



**Monday, April 10, 2023**  
**USD #333 USD333 Board of Education Regular Meeting**

**AGENDA FOR UNIFIED SCHOOL DISTRICT NO. 333**  
**CLOUD COUNTY, KANSAS**  
**6:00 PM**

**USD #333 Board of Education Administrative Offices, 217 W. 7th St., Concordia, KS 66901**

**A. OPENING ITEMS**

1. Call To Order
2. Appointed Board Member Swearing In - Jenny Parker
3. Pledge of Allegiance
4. Members Present

**B. CONSENT ITEMS**

1. Adopt Agenda for Meeting
2. Approval of Minutes
3. Accept Gifts and Donations
4. Approval of Encumbrances as listed in the Superintendent's Report
5. Approval of Financial/Treasurer's Report/CapitalOne
6. Administrator/Building Reports
7. Vote on Consent Items

**C. PUBLIC COMMENTS**

**D. STUDENT/PATRON PARTICIPATION/RECOGNITION**

**E. INFORMATION/UPDATE/COMMUNICATION**

1. 21st Century Community Learning Centers LTG3
2. Republish Budget LTG2  
Codes for Budget

3

3. Facility Improvement Financing Dialogue STG2
4. Summer School Facility Update
5. Calendar Update for End of Year

We are planning to dismiss school 3 days early for 5-6 students to allow movement to the Middle School and re-shuffling of JH staff to the current MS areas.

*Grades 5-6 (CMS) Last Day May 16; Grades 7-12 (CJSHS) Last day May 17; Prek-4 (CES) last day May 18. Teachers and Staff are still on contract and will be helping with the move on these dates.*

**F. EXECUTIVE SESSION**

**G. BOARD ACTION ITEMS**

1. Kansas Clean Diesel Program LTG2  
KS Truck Bluebird 53 passenger  
KS Truck Bluebird 47 passenger
2. LCNCK - IV-B Assurances and Infant/Toddler Contract Agreement
3. 2019-2020 Student Injury Settlement Agreement  
8PN7707-District Settlement Page

4

7

11

- 4. KASB Legal Assistance Fund Contract  
KASB Legal Assistance Fund Contract 12
- 5. Early Graduation Request - December 2023  
Sulanka Early Grad Request 13

H. **CERTIFIED and CLASSIFIED PERSONNEL**

- 1. New Hires/Transfers/Resignations/Terminations of **CERTIFIED STAFF** for 2022-2023 OR 2023-2024 School Year (if needed)  
Certified LIST April 2023 15
- 2. New Hires/Transfers/Resignations/Terminations of **CLASSIFIED STAFF** for 2022-2023 OR 2023-2024 School Year (if needed)  
Classified LIST April 2023 16

I. **ADJOURN**

**NOTICE OF HEARING ON AMENDING THE 2022-23 BUDGET**

The governing body of Unified School District 333 will meet on the 8 day of May, 2023 at 6:00 PM, at 217 W. 7th Street, Concordia, KS, 66901 for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds. Detailed budget information is available at District Office 217 W. 7th Street Concordia, KS 66901 and will be available at this hearing.

**SUMMARY OF AMENDMENTS**

Fund	Adopted Budget 2022-23			Proposed Amendment 2022-23 Budget
	Actual Tax Rate	Amount of Tax to be Levied	Expenditures & Transfers	Expenditures & Transfers
General Fund	20.0000	1,380,246	9,191,893	9,369,580
At-Risk			1,501,411	1,686,581

\_\_\_\_\_  
Board Clerk

Bluebird

**IMPORTANT**

**NOTE:** Base Bid Pricing is for evaluation purposes ONLY. Due to volatility in the world markets, manufactures are unable to maintain pricing for an extended amount of time. The Base Bid listed on this RFP is solely for evaluating purposes ONLY.

**NOTE:** End users MUST be aware the Base Bid used for this RFP was for Fair and Competitive Bidding purposes. Pricing at the time of Delivery MAY be higher due to changes in world markets. It is the responsibility of the purchase award Contractor to keep the ordering entity aware of any cost changes PRIOR to acceptance of delivery. Should pricing increase from the date of order to the date of delivery this award may be re-negotiated. If either party can not come to an agreement the award could be canceled with no penalty to either party.

It is your responsibility contact the vendor prior to purchasing any bus through this program

**SPECIFICATION INFORMATION:**

- Outside Luggage Storage is INCLUDED in the Standard Base Specification on Conventional, Rear Engine Transit and Front Engine Transit Buses.
- If Outside Luggage Storage is not desired, see Base Specification Code B4100 to delete
- Due to the complexity of the various seat options, please check with the vendor when selecting any optional seating. This includes but is not limited to: track seating, integrated child seats or seat belts
- Dealer negotiated items should only be used for items not listed in the specifications.

**Kansas Bus Purchasing Program  
Price Comparison Report - Spec #44284  
Mar 07, 2023 11:17 AM**

**Buying Organization**

Kansas Truck Equipment  
1521 S. Tyler Road  
Wichita KS 67209

**Notes**

**Product Category**

Bus: Conventional (Fall 2022) (Fall 2022)

**Product**

53 Passenger

**Quantity**

1

Option

Option SKU Buyer Comments

Kansas Truck Equipment

**Product Base Price**

**\$106,573.00**

**Body Options**

**ACCESS/FRONT BULKHEAD COMPARTMENT**

Delete Access Compartment

B1010

N/A

**AISLE STRIPS**

Vinyl

B1430

\$0.00

**BUS LOCK UP SYSTEM**

Add Right arm rest	B4930		\$34.00
SEAT, DRIVER; SEAT BELT			
Add orange seat belt	B4950		N/C
SEAT, DRIVER; SEAT BELT MONITOR			
Add seat belt monitor	B4960		\$28.00
SEATS, PASSENGER: COLOR			
Color other than manufacturer standard. Please notify and verify availability of color of choice.	B5090	burgundy	N/C
SEATS, DEDUCT FOR SEATS REMOVED			
Deduct for base bid bench seats. Check with dealer for exact quantity. (Qty: 10)	B5100		(\$1,780.00)
SEATS 30 INCH BENCH SEAT; FLOOR MOUNT			
30 inch floor mounted seat (state quantity)	B5110		\$165.00
SEATS 39 INCH BENCH SEAT; FLOOR MOUNT			
39 inch floor mounted seat (state quantity) (Qty: 7)	B5150		S/E
SEATS, CHILD INT. 39 " FLOOR MOUNT - comes with 2 integrated child seats.			
39 inch seat (state quantity) (Qty: 10)	B5250		\$8,320.00
KICK PANEL			
Add additional left side front	B5780		\$24.00
STOP ARM SIGNAL			
Electric LED strobing	B5920		\$170.00
STUDENT REMINDER ACTIVATION			
To be armed by other methods	B6120		\$0.00
SUNSHADE/SUNSHIELD			
Left side drivers window shade	B6140		\$30.00
PREWIRE FOR 2-WAY RADIO			
Prewire for 2-way radio. Wiring to include for battery power, ground & ignition connections	B7030		\$25.00
SURVEILLANCE CAMERA SYSTEM			
Labor to install four-camera system	B7740		\$1,170.00

### Chassis Options

ALTERNATOR			
240 amp alternator	C1200		\$0.00
AXLE, FRONT: MINIMUM LOAD			
12,000 lbs.	C1240		\$27.00
BATTERIES			
Three group 31, 12 volt 2280 CCA	C1370		S/E
BRAKES, AIR			
Electronic stability for Hydraulic Brakes	C1456		S/E
BRAKES, AIR DUST SHIELDS			
Add dust shields to brakes	C1520		\$54.00
BRAKES, PARKING			

Warning signal for when parking brake is not set when ignition is turned off  
BRAKES, TRACTION CONTROL C1530 S/E

For hydraulic brakes C1580 N/A

ENGINE C1870 \$985.00

Cum. Inline 6 ISB 240HP/560 lbs/6.7L w/PTS2500 tr

ENGINE SOUND DEADENING PACKAGE C2330 N/C

Additional insulation for engine compartment area

FOG LIGHTS C2440 \$210.00

Add fog lights

HEADLIGHT ALARM C2460 S/E

Alarm to warn that headlights are on at ignition

HOSES (ENGINE) C2540 N/C

Premium hose upgrade

STEERING C2690 S/E

Add Telescoping steering wheel

TIRES, TUBELESS RADIAL C3180 S/E

11R22.5 14 ply steer front, mud/snow rear

**Configured Price \$117,428.00**

### Dealer Options

7 Camera system \$3,352.00

Additional Labor to install \$400.00

**Kansas Truck Equipment**

Unit Price \$121,180.00

Total Price \$121,180.00

**Grand Total \$121,180.00**

Bluebird

**IMPORTANT**

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- Dealer negotiated items should only be used for items not listed in the specifications.

**Kansas Bus Purchasing Program**  
**Price Comparison Report - Spec #44280**  
 Mar 07, 2023 11:34 AM

**Buying Organization**

Kansas Truck Equipment  
 1521 S. Tyler Road  
 Wichita KS 67209

**Notes**

Product Category      Bus: Conventional (Fall 2022) (Fall 2022)

Product      47 Passenger

Quantity      1

Option	Option SKU	Buyer Comments	Kansas Truck Equipment
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**Product Base Price**

**\$105,321.00**

**Body Options**

ACCESS/FRONT BULKHEAD COMPARTMENT			
Delete Access Compartment	B1010		N/A
AISLE STRIPS			
Vinyl	B1430		\$0.00
BUS LOCK UP SYSTEM			

All doors with electric front door DOOR, ENTRANCE, EXTERIOR DOOR HANDLE	B1590		\$263.00
Add door handle to exterior of entrance door EXIT, EMERGENCY WINDOW	B2010		\$50.00
Increase from 1 per side to 2 per side FLOOR COVERING	B2170		N/C
Colored floor and step treads. Please notify and verify availability of color of choice. FLOOR: SUB-FLOOR JOINTS SEALED	B2510	tan marble	\$293.00
All subfloor joints water proof sealed GRAB RAIL AT ENTRANCE	B2550		N/C
Add right side grab rail. LETTERING, IDENTIFICATION, & TRIM	B2750		\$32.00
3M tape LIGHT, LANDING	B3100		S/E
Change to LED type light LIGHT, LED STEPWELL LAMP	B3320		\$61.00
Add LED stepwell lamp LIGHTS	B3360		\$175.00
Change 8 way, tail, brake, back up and turn to LED style lamps LIGHTS, CLEARANCE	B3480		\$750.00
Change to LED style LIGHTS, INTERIOR	B3500		N/C
LED dome lights LIGHTS TAIL TURN FLUSH MOUNT	B3530		\$388.00
Stop tail 4" flush mount LED MIRRORS, CROSSOVER	B3600		\$39.00
Add half moon, heated MIRROR, SIDE BREAKAWAY	B3710		S/E
Add breakaway fixtures MIRROR, INSIDE REAR-VIEW	B3980		S/E
10 in x 30 in inside rear-view mirror OUTSIDE LUGGAGE STORAGE	B4000		\$30.00
Delete outside luggage storage PAINT, ROOF	B4100		(\$1,392.00)
Add painted white roof POWER SOURCE	B4210		\$245.00
12-volt in driver area SAFETY EQUIPMENT	B4350		S/E
Move to overhead storage (off floor) SEAT, DRIVER	B4750		N/C

National air seat with hydraulic brakes	B4800		\$459.00
SEAT, DRIVER; ARM REST	B4930		\$34.00
Add Right arm rest	B4950		N/C
SEAT, DRIVER; SEAT BELT	B4960		\$28.00
Add orange seat belt			
SEAT, DRIVER; SEAT BELT MONITOR	B5090	burgundy	N/C
Add seat belt monitor			
SEAT, PASSENGER; COLOR	B5110		\$165.00
Color other than manufacturer standard. Please notify and verify availability of color of choice.	B5150		S/E
SEATS 30 INCH BENCH SEAT; FLOOR MOUNT			
30 inch floor mounted seat (state quantity)			
SEATS 39 INCH BENCH SEAT; FLOOR MOUNT	B5780		\$24.00
39 inch floor mounted seat (state quantity) (Qty: 15)	B5840		\$304.00
KICK PANEL	B5920		\$170.00
Add additional left side front	B6120		\$0.00
STEPWELL, TREAD	B6140		\$30.00
Add pebble tread	B7030		\$25.00
STOP ARM SIGNAL	B7740		\$1,170.00
Electric LED strobing	B8080		N/C
STUDENT REMINDER ACTIVATION			
To be armed by other methods			
SUNSHADE/SUNSHIELD			
Left side drivers window shade			
PREWIRE FOR 2-WAY RADIO			
Prewire for 2-way radio. Wiring to include for battery power, ground & ignition connections			
SURVEILLANCE CAMERA SYSTEM			
Labor to install four-camera system			
ACTIVITY BUS GRILLE COLOR			
Chrome Grill			
<b>Chassis Options</b>			
ALTERNATOR			
240 amp alternator	C1200		\$0.00
AXLE, FRONT; MINIMUM LOAD			
12,000 lbs.	C1240		\$27.00
BATTERIES			
Three group 31, 12 volt 2280 CCA	C1370		S/E
BRAKES, AIR			
Electronic stability for Hydraulic Brakes	C1456		S/E
BRAKES, AIR DUST SHIELDS			

Add dust shields to brakes	C1520	\$54.00
<b>BRAKES, PARKING</b>		
Warning signal for when parking brake is not set when ignition is turned off	C1530	S/E
<b>BRAKES, TRACTION CONTROL</b>		
For hydraulic brakes	C1580	N/A
<b>ENGINE</b>		
Cum. Inline 6 ISB 240HP/560 ftlbs/6.7L w/P TS2500 tr	C1870	\$985.00
<b>ENGINE SOUND DEADENING PACKAGE</b>		
Additional insulation for engine compartment area	C2330	N/C
<b>FOG LIGHTS</b>		
Add fog lights	C2440	\$210.00
<b>HEADLIGHT ALARM</b>		
Alarm to warn that headlights are on at ignition	C2460	S/E
<b>STEERING</b>		
Add Telescoping steering wheel	C2690	S/E
<b>TIRES, TUBELESS RADIAL</b>		
11R22.5 14 ply steer front, mud/snow rear	C3180	S/E
<b>Configured Price \$109,940.00</b>		

**Dealer Options**

7 Camera system	\$3,352.00
Additional Labor for install	\$400.00

**Kansas Truck Equipment**

Unit Price \$113,692.00  
 Total Price \$113,692.00  
**Grand Total \$113,692.00**

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APPROVED BY THE BOARD OF EDUCATION FOR UNIFIED  
SCHOOL DISTRICT NO. 333, CLOUD COUNTY, STATE OF  
KANSAS  
[Signature]

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
[Printed Name of Signatory]

Attest: \_\_\_\_\_  
Board Clerk



**ADOPTION AGREEMENT  
and  
LEGAL ASSISTANCE FUND CONTRACT**

This Adoption Agreement and Legal Assistance Fund Contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the Kansas Association of School Boards Legal Assistance Fund Trust (hereinafter referred to as the "Fund") and \_\_\_\_\_ (District Name) \_\_\_\_\_ (USD No.), \_\_\_\_\_ County, Kansas (hereinafter referred to as the "Participating Board").

**WITNESSETH:**

That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Trust pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund, which is available upon request. The Participating Board further agrees to make payment to the Fund of Two Thousand Seven Hundred Fifty dollars (\$2,750.00), as the legal assistance fund fee for the period of July 1, 2023, THROUGH June 30, 2024, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Access to legal counsel through telephone or email communication;
2. Legal research matters relevant and responsive to the needs of Participating Boards;
3. Analysis and interpretation of important court decisions and laws affecting schools;
4. Written memoranda or legal opinions on specific legal questions asked by a Participating Board; and
5. Access to legal resources such as handbooks, toolkits and forms.

The Fund and the Participating Board further agree that in consideration of the continuing consultant services as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal research, legal representation at administrative hearings and court appearances, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

\_\_\_\_\_  
Board President or Director

USD or Entity No. \_\_\_\_\_, \_\_\_\_\_ County, KS.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Kansas Association of School Boards  
Legal Assistance Fund

**Upon adoption return to: Kansas Association of School Boards Legal Assistance Fund  
1420 SW Arrowhead Road, Topeka, Kansas 66604-4024**

April 3, 2023

Dear Concordia USD 333 Board of Education,

I am hoping to be able to graduate early and pursue nursing. I plan to go to Beloit for the two-year nursing program. I currently am working at the hospital here in town and also at the Motherhouse. While I am going to school, I still plan on having both jobs and work when I don't have classes. I am choosing to go to Beloit because there you can get your LPN in the first year and then your RN the second year. I think that would be a better option so then if something happens during the second year, I will still have my LPN to fall back on instead of having nothing to fall back on.

I have always been interested in the medical field. I am so glad that we can take the CNA class here at Concordia High School. After getting my CNA, I went and worked at Mt. Joseph. While I was there, I wasn't sure about being a nurse anymore, but then I started working at the hospital and realized that it was really what I wanted to do with my life. So I learned it is nice to explore your options for different environments to work in.

Thank you for your consideration.

Sincerely,



Shanna Sulanka

April 3, 2023

Dear Concordia USD 333 Board of Education,

I am writing in regards to my daughter, Shanna Sulanka. I would like to request early graduation for her at the end of this year, December 2023.

Through Concordia High School, she received her Certified Nurses Aide certificate in May of 2022. She immediately applied at Mount Joseph and worked there until their closing. Shanna then applied at the Cloud County Health Center, now North Central Kansas Medical Center, and works there on an as needed schedule. She also recently started working at the Nazareth Motherhouse.

Shanna would like to start taking classes at North Central Kansas Tech in Beloit in January. She plans to pursue her Licensed Practical Nurse certificate the first year and then her Registered Nurses degree after that.

While it is hard to see her grow up and move on to the next phase, I do think it is important for her to achieve her goals. With her work ethic, I do think she can be successful.

Thank you for your consideration.

Sincerely,



Jill Sulanka

## Staff Changes for 2023-2024

**(Hi-lited are needing approval. All others have been approved at previous meeting)**

### KPERS Retirees:

#### Retirement Date:

#### Membership Date:

Angela Gabel-McConkey

June 1<sup>st</sup>, 2023

08/17/1992

### Resignations:

Rebekah Helget – Director of Special Education

Chandra Lambert – 2<sup>nd</sup> Grade Teacher at CES

Morgan McCabe – Concordia Jr. Sr. High School Vocal Music Instructor

Rowe Hinkle – Concordia Jr. Sr. High School Social Studies Teacher

Michelle Haskins – LCNCK Interrelated Teacher at Republic Co. East Elementary

Brandt Hutchinson – Concordia Middle School Counselor

### Terminations:

### New Hires:

Adrianna Romo – Interrelated Teacher at Concordia Elementary School (Repl. R. Franz)

Gabriel Sharp – Interrelated Teacher at Washington Co. High School (Repl. S. Scott)

Michalea Wetter – Early Childhood Special Education Teacher Itinerant (Repl. A. Colby)

Bailey Blackwood - Early Childhood Special Education Teacher Itinerant (Repl. A.Gabel-McConkey)

Cindy Quinn – Director of Special Education (Repl. R. Helget)

### Transfers:

Carla Crutcher – Fall Semester Instructional Coach/Psychology Support/Spring Semester Psychology Practicum

Stacey Scott – X-fer from Interrelated Teacher at Washington Co. to Interrelated Teacher at Clifton Clyde Middle School

Rachel Franz – X-fer from Interrelated Teacher at Concordia Elementary to Instruction Coach (Repl. C. Crutcher)

Mariah Blazek – X-fer from 1<sup>st</sup> Grade Teacher to 2<sup>nd</sup> Grade Teacher at Concordia Elementary

**NAME****POSITION**

Updated 4/6/2023

**LCNCK New Hires**

Jaden Wilson	PAT Parent Educator (New Position)
Melissa Thompson	Para Educator at W.C. Elementary (23-24 School Year) (Repl. G. Sharp)
Jennifer Hibbs	Para Educator at W.C.H.S. (23-24 School Year) (Repl. K. Kimbrough)

**LCNCK Resignations****LCNCK Terminations****LCNCK Deceased****LCNCK Transfers****USD #333 New Hires**

Nancy Holbert	Substitute Secretary
Michael Roe	Head J.H. Football Coach (23-24 School Year)
Thane Wildeman	Asst. H.S. Football Coach (23-24 School Year) (Repl. R. Hinkle)
Josh Williams	Asst. J.H. Football Coach (23-24 School Year) (Repl. M. Roe)
Trey Kuhlman	Summer Weights Coach (Repl. R. Hinkle)
Lucinda Bell	Part Time Food Service (Pending Paperwork/BIB)

**USD #333 Transfers****USD #333 Resignations**

Rowe Hinkle	Asst H.S. Football, Head J.H. Track, Summer Weights Coach (End of 22-23 School Year)
Brandt Hutchinson	Head H.S. Baseball Coach (End of 22-23 School Year)
Marcie Mallette	Para Educator at CJSHS (End of 22-23 School Year)
Tammy Hay	Part Time Food Service
Laura Condray	USD#333 Daycare Provider (End of 22-23 School Year)
Kevin Muff	Assistant High School GBB Coach
Ashley Blain	Concordia Jr. Sr. High School Theatre Director

**USD #333 Terminations****USD #333 Deceased**