AGENDA OF THE ARTS COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Thursday, November 12, 2026

Commission Meeting: 3:00 PM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER
ROLL CALL OF COUNCIL MEMBERS
PLEDGE OF ALLEGIANCE
ADDITIONS OR CORRECTIONS

1. **CONSENT CALENDAR** ***All items on the Consent Calendar are Action Items***
   A. Approval of Meeting Minutes for October 14, 2026

Assistance for persons with disabilities will be provided, upon provision of verbal or written notice to city staff 24 hours in advance of the meeting. The phone number for City Hall is (208) 772-4411.

DRAFT MINUTES OF THE ARTS COMMISSION MEETING FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Wednesday, October 14, 2026
Commission Meeting: 3:00PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER Chair Jones called the meeting to order at 3:01 PM

ROLL CALL OF COMMISSION MEMBERS
Present: Chair Jones, Commissioner Nelson, Commissioner Small, Commissioner Lee, Commissioner Wilder at 3:07 PM.
Absent: Vice Chair Wright. A Quorum was present.

PLEDGE OF ALLEGIANCE Chair Jones led the pledge of allegiance.

ADDITIONS OR CORRECTIONS None

1. **CONSENT CALENDAR** ***All items on the Consent Calendar are Action Items***
   A. Approval of September 9, 2026, Workshop Meeting Minutes Commissioner Lee motioned to approve the workshop meeting minutes. Commissioner Small seconded the motion. Voice Vote: In Favor-all. Opposed: None. The motion passed.

   B. Approval of September 9, 2026, Regular Meeting Minutes Commissioner Lee motioned to approve the workshop meeting minutes. Commissioner Small seconded the motion. Voice Vote: In Favor-all. Opposed: None. The motion passed.

2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
   None.

3. **UNFINISHED BUSINESS**
   A. *ACTION ITEM* Come Together Bench Program

   3A.i. Sponsorships The Chair gave an overview of the project for the new commission members. Chair Jones had previously reached out to the businesses who were going to have a bench in front of their office space to see if they were interested in sponsoring a bench. Now that they have been placed, she will reach out to them again. Commissioner Small would like to help in any way that he can with sponsorships. The Liaison shared three of the nine benches were sponsored, four including the Arts Commission bench since the Arts Commission offered to paint one without receiving a commission for their work. Chair Jones will give a copy of the sponsorship letter to Commissioner Small and the rest of the Commission. They are free to make any changes and reach out to businesses and members of the community for additional sponsorship.

   3Aii. Come Together Bench Walk The Commission discussed having a bench walk and inviting the artists, sponsors, and community members who contributed to the project as well as the public. They would like to host the event on November 14th at 1:00 PM. The Liaison suggested the Arts Commission reach out to some of the local businesses to see if they would like to partner with this event. The establishments could offer a discount or special for patrons who attended the art walk. Commissioner Small would like to see about partnering with Doma coffee and potentially reserve the gazebo in McIntire Family Park. The Liaison would like to have an introduction to the project in the band shell for participants of the event. It would include an introduction to the artists and their benches,

as well as a thank you to the sponsors and those involved with the project. The Liaison will reach out to the artists about the event and do a press release. Commissioner Small will create a flyer and a map of bench locations for the event. Chair Jones will write an introduction to the event, she suggested Commissioner Wright could present the introduction on the day of the event.

B. *ACTION ITEM* Hayden Arts Commission Grant Opportunities The Commission is still searching for additional grant opportunities. The Chair shared with the new Commission members the purpose of pursuing a grant is to create a mural on the 4th Street retaining wall. She also explained the process of seeking council approval, making a call to artists, selecting a design and having the artwork completed.

C. ACTION ITEM Friday Night Frights The event is on Friday, October 30, 2026, with set up at 5:00 PM. The event itself goes from 6:00 PM to 7:30 PM. The Commission would like to decorate with a collection of Halloween decorations and corn stalks, to highlight the Hayden Arts Commission banner. They would like to pass out glow sticks, crayons, an information flyer on Arts Commission upcoming events and candy in individual bags. The Commission agreed to come in on Tuesday, October 27, 2026, around 4:00 PM to fill bags for the event.

D. *ACTION ITEM* Events in Public Works Shop Christina Villagomez, who painted two of the Come Together Benches, presented an event proposal. She has three years of immersive art installation experience. Christina would like to create a winter walk through event with a black light installation. A portion of the warehouse would have large holiday themed candy, ornaments, gingerbread houses and gift box displays which would be family friendly. A majority of the materials would be recycled cardboard with lights in them. She would also like to include a canned food drive to support the community. Discussion followed over the projected cost of this event. She would like to keep it under $1,000.00. Ideally, it would run from the Hayden Lights Parade on December 5th through the New Year with various hours, as the city sees fit. The Arts Commission would also like to have a box and/or QR code for donations to be able to sponsor similar events in the future. The Liaison shared there is a donations budget that has accumulated over the years for the Arts Commission that is around $1,300.00 and has no stipulations around its use. The Commissioner Small motioned to recommend a proposal to City Council an interactive arts display in the former Public Works building on behalf of the Arts Commission. With it running various hours starting December 5th through the end of December, to include some week day and Saturday hours. The event would have a budget of $750.00 to come from the Hayden Arts Commission donation budget. Commissioner Nelson seconded the motion. Voice Vote: In Favor-all. Opposed: None. The motion passed. Chair Jones also referenced the "Let's Rock" teen event in the spring with black lights, glow paint to decorate rocks or any items from home they would like to paint. The event will also include rock music, and more details to follow.

E. *ACTION ITEM* Hayden Lights Parade The Arts Commission would like to participate in the parade on December 5, 2026. Commissioner Small has a tractor that can be decorated and used for the event. They would like to use the Arts Commission banner and invite friends and family to walk in the parade. The Commission would like to include music, and hand out candy. Commissioner Nelson will inquire with the jazz choir at her high school she is part of and gauge if there is any interest for them to join and sing Christmas carols. The Commission will finalize the details at the November meeting.

4. **REPORTS** The Liaison informed the Arts Commission that the November meeting falls on a

holiday. Discussion followed over the date and time of the next meeting. The Commission determined it would be on Thursday, November 12,2026 at 3:00 PM. Commissioner Lee informed the Arts Commission he will be resigning from the Commission at the end of the year, he has other time constraints he needs to focus on. The Commission thanked him for the work he has done on the Commission over the last two years. The Liaison shared an update on McIntire Family Park upgrade. They concept design and construction design, phase 1, create a budget and then it will go to bid. She also shared with the Arts Commission that we are still in the process of getting signage for the Hayden Art Gallery. She inquired with the Commission if it would be approved by them to order a new Hayden Arts Commission banner, they agreed and support of it.

5. **ADJOURNMENT** ***ACTION ITEM*** The Chair adjourned the meeting at 5:00 PM.

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Amber Smitham, Clerk

2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
3. **UNFINISHED BUSINESS**
   A. *ACTION ITEM* Come Together Bench Walk
   B. *ACTION ITEM* Hayden Lights Parade
   C. *ACTION ITEM* Winter Wonderland Immersive Light Display
   D. *ACTION ITEM* Hayden Arts Commission Banner
4. **NEW BUSINESS**
   A. *ACTION ITEM* 2027 Commission Meeting Calendar

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2027 HAYDEN CITY HALL MEETING CALENDAR

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Key to Calendar

- City Council Meeting 5:00 pm
- Planning & Zoning Commission Meeting 5:30 pm
- Historic Preservation Commission Meeting 11:00 am
- Arts Commission Meeting 3:00 pm
- Parks, Recreation & Forestry Commission Meeting 4:00 pm
- Veterans Commission Meeting 4:00 pm
- Hayden City Hall Closed
- Public Safety Commission Meeting 1:00 pm

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B. *ACTION ITEM* Call to Artists for Hayden Art Gallery
C. *ACTION ITEM* Media and Public Outreach Opportunities for the Commission or Commission Visibility and Public Communications Opportunities

5. **REPORTS**
6. **AGENDA ITEMS FOR UPCOMING MEETINGS**
7. **ADJOURNMENT *ACTION ITEM***

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