations.~~the lighting or carrying of a lighted cigarette, cigar, pipe or similar device, nicotine delivering devices or any other tobacco or nicotine innovations.~~~~

Reference Section I.D and I.E. in the Behavior/Infraction Charts.

- **Trespassing and Violations of Out-Of-School Suspensions:** Unauthorized presence on the school premises while school is not in session is considered trespassing. Students are not allowed on school premises without permission after regular school hours or after scheduled activities in which they are participating. Unsupervised after-school activities are not allowed on school premises.

Reference Section IV.A. in the Behavior/Infraction Charts.

- **Truancy:** Parents, guardians, or other persons having control of children between the ages of five and eighteen must assure that their children attend school "regularly during the hours and terms the public school in the district wherein such student resides is in session" per Connecticut General Statutes. Students under eighteen years of age are subject to mandatory attendance laws, unless the student is seventeen years of age and their parent or guardian consents to their withdrawal, and personally appears at the Board of Education offices and signs a withdrawal form indicating such consent. Connecticut law defines "truant" as a student who has four unexcused absences in a month or ten unexcused absences in a year. A student five to six years of age will not be considered truant if the parent or guardian has appeared personally at the Board of Education offices and affirmatively exercised the option of not sending the child to school at five or six years of age. If a parent or guardian of an expelled student chooses not to enroll the student in an alternative educational program, the student shall not be considered truant. Failure to comply with the requirements that children attend the public schools is a violation of law, unless the parent or guardian provides alternative instruction by enrolling the student in a private school or in a home school program after withdrawing the student from the public school if the student has been enrolled. Failure to comply with this policy will result in consequences.

Reference Section IV.B. in the Behavior/Infraction Charts.

- **Vandalism:** The willful destruction or otherwise injuring of property under the jurisdiction of the Board of Education is prohibited. Any student discovered to have committed an act of vandalism of school property will make full financial restitution for repair or replacement. The parent / guardian of a minor child responsible for vandalism will be held liable for damages under the provisions of Connecticut State law. Damaged property paid for by the student remains the property of the school. Any group or school organization responsible for an act of vandalism will be held liable for damages. (See also Graffiti)

Reference Section III.E. in the Behavior/Infraction Charts.

- **Vehicle:** A "motor vehicle" as defined in Section 14-1 of the Connecticut General Statutes, snow mobile, any aircraft, or any vessel equipped for propulsion by mechanical means or sail.
- **Verbal Assault or Threatening Physical Harm:** Any statement or act, oral or written, which can reasonably be expected to induce apprehension of danger or bodily injury or harm to another person, student or staff member.

Reference Section I.C. in the Behavior/Infraction Charts.

- **Visitors to School During the School Day:** *All visitors must check in at the school’s administrative office upon entering the building. Students are generally not allowed to have guests. If an exception is made, permission must be obtained from the school administrator in advance of the scheduled visit. The school administrator reserves the right to restrict the number of visitors at any time during the school day or the school year.*
Reference Section IV.C. in the Behavior/Infraction Charts.
- **Walkouts by Students:** *Leaving school/classes en masse. Students are expected to behave responsibly and respectfully at all times. Students should obey the rules that govern students’ rights of expression regarding issues in the school setting. Therefore, students are discouraged from organizing and / or participating in “walkouts” intended to be disruptive to the educational process. Students’ concerns, interests, and needs regarding issues should be directed to the appropriate staff member or school administration so that resolution to said issues can be sought. Students failing to adhere to these expectations shall be subject to disciplinary consequences.*
Reference Section IV.C. in the Behavior/Infraction Charts.
- **Weapon:** *Any BB gun, any blackjack, any metal or brass knuckles, any police baton or nightstick, any knife, including but not limited to any dirk knife or switch knife, any knife having an automatic spring release device by which a blade is released from the handle, having a blade of over one and one-half inches in length, any stiletto, any knife the edged portion of the blade of which is four inches and over in length, any martial arts weapon or electronic defense weapon, or any other dangerous or deadly weapon or instrument, unless permitted by law under section 29-38 of the Connecticut General Statutes. All students, staff, and visitors, even those who may have a legal permit to carry a weapon, are strictly prohibited from possessing, conveying, using or storing weapons or look-alike weapons on school property, at school-sponsored events, or on school-provided transportation. (See also Dangerous Instrument, Deadly Weapon, and Firearm.)*
Reference Section I.O. in the Behavior/Infraction Charts.

**Section I: -Behaviors/Infractions that Jeopardize the Health, Safety, and Welfare of Individuals in
the School Community**

Behavior/Infraction	Grades 9-12 Consequences
<p><u>I. A.</u> Bus Misconduct</p> <p>Board of Education Policy References: #5090.3.3 Student Conduct on School Buses #5110.4 Student Discipline #5090.3.3.1 Electronic Surveillance</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to Saturday Detention ● potential bus seat assignment ● parent or guardian notification <p>2nd Offense:</p> <ul style="list-style-type: none"> ● suspension of bus privileges for up to 5 days ● parent or guardian notification <p>3rd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● suspension of bus privileges for 10 days up to one year
<p><u>I. B.</u> *Physical Contact, Inappropriate (Pushing, Shoving Another Student – no “serious” physical injury occurs)</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 3 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 1-5 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral
<p><u>I. C.</u> *Verbal Assault or Threatening Physical Harm</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular beyond the academic expulsion period per action of Board of Education

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior/Infraction	Grades 9-12 Consequences
<p><u>I. D.</u> *Possession of Tobacco, Tobacco Products, Tobacco Paraphernalia</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 1-day suspension ● parent or guardian notification ● recommended cessation program <p>2nd Offense:</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● superintendent notification ● referral to Madison Youth Services for information on cessation programs ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>3rd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 4 days suspension ● parent or guardian notification ● superintendent notification ● referral to Madison Youth Services for information on cessation programs ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>I. E.</u> *Using Tobacco, Tobacco Products (Smoking, Chewing Tobacco), or Tobacco Paraphernalia</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 1-2 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● referral to Madison Youth Services for information on cessation programs <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 2-4 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● referral to Madison Youth Services for information on cessation programs
<p><u>I. F.</u> *Hazing</p> <p>Board of Education Policy References: #5090.3.6.1 Hazing #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 3 days suspension parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior/Infraction	Grades 9-12 Consequences
<p><u>I. F.</u> *Hazing (continued)</p> <p>Board of Education Policy References: #5090.3.6.1 Hazing #5110.4 Student Discipline</p>	<p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 5 days suspension parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular beyond the academic expulsion period per action of Board of Education
<p><u>I. G.</u> *Bullying</p> <p>Board of Education Policy References: #5131.911 Bullying Prevention & Intervention #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● potential referral to Student Services Staff ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral
<p><u>I. H.</u> *Sexual Harassment</p> <p>Board of Education Policy References: #5120.4.2.4 Title IX of the Education Amendments of 1972 – Prohibition of Sex Discrimination and Sexual Harassment #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● potential referral to Student Services Staff ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be further excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior/Infraction	Grades 9-12 Consequences
<p><u>I. I.</u> *Fighting/Physical Altercation/Physical Aggression</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 5 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular beyond the academic expulsion period per action of Board of Education ● potential police referral
<p><u>I. J.</u> *False Alarm/Bomb or Other Threat</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. K.</u> *Assault</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior/Infraction	Grades 9-12 Consequences
<p><u>I. L.</u> *Use or Possession of Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance Enhancing Substances</p> <p>-</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline #5121 Chemical Health for Student Athletes</p> <p><u>A student athlete who has been determined to have used, in or out-of-season, androgenic/anabolic steroids or other performance enhancing substances (as defined in 4.12.J) shall be declared ineligible for all CIAC-controlled activities for 180 school days on each occurrence. The 180-school day period of ineligibility commences on the day the CIAC Board of Control makes such determination.</u></p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 10 days in suspension with a recommended administration-specified drug and alcohol assessment, in cooperation with Madison Youth Services. Followed by a recommended administration-specified drug and alcohol program, in cooperation with Madison Youth Services, which must be completed in addition to the core academic program. Full cooperation of student/parent or guardian is required. ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● police referral <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days in suspension, pending expulsion hearing ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● must successfully complete an administration-specified substance abuse education and assessment program, in cooperation with Madison Youth Services ● recommended to Board of Education for expulsion of 30-180 school days ● may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. M.</u> *Sale or Distribution of Drugs: (Drugs, Alcohol, Inhalants, Performance Enhancing Substances)</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline #5121 Chemical Health for Student Athletes</p> <p><u>A student athlete who has been determined to have used, in or out of season, androgenic/anabolic steroids or other performance enhancing substances (as defined in 4.12.J) shall be declared ineligible for all CIAC-controlled activities for 180 school days on each occurrence. The 180 school day period of ineligibility commences on the day the CIAC Board of Control makes such determination.</u></p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension under the supervision of parent or guardian, pending expulsion hearing ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● mandatory expulsion, with administrative recommendation to the Board of Education for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● must participate, along with parent or guardian, in an administration-specified substance abuse counseling/family education program(s), in cooperation with Madison Youth Services ● police referral

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior/Infraction	Grades 9-12 Consequences
<p><u>I. N.</u> *Arson/Ignition/Possession of Explosives</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension under the supervision of parent or guardian ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. O.</u> *Possession of Weapon, Deadly Weapon, Dangerous Instrument, Firearm or Facsimile or Replica of Firearm</p> <p>Board of Education Policy References: #5090.8 Weapons and Dangerous Instruments #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension under the supervision of parent or guardian, pending expulsion hearing ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● recommended to the Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. P. Throwing</u></p> <p><u>Board of Education Policy References:</u> #5110.4 <u>Student Discipline</u></p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● <u>up to 3 days suspension</u> ● <u>parent or guardian notification</u> ● <u>potential police referral</u>
<p><u>I. Q. Other Serious Misconduct in Section I as Determined by the School Administrator</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension ● consequences to be determined on a case by case basis and may lead to expulsion ● parent or guardian notification ● potential police referral

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

**Section II: Behaviors/Infractions That Demonstrate a Lack of Honesty, Respect, and Courtesy
Toward Individuals in the School Community**

Behavior/Infraction	Grades 9-12 Consequences
<p><u>II. A.</u> Student Dress Code Violation</p> <p>Board of Education Policy References: #5090.3.1 Student Dress #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● conference with administrator ● change of inappropriate clothes <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● change of inappropriate clothes ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. B.</u> Academic Integrity: Cheating/Plagiarism</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● student receives zero on assignment ● student is not permitted to make-up the assignment ● up to 2-hour Saturday detention ● parent or guardian, counselor, and administration are informed of the student infraction by the teacher <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences from 1st offense AND students may be subject to disciplinary action, up to 3 days suspension
<p><u>II. C.</u> Refusal to Adhere to Staff Member Directive; Open Defiance of a Teacher or Any School Employee</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. D.</u> Obscene, Vulgar, Abusive, Inflammatory or Disrespectful Language, Gestures, or Behavior Directed Toward Any Staff Member or Student</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 3 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. E.</u> *Racial or Other Discriminatory Slurs</p> <p>Board of Education Policy References: #5020.1 Nondiscrimination #5120.4.2.7 Racial Harassment of Students #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 3 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension under the supervision of parent or guardian ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral

Behavior/Infraction	Grades 9-12 Consequences
<p><u>II. F.</u> “Walkouts” by Students</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. G.</u> Posting or Distributing Libelous, Obscene, or Defamatory Materials or Literature</p> <p>Board of Education Policy References: #5090.4.1 Underground Publications #5090.4.2 Freedom of Speech/Written and Oral Expression #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. H.</u> Other Serious Misconduct in Section II as Determined bBy School Administrator</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension consequences to be determined on a case by case basis and may lead to out-of-school suspension and expulsion ● parent or guardian notification ● potential police referral

Section III: Behaviors / Infractions that Demonstrate a Lack of Respect for Personal and Public Property and Possessions

Behavior/Infraction	Grades 9-12 Consequences
<p><u>III. A. Inappropriate Use of School Technology</u></p> <p>Board of Education Policy References: #5210 Acceptable Use of Computer Equipment and Related Systems, Software and Networks Student Use of the District's Computer Systems and Internet Safety #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be excluded from independent use of school technology ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic exclusion period per action of the Board of Education ● potential police referral
<p><u>III. B. Inappropriate Use of Technology in Extended School Community (Cyberbullying)</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline #5131.911 Bullying Prevention and Intervention</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● police referral
<p><u>III. C. Falsifying Signatures, Excuses or Other School Documents, or Any Deliberate False Statement Whether Written or Stated</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 4-hour Saturday detention ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 2 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>III. D. Graffiti</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 3 days suspension parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● required clean-up and restitution <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● required clean-up and restitution ● potential police referral

Behavior/Infraction	Grades 9-12 Consequences
<p><u>III. E.</u> *Vandalism</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral
<p><u>III. F.</u> Tampering with School Records</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral
<p><u>III. G.</u> *Theft or Possession of Stolen Goods</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior/Infraction	Grades 9-12 Consequences
<p><u>III. H.</u> Borrowing, Taking, or Receiving Any Item (including money) by Force, Threat, or Intimidation</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required ● potential police referral <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension under the supervision of parent or guardian ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required ● may be recommended to Board of Education for expulsion of 30-180 school days ● may be required to attend alternative educational program per Board policy and the expulsion decision ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral
<p><u>III. I.</u> Other Serious Misconduct in Section III as Determined by School Administrator</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension consequences to be determined on a case by case basis and may lead to out-of-school suspension and expulsion ● parent or guardian notification ● potential police referral

Section IV: Behaviors / Infractions that Demonstrate a Lack of Respect for Maintaining an Orderly Teaching and Learning Environment

Behavior/Infraction	Grades 9-12 Consequences
<p><u>IV. A. Trespassing and Violations of Out-of-School Suspensions</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● written/verbal warning and removal from school premises ● may be required to serve extended or additional suspension ● parent or guardian notification ● potential police referral
<p><u>IV. B. Truancy</u></p> <p>Board of Education Policy References: #5080.2 Truancy #5113 Student Attendance: Truancy and Chronic Absenteeism</p>	<ul style="list-style-type: none"> ● credit or promotion may be withheld ● parent or guardian notification ● superintendent notification ● social agencies notified, as appropriate
<p><u>IV. C. Bringing Unauthorized Visitors to School During the School Day</u></p> <p>Board of Education Policy References: 5090.1.4 Student Misconduct in Schools #5100.1.2 Equal Access Act #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● student issued warning ● parent or guardian notification ● visitor must leave school grounds <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● visitor must leave school grounds
<p><u>IV. D. Dining and Assembly Hall Misconduct</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● loss of Dining and Assembly Hall -privileges ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses</p> <ul style="list-style-type: none"> ● additional loss of Dining and Assembly Hall privileges ● up to 10 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education
<p><u>IV. E. Parking Violations</u></p> <p>Board of Education Policy Reference: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● \$10.00 fine <p>2nd Offense:</p> <ul style="list-style-type: none"> ● \$10.00 fine ● after school detention <p>3rd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● \$10.00 fine ● up to 4-hour Saturday detention ● <u>potential</u> loss of future parking privileges

Behavior/Infraction	Grades 9-12 Consequences
<p><u>IV. F. Driving Violations</u></p> <p>Board of Education Policy Reference: #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses</u></p> <ul style="list-style-type: none"> ● <u>up to 3 days suspension</u> ● <u>parent or guardian notification</u> ● <u>potential loss of future parking privileges</u> ● <u>potential police referral</u>
<p><u>IV. G. Inappropriate Use Electronic Communication Devices and Laser Pointers</u></p> <p>Board of Education Policy References: #5090.9 Use of Private Technology Devices by Students #5090.10 Prohibited Use of Laser Pointers #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● possible confiscation of device by staff ● up to and including the following additional consequences: <ul style="list-style-type: none"> - parent or guardian notification and/or parent or guardian pick up of confiscated device - up to 5 days suspension
<p><u>IV. H. Tardy to School-First Class/Period</u></p> <p>Board of Education Policy References: #5080.1 Tardiness #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Unexcused Tardy Referral:</p> <ul style="list-style-type: none"> ● 2-hour Saturday detention ● parent or guardian notification <p>2nd Unexcused Tardy Referral:</p> <ul style="list-style-type: none"> ● 4-hour Saturday detention ● parent or guardian notification <p>3rd and Subsequent Unexcused Tardy Referral(s):</p> <ul style="list-style-type: none"> ● up to 1 day suspension parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may result in a loss of course credit
<p><u>IV. I. Tardy to Class During the School Day</u></p> <p>Board of Education Policy References: #5080.1 Tardiness #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Unexcused Tardy Referral:</p> <ul style="list-style-type: none"> ● assigned detention <p>2nd Unexcused Tardy Referral:</p> <ul style="list-style-type: none"> ● assigned 2 detentions <p>3rd and Subsequent Unexcused Tardy Referral(s):</p> <ul style="list-style-type: none"> ● up to 4-hour Saturday detention ● parent or guardian notification
<p><u>IV. J. Skipping Classes During the School Day</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 2-hour Saturday detention ● parent or guardian notification <p>2nd Offense:</p> <ul style="list-style-type: none"> ● 4-hour Saturday detention ● parent or guardian notification <p>3rd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>IV. K. Failure to Serve Detention</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension

Behavior/Infraction	Grades 9-12 Consequences
<p>IV. <u>LK</u>. Leaving School Grounds Without Administrator’s Permission</p> <p>Board of Education Policy References: #5110.4 Student Discipline #5090.1.4 Student Misconduct in Schools</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 4-hour Saturday detention ● potential loss of parking privileges for one month <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● potential loss of parking privileges for remainder of school year ● parent or guardian notification <p>excluded from all co-curricular and extracurricular activities concurrent with suspension</p>
<p>IV. <u>ML</u>. Unauthorized Area Violation (Being outside the school or in unauthorized areas of the building without prior approval.)</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 2-hour Saturday detention ● parent or guardian notification <p>2nd Offense:</p> <ul style="list-style-type: none"> ● 4-hour Saturday detention ● parent or guardian notification <p>3rd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p>IV. <u>N</u>. Gambling (Involving the Transfer of Money or Assets)</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p>IV. <u>O</u>. Failure to Serve In-School Suspension or Misbehaving During In-School Suspension</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● converting of in-school suspension to out-of-school suspension <p>2nd and Subsequent Offenses</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● converting of in-school suspension to out-of-school suspension
<p>IV. <u>P</u>. Other Serious Misconduct in Section IV as Determined by the School Administrator</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension consequences to be determined on a case by case basis and may lead to expulsion ● parent or guardian notification ● potential police referral

MADISON PUBLIC SCHOOLS

202~~32~~-202~~43~~
CODE OF CONDUCT

WALTER C. POLSON
MIDDLE SCHOOL



Kathryn Hart, Principal
Martha Curran, Assistant Principal

**Code of Conduct
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Introduction to the Madison Public Schools Code of Conduct

Madison Public Schools provides a supportive academic environment where students are encouraged to become independent and responsible. Mutual trust and respect among all members of the school community is paramount to a positive and healthy school climate. Each individual in the school community is expected to maintain a proper decorum, while allowing for and tolerating individual differences. To that end, general responsibilities for school personnel and expectations for student behavior are provided below:

SCHOOL PERSONNEL RESPONSIBILITIES

In order to serve the student body well, the school staff has the responsibility to . . .

- provide a safe and productive learning environment;
- be informed about and knowledgeable of school rules and policies, consistent with legal requirements and Board of Education policies;
- maintain discipline in a fair, consistent and equitable manner;
- conduct disciplinary hearings and conferences in an impartial and objective manner; and
- resolve disciplinary problems in a fair, consistent and equitable manner.

Additionally, the Board of Education authorizes its administrative staff to discipline students for conduct defined in this document as infractions of the Code of Conduct.

EXPECTATIONS FOR STUDENT BEHAVIOR

In order to assist the school administration and staff in their efforts to provide a positive, productive school environment conducive to learning, the student body is expected to . . .

- understand that they are responsible for their actions and that inappropriate behavior will not be tolerated;
- be informed about and abide by school and Board of Education rules and policies;
- behave in a responsible and appropriate manner during all school functions held on or off school grounds;
- attend school regularly and be prepared for class by completing daily assignments and make-up work;
- continue to develop a moral and ethical sensibility as well as practice moral and ethical behavior;
- learn about, understand, and respect diversity and differences among all groups; and
- understand, as well as apply, the basic principles of healthful daily living.

Thus, the Madison Public Schools Board of Education expects the highest standards of conduct from all students at all times, whether in school, out of school, or at a school-sponsored activity. Proper student behavior is obligatory and conduct incompatible with or disruptive to the educational process is unacceptable and will be addressed by the school administration and staff accordingly.

GENERAL GUIDELINES FOR STUDENT DISCIPLINE

Student discipline is viewed as a responsibility shared among the students, the school, and the parents/guardians. Parents/guardians are encouraged to play an active role in the education of their children and may be called upon by the school to attend meetings regarding disciplinary infractions. Students who infringe on the rights of others to pursue an education or who violate school policies and regulations will be subject to corrective disciplinary action including but not limited to, removal from class, in-school or out-of-school suspension, suspension from transportation privileges, detention, and/or expulsion from school.

For purposes of organizing the consequences for student behavior that is unacceptable, potential infractions have been classified into four broad categories. These four categories are as follows:

- Section I:** Infractions or behaviors that jeopardize the health, safety, and welfare of individuals in the school community
- Section II:** Infractions that demonstrate a lack of honesty, respect, and courtesy toward individuals in the school community
- Section III:** Infractions that demonstrate a lack of respect for personal and public property and possessions
- Section IV:** Infractions that demonstrate a lack of respect for maintaining an orderly teaching and learning environment

These categories are not mutually exclusive because the same infraction or behavior can conceivably fall into more than one category. Infractions within each category range from very minor to very serious or major infractions. The behavior/infraction charts list disciplinary consequences and reference relevant Board of Education policies

Whenever a disciplinary measure is employed, it shall be fair, reasonable, and consistent. No student shall be disciplined on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability, pregnancy, gender identity or expression, or veteran status ~~race, age, gender, religion, sexual orientation, national origin, ancestry, or disability~~. The cooperation of every facet of the school community, including staff, students, and parents/guardians, is essential to the maintenance of a positive learning environment in the Madison Public Schools.

Students who are accused of committing an infraction have the right to an informal hearing which is a meeting between a student and the principal or designee at which the student is informed of the reasons for discipline and given an opportunity to respond and explain the situation. School administrators may conduct the informal hearing with students without their parents/guardians being present. In the event of an emergency, which does not allow for an immediate informal hearing, the informal hearing shall be held as soon after the suspension as possible. Parents will be notified of the infraction and resulting disciplinary consequence as soon as feasible.

Disciplinary procedures used in the Madison Public Schools ~~range from informal hearings to expulsion from school.~~ The procedure to be used are dependent ~~depends~~ upon the seriousness of the violation, the specific circumstances of the situation and the individual's overall pattern of behavior. A series of minor infractions committed by the same student can be considered a major infraction, as determined by the school administration, as repeated behaviors can have a demoralizing effect on the general student body and staff and be disruptive to the learning environment. In cases where multiple infractions have been committed by a student, the school administration will investigate each infraction and determine the cause for a specific consequence(s). In addition to the usual school procedures, criminal infractions must also be reported by the school administration to the police.

For additional information, please refer to the Board of Education Policy Manual and due process policies available on the Madison Public Schools' website at www.madison.k12.ct.us.

DEFINITION OF TERMS

The following terms used in the Madison Public Schools Code of Conduct are defined to clarify language for the benefit of students, their parents/guardians, and the extended school community:

- **Area Violation, Unauthorized (Going to Parking Lot or Being Outside the School Without Prior Approval):** *Students are not permitted in unauthorized areas of the school building or campus, including but not limited to (1) an adjacent school campus, (2) unauthorized stairwells/hallways, (3) any area adjacent to the school building including parking lots, and (4) athletic fields/areas without permission.*
Reference Section IV.M.F. in the Behavior/Infraction Charts.
- **Arson:** *Intentional attempt or act of starting a fire in the school on the school bus or on school property.*
Reference Section I.N. in the Behavior/Infraction Charts.
- **Assault:** *Intent to cause physical injury to another person, causing such injury to such person or to a third party; or recklessly causing physical injury to another person; or causing physical injury to another person by means of a deadly weapon, a dangerous instrument, or an electronic defense weapon.*
Reference Sections I.K. and in the Behavior/Infraction Charts.
- **Borrowing, Taking, or Receiving any Item (Including Money) by Force, Threat, or Intimidation:** *Students are prohibited from borrowing, taking, or receiving any item (including money) by force, threat, or intimidation of another student.*
Reference Section III.H. in the Behavior/Infraction Charts.
- **Bullying:** *“Bullying” means an act that is direct or indirect and severe, persistent or pervasive, which: (1) caused physical or emotional harm to an individual; (2) placed an individual in reasonable fear of physical or emotional harm; or (3) infringes on the rights or opportunities of an individual at school.*

Bullying shall include, but need not be limited to, a written, oral or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

“Cyberbullying” means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

“Teen Dating Violence” means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.

Reference Section I.G. in the Behavior/Infraction Charts.

- **Bus Misconduct:** *All students are extended the privilege of riding to and from school and to school activities on the school bus. The bus driver has the responsibility of maintaining orderly behavior of students on school buses and will report, in writing, all misconduct to the transportation services manager and the school administrator. Video cameras may be used to record student behavior on the school bus and videotapes of students’ behaviors may be used to support disciplinary action.*
Reference Section I.A. in the Behavior/Infraction Charts.
- **Cheating:** *“Sharing” student work or collaborating on assignments that should be individually produced; using crib notes during assessments; sharing information about an assessment with students who have not completed the assessment; obtaining or passing unauthorized copies of or information about tests, quizzes, or other course assignments; stealing or unauthorized copying of another student’s answers, homework, notes, or course materials.*
Reference Section II.B. in the Behavior/Infraction Charts.
- **Co-Curricular School Activities:** *Student activities initiated by the instructional staff. Co-curricular activities are designed to provide an opportunity for students to expand their knowledge of related curriculum.*

- **Controlled Substance:** A drug, substance, or immediate precursor identified under schedules I to V, inclusive, of the Connecticut controlled substance scheduling regulations pursuant to Section 21a-243 of the Connecticut General Statutes.
- **Cumulative Offenses:** Specific student offenses which will accumulate from year to year within the grade span, i.e., grades 5-6; grades 7-8; grades 9-12.
- **Cutting Classes During the School Day:** Students are expected to attend each of their classes every day unless given permission from the school administrator to be absent from a class for a specific purpose.
 _____Reference Section IV.J. in the Behavior/Infraction Charts.

~~• **Cyberbullying:** Any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.~~

- **Dangerous Instrument:** Any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, and includes a vehicle and a dog that has been commanded to attack (See also Firearm, Deadly Weapon, and Weapon.)
 _____Reference Section I.O. in the Behavior/Infraction Charts.
- **Deadly Weapon:** Any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon or metal knuckles. A weapon such as a pellet gun and/or air soft pistol may constitute a deadly weapon if such weapon is designed for violence and is capable of inflicting death or serious bodily harm. In making such determination, the following factors should be considered: design of weapon; how weapon is typically used (e.g. hunting); type of projectile; force and velocity of discharge; method of discharge (i.e. spring v. CO2 cartridge) and potential for serious bodily harm or death. (See also Dangerous Instrument, Firearm, and Weapon.)
 _____Reference Section I.K and I.O. in the Behavior/Infraction Charts
- **Detention, After School:** A consequence that is given to students by teachers or school administrators depending on the infraction and circumstance. Students who are assigned to after school detention must report promptly and have books or study materials to use. In all cases, students will be given 24-hours notice in order to arrange for transportation or to inform employers.
- **Detention, Failure to Serve (Per Infraction):** Failure to serve assigned detention(s) will result in additional detention time. Continued disregard to serve detention(s) may result in suspension from school.
 _____Reference Section IV.K. in the Behavior/Infraction Charts.
- **Detention, Office:** A consequence that is given to students by school administrators for inappropriate behavior or certain infractions. If a student fails to serve an office detention, he or she may be assigned additional detentions or in-school suspension.
- **Detention, Saturday:** A consequence that is given to high school students who have been tardy to class, study hall, or homeroom or have committed certain types of infractions. A parent or guardian will be notified of the Saturday detention. Each student must be prepared to do two to four hours of academic work. If a student fails to use the time in Saturday detention in a constructive manner, he or she may be asked to leave and be subject to suspension. Failure to serve Saturday detention will result in two (2) Saturday detentions and up to one (1) in-school suspension.
- **Detention, Teacher:** A consequence that is given to students by teachers for inappropriate classroom behavior or certain types of infractions. Teacher-assigned detention is typically served after school.
- **Dress Code Violation:** Students are expected to dress in a manner that is suitable for a school environment in accordance with Board of Education Policy #5090.3.1 Student -Dress. Furthermore, students should dress so that their Celothings shalldoes not jeopardize the health or safety of the wearers or others, or cause

~~distraction or~~ disruption of the educational process as determined by the school administration. Clothing advertising drugs or alcohol is inappropriate for school wear. Footwear and shirts must be worn at all times. ~~Clothing should be neat and clean.~~ The wearing of head coverings, except for religious purposes in the school building is not allowed. Any student dressed inappropriately will not be admitted to class.

Reference Section II.A. in the Behavior/Infraction Charts.

- **Driving Violation: Unauthorized and/or reckless and/or improper operation of a motor vehicle on school grounds or at any school-sponsored activity.**

Reference Section IV.F. in the Behavior/Infraction Charts.

- **Drugs:** Includes, but shall not be limited to, any medicinal preparation (prescription and non-prescription), and any controlled substance whose possession, sale, distribution, use or consumption is illegal under state and/or federal law.
- **Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance Enhancing Drugs, Tobacco, Tobacco Products, Tobacco Paraphernalia Use or Possession of:** Any student in the Madison Public Schools found to be in use, under the influence of, in possession or otherwise to exercise dominion or control over any controlled drugs, controlled substances, drug paraphernalia, as defined in Connecticut General Statutes Section 21a-240, or alcohol~~any drugs, drug paraphernalia, alcohol, inhalants, performance enhancing drugs, or other substances that can cause intoxication, tobacco, tobacco products, tobacco paraphernalia, or nicotine delivering devices~~ during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation shall be subject to disciplinary consequences including expulsion from school and referral to law enforcement officials as appropriate.

Reference Sections I.D., I.E., I.L. in the Behavior/Infraction Charts

- **Medical Marijuana**

Although possession and use of marijuana for certain medical conditions, consistent with Connecticut's P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana," is no longer a crime in Connecticut, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug-Free Schools and Communities Act, the use and or possession of marijuana continues to be prohibited while a student is on a school bus, at school, on school grounds or at a school-sponsored activity. The District will continue to enforce its policies regarding controlled substances and any students who violate District policy prohibiting the use, sale or possession of illegal drugs in District facilities and school property will be subject to disciplinary and criminal action.

- **Drugs (Drugs, Alcohol, Inhalants, Performance Enhancing Substances), Sale or Distribution of:** To deliver, sell, pass, share or give any alcohol, drug, or controlled substance, determined to be illegal under state and or federal law from one person to another or to aid in its use. Any student in the Madison Public Schools found to be selling or distributing any controlled substance, controlled drugs, including prescription drugs, alcohol, or performance-enhancing substances during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation, or otherwise off school grounds shall be subject to severe disciplinary consequences including mandatory expulsion from school and referral to law enforcement officials as appropriate.

Reference Section I.M. in the Behavior/Infraction Charts.

- **Drug Paraphernalia:** Equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to all items specified in C.G.S. Section 21a-240(20)(A), such as "bongs," pipes, "roach clips," miniature cocaine spoons, crack cocaine vials, ~~tobacco rolling papers~~, and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances.

—Reference Section I.L. in the Consequence Charts.

- **Drugs or Substances, Performance Enhancing:** Performance-enhancing drugs, including anabolic steroids, for the purpose of bodybuilding and enhancement of athletic ability and performance. This includes

but is not limited to, those performance-enhancing drugs / substances identified on the CIAC comprehensive list including but not limited to the following:

1. Anabolic Agents, Diuretics, Peptide Hormones and Analogues

2. Blood doping (the intravenous injection of whole blood, packed red blood cells, or blood substitutes.
Reference Sections I.L. and I.M. in the Behavior / Infraction Charts.

- **Due Process:** Unless an emergency exists prior to the suspension of a student, the school administration must inform the student of the reasons for the disciplinary action and provide the student an opportunity to explain the situation (informal hearing). In the event of an emergency, the informal hearing shall be held as soon after the suspension as possible. Recommendation for expulsion must be heard by the Board of Education or by a hearing officer appointed by the Board of Education, in a formal hearing, consistent with the certain requirements of Conn. Gen. Stat. 10-233d.
- **Electronic Communication Devices, Inappropriate Use of:** The Board of Education supports the use of mobile and personal electronic devices as learning tools. Mobile and personal electronic devices such as smart phones, tablets, and laptops should be an integral part of the educational process. The Board encourages their appropriate use in the classroom or other school settings. Inappropriate use of personal electronic devices (photo/video/audio) on school property is not allowed. The use of mobile and personal electronic devices while at school, and school sponsored activities, is intended to support instruction and as a means of communication under approved circumstances. Use of mobile and personal electronic devices must not disrupt the classroom or harm others.
 - ⊖ Reference Section IV.G.F. in the Behavior/Infraction Charts.
- **Emergency Removal from School:** A situation under which continued presence of the student in the school imposes such a danger to persons or property or such a disruption of the educational process that an informal hearing may be delayed until a time as soon after the exclusion of such student as possible.
- **Exclusion:** Any denial of public school privileges to a student for disciplinary purposes. For some infractions, students will be excluded from co-curricular or extracurricular activities.
- **Expulsion:** Exclusion from school privileges for more than ten (10) consecutive school days provided such exclusion shall not exceed one (1) calendar year. The period of exclusion may extend to the school year following the school year in which such exclusion was imposed. Participation in any school activities for the duration of the suspension/expulsion period whether those events occur on school days, on weekend days, or on holidays and school breaks is prohibited.
- **Extracurricular School Activities:** Student activities initiated through student choice for participation. Extracurricular activities are intended to enhance a student's school experience or satisfy a student's particular interest in a subject, topic, sport, or other activity.
- **False Alarm/Bomb Threat:** The willful act of causing a false fire alarm or making a bomb threat directed at the school, the school bus, or other school property.
 - Reference Section I.J. in the Behavior/Infraction Charts.
- **Falsifying Signatures, Excuses or Other School Documents, or any Deliberate False Statement Whether Written or Stated:** Students found to have falsified a signature, an attendance excuse or other school documents, or to have made any deliberate false statement, whether written or stated are subject to disciplinary consequences.
 - Reference Section III.C. in the Behavior/Infraction Charts.
- **Fighting/Physical Altercation/Physical Aggression:** A planned or unplanned encounter which results in a student or students assaulting, or attempting to assault, another individual(s) in a manner that is not reasonably necessary for self-defense.
 - Reference Section I.I. in the Behavior/Infraction Charts.

- **Firearm:** as defined in 18 U.S.C § 921, means (a) any weapon (including a starter gun) that will, is designed to, or may be readily converted to expel a projectile by the action of an explosive, (b) the frame or receiver of any such weapon, (c) a firearm muffler or silencer, or (d) any destructive device. The term firearm does not include an antique firearm. As used in this definition, a "destructive device" includes any explosive, incendiary, or poisonous gas device, including a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, or any other similar device; or any weapon (other than a shotgun or shotgun shell which the Attorney General finds is generally recognized as particularly suited for sporting purposes) that will, or may be readily converted to, expel a projectile by explosive or other propellant, and which has a barrel with a bore of more than ½" in diameter. The term "destructive device" also includes any combination of parts either designed or intended for use in converting any device into any destructive device and from which a destructive device may be readily assembled. A "destructive device" does not include: an antique firearm; a rifle intended to be used by the owner solely for sporting, recreational, or cultural purposes; or any device which is neither designed nor redesigned for use as a weapon. (See also Dangerous Instrument, Deadly Weapon, and Weapon.)

—Reference Section I.O. in the Behavior/Infraction Charts.

- **Gambling (Involving the Transfer of Money or Assets):** Students are prohibited from any type of "gambling" activity, which involves the transfer of money or assets, including betting on sports pools, playing poker, or participating in unauthorized raffles. Gambling is an illegal activity and is not permitted in the school building, on the school-provided transportation, or at any school-sponsored activity.

Reference Section IV.NM. in the Behavior/Infraction Charts.

- **Graffiti:** The willful defacing of property under the jurisdiction of the Board of Education. Students involved are subject to disciplinary action and/or prosecution. Any student discovered to have engaged in graffiti of school property will make full financial restitution for repair or replacement. The parent / guardian of a minor child responsible for graffiti will be held liable for damages under the provisions of Connecticut State law. Damaged property paid for by the student remains the property of the school.

—Reference Section III. D. in the Behavior/Infraction Charts.

- **Hazing:** Any conduct or method of initiation, on or off campus, into any student organization or team, whether on public or private property, which endangers or creates a risk of harm to the physical or emotional health or well-being of any student or person, including any activity that causes or requires an individual to perform a task that is in violation of the law or of school district policies. Such conduct includes, but is not limited to, whipping, beating, branding, forced calisthenics, forced consumption of any food, liquor, beverage, drug, or other substance, or any treatment or forced physical activity that is likely to adversely affect the health or safety of any student or other person, or that subjects such student or other person to emotional stress, including deprivation of sleep or rest, confinement to a restricted area, the threat of ostracism, or extended isolation. Permission, consent, or assumption of risk by an individual subjected to hazing does not in any way sanction or excuse the behavior nor lessen the prohibition contained in this policy.

—Reference Section I.F. in the Behavior/Infraction Charts.

- **Hearing, Formal:** A meeting of at least three Board of Education members or a hearing officer appointed by the Board of Education to discuss or act upon a recommendation for student expulsion.
- **Hearing, Informal:** A meeting between a student and the principal or designee at which the student is informed of the reasons for discipline and given an opportunity to respond and explain the situation. School administrators may conduct the informal hearing with students without their parent / guardian being present.
- **Laser Pointers:** Students are not permitted to possess or use laser pointers while on school property, while using school district transportation, or while attending school-sponsored or school-related activities, whether on or off school property unless under the supervision of a staff member and in the context of instruction. Laser pointers will be confiscated.

—Reference Section ~~IV~~.IV. GF. in the Behavior/Infraction Charts.

- **Leaving School Grounds without Administrator’s Permission:** Students are not allowed to leave school grounds without the approval of the school administrator. Once present on campus, students are not permitted to leave until the end of their scheduled day. ~~Seniors only may apply for early dismissal at the beginning of each trimester.~~
—Reference Section IV.LK. in the Behavior/Infraction Charts.
- **Libelous, Obscene, or Defamatory Materials or Literature, Posting or Distributing:** Students are expected to respect the dignity, rights, and written expression of others and are prohibited from posting or distributing libelous, obscene, or defamatory materials or literature in the school, on the school bus, or at any school-sponsored activity.
—Reference Section II.G. in the Behavior/Infraction Charts.
- **Misconduct, Other Serious, as Determined by School Administrator:** In unusual situations, where the student behavior or the infraction is not explicitly included in the Code of Conduct, the school administration reserves the right to administer consequences including but not limited to detention, in-school suspension, out-of-school suspension, exclusion from co-curricular and/or extracurricular activities, and expulsion per Board of Education policy.
—Reference Sections I.Q., II.H., III.I., and IV.O. in the Behavior/Infraction Charts.
- **Misconduct Out Of School/Conduct Leading to a Felony Arrest or Class A Misdemeanor/Adjudication as a Delinquent or Youthful Offender:** Students are subject to discipline, up to and including suspension and expulsion, for misconduct even if such misconduct occurs off school property and during non-school time. Examples of such out-of-school misconduct that shall result in expulsion include, but are not limited to, the possession, of a firearm; the sale or distribution of illegal drugs, controlled substances, and the possession or use of a deadly weapon or dangerous instrument in the commission of a crime. Students may also be subject to discipline, including expulsion, for out-of-school misconduct that violates a policy of the Board of Education and is considered to be seriously disruptive to the educational process. Upon notification by a municipal police department or division of the state police of the student’s arrest, the superintendent may disclose the information to the principal of the school that the student attends. The principal may in turn disclose it to special services staff members for the purposes of assessing the risk of danger posed by the student to himself or herself, to other students, or to the staff. Connecticut law also provides procedures for coordination between the school superintendent and the courts in matters of probation and school attendance.
- **Obscene, Vulgar, Abusive, Inflammatory, or Disrespectful Language, Gesture or Behavior Directed Toward any Staff Member or Student:** Verbal or abusive gestures toward a staff member or student will not be tolerated under any circumstances. Students who exhibit such behaviors will be subject to disciplinary consequences.
—Reference Section II.D. in the Behavior/Infraction Charts.
- **Parking Violations:** Parking on school property without the appropriate permit or in a reserved space, handicapped space or other designated “no parking” area, or while expelled or serving out-of-school suspension is prohibited. Driving to school and parking on school property is a privilege extended to seniors in good standing only, on a first-come, first serve basis. All students are extended the privilege of riding the bus to and from school. Driving privileges may be lost without benefit of refund for parking infractions.
—Reference Section IV.E. in the Behavior/Infraction Charts.
- **Physical Contact, Inappropriate (Pushing or Shoving another Student-no physical injury occurs):** Any physical contact which has the potential to result in emotional or physical injury.
—Reference Section I.B. in the Behavior/Infraction Charts.
- **Plagiarism:** Intentionally or unintentionally presenting another’s work as your own; using direct quotes, paraphrases, and specific ideas of another person without explicit citation; obtaining and submitting work

from the Internet or other sources as your own; supplying/selling your work, or part of your work to another; inventing/counterfeiting sources; purchasing or copying pre-written papers, etc.

—Reference Section II.B. in the Behavior/Infraction Charts.

- **Possession/Ignition of Explosives:** Possession and/or ignition of combustible or explosive materials, fireworks, or ignition of any material causing a fire. Possession extends to any materials designed for the ignition of combustible materials, including matches and lighters

Reference Section I.N in the Behavior/Infraction Charts.

- **Racial or Other Discriminatory Slurs:** Unwelcome speech or conduct of an offensive or hostile nature on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability, pregnancy, gender identity or expression, or veteran status is prohibited based on an individual's race, color, national origin, sexual orientation, disability or religion is prohibited. Any type of racial or other discriminatory slur, regardless of the intent of the speaker, is unacceptable at school, on the school bus, and / or at school-sponsored activities.

—Reference Section II.E. in the Behavior/Infraction Charts.

- **Refusal to Adhere to a Staff Member Directive:** Open Defiance of a Teacher or any School Employee: A refusal to adhere to a staff member's directive and showing open defiance toward a teacher, administrator, or any school employee will not be tolerated.

—Reference Section II.C. in the Behavior/Infraction Charts

- **Removal:** An exclusion from a classroom for all or part of a single class period provided such exclusion should not extend beyond ninety (90) minutes or occur more than six times in any year nor more than twice in one week unless such student is referred to the principal or his/her designee and granted an informal hearing.

- **School Days:** Days that school is in session; however, for students who are suspended or expelled, participation in any school activities for the duration of the suspension/expulsion period whether those events occur on school days, weekend days, holidays or school breaks is prohibited.

- **School-Sponsored Activity:** Any activity sponsored, recognized, or authorized by the Board of Education or its administrative agents, including activities both on and off school property.

- **Search and Seizure:** A student and their effects may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Items subject to search and seizure are further defined in Board of Education Policy #5090.8.1 Search and Seizure and include but are not limited to school lockers, personal vehicles, and other personal property. When required by law, seized items shall be submitted to law enforcement. When there are reasonable grounds to believe that a student is in possession of drugs or any object that is illegal or in violation of any Board of Education policy, there is an obligation on the part of the school personnel to search for and seize such drugs and illegal objects. Such search and seizure may involve school lockers, cars on school property, clothing, purses, book bags, books, and other personal property. All confiscated drugs or other illegal objects will be turned over to the local law enforcement officials.

- **Sexual Harassment:** The Madison Board of Education prohibits any form of Sexual Harassment as defined in Policy #5120.4.2.4 Title IX of the Educational Amendments of 1972- Prohibition of Sex discrimination and Sexual Harassment. Sexual harassment includes a wide range of conduct – from pressure or requests for sexual activities to unwelcome sexual comments and innuendo to verbal abuse of a sexual nature. Examples of the type of conduct prohibited include:

1. Statements or other conduct indicating that a student's submission to, or rejection of, sexual overtures or advances will affect the student's grades and/or academic progress or status.

2. Unwelcome sexual attention, flirtations and advances, including verbal comments, sexual invitations and leering, unwelcome touching of an individual.

3. Graphic or verbal commentaries about an individual's body, and/or the use of sexually degrading words to describe an individual.

4. Displays in the school setting of sexually suggestive objects or pictures, or use of sexually suggestive or obscene comments, invitations, letters, notes, slurs, jokes, cartoons, epithets or gestures.

Reference Section I.H. in the Behavior/Infraction Charts.

- **Student ~~Support~~ Team:** A designated and specifically trained team of school staff members typically including, but not limited to, an administrator, school nurse, ~~guidance~~-school counselor, school psychologist, social worker, and teacher(s).
- **Substance-Abuse Assessment:** An evaluation conducted by a professional to determine the student's overall health and condition in relation to use of a controlled substance or drug.
- **Suspension, In-School:** An exclusion from regular classroom activities and co-curricular and extra-curricular activities for no more than ten (10) consecutive school days, but not exclusion from school, provided such exclusion does not extend beyond the end of the school year in which such in-school suspension was imposed. No student shall be suspended more than fifteen (15) times or a total of fifty (50) days in one (1) school year, whichever results in fewer days of exclusion. The administration reserves the right to restrict participation in co-curricular and extra-curricular activities beyond the 10-day academic suspension period when appropriate. A parent/guardian will be notified of the in-school suspension assignment. ~~The student is usually given 24 hours' notice before being placed in in-school suspension; however, the school administrator reserves the right to assign a student immediately if the circumstances warrant placement.~~
- **Suspension, In-School - Failure to Serve or Misbehaving During In-School Suspension:** Students who do not demonstrate appropriate behavior or are disruptive while serving an in-school suspension have their suspension extended, may be given an additional suspension, and/or may have the remainder of the suspension time served as an out-of-school suspension following an informal hearing as set forth in "Suspensions"
Reference Section IV. ~~Q~~. in the Behavior/Infraction Charts.
- **Suspension, Out-of-School:** An exclusion from school privileges (academic, co-curricular, and extra-curricular) or transportation services only, for no more than ten (10) consecutive school days, provided such exclusion should not extend beyond the end of the school year in which such suspension was imposed. The Administration reserves the right to restrict participation in co-curricular and extra-curricular activities beyond the 10-day academic suspension period when appropriate. No student shall be suspended for more than ten (10) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless such student is granted a formal hearing. Out-of-school suspension is given to students if the administration determines that the student poses a danger to persons or property or a disruption of the educational process. Out-of-school suspension is for the full 24-hour day(s). Parents/guardians will be informed that the student must remain at home during school hours for the period of the suspension. A student may not enter the school grounds or participate in any school activity held either on or off the school grounds at any time during the period of suspension including the weekend, if applicable.
- **Suspension, Out-of-School – Violations of (Trespassing):** Failure to comply with an out-of-school suspension will result in an extension of the suspension or an additional suspension. A student's presence on school grounds while serving an out-of-school suspension can result in notification of trespassing to the local law enforcement officials.
Reference Section IV.A in the Behavior/Infraction Charts.
- **Suspensions** shall be in-school suspensions, unless during the informal (1) the administration determines that the pupil being suspended poses such a danger to persons or property or such a disruption of the educational process that the pupil shall be excluded from school during the period of suspension, or (2) the administration determines that an out-of-school suspension is appropriate for such pupil based on evidence of (A) previous disciplinary problems that have led to suspensions or expulsion of such pupil, and (B) previous efforts by the administration to address such disciplinary problems through means other than out-of-school suspension or expulsion, including positive behavioral support strategies.

- **Tampering ~~w~~With School Records:** Any attempt to change, alter, delete school records, including but not limited to, student permanent records, student non-permanent records, teachers' records, electronic grade book records, etc.

—Reference Section III.F. in the Behavior/Infraction Charts.

- **Tardy to Class During the School Day:** Students tardy to class during the school day will be issued passes to class only if there are extenuating circumstances that excuse their tardiness. Teachers will not allow students admittance to class without a tardy pass from the office. All unexcused tardies will be considered as unexcused absences to class and may count towards loss of academic credit, as appropriate to the age and grade level of the student.

—Reference Section IV.H. in the Behavior/Infraction Charts.

- **Tardy ~~t~~o School:** Being late to school, class or an activity without permission of school personnel. Students who arrive to school after the designated start of the school day will not be admitted without administrative approval.

—Reference Section IV.H.G. in the Behavior/Infraction Charts.

- **Technology, Inappropriate Use of Out-of-School:** ~~“Cyber bullying” and/or~~ Inappropriate use of technology in the extended school community, even if school technology is not utilized, may be subject to school discipline. Additionally, discipline for off-campus speech (including that on the Internet) is permitted in cases where a student has threatened school staff or other students; or otherwise severely disrupted the educational process.

—Reference Section III.B. in the Behavior/Infraction Charts.

- **Technology, Inappropriate Use of School:** Electronic communications systems which include, but are not limited to, the computers, computer systems, software, electronic access privileges, and networks are the property of the Madison Board of Education and are to be used only for those activities directly related to teaching, learning, and/or management of educational records and data. The equipment, infrastructure, and software are not to be used for personal gain by any student. The computers, computer systems, software, electronic access privileges, and networks provided by the Madison Board of Education shall not be modified or altered by individual users without the authorization of the Superintendent or his / her designee. All users are hereby made aware that all information on the Madison Board of Education's, computer systems, software, and networks is in the public domain, unless specifically protected by Federal or State Law. . Users should not assume that any information accessed or stored on the computers, computer systems or networks provided by the Madison Board of Education is private. The Madison Board of Education reserves the right to bypass any or all passwords to determine the activity on any or all of the computers, computer systems, software, electronic access privileges, and networks. The district shall provide student education about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms. Parents are required to annually sign a grade level appropriate Network Use Agreement granting permission for their child to access network resources. Students who violate this policy will be subject to disciplinary action.

Reference Section III.A. in the Behavior/Infraction Charts.

- **Theft or Possession of Stolen Goods:** Stealing another person's possessions is illegal. School administration strongly encourages students to keep expensive items- at home. A student involved in stealing or possession of stolen goods shall receive disciplinary consequences and may be referred to the local law enforcement officials.

Reference Section III.G. in the Behavior/Infraction Charts.

- **Throwing (not permitted):** Throwing snowballs, rocks, sticks and/or similar objects on school property or at school-sponsored events unless expressly permitted to do so by staff.

Reference Section I.P in the Behavior/Infraction Charts

- **Tobacco, Tobacco Products, or Tobacco Paraphernalia, Use or Possession of:** There shall be no ~~smoking or any other~~ use or possession of tobacco or tobacco products or tobacco paraphernalia by students at any

time, in any school building, on school-provided transportation, or on school grounds during the school day, or at any time when the student is subject to the supervision of designated school personnel, such as when the student is at any school function, extracurricular event, field trip, or school-related activity such as a work-study program. The definition of “~~smo~~ketobacco” or “~~smoking~~tobacco products” means cigarettes, cigars, snuff, bidis, smoking tobacco, smokeless tobacco, vapor product, nicotine delivering devices, chemicals, or devices that produce the same flavor or physical effect of nicotine substances; and any other tobacco or nicotine innovations.~~the lighting or carrying of a lighted cigarette, cigar, pipe or similar device, nicotine delivering devices or any other tobacco or nicotine innovations.~~

—Reference Section I.D and I.E. in the Behavior/Infraction Charts.

- **Trespassing and Violations of Out-Of-School Suspensions:** Unauthorized presence on the school premises while school is not in session is considered trespassing. Students are not allowed on school premises without permission after regular school hours or after scheduled activities in which they are participating. Unsupervised after-school activities are not allowed on school premises.

Reference Section IV.A. in the Behavior/Infraction Charts.

- **Truancy:** Parents, guardians, or other persons having control of children between the ages of five and eighteen must assure that their children attend school “regularly during the hours and terms the public school in the district wherein such student resides is in session” per Connecticut General Statutes. Students under eighteen years of age are subject to mandatory attendance laws, unless the student is seventeen years of age and their parent or guardian consents to their withdrawal, and personally appears at the Board of Education offices and signs a withdrawal form indicating such consent. Connecticut law defines “truant” as a student who has four unexcused absences in a month or ten unexcused absences in a year. A student five to six years of age will not be considered truant if the parent or guardian has appeared personally at the Board of Education offices and affirmatively exercised the option of not sending the child to school at five or six years of age. If a parent or guardian of an expelled student chooses not to enroll the student in an alternative educational program, the student shall not be considered truant. Failure to comply with the requirements that children attend the public schools is a violation of law, unless the parent or guardian provides alternative instruction by enrolling the student in a private school or in a home school program after withdrawing the student from the public school if the student has been enrolled. Failure to comply with this policy will result in consequences.

Reference Section IV.B. in the Behavior/Infraction Charts.

- **Vandalism:** The willful destruction or otherwise injuring of property under the jurisdiction of the Board of Education is prohibited. Any student discovered to have committed an act of vandalism of school property will make full financial restitution for repair or replacement. The parent / guardian of a minor child responsible for vandalism will be held liable for damages under the provisions of Connecticut State law. Damaged property paid for by the student remains the property of the school. Any group or school organization responsible for an act of vandalism will be held liable for damages. (See also Graffiti)

—Reference Section III.E. in the Behavior/Infraction Charts.

- **Vehicle:** A “motor vehicle” as defined in Section 14-1 of the Connecticut General Statutes, snow mobile, any aircraft, or any vessel equipped for propulsion by mechanical means or sail.

- **Verbal Assault or Threatening Physical Harm:** Any statement or act, oral or written, which can reasonably be expected to induce apprehension of danger or bodily injury or harm to another person, student or staff member.

—Reference Section I.C. in the Behavior/Infraction Charts.

- **Visitors to School During the School Day:** All visitors must check in at the school’s administrative office upon entering the building. Students are generally not allowed to have guests. If an exception is made, permission must be obtained from the school administrator in advance of the scheduled visit. The school administrator reserves the right to restrict the number of visitors at any time during the school day or the school year.

—Reference Section IV.C. in the Behavior/Infraction Charts.

- **Walkouts by Students:** *Leaving school/classes en masse. Students are expected to behave responsibly and respectfully at all times. Students should obey the rules that govern students' rights of expression regarding issues in the school setting. Therefore, students are discouraged from organizing and / or participating in "walkouts" intended to be disruptive to the educational process. Students' concerns, interests, and needs regarding issues should be directed to the appropriate staff member or school administration so that resolution to said issues can be sought. Students failing to adhere to these expectations shall be subject to disciplinary consequences.*

—Reference Section II.F. in the Behavior/Infraction Charts.

- **Weapon:** *Any BB gun, any blackjack, any metal or brass knuckles, any police baton or nightstick, any knife, including but not limited to any dirk knife or switch knife, any knife having an automatic spring release device by which a blade is released from the handle, having a blade of over one and one-half inches in length, any stiletto, any knife the edged portion of the blade of which is four inches and over in length, any martial arts weapon or electronic defense weapon, or any other dangerous or deadly weapon or instrument, unless permitted by law under section 29-38 of the Connecticut General Statutes. All students, staff, and visitors, even those who may have a legal permit to carry a weapon, are strictly prohibited from possessing, conveying, using or storing weapons or look-alike weapons on school property, at school-sponsored events, or on school-provided transportation. (See also Dangerous Instrument, Deadly Weapon, and Firearm.)*

—Reference Section I.O. in the Behavior/Infraction Charts.

Section I: Behaviors / Infractions that Jeopardize the Health, Safety, and Welfare of Individuals in the School Community

Behavior / Infraction	Grades 6-8 Consequences
<p><u>I. A.</u> Bus Misconduct</p> <p>Board of Education Policy References: #5090.3.3 Student Conduct on School Buses #5090.3.3.1 Electronic Surveillance #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● potential bus seat assignment ● parent or guardian notification <p>2nd Offense:</p> <ul style="list-style-type: none"> ● suspension of bus privileges for up to 5 days ● parent or guardian notification <p>3rd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● suspension of bus privileges for 10 days up to one year
<p><u>I. B.</u> *Physical Contact, Inappropriate (Pushing, Shoving Another Student – no “serious” physical injury occurs)</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 1-2 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>I. C.</u> *Verbal Assault or Threatening Physical Harm</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● potential police referral ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular beyond the academic expulsion period per action of Board of Education
<p><u>I. D.</u> *Possession of Tobacco, Tobacco Products or -Tobacco Paraphernalia</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● recommended cessation program <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● superintendent notification ● referral to Madison Youth Services for information on cessation programs ● excluded from all co-curricular and extracurricular activities concurrent with suspension

**Indicates a behavior / infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior / Infraction	Grades 6-8 Consequences
<p><u>I. E.</u> *Using Tobacco, Tobacco Products (Smoking, Chewing Tobacco), or Tobacco Paraphernalia</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● referral to Madison Youth Services for information on cessation programs <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 2-4 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● referral to Madison Youth Services for information on cessation programs
<p><u>I. F.</u> *Hazing</p> <p>Board of Education Policy References: <u>#5090.3.6.1 Hazing</u> #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral
<p><u>I. G.</u> *Bullying</p> <p>Board of Education Policy References: #5131.911 Bullying Prevention & Intervention #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● potential referral to Student Services Staff ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral
<p><u>I. H.</u> *Sexual Harassment</p> <p>Board of Education Policy References: #5120.4.2.4 Title IX of the Education Amendments of 1972 – Prohibition of Sex Discrimination and Sexual Harassment #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● potential referral to Student Services Staff ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be further excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● potential police referral

**Indicates a behavior / infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior / Infraction	Grades 6-8 Consequences
<p><u>I. I.</u> *Fighting / Physical Altercation / Physical Aggression</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 5 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● potential police referral
<p><u>I. J.</u> *False Alarm / Bomb or Other Threat</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. K.</u> *Assault</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral

**Indicates a behavior / infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Behavior / Infraction	Grades 6-8 Consequences
<p><u>I. L. *Use or Possession of Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance Enhancing Substances)</u></p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline #5121 Chemical Health for Student Athletes</p> <p><u>A student-athlete who has been determined to have used, in or out-of-season, androgenic/anabolic steroids or other performance enhancing substances (as defined in 4.12.J.) shall be declared ineligible for all CIAC-controlled activities for (180) school days on each occurrence. The 180-school day period of ineligibility commences on the day the CIAC Board of Control makes such determination.</u></p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● 5 days suspension under the supervision of parent or guardian ● recommended administration-specified substance use and abuse assessment, in cooperation with Madison Youth Services, during the suspension period followed by a required administration-specified substance abuse prevention program, in cooperation with Madison Youth Services, which must be completed in addition to the core academic program. Full cooperation of student / parents is required. ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● police referral <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension pending expulsion hearing ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● must successfully complete an administration-specified substance abuse education and assessment program, in cooperation with Madison Youth Services ● recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be further excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. M. *Sale or Distribution of Drugs: (Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance Enhancing Substances)</u></p> <p><u>A student athlete who has been determined to have used, in or out-of-season, androgenic/anabolic steroids or other performance enhancing substances (as defined in 4.12.J.) shall be declared ineligible for all CIAC-controlled activities for (180) school days on each occurrence. The 180 school day period of ineligibility commences on the day the CIAC Board of Control makes such determination.</u></p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension under the supervision of parent or guardian pending expulsion hearing ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● mandatory expulsion, with administrative recommendation to the Board of Education for 30-180 school day ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● must participate, along with parent or guardian, in an administration-specified substance abuse counseling / family education program(s), in cooperation with Madison Youth Services, prior to re-entry to school ● police referral

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Behavior / Infraction	Grades 6-8 Consequences
<p><u>I. N.</u> *Arson/<u>Ignition/Possession of Explosives</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension under the supervision of parent or guardian ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. O.</u> *Possession of Weapon, Deadly Weapon, Dangerous Instrument, Firearm or Facsimile or Replica of Firearm</p> <p>Board of Education Policy References: #5090.8 Weapons and Dangerous Instruments #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 10 days suspension under the supervision of his/her parent or guardian pending expulsion hearing ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● recommended to the Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. P. Throwing</u></p> <p><u>Board of Education Policy References</u> <u>#5110.4 Student Discipline</u></p>	<p><u>1st and Subsequent Offenses</u></p> <ul style="list-style-type: none"> ● <u>up to 3 days suspension</u> ● <u>parent or guardian notification</u> ● <u>potential police referral</u>
<p><u>I. Q. Other Serious Misconduct in Section I as Determined by the School Administrator</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension ● consequences to be determined on a case by case basis and may lead to expulsion ● parent or guardian notification ● potential police referral

*Indicates a behavior / infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.

**Section II: Behaviors / Infractions that Demonstrate a Lack of Honesty, Respect, and Courtesy
Toward Individuals in the School Community**

Behavior / Infraction	Grades 6-8 Consequences
<p><u>II. A. Student Dress Code Violation</u></p> <p>Board of Education Policy References: #5090.3.1 Student Dress #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● conference with a school administrator ● potential change of inappropriate clothes <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● change of inappropriate clothes ● assigned detention by school administrator ● parent or guardian notification
<p><u>II. B. Academic Integrity: Cheating / Plagiarism</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● student receives zero on assignment ● student is required to make-up the assignment ● parent or guardian, counselor, and administrator are informed of the student infraction by the teacher <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences from 1st offense up to 1 day suspension
<p><u>II. C. Refusal to Adhere to Staff Member Directive; Open Defiance of a Teacher or Any School Employee</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● assigned detention by school administrator ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. D. Obscene, Vulgar, Abusive, Inflammatory or Disrespectful Language, Gestures, or Behavior Directed Toward Any Staff Member or Student</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● assigned detention by school administrator ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. E. *Racial or Other Discriminatory Slurs</u></p> <p>Board of Education Policy References: #5120.4.2.7 Racial Harassment of Students #5110.4 Student Discipline #5020.1 Nondiscrimination</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. F. "Walkouts" by Students</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● assigned detention ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 1 day suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension

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Behavior / Infraction	Grades 6-8 Consequences
<p><u>II. G. Posting or Distributing Libelous, Obscene, or Defamatory Materials or Literature</u></p> <p>Board of Education Policy References: #5090.4.1 Underground Publications #5090.4.2 Freedom of Speech / Written and Oral Expression #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● assigned detention by school administrator ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>II. H. Other Serious Misconduct in Section II- as Determined <u>b</u>By School Administrator</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension ● consequences to be determined on a case by case basis and may lead to expulsion. ● parent or guardian notification ● potential police referral

**Indicates a behavior / infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Section III: Behaviors / Infractions that Demonstrate a Lack of Respect for Personal and Public Property and Possessions

Behavior / Infraction	Grades 6-8 Consequences
<p><u>III. A. Inappropriate Use of School Technology</u></p> <p>Board of Education Policy References: #5210 Acceptable Use of Computer Equipment and Related Systems, Software and Networks Student Use of the District’s Computer Systems and Internet Safety #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● potential police referral <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be excluded from independent use of school technology ● potential police referral
<p><u>III. B. Inappropriate Use of Technology in Extended School Community (Cyberbullying)</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline #5131.911 Bullying Prevention and Intervention</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● police referral
<p><u>III. C. Falsifying Signatures, Excuses or Other School Documents, or Any Deliberate False Statement Whether Written or Stated</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● parent notification ● assigned detention <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification
<p><u>III. D. Graffiti</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● restitution and / or clean up required <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● consequences determined on a case by case basis ● parent or guardian notification ● restitution required <u>restitution required</u>
<p><u>III. E. *Vandalism</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 3 days suspension ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required ● potential police referral

Behavior / Infraction	Grades 6-8 Consequences
<p><u>III. F.</u> Tampering with School Records</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 2 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● police referral
<p><u>III. G.</u> *Theft or Possession of Stolen Goods</p> <p><u>Board of Education Policy References:</u> #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 2 days suspension ● parent or guardian notification ● superintendent notification ● restitution required ● potential police referral
<p><u>III. H.</u> Borrowing, Taking, or Receiving Any Item (including money) by Force, Threat, or Intimidation</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 2 days suspension ● parent or guardian notification ● restitution required ● police referral
<p><u>III. I</u> Other Serious Misconduct in Section III as Determined by School Administrator</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension ● consequences to be determined on a case by case basis and may lead to expulsion ● parent or guardian notification ● potential police referral

**Indicates a behavior / infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Section IV: Behaviors--/Infractions that Demonstrate a Lack of Respect for Maintaining an Orderly Teaching and Learning Environment

Behavior / Infraction	Grades 6-8 Consequences
<p><u>IV. A. Trespassing and Violations of Out-of-School Suspensions</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offenses:</p> <ul style="list-style-type: none"> ● written / verbal warning and removal from school premises ● may be required to serve additional out-of-school suspension ● parent or guardian notification ● potential police referral
<p><u>IV. B. Truancy</u></p> <p>Board of Education Policy References: #5080.2 Truancy #5113 Student Attendance, Truancy & Chronic Absenteeism</p>	<ul style="list-style-type: none"> ● credit or promotion may be withheld ● parent or guardian notification ● superintendent notification ● social agencies notified, as appropriate
<p><u>IV. C. Bringing Unauthorized Visitors to School During the School Day</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5100.1.2 Equal Access Act #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● visitor must leave school grounds ● student issued warning <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● visitor must leave school grounds ● 1 day suspension
<p><u>IV. D. Cafeteria Misconduct</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● loss of cafeteria privileges ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd Offense</p> <ul style="list-style-type: none"> ● additional loss of cafeteria privileges ● 3 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>3rd and Subsequent Offenses</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● excluded from all co-curricular and extra-curricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion of 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be further excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education

Behavior / Infraction	Grades 6-8 Consequences
<p><u>IV. E. Parking Violations</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>This is not applicable for Grades 6- 8 students</p>
<p><u>IV. F. Driving Violations</u></p> <p>Board of Education Policy References: #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses</u></p> <ul style="list-style-type: none"> ● up to 3 days suspension ● parent or guardian notification ● potential loss of future parking privileges ● potential police referral
<p><u>IV. G. Inappropriate Use of Electronic Communication Devices and Laser Pointers</u></p> <p>Board of Education Policy References: #5090.9 Electronic Communication Devices Use of Private Technology Devices by Students #5090.10 Prohibited Use of Laser Pointers #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● confiscation of device by staff <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● confiscation of device by staff ● required parent or guardian pick-up of confiscated device ● up to 2 days suspension
<p><u>IV. H. Tardy to School</u></p> <p>Board of Education Policy References: #5080.1 Tardiness #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>4th and Subsequent Offenses per Trimester:</p> <ul style="list-style-type: none"> ● assigned detention by school administrator ● parent or guardian notification ● parent meeting with school counselor ● possible referral to social services
<p><u>IV. I. Tardy to Class During the School Day</u></p> <p>Board of Education Policy References: #5080.1 Tardiness #5110.4 Student Discipline</p>	<p>4th and Subsequent Offenses per Trimester</p> <ul style="list-style-type: none"> ● assigned detention ● parent or guardian notification
<p><u>IV. J. Skipping Classes During the School Day</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>IV. K. Failure to Serve Detention</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● assigned detention by school administrator ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd Offense:</p> <ul style="list-style-type: none"> ● 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension

Behavior / Infraction	Grades 6-8 Consequences
<p>IV. <u>LK</u>. Leaving School Grounds Without Administrator’s Permission</p> <p>Board of Education Policy References: #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● <u>up to</u> 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● 2 days suspension ● parent or guardian notification <p>excluded from all co-curricular and extracurricular activities concurrent with suspension</p>
<p>IV. <u>ML</u>. Unauthorized Area Violation (Being outside the school or in unauthorized areas of the building without prior approval.)</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● assigned detention by teacher ● parent or guardian notification <p>2nd Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p>IV. <u>N</u>. Gambling (Involving the Transfer of Money or Assets)</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offense:</p> <ul style="list-style-type: none"> ● 3 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● police referral
<p>IV. <u>O</u>. Failure to Serve In-School Suspension or Misbehaving During In-School Suspension</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● up to 1 additional day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension <p>2nd and Subsequent Offenses</p> <ul style="list-style-type: none"> ● up to 2 additional days suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p>IV. <u>P</u>. Other Serious Misconduct in Section IV as Determined by the School Administrator</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on case by case basis and may lead to suspension ● consequences to be determined on a case by case basis and may lead to expulsion ● parent or guardian notification ● potential police referral

MADISON PUBLIC SCHOOLS

~~2022~~2023-~~2023~~2024
CODE OF CONDUCT

ELEMENTARY SCHOOLSS

GRADES PK - 35



[Frank Henderson, Principal](#)
[Kelly Spooner, Principal](#)
[Becky Frost, Principal](#)
Elizabeth Battaglia, Ed.D.-, [Principal](#)

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Introduction to the Madison Public Schools Code of Conduct

Madison Public Schools provides a supportive academic environment where students are encouraged to become independent and responsible. Mutual trust and respect among all members of the school community is paramount to a positive and healthy school climate. Each individual in the school community is expected to maintain a proper decorum, while allowing for and tolerating individual differences. To that end, general responsibilities for school personnel and expectations for student behavior are provided below:

SCHOOL PERSONNEL RESPONSIBILITIES

In order to serve the student body well, the school staff has the responsibility to . . .

- provide a safe and productive learning environment;
- be informed about and knowledgeable of school rules and policies, consistent with legal requirements and Board of Education policies;
- maintain discipline in a fair, consistent and equitable manner;
- conduct disciplinary hearings and conferences in an impartial and objective manner; and
- resolve disciplinary problems in a fair, consistent and equitable manner.

Additionally, the Board of Education authorizes its administrative staff to discipline students for conduct defined in this document as infractions of the Code of Conduct.

EXPECTATIONS FOR STUDENT BEHAVIOR

In order to assist the school administration and staff in their efforts to provide a positive, productive school environment conducive to learning, the student body is expected to . . .

- understand that they are responsible for their actions and that inappropriate behavior will not be tolerated;
- be informed about and abide by school and Board of Education rules and policies;
- behave in a responsible and appropriate manner during all school functions held on or off school grounds;
- attend school regularly and be prepared for class by completing daily assignments and make-up work;
- continue to develop a moral and ethical sensibility as well as practice moral and ethical behavior;
- learn about, understand, and respect diversity and differences among all groups; and
- understand, as well as apply, the basic principles of healthful daily living.

Thus, the Madison Public Schools Board of Education expects the highest standards of conduct from all students at all times, whether in school, out of school, or at a school-sponsored activity. Proper student behavior is obligatory and conduct incompatible with or disruptive to the educational process is unacceptable and will be addressed by the school administration and staff accordingly.

GENERAL GUIDELINES FOR STUDENT DISCIPLINE

Student discipline is viewed as a responsibility shared among the students, the school, and the parents/guardians. Parents/guardians are encouraged to play an active role in the education of their children and may be called upon by the school to attend meetings regarding disciplinary infractions. Students who infringe on the rights of others to pursue an education or who violate school policies and regulations will be subject to corrective disciplinary action including [but not limited to](#), removal from class, in-school suspension, out-of-school suspension, suspension from transportation privileges, detention, and/or expulsion from school.

For purposes of organizing the consequences for student behavior that is unacceptable, potential infractions have been classified into four broad categories. These four categories are as follows:

- Section I:** Infractions or behaviors that jeopardize the health, safety, and welfare of individuals in the school community
- Section II:** Infractions that demonstrate a lack of honesty, respect, and courtesy toward individuals in the school community
- Section III:** Infractions that demonstrate a lack of respect for personal and public property and possessions
- Section IV:** Infractions that demonstrate a lack of respect for maintaining an orderly teaching and learning environment

These categories are not mutually exclusive because the same infraction or behavior can conceivably fall into more than one category. Infractions within each category range from very minor to very serious or major infractions. The behavior/infraction charts list disciplinary consequences and reference relevant Board of Education policies

Whenever a disciplinary measure is employed, it shall be fair, reasonable, and consistent. No student shall be disciplined on the basis of [protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability, pregnancy, gender identity or expression, or veteran status](#)~~race, age, gender, religion, sexual orientation, national origin, ancestry, or disability~~. The cooperation of every facet of the school community, including staff, students, and parents/guardians, is essential to the maintenance of a positive learning environment in the Madison Public Schools.

Students who are accused of committing an infraction have the right to an informal hearing which is a meeting between a student and the principal or designee at which the student is informed of the reasons for discipline and given an opportunity to respond and explain the situation. School administrators may conduct the informal hearing with students without their parents/guardians being present. In the event of an emergency, which does not allow for an immediate informal hearing, the informal hearing shall be held as soon after the suspension as possible. Parents will be notified of the infraction and resulting disciplinary consequence as soon as feasible.

Disciplinary procedures used in the Madison Public Schools [range from informal hearings to expulsion from school](#). ~~The procedure to be used depends~~ [are dependent](#) upon the seriousness of the violation, the specific circumstances of the situation and the individual's overall pattern of behavior. A series of minor infractions committed by the same student can be considered a major infraction, as determined by the school administration, as repeated behaviors can have a demoralizing effect on the general student body and staff and be disruptive to the learning environment. In cases where multiple infractions have been committed by a student, the school administration will investigate each infraction and determine the cause for a specific consequence(s). In addition to the usual school procedures, criminal infractions must also be reported by the school administration to the police.

For additional information, please refer to the Board of Education Policy Manual and due process policies available on the Madison Public Schools' website at www.madison.k12.ct.us.

DEFINITION OF TERMS

The following terms used in the Madison Public Schools Code of Conduct are defined to clarify language for the benefit of students, their parents/guardians, and the extended school community:

- **Area Violation, Unauthorized (Going to Parking Lot or Being Outside the School Without Prior Approval):** *Students are not permitted in unauthorized areas of the school building or campus, including but not limited to (1) an adjacent school campus, (2) unauthorized stairwells/hallways, (3) any area adjacent to the school building including parking lots, and (4) athletic fields/areas without permission. Reference Section IV.M. in the Behavior/Infraction Charts.*
- **Arson:** *Intentional attempt or act of starting a fire in the school on the school bus or on school property. Reference Section I.N. in the Behavior/Infraction Charts.*
- **Assault:** *Intent to cause physical injury to another person, causing such injury to such person or to a third party; or recklessly causing physical injury to another person; or causing physical injury to another person by means of a deadly weapon, a dangerous instrument, or an electronic defense weapon. Reference Sections I.K. and in the Behavior/Infraction Charts.*
- **Borrowing, Taking, or Receiving any Item (Including Money) by Force, Threat, or Intimidation:** *Students are prohibited from borrowing, taking, or receiving any item (including money) by force, threat, or intimidation of another student. Reference Section III.H. in the Behavior/Infraction Charts.*
- **Bullying:** *“Bullying” means an act that is direct or indirect and severe, persistent or pervasive, which: (1) caused physical or emotional harm to an individual; (2) placed an individual in reasonable fear of physical or emotional harm; or (3) infringes on the rights or opportunities of an individual at school.*
Bullying shall include, but need not be limited to, a written, oral or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.
“Cyberbullying” means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.
“Teen Dating Violence” means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.
Reference Section I.G. in the Behavior/Infraction Charts.
- **Bus Misconduct:** *All students are extended the privilege of riding to and from school and to school activities on the school bus. The bus driver has the responsibility of maintaining orderly behavior of students on school buses and will report, in writing, all misconduct to the transportation services manager and the school administrator. Video cameras may be used to record student behavior on the school bus and videotapes of students’ behaviors may be used to support disciplinary action. Reference Section I.A. in the Behavior/Infraction Charts.*
- **Cheating:** *“Sharing” student work or collaborating on assignments that should be individually produced; using crib notes during assessments; sharing information about an assessment with students who have not completed the assessment; obtaining or passing unauthorized copies of or information about tests, quizzes, or other course assignments; stealing or unauthorized copying of another student’s answers, homework, notes, or course materials.*
Reference Section II.B. in the Behavior/Infraction Charts.
- **Co-Curricular School Activities:** *Student activities initiated by the instructional staff. Co-curricular activities are designed to provide an opportunity for students to expand their knowledge of related curriculum.*

- **Controlled Substance:** A drug, substance, or immediate precursor identified under schedules I to V, inclusive, of the Connecticut controlled substance scheduling regulations pursuant to Section 21a-243 of the Connecticut General Statutes.
- **Cumulative Offenses:** Specific student offenses which will accumulate from year to year within the grade span, i.e., grades 5-6; grades 7-8; grades 9-12.
- **Cutting Classes During the School Day:** Students are expected to attend each of their classes every day unless given permission from the school administrator to be absent from a class for a specific purpose. Reference Section IV.I. in the Behavior/Infraction Charts.
- ~~Cyberbullying: Any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.~~
- **Dangerous Instrument:** Any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, and includes a vehicle and a dog that has been commanded to attack (See also Firearm, Deadly Weapon, and Weapon.)
Reference Section I.O. in the Behavior/Infraction Charts.
- **Deadly Weapon:** Any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon or metal knuckles. A weapon such as a pellet gun and/or air soft pistol may constitute a deadly weapon if such weapon is designed for violence and is capable of inflicting death or serious bodily harm. In making such determination, the following factors should be considered: design of weapon; how weapon is typically used (e.g. hunting); type of projectile; force and velocity of discharge; method of discharge (i.e. spring v. CO2 cartridge) and potential for serious bodily harm or death. (See also Dangerous Instrument, Firearm, and Weapon.)
Reference Section I.K and I.O. in the Behavior/Infraction Charts
- **Detention, After School:** A consequence that is given to students by teachers or school administrators depending on the infraction and circumstance. Students who are assigned to after school detention must report promptly and have books or study materials to use. In all cases, students will be given 24-hours' notice in order to arrange for transportation or to inform employers.
- **Detention, Failure to Serve (Per Infraction):** Failure to serve assigned detention(s) will result in additional detention time. Continued disregard to serve detention(s) may result in suspension from school.
Reference Section IV.K.J. in the Behavior/Infraction Charts.
- **Detention, Office:** A consequence that is given to students by school administrators for inappropriate behavior or certain infractions. If a student fails to serve an office detention, he or she may be assigned additional detentions or in-school suspension.
- **Detention, Saturday:** A consequence that is given to high school students who have been tardy to class, study hall, or homeroom or have committed certain types of infractions. A parent or guardian will be notified of the Saturday detention. Each student must be prepared to do two to four hours of academic work. If a student fails to use the time in Saturday detention in a constructive manner, he or she may be asked to leave and be subject to suspension. Failure to serve Saturday detention will result in two (2) Saturday detentions and up to one (1) in-school suspension.
- **Detention, Teacher:** A consequence that is given to students by teachers for inappropriate classroom behavior or certain types of infractions. Teacher-assigned detention is typically served after school.

- *Dress Code Violation: Students are expected to dress in a manner that is suitable for a school environment in accordance with Board of Education Policy #5090.3.1 Student Dress. ~~Furthermore, students should dress so that their~~ Clothing ~~does~~ shall not jeopardize the health or safety of the wearers or others, or cause ~~distraction~~ or disruption of the educational process as determined by the school administration. Clothing advertising drugs or alcohol is inappropriate for school wear. Footwear and shirts must be worn at all times. Clothing should be neat and clean. The wearing of head coverings, except for religious purposes in the school building is not allowed. Any student dressed inappropriately will not be admitted to class.*

Reference Section II.A. in the Behavior/Infraction Charts.

- *Driving Violation: Unauthorized and/or reckless and/or improper operation of a motor vehicle on school grounds or at any school-sponsored activity.*

Reference Section IV.F. in the Behavior/Infraction Charts.

- **Drugs:** *Includes, but shall not be limited to, any medicinal preparation (prescription and non-prescription), and any controlled substance whose possession, sale, distribution, use or consumption is illegal under state and/or federal law.*

- **Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance Enhancing Drugs, Tobacco, Tobacco Products, Tobacco Paraphernalia Use or Possession of:** *Any student in the Madison Public Schools found to be in use, under the influence of, in possession or otherwise to exercise dominion or control over any controlled drugs, controlled substances, drug paraphernalia, as defined in Connecticut General Statutes Section 21a-240, or alcohol~~drugs, drug paraphernalia, alcohol, inhalants, performance-enhancing drugs, or other substances that can cause intoxication, tobacco, tobacco products, tobacco paraphernalia, or nicotine delivering devices~~ during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation shall be subject to disciplinary consequences including expulsion from school and referral to law enforcement officials as appropriate.*

Reference Sections I.D., I.E., I.L. in the Behavior/Infraction Charts

Medical Marijuana

Although possession and use of marijuana for certain medical conditions, consistent with Connecticut's P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana," is no longer a crime in Connecticut, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug-Free Schools and Communities Act, the use and or possession of marijuana continues to be prohibited while a student is on a school bus, at school, on school grounds or at a school-sponsored activity. The District will continue to enforce its policies regarding controlled substances and any students who violate District policy prohibiting the use, sale or possession of illegal drugs in District facilities and school property will be subject to disciplinary and criminal action.

- **Drugs (Drugs, Alcohol, Inhalants, Performance Enhancing Substances), Sale or Distribution of:** *To deliver, sell, pass, share or give any alcohol, drug, or controlled substance, determined to be illegal under state and or federal law from one person to another or to aid in its use. Any student in the Madison Public Schools found to be selling or distributing any controlled substance, controlled drugs, including prescription drugs, alcohol, or performance-enhancing substances during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation, or otherwise off school grounds shall be subject to severe disciplinary consequences including mandatory expulsion from school and referral to law enforcement officials, as appropriate.*

Reference Section I.M. in the Behavior/Infraction Charts.

- **Drug Paraphernalia:** *Equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to all items specified in C.G.S. Section 21a-240(20)(A), such as "bongs," pipes, "roach clips," miniature*

cocaine spoons, crack cocaine vials, ~~tobacco-rolling papers~~, and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances.

Reference Section I.L. in the Consequence Charts.

- **Drugs or Substances, Performance Enhancing:** Performance-enhancing drugs, including anabolic steroids, for the purpose of bodybuilding and enhancement of athletic ability and performance. This includes but is not limited to, those performance-enhancing drugs / substances identified on the CIAC comprehensive list including but -not limited to the following:

1. Anabolic Agents, Diuretics, Peptide Hormones and Analogues
2. Blood doping (the intravenous injection of whole blood, packed red blood cells, or blood substitutes.

Reference Sections I.L. and I.M. in the Behavior / Infraction Charts.

- **Due Process:** Unless an emergency exists prior to the suspension of a student, the school administration must inform the student of the reasons for the disciplinary action and provide the student an opportunity to explain the situation (informal hearing). In the event of an emergency, the informal hearing shall be held as soon after the suspension as possible. Recommendation for expulsion must be heard by the Board of Education or by a hearing officer appointed by the Board of Education, in a formal hearing, consistent with the certain requirements of Conn. Gen. Stat. 10-233d.
- **Electronic Communication Devices, Inappropriate Use of:** The Board of Education supports the use of mobile and personal electronic devices as learning tools. Mobile and personal electronic devices such as smart phones, tablets, and laptops should be an integral part of the educational process. The Board encourages their appropriate use in the classroom or other school settings. Inappropriate use of personal electronic devices (photo/video/audio) on school property is not allowed. The use of mobile and personal electronic devices while at school, and school sponsored activities, is intended to support instruction and as a means of communication under approved circumstances. Use of mobile and personal electronic devices must not disrupt the classroom or harm others.
Reference Section IV. GF. in the Behavior/Infraction Charts.
- **Emergency Removal from School:** A situation under which continued presence of the student in the school imposes such a danger to persons or property or such a disruption of the educational process that an informal hearing may be delayed until a time as soon after the exclusion of such student as possible.
- **Exclusion:** Any denial of public school privileges to a student for disciplinary purposes. For some infractions, students will be excluded from co-curricular or extracurricular activities.
- **Expulsion:** Exclusion from school privileges for more than ten (10) consecutive school days provided such exclusion shall not exceed one (1) calendar year. The period of exclusion may extend to the school year following the school year in which such exclusion was imposed. Participation in any school activities for the duration of the suspension/expulsion period whether those events occur on school days, on weekend days, or on holidays and school breaks is prohibited.
- **Extracurricular School Activities:** Student activities initiated through student choice for participation. Extracurricular activities are intended to enhance a student's school experience or satisfy a student's particular interest in a subject, topic, sport, or other activity.
- **False Alarm/Bomb Threat:** The willful act of causing a false fire alarm or making a bomb threat directed at the school, the school bus, or other school property.
Reference Section I.J. in the Behavior/Infraction Charts.
- **Falsifying Signatures, Excuses or Other School Documents, or any Deliberate False Statement Whether Written or Stated:** Students found to have falsified a signature, an attendance excuse or other

school documents, or to have made any deliberate false statement, whether written or stated are subject to disciplinary consequences.

Reference Section III.C. in the Behavior/Infraction Charts.

- **Fighting/Physical Altercation/Physical Aggression:** A planned or unplanned encounter which results in a student or students assaulting, or attempting to assault, another individual(s) in a manner that is not reasonably necessary for self-defense.

Reference Section I.I. in the Behavior/Infraction Charts.

- **Firearm:** as defined in 18 U.S.C § 921, means (a) any weapon (including a starter gun) that will, is designed to, or may be readily converted to expel a projectile by the action of an explosive, (b) the frame or receiver of any such weapon, (c) a firearm muffler or silencer, or (d) any destructive device. The term firearm does not include an antique firearm. As used in this definition, a "destructive device" includes any explosive, incendiary, or poisonous gas device, including a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, or any other similar device; or any weapon (other than a shotgun or shotgun shell which the Attorney General finds is generally recognized as particularly suited for sporting purposes) that will, or may be readily converted to, expel a projectile by explosive or other propellant, and which has a barrel with a bore of more than 1/2" in diameter. The term "destructive device" also includes any combination of parts either designed or intended for use in converting any device into any destructive device and from which a destructive device may be readily assembled. A "destructive device" does not include: an antique firearm; a rifle intended to be used by the owner solely for sporting, recreational, or cultural purposes; or any device which is neither designed nor redesigned for use as a weapon. (See also Dangerous Instrument, Deadly Weapon, and Weapon.)

Reference Section I.O. in the Behavior/Infraction Charts.

- **Gambling (Involving the Transfer of Money or Assets):** Students are prohibited from any type of "gambling" activity, which involves the transfer of money or assets, including betting on sports pools, playing poker, or participating in unauthorized raffles. Gambling is an illegal activity and is not permitted in the school building, on the school-provided transportation, or at any school-sponsored activity.

Reference Section IV.NM. in the Behavior/Infraction Charts.

- **Graffiti:** The willful defacing of property under the jurisdiction of the Board of Education. Students involved are subject to disciplinary action and/or prosecution. Any student discovered to have engaged in graffiti of school property will make full financial restitution for repair or replacement. The parent / guardian of a minor child responsible for graffiti will be held liable for damages under the provisions of Connecticut State law. Damaged property paid for by the student remains the property of the school.

Reference Section III. D. in the Behavior/Infraction Charts.

- **Hazing:** Any conduct or method of initiation, on or off campus, into any student organization or team, whether on public or private property, which endangers or creates a risk of harm to the physical or emotional health or well-being of any student or person, including any activity that causes or requires an individual to perform a task that is in violation of the law or of school district policies. Such conduct includes, but is not limited to, whipping, beating, branding, forced calisthenics, forced consumption of any food, liquor, beverage, drug, or other substance, or any treatment or forced physical activity that is likely to adversely affect the health or safety of any student or other person, or that subjects such student or other person to emotional stress, including deprivation of sleep or rest, confinement to a restricted area, the threat of ostracism, or extended isolation. Permission, consent, or assumption of risk by an individual subjected to hazing does not in any way sanction or excuse the behavior nor lessen the prohibition contained in this policy.

Reference Section I.F. in the Behavior/Infraction Charts.

- **Hearing, Formal:** A meeting of at least three Board of Education members or a hearing officer appointed by the Board of Education to discuss or act upon a recommendation for student expulsion.

- **Hearing, Informal:** A meeting between a student and the principal or designee at which the student is informed of the reasons for discipline and given an opportunity to respond and explain the situation. School administrators may conduct the informal hearing with students without their parent / guardian being present.
- **Laser Pointers:** Students are not permitted to possess or use laser pointers while on school property, while using school district transportation, or while attending school-sponsored or school-related activities, whether on or off school property unless under the supervision of a staff member and in the context of instruction. Laser pointers will be confiscated.
—Reference Section IV.F. in the Behavior/Infraction Charts.
- **Leaving School Grounds without Administrator’s Permission:** Students are not allowed to leave school grounds without the approval of the school administrator. Once present on campus, students are not permitted to leave until the end of their scheduled day. Seniors only may apply for early dismissal at the beginning of each trimester.
Reference Section IV.L.K. in the Behavior/Infraction Charts.
- **Libelous, Obscene, or Defamatory Materials or Literature, Posting or Distributing:** Students are expected to respect the dignity, rights, and written expression of others and are prohibited from posting or distributing libelous, obscene, or defamatory materials or literature in the school, on the school bus, or at any school-sponsored activity.
—Reference Section II.G. in the Behavior/Infraction Charts.
- **Misconduct, Other Serious, as Determined by School Administrator:** In unusual situations, where the student behavior or the infraction is not explicitly included in the Code of Conduct, the school administration reserves the right to administer consequences including but not limited to detention, in-school suspension, out-of-school suspension, exclusion from co-curricular and/or extracurricular activities, and expulsion per Board of Education policy.
—Reference Sections I.Q., II.H., III.I., and IV.O. in the Behavior/Infraction Charts.
- **Misconduct Out Of School/Conduct Leading to a Felony Arrest or Class A Misdemeanor/Adjudication as a Delinquent or Youthful Offender:** Students are subject to discipline, up to and including suspension and expulsion, for misconduct even if such misconduct occurs off school property and during non-school time. Examples of such out-of-school misconduct that shall result in expulsion include, but are not limited to, the possession, of a firearm; the sale or distribution of illegal drugs controlled substances, and the possession or use of a deadly weapon or dangerous instrument in the commission of a crime. Students may also be subject to discipline, including expulsion, for out-of-school misconduct that violates a policy of the Board of Education and is considered to be seriously disruptive to the educational process. Upon notification by a municipal police department or division of the state police of the student’s arrest, the superintendent may disclose the information to the principal of the school that the student attends. The principal may in turn disclose it to special services staff members for the purposes of assessing the risk of danger posed by the student to himself or herself, to other students, or to the staff. Connecticut law also provides procedures for coordination between the school superintendent and the courts in matters of probation and school attendance.
- **Obscene, Vulgar, Abusive, Inflammatory, or Disrespectful Language, Gesture or Behavior Directed Toward any Staff Member or Student:** Verbal or abusive gestures toward a staff member or student will not be tolerated under any circumstances. Students who exhibit such behaviors will be subject to disciplinary consequences.
Reference Section II.D. in the Behavior/Infraction Charts.
- **Parking Violations:** Parking on school property without the appropriate permit or in a reserved space, handicapped space or other designated “no parking” area, or while expelled or serving out-of-school suspension is prohibited. Driving to school and parking on school property is a privilege extended to seniors in good standing only, on a first-come, first serve basis. All students are extended the privilege

of riding the bus to and from school. Driving privileges may be lost without benefit of refund for parking infractions.

Reference Section IV.E. in the Behavior/Infraction Charts.

- **Physical Contact, Inappropriate (Pushing or Shoving another Student-no physical injury occurs):** Any physical contact which has the potential to result in emotional or physical injury.
Reference Section I.B. in the Behavior/Infraction Charts.
- **Plagiarism:** Intentionally or unintentionally presenting another's work as your own; using direct quotes, paraphrases, and specific ideas of another person without explicit citation; obtaining and submitting work from the Internet or other sources as your own; supplying/selling your work, or part of your work to another; inventing/counterfeiting sources; purchasing or copying pre-written papers, etc.
Reference Section II.B. in the Behavior/Infraction Charts.
- **Possession/Ignition of Explosives: Possession and/or ignition of combustible or explosive materials, fireworks, or ignition of any material causing a fire. Possession extends to any materials designed for the ignition of combustible materials, including matches and lighters**
Reference Section I.N in the Behavior/Infraction Charts.
- **Racial or Other Discriminatory Slurs:** Unwelcome speech or conduct of an offensive or hostile nature based on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability, pregnancy, gender identity or expression, or veteran status~~on an individual's race, color, national origin, sexual orientation, disability or religion~~ is prohibited. Any type of racial or other discriminatory slur, regardless of the intent of the speaker, is unacceptable at school, on the school bus, and / or at school-sponsored activities.
Reference Section II.E. in the Behavior/Infraction Charts.
- **Refusal to Adhere to a Staff Member Directive: Open Defiance of a Teacher or any School Employee:** A refusal to adhere to a staff member's directive and showing open defiance toward a teacher, administrator, or any school employee will not be tolerated.
Reference Section II.C. in the Behavior/Infraction Charts
- **Removal:** An exclusion from a classroom for all or part of a single class period provided such exclusion should not extend beyond ninety (90) minutes or occur more than six times in any year nor more than twice in one week unless such student is referred to the principal or his/her designee and granted an informal hearing.
- **School Days:** Days that school is in session; however, for students who are suspended or expelled, participation in any school activities for the duration of the suspension/expulsion period whether those events occur on school days, weekend days, holidays or school breaks is prohibited.
- **School-Sponsored Activity:** Any activity sponsored, recognized, or authorized by the Board of Education or its administrative agents, including activities both on and off school property.
- **Search and Seizure: A student and their effects may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Items subject to search and seizure are further defined in Board of Education Policy #5090.8.1 Search and Seizure and include but are not limited to school lockers, personal vehicles, and other personal property. When required by law, seized items shall be submitted to law enforcement.**~~When there are reasonable grounds to believe that a student is in possession of drugs or any object that is illegal or in violation of any Board of Education policy, there is an obligation on the part of the school personnel to search for and seize such drugs and illegal objects. Such search and seizure may involve school lockers, cars on school property, clothing, purses, book bags, books, and other personal property. All confiscated drugs or other illegal objects will be turned over to the local law enforcement officials.~~

- **Sexual Harassment:** The Madison Board of Education prohibits any form of Sexual Harassment as defined in Policy #5120.4.2.4 Title IX of the Educational Amendments of 1972- Prohibition of Sex discrimination and Sexual Harassment~~Any unwelcome sexual advances, requests for sexual favors and other inappropriate verbal, non-verbal or physical conduct of a sexual nature when:~~
- ~~submission to or rejection of such conduct by an individual is used and/or threatened to be used as the basis for making any educational decisions affecting a student; or~~
- ~~such conduct is sufficiently severe, persistent, or pervasive so as to limit an individual's ability to participate in or benefit from the education programs; or creates an intimidating, hostile or offensive educational or work environment.~~

Sexual harassment includes a wide range of conduct – from pressure or requests for sexual activities to unwelcome sexual comments and innuendo to verbal abuse of a sexual nature. Examples of the type of conduct prohibited include:

1. Statements or other conduct indicating that a student's submission to, or rejection of, sexual overtures or advances will affect the student's grades and/or academic progress or status.
2. Unwelcome sexual attention, flirtations and advances, including verbal comments, sexual invitations and leering, unwelcome touching of an individual.
3. Graphic or verbal commentaries about an individual's body, and/or the use of sexually degrading words to describe an individual.
4. Displays in the school setting of sexually suggestive objects or pictures, or use of sexually suggestive or obscene comments, invitations, letters, notes, slurs, jokes, cartoons, epithets or gestures.

Reference Section I.H. in the Behavior/Infraction Charts.

- **Student ~~Stud~~Support Team:** A designated and specifically trained team of school staff members typically including, but not limited to, an administrator, school nurse, ~~guidance~~school counselor, school psychologist, social worker, and teacher(s).
- **Substance-Abuse Assessment:** An evaluation conducted by a professional to determine the student's overall health and condition in relation to use of a controlled substance or drug.
- **Suspension, In-School:** An exclusion from regular classroom activities and co-curricular and extra-curricular activities for no more than ten (10) consecutive school days, but not exclusion from school, provided such exclusion does not extend beyond the end of the school year in which such in-school suspension was imposed. No student shall be suspended more than fifteen (15) times or a total of fifty (50) days in one (1) school year, whichever results in fewer days of exclusion. A parent/guardian will be notified of the in-school suspension assignment. ~~The student is usually given 24 hours' notice before being placed in in-school suspension; however,~~ The school administrator reserves the right to assign a student immediately if the circumstances warrant placement.
- **Suspension, In-School - Failure to Serve or Misbehaving During In-School Suspension:** Students who do not demonstrate appropriate behavior or are disruptive while serving an in-school suspension have their suspension extended, may be given an additional suspension, and/or may have the remainder of the suspension time served as an out-of-school suspension following an informal hearing as set forth in "Suspensions"
Reference Section IV.~~QA~~QA in the Behavior/Infraction Charts.
- **Suspension, Out-of-School:** An exclusion from school privileges (academic, co-curricular, and extra-curricular) or transportation services only, for no more than ten (10) consecutive school days, provided such exclusion should not extend beyond the end of the school year in which such suspension was imposed. No student shall be suspended for more than ten (10) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless such student is granted a formal hearing. Out-of-school suspension is given to students if the administration determines that the student poses a danger to persons or property or a disruption of the educational process. Out-of-school suspension is for the full 24-hour day(s). Parents/guardians will be informed that the student must remain at home during school hours for the period of the suspension. A student may not enter the school

grounds or participate in any school activity held either on or off the school grounds at any time during the period of suspension including the weekend, if applicable.

- **Suspension, Out-of-School – Violations of (Trespassing):** Failure to comply with an out-of-school suspension will result in an extension of the suspension or an additional suspension. A student's presence on school grounds while serving an out-of-school suspension can result in notification of trespassing to the local law enforcement officials.
Reference Section IV.A in the Behavior/Infraction Charts.

Suspensions shall be in-school suspensions, unless during the informal (1) the administration determines that the pupil being suspended poses such a danger to persons or property or such a disruption of the educational process that the pupil shall be excluded from school during the period of suspension, or (2) the administration determines that an out-of-school suspension is appropriate for such pupil based on evidence of (A) previous disciplinary problems that have led to suspensions or expulsion of such pupil, and (B) previous efforts by the administration to address such disciplinary problems through means other than out-of-school suspension or expulsion, including positive behavioral support strategies.

- **Tampering ~~With~~ School Records:** Any attempt to change, alter, delete school records, including but not limited to, student permanent records, student non-permanent records, teachers' records, electronic grade book records, etc.
—Reference Section III.F. in the Behavior/Infraction Charts.

- **Tardy to Class During the School Day:** Students tardy to class during the school day will be issued passes to class only if there are extenuating circumstances that excuse their tardiness. Teachers will not allow students admittance to class without a tardy pass from the office. All unexcused tardies will be considered as unexcused absences to class and may count towards loss of academic credit, as appropriate to the age and grade level of the student.
Reference Section IV.H. in the Behavior/Infraction Charts.

- **Tardy To School:** Being late to school, class or an activity without permission of school personnel. Students who arrive to school after the designated start of the school day will not be admitted without administrative approval.
—Reference Section IV.HG. in the Behavior/Infraction Charts.

- **Technology, Inappropriate Use of Out-of-School:** ~~“Cyber bullying” and/or In~~appropriate use of technology in the extended school community, even if school technology is not utilized, may be subject to school discipline. Additionally, discipline for off-campus speech (including that on the Internet) is permitted in cases where a student has threatened school staff or other students; or otherwise severely disrupted the educational process.
Reference Section III.B. in the Behavior/Infraction Charts.

- **Technology, Inappropriate Use of School:** Electronic communications systems which include, but are not limited to, the computers, computer systems, software, electronic access privileges, and networks are the property of the Madison Board of Education and are to be used only for those activities directly related to teaching, learning, and/or management of educational records and data. The equipment, infrastructure, and software are not to be used for personal gain by any student. The computers, computer systems, software, electronic access privileges, and networks provided by the Madison Board of Education shall not be modified or altered by individual users without the authorization of the Superintendent or his / her designee. All users are hereby made aware that all information on the Madison Board of Education's, computer systems, software, and networks is in the public domain, unless specifically protected by Federal or State Law. . Users should not assume that any information accessed or stored on the computers, computer systems or networks provided by the Madison Board of Education is private. The Madison Board of Education reserves the right to bypass any or all passwords to determine the activity on any or all of the computers, computer systems, software, electronic access privileges, and networks. The district shall provide student education about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social

networking sites and in chat rooms. Parents are required to annually sign a grade level appropriate Network Use Agreement granting permission for their child to access network resources. Students who violate this policy will be subject to disciplinary action.
Reference Section III.A. in the Behavior/Infraction Charts.

- **Theft or Possession of Stolen Goods:** Stealing another person's possessions is illegal. School administration strongly encourages students to keep expensive items at home. A student involved in stealing or possession of stolen goods shall receive disciplinary consequences and may be referred to the local law enforcement officials.
Reference Section III.G. in the Behavior/Infraction Charts.
- **Throwing (not permitted):** Throwing snowballs, rocks, sticks and/or similar objects on school property or at school-sponsored events unless expressly permitted to do so by staff.
Reference Section I.P in the Behavior/Infraction Charts.
- **Tobacco,- Tobacco Products, or Tobacco Paraphernalia, Use or Possession of:** There shall be no ~~smoking or any other~~ use or possession of tobacco or tobacco products or tobacco paraphernalia by students at any time, in any school building, on school-provided transportation, or on school grounds during the school day, or at any time when the student is subject to the supervision of designated school personnel, such as when the student is at any school function, extracurricular event, field trip, or school-related activity such as a work-study program. The definition of "~~smoke~~tobacco" or "~~smoking~~tobacco products" means cigarettes, cigars, snuff, bidis, smoking tobacco, smokeless tobacco, vapor product, nicotine delivering devices, chemicals, or devices that produce the same flavor or physical effect of nicotine substances; and any other tobacco or nicotine innovations~~the lighting or carrying of a lighted cigarette, cigar, pipe or similar device, nicotine delivering devices or any other tobacco or nicotine innovations.~~
Reference Section I.D and I.E. in the Behavior/Infraction Charts.
- **Trespassing and Violations of Out-Of-School Suspensions:** Unauthorized presence on the school premises while school is not in session is considered trespassing. Students are not allowed on school premises without permission after regular school hours or after scheduled activities in which they are participating. Unsupervised after-school activities are not allowed on school premises.
Reference Section IV.A. in the Behavior/Infraction Charts.
- **Truancy:** Parents, guardians, or other persons having control of children between the ages of five and eighteen must assure that their children attend school "regularly during the hours and terms the public school in the district wherein such student resides is in session" per Connecticut General Statutes. Students under eighteen years of age are subject to mandatory attendance laws, unless the student is seventeen years of age and their parent or guardian consents to their withdrawal, and personally appears at the Board of Education offices and signs a withdrawal form indicating such consent. Connecticut law defines "truant" as a student who has four unexcused absences in a month or ten unexcused absences in a year. A student five to six years of age will not be considered truant if the parent or guardian has appeared personally at the Board of Education offices and affirmatively exercised the option of not sending the child to school at five or six years of age. If a parent or guardian of an expelled student chooses not to enroll the student in an alternative educational program, the student shall not be considered truant. Failure to comply with the requirements that children attend the public schools is a violation of law, unless the parent or guardian provides alternative instruction by enrolling the student in a private school or in a home school program after withdrawing the student from the public school if the student has been enrolled. Failure to comply with this policy will result in consequences.
Reference Section IV.B. in the Behavior/Infraction Charts.
- **Vandalism:** The willful destruction or otherwise injuring of property under the jurisdiction of the Board of Education is prohibited. Any student discovered to have committed an act of vandalism of school property will make full financial restitution for repair or replacement. The parent / guardian of a minor child responsible for vandalism will be held liable for damages under the provisions of Connecticut State

law. Damaged property paid for by the student remains the property of the school. Any group or school organization responsible for an act of vandalism will be held liable for damages. (See also Graffiti)
—Reference Section III.E. in the Behavior/Infraction Charts.

- **Vehicle:** A “motor vehicle” as defined in Section 14-1 of the Connecticut General Statutes, snow mobile, any aircraft, or any vessel equipped for propulsion by mechanical means or sail.
- **Verbal Assault or Threatening Physical Harm:** Any statement or act, oral or written, which can reasonably be expected to induce apprehension of danger or bodily injury or harm to another person, student or staff member.
—Reference Section I.C. in the Behavior/Infraction Charts.
- **Visitors to School During the School Day:** All visitors must check in at the school’s administrative office upon entering the building. Students are generally not allowed to have guests. If an exception is made, permission must be obtained from the school administrator in advance of the scheduled visit. The school administrator reserves the right to restrict the number of visitors at any time during the school day or the school year.
Reference Section IV.C. in the Behavior/Infraction Charts.
- **Walkouts by Students:** Leaving school/classes en masse. Students are expected to behave responsibly and respectfully at all times. Students should obey the rules that govern students’ rights of expression regarding issues in the school setting. Therefore, students are discouraged from organizing and / or participating in “walkouts” intended to be disruptive to the educational process. Students’ concerns, interests, and needs regarding issues should be directed to the appropriate staff member or school administration so that resolution to said issues can be sought. Students failing to adhere to these expectations shall be subject to disciplinary consequences.
Reference Section II.F. in the Behavior/Infraction Charts.
- **Weapon:** Any BB gun, any blackjack, any metal or brass knuckles, any police baton or nightstick, any knife, including but not limited to any dirk knife or switch knife, any knife having an automatic spring release device by which a blade is released from the handle, having a blade of over one and one-half inches in length, any stiletto, any knife the edged portion of the blade of which is four inches and over in length, any martial arts weapon or electronic defense weapon, or any other dangerous or deadly weapon or instrument, unless permitted by law under section 29-38 of the Connecticut General Statutes. All students, staff, and visitors, even those who may have a legal permit to carry a weapon, are strictly prohibited from possessing, conveying, using or storing weapons or look-alike weapons on school property, at school-sponsored events, or on school-provided transportation. (See also Dangerous Instrument, Deadly Weapon, and Firearm.)
Reference Section I.O. in the Behavior/Infraction Charts.

Section I: Behaviors / Infractions that Jeopardize the Health, Safety, and Welfare of Individuals in the School Community

Behavior / Infraction	Grades K-3 PK-5 Consequences
<p><u>I. A.</u> Bus Misconduct</p> <p>Board of Education Policy References: #5090.3.3 Student Conduct on School Buses #5090.3.3.1 Electronic Surveillance #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● potential bus seat assignment ● parent or guardian notification <p>2nd Offense:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● bus seat assignment <p>3rd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● potential suspension of bus privileges for up to 5 days
<p><u>I. B.</u> *Physical Contact, Inappropriate (Pushing, Shoving Another Student – no “serious” physical injury occurs)</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● parent or guardian notification ● consequences determined on a case by case basis <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● parent or guardian notification ● consequences determined on a case by case basis
<p><u>I. C.</u> *Verbal Assault or Threatening Physical Harm</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● consequences determined on a case by case basis ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● potential suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>I. D.</u> *Possession of Tobacco, Tobacco Products, or Tobacco Paraphernalia or Cannabis</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis
<p><u>I. E.</u> *Using Tobacco, Tobacco Products (Smoking, Chewing Tobacco), or Tobacco Paraphernalia or Cannabis</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis
<p><u>I. F.</u> *Hazing</p> <p>Board of Education Policy References: #5090.3.6.1 Hazing</p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● <u>parent or guardian notification</u>

Behavior / Infraction	Grades K-3 PK-5 Consequences
#5110.4 Student Discipline	<u>consequences determined on a case by case basis</u> This is not applicable for Grades K-3 Students
<p><u>I. G.</u> *Bullying</p> <p>Board of Education Policy References: #5131.911 Bullying Prevention & Intervention #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● consequences determined on a case to case basis ● potential up to 5-days suspension ● parent or guardian notification ● superintendent notification ● potential referral to Student Services Staff ● excluded from all co-curricular and extracurricular activities concurrent with suspension
<p><u>I. H.</u> *Sexual Harassment</p> <p>Board of Education Policy References: #5120.4.2.4 Title IX of the Education Amendments of 1972 – Prohibition of Sex Discrimination and Sexual Harassment #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● superintendent notification ● potential referral to Student Services Staff ● excluded from all co-curricular and extra-curricular activities concurrent with suspension
<p><u>I. I.</u> *Fighting / Physical Altercation / Physical Aggression</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● potential up to 2 days suspension ● parent or guardian notification ● superintendent notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● potential up to 3 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension

Behavior / Infraction	Grades K-3PK-5 Consequences
<p><u>I. J.</u> *False Alarm / Bomb -or Other Threat</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 3-days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● police referral
<p><u>I. K.</u> *Assault</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 3 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● potential police referral
<p><u>I. L.</u> *Use or Possession of Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance Enhancing Drugs:</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco and Inhalant Use by Students #5110.4 Student Discipline #5121 Chemical Health for Student Athletes</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis ● superintendent notification
<p><u>I. M.</u> *Sale or Distribution of Drugs: (Drugs, Drug Paraphernalia, Alcohol, Inhalants, Performance-Enhancing Substances)</p> <p>Board of Education Policy References: #5090.7 Drugs, Alcohol, Tobacco, Inhalants and Inhalant Use by Students #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● administrator/parent conference ● consequences determined on a case by case basis ● superintendent notification ● potential referral to social agency, DCF ● mandatory expulsion, with administrative recommendation to the Board of Education for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be further excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● must participate, along with parent or guardian, in an administration-specified substance abuse counseling / family education program(s) , in cooperation with Madison Youth Services, prior to re-entry to school ● police referral

Behavior / Infraction	Grades K-3 PK-5 Consequences
<p><u>I. N. *Arson/Ignition/Possession of Explosives</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● may be recommended to Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be <i>further</i> excluded from any or all co-curricular and extracurricular activities beyond the academic expulsion period per action of Board of Education ● police referral ● referral to Student Services Staff
<p><u>I. O. *Possession of Weapon, Deadly Weapon, Dangerous Instrument, Firearm or Facsimile or Replica of Firearm</u></p> <p>Board of Education Policy References: #5090.8 Weapons and Dangerous Instruments #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● up to 10 days suspension ● parent or guardian notification ● superintendent notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● mandatory recommended to the Board of Education for expulsion for 30-180 school days ● excluded from all co-curricular and extracurricular activities concurrent with expulsion and may be further excluded from any or all co-curricular and extracurricular beyond the academic expulsion period per action of Board of Education ● police referral
<p><u>I. P. Throwing</u></p> <p>Board of Education Policy References: #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● up to 3 days suspension ● parent or guardian notification ● potential police referral
<p><u>I. Q. Other Serious Misconduct in Section I as Determined by the School Administrator</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on a case by case basis and may lead to suspension ● parent or guardian notification ● potential police referral

**Indicates a behavior/infraction that is cumulative with grade span, considered to be a serious offense, and requires mandatory reporting to the Connecticut State Department of Education.*

Section II: Behaviors / Infractions that Demonstrate a Lack of Honesty, Respect, and Courtesy Toward Individuals in the School Community

Behavior / Infraction	Grades K-3 PK-5 Consequences
<p><u>II. A.</u> Student Dress Code Violation</p> <p>Board of Education Policy References: #5090.3.1 Student Dress #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification and change of inappropriate clothes
<p><u>II. B.</u> Academic Integrity: Cheating / Plagiarism</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with teacher ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● teacher written disciplinary referral to school administrator ● disciplinary conference with administrator ● parent or guardian notification
<p><u>II. C.</u> Refusal to Adhere to Staff Member Directive; Open Defiance of a Teacher or Any School Employee</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with teacher ● teacher written disciplinary referral to school administrator ● parent or guardian notification <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● removal from class ● disciplinary conference with administrator ● consequences determined on a case by case basis ● parent or guardian notification ● potential suspension
<p><u>II. D.</u> Obscene, Vulgar, Abusive, Inflammatory or Disrespectful Language, Gestures, or Behavior Directed Toward Any Staff Member or Student</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● teacher written disciplinary referral to school administrator ● parent or guardian notification ● disciplinary conference with administrator ● consequences determined on a case by case basis <p>2nd and Subsequent Offense:</p> <ul style="list-style-type: none"> ● potential up to 2 days suspension ● parent or guardian notification ● exclusion from co-curricular and extra-curricular activities concurrent with suspension
<p><u>II. E.</u> *Racial or Other Discriminatory Slurs</p> <p>Board of Education Policy References: #5120.4.2.7 Racial Harassment of Students #5110.4 Student Discipline #5020.1 Nondiscrimination</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● consequences determined on a case by case basis ● parent or guardian notification ● superintendent notification <p>2nd and Subsequent Offenses:</p>

Behavior / Infraction	Grades K-3 PK-5 Consequences
	<ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● superintendent notification ● exclusion from all co-curricular and extra-curricular activities concurrent with suspension ● referral to Student Services Staff
<p><u>II. F.</u> “Walkouts” by Students</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● <u>parent or guardian notification</u> <p><u>consequences determined on a case by case basis This is not applicable to Grades K-3 Students</u></p>
<p><u>II. G.</u> Posting or Distributing Libelous, Obscene, or Defamatory Materials or Literature</p> <p>Board of Education Policy References: #5090.4.1 Underground Publications #5090.4.2 Freedom of Speech / Written and Oral Expression #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on a case by case basis and may lead to suspension ● parent or guardian notification
<p><u>II. H.</u> Other Serious Misconduct in Section II -as Determined By School Administrator</p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on a case by case basis and may lead to suspension ● parent or guardian notification ● potential police referral

Section III: Behaviors / Infractions that Demonstrate a Lack of Respect for Personal and Public Property and Possessions

Behavior / Infraction	Grades K-3PK-5 Consequences
<p><u>III. A. Inappropriate Use of School Technology</u></p> <p>Board of Education Policy References: #5210 Acceptable Use of Computer Equipment and Related Systems, Software and Networks Student use of the District's Computer Systems and Internet Safety #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with teacher ● parent or guardian notification <p>2nd and Subsequent Offense</p> <ul style="list-style-type: none"> ● potential up to 1 day suspension ● teacher written disciplinary referral to school administrator ● parent or guardian notification ● disciplinary conference with administrator ● consequences determined on a case by case basis ● excluded from all co-curricular and extra-curricular activities concurrent with suspension
<p><u>III. B. Inappropriate Use of Technology in Extended School Community (Cyberbullying)</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline #5131.911 Bullying Prevention and Intervention</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● consequences to be determined on a case by case basis and may lead to suspension ● parent or guardian notification ● potential police referral
<p><u>III. C. Falsifying Signatures, Excuses or Other School Documents, or Any Deliberate False Statement Whether Written or Stated</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● teacher written disciplinary referral to school administrator ● parent or guardian notification
<p><u>III. D. Graffiti</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● restitution and / or clean up required <p>2nd and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● disciplinary conference with administrator ● consequences determined on a case by case basis ● parent or guardian notification ● restitution required
<p><u>III. E. *Vandalism</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5090.3.2 Vandalism #5110.4 Student Discipline</p>	<p>1st Offense:</p> <ul style="list-style-type: none"> ● disciplinary conference with school administrator ● parent or guardian notification ● consequences determined on a case by case basis ● superintendent notification ● restitution required

Behavior / Infraction	Grades K-3 PK-5 Consequences
	2 nd and Subsequent Offenses <ul style="list-style-type: none"> ● up to 2 days suspension ● parent or guardian notification ● disciplinary conference with school administrator ● excluded from all co-curricular and extra-curricular activities concurrent with suspension ● potential police referral
<u>III. F. Tampering with School Records</u> Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline	1 st and Subsequent Offenses: <ul style="list-style-type: none"> ● disciplinary conference with school administrator ● consequences determined on a case by case basis ● parent or guardian notification ● superintendent notification
<u>III. G. *Theft or Possession of Stolen Goods</u> Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline	1 st Offense: <ul style="list-style-type: none"> ● disciplinary conference with administrator ● parent or guardian notification ● superintendent notification ● restitution required 2 nd and Subsequent Offenses: <ul style="list-style-type: none"> ● potential up to 5-days suspension ● parent or guardian notification ● excluded from all co-curricular and extra-curricular activities concurrent with suspension ● restitution required ● potential police referral
<u>III. H. Borrowing, Taking, or Receiving Any Item (including money) by Force, Threat, or Intimidation</u> Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline	1 st Offense: <ul style="list-style-type: none"> ● up to 1 day suspension ● parent or guardian notification ● excluded from all co-curricular and extracurricular activities concurrent with suspension ● restitution required 2 nd and Subsequent Offenses: <ul style="list-style-type: none"> ● up to 5 days suspension ● parent or guardian notification ● restitution required ● potential police referral
<u>III. I. Other Serious Misconduct in Section III as Determined by School Administrator</u> Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline	1 st and Subsequent Offenses: <ul style="list-style-type: none"> ● consequences to be determined on a case by case basis and may lead to suspension ● parent or guardian notification ● potential police referral

Section IV: Behaviors / Infractions that Demonstrate a Lack of Respect for Maintaining an Orderly Teaching and Learning Environment

Behavior / Infraction	Grades K-3 PK-5 Consequences
<p><u>IV. A. Trespassing and Violations of Out-of-School Suspensions</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● written / verbal warning and removal from premises ● parent or guardian notification ● potential police referral
<p><u>IV. B. Truancy</u></p> <p>Board of Education Policy References: #5080.2 Truancy #5113 Student Attendance, Truancy & Chronic Absenteeism</p>	<ul style="list-style-type: none"> ● parent notification ● superintendent notification ● promotion may be withheld ● social agencies notified, as appropriate
<p><u>IV. C. Bringing Unauthorized Visitors to School During the School Day</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5100.1.2 Equal Access Act #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● visitor must leave school grounds ● student issued warning
<p><u>IV. D. Cafeteria Misconduct</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● notification of school staff, parent or guardian and / or administrator ● consequences determined on a case by case basis
<p><u>IV. E. Parking Violations</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>This is not applicable for Grades K-3PK-5 Students</p>
<p><u>IV. F. Driving Violations</u></p> <p>Board of Education Policy Reference: #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses</u></p> <ul style="list-style-type: none"> ● <u>up to 3 days suspension</u> ● <u>parent or guardian notification</u> ● <u>potential police referral</u>
<p><u>IV. G. Inappropriate Use of Electronic Communication Devices and Laser Pointers</u></p> <p>Board of Education Policy References: #5090.9 Electronic Communication Devices Use of Private Technology Devices by Students #5090.10 Prohibited Use of Laser Pointers #5110.4 Student Discipline</p>	<p>1st and Subsequent Offense:</p> <ul style="list-style-type: none"> ● confiscation of device by staff ● parent or guardian notification and pick-up of confiscated device

Behavior / Infraction	Grades K-3 PK-5 Consequences
<p><u>IV. H. Tardy to School</u></p> <p>Board of Education Policy References: #5080.1 Tardiness #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● <u>parent or guardian notification consequences determined on a case by case basis</u> Parental notification in writing from school administration after 10 tardies per marking period.
<p><u>IV. I. Tardy to Class</u></p> <p>Board of Education Policy References: #5080.1 Tardiness #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● <u>parent or guardian notification consequences determined on a case by case basis</u> This is not applicable for Grades K-3 Students
<p><u>IV. J. Cutting Classes During the School Day</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● <u>parent or guardian notification consequences determined on a case by case basis</u> This is not applicable for Grades K-3 Students
<p><u>IV. K. Failure to Serve Detention</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p><u>1st and Subsequent Offenses:</u></p> <ul style="list-style-type: none"> ● <u>parent or guardian notification consequences determined on a case by case basis</u> This is not applicable for Grades K-3 Students
<p><u>IV. L. Leaving School Grounds Without Administrator's Permission</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis
<p><u>IV. M. Unauthorized Area Violation (Being outside the school or in unauthorized areas of the building without prior approval.)</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis
<p><u>IV. N. Gambling (Involving the Transfer of Money or Assets)</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis
<p><u>IV. O. Failure to Serve -In-School Suspension or Misbehaving During -In School Suspension</u></p> <p>Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p>1st and Subsequent Offenses:</p> <ul style="list-style-type: none"> ● parent or guardian notification ● consequences determined on a case by case basis

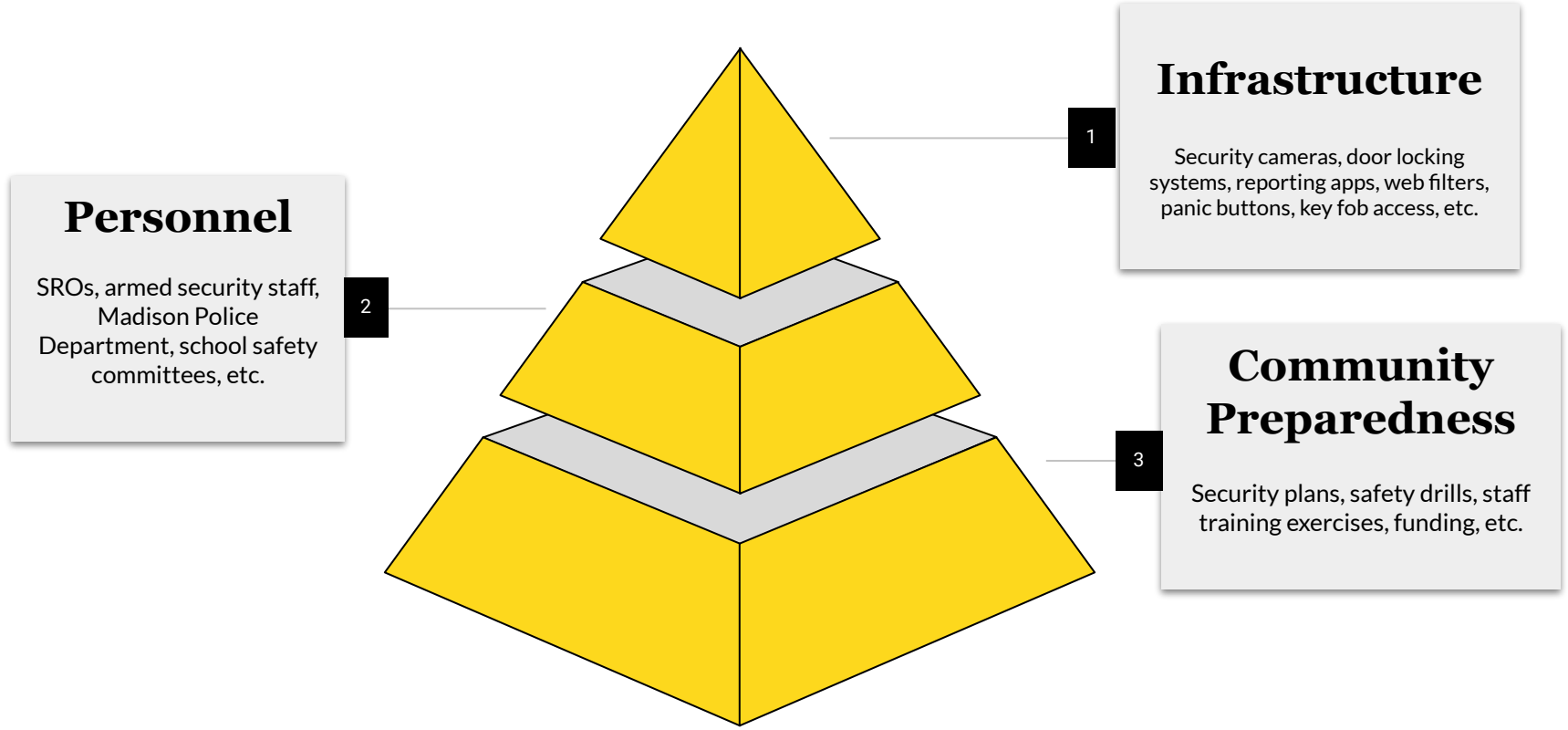
Behavior / Infraction	Grades K-3 PK-5 Consequences
<p data-bbox="207 228 769 289">IV. P. Other Serious Misconduct in Section IV as Determined by the School Administrator</p> <p data-bbox="207 325 659 415">Board of Education Policy References: #5090.1.4 Student Misconduct in Schools #5110.4 Student Discipline</p>	<p data-bbox="808 228 1117 258">1st and Subsequent Offenses:</p> <ul data-bbox="857 262 1409 531" style="list-style-type: none"> <li data-bbox="857 262 1409 472">● consequences to be determined on a case by case basis and may lead to suspension or if the administration determines that the student poses a danger to persons or property or a disruption of the educational process the student shall be excluded from school during the period of suspension <li data-bbox="857 476 1230 506">● parent or guardian notification <li data-bbox="857 510 1154 531">● potential police referral



Safety and Security

*Presented to the Board of Education
May 23, 2023*

Key Components of MPS Safety & Security



Physical Infrastructure

- Entrance Enhancements
 - Sightlines
 - Mantraps
 - Limited access to front of buildings
- Security Greeting Stations with camera monitors
- Additional and upgraded Cameras
- Updated Door Locking Systems with deadbolts
- Classroom telephones interfaced with PA system
- Radios for direct connection with PD
- Exterior door hardening



Cybersecurity & Technology Infrastructure

- Securly Web Filtering - all MPS devices have a cloud-based Internet filter called Securly that blocks access to harmful or potentially dangerous websites.
- See it, Say it, Send it App
- FBI- Partnering to Prevent School Violence presentation at DHHS
- Raptor Visitor Management System
- Key Fob Systems
- Participate with Region 2 School Security Group



Personnel

Staffing Model - Fall 2019

School	SRO	Armed Security	Non-Armed Security	In-School Suspension
Jeffrey	1 - Shared S.C.			
Ryerson	1 - Shared N.C.			
Brown	1 - Shared N.C.			
Polson	1 - Shared S.C.		1	
Hand	1 - Shared S.C.		2	1
<i>Total</i>	2	0	3	1

Personnel

Staffing Model - Spring 2023

School	SRO	Armed Security	Non-Armed Security	In-School Suspension
Jeffrey	1 - Shared S.C.	.5	1.0	
Ryerson	1 - Shared N.C.	.5	0.5	
Brown	1 - Shared N.C.	.5	0.5	
Polson	1 - Shared S.C.	.5	1.0	
Hand	1 - Shared S.C.	2.0		1.0
Total	2	4	3.0	1.0

Safety & Security Committees

District Safety & Security Committee

Charge: Responsible for safety and security across the district. The committee plans professional development opportunities and charters new security initiatives for MPS.

Membership: Dr. Cooke, Building Principals, Director of Administrative Services Arthur Sickel, Director of Facilities Bill McMinn, Director of Emergency Management Sam DeBurra, Chief of Police Jack Drumm, representatives from Madison Hose Co. No. 1 and North Madison Volunteer Fire Company

Safety & Security Committees

Tools for Schools

Charge: Tools for Schools (TfS) is a preventative and proactive program developed by the Federal Department of Environmental Protection Agency (EPA) to monitor and improve the indoor air quality (IAQ) in school buildings.

Membership: Each building team includes the building principal, assistant principal (s), school nurse, at least one teacher, and a custodian.

CIRMA

Charge: CT General Statute 31-40v requires a safety and health committee to promote safety and health in places of employment.

Membership: At least one staff member from each building, a school nurse, a custodian, a member of food service, the Director of Facilities, the Director of HR, the Assistant Superintendent, and additional administrative staff

Community Preparedness



Building Safety and Security Plans

- Similar plans throughout the district altered by building.
- Revised/Reviewed Annually.
- Required by State of CT - reviewed each time a building project is submitted to the state bonding commission.
- Reviewed by:
 - Fire Marshal/Emergency Management Director
 - Chief of Police
 - Principal
 - Public Health Director
 - First Selectperson
 - Medical Services Director
 - Board Chair
 - Superintendent

Safety and Security Plans

Plans address:

- Fire Drills
- Lockdown protocols
- Secure School
- Evacuation protocols
- Shelter in Place protocols
- Reunification locations
- Public Health and Medical Emergencies
- Transportation

Response Protocol Ex: Minor Bus Accident

Step 1: Bus Driver/Company

Bus Driver:

- Notify dispatch and/or 911
- Remain with passengers
- Remain on or exit bus based on situation

Bus Company:

- Bus company notifies district of accident and bus information
- Prepare alternative transportation
- Complete accident report

Step 2: Principal

- Notify superintendent
- Gather medical information for student passengers
- Respond to scene
- Assign district staff member(s) to accompany any student requiring medical transport
- Convene crisis team if necessary

Step 3: Superintendent

- Prepare communications to public
- Notify the Board of Education
- Respond to media inquiries

Safety and Security Drills

Public Act No. 09-131

AN ACT CONCERNING SCHOOL CRISIS RESPONSE DRILLS AND FIRE DRILLS.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. Section 10-231 of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2009*):

(a) Each local and regional board of education shall provide for a fire drill to be held in the schools of such board not later than thirty days after the first day of each school year and at least once each month thereafter, except [that once every three months a crisis response drill may be substituted for a fire drill] as provided in subsection (b) of this section.

(b) Each such board shall substitute a crisis response drill for a fire drill once every three months and shall develop the format of such crisis response drill in consultation with the appropriate local law enforcement agency. A representative of such agency may supervise and participate in any such crisis response drill.

ALICE Training



Alert is your first notification of danger. It is recognizing the signs of danger and receiving information about the danger from others.



Lockdown: If Evacuation is not a safe option, barricade entry points. Prepare to Evacuate or Counter if needed.



Inform: Communicate real time information on shooter location. Use clear and direct language using any communication means possible.



Counter: As a last resort, create noise, movement, distance and distraction to reduce the shooter's ability to shoot accurately.



Evacuate: When safe to do so, run from danger using non-traditional exits if necessary. Rally points should be predetermined.

All Employees participate in:

- Online training
- In-person training
- Practical experience

Certified trainers in Madison:

T.J. Salutari, Brian Bodner, Melanie Witcher, Frank Henderson, Kelly Spooner, Robert Strickland, MPD, Sam DeBurra

Funding Sources

- \$75,000 - CIP Annually
- \$75,000 - Specific Budget Funding
- Planned and Cycled Maintenance - projects often have both an improvement/beautification and security function.



Security Grant Funding Received

DEMHS School Security Grant Program (SSGP)

	State Portion	School Match
Round 1 (2013)	\$169,907	\$396,451
Round 4 (2018)	\$21,198	\$65,501
Round 5 (2021)	\$33,232	\$78,893
Round 1 MM (2021)	\$36,583	\$86,716

Round 6 (2023) Application Submitted

Next Steps

- Madison Police Audit - Ongoing
- Continued Investment in security throughout district
- Key Fob locations
- Air Conditioning
- Panic Button Technology
- Increased/enhanced camera technology
- Building renovation and construction





Office of the Superintendent
 Madison Public Schools
 Madison, CT 06443

Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 5/11/23

Organization / Individual Making Donation: Polson Middle School PTO

Address: _____
 (Street) (City, State, Zip)

Daytime Phone # _____

Description of Donation / Gift: Check donation Approximate Value: \$2,000.00

Explain how this gift will be used? Proceeds to Support 8th grade trip to Holiday Hill

Monetary Gift: Explain how the funds will be used: Fees for 8th grade trips to Holiday Hill

Recipient(s) of Donation (school, athletics program, etc.): Polson Middle School

Acknowledgments: (optional)

In honor of: _____

In memory of: _____

Acknowledgement Contact: _____

Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: Kathryn Hart

Are there conditions of use attached to the gift: Yes ___ No X

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? n/a

If yes, who will be responsible for the costs? _____

What is the annual maintenance cost of the donation if any? (be specific) n/a

Are there additional costs to the school district not indicated above? (be specific) n/a

Cassidy Varma
 (Signature of Donor)

For Central Office Use Only

Accepted by Superintendent: _____
 Signature Date

Accepted by Board of Education on: _____
 Date



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 Madison Public Schools
 Madison, CT 06443

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Date Form Completed: 5/12/23
 Organization / Individual Making Donation: Bauer Charitable Trust % Wells Fargo
 Address: 100 N Main Street Winston-Salem, NC 27101
 (Street) (City, State, Zip)
 Daytime Phone # 1-888-235-4351
 Description of Donation / Gift: Grant Approximate Value: \$2000
 Explain how this gift will be used? To improve Pollinator Garden
 Monetary Gift: Explain how the funds will be used: Signage, bench, etc.
 Recipient(s) of Donation (school, athletics program, etc.): School - Eco Club @ DHHS

Acknowledgments: (optional)

In honor of: _____
 In memory of: _____
 Acknowledgement Contact: _____
 Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: [Signature]

Are there conditions of use attached to the gift: Yes ___ No X

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? _____

If yes, who will be responsible for the costs? _____

What is the annual maintenance cost of the donation if any? (be specific) none

Are there additional costs to the school district not indicated above? (be specific) none

(Signature of Donor)

For Central Office Use Only

Accepted by Superintendent: [Signature]
 Signature

Date

Accepted by Board of Education on: _____
 Date