

Madison Public Schools Board of Education Regular Meeting

Tuesday, August 23, 2022 7:30 PM

Hammonasset Room / Zoom, 10 Campus Drive, Madison, CT 06443

| | |
|--|---|
| I. Call to Order / Attendance | |
| I.A. Pledge of Allegiance | |
| II. School / Community Session | |
| II.A. Public Participation | |
| III. Superintendent's Report | Speaker (s): Craig A. Cooke, Ph.D. |
| III.A. School Security Update | |
| III.B. New School Construction - Madison Land Trust | |
| IV. Board Members' Comments | |
| V. Audience Response to Information Presented (Ref. Bylaw #9540.10) | |
| VI. Board of Selectmen Liaison | Speaker (s): Scott Murphy |
| VII. Board Committees / Liaison Updates (Ref. Bylaw #9450) | |
| VII.A. Curriculum and Student Development | Speaker (s): Members: Steve Pynn, Chair; Catherine Miller, Jen Gordon |
| VII.B. Facilities Committee | Speaker (s): Members: Emily Rosenthal, Chair, Steven Pynn, Galen Cawley |
| VII.C. Finance Committee | Speaker (s): Members: Galen Cawley, Chair, Diane Infantine-Vyce, Emily Rosenthal |
| VII.D. Personnel Committee | Speaker (s): Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly |
| VII.E. Policy Committee | Speaker (s): Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Jen Gordon |
| VII.E.1. Regulation #4219 - Procedures for Concussion Management | |
| VII.F. LEARN Liaison | Speaker (s): Mary Ann Connelly |
| VII.G. Town American Rescue Plan Funding Committee | Speaker (s): Emily Rosenthal |
| VII.H. Town Marijuana Advisory Committee | Speaker (s): Mary Ann Connelly |

VIII. Action Item: Discuss and take possible action on the addition of Armed School Security Specialists

IX. Action Item: Motion to approve the \$10,000 donation to Jeffrey Elementary School from the Jeffrey PTO

X. Action Item: Motion to approve the minutes of the July 12, 2022 Board of Education Meeting (Ref. Bylaw #9540.9)

XI. Old Business

XII. Future Agenda Items

XIII. Meetings / Dates of Importance (see attached)

XIV. Adjournment

XV. The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.

Procedures for Concussion Management

Objectives

1. To educate members of the school district and community regarding potential effects and complications of concussion, especially Second Impact Syndrome;
2. To promote early recognition of concussion in students and referral for medical assessment should a head injury occur in school;
3. To facilitate collaboration between school staff, students' physicians, and families; and
4. To ensure safe and consistent management of students who have sustained a concussion.

Concussion Management: Medical

1. Staff will immediately: (1) exclude from physical education and recess activities, as well as intramural sports, any student who sustains trauma to the head and/or symptoms of a concussion and (2) refer the student to the school nurse for assessment. If the trauma occurs after regular school hours, the coach or athletic trainer will notify the school nurse about the injury as soon thereafter as possible.
2. School staff members will notify the school nurse as soon as they become aware of a student who has sustained a head injury or concussion outside of school.
3. The school nurse will: obtain injury details; assess the student, utilize the SCAT II tool if indicated; notify the parent/guardian and provide the Acute Concussion Care Plan and exchange of information form to take to his/her physician; refer for medical evaluation, as indicated; and exclude from further physical education, intramurals, interscholastic sports and recess any student who has sustained a head injury and is suspected of having a concussion until such time as the student is medically cleared to return to such activities.
4. The school nurse will return students to contact activities only with the written medical authorization of the student's physician¹ verifying that it is safe for the student to return to full participation in physical education, intramural or interscholastic sports and recess activities.
5. The school nurse will consult with the student's counselor and administrator before processing a physician's authorization for return to all physical education, recess and intramural or interscholastic activities to ensure consistency between academic and athletic management of the student's follow up care.
6. If the school nurse questions whether it is safe for a student to return to participation in contact activities according to the medical authorization, the school nurse will consult with the health services supervisor and school medical advisor, as appropriate, and action will be taken accordingly.
7. Staff will never, under any circumstance, override the decision of the school nurse regarding a student's participation in high risk activities during school, sports, or school related events.

¹The term "physician" includes doctors of medicine and osteopathy, advance practice nurses, physician assistants

Concussion Management: Educational (Kindergarten through 12th grade)

1. Assessment results and recommendations for participation in educational and physical activities in school, including classes, related academic work, physical education, recess, extracurricular activities, and intramural or interscholastic sports will be provided to the school nurse by the family and/or student's physician.
2. Authorization for exchange of information will be provided to parents/guardians for signature.
3. Physician notes requesting academic adjustments of any type related to the diagnosis of concussion will be shared with the school academic team which will review the adjustments and implement reasonable short term accommodations.
4. When a student requires educational adjustments beyond three weeks, the school nurse will advise the parents of the possibility of the school district's request for an assessment by a qualified neurologist or concussion specialist.
5. When the student is requiring educational adjustments beyond three weeks as determined by recommendations from the student's physician after a follow-up appointment and receipt of recommendations, a team meeting with the academic team will be convened to develop an IHCP to address appropriate health services/educational supports and accommodations and to review the 'return to learn' process.
6. As appropriate, the school nurse will obtain data from the academic team and report follow-up data including school attendance, academic performance and symptom assessment to the physician prior to the medical evaluation.
7. When a student is receiving adjustments beyond three weeks, medical updates including updated accommodations will be required at least monthly for review by the team.
8. Once a student has been medically cleared to return to sports, and other high risk activities the individualized health care plan and academic adjustments related to concussion will be terminated.
9. Only after a student has been cleared to fully participate in academics can the student be cleared to return to interscholastic and intramural sports.
10. In the event that a student is unable to attend school and requirements for Home Bound instruction are met, procedures for initiating Home Bound instruction will be initiated.
11. In the event that a student's concussion symptoms are continuing over an extended period of time and a student is referred for consideration of a disability under Section 504, the Section 504 team will meet to determine if concussion-related accommodations are appropriate.
12. The Health Services Supervisor, School Medical Advisor and Pupil Services Director will be consulted by the school team as appropriate throughout the above process.



Office of the Superintendent
Madison Public Schools
Madison, CT 06443

deposit to: DO181JG/59003

Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$ 1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 6-20-22

Organization / Individual Making Donation: Jeffrey School PTO

Address: _____
(Street) (City, State, Zip)

Daytime Phone # _____

Description of Donation / Gift: check Approximate Value: \$10,000

Explain how this gift will be used? _____

Monetary Gift: Explain how the funds will be used: for electronic resources school wide, Scholastic News subscription school wide -

Recipient(s) of Donation (school, athletics program, etc.): _____

Acknowledgments: (optional)

In honor of: _____

In memory of: _____

Acknowledgement Contact: _____

Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: Rebecca L Frost

Are there conditions of use attached to the gift: Yes ___ No

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? N/A

If yes, who will be responsible for the costs? N/A

What is the annual maintenance cost of the donation if any? (be specific) N/A

Are there additional costs to the school district not indicated above? (be specific) N/A

(Signature of Donor and print name)

For Central Office Use Only

Accepted by Superintendent: _____
Signature

7/13/22
Date

Accepted by Board of Education on: _____
Date

SUBJECT TO APPROVAL

Madison Public Schools
Board of Education Regular Meeting
Tuesday, July 12, 2022 4:00 PM

Zoom

Meeting Minutes

Full documentation of these proceedings can be found through on demand video located in the Meetings/Minutes section of the district website.

1. Call to Order / Attendance

The public meeting of the Madison Board of Education was called to order by Chair Seth Klaskin. Mr. Klaskin led the Pledge of Allegiance.

Present: Galen Cawley, Mary Ann Connelly, Diane Infantine-Vyce, Seth Klaskin, Emily Rosenthal, Steve Pynn, Jen Gordon, Maureen Lewis.

Also present: Craig Cooke, Ph.D., Superintendent; Gail Dahling-Hench, Assistant Superintendent

2. School / Community Session

2.1. Public Participation - None

3. Consent Agenda (Ref. Bylaw #9540.2 and #9540.8)

3.1. Line Item Transfers for Fiscal Year 2021-2022

4. Action Item: Motion to approve Line Item transfers for Fiscal Year 2021-2022

MOTION: by Infantine-Vyce, seconded by Gordon to approve Line Item Transfers for Fiscal Year 2021-2022.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

5. Action Item: Motion to approve the disposal of used equipment

MOTION: by Infantine-Vyce, seconded by Gordon to approve the disposal of used equipment.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

6. Action Item: Motion to approve the minutes of the June 21, 2022 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Gordon, seconded by Connelly to approve the minutes of the June 21, 2022 Board of Education meeting.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: Klaskin

MOTION CARRIED: 7-0-1

7. Old Business

8. Future Agenda Items

A brief discussion was held regarding the school year calendar. This will be on the August 23, 2022 Policy Committee meeting agenda and will subsequently be brought forth to the Board.

9. Meetings / Dates of Importance (see attached)

10. Adjournment

MOTION: by Infantine-Vyce, seconded by Pynn to adjourn the meeting at 4:12 p.m.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting Human Resources at 203-245-6310 at least five (5) business days prior to the meeting.



DATES OF IMPORTANCE

| | |
|--------------------|--|
| August 24, 2022 | Convocation – 8:00 a.m. DHHS Dining & Assembly Hall |
| August 29, 2022 | First Day of School |
| September 5, 2022 | Labor Day – no school |
| September 6, 2022 | Curriculum & Student Development Cmte. Meeting – 5:30 p.m. Facilities Committee Meeting – 6:30 p.m. Board of Education Meeting – 7:30 p.m. |
| September 20, 2022 | Finance Committee Meeting – 5:30 p.m. Policy Committee Meeting – 6:30 p.m. Board of Education Meeting – 7:30 p.m. |
| September 26, 2022 | Rosh Hashanah – no school |