



School Board Work Session Meeting Agenda

January 27, 2026, 5:30 PM

Location:

Education Center, Board Room #314
520 NW Wall Street
Bend, OR 97703

1.	<u>Call to Order</u>	
	Speaker(s): Marcus LeGrand, Board Chair	
2.	<u>Pledge of Allegiance</u>	
	Speaker(s): Marcus LeGrand, Board Chair	
3.	<u>Review of Agenda</u>	
	Speaker(s): Marcus LeGrand, Board Chair	
4.	<u>Action Items</u>	
	A. Action following Executive Session	
	Speaker(s): Marcus LeGrand, Board Chair	
	B. Resolution 2007: Surplus Property Exchange	2
	Speaker(s): Paul Dean, Chief Operating Officer	
	Attachments:	
	Executive Summary: Surplus Property Exchange (Modular Classrooms)	2
	Resolution 2007: Surplus Property Exchange	3
5.	<u>Work Session</u>	
	Description: The Board will focus on key Board work and initiatives.	
	A. Review of Executive Limitations	4
	Description: Evaluate and create a thoughtful approach to all aspects of the Board's role: governance responsibilities, general operating guidance, Board Ends/Goals, Superintendent evaluation, and Superintendent contract.	
	Attachments:	
	EL 4.3: Financial Planning & Administration - DRAFT 10.28.25	4
	EL 4.4: Facilities - DRAFT 10.28.25	5
	EL 4.5: Student Transportation - DRAFT 10.28.25	6
	EL 4.6: Nutrition Services - DRAFT 10.28.25	7
	EL 4.7: Technology - DRAFT 10.28.25	8
	EL 4.8: Communications - DRAFT 10.28.25	9
	EL 4.9: Safety - DRAFT 10.28.25	10
6.	<u>Director Comments</u>	
	Description: An opportunity for board members to provide comments or reflections.	
7.	<u>Adjourn</u>	
	Description: Meeting will be adjourned with next Regular School Board Business Meeting scheduled for February 10, 2026.	



ACTION ITEM: Surplus Property Exchange (Modular Classrooms)

PRESENTED BY: Paul Dean Chief Operations Officer

EXECUTIVE SUMMARY:

Bend-La Pine Schools owns surplus property in the form of two modular classrooms currently located on District property at Buckingham Elementary School and La Pine Middle School (“District Property”);

Heart of Oregon, a Bend nonprofit organization that provides education and job training to youth in the local community, currently owns two modular classrooms located on District property at Bend Tech Academy (“Nonprofit Property”)

In consideration of Heart of Oregon receiving ownership of the District Property, Heart of Oregon has agreed to transfer its ownership of the Nonprofit Property to the District to be utilized by Bend Tech Academy.

The Board has determined that the exchange of the District Property for the Nonprofit Property will further the district’s educational mission and serve a valid public purpose, including but not limited to, cost savings to the district in removing or transporting or renovating District property;

As part of today’s meeting, we are asking that the Board hereby approve the exchange of the District Property for the Nonprofit Property on substantially the terms presented to the Board.

ADMINISTRATIVE RECOMMENDATION:

We recommend approval of the exchange of the District Property for the Nonprofit Property as presented to the Board on January 27, 2026.

RECOMMENDED MOTION:

I move to accept Resolution 2007, approving the exchange of the District Property for the Nonprofit Property as presented.



Administrative School District No. 1

Resolution No. 2007: Surplus Property Exchange

WHEREAS,

1. The Board of Directors (“Board”) of Bend-La Pine Schools (“District”) is authorized under ORS 332.155 to acquire, sell, and exchange real property as the Board deems necessary or convenient for the conduct of the public schools;
2. District Policy DJ-AR (Public Contracting Rules and Procedures) provides that “[t]he Superintendent may sell, sell at a discount, or donate used personal property to another school district, to another Public Body, or to a nonprofit corporation that provides educational, social, or other important services to the District, District students, or families of District students;”
3. Bend-La Pine Schools owns surplus property in the form of two modular classrooms currently located on District property at Buckingham Elementary School and La Pine Middle School (“District Property”);
4. Heart of Oregon, a Bend nonprofit organization that provides education and job training to youth in the local community, currently owns two modular classrooms located on District property at Bend Tech Academy (“Nonprofit Property”);
5. In consideration of Heart of Oregon receiving ownership of the District Property, Heart of Oregon has agreed to transfer its ownership of the Nonprofit Property to the District;
6. The Board has determined that the exchange of the District Property for the Nonprofit Property will further the District’s educational mission and serve a valid public purpose, including but not limited to, cost savings to the District in removing or transporting or renovating District property;
7. The Board has considered staff analysis and recommendation, and has determined that the exchange is fair, equitable, and in the best interests of the District;
8. The Board finds that the exchange is not intended to confer a private benefit inconsistent with Oregon law and that all statutory and policy requirements have been satisfied or will be satisfied prior to closing;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board approves the exchange of the District Property for the Nonprofit Property on the material terms presented to the Board.
2. The Superintendent, or the Superintendent’s designee, is authorized and directed to:
 - o Negotiate, finalize, and execute an exchange agreement;
 - o Execute and deliver all documents necessary or convenient to complete the exchange; and
 - o Take all other actions reasonably necessary to carry out this Resolution.
3. The Board authorizes the acceptance of the properties deemed acceptable by the Superintendent or designee and consistent with the Board’s intent.
4. All prior actions taken by District staff consistent with this Resolution are hereby ratified and approved.
5. This Resolution shall take effect immediately upon adoption.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 27th day of January 2026.

Chair

Vice Chair

Board Secretary



FINANCIAL PLANNING

Financial planning shall not deviate materially from the Board Ends and policies, risk fiscal jeopardy, or fail to be derived from long-range planning that adequately considers compensation, programs, and operational costs.

Accordingly, the Superintendent shall not fail to, present to the Board of Directors, a recommended budget which:

1. Is consistent with the Board’s priorities as established in the Board Ends.
2. Is completed with input from the Budget Committee.
3. Is in a summary format that is reasonably understandable to the Board of Directors and the community.
4. Contains the best available information to enable credible projection of resources and expenditures, separation of capital and operational items, reserves, and disclosure of planning assumptions.
5. Plans for the expenditure in any fiscal year or move funds that are conservatively projected to be available during the year unless otherwise approved by the Board of Directors.
6. Proposes a budget in accordance with State Budget Law.
7. Discloses any variance from the targeted 5% ending fund balance.

FINANCIAL ADMINISTRATION

With respect to the financial health of the district, the Superintendent shall not allow:

1. A material deviation from the annual budget or budget policy adopted by the Board of Directors.
2. Any fiscal condition that is inconsistent with achieving the Board Ends.
3. Any fiscal condition that places the long-term fiscal stability of the district at risk.

Accordingly, the Superintendent shall not:

1. Expend more funds than have been budgeted in the fiscal year unless authorized by the Board of Directors.
2. Expend funds in a manner that materially changes the intent of the adopted budget unless the change is authorized by the Board of Directors.
3. Materially indebt the organization unless authorized by the Board of Directors.

Additionally, the Superintendent shall not fail to:

1. Provide financial reports, at least quarterly, or any time there are significant changes in revenue or expenditures affecting the performance of the current budget and projected ending fund balance. Reports shall include a recap of changes between the current and previous report.
2. Keep complete and accurate financial records by funds and accounts that conform to Generally Accepted Accounting Principles (GAAP) adopted by the Government Accounting and Standards Board (GASB), Oregon Department of Education’s Program Budgeting and Accounting Manual and Oregon budget law.
3. Arrange for the annual independent audit in accordance with Oregon statute and in compliance with requirements related to the expenditure of federal funds.

END OF EXECUTIVE LIMITATION

REVIEWED: 6/20/23, 2/11/25, 10/28/25

APPROVED: 6/20/23, 2/11/25



EXECUTIVE LIMITATION

CODE: EL-4.4

TITLE: FACILITIES

The Superintendent shall not fail to assure that the district's physical facilities support the accomplishment of Board Ends and policies.

Accordingly, the Superintendent shall not fail to:

1. Take reasonable steps to ensure that district facilities are clean, safe, and not subject to improper wear and tear or insufficient maintenance.
2. Ensure a Sustainability Plan is developed, reviewed, and revised every five years or more.
3. Refresh the district's 20-year long-range Facilities Plan every five years to address student capacity, site-specific instructional needs, operational and maintenance needs, changing technology, and safety enhancements, and the Sustainability Plan.
4. Build new facilities without approval from the Board of Directors. For new facilities programming, the Superintendent shall not fail to ensure the programming and construction teams:
 - a. Invite Board member participation for any project which requires architectural services.
 - b. Get approval from the Board of Directors for change orders which alter the scope and purpose of the planned project (i.e., add or subtract from planned square footage or are in excess of \$300,000). The Superintendent shall inform the Board of Directors of any change orders which exceed \$100,000 but are less than \$300,000.
 - c. Regularly update the Board of Directors on construction progress.

END OF EXECUTIVE LIMITATION

REVIEWED: 6/20/23, 10/28/25

APPROVED: 6/20/23



EXECUTIVE LIMITATION

CODE: EL-4.5

TITLE: STUDENT TRANSPORTATION

The Superintendent shall not fail to establish a transportation program that is safe, timely, and efficient.

Accordingly, the Superintendent shall not fail to:

1. Offer school transportation to students living within the transportation zone of their attendance area school.
2. Maintain a fleet of buses and other vehicles such that they are operationally safe and efficient and maintain a replacement plan for district vehicles and align both with the Sustainability Plan.
3. When feasible, provide transportation to and from district sponsored programs, choice option programs, co-curricular and extra-curricular events, prioritizing students, and families most in need of services.
4. Ensure a review process is performed for Supplemental Plan Transportation to ensure all eligible students have access to transportation within the district.

END OF EXECUTIVE LIMITATION

REVIEWED: 6/20/23, 10/28/25

APPROVED: 6/20/23

draft 10.28.25



EXECUTIVE LIMITATION

CODE: EL-4.6

TITLE: NUTRITION SERVICES

The Superintendent shall not fail to establish a nutrition services program that enhances the health of students by providing nutritious meals, allowing students to fully focus on their instructional day.

Accordingly, the Superintendent shall not fail to:

1. Offer each student appealing, well prepared foods that provide high nutritional value, promote physical well-being, and reflect diversity.
2. Operate a nutrition program that:
 - a. Teaches appropriate nutritional behaviors.
 - b. Supports the Sustainability Plan.
 - c. Develops student agency.
3. Ensure that all meals that are part of the National School Meal Program meet all the USDA requirements.

END OF EXECUTIVE LIMITATION

REVIEWED: 6/20/23, 10/28/25

APPROVED: 6/20/23

draft 10.28.25



EXECUTIVE LIMITATION

CODE: EL-4.7

TITLE: TECHNOLOGY

The Superintendent shall not fail to establish and maintain a visionary, secure, and equitable technology environment that promotes the best teaching and learning for students and working environment for employees consistent with the Board Ends and policies.

Accordingly, the Superintendent shall not fail to:

1. Provide equitable access to hardware and software technology, as well as connectivity to the greatest degree possible, throughout the district.
2. Establish and support adherence to common expectations for the use of technology by district staff and students, which promote responsibility and a safe, secure, and positive learning environment.
3. Ensure that technology resources of the district are coordinated and managed for long-term sustainability.
4. Protect the digital and information assets of the district, including intellectual property.
5. Protect student and staff data.
6. Ensure that technology implementation is research-based and applies developmentally appropriate best practices in K-12 education.
7. Ensure that hardware and software technology is regularly measured, evaluated, and modified as necessary to ensure continuing effectiveness.

END OF EXECUTIVE LIMITATION

REVIEWED: 6/20/23, 10/28/25
APPROVED: 6/20/23



EXECUTIVE LIMITATION

CODE: EL-4.8

TITLE: COMMUNICATIONS

The Superintendent shall not fail to ensure that the district provides for internal and external communications to inform the Board of Directors, district staff, students and families of the district vision, goals, initiatives, programs, events, and opportunities. This includes district communications that occur on a regular basis in forms that are accessible and coherent, with the objective of promoting transparency, understanding, and engagement among all district stakeholders.

END OF EXECUTIVE LIMITATION

REVIEWED: 6/20/23, 10/28/25

APPROVED: 6/20/23

draft 10.28.25



EXECUTIVE LIMITATION

CODE: EL-4.9

TITLE: SAFETY

The Board of Directors recognizes that effective learning and productive work take place in a safe, secure, and welcoming environment. Safety and security are priorities of the district, and the district is committed to providing a safe and secure environment in all district facilities, on district vehicles, and at district-sponsored activities.

Accordingly, the Superintendent shall produce and maintain a District Emergency Operations Plan (EOP) and shall not fail to provide for a safe and secure learning and working environment free from unnecessary disruption that includes procedures to address:

1. The supervision and security of schools, district buildings and grounds.
2. The supervision and safety of students during school hours and at school-sponsored activities.
3. The sharing of information with partner agencies, in accordance with applicable state and federal laws.
4. Regular assessments to evaluate the security needs of district facilities.

END OF EXECUTIVE LIMITATION

REVIEWED: 6/20/23, 10/28/25

APPROVED: 6/20/23

draft 10.28.25