



Monday, February 12, 2024
USD #333 USD333 Board of Education Regular Meeting

AGENDA FOR UNIFIED SCHOOL DISTRICT NO. 333
CLOUD COUNTY, KANSAS
6:00 PM

Concordia Middle School, 1001 East 7th St., Concordia, Kansas 66901

A. OPENING ITEMS

1. Call To Order
2. Pledge of Allegiance
3. Members Present

B. CONSENT ITEMS

1. Adopt Agenda for Meeting
2. Approval of Minutes
January Minutes-unsigned
3. Accept Gifts and Donations
4. Approval of Encumbrances as listed in the Superintendent's Report
5. Approval of Financial/Treasurer's Report/CapitalOne
6. Administrator/Building Reports
7. Vote on Consent Items

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C. PUBLIC COMMENTS

Open Forum Guidelines

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D. STUDENT/PATRON PARTICIPATION/RECOGNITION

1. CMS - Student Feature

E. INFORMATION/UPDATE/COMMUNICATION

1. LTG2 - Mapes & Miller - Audit Results
2. LTG1 - March Meeting: March 18th due to Spring Break
3. STG2 - Facility Updates
Concordia USD- Elementary Roof

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4. STG1 - Curriculum Updates
5. STG1 - MTSS Data
6. STG1 - USD 333 Mental Health

F. EXECUTIVE SESSION

G. BOARD ACTION ITEMS

1. LTG2 - Mapes & Miller - Audit Results
2. LTG1 - Substitute Pay

H. CERTIFIED and CLASSIFIED PERSONNEL

1. LTG1 - New Hires/Transfers/Resignations/Terminations of **CERTIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed)
Certified Feb 2024 LIST

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2. LTG1 - New Hires/Transfers/Resignations/Terminations of **CLASSIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed)
Classified List FEB2024 (1) 18
3. LTG1 - Superintendent Contract
Quentin Breese
4. LTG1 - Administrative contracts
Chad Eshbaugh - High School Principal
Skyler Hittle - High School Assistant Principal
Curtis Noon - Middle School Principal
Kyrstal Breese - Curriculum/Elementary Assistant Principal
Kelly Struebing - Director of Operations

- I. **ADJOURN**
- J. **Study Session**

A. OPENING ITEMS

Work Study Session began at 5:00 pm in the CES Library.

Present for Work Study Session: Jenny Parker, Amber Lambertz, Mike Cleveland, Brad Berk, Lindsay Metcalf, Nancy Owen

Quentin Breese, Kelly Struebing, Shana Stokes, Tracey Holmes

A.1. Call To Order

6:00 pm by Brad Berk.

A.2. Pledge of Allegiance

A.3. Members Present

Vice President Brad Berk, Nancy Owen, John Culley appeared via zoom, Jenny Parker, Amber Lambertz, Mike Cleveland, Lindsay Metcalf.

Superintendent Quentin Breese, Operations Director Kelly Struebing, Board Clerk Tracey Holmes, Ronda Gumm, Shana Stokes, Kim Muff

CES Principal Derek Holmes, arrived at 6:15, CES Assistant Principal Krystal Breese, CJSHS Principal Chad Eshbaugh, CMS Principal Curtis Noon

Media: Toby Nosker, Jim Lowell

Guest: Jenny Rupert

B. BOARD ELECTION OF OFFICERS AND NEW MEMBER OATH - LTG 2

B.1. Election of 2024 BOE President

Mike Cleveland nominated Brad Berk as BOE President. Second by Nancy Owen. Motion carried 7-0.

B.2. Election of 2024 BOE Vice President

Brad Berk nominated to appoint Mike Cleveland as BOE Vice President. Second by Nancy Owen. Motion carried 7-0

B.3. Appoint Member of KASB Governmental Relations Network

Lindsay Metcalf nominated Mike Cleveland as KASB Governmental Relations Network representative. Second by Amber Lambertz. Motion carried 7-0.

B.4. Appointment of Cloud Corp Board of Directors

Jenny Parker nominated Nancy Owen to the Cloud Corp Board of Directors. Second by Brad Berk. Motion carried 7-0.

C. CONSENT ITEMS

C.1. Adopt Agenda for Meeting

C.2. Approval of Minutes

C.3. Accept Gifts and Donations

C.4. Approval of Encumbrances as listed in the Superintendent's Report

C.5. Approval of Financial/Treasurer's Report/CapitalOne

C.6. Administrator/Building Reports

C.7. Vote on Consent Items

Mike Cleveland moved to accept and approve the consent items as listed. Second by Nancy Owen. Motion carried 7-0.

D. PUBLIC COMMENTS

E. STUDENT/PATRON PARTICIPATION/RECOGNITION

CES Assistant Principal Krystal Breese thanked the board of education for all you do! Student recognition included 8 students earning KMEA all State Elementary Choir from over 1000 auditions.

CMS Principal Curtis Noon informed the board that students will begin taking a needs assessment test for reading and math. This is an optional test.

CJSHS Principal Chad Eshbaugh updated the board on MTSS mid-year testing. There was a K-9 task team last week at school with 6 dogs. KMEA choir is next weekend and the school play, Harvey is also an upcoming event.

CEF Director Kim Muff congratulated the staff for receiving grants. One of the grants is from Kansas Gas Service for new equipment. There was also a CTE grant received through The Patterson Family Foundation for the purchase of a large format printer.

Superintendent Breese thanked the custodians for their hard work and dedication with snow removal.

F. INFORMATION/UPDATE/COMMUNICATION

F.1. Facility Updates - STG1

Kelly Struebing gave an update on district projects (see photo attachments). The chillers are near completion and he is receiving bids on the roof projects. E-rate is a Federal program that allows funds to K-12 schools based on free/reduced lunch status. We are receiving bids to extend our current internet fiber which is covered by e-rate 100%.

F.2. Curriculum Updates - STG1

Krystal Breese updated the Board on school district curriculum (attachments).

F.3. MTSS Data - STG1

Krystal Breese presented to the board re: MTSS data and information (attachments)

G. EXECUTIVE SESSION

Lindsay Metcalf moved that the board go into executive session in the small conference room at CES at 7:19 pm for the purpose of **L. Personnel** matters for nonelected personnel; To protect the privacy interests of an identifiable individual. The board will return to the open meeting at 7:29 pm in the CES Library. The board would like to invite Quentin Breese, Superintendent. Second by Mike Cleveland. Motion carried 7-0. *Justification: To protect the privacy interests of an identifiable individual.

The Board reconvened at 7:20 pm in the CES Library.

H. BOARD ACTION ITEMS

H.1. January 2024 Organizational Meeting

Amber Lambertz had questions regarding long-term substitute pay and the policy. Superintendent Breese said he would check with the HR department for more information.

Vice President Mike Cleveland moved to approve the 2024 Organizational Meeting as presented. Second by Lindsay Metcalf. Motion carried 7-0.

H.2. 2025-2026 District School Calendar - STG1

Jenny Parker moved to accept the 2025-2026 District Calendar as presented. Second by Mike Cleveland. Motion carried 6-1.

H.3. Chair Lift - STG 2

Jenny Parker motioned to approve the chair lift purchase at CJSHS for purchase price of \$68,259. Second by Brad Berk. Motion carried 7-0.

I. CERTIFIED and CLASSIFIED PERSONNEL

I.1. 1. New Hires/Transfers/Resignations/Terminations of **CERTIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed) - LTG1

Mike Cleveland moved to accept the certified staff list as presented. Second by Nancy Owen. Motion carried 7-0.

I.2. New Hires/Transfers/Resignations/Terminations of **CLASSIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed) - LTG 1

Lindsay Metcalf moved to accept the new hires/ transfers/resignations/terminations for classified staff as listed. Second by Mike Cleveland. Motion carried 7-0

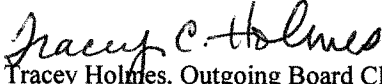
I.3. Administration Contracts

Mike Cleveland moved to table administrative contracts until the February 2024 BOE meeting. Second by Lindsay Metcalf. Motion carried 7-0.

J. ADJOURN

CMS Para Jenny Rupert addressed the board about the school district calendar and her family's need for fall break President Brad Berk mentioned holding a study session after the BOE meetings and setting up committees.

There being no further business to come before the meeting, President Brad Berk declared the meeting adjourned at 8:07 pm, Wednesday, January 10, 2024, until Monday, February 12, 2024, when said body will meet in regular session at 6:00 pm in the Concordia Middle School Library.


Tracey Holmes, Outgoing Board Clerk

Brad Berk, President



Concordia USD 333



Board of Education Meeting

Open Forum Guidelines

Guidelines for the Open Forum

1. Any person wishing to address the Board in public forum must sign up on the sign-up sheet. The presiding officer of the public meeting will moderate the open forum anticipating the forum will be limited to thirty minutes.
2. As a courtesy and as a part of the public record, each speaker should identify themselves with name and address. Each speaker will be allowed three (3) minutes to address the Board. The Board may engage the speaker for clarification of the issue. The three minutes time limit may go longer based on Board questions.
3. The Board will not debate past decisions made by the current governing body or any past governing body.
4. The Board seeks only constructive criticisms and suggestions.
5. The Board will only allow one speaker at a time and a proper decorum will be enforced.
6. Speakers should keep their comments short and to the point.
7. Engaging in active debate with the Board or anyone in the audience will not be allowed.
8. All remarks and suggestions must be respectful and courteous, free of name-calling and/or personal attacks.
9. Persons making comments which violate the privacy rights of district employees or students will be asked to stop speaking or cease their remarks immediately. If a patron or parent has a concern with one or more employee(s), the Board will refer that person to the appropriate employee or the Superintendent.
10. No remarks will be allowed that contain vulgarities or inappropriate language.
11. No speakers may have the floor more than one time until all who wish to speak have been given the opportunity. The presiding officer will determine the order of speakers.
12. All comments must be directed to the Board as a whole, not to any specific member or to any person who is not a Board member.

Procedures to address the Board during Open Forum:

1. Print your name on the sign-up sheet and list the topic of your presentation.
2. The sign-up sheet will be given to the Board President at the beginning of the meeting.
3. The Board President will call each person on the sign-up sheet during the public forum agenda.
4. State your name, address, and summarize your concerns/suggestions. Limit your presentation to approximately three minutes. This may go longer based on Board questions.

BCBI **Public Participation at Board Meetings** (See BCAE and KN) **BCBI**

Open Forum

The president or presiding officer may ask patrons attending if they would like to speak during the open forum. Rules for the public forum will be available from the clerk prior to the board meeting and at the meeting itself. The board president may impose a limit on the time a visitor may address the board. The board president may ask groups with the same interest to appoint a spokesperson to deliver the group's message. Except to ask clarifying questions, board members shall not interact with speakers at the open forum.

Patron-Requested Agenda Items

Any patron may request addition of a specific agenda item and shall notify the superintendent {seven} days prior to the meeting and state the reason(s) for the request. The superintendent shall determine whether the request can be solved by staff without the patron's appearance before the board. If not, the superintendent shall consult with the board president, and the patron's request may be placed on the next regular board meeting agenda.

Handling Complaints

The superintendent may refer complaints to the board only if a satisfactory adjustment cannot be made by a principal, the superintendent, or other appropriate staff members.

Approved: KASB Recommendation – 1/01; 4/07



Unified School District No. 333

Administrative Offices

217 West 7th Street

Concordia, Kansas 66901-2803

Phone: (785) 243-3518

Fax: (785) 243-8883

www.usd333.com

TRUST OWNERSHIP CULTURE

REQUEST TO ADD AN AGENDA ITEM

This form must be completed and return to the clerk of the Board or the superintendent at least **7 days** before the meeting at which you wish to speak.

Your request will be reviewed, and one of two recommendation will be made:

1. Referral of your request to the appropriate administrator.
 2. Decision by the Board of Education to add as an agenda item.
 - a. Presentation shall not exceed **5 minutes**.
 - b. Subject, other than policy issues, will generally be referred to the administration.
 - c. Comments shall be limited to issues and not refer to individual staff or students.
 - d. Presentation must be in good taste befitting the occasion and the dignity of the board meeting.
 - e. Typed copy or outline of your presentation should be included with this request form.
- Permission to appear before the board at a regular meeting is subject to the above guidelines.

Name _____

Address _____ Telephone _____

Individual or Organization you represent _____

Organization's address _____

Signature _____ Date _____

District Official's signature _____

Date received _____ Time received _____

QUENTIN BREESE
Superintendent

KELLY STRUEBING
Director of Operations

Chad Eshbaugh
CJSHS Principal

Skylar Hittle
CJSHS AD/Asst. Principal

Curtis Noon
CMS Principal

Derek Holmes
CES Principal

Krystal Breese
Curriculum & Assessment

BOARD OF EDUCATION

BRYAN BOMBARDIER
President

TONY MILLER
Vice President

BRAD BERK

JOHN CULLEY

NANCY OWEN

JENNY PARKER

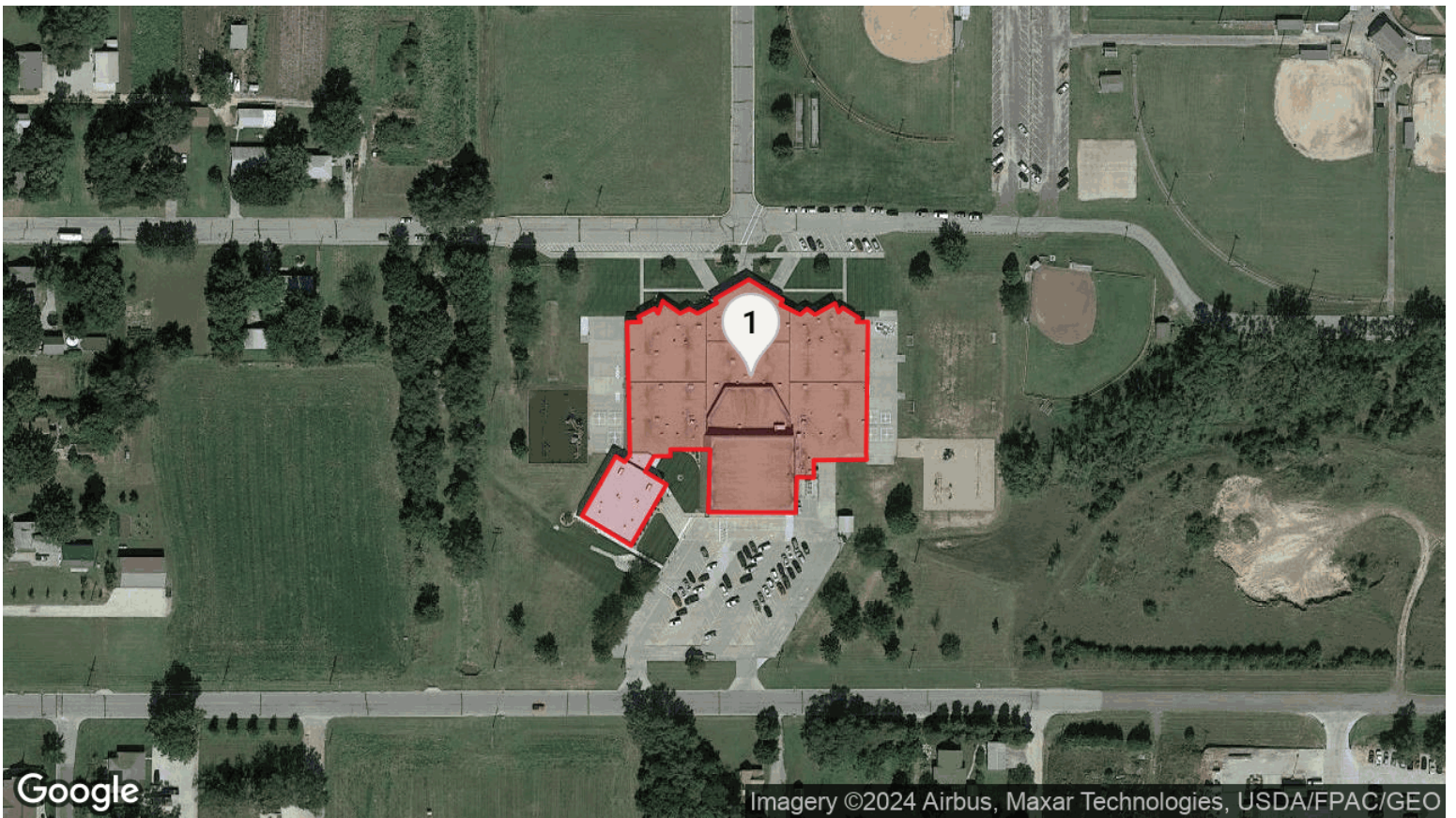
KEVIN POUNDS

#concordiaproud

TRUST OWNERSHIP CULTURE

AN EQUAL EMPLOYMENT/EDUCATIONAL OPPORTUNITY AGENCY

Inspection Report



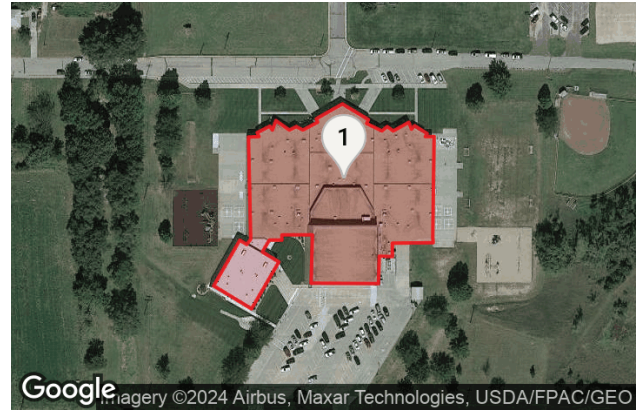
Prepared For:

Concordia Schools, USD 333
Elementary School
1500 E 9th St
Concordia, KS 66901

Site Overview

Total Sections: 1

Total Sq/Ft: 84,310



Map	Section Name	Sq/Ft	Grade
1	Section 1	84,310	D

Section Overview

Section: Section 1

Size: 84,310

Overall Grade: D

Inspection Date:

Inspected By:



Roof Overview



Roof Overview



Roof Overview



Roof Overview

Observations

Section: Section 1

Size: 84,310

Overall Grade: D

Inspection Date:

Inspected By:



Built up tar starting to age and crack



UV rays and hail damaged roof drain



Hole around a Curb allowing water to enter the building



Hole around a Curb allowing water to enter the building

Observations

Section: Section 1

Size: 84,310

Overall Grade: D

Inspection Date:

Inspected By:



Underdriven Fastener



Built up tar starting to age and crack



Failing sealant around a roof top curb



Hail damage to soft metal vent caps

Observations

Section: Section 1

Size: 84,310

Overall Grade: D

Inspection Date:

Inspected By:



Expansion Joint Cracking



Expansion Joint Cracking



Roof System Failing



Hole around a Curb allowing water to enter the building

Summary

Section: Section 1

Size: 84,310

Overall Grade: D

Inspection Date:

Inspected By:



Condition Summary

Membrane:	D-
Flashings:	F
Sheet Metal:	C
<hr/>	
Overall:	D

Estimated Replace: 2025

Recommendations:

Roof is in poor shape. Damage documented on some sections. Claim recommended.

Estimated Repair Cost: \$0

Estimated Replacement Cost: \$1,391,115

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.

Staff Changes for 2024-2025

(Hi-lited are needing approval. All others have been approved at previous meeting)

KPERS Retirees:

Retirement Date:

Membership Date:

Derek Holmes

09/01/2024

09/01/1993

Tracey Holmes

07/01/2024

09/16/2004

Resignations:

Jordan Echer – Physical Education Teacher at Concordia Jr. Sr. High School

Terminations:

New Hires:

Autumn Zimmerman – Social Studies Teacher at CJSHS (New Position)

Cassidy Stenson – Interrelated Teacher at Concordia Elementary School (Repl. J. Whitley)

Ashley Blain – Principal at Concordia Elementary School (Repl. D. Holmes)

Transfers:

NAME**POSITION**

Updated 2/9/2024

LCNCK New Hires

Kelli Diederich Interrelated Para Educator at Washington Co. (New Position)
Daniel Cyre Substitute Teacher/Para

LCNCK Resignations

Kayla Whiteley Substitute Teacher/Substitute Para

LCNCK Terminations**LCNCK Deceased****LCNCK Transfers****USD #333 New Hires**

Daniel Cyre Substitute Teacher/Para
William Conner J.H. Assistant Track Coach
Cav Carlgren J.H. Assistant Track Coach
Ashley Carlgren J.H./H.S. Assistant Track Coach
Kevin Muff H.S. Assistant Track Coach

USD #333 Transfers**USD #333 Resignations**

Kayla Whiteley Substitute Teacher/Substitute Para/Part-Time Food Service

USD #333 Terminations**USD #333 Deceased**