AGENDA OF THE ARTS COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Wednesday, October 14, 2026

Commission Meeting: 3:00 PM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER
ROLL CALL OF COUNCIL MEMBERS
PLEDGE OF ALLEGIANCE
ADDITIONS OR CORRECTIONS

1. **CONSENT CALENDAR** ***All items on the Consent Calendar are Action Items***
   A. Approval of the Arts Commission Workshop Meeting Minutes for September 9, 2026

Assistance for persons with disabilities will be provided, upon provision of verbal or written notice to city staff 24 hours in advance of the meeting. The phone number for City Hall is (208) 772-4411.

DRAFT MINUTES OF THE ARTS COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Wednesday, September 9, 2026

Working Meeting: 2:00 PM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER: Chair Jones called the meeting to order at 2:19 PM

ROLL CALL OF COMMISSION MEMBERS:
Present: Chair Jones, Commissioner Lee, Vice-Chair Wright.
Absent: Commissioner Wilder. There was a Quorum.

1. **WORKSHOP**
   A. 2026 Hayden Arts Showcase There are nine children currently enrolled for the workshop. The Chair spoke with Daniel Connelly, and he is willing to adjust the script to fit the number of children. The Liaison mentioned she saw a Facebook post which indicated the program was available without prior application and wanted to make Daniel aware of that if additional children show up. The Commission will have blank applications if additional children show up. They will collect the funds make a remittance to the city after the event. Discussion followed over having seating available or a pop-up tent depending on weather conditions. The Commission agreed to use the picnic tables for lunches as well as for seating during the performance.
   The Commission will set up the showcase stations around 1:30 PM with the performance starting at 3:00 PM. Vice Chair Wright will be at the park around 10:30 for check-in. Chair Jones spoke with North Idaho College Culinary Arts program, and it was decided to do a sensory spice demonstration. During it, each participant will take home a spice mix. The Chair will purchase supplies for it and get reimbursed by the Arts Commission. For that to happen it will need to go on the next council meeting for approval, the Liaison will ask to see if that can be done ahead of time.
   Vice Chair Wright brought in the signs she made for each station. They will use easels or hang them according to each station. Painting, sculpting, culinary, photography, and crafts will be the stations. The Commission requested a reminder email be sent out to the participants of the event.

   B. **ADJOURNMENT** ***ACTION ITEM*** Chair Jones adjourned the meeting at 2:51 PM

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Amber Smitham, Clerk

B. Approval of the Arts Commission Regular Meeting Minutes for September 9, 2026

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DRAFT MINUTES OF THE ARTS COMMISSION MEETING FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Wednesday, September 9, 2026
Commission Meeting: 3:00PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER Chair Jones called the meeting to order at 3:14 PM

ROLL CALL OF COMMISSION MEMBERS
Present: Chair Jones, Vice Chair Wright, Commissioner Lee.
Absent: Commissioner Wilder. A Quorum was present.

PLEDGE OF ALLEGIANCE Commissioner Lee led the pledge of allegiance.

ADDITIONS OR CORRECTIONS None

1. **CONSENT CALENDAR** ***All items on the Consent Calendar are Action Items***
   A. Approval of the August 12, 2026 Regular Meeting Minutes Commissioner Lee made a motion to approve the August 12, 2026, regular meeting minutes. Vice Chair Wright provided the second. Voice Vote: In favor- all, Opposed-none. The motion passed.

2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
   None.

3. **UNFINISHED BUSINESS**
   A. *ACTION ITEM* 2026 Hayden Arts Showcase Vice Chair Wright motioned to approve the expenditure up to $100.00 for supplies for North Idaho College Culinary Arts. Commissioner Lee provided the second. Voice Vote: In favor-all, Opposed-none. The motion passed. The Commission will have applications available if children show up and the Commission will remit the payment to the city on the next business day.

   B. *ACTION ITEM* Hayden Arts Gallery Signage Vinyl Fire is a local company who created a proof of signage for the art gallery. Discussion followed over hanging the sign, material composition, size and design options. The Commission would like to adjust the font to have "Arts Gallery" be bold and "Hayden" less prominent. The Vice Chair will reach out to Vinyl Fire with those requests and get updated proof.

   C. ACTION ITEM Come Together Bench Program The Liaison updated the Commission that the benches are in the final stages of completion. A few still need a little paint and then are ready for topcoat. The Commission will be meeting the following week to do the topcoat on each bench so they will be ready for installation. Vice-Chair Wright gave an update on the Arts Commission bench. She has a few more details to add before completion The Commission decided to sign the bench with Shana Wright and the Hayden Arts Commission. There will be a press release once completed. The Commission would also like to coordinate a "bench walk" for the public and invite the artists as well. The Chair will reach out to the businesses who have a bench placed in front of them. The Commission would also like give a thank you note or letter to each artist who participated in this endeavor. The Vice Chair shared her positive experience working with each artist on this project and appreciated how they all worked together to support one another.

D. *ACTION ITEM* Hayden Arts Commission Grant Opportunities The Chair informed the Commission that the Avista grant opportunity appears to need an account to be opened in order to submit the application. She asked the Liaison to look into it. She shared some of the opportunities for grants, but they do not necessarily apply to the project the Hayden Arts Commission would like to pursue for the 4th Street retaining wall.

E. *ACTION ITEM* Arts Commission Projects The Liaison shared the old Public Works shop is available for projects and events before it is taken down. She would need a clear idea of what the Arts Commission may want to do to get staff and Council approval. Vice-Chair Wright shared an idea she and a bench artist had on creating a holiday event for the community using the shop. It would entail family photos, a candy give-away with holiday decorations. They would also like to include a food drive to give back to the community. The Commission also discussed a "It Rocks" event for teens to come paint rocks with rock music and glow in the dark paint. They could bring something from home they want to paint as well such as clothing, or a repurposed skate board deck or snowboard.

4. **NEW BUSINESS**

A. *ACTION ITEM* Friday Night Frights The Commission would like to participate in this City event. The Commission does have a crayon/art themed décor for the trunk. Commissioner Lee gave an overview of how the event works. The Commission will discuss themes in more detail at the next meeting. The Commission still has several packages of crayons to hand out with candy. The event generally brings around 600 children.

5. **REPORTS** The Liaison shared there will be 2 new Commission members to the Arts Commission. One was Cody Small, who attended the Arts Commission Workshop. The other new member is a high school student. She also shared the 4th Quarter Hayden City Hall Arts Gallery will be open to the City staff, family and elected officials. The Commission would like to reach out to the local schools for the 2nd Quarter to display art in City Hall. The Chair also mentioned having quilts displayed for a quarter of in 2027. There was also discussion around having a Lego display for the Hayden City Hall Arts Gallery.
The Liaison shared the City will have an opportunity to for public engagement around a concept design for a Civic Center in Hayden. She will provide more details as it gets closer.
The City budget was approved, which included a 3% increase in their property tax.

6. **AGENDA ITEMS FOR UPCOMING MEETINGS**

7. **ADJOURNMENT** ***ACTION ITEM*** The Chair adjourned the meeting at 4:34 PM.

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Amber Smitham, Clerk

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2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
3. **UNFINISHED BUSINESS**
   A. *ACTION ITEM* Come Together Bench Program
      i. Sponsorships
      ii. Come Together Art Bench Walk
   B. ACTION ITEM Hayden Arts Commission Grant Opportunities
   C. *ACTION ITEM* Friday Night Frights
   D. *ACTION ITEM* Events in Public Works Shop
   E. *ACTION ITEM* Hayden Lights Parade

Please join us for the annual Hayden Lights Parade & Christmas Tree Lighting Ceremony!

MCINTIRE FAMILY PARK
HAYDEN CITY HALL
8930 N. GOVERNMENT WAY, HAYDEN

Saturday, December 5, 2026

Hayden Lights Parade begins @ 5:00 p.m.

(Parade runs south on Government Way from Hayden to Honeysuckle Avenue)

Christmas Tree Lighting Ceremony immediately following the parade.

***New this year- Food & Drink Vendor!**
***Santa will greet kids following the Christmas Tree Lighting Ceremony!**
***P1FCU will provide a fun giveaway!**
***Christmas music by local elementary schools!**
***The USMCR will be accepting donations for their annual "Toys for Tots" Campaign**

CITY OF HAYDEN IDAHO

P1FCU

4. **REPORTS**
5. **AGENDA ITEMS FOR UPCOMING MEETINGS**
6. **ADJOURNMENT *ACTION ITEM***

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