

Board of Education Regular Meeting

Tuesday, March 5, 2013 7:30 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

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| I. Call to Order / Attendance | Speaker (s) : Debra Frey, Chair |
| II. School / Community Session | Speaker (s) : Debra Frey, Chair |
| II.A. Recognition | |
| II.A.1. Connecticut Board of Education Member Appreciation Month | |
| II.B. Public Participation | Speaker (s) : Debra Frey, Chair |
| III. Student Representatives' Report | Speaker (s) : Jane Butler and John Ovian |
| IV. Executive Session | |
| IV.A. Personnel Matter | |
| V. Superintendent's Report | Speaker (s) : Thomas R. Scarice |
| V.A. Education Summit (February 26, 2013) | |
| V.B. School Safety/Security Update | Speaker (s) : Thomas R. Scarice |
| V.C. Schools of Distinction | |
| V.D. Staffing / VERIP Update | |
| VI. Board Members' Comments | |
| VII. Reports from Board Committees / Liaison | |
| VII.A. Planning Committee | Speaker (s) : Members: Jean Fitzgerald, Chair; Bill Clorite; Pam Meier |
| VII.B. Personnel Committee | Speaker (s) : Members: John Dean, Chair; Cindy Wood, Vice Chair; Robert Ruggiero |
| VII.C. Policy Committee | Speaker (s) : Members: Seth Klaskin, Chair; Ryan Suerth; Cindy Wood |
| VII.D. Finance Committee | Speaker (s) : Members: Bill Clorite, Chair; Jean Fitzgerald; Cindy Wood |
| VII.E. Ad-Hoc Community Relations Committee | Speaker (s) : Members: Ryan Suerth, Chair; Pam Meier; Cindy Wood |
| VII.F. LEARN Liaison | Speaker (s) : Liaison: Robert Ruggiero |

VIII. **Audience Response to Information
Presented**

IX. **Consent Agenda**

IX.A. Bills Payable: \$4,000.00 - 2011-12 Budget
and \$1,694,623.77 - 2012-13 Budget

IX.B. Line Transfers: \$3,544.81

IX.C. Budget Expenditure Report as of February
27, 2013

X. **Minutes of the February 5, 2013 Board of
Education Meeting**

XI. **Old Business**

XII. **New Business**

XIII. **Future Agenda Items**

XIV. **Meetings / Dates of Importance**

XV. **Executive Session**

XV.A. Discussion: School Safety / Security
Audit

XVI. **Adjournment**

**Madison Public Schools
Board of Education Meeting
February 5, 2013
7:30 PM
Town Campus Hammonasset Room**

Meeting Minutes

1. Call to Order / Attendance

The public meeting of the Board of Education was called to order by Chairman Frey at 7:32 p.m. Chairman Frey led the Pledge of Allegiance.

Present: Bill Clorite; John Dean; Jean Fitzgerald; Debra Frey; Pamela Meier; Robert Ruggiero; Ryan Suerth; Cindy Wood.

Also Present: Thomas Scarice, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; Stacy Nobitz, Director of Finance; Kelly Spooner, Kathleen H. Ryerson Elementary School Principal; Rebecca Roy, Dr. Robert H. Brown Middle School Assistant Principal; Paul Coppola, Daniel Hand High School Social Studies Teacher; Pem McNerney, Madison Patch Reporter; community members.

Superintendent Scarice announced the retirement of Ms. Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment. He expressed his appreciation for the assistance, support, and mentoring that Ms. Rutlin has provided him since his arrival in Madison.

Chairman Frey, on behalf of the Board, expressed appreciation for Ms. Rutlin's contributions to the Madison Public Schools, especially her leadership during the two times that she served as Interim Superintendent.

Ms. Rutlin stated that it has been a privilege to be a part of the Madison team that has made a very positive difference for students.

2. School / Community Session

2.1. Public Participation

No comments were offered.

3. Executive Session

MOTION: by Dean, seconded by Fitzgerald to enter Executive Session for the purpose of discussing a personnel matter and contract negotiations at 7:38 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

3.1. Personnel Matter

3.2. Contract Negotiations

MOTION: by Wood seconded by Dean to adjourn Executive Session at 8:00 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

4. Superintendent's Report

4.1. Presentation: Teacher Evaluation Plan

Superintendent Scarice introduced Ms. Kelly Spooner, Kathleen H. Ryerson Elementary School Principal, Ms. Rebecca Roy, Dr. Robert H. Brown Middle School Assistant Principal and Mr. Paul Coppola, Daniel Hand High School Social Studies Teacher. He explained that Ms. Spooner has chaired the committee for the past two years; a revision of the plan was in progress prior to the State Department of Education's development and adoption of Connecticut's System for Educator Evaluation and Development (SEED). Ms. Roy has made significant contributions to the plan in the area of student performance expectations and Mr. Coppola has been instrumental in developing the pilot plan draft documents. Superintendent Scarice reported that the plan must be submitted to the State Department of Education by April 15, 2013.

Superintendent Scarice reported that he, committee members, and Chairman Frey met with two representatives from the State Department of Education on February 1st. to discuss the Madison Public Schools Teacher Evaluation Plan. He stated that the representatives were very "analytical, considerate, and respectful" of the work of the committee and agreed to advocate for Madison's plan.

Superintendent Scarice provided a comprehensive overview of the Madison Public Schools Teacher Evaluation Plan via a *PowerPoint* presentation (on file).

In the discussion that followed, Superintendent Scarice explained that the Teacher Evaluation Plan is driven by the Madison Public Schools Vision for 21st Century Education and referred to the draft included in the presentation. He discussed that the plan does not include standardized tests as SEED does but includes a more rigorous standard of student performance as evidenced by the Student Growth and Development 21st Century Capacities Matrix which goes beyond the level of the Common Core standards. He reported that the SEED plan, which requires six teacher observations, creates the need in many districts to hire additional administrators. He explained that Madison's plan includes a cycle of intense observation which is more meaningful and also more cost effective. He referenced the teacher evaluation standards set forth in the Madison Professional Growth Profile.

Superintendent Scarice stated that the plan is "methodical, measured, and lawful." He reported that administrators have received six days of intensive training. He explained that eleven administrators and teachers are piloting the plan and that an update will be provided to the Board of Education after the pilot plan feedback has been reviewed.

5. Board Members' Comments

Chairman Frey shared information about the Connecticut Association of Boards of Education's (CABE) annual "Day on the Hill" event scheduled on March 6, 2013 and asked Board members to contact the Board Clerk if they are planning on attending.

Chairman Frey reported that all of the handouts from the January 7, 2013 Connecticut School Security Symposium are posted on the CABE website and encouraged all Board members to review them.

6. Reports from Board Committees / Liaison

6.1. Planning Committee

Members: Jean Fitzgerald, Chair
Bill Clorite
Pam Meier

Ms. Fitzgerald reported that the committee discussed facilities projects and a donation at its last meeting. The committee will be briefed on the security audit completed by the Madison Police Department at the meeting scheduled on February 12th. She noted that due to the sensitivity of the topic, the meeting will be held in Executive Session.

6.2. Personnel Committee

Members: John Dean, Chair
Cindy Wood, Vice Chair
Robert Ruggiero

Mr. Dean reported that the committee is preparing for contract negotiations with Madison Public Schools school lunch employees affiliated with the National Association of Government Employees (NAGE).

6.3. Policy Committee

Members: Seth Klaskin, Chair
Ryan Suerth
Cindy Wood

No report.

6.4. Finance Committee

Members: Bill Clorite, Chair
Jean Fitzgerald
Cindy Wood

Mr. Clorite reported that the Board of Education's approved 2013-2014 Budget was well received by the Board of Selectmen and was moved forward to the Board of Finance for review. He announced that the Budget Public Hearing is scheduled on February 11, 2013 at 7:30 p.m. in the Walter C. Polson Middle School Auditorium. Mr. Clorite talked about the Governor's increase in Education Cost Share (ECS) funding and expressed disappointment that Madison will not receive any portion of these funds.

6.5. Ad-Hoc Community Relations Committee

Members: Ryan Suerth, Chair
Pam Meier
Cindy Wood

Atty. Suerth reported that a committee meeting will be scheduled to discuss the *Board Bridge* and the direction of the committee.

6.6. LEARN Liaison

Liaison: Robert Ruggiero

No report.

7. Audience Response to Information Presented

No comments were offered.

8. Consent Agenda

8.1. Bills Payable: \$8,692.35 – 2011-2012 Budget and \$749,991.79 – 2012-2013 Budget

8.2. Line Transfers: \$161,075.55

8.3. Budget Expenditure Report as of January 30, 2013

8.4. Donation: \$1,085.20 to J. Milton Jeffrey Elementary School for student resources for extended learning from the J. Milton Jeffrey Elementary School PTO (Boxtops for Education Program)

MOTION: by Dean, seconded by Wood to approve Consent Agenda.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

9. Action Item: Minutes of the January 22, 2013 Board of Education Meeting

MOTION: by Dean, seconded by Fitzgerald to approve the minutes of the January 22, 2013 Board of Education Meeting.

Atty. Suerth corrected the paraphrasing of his statement regarding the budget (page 6) to read: Mr. Suerth stated that it is the Board of Education’s responsibility to provide the best budget possible to push Madison students to the next level. He questioned how school security was going to be addressed in the presentations to the Board of Selectmen, Board of Finance, and the general public given that school security improvements are not included in the budget.

MOTION: by Dean, seconded by Fitzgerald to approve the minutes of the January 22, 2013 Board of Education Meeting as amended.
 AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood
 NAYS: None
 MOTION CARRIED: 8-0

10. Action Item: Personnel Matter

MOTION: by Fitzgerald, seconded by Meier to authorize the Superintendent to enter into a Settlement Agreement with a certified staff member.
 AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood
 NAYS: None
 MOTION CARRIED: 8-0

11. Old Business

No old business was discussed.

12. New Business

No new business was discussed.

13. Future Agenda Items

No future agenda items were requested.

14. Meetings / Dates of Importance

Chairman Frey reviewed the following upcoming meetings / events:

| Meetings / Dates of Importance | Date | Time | Location |
|---------------------------------------|--------------------------|-----------------|---------------------------------|
| Budget Public Hearing | February 11, 2013 | 7:30 PM | Polson Middle School Auditorium |
| Planning Committee Meeting | February 12 and 14, 2013 | 7:30 AM | Conference Room B |
| February Break | February 18 – 22, 2013 | | |
| Kindergarten Registration | February 28, 2013 | 3:00-7:00 PM | Town Campus James Madison Room |
| Kindergarten Registration | March 1, 2013 | 9:00 AM-3:00 PM | Town Campus Hammonasset Room |

15. Adjournment

MOTION: by Dean to adjourn the meeting at 9:45 p.m.
 AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood
 NAYS: None
 MOTION CARRIED: 8-0

Submitted for approval at 3/5/2013 BOE meeting.
 MSB

| Meetings / Dates of Importance | Date | Time | Location |
|---------------------------------------|----------------|-------------|-----------------------------------|
| CABE Day on the Hill | March 6, 2013 | 8:30am | The Bushnell, Autorino Great Hall |
| Planning Committee Meeting | March 7, 2013 | 7:30am | Conference Room B |
| Finance Committee Meeting | March 12, 2013 | 7:30am | Conference Room B |
| Policy Committee Meeting | March 19, 2013 | 6:30 p.m. | Conference Room B |
| Board of Education Meeting | March 19, 2013 | 7:30 p.m. | Hammonasset Room |