

**AGENDA OF THE ARTS COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Wednesday, September 9, 2026

Commission Meeting: 3:00 PM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

**CALL TO ORDER
ROLL CALL OF COUNCIL MEMBERS
PLEDGE OF ALLEGIANCE
ADDITIONS OR CORRECTIONS**

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
 - A. Approval of the August 12, 2026 Regular Meeting Minutes

**DRAFT MINUTES OF THE ARTS COMMISSION
MEETING FOR THE CITY OF HAYDEN, KOOTENAI
COUNTY, IDAHO**

Wednesday, August 12, 2026

Commission Meeting: 3:00PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER Chair Jones called the meeting to order at 3:01 PM

ROLL CALL OF COMMISSION MEMBERS

Present: Chair Jones, Commissioner Wright, Commissioner Wilder.

Absent: Commissioner Lee, A Quorum was present.

PLEDGE OF ALLEGIANCE Chair Jones led the pledge of allegiance.

ADDITIONS OR CORRECTIONS Correction, items 4 and 7 should be under Unfinished Business as Item 3F and 3G.

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
 - A. Approval of the Workshop Meeting Minutes and Regular Meeting Minutes for July 8, 2026. Vice Chair Wright made a motion to approve the Workshop and Regular Meeting minutes on July 8, 2026. Commissioner Wilder provided the second. Voice Vote: All in favor. None opposed. Motion carried.
2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**

None.
3. **UNFINISHED BUSINESS**
 - A. **ACTION ITEM** Come Together Bench Program The Liaison updated the Commission on the benches and shared the artists have started painting and should be done by the end of the week. Once completed they will dry and the topcoat will go on. The next round of benches will be ready to be painted the week of August 24th. The topcoat can be sprayed or brushed on. If spraying, a sprayer and tent will be needed. The Commission will be in charge of applying the topcoat. The Liaison met with the Hayden Urban Renewal Agency, and they are willing to provide the gap funding for the remaining benches under the assumption the Arts Commission will continue to try to secure sponsors. The gap amount is \$12,500.00. The Chair has reached out to several local businesses as well as the ones who will have a bench out front of their location. She will do an additional follow-up as well. The Liaison reminded the Commission of the QR Code for each bench which will feature the artist, Arts Commission, as well as the sponsor.
 - B. **ACTION ITEM** 2026 Hayden Art Showcase The Chair gave a brief review of this event. She is waiting to hear back from the North Idaho College Culinary Arts Program for a demonstration. The Liaison is working on the press release and getting the information on social media, Peachjar, as well as additional marketing avenues the city uses. The Commission will provide lunch for each participant. They would also like to have beverages such as lemonade for the public. Vice-Chair Wright will be creating signage for the event.
 - C. **ACTION ITEM** Hayden City Gallery Featured Artist Letter of Reference Vice-Chair Wright created a letter to give to featured artists for their portfolio. It will be added to the

Arts Commission Liaison's featured artist checklist. Abbi Sanchez will incorporate it with the Hayden City letterhead and logo.

- D. **ACTION ITEM** Hayden Gallery Guidelines The Arts Commission thought it might be beneficial to add guidelines when working with multiple artists to encourage continuity in expectations of the artists. As well as having one point of contact. This topic has been an ongoing conversation in previous meetings. The Commission would like to ensure it is communicated to groups that there will be one point of contact, and it has been determined that it is not necessary to create specific additional guidelines at this point.
 - E. **ACTION ITEM** 2027 Hayden Gallery Artist Schedule There was a review of the 2027 Featured Artist Quarterly Calendar. Currently, an artist is scheduled for the first quarter. The Commission was encouraged to let local artists know about this opportunity for 2027. Discussion followed over the various types of art that can be displayed in City Hall such as woodwork, metal work, quilting, blueprint architecture, sculpting, noting it does not need to be limited to photography or painting.
 - F. **ACTION ITEM** Grant Opportunities Chair Jones shared a grant opportunity by Avista through the Avista Foundation. For October 2026 the grant is geared towards Arts and Culture, and the deadline is at the end of October. There is no specific application information available online. The Chair emailed Avista for more information and will be following up with them.
 - G. **ACTION ITEM** Hayen Art Gallery Signage The Liaison will do a follow-up with the company she has been trying to get a quote from. The Vice-Chair has worked with Vinyl Fire and will reach out to them and see if they do acrylic signage.
4. **REPORTS** An application has been submitted for an additional member to join the Hayden Arts Commission. The Liaison is coordinating with the Mayor to do an interview with the applicant.
- The Commission participated in the Hayden Days parade, passing out fliers for the Hayden Arts Showcase Event as well as crayons. They all enjoyed participating in the event and promoting the Arts Commission. The next event will be "Trunk or Treat" in October. This item will be on the next agenda.
- The Liaison shared the Mayor and City Council would like to encourage community participation on the Commissions. They are looking for volunteers, ages 14-18.
- Road projects are currently underway at the intersection of Honeysuckle and Ramsey. Hayden and Ramsey will have a longer-term temporary signal. Hayden Urban Renewal Agency will be doing several projects on Government Way. Atlas and Huetter will have temporary signals as projects continue. In lieu of the Hayden City Newsletter there is now an insert in the utility bill. The Liaison encouraged the commission to check and ensure they have received one. She also shared some of the upgrades that will be happening with the reconstruction of McIntire Park including a new bandshell
5. **ADJOURNMENT ACTION ITEM** The Chair adjourned the meeting at 4:14 PM.

Amber Smitham, Clerk

2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
3. **UNFINISHED BUSINESS**
 - A. **ACTION ITEM** 2026 Hayden Art Showcase
 - B. **ACTION ITEM** Hayden Art Gallery Signage

01 - Artboard 1



02 - Artboard 1 copy

HAYDEN
ART GALLERY

03 - Artboard 1 copy 2

HAYDEN
ART GALLERY

- C. **ACTION ITEM** Come Together Bench Program
- D. **ACTION ITEM** Grant Opportunities
- 4. **NEW BUSINESS**
 - A. **ACTION ITEM** Trunk or Treat
- 5. **REPORTS**
- 6. **AGENDA ITEMS FOR UPCOMING MEETINGS**
- 7. **ADJOURNMENT** **ACTION ITEM**